



## **COMMUNITY REDEVELOPMENT AGENCY (CRA) - CITY OF WILDWOOD**

**Mayor/Commissioner – Ed Wolf – Seat 1**

Mayor Pro Tem/Commissioner – Pamala Harrison-Bivins – Seat 2

Joe Elliott – Seat 3

Marcos Flores – Seat 4

Julian Green – Seat 5

Jason McHugh – City Manager

### **Agenda**

#### **Regular Meeting**

**February 13, 2023 8:45 AM**

City Hall Commission Chamber

100 N Main Street

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Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

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F.S.S. 286.0105A - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Wildwood DOES NOT provide this verbatim record.

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### **I. Call to Order**

### **II. Public Hearings - Timed**

1. ***RESOLUTION NO. R2023-1 - A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY FOR THE CITY OF WILDWOOD, AMENDING THE BUDGET FOR FISCAL YEAR 2022-23; PROVIDING FOR APPROPRIATION; PROVIDING FOR AN EFFECTIVE DATE.***

**FY23 First CRA Budget Amendment**

**Staff recommends approval.**

**III. Public Portion**

**IV. Items for Consideration**

1. *MINUTES FOR APPROVAL: DECEMBER 12, 2022 CRA BOARD MEETING*

**V. ADJOURNMENT**

**February 13, 2023 8:45 AM**

**COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF  
WILDWOOD**

**EXECUTIVE SUMMARY**

**SUBJECT:** FY23 First CRA Budget Amendment

**REQUESTED ACTION:** Staff recommends approval.

**CONTRACT:**

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

**BUDGET IMPACT:**

**HISTORY/FACTS/ISSUES:**

Presented for approval is the first budget amendment for the 2023 fiscal year for the Community Redevelopment Area (CRA). In this budget amendment, we are carrying an outstanding project from FY22 into the FY23 budget.

**RESOLUTION NO. R2023-1**

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT  
AGENCY FOR THE CITY OF WILDWOOD, AMENDING THE  
BUDGET FOR FISCAL YEAR 2022-23; PROVIDING FOR  
APPROPRIATION; PROVIDING FOR AN EFFECTIVE  
DATE.

**WHEREAS**, at the Final Budget Hearing on September 26, 2022, the City Commission, acting as the Community Redevelopment Agency, adopted Resolution No. R2022-26 approving the annual budget for fiscal year 2022-2023; and,

**WHEREAS**, it is appropriate to provide for certain transfers, appropriations, and authorizations based upon previous and anticipated expenditures and revenues; and,

**WHEREAS**, having observed all appropriate procedures required by Florida Statutes, the City Commission, acting as the Community Redevelopment Agency, deems it necessary, proper, and in the best interest of the public to adopt an amendment to the budget to reflect these changes;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY FOR THE CITY OF WILDWOOD, FLORIDA, THAT:**

1. The budget amendment for the Community Redevelopment Agency for the 2022-2023 fiscal year as shown in Exhibit A, attached hereto, and incorporated by reference, is hereby adopted as an amendment to the budget for the Community Redevelopment Agency, City of Wildwood, Florida for the fiscal year beginning October 1, 2022, and ending September 30, 2023.

2. This Resolution shall become effective immediately upon its passage and adoption.

**DONE AND RESOLVED** at a public hearing this \_\_\_\_ day of \_\_\_\_\_, 2023, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA**

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Ed Wolf, Mayor

ATTEST: \_\_\_\_\_  
Susan Patterson, City Clerk

## EXHIBIT A

### Community Redevelopment Fund

| Expenditure          | FY23 Adopted Bud | Increase/(Decrease) | FY23 Amended Bud |
|----------------------|------------------|---------------------|------------------|
| Misc. Other Projects | \$0.00           | \$55,925            | \$55,925         |

**Justification for Amendment:** In this budget amendment, the Jackson St Improvement project is being carried forward from FY22 into the FY23 budget. Since this was a prior year budgeted item, funding for this amendment will come from the reserves.

COMMUNITY REDEVELOPMENT AGENCY (CRA)  
CITY OF WILDWOOD, FLORIDA  
REGULAR MEETING  
December 12, 2022 8:45 AM  
CITY HALL COMMISSION CHAMBER

(meeting taped)

**I. Call to Order**

| <b>ATTENDANCE</b> | <b>TITLE</b>              | <b>STATUS</b> |
|-------------------|---------------------------|---------------|
| Ed Wolf           | Mayor                     | Present       |
| Joe Elliott       | Commissioner              | Present       |
| Marcos Flores     | Commissioner              | Present       |
| Jason McHugh      | City Manager              | Present       |
| Cassandra Smith   | Asst. City Manager/CFO    | Present       |
| Susan Patterson   | City Clerk                | Present       |
| Ashley Hunt       | City Attorney             | Present       |
| Melanie Peavy     | Development Services Dir. | Present       |
| Mark Odell        | Utility Director          | Present       |
| Jeremy Hockenbury | Public Works Director     | Present       |
| Randall Parmer    | Chief of Police           | Present       |
| Joshua Bills      | City Attorney             | Present       |

Mayor Wolf brought the meeting to order.

**II. Public Portion**

None.

**III. Items for Consideration**

Mayor Wolf swore in Development Services Director Melanie Peavy and audience members.

1. Minutes for Approval: September 26, 2022 CRA Board Meeting

The Summary of Minutes from November 28, 2022, was adopted. No comments were offered or received. Vote 5-0.

2. Final Pay Application for the Municipal Parking Lot in the Amount of \$1,980.00

Development Services Director Melanie Peavy presented a request for the Municipal Parking Lot final pay application. City Manager Jason McHugh discussed modifying the purchasing policy for small pay applications and increasing the City Managers approval thresholds.

|                  |                                                       |
|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>Adopted</b>                                        |
| <b>MOVER:</b>    | Commissioner Elliott                                  |
| <b>SECONDER:</b> | Commissioner Flores                                   |
| <b>AYES:</b>     | Mayor Wolf, Commissioner Elliott, Commissioner Flores |

#### IV. ADJOURNMENT

The meeting was adjourned at 8:50 a.m.

|                  |                                                       |
|------------------|-------------------------------------------------------|
| <b>RESULT:</b>   | <b>Adjourned</b>                                      |
| <b>MOVER:</b>    | Commissioner Elliott                                  |
| <b>SECONDER:</b> | Commissioner Flores                                   |
| <b>AYES:</b>     | Mayor Wolf, Commissioner Elliott, Commissioner Flores |

COMMUNITY REDEVELOPMENT  
AGENCY (CRA)  
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: \_\_\_\_\_  
Susan Patterson, City Clerk

BY: \_\_\_\_\_  
Ed Wolf, Mayor