

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
SPECIAL MEETING
May 1, 2023 7:00 PM
CITY HALL COMMISSION CHAMBER**

(meeting taped)

1. Call to Order

ATTENDANCE	TITLE	STATUS
Ed Wolf	Mayor	Present
Pamala Harrison Bivins	Mayor Pro Tem	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present
Jason McHugh	City Manager	Present
Cassandra Smith	Asst. City Manager/CFO	Present
Joshua Bills	City Attorney	Present
Randall Parmer	Chief of Police	Present
Lynzey McClellan	Asst. Chief Financial Officer	Present
Amanda Salazar	Parks & Recreation Director	Present
Susan Patterson	City Clerk	Present

Mayor Wolf brought the meeting to order, followed by Commissioner Bivins invocation and the Pledge of Allegiance.

2. Consent Agenda/Informational Items

None.

3. Presentations and/or Proclamations

A. FY 22-23 Mid-Year Budget Update

Assistant Chief Financial Officer Lynzey McClellan presented the FY 2022-2023 Mid-Year Budget Update. McClellan went over General Fund revenues and expenses as of March 31st, which is six months into the fiscal year. McClellan stated that the reserve balance is on track and suggested that the overage of \$2.7 million be transferred to the Capital Improvement Fund. Mayor Wolf asked if using the money to pay down some debt at this time would be a good idea. McClellan stated that the Assistant City Manager/CFO Cassandra Smith would answer that question in her presentation of the Capital Improvement Fund. McClellan continued with the Utility Revenue Fund and stated that the revenues are on track along with the expenditures for the fund. McClellan stated that the ending balance was projected to be \$1.9 million over the desired reserve balance, which would be needed for the expansion of the wastewater treatment plant. McClellan also provided information on amendments to the budget that would be presented at the next Commission meeting on May 8, 2023.

Assistant City Manager/CFO Cassandra Smith presented the Capital Improvement Plan. Smith stated that the city wished to avoid debt when possible and to reduce the number of

issuances and the types of debt. Smith stated that if the city did need to go out for debt, it would be better to combine issuances of debt into one to avoid the extra costs to the city. Smith stated that the city wanted to make sure that they are planning for the future needs of the city in the CIP and that what is anticipated for the city is included. Smith stated that the key component is the city's strategic plan and the ultimate goal is to balance the city's resources with its needs. Smith stated that the four major projects are the downtown parking garage, clay drain road, millennium park improvements, and the recreation center, which are making an impact on the capital improvement fund. Smith stated that the major funding source of the CIP fund is the General Fund. Smith went over the goals for transfer into the CIP fund. Smith stated that the ending balances in the fund each year have a positive balance. Smith answered Mayor Wolf's earlier question about using the \$2.7 million to pay down debt, stating that the city's current interest rates on the city's debt are much lower than what the interest rates would be at this time to take out more debt.

B. Presentation by OLC for Recreation and Outreach Center

Parks and Recreation Director Amanda Salazar introduced Maged Elsheikh from Ohlson Lavoie Corporation. Elsheikh went over the building and the outline for the center, such as physical activities, a double gym, a walk/jog track, a dance studio, a learning center, an art studio, and a room for staff and security. Elsheikh stated that the center would be available for multiple age groups. Elsheikh stated that there was an existing wet detention pond and flood compensation pond. The center would have a banquet room, a kitchen, and a snack bar available, along with areas to sit and relax. Elsheikh stated that the second floor would have a senior room, a teen club, and a walking track around the building. Elsheikh stated that there would be a canopy-covered area at the entrance for dropping off and picking up. Elsheikh reviewed the estimated cost of \$12 million for the facility. Salazar went over the budget breakdown and current costs and infrastructure and uses of the recreation center. Salazar stated that this would be a safe place for children in the community to go after school and also for adult sports activities and a second basketball program. Parks and Recreation would like to offer programs and a place for children to go that the school system does not offer. Salazar stated that her department had been surveying residents about what was needed in the community. Commissioner Green stated the need to have something built that would not be outgrown by the time it is built. Salazar stated that the school system has a program where parents can choose where they have their children dropped off after school and, hopefully, the new outreach center could be added as a drop-off location. Commissioner Green mentioned the city partnering with other businesses. City Manager Jason McHugh stated that the city had been unsuccessful in partnering with the YMCA and the Boys and Girls Club. Mayor Wolf stated that he does not want to spend \$12 million on a building and have it destroyed. Commissioner Bivins stated that it is not always the people that live in the city that destroy items and facilities. Elsheikh stated that security would need to be at the facility and if someone is caught on camera they should be held accountable for their actions.

