



CITY COMMISSION - CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Mayor Pro Tem/Commissioner – Pamala Harrison-Bivins – Seat 2

Joe Elliott – Seat 3

Marcos Flores – Seat 4

Julian Green – Seat 5

Jason McHugh – City Manager

Agenda

Regular Meeting

October 23, 2023 7:00 PM

City Hall Commission Chamber

100 N Main Street

Persons with disabilities or language barriers needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 103, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105 - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Wildwood DOES NOT provide this verbatim record.

1. Call to Order

2. Consent Agenda/Informational Items

(A consent agenda may be presented by the Mayor at the beginning of a meeting. Items may be removed from the consent agenda at the request of any one Commissioner. Items not removed may be adopted by general consent without debate. Removed items may be either taken up immediately after the consent agenda or placed later on the agenda at the discretion of the Commission.)

A. *EXPENDITURE REPORT*

B. *MINUTES FOR APPROVAL: JULY 17, 2023 SPECIAL MEETING*

C. *MINUTES FOR APPROVAL: JULY 24, 2023 REGULAR COMMISSION*

MEETING

3. **Presentations and/or Proclamations**

4. **Public Hearings - Timed - Legislative**

- A. ***ORDINANCE NO. O2023-55 - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROPOSING A SMALL SCALE FUTURE LAND USE MAP AMENDMENT TO THE ADOPTED COMPREHENSIVE PLAN AND FUTURE LAND USE MAP IN ACCORDANCE WITH THE COMMUNITY PLANNING ACT OF 2011, AS AMENDED; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.***

CP 2308-001 Sheila Bernstein

PARCEL(S) D19-121, D19-027, D19-120 & D19-110

The applicant, Sheila Bernstein, seeks approval from the City Commission for a Small-Scale Comprehensive Plan Amendment to change the Future Land Use Map designation from Agricultural (County) to Agricultural (City) for the parcel listed above on 37.96 acres MOL. This request is accompanied by rezoning request RZ 2308-001.

The Special Magistrate recommends approval and a favorable recommendation of Ordinance Number O2023-55.

- B. ***ORDINANCE NO. O2023-59 - AN ORDINANCE OF THE CITY OF WILDWOOD FLORIDA, DECLARING CERTAIN REAL PROPERTY AS SURPLUS; DESIGNATING CERTAIN REAL PROPERTY AS ESSENTIAL TO THE CITY; GRANTING THE CITY MANAGER CERTAIN AUTHORIZATIONS AND DIRECTIONS; PROVIDING FOR FINDINGS; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.***

City Property Inventory

Staff recommends approval.

5. **Public Hearings - Timed - Quasi-Judicial**

- A. ***ORDINANCE NO. O2023-56 - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA; PROPOSING A ZONING MAP AMENDMENT TO THE OFFICIAL ZONING MAP IN ACCORDANCE WITH SECTIONS 3.2 AND 3.3 OF THE LAND DEVELOPMENT REGULATIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.***

RZ 2308-001 Sheila Bernstein

PARCEL(S) D19-121, D19-027, D19-120 & D19-110

The applicant, Sheila Bernstein, is seeking a favorable recommendation from the City Commission for a Zoning Map Amendment to change the zoning district from A10C (County) to AG-5 (City) for the parcel listed above on 37.96 acres MOL. This request is accompanied by a concurrent Small Scale Comprehensive Plan amendment CP 2308-001 (O2023-55).

The Special Magistrate recommends approval and a favorable recommendation of Ordinance Number O2023-56 subject to the approval of O2023-55, which establishes a Future Land Use appropriate to the proposed zoning.

6. Public Forum - 4 minute time limit

7. Ordinances First Reading Only (No Vote)

- A. ***ORDINANCE NO. O2023-24 - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN REAL PROPERTY CONSISTING OF APPROXIMATELY 0.8 ACRES LOCATED AT THE INTERSECTION OF E SR 44 AND CR 149, IN SECTION 22, TOWNSHIP 19 SOUTH, RANGE 23 EAST; WHICH IS CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF WILDWOOD AND LOCATED IN THE CITY'S JOINT PLANNING AREA; PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.***

AN 2305-001 Summers

Parcel G15C017

The applicant, LPG Urban & Regional Planners, LLC, has submitted a voluntary annexation application for parcel G15C017.

Staff recommends approval of Ordinance O2023-24.

- B. ***ORDINANCE NO. O2023-57 - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN REAL PROPERTY CONSISTING OF APPROXIMATELY 0.744 ACRES LOCATED SOUTH ALONG E C 466, APPROXIMATELY 0.23 MILES WEST OF N US 301, IN SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST; WHICH IS CONTIGUOUS TO THE CITY OF WILDWOOD LIMITS AND LOCATED IN THE CITY'S JOINT PLANNING AREA; PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.***

AN 2306-001 Oxford Commons

Parcels D18-019, D18-020, & D18-022

The applicant, William (Bill) A. Ray, on behalf of the owner, KP Properties of Lake County, LLC, has submitted a voluntary annexation application for parcels D18-019, D18-020, and D18-022.

Staff recommends approval.

- C. **ORDINANCE NO. O2023-60** - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN REAL PROPERTY CONSISTING OF APPROXIMATELY 0.8 ACRES LOCATED AT THE INTERSECTION OF E SR 44 AND CR 149, IN SECTION 22, TOWNSHIP 19 SOUTH, RANGE 23 EAST; WHICH IS CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF WILDWOOD AND LOCATED IN THE CITY'S JOINT PLANNING AREA; PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

AN 2309-001 Summers Gym

Parcels G15C016

The applicant, Michael Ranking of LPG Urban & Regional Planners, LLC representing the owner, Bryan Summers, has submitted a voluntary annexation application for parcel G15C016.

Staff recommends approval of Ordinance O2023-60.

- D. **ORDINANCE NO. O2023-61** - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN REAL PROPERTY CONSISTING OF APPROXIMATELY 3 ACRES MOL LOCATED ALONG CR 144, APPROXIMATELY 0.14 MILES EAST OF THE INTERSECTION OF CR 144 AND POWELL ROAD, IN SECTION 4, TOWNSHIP 19 SOUTH, RANGE 23 EAST; WHICH IS CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF WILDWOOD AND LOCATED IN THE CITY'S JOINT PLANNING AREA; PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

AN 2309-003 Wildwood East

Parcel G04-013

The applicant, Michael Ranking of LPG Urban & Regional Planners, LLC representing the owner, Southwinds Commercial LTD, has submitted a voluntary annexation application for parcel G04-013.

Staff recommends approval of Ordinance O2023-61.

- E. **ORDINANCE NO. O2023-62** - AN ORDINANCE OF THE CITY OF

WILDWOOD, FLORIDA GRANTING CONSENT FOR THE INCLUSION OF ALL OF ITS INCORPORATED AREA WITHIN ANY DEPENDENT FIRE OR EMS SPECIAL DISTRICT, OR MUNICIPAL BENEFIT OR TAXING UNITS FOR FIRE PREVENTION AND SUPPRESSION AND NON-TRANSPORT AND TRANSPORT EMERGENCY MEDICAL SERVICE CREATED PURSUANT TO SECTION 189.02 FLORIDA STATUTES; APPROVING AN AMENDMENT OF THE INTERLOCAL SERVICE BOUNDARY AGREEMENT AND AMENDMENT AND RESTATEMENT OF THE INTERLOCAL BOUNDARY AGREEMENT FIRE SERVICES SUB-AGREEMENT; RENEWING THE INTERLOCAL SERVICE BOUNDARY AGREEMENT FOR A PERIOD OF TWENTY (20) YEARS; PROVIDING FOR RESOLUTION OF CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Modification of the Interlocal Service Boundary Agreement (ISBA) with the Sumter County BOCC

Staff recommends approval.

8. Resolutions for Approval

- A. ***RESOLUTION NO. R2023-26 - A RESOLUTION OF THE CITY OF WILDWOOD, FLORIDA APPROVING AN INVENTORY LIST OF MUNICIPALLY OWNED PROPERTY THAT IS APPROPRIATE FOR USE AS AFFORDABLE HOUSING PURSUANT TO SECTION 166.0451, FLORIDA STATUTES; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.***

Approval of City-Owned Property Appropriate for Affordable Housing

Staff recommends approval.

- B. ***RESOLUTION NO. R2023-27 - A RESOLUTION OF THE CITY OF WILDWOOD, FLORIDA, ADOPTING THE STATEWIDE MUTUAL AID AGREEMENT WITH THE STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT; PROVIDING FOR AN EFFECTIVE DATE.***

Adoption of Statewide Mutual Aid Agreement

Staff recommends approval.

9. Financial & Contracts & Agreements

- A. ***MILLENNIUM PARK PHASES 1 & 2 - BID AWARD APPROVAL***
- B. ***GRUBER, MCNEIL CONTRACTING, INC INVOICE APPROVAL FOR EMERGENCY REPAIRS ON SCARDINO STREET IN THE AMOUNT OF \$62,544***

- C. *LIFT STATION NO. 8 RELOCATION PROJECT FINAL PAY APPLICATION FOR MARION ROCK IN THE AMOUNT OF \$81,767.83*
- D. *WWTP EXPANSION PHASE 1A PAY APPLICATION NO. 5 FOR PC CONSTRUCTION IN THE AMOUNT OF \$289,077.00*
- E. *REQUEST FOR BLANKET PURCHASE AGREEMENT WITH FERGUSON WATERWORKS FOR WATER METERS IN THE AMOUNT OF \$263,000*

10. General Items for Consideration/Discussion and Other Business

11. Appointments

12. City Manager Reports

- A. *LOCAL CONSTRUCTION PROJECTS UPDATE*

13. Other Department Reports

- A. *INFORMATION TECHNOLOGY UPDATE*
- B. *HUMAN RESOURCES DEPARTMENT REPORT*

14. Commission Members Reports

15. City Attorney Reports

16. Adjournment

Upcoming Events

October 27, 28, & 31, 2023 - Wildwood Fright Nights at Warfield Auditorium from 8pm to 11pm

October 28, 2023 - Spooktacular at Wildwood Community Center from 10am to 1pm

November 4, 2023 - Touch-a-Truck at Dr. MLK Jr. Park from 10am to 1pm

November 13, 2023 - City Commission Meeting at City Hall at 9am

October 23, 2023 7:00 PM

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING OCTOBER 23 2023

10/18/2023
03:52 PM

Revenue Account Range: First to Last

Include Non-Anticipated: No

Year To Date As Of: 10/31/23

Expend Account Range: First to Last

Include Non-Budget: No

Print Zero YTD Activity: No

Prior Year: Thru 10/31/22

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
001-311-1000	AD VALOREM TAXES	9,513,015.23	12,767,400.00	12,877,474.76	110,074.76	101
001-312-4100	LOCAL OPTION GAS TAX	521,726.98	550,510.00	707,889.09	157,379.09	129
001-312-6000	DISCRETIONARY/LOCAL GOVT. INFRA	3,000,973.76	2,912,630.00	3,573,836.96	661,206.96	123
001-313-1000	FRANCHISE TAX-/PROGRESS ENERGY SVCS	914,818.57	800,000.00	929,826.36	129,826.36	116
001-313-1010	FRANCHISE TAX- SECO	1,109,792.58	1,071,605.00	1,384,938.72	313,333.72	129
001-313-4080	LEESBURG ELECTRIC FRANCHISE FEE	56,759.18	35,000.00	63,141.83	28,141.83	180
001-313-4160	FRANCHISE TAX- TECO/PEOPLES GAS	252,232.71	250,000.00	274,086.99	24,086.99	110
001-313-4170	FENNEY WATER CONS AUTHORITY-UTILITY T	53,537.52	45,000.00	38,038.20	6,961.80 -	85
001-313-4180	LEESBURG GAS FRANCHISE FEE	50,945.56	45,000.00	53,036.47	8,036.47	118
001-313-4190	SOUTH SUMTER UTILITY COMPANY FRANCH	370,207.76	275,000.00	371,019.21	96,019.21	135
001-313-5000	FRANCHISE TAX- WASTE MGMNT-REFUSE SV	191,455.95	190,000.00	207,541.68	17,541.68	109
001-313-5001	TRI-COUNTY SANITATION FRANCHISE FEE	239,734.08	250,000.00	211,496.03	38,503.97 -	85
001-313-5003	FRANCHISE FEE - SEWWC	228,541.29	245,000.00	184,025.83	60,974.17 -	75
001-314-1000	UTILITY TAX-PROGRESS ENERGY SVCS.	800,587.31	690,000.00	788,002.43	98,002.43	114
001-314-1010	UTILITY TAX-SUMTER ELECTRIC	1,022,299.81	930,000.00	1,060,049.21	130,049.21	114
001-314-3000	UTILITY TAX-WATER SALES	116,647.62	110,000.00	120,976.05	10,976.05	110
001-314-3002	THE VILLAGES-5% WATER UTILITY TAX	226,690.03	250,000.00	208,728.21	41,271.79 -	83
001-314-3003	CENTRAL SUMTER UTILIITY CO. LLC	112,364.85	125,000.00	123,150.59	1,849.41 -	99
001-314-4000	UTILITY TAX-SUBURBAN PROPANE	14,947.69	15,000.00	14,285.69	714.31 -	95
001-314-4030	FERRELLGAS LP	1,603.55	1,000.00	1,579.54	579.54	158
001-314-4040	CIRCLE K STORES	210.93	200.00	278.72	78.72	139
001-314-4080	LEESBURG ELECTRIC UTILITY TAX	42,831.63	30,000.00	39,512.34	9,512.34	132
001-314-4081	LEESBURG GAS UTILITY TAX	75,244.67	60,000.00	78,517.79	18,517.79	131
001-314-4100	INTERCONN RESOURCES LLC	27,549.71	30,000.00	12,232.09	17,767.91 -	41
001-314-4150	CVS	389.42	200.00	308.56	108.56	154

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING OCTOBER 23 2023

10/18/2023
03:52 PM

<i>Revenue Account</i>	<i>Description</i>	<i>Prior Yr Rev</i>	<i>Anticipated</i>	<i>YTD Rev</i>	<i>Excess/Deficit</i>	<i>% Real</i>
001-314-4151	AMERIGAS PROPANE	9,864.39	8,000.00	6,626.59	1,373.41 -	83
001-314-4152	LOWE'S PROPANE TAX	2,426.64	1,500.00	1,918.68	418.68	128
001-314-4153	BLOSSMAN COMPANIES PROPANE TAX	0.00	0.00	355.46	355.46	0
001-314-4160	TECO-PEOPLES GAS	262,582.16	250,000.00	292,302.28	42,302.28	117
001-314-4162	GAS SOUTH UTILITY TAX	335.05	300.00	670.25	370.25	223
001-314-4190	SOUTH SUMTER UTILITY CO UTILITY TAX	148,810.50	85,000.00	138,733.95	53,733.95	163
001-314-4191	PUBLIX UTILITY TAX	932.43	500.00	1,027.22	527.22	205
001-314-9010	STATE COMMUNICATIONS TAX	499,413.36	500,000.00	613,531.57	113,531.57	123
001-331-5000	FEMA GRANT	0.00	0.00	65,810.15	65,810.15	0
001-335-1200	STATE REVENUE SHARING	628,683.58	652,660.00	832,340.97	179,680.97	128
001-335-1400	MOBILE HOME LICENSES	16,437.90	10,000.00	16,522.99	6,522.99	165
001-335-1600	STATE BEVERAGE LICENSES	7,462.21	8,500.00	7,609.04	890.96 -	90
001-335-1800	1/2 CENT SALES TAX	1,478,361.37	1,508,170.00	1,910,728.70	402,558.70	127
001-339-1000	SOUTH SUMTER UTILITY PILOT FEES	5,582.80	0.00	0.00	0.00	0
001-341-2006	COMMUNITY DEVELOPMENT SERVICES	844,761.41	500,000.00	647,525.92	147,525.92	130
001-341-2010	TREE MITIGATION PERMITS	25,584.00	0.00	93,452.00	93,452.00	0
001-347-5300	BUILDING RENTAL-WILDWOOD COMMUNITY	75,282.78	50,000.00	101,080.62	51,080.62	202
001-347-5302	COMMUNITY CENTER-RESERVATION FEES	0.00	0.00	530.00	530.00	0
001-347-5304	COMMUNITY CENTER STAFF FEES	150.00 -	100.00	300.00	200.00	300
001-347-5305	BUILDING RENTAL-OXFORD COMMUNITY CE	7,747.58	5,000.00	11,804.65	6,804.65	236
001-347-5306	BUILDING RENTAL-MLK JR COMMUNITY CEN	1,693.87	1,500.00	1,863.62	363.62	124
001-347-5307	OUTDOOR BUILDING RENTALS	46.10	100.00	199.08	99.08	199
001-347-5308	OPEN SPACE RENTALS	354.97	100.00	1,190.30	1,090.30	***
001-350-1000	FINES	27,251.97	20,000.00	45,332.73	25,332.73	227
001-351-1002	CODE ENFORCEMENT	1,825.29	1,000.00	2,212.86	1,212.86	221
001-351-3000	POLICE-2ND DOLLAR FUND	2,900.28	1,500.00	3,636.85	2,136.85	242
001-361-0000	INTEREST EARNINGS	85,937.51	5,000.00	197,068.73	192,068.73	***
001-369-0000	OTHER MISCELLANEOUS REVENUE	6,413.14	10,000.00	12,884.48	2,884.48	129

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
001-369-0010	STATE HIGHWAY LIGHTING AGREEMENT	17,247.78	17,765.00	17,765.05	0.05	100
001-369-0012	FDOT HIGHWAY MAINTENANCE AGREEMENT	15,500.08	13,440.00	13,152.00	288.00 -	98
001-369-0050	AUCTION PROCEEDS	9,972.00	10,000.00	28,512.67	18,512.67	285
001-369-0052	SPONSORSHIPS	1,265.00	1,000.00	0.00	1,000.00 -	0
001-369-0058	DONATIONS	17,515.70	0.00	16,716.00	16,716.00	0
001-369-0075	MULTI-PURPOSE FIELD RENTAL	0.00	100.00	0.00	100.00 -	0
001-369-0076	BASEBALL FIELD RENTAL	3,329.84	1,000.00	5,035.07	4,035.07	504
001-369-0078	FIELD PREPARATION FEES	345.00	100.00	954.24	854.24	954
001-369-0792	PROGRAM REGISTRATION FEES	29,002.57	15,000.00	40,566.41	25,566.41	270
001-369-0794	CONCESSION / VENDOR FEES	100.00	100.00	55.00	45.00 -	55
001-369-0796	SPECIAL EVENT REGISTRATION FEES	1,330.00	1,500.00	5,065.45	3,565.45	338
001-369-2100	POLICE DEPT MISCELLANEOUS REVENUE	4,794.00	1,500.00	5,525.39	4,025.39	368
001-369-3700	MISCELLANEOUS POLICE DONATIONS	0.00	100.00	0.00	100.00 -	0
001-369-3748	MISC. GRANTS/VESTS	2,325.00	0.00	2,800.00	2,800.00	0
001-369-4000	FUEL TAX REFUND	11,470.88	6,500.00	9,999.57	3,499.57	154
001-380-1000	OTHR FINANCING SOURCE-INSURANCE PRO	67,736.50	0.00	0.00	0.00	0
001-380-1001	OTHER FINANCING SOURCE-COUNTY REIMB	90,804.00	0.00	0.00	0.00	0
001-382-1010	TRANSFER FROM INDUSTRIAL PARK	10,000.00	10,000.00	10,000.00	0.00	100
001-382-1013	TRANSFER FROM LAW ENFORCEMENT IMP F	412,800.00	412,800.00	412,800.00	0.00	100
001-389-5000	NON-OPERATIONAL CASH FORWARD-GEN FL	0.00	5,806,015.00	0.00	5,806,015.00 -	0
GENERAL FUND Revenue Totals		23,781,188.03	31,594,395.00	28,900,179.89	2,694,215.11 -	91

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-511-00-0000	LEGISLATIVE- CITY COMMISSION:	0.00	0.00	0.00	0.00	0
001-511-10-1200	SALARIES	42,528.84	48,910.00	49,416.89	506.89 -	101
001-511-10-2100	FICA EXPENSE	3,253.32	3,750.00	3,780.22	30.22 -	101
001-511-10-2200	RETIREMENT	22,461.75	27,880.00	27,624.40	255.60	99
001-511-10-2300	LIFE & HEALTH INSURANCE	285.00	350.00	469.49	119.49 -	134

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-511-10-2600	WORKERS COMPENSATION INSURANCE	133.96	150.00	163.59	13.59 -	109
001-511-30-3100	PROFESSIONAL SERVICES	2,200.00	6,000.00	2,520.00	3,480.00	42
001-511-30-4000	TRAVEL & PER DIEM	6,205.44	7,000.00	3,858.10	3,141.90	55
001-511-30-4100	TELEPHONE EXPENSE	1,196.00	2,000.00	1,087.28	912.72	54
001-511-30-4110	IT LICENSING / EQUIPMENT	4,807.20	8,470.00	5,121.35	3,348.65	60
001-511-30-4600	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0
001-511-30-4900	MISC. EXPENSE & OTHER CURRENT	66.37	2,500.00	2,708.35	208.35 -	108
001-511-30-5100	OFFICE SUPPLIES	39.00	150.00	0.00	150.00	0
001-511-30-5200	OPERATING SUPPLIES	98.66	400.00	23.15	376.85	6
001-511-30-5400	SUBSCRIPTIONS/DUES	2,680.00	5,300.00	4,212.00	1,088.00	79
001-511-30-5500	TRAINING	1,650.00	2,650.00	1,725.00	925.00	65
001-511-60-6300	CAPITAL IMPROVEMENT-OTHER	5,698.00	0.00	0.00	0.00	0
511 LEGISLATIVE- CITY COMMISSION:		93,303.54	116,010.00	102,709.82	13,300.18	89
001-512-00-0000	EXECUTIVE- CITY MANAGER:	0.00	0.00	0.00	0.00	0
001-512-10-1200	SALARIES	283,686.15	448,710.00	399,176.28	49,533.72	89
001-512-10-1300	OVERTIME	69.81	0.00	0.00	0.00	0
001-512-10-1500	SICK LEAVE	6,172.52	0.00	4,591.46	4,591.46 -	0
001-512-10-1600	VACATION PAY	12,418.17	0.00	26,104.49	26,104.49 -	0
001-512-10-1800	HOLIDAY PAY	12,853.78	0.00	18,026.99	18,026.99 -	0
001-512-10-2100	FICA EXPENSE	24,024.10	34,330.00	33,567.86	762.14	98
001-512-10-2200	RETIREMENT	84,211.65	110,900.00	112,969.95	2,069.95 -	102
001-512-10-2210	BENEFIT ADMIN FEES	58.50	0.00	153.00	153.00 -	0
001-512-10-2300	LIFE & HEALTH INSURANCE	24,071.20	46,800.00	40,486.96	6,313.04	87
001-512-10-2600	WORKERS COMPENSATION INSURANCE	446.58	500.00	545.36	45.36 -	109
001-512-30-3100	PROFESSIONAL SERVICES	53,952.16	125,000.00	107,368.45	17,631.55	86
001-512-30-3400	OTHER CONTRACTUAL SERVICES	0.00	0.00	105.00	105.00 -	0
001-512-30-3450	CLOTHING AND UNIFORMS	0.00	500.00	183.96	316.04	37

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001-512-30-4000	TRAVEL & PER DIEM	7,309.05	10,600.00	6,675.53	3,924.47	63
001-512-30-4100	TELEPHONE EXPENSE	2,788.94	4,500.00	3,985.51	514.49	89
001-512-30-4110	IT LICENSING / EQUIPMENT	2,890.83	11,840.00	11,800.91	39.09	100
001-512-30-4150	ADVERTISING/RECORDING EXPENSE	0.00	4,000.00	1,819.40	2,180.60	45
001-512-30-4200	POSTAGE/TRANSPORTATION FEES	7.29	500.00	277.35	222.65	55
001-512-30-4600	REPAIR & MAINTENANCE	946.22	5,800.00	1,097.68	4,702.32	19
001-512-30-4900	MISC. EXPENSE & OTHER CURRENT	501.71	1,000.00	564.78	435.22	56
001-512-30-5100	OFFICE SUPPLIES	338.18	2,000.00	1,403.47	596.53	70
001-512-30-5200	OPERATING SUPPLIES	593.17	7,250.00	6,971.44	278.56	96
001-512-30-5400	SUBSCRIPTIONS/DUES	3,846.24	5,650.00	3,596.75	2,053.25	64
001-512-30-5500	TRAINING	2,137.51	9,000.00	4,457.85	4,542.15	50
001-512-60-6400	CAP. IMPROVEMENT-MACHINERY	0.00	5,200.00	4,633.40	566.60	89
512 EXECUTIVE- CITY MANAGER:		523,323.76	834,080.00	790,563.83	43,516.17	95
001-513-00-0000	CLERK/FINANCE DEPARTMENT:	0.00	0.00	0.00	0.00	0
001-513-10-1200	SALARIES	221,653.11	283,920.00	220,727.34	63,192.66	78
001-513-10-1300	OVERTIME	24.88	500.00	0.00	500.00	0
001-513-10-1500	SICK LEAVE	6,549.71	0.00	6,431.84	6,431.84 -	0
001-513-10-1600	VACATION PAY	16,092.88	0.00	12,552.80	12,552.80 -	0
001-513-10-1800	HOLIDAY PAY	10,401.00	0.00	8,838.03	8,838.03 -	0
001-513-10-2100	FICA EXPENSE	19,486.82	21,760.00	19,013.36	2,746.64	87
001-513-10-2200	RETIREMENT	32,712.84	37,280.00	35,394.95	1,885.05	95
001-513-10-2210	BENEFIT ADMIN FEES	54.00	0.00	75.00	75.00 -	0
001-513-10-2300	LIFE & HEALTH INSURANCE	35,524.88	46,800.00	36,748.71	10,051.29	79
001-513-10-2500	UNEMPLOYMENT COMPENSATION	0.00	500.00	0.00	500.00	0
001-513-10-2600	WORKERS COMPENSATION INSURANCE	893.14	1,000.00	1,090.71	90.71 -	109
001-513-30-3100	PROFESSIONAL SERVICES	13,361.60	17,750.00	4,000.00	13,750.00	23
001-513-30-3200	ACCOUNTING/AUDITING FEE	18,500.00	19,250.00	19,250.00	0.00	100

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001-513-30-3400	OTHER CONTRACTUAL SERVICES	2,720.05	14,800.00	13,581.98	1,218.02	92
001-513-30-4000	TRAVEL & PER DIEM	0.00	2,000.00	601.17	1,398.83	30
001-513-30-4100	TELEPHONE EXPENSE	3,480.22	6,300.00	5,227.73	1,072.27	83
001-513-30-4110	IT LICENSING / EQUIPMENT	32,428.68	37,540.00	31,339.27	6,200.73	83
001-513-30-4150	ADVERTISING/RECORDING EXPENSE	2,857.35	1,580.00	1,434.80	145.20	91
001-513-30-4200	POSTAGE/TRANSPORTATION FEES	5,000.62	3,150.00	2,412.78	737.22	77
001-513-30-4300	UTILITIES EXPENSE	18,321.51	27,300.00	18,888.70	8,411.30	69
001-513-30-4400	RENTAL & LEASING	2,995.45	3,900.00	3,127.85	772.15	80
001-513-30-4500	GENERAL INSURANCE	149,199.14	190,000.00	189,109.92	890.08	100
001-513-30-4600	REPAIR & MAINTENANCE	12,369.37	22,470.00	14,420.74	8,049.26	64
001-513-30-4900	MISC. EXPENSE & OTHER CURRENT	5,655.83	6,000.00	4,611.16	1,388.84	77
001-513-30-4910	ELECTION EXPENSES	0.00	500.00	0.00	500.00	0
001-513-30-5100	OFFICE SUPPLIES	4,216.10	3,600.00	3,752.67	152.67 -	104
001-513-30-5200	OPERATING SUPPLIES	7,147.80	7,050.00	6,116.99	933.01	87
001-513-30-5400	SUBSCRIPTIONS/DUES	432.50	1,180.00	262.50	917.50	22
001-513-30-5500	TRAINING	1,818.00	3,360.00	799.00	2,561.00	24
001-513-60-6300	CAPITAL IMPROVEMENT-OTHER	0.00	7,560.00	0.00	7,560.00	0
001-513-70-7100	DEBT SERVICE/CITY HALL-PRINCIPAL	109,873.75	112,595.00	112,593.26	1.74	100
001-513-70-7200	DEBT SERVICE/CITY HALL-INTEREST	24,553.79	21,835.00	21,834.28	0.72	100
001-513-70-7500	DEBT SERVICE/POLICE STATION-PRINCIPAL	223,552.49	229,425.00	229,425.30	0.30 -	100
001-513-70-7550	DEBT SERVICE/POLICE STATION-INTEREST	68,058.21	62,185.00	62,185.41	0.41 -	100
001-513-70-7600	DEBT SERV/2018 GEN FUND PROJ LOAN-PRI	327,167.69	333,315.00	333,314.33	0.67	100
001-513-70-7650	DEBT SERV/2018 GEN FUND PROJ LOAN-INTI	95,401.31	89,270.00	89,263.05	6.95	100
513 CLERK/FINANCE DEPARTMENT:		1,472,504.72	1,615,675.00	1,508,425.63	107,249.37	93
001-516-00-0000	DEVELOPMENT SERVICES:	0.00	0.00	0.00	0.00	0
001-516-10-1200	SALARIES	477,983.17	707,050.00	520,653.39	186,396.61	74
001-516-10-1300	OVERTIME	1,684.41	1,000.00	951.80	48.20	95

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001-516-10-1500	SICK LEAVE	10,237.69	0.00	14,218.60	14,218.60 -	0
001-516-10-1600	VACATION PAY	29,637.20	0.00	26,461.79	26,461.79 -	0
001-516-10-1800	HOLIDAY PAY	19,472.89	0.00	20,973.43	20,973.43 -	0
001-516-10-2100	FICA EXPENSE	41,234.27	54,170.00	44,619.98	9,550.02	82
001-516-10-2200	RETIREMENT	77,619.65	105,520.00	84,382.73	21,137.27	80
001-516-10-2210	BENEFIT ADMIN FEES	211.50	0.00	103.50	103.50 -	0
001-516-10-2300	LIFE & HEALTH INSURANCE	70,554.20	107,640.00	80,945.20	26,694.80	75
001-516-10-2600	WORKERS COMPENSATION INSURANCE	1,339.72	1,500.00	1,636.07	136.07 -	109
001-516-30-3100	PROFESSIONAL SERVICES	502,781.20	525,000.00	474,957.51	50,042.49	90
001-516-30-3400	OTHER CONTRACTUAL SERVICES	1,361.24	14,500.00	951.75	13,548.25	7
001-516-30-3450	CLOTHING AND UNIFORMS	981.46	2,000.00	701.88	1,298.12	35
001-516-30-4000	TRAVEL & PER DIEM	4,014.91	24,650.00	3,688.55	20,961.45	15
001-516-30-4100	TELEPHONE EXPENSE	9,092.98	8,000.00	7,125.87	874.13	89
001-516-30-4110	IT LICENSING / EQUIPMENT	15,689.09	55,100.00	37,471.62	17,628.38	68
001-516-30-4150	ADVERTISING/RECORDING EXPENSE	33,762.20	25,000.00	28,356.57	3,356.57 -	113
001-516-30-4200	POSTAGE/TRANSPORTATION FEES	1,849.68	8,000.00	1,530.23	6,469.77	19
001-516-30-4600	REPAIR & MAINTENANCE	3,417.08	6,000.00	2,237.89	3,762.11	37
001-516-30-4900	MISC. EXPENSE & OTHER CURRENT	273.06	10,000.00	2,398.31	7,601.69	24
001-516-30-4950	CODE ENFORCEMENT	2,738.41	51,500.00	8,189.28	43,310.72	16
001-516-30-5100	OFFICE SUPPLIES	2,250.71	10,000.00	1,827.88	8,172.12	18
001-516-30-5200	OPERATING SUPPLIES	15,236.35	10,000.00	3,409.32	6,590.68	34
001-516-30-5250	FUEL EXPENSE	1,957.56	2,500.00	1,423.51	1,076.49	57
001-516-30-5400	SUBSCRIPTIONS/DUES	2,383.95	3,980.00	1,934.17	2,045.83	49
001-516-30-5500	TRAINING	7,497.85	19,460.00	9,059.07	10,400.93	47
001-516-30-5550	LICENSING	10,961.10	0.00	0.00	0.00	0
001-516-60-6300	CAPITAL IMPROVEMENT-OTHER	0.00	18,000.00	11,128.33	6,871.67	62
001-516-60-6330	JPA COMP PLAN AMENDMENTS	15,033.63	0.00	0.00	0.00	0
001-516-60-6400	CAPITAL IMPROV.-MACHINERY/EQUIPMENT	39,090.00	0.00	0.00	0.00	0

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	516 DEVELOPMENT SERVICES:	1,400,347.16	1,770,570.00	1,391,338.23	379,231.77	79
001-518-00-0000	INFORMATION TECHNOLOGY DEPARTMENT	0.00	0.00	0.00	0.00	0
001-518-10-1200	SALARIES	112,674.55	190,330.00	140,441.30	49,888.70	74
001-518-10-1300	OVERTIME	41.47	0.00	0.00	0.00	0
001-518-10-1500	SICK LEAVE	6,520.75	0.00	3,232.96	3,232.96 -	0
001-518-10-1600	VACATION PAY	6,969.13	0.00	6,919.23	6,919.23 -	0
001-518-10-1800	HOLIDAY PAY	5,224.00	0.00	3,694.26	3,694.26 -	0
001-518-10-2100	FICA EXPENSE	10,054.87	14,570.00	11,802.86	2,767.14	81
001-518-10-2200	RETIREMENT	14,627.63	22,670.00	19,222.36	3,447.64	85
001-518-10-2210	BENEFIT ADMIN FEES	54.00	0.00	54.00	54.00 -	0
001-518-10-2300	LIFE & HEALTH INSURANCE	15,172.20	28,080.00	20,727.19	7,352.81	74
001-518-10-2600	WORKERS COMPENSATION INSURANCE	178.65	200.00	218.13	18.13 -	109
001-518-30-3100	PROFESSIONAL SERVICES	375.00	145,320.00	22,897.00	122,423.00	16
001-518-30-3400	OTHER CONTRACTUAL SERVICES	988.66	15,160.00	5,312.66	9,847.34	35
001-518-30-4000	TRAVEL & PER DIEM	0.00	7,500.00	918.28	6,581.72	12
001-518-30-4100	TELEPHONE EXPENSE	5,873.59	5,000.00	7,904.21	2,904.21 -	158
001-518-30-4110	IT LICENSING / EQUIPMENT	8,595.85	21,700.00	12,054.30	9,645.70	56
001-518-30-4200	POSTAGE/TRANSPORTATION FEES	8.26	250.00	0.00	250.00	0
001-518-30-4300	UTILITIES EXPENSE	1,758.96	2,300.00	2,173.19	126.81	94
001-518-30-4400	RENTAL & LEASING	0.00	500.00	0.00	500.00	0
001-518-30-4600	REPAIR & MAINTENANCE	75.01	4,000.00	20.29	3,979.71	1
001-518-30-4900	MISC. EXPENSE & OTHER CURRENT	0.00	8,000.00	397.91	7,602.09	5
001-518-30-5100	OFFICE SUPPLIES	203.59	900.00	604.22	295.78	67
001-518-30-5200	OPERATING SUPPLIES	7,769.60	15,000.00	5,279.04	9,720.96	35
001-518-30-5400	SUBSCRIPTIONS/DUES	355.00	2,500.00	350.00	2,150.00	14
001-518-30-5500	TRAINING	1,552.98	8,000.00	2,255.91	5,744.09	28
001-518-30-5550	LICENSING	47,110.77	30,000.00	15,091.10	14,908.90	50

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001-518-60-6300	CAPITAL IMPROVEMENT-OTHER	13,771.91	0.00	0.00	0.00	0
001-518-60-6400	CAP. IMPROVEMENTS-MACHINERY/EQUIP	17,215.00	16,000.00	4,072.69	11,927.31	25
	518 INFORMATION TECHNOLOGY DEPARTMENT	277,171.43	537,980.00	285,643.09	252,336.91	53
001-519-00-0000	HUMAN RESOURCE DEPARTMENT:	0.00	0.00	0.00	0.00	0
001-519-10-1200	SALARIES	106,595.87	130,420.00	119,203.71	11,216.29	91
001-519-10-1300	OVERTIME	298.61	0.00	0.00	0.00	0
001-519-10-1500	SICK LEAVE	2,327.18	0.00	1,838.36	1,838.36 -	0
001-519-10-1600	VACATION PAY	5,570.61	0.00	6,336.13	6,336.13 -	0
001-519-10-1800	HOLIDAY PAY	4,608.81	0.00	5,277.49	5,277.49 -	0
001-519-10-2100	FICA EXPENSE	9,134.78	9,980.00	10,147.87	167.87 -	102
001-519-10-2200	RETIREMENT	13,266.32	15,540.00	16,476.01	936.01 -	106
001-519-10-2210	BENEFIT ADMIN FEES	54.00	0.00	49.50	49.50 -	0
001-519-10-2300	LIFE & HEALTH INSURANCE	15,291.36	18,720.00	17,342.88	1,377.12	93
001-519-10-2600	WORKERS COMPENSATION INSURANCE	98.26	110.00	119.99	9.99 -	109
001-519-30-3100	PROFESSIONAL SERVICES	2,216.00	60,000.00	32,245.00	27,755.00	54
001-519-30-3400	OTHER CONTRACTUAL SERVICES	863.04	6,400.00	3,739.30	2,660.70	58
001-519-30-4000	TRAVEL & PER DIEM	3,484.89	4,800.00	3,208.81	1,591.19	67
001-519-30-4100	TELEPHONE EXPENSE	5,005.64	4,750.00	4,585.50	164.50	97
001-519-30-4110	IT LICENSING / EQUIPMENT	19,496.92	20,530.00	21,442.11	912.11 -	104
001-519-30-4150	ADVERTISING/RECRUITING	4,730.00	4,700.00	1,405.25	3,294.75	30
001-519-30-4200	POSTAGE/TRANSPORTATION FEES	176.50	500.00	166.92	333.08	33
001-519-30-4300	UTILITIES EXPENSE	2,073.75	2,300.00	1,941.27	358.73	84
001-519-30-4400	RENTAL & LEASING	10.40	60.00	0.00	60.00	0
001-519-30-4600	REPAIR & MAINTENANCE	2,925.88	3,000.00	2,987.75	12.25	100
001-519-30-4800	EMPLOYEE PROGRAMS	6,724.51	8,000.00	8,414.36	414.36 -	105
001-519-30-4900	MISC. EXPENSE & OTHER CURRENT	519.40	1,000.00	637.16	362.84	64
001-519-30-5100	OFFICE SUPPLIES	1,076.85	2,900.00	1,294.92	1,605.08	45

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001-519-30-5200	OPERATING SUPPLIES	1,034.38	2,800.00	2,234.93	565.07	80
001-519-30-5250	FUEL EXPENSE	533.82	700.00	680.38	19.62	97
001-519-30-5400	SUBSCRIPTIONS/DUES	1,023.24	2,380.00	2,486.82	106.82 -	104
001-519-30-5500	TRAINING	4,574.94	6,350.00	5,412.77	937.23	85
001-519-30-5501	STAFF TRAINING PROGRAMS	1,780.05	3,500.00	2,394.70	1,105.30	68
	519 HUMAN RESOURCE DEPARTMENT:	215,496.01	309,440.00	272,069.89	37,370.11	88
001-521-00-0000	POLICE DEPARTMENT:	0.00	0.00	0.00	0.00	0
001-521-10-1200	SALARIES	2,027,045.38	3,539,580.00	2,352,433.13	1,187,146.87	66
001-521-10-1220	UNIFORM ALLOWANCE	13,980.00	14,820.00	14,160.00	660.00	96
001-521-10-1250	ON CALL	7,050.00	10,400.00	6,375.00	4,025.00	61
001-521-10-1260	SHIFT DIFFERENTIAL	14,061.06	20,080.00	12,907.03	7,172.97	64
001-521-10-1300	OVERTIME	117,487.00	157,000.00	122,261.90	34,738.10	78
001-521-10-1500	SICK LEAVE	72,320.99	0.00	56,978.41	56,978.41 -	0
001-521-10-1600	VACATION PAY	101,695.36	0.00	110,427.31	110,427.31 -	0
001-521-10-1700	INCENTIVE PAY	20,290.00	56,000.00	23,270.00	32,730.00	42
001-521-10-1800	HOLIDAY PAY	83,822.11	0.00	96,792.19	96,792.19 -	0
001-521-10-1820	HOLIDAY PREMIUM	73,753.36	82,000.00	107,836.95	25,836.95 -	132
001-521-10-2100	FICA EXPENSE	194,120.65	295,680.00	222,112.94	73,567.06	75
001-521-10-2200	RETIREMENT	629,058.51	1,103,850.00	798,563.39	305,286.61	72
001-521-10-2210	BENEFIT ADMIN FEES	243.00	0.00	418.50	418.50 -	0
001-521-10-2300	LIFE & HEALTH INSURANCE	317,222.69	547,560.00	365,935.51	181,624.49	67
001-521-10-2500	UNEMPLOYMENT COMP. REIMBURSEMENT	2,817.24	0.00	4,608.24	4,608.24 -	0
001-521-10-2600	WORKERS COMPENSATION INSURANCE	58,053.22	65,000.00	70,894.89	5,894.89 -	109
001-521-30-3100	PROFESSIONAL SERVICES	10,888.21	48,000.00	16,728.65	31,271.35	35
001-521-30-3400	OTHER CONTRACTUAL SERVICES	12,915.35	26,800.00	44,058.58	17,258.58 -	164
001-521-30-3450	CLOTHING AND UNIFORMS	10,568.31	12,000.00	9,092.53	2,907.47	76
001-521-30-3500	INVESTIGATIONS	7,924.44	15,000.00	8,792.29	6,207.71	59

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001-521-30-4000	TRAVEL & PER DIEM	4,507.60	9,000.00	9,034.20	34.20 -	100
001-521-30-4100	TELEPHONE EXPENSE	63,838.47	80,000.00	61,968.54	18,031.46	77
001-521-30-4110	IT LICENSING / EQUIPMENT	231,419.52	191,600.00	208,548.17	16,948.17 -	109
001-521-30-4200	POSTAGE/TRANSPORTATION FEES	288.24	3,000.00	149.98	2,850.02	5
001-521-30-4300	UTILITIES EXPENSE	61,711.43	54,000.00	58,280.65	4,280.65 -	108
001-521-30-4400	RENTAL & LEASING	2,115.43	10,500.00	2,133.43	8,366.57	20
001-521-30-4600	REPAIR & MAINTENANCE	56,916.32	70,000.00	82,517.53	12,517.53 -	118
001-521-30-4900	MISC. EXPENSE & OTHER CURRENT	876.65 -	4,000.00	77.89	3,922.11	2
001-521-30-4960	BOOT ALLOWANCE	2,127.90	4,600.00	3,662.09	937.91	80
001-521-30-5100	OFFICE SUPPLIES	773.09	5,000.00	1,587.89	3,412.11	32
001-521-30-5200	OPERATING SUPPLIES	57,147.52	83,000.00	51,955.93	31,044.07	63
001-521-30-5250	FUEL EXPENSE	161,988.94	195,000.00	149,285.20	45,714.80	77
001-521-30-5400	SUBSCRIPTIONS/DUES	1,343.48	3,000.00	1,000.05	1,999.95	33
001-521-30-5500	TRAINING	30,853.06	40,000.00	36,376.56	3,623.44	91
001-521-60-6300	CAPITAL IMPROVEMENT-OTHER	0.00	320,000.00	208,278.80	111,721.20	65
001-521-60-6400	CAP. IMPROVEMENT-MACHINERY	185,188.49	222,840.00	81,449.00	141,391.00	37
001-521-70-7100	2018 POLICE CARS CAP LEASE-PRINCIPAL	57,524.09	0.00	0.00	0.00	0
001-521-70-7200	2018 POLICE CARS CAP LEASE-INTEREST	4,170.32	0.00	0.00	0.00	0
521 POLICE DEPARTMENT:		4,696,354.13	7,289,310.00	5,400,953.35	1,888,356.65	74
001-541-00-0000	PUBLIC WORKS/STREET DEPT.	0.00	0.00	0.00	0.00	0
001-541-10-1200	SALARIES	823,617.11	1,256,900.00	930,248.15	326,651.85	74
001-541-10-1250	ON CALL	3,900.00	3,900.00	3,900.00	0.00	100
001-541-10-1300	OVERTIME	12,544.80	12,000.00	11,916.51	83.49	99
001-541-10-1500	SICK LEAVE	39,374.25	0.00	51,790.96	51,790.96 -	0
001-541-10-1600	VACATION PAY	45,392.03	0.00	55,362.39	55,362.39 -	0
001-541-10-1800	HOLIDAY PAY	35,068.54	0.00	39,263.68	39,263.68 -	0
001-541-10-1820	HOLIDAY PREMIUM	0.00	0.00	7,596.03	7,596.03 -	0

