CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
May 22, 2023 7:00 PM
CITY HALL COMMISSION CHAMBER

(meeting taped)

1. **Call to Order**

ATTENDANCE	**TITLE**	**STATUS**
Ed Wolf	Mayor	Present
Pamala Harrison Bivins	Mayor Pro Tem	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present
Cassandra Smith	Asst. City Manager/CFO	Present
John Walker	Police Captain	Present
Ashley Hunt	City Attorney	Present
Joshua Bills	City Attorney	Present
Jeremy Hockenbury	Public Works Director	Present
Jason Martin	Utility Supervisor	Present
Amanda Salazar	Parks & Recreation Director	Present

Mayor Wolf brought the meeting to order, followed by Commissioner Bivins invocation and the Pledge of Allegiance.

2. **Consent Agenda/Informational Items**

Consent Agenda Items A thru F were voted on together. No comments were offered or received. Vote 5-0.

RESULT:	**Adopted**
MOVER:	Commissioner Green
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

A. Minutes for Approval: April 10, 2023 Regular Commission Meeting

B. Minutes for Approval: April 24, 2023 Regular Commission Meeting

C. Minutes for Approval: May 1, 2023 Special Commission Meeting

D. Minutes for Approval: May 8, 2023 Regular Commission Meeting

E. Expenditure Report

F. State of Florida CyberSecurity Grant Agreement

3. Presentations and/or Proclamations

None.

4. Public Hearings - Timed - Legislative

None.

5. Public Hearings - Timed - Quasi-Judicial

None.

6. Public Forum - 4 minute time limit

John Snipes stated that he would like to have speed bumps on Warfield between the hours of 8 a.m. and 9 a.m. They use the road as a race track. Pastor John Christian stated his support for the recreation center. Peyton Perry of the AFGE CPL-33 Local 506 spoke about the concerns of understaffing at the Federal Prison in Coleman and potential dangers to the surrounding communities because of understaffing.

7. Ordinances First Reading Only (No Vote)

None.

8. Resolutions for Approval

None.

9. Financial & Contracts & Agreements

A. OLC Architectural Services Design Contract for the MLK Rec. Center in the Amount of $977,850

Parks & Recreation Amanda Salazar presented a request to approve the Architectural Services Design Contract for the MLK Recreation Center. Mayor Wolf stated that there is a need for it but opposed it due to funding and ongoing operational expenses. No other comments were offered or received. Vote 3-2.

RESULT:	**Adopted**
MOVER:	Commissioner Green
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Flores,

	Commissioner Green
NAYES:	Mayor Wolf, Commissioner Elliott

B. Bay Window Restoration Project for the Baker House in the Amount of $32,993

Parks & Recreation Director Amanda Salazar presented a request for the Bay Window Restoration Project for the Baker House. No comments were offered or received. Vote 5-0.

RESULT:	**Adopted**
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

C. Replacement and Upgrade of Six Lift Station Panels in the Amount of $208,439.00

Utility Supervisor Jason Martin presented a request for the Replacement and Upgrade of Six Lift Station Panels. Commissioner Elliott questioned if there would be compatibility with training. Martin stated that there would be two different types of controls so that multiple vendors would be able to bid on them, but everything else would be the same. No other comments were offered or received. Vote 5-0.

RESULT:	**Adopted**
MOVER:	Commissioner Green
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

D. Powell Street Steel Water Main Replacement in the Amount of $31,375.00

Utility Supervisor Jason Martin presented a request for Powell Street Steel Water Main Replacement. No comments were offered or received. Vote 5-0.

RESULT:	**Adopted**
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

E. Kimley-Horn Work Authorization #46 for the Huey Street Sanitary Sewer Reroute Project in the Amount of $104,000.00

Utility Supervisor Jason Martin presented a request for Kimley Horn Work Authorization #46 for the Huey Street Sanitary Sewer Reroute Project. Martin stated that this would alleviate flow and increase capacity in the current line flow. No comments were offered or received.

Vote 5-0.

F. Utility Line Replacement on the Chitty Chatty Bridge in the Amount of $205,840.00

Utility Supervisor Jason Martin presented a request for the Utility Line Replacement on the Chitty Chatty Bridge.

RESULT:	**Adopted**
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

G. Millennium Park Reuse Extension Phase 1 Project Award in the Amount of $404,414.61

Utility Supervisor Jason Martin presented a request for Pave-Rite to begin the Millennium Park Reuse Extension Phase 1 Project. No comments were offered or received. Vote 5-0.

