



CITY COMMISSION - CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Mayor Pro Tem/Commissioner – Pamala Harrison-Bivins – Seat 2

Joe Elliott – Seat 3

Marcos Flores – Seat 4

Julian Green – Seat 5

Jason McHugh – City Manager

Agenda

Regular Meeting

February 12, 2024 9:00 AM

City Hall Commission Chamber

100 N Main Street

Persons with disabilities or language barriers needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 103, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105 - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Wildwood DOES NOT provide this verbatim record.

1. Call to Order

2. Consent Agenda/Informational Items

(A consent agenda may be presented by the Mayor at the beginning of a meeting. Items may be removed from the consent agenda at the request of any one Commissioner. Items not removed may be adopted by general consent without debate. Removed items may be either taken up immediately after the consent agenda or placed later on the agenda at the discretion of the Commission.)

A. *EXPENDITURE REPORT*

B. *MINUTES FOR APPROVAL: OCTOBER 18, 2023 COMMISSION WORKSHOP*

C. *MINUTES FOR APPROVAL: OCTOBER 23, 2023 REGULAR MEETING*

D. *SP 2210-003 CLEVELAND HEALTH CENTER*

- E. *PLAT 2312-004 VOSO UNIT 231 FINAL PLAT*
- F. *PLAT 2312-005 VOSO UNIT 233 FINAL PLAT*
- G. *EXTENSION FOR SITE PLAN APPROVAL SP 2208-008 WARM SPRINGS
FORCE MAIN - CR 507 TO CR 503*
- H. *VILLAGES OF SOUTHERN OAKS RIGHT-OF-WAY DEED UNIT NOS. 222,
223, 224, 225, AND 226*
- I. *VILLAGES OF SOUTHERN OAKS RIGHT-OF-WAY DEED UNIT NO. 228*
- J. *MIDDLETON RIGHT-OF-WAY DEED UNIT NOS. 3 AND 4*
- K. *REQUEST RELEASE OF VLC PROPERTY AGREEMENT*

3. Presentations and/or Proclamations

- A. *PROCLAIM FEBRUARY 2024 AS BLACK HISTORY MONTH*
- B. *PROCLAIM FEBRUARY 18-24, 2024, AS NATIONAL ENGINEERS WEEK*
- C. *TEAM IMPACT AWARD FOR OCTOBER - DECEMBER 2023*
- D. *2023 OFFICER OF THE YEAR AWARD*
- E. *APPRECIATION AND ACKNOWLEDGMENT OF GOLF TOURNAMENT
SPONSORS FOR THE CHRISTMAS WITH A COP EVENT*
- F. *ANNOUNCEMENT OF THE CHRISTMAS WITH A COP GOLF TOURNAMENT
WINNERS*

4. Public Hearings - Timed - Legislative

- A. *SWEAR IN CITY STAFF AND PUBLIC SPEAKERS*

5. Public Hearings - Timed - Quasi-Judicial

- A. ***ORDINANCE NO. O2024-1 - AN ORDINANCE OF THE CITY OF WILDWOOD,
FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN
REAL PROPERTY CONSISTING OF APPROXIMATELY 19.89 ACRES
LOCATED ALONG CR 209, APPROXIMATELY 0.38 MILES SOUTH OF THE
INTERSECTION OF CR 209 AND E C 462, IN SECTION 36, TOWNSHIP 18
SOUTH, RANGE 22 EAST; WHICH IS CONTIGUOUS TO THE CITY OF
WILDWOOD LIMITS AND LOCATED IN THE CITY'S JOINT PLANNING AREA;
PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF
ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY;
PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING
FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE***

AN 2312-001 Matteo Oaks

Parcel C36-102

The applicant, Clymer Farner Barley, LLC, has submitted a voluntary annexation for parcel C36-102.

Staff recommends approval

6. Public Forum - 4 minute time limit

7. Ordinances First Reading Only (No Vote)

- A. ***ORDINANCE NO. O2023-68 - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROPOSING A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT TO THE ADOPTED COMPREHENSIVE PLAN AND FUTURE LAND USE MAP IN ACCORDANCE WITH THE COMMUNITY PLANNING ACT OF 2011, AS AMENDED; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.***

CP 2306-001 Oxford Commons

Parcels D18-019, D18-020, D18-022, & D18-122

The applicant is seeking a favorable recommendation from the City Commission for a Small-Scale Comprehensive Plan Amendment to change the Future Land Use Map designation from Rural Residential (County) and Medium Density Residential (City) to Commercial (City) for the parcels listed above on 2.10 acres, MOL. This request is accompanied by rezoning request RZ 2306-001 (O2023-69).

Special Magistrate recommends approval.

- B. ***ORDINANCE NO. O2023-69 - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA; PROPOSING A ZONING MAP AMENDMENT TO THE OFFICIAL ZONING MAP IN ACCORDANCE WITH SECTIONS 3.2 AND 3.3 OF THE LAND DEVELOPMENT REGULATIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.***

RZ 2306-001 Oxford Commons

Parcels D18-019, D18-020, D18-022, and D18-122

The applicant is seeking a favorable recommendation from the City Commission for a Zoning Map Amendment to change the zoning district from R6C (County) and R-3 (City) to C-3 (City) for the parcels listed above on 2.10 acres MOL. This request is accompanied by a concurrent Small-Scale Comprehensive Plan amendment CP 2306-001 (O2023-68).

Special magistrate recommends approval subject to the approval of O2023-68, which establishes a future land use appropriate to the proposed zoning.

8. Resolutions for Approval

- A. **RESOLUTION NO. R2024-3** - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA DECLARING CERTAIN VEHICLES AS SURPLUS; DETERMINING THAT CERTAIN VEHICLES AND EQUIPMENT ARE TO BE DISPOSED OF THROUGH ONLINE AUCTION OR DONATION TO A NONPROFIT ORGANIZATION IF THERE IS A NEED AND JUNK TO BE DISPOSED OF AS TRASH; PROVIDING FOR AN EFFECTIVE DATE

Fleet Services Surplus Equipment February 2024

Staff recommends approval.

- B. **RESOLUTION NO. R2024-4** - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA DECLARING CERTAIN EQUIPMENT AS SURPLUS; DETERMINING THAT CERTAIN EQUIPMENT IS TO BE DISPOSED OF THROUGH ONLINE AUCTION, DONATION TO A NON-PROFIT ORGANIZATION, RETAINED FOR PARTS, EMPLOYEE PURCHASE, OR JUNK TO BE DISPOSED OF AS TRASH; PROVIDING FOR AN EFFECTIVE DATE.

IT Surplus Computers & Other Equipment February 2024

Staff recommends approval.

- C. **RESOLUTION NO. R2024-5** - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA AMENDING THE CITY OF WILDWOOD PARKS & RECREATION BACKGROUND SCREENING POLICY OF THE PERSONNEL RULES AND REGULATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Resolution Amending the Parks & Recreation Background Screening Policy of the Personnel Rules and Regulations

Staff recommends approval.

9. Financial & Contracts & Agreements

- A. CHESTERFIELD - DEVELOPER'S AGREEMENT
- B. REPLACEMENT AND UPGRADE OF THE ST CLAIR LIFT STATION CONTROL PANEL FOR THE AMOUNT OF \$61,542.00
- C. ENGINEERING SERVICES FOR CR 209 ODOR CONTROL SYSTEM REPLACEMENT IN THE AMOUNT OF \$54,955.00
- D. PURCHASE OF TWO 35HP PUMPS FOR THE ST CLAIR LIFT STATION UPGRADES FOR THE AMOUNT OF \$77,665.00
- E. APPROVAL TO AWARD REQUEST FOR PROPOSAL (RFP) #2024-15 VT

SCADA CONTROLS MAINTENANCE

- F. APPROVAL TO AWARD REQUEST FOR PROPOSAL (RFP) #2024-16
MOTOR AND PUMP MAINTENANCE AND REPAIR SERVICES
- G. APPROVAL TO AWARD REQUEST FOR PROPOSAL (RFP) #2024-17
CERTIFIED LABORATORY SAMPLING SERVICES
- H. APPROVAL TO AWARD REQUEST FOR PROPOSAL (RFP) #2024-12
AQUATIC WEED CONTROL TREATMENT AND SERVICES
- I. BROKEN OAK DRIVE IMPROVEMENTS PROJECT PAY APPLICATION 4 IN
THE AMOUNT OF \$90,978.99
- J. PUBLIC WORKS BUILDING HVAC PROJECT NOTICE OF INTENT TO
AWARD IN THE AMOUNT OF \$107,000
- K. HUEY STREET PARKING AND POND PROJECT FINAL PAY APPLICATION 4
IN THE AMOUNT OF \$22,163.21
- L. FUNDING AUTHORIZATION FOR PAVEMENT REJUVENATION SERVICES
FOR A NOT-TO-EXCEED AMOUNT OF \$200,000
- M. INVOICE APPROVAL FOR EMERGENCY REPAIRS ON SCARDINO STREET
IN THE AMOUNTS OF \$330,635.10 AND \$108,665.83

10. General Items for Consideration/Discussion and Other Business

- A. BLACKWATER CONSTRUCTION, LLC LETTER OF NO BOND FOR
MILLENNIUM PARK PHASE 1 & 2 PROJECT

11. Appointments

12. City Manager Reports

- A. SET WORKSHOP FOR MARCH 4, 2024 AT 9:00AM

13. Other Department Reports

- A. INFORMATION TECHNOLOGY DEPARTMENT REPORT
- B. DEVELOPMENT SERVICES DEPARTMENT REPORT
- C. POLICE DEPARTMENT REPORT

14. Commission Members Reports

15. City Attorney Reports

16. Adjournment

Upcoming Events

February 14, 2024 - Coffee with a Cop at Oxford Wawa from 8am to 9am

February 17, 2024 - Wildwood Comedy Show at Warfield Auditorium at 6:30pm

February 19, 2024 - Chat with a Commissioner: Mayor Ed Wolf at Warfield Auditorium from 12pm to 1pm

February 26, 2024 - City Commission Meeting at City Hall at 7pm

April 20, 2024 - Autism 5K Run at City Hall at 7:15am (Register by March 1st for a free t-shirt)

February 12, 2024 9:00 AM

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 12 2024

02/06/2024
04:55 PM

Revenue Account Range: First to Last

Include Non-Anticipated: No

Year To Date As Of: 02/29/24

Expend Account Range: First to Last

Include Non-Budget: No

Print Zero YTD Activity: No

Prior Year: Thru 09/30/23

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
001-311-1000	AD VALOREM TAXES	12,877,474.76	16,400,130.00	15,322,536.71	1,077,593.29 -	93
001-312-4100	LOCAL OPTION GAS TAX	707,889.09	1,125,000.00	312,089.62	812,910.38 -	28
001-312-6000	DISCRETIONARY/LOCAL GOVT. INFRA	3,573,836.96	4,415,000.00	984,643.57	3,430,356.43 -	22
001-313-1000	FRANCHISE TAX-/PROGRESS ENERGY SVCS	929,826.36	1,050,000.00	375,956.95	674,043.05 -	36
001-313-1010	FRANCHISE TAX- SECO	1,384,938.72	1,600,000.00	476,977.38	1,123,022.62 -	30
001-313-4080	LEESBURG ELECTRIC FRANCHISE FEE	63,141.83	90,000.00	28,887.61	61,112.39 -	32
001-313-4160	FRANCHISE TAX- TECO/PEOPLES GAS	274,086.99	360,000.00	80,119.58	279,880.42 -	22
001-313-4170	FENNEY WATER CONS AUTHORITY-UTILITY T	38,038.20	60,000.00	0.00	60,000.00 -	0
001-313-4175	GIBSON PLACE WATER CONSERV AUTH FRA	0.00	0.00	391.19	391.19	0
001-313-4180	LEESBURG GAS FRANCHISE FEE	53,036.47	75,000.00	18,365.19	56,634.81 -	24
001-313-4190	SOUTH SUMTER UTILITY COMPANY FRANCH	371,019.21	450,000.00	598,570.36	148,570.36	133
001-313-5000	FRANCHISE TAX- WASTE MGMNT-REFUSE S\	221,691.01	220,000.00	61,023.06	158,976.94 -	28
001-313-5001	TRI-COUNTY SANITATION FRANCHISE FEE	211,496.03	350,000.00	193,153.19	156,846.81 -	55
001-313-5003	FRANCHISE FEE - SEWWC	184,025.83	325,000.00	0.00	325,000.00 -	0
001-314-1000	UTILITY TAX-PROGRESS ENERGY SVCS.	788,002.43	815,000.00	319,311.08	495,688.92 -	39
001-314-1010	UTILITY TAX-SUMTER ELECTRIC	1,060,049.21	1,150,000.00	466,795.74	683,204.26 -	41
001-314-3000	UTILITY TAX-WATER SALES	133,214.91	115,000.00	36,552.92	78,447.08 -	32
001-314-3002	THE VILLAGES-5% WATER UTILITY TAX	208,728.21	250,000.00	56,021.69	193,978.31 -	22
001-314-3003	CENTRAL SUMTER UTILIITY CO. LLC	123,150.59	200,000.00	31,075.42	168,924.58 -	16
001-314-4000	UTILITY TAX-SUBURBAN PROPANE	14,285.69	17,000.00	5,438.12	11,561.88 -	32
001-314-4030	FERRELLGAS LP	1,579.54	1,500.00	692.80	807.20 -	46
001-314-4040	CIRCLE K STORES	278.72	200.00	52.98	147.02 -	26
001-314-4080	LEESBURG ELECTRIC UTILITY TAX	39,512.34	55,000.00	25,579.32	29,420.68 -	47
001-314-4081	LEESBURG GAS UTILITY TAX	78,517.79	90,000.00	29,445.48	60,554.52 -	33
001-314-4090	THERMOTANE PROPOANE UTILITY TAX	0.00	0.00	47.29	47.29	0

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 12 2024

02/06/2024
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<i>Revenue Account</i>	<i>Description</i>	<i>Prior Yr Rev</i>	<i>Anticipated</i>	<i>YTD Rev</i>	<i>Excess/Deficit</i>	<i>% Real</i>
001-314-4100	INTERCONN RESOURCES LLC	12,232.09	15,000.00	4,029.44	10,970.56 -	27
001-314-4150	CVS	308.56	300.00	202.43	97.57 -	67
001-314-4151	AMERIGAS PROPANE	6,626.59	9,000.00	1,362.86	7,637.14 -	15
001-314-4152	LOWE'S PROPANE TAX	1,918.68	2,500.00	713.45	1,786.55 -	29
001-314-4153	BLOSSMAN COMPANIES PROPANE TAX	355.46	300.00	114.25	185.75 -	38
001-314-4160	TECO-PEOPLES GAS	292,302.28	360,000.00	108,769.53	251,230.47 -	30
001-314-4162	GAS SOUTH UTILITY TAX	670.25	400.00	189.57	210.43 -	47
001-314-4190	SOUTH SUMTER UTILITY CO UTILITY TAX	138,733.95	170,000.00	0.00	170,000.00 -	0
001-314-4191	PUBLIX UTILITY TAX	1,027.22	1,000.00	227.11	772.89 -	23
001-314-9010	STATE COMMUNICATIONS TAX	613,531.57	680,000.00	199,816.80	480,183.20 -	29
001-331-5000	FEMA GRANT	65,810.15	0.00	3,110.30	3,110.30	0
001-335-1200	STATE REVENUE SHARING	832,340.97	881,300.00	215,447.89	665,852.11 -	24
001-335-1400	MOBILE HOME LICENSES	16,522.99	15,000.00	9,555.86	5,444.14 -	64
001-335-1600	STATE BEVERAGE LICENSES	7,609.04	7,500.00	9,563.31	2,063.31	128
001-335-1800	1/2 CENT SALES TAX	1,910,728.70	1,919,500.00	543,333.52	1,376,166.48 -	28
001-341-2006	COMMUNITY DEVELOPMENT SERVICES	647,525.92	759,000.00	186,194.05	572,805.95 -	25
001-341-2010	TREE MITIGATION PERMITS	93,452.00	500.00	60,878.00	60,378.00	***
001-347-5300	BUILDING RENTAL-WILDWOOD COMMUNITY	101,080.62	70,000.00	46,622.81	23,377.19 -	67
001-347-5302	COMMUNITY CENTER-RESERVATION FEES	530.00	0.00	355.68	355.68	0
001-347-5304	COMMUNITY CENTER STAFF FEES	300.00	0.00	0.00	0.00	0
001-347-5305	BUILDING RENTAL-OXFORD COMMUNITY CE	11,804.65	10,000.00	4,174.85	5,825.15 -	42
001-347-5306	BUILDING RENTAL-MLK JR COMMUNITY CEN	1,863.62	1,500.00	1,215.13	284.87 -	81
001-347-5307	OUTDOOR BUILDING RENTALS	199.08	100.00	106.73	6.73	107
001-347-5308	OPEN SPACE RENTALS	1,190.30	800.00	258.16	541.84 -	32
001-350-1000	FINES	45,332.73	30,000.00	23,988.55	6,011.45 -	80
001-351-1002	CODE ENFORCEMENT	2,212.86	1,500.00	840.50	659.50 -	56
001-351-3000	POLICE-2ND DOLLAR FUND	3,636.85	2,500.00	2,169.84	330.16 -	87
001-361-0000	INTEREST EARNINGS	197,068.73	100,000.00	58,769.60	41,230.40 -	59