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001-541-10-2100	FICA EXPENSE	73,460.10	97,370.00	84,276.14	13,093.86	87
001-541-10-2200	RETIREMENT	112,253.47	172,760.00	167,583.89	5,176.11	97
001-541-10-2210	BENEFIT ADMIN FEES	27.00	0.00	0.00	0.00	0
001-541-10-2300	LIFE & HEALTH INSURANCE	137,294.00	234,000.00	165,630.32	68,369.68	71
001-541-10-2500	UNEMPLOYMENT COMPENSATION	0.00	2,000.00	39.50	1,960.50	2
001-541-10-2600	WORKERS COMPENSATION INSURANCE	17,862.46	20,000.00	21,813.82	1,813.82 -	109
001-541-30-3100	PROFESSIONAL SERVICES	93,620.80	211,580.00	107,308.33	104,271.67	51
001-541-30-3400	OTHER CONTRACTUAL SERVICES	100,675.83	433,100.00	360,105.68	72,994.32	83
001-541-30-3440	RIGHT-OF-WAY MAINTENANCE	108,099.00	265,000.00	220,514.39	44,485.61	83
001-541-30-3450	CLOTHING AND UNIFORMS	8,393.87	8,000.00	8,765.60	765.60 -	110
001-541-30-4000	TRAVEL & PER DIEM	591.73	5,500.00	1,435.34	4,064.66	26
001-541-30-4100	TELEPHONE EXPENSE	17,623.27	24,600.00	20,012.12	4,587.88	81
001-541-30-4110	IT LICENSING / EQUIPMENT	29,537.40	80,400.00	34,153.45	46,246.55	42
001-541-30-4200	POSTAGE/TRANSPORTATION FEES	49.14	100.00	92.07	7.93	92
001-541-30-4300	UTILITIES EXPENSE	24,202.35	23,200.00	22,704.49	495.51	98
001-541-30-4350	VILLAGES STREET LIGHTING	446,207.51	470,000.00	483,945.06	13,945.06 -	103
001-541-30-4400	RENTAL & LEASING	1,685.87	7,575.00	3,349.34	4,225.66	44
001-541-30-4600	REPAIR & MAINTENANCE	32,147.82	51,200.00	44,181.03	7,018.97	86
001-541-30-4601	REPAIR & MAINTENANCE - BUILDINGS	11,562.67	25,000.00	24,980.35	19.65	100
001-541-30-4900	MISC. EXPENSE & OTHER CURRENT	18.92	3,000.00	322.10	2,677.90	11
001-541-30-4940	LANDFILL DISPOSAL FEES	2,446.05	5,000.00	3,904.13	1,095.87	78
001-541-30-4960	BOOT ALLOWANCE	2,493.28	4,025.00	3,154.56	870.44	78
001-541-30-5100	OFFICE SUPPLIES	2,389.14	3,000.00	2,537.48	462.52	85
001-541-30-5200	OPERATING SUPPLIES	59,736.59	70,000.00	70,912.53	912.53 -	101
001-541-30-5250	FUEL EXPENSE	38,832.19	45,000.00	31,160.82	13,839.18	69
001-541-30-5400	SUBSCRIPTIONS/DUES	1,349.87	9,225.00	5,204.03	4,020.97	56
001-541-30-5500	TRAINING	13,759.37	19,080.00	11,459.60	7,620.40	60
001-541-60-6115	CITY HALL / ANNEX REHAB	60,663.05	50,000.00	14,174.39	35,825.61	28

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001-541-60-6210	PUBLIC WORKS BUILDING	0.00	9,700.00	6,308.00	3,392.00	65
001-541-60-6400	CAP. IMPROVEMENT-MACHINERY	106,377.50	369,608.00	303,139.02	66,468.98	82
001-541-60-6681	PRINCIPAL-EQUIPMENT LEASE	46,316.72	28,200.00	28,171.17	28.83	100
001-541-60-6691	INTEREST-EQUIPMENT LEASE	4,091.49	2,165.00	2,160.33	4.67	100
	541 PUBLIC WORKS/STREET DEPT.	2,513,665.19	4,022,188.00	3,353,576.80	668,611.20	83
001-549-00-0000	FLEET MAINTENANCE DEPT:	0.00	0.00	0.00	0.00	0
001-549-10-1200	SALARIES	165,584.51	245,440.00	217,193.87	28,246.13	88
001-549-10-1210	SPECIAL PAY	0.00	1,500.00	0.00	1,500.00	0
001-549-10-1500	SICK LEAVE	3,984.32	0.00	5,641.21	5,641.21 -	0
001-549-10-1600	VACATION PAY	12,787.72	0.00	14,415.13	14,415.13 -	0
001-549-10-1800	HOLIDAY PAY	7,001.01	0.00	9,083.30	9,083.30 -	0
001-549-10-2100	FICA EXPENSE	14,485.54	18,900.00	18,844.53	55.47	100
001-549-10-2200	RETIREMENT	21,027.95	29,420.00	30,615.93	1,195.93 -	104
001-549-10-2210	BENEFIT ADMIN FEES	0.00	0.00	36.00	36.00 -	0
001-549-10-2300	LIFE & HEALTH INSURANCE	30,260.16	46,800.00	40,971.87	5,828.13	88
001-549-10-2600	WORKERS COMPENSATION INSURANCE	6,966.43	7,800.00	8,507.44	707.44 -	109
001-549-30-3100	PROFESSIONAL SERVICES	0.00	500.00	25.00	475.00	5
001-549-30-3400	OTHER CONTRACTUAL SERVICES	220.00	2,800.00	2,678.64	121.36	96
001-549-30-3450	CLOTHING AND UNIFORMS	2,338.53	3,500.00	2,587.72	912.28	74
001-549-30-4000	TRAVEL & PER DIEM	70.90	100.00	3.84	96.16	4
001-549-30-4100	TELEPHONE EXPENSE	2,354.52	3,500.00	3,629.25	129.25 -	104
001-549-30-4110	IT LICENSING / EQUIPMENT	15,463.45	31,500.00	12,132.52	19,367.48	39
001-549-30-4200	POSTAGE/TRANSPORTATION FEES	0.00	100.00	0.00	100.00	0
001-549-30-4300	UTILITIES EXPENSE	4,388.52	5,000.00	5,044.47	44.47 -	101
001-549-30-4400	RENTAL & LEASING	1,580.89	2,500.00	1,706.37	793.63	68
001-549-30-4600	REPAIR & MAINTENANCE	2,896.45	5,000.00	3,105.14	1,894.86	62
001-549-30-4900	MISC. EXPENSE & OTHER CURRENT	0.00	100.00	0.00	100.00	0

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001-549-30-4960	BOOT ALLOWANCE	235.37	700.00	622.34	77.66	89
001-549-30-5100	OFFICE SUPPLIES	645.01	1,500.00	1,212.89	287.11	81
001-549-30-5200	OPERATING SUPPLIES	26,334.32	35,000.00	30,771.15	4,228.85	88
001-549-30-5250	FUEL EXPENSE	3,990.54	3,500.00	3,445.46	54.54	98
001-549-30-5400	SUBSCRIPTIONS/DUES	1,069.99	500.00	886.54	386.54 -	177
001-549-30-5500	TRAINING	400.00	2,500.00	1,234.00	1,266.00	49
001-549-60-6400	CAP. IMPROVEMENTS-MACHINERY/EQUIP	23,626.15	85,900.00	84,153.76	1,746.24	98
	549 FLEET MAINTENANCE DEPT:	347,712.28	534,060.00	498,548.37	35,511.63	93
001-572-00-0000	PARKS & RECREATION:	0.00	0.00	0.00	0.00	0
001-572-10-1200	SALARIES	438,703.66	711,530.00	528,871.90	182,658.10	74
001-572-10-1250	ON CALL	3,900.00	3,500.00	3,900.00	400.00 -	111
001-572-10-1300	OVERTIME	11,767.52	2,000.00	9,050.86	7,050.86 -	453
001-572-10-1500	SICK LEAVE	15,073.16	0.00	18,053.57	18,053.57 -	0
001-572-10-1600	VACATION PAY	21,229.69	0.00	19,144.82	19,144.82 -	0
001-572-10-1800	HOLIDAY PAY	16,704.26	0.00	20,144.75	20,144.75 -	0
001-572-10-1820	HOLIDAY PREMIUM	166.00	0.00	0.00	0.00	0
001-572-10-2100	FICA EXPENSE	38,827.68	54,860.00	46,126.25	8,733.75	84
001-572-10-2200	RETIREMENT	54,034.36	85,405.00	72,584.86	12,820.14	85
001-572-10-2210	BENEFIT ADMIN FEES	0.00	0.00	9.00	9.00 -	0
001-572-10-2300	LIFE & HEALTH INSURANCE	78,852.42	131,040.00	110,296.50	20,743.50	84
001-572-10-2500	UNEMPLOYMENT COMPENSATION	37.41	0.00	0.00	0.00	0
001-572-10-2600	WORKERS COMPENSATION INSURANCE	5,358.78	6,000.00	6,544.18	544.18 -	109
001-572-30-3100	PROFESSIONAL SERVICES	20,650.50	15,750.00	14,826.79	923.21	94
001-572-30-3400	OTHER CONTRACTUAL SERVICES	96,812.20	131,900.00	97,001.05	34,898.95	74
001-572-30-3450	CLOTHING AND UNIFORMS	3,842.07	7,550.00	2,882.30	4,667.70	38
001-572-30-4000	TRAVEL & PER DIEM	1,012.59	3,900.00	827.09	3,072.91	21
001-572-30-4100	TELEPHONE EXPENSE	19,695.91	18,000.00	23,486.49	5,486.49 -	130

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001-572-30-4110	IT LICENSING / EQUIPMENT	28,329.62	38,500.00	39,819.80	1,319.80 -	103
001-572-30-4150	ADVERTISING AND PROMOTIONS	23,045.57	34,000.00	30,595.41	3,404.59	90
001-572-30-4200	POSTAGE/TRANSPORTATION FEES	31.27	200.00	5.46	194.54	3
001-572-30-4300	UTILITIES EXPENSE	16,082.05	25,100.00	32,860.77	7,760.77 -	131
001-572-30-4400	RENTAL & LEASING	4,148.21	6,900.00	3,502.29	3,397.71	51
001-572-30-4600	REPAIR & MAINTENANCE	38,063.27	103,620.00	34,399.98	69,220.02	33
001-572-30-4601	REPAIR & MAINTENANCE - BUILDINGS	2,955.18	38,500.00	23,464.57	15,035.43	61
001-572-30-4610	BAKER HOUSE MAINTENANCE	2,506.91	10,000.00	1,495.52	8,504.48	15
001-572-30-4620	BAKER HOUSE OPERATIONS-OTHER MISC.	6,702.16	7,070.00	4,930.49	2,139.51	70
001-572-30-4630	BAKER HOUSE SPECIAL EVENTS	7,474.65	10,000.00	10,814.53	814.53 -	108
001-572-30-4900	MISC. EXPENSE & OTHER CURRENT	777.87	5,000.00	424.19	4,575.81	8
001-572-30-4910	SPECIAL EVENTS	123,526.80	118,500.00	132,959.05	14,459.05 -	112
001-572-30-4915	PROGRAMS, ACTIVITIES & LEAGUES	76,459.67	110,100.00	88,879.63	21,220.37	81
001-572-30-4920	SUMMER RECREATION PROGRAM	15,547.80	42,500.00	13,595.23	28,904.77	32
001-572-30-4960	BOOT ALLOWANCE	1,122.58	1,575.00	928.71	646.29	59
001-572-30-5100	OFFICE SUPPLIES	2,015.73	2,000.00	3,185.48	1,185.48 -	159
001-572-30-5200	OPERATING SUPPLIES	71,356.54	95,600.00	76,882.08	18,717.92	80
001-572-30-5250	FUEL EXPENSE	25,357.37	30,000.00	22,070.55	7,929.45	74
001-572-30-5280	LANDSCAPING	18,306.97	30,000.00	26,800.27	3,199.73	89
001-572-30-5400	SUBSCRIPTIONS/DUES	410.10	2,610.00	426.58	2,183.42	16
001-572-30-5500	TRAINING	4,105.00	10,600.00	5,955.37	4,644.63	56
001-572-60-6200	CAP. IMPROVEMENT-BUILDINGS	0.00	39,100.00	38,696.00	404.00	99
001-572-60-6300	CAPITAL IMPROVEMENT-OTHER	18,647.65	25,000.00	0.00	25,000.00	0
001-572-60-6351	MLK PARK PROJECT	224,643.64	103,240.96	94,686.97	8,553.99	92
001-572-60-6400	CAP. IMPROVEMENT-MACHINERY	75,786.00	149,690.52	153,369.91	3,679.39 -	102
	572 PARKS & RECREATION:	1,614,070.82	2,210,841.48	1,814,499.25	396,342.23	82
001-575-00-0000	COMMUNITY CENTER:	0.00	0.00	0.00	0.00	0

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001-575-10-1200	SALARIES	11,311.43	87,450.00	47,353.44	40,096.56	54
001-575-10-1300	OVERTIME	55.69	0.00	0.00	0.00	0
001-575-10-2100	FICA EXPENSE	869.65	6,690.00	3,622.65	3,067.35	54
001-575-10-2200	RETIREMENT	1,318.13	10,420.00	5,868.02	4,551.98	56
001-575-10-2300	LIFE & HEALTH INSURANCE	0.00	200.00	4.75	195.25	2
001-575-30-3100	PROFESSIONAL SERVICES	849.85	3,000.00	499.85	2,500.15	17
001-575-30-3400	OTHER CONTRACTUAL SERVICES	1,134.70	8,440.00	3,995.00	4,445.00	47
001-575-30-3450	CLOTHING AND UNIFORMS	220.48	1,200.00	0.00	1,200.00	0
001-575-30-4100	TELEPHONE EXPENSE	2,835.02	6,680.00	2,979.72	3,700.28	45
001-575-30-4200	POSTAGE/TRANSPORTATION FEES	17.07	250.00	133.68	116.32	53
001-575-30-4300	UTILITIES EXPENSE	45,205.90	24,800.00	52,039.39	27,239.39 -	210
001-575-30-4400	RENTAL & LEASING	1,912.19	2,600.00	981.12	1,618.88	38
001-575-30-4600	REPAIR & MAINTENANCE	12,029.48	30,000.00	2,184.96	27,815.04	7
001-575-30-5100	OFFICE SUPPLIES	425.01	1,000.00	897.95	102.05	90
001-575-30-5200	OPERATING SUPPLIES	7,528.12	15,000.00	3,715.25	11,284.75	25
001-575-30-5400	SUBSCRIPTIONS/DUES	100.00	0.00	75.00	75.00 -	0
575 COMMUNITY CENTER:		85,812.72	197,730.00	124,350.78	73,379.22	63
001-580-90-0000	CONTINGENCY	0.00	0.00	0.00	0.00	0
001-580-90-9901	CONTINGENCY RESERVE-GEN FUND	0.00	1,858,780.52	0.00	1,858,780.52	0
001-581-00-1040	TRANSFER TO EXPANDED CRA	185,870.00	197,730.00	197,729.00	1.00	100
001-581-90-3010	TRANSFER TO CAPITAL PROJECT FUND	18,650,000.00	10,100,000.00	10,100,000.00	0.00	100
581 Total		18,835,870.00	10,297,730.00	10,297,729.00	1.00	100
GENERAL FUND Expenditure Totals		32,075,631.76	31,594,395.00	25,840,408.04	5,753,986.96	82

001 GENERAL FUND

	Prior	Current	YTD
Revenues:	23,781,188.03	0.00	28,900,179.89

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Expenditures:	32,075,631.76	61,064.24	25,840,408.04
Net Income:	8,294,443.73 -	61,064.24 -	3,059,771.85

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
101-361-1350	INTEREST EARNED	521.29	200.00	371.16	171.16	186
101-364-1000	CEMETERY LOT SALES	2,100.00	2,100.00	1,400.00	700.00 -	67
101-366-1350	CONTRIBUTIONS/DUES	2,430.00	2,000.00	560.00	1,440.00 -	28
101-366-1360	GRAVE OPENING PERMITS	600.00	600.00	900.00	300.00	150
101-369-0000	OTHER MISCELLANEOUS REVENUE	0.00	100.00	0.00	100.00 -	0
101-389-5000	NON-OPER/ CEMETERY RESERVES FORWAR	0.00	57,400.00	0.00	57,400.00 -	0
CEMETERY FUND Revenue Totals		5,651.29	62,400.00	3,231.16	59,168.84 -	5

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
101-569-00-0000	GREENWOOD CEMETERY:	0.00	0.00	0.00	0.00	0
101-569-30-3100	PROFESSIONAL SERVICES	0.00	8,450.00	0.00	8,450.00	0
101-569-30-4600	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0
101-569-30-4900	MISC. EXPENSE & OTHER CURRENT	61.37	200.00	0.00	200.00	0
101-569-30-5200	OPERATING SUPPLIES	0.00	100.00	0.00	100.00	0
569 GREENWOOD CEMETERY:		61.37	9,250.00	0.00	9,250.00	0
101-580-90-9999	CONTINGENCY	0.00	53,150.00	0.00	53,150.00	0
CEMETERY FUND Expenditure Totals		61.37	62,400.00	0.00	62,400.00	0

101 CEMETERY FUND	Prior	Current	YTD
Revenues:	5,651.29	0.00	3,231.16
Expenditures:	61.37	0.00	0.00
Net Income:	5,589.92	0.00	3,231.16

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
104-361-0000	INTEREST	8,461.61	0.00	11,802.03	11,802.03	0
104-369-9000	TAX INCREMENT FINANCING - SUM CTY	369,830.00	368,670.00	367,422.00	1,248.00 -	100
104-382-0010	TRANSFER FROM GENERAL	185,870.00	197,730.00	197,729.00	1.00 -	100
104-389-5006	CASH FORWARD - CRA DISTRICT	0.00	1,007,900.00	0.00	1,007,900.00 -	0
COMMUNITY REDEVELOPMENT Revenue Tot		564,161.61	1,574,300.00	576,953.03	997,346.97 -	36
<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
104-550-00-0000	COMM REDEVELOPMENT DEPT.:	0.00	0.00	0.00	0.00	0
104-550-10-1200	SALARIES	31,654.31	42,210.00	37,966.71	4,243.29	90
104-550-10-1500	SICK LEAVE	599.30	0.00	760.25	760.25 -	0
104-550-10-1600	VACATION PAY	2,697.94	0.00	3,405.20	3,405.20 -	0
104-550-10-1800	HOLIDAY PAY	1,265.58	0.00	1,499.38	1,499.38 -	0
104-550-10-2100	FICA EXPENSE	2,770.52	3,230.00	3,337.84	107.84 -	103
104-550-10-2200	RETIREMENT	4,330.56	5,030.00	14,128.34	9,098.34 -	281
104-550-10-2300	LIFE & HEALTH INSURANCE	3,524.49	3,600.00	3,524.88	75.12	98
104-550-30-3100	PROFESSIONAL SERVICES	6,875.00	135,000.00	0.00	135,000.00	0
104-550-30-4000	TRAVEL & PER DIEM	0.00	1,500.00	0.00	1,500.00	0
104-550-30-5400	SUBSCRIPTIONS/DUES	175.00	175.00	200.00	25.00 -	114
104-550-30-5500	TRAINING	0.00	4,000.00	0.00	4,000.00	0
104-550-60-6330	FACADE IMPROVEMENT GRANT	0.00	80,000.00	0.00	80,000.00	0
104-550-70-7303	DEMOLITIONS	0.00	20,000.00	0.00	20,000.00	0
104-550-70-7307	MISC. OTHER PROJECTS	67,403.62	55,925.00	14,200.00	41,725.00	25
104-550-70-7308	DOWNTOWN PARKING IMPROVEMENTS	167,101.15	50,000.00	0.00	50,000.00	0
550 COMM REDEVELOPMENT DEPT.:		288,397.47	400,670.00	79,022.60	321,647.40	20
104-580-90-9904	CONTINGENCY - CRA DISTRICT	0.00	1,173,630.00	0.00	1,173,630.00	0
COMMUNITY REDEVELOPMENT Expenditure		288,397.47	1,574,300.00	79,022.60	1,495,277.40	5

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104 COMMUNITY REDEVELOPMENT	Prior	Current	YTD
Revenues:	564,161.61	0.00	576,953.03
Expenditures:	288,397.47	0.00	79,022.60
Net Income:	275,764.14	0.00	497,930.43

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
105-361-0000	INTEREST	162.35	100.00	91.20	8.80 -	91
105-369-0058	DONATIONS	14,697.00	30,000.00	30,862.00	862.00	103
105-389-5010	CASH FORWARD - BAKER HOUSE	0.00	27,400.00	0.00	27,400.00 -	0
BAKER HOUSE Revenue Totals		14,859.35	57,500.00	30,953.20	26,546.80 -	53

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
105-576-00-0000	BAKER HOUSE DEPARTMENT:	0.00	0.00	0.00	0.00	0
105-576-30-4620	BAKER HOUSE OPERATIONS	103.38	50,000.00	45,844.10	4,155.90	92
105-580-90-9910	CONTINGENCY - BAKER HOUSE	0.00	7,500.00	0.00	7,500.00	0
BAKER HOUSE Expenditure Totals		103.38	57,500.00	45,844.10	11,655.90	80

105 BAKER HOUSE	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	14,859.35	80.00 -	30,953.20
Expenditures:	103.38	0.00	45,844.10
Net Income:	14,755.97	80.00 -	14,890.90 -

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
106-589-5010	CARRY FORWARD - HISTORICAL FUND	0.00	45.00	0.00	45.00 -	0
	WILDWOOD AREA HISTORICAL ASSOCIATIO	0.00	45.00	0.00	45.00 -	0

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
106-577-00-0000	WILDWOOD AREA HISTORICAL ASSN	0.00	0.00	0.00	0.00	0
106-580-90-9911	CONTINGENCY - HISTORICAL ACCT	0.00	45.00	0.00	45.00	0
	WILDWOOD AREA HISTORICA Expenditure Tr	0.00	45.00	0.00	45.00	0

106 WILDWOOD AREA HISTORICAL ASSOCI/	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	0.00	0.00	0.00
Expenditures:	0.00	0.00	0.00
Net Income:	0.00	0.00	0.00

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
107-341-3004	RECREATION IMPACT FEES	241,018.02	225,000.00	416,261.25	191,261.25	185
107-361-0000	INTEREST	2,318.59	0.00	6,203.97	6,203.97	0
107-389-5004	CASH FORWARD - P & R IMPACT FEE	0.00	275,000.00	0.00	275,000.00 -	0
RECREATION IMPACT FEES Revenue Totals		243,336.61	500,000.00	422,465.22	77,534.78 -	84

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
107-572-00-0000	RECREATION IMPACT FEES:	0.00	0.00	0.00	0.00	0
107-580-90-9903	CONTINGENCY - P&R IMPACT FEES	0.00	500,000.00	0.00	500,000.00	0
RECREATION IMPACT FEES Expenditure Total		0.00	500,000.00	0.00	500,000.00	0

107 RECREATION IMPACT FEES	Prior	Current	YTD
Revenues:	243,336.61	0.00	422,465.22
Expenditures:	0.00	0.00	0.00
Net Income:	243,336.61	0.00	422,465.22

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
108-341-3001	LAW ENFORCEMENT IMPACT FEES	1,416,256.93	1,100,000.00	737,825.68	362,174.32 -	67
108-361-0000	INTEREST	153.73	0.00	199.89	199.89	0
108-389-5002	CASH FORWARD - POLICE IMPACT FEE	0.00	1,540,500.00	0.00	1,540,500.00 -	0
	LAW ENFORCEMENT IMPACT FEES Revenue	1,416,410.66	2,640,500.00	738,025.57	1,902,474.43 -	27

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
108-521-00-0000	LAW ENFORCEMENT IMPACT FEES:	0.00	0.00	0.00	0.00	0
108-521-30-4900	MISC. EXPENSE & OTHER CURRENT	389.02	0.00	399.26	399.26 -	0
108-521-60-6400	CAP. IMPROVEMENT- MACHINERY & EQUIPM	215,588.32	710,400.00	138,184.26	572,215.74	19
108-521-70-9105	TRANSFER TO GENERAL FUND - LOAN PAYM	412,800.00	412,800.00	412,800.00	0.00	100
	521 LAW ENFORCEMENT IMPACT FEES:	628,777.34	1,123,200.00	551,383.52	571,816.48	49
108-580-90-9902	CONTINGENCY -LAW ENFORCEMENT IMPAC	0.00	1,517,300.00	0.00	1,517,300.00	0
	LAW ENFORCEMENT IMPACT Expenditure To	628,777.34	2,640,500.00	551,383.52	2,089,116.48	21

108 LAW ENFORCEMENT IMPACT FEES	Prior	Current	YTD
Revenues:	1,416,410.66	5,870.62 -	738,025.57
Expenditures:	628,777.34	0.00	551,383.52
Net Income:	787,633.32	5,870.62 -	186,642.05

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
301-361-0000	INTEREST	77,499.22	100.00	129,463.97	129,363.97	***
301-382-0010	TRANSFER FROM GENERAL FUND	18,650,000.00	10,100,000.00	10,100,000.00	0.00	100
301-389-5000	NON-OPERATIONAL CASH FORWARD-CAP.IM	0.00	13,357,100.00	0.00	13,357,100.00 -	0
CAPITAL IMPROVEMENT FUND Revenue Total		18,727,499.22	23,457,200.00	10,229,463.97	13,227,736.03 -	43

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
301-500-00-0000	CAPITAL IMPROVEMENT FUND	0.00	0.00	0.00	0.00	0
301-513-60-6201	CITY HALL HVAC PROJECT	349,579.75	91,581.50	55,153.13	36,428.37	60
301-516-60-6301	DOWNTOWN MASTER PLAN PROJECTS	53,856.05	125,000.00	44,105.56	80,894.44	35
301-516-60-6302	CITY PARKING FACILITIES REHAB	14,406.65	0.00	0.00	0.00	0
301-516-60-6303	CITY SIGN AT TRAILWINDS	171,231.00	0.00	0.00	0.00	0
301-516-60-6304	TRAILWINDS FOUNTAIN	0.00	0.00	24,811.56	24,811.56 -	0
516 Total		239,493.70	125,000.00	68,917.12	56,082.88	55

301-521-60-6301	POLICE DEPARTMENT HQ MONUMENT SIGN	0.00	50,000.00	12,425.00	37,575.00	25
301-541-60-6101	DRAINAGE PROJECT LAND ACQUISITION	4,247.17	0.00	31,500.00	31,500.00 -	0
301-541-60-6201	PW BUILDING METAL ROOF REHAB	98,082.26	0.00	0.00	0.00	0
301-541-60-6202	MUNICIPAL SERVICES COMPLEX PROJECT	3,246,835.17	570,445.37	606,943.39	36,498.02 -	106
301-541-60-6203	PW POLE BARN	0.00	111,000.00	118,900.00	7,900.00 -	107
301-541-60-6204	PW BUILDING HVAC UPGRADES	0.00	80,000.00	6,250.00	73,750.00	8
301-541-60-6205	MSC HVAC UPGRADES	0.00	40,000.00	39,064.60	935.40	98
301-541-60-6301	PLEASANTDALE REHAB	22,550.00	1,316,375.00	883,135.35	433,239.65	67
301-541-60-6302	BARWICK REHAB	99,665.90	366,675.80	93,900.00	272,775.80	26
301-541-60-6303	OAK GROVE VILLAGE DRAINAGE IMPROVEM	6,000.00	948,200.00	115,873.28	832,326.72	12
301-541-60-6304	PW PARKING FACILITIES REHAB	19,773.35	0.00	0.00	0.00	0
301-541-60-6305	PAVEMENT PRESERVATION PLAN	635,922.82	1,000,000.00	743,276.36	256,723.64	74
301-541-60-6306	CLAY DRAIN ROAD DESIGN	157,058.00	614,815.00	132,402.00	482,413.00	22
301-541-60-6307	JACKSON ST IMPROVEMENTS	0.00	200,000.00	0.00	200,000.00	0

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
301-541-60-6308	HUEY ST IMPROVEMENTS	0.00	280,000.00	44,900.00	235,100.00	16
301-541-60-6309	ST CLAIR STREET IMPROVEMENTS	0.00	200,000.00	0.00	200,000.00	0
301-541-60-6310	DOWNTOWN PARKING GARAGE	0.00	0.00	266,459.50	266,459.50 -	0
	541 Total	4,290,134.67	5,727,511.17	3,082,604.48	2,644,906.69	54
301-572-60-6201	MLK PARK CONCESSION STAND/RESTROOM	21,973.94	328,763.00	247,506.84	81,256.16	75
301-572-60-6202	BAKER HOUSE RESTROOMS	139,425.64	37,135.00	42,082.63	4,947.63 -	113
301-572-60-6203	LAKE DEATON RESTROOMS	109,499.41	0.00	0.00	0.00	0
301-572-60-6204	MILLENNIUM PARK STORAGE BARN	7,069.50	0.00	0.00	0.00	0
301-572-60-6205	RECREATION CENTER AT MLK PARK	0.00	150,000.00	653,063.08	503,063.08 -	435
301-572-60-6206	OXFORD PARK BATHROOMS	0.00	115,000.00	0.00	115,000.00	0
301-572-60-6207	OUTREACH CENTER RE-ROOF	0.00	45,000.00	15,590.00	29,410.00	35
301-572-60-6301	LAKE DEATON PARKING FACILITIES REHAB	10,213.15	0.00	0.00	0.00	0
301-572-60-6302	MILLENNIUM PARK IMPROVEMENTS	189,928.98	4,044,385.00	398,211.17	3,646,173.83	10
301-572-60-6303	MLK PARK BASKETBALL COURT REHAB	0.00	112,000.00	87,010.00	24,990.00	78
301-572-60-6304	LAKE DEATON PIER IMPROVEMENTS	0.00	132,000.00	4,828.08	127,171.92	4
301-572-60-6305	CITY HALL COURTYARD REHAB	0.00	100,000.00	48,019.69	51,980.31	48
	572 Total	478,110.62	5,064,283.00	1,496,311.49	3,567,971.51	30
301-575-60-6201	COMMUNITY CENTER HVAC UPGRADES	0.00	400,000.00	37,930.00	362,070.00	9
301-575-60-6301	COMMUNITY CENTER PARKING REHAB	21,834.35	0.00	0.00	0.00	0
	575 Total	21,834.35	400,000.00	37,930.00	362,070.00	9
301-580-90-9901	CONTINGENCY-CAP.IMPROVEMENT FUND	0.00	11,998,824.33	0.00	11,998,824.33	0
	CAPITAL IMPROVEMENT FUN Expenditure To	5,379,153.09	23,457,200.00	4,753,341.22	18,703,858.78	20

301 CAPITAL IMPROVEMENT FUND

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	18,727,499.22	0.00	10,229,463.97

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Expenditures:	5,379,153.09	0.00	4,753,341.22
Net Income:	13,348,346.13	0.00	5,476,122.75

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401-343-3100	WATER SALES-OPERATING INCOME	3,134,128.65	3,210,000.00	3,528,643.58	318,643.58	110
401-343-3500	WATER- METER INSTALLATIONS	140,063.34	180,000.00	346,338.87	166,338.87	192
401-343-3510	WATER- OTHER (ON/OFF FEES)	37,125.00	30,000.00	40,145.00	10,145.00	134
401-343-3520	WATER INCOME-OTHER	14,266.69	10,000.00	21,611.81	11,611.81	216
401-343-3521	RETURN CHECK BILLINGS	0.00	0.00	25,482.58 -	25,482.58 -	0
401-343-3550	WATER UTILITY TAX	273.60 -	0.00	12,238.86	12,238.86	0
401-343-4151	RE-ROUTE FEE	28.75 -	0.00	0.00	0.00	0
401-343-5100	SEWER OPERATING INCOME-BILLINGS	4,708,612.04	4,710,000.00	5,215,069.11	505,069.11	111
401-343-5510	SEWER OTHER MISC	0.00	12,000.00	0.00	12,000.00 -	0
401-343-5511	LAND LEASE-TURTLE MOUNT(TOWER)	14,105.84	15,000.00	17,118.00	2,118.00	114
401-343-5520	TSS/COD WASTEWATER FEES	783,061.15	800,000.00	937,238.46	137,238.46	117
401-343-6100	REUSE WATER OPERATIONS	108,490.53	100,000.00	108,311.95	8,311.95	108
401-361-0000	INTEREST EARNINGS	87,671.83	75,000.00	104,713.63	29,713.63	140
401-381-1008	TRANSFER FROM WATER CONNECTION FEE	13,820.00	0.00	0.00	0.00	0
401-381-1011	TRANSFER FROM WATER SDC FUND	219,080.26	0.00	0.00	0.00	0
401-381-1014	TRANSFER FROM SEWER SDC FUND	357,517.36	0.00	0.00	0.00	0
401-389-4000	STATE APPROPRIATIONS	0.00	0.00	100,000.00	100,000.00	0
401-389-5000	Non-Operational-Cash Forward- W/S	0.00	9,170,000.00	0.00	9,170,000.00 -	0
UTILITY FUND Revenue Totals		9,617,640.34	18,312,000.00	10,405,946.69	7,906,053.31 -	56

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
401-530-00-0000	PHYSICAL ENVIRONMENT/ADMIN:	0.00	0.00	0.00	0.00	0
401-530-10-1200	SALARIES	154,258.67	162,800.00	143,148.58	19,651.42	88
401-530-10-1300	OVERTIME	0.00	1,000.00	0.00	1,000.00	0
401-530-10-1500	SICK LEAVE	6,659.06	0.00	6,945.89	6,945.89 -	0
401-530-10-1600	VACATION PAY	7,634.30	0.00	8,073.35	8,073.35 -	0
401-530-10-1800	HOLIDAY PAY	5,638.77	0.00	6,078.27	6,078.27 -	0
401-530-10-2100	FICA EXPENSE	11,417.42	12,540.00	12,544.89	4.89 -	100

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<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
401-530-10-2200	RETIREMENT	16,612.60	19,350.00	20,380.55	1,030.55 -	105
401-530-10-2210	BENEFIT ADMIN FEES	54.00	0.00	129.00	129.00 -	0
401-530-10-2300	LIFE & HEALTH INSURANCE	31,597.54	37,440.00	34,072.48	3,367.52	91
401-530-10-2500	UNEMPLOYMENT COMPENSATION	0.00	1,500.00	0.00	1,500.00	0
401-530-10-2600	WORKERS COMPENSATION INSURANCE	893.14	1,000.00	1,090.70	90.70 -	109
401-530-30-3100	PROFESSIONAL SERVICES	772.50	4,125.00	2,750.00	1,375.00	67
401-530-30-3200	ACCOUNTING & AUDITING FEES	18,500.00	19,250.00	19,250.00	0.00	100
401-530-30-3400	OTHER CONTRACTUAL SERVICES	14,475.67	32,410.00	28,943.41	3,466.59	89
401-530-30-4000	TRAVEL & PER DIEM	0.00	1,000.00	0.00	1,000.00	0
401-530-30-4100	TELEPHONE EXPENSE	4,717.93	5,250.00	4,491.67	758.33	86
401-530-30-4110	IT LICENSING / EQUIPMENT	17,010.09	25,300.00	27,388.89	2,088.89 -	108
401-530-30-4200	POSTAGE/TRANSPORTATION FEES	26,543.62	33,000.00	25,964.26	7,035.74	79
401-530-30-4300	UTILITIES EXPENSE	17,714.36	25,000.00	17,422.24	7,577.76	70
401-530-30-4400	RENTAL & LEASING	2,995.44	3,200.00	2,949.61	250.39	92
401-530-30-4500	GENERAL INSURANCE	145,449.13	190,000.00	186,069.91	3,930.09	98
401-530-30-4600	REPAIR & MAINTENANCE	9,145.94	21,000.00	9,608.19	11,391.81	46
401-530-30-4900	MISC. EXPENSE & OTHER CURRENT	16,173.73	12,300.00	16,260.79	3,960.79 -	132
401-530-30-5100	OFFICE SUPPLIES	887.68	2,000.00	970.43	1,029.57	49
401-530-30-5200	OPERATING SUPPLIES	4,677.81	5,600.00	4,579.90	1,020.10	82
401-530-30-5400	SUBSCRIPTIONS/DUES	37.50	450.00	37.50	412.50	8
401-530-30-5500	TRAINING	2,808.00	2,000.00	702.00	1,298.00	35
	530 PHYSICAL ENVIRONMENT/ADMIN:	516,674.90	617,515.00	579,852.51	37,662.49	94
401-533-00-0000	WATER DEPARTMENT:	0.00	0.00	0.00	0.00	0
401-533-10-1200	SALARIES	578,503.25	873,990.00	626,096.71	247,893.29	72
401-533-10-1250	ON CALL	7,950.00	7,800.00	7,950.00	150.00 -	102
401-533-10-1300	OVERTIME	10,948.00	15,000.00	11,878.23	3,121.77	79
401-533-10-1500	SICK LEAVE	19,901.90	0.00	23,141.58	23,141.58 -	0

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
401-533-10-1600	VACATION PAY	27,997.90	0.00	39,942.19	39,942.19 -	0
401-533-10-1800	HOLIDAY PAY	23,228.01	0.00	24,209.16	24,209.16 -	0
401-533-10-1820	HOLIDAY PREMIUM	3,128.30	5,000.00	2,583.89	2,416.11	52
401-533-10-2100	FICA EXPENSE	51,381.52	68,990.00	56,616.71	12,373.29	82
401-533-10-2200	RETIREMENT	103,409.51	107,410.00	91,822.41	15,587.59	85
401-533-10-2210	BENEFIT ADMIN FEES	189.00	0.00	85.50	85.50 -	0
401-533-10-2300	LIFE & HEALTH INSURANCE	90,475.94	168,480.00	114,180.59	54,299.41	68
401-533-10-2500	UNEMPLOYMENT COMPENSATION	0.00	2,500.00	0.00	2,500.00	0
401-533-10-2600	WORKERS COMPENSATION INSURANCE	13,396.92	15,000.00	16,360.37	1,360.37 -	109
401-533-30-3100	PROFESSIONAL SERVICES	62,113.51	61,890.00	61,884.24	5.76	100
401-533-30-3400	OTHER CONTRACTUAL SERVICES	50,109.22	180,000.00	64,280.07	115,719.93	36
401-533-30-3450	CLOTHING AND UNIFORMS	5,029.71	9,000.00	5,724.11	3,275.89	64
401-533-30-4000	TRAVEL & PER DIEM	3,402.39	4,500.00	7,005.09	2,505.09 -	156
401-533-30-4100	TELEPHONE EXPENSE	26,647.03	38,600.00	32,137.90	6,462.10	83
401-533-30-4110	IT LICENSING / EQUIPMENT	14,033.94	64,200.00	44,921.60	19,278.40	70
401-533-30-4200	POSTAGE/TRANSPORTATION FEES	2,045.46	2,500.00	1,221.31	1,278.69	49
401-533-30-4300	UTILITIES EXPENSE	151,616.77	130,000.00	201,053.89	71,053.89 -	155
401-533-30-4400	RENTAL & LEASING	8,001.54	9,000.00	14,413.20	5,413.20 -	160
401-533-30-4600	REPAIR & MAINTENANCE	162,692.01	100,000.00	83,419.76	16,580.24	83
401-533-30-4900	MISC. EXPENSE & OTHER CURRENT	0.00	5,000.00	0.00	5,000.00	0
401-533-30-4960	BOOT ALLOWANCE	1,024.79	2,400.00	1,062.16	1,337.84	44
401-533-30-5010	BAD DEBT EXPENSE	0.00	0.00	60.19	60.19 -	0
401-533-30-5100	OFFICE SUPPLIES	3,980.89	4,000.00	6,304.82	2,304.82 -	158
401-533-30-5200	OPERATING SUPPLIES	319,165.14	250,000.00	406,693.19	156,693.19 -	163
401-533-30-5220	WATER METERS	0.00	460,000.00	414,948.51	45,051.49	90
401-533-30-5250	FUEL EXPENSE	49,450.92	45,000.00	43,487.93	1,512.07	97
401-533-30-5260	CHEMICALS	205,896.28	275,000.00	285,007.78	10,007.78 -	104
401-533-30-5270	LABORATORY SAMPLES	14,140.00	50,000.00	38,371.00	11,629.00	77

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401-533-30-5400	SUBSCRIPTIONS/DUES	5,264.00	9,000.00	6,399.80	2,600.20	71
401-533-30-5500	TRAINING	4,644.09	7,600.00	5,066.95	2,533.05	67
401-533-60-6200	CAP. IMPROVEMENT-BUILDINGS	4.00	25,334.00	25,334.00	0.00	100
401-533-60-6300	CAPITAL IMPROVEMENT-OTHER	33,999.55	123,000.00	50,046.35	72,953.65	41
401-533-60-6301	METER CHANGE OUT PROGRAM	18,396.00	206,600.00	81,600.00	125,000.00	40
401-533-60-6350	LOOP/UPGRADE WATER MAINS	122,750.39	350,000.00	55,255.00	294,745.00	16
401-533-60-6400	CAP. IMPROVEMENT-MACHINERY	15,939.00	178,000.00	7,125.00	170,875.00	4
401-533-60-6681	LEASE PURCHASE PRINCIPAL PMT	0.00	18,450.00	18,446.55	3.45	100
401-533-60-6691	LEASE PURCHASE INTEREST PMT	0.00	3,155.00	3,151.86	3.14	100
401-533-70-7319	CR 209 WATER MAIN EXTENSION	3,543.84	540,213.81	0.00	540,213.81	0
533 WATER DEPARTMENT:		2,214,400.72	4,416,612.81	2,979,289.60	1,437,323.21	67
401-535-00-0000	WASTEWATER DEPARTMENT:	0.00	0.00	0.00	0.00	0
401-535-10-1200	SALARIES	698,401.38	1,126,740.00	777,951.20	348,788.80	69
401-535-10-1250	ON CALL	11,325.00	11,700.00	11,700.00	0.00	100
401-535-10-1300	OVERTIME	11,504.15	15,000.00	17,642.88	2,642.88 -	118
401-535-10-1500	SICK LEAVE	41,969.86	0.00	21,642.51	21,642.51 -	0
401-535-10-1600	VACATION PAY	47,271.59	0.00	50,846.50	50,846.50 -	0
401-535-10-1800	HOLIDAY PAY	28,565.32	0.00	26,619.62	26,619.62 -	0
401-535-10-1820	HOLIDAY PREMIUM	7,594.27	9,000.00	10,363.17	1,363.17 -	115
401-535-10-2100	FICA EXPENSE	65,544.19	88,930.00	70,460.73	18,469.27	79
401-535-10-2200	RETIREMENT	97,095.04	138,450.00	115,460.46	22,989.54	83
401-535-10-2210	BENEFIT ADMIN FEES	184.50	0.00	103.50	103.50 -	0
401-535-10-2300	LIFE & HEALTH INSURANCE	121,399.96	215,280.00	136,433.86	78,846.14	63
401-535-10-2500	UNEMPLOYMENT COMPENSATION	0.00	2,500.00	0.00	2,500.00	0
401-535-10-2600	WORKERS COMPENSATION INSURANCE	26,793.74	30,000.00	32,720.75	2,720.75 -	109
401-535-30-3100	PROFESSIONAL SERVICES	85,900.40	82,087.50	140,292.80	58,205.30 -	171
401-535-30-3400	OTHER CONTRACTUAL SERVICES	70,454.05	175,000.00	110,282.29	64,717.71	63

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401-535-30-3450	CLOTHING AND UNIFORMS	7,867.83	11,000.00	5,939.26	5,060.74	54
401-535-30-4000	TRAVEL & PER DIEM	998.89 -	4,500.00	2,788.56	1,711.44	62
401-535-30-4100	TELEPHONE EXPENSE	13,811.03	15,000.00	18,939.92	3,939.92 -	126
401-535-30-4110	IT LICENSING / EQUIPMENT	24,462.53	57,900.00	39,099.86	18,800.14	68
401-535-30-4200	POSTAGE/TRANSPORTATION FEES	416.05	1,500.00	803.09	696.91	54
401-535-30-4300	UTILITIES EXPENSE	340,898.82	270,000.00	437,554.75	167,554.75 -	162
401-535-30-4400	RENTAL & LEASING	2,594.22	2,000.00	1,503.49	496.51	75
401-535-30-4600	REPAIR & MAINTENANCE	382,839.96	360,200.00	453,937.76	93,737.76 -	126
401-535-30-4900	MISC. EXPENSE & OTHER CURRENT	1,740.11	5,000.00	353.36	4,646.64	7
401-535-30-4940	LANDFILL DISPOSAL FEES	88,413.44	115,000.00	161,403.45	46,403.45 -	140
401-535-30-4960	BOOT ALLOWANCE	1,179.46	3,500.00	1,249.32	2,250.68	36
401-535-30-5100	OFFICE SUPPLIES	3,766.83	4,000.00	5,204.89	1,204.89 -	130
401-535-30-5200	OPERATING SUPPLIES	190,152.02	200,000.00	221,535.91	21,535.91 -	111
401-535-30-5250	FUEL EXPENSE	40,619.27	50,000.00	59,971.52	9,971.52 -	120
401-535-30-5260	CHEMICALS	96,327.40	200,000.00	200,187.21	187.21 -	100
401-535-30-5270	LABORATORY SAMPLES	45,002.42	65,000.00	43,141.00	21,859.00	66
401-535-30-5400	SUBSCRIPTIONS/DUES	370.00	4,000.00	1,171.85	2,828.15	29
401-535-30-5500	TRAINING	1,440.00	7,600.00	2,122.83	5,477.17	28
401-535-60-6200	CAP. IMPROVEMENT-BUILDINGS	6,830.00	30,000.00	21,562.00	8,438.00	72
401-535-60-6250	LIFT STATION UPGRADES	261,846.00	576,420.00	175,657.00	400,763.00	30
401-535-60-6300	CAPITAL IMPROVEMENT-OTHER	193,432.00	227,000.00	153,713.35	73,286.65	68
401-535-60-6310	MILLENNIUM PARK PROJECT	0.00	243,100.00	416,933.03	173,833.03 -	172
401-535-60-6400	CAP. IMPROVEMENT-MACHINERY	4,324.00	1,036,207.00	493,129.94	543,077.06	48
401-535-60-6610	SEWER SYSTEM RENEWAL AND REPLACEME	400,175.10	374,700.00	218,835.00	155,865.00	58
401-535-60-6681	LEASE PURCHASE PRINCIPAL PMT	0.00	75,620.00	75,617.58	2.42	100
401-535-60-6691	LEASE PURCHASE INTEREST PMT	13,107.50	8,985.00	8,981.09	3.91	100
401-535-60-6770	SR 44 FM / CCC DECOMMISSIONING	136,242.25	2,500,000.00	13,786.25	2,486,213.75	1
401-535-70-7302	BUENA VISTA FORCEMAIN	0.00	350,000.00	300,270.00	49,730.00	86

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401-535-70-7303	WILDWOOD ESTATES LS	0.37 -	338,301.37	275,564.97	62,736.40	81
535 WASTEWATER DEPARTMENT:		3,570,862.43	9,031,220.87	5,333,478.51	3,697,742.36	59
401-580-90-0000	CONTINGENCY:	0.00	0.00	0.00	0.00	0
401-580-90-9912	CONTIN- WATER SEWER-REFUSE	0.00	3,552,121.32	0.00	3,552,121.32	0
401-582-00-0000	DEBT SERVICE:	0.00	0.00	0.00	0.00	0
401-582-30-5900	DEPRECIATION	2,457,368.00	0.00	0.00	0.00	0
401-582-30-5920	BAD DEBT EXPENSE	29,120.00	0.00	0.00	0.00	0
401-582-70-7100	SUMTER SCHOOL BOARD LEASE PURCHASE	0.00	170,000.00	170,000.00	0.00	100
401-582-70-7103	DBT SRV.-SRF LOAN PRIN-2007	0.00	340,810.00	340,809.80	0.20	100
401-582-70-7106	DEBT SERV-2016 CONTINENTAL LOAN (BB&T	0.00	107,755.00	107,755.08	0.08 -	100
401-582-70-7204	INT EXP.-SRF LOAN-3 (2007)	46,084.86	39,105.00	39,105.08	0.08 -	100
401-582-70-7205	DEBT SVC.-INTEREST-2013 REFINANCE	2,315.30	0.00	0.00	0.00	0
401-582-70-7206	DEBT SERV-INTERST-2016 CONTINENTAL (BE	29,566.42	26,860.00	26,859.96	0.04	100
582 DEBT SERVICE:		2,564,454.58	684,530.00	684,529.92	0.08	100
UTILITY FUND Expenditure Totals		8,866,392.63	18,302,000.00	9,577,150.54	8,724,849.46	52

401 UTILITY FUND	Prior	Current	YTD
Revenues:	9,617,640.34	0.00	10,405,946.69
Expenditures:	8,866,392.63	4,272.69	9,577,150.54
Net Income:	751,247.71	4,272.69 -	828,796.15

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
402-334-3102	STATE APPROPRIATION - CR 209 WATER MAI	197,033.60	0.00	0.00	0.00	0
402-361-0000	INTEREST	24,160.51	1,000.00	51,560.20	50,560.20	***
402-389-5000	CASH FORWARD	0.00	4,000,000.00	0.00	4,000,000.00 -	0
CAPITAL PROJECTS (LOAN/GRANT) Revenue		221,194.11	4,001,000.00	51,560.20	3,949,439.80 -	1

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
402-536-70-7353	WWTP PROJECT	0.00	3,000,000.00	2,028,611.00	971,389.00	68
402-580-90-9913	CONTINGENCY - CONSTRUCTION FUND	0.00	1,001,000.00	0.00	1,001,000.00	0
CAPITAL PROJECTS (LOAN/ Expenditure Tot		0.00	4,001,000.00	2,028,611.00	1,972,389.00	51

402 CAPITAL PROJECTS (LOAN/GRANT)	Prior	Current	YTD
Revenues:	221,194.11	0.00	51,560.20
Expenditures:	0.00	0.00	2,028,611.00
Net Income:	221,194.11	0.00	1,977,050.80 -

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
403-361-0000	INTEREST EARNINGS	557.21	100.00	555.13	455.13	555
403-389-5000	NON-OPERATIONAL-CASH FORWARD	0.00	72,500.00	0.00	72,500.00 -	0
INDUSTRIAL FUND Revenue Totals		557.21	72,600.00	555.13	72,044.87 -	0

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
403-552-00-0000	INDUSTRIAL PARK:	0.00	0.00	0.00	0.00	0
403-552-30-3100	PROFESSIONAL SERVICES	0.00	1,000.00	0.00	1,000.00	0
403-552-30-4900	MISC. EXPENSE & OTHER CURRENT	13.19	0.00	0.00	0.00	0
403-552-30-4980	DEPRECIATION EXPENSE	6,607.00	0.00	0.00	0.00	0
552 INDUSTRIAL PARK:		6,620.19	1,000.00	0.00	1,000.00	0
403-580-90-9999	CONTINGENCY	0.00	61,600.00	0.00	61,600.00	0
403-581-00-0000	INDUSTRIAL PARK:	0.00	0.00	0.00	0.00	0
403-581-00-0100	TRANSFER TO GENERAL FUND	10,000.00	10,000.00	10,000.00	0.00	100
INDUSTRIAL FUND Expenditure Totals		16,620.19	72,600.00	10,000.00	62,600.00	14

403 INDUSTRIAL FUND	Prior	Current	YTD
Revenues:	557.21	0.00	555.13
Expenditures:	16,620.19	0.00	10,000.00
Net Income:	16,062.98 -	0.00	9,444.87 -

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
404-343-3501	WATER SYSTEM CONNECTION FEES	7,412.21	7,000.00	0.00	7,000.00 -	0
404-361-0000	INTEREST	49.41	0.00	43.51	43.51	0
404-389-5002	CASH FORWARD - WATER CONNECTIONS	0.00	383,800.00	0.00	383,800.00 -	0
WATER CONNECTION FEES Revenue Totals		7,461.62	390,800.00	43.51	390,756.49 -	0

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
404-533-30-4900	MISC. EXPENSE & OTHER CURRENT	361.77	0.00	361.33	361.33 -	0
404-533-70-7352	ASHLEY WTP PROJECT	0.25	390,000.00	175,798.05	214,201.95	45
533 Total		362.02	390,000.00	176,159.38	213,840.62	45
404-580-90-9909	CONTINGENCY - WATER CONNECTION FEES	0.00	800.00	0.00	800.00	0
404-581-90-9101	TRANSFER TO W/S FUND	13,820.00	0.00	0.00	0.00	0
WATER CONNECTION FEES Expenditure Tota		14,182.02	390,800.00	176,159.38	214,640.62	45

404 WATER CONNECTION FEES	Prior	Current	YTD
Revenues:	7,461.62	0.00	43.51
Expenditures:	14,182.02	0.00	176,159.38
Net Income:	6,720.40 -	0.00	176,115.87 -

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
406-343-5500	SEWER TAP CONNECTION FEES	15,731.69	5,000.00	0.00	5,000.00 -	0
406-361-0000	INTEREST	38.24	0.00	26.27	26.27	0
406-389-5006	CASH FORWARD - WASTEWATER CONNECTION	0.00	383,950.00	0.00	383,950.00 -	0
	WASTEWATER CONNECTION FEES Revenue	15,769.93	388,950.00	26.27	388,923.73 -	0

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
406-535-00-0000	SEWER TAP CONNECTION FEES:	0.00	0.00	0.00	0.00	0
406-535-30-4900	MISC. EXPENSE & OTHER CURRENT	361.20	0.00	360.38	360.38 -	0
406-535-60-6392	WWTF CLARIFIER DEMO/CONSTRUCTION-DE	0.00	100,000.00	0.00	100,000.00	0
406-535-60-6393	WILDWOOD ESTATES LS	0.00	228,589.90	228,589.90	0.00	100
	535 SEWER TAP CONNECTION FEES:	361.20	328,589.90	228,950.28	99,639.62	70

406-580-90-5006	CONTINGENCY - WASTEWATER CONNECTION	0.00	60,360.10	0.00	60,360.10	0
	WASTEWATER CONNECTION F Expenditure T	361.20	388,950.00	228,950.28	159,999.72	59

406 WASTEWATER CONNECTION FEES	Prior	Current	YTD
Revenues:	15,769.93	0.00	26.27
Expenditures:	361.20	0.00	228,950.28
Net Income:	15,408.73	0.00	228,924.01 -

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
408-343-3560	WATER SDC FEES	1,717,366.25	1,500,000.00	1,828,774.28	328,774.28	122
408-361-0000	INTEREST EARNED	306.43	100.00	415.69	315.69	416
408-389-5012	CASH FORWARD - WATER SDC	0.00	3,427,000.00	0.00	3,427,000.00 -	0
WATER SDC FEES Revenue Totals		1,717,672.68	4,927,100.00	1,829,189.97	3,097,910.03 -	37

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
408-533-30-4900	MISC. EXPENSE & OTHER CURRENT	378.48	0.00	383.92	383.92 -	0
408-533-70-7352	ASHLEY WTP UPGRADES	0.00	80,000.00	0.00	80,000.00	0
408-533-70-7354	CR 209 WATER MAIN EXT PHASE 1	0.00	800,000.00	693,229.13	106,770.87	87
533 Total		378.48	880,000.00	693,613.05	186,386.95	79

408-580-90-9914	CONTINGENCY - WATER SDC FUND	0.00	3,791,070.00	0.00	3,791,070.00	0
408-581-90-9101	TRANSFER TO W/S FUND	219,080.26	0.00	0.00	0.00	0
408-582-70-7107	SRF PRINCIPAL - OXFORD WTP	0.00	221,015.00	221,012.40	2.60	100
408-582-70-7207	SRF INTEREST - OXFORD WTP	36,949.34	35,015.00	35,017.20	2.20 -	100
582 Total		36,949.34	256,030.00	256,029.60	0.40	100

WATER SDC FEES Expenditure Totals		256,408.08	4,927,100.00	949,642.65	3,977,457.35	19
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408 WATER SDC FEES	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	1,717,672.68	0.00	1,829,189.97
Expenditures:	256,408.08	0.00	949,642.65
Net Income:	1,461,264.60	0.00	879,547.32

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
409-343-5560	WASTEWATER SDC FEES	3,022,260.92	2,650,000.00	3,981,755.98	1,331,755.98	150
409-361-0000	INTEREST EARNED	615.64	100.00	860.27	760.27	860
409-389-5013	CASH FORWARD	0.00	6,890,000.00	0.00	6,890,000.00 -	0
WASTEWATER SDC FEES Revenue Totals		3,022,876.56	9,540,100.00	3,982,616.25	5,557,483.75 -	41

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
409-535-30-4900	MISC. EXPENSE & OTHER CURRENT	385.11	0.00	388.69	388.69 -	0
409-535-70-7346	WWTP FACILITY PLAN	0.25	7,821,443.75	679,022.69	7,142,421.06	9
409-535-70-7349	MISC CAPACITY IMPROVEMENTS	124,293.00	0.00	0.00	0.00	0
409-535-70-7355	BRIDGE CROSSING PROJECT	0.00	788,600.00	0.00	788,600.00	0
409-535-70-7359	GRAVITY COLLECTION SYS CONDITION ASSE	0.00	250,000.00	0.00	250,000.00	0
535 Total		124,678.36	8,860,043.75	679,411.38	8,180,632.37	8

409-580-90-9915	CONTINGENCY - WASTEWATER SDC FUND	0.00	604,471.25	0.00	604,471.25	0
409-581-90-9101	TRANSFER TO W/S REVENUE FUND	357,517.36	0.00	0.00	0.00	0
409-582-70-7101	DBT SERV-SRF CRC09 FORCEMAIN DESIGN I	0.00	4,390.00	4,390.99	0.99 -	100
409-582-70-7102	DBT SRV-SRF CR209 FM CONSTRUCTION PR	0.00	69,788.00	69,788.29	0.29 -	100
409-582-70-7200	INTEREST EXPENSE-CR209 FM SRF CONSTR	351.43	332.00	330.51	1.49	100
409-582-70-7202	INT EXP.-SRF DESIGN LOAN-CR209 FORCEM/	1,147.23	1,075.00	1,075.23	0.23 -	100
582 Total		1,498.66	75,585.00	75,585.02	0.02 -	100

WASTEWATER SDC FEES Expenditure Totals		483,694.38	9,540,100.00	754,996.40	8,785,103.60	8
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409 WASTEWATER SDC FEES	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	3,022,876.56	0.00	3,982,616.25
Expenditures:	483,694.38	0.00	754,996.40
Net Income:	2,539,182.18	0.00	3,227,619.85

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING OCTOBER 23 2023

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
601-351-2000	CONFISCATED PROPERTY	0.00	1,500.00	0.00	1,500.00 -	0
601-361-0000	INTEREST	352.92	10.00	278.76	268.76	***
LAW ENFORCEMENT FUND Revenue Totals		352.92	1,510.00	278.76	1,231.24 -	18

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
601-521-00-0000	LAW ENFORCEMENT TRUST:	0.00	0.00	0.00	0.00	0
601-521-30-4900	MISC. EXPENSE & OTHER CURRENT	36.22	0.00	0.00	0.00	0
601-580-90-9999	CONTINGENCY	0.00	51,695.00	0.00	51,695.00	0
LAW ENFORCEMENT FUND Expenditure Tota		36.22	51,695.00	0.00	51,695.00	0

601 LAW ENFORCEMENT FUND	Prior	Current	YTD
Revenues:	352.92	0.00	278.76
Expenditures:	36.22	0.00	0.00
Net Income:	316.70	0.00	278.76

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING OCTOBER 23 2023

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Grand Totals	Prior	Current	YTD
Revenues:	59,356,632.14	5,950.62 -	57,171,488.82
Expenditures:	48,009,819.13	65,336.93	44,995,509.73
Net Income:	11,346,813.01	71,287.55 -	12,175,979.09

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
SPECIAL MEETING
July 17, 2023 9:00 AM
CITY HALL COMMISSION CHAMBER

(meeting taped)

1. Call to Order

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Pamala Harrison-Bivins	Mayor Pro Tem	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present
Ashley Hunt	City Attorney	Present
Jason McHugh	City Manager	Present
Cassandra Smith	Assistant City Manager/CFO	Present
Susan Patterson	City Clerk	Present
Melanie Peavy	Development Services Director	Present
Randall Parmer	Police Chief	Present
Lynzey McClellan	Assistant CFO	Present
Melissa Tuck	HR Director	Present

Mayor Wolf brought the meeting to order, followed by the invocation by Commissioner Bivins and the Pledge of Allegiance.

2. Consent Agenda/Informational Items

None.

3. Presentations and/or Proclamations

A. FY24 First Budget Presentation

City Manager Jason McHugh outlined the items that would be covered in the meeting, including the dates of the upcoming budget workshops and the two public hearings in

September. This first draft of the next fiscal year's budget focused mainly on the General Fund and the millage rate, and the commission would be asked to set the tentative millage rate at the next regular commission meeting on July 24th. The second budget meeting will include presentations from CPH to update on the wastewater treatment plant expansion and Stantec on the Utility Revenue Fund. The third budget workshop will cover the final budget presentation using ClearGov, an organizational chart, salary information per employee, and other budget-related items as warranted.

McHugh moved on to the information provided in the agenda packet, which included the draft of the budget by department, a fund balance summary, a list of enhancements such as new equipment, new personnel, and new projects, and the 5-year capital improvement project fund. The total taxable value was estimated at \$6.04 billion, an increase of \$1.2 billion over the prior year. With the rapid population growth, the demand and cost to provide facilities and services will increase.

McHugh reviewed the proposed rollback millage rate of 2.8287, a reduction from the current rate of 3.0 by 5.7% or 0.1713 mills. If the tax rate remained at 3.0, the city would see an additional \$1,000,000 of revenue over the proposed rollback rate. Commissioner Elliott asked what the city needed to get the job done without anything falling through the cracks. McHugh explained that the city has an operating fund and a capital improvement fund. The operating fund contains the minimum amount the city needs to operate and provide the basic services for the city that the commission has established. Any extra monies then go into the capital improvement fund, covering projects such as roadways, flooding, enhancements, and recreation centers. Excess from those projects is then used for projects improving residents' lives, such as correcting traffic issues, stormwater, and recreation. Elliott commented that the capital improvement projects listed seem to exceed the difference between the 2.8287 and 3.0 rates. McHugh responded that he did not feel the millage rate was dropping too fast to cause a problem and that the city needs to stay on top of roads and infrastructure maintenance. The Commission advised they were comfortable moving forward with the rollback rate.

McHugh presented the projected General Fund Revenues due to the increase in growth. Ad Valorem is projected to increase to \$3.4 million, Utility Service Taxes to \$665,200, Franchise Fees to \$1.37 million, and State Revenue Sharing to \$743,170. McHugh provided a brief summary of the new items and programs requested by each department. He then listed a few large projects that were included in the budget, but advised they may need additional discussion or workshops to determine a path forward, including moving the Commission Chambers to the Warfield Auditorium due to limited space at City Hall. Elliott stated that he would like to discuss this particular project further at a later date.

McHugh presented the Utility Revenue Fund, stating that revenues were based on a draft revenue sufficiency analysis to be further discussed at the next budget meeting. The proposed rate increases for water and reuse were 4% and wastewater was 25%. McHugh stated these figures will likely change, but rate increases will be required for financing the wastewater treatment plant project. He then presented additional equipment, vehicles, and programs listed in the fund.

McHugh provided a summary of the proposed organizational changes, including the consolidation of Utilities and Public Works, as well as the new positions requested in all departments. He also provided an overview of the salary increases, maintenance of the performance evaluation system, and insurance rate changes. Other considerations outside the budget include the city manager's salary, employee recruitment and retainment options, and new benefits not currently offered by the city.

B. Salary and Compensation Study Presentation

Rob Williamson of Evergreen Consulting presented the salary and compensation study. He began by reviewing the process and steps Evergreen took to complete the study. The employees and the market were surveyed, which ultimately led to a proposed pay plan with the intention of being fair internally and competitive externally.

Williamson explained the employee survey process that had taken place in January and how the information gained was applied to the study. The Evergreen team then assessed the city's market competitiveness and reviewed the Utilities and Public Works departments for the benefits of consolidation. He explained that employees were placed or moved in the study's step pay system based on tenure and performance. He highlighted the participation of employees in the surveying process, commending a 90% return rate. There were a total of 70 benchmark classifications, or job titles, that were compared to a market of 16 peer cities, with an average of 8 responses for each peer. An adjustment for cost of living was also considered. Williamson stated that the market survey indicates the City of Wildwood is behind the market average at the minimum by 11.5%, midpoint by 15.0%, and maximum by 17.1% of the pay range. He then explained that the Public Works and Utilities department's classifications are 26.8% behind the market, water operators are 27%, directors are 20%, and IT is 17% behind.

Williamson presented the departmental review process of evaluating the current organizational structure, leadership interviews, staffing levels, current asset management resources, maintenance and training programs, opportunities for operational improvements, and consolidation. Williamson presented some of the challenges, such as implementing a new organizational structure, time and costs to train employees for new job functions, mitigating customer impacts during the transition, and integrating capital projects coordinators.

Key study considerations are that all retained classifications are recommended for a pay range increase. The Evergreen team recommended Hybrid Parity to bring all employees to a market-competitive position and eliminate wage compression. Key recommendations were to adopt the proposed pay plan, creating new pay grades with a starting minimum pay of \$15 per hour; reassign positions to pay grades based on internal equity and the market results; place employees within their newly recommended pay grades with a 3% cost of living adjustment; and select an implementation methodology that aligns with the city's compensation philosophy and financial means. Williamson presented cost options to implement the program. The Hybrid Parity option would be a \$531,554.95 cost to the city. Williamson stated that the next steps would be to update job descriptions, job force manager training, and provide a draft and a final report.

4. Public Hearings - Timed - Legislative

None.

5. Public Hearings - Timed - Quasi-Judicial

None.

6. Public Forum - 4 minute time limit

None.

7. Ordinances First Reading Only (No Vote)

A. Twisted Oaks CDD Modification

Mayor Wolf read aloud the title of Ordinance O2023-38. The Board of Supervisors of the Twisted Oaks Pointe Community Development District (the District) has petitioned the City of Wildwood to amend the boundary of Ordinance O2022-57, totaling 339.322 acres MOL. The current petition proposes to amend the boundaries of the District by adding 100.113 acres to the District, resulting in a total of 439.435 acres MOL. First reading only. No vote.

RESULT:	FIRST READING
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8. Resolutions for Approval

None.

9. Financial & Contracts & Agreements

None.

10. General Items for Consideration/Discussion and Other Business

A. Potential Modification to the Police Department's Uniform

Police Chief Randall Parmer presented the requested modification, which is a load-bearing vest/carrier to assist officers with the approximately 30-40 pounds of gear worn as part of the uniform. A recent study found that a supportive carrier does have a positive impact on the officer's ability to maneuver and handle the weight during long shifts. Parmer explained that he prefers the current clean, aesthetic look of the uniforms, but is more concerned with the health, safety, and wellbeing of the officers. Parmer had two officers step forward to show the difference between what is currently being worn and the requested vest. No other comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Elliott
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

11. Appointments

None.

12. City Manager Reports

None.

13. Other Department Reports

None.

14. Commission Members Reports

None.

15. City Attorney Reports

None.

16. Adjournment

The meeting adjourned at 10:18 a.m. No comments were offered or received.

RESULT:	Adjourned
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

Upcoming Events

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: _____
Jessica Barnes, City Clerk

BY: _____
Ed Wolf, Mayor

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
July 24, 2023 7:00 PM
CITY HALL COMMISSION CHAMBER

(meeting taped)

1. Call to Order

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Pamala Harrison-Bivins	Mayor Pro Tem/Commissioner	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present
Jason McHugh	City Manager	Present
Ashley Hunt	City Attorney	Present
Cassandra Smith	Assistant City Manager/CFO	Present
Susan Patterson	City Clerk	Present
Melanie Peavy	Development Services Director	Present
Randall Parmer	Police Chief	Present
Jeremy Hockenbury	Public Works Director	Present
Jason Martin	Assistant Utilities Director	Present

Mayor Wolf brought the meeting to order at 7 p.m., followed by the invocation by Commissioner Bivins and the Pledge of Allegiance.

2. Consent Agenda/Informational Items

No items were removed from the consent agenda. Items A through F were voted on together. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Green
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

A. PLAT 2208-003 Highfield at Twisted Oaks Improvement Plan

B. PLAT 2305-003 VOSO Unit 202 Final Plat

C. PLAT 2305-008 VOSO Unit 203 Final Plat

D. PLAT 2305-009 VOSO Unit 207 Final Plat

E. PLAT 2306-002 VOSO Unit 208 Final Plat

F. PLAT 2306-003 VOSO Unit 217 Final Plat

3. Presentations and/or Proclamations

None.

4. Public Hearings - Timed - Legislative

A. AN 2305-002 Fostlake #2

Mayor Wolf read aloud the title of Ordinance O2023-27. The applicant, Jeffrey Van Rider, on behalf of the owner, Fostlake LLC, has submitted a voluntary annexation application for parcel G22-025 on 4.76 acres, MOL. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

B. Twisted Oaks CDD Modification

Mayor Wolf read aloud the title of Ordinance O2023-38. The Board of Supervisors of the Twisted Oaks Pointe Community Development District (the District) has petitioned the City of Wildwood to amend the boundary of Ordinance O2022-57, totaling 339.322 acres MOL. The current petition proposes to amend the boundaries of the District by adding 100.113 acres to the District, resulting in a total of 439.435 acres MOL. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

5. Public Hearings - Timed - Quasi-Judicial

None.

6. Public Forum - 4 minute time limit

Wanda Sanchez spoke to the Commission about flooding issues she is having on her property on Powell Street. No other comments were offered or received from the public.

7. Ordinances First Reading Only (No Vote)

A. CP 2305-001 Oxford Oaks Professional Plaza

Mayor Wolf read aloud the title of Ordinance O2023-31. The applicants, Luisa Betancur and Rodolfo De Anda, are seeking approval from the City Commission for a Small-Scale Comprehensive Plan Amendment to change the Future Land Use Map designation from Commercial (Sumter County) to Commercial (City) for parcels D17-036 and D17-069 on 3.68 acres MOL. First reading only. No vote.

RESULT:	FIRST READING
----------------	----------------------

B. RZ 2305-001 Oxford Oaks Professional Plaza

Mayor Wolf read aloud the title of Ordinance O2023-32. The applicants, Luisa Betancur and Rodolfo De Anda, are seeking approval from the City Commission for a Zoning Map Amendment to change the zoning district from CL - Light Commercial (County) to C-2 - General Commercial Neighborhood (City) for parcels D17-036 and D17-069 on 3.68 acres MOL. First reading only. No vote.

RESULT:	FIRST READING
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C. CP 2304-003 Right at Home-504 Stanley

Mayor Wolf read aloud the title of Ordinance O2023-34. The applicant, Glenn Fechtenburg of GLEM Properties LLC, seeks approval from the City Commission for a Small-Scale Comprehensive Plan Amendment to change the Future Land Use Map designation from Medium Density Residential (City) to Central Mixed Use (City) for parcel G05G011 on 0.25 acres MOL. First reading only. No vote.

RESULT:	FIRST READING
----------------	----------------------

D. RZ 2304-003 Right at Home-504 Stanley

Mayor Wolf read aloud the title of Ordinance O2023-35. The applicant, Glenn Fechtenburg of GLEM Properties LLC, seeks approval from the City Commission for a Zoning Map Amendment to change the zoning district from R-3 (City) to CMU (City) for parcel G05G011 on 0.25 acres MOL. First reading only. No vote.

RESULT:	FIRST READING
----------------	----------------------

E. CP 2306-002 Karpati Law

Mayor Wolf read aloud the title of Ordinance O2023-36. The applicant, Judit Karpati, seeks approval from the City Commission for a Small-Scale Comprehensive Plan Amendment to change the Future Land Use Map designation from Commercial (Sumter County) to Commercial (City) for parcel D18-023 on 1.2 acres MOL. First reading only. No vote.

RESULT:	FIRST READING
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F. RZ 2304-001 Karpati Law

Mayor Wolf read aloud the title of Ordinance O2023-37. The applicant, Judit Karpati, seeks approval from the City Commission for a Zoning Map Amendment to change the zoning district from RR1 (Sumter County) to C-3 (City) for parcel D18-023 on 1.2 acres MOL. First reading only. No vote.

RESULT:	FIRST READING
----------------	----------------------

8. Resolutions for Approval

None.

9. Financial & Contracts & Agreements

A. Pleasantdale Drive Pay App #1 in the Amount of \$38,712.50

Public Works Director Jeremy Hockenbury presented Pay App No. 1 for DB Civil Construction for the Pleasantdale Drive improvement project. No comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Commissioner Flores
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

B. Ashley Water Treatment Plant Well No. 2 Change Order No. 1 for the Amount of \$28,485.00

Assistant Utilities Director Jason Martin presented Change Order No. 1 from Citrus Well Drilling for additional work required to yield a higher water flow from the Ashley Water Treatment Plant Well No. 2. No comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

10. General Items for Consideration/Discussion and Other Business

A. Setting the FY24 Millage Rate

Assistant City Manager/CFO Cassandra Smith presented the draft DR-420 which sets the millage rate for the fiscal year. The DR-420 indicates the proposed millage rate of 2.8287, which is the rollback rate, as previously discussed at the Commission's special meeting on July 17th. After the submittal of the DR-420 to the County Property Appraiser, the millage rate can be lowered by action of the Commission, but it cannot be raised above the rate stated in the DR-420. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

B. Code Enforcement - Request for Lien Release for 101 & 107 S Main Street

Development Services Director Melanie Peavy presented the request for the release of liens on properties located at 101 and 107 S Main Street. The City purchased 101 and 107 S Main Street, known as the Pesco and Carrie properties. These properties are part of the new downtown master plan and will be the site for the Railyard commercial complex. The properties had several unsafe structures and were accruing daily fines for those violations. The City demolished the structures and has requested the liens be released. No comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

11. Appointments

None.

12. City Manager Reports

A. Request City Commission Special Meeting for July 31, 2023 at 9am

City Manager McHugh reminded the Commission about the upcoming second budget meeting to focus attention on the Utility Revenue Fund with a financial analysis presentation from Stantec and a presentation from CPH on the construction activities at the wastewater treatment plant. After that, Assistant City Manager/CFO Cassandra Smith will provide an update on the Capital Improvement Fund and other changes to the General Fund that were made since the first budget meeting.

McHugh then addressed the flooding concerns of Ms. Sanchez. Funding has been identified in the budget to address stormwater improvements throughout the city. The stormwater

master plan has been received and is currently being reviewed by staff. McHugh anticipates a workshop around October with the Commission to discuss and prioritize the projects identified with flooding issues in the master plan.

13. Other Department Reports

None.

14. Commission Members Reports

Commissioner Elliott encouraged residents to visit the city's website to view the new informative dashboard. He also attended a meeting with the Sumter County Undersheriff and the Lake County Sheriff to discuss general sheriff responsibilities.

Commissioner Green became the Chair of the ECFRPC and led his first meeting last week. He also commented on recent mandates by the Florida Department of Education.

15. City Attorney Reports

None.

16. Adjournment

The meeting was adjourned at 7:24 p.m. No comments were offered or received. Vote 5-0.

RESULT:	Adjourned
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

Upcoming Events

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: _____
Jessica Barnes, City Clerk

BY: _____
Ed Wolf, Mayor

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: CP 2308-001 Sheila Bernstein

REQUESTED ACTION: The Special Magistrate recommends approval and a favorable recommendation of Ordinance Number O2023-55.

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Case #	CP 2308-001 Sheila Bernstein
Ordinance #	O2023-55
Applicant	Sheila Bernstein
Owner	Sheila Bernstein
Property Location	Generally located along CR 216, approximately 0.63 miles west of the intersection of N US 301 and CR 216.
Parcel Number(s)	D19-121, D19-027, D19-120 & D19-110
Date	9/22/2023

The applicant, Sheila Bernstein, seeks approval from the City Commission for a Small-Scale Comprehensive Plan Amendment to change the Future Land Use Map designation from Agricultural (County) to Agricultural (City) for the parcel listed above on 37.96 acres MOL. This request is accompanied by rezoning request RZ 2308-001.

Staff believes the proposed amendment should be granted based on the following criteria found in Land Development Regulation (LDR) §1.7(D).

(1) Justification of the proposed amendment has been adequately presented:

The applicant is proposing the current land use designation, with the property to be split for personal reasons. Justification has been presented to the city to support the proposed change, with the surrounding parcels on the FLUM depicting primarily low-density/rural residential land use designations. All parcels within the immediate surroundings are a mixture of rural residential and agriculture within the county, with the area situated within the Joint Planning Area (JPA).

(2) The proposed amendment is not inconsistent with the goals, objectives and policies of the comprehensive plan:

The proposed amendment is not inconsistent with the policies of the Comprehensive Plan. Commercial (COM) Future Land Use designation within the 2050 Comprehensive Plan which will allow for a maximum intensity of point two (0.20) FAR on the subject property, designated under the 2050 Comprehensive Plan FLU Policy 1.1.1(a), placing the project within acceptable development standards. The proposed development will conform with Policy 1.3.4(h) as the

applicant currently has no intent to develop the property and is seeking to preserve the open space and natural lands as is. Additionally, the property fits Policy 1.3.4.c. of the Future Land Use Element of the 2050 Comprehensive Plan, which states that the city shall encourage a reduction in building footprints and impervious surface areas to the maximum extent feasible, with the development retaining existing environmental systems present upon the parcel. Separately, the existing mix of uses of Rural Residential is compatible with the desired land use change to Residential Mixed-Use and abides by policy 1.2.8.a. which seeks to contribute to a mix of land uses compatible with existing communities.

Lastly, Policy 1.1.4 stipulates that the City's zoning map shall be consistent with the FLUM, and further refine densities, intensities, and permitted uses. As such the proposed amendment is not inconsistent with the FLUM and conforms with the 2050 Comprehensive Plan as it brings the newly annexed parcel into compliance with the city FLUM.

(3) The proposed amendment should not be considered urban sprawl or exemplify an energy inefficient land use pattern;

The amendment should not be considered urban sprawl, but the area may exemplify an energy-inefficient land use pattern. The subject parcel will remain as is, with the existing structure to remain with minimal changes expected. The proposed development makes no new changes and only seeks to subdivide the property for the current residents. Abiding by Policy 1.2.8.l., as it maintains compatibility with adjacent land uses, and Policy 1.2.8.g. preserving open space, natural resources, and the natural beauty of the site.

(4) The proposed amendment will not have an adverse effect on environmentally sensitive systems;

The proposed amendment will not have an adverse effect on environmentally sensitive systems. The parcel shall retain the existing natural environment, and no additional construction of the site is requested. Natural elements will be left as is, with the land to be subdivided to serve the needs of the applicant.

(5) The proposed amendment will not adversely affect transportation, potable water, sewer, schools or other public facilities without providing remedies to correct the system or facility.

Transportation: Access to the site is proposed via CR 216. A traffic impact statement and/or assessment was waived, with Sumter County accepting that overall trips to the parcel are unlikely to have any adverse effects on the surrounding transportation network.

Potable Water & Sewer: The subject property is within the utility service boundary according to the 2019 Utility Master Plan. City water and sewer are not currently available for the subject property. The applicant/owner will need to work with City utilities to connect to city water and sewer whenever it becomes available.

Schools: The residential development is minor and likely to have minimal effect on Wildwood Schools.

A handwritten signature in black ink, reading "Shaun Raja". The signature is written in a cursive, flowing style.

Shaun Raja
Planner II, Development Services Department

ORDINANCE NO. O2023-55

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROPOSING A SMALL SCALE FUTURE LAND USE MAP AMENDMENT TO THE ADOPTED COMPREHENSIVE PLAN AND FUTURE LAND USE MAP IN ACCORDANCE WITH THE COMMUNITY PLANNING ACT OF 2011, AS AMENDED; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood, Florida, is proposing to amend the local Comprehensive Plan and Future Land Use Map of said City, to include a land use amendment described as follows, to-wit:

Parcel(s) D19-121, D19-027, D19-120, D19-110
Sheila Bernstein (Owner)
37.96 Acres +/-

LEGAL DESCRIPTION:

PARCEL 1

A PARCEL OF LAND LYING WITHIN SECTION 19, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF AFORESAID SECTION 19; THENCE ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19 RUN N89°43'18"W A DISTANCE OF 19.89 FEET; THENCE S00°11'37"W A DISTANCE OF 212.73 FEET; THENCE RUN S00°07'35"W A DISTANCE OF 356.68 FEET; THENCE RUN N89°43'09"W A DISTANCE OF 311.75 FEET TO THE EAST LINE OF PROPERTY DESCRIBED IN O.R. BOOK 3035, PAGE 713, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE ALONG SAID EAST LINE RUN N00°02'44"E A DISTANCE OF 694.40 FEET TO A POINT THAT IS 125.00 FEET NORTH OF THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19; THENCE PARALLEL WITH SAID NORTH LINE RUN S89°43'18"E A DISTANCE OF 332.73 FEET TO THE EAST LINE OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 19; THENCE ALONG SAID EAST LINE RUN S00°03'55"W A DISTANCE OF 125.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 5.03 ACRES, MORE OR LESS.

TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS DESCRIBED AS FOLLOWS:

A STRIP OF LAND TWENTY (20) FEET WIDE LYING WITHIN SECTION 19, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF AFORESAID SECTION 19; THENCE ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19 RUN N89°43'18"W A DISTANCE OF 19.89 FEET; THENCE S00°11'37"W A DISTANCE OF 212.73 FEET; THENCE RUN S00°07'35"W A DISTANCE OF 1,111.68 FEET TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF SECTION 19; THENCE ALONG SAID SOUTH LINE RUN N89°43'09"W A DISTANCE OF 310.68 FEET TO THE EAST LINE OF PROPERTY DESCRIBED IN O.R. BOOK 3035, PAGE 713, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA, FOR THE POINT OF BEGINNING; THENCE ALONG SAID EAST LINE RUN N00°02'44"E A DISTANCE OF 755.00 FEET; THENCE RUN S89°43'09"E A DISTANCE OF 20.00 FEET; THENCE PARALLEL WITH SAID EAST LINE RUN S00°02'44"W A DISTANCE OF 755.00 FEET TO THE AFORESAID SOUTH LINE OF NORTHWEST 1/4; THENCE ALONG SAID SOUTH LINE RUN N89°43'09"W A DISTANCE OF 20.00 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT RIGHT-OF-WAY FOR CR 216 ACROSS THE SOUTH SIDE THEREOF.

PARCEL 2

A PARCEL OF LAND LYING WITHIN SECTION 19, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF AFORESAID SECTION 19; THENCE ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19 RUN N89°43'18"W A DISTANCE OF 19.89 FEET; THENCE S00°11'37"W A DISTANCE OF 212.73 FEET; THENCE RUN S00°07'35"W A DISTANCE OF 356.68 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE S00°07'35"W A DISTANCE OF 755.00 FEET TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF SECTION 19; THENCE ALONG SAID SOUTH LINE RUN N89°43'09"W A DISTANCE OF 310.68 FEET TO THE EAST LINE OF PROPERTY DESCRIBED IN O.R. BOOK 3035, PAGE 713, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE ALONG SAID EAST LINE RUN N00°02'44"E A DISTANCE OF 755.00 FEET TO A POINT THAT BEARS N89°43'09"W

OF THE POINT OF BEGINNING; THENCE RUN S89°43'09"E A DISTANCE OF 311.75 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT RIGHT-OF-WAY FOR CR 216 ACROSS THE SOUTH SIDE THEREOF.

SUBJECT TO AN EASEMENT FOR INGRESS AND EGRESS ACROSS THE WEST 20 FEET THEREOF.

CONTAINING 5.23 ACRES, MORE OR LESS.

PARCEL 3

A PARCEL OF LAND LYING WITHIN SECTION 19, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF AFORESAID SECTION 19; THENCE ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19 RUN N89°43'18"W A DISTANCE OF 19.89 FEET; THENCE S00°11'37"W A DISTANCE OF 212.73 TO THE POINT OF BEGINNING; THENCE CONTINUE S00°07'35"W A DISTANCE OF 1111.68 FEET TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF SECTION 19; THENCE ALONG SAID SOUTH LINE RUN S89°43'09"E A DISTANCE OF 395.72 FEET; THENCE DEPARTING SAID SOUTH LINE RUN N00°21'03"E A DISTANCE OF 697.44 FEET; THENCE N02°38'24"E A DISTANCE OF 411.70 FEET; THENCE N89°19'17"W A DISTANCE OF 416.53 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT RIGHT-OF-WAY FOR CR 216 ACROSS THE SOUTH SIDE THEREOF.

CONTAINING 10.01 ACRES, MORE OR LESS.

PARCEL 4

A PARCEL OF LAND LYING WITHIN SECTION 19, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF AFORESAID SECTION 19; THENCE ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19 RUN N89°43'18"W A DISTANCE OF 19.89 FEET; THENCE S00°11'37"W A DISTANCE OF

212.73; THENCE S89°19'17"E A DISTANCE OF 416.53 FEET; THENCE S02°38'24"W A DISTANCE OF 411.70 FEET; THENCE S00°21'03"W A DISTANCE OF 697.44 FEET TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF SECTION 19; THENCE ALONG SAID SOUTH LINE RUN S89°43'09"E A DISTANCE OF 399.38 FEET TO A POINT ON THE WEST LINE OF THE EAST 550.00 FEET OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19; THENCE ALONG SAID WEST LINE RUN N00°04'34"E A DISTANCE OF 461.00 FEET TO A POINT ON THE NORTH LINE OF THE SOUTH 461.00 FEET OF SAID SOUTHEAST 1/4 OF NORTHWEST 1/4; THENCE ALONG SAID NORTH LINE RUN S89°43'09"E A DISTANCE OF 200.00 FEET TO THE WEST LINE OF THE EAST 350.00 FEET OF SAID SOUTHEAST 1/4 OF NORTHWEST 1/4; THENCE ALONG SAID WEST LINE RUN N00°04'34"E A DISTANCE OF 863.90 FEET TO THE NORTH LINE OF SAID SOUTHEAST 1/4 OF NORTHWEST 1/4; THENCE ALONG SAID NORTH LINE RUN N89°44'53"W A DISTANCE OF 973.80 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT RIGHT-OF-WAY FOR CR 216 ACROSS THE SOUTH SIDE THEREOF.

CONTAINING 17.69 ACRES, MORE OR LESS.

This property is to be reclassified from Agricultural (County) to Agricultural (City) and contains 37.96 acres, more or less:

AND WHEREAS, the City is proposing to amend the Future Land Use Map to include the future land use of property that shall pertain and be applicable to said amendment.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. The adopted local Comprehensive Plan and Future Land Use Map for the City of Wildwood, Florida, are hereby amended to include the above-referenced property and proposed land use amendment as indicated above. The amendment to the Future Land Use Map of the local comprehensive plan is attached hereto as "Exhibit A" and incorporated herein by reference.

SECTION 2. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 3. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 4. This Ordinance shall take effect 31 days after its final reading by the City Commission of the City of Wildwood.

