



COMMUNITY REDEVELOPMENT AGENCY (CRA) - CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Mayor Pro Tem/Commissioner – Pamala Harrison-Bivins – Seat 2

Joe Elliott – Seat 3

Marcos Flores – Seat 4

Julian Green – Seat 5

Jason McHugh – City Manager

Agenda

Regular Meeting

November 6, 2023 5:15 PM

City Hall Commission Chamber

100 N Main Street

Persons with disabilities or language barriers needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 103, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105 - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Wildwood DOES NOT provide this verbatim record.

I. Call to Order

1. *SWEAR IN CITY STAFF AND PUBLIC SPEAKERS*

II. Public Portion

III. Items for Consideration

1. *MINUTES FOR APPROVAL: SEPTEMBER 25, 2023 CRA MEETING*
2. *FACADE MATCH GRANT REIMBURSEMENT FOR WINDOW REFLECTIONS/103 N. MAIN STREET IN THE AMOUNT OF \$3,891.36*

IV. ADJOURNMENT

November 6, 2023 5:15 PM

COMMUNITY REDEVELOPMENT AGENCY (CRA)
 CITY OF WILDWOOD, FLORIDA
 REGULAR MEETING
 September 25, 2023 6:45 PM
 CITY HALL COMMISSION CHAMBER

(meeting taped)

I. Call to Order

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Pamala Harrison-Bivins	Mayor Pro Tem/Commissioner	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present
Jason McHugh	City Manager	Present
Joshua Bills	City Attorney	Present
Cassandra Smith	Assistant City Manager/CFO	Present
Melanie Strickland	Development Services Director	Present
Jessica Barnes	City Clerk	Present

Mayor Wolf brought the meeting to order at 6:46 p.m.

II. Public Portion

None.

III. Items for Consideration

- Minutes for Approval: July 24, 2023 CRA Board Meeting

The minutes from the July 24, 2023 CRA Board meeting were approved. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Flores
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

2. Adoption of the FY24 CRA Budget

Mayor Wolf read aloud the title of Resolution No. 2023-25 for the adoption of the FY24 CRA budget. The budget was developed based on the plan in place for the CRA and is substantially consistent with what was presented during the FY24 budget workshops. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

IV. ADJOURNMENT

The meeting was adjourned at 6:48 p.m.

RESULT:	Adjourned
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

COMMUNITY REDEVELOPMENT
AGENCY (CRA)
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: _____
Jessica Barnes, City Clerk

BY: _____
Ed Wolf, Mayor

**COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF
WILDWOOD**

EXECUTIVE SUMMARY

SUBJECT: Facade Match Grant Reimbursement for Window Reflections/103 N. Main Street in the Amount of \$3,891.36

REQUESTED ACTION: Staff recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

On July 24, 2023, the CRA Board approved an application for a Business Facade Matching Grant for Window Reflections located at 103 North Main Street.

The owner of Window Reflections, Roxanne Stafford, has had the work completed and has submitted proof of payment in the amount of \$7,782.72. Improvements included painting, brick installation, and a new awning.

Per the grant program, staff requests approval for reimbursement of 50% of the total cost of the work in the amount of \$3,891.36.



Resilire Tile & Stone

9070 County Road 128D
 Wildwood, Florida 34785
 Phone: (352) 603-9301
 Email: resiliretileandstone@gmail.com

Estimate # WindowReflections
 Date 05/04/2023
 Business / Tax # 881417393

Description	Rate	Quantity	Total
Front Porch			\$1,450.00
Demo	\$2.25	200	\$450.00
Demo sq ft			
Tile Install	\$5.00	200	\$1,000.00
Subtotal			\$1,450.00
Total			\$1,450.00
Deposit Due			\$725.00

Payment Schedule

Deposit (50%)	\$725.00
Final Payment (50%)	\$725.00

Handwritten signatures and dates:
 PV 12/31
 705th
 PV 12/31/2

Notes:

2 bags of thinset, 1 25lb bag of grout, sealer

WINDOW REFLECTIONS, INC.

103 N. MAIN STREET
WILDWOOD, FL 34785
(352) 330-2055

10337

100

DATE 8/23/23

63-1403831
09

NO CHECK NUMBER

PAY TO THE ORDER OF

Resilver Dile + Stone

\$ 705⁰⁰

Seven hundred and five/100 for dollars DOLLARS

CITIZENS FIRST BANK
3430 Southern Trace • The Villages, FL 32162

FOR

Apparel



[Handwritten Signature]

⑆010337⑆ ⑆063114001⑆ 0910003951⑆

Details on Back. Security Features Included.

Br=17-TriID=1100-BusDt=08/23/23
-ItemNum=136515815173
-TriID=1100
-TranDt=08/23/23

>063105285<
United Southern Bk #885
2023-08-23
1365158151
Batch

Br=17
-ItemNum=063105285<
-TriID=1100
-TranDt=08/23/23

UNITED SOUTHERN BANK
ATMOSPHERIC CHECKS
MICROPRINTED SECURITY

[Handwritten Signature]

WINDOW REFLECTIONS, INC.