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 12 2024

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
001-369-0000	OTHER MISCELLANEOUS REVENUE	12,884.48	10,000.00	1,359.65	8,640.35 -	14
001-369-0010	STATE HIGHWAY LIGHTING AGREEMENT	17,765.05	18,300.00	0.00	18,300.00 -	0
001-369-0012	FDOT HIGHWAY MAINTENANCE AGREEMENT	13,152.00	15,000.00	4,747.50	10,252.50 -	32
001-369-0042	JACKSON ST. DAYCARE BDLG LEASE	0.00	10,000.00	0.00	10,000.00 -	0
001-369-0050	AUCTION PROCEEDS	28,512.67	0.00	0.00	0.00	0
001-369-0052	SPONSORSHIPS	0.00	0.00	1,000.00	1,000.00	0
001-369-0058	DONATIONS	16,716.00	0.00	100.00	100.00	0
001-369-0076	BASEBALL FIELD RENTAL	5,035.07	3,000.00	1,239.44	1,760.56 -	41
001-369-0078	FIELD PREPARATION FEES	954.24	500.00	320.00	180.00 -	64
001-369-0792	PROGRAM REGISTRATION FEES	40,566.41	30,000.00	13,249.80	16,750.20 -	44
001-369-0794	CONCESSION / VENDOR FEES	55.00	0.00	100.00	100.00	0
001-369-0796	SPECIAL EVENT REGISTRATION FEES	5,065.45	5,000.00	6,150.00	1,150.00	123
001-369-2100	POLICE DEPT MISCELLANEOUS REVENUE	5,525.39	3,500.00	2,031.50	1,468.50 -	58
001-369-3748	MISC. GRANTS/VESTS	2,800.00	2,500.00	2,800.00	300.00	112
001-369-4000	FUEL TAX REFUND	9,999.57	12,000.00	0.00	12,000.00 -	0
001-380-1000	OTHR FINANCING SOURCE-INSURANCE PRO	0.00	0.00	10,900.00	10,900.00	0
001-382-1010	TRANSFER FROM INDUSTRIAL PARK	10,000.00	10,000.00	0.00	10,000.00 -	0
001-382-1013	TRANSFER FROM LAW ENFORCEMENT IMP F	412,800.00	412,800.00	0.00	412,800.00 -	0
001-389-5000	NON-OPERATIONAL CASH FORWARD-GEN FL	0.00	12,000,000.00	0.00	12,000,000.00 -	0
GENERAL FUND Revenue Totals		28,926,568.08	46,784,130.00	20,949,735.36	25,834,394.64 -	44

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-511-00-0000	LEGISLATIVE- CITY COMMISSION:	0.00	0.00	0.00	0.00	0
001-511-10-1200	SALARIES	49,416.89	51,690.00	21,037.56	30,652.44	41
001-511-10-2100	FICA EXPENSE	3,780.22	3,960.00	1,609.37	2,350.63	41
001-511-10-2200	RETIREMENT	27,624.40	30,340.00	12,344.80	17,995.20	41
001-511-10-2300	LIFE & HEALTH INSURANCE	469.49	450.00	118.75	331.25	26
001-511-10-2600	WORKERS COMPENSATION INSURANCE	163.59	250.00	233.88	16.12	94

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 12 2024

02/06/2024
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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-511-30-3100	PROFESSIONAL SERVICES	2,520.00	6,000.00	190.00	5,810.00	3
001-511-30-4000	TRAVEL & PER DIEM	3,858.10	7,000.00	1,461.86	5,538.14	21
001-511-30-4100	TELEPHONE EXPENSE	1,087.28	2,000.00	272.36	1,727.64	14
001-511-30-4110	IT LICENSING / EQUIPMENT	5,121.35	5,970.00	4,777.74	1,192.26	80
001-511-30-4200	POSTAGE/TRANSPORTATION FEES	0.00	0.00	95.00	95.00 -	0
001-511-30-4600	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0
001-511-30-4900	MISC. EXPENSE & OTHER CURRENT	2,708.35	2,500.00	0.00	2,500.00	0
001-511-30-5100	OFFICE SUPPLIES	0.00	150.00	0.00	150.00	0
001-511-30-5200	OPERATING SUPPLIES	23.15	400.00	64.00	336.00	16
001-511-30-5400	SUBSCRIPTIONS/DUES	4,212.00	6,300.00	4,141.87	2,158.13	66
001-511-30-5500	TRAINING	1,725.00	2,800.00	0.00	2,800.00	0
001-511-60-6200	CAP. IMPROVEMENT-BUILDINGS	0.00	300,000.00	0.00	300,000.00	0
511 LEGISLATIVE- CITY COMMISSION:		102,709.82	420,310.00	46,347.19	373,962.81	11
001-512-00-0000	EXECUTIVE- CITY MANAGER:	0.00	0.00	0.00	0.00	0
001-512-10-1200	SALARIES	399,176.28	509,290.00	142,449.34	366,840.66	28
001-512-10-1500	SICK LEAVE	4,591.46	0.00	3,424.13	3,424.13 -	0
001-512-10-1600	VACATION PAY	26,104.49	0.00	9,243.47	9,243.47 -	0
001-512-10-1800	HOLIDAY PAY	18,026.99	0.00	12,276.84	12,276.84 -	0
001-512-10-2100	FICA EXPENSE	33,567.86	38,970.00	12,074.30	26,895.70	31
001-512-10-2200	RETIREMENT	112,969.95	138,110.00	45,765.11	92,344.89	33
001-512-10-2210	BENEFIT ADMIN FEES	153.00	0.00	36.00	36.00 -	0
001-512-10-2300	LIFE & HEALTH INSURANCE	40,486.96	46,800.00	18,146.01	28,653.99	39
001-512-10-2600	WORKERS COMPENSATION INSURANCE	545.36	500.00	467.77	32.23	94
001-512-30-3100	PROFESSIONAL SERVICES	133,044.45	321,804.00	52,945.73	268,858.27	16
001-512-30-3400	OTHER CONTRACTUAL SERVICES	105.00	0.00	0.00	0.00	0
001-512-30-3450	CLOTHING AND UNIFORMS	183.96	750.00	0.00	750.00	0
001-512-30-4000	TRAVEL & PER DIEM	7,320.95	10,600.00	3,741.01	6,858.99	35

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 12 2024

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-512-30-4100	TELEPHONE EXPENSE	3,985.51	5,000.00	998.74	4,001.26	20
001-512-30-4110	IT LICENSING / EQUIPMENT	11,800.91	23,150.00	14,189.51	8,960.49	61
001-512-30-4150	ADVERTISING/RECORDING EXPENSE	1,819.40	4,000.00	697.22	3,302.78	17
001-512-30-4200	POSTAGE/TRANSPORTATION FEES	277.35	1,000.00	215.08	784.92	22
001-512-30-4600	REPAIR & MAINTENANCE	1,097.68	5,800.00	627.44	5,172.56	11
001-512-30-4900	MISC. EXPENSE & OTHER CURRENT	638.69	2,500.00	0.00	2,500.00	0
001-512-30-5100	OFFICE SUPPLIES	1,403.47	2,000.00	176.41	1,823.59	9
001-512-30-5200	OPERATING SUPPLIES	7,042.67	18,750.00	1,179.82	17,570.18	6
001-512-30-5400	SUBSCRIPTIONS/DUES	3,596.75	6,300.00	989.00	5,311.00	16
001-512-30-5500	TRAINING	4,457.85	9,700.00	349.00	9,351.00	4
001-512-60-6400	CAP. IMPROVEMENT-MACHINERY	4,633.40	0.00	0.00	0.00	0
	512 EXECUTIVE- CITY MANAGER:	817,030.39	1,145,024.00	319,991.93	825,032.07	28
001-513-00-0000	CLERK/FINANCE DEPARTMENT:	0.00	0.00	0.00	0.00	0
001-513-10-1200	SALARIES	220,727.34	382,120.00	91,349.81	290,770.19	24
001-513-10-1300	OVERTIME	0.00	500.00	0.00	500.00	0
001-513-10-1500	SICK LEAVE	6,431.84	0.00	2,306.51	2,306.51 -	0
001-513-10-1600	VACATION PAY	12,552.80	0.00	4,318.46	4,318.46 -	0
001-513-10-1800	HOLIDAY PAY	8,838.03	0.00	7,051.56	7,051.56 -	0
001-513-10-2100	FICA EXPENSE	19,013.36	29,280.00	8,034.52	21,245.48	27
001-513-10-2200	RETIREMENT	35,394.95	49,760.00	16,028.86	33,731.14	32
001-513-10-2210	BENEFIT ADMIN FEES	75.00	0.00	18.00	18.00 -	0
001-513-10-2300	LIFE & HEALTH INSURANCE	36,748.71	46,800.00	17,296.41	29,503.59	37
001-513-10-2500	UNEMPLOYMENT COMPENSATION	0.00	500.00	0.00	500.00	0
001-513-10-2600	WORKERS COMPENSATION INSURANCE	1,090.71	1,000.00	935.57	64.43	94
001-513-30-3100	PROFESSIONAL SERVICES	4,000.00	13,390.00	0.00	13,390.00	0
001-513-30-3200	ACCOUNTING/AUDITING FEE	19,250.00	24,000.00	0.00	24,000.00	0
001-513-30-3400	OTHER CONTRACTUAL SERVICES	13,581.98	17,210.00	4,480.66	12,729.34	26

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001-513-30-4000	TRAVEL & PER DIEM	601.17	3,350.00	17.00	3,333.00	1
001-513-30-4100	TELEPHONE EXPENSE	5,437.91	7,510.00	1,192.14	6,317.86	16
001-513-30-4110	IT LICENSING / EQUIPMENT	31,339.27	71,720.00	50,936.53	20,783.47	71
001-513-30-4150	ADVERTISING/RECORDING EXPENSE	1,434.80	1,580.00	1,175.62	404.38	74
001-513-30-4200	POSTAGE/TRANSPORTATION FEES	2,412.78	7,880.00	1,219.76	6,660.24	15
001-513-30-4300	UTILITIES EXPENSE	18,888.70	27,300.00	4,971.76	22,328.24	18
001-513-30-4400	RENTAL & LEASING	3,127.85	3,940.00	1,012.02	2,927.98	26
001-513-30-4500	GENERAL INSURANCE	189,109.92	400,000.00	315,166.50	84,833.50	79
001-513-30-4600	REPAIR & MAINTENANCE	14,957.33	33,060.00	15,039.28	18,020.72	45
001-513-30-4900	MISC. EXPENSE & OTHER CURRENT	4,611.16	6,000.00	2,149.65	3,850.35	36
001-513-30-4910	ELECTION EXPENSES	0.00	500.00	0.00	500.00	0
001-513-30-5100	OFFICE SUPPLIES	3,752.67	6,830.00	777.55	6,052.45	11
001-513-30-5200	OPERATING SUPPLIES	6,126.97	7,930.00	1,777.82	6,152.18	22
001-513-30-5400	SUBSCRIPTIONS/DUES	357.50	2,090.00	150.00	1,940.00	7
001-513-30-5500	TRAINING	799.00	9,530.00	0.00	9,530.00	0
001-513-60-6400	CAP. IMPROVEMENT-MACHINERY	0.00	10,000.00	0.00	10,000.00	0
001-513-70-7100	DEBT SERVICE/CITY HALL-PRINCIPAL	112,593.26	115,381.00	0.00	115,381.00	0
001-513-70-7200	DEBT SERVICE/CITY HALL-INTEREST	21,834.28	19,049.00	0.00	19,049.00	0
001-513-70-7500	DEBT SERVICE/POLICE STATION-PRINCIPAL	229,425.30	235,452.00	0.00	235,452.00	0
001-513-70-7550	DEBT SERVICE/POLICE STATION-INTEREST	62,185.41	56,158.00	0.00	56,158.00	0
001-513-70-7600	DEBT SERV/2018 GEN FUND PROJ LOAN-PRI	333,314.33	339,580.00	168,998.15	170,581.85	50
001-513-70-7650	DEBT SERV/2018 GEN FUND PROJ LOAN-INTI	89,263.05	83,010.00	42,286.03	40,723.97	51
	513 CLERK/FINANCE DEPARTMENT:	1,509,277.38	2,012,410.00	758,690.17	1,253,719.83	38
001-516-00-0000	DEVELOPMENT SERVICES:	0.00	0.00	0.00	0.00	0
001-516-10-1200	SALARIES	520,653.39	907,790.00	200,179.16	707,610.84	22
001-516-10-1300	OVERTIME	951.80	1,000.00	0.00	1,000.00	0
001-516-10-1500	SICK LEAVE	14,218.60	0.00	7,321.18	7,321.18 -	0

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001-516-10-1600	VACATION PAY	26,461.79	0.00	14,341.23	14,341.23 -	0
001-516-10-1800	HOLIDAY PAY	20,973.43	0.00	15,296.25	15,296.25 -	0
001-516-10-2100	FICA EXPENSE	44,619.98	69,530.00	18,141.08	51,388.92	26
001-516-10-2200	RETIREMENT	84,382.73	154,060.00	37,854.43	116,205.57	25
001-516-10-2210	BENEFIT ADMIN FEES	103.50	0.00	40.50	40.50 -	0
001-516-10-2300	LIFE & HEALTH INSURANCE	80,945.20	107,640.00	36,979.42	70,660.58	34
001-516-10-2600	WORKERS COMPENSATION INSURANCE	1,636.07	1,500.00	1,403.34	96.66	94
001-516-30-3100	PROFESSIONAL SERVICES	598,946.74	835,000.00	169,476.33	665,523.67	20
001-516-30-3400	OTHER CONTRACTUAL SERVICES	951.75	1,000.00	0.00	1,000.00	0
001-516-30-3450	CLOTHING AND UNIFORMS	1,015.88	2,150.00	0.00	2,150.00	0
001-516-30-4000	TRAVEL & PER DIEM	5,530.85	14,980.00	354.76	14,625.24	2
001-516-30-4100	TELEPHONE EXPENSE	7,125.87	8,000.00	1,947.71	6,052.29	24
001-516-30-4110	IT LICENSING / EQUIPMENT	37,471.62	111,810.00	53,368.89	58,441.11	48
001-516-30-4150	ADVERTISING/RECORDING EXPENSE	28,356.57	35,200.00	4,256.58	30,943.42	12
001-516-30-4200	POSTAGE/TRANSPORTATION FEES	1,530.23	2,000.00	188.66	1,811.34	9
001-516-30-4600	REPAIR & MAINTENANCE	2,237.89	2,500.00	337.13	2,162.87	13
001-516-30-4900	MISC. EXPENSE & OTHER CURRENT	2,398.31	5,000.00	8,050.12	3,050.12 -	161
001-516-30-4950	CODE ENFORCEMENT	8,266.28	58,500.00	10,555.59	47,944.41	18
001-516-30-5100	OFFICE SUPPLIES	1,827.88	10,000.00	546.39	9,453.61	5
001-516-30-5200	OPERATING SUPPLIES	3,409.32	10,000.00	1,346.90	8,653.10	13
001-516-30-5250	FUEL EXPENSE	1,423.51	1,800.00	96.67	1,703.33	5
001-516-30-5400	SUBSCRIPTIONS/DUES	1,934.17	5,180.00	677.95	4,502.05	13
001-516-30-5500	TRAINING	9,509.07	24,180.00	1,488.11	22,691.89	6
001-516-60-6300	CAPITAL IMPROVEMENT-OTHER	11,128.33	0.00	0.00	0.00	0
	516 DEVELOPMENT SERVICES:	1,518,010.76	2,368,820.00	584,248.38	1,784,571.62	25
001-518-00-0000	INFORMATION TECHNOLOGY DEPARTMENT	0.00	0.00	0.00	0.00	0
001-518-10-1200	SALARIES	140,441.30	258,440.00	62,787.89	195,652.11	24

