



COMMUNITY REDEVELOPMENT AGENCY (CRA) - CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Mayor Pro Tem/Commissioner – Pamala Harrison-Bivins – Seat 2

Joe Elliott – Seat 3

Marcos Flores – Seat 4

Julian Green – Seat 5

Jason McHugh – City Manager

Agenda

Regular Meeting

September 25, 2023 6:45 PM

City Hall Commission Chamber

100 N Main Street

Persons with disabilities or language barriers needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 103, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105 - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Wildwood DOES NOT provide this verbatim record.

I. Call to Order

II. Public Portion

III. Items for Consideration

1. *MINUTES FOR APPROVAL: JULY 24, 2023 CRA BOARD MEETING*
2. *ADOPTION OF THE FY24 CRA BUDGET*

IV. ADJOURNMENT

September 25, 2023 6:45 PM

COMMUNITY REDEVELOPMENT AGENCY (CRA)
 CITY OF WILDWOOD, FLORIDA
 REGULAR MEETING
 July 24, 2023 6:45 PM
 CITY HALL COMMISSION CHAMBER

(meeting taped)

I. Call to Order

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Pamala Harrison-Bivins	Mayor Pro Tem	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present
Jason McHugh	City Manager	Present
Cassandra Smith	Assistant City Manager/CFO	Present
Melanie Strickland	Development Services Director	Present
Susan Patterson	City Clerk	Present
Randall Parmer	Police Chief	Present

Mayor Wolf brought the meeting to order at 6:45 p.m.

II. Public Portion

None.

III. Items for Consideration

- Minutes for Approval: February 13, 2023 CRA Board Meeting

The minutes from the February 13, 2023 CRA Board meeting were approved. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Flores
SECONDER:	Commissioner Green
AYES:	Commissioner Flores, Commissioner Elliott, Mayor Pro Tem/Commissioner Harrison-Bivins, Mayor Wolf, Commissioner Green

2. Facade Matching Grant for 103 N. Main Street in the Amount of \$3,685.40

Development Services Director Melanie Strickland presented a request for a Facade Matching Grant for Window Reflections, located at 103 N. Main Street, owned by Roxanne Stafford. Improvements include updated paint, new awnings, and tile work for the business entrance. Commissioner Elliott inquired about the level of interest staff had seen in this grant program. Strickland responded that they had recently seen more businesses looking to participate, but the process can be difficult and tedious. Development Services staff plan to look into what changes can be made to make the process easier for residents. No other comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Green
AYES:	Commissioner Flores, Commissioner Elliott, Mayor Pro Tem/Commissioner Harrison-Bivins, Mayor Wolf, Commissioner Green

IV. ADJOURNMENT

The meeting was adjourned at 6:50 p.m. No comments were offered or received. Vote 5-0.

RESULT:	Adjourned
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Commissioner Flores, Commissioner Elliott, Mayor Pro Tem/Commissioner Harrison-Bivins, Mayor Wolf, Commissioner Green

COMMUNITY REDEVELOPMENT
AGENCY (CRA)
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: _____
Jessica Barnes, City Clerk

BY: _____
Ed Wolf, Mayor

**COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF
WILDWOOD**

EXECUTIVE SUMMARY

SUBJECT: Adoption of the FY24 CRA Budget

REQUESTED ACTION: Staff recommends approval.

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Presented for approval is the FY24 budget for the Community Redevelopment Area (CRA). The budget was developed based on the plan in place for the CRA and is substantially consistent with what was presented during the FY24 budget workshops.

RESOLUTION NO. R2023-25

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY FOR THE CITY OF WILDWOOD, ADOPTING THE BUDGET FOR FISCAL YEAR 2023-24; PROVIDING FOR APPROPRIATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission, acting as the Community Redevelopment Agency, has reviewed the projected expenditures for the 2023/2024 fiscal year budget; and,

WHEREAS, having observed all appropriate procedures required by Florida Statutes, the City Commission, acting as the Community Redevelopment Agency, deems it necessary, proper, and in the best interest of the public to adopt said budget.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY FOR THE CITY OF WILDWOOD, FLORIDA, THAT:

1. The budget for the Community Redevelopment Agency for the 2023-2024 fiscal year as shown in Exhibit A, attached hereto, and incorporated by reference, is hereby adopted as the operating budget for the Community Redevelopment Agency, City of Wildwood, Florida for the fiscal year beginning October 1, 2023, and ending September 30, 2024.

2. From the effective date of this Resolution, the amounts stated as expenditures in Exhibit A shall be available for appropriation for the several line items and purposes named therein.

3. The City Clerk is hereby directed to furnish a certified copy of this Resolution to the Director of Finance of the City of Wildwood, Florida, and to publish this Resolution and the adopted budget in accordance with the requirements of Florida Statutes.

4. Funds remaining in the Community Redevelopment Area fund as of September 30, 2023, shall hereby be designated for Main Street buildings and projects as identified in the Downtown Master Plan and permitted by the Community Redevelopment Area Redevelopment Plan.

5. This Resolution shall become effective immediately upon its passage and adoption.

DONE AND RESOLVED at a public hearing this 25th day of September, 2023, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA**

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

EXHIBIT A

CITY OF WILDWOOD
ANNUAL BUDGET

COMMUNITY REDEVELOPMENT AREA

104-550

Account Code	Line Description	FY 2022 Actuals	FY 2023 Budget	FY2024 Proposed
REVENUES				
361-0000	Interest	8,462	-	-
369-9000	Sumter County	369,830	368,670	368,670
382-0010	Transfer In From General Fund	185,870	197,730	215,690
	Revenue Totals	564,162	566,400	584,360
	Fund Balance Carry-Forward			1,396,500
	Total Resources			1,980,860
EXPENDITURES				
1200	Salaries	36,217	42,210	68,420
1500	Sick Leave	-	-	-
1600	Vacation Pay	-	-	-
1800	Holiday Pay	-	-	-
2100	FICA Expense	2,771	3,230	5,240
2200	Retirement	4,330	5,030	23,620
2300	Life & Health Insurance	3,524	3,600	3,600
3100	Professional Services	6,875	135,000	40,000
4000	Travel and Per Diem	-	1,500	750
4100	Telephone Expense	-	-	-
4200	Postage/Transport. Fees	-	-	-
4600	Repair and Maintenance	-	-	-
4900	Misc. Expn. & Other Current	-	-	-
5100	Office Supplies	-	-	-
5200	Operating Supplies	-	-	-
5400	Subscriptions/Dues	175	175	200
5500	Training	-	4,000	1,500
	TOTAL OPERATIONAL EXPENDITURES	53,892	194,745	143,330
SPECIAL PROJECTS-CRA				
6310	Sidewalks	-	-	-
6330	Façade Improvement Matching Grant	-	80,000	80,000
7301	Entrance Signs	-	-	-
7303	Demolitions	-	20,000	25,000
7304	Painting Grants to Businesses	-	-	-
7305	Street Resurfacings	-	-	-
7306	Code Enforcement Projects	-	-	-
7307	Misc. Other Projects	70,654	55,925	-
7308	Downtown Parking Improvements	-	50,000	240,000
	TOTAL SPECIAL PROJECTS	70,654	205,925	345,000
	TOTAL- ALL EXPENDITURES	124,546	400,670	488,330
580-90-9904	Contingency - CRA District			1,492,530
	TOTAL EXPENDITURES, TRANSFERS, RESERVES AND BALANCES			1,980,860

Notes: