



**COMMUNITY REDEVELOPMENT AGENCY (CRA) - CITY OF WILDWOOD**

**Mayor/Commissioner – Ed Wolf – Seat 1**

Mayor Pro Tem/Commissioner – Pamala Harrison-Bivins – Seat 2

Joe Elliott – Seat 3

Marcos Flores – Seat 4

Julian Green – Seat 5

Jason McHugh – City Manager

**Agenda**

**Regular Meeting**

**January 22, 2024 6:45 PM**

City Hall Commission Chamber

100 N Main Street

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Persons with disabilities or language barriers needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 103, forty-eight (48) hours in advance of the meeting.

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F.S.S. 286.0105 - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Wildwood DOES NOT provide this verbatim record.

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**I. Call to Order**

1. *SWEAR IN CITY STAFF AND PUBLIC SPEAKERS*

**II. Public Portion**

**III. Items for Consideration**

1. *MINUTES FOR APPROVAL: NOVEMBER 6, 2023 CRA MEETING*
2. *RESOLUTION NO. R2024-2 - A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY FOR THE CITY OF WILDWOOD, FLORIDA,*

*AMENDING THE BUDGET FOR FISCAL YEAR 2023-24; PROVIDING FOR APPROPRIATION; PROVIDING FOR AN EFFECTIVE DATE.*

**FY24 First CRA Budget Amendment**

**Staff recommends approval.**

**IV. ADJOURNMENT**

**January 22, 2024 6:45 PM**

COMMUNITY REDEVELOPMENT AGENCY (CRA)  
 CITY OF WILDWOOD, FLORIDA  
 REGULAR MEETING  
 November 6, 2023 5:15 PM  
 CITY HALL COMMISSION CHAMBER

(meeting taped)

**I. Call to Order**

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Pamala Harrison-Bivins	Mayor Pro Tem/Commissioner	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present
Jason McHugh	City Manager	Present
Joshua Bills	City Attorney	Present
Cassandra Smith	Assistant City Manager/CFO	Present
Jessica Barnes	City Clerk	Present
Randall Parmer	Police Chief	Present
Melanie Strickland	Development Services Director	Present

Mayor Wolf called the meeting to order at 5:15 p.m.

1. Swear in City Staff and Public Speakers

**II. Public Portion**

None.

**III. Items for Consideration**

1. Minutes for Approval: September 25, 2023 CRA Meeting

The summary minutes from the September 25, 2023, meeting were approved. No comments were offered or received. Vote 5-0.

<b>RESULT:</b>	<b>Approved</b>
<b>MOVER:</b>	Commissioner Flores
<b>SECONDER:</b>	Mayor Pro Tem/Commissioner Harrison-Bivins

**AYES:** Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

2. Facade Match Grant Reimbursement for Window Reflections/103 N. Main Street in the Amount of \$3,891.36

Development Services Director Melanie Strickland presented the item. There was a short discussion regarding the upgrades to the building. Commissioner Elliott voiced that he was pleased that residents were taking advantage of the reimbursement grant. No other comments were offered or received. Vote 5-0.

**RESULT:** Approved  
**MOVER:** Commissioner Elliott  
**SECONDER:** Mayor Pro Tem/Commissioner Harrison-Bivins  
**AYES:** Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

**IV. ADJOURNMENT**

The meeting was adjourned at 5:18 p.m.

**RESULT:** Adjourned  
**MOVER:** Commissioner Green  
**SECONDER:** Mayor Pro Tem/Commissioner Harrison-Bivins  
**AYES:** Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

COMMUNITY REDEVELOPMENT  
AGENCY (CRA)  
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: \_\_\_\_\_  
Jessica Barnes, City Clerk

BY: \_\_\_\_\_  
Ed Wolf, Mayor

**COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF  
WILDWOOD**

**EXECUTIVE SUMMARY**

**SUBJECT:** FY24 First CRA Budget Amendment

**REQUESTED ACTION:** Staff recommends approval.

**CONTRACT:** Vendor/Entity:  
Effective Date: Termination Date:  
Managing Division/Department:

**BUDGET IMPACT:**

**HISTORY/FACTS/ISSUES:**

Presented for approval is the first budget amendment for the 2024 fiscal year for the Community Redevelopment Agency (CRA). In this budget amendment, staff carried an outstanding project from FY23 into the FY24 budget.

**RESOLUTION NO. R2024-2**

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY FOR THE CITY OF WILDWOOD, FLORIDA, AMENDING THE BUDGET FOR FISCAL YEAR 2023-24; PROVIDING FOR APPROPRIATION; PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, at the Final Budget Hearing on September 25, 2023, the City Commission, acting as the Community Redevelopment Agency, adopted Resolution No. R2023-25 approving the annual budget for fiscal year 2023-2024; and,

**WHEREAS**, it is appropriate to provide for certain transfers, appropriations, and authorizations based upon previous and anticipated expenditures and revenues; and,

**WHEREAS**, having observed all appropriate procedures required by Florida Statutes, the City Commission, acting as the Community Redevelopment Agency, deems it necessary, proper, and in the best interest of the public to adopt an amendment to the budget to reflect these changes.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY FOR THE CITY OF WILDWOOD, FLORIDA, THAT:**

1. The budget amendment for the Community Redevelopment Agency for the 2023-2024 fiscal year as shown in Exhibit A, attached hereto, and incorporated by reference, is hereby adopted as an amendment to the budget for the Community Redevelopment Agency, City of Wildwood, Florida for the fiscal year beginning October 1, 2023, and ending September 30, 2024.

2. This Resolution shall become effective immediately upon its passage and adoption.

**DONE AND RESOLVED** at a public hearing this \_\_\_\_ day of \_\_\_\_\_, 2024, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA**

\_\_\_\_\_  
Ed Wolf, Mayor

ATTEST: \_\_\_\_\_  
Jessica Barnes, City Clerk

**EXHIBIT A**

**Community Redevelopment Fund**

Expenditure	FY24 Adopted Bud	Increase/(Decrease)	FY24 Amended Bud
Misc. Other Projects	\$0.00	\$8,679	\$8,679

**Justification for Amendment:** In this budget amendment, the Jackson St Improvement project is being carried forward from FY23 into the FY24 budget. Since this was a prior year budgeted item, funding for this amendment will come from the reserves.