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001-518-10-1500	SICK LEAVE	3,232.96	0.00	1,397.32	1,397.32 -	0
001-518-10-1600	VACATION PAY	6,919.23	0.00	5,628.00	5,628.00 -	0
001-518-10-1800	HOLIDAY PAY	3,694.26	0.00	3,997.71	3,997.71 -	0
001-518-10-2100	FICA EXPENSE	11,802.86	19,780.00	5,419.27	14,360.73	27
001-518-10-2200	RETIREMENT	19,222.36	35,080.00	10,016.14	25,063.86	29
001-518-10-2210	BENEFIT ADMIN FEES	54.00	0.00	0.00	0.00	0
001-518-10-2300	LIFE & HEALTH INSURANCE	20,727.19	37,440.00	12,233.57	25,206.43	33
001-518-10-2600	WORKERS COMPENSATION INSURANCE	218.13	200.00	187.11	12.89	94
001-518-30-3100	PROFESSIONAL SERVICES	22,897.00	45,320.00	130.00	45,190.00	0
001-518-30-3400	OTHER CONTRACTUAL SERVICES	5,971.32	15,000.00	1,023.99	13,976.01	7
001-518-30-4000	TRAVEL & PER DIEM	1,998.28	7,500.00	0.00	7,500.00	0
001-518-30-4100	TELEPHONE EXPENSE	8,114.39	7,500.00	2,369.31	5,130.69	32
001-518-30-4110	IT LICENSING / EQUIPMENT	12,054.30	14,400.00	3,224.24	11,175.76	22
001-518-30-4200	POSTAGE/TRANSPORTATION FEES	0.00	250.00	19.00	231.00	8
001-518-30-4300	UTILITIES EXPENSE	2,173.19	2,300.00	446.57	1,853.43	19
001-518-30-4400	RENTAL & LEASING	0.00	500.00	0.00	500.00	0
001-518-30-4600	REPAIR & MAINTENANCE	20.29	2,000.00	875.11	1,124.89	44
001-518-30-4900	MISC. EXPENSE & OTHER CURRENT	397.91	1,000.00	0.00	1,000.00	0
001-518-30-5100	OFFICE SUPPLIES	604.22	1,200.00	43.24	1,156.76	4
001-518-30-5200	OPERATING SUPPLIES	5,279.04	5,000.00	3,700.98	1,299.02	74
001-518-30-5400	SUBSCRIPTIONS/DUES	350.00	2,500.00	372.33	2,127.67	15
001-518-30-5500	TRAINING	2,434.91	12,000.00	0.00	12,000.00	0
001-518-30-5550	LICENSING	15,120.10	43,625.00	9,081.99	34,543.01	21
001-518-60-6400	CAP. IMPROVEMENTS-MACHINERY/EQUIP	4,072.69	16,000.00	0.00	16,000.00	0
	518 INFORMATION TECHNOLOGY DEPARTME	287,799.93	527,035.00	122,953.77	404,081.23	23
001-519-00-0000	HUMAN RESOURCE DEPARTMENT:	0.00	0.00	0.00	0.00	0
001-519-10-1200	SALARIES	119,203.71	206,190.00	48,364.39	157,825.61	23

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001-519-10-1500	SICK LEAVE	1,838.36	0.00	1,319.48	1,319.48 -	0
001-519-10-1600	VACATION PAY	6,336.13	0.00	2,259.81	2,259.81 -	0
001-519-10-1800	HOLIDAY PAY	5,277.49	0.00	4,096.98	4,096.98 -	0
001-519-10-2100	FICA EXPENSE	10,147.87	15,780.00	4,287.02	11,492.98	27
001-519-10-2200	RETIREMENT	16,476.01	27,980.00	7,604.74	20,375.26	27
001-519-10-2210	BENEFIT ADMIN FEES	49.50	0.00	18.00	18.00 -	0
001-519-10-2300	LIFE & HEALTH INSURANCE	17,342.88	28,080.00	6,942.45	21,137.55	25
001-519-10-2600	WORKERS COMPENSATION INSURANCE	119.99	110.00	102.89	7.11	94
001-519-30-3100	PROFESSIONAL SERVICES	33,205.00	37,825.00	1,237.50	36,587.50	3
001-519-30-3400	OTHER CONTRACTUAL SERVICES	4,397.96	6,400.00	2,247.40	4,152.60	35
001-519-30-4000	TRAVEL & PER DIEM	3,208.81	5,500.00	0.00	5,500.00	0
001-519-30-4100	TELEPHONE EXPENSE	4,805.63	4,750.00	1,047.58	3,702.42	22
001-519-30-4110	IT LICENSING / EQUIPMENT	21,442.11	45,880.00	25,433.92	20,446.08	55
001-519-30-4150	ADVERTISING/RECRUITING	1,780.25	7,200.00	3,300.04	3,899.96	46
001-519-30-4200	POSTAGE/TRANSPORTATION FEES	166.92	500.00	11.97	488.03	2
001-519-30-4300	UTILITIES EXPENSE	1,941.27	2,300.00	423.38	1,876.62	18
001-519-30-4400	RENTAL & LEASING	0.00	60.00	0.00	60.00	0
001-519-30-4600	REPAIR & MAINTENANCE	2,987.75	3,500.00	1,685.95	1,814.05	48
001-519-30-4800	EMPLOYEE PROGRAMS	8,414.36	13,200.00	5,346.25	7,853.75	40
001-519-30-4900	MISC. EXPENSE & OTHER CURRENT	637.16	1,000.00	0.00	1,000.00	0
001-519-30-5100	OFFICE SUPPLIES	1,294.92	2,900.00	338.75	2,561.25	12
001-519-30-5200	OPERATING SUPPLIES	2,234.93	5,300.00	746.51	4,553.49	14
001-519-30-5250	FUEL EXPENSE	680.38	600.00	35.21	564.79	6
001-519-30-5400	SUBSCRIPTIONS/DUES	2,486.82	1,600.00	594.00	1,006.00	37
001-519-30-5500	TRAINING	5,562.77	5,450.00	185.45	5,264.55	3
001-519-30-5501	STAFF TRAINING PROGRAMS	2,394.70	6,450.00	665.19	5,784.81	10
519 HUMAN RESOURCE DEPARTMENT:		274,433.68	428,555.00	118,294.86	310,260.14	28

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001-521-00-0000	POLICE DEPARTMENT:	0.00	0.00	0.00	0.00	0
001-521-10-1200	SALARIES	2,352,433.13	4,137,570.00	929,433.55	3,208,136.45	22
001-521-10-1220	UNIFORM ALLOWANCE	14,160.00	14,820.00	5,100.00	9,720.00	34
001-521-10-1250	ON CALL	6,375.00	10,400.00	4,425.00	5,975.00	43
001-521-10-1260	SHIFT DIFFERENTIAL	12,907.03	20,080.00	5,114.64	14,965.36	25
001-521-10-1300	OVERTIME	122,261.90	157,000.00	38,401.25	118,598.75	24
001-521-10-1500	SICK LEAVE	56,978.41	0.00	13,092.59	13,092.59 -	0
001-521-10-1600	VACATION PAY	110,427.31	0.00	47,365.08	47,365.08 -	0
001-521-10-1700	INCENTIVE PAY	23,270.00	56,000.00	9,080.00	46,920.00	16
001-521-10-1800	HOLIDAY PAY	96,792.19	0.00	70,823.87	70,823.87 -	0
001-521-10-1820	HOLIDAY PREMIUM	107,836.95	82,000.00	65,238.24	16,761.76	80
001-521-10-2100	FICA EXPENSE	222,112.94	341,430.00	90,818.98	250,611.02	27
001-521-10-2200	RETIREMENT	798,563.39	1,508,280.00	361,722.09	1,146,557.91	24
001-521-10-2210	BENEFIT ADMIN FEES	418.50	0.00	166.50	166.50 -	0
001-521-10-2300	LIFE & HEALTH INSURANCE	365,935.51	575,640.00	171,496.91	404,143.09	30
001-521-10-2500	UNEMPLOYMENT COMP. REIMBURSEMENT	4,608.24	0.00	0.00	0.00	0
001-521-10-2600	WORKERS COMPENSATION INSURANCE	70,894.89	75,000.00	70,167.12	4,832.88	94
001-521-30-3100	PROFESSIONAL SERVICES	17,564.19	52,000.00	7,493.10	44,506.90	14
001-521-30-3400	OTHER CONTRACTUAL SERVICES	38,152.58	61,500.00	11,858.80	49,641.20	19
001-521-30-3450	CLOTHING AND UNIFORMS	9,092.53	15,000.00	0.00	15,000.00	0
001-521-30-3500	INVESTIGATIONS	8,792.29	17,000.00	2,816.20	14,183.80	17
001-521-30-4000	TRAVEL & PER DIEM	9,544.20	12,000.00	569.94	11,430.06	5
001-521-30-4100	TELEPHONE EXPENSE	62,549.63	82,000.00	16,430.01	65,569.99	20
001-521-30-4110	IT LICENSING / EQUIPMENT	214,454.17	268,200.00	73,387.85	194,812.15	27
001-521-30-4200	POSTAGE/TRANSPORTATION FEES	149.98	3,000.00	200.00	2,800.00	7
001-521-30-4300	UTILITIES EXPENSE	63,841.54	54,000.00	10,022.36	43,977.64	19
001-521-30-4400	RENTAL & LEASING	2,133.43	10,500.00	806.08	9,693.92	8
001-521-30-4600	REPAIR & MAINTENANCE	83,232.20	75,000.00	21,761.68	53,238.32	29

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001-521-30-4900	MISC. EXPENSE & OTHER CURRENT	77.89	4,000.00	0.00	4,000.00	0
001-521-30-4960	BOOT ALLOWANCE	3,662.09	6,500.00	517.97	5,982.03	8
001-521-30-5100	OFFICE SUPPLIES	1,587.89	5,000.00	694.55	4,305.45	14
001-521-30-5200	OPERATING SUPPLIES	52,647.04	85,000.00	10,359.02	74,640.98	12
001-521-30-5250	FUEL EXPENSE	149,285.20	180,000.00	33,463.92	146,536.08	19
001-521-30-5400	SUBSCRIPTIONS/DUES	1,675.05	3,000.00	200.00	2,800.00	7
001-521-30-5500	TRAINING	36,516.56	40,000.00	5,107.31	34,892.69	13
001-521-60-6300	CAPITAL IMPROVEMENT-OTHER	208,278.80	40,000.00	0.00	40,000.00	0
001-521-60-6400	CAP. IMPROVEMENT-MACHINERY	81,449.00	672,987.38	0.00	672,987.38	0
	521 POLICE DEPARTMENT:	5,410,661.65	8,664,907.38	2,078,134.61	6,586,772.77	24
001-541-00-0000	PUBLIC WORKS/STREET DEPT.	0.00	0.00	0.00	0.00	0
001-541-10-1200	SALARIES	930,248.15	1,538,070.00	408,634.19	1,129,435.81	27
001-541-10-1250	ON CALL	3,900.00	3,900.00	2,150.00	1,750.00	55
001-541-10-1300	OVERTIME	11,916.51	12,000.00	9,472.58	2,527.42	79
001-541-10-1500	SICK LEAVE	51,790.96	0.00	13,007.85	13,007.85 -	0
001-541-10-1600	VACATION PAY	55,362.39	0.00	24,600.92	24,600.92 -	0
001-541-10-1800	HOLIDAY PAY	39,263.68	0.00	32,131.75	32,131.75 -	0
001-541-10-1820	HOLIDAY PREMIUM	7,596.03	0.00	1,601.77	1,601.77 -	0
001-541-10-2100	FICA EXPENSE	84,276.14	118,880.00	37,586.60	81,293.40	32
001-541-10-2200	RETIREMENT	167,583.89	236,570.00	78,805.78	157,764.22	33
001-541-10-2300	LIFE & HEALTH INSURANCE	165,630.32	243,360.00	80,934.15	162,425.85	33
001-541-10-2500	UNEMPLOYMENT COMPENSATION	39.50	2,000.00	0.00	2,000.00	0
001-541-10-2600	WORKERS COMPENSATION INSURANCE	21,813.82	25,000.00	23,389.04	1,610.96	94
001-541-30-3100	PROFESSIONAL SERVICES	132,049.76	454,949.25	20,093.75	434,855.50	4
001-541-30-3400	OTHER CONTRACTUAL SERVICES	352,499.68	416,640.74	183,906.17	232,734.57	44
001-541-30-3440	RIGHT-OF-WAY MAINTENANCE	242,817.84	395,000.00	94,393.10	300,606.90	24
001-541-30-3450	CLOTHING AND UNIFORMS	8,765.60	8,000.00	3,264.32	4,735.68	41

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001-541-30-4000	TRAVEL & PER DIEM	1,435.34	5,500.00	15.26	5,484.74	0
001-541-30-4100	TELEPHONE EXPENSE	20,442.43	24,600.00	6,230.63	18,369.37	25
001-541-30-4110	IT LICENSING / EQUIPMENT	34,153.45	83,100.00	25,462.99	57,637.01	31
001-541-30-4200	POSTAGE/TRANSPORTATION FEES	92.07	150.00	0.00	150.00	0
001-541-30-4300	UTILITIES EXPENSE	22,780.35	23,200.00	8,149.35	15,050.65	35
001-541-30-4350	VILLAGES STREET LIGHTING	507,878.07	600,000.00	130,309.95	469,690.05	22
001-541-30-4400	RENTAL & LEASING	3,349.34	7,580.00	16,788.34	9,208.34 -	221
001-541-30-4600	REPAIR & MAINTENANCE	45,875.13	51,500.00	6,367.71	45,132.29	12
001-541-30-4601	REPAIR & MAINTENANCE - BUILDINGS	26,968.35	35,000.00	1,265.03	33,734.97	4
001-541-30-4603	PAVEMENT PRESERVATION/REHABILITATION	0.00	1,000,000.00	0.00	1,000,000.00	0
001-541-30-4900	MISC. EXPENSE & OTHER CURRENT	322.10	3,000.00	0.00	3,000.00	0
001-541-30-4940	LANDFILL DISPOSAL FEES	3,904.13	6,000.00	2,174.55	3,825.45	36
001-541-30-4960	BOOT ALLOWANCE	3,154.56	4,200.00	2,019.30	2,180.70	48
001-541-30-5100	OFFICE SUPPLIES	2,537.48	3,000.00	938.66	2,061.34	31
001-541-30-5200	OPERATING SUPPLIES	71,147.55	70,000.00	19,912.23	50,087.77	28
001-541-30-5250	FUEL EXPENSE	31,160.82	35,000.00	6,574.67	28,425.33	19
001-541-30-5400	SUBSCRIPTIONS/DUES	5,204.03	14,815.00	1,155.94	13,659.06	8
001-541-30-5500	TRAINING	11,459.60	22,080.00	1,932.00	20,148.00	9
001-541-60-6115	CITY HALL / ANNEX REHAB	14,174.39	58,821.19	11,338.02	47,483.17	19
001-541-60-6200	CAP. IMPROVEMENT-BUILDINGS	0.00	150,000.00	17,542.84	132,457.16	12
001-541-60-6210	PUBLIC WORKS BUILDING	6,308.00	0.00	0.00	0.00	0
001-541-60-6300	CAPITAL IMPROVEMENT-OTHER	0.00	75,000.00	6,094.96	68,905.04	8
001-541-60-6400	CAP. IMPROVEMENT-MACHINERY	303,139.02	231,297.00	61,319.86	169,977.14	27
001-541-60-6681	PRINCIPAL-EQUIPMENT LEASE	28,171.17	29,240.00	29,231.37	8.63	100
001-541-60-6691	INTEREST-EQUIPMENT LEASE	2,160.33	1,110.00	1,100.13	9.87	99
	541 PUBLIC WORKS/STREET DEPT.	3,421,371.98	5,988,563.18	1,369,895.76	4,618,667.42	23
001-549-00-0000	FLEET MAINTENANCE DEPT:	0.00	0.00	0.00	0.00	0