DONE AND ORDAINED this _____ day of _____, 2023, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA**

Ed Wolf, Mayor

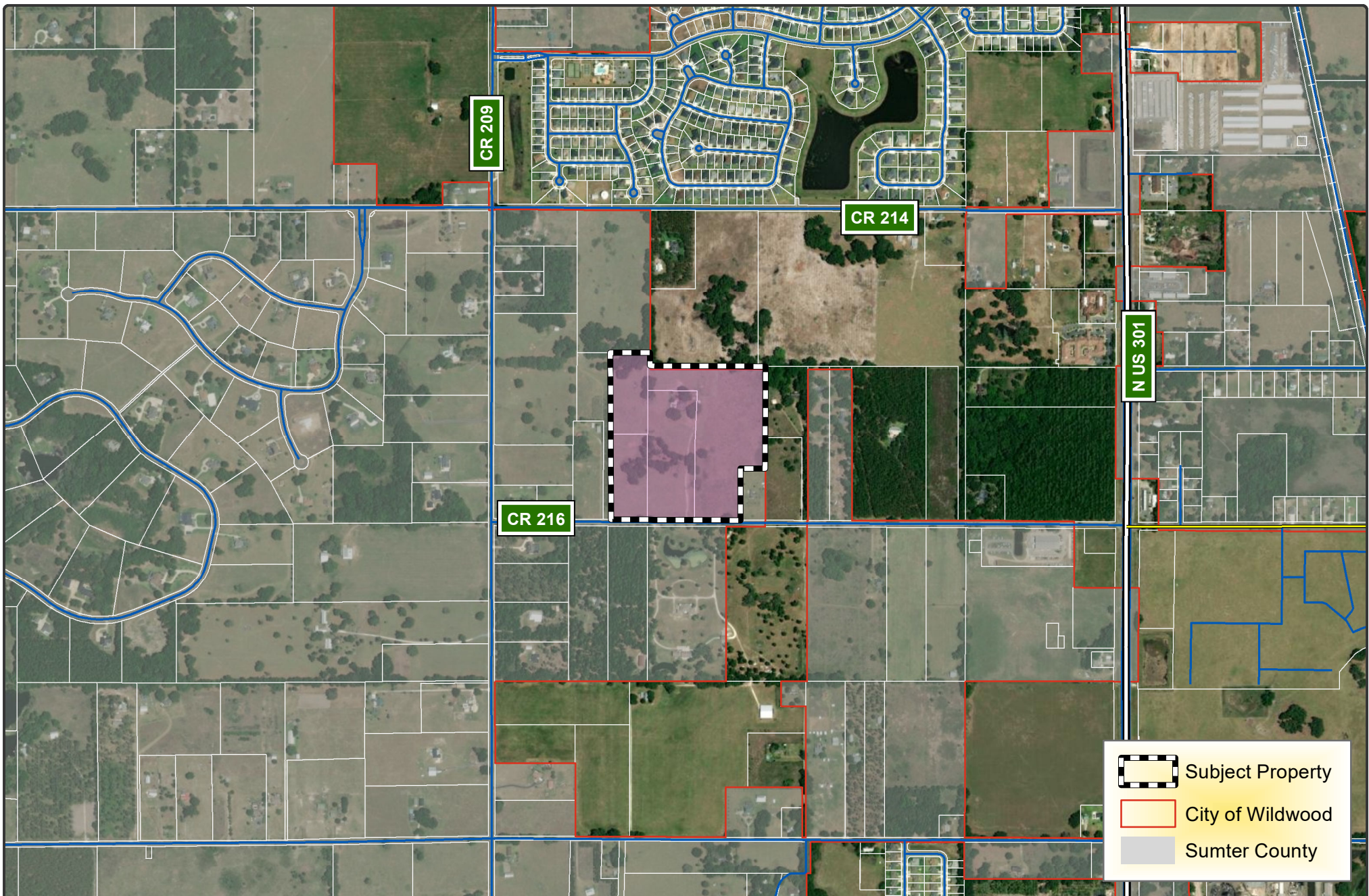
ATTEST: _____
Jessica Barnes, City Clerk

First Reading: _____

Second Reading: _____

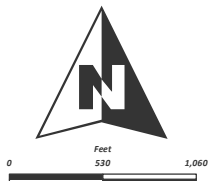
Approved as to form:

City Attorney



**CITY OF
WILDWOOD**

100 North Main Street
Wildwood, FL 34785
Phone: (352) 330-1330
www.wildwood-fl.gov



CP/RZ 2308-001

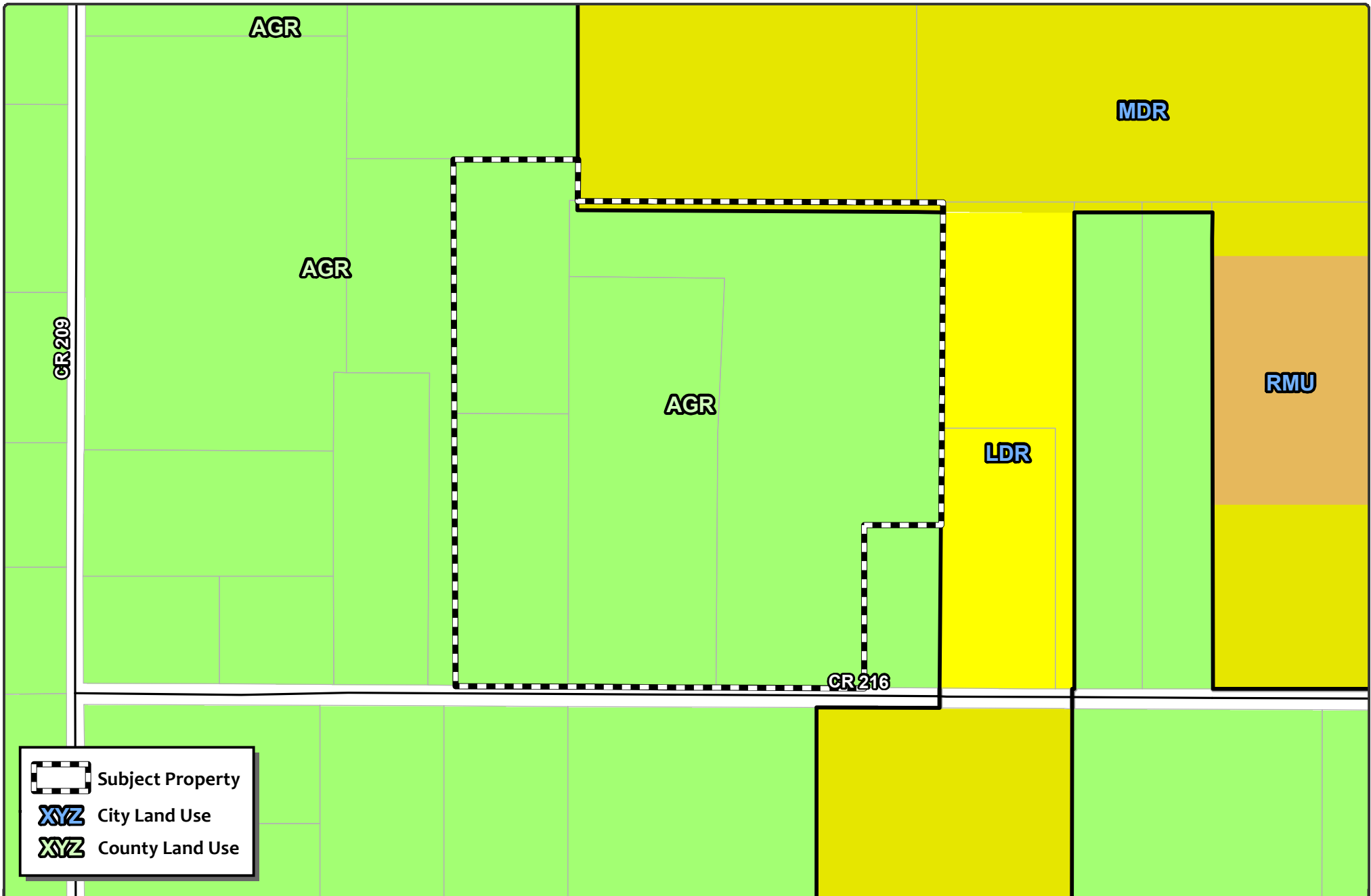
SHEILA BERNSTEIN

PARCELS D19-027, D19-110, D19-120 & D19-121

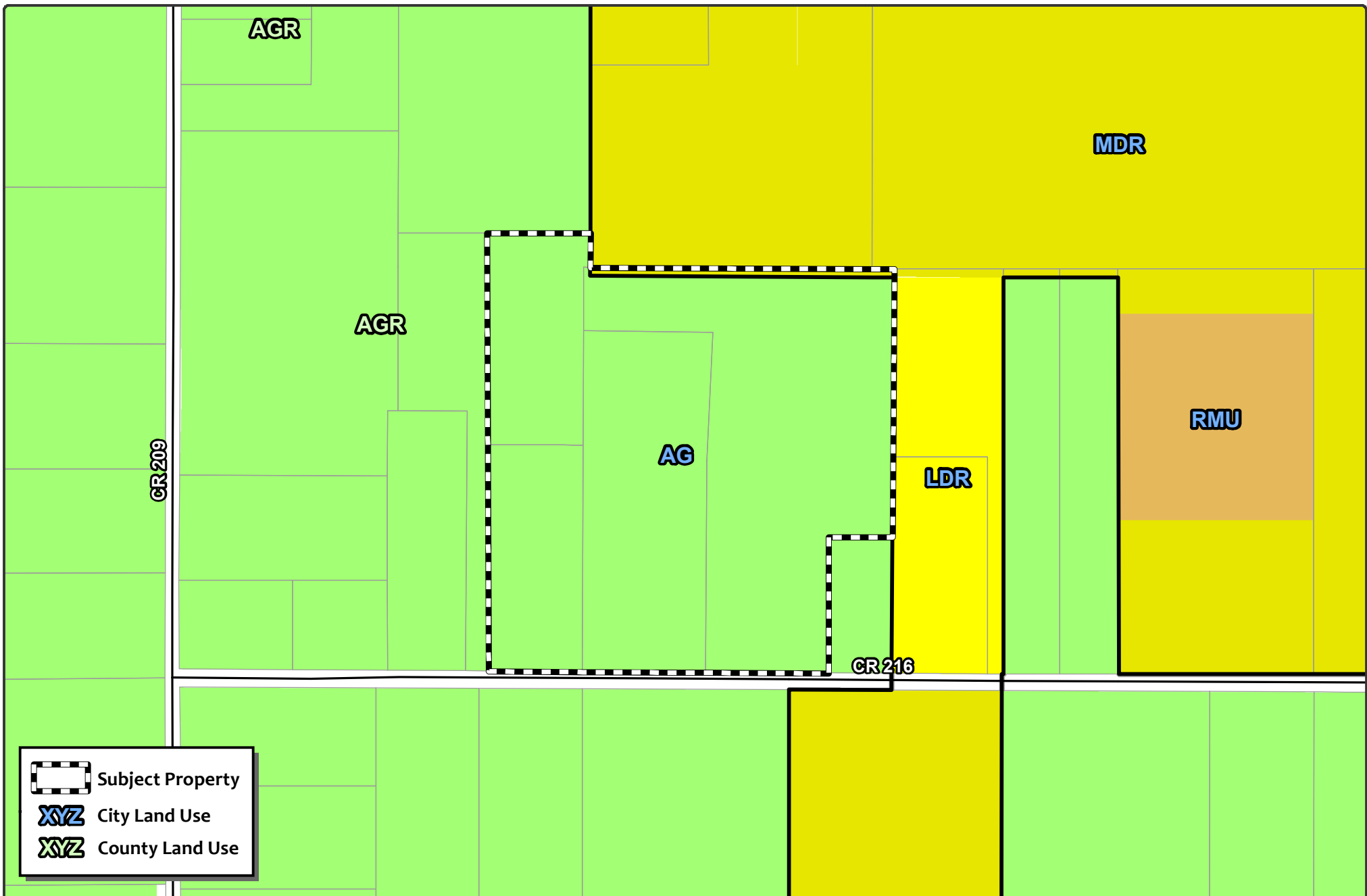
MAP 1B

**LOCATION
MAP**

**AUGUST
2023**



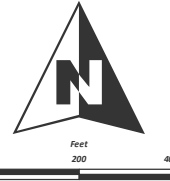
 Subject Property
 City Land Use
 County Land Use



 Subject Property

 City Land Use

 County Land Use

 WILDWOOD FLORIDA	CITY OF WILDWOOD 100 North Main Street Wildwood, FL 34785 Phone: (352) 330-1330 www.wildwood-fl.gov	 Feet 0 200 400	CP 2308-001 SHEILA BERNSTEIN PARCELS D19-121, D19-027, D19-120, D19-110	MAP 2B PROPOSED LAND USE AUGUST 2023
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City of Wildwood, Florida
Planning & Zoning Board/Special Magistrate
as Local Planning Agency

The case below was heard on Tuesday, October 3, 2023, by the Special Magistrate. The applicant seeks approval and favorable recommendation from the City of Wildwood Planning and Zoning Board/Special Magistrate as the Local Planning Agency for a Comprehensive Plan amendment to amend the FLU map designation from Agriculture (County) to Agriculture (City) on 37.96 acres MOL.

Case No: CP 2308-001 Sheila Bernstein

Applicant: Sheila Bernstein

Owner: Sheila Bernstein

Parcel Number(s): D19-121, D19-027, D19-120, & D19-110

Under Land Development Regulation (LDR) § 1.7(C), the Planning and Zoning Board/Special Magistrate as Local Planning Agency has a duty to make a recommendation to the City Commission on all proposed Comprehensive Plan amendments.

Based upon the testimony, evidence, and information presented as to the criteria set forth in LDR § 1.7(D), the Special Magistrate recommends approval of the Comprehensive Plan amendment and gives a favorable recommendation of Ordinance O2023-55 to the City Commission for final determination.

Dated: October 3, 2023



Lindsay C.T. Holt
Special Magistrate City of Wildwood

Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2023-55

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: City Property Inventory

REQUESTED ACTION: Staff recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

A recent change to Section 166.0451 of the Florida Statutes requires local governments to prepare an inventory list of all real property within its jurisdiction for which the City holds a fee simple title that is appropriate for use as affordable housing. The attached ordinance inventories city-owned properties and designates which properties may be disposed of for affordable or low-cost housing.

A subsequent resolution will be presented later on the agenda to identify parcel D32-050 as a property suitable for affordable housing pursuant to the City's Strategic Plan. The statute requires the resolution to be adopted after a public hearing (hence why the ordinance is proposed) and be posted on the City's website.

ORDINANCE NO. O2023-59

AN ORDINANCE OF THE CITY OF WILDWOOD FLORIDA,
DECLARING CERTAIN REAL PROPERTY AS SURPLUS;
DESIGNATING CERTAIN REAL PROPERTY AS
ESSENTIAL TO THE CITY; GRANTING THE CITY
MANAGER CERTAIN AUTHORIZATIONS AND
DIRECTIONS; PROVIDING FOR FINDINGS; PROVIDING
FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND
PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood presently owns numerous parcels of real property; and

WHEREAS, the City of Wildwood currently uses or anticipates the future use of certain properties to serve vital government functions; and

WHEREAS, the City Commission of the City of Wildwood also desires to declare certain real property as surplus to the needs of the City; and

WHEREAS, the City Commission desires to clarify the record with respect to which properties are surplus by adopting an ordinance that supersedes any prior ordinances or resolutions declaring certain properties as surplus; and

WHEREAS, City Staff has reviewed the inventory of all City-owned property, and has determined that the City owns several properties that are being used by the City or will likely be used by the City in the future; and

WHEREAS, City Staff has reviewed the inventory of all City-owned property, and has determined that the City owns several properties that are appropriate to be declared as surplus property; and

WHEREAS, pursuant to City Staff's review of the inventory of City-owned property, the City Commission accepts City Staff's review, and hereby finds that Exhibit "A" attached hereto is sufficient to identify the City's surplus properties; and

WHEREAS, pursuant to City Staff's review of the inventory of all City-owned property, the City Commission accepts City Staff's review, and hereby finds that Exhibit "B" attached hereto is sufficient to identify all of the properties that are either currently being utilized for existing government uses or properties earmarked for future governmental usage; and

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. Recitals Adopted. The above recitals are hereby confirmed and adopted herein.

SECTION 2. The property listed on Exhibit "A" is hereby declared surplus and is hereby approved for disposal.

SECTION 3. The City Manager is authorized to dispose of the property listed on Exhibit "A" through any appropriate means, including, but not limited to, public auction, sale, donation to a non-profit organization, trade, or transfer to other governmental agency.

SECTION 4. The property listed on Exhibit "B" is hereby declared to be vital to the governmental functions of the City and is found to be either currently utilized for existing government operations or earmarked for future governmental usage to serve vital functions of the City.

SECTION 5. The City Manager is directed to continue to manage and preserve the property listed on Exhibit "B", so as to ensure that the vital functions of the City are able to be carried out.

SECTION 6. Any surplus property that is appropriate for use as affordable housing as contemplated by Section 166.0451 of the Florida Statutes will be listed in a resolution subsequently adopted by the City Commission in compliance with said statute.

SECTION 7. The City Manager is hereby authorized to do all things necessary to carry out the aims of this Ordinance.

SECTION 8. Any future updates to Exhibits "A" or "B" as attached hereto may be done by ordinance or resolution as deemed appropriate by the City Manager.

SECTION 9. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

SECTION 10. That all prior Ordinances or Resolutions, or parts thereof, made in conflict with this Ordinance are hereby repealed.

SECTION 11. This Ordinance shall become effective immediately upon its adoption.

DONE AND ORDAINED this 23rd day of October, 2023, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

First Reading: _____

Second Reading: _____

Approved as to form:

City Attorney

EXHIBIT A

Parcel ID	Site Address	Current Zoning	Current Use	Potential Use(s)	Surplused? Y/N	Acres	Legal Description	Notes
D28-024	UNASSIGNED	MUNC	VACANT	FUTURE RESIDENTIAL	Y	1 acre	COMM AT A PT ON THE E R/W OF CR 121 AND S LINE OF S1/2 OF NW1/4 OF SW1/4 FOR POBRUN N 00 DEG 01 MIN 48 SEC E 242 FT N 89DEG 56 MIN 41 SEC E 180 FT S 00 DEG 01 MIN 48 SEC W 242 FT S 89 DEG 59 MIN 26 SEC W 180 FT TO THE POB	Purchased 05/08/00-- RECLAIM ON BOUNDARY EDGE
D32-050	UNASSIGNED	MDR	VACANT	AFFORDABLE HOUSING	Y	9 acres	SW1/4 OF SW1/4 LYING E OF SALR R AND LESS THAT PART LYING N OF A LINE THAT BEGINS 709 FT S OF NE COR AND RUNS N 89 DEG 56 MINS W TO W LINE OF PROPERT Y AND LESS ROAD R/W ON W SIDE OR 152 PG 88 & LESS BEG 207.90 FT W OF SE COR OF SW 1/4 OF SW 1/4 RUN W 750 FT TO E/LY R/ W OF PAVED COUNTY RD N/LY ALONG SAID R/W 300.71 FT E 769 .39 FT S 300 FT TO POB OR 177 PG528	Purchased June '96 Vacant Property; Affordable Housing opportunity identified in the Strategic Plan
F12A002	2983 CR 238	R6C	VACANT	FUTURE RESIDENTIAL	N	.31 acres	LOTS 3 THRU 7 BLK A SEABOARD PARK PB 2 PG 60 1/2	Quit Claim Deed - December 31, 2013
F12A006	UNASSIGNED	R6C	VACANT	FUTURE RESIDENTIAL	N	.19 acre	LOTS 13 14 & 15 BLK A SEABOARD PARK PB 2 PG 60 1/2	Purchased 05/29/21
G06-048	UNASSIGNED	NC	VACANT	FUTURE RESIDENTIAL	Y	1.24 acres	BEG AT PT 220 YDS N & 1241/2 YDS W OF SE COR OF SEC 6 RUN N 49 YDS W 132 YDS S 49 YDS E 13 2 YDS TO BEG LESS 50 FT N & SBY 109 FT E & W IN SE COR	Behind Ace Lumber Storage; Potential utility conflicts
G06-049	UNASSIGNED	NC	VACANT	FUTURE RESIDENTIAL	Y	.13 acre	BEG 220 YDS N & 125 YDS W OF S E COR OF SEC 6 FOR BEG RUN N 50 FT W 109 FT S 50 FT E 109 F T TO BEG	Behind Ace Lumber Storage; Potential utility conflicts
G06B053	305 MOSS STREET	RMU	VACANT	FUTURE RESIDENTIAL	N	.11 acre	LOT 24 BLK D BRIDGES SUBD PB 2 PG 75	Purchased February 10, 2014
G06B115	209 PITT STREET	RMU	VACANT	FUTURE RESIDENTIAL	Y	.20 acre	LOT 5 BLK L BRIDGES SUB PB 2 PG 75	Quit Claim Deed from County - June 3, 2013
G06D071	UNASSIGNED	MDR	VACANT	FUTURE RESIDENTIAL	N	.53 acre	LOTS 1 2 & 3 BLK F MEADOWLAWN ADD PB 2 PG 3	Lots 1, 2, 3 Block F Meadowlawn - Vacant Lot Quit Claim Deed from County - November 24, 2009
G06D082	UNASSIGNED	MDR	VACANT	FUTURE RESIDENTIAL	N	.34 acre	LOTS 12 & 13 BLK F MEADOWLAWN ADD PB 3 PG 2	Lots 12 & 13 Block F Meadowlawn - Vacant Lot Quit Claim Deed from County - November 24, 2009
G06D115	UNASSIGNED	MDR	VACANT	FUTURE RESIDENTIAL	N	.17 acre	LOT 3 BLK H MEADOWLAWN ADD PB 2 PG 3	Lot 3 Block H Meadowlawn - Vacant Lot Quit Claim Deed - March 10, 2000

EXHIBIT B

Parcel ID	Site Address	General Location	Utilities on Property? Y/N	Current Zoning	Current or Assigned Use
C33-040	UNASSIGNED	COUNTY ROAD 231 & STATE ROAD 44	Y	CONS	UTILITIES
D18-1000	UNASSIGNED	COUNTY ROAD 466 & MILTON LANE			UTILITIES
D17-032	UNASSIGNED	COUNTY ROAD 466 & EAST OF US 301			OXFORD PARK
D17-038	UNASSIGNED	COUNTY ROAD 466 & EAST OF US 301			OXFORD PARK
D17-039	4087 E COUNTY ROAD 466	COUNTY ROAD 466 & EAST OF US 301			OXFORD PARK
D17-040	UNASSIGNED	COUNTY ROAD 106			OXFORD PARK
D17-041	UNASSIGNED	COUNTY ROAD 106 & COUNTY ROAD 107			OXFORD PARK
D17A001	4027 COUNTY ROAD 106	COUNTY ROAD 106 & COUNTY ROAD 107			OXFORD COMMUNITY CENTER
D18-161	3121 COUNTY ROAD 214	OXFORD OAKS			UTILITIES
D18-170	UNASSIGNED	OXFORD OAKS			UTILITIES
D20H172	UNASSIGNED	GRAND OAKS MANOR			UTILITIES
D28-020	5184 COUNTY ROAD 125B-1	FAIRWAYS			UTILITIES
D29-001	UNASSIGNED	COUNTY ROAD 121			RIBS SITE
D29-029	UNASSIGNED	COUNTY ROAD 121			RIBS SITE
D30-088	UNASSIGNED	PEPPER TREE APARTMENTS			UTILITIES
D31-001	3939 E COUNTY ROAD 462	E COUNTY ROAD 462 & US 301			POLICE STATION
F12W00P6	925 WALKER ROAD	INDUSTRIAL DRIVE & WALKER ROAD			STORMWATER
G04LM-001	UNASSIGNED	TRAILWINDS			POND
G04LM-002	6072 SEVEN MILE DRIVE	TRAILWINDS			UTILITIES
G04LP-004	6023 SEVEN MILE DRIVE	TRAILWINDS			POND
G05-036	UNASSIGNED	CRESTVIEW CIRCLE			STORMWATER
G05-066	UNASSIGNED	OAK TERRACE			RIGHT OF WAY
G05-092	104 N WARFIELD AVENUE	BARWICK STREET & WARFIELD AVENUE			MUNICIPAL SERVICES COMPLEX
G05-101	102 S WARFIELD AVENUE	WARFIELD AVENUE			MUNICIPAL SERVICES COMPLEX
G05-110	UNASSIGNED	MUNICIPAL SERVICES COMPLEX			RIGHT OF WAY
G05-113	711 HUEY STREET	PALMER DRIVE & HUEY STREET			MUNICIPAL SERVICES COMPLEX
G05-2000	UNASSIGNED	BROKEN OAK DRIVE			RIGHT OF WAY
G05D007	UNASSIGNED	MISSOURI AVENUE & POWELL STREET			RIGHT OF WAY
G05D020	UNASSIGNED	KNIGHT AVENUE & POWELL STREET			RIGHT OF WAY
G05G045	UNASSIGNED	WARFIELD AVENUE & OSCEOLA AVENUE			STORMWATER
G05J001	UNASSIGNED	OAK TERRACE			RIGHT OF WAY
G05R080	UNASSIGNED	WOODLANE AVENUE	Y		RIGHT OF WAY (ACCESS TO POND)
G05R083	UNASSIGNED	BROKEN OAK DRIVE			STORMWATER
G05V013	UNASSIGNED	INSPIRATION DRIVE & RIO GRANDE BLVD	Y		UTILITIES
G06-056	200 WONDERS STREET	WONDERS STREET & RUTLAND STREET			CITY HALL ANNEX
G06-057	200 WONDERS STREET	WONDERS STREET & RUTLAND STREET			CITY HALL ANNEX
G06B100	UNASSIGNED	ROSS STREET & HENCE ROAD			RIGHT OF WAY
G06B106	UNASSIGNED	JACKSON STREET			RIGHT OF WAY
G06C092	UNASSIGNED	WEBSTER STREET & MADDOX STREET			STORMWATER/PARK
G06C094	702 WEBSTER STREET	WEBSTER STREET & MADDOX STREET			STORMWATER/PARK
G06D024	610 JACKSON STREET	JACKSON STREET & PERRY STREET			PARKS & REC YOUTH CENTER
G06D126A	UNASSIGNED	FOURTH STREET			FOURTH STREET SENIOR CENTER
G06D126B	UNASSIGNED	STONE STREET & PITT STREET			STORMWATER
G06F001	UNASSIGNED	MILL STREET			RIGHT OF WAY
G06F005	UNASSIGNED	JACKSON STREET			RIGHT OF WAY
G06F027	101 DR MLK JR AVENUE	DR MLK JR AVENUE & KILGORE STREET			MLK COMMUNITY CENTER
G06H019	UNASSIGNED	GRAY STREET			DOWNTOWN MASTER PLAN
G06H020	UNASSIGNED	GRAY STREET			DOWNTOWN MASTER PLAN
G06H021	UNASSIGNED	ORANGE STREET			DOWNTOWN MASTER PLAN
G06H022	UNASSIGNED	ORANGE STREET			DOWNTOWN MASTER PLAN
G06H025	491 GRAY STREET	GRAY STREET			DOWNTOWN MASTER PLAN
G06H026	UNASSIGNED	GRAY STREET			DOWNTOWN MASTER PLAN
G06H027	505 GRAY STREET	GRAY STREET			DOWNTOWN MASTER PLAN
G06H040	UNASSIGNED	ORANGE STREET			DOWNTOWN MASTER PLAN
G06J038	UNASSIGNED	HIGH STREET	Y		UTILITIES
G06J044	407 CENTRAL STREET	DR MLK JR AVENUE (ADJACENT TO FACILITIES)			DOWNTOWN MASTER PLAN
G06J046	UNASSIGNED	DR MLK JR AVENUE & GRAY STREET			FACILITIES OFFICE
G06J049	410 GRAY STREET	GRAY STREET			FACILITIES OFFICE
G06J052	415 DR MLK JR AVE	DR MLK JR AVENUE & ED LYNUM STREET			FACILITIES OFFICE
G06J053	UNASSIGNED	DR MLK JR AVENUE & GRAY STREET			RIGHT OF WAY
G06L021	305 N MAIN STREET	MAIN STREET			PARKING LOT
G06L074	UNASSIGNED	MAIN STREET			PARKING LOT
G06L076	UNASSIGNED	WEBSTER STREET & BARKWICK STREET			PARKING LOT
G06L082	200 N MAIN STREET	MAIN STREET			GAZEBO
G06L084	UNASSIGNED	WEBSTER STREET & OXFORD STREET			PARKING LOT
G06L120	UNASSIGNED	GAMBLE STREET & OXFORD STREET			STORMWATER POND
G06L124	100 N MAIN STREET	MAIN STREET			CITY HALL
G06L152	101 S MAIN STREET	MAIN STREET			DOWNTOWN MASTER PLAN
G06L154	UNASSIGNED	RUTLAND STREET			DOWNTOWN MASTER PLAN
G06L156	107 S MAIN STREET	MAIN STREET			DOWNTOWN MASTER PLAN

G06L165	100 WONDERS STREET	RUTLAND STREET			DOWNTOWN MASTER PLAN
G06M023	UNASSIGNED	YORK STREET & ORANGE STREET			RIGHT OF WAY
G07-003	100 HUEY STREET	HUEY STREET			OLD PD STATION
G07-024	UNASSIGNED	WHITTAKER ROAD			RIGHT OF WAY
G07-039	UNASSIGNED	WHITTAKER ROAD			RIGHT OF WAY
G07-043	600 WALKER ROAD	HIGH STREET			MLK PARK
G07-044	700 WALKER ROAD	HIGH STREET			MLK PARK
G07-048	UNASSIGNED	INDUSTRIAL DRIVE	Y	NA	WASTEWATER TREATMENT FACILITY
G07-060	UNASSIGNED	INDUSTRIAL DRIVE	Y	NA	WASTEWATER TREATMENT FACILITY
G07-1000	UNASSIGNED	MAIN STREET			DRAINAGE CANAL
G07-113	UNASSIGNED	INDUSTRIAL DRIVE			WASTEWATER TREATMENT FACILITY
G07-131	UNASSIGNED	FIFTH AVENUE			RIGHT OF WAY & DRAINAGE CANAL
G07C001	UNASSIGNED	MAIN STREET & SWITCHER STREET			DOWNTOWN MASTER PLAN
G07D065	UNASSIGNED	SECOND AVENUE & JOHNSON STREET			STORMWATER POND
G07D100	UNASSIGNED	FIFTH AVENUE			UTILITIES
G07F011	923 VILLAGE DRIVE	OAK GROVE VILLAGE			STORMWATER
G07W00P	1290 INDUSTRIAL DRIVE	INDUSTRIAL DRIVE & WALKER ROAD			STORMWATER
G07W00P9	UNASSIGNED	INDUSTRIAL DRIVE & WALKER ROAD			WASTEWATER TREATMENT FACILITY
G07W00P10	UNASSIGNED	INDUSTRIAL DRIVE & WALKER ROAD			WASTEWATER TREATMENT FACILITY
G07W00P11	UNASSIGNED	INDUSTRIAL DRIVE & WALKER ROAD			WASTEWATER TREATMENT FACILITY
G07W00P12	UNASSIGNED	INDUSTRIAL DRIVE & WALKER ROAD			WASTEWATER TREATMENT FACILITY
G07W00P15A	UNASSIGNED	INDUSTRIAL DRIVE & WALKER ROAD			STORMWATER
G08-004	6844 POWELL ROAD	POWELL ROAD			MILLENNIUM PARK
G08-005	UNASSIGNED	PHILLIPS LANE			MILLENNIUM PARK
G08-018	6500 POWELL ROAD	POWELL ROAD			MILLENNIUM PARK
G08-039	4947 COUNTY ROAD 144	HUEY STREET & POWELL ROAD			BARK PARK
G08-047	UNASSIGNED	HUEY STREET & POWELL ROAD			RIGHT OF WAY
G08-087	6844 POWELL ROAD	POWELL ROAD			WILDWOOD COMMUNITY CENTER
G08A100	1202 COBURN STREET	HUEY STREET			MILLENNIUM PARK
G15-002	6106 COUNTY ROAD 44A	COUNTY ROAD 44A			BAKER HOUSE
G15-009	5300 COUNTY ROAD 155	COUNTY ROAD 155			LAKE DEATON PARK
G15-035	5103 COUNTY ROAD 155	COUNTY ROAD 155			LAKE DEATON PARK
G15-045	UNASSIGNED	COUNTY ROAD 155 & WESLEYAN WAY			LAKE DEATON PARK
G16-109	UNASSIGNED	BUENA VISTA BOULEVARD			UTILITIES
G22AF008A	UNASSIGNED	CONTINENTAL COUNTRY CLUB			UTILITIES
G23-057	UNASSIGNED	CONTINENTAL COUNTRY CLUB			UTILITIES
G26AN008	100 TIMBER WAY	TIMBER WAY & WARM SPRINGS AVENUE			UTILITIES
G27-008	UNASSIGNED	CONTINENTAL COUNTRY CLUB			WASTEWATER TREATMENT FACILITY
G27A002	UNASSIGNED	CONTINENTAL COUNTRY CLUB			STORMWATER POND
G27A004	UNASSIGNED	CONTINENTAL COUNTRY CLUB			UTILITIES
K10-007	7023 MARSH BEND TRAIL	MARSH BEND TRAIL			UTILITIES
G06D126	605 WILSON STREET	MILL STREET & WILSON STREET		PF	CLARKE PARK
D31-1000	UNASSIGNED	CLARKE STREET	N		RIGHT OF WAY
G05-152	UNASSIGNED	ST CLAIR STREET & BROKEN OAK DRIVE	Y	MDR	UTILITIES
G05B053	UNASSIGNED	JARRELL AVENUE & CECIL AVENUE	N	MDR	STORMWATER
G05B058	UNASSIGNED	CLYDE STREET & STANLEY AVENUE	Y	MDR	STREET/ROW
G05B064	UNASSIGNED	CLYDE STREET & POWELL STREET	N	MDR	STORMWATER
G05D001	UNASSIGNED	CLYDE STREET & POWELL STREET	N	MDR	STORMWATER
G05E030	UNASSIGNED	MASTERS AVENUE & MAGNOLIA STREET	Y	MDR	STORMWATER
G05N012	700 CRESTVIEW CIRCLE E	CRESTVIEW CIR	Y	MDR	STORMWATER
G05R001	UNASSIGNED	LOT 1 WOODLANE MEADOWS MAILBOXES	Y	MDR	STORMWATER
G05R003	UNASSIGNED	LOT 3 - 105 WOODLANE AVENUE	Y	MDR	UTILITIES
G06D100	UNASSIGNED	FIFTH STREET	Y	MDR	STORMWATER
G06J036	TOT LOT	HIGH STREET	Y		UTILITIES
G06P043	326 YOUNG CIRCLE	YOUNG CIRCLE & HUEY STREET	N		UTILITIES
G07-031	UNASSIGNED	WHITTAKER ROAD	N	PF	PARKS & RECREATION
G07-032	UNASSIGNED	WHITTAKER ROAD	N	PF	PARKS & RECREATION
G07-069	UNASSIGNED	STATE ROAD 44 & NE 25TH STREET	Y?		FORMER RECLAIM SITE
G07A001	400 ROY STREET	CSX WYE	Y	COM	COMMUNICATIONS TOWER
G08A008	UNASSIGNED	COBURN STREET	N	MDR	PARKS & RECREATION
G08A009	1103 COBURN STREET	COBURN STREET	N	MDR	PARKS & RECREATION

Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2023-59 City Property Inventory

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☒ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☐ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: RZ 2308-001 Sheila Bernstein

REQUESTED ACTION: The Special Magistrate recommends approval and a favorable recommendation of Ordinance Number O2023-56 subject to the approval of O2023-55, which establishes a Future Land Use appropriate to the proposed zoning.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Case #	RZ 2308-001 Sheila Bernstein
Ordinance #	O2023-56
Applicant	Sheila Bernstein
Owners	Sheila Bernstein
Property Location	Generally located along CR 216, approximately 0.63 miles west of the intersection of N US 301 and CR 216.
Parcel Number(s)	D19-121, D19-027, D19-120 & D19-110
Date	9/25/2023

The applicant, Sheila Bernstein, is seeking a favorable recommendation from the City Commission for a Zoning Map Amendment to change the zoning district from A10C (County) to AG-5 (City) for the parcel listed above on 37.96 acres MOL. This request is accompanied by a concurrent Small Scale Comprehensive Plan amendment CP 2308-001 (O2023-55).

ANALYSIS: The applicant is requesting a change from Agricultural within the county, to Agricultural within the city, keeping the same zoning and land use.

Pursuant to Land Development Regulation (LDR) § 3.3(C)(4), staff believes the zoning change to AG-5 should be granted based on the following criteria:

(a) Whether the proposed change is consistent with the comprehensive plan;

The proposed rezoning to AG-5 for the parcel is consistent with the proposed Future Land Use Map designation of Agricultural and the intent of the Comprehensive Plan as stated in FLU policy 1.2.8.g. and policy 1.2.8.i. These policies state that the city shall preserve open space and natural resources, while also maintaining compatibility with adjacent land uses. Surrounding parcels are zoned for residential purposes, with a mix of R-1, R-2, A10C, and RR1C, within the county and city.

(b) The existing land use pattern of the surrounding area;

The land use pattern of the surrounding area is primarily residential within the county but still within the Joint Planning Area (JPA). The proposed AG-5 zoning designation will promote policy 1.3.4.c. as the proposal will retain the site's reduced building footprint and impervious

surface. This would be in addition to policies 1.3.4.e. and 1.3.4.h. with the proposed development preserving the existing open space and natural lands while limiting negative effects on the natural habitat and current ecosystem. The proposed development would conform to the existing land use pattern and would fit within the existing FLUM.

(c) The possibility of adversely affecting public facilities such as schools, utilities, streets, etc;

Schools:

The residential development is minor and likely to have a minimal effect on Wildwood Schools.

Potable Water & Sewer:

The subject property is within the utility service boundary according to the 2019 Utility Master Plan. City water and sewer are not currently available to the subject property. The applicant/owner will need to work with City utilities to connect to City water and sewer whenever it becomes available.

Streets:

Access to the site is proposed via CR 216. A traffic impact statement and/or assessment was waived, with Sumter County accepting that overall trips to the parcel are unlikely to have any adverse effects on the surrounding transportation network.

(d) Whether changed or changing conditions make the passage of the proposed amendment necessary:

Recent developments within the JPA has accelerated voluntary annexations into the city of Wildwood, with the passage of the proposed amendment necessary for the applicant. The applicant is within the Joint Planning Area, and the proposed rezoning remains the same as within the county while remaining in line with the surrounding zoning designations.

(e) Whether the proposed change will create or excessively increase traffic congestion or otherwise be a detriment to public safety:

The Sumter County Public Works Department has accepted that the requested proposal for the subject parcel is unlikely to create, or otherwise increase to an excessive degree, traffic congestion in this area.

(f) Whether the proposed change will be a deterrent to the improvement or development of adjacent property:

The proposed rezoning will not be a deterrent to the improvement or development of adjacent properties. Surrounding properties are permitted to develop in accordance with their zoning map designation. While properties that remain in Sumter County's jurisdiction are allowed to develop according to their jurisdiction's future land use and zoning designations.

ZONING DESIGNATION SURROUNDING PROPERTIES	
NORTH	A10C (County), R-2 (City)
SOUTH	A10C (County), R-2 (City)

EAST	RR1C (County), R-1 (City)
WEST	A10C & RR5C (County)

If the rezoning is approved, the applicant will be required to submit a site plan to the city prior to development. The site plan will need to follow requirements established in the City's Land Development Regulations and the Design District Standards or Developer's Agreements that may be needed.



Shaun Raja
Planner II, Development Services Department

ORDINANCE NO. O2023-56

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA;
PROPOSING A ZONING MAP AMENDMENT TO THE
OFFICIAL ZONING MAP IN ACCORDANCE WITH
SECTIONS 3.2 AND 3.3 OF THE LAND DEVELOPMENT
REGULATIONS; PROVIDING FOR CODIFICATION;
PROVIDING FOR CONFLICT; PROVIDING FOR
SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE
DATE.

WHEREAS, the City of Wildwood, Florida, is proposing to amend the Official Zoning Map of said City, to include a rezoning of real property described as follows, to-wit:

Parcel(s) D19-121, D19-027, D19-120, D19-110
Sheila Bernstein (Owner)
37.96 Acres +/-

LEGAL DESCRIPTION:

PARCEL 1

A PARCEL OF LAND LYING WITHIN SECTION 19, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF AFORESAID SECTION 19; THENCE ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19 RUN N89°43'18"W A DISTANCE OF 19.89 FEET; THENCE S00°11'37"W A DISTANCE OF 212.73 FEET; THENCE RUN S00°07'35"W A DISTANCE OF 356.68 FEET; THENCE RUN N89°43'09"W A DISTANCE OF 311.75 FEET TO THE EAST LINE OF PROPERTY DESCRIBED IN O.R. BOOK 3035, PAGE 713, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE ALONG SAID EAST LINE RUN N00°02'44"E A DISTANCE OF 694.40 FEET TO A POINT THAT IS 125.00 FEET NORTH OF THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19; THENCE PARALLEL WITH SAID NORTH LINE RUN S89°43'18"E A DISTANCE OF 332.73 FEET TO THE EAST LINE OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 19; THENCE ALONG SAID EAST LINE RUN S00°03'55"W A DISTANCE OF 125.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 5.03 ACRES, MORE OR LESS.

TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS DESCRIBED AS FOLLOWS:

A STRIP OF LAND TWENTY (20) FEET WIDE LYING WITHIN SECTION 19, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF AFORESAID SECTION 19; THENCE ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19 RUN N89°43'18"W A DISTANCE OF 19.89 FEET; THENCE S00°11'37"W A DISTANCE OF 212.73 FEET; THENCE RUN S00°07'35"W A DISTANCE OF 1,111.68 FEET TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF SECTION 19; THENCE ALONG SAID SOUTH LINE RUN N89°43'09"W A DISTANCE OF 310.68 FEET TO THE EAST LINE OF PROPERTY DESCRIBED IN O.R. BOOK 3035, PAGE 713, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA, FOR THE POINT OF BEGINNING; THENCE ALONG SAID EAST LINE RUN N00°02'44"E A DISTANCE OF 755.00 FEET; THENCE RUN S89°43'09"E A DISTANCE OF 20.00 FEET; THENCE PARALLEL WITH SAID EAST LINE RUN S00°02'44"W A DISTANCE OF 755.00 FEET TO THE AFORESAID SOUTH LINE OF NORTHWEST 1/4; THENCE ALONG SAID SOUTH LINE RUN N89°43'09"W A DISTANCE OF 20.00 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT RIGHT-OF-WAY FOR CR 216 ACROSS THE SOUTH SIDE THEREOF.

PARCEL 2

A PARCEL OF LAND LYING WITHIN SECTION 19, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF AFORESAID SECTION 19; THENCE ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19 RUN N89°43'18"W A DISTANCE OF 19.89 FEET; THENCE S00°11'37"W A DISTANCE OF 212.73 FEET; THENCE RUN S00°07'35"W A DISTANCE OF 356.68 FEET TO THE

POINT OF BEGINNING; THENCE CONTINUE S00°07'35"W A DISTANCE OF 755.00 FEET TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF SECTION 19; THENCE ALONG SAID SOUTH LINE RUN N89°43'09"W A DISTANCE OF 310.68 FEET TO THE EAST LINE OF PROPERTY DESCRIBED IN O.R. BOOK 3035, PAGE 713, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE ALONG SAID EAST LINE RUN N00°02'44"E A DISTANCE OF 755.00 FEET TO A POINT THAT BEARS N89°43'09"W OF THE POINT OF BEGINNING; THENCE RUN S89°43'09"E A DISTANCE OF 311.75 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT RIGHT-OF-WAY FOR CR 216 ACROSS THE SOUTH SIDE THEREOF.

SUBJECT TO AN EASEMENT FOR INGRESS AND EGRESS ACROSS THE WEST 20 FEET THEREOF.

CONTAINING 5.23 ACRES, MORE OR LESS.

PARCEL 3

A PARCEL OF LAND LYING WITHIN SECTION 19, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF AFORESAID SECTION 19; THENCE ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19 RUN N89°43'18"W A DISTANCE OF 19.89 FEET; THENCE S00°11'37"W A DISTANCE OF 212.73 TO THE POINT OF BEGINNING; THENCE CONTINUE S00°07'35"W A DISTANCE OF 1111.68 FEET TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF SECTION 19; THENCE ALONG SAID SOUTH LINE RUN S89°43'09"E A DISTANCE OF 395.72 FEET; THENCE DEPARTING SAID SOUTH LINE RUN N00°21'03"E A DISTANCE OF 697.44 FEET; THENCE N02°38'24"E A DISTANCE OF 411.70 FEET; THENCE N89°19'17"W A DISTANCE OF 416.53 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT RIGHT-OF-WAY FOR CR 216 ACROSS THE SOUTH SIDE THEREOF.

CONTAINING 10.01 ACRES, MORE OR LESS.

PARCEL 4

A PARCEL OF LAND LYING WITHIN SECTION 19, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF AFORESAID SECTION 19; THENCE ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19 RUN N89°43'18"W A DISTANCE OF 19.89 FEET; THENCE S00°11'37"W A DISTANCE OF 212.73; THENCE S89°19'17"E A DISTANCE OF 416.53 FEET; THENCE S02°38'24"W A DISTANCE OF 411.70 FEET; THENCE S00°21'03"W A DISTANCE OF 697.44 FEET TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF SECTION 19; THENCE ALONG SAID SOUTH LINE RUN S89°43'09"E A DISTANCE OF 399.38 FEET TO A POINT ON THE WEST LINE OF THE EAST 550.00 FEET OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19; THENCE ALONG SAID WEST LINE RUN N00°04'34"E A DISTANCE OF 461.00 FEET TO A POINT ON THE NORTH LINE OF THE SOUTH 461.00 FEET OF SAID SOUTHEAST 1/4 OF NORTHWEST 1/4; THENCE ALONG SAID NORTH LINE RUN S89°43'09"E A DISTANCE OF 200.00 FEET TO THE WEST LINE OF THE EAST 350.00 FEET OF SAID SOUTHEAST 1/4 OF NORTHWEST 1/4; THENCE ALONG SAID WEST LINE RUN N00°04'34"E A DISTANCE OF 863.90 FEET TO THE NORTH LINE OF SAID SOUTHEAST 1/4 OF NORTHWEST 1/4; THENCE ALONG SAID NORTH LINE RUN N89°44'53"W A DISTANCE OF 973.80 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT RIGHT-OF-WAY FOR CR 216 ACROSS THE SOUTH SIDE THEREOF.

CONTAINING 17.69 ACRES, MORE OR LESS.

This property is to be reclassified from A10C (County) to AG-5 (City) containing 37.96 acres, more or less;

AND WHEREAS, the rezoning is consistent with the City's Comprehensive Plan and Land Development Regulations.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. The Official Zoning Map of the City of Wildwood, Florida is hereby

amended to include the above-referenced property as indicated above. The amendment to the Official Zoning Map is attached hereto as "Exhibit A" and incorporated herein by reference.

SECTION 2. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 3. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 4. This Ordinance shall take effect 31 days after its final reading by the City Commission of the City of Wildwood.