Brandon Hall stated that there was very little in the city for children to do and stated that having a facility for the children to go to and play and grow is needed within the city. Phil Spangler from Wildwood Middle High School Drama Class stated that he was a first-year teacher and thanked the Parks & Recreation Department for letting the drama class use the Warfield Auditorium. Spangler stated that the new facility would be very beneficial to the children in the City of Wildwood. Timothy Cotton from the Wildwood Middle High School Drama Class spoke of the benefit and the help from the city and the Parks & Recreation department for the use of the Warfield Auditorium and that the new facility would be a great benefit for the children of the city. Ginger McGill spoke of her support for the new facility and that the reason things were being destroyed was from a lack of places for children to go and a lack of supervision at home. John Snipes stated the need for a facility and that the Warfield complex had plenty of room for growth for the children in the community. City Manager Jason

McHugh asked for approval of the formal design and to move forward with OLC for the recreation center.

RESULT:	Adopted
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Green
AYES:	Commissioner Flores
NAYES:	Mayor Ed Wolf, Commissioner Joe Elliott

4. Public Hearings - Timed - Legislative

None.

5. Public Hearings - Timed - Quasi-Judicial

None.

6. Public Forum - 4 minute time limit

None.

7. Ordinances First Reading Only (No Vote)

None.

8. Resolutions for Approval

None.

9. Financial & Contracts & Agreements

None.

10. General Items for Consideration/Discussion and Other Business

A. Recreation and Outreach Center Discussion

Commissioner Green stated that he is adamant about having the Recreation Center built. Commissioner Elliott thanked Salazar for the presentation but would like to have more discussion about the many questions that were brought up at this meeting. Commissioner Bivins stated that there was enough information given to move this item forward. Commissioner Flores asked if the city would need to borrow money for this project and McHugh stated that at this point there would not be a need to borrow money. Mayor Wolf stated that his main concern was the infrastructure and what the overall cost of the wastewater treatment plant expansion would be.

RESULT:	Adopted
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Green
AYES:	Commissioner Flores
NAYES:	Mayor Wolf, Commissioner Elliott

B. RFQ #2023-07 Continuing Professional Engineering Services

Assistant City Manager/CFO Cassandra Smith presented a request for approval of the City Manager to negotiate contracts with the top three firms, CPH, LLC, Kimley-Horn & Associates, and Half Associates for RFQ #2023-07 Continuing Professional Engineering Services.

RESULT:	Adopted
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

11. Appointments

None.

12. City Manager Reports

None.

13. Other Department Reports

Ben from CPH provided an update on the Wastewater Treatment Plant Expansion. Ben stated that with the population growing so rapidly, the pipes, pumps, and structures are going to have to be larger, which changes the cost and time frame of where CPH would like to be. Ben stated that along with the intake, there has to be a discharge of the treated water. Ben stated that the plan is to order parts ahead of the installation so all parts will be there when the time comes to install. Ben stated that the major issue is that there is a septage hauler across from the treatment plant which is dumping some very strong materials and the organic strength is 80 times more than what the new plant is being designed for and causing problems with how the current plant operates. Ben stated that the septage can be treated but it will increase the cost of the new plant being built. McHugh stated that the industrial waste user has a permit but is continuously exceeding their permit limit. McHugh stated that he is working with Ben and the wastewater team to get all the information before bringing this item back to the commission. Mayor Wolf stated that this was his concern in earlier conversations, with the cost per gallon being \$33 now and an estimate of \$66 million.

14. Commission Members Reports

None.

15. City Attorney Reports

None.

16. Adjournment

The meeting adjourned at 8:45 p.m.

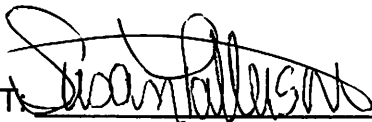
RESULT:	Adjourned
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

Upcoming Events

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

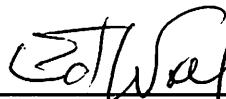
SEAL

ATTEST



Susan Patterson, City Clerk

BY:



Ed Wolf, Mayor