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001-549-10-1200	SALARIES	217,193.87	292,280.00	77,329.82	214,950.18	26
001-549-10-1300	OVERTIME	0.00	1,500.00	0.00	1,500.00	0
001-549-10-1500	SICK LEAVE	5,641.21	0.00	2,230.56	2,230.56 -	0
001-549-10-1600	VACATION PAY	14,415.13	0.00	9,135.80	9,135.80 -	0
001-549-10-1800	HOLIDAY PAY	9,083.30	0.00	6,362.00	6,362.00 -	0
001-549-10-2100	FICA EXPENSE	18,844.53	22,480.00	7,271.95	15,208.05	32
001-549-10-2200	RETIREMENT	30,615.93	39,870.00	12,899.46	26,970.54	32
001-549-10-2210	BENEFIT ADMIN FEES	36.00	0.00	36.00	36.00 -	0
001-549-10-2300	LIFE & HEALTH INSURANCE	40,971.87	46,800.00	17,219.96	29,580.04	37
001-549-10-2600	WORKERS COMPENSATION INSURANCE	8,507.44	8,200.00	7,671.61	528.39	94
001-549-30-3100	PROFESSIONAL SERVICES	25.00	500.00	0.00	500.00	0
001-549-30-3400	OTHER CONTRACTUAL SERVICES	2,915.64	8,000.00	3,581.30	4,418.70	45
001-549-30-3450	CLOTHING AND UNIFORMS	2,587.72	1,500.00	668.06	831.94	45
001-549-30-4000	TRAVEL & PER DIEM	3.84	100.00	0.00	100.00	0
001-549-30-4100	TELEPHONE EXPENSE	3,840.48	3,500.00	235.83	3,264.17	7
001-549-30-4110	IT LICENSING / EQUIPMENT	12,132.52	31,500.00	7,676.65	23,823.35	24
001-549-30-4200	POSTAGE/TRANSPORTATION FEES	0.00	100.00	24.20	75.80	24
001-549-30-4300	UTILITIES EXPENSE	5,044.47	7,000.00	1,265.12	5,734.88	18
001-549-30-4400	RENTAL & LEASING	1,721.35	2,500.00	176.60	2,323.40	7
001-549-30-4600	REPAIR & MAINTENANCE	3,105.14	5,000.00	1,886.29	3,113.71	38
001-549-30-4900	MISC. EXPENSE & OTHER CURRENT	0.00	100.00	0.00	100.00	0
001-549-30-4960	BOOT ALLOWANCE	622.34	700.00	175.00	525.00	25
001-549-30-5100	OFFICE SUPPLIES	1,212.89	1,500.00	14.55	1,485.45	1
001-549-30-5200	OPERATING SUPPLIES	32,637.84	35,000.00	11,492.79	23,507.21	33
001-549-30-5250	FUEL EXPENSE	3,445.46	3,600.00	1,176.69	2,423.31	33
001-549-30-5400	SUBSCRIPTIONS/DUES	886.54	500.00	239.00	261.00	48
001-549-30-5500	TRAINING	1,434.00	3,000.00	150.00	2,850.00	5
001-549-60-6400	CAP. IMPROVEMENTS-MACHINERY/EQUIP	84,300.11	45,000.00	10,367.40	34,632.60	23

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	549 FLEET MAINTENANCE DEPT:	501,224.62	560,230.00	179,286.64	380,943.36	32
001-572-00-0000	PARKS & RECREATION:	0.00	0.00	0.00	0.00	0
001-572-10-1200	SALARIES	528,871.90	1,027,940.00	202,434.73	825,505.27	20
001-572-10-1250	ON CALL	3,900.00	3,500.00	1,650.00	1,850.00	47
001-572-10-1300	OVERTIME	9,050.86	2,000.00	3,325.74	1,325.74 -	166
001-572-10-1500	SICK LEAVE	18,053.57	0.00	6,260.81	6,260.81 -	0
001-572-10-1600	VACATION PAY	19,144.82	0.00	18,910.92	18,910.92 -	0
001-572-10-1800	HOLIDAY PAY	20,144.75	0.00	14,458.43	14,458.43 -	0
001-572-10-1820	HOLIDAY PREMIUM	0.00	0.00	3,552.27	3,552.27 -	0
001-572-10-2100	FICA EXPENSE	46,126.25	79,060.00	19,291.38	59,768.62	24
001-572-10-2200	RETIREMENT	72,584.86	140,240.00	34,038.94	106,201.06	24
001-572-10-2210	BENEFIT ADMIN FEES	9.00	0.00	0.00	0.00	0
001-572-10-2300	LIFE & HEALTH INSURANCE	110,296.50	168,480.00	49,838.72	118,641.28	30
001-572-10-2600	WORKERS COMPENSATION INSURANCE	6,544.18	6,500.00	6,081.17	418.83	94
001-572-30-3100	PROFESSIONAL SERVICES	15,126.79	14,000.00	1,578.75	12,421.25	11
001-572-30-3400	OTHER CONTRACTUAL SERVICES	101,881.05	159,200.00	61,492.33	97,707.67	39
001-572-30-3450	CLOTHING AND UNIFORMS	2,882.30	8,250.00	2,318.16	5,931.84	28
001-572-30-4000	TRAVEL & PER DIEM	839.57	4,550.00	104.27	4,445.73	2
001-572-30-4100	TELEPHONE EXPENSE	24,706.92	14,600.00	7,734.86	6,865.14	53
001-572-30-4110	IT LICENSING / EQUIPMENT	39,819.80	53,720.00	13,298.68	40,421.32	25
001-572-30-4150	ADVERTISING AND PROMOTIONS	30,595.41	25,000.00	4,616.96	20,383.04	18
001-572-30-4200	POSTAGE/TRANSPORTATION FEES	5.46	200.00	0.00	200.00	0
001-572-30-4300	UTILITIES EXPENSE	32,955.60	35,000.00	15,103.17	19,896.83	43
001-572-30-4400	RENTAL & LEASING	3,516.27	6,900.00	2,641.76	4,258.24	38
001-572-30-4600	REPAIR & MAINTENANCE	35,138.45	48,650.00	24,121.58	24,528.42	50
001-572-30-4601	REPAIR & MAINTENANCE - BUILDINGS	23,464.57	36,000.00	2,913.24	33,086.76	8
001-572-30-4610	BAKER HOUSE MAINTENANCE	1,495.52	15,000.00	58.96	14,941.04	0

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001-572-30-4620	BAKER HOUSE OPERATIONS-OTHER MISC.	4,930.49	5,720.00	949.56	4,770.44	17
001-572-30-4630	BAKER HOUSE SPECIAL EVENTS	11,356.54	15,000.00	1,487.59	13,512.41	10
001-572-30-4900	MISC. EXPENSE & OTHER CURRENT	424.19	5,000.00	88.26 -	5,088.26	2 -
001-572-30-4910	SPECIAL EVENTS	132,975.30	165,800.00	56,807.87	108,992.13	34
001-572-30-4915	PROGRAMS, ACTIVITIES & LEAGUES	89,783.22	104,400.00	17,952.73	86,447.27	17
001-572-30-4920	SUMMER RECREATION PROGRAM	13,595.23	48,000.00	0.00	48,000.00	0
001-572-30-4960	BOOT ALLOWANCE	928.71	1,580.00	406.01	1,173.99	26
001-572-30-5100	OFFICE SUPPLIES	3,185.48	4,500.00	666.18	3,833.82	15
001-572-30-5200	OPERATING SUPPLIES	77,301.88	81,500.00	11,607.81	69,892.19	14
001-572-30-5250	FUEL EXPENSE	22,070.55	25,000.00	4,057.30	20,942.70	16
001-572-30-5280	LANDSCAPING	27,066.27	15,000.00	2,239.85	12,760.15	15
001-572-30-5400	SUBSCRIPTIONS/DUES	426.58	3,210.00	507.20	2,702.80	16
001-572-30-5500	TRAINING	5,990.37	7,200.00	1,936.31	5,263.69	27
001-572-60-6200	CAP. IMPROVEMENT-BUILDINGS	38,696.00	14,500.00	0.00	14,500.00	0
001-572-60-6300	CAPITAL IMPROVEMENT-OTHER	0.00	13,000.00	17,608.42	4,608.42 -	135
001-572-60-6351	MLK PARK PROJECT	94,686.97	0.00	0.00	0.00	0
001-572-60-6400	CAP. IMPROVEMENT-MACHINERY	153,369.91	107,750.00	80,820.10	26,929.90	75
	572 PARKS & RECREATION:	1,823,942.09	2,465,950.00	692,784.50	1,773,165.50	28
001-575-00-0000	COMMUNITY CENTER:	0.00	0.00	0.00	0.00	0
001-575-10-1200	SALARIES	47,353.44	140,290.00	21,484.49	118,805.51	15
001-575-10-1300	OVERTIME	0.00	0.00	112.50	112.50 -	0
001-575-10-2100	FICA EXPENSE	3,622.65	10,740.00	1,652.22	9,087.78	15
001-575-10-2200	RETIREMENT	5,868.02	19,040.00	2,837.95	16,202.05	15
001-575-10-2300	LIFE & HEALTH INSURANCE	4.75	200.00	0.00	200.00	0
001-575-30-3100	PROFESSIONAL SERVICES	499.85	3,000.00	0.00	3,000.00	0
001-575-30-3400	OTHER CONTRACTUAL SERVICES	3,995.00	8,440.00	6,317.67	2,122.33	75
001-575-30-3450	CLOTHING AND UNIFORMS	0.00	1,200.00	0.00	1,200.00	0

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001-575-30-4100	TELEPHONE EXPENSE	2,979.72	6,680.00	0.00	6,680.00	0
001-575-30-4200	POSTAGE/TRANSPORTATION FEES	133.68	250.00	0.00	250.00	0
001-575-30-4300	UTILITIES EXPENSE	52,039.39	40,000.00	9,304.95	30,695.05	23
001-575-30-4400	RENTAL & LEASING	981.12	1,600.00	409.05	1,190.95	26
001-575-30-4600	REPAIR & MAINTENANCE	2,826.34	30,000.00	20,158.74	9,841.26	67
001-575-30-5100	OFFICE SUPPLIES	897.95	1,000.00	10.59	989.41	1
001-575-30-5200	OPERATING SUPPLIES	3,715.25	10,000.00	4,743.45	5,256.55	47
001-575-30-5400	SUBSCRIPTIONS/DUES	75.00	0.00	0.00	0.00	0
001-575-60-6200	CAP. IMPROVEMENT-BUILDINGS	0.00	250,000.00	0.00	250,000.00	0
	575 COMMUNITY CENTER:	124,992.16	522,440.00	67,031.61	455,408.39	13
001-580-90-9901	CONTINGENCY RESERVE-GEN FUND	0.00	5,764,195.44	0.00	5,764,195.44	0
001-581-00-1040	TRANSFER TO EXPANDED CRA	197,729.00	215,690.00	0.00	215,690.00	0
001-581-90-3010	TRANSFER TO CAPITAL PROJECT FUND	10,100,000.00	15,700,000.00	0.00	15,700,000.00	0
	581 Total	10,297,729.00	15,915,690.00	0.00	15,915,690.00	0
GENERAL FUND Expenditure Totals		26,089,183.46	46,784,130.00	6,337,659.42	40,446,470.58	14

<u>YTD</u>	<u>001 GENERAL FUND</u>	<u>Prior</u>
20,949,735.36	Revenues:	28,926,568.08
6,337,659.42	Expenditures:	26,089,183.46
14,612,075.94	Net Income:	2,837,384.62

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101-361-1350	INTEREST EARNED	371.16	200.00	89.92	110.08 -	45
101-364-1000	CEMETERY LOT SALES	1,400.00	0.00	0.00	0.00	0
101-366-1350	CONTRIBUTIONS/DUES	560.00	2,000.00	160.00	1,840.00 -	8
101-366-1360	GRAVE OPENING PERMITS	900.00	600.00	300.00	300.00 -	50
101-369-0000	OTHER MISCELLANEOUS REVENUE	0.00	100.00	0.00	100.00 -	0
101-389-5000	NON-OPER/ CEMETERY RESERVES FORWAR	0.00	62,970.00	0.00	62,970.00 -	0
CEMETERY FUND Revenue Totals		3,231.16	65,870.00	549.92	65,320.08 -	0

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101-569-00-0000	GREENWOOD CEMETERY:	0.00	0.00	0.00	0.00	0
101-569-30-3100	PROFESSIONAL SERVICES	0.00	200.00	0.00	200.00	0
101-569-30-4600	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0
101-569-30-4900	MISC. EXPENSE & OTHER CURRENT	0.00	200.00	0.00	200.00	0
101-569-30-5200	OPERATING SUPPLIES	0.00	100.00	0.00	100.00	0
569 GREENWOOD CEMETERY:		0.00	1,000.00	0.00	1,000.00	0

101-580-90-9999	CONTINGENCY	0.00	64,870.00	0.00	64,870.00	0
CEMETERY FUND Expenditure Totals		0.00	65,870.00	0.00	65,870.00	0

<u>YTD</u>	<u>101 CEMETERY FUND</u>	<u>Prior</u>
549.92	Revenues:	3,231.16
0.00	Expenditures:	0.00
549.92	Net Income:	3,231.16

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104-361-0000	INTEREST	11,802.03	0.00	5,543.87	5,543.87	0
104-369-9000	TAX INCREMENT FINANCING - SUM CTY	367,422.00	368,670.00	0.00	368,670.00 -	0
104-382-0010	TRANSFER FROM GENERAL	197,729.00	215,690.00	0.00	215,690.00 -	0
104-389-5006	CASH FORWARD - CRA DISTRICT	0.00	1,396,500.00	0.00	1,396,500.00 -	0
COMMUNITY REDEVELOPMENT Revenue Tot		576,953.03	1,980,860.00	5,543.87	1,975,316.13 -	0
<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
104-550-00-0000	COMM REDEVELOPMENT DEPT.:	0.00	0.00	0.00	0.00	0
104-550-10-1200	SALARIES	37,966.71	68,420.00	14,559.28	53,860.72	21
104-550-10-1500	SICK LEAVE	760.25	0.00	606.34	606.34 -	0
104-550-10-1600	VACATION PAY	3,405.20	0.00	1,680.18	1,680.18 -	0
104-550-10-1800	HOLIDAY PAY	1,499.38	0.00	1,212.70	1,212.70 -	0
104-550-10-2100	FICA EXPENSE	3,337.84	5,240.00	1,381.50	3,858.50	26
104-550-10-2200	RETIREMENT	14,128.34	23,620.00	6,233.78	17,386.22	26
104-550-10-2300	LIFE & HEALTH INSURANCE	3,524.88	3,600.00	1,418.26	2,181.74	39
104-550-30-3100	PROFESSIONAL SERVICES	0.00	40,000.00	0.00	40,000.00	0
104-550-30-4000	TRAVEL & PER DIEM	0.00	750.00	0.00	750.00	0
104-550-30-5400	SUBSCRIPTIONS/DUES	200.00	200.00	175.00	25.00	88
104-550-30-5500	TRAINING	0.00	1,500.00	0.00	1,500.00	0
104-550-60-6330	FACADE IMPROVEMENT GRANT	0.00	80,000.00	3,891.36	76,108.64	5
104-550-70-7303	DEMOLITIONS	0.00	25,000.00	0.00	25,000.00	0
104-550-70-7307	MISC. OTHER PROJECTS	47,246.00	8,679.00	5,300.00	3,379.00	61
104-550-70-7308	DOWNTOWN PARKING IMPROVEMENTS	0.00	240,000.00	0.00	240,000.00	0
550 COMM REDEVELOPMENT DEPT.:		112,068.60	497,009.00	36,458.40	460,550.60	7
104-580-90-9904	CONTINGENCY - CRA DISTRICT	0.00	1,483,851.00	0.00	1,483,851.00	0
COMMUNITY REDEVELOPMENT Expenditure		112,068.60	1,980,860.00	36,458.40	1,944,401.60	2

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YTD	104 COMMUNITY REDEVELOPMENT	Prior
5,543.87	Revenues:	576,953.03
36,458.40	Expenditures:	112,068.60
30,914.53 -	Net Income:	464,884.43

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
105-361-0000	INTEREST	91.20	100.00	13.58	86.42 -	14
105-369-0058	DONATIONS	30,942.00	15,000.00	19,301.00	4,301.00	129
105-389-5010	CASH FORWARD - BAKER HOUSE	0.00	18,000.00	0.00	18,000.00 -	0
BAKER HOUSE Revenue Totals		31,033.20	33,100.00	19,314.58	13,785.42 -	58

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
105-576-00-0000	BAKER HOUSE DEPARTMENT:	0.00	0.00	0.00	0.00	0
105-576-30-4620	BAKER HOUSE OPERATIONS	45,844.10	0.00	22.79	22.79 -	0
105-580-90-9910	CONTINGENCY - BAKER HOUSE	0.00	33,100.00	0.00	33,100.00	0
BAKER HOUSE Expenditure Totals		45,844.10	33,100.00	22.79	33,077.21	0

<u>YTD</u>	105 BAKER HOUSE	<u>Prior</u>
19,314.58	Revenues:	31,033.20
22.79	Expenditures:	45,844.10
19,291.79	Net Income:	14,810.90 -

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
106-589-5010	CARRY FORWARD - HISTORICAL FUND	0.00	45.00	0.00	45.00 -	0
	WILDWOOD AREA HISTORICAL ASSOCIATIO	0.00	45.00	0.00	45.00 -	0

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
106-577-00-0000	WILDWOOD AREA HISTORICAL ASSN	0.00	0.00	0.00	0.00	0
106-580-90-9911	CONTINGENCY - HISTORICAL ACCT	0.00	45.00	0.00	45.00	0
	WILDWOOD AREA HISTORICA Expenditure Tr	0.00	45.00	0.00	45.00	0

<u>YTD</u>	<u>106 WILDWOOD AREA HISTORICAL ASSOCI/</u>	<u>Prior</u>
0.00	Revenues:	0.00
0.00	Expenditures:	0.00
0.00	Net Income:	0.00