DONE AND ORDAINED this _____ day of _____, 2023, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION

CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

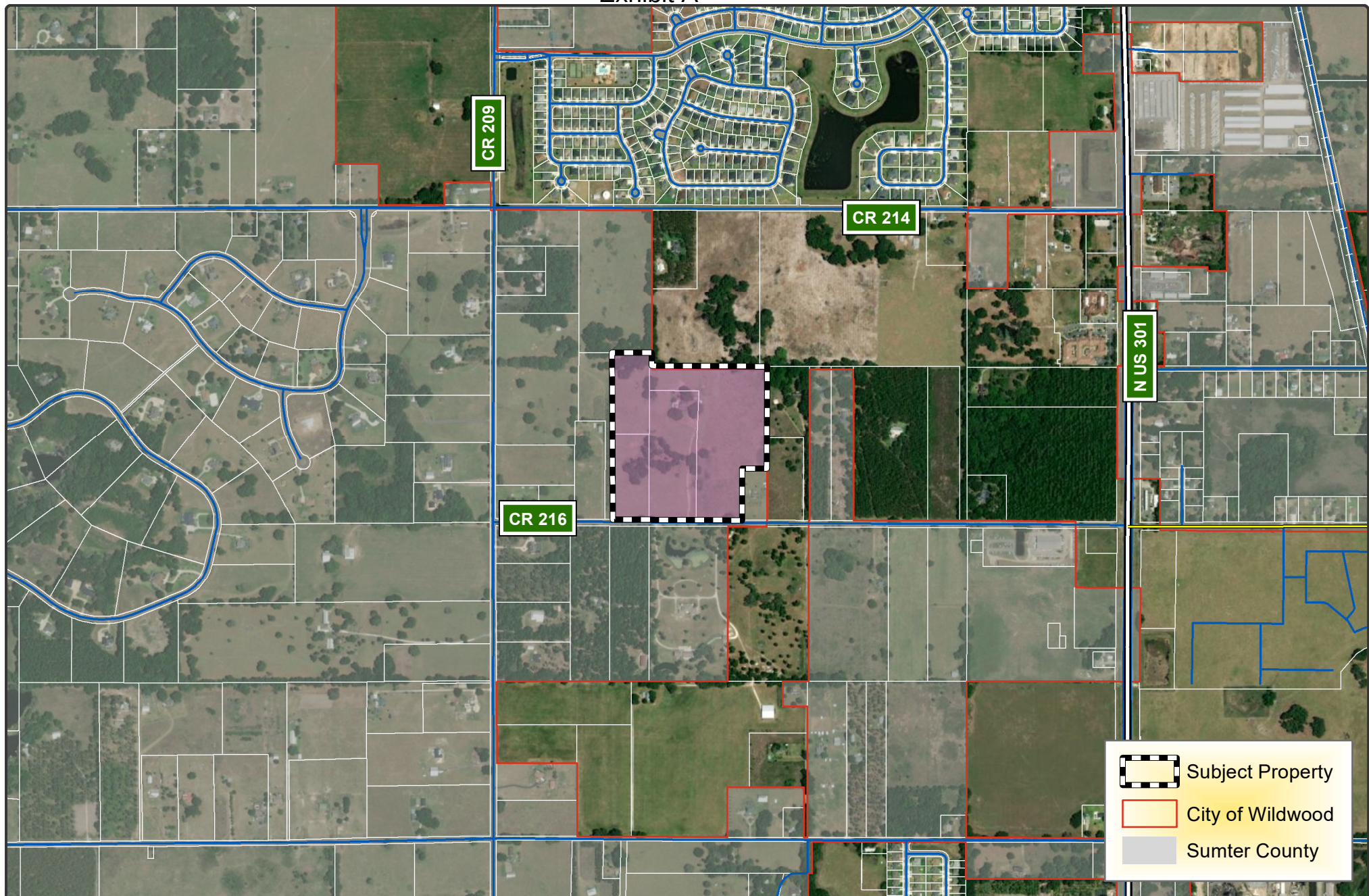
ATTEST: _____
Jessica Barnes, City Clerk

First Reading: _____

Second Reading: _____

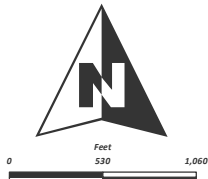
Approved as to form:

City Attorney



**CITY OF
WILDWOOD**

100 North Main Street
Wildwood, FL 34785
Phone: (352) 330-1330
www.wildwood-fl.gov



CP/RZ 2308-001

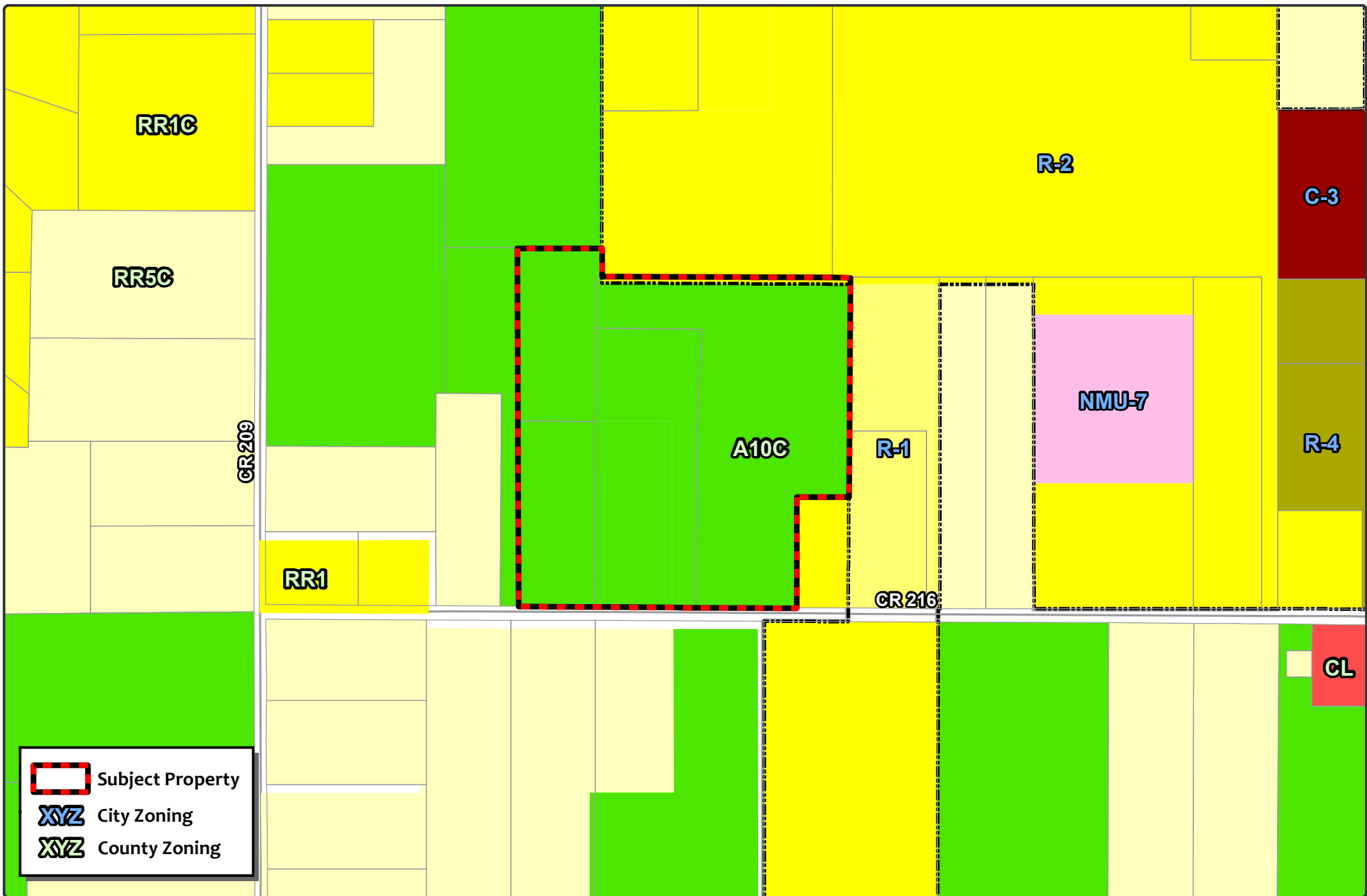
SHEILA BERNSTEIN

PARCELS D19-027, D19-110, D19-120 & D19-121

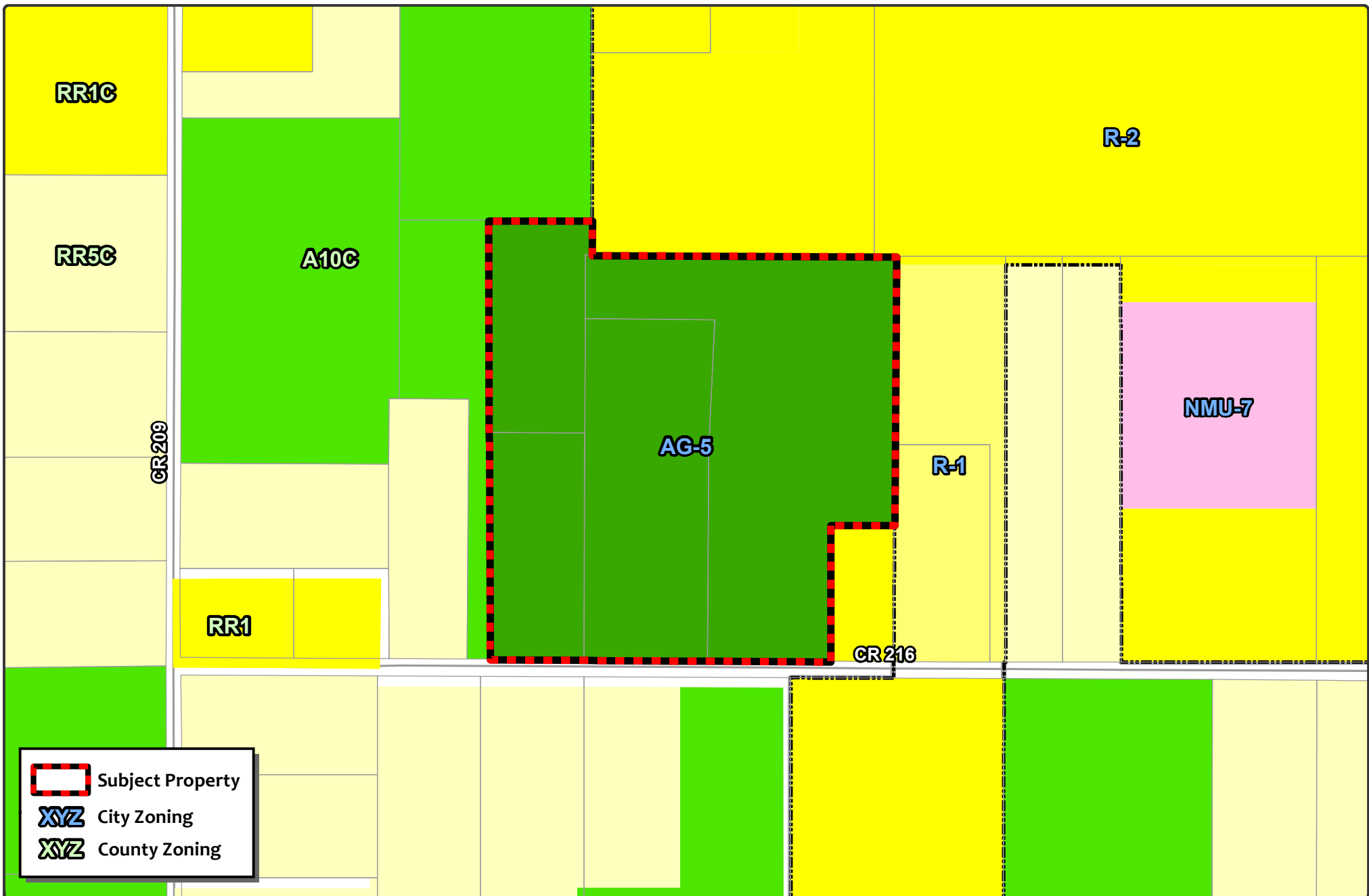
MAP 1B

**LOCATION
MAP**

**AUGUST
2023**



 WILDWOOD FLORIDA	CITY OF WILDWOOD 100 North Main Street Wildwood, FL 34785 Phone: (352) 330-1330 www.wildwood-fl.gov	 Feet 0 250 500	RZ 2308-001 SHEILA BERNSTEIN PARCELS D19-121, D19-027, D19-120, D19-110	MAP 3A CURRENT ZONING AUGUST 2023
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 Subject Property

 City Zoning

 County Zoning

City of Wildwood, Florida
Planning & Zoning Board/Special Magistrate

The case below was heard on Tuesday, October 3, 2023, by the Special Magistrate. The applicant seeks approval and favorable recommendation from the City of Wildwood Planning and Zoning Board/Special Magistrate for a Zoning Map Amendment to change the zoning district from A10C (County) to AG-5 (City) on 37.96 acres MOL.

Case # RZ 2308-001 Sheila Bernstein

Applicant Sheila Bernstein

Owner Sheila Bernstein

Parcel Number(s) D19-121, D19-027, D19-120, & D19-110

Under Land Development Regulation (LDR) § 1.7(B)(2), the Planning and Zoning Board/Special Magistrate has a duty to make a recommendation to the City Commission on all proposed Zoning Map amendments.

Based upon the testimony, evidence, and information presented as to the criteria set forth in LDR § 1.7(D), the Special Magistrate recommends approval of the Zoning Map amendment and gives a favorable recommendation of Ordinance O2023-56 to the City Commission for final determination.

Dated: October 3, 2023



Lindsay C.T. Holt
Special Magistrate City of Wildwood

Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2023-56

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: AN 2305-001 Summers

REQUESTED ACTION: Staff recommends approval of Ordinance O2023-24.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The applicant, LPG Urban & Regional Planners, LLC, representing the owner, Bryan Summers, has submitted a voluntary annexation application for parcel G15C017. The property to be annexed totals 0.8 acres MOL and is located at the intersection of E SR 44 and CR 149.

Annexation into the City is appropriate because the properties are contiguous to the City limits and are within the City's Joint Planning Area with Sumter County, which allows for voluntary annexations within the planning area that would otherwise not be permissible under statute due to the creation of a "pocket" or "enclave."

The applicant plans to modify existing property from Rural Residential to Commercial (COM). Water and sewer are not available to the subject properties. The property will utilize well and septic until utilities become available for connection.



Shaun Raja, Planner II,
Development Services Department

ORDINANCE NO. O2023-24

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN REAL PROPERTY CONSISTING OF APPROXIMATELY 0.8 ACRES LOCATED AT THE INTERSECTION OF E SR 44 AND CR 149, IN SECTION 22, TOWNSHIP 19 SOUTH, RANGE 23 EAST; WHICH IS CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF WILDWOOD AND LOCATED IN THE CITY'S JOINT PLANNING AREA; PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. Based upon the petition of the owner of the following described real property, which is located at the intersection of E SR 44 and CR 149, to be annexed into the City, the property is hereby annexed into the City of Wildwood pursuant to Sections 171.044 and 171.204, Florida Statutes. The City Commission finds that the property is contiguous to the City of Wildwood; is located within the City's Joint Planning Area with Sumter County; and meets all legal requirements for annexation. The annexed property lying in Sumter County, Florida, owned by Bryan Summers is more particularly described as follows:

Parcel G15C017
Bryan Summers (OWNER)
0.8 Acres +/-

LEGAL DESCRIPTION

PARCEL G15C017:

COMMENCE AT THE NORTHWEST CORNER OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 22, TOWNSHIP 19 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, RUN THENCE S. 00°01'00" E. ALONG THE WEST LINE

OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 22, A DISTANCE OF 90.98 FEET TO THE NORTH MOST CORNER OF LOT 1, LAKE DEATON SHORES, FIRST ADDITION AS RECORDED IN PLAT BOOK 2 PAGE 25 1/2, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA AND THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF COUNTY ROAD NO. 153; THENCE S. 36°35'00" W. ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE, A DISTANCE OF 477.24 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF EAST STATE ROAD NO. 44; THENCE S. 53°20'00" E. ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 900.00 FEET TO THE POINT OF BEGINNING; THENCE N. 36°35'00" E. DEPARTING SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 240.50 FEET; THENCE S. 53°27'10" E., A DISTANCE OF 150.00 FEET; THENCE S. 36°35'00" W., A DISTANCE OF 240.81 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF EAST STATE ROAD NO. 44; THENCE N. 53°20'00" W. ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 150.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 0.83 ACRES, MORE OR LESS.

SECTION 2. All of the above described annexed property shall be liable for its proportionate share of the future and existing indebtedness of the City of Wildwood.

SECTION 3. All of the above described annexed property shall be subject to the laws and ordinance of the City of Wildwood as if this territory had been a part of the City of Wildwood at the time of passage and approval of said laws and ordinances.

SECTION 4. Until such time as the City amends its comprehensive plan, the current Sumter County zoning classification and future land use regulations will remain in full force and effect.

SECTION 5. Section 1-14 of the City of Wildwood Code of Ordinances is hereby amended to include the legal description of the annexed parcel pursuant to this Ordinance. The location map identifying the property to be annexed are attached hereto as "Exhibit A" and incorporated herein by reference.

SECTION 6. If any portion of this Ordinance is declared invalid for any purpose, the remaining portion shall remain valid and in full force and effect

SECTION 7. This Ordinance shall take effect upon final approval by the City Commission.

DONE AND ORDAINED this _____ day of _____, 2023, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

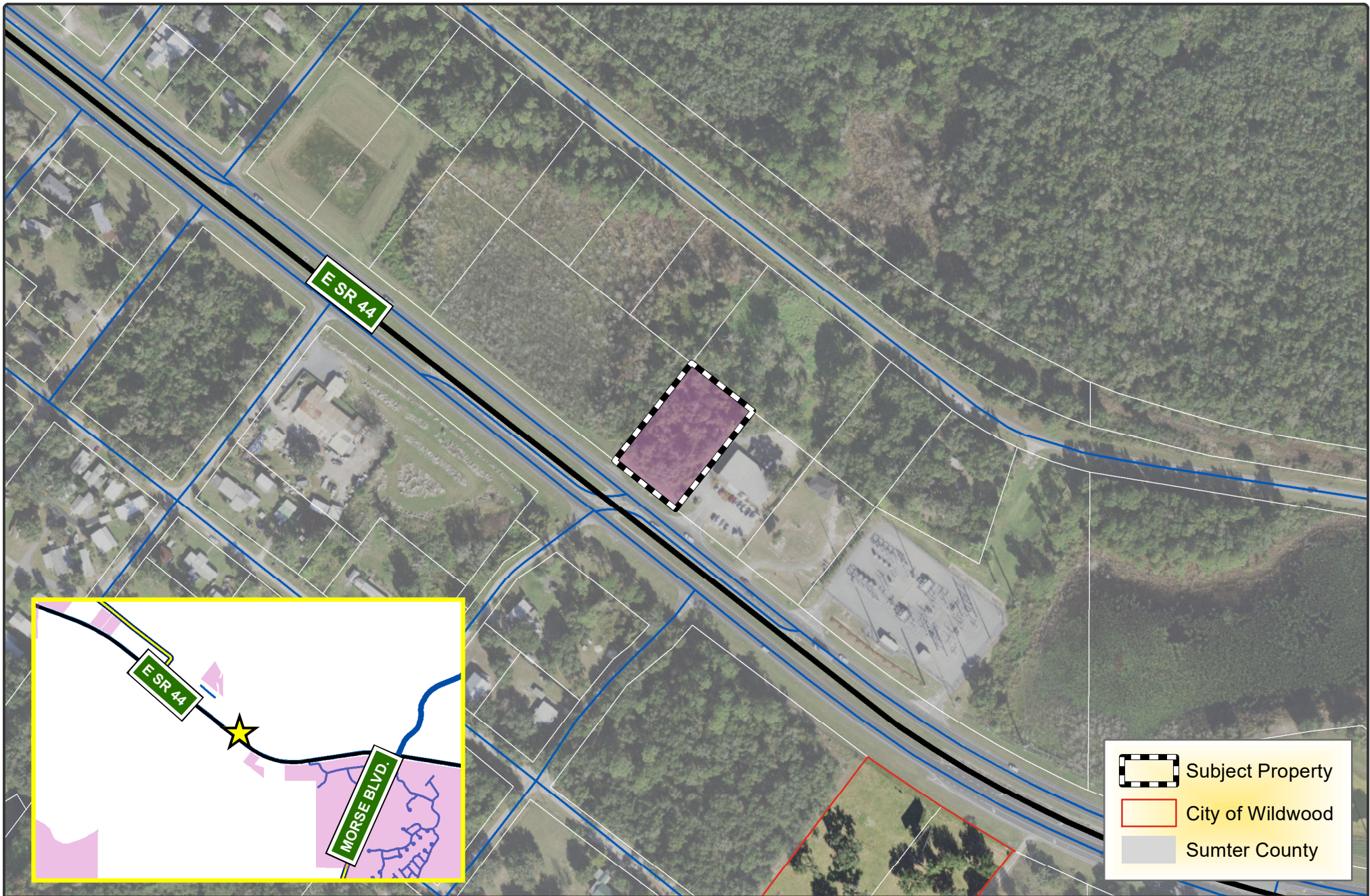
ATTEST: _____
Jessica Barnes, City Clerk

First Reading: _____

Second Reading: _____

Approved as to form:

City Attorney



 WILDWOOD FLORIDA	CITY OF WILDWOOD 100 North Main Street Wildwood, FL 34785 Phone: (352) 330-1330 www.wildwood-fl.gov	 Feet 0 125 250	AN 2305-001 SUMMERS PARCEL G15C017	MAP 1B LOCATION MAP MAY 2023
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Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2023-24

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: AN 2306-001 Oxford Commons

REQUESTED ACTION: Staff recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

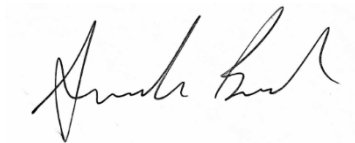
BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The applicant, William (Bill) A. Ray, on behalf of the owner, KP Properties of Lake County, LLC, has submitted a voluntary annexation application for parcels D18-019, D18-020, and D18-022. The property to be annexed totals 0.744 acres MOL and is located south along E C 466, approximately 0.23 miles west of N US 301.

Annexation into the City is appropriate because the property is contiguous to the City limits and is within the City's Joint Planning Area with Sumter County, which allows for voluntary annexations within the planning area that would otherwise not be permissible under statute due to the creation of a "pocket" or "enclave."

City water and sewer are available to the subject property. The applicant will work with the City Utilities Department to connect to water and sewer services.



Date: 10/09/2023

Amanda Bush

Planner II, Development Services

ORDINANCE NO. O2023-57

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN REAL PROPERTY CONSISTING OF APPROXIMATELY 0.744 ACRES LOCATED SOUTH ALONG E C 466, APPROXIMATELY 0.23 MILES WEST OF N US 301, IN SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST; WHICH IS CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF WILDWOOD AND LOCATED IN THE CITY'S JOINT PLANNING AREA; PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. Based upon the petition of the owner of the following described real property, which is approximately located south along E C 466, approximately 0.23 miles west of N US 301, to be annexed into the City, the property is hereby annexed into the City of Wildwood pursuant to Sections 171.044 and 171.204, Florida Statutes. The City Commission finds that the property is contiguous to the City of Wildwood; is located within the City's Joint Planning Area with Sumter County; and meets all legal requirements for annexation. The annexed property lying in Sumter County, Florida, owned by K-P Properties of Lake County, LLC, is more particularly described as follows:

Parcels D18-019, D18-020, & D18-022
K-P Properties of Lake County, LLC
0.744 +/-

LEGAL DESCRIPTION

PARCEL 1 (O.R. 2727/703) BEGINNING AT THE NORTHEAST CORNER OF SW 1/4 OF NE 1/4, SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA; RUN WEST 90 FEET FOR POINT OF BEGINNING; THENCE RUN

WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING.

PARCEL 2 (O.R. 1845/525) BEGIN 180 FEET WEST OF THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4, RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING, LYING AND BEING IN SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA.

PARCEL 3 (O.R. 1845/525) BEGIN AT THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4, SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA; THENCE RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING.

SECTION 2. All of the above described annexed property shall be liable for its proportionate share of the future and existing indebtedness of the City of Wildwood.

SECTION 3. All of the above described annexed property shall be subject to the laws and ordinance of the City of Wildwood as if this territory had been a part of the City of Wildwood at the time of passage and approval of said laws and ordinances.

SECTION 4. Until such time as the City amends its comprehensive plan, the current Sumter County zoning classification and future land use regulations will remain in full force and effect.

SECTION 5. Section 1-14 of the City of Wildwood Code of Ordinances is hereby amended to include the legal description of the annexed parcel pursuant to this Ordinance. The location map identifying the property to be annexed are attached hereto as "Exhibit A" and incorporated herein by reference.

SECTION 6. If any portion of this Ordinance is declared invalid for any purpose, the remaining portion shall remain valid and in full force and effect.

SECTION 7. This Ordinance shall take effect upon final approval by the City Commission.

DONE AND ORDAINED this _____ day of _____, 2023, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA**

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

First Reading: _____

Second Reading: _____

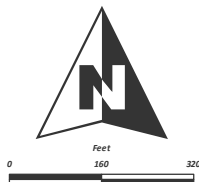
Approved as to form:

City Attorney



**CITY OF
WILDWOOD**

100 North Main Street
Wildwood, FL 34785
Phone: (352) 330-1330
www.wildwood-fl.gov



AN 2306-001

OXFORD COMMONS

PARCELS D18-019, D18-020 & D18-022

MAP 1B

**LOCATION
MAP**

**SEPTEMBER
2023**

Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2023-57

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: AN 2309-001 Summers Gym

REQUESTED ACTION: Staff recommends approval of Ordinance O2023-60.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The applicant, Michael Ranking of LPG Urban & Regional Planners, LLC representing the owner, Bryan Summers, has submitted a voluntary annexation application for parcel G15C016. The property to be annexed totals 0.8 acres MOL and is located at the intersection of E SR 44 and CR 149.

Annexation into the City is appropriate because the properties are contiguous to the City limits and are within the City's Joint Planning Area with Sumter County, which allows for voluntary annexations within the planning area that would otherwise not be permissible under statute due to the creation of a "pocket" or "enclave."

The applicant plans to modify existing property from Commercial (County) to Commercial (COM).

Water and sewer are not available to the subject properties. The property will utilize well and septic until utilities become available for connection.



Shaun Raja, Planner II,
Development Services Department

ORDINANCE NO. O2023-60

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN REAL PROPERTY CONSISTING OF APPROXIMATELY 0.8 ACRES LOCATED AT THE INTERSECTION OF E SR 44 AND CR 149, IN SECTION 22, TOWNSHIP 19 SOUTH, RANGE 23 EAST; WHICH IS CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF WILDWOOD AND LOCATED IN THE CITY'S JOINT PLANNING AREA; PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. Based upon the petition of the owner of the following described real property, which is located at the intersection of E SR 44 and CR 149, to be annexed into the City, the property is hereby annexed into the City of Wildwood pursuant to Sections 171.044 and 171.204, Florida Statutes. The City Commission finds that the property is contiguous to the City of Wildwood; is located within the City's Joint Planning Area with Sumter County; and meets all legal requirements for annexation. The annexed property lying in Sumter County, Florida, owned by Bryan Summers is more particularly described as follows:

Parcel G15C016
Bryan Summers (OWNER)
0.8 Acres +/-

LEGAL DESCRIPTION

PARCEL G15C016:

LOT 16, LAKE DEATON SHORES, FIRST ADDITION ACCORDING TO THE PLAT THEREOF, RECORDED IN PLAT BOOK 2, PAGE 25-1/2, PUBLIC RECORDS OF

SUMTER COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 22, TOWNSHIP 19 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA; RUN THENCE S. 00°01'00" E. ALONG THE WEST LINE OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 22, A DISTANCE OF 90.98 FEET TO THE NORTH MOST CORNER OF LOT 1, LAKE DEATON SHORES, FIRST ADDITION AS RECORDED IN PLAT BOOK 2, PAGE 25 1/2, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA AND THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF COUNTY ROAD NO. 153; THENCE S. 36°35'00" W. ALONG THE SOUTHEASTERLY RIGHT-OF-WAY LINE, A DISTANCE OF 477.24 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF EAST STATE ROAD NO. 44; THENCE S. 53°20'00" E. ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 1050.00 FEET TO THE POINT OF BEGINNING; THENCE N. 36°36'45" E. DEPARTING SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 240.81 FEET; THENCE S. 53°26'10" W., A DISTANCE OF 150.00 FEET; THENCE S. 36°36'45" W., A DISTANCE OF 241.12 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF EAST STATE ROAD NO. 44; THENCE N. 53°20'00" W. ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 150.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 0.83 ACRES, MORE OR LESS.

SECTION 2. All of the above described annexed property shall be liable for its proportionate share of the future and existing indebtedness of the City of Wildwood.

SECTION 3. All of the above described annexed property shall be subject to the laws and ordinance of the City of Wildwood as if this territory had been a part of the City of Wildwood at the time of passage and approval of said laws and ordinances.

SECTION 4. Until such time as the City amends its comprehensive plan, the current Sumter County zoning classification and future land use regulations will remain in full force and effect.

SECTION 5. Section 1-14 of the City of Wildwood Code of Ordinances is hereby amended to include the legal description of the annexed parcel pursuant to this Ordinance. The location map identifying the property to be annexed are attached hereto as "Exhibit A" and incorporated herein by reference.

SECTION 6. If any portion of this Ordinance is declared invalid for any purpose, the remaining portion shall remain valid and in full force and effect.

SECTION 7. This Ordinance shall take effect upon final approval by the City Commission.

DONE AND ORDAINED this _____ day of _____, 2023, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION

CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

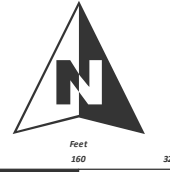
First Reading: _____

Second Reading: _____

Approved as to form:

City Attorney



 WILDWOOD FLORIDA	CITY OF WILDWOOD 100 North Main Street Wildwood, FL 34785 Phone: (352) 330-1330 www.wildwood-fl.gov	 Feet 0 160 320	AN 2309-001 SUMMERS GYM PARCEL G15C016	MAP 1B LOCATION MAP SEPTEMBER 2023
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Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2023-60

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: AN 2309-003 Wildwood East

REQUESTED ACTION: Staff recommends approval of Ordinance O2023-61.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The applicant, Michael Ranking of LPG Urban & Regional Planners, LLC representing the owner, Southwinds Commercial LTD, has submitted a voluntary annexation application for parcel G04-013. The property to be annexed totals 3 acres MOL and is located along CR 144, approximately 0.14 miles east of the intersection of CR 144 and Powell Road.

Annexation into the City is appropriate because the properties are contiguous to the City limits and are within the City's Joint Planning Area with Sumter County, which allows for voluntary annexations within the planning area that would otherwise not be permissible under statute due to the creation of a "pocket" or "enclave."

The applicant plans to modify the existing parcel from Rural Residential (County) to Commercial (COM).

Water and sewer are available to the subject properties. The property owner will need to work with city utilities to connect to utilities when development is proposed.



Shaun Raja, Planner II,
Development Services Department

ORDINANCE NO. O2023-61

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN REAL PROPERTY CONSISTING OF APPROXIMATELY 3 ACRES MOL LOCATED ALONG CR 144, APPROXIMATELY 0.14 MILES EAST OF THE INTERSECTION OF CR 144 AND POWELL ROAD, IN SECTION 4, TOWNSHIP 19 SOUTH, RANGE 23 EAST; WHICH IS CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF WILDWOOD AND LOCATED IN THE CITY'S JOINT PLANNING AREA; PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. Based upon the petition of the owner of the following described real property, which is located along CR 144, approximately 0.14 miles east of the intersection of CR 144 and Powell Road, to be annexed into the City, the property is hereby annexed into the City of Wildwood pursuant to Sections 171.044 and 171.204, Florida Statutes. The City Commission finds that the property is contiguous to the City of Wildwood; is located within the City's Joint Planning Area with Sumter County; and meets all legal requirements for annexation. The annexed property lying in Sumter County, Florida, owned by Southwinds Commercial LTD, is more particularly described as follows:

Parcel G04-013
Southwinds Commercial LTD (OWNER)
3 Acres +/-

LEGAL DESCRIPTION

PARCEL G04-013:

The land referred to herein below is situated in the County of Sumter, State of Florida, and described as follows:

The West 198 feet of the SE ¼ of the SW ¼ of the SW ¼ of Section 4, Township 19 South, Range 23 East, Sumter County, Florida, less Rights-of-Way.

SECTION 2. All of the above-described annexed property shall be liable for its proportionate share of the future and existing indebtedness of the City of Wildwood.

SECTION 3. All of the above-described annexed property shall be subject to the laws and ordinance of the City of Wildwood as if this territory had been a part of the City of Wildwood at the time of passage and approval of said laws and ordinances.

SECTION 4. Until such time as the City amends its comprehensive plan, the current Sumter County zoning classification and future land use regulations will remain in full force and effect.

SECTION 5. Section 1-14 of the City of Wildwood Code of Ordinances is hereby amended to include the legal description of the annexed parcel pursuant to this Ordinance. The location map identifying the property to be annexed is attached hereto as "Exhibit A" and incorporated herein by reference.

SECTION 6. If any portion of this Ordinance is declared invalid for any purpose, the remaining portion shall remain valid and in full force and effect.

SECTION 7. This Ordinance shall take effect upon final approval by the City Commission.

DONE AND ORDAINED this _____ day of _____, 2023, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

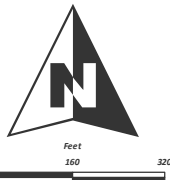
First Reading: _____

Second Reading: _____

Approved as to form:

City Attorney



 WILDWOOD FLORIDA	CITY OF WILDWOOD 100 North Main Street Wildwood, FL 34785 Phone: (352) 330-1330 www.wildwood-fl.gov	 Feet 0 160 320	AN 2309-003 WILDWOOD EAST PARCEL G04-013	MAP 1B LOCATION MAP SEPTEMBER 2023
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Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2023-61

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Modification of the Interlocal Service Boundary Agreement (ISBA) with the Sumter County BOCC

REQUESTED ACTION: Staff recommends approval.

CONTRACT: Vendor/Entity: Sumter County Board of County Commissioners

Effective Date: 11/13/23

Termination Date: 11/13/43

Managing Division/Department: Executive

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The City Commission adopted Ordinance 2010-09 in April of 2010 establishing an Interlocal Service Boundary Agreement (ISBA) and Joint Planning Area (JPA) for the City of Wildwood and the Sumter County Board of County Commissioners (BOCC). The ISBA, among other items, coordinates the provisions of public facilities and services for areas within the JPA. The Fire Services Sub-Agreement assigns the responsibility of Fire and Emergency Medical Services within the City of Wildwood to the Sumter County BOCC.

The Villages Community Development District has petitioned the Sumter County BOCC to create a dependent district to fund and manage fire and emergency medical services within the current service areas of The Villages Public Safety Department. This service area includes properties within the municipal limits of the City.

In response to the request, the City Manager, County Administrator, and respective legal counsel have worked together to craft an ordinance that would grant the Sumter County BOCC the authority to establish a dependent district pursuant to Section 189.02 Florida Statutes. The ordinance further grants the authority to the BOCC to create a municipal service taxing unit (MSTU) or municipal services benefit unit (MSBU) to fund the future Villages Public Safety Department Dependent District.

Lastly, the ordinance extends the term of the ISBA an additional 20 years to ensure consistency with the potential dependent district.

ORDINANCE NO. O2023-62

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA GRANTING CONSENT FOR THE INCLUSION OF ALL OF ITS INCORPORATED AREA WITHIN ANY DEPENDENT FIRE OR EMS SPECIAL DISTRICT, OR MUNICIPAL BENEFIT OR TAXING UNITS FOR FIRE PREVENTION AND SUPPRESSION AND NON-TRANSPORT AND TRANSPORT EMERGENCY MEDICAL SERVICE CREATED PURSUANT TO SECTION 189.02 FLORIDA STATUTES; APPROVING AN AMENDMENT OF THE INTERLOCAL SERVICE BOUNDARY AGREEMENT AND AMENDMENT AND RESTATEMENT OF THE INTERLOCAL BOUNDARY AGREEMENT FIRE SERVICES SUB-AGREEMENT; RENEWING THE INTERLOCAL SERVICE BOUNDARY AGREEMENT FOR A PERIOD OF TWENTY (20) YEARS; PROVIDING FOR RESOLUTION OF CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood ("City") possesses Home Rule powers pursuant to Article VIII, Section 2(b), Florida Constitution and Section 166.021, Florida Statutes; and,

WHEREAS, the Sumter County Board of County Commissioners ("County") possesses powers of self-government as provided by general or special law, so long as such acts are in the common interest of the people of the County, said powers being held and exercised pursuant to Article VIII, Section 1 (f), Florida Constitution and Section 125.01, Florida Statutes; and,

WHEREAS, the Florida Interlocal Cooperation Act of 1969, Section 163.01, Florida Statutes, encourages and empowers local governments to cooperate with one another on matters of mutual interest and advantage, and provides for interlocal agreements on matters such as annexation, joint planning, and service provision; and,

WHEREAS, the Municipal Annexation or Contraction Act, Chapter 171, Part I, Florida Statutes, and the Interlocal Service Boundary Agreement Act, Chapter 171, Part II, Florida Statutes, recognize the use of interlocal service boundary agreements and joint planning agreements to coordinate future land use and public facilities and services; and,

WHEREAS, the Local Government Comprehensive Planning and Land Development Regulation Act, Chapter 163, Part II, Florida Statutes, requires that counties and cities include in their respective planning efforts intergovernmental coordination and mechanisms for identifying and implementing joint planning areas and service provision; and,

WHEREAS, the City adopted Ordinance No. 2009-10, as amended, on April 13, 2009, and the County adopted Ordinance 2009-07 on April 14, 2009, as amended, establishing the Interlocal Services Boundary Agreement and Joint Planning Area to memorialize and codify the consolidated and coordinated effort to efficiently and effectively provide public facilities and services; and,

WHEREAS, Sumter County continued a countywide Municipal Service Benefit Unit (MSBU) during the term of this Interlocal Service Boundary Agreement and the City acknowledges and consents to its continuation including along fire prevention and suppression and non-transport and transport emergency medical services ("Fire and EMS Services") boundary lines as may be established by the County through the creation of a dependent district; and,

WHEREAS, Sumter County had a project-based fire impact fee prior to and during the term of this Interlocal Service Boundary Agreement and the City acknowledges and consents to Sumter County creating a fire impact fee within the City's jurisdiction to meet the capital capacity needs of the Fire and EMS Services; and,

WHEREAS, Section 125.01(q), Florida Statutes requires consent by ordinance of the governing body of the affected municipality where the County establishes municipal services taxing units (MSTUs); and,

WHEREAS, Section 189.02, Florida Statutes states a County is authorized to create dependent special districts within the boundary lines of the county, subject requires approval of the governing body of the incorporated area affected; and,

WHEREAS, the Fire Services Sub-Agreement requires updating to, among other things, grant consent to the County to include all of the incorporated area of the City within any dependent fire or EMS special district, MSBUs, and/or MSTUs to provide Fire and EMS Services within portions of The Villages® development and other properties located within the municipal limits of the City; and,

WHEREAS, the City and County have found a necessity for an Amendment and Restatement of the Interlocal Service Boundary Agreement and Fire Sub-Agreement between the City and the County, a fully executed copy of which is attached hereto and made a part of this ordinance as "Exhibit A," to be codified in full.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. FIRE SUB-AGREEMENT. The Amendment and Restatement of the Interlocal Service Boundary Agreement Fire Services Sub-Agreement between the City of Wildwood and Sumter County, attached hereto as “Exhibit A”, is hereby adopted and incorporated herein, to be codified as a provision of the City of Wildwood City Code of Ordinances, along with the terms of this Ordinance.

SECTION 2. CONSENT TO THE CONTINUATION OF MUNICIPAL SERVICE BENEFIT UNIT(S) (MSBUs). The City Commission of the City of Wildwood hereby formally consents to the continuation of the imposition municipal benefit unit(s) (MSBUs) within its jurisdiction and incorporated area for Fire and EMS Services purposes only. Such consent shall be for a term of twenty (20) years.

SECTION 3. CONSENT TO ESTABLISH MUNICIPAL SERVICE TAXING UNIT(S) (MSTUs). The City Commission of the City of Wildwood hereby formally consents to the inclusion of all of the incorporated area of the City of Wildwood in the establishment by Sumter County of municipal service taxing units (MSTUs) for Fire and EMS Services within its jurisdiction. Such consent shall be for a term of twenty (20) years.

SECTION 4. CONSENT TO ESTABLISH THE VILLAGES PUBLIC SAFETY DEPARTMENT DEPENDENT DISTRICT. The City Commission of the City of Wildwood hereby formally consents to the inclusion of its municipal boundaries in the establishment by Sumter County of The Villages Public Safety Department Dependent District to provide the Fire and EMS Services for those properties in its jurisdiction in the service area as detailed in “Exhibit B.”

SECTION 5. CONFLICT. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 6. SEVERABILITY. If any section, subsection, sentence, clause, phrase of this ordinance, or any particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

SECTION 7. EFFECTIVE DATE. This ordinance shall take effect upon final approval by the City Council of the City of Wildwood and final approval by the Sumter County Board of County Commissioners of an ordinance adopting the attached Amended and Restated Interlocal Service Boundary Agreement Roads Sub-Agreement, whichever date is later.

SECTION 8. TERM. The term of the Interlocal Service Boundary Agreement shall renew for a period of twenty (20) years commencing on the effective date of this Ordinance. The effective date of this ordinance shall be the date of final adoption by the City or County, whichever is later. All other provisions of the Interlocal Service Boundary Agreement not otherwise expressly modified herein shall remain in full force and effect.

DONE AND ORDAINED this 13th day of November 2023, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA**

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

First Reading: _____

Second Reading: _____

Approved as to form:

City Attorney

EXHIBIT A

FIRST AMENDMENT AND RESTATEMENT OF THE INTERLOCAL SERVICE BOUNDARY AGREEMENT FIRE SERVICE SUB-AGREEMENT BETWEEN SUMTER COUNTY, FLORIDA AND THE CITY OF WILDWOOD, FLORIDA

THIS AMENDMENT AND RESTATEMENT OF THE INTERLOCAL SERVICE BOUNDARY AGREEMENT FIRE SERVICE SUB-AGREEMENT is made and entered into on this _____ day of November 2023, by and between the Sumter County Board of County Commissioners, a political subdivision of the State of Florida (hereinafter “COUNTY”) and the City of Wildwood a municipal corporation of the State of Florida (hereinafter “CITY”), both of whom understand and agree as follows:

WHEREAS, the City possesses Municipal Home Rule Powers pursuant to Article VIII, Section 2 (b), Florida Constitution and Section 166.021, Florida Statutes; and

WHEREAS, the County possesses powers of self-government as provided by general or special law, so long as such acts are in the common interest of the people of the County, said powers being held and exercised pursuant to Article VIII, Section 1 (f), Florida Constitution and Section 125.01, Florida Statutes; and

WHEREAS, the County provides fire prevention and suppression and non-transport and transport emergency medical services (“Fire and EMS Services”) in the unincorporated and incorporated areas of the county; and

WHEREAS, the County provides funding through September 30, 2024 for Fire and EMS Services through federal and state grants, County General Fund, Sumter County Fire Impact Fees, Sumter County Fire District Municipal Services Benefit Unit(s) (MSBUs) Assessment; and

WHEREAS, the County and City recognize the most efficient approach to assuring adequate Fire and EMS Services is a coordinated and unified approach between the County and the City; and

WHEREAS, the County and City acknowledge increased coordination in Fire and EMS Services systems planning, construction, and maintenance will result in a more efficient expenditure of funds and provide enhanced level of service within the City; and

WHEREAS, the Florida Interlocal Cooperation Act of 1969, Section 163.01, Florida Statutes, encourages and empowers local government to cooperate on matters of mutual interest and advantage, and provides for interlocal agreements between local governments on matters such as roads; and

WHEREAS, the State Comprehensive Plan requires local governments to protect the substantial investment in public facilities that already exist and to plan for and finance new facilities in a timely, orderly, and efficient manner; and

WHEREAS, the County may consider effective October 1, 2024, to no longer fund the Fire and EMS Services from its General Fund for the two (2) recognized fire departments operating in Sumter County; and

WHEREAS, the County and City agree that the direct funding for Fire and EMS Services, including fire impact fees, charges for services, special assessment from the MSBUs, and municipal service taxing units (MSTUs) are required to provide the most efficient and effective fire prevention and suppression and non-transport and transport emergency medical services; and

WHEREAS, the County and City agree that the County's creation of a dependent district requires the creation of separate MSBUs and MSTUs for each fire department serving in the City's jurisdiction and incorporated area;

NOW, THEREFORE, in consideration of the mutual covenants set forth in this Agreement, the receipt and sufficiency of which are hereby acknowledged, the City and the County agree that a coordinated and unified approach to Fire and EMS Services results in a more efficient and effective method of service and promotes the safety and welfare for all of the citizens of Sumter County and agree a need exists to continue said service delivery arrangements in the following manner:

1. Service Delivery Agreement. The County shall continue to serve as the single, unified point of service for Fire and EMS Services for the City of Wildwood.
2. Funding.
 - a) The County may establish a dependent fire or EMS special district, Municipal Services Benefit Units (MSBUs), and Municipal Services Taxing Units (MSTUs) to levy special assessments or ad-valorem taxes to fund County Fire and EMS Services as authorized by Florida Statutes. The City hereby consents and grants authority to the County to include all of the incorporated area of the City of Wildwood within any dependent fire or EMS special district, or municipal service benefit or taxing unit created by the County for Fire and EMS Services. The term of this consent and authorization shall be consistent with the term of the Interlocal Service Boundary Agreement and set by ordinance in compliance with Section 125.01(q), Florida Statutes.
 - b) The County shall collect one-hundred percent (100%) of any applicable County fire impact fees within any affected areas of the City, to mitigate for capital capacity impacts to County Fire and EMS Services, and

- c) City and County will work together on funding sources for capital improvements relative to Fire and EMS Services within the MSA.
- 3. Fire Inspections and Plan Review. Consistent with the existing interlocal agreement(s), the County, shall, pursuant to Section 633.0215, Florida Statutes, and Section 901 of Florida Building Code, utilize the Florida Fire Prevention Code in providing all fire prevention/safety inspections and complete all fire building plans reviews within the City and unincorporated areas.
- 4. Classification of properties within the Joint Planning Area of Wildwood and Sumter County. All property within the Joint Planning Area of Wildwood and Sumter County shall be classified as “urbanized development” under the NFPA 1141:1.3.1 (2017, ed.) as part of the 7th (2020) edition of the Florida Fire Prevention Code.

