



COMMUNITY REDEVELOPMENT AGENCY (CRA) - CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Mayor Pro Tem/Commissioner – Pamala Harrison-Bivins – Seat 2

Joe Elliott – Seat 3

Marcos Flores – Seat 4

Julian Green – Seat 5

Jason McHugh – City Manager

Agenda

Regular Meeting

December 19, 2022 8:45 AM

City Hall Commission Chamber

100 N Main Street

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Wildwood DOES NOT provide this verbatim record.

I. Call to Order

II. Public Portion

III. Items for Consideration

1. *MINUTES FOR APPROVAL: DECEMBER 12, 2022 CRA BOARD MEETING*
2. *MUNICIPAL PARKING LOT - FINAL RETAINAGE PAYMENT IN THE AMOUNT OF \$15,469.70*

IV. ADJOURNMENT

December 19, 2022 8:45 AM

COMMUNITY REDEVELOPMENT AGENCY (CRA)
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
December 12, 2022 8:45 AM
CITY HALL COMMISSION CHAMBER

(meeting taped)

I. Call to Order

ATTENDANCE	TITLE	STATUS
Ed Wolf	Mayor	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Jason McHugh	City Manager	Present
Cassandra Smith	Asst. City Manager/CFO	Present
Susan Patterson	City Clerk	Present
Ashley Hunt	City Attorney	Present
Melanie Peavy	Development Services Dir.	Present
Mark Odell	Utility Director	Present
Jeremy Hockenbury	Public Works Director	Present
Randall Parmer	Chief of Police	Present
Joshua Bills	City Attorney	Present

Mayor Wolf brought the meeting to order.

II. Public Portion

None.

III. Items for Consideration

Mayor Wolf swore in Development Services Director Melanie Peavy and audience members.

1. Minutes for Approval: September 26, 2022 CRA Board Meeting

The Summary of Minutes from November 28, 2022, was adopted. No comments were offered or received. Vote 5-0.

2. Final Pay Application for the Municipal Parking Lot in the Amount of \$1,980.00

Development Services Director Melanie Peavy presented a request for the Municipal Parking Lot final pay application. City Manager Jason McHugh discussed modifying the purchasing policy for small pay applications and increasing the City Managers approval thresholds.

RESULT:	Adopted
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Commissioner Elliott, Commissioner Flores

IV. ADJOURNMENT

The meeting was adjourned at 8:50 a.m.

RESULT:	Adjourned
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Commissioner Elliott, Commissioner Flores

COMMUNITY REDEVELOPMENT
AGENCY (CRA)
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: _____
Susan Patterson, City Clerk

BY: _____
Ed Wolf, Mayor

COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Municipal Parking Lot - Final Retainage Payment in the Amount of \$15,469.70

REQUESTED ACTION: Staff recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Improvements to the downtown municipal parking lot were approved by the City Commission in April of 2022 via Work Authorization 20 through Kimley-Horn & Associates. The project is complete and the contractor, Marion Rock, Inc. has submitted the final retainage payment application in the amount of \$15,469.70.

The project is budgeted as a capital project in the Community Redevelopment Area (CRA).



December 12, 2022

Jason McHugh
City Manager
City of Wildwood
100 North Main Street
Wildwood, FL 34785

**RE: *Downtown Wildwood Parking – Pay Application #3
Kimley-Horn Project No. 142173396***

Dear Mr. McHugh:

At this time, we received and reviewed the final invoice submitted to us by Marion Rock, Inc. Attached is the subject Pay Application for the amount of \$15,469.70 as submitted to us. We recommend payment of this amount, and attest, based on our on-site observations and our review of the Application, that to the best of our knowledge and belief:

1. The Work has progressed to the point indicated.
2. The quality of the Work is predominantly in accordance with the Contract Documents, subject to:
 - a. An evaluation of the Work as a functioning whole prior to or upon substantial completion;
 - b. Any other qualifications stated in this recommendation.
3. The Contractor appears to have fulfilled the conditions precedent to being entitled to payment, insofar as it is our responsibility to observe the Work.

By making this recommendation, we do not attest that:

1. We have made exhaustive, continuous, or detailed on-site inspections to check the quality or quantity of the Work (beyond our responsibilities as specifically assigned in the Contract Documents);
2. We have made any examination as to how the Contractor has used any monies paid on account of the Contract Price, or to determine that title to any Work, materials, or equipment has passed to you free and clear of any lien, claim, security interest, or encumbrance.

Sincerely,

Mohammed N. Murad, P.E.
MNM/JDJ

Attachments: 3rd Application for Payment

Cc: Jeremy Hockenbury, City of Wildwood
Melanie Peavy, City of Wildwood

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FROM Marion Rock, Inc
5979 SE Maricamp Rd
Ocala, FL 34472
352-687-2023
nicole.marionrock@gmail.com

DATE	09/20/22
REQUISITION NO	Final Retention
PROJECT:	Downtown Wildwood Parking Lot
PERIOD FROM	09/01/22 TO 09/20/22

EXECUTED CHANGE ORDERS			
NO.	DATE	ADD (DEDUCT)	AMOUNT
Net Amount of Change Orders			\$0.00

Original Contract Amount		\$154,697.00
Net Amount of Change Orders		\$0.00
Contract Sum To Date		\$154,697.00
Completed to Date	100.00% (B)	\$154,697.00
Material Stored	(B)	\$0.00
Total Completed / Stored		\$154,697.00
Retainage	10.00%	\$0.00
Total Earned Less Retainage		\$154,697.00
Less Previous Requisitions		\$139,227.30
This Requisition		\$15,469.70

