



CITY COMMISSION - CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Mayor Pro Tem/Commissioner – Pamala Harrison-Bivins – Seat 2

Joe Elliott – Seat 3

Marcos Flores – Seat 4

Julian Green – Seat 5

Jason McHugh – City Manager

Agenda

Regular Meeting

February 12, 2024 9:00 AM

City Hall Commission Chamber

100 N Main Street

Persons with disabilities or language barriers needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 103, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105 - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Wildwood DOES NOT provide this verbatim record.

1. Call to Order

2. Consent Agenda/Informational Items

(A consent agenda may be presented by the Mayor at the beginning of a meeting. Items may be removed from the consent agenda at the request of any one Commissioner. Items not removed may be adopted by general consent without debate. Removed items may be either taken up immediately after the consent agenda or placed later on the agenda at the discretion of the Commission.)

A. *EXPENDITURE REPORT*

B. *MINUTES FOR APPROVAL: OCTOBER 18, 2023 COMMISSION WORKSHOP*

C. *MINUTES FOR APPROVAL: OCTOBER 23, 2023 REGULAR MEETING*

D. *SP 2210-003 CLEVELAND HEALTH CENTER*

- E. *PLAT 2312-004 VOSO UNIT 231 FINAL PLAT*
- F. *PLAT 2312-005 VOSO UNIT 233 FINAL PLAT*
- G. *EXTENSION FOR SITE PLAN APPROVAL SP 2208-008 WARM SPRINGS
FORCE MAIN - CR 507 TO CR 503*
- H. *VILLAGES OF SOUTHERN OAKS RIGHT-OF-WAY DEED UNIT NOS. 222,
223, 224, 225, AND 226*
- I. *VILLAGES OF SOUTHERN OAKS RIGHT-OF-WAY DEED UNIT NO. 228*
- J. *MIDDLETON RIGHT-OF-WAY DEED UNIT NOS. 3 AND 4*
- K. *REQUEST RELEASE OF VLC PROPERTY AGREEMENT*

3. Presentations and/or Proclamations

- A. *PROCLAIM FEBRUARY 2024 AS BLACK HISTORY MONTH*
- B. *PROCLAIM FEBRUARY 18-24, 2024, AS NATIONAL ENGINEERS WEEK*
- C. *TEAM IMPACT AWARD FOR OCTOBER - DECEMBER 2023*
- D. *2023 OFFICER OF THE YEAR AWARD*
- E. *APPRECIATION AND ACKNOWLEDGMENT OF GOLF TOURNAMENT
SPONSORS FOR THE CHRISTMAS WITH A COP EVENT*
- F. *ANNOUNCEMENT OF THE CHRISTMAS WITH A COP GOLF TOURNAMENT
WINNERS*

4. Public Hearings - Timed - Legislative

- A. *SWEAR IN CITY STAFF AND PUBLIC SPEAKERS*

5. Public Hearings - Timed - Quasi-Judicial

- A. ***ORDINANCE NO. O2024-1 - AN ORDINANCE OF THE CITY OF WILDWOOD,
FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN
REAL PROPERTY CONSISTING OF APPROXIMATELY 19.89 ACRES
LOCATED ALONG CR 209, APPROXIMATELY 0.38 MILES SOUTH OF THE
INTERSECTION OF CR 209 AND E C 462, IN SECTION 36, TOWNSHIP 18
SOUTH, RANGE 22 EAST; WHICH IS CONTIGUOUS TO THE CITY OF
WILDWOOD LIMITS AND LOCATED IN THE CITY'S JOINT PLANNING AREA;
PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF
ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY;
PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING
FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE***

AN 2312-001 Matteo Oaks

Parcel C36-102

The applicant, Clymer Farner Barley, LLC, has submitted a voluntary annexation for parcel C36-102.

Staff recommends approval

6. Public Forum - 4 minute time limit

7. Ordinances First Reading Only (No Vote)

- A. ***ORDINANCE NO. O2023-68 - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROPOSING A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT TO THE ADOPTED COMPREHENSIVE PLAN AND FUTURE LAND USE MAP IN ACCORDANCE WITH THE COMMUNITY PLANNING ACT OF 2011, AS AMENDED; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.***

CP 2306-001 Oxford Commons

Parcels D18-019, D18-020, D18-022, & D18-122

The applicant is seeking a favorable recommendation from the City Commission for a Small-Scale Comprehensive Plan Amendment to change the Future Land Use Map designation from Rural Residential (County) and Medium Density Residential (City) to Commercial (City) for the parcels listed above on 2.10 acres, MOL. This request is accompanied by rezoning request RZ 2306-001 (O2023-69).

Special Magistrate recommends approval.

- B. ***ORDINANCE NO. O2023-69 - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA; PROPOSING A ZONING MAP AMENDMENT TO THE OFFICIAL ZONING MAP IN ACCORDANCE WITH SECTIONS 3.2 AND 3.3 OF THE LAND DEVELOPMENT REGULATIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.***

RZ 2306-001 Oxford Commons

Parcels D18-019, D18-020, D18-022, and D18-122

The applicant is seeking a favorable recommendation from the City Commission for a Zoning Map Amendment to change the zoning district from R6C (County) and R-3 (City) to C-3 (City) for the parcels listed above on 2.10 acres MOL. This request is accompanied by a concurrent Small-Scale Comprehensive Plan amendment CP 2306-001 (O2023-68).