End of Fire Service Sub-Agreement

Exhibit B

[illegible]

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Approval of City-Owned Property Appropriate for Affordable Housing

REQUESTED ACTION: Staff recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT: None.

HISTORY/FACTS/ISSUES:

Please see the attached resolution for an inventory list of municipally owned property that is appropriate and approved for use as potential affordable housing. The proposed resolution has been crafted to meet the requirements of Section 166.0451, Florida Statutes.

RESOLUTION NO. R2023-26

A RESOLUTION OF THE CITY OF WILDWOOD, FLORIDA APPROVING AN INVENTORY LIST OF MUNICIPALLY OWNED PROPERTY THAT IS APPROPRIATE FOR USE AS AFFORDABLE HOUSING PURSUANT TO SECTION 166.0451, FLORIDA STATUTES; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Section 166.0451, Florida Statutes requires that municipalities in the State of Florida prepare an inventory list of all real property within its jurisdiction to which the City holds fee simple title that is appropriate for use as affordable housing; and

WHEREAS, the inventory list must include the address and legal description of the property and specify whether the property is vacant or improved. The City Commission must then review the inventory list at a public hearing and revise the inventory if necessary. Following the public hearing, the City Commission must adopt a Resolution that includes the inventory list of the property; and

WHEREAS, City Staff has reviewed the inventory of City-owned property, and has determined that the City owns one (1) property that is appropriate for use as affordable housing; and

WHEREAS, pursuant to City Staff's review of the inventory of City-owned property, the City Commission accepts City Staff's review, and hereby finds that the adoption of this Resolution is in conformance with the requirements of Section 166.0451, Florida Statutes; and

WHEREAS, the City Commission of the City of Wildwood finds and declares that adoption of this Resolution is necessary, appropriate, and in the public interest of the citizens of the City of Wildwood.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, THAT:

1. The City Commission of the City of Wildwood finds and declares that adoption of this Resolution is necessary, appropriate, and in the public interest of the citizens of the City of Wildwood.

2. The following inventory list of City-owned property that is appropriate for use as affordable housing is hereby adopted pursuant to Section 166.0451:

INVENTORY LIST

Parcel ID	Site Address	Current Zoning	Current Use	Potential Use	Designated as Surplus?	Acres
D32-050	Unassigned	MDR	Vacant	Affordable Housing	Yes	9

Legal Description (D32-050)

SW1/4 OF SW1/4 LYING E OF SALR R AND LESS THAT PART LYING N OF A LINE THAT BEGINS 709 FT S OF NE COR AND RUNS N 89 DEG 56 MINS W TO W LINE OF PROPERTY AND LESS ROAD R/W ON W SIDE OR 152 PG 88 & LESS BEG 207.90 FT W OF SE COR OF SW 1/4 OF SW 1/4 RUN W 750 FT TO E/LY R/ W OF PAVED COUNTY RD N/LY ALONG SAID R/W 300.71 FT E 769 .39 FT S 300 FT TO POB OR 177 PG528

3. If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

4. That all prior Resolutions made in conflict with this Resolution are hereby repealed.

5. That this Resolution shall become effective immediately upon its adoption.

DONE AND RESOLVED this 23rd day of October, 2023, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA**

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Adoption of Statewide Mutual Aid Agreement

REQUESTED ACTION: Staff recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The Florida Division of Emergency Management has issued an updated statewide mutual aid agreement intended to maximize the government's response in the event of an emergency or disaster. This update will supersede all previously adopted versions of the agreement.

RESOLUTION NO. R2023-27

A RESOLUTION OF THE CITY OF WILDWOOD, FLORIDA,
ADOPTING THE STATEWIDE MUTUAL AID AGREEMENT
WITH THE STATE OF FLORIDA DIVISION OF
EMERGENCY MANAGEMENT; PROVIDING FOR AN
EFFECTIVE DATE.

WHEREAS, the State of Florida Emergency Management Act, Chapter 252, authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency; and

WHEREAS, the statutes also authorize the State to coordinate the provision of any equipment, services, or facilities owned or organized by the State or its political subdivisions for use in the affected area upon the request of the duly constituted authority of the area; and

WHEREAS, this Resolution authorizes the request, provision, and receipt of interjurisdictional mutual assistance in accordance with the Emergency Management Act, Chapter 252, among political subdivisions within the State; and

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Wildwood, Florida, that in order to maximize the prompt, full, and effective use of resources of all participating governments in the event of an emergency or disaster we hereby adopt the Statewide Mutual Aid Agreement which is attached hereto as "Exhibit A" and incorporated by reference.

DONE AND RESOLVED this 23rd day of October 2023, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA**

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

EXHIBIT A



STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

STATEWIDE MUTUAL AID AGREEMENT - 2023

This Agreement is an acknowledgment of receipt by the Florida Division of Emergency Management (“the Division”) and the local government (“Participating Party”) signing this Agreement. Execution of this agreement replaces all previous iterations and is active until a new agreement is drafted and requested by The Division.

This Agreement is based on the existence of the following conditions:

- A. The State of Florida is vulnerable to a wide range of emergencies and disasters that are likely to cause the disruption of essential services and the destruction of the infrastructure needed to deliver those services.
- B. Such emergencies and disasters often exceed the emergency response and recovery capabilities of any one county or local government.
- C. Such incidents may also give rise to unusual and unanticipated physical and technical needs which a local government cannot meet with existing resources, but that other local governments within the State of Florida may be able to provide.
- D. The Emergency Management Act, chapter 252, *Florida Statutes*, provides each local government of the state the authority to develop and enter into mutual aid agreements within the state for reciprocal emergency aid in case of emergencies too extensive to be dealt with unassisted, and through such agreements ensure the timely reimbursement of costs incurred by the local governments which render such assistance.
- E. Pursuant to chapter 252.32, *Florida Statutes*, the Division renders mutual aid among the political subdivisions of the state to carry out emergency management functions and responsibilities.
- F. Pursuant to chapter 252, *Florida Statutes*, the Division has the authority to coordinate and direct emergency management assistance between local governments and concentrate available resources where needed.

Based on the existence of the foregoing conditions, the Parties agree to the following articles:

ARTICLE I: DEFINITIONS

As used in this Agreement, the following expressions shall have the following meanings:

- A. The “Agreement” is this Agreement, which shall be referred to as the Statewide Mutual Aid Agreement (“SMAA”).



STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

- B. The “Division” is the Florida Division of Emergency Management.
- C. A “Requesting Party” to this Agreement is a Participating Party who requests assistance under this agreement.
- D. An “Assisting Party” to this Agreement is a Participating Party who provides assistance to a Requesting Party under this agreement.
- E. The “Period of Assistance” is the time during which an Assisting Party renders assistance to a Requesting Party under this agreement and includes the time necessary for the resources and personnel of the Assisting Party to travel to the place specified by the Requesting Party and the time necessary to return to their place of origin.
- F. A “Mission” is a documented emergency response activity performed during a Period of Assistance, usually in reference to one operational function or activity.
- G. A “local government” is any educational district, special district, or any entity that is a “local governmental entity” within the meaning of section 11.45(1)(g), *Florida Statutes*.
- H. An “educational district” is any school district within the meaning of section 1001.30, *Florida Statutes*, and any Florida College System Institution or State University within the meaning of section 1000.21, *Florida Statutes*.
- I. A “special district” is any local or regional governmental entity which is an independent special district within the meaning of section 189.012(3), *Florida Statutes*, established by local, special, or general act, or by rule, ordinance, resolution, or interlocal agreement.
- J. A “tribal council” is the respective governing bodies of the Seminole Tribe of Florida and Miccosukee Tribe of Indians recognized as special improvement district by section 285.18(1), *Florida Statutes*.
- K. An “interlocal agreement” is any agreement between local governments within the meaning of section 163.01(3)(a), *Florida Statutes*.
- L. A “Resource Support Agreement” as used in this Agreement refers to a supplemental agreement of support between a Requesting Party and an Assisting Party.
- M. “Proof of work” as used in this Agreement refers to original and authentic documentation of a single individual or group of individuals’ emergency response activity at a tactical level.



STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

- N. "Proof of payment" as used in this Agreement refers to original and authentic documentation of an emergency response expenditure made by an Assisting Party.
- O. A "Reimbursement Package" as used in this Agreement refers to a full account of mission response documentation supported by proof of work and proof of payment.
- P. Any expressions not assigned definitions elsewhere in this Agreement shall have the definitions assigned them by the Emergency Management Act, Chapter 252, *Florida Statutes*.

ARTICLE II: APPLICABILITY OF THE AGREEMENT

Any Participating Party, including the Division, may request assistance under this Agreement for a "major disaster" or "catastrophic disaster" as defined in section 252.34, *Florida Statutes*, minor disasters, and other such emergencies as lawfully determined by a Participating Party.

ARTICLE III: INVOCATION OF THE AGREEMENT

In the event of an emergency or anticipated emergency, a Participating Party may request assistance under this Agreement from any other Participating Party or the Division if, in the judgement of the Requesting Party, its own resources are inadequate to meet the needs of the emergency or disaster.

- A. Any request for assistance under this Agreement may be oral, but within five (5) calendar days must be confirmed in writing by the Requesting Party. All requests for assistance under this Agreement shall be transmitted by the Requesting Party to another Participating Party or the Division. If the Requesting Party transmits its request for Assistance directly to a Participating Party other than the Division, the Requesting Party and Assisting Party shall keep the Division advised of their activities.
- B. The Division shall relay any requests for assistance under this Agreement to such other Participating Parties as it may deem appropriate and coordinate the activities of the Assisting Parties to ensure timely assistance to the Requesting Party. All such activities shall be carried out in accordance with the State's Comprehensive Emergency Management Plan.

ARTICLE IV: RESPONSIBILITIES OF REQUESTING PARTIES

To the extent practicable, all Requesting Parties shall provide the following information to their respective county emergency management agency, the Division, and the intended Assisting Party or Parties. In providing such information, Requesting Parties should utilize Section I of the



STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

Resource Support Agreement (RSA) Form, available via the [Division approved documents SharePoint site](#)¹.

- A. A description of the Mission to be performed by the Assisting Party;
- B. A description of the resources and capabilities needed to complete the Mission successfully;
- C. The location, date, and time personnel and resources from the Assisting Party should arrive at the incident site, staging area, facility, or other location designated by the Requesting Party;
- D. A description of the health, safety, and working conditions expected for deploying personnel;
- E. Lodging and meal availability;
- F. Any logistical requirements;
- G. A description of any location or facility outside the territorial jurisdiction of the Requesting Party needed to stage incoming resources and personnel;
- H. The location date, and time for personnel of the Requesting Party to meet and receive the personnel and equipment of the Assisting Party; and
- I. A technical description of any communications equipment needed to ensure effective information sharing between the Requesting Party, any Assisting Parties, and all relevant responding entities.

ARTICLE V: RESPONSIBILITIES OF ASSISTING PARTIES

Each Party shall render assistance under this Agreement to any Requesting Party to the extent practicable that its personnel, equipment, resources, and capabilities can render assistance. If upon receiving a request for assistance under this Agreement a Party determines that it has the capacity to render some or all of such assistance, it shall provide the following information without delay to the Requesting Party, the Division, and the Assisting Party's County emergency management agency. In providing such information, the Assisting Party should utilize the Section II of the Resource Support Agreement (RSA) Form, available via the [Division approved documents SharePoint site](#).

¹ FDEM approved documents such as activity logs and mutual aid forms can be found at:
https://portal.floridadisaster.org/projects/FROC/FROC_Documents/Forms/AllItems.aspx?View=%7B6F3CF7BD%2DC0A4%2D4BE2%2DB809%2DC8009D7D0686%7D



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Ron DeSantis, Governor

Kevin Guthrie, Executive Director

- A. A description of the personnel, equipment, supplies, services and capabilities it has available, together with a description of the qualifications of any skilled personnel;
- B. An estimate of the time such personnel, equipment, supplies, and services will continue to be available;
- C. An estimate of the time it will take to deliver such personnel, equipment, supplies, and services to the location(s) specified by the Requesting Party;
- D. A technical description of any communications and telecommunications equipment available for timely communications with the Requesting Party and other Assisting Parties;
- E. The names and contact information of all personnel whom the Assisting Party has designated as team leaders or supervisors; and
- F. An estimated cost for the provision of assistance.

ARTICLE VI: RENDITION OF ASSISTANCE

The Requesting Party shall afford the emergency response personnel of all Assisting Parties, while operating within the jurisdictional boundaries of the Requesting Party, the same powers, duties, rights, and privileges, except that of arrest unless specifically authorized by the Requesting Party, as are afforded the equivalent emergency response personnel of the Requesting Party. Emergency response personnel of the Assisting Party will remain under the command and control of the Assisting Party, but during the Period of Assistance, the resources and responding personnel of the Assisting Party will perform response activities under the operational and tactical control of the Requesting Party.

- A. Unless otherwise agreed upon between the Requesting and Assisting Party, the Requesting Party shall be responsible for providing food, water, and shelter to the personnel of the Assisting Party. For Missions performed in areas where there are insufficient resources to support responding personnel and equipment throughout the Period of Assistance, the Assisting Party shall, to the fullest extent practicable, provide their emergency response personnel with the equipment, fuel, supplies, and technical resources necessary to make them self-sufficient throughout the Period of Assistance. When requesting assistance, the Requesting Party may specify that Assisting Parties send only self-sufficient personnel and resources but must specify the length of time self-sufficiency should be maintained.



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- B. Unless the Requesting Party has specified the contrary, it shall, to the fullest extent practicable, coordinate all communications between its personnel and the responding personnel of the Assisting Parties, and shall determine and share the frequencies and other technical specifications of all communications equipment to be used, as appropriate, with the deployed personnel of the Assisting Parties.
- C. Personnel of the Assisting Party who render assistance under this Agreement shall receive the usual wages, salaries, and other compensation as are normally afforded to personnel for emergency response activities within their home jurisdiction, and shall have all the immunities, rights, interests, and privileges applicable to their normal employment. If personnel of the Assisting Party hold local licenses or certifications limited to the jurisdiction of issue, then the Requesting Party shall recognize and honor those licenses or certifications for the duration of the Period of Assistance.

ARTICLE VII: REIMBURSEMENT

After the Period of Assistance has ended, the Assisting Party shall have 45 days to develop a full reimbursement package for services rendered and resources supplied during the Period of Assistance. All expenses claimed to the Requesting Party must have been incurred in direct response to the emergency as requested by the Requesting Party and must be supported by proof of work and proof of payment.

To guide the proper documentation and accountability of expenses, the Assisting Party should utilize the Claim Summary Form, available via the [Division approved documents SharePoint site](#) as a guide and summary of expense to collect information to then be formally submitted for review by the Requesting Party.

To receive reimbursement for assistance provided under this agreement, the Assisting Party shall provide, at a minimum, the following supporting documentation to the Requesting Party unless otherwise agreed upon between the Requesting and Assisting Parties:

- A. A complete and authentic description of expenses incurred by the Assisting Party during the Period of Assistance;
- B. Copy of a current and valid Internal Revenue Service W-9 Form;
- C. Copies of all relevant payment and travel policies in effect during the Period of Assistance;
- D. Daily personnel activity logs demonstrating emergency response activities performed for all time claimed (for FDEM reimbursement Division approved activity logs will be required for personnel activity claims);



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- E. Official payroll and travel reimbursement records for all claimed personnel expenses;
- F. Neat and comprehensive fringe benefit calculations for each position class or category of claimed personnel;
- G. Written justification for all additional expenses/purchases incurred during the Period of Assistance;
- H. Proof of payment for additional/miscellaneous expenses incurred during the Period of Assistance
- I. Equipment activity logs demonstrating equipment use and operation in support of emergency response activities for all time claimed (for FDEM reimbursement Division approved forms will be required for equipment activity claims);
- J. Proof of reimbursement to all employees who incurred emergency response expenses with personal money;
- K. Justification for equipment repair expenses; and
- L. Copies of any applicable supporting agreements or contracts with justification.

If a dispute or disagreement regarding the eligibility of any expense arises, the Requesting Party, Assisting Party, or the Division may elect binding arbitration. If binding arbitration is elected, the Parties must select as an arbitrator any elected official of another Participating Party, or any other official of another Participating Party whose normal duties include emergency management, and the other Participating Party shall also select such an official as an arbitrator, and the arbitrators thus chosen shall select another such official as a third arbitrator.

The three (3) arbitrators shall convene by teleconference or videoconference within thirty (30) calendar days to consider any documents and any statements or arguments by the Division, the Requesting Party, or the Assisting Party concerning the protest, and shall render a decision in writing not later than ten (10) business days after the close of the hearing. The decision of a majority of the arbitrators shall bind the parties and shall be final.

If the Participating Parties do not elect binding arbitration, this agreement and any disputes arising thereunder shall be governed by the laws of the State of Florida and venue shall be in Leon County, Florida. Nothing in this Agreement shall be construed to create an employer-employee relationship or a partnership or joint venture between the participating parties. Furthermore, nothing contained herein shall constitute a waiver by either Party of its sovereign immunity or the provisions of section 768.28, Florida Statutes. Nothing herein shall be construed as consent by either Party to be sued by third parties.



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ARTICLE VIII: COST ELIGIBLE FOR REIMBURSEMENT

The costs incurred by the Assisting Party under this Agreement shall be reimbursed as needed to make the Assisting Party whole to the fullest extent practicable.

- A. Employees of the Assisting Party who render assistance under this Agreement shall be entitled to receive from the Assisting Party all their usual wages, salaries, and any and all other compensation for mobilization, hours worked, and demobilization. Such compensation shall include any and all contributions for insurance and retirement, and such employees shall continue to accumulate seniority at the usual rate. As between the employees and the Assisting Party, the employees shall have all the duties, responsibilities, immunities, rights, interests, and privileges incident to their usual employment. The Requesting Party shall reimburse the Assisting Party for these costs of employment.
- B. The costs of equipment supplied by the Assisting Party shall be reimbursed at the rental rate established in FEMA' s Schedule of Equipment, or at any other rental rate agreed to by the Requesting Party. In order to be eligible for reimbursement, equipment must be in actual operation performing eligible work. The labor costs of the operator are not included in the rates and should be approved separately from equipment costs. The Assisting Party shall pay for fuels, other consumable supplies, and repairs to its equipment as needed to keep the equipment in a state of operational readiness. Rent for the equipment shall be deemed to include the cost of fuel and other consumable supplies, maintenance, service, repairs, and ordinary wear and tear. With the consent of the Assisting Party, the Requesting Party may provide fuels, consumable supplies, maintenance, and repair services for such equipment at the site. In that event, the Requesting Party may deduct the actual costs of such fuels, consumable supplies, maintenance, and services from the total costs otherwise payable to the Assisting Party. If the equipment is damaged while in use under this Agreement and the Assisting Party receives payment for such damage under any contract of insurance, the Requesting Party may deduct such payment from any item or items billed by the Assisting Party for any of the costs for such damage that may otherwise be payable.
- C. The Requesting Party shall pay the total costs for the use and consumption of any and all consumable supplies delivered by the Assisting Party for the Requesting Party under this Agreement. In the case of perishable supplies, consumption shall be deemed to include normal deterioration, spoilage, and damage notwithstanding the exercise of reasonable care in its storage and use. Supplies remaining unused shall be returned to the Assisting Party in usable condition upon the close of the Period of Assistance, and the Requesting Party may deduct the cost of such returned supplies from the total costs billed by the Assisting Party for such supplies. If the Assisting Party agrees, the Requesting Party may also replace any and all used consumable supplies with like



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supplies in usable condition and of like grade, quality and quantity within the time allowed for reimbursement under this Agreement.

- D. The Assisting Party shall keep records to document all assistance rendered under this Agreement. Such records shall present information sufficient to meet the audit requirements specified in the regulations of FEMA and any applicable circulars issued by the State of Florida. Upon reasonable notice, the Assisting Party shall make its records available the Requesting Party for inspection or duplication between 8:00 a.m. and 5:00 p.m. on all weekdays, except for official holidays.

ARTICLE IX: INSURANCE

Each Participating Party shall determine for itself what insurance to procure, if any. With the exceptions in this Article, nothing in this Agreement shall be construed to require any Participating Party to procure insurance.

- A. Each Participating Party shall procure employers' insurance meeting the requirements of the Workers' Compensation Act, as amended, affording coverage for any of its employees who may be injured while performing any activities under the authority of this Agreement, and shall be provided to each Participating Party.
- B. Any Participating Party that elects additional insurance affording liability coverage for any be provided to each Participating Party. activities that may be performed under the authority of this Agreement shall
- C. Subject to the limits of such liability insurance as any Participating Party may elect to procure, nothing in this Agreement shall be construed to waive, in whole or in part, any immunity any Participating Party may have in any judicial or quasi-judicial proceeding.
- D. Each Participating Party which renders assistance under this Agreement shall be deemed to stand in the relation of an independent contractor to all other Participating Parties and shall not be deemed to be the agent of any other Participating Party.
- E. Nothing in this Agreement shall be construed to relieve any Participating Party of liability for its own conduct and that of its employees.
- F. Nothing in this Agreement shall be construed to obligate any Participating Party to indemnify any other Participating Party from liability to third parties.



STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

ARTICLE X: GENERAL REQUIREMENTS

Notwithstanding anything to the contrary elsewhere in this Agreement, all Participating Parties shall be subject to the following requirements in the performance of this Agreement:

- A. All Participating Parties shall allow public access to all documents, papers, letters, or other materials subject to the requirements of the Public Records Act, as amended, and made or received by any Participating Party in conjunction with this Agreement.
- B. No Participating Party may hire employees in violation of the employment restrictions in the Immigration and Nationality Act, as amended.
- C. No costs reimbursed under this Agreement may be used directly or indirectly to influence legislation or any other official action by the Legislature of the State of Florida or any of its agencies.
- D. Any communication to the Division under this Agreement shall be sent via either email, the Division of Emergency Managements Enterprise System (DEMES), or mail to the Response Bureau, Florida Division of Emergency Management, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2100.
- E. Any communication to a Participating Party shall be sent to the official or officials specified by that Participating Party. For the purpose of this section, any such communication may be sent by the U.S. Mail, e-mail, or other electronic platforms.

ARTICLE XI: EFFECTS OF AGREEMENT

Upon its execution by a Participating Party, this Agreement shall have the following effect with respect to that Participating Party:

- A. The execution of this Agreement by any Participating Party which is a signatory to the Statewide Mutual Aid Agreement of 1994 shall terminate the rights, interests, duties, responsibilities, and obligations of that Participating Party under the Statewide Mutual Aid Agreement of 1994, but such termination shall not affect the liability of the Participating Party for the reimbursement of any costs due under the Statewide Mutual Aid Agreement of 1994, regardless of whether such costs are billed or unbilled.
- B. The execution of this Agreement by any Participating Party which is a signatory to the Public Works Mutual Aid Agreement shall terminate the rights, interests, duties, responsibilities and obligations of that Participating Party under the Public Works Mutual Aid Agreement, but such termination shall not affect the liability of the Participating Party for the reimbursement of any costs due under the Public Works Mutual Aid Agreement,



STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

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regardless of whether such costs are billed or unbilled.

- C. Upon the activation of this Agreement by the Requesting Party, this Agreement shall supersede any other existing agreement between it and any Assisting Party to the extent that the former may be inconsistent with the latter.
- D. Upon its execution by any Participating Party, this Agreement will continue in effect for one (1) year from its date of execution by that Participating Party, and it shall automatically renew each year after its execution, unless within sixty (60) calendar days before the renewal date the Participating Party notifies the Division, in writing, of its intent to withdraw from the Agreement.
- E. The Division shall transmit any amendment to this Agreement by sending the amendment to all Participating Parties not later than five (5) business days after its execution by the Division. Such amendment shall take effect not later than sixty (60) calendar days after the date of its execution by the Division and shall then be binding on all Participating Parties. Notwithstanding the preceding sentence, any Participating Party who objects to the amendment may withdraw from the Agreement by notifying the Division in writing of its intent to do so within that time in accordance with section E of this Article.
- F. A Participating Party may rescind this Agreement at will after providing the other Participating Party a written SMAA withdrawal notice. Such notice shall be provided at least 30 days prior to the date of withdrawal. This 30-day withdrawal notice must be: written, signed by an appropriate authority, duly authorized on the official letterhead of the Participating Party, and must be sent via email, the Division of Emergency Managements Enterprise System (DEMES), or certified mail.

ARTICLE XII: INTERPRETATION AND APPLICATION OF AGREEMENT

The interpretation and application of this Agreement shall be governed by the following conditions:

- A. The obligations and conditions resting upon the Participating Parties under this Agreement are not independent, but dependent.
- B. Time shall be of the essence of this Agreement, and of the performance of all conditions, obligations, duties, responsibilities, and promises under it.
- C. This Agreement states all the conditions, obligations, duties, responsibilities, and promises of the Participating Parties with respect to the subject of this Agreement, and there are no conditions, obligations, duties, responsibilities, or promises other than those expressed in this Agreement.



STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

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- D. If any sentence, clause, phrase, or other portion of this Agreement is ruled unenforceable or invalid, every other sentence, clause, phrase, or other portion of the Agreement shall remain in full force and effect, it being the intent of the Division and the other Participating Parties that every portion of the Agreement shall be severable from every other portion to the fullest extent practicable. The Division reserves the right, at its sole and absolute discretion, to change, modify, add, or remove portions of any sentence, clause, phrase, or other portion of this Agreement that conflicts with state law, regulation, or policy. If the change is minor, the Division will notify the Participating Party of the change and such changes will become effective immediately; therefore, please check these terms periodically for changes. If the change is substantive, the Participating Parties may be required to execute the Agreement with the adopted changes. Any continued or subsequent use of this Agreement following the posting of minor changes to this Agreement shall signify implied acceptance of such changes.
- E. The waiver of any obligation or condition in this Agreement by a Participating Party shall not be construed as a waiver of any other obligation or condition in this Agreement.

NOTE: This iteration of the State of Florida Statewide Mutual Aid Agreement will replace all previous versions.

The Division shall provide reimbursement to Assisting Parties in accordance with the terms and conditions set forth in this Article for missions performed at the direct request of the Division. Division reimbursement eligible expenses must be in direct response to the emergency as requested by the State of Florida. All required cost estimations and claims must be executed through the DEMES Mutual Aid Portal and assisting agencies must use all required [FDEM forms](#) for documentation and cost verification. If a Requesting Party has not forwarded a request through the Division, or if an Assisting Party has rendered assistance without being requested to do so by the Division, the Division shall not be liable for the costs of any such assistance.

FDEM reserves the right to deny individual reimbursement requests if deemed to not be in direct response to the incident for which asset was requested.

IN WITNESS WHEREOF, the Parties have duly executed this Agreement on the date specified below:



STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

FOR ADOPTION BY A CITY

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____ Date: _____

Kevin Guthrie, Executive Director or
Ian Guidicelli, Authorized Designee

ATTEST:
CITY CLERK

CITY OF _____
STATE OF FLORIDA

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Approved as to Form:

By: _____

City Attorney

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: **Millennium Park Phases 1 & 2 - Bid Award Approval**

REQUESTED ACTION: Staff Recommends Approval

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT: Funding will be allocated from account 301-572-60-6302

HISTORY/FACTS/ISSUES:

The City contracted with CPH Consulting, LLC (CPH) to develop, design, and provide bid support services for the Millennium Park Master Plan Phase 1 and 2 improvements. Once the project design was completed, the City solicited bids for the construction project. On September 28, 2023, the City received two (2) responsive lump sum proposals as follows: Carr & Collier Inc for \$12,496,552.00 and Blackwaters Construction Services for \$8,769,002.67. CPH performed a detailed evaluation of the two proposals and found Blackwaters Construction Services as the lowest responsible bid. Public Works staff has reviewed the bid evaluation and are requesting the City Commission's approval and authorization for the City Manager to execute a Notice of Intent to Award with Blackwater Construction Services.

CITY OF WILDWOOD
MILLENNIUM PARK PHASE 1 & 2

CPH BID REVIEW BREAKDOWN
DATE: 10/4/2023



CARR & COLLIER, INC.



BLACKWATER
CONSTRUCTION SERVICES

BLACKWATER
CONSTRUCTION SERVICES

ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
A-1	Bonds and Insurance	LS	1	\$ 220,000.00	\$ 220,000.00	\$ 147,000.00	\$ 153,247.50
A-2	Mobilization	LS	1	\$ 1,060,000.00	\$ 1,060,000.00	\$ 552,500.00	\$ 575,981.25
A-3	Preconstruction Topographic Surveying	LS	1	\$ 60,000.00	\$ 60,000.00	\$ 30,000.00	\$ 31,275.00
A-4	Record Drawings	LS	1	\$ 50,000.00	\$ 50,000.00	\$ 20,000.00	\$ 20,850.00
A-5	Demobilization, Cleanup, Project Closeout (Incl. Material and Workmanship Bond)	LS	1	\$ 30,000.00	\$ 30,000.00	\$ 25,000.00	\$ 26,062.50
A-6	Preconstruction Video	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 7,500.00	\$ 7,818.15
A-7	Temporary Traffic Control - Millennium Park	LS	1	\$ 13,500.00	\$ 13,500.00	\$ 11,500.00	\$ 11,988.75
A-8	Temporary Traffic Control - Powell Rd.	LS	1	\$ 13,500.00	\$ 13,500.00	\$ 9,000.00	\$ 9,382.50
A-9	Erosion and Sediment Control	LS	1	\$ 21,691.00	\$ 21,691.00	\$ 22,400.00	\$ 23,352.00
A-10	Silt Fence	LF	10450	\$ 4.00	\$ 41,800.00	\$ 0.99	\$ 10,789.27
A-11	Clearing and Grubbing	LS	1	\$ 71,941.00	\$ 71,941.00	\$ 160,000.00	\$ 166,800.00
A-12	Demolition - Existing Driveway Aprons, Crushed Asphalt Parking Area, Concrete Pad at New Racquetball Court, Misc. Portions of Dirt Trail	LS	1	\$ 109,352.80	\$ 109,352.80	\$ 52,000.00	\$ 54,210.00
B-1	Regular Excavation (ACAD Measurement Based on LIDAR Data and Proposed Elevations and 25% Increase to ACAD Measurement)	CY	27865	\$ 6.00	\$ 167,190.00	\$ 3.65	\$ 101,672.45
B-2	Embankment (Fill Placement) ACAD Measurement Based on LIDAR Data and Proposed Elevations and 25% Increase to ACAD Measurement)	CY	26061.3	\$ 14.00	\$ 364,858.20	\$ 7.32	\$ 229,084.37
B-3	Borrow Material (Allowance)	CY	10000	\$ 28.00	\$ 280,000.00	\$ 15.64	\$ 156,375.00
B-4	Allowance - Additional Earthwork (If Needed)	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 52,125.00
B-5	8" Stabilized Subgrade or 4" Crushed Concrete Subgrade (Furnish and Install) (Trail, Cart Path)	SY	11176	\$ 16.00	\$ 178,816.00	\$ 7.19	\$ 80,391.76
B-6	12" Stabilized Subgrade or 6" Crushed Concrete Subgrade (Furnish and Install) (Road, Turn Lane, Parking Lots, Turnaround Area)	SY	21824	\$ 16.00	\$ 349,184.00	\$ 7.92	\$ 172,911.55
B-7	6" Limerock Base or 6" Crushed Concrete Base (Furnish and Install) (Road, Parking Lots, Trail, Cart Path)	SY	19734	\$ 22.00	\$ 434,148.00	\$ 13.55	\$ 267,445.04
B-8	10" Limerock Base or 10" Crushed Concrete Base (Furnish and Install) (Turn Lane)	SY	563	\$ 35.00	\$ 19,705.00	\$ 18.77	\$ 10,564.70
B-9	Asphalt Surface Course, Type SP 9.5 (1") (Furnish and Install) (Trail, Cart Path)	TN	426	\$ 250.00	\$ 106,500.00	\$ 224.14	\$ 95,482.58
B-10	Asphalt Surface Course, Type SP 12.5 (1.5") (Furnish and Install) (Road, Turn Lane, Parking Lots)	TN	1599	\$ 236.00	\$ 377,364.00	\$ 244.99	\$ 391,735.00
B-11	Asphalt Friction Course, Type SP 12.5 (1.5") (Traffic C) (PG 76-22) (Furnish and Install) (Turn Lane)	TN	46	\$ 719.00	\$ 33,074.00	\$ 244.99	\$ 11,269.43
B-12	Ditch Bottom Inlet Type C (P-Bottom) (<10') (Furnish and Install)	EA	14	\$ 7,726.00	\$ 108,164.00	\$ 4,500.00	\$ 71,977.50
B-13	Ditch Bottom Inlet Type C (P-Bottom With Sump) (<10') (Furnish and Install)	EA	1	\$ 7,726.00	\$ 7,726.00	\$ 7,000.00	\$ 7,997.50
B-14	Ditch Bottom Inlet Type C (J-Bottom) (<10') (Furnish and Install)	EA	1	\$ 8,375.00	\$ 8,375.00	\$ 4,500.00	\$ 5,141.25
B-15	Ditch Bottom Inlet Type D (P-Bottom) (<10') (Furnish and Install)	EA	1	\$ 9,122.00	\$ 9,122.00	\$ 6,000.00	\$ 6,855.00
B-16	Ditch Bottom Inlet Type D (J-Bottom) (<10') (Furnish and Install)	EA	3	\$ 12,121.00	\$ 36,363.00	\$ 6,000.00	\$ 20,565.00
B-17	Ditch Bottom Inlet Type D (J-Bottom With Sump) (<10') (Furnish and Install)	EA	2	\$ 12,121.00	\$ 24,242.00	\$ 6,000.00	\$ 13,710.00
B-18	Type P-8 Manhole (<10') (Furnish and Install)	EA	4	\$ 8,299.00	\$ 33,196.00	\$ 5,000.00	\$ 22,850.00
B-19	Type J-8 Manhole (<10') (Furnish and Install)	EA	3	\$ 10,717.00	\$ 32,151.00	\$ 9,800.00	\$ 33,589.50
B-20	Nyoplast or Equal Drain Basin (8") (<10') (Furnish and Install)	EA	3	\$ 1,368.00	\$ 4,104.00	\$ 864.00	\$ 2,961.36
B-21	Nyoplast or Equal Drain Basin (10") (<10') (Furnish and Install)	EA	6	\$ 1,598.00	\$ 9,588.00	\$ 1,000.00	\$ 6,855.00
B-22	Nyoplast or Equal Drain Basin (12") (<10') (Furnish and Install)	EA	2	\$ 2,007.00	\$ 4,014.00	\$ 1,300.00	\$ 2,970.50

CITY OF WILDWOOD
MILLENNIUM PARK PHASE 1 & 2

CPH BID REVIEW BREAKDOWN
DATE: 10/4/2023



CARR & COLLIER, INC.



BLACKWATER
CONSTRUCTION SERVICES

BLACKWATER
CONSTRUCTION SERVICES

ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
B-23	Nyoplast or Equal Drain Basin (15") (<10') (Furnish and Install)	EA	2	\$ 2,560.00	\$ 5,120.00	\$ 1,800.00	\$ 4,113.00
B-24	Nyoplast or Equal Drain Basin (24") (<10') (Furnish and Install)	EA	1	\$ 3,427.00	\$ 3,427.00	\$ 2,400.00	\$ 2,742.00
B-25	Concrete Mitered End Section (12") (Furnish and Install)	EA	1	\$ 2,517.00	\$ 2,517.00	\$ 1,200.00	\$ 1,371.00
B-26	Concrete Mitered End Section (18") (Furnish and Install)	EA	4	\$ 3,417.00	\$ 13,668.00	\$ 1,900.00	\$ 8,683.00
B-27	Concrete Mitered End Section (24") (Furnish and Install)	EA	2	\$ 62,346.00	\$ 124,692.00	\$ 2,400.00	\$ 5,484.00
B-28	Concrete Mitered End Section (30") (Furnish and Install)	EA	1	\$ 6,657.00	\$ 6,657.00	\$ 2,900.00	\$ 3,313.25
B-29	Concrete Mitered End Section (36") (Furnish and Install)	EA	1	\$ 71,337.00	\$ 71,337.00	\$ 2,900.00	\$ 3,313.25
B-30	Concrete Mitered End Section (12"x18") (Furnish and Install)	EA	2	\$ 6,498.00	\$ 12,996.00	\$ 1,200.00	\$ 2,742.00
B-31	Concrete Mitered End Section (19"x30") (Furnish and Install)	EA	4	\$ 7,581.00	\$ 30,324.00	\$ 2,500.00	\$ 11,425.00
B-32	8" Storm Sewer (Corrugated HDPE) (Furnish and Install)	LF	141	\$ 48.00	\$ 6,768.00	\$ 19.00	\$ 3,060.76
B-33	10" Storm Sewer (Corrugated HDPE) (Furnish and Install)	LF	614	\$ 49.00	\$ 30,086.00	\$ 23.00	\$ 16,134.39
B-34	12" Storm Sewer (Corrugated HDPE) (Furnish and Install)	LF	303	\$ 50.00	\$ 15,150.00	\$ 25.00	\$ 8,654.44
B-35	15" Storm Sewer (Corrugated HDPE) (Furnish and Install)	LF	649	\$ 55.00	\$ 35,695.00	\$ 29.00	\$ 21,502.99
B-36	18" Storm Sewer (RCP) (Furnish and Install)	LF	1745	\$ 104.00	\$ 181,480.00	\$ 63.00	\$ 125,600.74
B-37	24" Storm Sewer (RCP) (Furnish and Install)	LF	614	\$ 143.00	\$ 87,802.00	\$ 93.00	\$ 65,239.04
B-38	30" Storm Sewer (RCP) (Furnish and Install)	LF	145	\$ 189.00	\$ 27,405.00	\$ 129.00	\$ 21,370.46
B-39	36" Storm Sewer (RCP) (Furnish and Install)	LF	496	\$ 227.00	\$ 112,592.00	\$ 172.00	\$ 97,468.96
B-40	12"x18" Storm Sewer (ERCP) (Furnish and Install)	LF	46	\$ 126.00	\$ 5,796.00	\$ 78.00	\$ 4,099.29
B-41	19"x30" Storm Sewer (ERCP) (Furnish and Install)	LF	154	\$ 213.00	\$ 32,802.00	\$ 112.00	\$ 19,705.84
B-42	Underdrain Type II (12" PVC, Aggregate, Filter Fabric) (Furnish and Install)	LF	698	\$ 114.00	\$ 79,572.00	\$ 95.00	\$ 75,759.18
B-43	Underdrain Header Pipe (12" PVC) (Furnish and Install)	LF	397	\$ 106.00	\$ 42,082.00	\$ 35.00	\$ 15,875.04
B-44	Underdrain Cleanouts (Furnish and Install)	EA	26	\$ 1,866.00	\$ 48,516.00	\$ 95.00	\$ 2,821.98
B-45	Concrete Curb and Gutter, Type 'F' (Furnish and Install)	LF	422	\$ 32.00	\$ 13,504.00	\$ 31.28	\$ 13,198.05
B-46	Concrete Valley Gutter (Furnish and Install)	LF	391	\$ 39.00	\$ 15,249.00	\$ 31.28	\$ 12,228.53
B-47	Standard Concrete Sidewalk (Including Ramps and Warning Mats), Bench, and Trash Receptacle Concrete Pads (4") (Furnish and Install)	SY	70	\$ 69.00	\$ 4,830.00	\$ 65.68	\$ 4,597.43
B-48	Concrete Sidewalk (4" With Thickened Edge) (Furnish and Install)	SY	485	\$ 104.00	\$ 50,440.00	\$ 65.68	\$ 31,853.59
B-49	Misc. Concrete Pads (6") (Furnish and Install)	SY	417	\$ 78.00	\$ 32,526.00	\$ 93.83	\$ 39,125.03
B-50	Standard Concrete (6") (Furnish and Install) (Trail Crossing at Access Rd)	SY	236	\$ 78.00	\$ 18,408.00	\$ 93.83	\$ 22,142.70
B-51	Heavy Duty Concrete (7") (Furnish and Install) (Food Truck Parking Area and Driveway and Concession Building and Restroom Concrete)	SY	2326	\$ 78.00	\$ 181,428.00	\$ 99.04	\$ 230,361.23
B-52	Concrete Rip Rap (At Pond Bottom At MES)	SY	134	\$ 185.00	\$ 24,790.00	\$ 26.06	\$ 3,492.38
B-53	Wheel Stops	EA	239	\$ 106.00	\$ 25,334.00	\$ 62.55	\$ 14,949.45
B-54	Three Rail Wood Fence (4 ft) (Furnish and Install) (Along Powell Rd.)	LF	485	\$ 22.00	\$ 10,670.00	\$ 57.34	\$ 27,808.69
B-55	Tennis Court Construction (Sub-base, Base, Concrete, Painting, Striping)	LS	1	\$ 211,586.00	\$ 211,586.00	\$ 119,000.00	\$ 119,000.00
B-56	Street Signs and Posts (Furnish and Install)	EA	27	\$ 651.00	\$ 17,577.00	\$ 364.88	\$ 9,851.63
B-57	Wayfinding Signage	LS	1	\$ 6,503.00	\$ 6,503.00	\$ 15,000.00	\$ 15,637.50
B-58	Painted Pavement Markings (4" White at Parking Stalls) (Furnish and Install)	LF	4338	\$ 1.00	\$ 4,338.00	\$ 2.97	\$ 12,888.74
B-59	Painted Pavement Markings (6" Blue at ADA Parking Stalls) (Furnish and Install)	LF	216	\$ 2.00	\$ 432.00	\$ 13.59	\$ 2,934.36

CITY OF WILDWOOD
MILLENNIUM PARK PHASE 1 & 2

CPH BID REVIEW BREAKDOWN
DATE: 10/4/2023



CARR & COLLIER, INC.