(B) Attach documentation for accounts claimed

STATE OF FLORIDA
COUNTY OF Marion }

BEFORE ME, the undersigned authority, personally appeared Ryan Boutwell
as V President

of Marion Rock, Inc. who, after being duly sworn, deposes and says:

1. That for and in consideration of the payment of this subcontractor payment requisition, the undersigned hereby releases all liens, lien rights, claims, debts or demands of any kind or nature whatsoever which the undersigned now or might hereafter have against Owner, the building, property and/or premises described above, on account of all work, labor and materials furnished to the date hereof by or for the undersigned and used in and about the construction of any building situated on the above described property or any part thereof, or in improving the above described property or any part thereof. That the undersigned or at the direction of the undersigned, has paid for all work, labor performed and materials used on the above property by the undersigned to the date hereof, and this statement is given under oath to enable the undersigned to obtain partial payment from Owner; that all persons contracting directly with, or directly employed by the undersigned, or in connection with said improvements, and under and in connection with this contract between Owner and the undersigned regarding the premises, have been paid in full to date.

2. That in the event the undersigned is a corporation or partnership the undersigned represents and warrants that he is duly authorized to execute this Affidavit and Lien Release on behalf of such organization.

DATED this 20th day of September, 2022

FEDERAL ID# 59-3402323 Marion Rock, Inc.

Marion Rock, Inc.

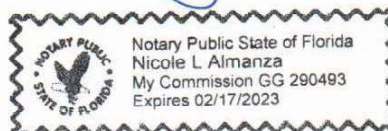
Subcontractor

By Ryan Boutwell

SWORN TO and subscribed before this 20th day of September, 2022

Nicole Almanza

Notary Public



Continuation Sheet (similar to G703)

A	B	C	D	E		F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored (Not in D or E)	Total Completed and Stored to Date (D + E + F)	% Complete (G / C)	Balance to Finish (C - G)	Retainage (10%)	
			From Previous Applications (D + E)	This Period						
1	Mobilization	7,250.00	7,250.00			7,250.00	100%	-	725.00	
2	MOT per FDOT standards	7,875.00	7,875.00			7,875.00	100%	-	787.50	
3	Roadway materials testing	4,125.00	4,125.00			4,125.00	100%	-	412.50	
4	Erosion control, silt fence and inlet protection	9,525.00	9,525.00			9,525.00	100%	-	952.50	
5	Demolition of existing asphalt and limerock base	10,397.00	10,397.00			10,397.00	100%	-	1,039.70	
6	Remove existing handicap sign	500.00	500.00			500.00	100%	-	50.00	
7	Remove sidewalk (100SY \$14.00)	1,400.00	1,400.00			1,400.00	100%	-	140.00	
8	Sawcut and remove curb (85FT \$12.00)	1,020.00	1,020.00			1,020.00	100%	-	102.00	
9	Relocate existing light poles (2EA \$3375.00)	6,750.00	6,750.00			6,750.00	100%	-	675.00	
10	Relocate existing power poles and coordinate with power service provider (2EA \$6480.00)	12,960.00	12,960.00			12,960.00	100%	-	1,296.00	
11	10" Stab subgrade (600SY \$14.75)	8,850.00	8,850.00			8,850.00	100%	-	885.00	
12	Base group 8" double course limerock (LBR 100) max 6" lifts with 98% density (600SY \$18.00)	10,800.00	10,800.00			10,800.00	100%	-	1,080.00	
13	Superpave asphaltic concrete, traffic level C, high polymer SP 9.5 and superpave asphaltic concrete traffic level C, high polymer (1.50") SP 12.5 (600SY \$43.00)	25,800.00	25,800.00			25,800.00	100%	-	2,580.00	

Continuation Sheet (similar to G703)

14	Concrete flared driveway per FDOT index 522-003	8,785.00	8,785.00				8,785.00	100%	-	878.50
15	Concrete sidewalk 4" thick per FDOT index 522-001 (200SY \$60.00)	12,000.00	12,000.00				12,000.00	100%	-	1,200.00
16	Type F curb per FDOT index 520-001 (40LF \$40.00)	1,600.00	1,600.00				1,600.00	100%	-	160.00
17	Concrete wheel stop (16EA \$85.00)	1,360.00	1,360.00				1,360.00	100%	-	136.00
18	Single post sign (Stop sign, ADA sign, no parking sign) (3EA \$600.00)	1,800.00	1,800.00				1,800.00	100%	-	180.00
19	Painted pavement markings- parking (white) (6") (575LF \$2.00)	1,150.00	1,150.00				1,150.00	100%	-	115.00
20	Painted pavement markings- parking (white) (disabled symbol)	165.00	165.00				165.00	100%	-	16.50
21	Painted pavement markings- parking (blue)(60LF \$5.00)	300.00	300.00				300.00	100%	-	30.00
22	Thermoplastic pavement marking-stop bar (white) (24") (12LF \$55.00)	660.00	660.00				660.00	100%	-	66.00
23	Performance turf (sod)(550sy \$4.00)	2,200.00	2,200.00				2,200.00	100%	-	220.00
24	4' #57 stone (200 sy \$27.00)	5,400.00	5,400.00				5,400.00	100%	-	540.00
25	Construction stakeout and certified asbuilts	6,550.00	6,550.00				6,550.00	100%	-	655.00
26	Performance bond	5,475.00	5,475.00				5,475.00	100%	-	547.50
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Continuation Sheet (similar to G703)

Totals	\$ 154,697.00	\$ 154,697.00	\$ -	\$ -	154697	100%	\$ -	\$ 15,469.70
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