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
107-341-3004	RECREATION IMPACT FEES	416,261.25	225,000.00	180,315.54	44,684.46 -	80
107-361-0000	INTEREST	6,203.97	1,000.00	3,168.25	2,168.25	317
107-389-5004	CASH FORWARD - P & R IMPACT FEE	0.00	736,160.00	0.00	736,160.00 -	0
RECREATION IMPACT FEES Revenue Totals		422,465.22	962,160.00	183,483.79	778,676.21 -	19

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
107-572-00-0000	RECREATION IMPACT FEES:	0.00	0.00	0.00	0.00	0
107-580-90-9903	CONTINGENCY - P&R IMPACT FEES	0.00	962,160.00	0.00	962,160.00	0
RECREATION IMPACT FEES Expenditure Tota		0.00	962,160.00	0.00	962,160.00	0

<u>YTD</u>	107 RECREATION IMPACT FEES	<u>Prior</u>
183,483.79	Revenues:	422,465.22
0.00	Expenditures:	0.00
183,483.79	Net Income:	422,465.22

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
108-341-3001	LAW ENFORCEMENT IMPACT FEES	743,696.30	1,100,000.00	257,293.98	842,706.02 -	23
108-361-0000	INTEREST	199.89	100.00	50.80	49.20 -	51
108-389-5002	CASH FORWARD - POLICE IMPACT FEE	0.00	1,320,330.00	0.00	1,320,330.00 -	0
	LAW ENFORCEMENT IMPACT FEES Revenue	743,896.19	2,420,430.00	257,344.78	2,163,085.22 -	10

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
108-521-00-0000	LAW ENFORCEMENT IMPACT FEES:	0.00	0.00	0.00	0.00	0
108-521-30-4900	MISC. EXPENSE & OTHER CURRENT	399.26	0.00	99.32	99.32 -	0
108-521-60-6200	CAP.IMPROVEMENT-BUILDINGS	0.00	400,000.00	0.00	400,000.00	0
108-521-60-6400	CAP. IMPROVEMENT- MACHINERY & EQUIPM	138,184.26	608,375.44	22,106.97	586,268.47	4
108-521-70-9105	TRANSFER TO GENERAL FUND - LOAN PAYM	412,800.00	412,800.00	0.00	412,800.00	0
	521 LAW ENFORCEMENT IMPACT FEES:	551,383.52	1,421,175.44	22,206.29	1,398,969.15	2
108-580-90-9902	CONTINGENCY -LAW ENFORCEMENT IMPAC	0.00	999,254.56	0.00	999,254.56	0
	LAW ENFORCEMENT IMPACT Expenditure To	551,383.52	2,420,430.00	22,206.29	2,398,223.71	1

<u>YTD</u>	<u>108 LAW ENFORCEMENT IMPACT FEES</u>	<u>Prior</u>
257,344.78	Revenues:	743,896.19
22,206.29	Expenditures:	551,383.52
235,138.49	Net Income:	192,512.67

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
301-334-9000	STATE GRANT REVENUE	0.00	900,000.00	0.00	900,000.00 -	0
301-361-0000	INTEREST	129,463.97	10,000.00	62,831.77	52,831.77	628
301-382-0010	TRANSFER FROM GENERAL FUND	10,100,000.00	15,700,000.00	0.00	15,700,000.00 -	0
301-389-5000	NON-OPERATIONAL CASH FORWARD-CAP.IM	0.00	13,481,125.00	0.00	13,481,125.00 -	0
CAPITAL IMPROVEMENT FUND Revenue Total		10,229,463.97	30,091,125.00	62,831.77	30,028,293.23 -	0
<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
301-500-00-0000	CAPITAL IMPROVEMENT FUND	0.00	0.00	0.00	0.00	0
301-513-60-6201	CITY HALL HVAC PROJECT	55,153.13	0.00	0.00	0.00	0
301-516-60-6301	DOWNTOWN MASTER PLAN PROJECTS	44,105.56	40,700.00	23,832.00	16,868.00	59
301-516-60-6304	TRAILWINDS FOUNTAIN	24,811.56	0.00	559.82	559.82 -	0
516 Total		68,917.12	40,700.00	24,391.82	16,308.18	60
301-521-60-6301	POLICE DEPARTMENT HQ MONUMENT SIGN	12,425.00	21,269.00	2,869.00	18,400.00	13
301-541-60-6101	DRAINAGE PROJECT LAND ACQUISITION	39,900.00	32,100.00	13,800.00	18,300.00	43
301-541-60-6202	MUNICIPAL SERVICES COMPLEX PROJECT	604,899.39	97,445.45	70,747.32	26,698.13	73
301-541-60-6203	PW POLE BARN	118,900.00	0.00	0.00	0.00	0
301-541-60-6204	PW BUILDING HVAC UPGRADES	6,250.00	80,000.00	3,940.00	76,060.00	5
301-541-60-6205	MSC HVAC UPGRADES	39,064.60	0.00	0.00	0.00	0
301-541-60-6301	PLEASANTDALE REHAB	891,144.28	407,173.92	305,010.18	102,163.74	75
301-541-60-6302	BARWICK REHAB	102,922.60	1,709,468.20	7,722.00	1,701,746.20	0
301-541-60-6303	OAK GROVE VILLAGE DRAINAGE IMPROVEM	121,808.28	935,870.00	35,870.00	900,000.00	4
301-541-60-6305	PAVEMENT PRESERVATION PLAN	743,276.36	60,000.00	0.00	60,000.00	0
301-541-60-6306	CLAY DRAIN ROAD DESIGN	139,242.00	398,517.00	42,192.00	356,325.00	11
301-541-60-6307	JACKSON ST IMPROVEMENTS	0.00	2,027,021.00	22,000.00	2,005,021.00	1
301-541-60-6308	HUEY ST IMPROVEMENTS	44,900.00	1,539,900.00	320,051.06	1,219,848.94	21

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
301-541-60-6309	ST CLAIR STREET IMPROVEMENTS	0.00	250,000.00	0.00	250,000.00	0
301-541-60-6310	DOWNTOWN PARKING GARAGE	276,116.16	8,330,288.24	497,279.35	7,833,008.89	6
301-541-60-6311	MSC ENTRANCE GATE	0.00	25,000.00	12,530.95	12,469.05	50
301-541-60-6312	BROKEN OAK DRIVE	0.00	400,000.00	311,531.96	88,468.04	78
301-541-60-6313	CSX ROAD REHAB	0.00	50,000.00	0.00	50,000.00	0
301-541-60-6314	WATERSHED MASTER PLAN	0.00	620,000.00	0.00	620,000.00	0
541 Total		3,128,423.67	16,962,783.81	1,642,674.82	15,320,108.99	10
301-572-60-6201	MLK PARK CONCESSION STAND/RESTROOM	247,643.71	0.00	3,910.27	3,910.27 -	0
301-572-60-6202	BAKER HOUSE RESTROOMS	42,082.63	0.00	0.00	0.00	0
301-572-60-6205	RECREATION CENTER AT MLK PARK	653,063.08	1,031,161.60	156,456.00	874,705.60	15
301-572-60-6207	OUTREACH CENTER RE-ROOF	15,590.00	0.00	0.00	0.00	0
301-572-60-6302	MILLENNIUM PARK IMPROVEMENTS	398,211.17	7,910,327.00	40,756.00	7,869,571.00	1
301-572-60-6303	MLK PARK BASKETBALL COURT REHAB	87,010.00	0.00	0.00	0.00	0
301-572-60-6304	LAKE DEATON PIER IMPROVEMENTS	4,828.08	315,000.00	1,645.25	313,354.75	1
301-572-60-6305	CITY HALL COURTYARD REHAB	48,019.69	12,588.00	12,588.00	0.00	100
301-572-60-6306	OXFORD PARK IMPROVEMENTS	0.00	150,000.00	0.00	150,000.00	0
301-572-60-6307	DOG PARK IMPROVEMENTS	0.00	60,000.00	0.00	60,000.00	0
572 Total		1,496,448.36	9,479,076.60	215,355.52	9,263,721.08	2
301-575-60-6201	COMMUNITY CENTER HVAC UPGRADES	37,930.00	400,000.00	13,520.00	386,480.00	3
301-580-90-9901	CONTINGENCY-CAP.IMPROVEMENT FUND	0.00	3,187,295.59	0.00	3,187,295.59	0
CAPITAL IMPROVEMENT FUN Expenditure To		4,799,297.28	30,091,125.00	1,898,811.16	28,192,313.84	6

YTD

62,831.77

301 CAPITAL IMPROVEMENT FUND

Prior

Revenues:

10,229,463.97

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1,898,811.16		Expenditures:	4,799,297.28
1,835,979.39 -		Net Income:	5,430,166.69

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
401-343-3100	WATER SALES-OPERATING INCOME	3,528,643.58	4,016,300.00	657,671.67	3,358,628.33 -	16
401-343-3500	WATER- METER INSTALLATIONS	346,338.87	263,000.00	59,913.57	203,086.43 -	23
401-343-3510	WATER- OTHER (ON/OFF FEES)	40,145.00	30,000.00	6,045.00	23,955.00 -	20
401-343-3520	WATER INCOME-OTHER	21,611.81	10,000.00	2,901.30	7,098.70 -	29
401-343-3521	RETURN CHECK BILLINGS	25,482.58 -	0.00	0.00	0.00	0
401-343-3550	WATER UTILITY TAX	0.00	0.00	12,441.27 -	12,441.27 -	0
401-343-5100	SEWER OPERATING INCOME-BILLINGS	5,215,069.11	7,100,600.00	1,028,688.83	6,071,911.17 -	14
401-343-5510	SEWER OTHER MISC	0.00	12,000.00	0.00	12,000.00 -	0
401-343-5511	LAND LEASE-TURTLE MOUNT(TOWER)	17,118.00	15,000.00	6,612.50	8,387.50 -	44
401-343-5520	TSS/COD WASTEWATER FEES	937,238.46	800,000.00	165,114.30	634,885.70 -	21
401-343-6100	REUSE WATER OPERATIONS	108,311.95	118,450.00	30,216.74	88,233.26 -	26
401-361-0000	INTEREST EARNINGS	104,713.63	50,000.00	35,150.70	14,849.30 -	70
401-389-4000	STATE APPROPRIATIONS	100,000.00	0.00	0.00	0.00	0
401-389-5000	Non-Operational-Cash Forward- W/S	0.00	7,600,000.00	0.00	7,600,000.00 -	0
UTILITY FUND Revenue Totals		10,393,707.83	20,015,350.00	1,979,873.34	18,035,476.66 -	9

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
401-530-00-0000	PHYSICAL ENVIRONMENT/ADMIN:	0.00	0.00	0.00	0.00	0
401-530-10-1200	SALARIES	143,148.58	191,040.00	50,025.46	141,014.54	26
401-530-10-1300	OVERTIME	0.00	1,000.00	0.00	1,000.00	0
401-530-10-1500	SICK LEAVE	6,945.89	0.00	3,360.76	3,360.76 -	0
401-530-10-1600	VACATION PAY	8,073.35	0.00	4,997.43	4,997.43 -	0
401-530-10-1800	HOLIDAY PAY	6,078.27	0.00	4,181.86	4,181.86 -	0
401-530-10-2100	FICA EXPENSE	12,544.89	14,700.00	4,780.42	9,919.58	33
401-530-10-2200	RETIREMENT	20,380.55	25,880.00	8,490.13	17,389.87	33
401-530-10-2210	BENEFIT ADMIN FEES	129.00	0.00	18.00	18.00 -	0
401-530-10-2300	LIFE & HEALTH INSURANCE	34,072.48	37,440.00	14,485.60	22,954.40	39
401-530-10-2500	UNEMPLOYMENT COMPENSATION	0.00	1,500.00	0.00	1,500.00	0

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401-530-10-2600	WORKERS COMPENSATION INSURANCE	1,090.70	1,000.00	935.57	64.43	94
401-530-30-3100	PROFESSIONAL SERVICES	2,750.00	3,000.00	45.00	2,955.00	2
401-530-30-3200	ACCOUNTING & AUDITING FEES	19,250.00	24,000.00	0.00	24,000.00	0
401-530-30-3400	OTHER CONTRACTUAL SERVICES	28,943.41	34,950.00	8,431.50	26,518.50	24
401-530-30-4000	TRAVEL & PER DIEM	0.00	500.00	0.00	500.00	0
401-530-30-4100	TELEPHONE EXPENSE	4,701.84	5,000.00	1,411.71	3,588.29	28
401-530-30-4110	IT LICENSING / EQUIPMENT	27,388.89	37,730.00	23,583.54	14,146.46	63
401-530-30-4200	POSTAGE/TRANSPORTATION FEES	25,964.26	32,800.00	5,001.26	27,798.74	15
401-530-30-4300	UTILITIES EXPENSE	17,422.24	20,000.00	4,971.78	15,028.22	25
401-530-30-4400	RENTAL & LEASING	2,949.61	3,650.00	1,011.98	2,638.02	28
401-530-30-4500	GENERAL INSURANCE	186,069.91	400,000.00	314,964.50	85,035.50	79
401-530-30-4600	REPAIR & MAINTENANCE	10,473.19	23,700.00	19,788.44	3,911.56	84
401-530-30-4900	MISC. EXPENSE & OTHER CURRENT	16,260.79	14,500.00	4,455.26	10,044.74	31
401-530-30-5100	OFFICE SUPPLIES	970.43	1,000.00	129.72	870.28	13
401-530-30-5200	OPERATING SUPPLIES	4,579.90	5,500.00	1,005.37	4,494.63	18
401-530-30-5400	SUBSCRIPTIONS/DUES	37.50	500.00	0.00	500.00	0
401-530-30-5500	TRAINING	702.00	1,000.00	0.00	1,000.00	0
	530 PHYSICAL ENVIRONMENT/ADMIN:	580,927.68	880,390.00	476,075.29	404,314.71	54
401-533-00-0000	WATER DEPARTMENT:	0.00	0.00	0.00	0.00	0
401-533-10-1200	SALARIES	626,096.71	967,250.00	235,760.93	731,489.07	24
401-533-10-1250	ON CALL	7,950.00	7,800.00	4,300.00	3,500.00	55
401-533-10-1300	OVERTIME	11,878.23	15,000.00	4,900.07	10,099.93	33
401-533-10-1500	SICK LEAVE	23,141.58	0.00	7,336.02	7,336.02 -	0
401-533-10-1600	VACATION PAY	39,942.19	0.00	12,516.47	12,516.47 -	0
401-533-10-1800	HOLIDAY PAY	24,209.16	0.00	18,778.55	18,778.55 -	0
401-533-10-1820	HOLIDAY PREMIUM	2,583.89	5,000.00	521.16	4,478.84	10
401-533-10-2100	FICA EXPENSE	56,616.71	76,130.00	21,729.10	54,400.90	29

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
401-533-10-2200	RETIREMENT	91,822.41	135,030.00	38,595.94	96,434.06	29
401-533-10-2210	BENEFIT ADMIN FEES	85.50	0.00	45.00	45.00 -	0
401-533-10-2300	LIFE & HEALTH INSURANCE	114,180.59	168,480.00	52,962.45	115,517.55	31
401-533-10-2500	UNEMPLOYMENT COMPENSATION	0.00	2,500.00	0.00	2,500.00	0
401-533-10-2600	WORKERS COMPENSATION INSURANCE	16,360.37	16,000.00	14,968.96	1,031.04	94
401-533-30-3100	PROFESSIONAL SERVICES	64,275.98	60,000.00	13,412.34	46,587.66	22
401-533-30-3400	OTHER CONTRACTUAL SERVICES	69,380.07	349,000.00	17,753.28	331,246.72	5
401-533-30-3450	CLOTHING AND UNIFORMS	5,724.11	9,000.00	2,715.37	6,284.63	30
401-533-30-4000	TRAVEL & PER DIEM	7,055.09	8,000.00	898.70	7,101.30	11
401-533-30-4100	TELEPHONE EXPENSE	32,434.59	38,600.00	7,470.78	31,129.22	19
401-533-30-4110	IT LICENSING / EQUIPMENT	44,921.60	83,500.00	26,591.09	56,908.91	32
401-533-30-4200	POSTAGE/TRANSPORTATION FEES	1,221.31	3,500.00	532.23	2,967.77	15
401-533-30-4300	UTILITIES EXPENSE	202,062.93	185,000.00	40,332.85	144,667.15	22
401-533-30-4400	RENTAL & LEASING	14,413.20	9,000.00	1,004.36	7,995.64	11
401-533-30-4600	REPAIR & MAINTENANCE	83,836.43	130,000.00	20,876.85	109,123.15	16
401-533-30-4900	MISC. EXPENSE & OTHER CURRENT	0.00	5,000.00	0.00	5,000.00	0
401-533-30-4960	BOOT ALLOWANCE	1,062.16	3,000.00	1,292.90	1,707.10	43
401-533-30-5010	BAD DEBT EXPENSE	60.19	0.00	0.00	0.00	0
401-533-30-5100	OFFICE SUPPLIES	6,304.82	6,500.00	1,680.34	4,819.66	26
401-533-30-5200	OPERATING SUPPLIES	407,423.19	125,000.00	67,080.12	57,919.88	54
401-533-30-5220	WATER METERS	410,285.68	311,445.01	77,798.33	233,646.68	25
401-533-30-5250	FUEL EXPENSE	43,487.93	45,000.00	9,863.54	35,136.46	22
401-533-30-5260	CHEMICALS	285,007.78	250,000.00	111,268.50	138,731.50	45
401-533-30-5270	LABORATORY SAMPLES	38,371.00	45,000.00	7,650.00	37,350.00	17
401-533-30-5400	SUBSCRIPTIONS/DUES	6,399.80	9,000.00	3,131.64	5,868.36	35
401-533-30-5500	TRAINING	5,191.95	7,600.00	786.22	6,813.78	10
401-533-60-6200	CAP. IMPROVEMENT-BUILDINGS	25,334.00	0.00	0.00	0.00	0
401-533-60-6300	CAPITAL IMPROVEMENT-OTHER	50,046.35	87,750.00	4,974.85	82,775.15	6