103 H. MAIN STREET
WILDWOOD, FL 34765
(352) 330-2055

10342

DATE 8/28/23

63-1400-931
01

CHECK AMOUNT

PAY TO THE ORDER OF

Residue Job + Bus
Seven hundred twenty five

\$ 725.00
DOLLARS

CITIZENS FIRST BANK
2100 Southern Traca + The Villages, FL 32162

FOR

Auto mobile



⑆010342⑆ ⑆063114001⑆ 0910003961⑆

Details on Back
Security Features included

>063105285<
United Southern Bk #885
2023-09-01
1365157208
Batch

Br=17-TID=1103-BusDt=09/05/23
MemNum=136515720865
TID=1103
TranDt=09/01/23

Br=17
-RtnUm=-063105285<
-TID=1103
-TranDt=09/01/23

CHECK ONE FOR MOBILE DEPOSIT



Lady Lake 9PM

34785



Shop All

Services

DIY

Roxanne

Cart

Order #WG40077873

Placed on: Aug 10, 2023

Billing Information

Roxanne Stafford
103 North Main St Wildwood
WILDWOOD FL 34785

Payment Method: HDCON ***5177

Item	Price/Item	Qty	Line Total
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Ship To Home (1 item)
103 N MAIN ST , WILDWOOD, FL 34785

MSI Noble Red Clay 12.5 in. x 25.5 in. Brick Herringbone Mosaic Floor and Wall Tile (8.7 sq. ft./Case)	\$114.97	9	\$1,034.73
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Expect it on Aug 17 - Aug 23

Subtotal	\$1,034.73
Delivery	\$79.00
Sales Tax	\$65.19
Total	\$1,075.45
You Saved	\$103.47

Need help?

Online Customer Support:
1-800-430-3376

Call 7 days a week:
6 a.m. to 2 a.m. EST

How does get more done™

Need Help? Please call us at: 1-800-HOME-DEPOT(1-800-466-3337)

Warshi Installation Services, LLC
P.O. Box 771354
Ocala, FL 34477

ESTIMATE

April 25 ,2023

To: Window Reflections
103 N. Main Street
Wildwood, FL

Install awning approximately 60" wide over back door entrance.-
\$200.00

WILDWOOD, FL 34785
(352) 330-2055

DATE 10/15/23

63-1400-631
09

CHECK ARMOR

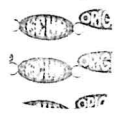
PAY TO THE ORDER OF

Warden Installation Services
Two labor all day

\$ 700

DOLLARS

CITIZENS FIRST BANK
3430 Southern Trace • The Villages, FL 32162



[Signature]

FOR

install account

⑆010377⑆ ⑆06311400⑆ ⑆091000396⑆⑆

Details on Back
Security Features Included



Window Reflections <windowreflections91@gmail.com>

Order Confirmation No: 51910732

message

Fri, Sep 8, 2023 at 2:12 PM

General Awnings, LLC <orders@generalawnings.com>
Roxanne Stafford <windowreflections91@gmail.com>

Order Confirmation from General Awnings, LLC

Roxanne Stafford

Thanks for shopping with us today!

The following are the details of your order

Order number: 51910732
Date ordered: Friday 08 September, 2023

Products
<p>1 x Austin Standing Seam Door Awning = \$767.00</p> <p>Width: 60" Projection: 36" Color: Matte Black</p> <ul style="list-style-type: none"> This item will be shipped in approximately 10 to 15 business days. Delivery may take up to 5 business days. Expect to receive it between September 26th and October 6th. This item will be shipped by UPS or FedEx. Instructions are available at the following link: https://www.generalawnings.com/download/Austin_Standing_Seam_Awning_Instructions.pdf

Sub-total: \$767.00
 Shipping method: Free ground shipping: \$0.00
 FL Sales Tax 5.25%: \$40.27
 Total: \$807.27

Production lead times are estimated. Since most orders are custom-made and the production and material supply situations change, it is not always possible to assign the exact shipping date. Your order may ship a few days earlier or later. Thank you for your understanding.

Please note that our awnings require assembly and ship with all necessary hardware and easy to follow instructions.

If any of the items in your order are shipped by a commercial freight carrier:

When you receive your order, please check all packages for visible damage and be sure to note any damage on both the driver's copy and your copy of the delivery receipt.

You may check the status of your order at any time using the following link:

https://www.generalawnings.com/order_status?q=c6785bf8

Delivery Address

Window Reflections
Roxanne Stafford
103 North Main st
Wildwood, FL 34785
United States

Billing Address

Window Reflections
Roxanne Stafford
103 North Main st
Wildwood, FL 34785
United States

Payment Method

Credit Card

Discover XXXXXXXXXXXX0875

This email address was given to us by you or by one of our customers. If you feel that you have received this email in error, please send an email to support@generalawnings.com

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Estimate

Gabriel Hernandez <gabpainting407@gmail.com>

To: Roxanne Stafford <stafford.roxanne@gmail.com>

Wed, Apr 19 at 7:09 AM

On Mon, Apr 17, 2023, 9:39 PM Gabriel Hernandez <gabpainting407@gmail.com> wrote:
103 north main Street willwood

Gabriel Painting and handyman llc

Paint exterior building

Pressure washer the building

Paint front walls Paint back walls

Paint top roof walls

The job includes Paint and labor

Remove green grass on walls

Paint back sides walls

Paint bands top and bottom

Tota price _____3,600

Estimate

Gabriel Hernandez <gabpainting407@gmail.com>
To: Roxanne Stafford <stafford.roxanne@gmail.com>

Tue, May 30 at 10:41 AM

[Quoted text hidden]

_____we add front awning in black color

Extra ___\$650_____+\$3,600=___total \$4,250

WINDOW REFLECTIONS, INC.

103 N. MAIN STREET
WILDWOOD, FL 34785
(952) 330-2055

10371

DATE

9/26/23

03-1403631
09

SECURITY FEATURES

PAY TO THE ORDER OF

Rubiel Hernandez

four thousand two hundred fifty dollars

DOLLARS

CITIZENS FIRST BANK
3430 Southern Trace • The Villages, FL 32162

FOR

Payment of Building

⑆010371⑆ ⑆063114001⑆ ⑆0910003961⑆

Fairwinds 263181368

9/29/2023

16:37:05

MFRIES

TMID 54402722359822

Signature

BEFORE



AFTER