BLACKWATER
CONSTRUCTION SERVICES

BLACKWATER
CONSTRUCTION SERVICES

ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
B-60	Painted Pavement Markings (6" White at ADA Parking Stalls) (Furnish and Install)	LF	264	\$ 1.00	\$ 264.00	\$ 3.08	\$ 811.90
B-61	ADA Parking Aisle Striping and Handicap Symbol (Painted) (Furnish and Install)	EA	6	\$ 103.00	\$ 618.00	\$ 234.56	\$ 1,407.38
B-62	Thermoplastic, Std, White, Solid 12"	LF	101	\$ 7.00	\$ 707.00	\$ 4.69	\$ 473.82
B-63	Thermoplastic, Std, White, Solid, 24"	LF	206	\$ 12.00	\$ 2,472.00	\$ 4.69	\$ 966.40
B-64	Thermoplastic, Standard, White, Arrow	EA	11	\$ 116.00	\$ 1,276.00	\$ 78.19	\$ 860.06
B-65	Thermoplastic, Std-Op, Yellow, Solid, 12"	LF	393	\$ 10.00	\$ 3,930.00	\$ 4.69	\$ 1,843.66
B-66	Thermoplastic, Std-Op, Yellow, Solid, 6"	LF	1200	\$ 3.00	\$ 3,600.00	\$ 3.08	\$ 3,690.45
C-1	Remove Existing Inactive 6" Force Main	LF	505	\$ 17.00	\$ 8,585.00	\$ 6.00	\$ 3,461.78
C-2	Remove Existing 12" Water Main	LF	1011	\$ 17.00	\$ 17,187.00	\$ 12.00	\$ 13,860.81
C-3	Remove Existing 8" Sanitary Sewer	LF	819	\$ 17.00	\$ 13,923.00	\$ 15.00	\$ 14,035.61
C-4	Remove Existing Sanitary Sewer Manhole	EA	2	\$ 13,347.00	\$ 26,694.00	\$ 1,500.00	\$ 3,427.50
C-5	1" Water Service Line (Open Cut or Dir. Drill) (PE) (Furnish and Install)	LF	218	\$ 24.00	\$ 5,232.00	\$ 15.00	\$ 3,735.98
C-6	4" Water Main (Open Cut) (DI) (Restrained) (Furnish and Install)	LF	180	\$ 170.00	\$ 30,600.00	\$ 40.00	\$ 8,226.00
C-7	8" Water Main (Open Cut) (PVC) (Unrestrained) (Furnish and Install)	LF	151	\$ 99.00	\$ 14,949.00	\$ 41.00	\$ 7,073.22
C-8	8" Water Main (Open Cut) (PVC) (Restrained) (Furnish and Install)	LF	216	\$ 113.00	\$ 24,408.00	\$ 45.00	\$ 11,105.10
C-9	12" Water Main (Open Cut) (PVC) (Unrestrained) (Furnish and Install)	LF	848	\$ 130.00	\$ 110,240.00	\$ 69.00	\$ 66,849.96
C-10	12" Water Main (Open Cut) (PVC) (Restrained) (Furnish and Install)	LF	627	\$ 166.00	\$ 104,082.00	\$ 69.00	\$ 49,427.98
C-11	4" D.I. Bends (45, 90) (Water Main) (Furnish and Install)	EA	6	\$ 664.00	\$ 3,984.00	\$ 585.00	\$ 4,010.18
C-12	8" D.I. Bends (45, 90) (Water Main) (Furnish and Install)	EA	5	\$ 931.00	\$ 4,655.00	\$ 865.00	\$ 4,941.31
C-13	12" D.I. Bends (11.25, 22.5, 45, 90) (Water Main) (Furnish and Install)	EA	7	\$ 1,535.00	\$ 10,745.00	\$ 890.00	\$ 7,117.78
C-14	12" D.I. Tee (12"x4", 12"x6") (Water Main) (Furnish and Install)	EA	3	\$ 930.00	\$ 2,790.00	\$ 890.00	\$ 3,050.48
C-15	12" D.I. Wye / Tee (12"x12") (Water Main) (Furnish and Install)	EA	2	\$ 2,450.00	\$ 4,900.00	\$ 890.00	\$ 2,033.65
C-16	8" D.I. Plug / Cap (Water Main) (Furnish and Install)	EA	1	\$ 2,085.00	\$ 2,085.00	\$ 1,500.00	\$ 1,713.75
C-17	12" D.I. Plug / Cap (Water Main) (Furnish and Install)	EA	3	\$ 2,198.00	\$ 6,594.00	\$ 2,000.00	\$ 6,855.00
C-18	Temporary Jumper Connection (Furnish and Install, Remove)	EA	1	\$ 6,756.00	\$ 6,756.00	\$ 5,875.00	\$ 6,712.19
C-19	12" x 1" Service Saddle and Corp. Stop (Furnish and Install)	EA	2	\$ 2,048.00	\$ 4,096.00	\$ 1,650.00	\$ 3,770.25
C-20	12" x 8" Tapping Sleeve and Valve (Furnish and Install)	EA	1	\$ 6,463.00	\$ 6,463.00	\$ 1,500.00	\$ 1,713.75
C-21	12" x 12" Tapping Sleeve and Valve (Furnish and Install)	EA	2	\$ 10,618.00	\$ 21,236.00	\$ 1,500.00	\$ 3,427.50
C-22	Close Valves, Connect to Existing 12" Water Main	EA	1	\$ 2,038.00	\$ 2,038.00	\$ 8,950.00	\$ 10,225.38
C-23	1" Gate Valve	EA	2	\$ 780.00	\$ 1,560.00	\$ 250.00	\$ 571.25
C-24	Fire Hydrant Assembly (Furnish and Install)	EA	2	\$ 8,300.00	\$ 16,600.00	\$ 8,500.00	\$ 19,422.50
C-25	Blowoff Assembly (Furnish and Install)	EA	2	\$ 2,887.00	\$ 5,774.00	\$ 1,500.00	\$ 3,427.50
C-26	Fire Department Connection (4") (Furnish and Install)	EA	1	\$ 9,739.00	\$ 9,739.00	\$ 2,300.00	\$ 2,627.75
C-27	Line Stop Assembly, 12" (Furnish and Install) (If Needed)	EA	2	\$ 9,643.00	\$ 19,286.00	\$ 1,500.00	\$ 3,427.50
C-28	Install Thrust Collar, Cut and Cap Existing 12" Water Main	EA	2	\$ 2,207.00	\$ 4,414.00	\$ 1,500.00	\$ 3,427.50
C-29	Bypass Pumping (Sanitary Sewer)	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 25,000.00	\$ 28,562.50
C-30	8" Sanitary Sewer Line (Open Cut) (PVC) (Furnish and Install)	LF	1703	\$ 60.00	\$ 102,180.00	\$ 29.00	\$ 56,424.65
C-31	Sanitary Sewer Manhole (Furnish and Install)	EA	7	\$ 17,227.00	\$ 120,589.00	\$ 8,600.00	\$ 68,778.50
C-32	Connect to Existing Sanitary Sewer Manhole	EA	2	\$ 2,403.00	\$ 4,806.00	\$ 1,000.00	\$ 2,285.00

CITY OF WILDWOOD
MILLENNIUM PARK PHASE 1 & 2

CPH BID REVIEW BREAKDOWN
DATE: 10/4/2023



CARR & COLLIER, INC.



BLACKWATER
CONSTRUCTION SERVICES

BLACKWATER
CONSTRUCTION SERVICES

ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
C-33	4" Backflow Preventer Assembly	EA	1	\$ 8,430.00	\$ 8,430.00	\$ 9,500.00	\$ 10,853.75
D-1	Sports Fields Amenities (Base Set, Home Plate, Pitchers Rubber, Dugout Bench, Foul Poles, Batting Cage, Fence Cap, Pickleball Net Posts and Net, Goal Posts, Net Backstop System) (Furnish and Install)	LS	1	\$ 113,917.00	\$ 113,917.00	\$ 242,897.00	\$ 253,220.12
D-2	Chain Link Fence - Softball Fields (Vinyl Coated Black) (With Fence Cap) (6-ft) (Furnish and Install)	LF	2120	\$ 74.00	\$ 156,880.00	\$ 35.45	\$ 75,143.40
D-3	Chain Link Fence With Windscreen (Vinyl Coated Black) (10-ft) (Furnish and Install)	LF	488	\$ 133.00	\$ 64,904.00	\$ 41.70	\$ 20,349.60
D-4	Black Netting Backstop (25' Ht) (Furnish and Install)	LF	400	\$ 576.00	\$ 230,400.00	\$ 36.49	\$ 14,595.00
D-5	Pedestrian Chain Link Fence Gate (Vinyl Coated Black) (3-ft Opening, 6-Ft) (Furnish and Install)	EA	4	\$ 6,487.00	\$ 25,948.00	\$ 781.88	\$ 3,127.50
D-6	Double Swing Chain Link Fence Gate (Vinyl Coated Black) (12-ft Opening, 6-Ft) (Furnish and Install)	EA	2	\$ 1,301.00	\$ 2,602.00	\$ 2,090.00	\$ 4,180.00
D-7	Bahia Sod for Disturbed Areas	SY	63221	\$ 7.00	\$ 442,547.00	\$ 4.20	\$ 276,813.15
D-8	Tennis Court Chain Link Fence Gate With Windscreen (Vinyl Coated Black) (4-ft Opening, 10-Ft) (Furnish and Install)	EA	1	\$ 1,594.00	\$ 1,594.00	\$ 44,674.25	\$ 44,674.25
D-9	Litter Receptacle With Dome Lid	EA	19	\$ 2,468.00	\$ 46,892.00	\$ 1,876.50	\$ 35,653.50
D-10	Bench	EA	27	\$ 3,676.00	\$ 99,252.00	\$ 1,824.38	\$ 49,258.13
D-11	Drake' Chinese Elm 2.5" Cal., 10' Min. Ht., 4' Min. Sprd.	EA	42	\$ 1,127.00	\$ 47,334.00	\$ 539.87	\$ 23,638.21
D-12	Dahoon Holly 2" Cal., 8' Min. Ht., 4' Min., Sprd	EA	25	\$ 1,040.00	\$ 26,000.00	\$ 491.88	\$ 12,819.62
D-13	Red Maple 3" Cal., 10' Min. Ht., 5' Min. Sprd	EA	21	\$ 780.00	\$ 16,380.00	\$ 520.25	\$ 11,389.57
D-14	Muskogee Crape Myrtle 8' Min. Ht., 4' Min. Sprd.	EA	37	\$ 694.00	\$ 25,678.00	\$ 266.26	\$ 10,270.31
D-15	Cathedral Oak 6" Cal., 20' Min. Ht., 10' Min. Sprd.	EA	26	\$ 3,466.00	\$ 90,116.00	\$ 2,529.45	\$ 68,560.74
D-16	Live Oak 3" Cal., 12' Min. Ht., 6' Min. Sprd.	EA	50	\$ 1,387.00	\$ 69,350.00	\$ 618.35	\$ 32,231.49
D-17	Twilight Crape Myrtle 8' Min. Ht., 4' Min. Sprd.	EA	41	\$ 607.00	\$ 24,887.00	\$ 276.07	\$ 11,799.92
D-18	Dynamite Crape Myrtle, 8' Min. Ht., 4' Min. Sprd.	EA	22	\$ 650.00	\$ 14,300.00	\$ 266.26	\$ 6,106.67
D-19	Black Diamond Crape 8' Min. Ht., 4' Min. Sprd.	EA	3	\$ 694.00	\$ 2,082.00	\$ 383.97	\$ 1,200.87
D-20	Natchez Crape Myrtle 8' Min. Ht., 4' Min. Sprd.	EA	24	\$ 624.00	\$ 14,976.00	\$ 266.26	\$ 6,661.83
D-21	Cabbage Palm 16' - 26' Ct., Vary Heights, 32 Slick Trunks, 15' O.C. Where Clustered	EA	32	\$ 694.00	\$ 22,208.00	\$ 317.76	\$ 10,600.47
D-22	Silver Palmetto, 1 Gal., Full, 24" O.C.	EA	96	\$ 52.00	\$ 4,992.00	\$ 155.97	\$ 15,609.48
D-23	Cord Grass, 1 Gal., Full, 24" O.C.	EA	692	\$ 44.00	\$ 30,448.00	\$ 4.68	\$ 3,376.20
D-24	Swamp Sunflower, 1 Gal., Full, 24" O.C.	EA	76	\$ 52.00	\$ 3,952.00	\$ 6.45	\$ 511.03
D-25	Soft Rush, 1 Gal., Full, 24" O.C.	EA	217	\$ 40.00	\$ 8,680.00	\$ 5.72	\$ 1,241.24
D-26	Pickernelweed, 1 Gal., Full, 24" O.C.	EA	388	\$ 44.00	\$ 17,072.00	\$ 5.72	\$ 2,219.36
D-27	Bermuda 419 Grass (Baseball Fields and Soccer Field)	SY	47413	\$ 12.00	\$ 568,956.00	\$ 8.90	\$ 421,975.70
D-28	Baseball Infield Clay	SY	4913	\$ 54.00	\$ 265,302.00	\$ 12.00	\$ 61,609.02
D-29	Irrigation	LS	1	\$ 558,828.00	\$ 558,828.00	\$ 690,000.00	\$ 721,050.00
D-30	Seed and Mulch	SY	3394	\$ 2.00	\$ 6,788.00	\$ 2.25	\$ 7,980.14
E-1	Basketball Court Pre-Engineered Roof and Columns (Furnish and Install)	LS	1	\$ 877,733.00	\$ 877,733.00	\$ 395,498.00	\$ 412,306.67
E-2	Basketball Hoop Structures and Hoops (Furnish and Install)	LS	1	\$ 43,407.00	\$ 43,407.00	\$ 35,878.00	\$ 37,402.82

CITY OF WILDWOOD
MILLENNIUM PARK PHASE 1 & 2

CPH BID REVIEW BREAKDOWN
DATE: 10/4/2023



CARR & COLLIER, INC.



BLACKWATER
CONSTRUCTION SERVICES

BLACKWATER
CONSTRUCTION SERVICES

ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
E-3	Basketball Court Furnishings (Bleachers, Benches, Tables, Water Fountains) (Furnish and Install)	LS	1	\$ 87,585.00	\$ 87,585.00	\$ 18,500.00	\$ 19,286.25
E-4	Basketball Court Floor and Foundation Including Column Footers (Furnish and Install)	LS	1	\$ 326,523.00	\$ 326,523.00	\$ 230,000.00	\$ 239,775.00
E-5	Riser Room Outside Basketball Courts (Furnish and Install)	LS	1	\$ 43,723.00	\$ 43,723.00	\$ 25,000.00	\$ 26,062.50
E-6	Basketball Courts Fire Protection System (Furnish and Install)	LS	1	\$ 129,960.00	\$ 129,960.00	\$ 95,000.00	\$ 99,037.50
E-7	Basketball Courts Plumbing (Water and Sewer) (Furnish and Install)	LS	1	\$ 17,950.00	\$ 17,950.00	\$ 7,500.00	\$ 7,818.75
E-8	Racquetball Court Block Walls, Door, Beams, Roof, and Foundation (Furnish and Install)	LS	1	\$ 162,741.00	\$ 162,741.00	\$ 202,000.00	\$ 210,585.00
E-9	Racquetball Court Floor (Furnish and Install)	LS	1	\$ 19,251.00	\$ 19,251.00	\$ 7,500.00	\$ 7,818.75
F-1	Electrical Panels and Field Lighting Cabinet, Service Rack, Power Rack (Furnish and Install)	LS	1	\$ 59,565.00	\$ 59,565.00	\$ 39,929.00	\$ 41,625.98
F-2	Misc. Electrical Including Conduit, Wire, and Appurtenances (Furnish and Install)	LS	1	\$ 773,262.00	\$ 773,262.00	\$ 199,440.00	\$ 207,916.20
F-3	Transformer - Coordinate With Duke Energy (Duke Energy to Install Transformer, Pad, Conduits, Pedestal and Appurtenances)	LS	1	\$ 3,249.00	\$ 3,249.00	\$ -	\$ -
F-4	Parking Lot Lights - Coordinate With Duke Energy (Duke Energy to furnish and install parking lot lights including poles, fixtures, foundation, connecting conduits, wires etc.)	LS	1	\$ 3,249.00	\$ 3,249.00	\$ -	\$ -
F-5	Street Lights - Coordinate With Duke Energy (Duke Energy to furnish and install parking poles, fixtures, foundation, connecting conduits, wires Etc.)	LS	1	\$ 3,249.00	\$ 3,249.00	\$ -	\$ -
F-6	Community Center Area Lights - Coordinate with Duke Energy - Duke Energy to furnish and install new fixtures (the new fixtures are to match those proposed with the internal roadway network).	LS	1	\$ 3,249.00	\$ 3,249.00	\$ -	\$ -
F-7	Single point connection for concession stand, fed from panel lpc-2.4. Verify exact location with owner for power source to enter the Concession stand. Provide 120/208v, 3 ph, 125a load center and coordinate load Locations with the City.	LS	1	\$ 10,830.00	\$ 10,830.00	\$ 2,100.00	\$ 2,189.25
F-8	Furnish and install 20a, weather proof gfci receptacle in each Dugout. Coordinate with the City on the exact location. Receptacles to be Fed out of panel lpc, (ckt-1).	LS	1	\$ 8,664.00	\$ 8,664.00	\$ 5,585.00	\$ 5,822.36
F-9	Basketball Court Electrical and Lighting, Control Boxes, Etc. (Furnish and Install)	LS	1	\$ 16,245.00	\$ 16,245.00	\$ 42,988.00	\$ 44,814.99
F-10	Tennis Court Electrical and Lighting Control Boxes, Etc. (Furnish and Install)	LS	1	\$ 16,245.00	\$ 16,245.00	\$ 77,838.00	\$ 81,146.12
TOTALS				\$ 12,230,700.00		\$ 8,034,947.22	

CITY OF WILDWOOD
MILLENNIUM PARK PHASE 1 & 2

CPH BID REVIEW BREAKDOWN
DATE: 10/4/2023



CARR & COLLIER, INC.



BLACKWATER
CONSTRUCTION SERVICES

BLACKWATER
CONSTRUCTION SERVICES

ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
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BID ALTERNATES

ALT-1	Concrete Ribbon Curb	LF	6050	\$ 30.00	\$ 181,500.00	\$ 30.00	\$ 194,658.75
ALT-2	Three Rail Wood Fence (4 ft) (Furnish and Install) (Onsite Between the Grass Parking area and the new Trail)	LF	564	\$ 32.00	\$ 18,048.00	\$ 30.00	\$ 18,146.70
ALT-3	Compost/Organic Mix for Topsoil	CY	896	\$ 74.00	\$ 66,304.00		\$ 521,250.00
BID ALTERNATE TOTALS					\$ 265,852.00		\$ 734,055.45

BID CATEGORY BREAKDOWN

A	General			\$	1,694,284.80	\$	1,091,756.92
B	Earthwork, Roads, Parking Lots, & Stormwater			\$	4,199,850.20	\$	2,855,132.08
C	Water & Sewer Construction			\$	726,620.00	\$	436,583.56
D	Hardscape, Landscape, & Irrigation			\$	3,003,265.00	\$	2,207,866.52
E	Architectural, Fire Protection, & Plumbing			\$	1,708,873.00	\$	1,060,093.24
F	Electrical			\$	897,807.00	\$	383,514.90
ALT	Bid Alternates			\$	265,852.00	\$	734,055.45
TOTALS INCLUDING BID ALTERNATES				\$	12,496,552.00	\$	8,769,002.67

LEGEND

\$ 100.00	= Lowest price for a bid item or category.
\$ 100.00	= Total price is not a direct multiple of the unit price.
\$ -	= Item or unit price is not specifically listed in the bid.
\$ 100.00	= Total price was provided based on incorrect quantity.
\$ 100.00	= Unit price / total price appear to have a mistake based on expected price.

CITY OF WILDWOOD
MILLENNIUM PARK PHASE 1 & 2

CPH BID DOCUMENT CHECKLIST
DATE: 10/4/2023



SECTION # DOCUMENT DESCRIPTION		 CARR & COLLIER, INC.	 BLACKWATER CONSTRUCTION SERVICES
00410	PROPOSAL (BID FORM)	☒	☒
00420	BID BOND FORM	☒	☐
00430	TRENCH SAFETY FORM	☒	☒
00432	NON COLLUSION AFFIDAVIT	☒	☒
00434	CONFLICT OF INTEREST AFFIDAVIT	☒	☒
00436	FLORIDA STATUTES ON PUBLIC ENTITY CRIMES AFFIDAVIT	☒	☒
00438	COMPLIANCE WITH THE PUBLIC RECORDS LAW AFFIDAVIT	☒	☒
00440	BIDDER INFORMATION AND AFFIDAVIT	☒	☒
00450	CERTIFICATION OF NON-SEGREGATED FACILITIES FORM	☒	☒
00452	DISPUTES DISCLOSURE FORM	☒	☒
00454	DRUG FREE WORKPLACE FORM	☒	☒
00455	CERTIFICATION REGARDING NON-SCRUTINIZED COMPANIES	☒	☒
00456	UNAUTHORIZED ALIEN WORKERS AFFIDAVIT	☒	☒
00458	E-VERIFY COMPLIANCE AFFIDAVIT	☒	☒
00460	AMERICANS WITH DISABILITIES ACT AFFIDAVIT	☒	☒
00462	EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION	☒	☒
00463	CERTIFICATION REGARDING DEBARMENT	☒	☒
00465	SCHEDULE OF PROPOSED SUBCONTRACTORS	☒	☒
N/A	W-9 IDENTIFICATION NUMBER & CERTIFICATION	☒	☒
N/A	GENERAL CONTRACTING LICENSE	☒	☒
N/A	UNDERGROUND UTILITY & EXCAVATION CERTIFICATION	☒	☐
N/A	IRRIGATION CONTRACTOR LICENSE	☐	☐
N/A	CERTIFICATE OF LIABILITY INSURANCE	☒	☐
N/A	CERTIFICATE OF INCORPORATION (FL)	☐	☒

LEGEND

- ☐ = Document not provided
☒ = Document provided in an incomplete or unsatisfactory format
☒ = Document provided in a complete and acceptable format



CPH BID NOTES & RECOMMENDATION
DATE: 10/4/2023

CARR & COLLIER, INC. BID NOTES

1. Most complete bid, with no noted exclusions.
2. The costs provided for 24" and 36" mitered end sections appear to be a mistake. They are both at least 9 times more expensive than a 30" mitered end section in the same bid package.
3. The provided bid prices are higher for all categories except the bid alternates.
4. This is the highest cost of the 2 bids being considered by approximately 52%.
5. This bidder was the most inquisitive and responsive during the "out-to-bid" process.
6. Carr & Collier submitted all required documents with the bid package.

BLACKWATER CONSTRUCTION SERVICES BID NOTES

1. A square yard cost of \$3.15 (for 36,667 SY) of laser grading the fields was provided for a total price of \$120,408.75. This cost was provided outside the list of bid schedule items. For the purpose of this review, the laser grading of the fields was added to the Item B-2 unit price and total price.
2. Blackwater Construction assumes all costs associated with Duke Energy coordination at no cost to the City.
3. Blackwater Construction only provided a total price (no unit price) for the compost/organic topsoil mix. Dividing this price out by the provided quantity, they are charging approximately \$581.75 per cubic yard of topsoil mix.
4. The field topsoil mix (intended as a bid alternate) was added to the base bid price. The true base bid price (\$8,034,947.22) is less than indicated in the total bid price (\$8,556,197.69).
5. The majority of the total prices provided are not a direct multiple of the unit price and the quantity. Many of the total prices are higher than the unit price multiplied by the quantity but there are also a few instances where it is lower.
6. The cost provided for the tennis court chain link fence and gate with a wind screen appears to be a mistake. The price provided by Blackwater Construction is more than 28 times more expensive than the price provided by Carr & Collier, Inc.
7. This is the lowest cost of the 2 bids being considered by approximately 52%.
8. The requested Bid Bond and Bid Bond Form was excluded from the Blackwater Construction package.

CPH FINAL RECOMMENDATION

CPH acknowledges both Carr & Collier, Inc. and Blackwater Construction Services as deserving of consideration of the City of Wildwood for award of the Millennium Park Phase 1 & 2 project, based on the information provided in the respective bid packages. CPH recommends Blackwater Construction Services as the lowest bidder with the understanding that a bid bond was not provided. Award of Blackwater Construction Services is considered "at-risk" for the City of Wildwood since confirmation of bonding was not supplied.

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Gruber, McNeil Contracting, Inc Invoice Approval for Emergency Repairs on Scardino Street in the Amount of \$62,544

REQUESTED ACTION: Staff recommends approval

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT: Funding will be allocated from account 001-541-30-3400

HISTORY/FACTS/ISSUES:

On August 14, 2023, the City was notified that a depression had opened on Scardino St. The Public Works staff immediately responded and coordinated to complete an engineering evaluation. Engineering recommendations were established, and geotechnical services were coordinated to complete the stabilization of the subsurface conditions. During the stabilization process, staff began coordinating with Gruber, McNeil Contracting Inc (GMC) to begin the emergency repairs necessary to rehabilitate Scardino St. GMC immediately mobilized following the engineer's clearance of the stabilization process and began investigative procedures and coordination with all water, wastewater, gas, reclaim, and stormwater utility providers affected by the conditions. The requested invoice is for all necessary equipment, rental costs, and work performed through October 6, 2023.



Gruber, McNeill Contracting, Inc.

PO Box 789

Coleman, FL 33521

Invoice

Date	Invoice #
10/4/2023	1222

Bill To

City of Wildwood
Jeremy Hockenbury
743 Huey Street
Wildwood, FL 34785

P.O. No.	Terms	Project
Scardino	Due on receipt	

Quantity	Description	Rate	Amount
1	Pipe Crew Mobilization 9/19/23	4,200.00	4,200.00
16	Dump Truck per hr. 9/20/23	114.00	1,824.00
8	Pipe crew excavated area and hauled away asphalt 9/20/23	540.00	4,320.00
8	Pipe Crew to dig and locate sewer laterals install 36" plug and pump for video 9/21/23	540.00	4,320.00
1	Plug Monthly rental 9/20/23	960.00	960.00
8	Pipe Crew hourly pumped storm and located reclaimed line and gas to be abandoned 9/22/23	540.00	4,320.00
8	Pipe Crew hourly met wit COW assisted TECO with gas abandon-pumped ground water-dug test pits to examine if dewatering will be needed. as of now it does not look like we will need to dewater 9/25/23	540.00	4,320.00
8	Pipe Crew hourly located more sewer laterals met with SECO 9/26/23	540.00	4,320.00
8	Pipe Crew hourly pumped inlets again for video and cleaning met with Vikus on isolation valve installation for reclaimed water line 9/27/23	540.00	4,320.00
8	Pie Crew hourly delivered 350 excavator and walked it in from entrance discovered another void on the South side of storm inlet staged trench box 9/28/23	540.00	4,320.00
8	Pipe Crew hourly Excavated new void graded for sonar 9/29/23	540.00	4,320.00
1	Monthly trench box rental Standby time will be at a rate of \$375.00 per hour to stay mobilized until we can begin again	6,000.00	6,000.00
40	Pipe Crew equipment standby rate Week of 10/02/23 thru 10/06/23	375.00	15,000.00
		Total	\$62,544.00

Phone #

352-461-0585

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Lift Station No. 8 Relocation Project Final Pay Application for Marion Rock in the Amount of \$81,767.83

REQUESTED ACTION: Staff Recommends Approval

CONTRACT: Vendor/Entity: Marion Rock, LLC
Effective Date: 10/11/2023 Termination Date:
Managing Division/Department: Utility Department / Wastewater Division

BUDGET IMPACT: This is a budgeted project. Funds are available in account 401-535-70-7303 (Wildwood Estates LS).

HISTORY/FACTS/ISSUES:

Lift Station No. 8 in Wildwood Country Resort is being relocated and upgraded pursuant to the approved property swap agreement between the City and The Villages. This is also to accommodate the decommissioning of the Continental Country Club wastewater treatment facility and the SR 44 force main project. This relocation project was approved on December 21, 2021. Attached is the final pay application, including retainage for this project.

Kimley Horn and City staff have reviewed the pay app and recommend approval to pay Marion Rock in the amount of \$81,767.83.

CONSTRUCTION SUBCONTRACTOR PAYMENT REQUISITION

FROM Marion Rock, LLC
5979 SE Maricamp Rd
Ocala, FL 34472
352-687-2023
nicole.marionrock@gmail.com

DATE 10/02/23
 REQUISITION NO Final Draw & Retainage
 PROJECT: Wildwood Estates Lift Station-PO # 22-01181
 PERIOD FROM 10/02/23 TO 10/02/23

EXECUTED CHANGE ORDERS

NO.	DATE	ADD (DEDUCT)	AMOUNT
1	06/22/22	\$6,691.00	\$6,691.00
2	09/27/22	\$10,208.00	\$10,208.00
3	02/09/23	\$742.63	\$742.63
4	05/15/23	\$8,080.80	\$8,080.80
Net Amount of Change Orders			\$25,722.43

Original Contract Amount	\$519,954.00
Net Amount of Change Orders	\$25,722.43
Contract Sum To Date	\$545,676.43
Completed to Date <u>100.00%</u> (B)	\$545,676.43
Material Stored (B)	\$0.00
Total Completed / Stored	\$545,676.43
Retainage <u>10.00%</u>	\$0.00
Total Earned Less Retainage	\$545,676.43
Less Previous Requisitions	\$463,908.60
This Requisition	\$81,767.83

(B) Attach documentation for accounts claimed

STATE OF FLORIDA
 COUNTY OF Marion

BEFORE ME, the undersigned authority, personally appeared Ryan Boutwell
 as V President
 of Marion Rock, Inc. who, after being duly sworn, deposes and says:

1. That for and in consideration of the payment of this subcontractor payment requisition, the undersigned hereby releases all liens, lien rights, claims, debts or demands of any kind or nature whatsoever which the undersigned now or might hereafter have against Owner, the building, property and/or premises described above, on account of all work, labor and materials furnished to the date hereof by or for the undersigned and used in and about the construction of any building situated on the above described property or any part thereof, or in improving the above described property or any part thereof. That the undersigned or at the direction of the undersigned, has paid for all work, labor performed and materials used on the above property by the undersigned to the date hereof, and this statement is given under oath to enable the undersigned to obtain partial payment from Owner; that all persons contracting directly with, or directly employed by the undersigned, or in connection with said improvements, and under and in connection with this contract between Owner and the undersigned regarding the premises, have been paid in full to date.
2. That in the event the undersigned is a corporation or partnership the undersigned represents and warrants that he is duly authorized to execute this Affidavit and Lien Release on behalf of such organization.

DATED this 2nd day of October, 2023

FEDERAL ID# 59-3402323

Marion Rock, Inc.

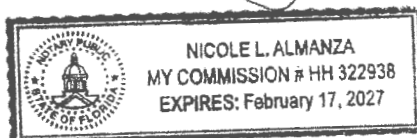
Subcontractor

By Ryan Boutwell

SWORN TO and subscribed before this 2nd day of October, 2023



rev. 05-03-11



Nicole Almanza

Notary Public

Continuation Sheet (similar to G703)

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored (Not in D or E)	Total Completed and Stored to Date (D + E + F)	% Complete (G / C)	Balance to Finish (C - G)	Retainage (10%)
			From Previous Applications (D + E)	This Period					
1	MOB	11,500.00	11,500.00			11,500.00	100%	-	1,150.00
2	Clearing & grubbing	6,500.00	6,500.00			6,500.00	100%	-	650.00
3	Environmental protection	3,150.00	3,150.00			3,150.00	100%	-	315.00
4	Survey layout and record drawings	3,400.00	3,400.00			3,400.00	100%	-	340.00
5	Dewatering	9,500.00	9,500.00			9,500.00	100%	-	950.00
	Sitework					-			
6	General earthwork per plan	9,465.00	9,465.00			9,465.00	100%	-	946.50
7	Lift station site work	52,275.00	52,275.00			52,275.00	100%	-	5,227.50
	Site Utilities					-			
8	8" DR 18 C900 PVC force main (277LF \$64.00)	17,728.00	17,728.00			17,728.00	100%	-	1,772.80
9	Water service	5,890.00	5,890.00			5,890.00	100%	-	589.00
10	8" gate valve (2EA \$1700.00)	3,400.00	3,400.00			3,400.00	100%	-	340.00
11	Air release valve	3,150.00	3,150.00			3,150.00	100%	-	315.00
12	8" restrained plug	540.00	540.00			540.00	100%	-	54.00
13	8" cap	580.00	580.00			580.00	100%	-	58.00
14	Open cut exsiting force main	10,865.00	10,865.00			10,865.00	100%	-	1,086.50
15	12" gravity main (SDR 26) (71LF \$81.00)	5,751.00	5,751.00			5,751.00	100%	-	575.10
16	8-10'deep 4' diameter manhole (2EA \$11825.00)	23,650.00	23,650.00			23,650.00	100%	-	2,365.00
17	Core existing manhole and grout and repair west invert	4,710.00	4,710.00			4,710.00	100%	-	471.00
	Lift Station					-			
18	WW Estates lift station	230,000.00	230,000.00			230,000.00	100%	-	23,000.00
19	Lift station electrical and instrumentation	96,650.00	88,850.00	7,800.00		96,650.00	100%	-	9,665.00
20	Electrical service allowance	10,000.00	10,000.00			10,000.00	100%	-	1,000.00
21	Payment & Performance bond	11,250.00	11,250.00			11,250.00	100%	-	1,125.00
						-			

Continuation Sheet (similar to G703)

	CO #1 Add Landscaping	6,691.00	3,300.00	3,391.00		6,691.00	100%	-	669.10
	CO#2 Adjust M/H	742.63		742.63		742.63	100%	-	74.26
	CO#3 Relocate read out	8,080.80		8,080.80		8,080.80	100%	-	808.08
	CO#4 New plans	10,208.00		10,208.00		10,208.00	100%	-	1,020.80
						-			
						-			
	Totals	\$ 545,676.43	\$ 515,454.00	\$ 30,222.43	\$ -	\$ 545,676.43	100%	\$ -	\$ 54,567.64

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: WWTP Expansion Phase 1A Pay Application No. 5 for PC Construction in the Amount of \$289,077.00

REQUESTED ACTION: Staff Recommends Approval

CONTRACT: Vendor/Entity: PC Construction Company
Effective Date: 10/16/2023 Termination Date:
Managing Division/Department: Utility Department / Wastewater Division

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

In March 2023, the City awarded the Wastewater Treatment Plant expansion project to PC Construction Co., acting as the project construction manager at risk (CMAR). Attached is Pay Application No. 5 for this project.

The City's consultant for this project, CPH, and city staff have reviewed the pay application and recommend approval to pay PC Construction Co. the requested amount of \$289,077.00. This project is being funded by the American Rescue Plan Act (ARPA) allocation provided to the City of Wildwood, with an available amount of \$1,634,607.00 (Account Number 402-536-70-7353).

SECTION 00680**APPLICATION AND CERTIFICATE FOR PAYMENT FORM**Application No.: 5Progress Payment: 5Final Payment: CPH Project No.: **W12817.01**Project: **Wildwood WRF - BNR and Treatment Capacity Expansion Improvements**Contractor: **PC Construction Company** Contract Date: 3/15/23Application Date: 10/5/23 For Period Ending: 9/30/23

CHANGE ORDER SUMMARY			
Change Orders approved in previous months by the Owner		<u>ADDITIONS</u>	<u>DEDUCTIONS</u>
TOTAL:			
Change Orders Approved this Month			
Number	Date Approved		
		N/A	N/A
TOTALS:			
NET CHANGE BY CHANGE ORDERS:			

WILDWOOD WRF - BNR AND TREATMENT CAPACITY EXPANSION IMPROVEMENTS
APPLICATION FOR PAYMENT

1	Original Contract Price	\$ 3,000,000.00
2	Net Change by Change Order	\$
3	Current Contract Price (Lines 1 and 2)	\$ 3,000,000.00
4	Total Completed and Stored to Date	\$ 2,314,187.00
5	Retainage (Column I and N, Forms 00840 and 00845)	\$ 0
	a. ____ % of Completed Work	\$
	b. ____ % of Stored Material	\$
	c. Total Retainage (Lines 5a and 5b)	\$ 0
6	Total Earned Less Retainage (Line 4 less Line 5)	\$ 2,314,187.00
7	Less Previous Certificates for Payment (Line 6 from prior Certificate)	\$ 2,025,110.00
8	Amount Due this Application (Line 6 less Line 7)	\$ 289,077.00
9	Balance to Finish Project, Less Retainage (Line 3 less Line 6)	\$ 685,813.00

A. Contractor's Certification

The undersigned Contractor hereby swears under penalty of perjury that: (1) All previous progress payments received from the Owner on account of Work performed under the Agreement referred to above have been applied by the Contractor to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said Agreement, being Applications for Payment (AFP) numbered 1 through 5 inclusive; (2) All materials and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment are free and clear of all liens, claims, security interests and encumbrances; (3) all previous progress payments have been applied by the Contractor to pay in full (less retainage) all amounts owed to its Subcontractors, Suppliers, Materialmen and Equipment Suppliers reflected (and listed) in prior Applications for Payments; (4) All Work covered under this Application for Payment is in accordance with the Contract Documents and not defective as the term is defined in the Contract Documents; and (5) All information provided on the Subcontractor and Supplier Listing which is included in this Application for Payment is true and correct.

DATED 10/5/23 , 2023.

(Corporate Seal)

PC CONSTRUCTION

Contractor

Signature of Authorized Representative

DENVER KENDREW, SR PM

Printed Name & Title

COUNTY OF SUMTER

STATE OF FLORIDA

Before me on this 5 day of OCTOBER, 2023, personally appeared DENVER KENDREW SR PM, who is personally known to me, or has produced _____ as identification and who did (did not) take an oath, who being duly sworn, deposes and says that (s)he is the SENIOR PROJECT MANAGER of the Contractor above-mentioned; that he/she executed the above Application for Payment and statement on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

May 11, 2023

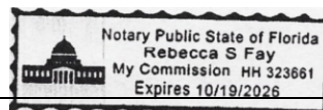
Application and Certificate for Payment Form



(Notary Public in and for the County and State Aforementioned)

SEAL

My commission expires: _____

**B. Subcontractor and Supplier Listing**

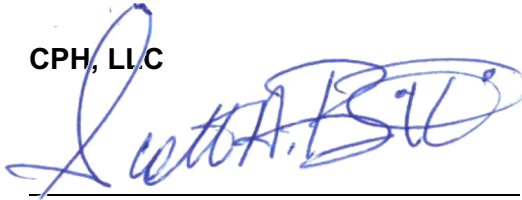
The following is a list of Subcontractors, Suppliers, Materialmen and Equipment Suppliers who have performed Work or provided Materials, Supplies, or Equipment during time period represented by this Application and the dollar amount of the work applied for (add to the table as necessary to provide a complete list).

Name	Address	Value of Work
Revere Controls Systems Inc	Birmingham, AL	\$82,985.00
Electrical Services, Inc.	Leesburg, FL	\$44,977.00

C. Engineer's Recommendation

Payment of the Amount Due this Application is recommended.

CPH, LLC



(Authorized Signature)

10-13-2023

Date

D. Owner's Approval

City of Wildwood, Florida

(Authorized Signature)

Date

(Title)

(Account No.)

Required Attachments**Monthly Application for Payment**

1. Updated Project Schedule
2. Contractor's Partial Release of Lien
3. All applicable Subcontractor/Vendor Waivers of Lien (Partial)
4. Construction Photographs and Drone Aerials

Final Application for Payment

1. Contractor's Release of Lien (Final & Complete)
2. All applicable Subcontractor / Vendor Waivers (Final and Complete)
3. Consent of Surety to Final Payment
4. Completed Material and Workmanship Bond
5. Final Construction Photographs and Drone Aerials

END OF SECTION

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APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE 1 OF 6 PAGES

TO OWNER: City of Wildwood

100 N. Main Street
Wildwood, FL
34785

PROJECT: Wildwood WRF Expansion and BNR Improvements - Precon

AIA Document G702

FROM CONTRACTOR: PC Construction Company

193 Tilley Drive
South Burlington, VT , 05403 USA

ARCHITECT:

APPLICATION NO.:5

PERIOD TO :30-SEP-23

PROJECT NOS.:174691

INVOICE NO.1746910005

CONTRACT DATE :15-MAR-23

Distribution to:

- ☐
- OWNER
-
- ☐
- ARCHITECT
-
- ☐
- CONTRACTOR
-
- ☐
-
- ☐

CONTRACT FOR: Wildwood WRF Expansion and BNR Improv

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

1. ORIGINAL CONTRACT SUM	\$	3,000,000
2. Net change by change orders	\$	0
3. CONTRACT SUM TO DATE (Line1 +/- 2)	\$	3,000,000
4. TOTAL COMPLETED & STORED TO DATE	\$	2,314,187
(Column G on G703)		
5. RETAINAGE:		
Total retainage Column I of G703)	\$	0
6. TOTAL EARNED LESS RETAINAGE	\$	2,314,187
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		
(Line 6 from prior Certificate)	\$	2,025,110
8. CURRENT PAYMENT DUE	\$	289,077
9. BALANCE TO FINISH, INCLUDING RETAINAGE .		
(Line 3 less Line 6)	\$	685,813

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Order approved in previous months by Owner		0	0
APPROVED THIS MONTH			
Number	Date Approved		
AU00011	12-SEP-2023	0	
CURRENT TOTAL		0	0
Net Change by Change Orders			0

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This document was produced at 08:22:38 on 10/05/2023 under Order No 8284847382_1 which expires on 01/01/2019 ,and is not for resale.