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
401-533-60-6301	METER CHANGE OUT PROGRAM	81,600.00	137,500.00	104,588.61	32,911.39	76
401-533-60-6350	LOOP/UPGRADE WATER MAINS	55,255.00	550,000.00	0.00	550,000.00	0
401-533-60-6400	CAP. IMPROVEMENT-MACHINERY	7,125.00	419,566.00	42,879.00	376,687.00	10
401-533-60-6681	LEASE PURCHASE PRINCIPAL PMT	18,446.55	18,450.00	19,188.55	738.55 -	104
401-533-60-6691	LEASE PURCHASE INTEREST PMT	3,151.86	3,160.00	2,409.86	750.14	76
	533 WATER DEPARTMENT:	2,984,745.91	4,292,761.01	998,594.96	3,294,166.05	23
401-535-00-0000	WASTEWATER DEPARTMENT:	0.00	0.00	0.00	0.00	0
401-535-10-1200	SALARIES	777,951.20	1,454,140.00	334,097.77	1,120,042.23	23
401-535-10-1250	ON CALL	11,700.00	19,500.00	6,450.00	13,050.00	33
401-535-10-1300	OVERTIME	17,642.88	19,500.00	7,148.85	12,351.15	37
401-535-10-1500	SICK LEAVE	21,642.51	0.00	21,199.60	21,199.60 -	0
401-535-10-1600	VACATION PAY	50,846.50	0.00	23,493.99	23,493.99 -	0
401-535-10-1800	HOLIDAY PAY	26,619.62	0.00	24,215.99	24,215.99 -	0
401-535-10-1820	HOLIDAY PREMIUM	10,363.17	12,000.00	6,034.21	5,965.79	50
401-535-10-2100	FICA EXPENSE	70,460.73	115,150.00	32,645.61	82,504.39	28
401-535-10-2200	RETIREMENT	115,460.46	204,250.00	58,501.88	145,748.12	29
401-535-10-2210	BENEFIT ADMIN FEES	103.50	0.00	103.50	103.50 -	0
401-535-10-2300	LIFE & HEALTH INSURANCE	136,447.11	290,160.00	68,835.68	221,324.32	24
401-535-10-2500	UNEMPLOYMENT COMPENSATION	0.00	2,500.00	0.00	2,500.00	0
401-535-10-2600	WORKERS COMPENSATION INSURANCE	32,720.75	32,000.00	29,937.97	2,062.03	94
401-535-30-3100	PROFESSIONAL SERVICES	191,662.95	137,686.00	49,276.69	88,409.31	36
401-535-30-3400	OTHER CONTRACTUAL SERVICES	118,857.29	408,000.00	52,727.17	355,272.83	13
401-535-30-3450	CLOTHING AND UNIFORMS	5,939.26	10,000.00	2,936.31	7,063.69	29
401-535-30-4000	TRAVEL & PER DIEM	2,788.56	4,500.00	881.53	3,618.47	20
401-535-30-4100	TELEPHONE EXPENSE	19,656.30	20,000.00	6,446.26	13,553.74	32
401-535-30-4110	IT LICENSING / EQUIPMENT	39,099.86	87,170.00	27,053.51	60,116.49	31
401-535-30-4200	POSTAGE/TRANSPORTATION FEES	803.09	2,000.00	414.83	1,585.17	21

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<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
401-535-30-4300	UTILITIES EXPENSE	439,112.44	400,000.00	141,464.02	258,535.98	35
401-535-30-4400	RENTAL & LEASING	1,503.49	3,000.00	254.65	2,745.35	8
401-535-30-4600	REPAIR & MAINTENANCE	468,998.09	470,000.00	153,395.87	316,604.13	33
401-535-30-4900	MISC. EXPENSE & OTHER CURRENT	353.36	3,000.00	10,881.08	7,881.08 -	363
401-535-30-4940	LANDFILL DISPOSAL FEES	161,403.45	180,000.00	44,113.65	135,886.35	25
401-535-30-4960	BOOT ALLOWANCE	1,249.32	5,000.00	584.33	4,415.67	12
401-535-30-5100	OFFICE SUPPLIES	5,204.89	5,500.00	1,803.58	3,696.42	33
401-535-30-5200	OPERATING SUPPLIES	222,493.17	300,000.00	112,768.85	187,231.15	38
401-535-30-5250	FUEL EXPENSE	59,971.52	65,000.00	17,527.30	47,472.70	27
401-535-30-5260	CHEMICALS	200,187.21	200,000.00	86,745.77	113,254.23	43
401-535-30-5270	LABORATORY SAMPLES	43,141.00	65,000.00	18,636.00	46,364.00	29
401-535-30-5400	SUBSCRIPTIONS/DUES	1,171.85	4,000.00	2,611.64	1,388.36	65
401-535-30-5500	TRAINING	2,402.83	7,600.00	3,136.22	4,463.78	41
401-535-60-6200	CAP. IMPROVEMENT-BUILDINGS	21,562.00	0.00	0.00	0.00	0
401-535-60-6250	LIFT STATION UPGRADES	175,657.00	720,556.00	285,028.49	435,527.51	40
401-535-60-6300	CAPITAL IMPROVEMENT-OTHER	153,713.35	86,594.00	0.00	86,594.00	0
401-535-60-6310	MILLENNIUM PARK PROJECT	416,933.03	117,989.62	45,319.62	72,670.00	38
401-535-60-6330	CR 209 LS UPGRADES	0.00	725,000.00	24,925.00	700,075.00	3
401-535-60-6340	GRAVITY SYSTEM RENEWAL & REPLACEMENT	0.00	346,500.00	0.00	346,500.00	0
401-535-60-6400	CAP. IMPROVEMENT-MACHINERY	493,129.94	1,163,500.00	437,077.84	726,422.16	38
401-535-60-6610	SEWER SYSTEM RENEWAL AND REPLACEMENT	227,922.50	550,000.00	68,423.70	481,576.30	12
401-535-60-6681	LEASE PURCHASE PRINCIPAL PMT	75,617.58	79,985.00	79,982.17	2.83	100
401-535-60-6691	LEASE PURCHASE INTEREST PMT	8,981.09	4,620.00	4,616.50	3.50	100
401-535-60-6770	SR 44 FM / CCC DECOMMISSIONING	26,498.75	3,773,495.00	1,248,522.76	2,524,972.24	33
401-535-70-7302	BUENA VISTA FORCEMAIN	300,270.00	0.00	0.00	0.00	0
401-535-70-7303	WILDWOOD ESTATES LS	275,564.97	82,736.40	81,767.83	968.57	99
535 WASTEWATER DEPARTMENT:		5,433,808.57	12,177,632.02	3,621,988.22	8,555,643.80	30

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401-580-90-0000	CONTINGENCY:	0.00	0.00	0.00	0.00	0
401-580-90-9912	CONTIN- WATER SEWER-REFUSE	0.00	661,926.97	0.00	661,926.97	0
401-582-00-0000	DEBT SERVICE:	0.00	0.00	0.00	0.00	0
401-582-70-7100	SUMTER SCHOOL BOARD LEASE PURCHASE	170,000.00	170,000.00	0.00	170,000.00	0
401-582-70-7103	DBT SRV.-SRF LOAN PRIN-2007	340,809.80	347,940.00	0.00	347,940.00	0
401-582-70-7105	DBT. SERV-PRIN-99 BOND REFIN	0.00	318,100.00	0.00	318,100.00	0
401-582-70-7106	DEBT SERV-2016 CONTINENTAL LOAN (BB&T	107,755.08	107,757.00	54,914.18	52,842.82	51
401-582-70-7203	INT EXP.-SRF LOAN-2 (1996)	0.00	1,000,000.00	0.00	1,000,000.00	0
401-582-70-7204	INT EXP.-SRF LOAN-3 (2007)	39,105.08	31,980.00	0.00	31,980.00	0
401-582-70-7206	DEBT SERV-INTERST-2016 CONTINENTAL (BE	26,859.96	26,863.00	12,393.34	14,469.66	46
	582 DEBT SERVICE:	684,529.92	2,002,640.00	67,307.52	1,935,332.48	3
UTILITY FUND Expenditure Totals		9,684,012.08	20,015,350.00	5,163,965.99	14,851,384.01	26

<u>YTD</u>	<u>401 UTILITY FUND</u>	<u>Prior</u>
1,979,873.34	Revenues:	10,393,707.83
5,163,965.99	Expenditures:	9,684,012.08
3,184,092.65 -	Net Income:	709,695.75

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
402-361-0000	INTEREST	51,560.20	1,000.00	10,125.62	9,125.62	***
402-389-5000	CASH FORWARD	0.00	845,000.00	0.00	845,000.00 -	0
402-389-9001	LOAN PROCEEDS	0.00	120,000,000.00	0.00	120,000,000.00 -	0
402-389-9002	SRF LOAN PROCEEDS	0.00	12,000,000.00	0.00	12,000,000.00 -	0
CAPITAL PROJECTS (LOAN/GRANT) Revenue		51,560.20	132,846,000.00	10,125.62	132,835,874.38 -	0

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
402-536-70-7353	WWTP PROJECT	2,317,688.00	50,685,812.00	432,419.51	50,253,392.49	1
402-580-90-9913	CONTINGENCY - CONSTRUCTION FUND	0.00	82,160,188.00	0.00	82,160,188.00	0
CAPITAL PROJECTS (LOAN/ Expenditure Tot		2,317,688.00	132,846,000.00	432,419.51	132,413,580.49	0

<u>YTD</u>	<u>402 CAPITAL PROJECTS (LOAN/GRANT)</u>	<u>Prior</u>
10,125.62	Revenues:	51,560.20
432,419.51	Expenditures:	2,317,688.00
422,293.89 -	Net Income:	2,266,127.80 -

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
403-361-0000	INTEREST EARNINGS	555.13	100.00	106.90	6.90	107
403-389-5000	NON-OPERATIONAL-CASH FORWARD	0.00	63,300.00	0.00	63,300.00 -	0
INDUSTRIAL FUND Revenue Totals		555.13	63,400.00	106.90	63,293.10 -	0

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
403-552-00-0000	INDUSTRIAL PARK:	0.00	0.00	0.00	0.00	0
403-552-30-3100	PROFESSIONAL SERVICES	0.00	1,000.00	0.00	1,000.00	0
403-580-90-9999	CONTINGENCY	0.00	52,400.00	0.00	52,400.00	0
403-581-00-0000	INDUSTRIAL PARK:	0.00	0.00	0.00	0.00	0
403-581-00-0100	TRANSFER TO GENERAL FUND	10,000.00	10,000.00	0.00	10,000.00	0
INDUSTRIAL FUND Expenditure Totals		10,000.00	63,400.00	0.00	63,400.00	0

<u>YTD</u>	<u>403 INDUSTRIAL FUND</u>	<u>Prior</u>
106.90	Revenues:	555.13
0.00	Expenditures:	10,000.00
106.90	Net Income:	9,444.87 -

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
404-361-0000	INTEREST	43.51	0.00	7.75	7.75	0
404-389-5002	CASH FORWARD - WATER CONNECTIONS	0.00	310,000.00	0.00	310,000.00 -	0
WATER CONNECTION FEES Revenue Totals		43.51	310,000.00	7.75	309,992.25 -	0

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
404-533-00-0000	WATER CONNECTION FEES:	0.00	0.00	0.00	0.00	0
404-533-30-4900	MISC. EXPENSE & OTHER CURRENT	361.33	0.00	90.00	90.00 -	0
404-533-70-7352	ASHLEY WTP PROJECT	175,798.05	214,192.70	1,800.00	212,392.70	1
533 WATER CONNECTION FEES:		176,159.38	214,192.70	1,890.00	212,302.70	1
404-580-90-9909	CONTINGENCY - WATER CONNECTION FEES	0.00	95,807.30	0.00	95,807.30	0
WATER CONNECTION FEES Expenditure Tota		176,159.38	310,000.00	1,890.00	308,110.00	1

<u>YTD</u>	<u>404 WATER CONNECTION FEES</u>	<u>Prior</u>
7.75	Revenues:	43.51
1,890.00	Expenditures:	176,159.38
1,882.25 -	Net Income:	176,115.87 -

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
406-361-0000	INTEREST	26.27	0.00	3.86	3.86	0
406-389-5006	CASH FORWARD - WASTEWATER CONNECTION	0.00	183,800.00	0.00	183,800.00 -	0
	WASTEWATER CONNECTION FEES Revenue	26.27	183,800.00	3.86	183,796.14 -	0

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
406-535-00-0000	SEWER TAP CONNECTION FEES:	0.00	0.00	0.00	0.00	0
406-535-30-4900	MISC. EXPENSE & OTHER CURRENT	360.38	0.00	90.19	90.19 -	0
406-535-60-6393	WILDWOOD ESTATES LS	228,589.90	0.00	0.00	0.00	0
	535 SEWER TAP CONNECTION FEES:	228,950.28	0.00	90.19	90.19 -	0
406-580-90-5006	CONTINGENCY - WASTEWATER CONNECTION	0.00	183,800.00	0.00	183,800.00	0
	WASTEWATER CONNECTION F Expenditure T	228,950.28	183,800.00	90.19	183,709.81	0

<u>YTD</u>	<u>406 WASTEWATER CONNECTION FEES</u>	<u>Prior</u>
3.86	Revenues:	26.27
90.19	Expenditures:	228,950.28
86.33 -	Net Income:	228,924.01 -

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
408-343-3560	WATER SDC FEES	1,828,774.28	3,019,600.00	1,099,067.11	1,920,532.89 -	36
408-361-0000	INTEREST EARNED	415.69	100.00	123.37	23.37	123
408-389-5012	CASH FORWARD - WATER SDC	0.00	4,301,700.00	0.00	4,301,700.00 -	0
WATER SDC FEES Revenue Totals		1,829,189.97	7,321,400.00	1,099,190.48	6,222,209.52 -	15

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
408-533-30-3401	DEVELOPER REIMBURSEMENTS	0.00	500,000.00	0.00	500,000.00	0
408-533-30-4900	MISC. EXPENSE & OTHER CURRENT	383.92	0.00	94.77	94.77 -	0
408-533-60-6310	OXFORD WTP PHOSPHATE INJECTION	0.00	156,000.00	0.00	156,000.00	0
408-533-60-6320	WATER USE PERMIT MODIFICATION	0.00	75,000.00	0.00	75,000.00	0
408-533-70-7311	CR501 WATER TREATMENT PLANT PROJECT	0.00	1,075,000.00	0.00	1,075,000.00	0
408-533-70-7351	CR 501 IRON FILTRATION PLANT UPGRADES	0.00	2,000,000.00	18,000.00	1,982,000.00	1
408-533-70-7352	ASHLEY WTP UPGRADES	0.00	550,000.00	0.00	550,000.00	0
408-533-70-7354	CR 209 WATER MAIN EXT PHASE 1	693,229.13	0.00	0.00	0.00	0
533 Total		693,613.05	4,356,000.00	18,094.77	4,337,905.23	0

408-580-90-9914	CONTINGENCY - WATER SDC FUND	0.00	2,709,370.00	0.00	2,709,370.00	0
408-582-70-7107	SRF PRINCIPAL - OXFORD WTP	221,012.40	222,960.00	111,236.07	111,723.93	50
408-582-70-7207	SRF INTEREST - OXFORD WTP	35,017.20	33,070.00	16,778.73	16,291.27	51
582 Total		256,029.60	256,030.00	128,014.80	128,015.20	50