Special magistrate recommends approval subject to the approval of O2023-68, which establishes a future land use appropriate to the proposed zoning.

8. Resolutions for Approval

- A. **RESOLUTION NO. R2024-3** - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA DECLARING CERTAIN VEHICLES AS SURPLUS; DETERMINING THAT CERTAIN VEHICLES AND EQUIPMENT ARE TO BE DISPOSED OF THROUGH ONLINE AUCTION OR DONATION TO A NONPROFIT ORGANIZATION IF THERE IS A NEED AND JUNK TO BE DISPOSED OF AS TRASH; PROVIDING FOR AN EFFECTIVE DATE

Fleet Services Surplus Equipment February 2024

Staff recommends approval.

- B. **RESOLUTION NO. R2024-4** - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA DECLARING CERTAIN EQUIPMENT AS SURPLUS; DETERMINING THAT CERTAIN EQUIPMENT IS TO BE DISPOSED OF THROUGH ONLINE AUCTION, DONATION TO A NON-PROFIT ORGANIZATION, RETAINED FOR PARTS, EMPLOYEE PURCHASE, OR JUNK TO BE DISPOSED OF AS TRASH; PROVIDING FOR AN EFFECTIVE DATE.

IT Surplus Computers & Other Equipment February 2024

Staff recommends approval.

- C. **RESOLUTION NO. R2024-5** - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA AMENDING THE CITY OF WILDWOOD PARKS & RECREATION BACKGROUND SCREENING POLICY OF THE PERSONNEL RULES AND REGULATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Resolution Amending the Parks & Recreation Background Screening Policy of the Personnel Rules and Regulations

Staff recommends approval.

9. Financial & Contracts & Agreements

- A. CHESTERFIELD - DEVELOPER'S AGREEMENT
- B. REPLACEMENT AND UPGRADE OF THE ST CLAIR LIFT STATION CONTROL PANEL FOR THE AMOUNT OF \$61,542.00
- C. ENGINEERING SERVICES FOR CR 209 ODOR CONTROL SYSTEM REPLACEMENT IN THE AMOUNT OF \$54,955.00
- D. PURCHASE OF TWO 35HP PUMPS FOR THE ST CLAIR LIFT STATION UPGRADES FOR THE AMOUNT OF \$77,665.00
- E. APPROVAL TO AWARD REQUEST FOR PROPOSAL (RFP) #2024-15 VT

SCADA CONTROLS MAINTENANCE

- F. APPROVAL TO AWARD REQUEST FOR PROPOSAL (RFP) #2024-16
MOTOR AND PUMP MAINTENANCE AND REPAIR SERVICES
- G. APPROVAL TO AWARD REQUEST FOR PROPOSAL (RFP) #2024-17
CERTIFIED LABORATORY SAMPLING SERVICES
- H. APPROVAL TO AWARD REQUEST FOR PROPOSAL (RFP) #2024-12
AQUATIC WEED CONTROL TREATMENT AND SERVICES
- I. BROKEN OAK DRIVE IMPROVEMENTS PROJECT PAY APPLICATION 4 IN
THE AMOUNT OF \$90,978.99
- J. PUBLIC WORKS BUILDING HVAC PROJECT NOTICE OF INTENT TO
AWARD IN THE AMOUNT OF \$107,000
- K. HUEY STREET PARKING AND POND PROJECT FINAL PAY APPLICATION 4
IN THE AMOUNT OF \$22,163.21
- L. FUNDING AUTHORIZATION FOR PAVEMENT REJUVENATION SERVICES
FOR A NOT-TO-EXCEED AMOUNT OF \$200,000
- M. INVOICE APPROVAL FOR EMERGENCY REPAIRS ON SCARDINO STREET
IN THE AMOUNTS OF \$330,635.10 AND \$108,665.83

10. General Items for Consideration/Discussion and Other Business

- A. BLACKWATER CONSTRUCTION, LLC LETTER OF NO BOND FOR
MILLENNIUM PARK PHASE 1 & 2 PROJECT

11. Appointments

12. City Manager Reports

- A. SET WORKSHOP FOR MARCH 4, 2024 AT 9:00AM

13. Other Department Reports

- A. INFORMATION TECHNOLOGY DEPARTMENT REPORT
- B. DEVELOPMENT SERVICES DEPARTMENT REPORT
- C. POLICE DEPARTMENT REPORT

14. Commission Members Reports

15. City Attorney Reports

16. Adjournment

Upcoming Events

February 14, 2024 - Coffee with a Cop at Oxford Wawa from 8am to 9am

February 17, 2024 - Wildwood Comedy Show at Warfield Auditorium at 6:30pm

February 19, 2024 - Chat with a Commissioner: Mayor Ed Wolf at Warfield Auditorium from 12pm to 1pm

February 26, 2024 - City Commission Meeting at City Hall at 7pm

April 20, 2024 - Autism 5K Run at City Hall at 7:15am (Register by March 1st for a free t-shirt)

February 12, 2024 9:00 AM