H. Municipal Services Complex Pay App #21 in the Amount of $133,684.84

Public Works Director Jeremy Hockenbury presented a request for Municipal Services Complex Pay App # 21. No comments were offered or received.

RESULT:	**Adopted**
MOVER:	Commissioner Flores
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

I. RFQ #2023-11 Urban Planning Continuing Services

Assistant City Manager/CFO Cassandra Smith presented a request for approval for the City Manager to enter into negotiations with the top three firms, Ayres, GAI Consultants, and Inspire Placemaking Collective for the Urban Planning Continuing Services Agreement. Commissioner Elliott asked by picking three instead of one, if there would be any anticipated cost increase for the city. Smith stated that she did not anticipate an increase in costs. Commissioner Green questioned whether at this point the item would not be brought back to the Commission and that staff would be deciding which vendor was suited to which contract. Smith stated yes that was correct. City Manager Jason McHugh stated that staff would make that decision and then present the contracts for approval to the Commission. No other comments were offered or received. Vote 5-0.

RESULT:	**Adopted**
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

10. General Items for Consideration/Discussion and Other Business

A. Request for Decision to Move Forward with Broken Oak Drive Improvement Project

City Manager Jason McHugh presented a request for a decision to move forward with the Broken Oak Drive Improvement Project. McHugh stated that the city had been working with Kimley-Horn to assess the project. McHugh stated the utility lines will need to be improved. McHugh stated that the project will improve the road and create a partial one-way path on Broken Oak. McHugh stated that various opinions were presented at the community meeting that was held, some desired the one-way route to go the other way. Kimley-Horn, at that time, re-evaluated the one-way to go westbound and found the original recommendation to be the most appropriate. McHugh stated he is seeking the Commission's direction on whether to proceed with the project or to not make any changes at all. Mayor Wolf stated that he would hate to see the local residents navigate a one-way street. Mayor Wolf feels that there is not enough traffic to warrant the change. Mayor Wolf feels it would be a temporary fix and improvements would likely happen through future development and feels that if the one tree was removed it would be sufficient for the current situation. Commissioner Elliott stated that he feels a resolution could be reached between doing nothing and taking the tree down. Commissioner Elliott feels we should look at options for taking the tree down and not implementing the full plan. McHugh stated that he would request to move forward with the reuse line installation. Nick Mora of Kimley-Horn spoke as to the reasoning and benefits of implementing the full plan, and the design standards require either widening or converting it to a one-way roadway. The plan as presented was designed for the increased traffic which is anticipated. The Commission's direction to the City Manager was to review options and bring them back to the Commission.

RESULT:	**Review Options**
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

11. Appointments

None.

12. City Manager Reports

A. Irrigation Meter Update

City Manager Jason McHugh recommends that the moratorium on irrigation meters be allowed to lapse on the 23rd.

B. Request City Commission Workshop for June 5th at 9am

City Manager Jason McHugh requested a Workshop on June 5, 2023, at 9 a.m. for a Code Enforcement update by Tara Tradd and City Attorney Hunt. McHugh stated that the Lake

Deaton Boat Ramp is closed due to damage to the ramp and that it would be dangerous to launch a boat. City Attorney Hunt recommends not allowing a sign "Launch at Your Own Risk". McHugh stated that the Huey Street water tank cleaning went well with only a few rusty water complaints.

13. Other Department Reports

None.

14. Commission Members Reports

Commissioner Elliott attended the Women's League of Voters where City Manager McHugh spoke. Commissioner Elliott also attended the play at the Municipal Services Complex and stated that it went over very well. Commissioner Elliott also suggested a time capsule be put in the new building across the street and asked if any had been found in the demolition and asked the City Manager to look into the possibility. Commissioner Green mentioned a previous owner of a deli that had been there and had memorabilia. Commissioner Green stated that the Regional Planning Committee would be having their second annual Diamond Awards and submissions are due in June and would like to have Wildwood enter. Commissioner Bivins stated that there had been complaints at the intersection of Fourth and Ross Street and asked for more stop signs. Mayor Wolf congratulated all the upcoming graduates.

15. City Attorney Reports

None.

16. Adjournment

The meeting was adjourned at 7:55 p.m. No comments were offered or received. Vote 5-0

RESULT:	**Adjourned**
MOVER:	Commissioner Flores
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

Upcoming Events

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: Susan Patterson
Susan Patterson, City Clerk

BY: Ed Wolf
Ed Wolf, Mayor