WATER SDC FEES Expenditure Totals		949,642.65	7,321,400.00	146,109.57	7,175,290.43	2
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<u>YTD</u>	<u>408 WATER SDC FEES</u>	<u>Prior</u>
1,099,190.48	Revenues:	1,829,189.97
146,109.57	Expenditures:	949,642.65

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 12 2024

02/06/2024
04:55 PM

953,080.91

Net Income: 879,547.32

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 12 2024

02/06/2024
04:55 PM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
409-343-5560	WASTEWATER SDC FEES	3,981,755.98	5,979,400.00	3,511,852.22	2,467,547.78 -	59
409-361-0000	INTEREST EARNED	860.27	500.00	274.96	225.04 -	55
409-389-5013	CASH FORWARD	0.00	9,500,000.00	0.00	9,500,000.00 -	0
WASTEWATER SDC FEES Revenue Totals		3,982,616.25	15,479,900.00	3,512,127.18	11,967,772.82 -	22

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
409-535-30-4900	MISC. EXPENSE & OTHER CURRENT	388.69	0.00	96.24	96.24 -	0
409-535-60-6310	MILLENIU PARK REUSE LINE	0.00	3,000,000.00	0.00	3,000,000.00	0
409-535-60-6315	HUEY STREET SANITARY SEWER REROUTE	0.00	480,500.00	2,750.00	477,750.00	1
409-535-70-7346	WWTP FACILITY PLAN	679,022.69	11,751,660.06	224,738.30	11,526,921.76	2
409-535-70-7355	BRIDGE CROSSING PROJECT	0.00	126,477.22	126,477.22	0.00	100
535 Total		679,411.38	15,358,637.28	354,061.76	15,004,575.52	2

409-580-90-9915	CONTINGENCY - WASTEWATER SDC FUND	0.00	45,662.72	0.00	45,662.72	0
409-582-70-7101	DBT SERV-SRF CRC09 FORCEMAIN DESIGN I	4,390.99	4,480.00	0.00	4,480.00	0
409-582-70-7102	DBT SRV-SRF CR209 FM CONSTRUCTION PR	69,788.29	69,810.00	34,902.00	34,908.00	50
409-582-70-7200	INTEREST EXPENSE-CR209 FM SRF CONSTR	330.51	310.00	157.40	152.60	51
409-582-70-7202	INT EXP.-SRF DESIGN LOAN-CR209 FORCEM/	1,075.23	1,000.00	0.00	1,000.00	0
582 Total		75,585.02	75,600.00	35,059.40	40,540.60	46

WASTEWATER SDC FEES Expenditure Totals		754,996.40	15,479,900.00	389,121.16	15,090,778.84	3
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<u>YTD</u>	<u>409 WASTEWATER SDC FEES</u>	<u>Prior</u>
3,512,127.18	Revenues:	3,982,616.25
389,121.16	Expenditures:	754,996.40
3,123,006.02	Net Income:	3,227,619.85

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 12 2024

02/06/2024
04:55 PM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
601-351-2000	CONFISCATED PROPERTY	0.00	1,500.00	0.00	1,500.00 -	0
601-361-0000	INTEREST	278.76	10.00	54.26	44.26	543
LAW ENFORCEMENT FUND Revenue Totals		278.76	1,510.00	54.26	1,455.74 -	3

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
601-521-00-0000	LAW ENFORCEMENT TRUST:	0.00	0.00	0.00	0.00	0
601-580-90-9999	CONTINGENCY	0.00	53,315.00	0.00	53,315.00	0
LAW ENFORCEMENT FUND Expenditure Tota		0.00	53,315.00	0.00	53,315.00	0

<u>YTD</u>	601 LAW ENFORCEMENT FUND	<u>Prior</u>
54.26	Revenues:	278.76
0.00	Expenditures:	0.00
54.26	Net Income:	278.76

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 12 2024

02/06/2024
04:55 PM

YTD	Grand Totals	Prior
28,080,293.46	Revenues:	57,191,588.77
14,428,754.48	Expenditures:	45,719,225.75
13,651,538.98	Net Income:	11,472,363.02

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
WORKSHOP
October 18, 2023 9:00 AM
CITY HALL COMMISSION CHAMBER

(meeting taped)

1. Call to Order

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Pamala Harrison-Bivins	Mayor Pro Tem/Commissioner	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present
Jason McHugh	City Manager	Present
Joshua Bills	City Attorney	Present
Cassandra Smith	Assistant City Manager/CFO	Present
Jessica Barnes	City Clerk	Present
Randall Parmer	Police Chief	Present
Melanie Strickland	Development Services Director	Present
Jeremy Hockenbury	Public Works Director	Present

Mayor Wolf brought the meeting to order at 9 a.m.

2. Item(s) for Discussion

C. Property Acquisition Discussion

Mayor Wolf requested to move the item to the beginning of the meeting as Pastor John Christian was in attendance, to which the rest of the commission agreed. The item was presented by City Manager McHugh. He explained that two individuals reached out to see if there would be an interest in acquiring properties that are adjacent to city-owned properties. Mr. Jonathan Zier asked if the city might be interested in his two duplexes, located on York Street, adjacent to Dr. Martin Luther King, Jr. Community Center. The second individual, Pastor John Christian, asked if the city might be interested in his church, the Christian Worship Center (formerly the Martin Theatre), on Main Street, adjacent to the city's gazebo and parking lot. Acquisition of either property would facilitate the continuation of the city's redevelopment plans associated with the Downtown Master Plan. McHugh stated that appraisals for both properties were ordered, and the reports were included in the agenda packet. He also offered multiple potential uses for the buildings. He then requested direction

from the commission as to whether staff should proceed with negotiations. A short discussion was held regarding the potential of the properties. The commission ultimately directed McHugh to proceed with negotiations for both properties, and to bring his findings back to a regular commission meeting when completed for final approval.

A. Stormwater Presentation

The item was presented by Public Works Director Hockenbury. He recognized Stormwater Coordinator Tracy Kelley and GIS Specialist Kalpana Gelli for their hard work putting the presentation together. The presentation provided an overview of staff's NPDES MS4 year II stormwater permit goals, discussed Watershed Management Plan (WMP) findings, established priority of WMP projects and future funding, and provided a list of recommendations staff requested consent to move forward with. The commission asked brief clarification questions throughout. At the end of the presentation, a discussion was held regarding the stormwater issues identified, how the city can regulate them, the limitations of Development Services provided by the state, and funding for the proposed projects. The final consensus was that staff would bring back additional items for formal consideration at a regular meeting.

B. Live Local Act Presentation

The item was presented by Development Services Director Strickland. The presentation provided an overview of the new Live Local Act, its effects on local government, and its limitations with respect to land use. After the presentation, a discussion was held regarding what the city could do to incentivize affordable housing developers. City Manager McHugh then reminded the commission that the next meeting agenda would include the resolution required to identify which city-owned properties were suitable for affordable housing. Strickland thanked Development Services Assistant Director Wendy Then for her assistance in putting the presentation together.

3. Adjournment

The meeting was adjourned at 10:47 a.m.

RESULT:	Adjourned
MOVER:	Commissioner Flores
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: _____
Jessica Barnes, City Clerk

BY: _____
Ed Wolf, Mayor

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
October 23, 2023 7:00 PM
CITY HALL COMMISSION CHAMBER

(meeting taped)

1. Call to Order

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Pamala Harrison-Bivins	Mayor Pro Tem/Commissioner	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present
Jason McHugh	City Manager	Present
Ashley Hunt	City Attorney	Present
Joshua Bills	City Attorney	Present
Cassandra Smith	Assistant City Manager/CFO	Present
Jessica Barnes	City Clerk	Absent
Randall Parmer	Police Chief	Present
Melanie Strickland	Development Services Director	Present
Melissa Tuck	HR/Risk Director	Present
Jeremy Hockenbury	Public Works Director	Present
Jason Martin	Assistant Utilities Director	Present
Lynzey McClellan	Assistant CFO	Present
Paul Ketz	IT Director	Present

Mayor Wolf called the meeting to order at 7 p.m., followed by the invocation and Pledge of Allegiance.

2. Consent Agenda/Informational Items

No items were removed from the consent agenda. Items A through C were voted on together. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
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MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

A. Expenditure Report

B. Minutes for Approval: July 17, 2023 Special Meeting

C. Minutes for Approval: July 24, 2023 Regular Commission Meeting

3. Presentations and/or Proclamations

None.

4. Public Hearings - Timed - Legislative

A. CP 2308-001 Sheila Bernstein

Mayor Wolf read aloud the title of Ordinance O2023-55 CP 2308-001 Sheila Bernstein. The applicant, Sheila Bernstein, sought approval from the City Commission for a Small-Scale Comprehensive Plan Amendment to change the Future Land Use Map designation from Agricultural (County) to Agricultural (City) for parcels D19-121, D19-027, D19-120, and D19-110 on 37.96 acres MOL. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Green
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

B. City Property Inventory

Mayor Wolf read aloud the title of Ordinance O2023-59 City Property Inventory. City Manager McHugh presented the item. A recent change to Section 166.0451 of the Florida Statutes required local governments to prepare an inventory list of all real property within its jurisdiction for which the City holds a fee simple title that is appropriate for use as affordable housing. The ordinance inventoried city-owned properties and designated which properties may be disposed of for affordable or low-cost housing. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Elliott
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

5. Public Hearings - Timed - Quasi-Judicial

A. RZ 2308-001 Sheila Bernstein

Mayor Wolf read aloud the title of Ordinance O2023-56 RZ 2308-001 Sheila Bernstein. The applicant, Sheila Bernstein, sought a favorable recommendation from the City Commission for a Zoning Map Amendment to change the zoning district from A10C (County) to AG-5 (City) for parcels D19-121, D19-027, D19-120, and D19-110 on 37.96 acres MOL. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

6. Public Forum - 4 minute time limit

Astrid Louis addressed the City Commission with questions regarding HOA rules on water usage, city water rates, and Section 8 housing construction near the Beaumont development. City Manager McHugh advised that he would provide the answers to her questions after the meeting.

7. Ordinances First Reading Only (No Vote)

A. AN 2305-001 Summers

Mayor Wolf read aloud the title of Ordinance O2023-24 AN 2305-001 Summers. The applicant, LPG Urban & Regional Planners, LLC, representing the owner, Bryan Summers, submitted a voluntary annexation application for parcel G15C017. The property to be annexed totaled 0.8 acres MOL and is located at the intersection of E SR 44 and CR 149. Development Services Director Strickland explained the intention for the property was to expand the adjacent gym. No further comments were offered or received. First reading only. No vote.

RESULT:	FIRST READING	PUBLIC HEARING: 11/13/2023
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B. AN 2306-001 Oxford Commons

Mayor Wolf read aloud the title of Ordinance O2023-57 AN 2306-001 Oxford Commons. The applicant, William (Bill) A. Ray, on behalf of the owner, KP Properties of Lake County, LLC, submitted a voluntary annexation application for parcels D18-019, D18-020, and D18-022. The property to be annexed totaled 0.744 acres MOL and is located south along E C 466, approximately 0.23 miles west of N US 301. No comments were offered or received. First reading only. No vote.

RESULT:	FIRST READING	PUBLIC HEARING: 11/13/2023
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C. AN 2309-001 Summers Gym

Mayor Wolf read aloud the title of Ordinance O2023-60 AN 2309-001 Summers Gym. The applicant, Michael Rankin of LPG Urban & Regional Planners, LLC representing the owner, Bryan Summers, submitted a voluntary annexation application for parcel G15C016. The property to be annexed totaled 0.8 acres MOL and is located at the intersection of E SR 44

and CR 149. No comments were offered or received. First reading only. No vote.

RESULT:	FIRST READING	PUBLIC HEARING: 11/13/2023
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D. AN 2309-003 Wildwood East

Mayor Wolf read aloud the title of Ordinance O2023-61 AN 2309-003 Wildwood East. The applicant, Michael Rankin of LPG Urban & Regional Planners, LLC representing the owner, Southwinds Commercial LTD, submitted a voluntary annexation application for parcel G04-013. The property to be annexed totaled 3 acres MOL and is located along CR 144, approximately 0.14 miles east of the intersection of CR 144 and Powell Road. No comments were offered or received. First reading only. No vote.

RESULT:	FIRST READING	PUBLIC HEARING: 11/13/2023
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E. Modification of the Interlocal Service Boundary Agreement (ISBA) with the Sumter County BOCC

Mayor Wolf read aloud the title of Ordinance O2023-62 Modification of the Interlocal Service Boundary Agreement (ISBA) with the Sumter County BOCC. City Manager McHugh presented the item. The Villages Community Development District petitioned the Sumter County Board of County Commissioners (BOCC) to create a dependent district to fund and manage fire and emergency medical services within the current service areas of The Villages Public Safety Department. The service area included properties within Wildwood municipal limits. The City Manager, County Administrator, and respective legal counsel worked together to create an ordinance that would grant the Sumter County BOCC the authority to establish a dependent district pursuant to Section 189.02 Florida Statutes. The ordinance further granted the authority to the BOCC to create a municipal service taxing unit (MSTU) or municipal services benefit unit (MSBU) to fund the future Villages Public Safety Department Dependent District. Finally, the ordinance extended the term of the ISBA an additional 20 years to ensure consistency with the potential dependent district. No comments were offered or received. First reading only. No vote.

RESULT:	FIRST READING	PUBLIC HEARING: 11/13/2023
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8. Resolutions for Approval

A. Approval of City-Owned Property Appropriate for Affordable Housing

Mayor Wolf read aloud the title of Resolution R2023-26 City-Owned Property Appropriate for Affordable Housing. City Manager McHugh presented the item. The resolution provided an inventory list of municipally owned property that was appropriate and approved for use as potential affordable housing. The proposed resolution was crafted to meet the requirements of Section 166.0451, Florida Statutes. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Green
SECONDER:	Commissioner Elliott
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

B. Adoption of Statewide Mutual Aid Agreement

Mayor Wolf read aloud the title of Resolution R2023-27 Statewide Mutual Aid Agreement. City Manager McHugh presented the item. The Florida Division of Emergency Management issued an updated statewide mutual aid agreement intended to maximize the government's response in the event of an emergency or disaster. This update superseded all previously adopted versions of the agreement. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Green
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

9. Financial & Contracts & Agreements

A. Millennium Park Phases 1 & 2 - Bid Award Approval

Public Works Director Hockenbury presented the item. The City previously contracted with CPH Consulting, LLC (CPH) to develop, design, and provide bid support services for the Millennium Park Master Plan Phase 1 and 2 improvements. Once the project design was completed, the City solicited bids for the construction project. The City received two responsive lump sum proposals from Carr & Collier Inc for \$12,496,552.00 and Blackwater Construction Services for \$8,769,002.67. CPH performed a detailed evaluation of the two proposals and found Blackwater Construction Services as the lowest responsive bid. Staff reviewed the bid evaluation and requested the Commission approve and authorize the City Manager to execute a Notice of Intent to Award to Blackwater Construction Services. Mayor Wolf stated he is not in favor of the project due to the expense and wastewater treatment plant improvements needs. He believed the project should be tabled until those costs were known and revenue sources were identified. Commissioner Elliott questioned the effects of voting down the project. Hockenbury stated the department would wait for an approval from the Commission, and would most likely need to rebid it later. No further comments were offered or received. Vote 3-2.

RESULT:	Passed
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Flores, Commissioner Green
NAYES:	Mayor Wolf, Commissioner Elliott

B. Gruber, McNeil Contracting, Inc Invoice Approval for Emergency Repairs on Scardino Street in the Amount of \$62,544

Public Works Director Hockenbury presented the item. On August 14, 2023, the City was notified that a depression had opened on Scardino St. The Public Works staff immediately responded and coordinated to complete an engineering evaluation. Engineering recommendations were established, and geotechnical services were coordinated to complete the stabilization of the subsurface conditions. During the stabilization process, staff began coordinating with Gruber, McNeil Contracting Inc (GMC) to begin the emergency repairs necessary to rehabilitate Scardino St. GMC immediately mobilized following the engineer's clearance of the stabilization process and began investigative procedures and coordination

with all water, wastewater, gas, reclaim, and stormwater utility providers affected by the conditions. The requested invoice was for all necessary equipment, rental costs, and work performed through October 6, 2023. Commissioner Elliott thanked the contractor and Public Works staff for their quick work on the project. No further comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Commissioner Elliott
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

- C. Lift Station No. 8 Relocation Project Final Pay Application for Marion Rock in the Amount of \$81,767.83

Assistant Utilities Director Jason Martin presented the item. Lift Station No. 8 in Wildwood Country Resort was relocated and upgraded pursuant to the approved property swap agreement between the City and The Villages. The request also accommodated the decommissioning of the Continental Country Club wastewater treatment facility and the SR 44 force main project. No comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

- D. WWTP Expansion Phase 1A Pay Application No. 5 for PC Construction in the Amount of \$289,077.00

Assistant Utilities Director Martin presented the item. In March 2023, the City awarded the Wastewater Treatment Plant expansion project to PC Construction Co., acting as the project construction manager at risk (CMAR). Martin stated he believed the next pay app would be the final for the project. No comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

- E. Request for Blanket Purchase Agreement with Ferguson Waterworks for Water Meters in the Amount of \$263,000

Assistant CFO McClellan presented the item. The Finance Department requested the issuance of a blanket purchase order with Ferguson Waterworks. Utility department staff calculated the cost of water meter purchases based upon known projected developments during the fiscal year. The blanket purchase order would allow staff to remain ahead of the demand for the meter purchases for those developments. No comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Commissioner Flores
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

10. General Items for Consideration/Discussion and Other Business

None.