User Notes:

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

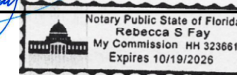
Contractor : PC Construction Company

By : [Signature] Date : 10/5/23State of : FLORIDACounty of : SUMTER

Subscribed and sworn to before

me this 5 day of OCTOBERNotary Public: [Signature]

My Commission expires:



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 289,077.00

(Attach explanation if amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

OWNER :

By : _____ Date : _____

ENGINEER :

By : [Signature] Date : 10-13-2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

PC Construction Company

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE: 2

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER : 5

APPLICATION DATE : 10/05/2023

PERIOD TO : 09/30/2023

PROJECT NO : 174691

INVOICE NO
1746910005

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED (D+E)		MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (G / C)	BALANCE TO FINISH	RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD					
174691	Wildwood WRF Expansion and BNR Improvements - Precon								
00	Miscellaneous								
001200	Project Management	63,362	63,376	440	0	63,816	101	-454	0
001400	Estimating Labor	38,452	42,808	81	0	42,889	112	-4,437	0
001530	Electrical Precon	35,000	0	0	0	0		35,000	0
001550	I&C Precon	65,000	0	0	0	0		65,000	0
001600	Expenses	1,349	1,397	15	0	1,412	105	-63	0
	<i>Miscellaneous Total:</i>	<u>203,163</u>	<u>107,581</u>	<u>536</u>	<u>0</u>	<u>108,117</u>	<u>53</u>	<u>95,046</u>	<u>0</u>
01GC2	General Conditions								
013020	Travel Expenses	2,132	1,506	0	0	1,506	71	626	0
014000	Scheduling - 3rd Party	35,000	473	0	0	473	1	34,528	0
	<i>General Conditions Total:</i>	<u>37,132</u>	<u>1,978</u>	<u>0</u>	<u>0</u>	<u>1,978</u>	<u>5</u>	<u>35,154</u>	<u>0</u>
01GR	General Requirements								
015950	Expendables	3,796	3,796	0	0	3,796	100	0	0
	<i>General Requirements Total:</i>	<u>3,796</u>	<u>3,796</u>	<u>0</u>	<u>0</u>	<u>3,796</u>	<u>100</u>	<u>0</u>	<u>0</u>
18	ALLOWANCES & UNIT PRICES								
180000	Owner Contingency	81,048	0	0	0	0		81,048	0
	<i>ALLOWANCES & UNIT PRICES Total:</i>	<u>81,048</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>81,048</u>	<u>0</u>
90	FEE								
900000	Fee (9.5%)	13,517	681	1	0	683	5	12,834	0
	<i>FEE Total:</i>	<u>13,517</u>	<u>681</u>	<u>1</u>	<u>0</u>	<u>683</u>	<u>5</u>	<u>12,834</u>	<u>0</u>
	Wildwood WRF Expansion and	338,656	114,036	538	0	114,573	34	224,082	0

PC Construction Company

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE: 3

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER : 5

APPLICATION DATE : 10/05/2023

PERIOD TO : 09/30/2023

PROJECT NO : 174691

INVOICE NO
1746910005

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED (D+E)		MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (G / C)	BALANCE TO FINISH	RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD					
174691	Wildwood WRF Expansion and BNR Improvements - Precon								
	<i>BNR Improvements - Precon Total:</i>								
174692	Wildwood WRF Expansion and BNR Improvements Phase 1A								
01GC1	General Conditions - Personnel								
012000	Project Management	511,808	316,701	42,806	0	359,506	70	152,302	0
	<i>General Conditions - Personnel Total:</i>	<u>511,808</u>	<u>316,701</u>	<u>42,806</u>	<u>0</u>	<u>359,506</u>	<u>70</u>	<u>152,302</u>	<u>0</u>
01GC2	General Conditions								
010000	Mobilization	21,367	13,758	1,041	0	14,799	69	6,568	0
010030	Office Furniture/Equipment	0	0	415	0	415		-415	0
010100	Telephone/Communications	0	0	302	0	302		-302	0
010110	Sanitary Facilities	3,392	1,392	1,000	0	2,392	71	1,000	0
013020	Travel Expenses	18,494	13,851	0	0	13,851	75	4,643	0
015520	Field Office	22,400	18,414	2,090	0	20,504	92	1,896	0
	<i>General Conditions Total:</i>	<u>65,653</u>	<u>47,415</u>	<u>4,848</u>	<u>0</u>	<u>52,263</u>	<u>80</u>	<u>13,390</u>	<u>0</u>
01GR	General Requirements								
011000	Field Engineering	3,520	5,248	0	0	5,248	149	-1,728	0
011200	OSHA & First Aid	10,960	6,709	1,025	0	7,734	71	3,225	0
011320	Progress Cleanup	153,041	74,155	24,925	0	99,080	65	53,961	0
011330	Dumpsters	21,337	15,218	2,555	0	17,773	83	3,564	0
015300	Loader/Material Handling	85,153	56,744	18,939	0	75,683	89	9,470	0
015950	Expendables	3,473	487	0	0	487	14	2,985	0
015960	Small Tools	12,329	13,123	1,028	0	14,151	115	-1,822	0

PC Construction Company

CONTINUATION SHEET

AIA DOCUMENT G703

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AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER : 5

APPLICATION DATE : 10/05/2023

PERIOD TO : 09/30/2023

PROJECT NO : 174691

INVOICE NO
1746910005

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED (D+E)		MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (G / C)	BALANCE TO FINISH	RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD					
174692	Wildwood WRF Expansion and BNR Improvements Phase 1A								
01GR	General Requirements								
	<i>General Requirements Total:</i>	289,812	171,684	48,473	0	220,157	76	69,655	0
01INS	Insurance								
016000	Builders Risk Insurance	26,250	26,250	0	0	26,250	100	0	0
016150	General Liability Insurance	0	0	29,275	0	29,275		-29,275	0
	<i>Insurance Total:</i>	26,250	26,250	29,275	0	55,525	212	-29,275	0
02	SITE WORK								
020000	Site Work-Subcontract	292,978	267,620	0	0	267,620	91	25,358	0
020112	Backhoe - Small (12,000 - 45,000 LB)	7,460	3,730	6,679	0	10,409	140	-2,949	0
021002	Tree Removal	96,672	30,100	0	0	30,100	31	66,572	0
021120	Erosion Control	12,041	10,541	1,401	0	11,941	99	99	0
023900	Valves	102,233	108,841	2,000	0	110,841	108	-8,608	0
025070	HDPE Pipe Material	103,909	80,858	0	0	80,858	78	23,051	0
025975	Test Pits Vac Truck Excavation	10,730	15,838	0	0	15,838	148	-5,109	0
027218	Bollards/Guardrails	548	548	0	0	548	100	0	0
	<i>SITE WORK Total:</i>	626,570	518,076	10,080	0	528,156	84	98,414	0
03	CONCRETE								
033010	Concrete Materials	7,734	7,733	0	0	7,733	100	1	0
	<i>CONCRETE Total:</i>	7,734	7,733	0	0	7,733	100	1	0
05	METALS								
055450	Pipe Supports	8,994	8,994	0	0	8,994	100	0	0

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CONTINUATION SHEET

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APPLICATION NUMBER : 5

APPLICATION DATE : 10/05/2023

PERIOD TO : 09/30/2023

PROJECT NO : 174691

INVOICE NO
1746910005

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED (D+E)		MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (G / C)	BALANCE TO FINISH	RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD					
174692	Wildwood WRF Expansion and BNR Improvements Phase 1A								
05	METALS								
	<i>METALS Total:</i>	8,994	8,994	0	0	8,994	100	0	0
11	EQUIPMENT								
115020	Aerators	380,653	289,358	3,563	0	292,920	77	87,733	0
	<i>EQUIPMENT Total:</i>	380,653	289,358	3,563	0	292,920	77	87,733	0
151	MECHANICAL-PROCESS								
151772	Tapping Saddles/Valves/Service	28,127	32,401	0	0	32,401	115	-4,275	0
151788	Bolt & Gasket Sets	4,853	4,852	0	0	4,852	100	1	0
	<i>MECHANICAL-PROCESS Total:</i>	32,980	37,254	0	0	37,254	113	-4,274	0
16	ELECTRICAL								
160000	Electrical Subcontract	437,718	348,980	44,977	0	393,957	90	43,761	0
	<i>ELECTRICAL Total:</i>	437,718	348,980	44,977	0	393,957	90	43,761	0
17	INSTRUMENTATION & CONTROLS								
170100	Instrumentation & Controls	104,246	0	82,985	0	82,985	80	21,261	0
	<i>INSTRUMENTATION & CONTROLS Total:</i>	104,246	0	82,985	0	82,985	80	21,261	0
90	FEE								
900000	Fee (9.5%)	168,927	138,630	21,533	0	160,163	95	8,764	0
	<i>FEE Total:</i>	168,927	138,630	21,533	0	160,163	95	8,764	0
	Wildwood WRF Expansion and BNR Improvements Phase 1A Total:	2,661,344	1,911,074	288,539	0	2,199,614	83	461,731	0

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AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
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APPLICATION NUMBER : 5

APPLICATION DATE : 10/05/2023

PERIOD TO : 09/30/2023

PROJECT NO : 174691

INVOICE NO

1746910005

PROJECT TOTAL :

3,000,000

2,025,110

289,077

0

2,314,187

77

685,813

0

AIA DOCUMENT G703 - APPLICATION AND CERTIFICATE FOR PAYMENT

THE AMERICAN INSTITUTE OF ARCHITECTS 1735 NEW YORK AVENUE NW WASHINGTON DC 20006



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Phase

<u>Category</u>	<u>Name</u>									
Post Date	Source	Source Desc	Reference Date	Reference	Reference Desc	Pay Type	Quantity	WM	Cost	
Job	174691									
174691		Wildwood WRF Expansion and BNR Improvements PRECON								
00		Miscellaneous								
001210		Senior Project Manager								
L		Labor								
09/10/2023	31312	Denver Kendrew	09/10/2023	WK			1.00	HR	185.00	
Labor TOTAL:							1.00		185.00	
Senior Project Manager TOTAL:							1.00		185.00	
001230		Senior Project Engineer								
L		Labor								
09/24/2023	35350	Timothy McMullen	09/24/2023	WK			1.00	HR	85.00	
09/10/2023	35350	Timothy McMullen	09/10/2023	WK			2.00	HR	170.00	
Labor TOTAL:							3.00		255.00	
Senior Project Engineer TOTAL:							3.00		255.00	
001400		Estimating Labor								
L		Labor								
09/17/2023	34728	Sherry Stahl	09/17/2023	WK			1.00	HR	81.00	
Labor TOTAL:							1.00		81.00	
Estimating Labor TOTAL:							1.00		81.00	
001600		Expenses								
LP		Local Purchase								
09/25/2023	UNITE002	UPS	09/16/2023	0000020018373A	020018			NA	15.13	
Local Purchase TOTAL:									15.13	
Expenses TOTAL:									15.13	
Miscellaneous TOTAL:							5.00		536.13	
Job	174692									
174692		Wildwood WRF Expansion and BNR Improvements Phase 1A								
01GC1		General Conditions - Personnel								
012005		Senior Project Manager								



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Phase

Category	Name								
Post Date	Source	Source Desc	Reference Date	Reference	Reference Desc	Pay Type	Quantity	WM	Cost
L		Labor							
09/24/2023	31312	Denver Kendrew	09/24/2023	WK			8.00	HR	1,480.00
09/17/2023	31312	Denver Kendrew	09/17/2023	WK			16.50	HR	3,052.50
09/10/2023	31312	Denver Kendrew	09/10/2023	WK			8.00	HR	1,480.00
09/10/2023	32399	Johnathan Yesalonia	09/10/2023	WK			2.00	HR	370.00
09/03/2023	31312	Denver Kendrew	09/03/2023	WK			8.00	HR	1,480.00
09/03/2023	32399	Johnathan Yesalonia	09/03/2023	WK			6.00	HR	1,110.00
Labor TOTAL:							48.50		8,972.50
Senior Project Manager TOTAL:							48.50		8,972.50
012020	Senior Project Engineer								
L		Labor							
09/24/2023	35624	Alexander Rubio	09/24/2023	WK			20.00	HR	2,500.00
09/17/2023	35624	Alexander Rubio	09/17/2023	WK			20.00	HR	2,500.00
09/10/2023	35624	Alexander Rubio	09/10/2023	WK			20.00	HR	2,500.00
09/03/2023	35624	Alexander Rubio	09/03/2023	SUPP				HR	-5,000.00
09/03/2023	35624	Alexander Rubio	09/03/2023	WK			24.00	HR	3,000.00
Labor TOTAL:							84.00		5,500.00
Senior Project Engineer TOTAL:							84.00		5,500.00
012060	Project Superintendent								
L		Labor							
09/24/2023	32384	Brendan Flood	09/24/2023	WK			40.00	HR	6,240.00
09/24/2023	34862	Justin Daily	09/24/2023	WK			16.00	HR	2,496.00
09/17/2023	34862	Justin Daily	09/17/2023	WK			24.00	HR	3,744.00
09/10/2023	34862	Justin Daily	09/10/2023	WK			40.00	HR	6,240.00
09/03/2023	34862	Justin Daily	09/03/2023	WK			40.00	HR	6,240.00
Labor TOTAL:							160.00		24,960.00
Project Superintendent TOTAL:							160.00		24,960.00
012120	Corporate Safety Director								



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Category	Name								
Post Date	Source	Source Desc	Reference Date	Reference	Reference Desc	Pay Type	Quantity	WM	Cost
L		Labor							
09/03/2023	33752	Robert Morris	09/03/2023	WK			14.00	HR	2,464.00
Labor TOTAL:							14.00		2,464.00
Corporate Safety Director TOTAL:							14.00		2,464.00
012130 Senior Field Office Manager - Rebecca Fay									
L		Labor							
09/24/2023	33388	Rebecca Fay	09/24/2023	WK			6.00	HR	606.00
09/17/2023	33388	Rebecca Fay	09/17/2023	WK			1.00	HR	101.00
09/03/2023	33388	Rebecca Fay	09/03/2023	WK			2.00	HR	202.00
Labor TOTAL:							9.00		909.00
Senior Field Office Manager - Rebecca Fay TOTAL:							9.00		909.00
General Conditions - Personnel TOTAL:							315.50		42,805.50
01GC2 General Conditions									
010000 Mobilization									
LP		Local Purchase							
09/30/2023	HDSUP001	White Cap, LP	09/21/2023	50023825658	10004405193			NA	175.97
09/30/2023	HDSUP001	White Cap, LP	09/22/2023	10018754376	10004405193			NA	-76.56
09/27/2023	HDSUP001	White Cap, LP	09/19/2023	50023788425	147076000			NA	941.53
Local Purchase TOTAL:									1,040.94
Mobilization TOTAL:									1,040.94
010030 Office Furniture/Equipment									
LP		Local Purchase							
09/26/2023	LEAF001	LEAF	09/20/2023	15357389	KYOCERA 3554CI			NA	415.16
Local Purchase TOTAL:									415.16
Office Furniture/Equipment TOTAL:									415.16
010100 Telephone/Communications									
LP		Local Purchase							
09/30/2023	VERIZ002	Verizon Wireless	09/20/2023	9944917792	Internet Access			NA	301.79
Local Purchase TOTAL:									301.79



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Category	Name								
Post Date	Source	Source Desc	Reference Date	Reference	Reference Desc	Pay Type	Quantity	WM	Cost
Telephone/Communications TOTAL:									301.79
010110 Sanitary Facilities									
EO Equipment - Outside									
09/30/2023	ESSEN002	Essential Doodies	07/27/2023	4169	PC Construction Company			NA	500.00
09/27/2023	ESSEN002	Essential Doodies	08/24/2023	4198	PC Construction Company			NA	500.00
Equipment - Outside TOTAL:									1,000.00
Sanitary Facilities TOTAL:									1,000.00
015520 Field Office									
LP Local Purchase									
09/30/2023	WILLI002	Williams Scotsman, Inc.	09/25/2023	9018942901	10078333			NA	1,333.65
09/25/2023	PCARDS	AMZN MKTP US	09/05/2023	4214921568001	JDAILY: Office Supplies			NA	170.12
09/25/2023	PCARDS	AMZN MKTP US	09/06/2023	4216269402001	JDAILY: Office Supplies			NA	42.87
09/25/2023	PCARDS	AMZN MKTP US	09/07/2023	4217732784001	JDAILY: Office Supplies			NA	260.71
09/25/2023	PCARDS	AMZN MKTP US	09/14/2023	4226832563001	JDAILY: Office Supplies			NA	49.78
09/25/2023	PCARDS	BROTHER INTERNATIONAL	09/06/2023	4216269404001	JDAILY: Office Supplies			NA	115.52
09/25/2023	PCARDS	SUMTER COUNTY BOCC	08/28/2023	4207241059001	JDAILY: Temp Electrical Permit			NA	92.00
09/25/2023	PCARDS	WM SUPERCENTER #4262	08/28/2023	4205895344001	JDAILY: Office Supplies			NA	25.57
Local Purchase TOTAL:									2,090.22
Field Office TOTAL:									2,090.22
General Conditions TOTAL:									4,848.11
01GR General Requirements									
011200 OSHA & First Aid									
LP Local Purchase									
09/27/2023	PCWAR001	PC Warehouse	09/06/2023	26574	SAFETY SUPPLIES			NA	606.04
09/27/2023	SOUTH105	SouthernCarlson, Inc.	08/31/2023	TA46457000	46600703			NA	419.16
Local Purchase TOTAL:									1,025.20
OSHA & First Aid TOTAL:									1,025.20
011320 Progress Cleanup									



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Phase

Category	Name								
Post Date	Source	Source Desc	Reference Date	Reference	Reference Desc	Pay Type	Quantity	WM	Cost
L		Labor							
09/24/2023	35010	Richard Gill	09/24/2023	WK		O	2.00	HR	270.00
09/24/2023	35010	Richard Gill	09/24/2023	WK			10.50	HR	945.00
09/24/2023	35010	Richard Gill	09/24/2023	WK			40.00	HR	3,600.00
09/24/2023	35703	Cody Heath	09/24/2023	WK			10.00	HR	500.00
09/24/2023	35703	Cody Heath	09/24/2023	WK			40.00	HR	2,000.00
09/17/2023	35010	Richard Gill	09/17/2023	WK			39.50	HR	3,555.00
09/17/2023	35703	Cody Heath	09/17/2023	WK			38.00	HR	1,900.00
09/10/2023	35010	Richard Gill	09/10/2023	WK			40.00	HR	3,600.00
09/10/2023	35690	Donte Addison	09/10/2023	WK			33.00	HR	1,650.00
09/10/2023	35703	Cody Heath	09/10/2023	WK			36.00	HR	1,800.00
09/03/2023	35010	Richard Gill	09/03/2023	WK			32.00	HR	2,880.00
09/03/2023	35690	Donte Addison	09/03/2023	WK			14.50	HR	725.00
09/03/2023	35703	Cody Heath	09/03/2023	WK			30.00	HR	1,500.00
Labor TOTAL:							365.50		24,925.00
Progress Cleanup TOTAL:							365.50		24,925.00
011330		Dumpsters							
LP		Local Purchase							
09/30/2023	WASTE036	Waste Management Inc. of Flori	09/18/2023	065979322271	28 - 91581 - 53006			NA	1,313.71
09/27/2023	WASTE036	Waste Management Inc. of Flori	09/01/2023	065575722270	28 - 88449 - 03005			NA	383.21
09/27/2023	WASTE036	Waste Management Inc. of Flori	09/01/2023	065577822276	28 - 91581 - 53006			NA	858.50
Local Purchase TOTAL:									2,555.42
Dumpsters TOTAL:									2,555.42
015300		Loader/Material Handling							
E		Equipment - PC							
09/24/2023	2389	JCB 510-56	09/27/2023	AUTO	Equipment Rate		5.00	DY	4,734.80
09/17/2023	2389	JCB 510-56	09/20/2023	AUTO	Equipment Rate		5.00	DY	4,734.80
09/10/2023	2389	JCB 510-56	09/13/2023	AUTO	Equipment Rate		5.00	DY	4,734.80



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Category	Name								
Post Date	Source	Source Desc	Reference Date	Reference	Reference Desc	Pay Type	Quantity	WM	Cost
09/03/2023	2389	JCB 510-56	09/06/2023	AUTO	Equipment Rate		5.00	DY	4,734.80
Equipment - PC TOTAL:							20.00		18,939.20
Loader/Material Handling TOTAL:							20.00		18,939.20
015960 Small Tools									
LP Local Purchase									
09/27/2023	E024	E & N Distributing, Inc.	07/27/2023	406141	PC Construction Company			NA	533.93
09/25/2023	PCARDS	HMS WILDWOOD LLC	09/14/2023	4228480726001	JDAILY: Tools/ materials			NA	41.38
09/25/2023	PCARDS	LOWES #03351	09/06/2023	4216269403001	JDAILY: Tools/ Material			NA	200.39
09/25/2023	PCARDS	LOWES #03351	09/13/2023	4225205015001	JDAILY: Small tools/ materials			NA	223.56
09/25/2023	PCARDS	WILDWOOD HDWE INC.	09/07/2023	4217732785001	JDAILY: Small tools			NA	28.88
Local Purchase TOTAL:									1,028.14
Small Tools TOTAL:									1,028.14
General Requirements TOTAL:							385.50		48,472.96
01INS Insurance									
016150 General Liability Insurance									
I Insurance and Bonds									
09/30/2023	GLINS	GL INSURANCE	10/03/2023	174692			100.00	LS	29,274.78
Insurance and Bonds TOTAL:							100.00		29,274.78
General Liability Insurance TOTAL:							100.00		29,274.78
Insurance TOTAL:							100.00		29,274.78
02 SITE WORK									
020112 Backhoe - Small (12,000 - 45,000 LB)									
EO Equipment - Outside									
09/30/2023	UNITE003	United Rentals, Inc.	09/26/2023	222101685003	182017			NA	3,339.68
09/27/2023	UNITE003	United Rentals, Inc.	08/29/2023	222101685002	182017			NA	3,339.68
Equipment - Outside TOTAL:									6,679.36
Backhoe - Small (12,000 - 45,000 LB) TOTAL:									6,679.36
021120 Erosion Control									
LP Local Purchase									



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Phase

Category	Name								
Post Date	Source	Source Desc	Reference Date	Reference	Reference Desc	Pay Type	Quantity	WM	Cost
09/25/2023	PCARDS	LAKE JEM FARMS	09/05/2023	4214921569001	JDAILY: Sod			NA	1,400.90
Local Purchase TOTAL:									1,400.90
Erosion Control TOTAL:									1,400.90
023900	Valves								
P	Purchase Order								
09/27/2023	MLKAS001	MLK & Associates LLC	09/05/2023	230554	174691009		2.00	DY	2,000.00
Purchase Order TOTAL:							2.00		2,000.00
Valves TOTAL:							2.00		2,000.00
SITE WORK TOTAL:							2.00		10,080.26
11	EQUIPMENT								
115020	Aerators								
LP	Local Purchase								
09/30/2023	MCMAS001	McMaster-Carr Supply Company	09/26/2023	14890677	20450100			NA	98.69
09/30/2023	NEFCO001	The NEFCO Corporation	09/20/2023	S4601916001	80451			NA	259.48
09/30/2023	UNITE003	United Rentals, Inc.	09/19/2023	223010450002	182017			NA	1,844.47
09/27/2023	MCMAS001	McMaster-Carr Supply Company	09/05/2023	13733166	20450100			NA	900.03
09/27/2023	MCMAS001	McMaster-Carr Supply Company	09/05/2023	13734649	20450100			NA	157.14
09/27/2023	NEFCO001	The NEFCO Corporation	09/05/2023	S4582028001	80451			NA	302.83
Local Purchase TOTAL:									3,562.64
Aerators TOTAL:									3,562.64
EQUIPMENT TOTAL:									3,562.64
16	ELECTRICAL								
160000	Electrical Subcontract								
S	Subcontract								
10/04/2023	ESI	CO 3	08/30/2023	ESI	CO 3			LS	44,977.00
Subcontract TOTAL:									44,977.00
Electrical Subcontract TOTAL:									44,977.00
ELECTRICAL TOTAL:									44,977.00
17	INSTRUMENTATION & CONTROLS								



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Job

Phase

Category	Name								
Post Date	Source	Source Desc	Reference Date	Reference	Reference Desc	Pay Type	Quantity	WM	Cost
170100		Instrumentation & Controls							
S		Subcontract							
09/27/2023	REVER001	Revere Control Systems, Inc.	09/07/2023	174691REQ1	174691012		1.00	LS	82,985.00
		Subcontract TOTAL:					1.00		82,985.00
		Instrumentation & Controls TOTAL:					1.00		82,985.00
		INSTRUMENTATION & CONTROLS TOTAL:					1.00		82,985.00
		Wildwood WRF Expansion and BNR Improvements Phase 1A TOTAL:					804.00		267,006.25
		Wildwood WRF Expansion and BNR Improvements PRECON TOTAL:					5.00		536.13
Job	174691	Category Summary							
		Labor					5.00		521.00
		Local Purchase					0.00		15.13
		Category Total:					5.00		536.13
Job	174692	Category Summary							
		Equipment - Outside					0.00		7,679.36
		Equipment - PC					20.00		18,939.20
		Insurance and Bonds					100.00		29,274.78
		Labor					681.00		67,730.50
		Local Purchase					0.00		13,420.41
		Purchase Order					2.00		2,000.00
		Subcontract					1.00		127,962.00
		Category Total:					804.00		267,006.25
		Grand Total:					809.00		267,542.38

Report Parameters

Company:	02	From Category:		Job Status:	A	Run Date:	10/05/2023
Job Pick List:		To Category:		Transaction Type:	C	Run Time:	8:24 AM EDT
From Job:	174691	From Phase:		Include Subjobs:	Y	Operator:	RFAY
To Job:	174692	To Phase:		From Date:		Report Code:	PCC_JC2000
Cat Pick List:		Batch Number:		To Date:			
From Draw:	5	Sort By:	POST_DATE	Include Backcharges:	N		
To Draw:	5			Include Insurance Claims:	N		

CITY OF WILDWOOD, FLORIDA

CONTRACTOR'S PARTIAL RELEASE OF LIEN

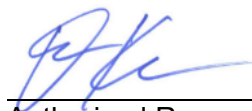
KNOW ALL MEN BY THESE PRESENTS, that the undersigned, (1) Denver Kendrew, Sr PM in consideration of partial payment in the sum of (2) \$ 289,077.00, receipt whereof is hereby acknowledged, and other valuable considerations and benefits to the undersigned accruing, do hereby waive, release and quit claim all liens, lien rights, claims or demands of every kind whatsoever which the undersigned now has, or may hereafter have, against that certain real estate and the improvements thereof, situated in Sumter County, Florida, and legally described as:

Wildwood WRF - BNR and Treatment Capacity Expansion Improvements - Phase IA on account of work and labor performed, and/or materials furnished in, to, or about the construction of any WRF infrastructure or structure(s) situated thereon, or in improving said property above described, or any part thereof.

It being the understanding of the undersigned that this is a Partial Waiver and Release of Lien which the undersigned has against the premises described herein, only to the extent of the payments specified and only for materials furnished or work done up until (3) 9/30/23 (but not releasing or waiving charges for changes, additions, or extras), the undersigned warrants that no assignment of said liens or claims, nor the right to perfect a lien against said real estate, by virtue of the accrual of said payment, has or will be made, and that the undersigned has the right to execute this Partial Waiver and Release, and that all laborers employed by the undersigned, and all bills for materials and supplies furnished by others to the undersigned in connection with the construction of improvements upon the aforesaid premises, to the extent of the payment herein referred to, have been fully paid.

IN WITNESS WHEREOF, I/We have executed this instrument under seal this 5 day of October, 2023.

(SEAL)



Authorized Representative (Signature)

Denver Kendrew, SR PM
Printed Name and Title

(1) Contractor's Name

(2) Value of Work Completed Through Previous Application for Payment

(3) Date of Previous Application for Payment

STATE OF FLORIDA

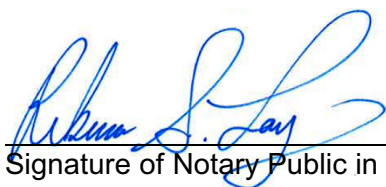
COUNTY OF SUMTER

The foregoing instrument was acknowledged before me on this 5 day of OCTOBER, 2023, by (1) DENVER KENDREW, of (2) WILDWOOD, FL, on behalf of the (3) PC CONSTRUCTION, who is personally known to me, or has produced (4) _____ as identification and who (5) _____ take an oath.

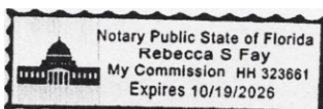
Sworn to and subscribed to before me this 5 day of OCTOBER, 2023.

REBECCA S FAY

Print Name of Notary Public in and for the County and State Aforementioned



Signature of Notary Public in and for the County and State Aforementioned



My commission expires: _____

(SEAL)

- _____
(1) Name
(2) Sole Proprietor, Partnership or Corporation Name
(3) Sole Proprietor, Partnership or Corporation
(4) Type of Identification
(5) Did or Did Not

MATERIALS STORED ON-SITE FORM

Materials Stored On-Site Form

[illegible]

END OF SECTION

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Request for Blanket Purchase Agreement with Ferguson Waterworks for Water Meters in the Amount of \$263,000

REQUESTED ACTION: Staff Recommends Approval

CONTRACT: Vendor/Entity: Ferguson Waterworks
Effective Date: 10/23/2023 Termination Date:
Managing Division/Department: Utility Department / Water Division

BUDGET IMPACT: Funds are available in account 401-533-30-5220 (Water Meters).

HISTORY/FACTS/ISSUES:

The Finance Department is requesting approval to issue a blanket purchase order with Ferguson Waterworks in the amount of \$263,000. Utility department staff calculated the cost of water meter purchases based upon known projected developments during this fiscal year. The purpose of this blanket purchase order is to allow staff to remain ahead of the demand for the meter purchases for these developments.

In 2021, Ferguson Waterworks purchased Sunstate Meter Company and is now the direct supplier of the city-standard Neptune Meters. Attached is the sole source letter.



NEPTUNE
TECHNOLOGY GROUP

Jan. 18, 2022

Mr. John Cornell
Distribution & Collections Manager
City of Wildwood
Wildwood, Florida

Dear Mr. Cornell,

Please note that Ferguson Waterworks, Inc., is the sole authorized Neptune Distributor with a resell supply agreement in the State of Florida.

The geographical area of responsibility assigned to them includes all Counties within the State of Florida.

Types: Classes of customers exclusively assigned are: Municipalities, private water companies, contractors, and plumbers.

Hence, our Distributor(s) are required to maintain a sufficient inventory of Neptune Water Metering Products to provide customer field servicing.

Thank you in advance for your cooperation.

Sincerely,

Terry D. Gullett

Terry D. Gullett
Senior Territory Manager
Neptune Technology Group, Inc.

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Local Construction Projects Update

REQUESTED ACTION: For information only.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Please see the attached Local Construction Projects Update for additional information.

Local Infrastructure Projects
Construction Update
October 19, 2023

Updates Shown in Red

1. City Water Projects

- a. *CR 209 Water Main - Phase 2&3 and CR 462 Line Relocation*
 - i. Project included in the Developer's Agreement with Twisted Oaks
 - i. Portion of Phase 3 (Highfield development) will be included in a Developer's Agreement modification with Kolter
 - ii. KHA coordinating right-of-way permit and CR-462 crossing
 - iii. *KHA provided Plan Revision #1 to Hughes Brothers and Kolter*
 - ii. KHA coordinating with Hughes Brothers to include the water line relocation at the intersection of CR 462 and US 301 due to the new intersection alignment
 - i. Awaiting Hughes Brothers to complete the relocation

- b. *Ashley Well and Water Use Permit Modification*
 - i. Well Pump #2 Installation:
 - i. Sawcross - \$277,00
 - i. *Notice to Proceed – October 16, 2023*
 - ii. *Substantial Completion January 14, 2024*
 - ii. Well Construction:
 - i. Awarded to Citrus Well Drilling
 - i. *Drawdown test complete; awaiting testing results for FDEP permitting*

- c. *Coleman WTP- Iron Filtration and High Service Pump Upgrades*
 - i. Construction Plans for iron filtration, electrical upgrades, and pump upgrades completed
 - i. KHA water quality improvements recommendation letter received on April 25th
 - ii. *KHA to submit Work Authorization to increase scope to project to relocate chlorine injection, tank, cover, and caustic and corrosion inhibitor dosing*

2. City Wastewater Projects

- a. *Water Reclamation Facility*
 - i. CPH designing the expansion of the new plant to 8 MGD
 - ii. Commission moved to build 4 MGD new plant and maximize the capacity of the existing plant; both will be AWT with a total capacity estimated at 5.5 MGD

- iii. Commission approved the termination of the contract with PC Construction and RFQ 2023-03 on October 9, 2023 City Commission meeting
 - iv. Pay App. No. 5 in the amount of \$289,077 on the October 23, 2023 City Commission meeting
 - v. Contractor finalizing the Phase 1A improvements and demobilizing by November 3, 2023
 - vi. Phase 1B, 2, and Beyond:
 - i. RFQ 2024-04 (CMAR services at a reduced scope) out for advertisement; responses due November 10, 2023
 - ii. Back end of the plant – CPH expediting design
 - vii. Project identified for American Rescue Plan funds
 - i. ARP Agreement with FDEM (\$3.6 million) approved at the August 23, 2021 Commission meeting
 - ii. City has received both installments
- b. *Chitty Chatty Bridge*
 - i. Construction work wrapping up; bridge crossing work complete
- c. *Osceola Forcemain/St. Claire Lift Station Rehab (Huey Street Reroute)*
 - i. KHA submitted 90% design drawings
 - ii. Preparing bid documents
- d. *Millennium Park Reclaimed Water Line Extension*
 - i. Pump Station design at RIBS site – 90% complete
 - i. Waiting on final electrical plans
 - ii. Decision made to not include pumps and equipment in a newly constructed building
 - ii. Reclaimed line design – 60% complete
 - i. Phase 1 (Millennium Park)
 - i. Pave-Rite - \$404,414.61
 - ii. Substantial completion – November 7, 2023
 - iii. Final completion – December 7, 2023
 - iv. 95% complete
 - v. Pay App. No.2 approved the September 25, 2023 Commission meeting
 - vi. KHA coordinating substantial completion walk-through
 - ii. Phase 2: St. Claire Street
 - i. Utilities associated with Millennium Park are being incorporated into the design
 - ii. KHA finalizing design documents by end of October
 - iii. Phase 3: Broken Oak Drive
 - i. Southern Times Services, LLC - \$397,930.10
 - ii. Notice to Proceed – October 23, 2023
 - iii. Coordination/communication with property owners ongoing

- iv. Phase 4: Assembly of God/Ed and Irish Wolf Property
 - i. Critical easement needed from C-466A to Broken Oak
 - ii. Awaiting development proposals from either property
- v. Phase 5: Solamar
 - i. Coordinating with the developer on Easement Agreement to include the reclaimed line in their development;
- vi. Phase 6: Turkey Run Development and North
 - i. Coordinating with The Villas on Easement
 - ii. Easements needed with D32-093 (Dixon) and D32-069 (Catholic Church)
 - iii. Coordination route through Turkey Run/Inspiration Drive
- e. *SR 44 Forcemain – Decommissioning of the Continental Country Club WWTF*
 - i. Buena Vista Boulevard Lift Station
 - i. Project complete
 - ii. Final Pay Application on October 23, 2023 City Commission agenda
 - ii. West SR 44 Component and CCC Lift Station conversion:
 - i. DB Civil - \$3,434,899
 - ii. Owner Direct Purchase of equipment approved at the September 11, 2023 Commission meeting; generating purchase orders
 - iii. Coordinating Notice to Proceed date and construction schedule based on equipment lead times

3. City Projects (Other)

- a. *Millennium Park Phase I and II*
 - i. Commission to consider bid award at the October 23, 2023 Commission meeting
 - ii. Coordination with Parkview for Stormwater/Reuse pond:
 - i. Joint pond under construction
 - ii. Reimbursement reconciliation with developer approved at the February 13, 2023 City Commission meeting
- b. *Dr. Martin Luther King Jr. Park Improvements*
 - i. Recreation and Outreach Center
 - i. OLC Design contract approved at the 5/22 City Commission meeting
 - ii. Design progress – 30% plans under review
 - iii. Construction funding programmed for FY 25
 - ii. ~~Concession Stand~~
 - i. ~~Working on the punch list~~
 - ii. ~~Minor electrical and concrete work needed~~
 - iii. ~~Complete~~
- c. *Downtown Master Plan Related*

- i. Commission approved the Downtown Master Plan on November 15, 2021
- i. CSX property acquisition (Ayres)
 - i. Coordination ongoing
 - ii. Acquisition of “Y” property looks promising
 - iii. CSX coordination occurring; positive conversations occurring
 - iv. Coordinating meeting with CSX to discuss progress in acquisition
- ii. US 301 Linear Park (Ayres)
 - i. Workshop with City Commission on 10/31/2022 provided positive feedback on the design
 - ii. Project on hold
- iii. Coordination with Ayres and Tangent Media to implement branding concepts
 - i. Downtown Website with dashboard is now live
 - ii. Coordinating branding elements into the parking garage project
- iv. Coordinating with FDOT on Complete Streets Project
 - i. Development Services Department working directly with FDOT on Complete Street application
 - i. Included in FDOT’s 5 Year Work Plan
 - ii. Project may require a 50% match
- v. Main Street Buildings/Parking Garage
 - i. Contract documents approved
 - ii. Pre-construction work underway (surveying and geo-technical report received)
 - iii. Build contract for parking garage approved at August 23, 2023 Commission meeting
 - iv. OAC meetings started as of September 7, 2023 to coordinate design activities
 - v. FINFROCK to mobilize after January 1, 2024; Parking lot will no longer be in service
 - i. Coordination ongoing with area businesses
 - ii. Police Department to assist with crossing US 301 while garage is being constructed
 - vi. City Attorney coordinating real estate closing with G3 development; **removing TIF deed from FDOT**
 - vii. G3 coordinating pre-application submittal with Development Services

4. City Road and Drainage Projects

- a. FY 24 Pavement Activities
 - i. Updating Pavement Management Plan
 - ii. Commission to consider FY 24 activities after January 1, 2024

- b. Oak Grove Village Drainage Improvement
 - i. Property acquired to facilitate drainage project; trailer removed
 - ii. Geotechnical work is underway; survey work is completed
 - iii. Construction plans completed by the end of the month
- c. Signature Drive and Clay Drain Road
 - i. PES adopted by the City Commission on October 11, 2021
 - ii. FDOT permit comments received
 - iii. SWFWMD permit obtained
 - iv. KHA working on 90% design plans; submittal in December
- d. Pleasantdale Drive Improvements (Road, Utilities, and Drainage)
 - i. DB Civil Construction for \$1,208,827
 - ii. Under construction – 50% complete
 - iii. Reviewing Pay App. No 4
- e. Jackson Street (Utilities, Roadway, and Drainage)
 - i. KHA design work approved at the November 22, 2021 Commission meeting
 - ii. Slip lining activities (sewer line) complete
 - iii. KHA finalizing FDR mix report
 - iv. KHA to submit 90% plans and updated OPC by the end of the month
- f. Barwick Street Improvements:
 - i. KHA design contract approved at the April 26, 2021 Commission meeting
 - ii. KHA finalized pond design layout on property at the intersection of St. Claire and Barwick; coordinating layout and property swap with property owner
 - iii. Second pond (near Osceola Rd.) - waiting for city initiated foreclosure to finish; awaiting appraisal for another adjacent property
- g. Huey Street Improvements (Utilities, Roadway, Drainage)
 - i. KHA design contract approved at the April 26, 2021 Commission meeting
 - ii. Commission approved agreement with SCSB on 12/12/2022 for shared pond locations
 - iii. Pond and parking lot (Across from Elementary School)
 - i. Under construction
 - iv. Roadway
 - i. KHA preparing FDR mix design and permit
 - ii. Finalizing drainage plans and report

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Information Technology Update

REQUESTED ACTION: For information only.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Please see the attached report from the Information Technology department regarding the state cybersecurity grant.

Transforming Wildwood's IT Department: A Leap into the Future with the Florida Cyber Security Grant

Introduction

The City of Wildwood has become well known for its charming small-town appeal, business-friendly atmosphere, and vibrant community. Beneath the surface, however, Wildwood faced its share of challenges in the realm of cybersecurity. As cyber threats grew more sophisticated and prevalent, the city's IT Department recognized the need for a comprehensive cybersecurity reappraisal. This narrative delves into the significant transformation that took place in the Wildwood IT department as a result of the State of Florida Cyber Security Grant, which funded the implementation of five new software capabilities and one upgraded capability: external-facing asset discovery (Palo Alto Xpanse), endpoint-based asset discovery (Tanium), network-based asset discovery (Armis), content delivery network (Akamai), security operations platform (Reliaquest/Greymatter), and email security (ProofPoint, as replacement for Mimecast).

The State of Florida Cyber Security Grant

The State of Florida Cyber Security Grant marked another turning point for Wildwood's IT department. The grant, an innovative approach to bolstering the digital security of its counties and municipalities, offered Wildwood the opportunity to acquire state-of-the-art cybersecurity programs and software without the need to manage grant funds or separately solicit, evaluate, and procure those services.

The city's IT team realized the need for these tools, given the ever-increasing cyber threats that endanger not only sensitive municipal data but the trust of Wildwood's residents. For each of the six capabilities, a minimum of two or more nationally recognized software vendors were provided. The solutions were selected for implementation were among best-in-class options with the ability to quickly deploy (as we were one of almost three hundred jurisdictions receiving awards) within a 3 month period. Chosen for their versatility, adaptability, and proven effectiveness, these solutions safeguard our information against a wide array of cyber threats.

The Implementation Process

The IT department undertook an ambitious challenge from the Florida Digital Service, the administrators of the State of Florida cybersecurity grant program: Fully implement six cybersecurity capabilities by September 30, 2023. With just three months to execute after receiving the grant, the team worked diligently to set up, configure, and fine-tune each of the six solutions. The process involved rigorous training sessions and close collaboration with the respective vendors to ensure that the Wildwood IT department could leverage these tools to their full potential.

Each solution was carefully integrated into the existing network, ensuring compatibility with existing systems and minimal disruption to city operations. The success of the implementation project can be attributed to the dedication and committed efforts of our newest members to the IT team, Gavin Iddings and Teigen Terbilcox. In collaboration with their counterparts in Police and DSD, Gavin and Teigen each took on three capabilities as project manager. They were tasked with coordinating all implementation and training meetings, ensuring completion of all required tasks, and meeting all deliverable requirements on or before September 30, 2023 as stipulated by the state grant, which have been met. Their commitment has empowered them to overcome the challenges inherent in such a significant undertaking.

The impact of the newly implemented programs and software was palpable from the moment they went live. Armis and Tanium revolutionized the department's ability to monitor and secure network-connected devices, effectively eliminating blind spots in the city's digital infrastructure. Proofpoint, with its robust email security and threat detection capabilities, drastically reduced the number of phishing attempts and email-related vulnerabilities, and no longer requires users to "re-register" browsers across devices (or whenever they clear their cache).

Palo Alto's Xpanse product has given us valuable information on our internet visibility in our efforts to make our physical office locations "invisible" to hackers and other bad actors, while Reliaquest/Greymatter has insured that Wildwood's security operations run seamlessly and efficiently, with comprehensive visibility into the network's security posture. We have a dedicated agent that checks in with us at the start of each 8 hour shift and is available 24 hours a day, 7 days a week. Any time we receive threat intelligence from FDLE, other agencies, or we see unusual activity, we always have a trained professional who can do advanced research and deep scanning of our systems to eradicate any suspicious behavior. Akamai, a content delivery network and cloud service provider, enhanced the performance and resilience of the city's websites, reducing their exposure to attack.

Despite the compressed timeline to implement these new solutions, the Wildwood IT department remained dedicated to providing excellent customer service to all their customers. Even during the transition, the team continued to answer support tickets and provide assistance in a timely manner. This unwavering commitment to excellence set a new standard for IT service in the city.

Proudly Serving the City of Wildwood

With these new capabilities successfully established, the Wildwood IT department can confidently say they stand ready to support the City's infrastructure and strategic goals. Their commitment to securing the city's digital infrastructure and providing top-notch service has redefined the role of IT in Wildwood.

The State of Florida Cyber Security Grant has not only elevated the department's capabilities but also ensured that Wildwood's residents can trust their city's digital presence. Implementing the capabilities

offered by the state grant, Wildwood's example provides a roadmap for other Florida jurisdictions. The IT department is honored to serve all of Wildwood's staff, constituents, and stakeholders. Although the journey has just begun, Wildwood is poised to meet the digital challenges of the future head-on, with confidence and determination.

Upcoming Projects

The IT department will be working on several initiatives over the coming months, including the implementation of a new permitting, business license, and code enforcement system for Development Services; final implementation of a new backflow tracking system for Utilities; and introduction of a new password policy and multi-factor authentication system, just to name a few. All of this is in addition to our regular activities answering support tickets; our annual computer replacement program (known as improve / replace / refresh or IRR); and our annual inventory / budget process later in the fiscal year.



Ron DeSantis, Florida Governor
 Pedro Allende, Secretary

Attn: Paul Ketz
 City of Wildwood
 pktz@wildwood-fl.gov
 Grant Agreement Number: DMS-22/23-365

City of Wildwood,

Thank you for your participation in Florida's Fiscal Year 2022-2023 Local Government Cybersecurity Grant Program! Florida Digital Service purchased software solutions on behalf of local governments this year. In doing so, Florida taxpayers saved millions of dollars. The value of the solutions Florida Digital Service purchased on your behalf are listed below:

Capability	Solution	Quantity	Cost
External-Facing Asset Discovery	Palo Alto Networks Xpanse	10000 Assets Under Management	\$21,180.64
Endpoint-Based Asset Discovery (Agent)	Tanium	269 Endpoints	\$7,467.44
Network-Based Asset Discovery (Agentless)	Armris	Small (1-550 FTE)	\$37,800.00
Endpoint Detection and Response	N/A	0	\$0.00
Content Delivery Network	Akamai	Small (501-1000 GB Monthly Traffic)	\$16,160.91
Security Operations Platform	ReliaQuest GreyMatter	X-Small (<250 FTE)	\$65,473.14
Email Security	Proofpoint	210 Mailboxes	\$7,667.10
Total Award Value			\$155,749.23

The term is June 30, 2023 through June 29, 2024 for all of the software solutions.

Please ensure to review the following sections of your grant agreement: "Audit and Records" and the "Public Records and Records Production."

Thank you again for your commitment to safeguarding our state's most critical information!

Regards,

Florida's Local Government Cybersecurity Grant Team

FL [Digital Service]

Cybersecuritygrants@digital.fl.gov

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Human Resources Department Report

REQUESTED ACTION: For information only.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Please see the attached report from the Human Resources department.



TO: Jason McHugh, City Manager
FROM: Melissa Tuck, HR/Risk Director
RE: Human Resources Department Update
Date: October 19, 2023

+++++

I wanted to update you as to the status of the many initiatives the HR Team has embarked on over the past few months. The Commission approved an additional position in HR and we were very lucky that Alice Borrack, the City's payroll specialist for 35 years, was interested. She has begun the transition from Finance to HR and will join the team officially full time in February 2024.



October 1 also saw the implementation of the Salary and Classification study at long last. This capped off 9+ months of detailed work with our third party vendor to ensure this study was comprehensive and met the needs and goals set out by the City Commission.



This year's Benefits Open Enrollment was the easiest implementation in five years, with 100% participation in less than 10 days even with a hurricane and holiday. Through Employee Navigator, the City's benefits vendor, all employees were sent emails with directions on how to pick the benefits that best suited their needs. Employees also had a chance to meet with the HR team and discuss their benefits' options. The extended outreach from the City proved vital to helping the HR team reach its goal.

Relationship building is a large theme in our FY24 HR Strategic Plan and we have started on that journey by partnering with the Wildwood Booster Club and the Sumter County Workforce Partnership. The HR team has also reached out to other local organizations to help create a pipeline for current and future talent throughout the City. By partnering with these organizations and others throughout the City of Wildwood, the City has helped establish a footprint to developing programs that can help sustain our City now and in the future. With the City doubling in population in the last three years, outreach to agencies and other organizations can only help the City with its employer brand and help establish a relationship with the community.

HR hosted the first FY24 Supervisor and Leadership training in October, with 35 participating in a discussion surrounding the City's Core Values. With so many new employees starting with the City of Wildwood, the HR team thought it would be a good idea to revisit our Core Values that help drive our key performance indicators. With the City's leaders attending the training, we got a chance to see what negatively impacts our core values and how we can move forward in adjusting to negative influences.

And finally, competition this year is fierce to win the Sixth Annual Pumpkin Decorating Competition which began October 23. Make sure you vote for your favorites! Every few months, the HR team organizes challenges that help with creating a happy workplace. Earlier in the year, the HR team hosted a Chili Cook-Off with various departments throughout the City participating. With the added camaraderie, it helps employees build deeper connections throughout the City, and not just within their own department. The HR team has received positive feedback from departments regarding challenges/events that are conducted during the year.



HR By the Numbers:

HR Quarterly Report - October 2023

Offers Accepted
85 Since
Sept. 2022



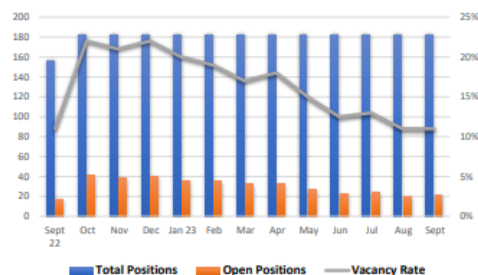
New Hires
Since January 1, 2023

56

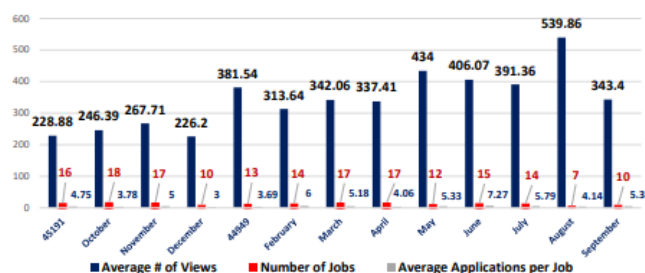
Offer to Hire
Average # of days from
offer letter to hire for
Non-PD applicants

18.1

Vacancy Rate



Job Posting Views/Applicants Per Month



- The City's vacancy rate has seen a steep decline in the past 12 months. The City went from a 22% vacancy rate in October 2022 to 10.2% in September 2023. A rise in salaries to make the City more competitive with other municipalities and a more aggressive/targeted approach in recruiting has helped lower the vacancy rate. This will continue to be a challenge as the marketplace is still currently an employees' market.
- The Job Postings/Applicants Per Month has continued to increase in the past calendar year. This could be contributed to the HR team creating a stronger employer brand, as well as a consistent word-of-mouth campaign from our current employees that help bring in other talent. The number of views should increase with the City adding 21 more positions in the new fiscal year, as well as the increase in compensation that make each position more desirable.
- The City is averaging nearly 6 new hires per month since the start of 2023. That can be attributed to the City taking an average of only 18.1 days from offer to hire. With the expedient turnaround time, the City is able to manage the turnover ratio, while keeping those departments running smoothly with very few disruptions.
- With 70% of offers accepted since 2022, it lets the HR team know that our offers are competitive and in line with marketplace rates. The HR team would like to see that number rise, and believe we will do so thanks to a compensation study that was completed in the last few months.