

**City of Wildwood
Project Review Committee
SUMMARY MINUTES
May 10, 2022**

CALL TO ORDER

ROLL CALL

Attendee Name	Title	Status	Arrived
Melanie D Peavy	Director Development Services	Present	
Jason McHugh	City Manager	Present	
Mark Odell	Utilities Director	Present	
Jeremy Hockenbury	Public Works Director	Present	
Randall Parmer	Chief of Police	Absent	
Susan Patterson	City Clerk	Present	
Kyla Luna	City Planner	Present	
Jason Martin	Utility Supervisor	Present	
Charles Ziegmont	Engineer	Present	
Stephen Campbell	Engineer	Present	

Development Services Director Melanie Peavy brought the meeting to order.

APPROVAL OF SUMMARY MINUTES

Project Review Committee Regular Meeting April 12, 2022 10AM

The minutes from April 12, 2022, were approved. No comments were offered or received. Vote 4-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark Odell, Utilities Director
SECONDER:	Jeremy Hockenbury, Public Works Director
AYES:	Peavy, McHugh, Odell, Hockenbury
ABSENT:	Parmer

OLD BUSINESS

None.

NEW BUSINESS

SP 2111-015 Great Lakes Carpet & Tile at Shamrock Industrial Park Modification

(Parcel D32-145 on 3.73 acres MOL)

The applicant is seeking a favorable recommendation from the Project Review Committee for a modification to an approved site plan for Great Lakes Carpet & Tile at Shamrock Industrial Park to Construct a 23,840 sq. ft. warehouse Building. The applicant is also seeking approval for a waiver for the reduction of required side (north and south) setbacks. **Staff recommends approval.**

Development Services Director Melanie Peavy read the title of Project SP 2111-015 Great Lakes Carpet & Tile at Shamrock Industrial Park Modification. Parcel D32-145. The applicant is seeking a favorable recommendation from the Project Review Committee for a modification to an approved site plan for Great Lakes Carpet & Tile at Shamrock Industrial Park to construct a 23,840 sq. ft. warehouse building. The applicant is also seeking approval for a waiver for the reduction of required side (north and south) setbacks. Present was Stephen Campbell from Farner Barley. Comments were satisfied and north and south setbacks were correct. No comments were offered or received. Vote 4-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jason McHugh, City Manager
SECONDER:	Jeremy Hockenbury, Public Works Director
AYES:	Peavy, McHugh, Odell, Hockenbury
ABSENT:	Parmer

Motion for Recommendation to Planning & Zoning Board

Waiver to reduce setbacks was approved. Motion was modified to approve recommendation for SP 2111-015 Great Lakes Carpet & Tile at Shamrock Industrial Park to go before the Planning & Zoning Board. No comments were offered or received. Vote 4-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jason McHugh, City Manager
SECONDER:	Jeremy Hockenbury, Public Works Director
AYES:	Peavy, McHugh, Odell, Hockenbury
ABSENT:	Parmer

SP 2202-013 Sanitation Maintenance Facility (MINOR)

(Parcel D32-066 on 2.88 acres MOL)

The applicant is seeking approval from the Project Review Committee for Sanitation Maintenance Facility to construct water service for sprinklers, truck wash area, and restriping pavement for new garbage trucks parking on 2.88 acres MOL. **Staff recommends approval.**

Development Services Director Melanie Peavy read the title of Project SP 2202-013 Sanitation Maintenance Facility (Minor) Parcel D32-066 on 2.88 acres MOL. The Applicant is Seeking Approval from the Project Review Committee for the Sanitation Maintenance Facility to

Construct Water Service for Sprinklers, Truck Wash Area, and Restriping Pavement for New Garbage Truck Parking. Present was Greg McLean contractor. Comments were satisfied. No comments were offered or received. Vote 4-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melanie D Peavy, Jeremy Hockenbury
SECONDER:	Mark Odell, Utilities Director
AYES:	Peavy, McHugh, Odell, Hockenbury
ABSENT:	Parmer

ADJOURNMENT

Motion to Adjourn Project Review Committee

With no further business to discuss, the meeting adjourned to 10:06 a.m.

6.14.22
Date



Melanie Peavy, Development Services
Director

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark Odell, Utilities Director
SECONDER:	Jeremy Hockenbury, Public Works Director
AYES:	Peavy, McHugh, Odell, Hockenbury
ABSENT:	Parmer