11. Appointments

None.

12. City Manager Reports

City Manager McHugh provided his local construction projects update, and reminded the commission about their required annual ethics training due by the end of the year. McHugh also stated the request for qualifications (RFQ) for the wastewater treatment plant expansion project had been advertised, with a due date of November 10, 2023, and planned to bring the RFQ award to the second commission meeting in November. Finally, he advised that the Fright Nights event had been canceled due to staffing issues, and the naming of the downtown parking garage would be coming up in the next workshop, which had not yet been scheduled.

A. Local Construction Projects Update

13. Other Department Reports

A. Information Technology Update

IT Director Ketz presented the item. Ketz provided an overview of the department's attainment of the Florida Cybersecurity Grant. Commissioner Elliott congratulated him on a job well done, which was echoed by Mayor Wolf and City Manager McHugh.

B. Human Resources Department Report

HR/Risk Director Tuck presented the item. Tuck's report provided an overview of the department's programs, hiring practices, and city vacancies, as well as future goals. Commissioner Elliott commented on the salary survey and resolution of the insurance benefit for employees.

14. Commission Members Reports

Commissioner Elliott submitted a possible name for the downtown parking garage. He stated that he attended the Bushnell Fall Festival, which was well-attended, and it made him question if Wildwood should host its own festival. Additionally, he attended the Chat with a Commissioner lunch, as well as the Christmas with a Cop fundraiser. Finally, he stated that there would be a legislative delegation meeting on October 26th at the Sumter County Government Center.

Commissioner Bivins gave kudos to Parks & Recreation for the float constructed in the recent parade. She stated she was unable to attend the Breast Cancer Awareness Walk in the beginning, but was able to attend just before everything ended, and it seemed to have been a very nice event.

15. City Attorney Reports

None.

16. Adjournment

The meeting was adjourned at 7:32 p.m.

RESULT:	Adjourned
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

Upcoming Events

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: _____
Jessica Barnes, City Clerk

BY: _____
Ed Wolf, Mayor

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: SP 2210-003 Cleveland Health Center

REQUESTED ACTION: Special Magistrate recommends approval.

CONTRACT:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Case Number	SP 2210-003 Cleveland Health Center
Owner(s)	D and E Premier Investments, LLC
Applicant(s)	Dr. Florian Gegaj, MD
Acreage	0.77 +/-
Property Location	The subject property is generally located south along Spencer Ct, approximately 0.07 miles south of E SR 44 and approximately 0.32 miles east of S Buena Vista Blvd.
Parcel(s)	G16M005

The applicant is seeking approval from the City Commission for the construction of a 4,500 SF medical office with associated infrastructure, per the attached plan.

SP 2210-003 meets the criteria set forth within the Land Development Regulations and Design District Standards.

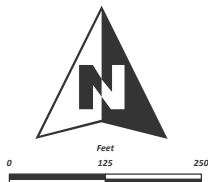


DATED: 02/06/2024
Amanda Bondi
Planner II, Development Services



**CITY OF
WILDWOOD**

100 North Main Street
Wildwood, FL 34785
Phone: (352) 330-1330
www.wildwood-fl.gov



SP 2210-003

CLEVELAND HEALTH CENTER

PARCEL G16M005

MAP 1B

**LOCATION
MAP**

**DECEMBER
2023**

LANDSCAPE BUFFERS SHOWN ON PLATTED LOTS SHALL BE DESIGNED, PERMITTED AND PLANTED ALONG WITH THE DEVELOPMENT OF EACH LOT. THE FUTURE LOT OWNER SHALL BE RESPONSIBLE FOR THE INSTALLATION AND MAINTENANCE OF THE LANDSCAPING ON EACH LOT. LANDSCAPING SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH CITY WILDWOOD DESIGN STANDARDS.

LANDSCAPE BUFFERS SHOWN ON PLATTED LOTS SHALL BE DESIGNED, PERMITTED AND PLANTED ALONG WITH THE DEVELOPMENT OF EACH LOT. THE FUTURE LOT OWNER SHALL BE RESPONSIBLE FOR THE INSTALLATION AND MAINTENANCE OF THE LANDSCAPING ON EACH LOT. LANDSCAPING SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH CITY WILDWOOD DESIGN STANDARDS.

UTILITY OWNERSHIP

WATER - CITY OF WILDWOOD TO OWN 8" & 10" MAIN LINES IN R.O.W. & EASEMENTS. ALL WATER UTILITIES PAST THE METER SHALL BE PRIVATELY OWNED & MAINTAINED.

SEWER - PRIVATE INDIVIDUAL SEPTIC TANKS.

STORM - PRIVATE MASTER STORMWATER SYSTEM.

ROADS - PRIVATE

STREET LIGHTS - PRIVATE

ZONING = "C-3"

FLOOD ZONE = "X" & "AE"

SETBACKS: FRONT = 50'
SIDE = 15'
REAR = 15'

WATER - CITY OF WILDWOOD

SEWER - SEPTIC TANK

ELEVATIONS BASED ON N.A.V.D. 1988 VERTICAL DATUM

PROPERTY (LOT) AREA = 28,925 S.F.

PROPOSED BUILDING = 4,500 S.F.

BUILDING AREA PERCENT OF CROSS LOT AREA = 15.55%

LEGAL DESCRIPTION

A PORTION OF SECTION 16, TOWNSHIP 19 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE N.W. CORNER OF SAID SECTION 16; THENCE ALONG THE WEST BOUNDARY OF THE N.W. 1/4 OF SAID SECTION 16, S00°18'47"W, A DISTANCE OF 1077.39 FEET TO THE SOUTHWESTERLY RIGHT-OF-WAY LINE OF STATE ROAD NO. 44; (A VARIABLE WIDTH RIGHT OF WAY); THENCE DEPARTING SAID WEST BOUNDARY, ALONG SAID SOUTHWESTERLY RIGHT-OF-WAY LINE THE FOLLOWING COURSES: S69°26'36"E, A DISTANCE OF 1415.84 FEET; THENCE S00°13'06"W, A DISTANCE OF 19.20 FEET; THENCE S68°00'11"E, A DISTANCE OF 291.53 FEET; THENCE S66°10'03"E, A DISTANCE OF 300.55 FEET; THENCE S64°58'45"E, A DISTANCE OF 200.52 FEET; THENCE S66°02'59"E, A DISTANCE OF 174.98 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE S66°02'59"E, A DISTANCE OF 125.60 FEET; THENCE S68°16'54"E, A DISTANCE OF 346.00 FEET TO THE EAST BOUNDARY OF THE N.W. 1/4 OF SAID SECTION 16; THENCE DEPARTING SAID SOUTHWESTERLY RIGHT-OF-WAY LINE, ALONG SAID EAST BOUNDARY, S00°14'51"W, A DISTANCE OF 514.47 FEET TO THE CENTER OF SAID SECTION 16; THENCE ALONG THE EAST BOUNDARY OF THE S.W. 1/4 OF SAID SECTION 16, S00°13'10"W, A DISTANCE OF 140.11 FEET; THENCE DEPARTING SAID EAST BOUNDARY, N89°42'49"W, A DISTANCE OF 365.34 FEET; THENCE N04°16'22"W, A DISTANCE OF 116.16 FEET; THENCE N55°14'16"W, A DISTANCE OF 36.94 FEET; THENCE S60°05'47"W, A DISTANCE OF 38.57 FEET; THENCE N00°20'43"E, A DISTANCE OF 97.26 FEET; THENCE S89°39'17"E, A DISTANCE OF 50.00 FEET; THENCE N00°20'43"E, A DISTANCE OF 120.00 FEET; THENCE N89°39'17"W, A DISTANCE OF 50.00 FEET; THENCE N00°20'43"E, A DISTANCE OF 496.85 TO THE POINT OF BEGINNING.

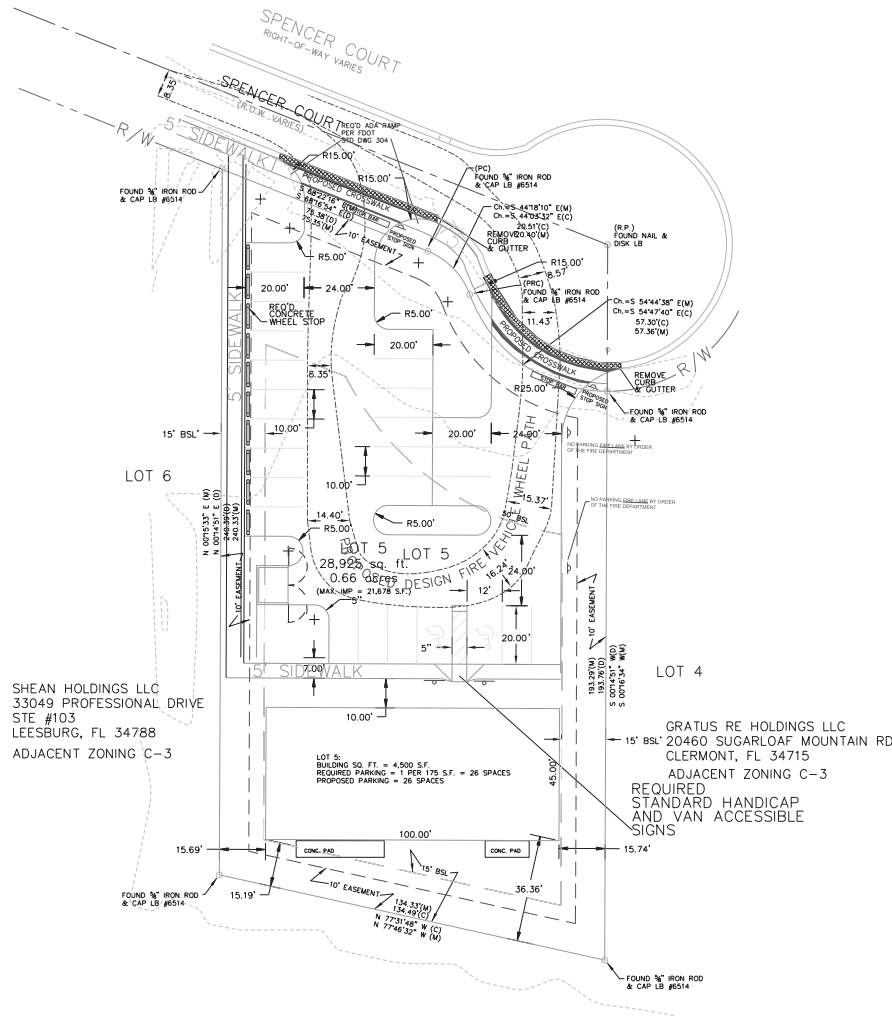
SUBJECT TO A JOINT INGRESS, EGRESS & UTILITY EASEMENT DESCRIBED AS FOLLOWS:

A PORTION OF SECTION 16, TOWNSHIP 19 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE N.W. CORNER OF SAID SECTION 16; THENCE ALONG THE WEST BOUNDARY OF THE N.W. 1/4 OF SAID SECTION 16, S00°18'47"W, A DISTANCE OF 1077.39 FEET TO THE SOUTHWESTERLY RIGHT-OF-WAY LINE OF STATE ROAD NO. 44 (A VARIABLE WIDTH RIGHT OF WAY); THENCE DEPARTING SAID WEST BOUNDARY, ALONG SAID SOUTHWESTERLY RIGHT-OF-WAY LINE THE FOLLOWING COURSES: S69°26'36"E, A DISTANCE OF 1415.84 FEET; THENCE S00°13'06"W, A DISTANCE OF 19.20 FEET; THENCE S68°00'11"E, A DISTANCE OF 291.53 FEET; THENCE S66°10'03"E, A DISTANCE OF 300.55 FEET; THENCE S64°58'45"E, A DISTANCE OF 200.52 FEET; THENCE S66°02'59"E, A DISTANCE OF 174.98 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE S66°02'59"E, A DISTANCE OF 125.60 FEET; THENCE S68°16'54"E, A DISTANCE OF 346.00 FEET TO THE EAST BOUNDARY OF THE N.W. 1/4 OF SAID SECTION 16; THENCE DEPARTING SAID SOUTHWESTERLY RIGHT-OF-WAY LINE, ALONG SAID EAST BOUNDARY, S00°14'51"W, A DISTANCE OF 514.47 FEET TO THE CENTER OF SAID SECTION 16; THENCE ALONG THE EAST BOUNDARY OF THE S.W. 1/4 OF SAID SECTION 16, S00°13'10"W, A DISTANCE OF 140.11 FEET; THENCE DEPARTING SAID EAST BOUNDARY, N89°42'49"W, A DISTANCE OF 365.34 FEET; THENCE N04°16'22"W, A DISTANCE OF 116.16 FEET; THENCE N55°14'16"W, A DISTANCE OF 36.94 FEET; THENCE S60°05'47"W, A DISTANCE OF 38.57 FEET; THENCE N00°20'43"E, A DISTANCE OF 97.26 FEET; THENCE S89°39'17"E, A DISTANCE OF 50.00 FEET; THENCE N00°20'43"E, A DISTANCE OF 120.00 FEET; THENCE N89°39'17"W, A DISTANCE OF 50.00 FEET; THENCE N00°20'43"E, A DISTANCE OF 496.85 FEET TO THE POINT OF BEGINNING.

PROPOSED DESIGN FIRE VEHICLE PATH :

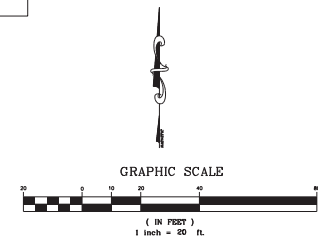
95-ft. Platform
Length: 48 ft. 9 in.
Tire Curb Clearance: 36 ft. 2 in.
S.A.E. Turning Radius: 35 ft. 6 in.
Platform Clearance: 42 ft. 11 in.
Minimum Inside Radius: 21 ft. 6 in.
245 in. Wheelbase.
Width of chassis: 8 ft. 4 in.
Width of body: 9 ft. 6 in.



SHEAN HOLDINGS LLC
33049 PROFESSIONAL DRIVE
STE #103
LEESBURG, FL 34788
ADJACENT ZONING C-3

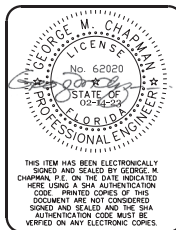
GRATUS RE HOLDINGS LLC
20460 SUGARLOAF MOUNTAIN RD
CLERMONT, FL 34715
ADJACENT ZONING C-3

REQUIRED
STANDARD HANDICAP
AND VAN ACCESSIBLE
SIGNS



WILDWOOD COMMONS PROFESSIONAL PARK LOT 5 WILDWOOD, FLORIDA

George Chapman
1109 South Hull Street
Montgomery, Alabama 36104
Phone: 334-625-0260



REVISION

NO.	REVISION NOTES	DATE

SITE/ DEMO PLAN

PROJECT NO.: Wildwood Lot 5	SHEET NO.: C2
DATE: 09-03-2021	
SCALE: AS SHOWN	

City of Wildwood, Florida

Planning & Zoning Board/Special Magistrate

The case below was heard on Tuesday, February 6, 2024, by the Special Magistrate. The applicant is seeking a favorable recommendation from the City of Wildwood Planning and Zoning Board/Special Magistrate for the construction of a 4,500 SF medical office with associated infrastructure on 0.77 acres, MOL. The subject property is generally located south along Spencer Ct, approximately 0.07 miles south of E SR 44 and approximately 0.32 miles east of S Buena Vista Blvd.

Case Number: SP 2210-003 Cleveland Health Center

Applicant(s): Dr. Florian Gegaj, MD

Owner(s): D and E Premier Investments, LLC

Parcel(s): G16M005

Under Land Development Regulation (LDR) § 1.7(B)(1), the Planning and Zoning Board/Special Magistrate has a duty to make a recommendation to the City Commission on all proposed site plans.

Based upon the testimony, evidence, and information presented as to the criteria set forth in LDR § 4.4, the Special Magistrate recommends approval.

Dated: February 6, 2024



Lindsay C.T. Holt
Special Magistrate, City of Wildwood

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: PLAT 2312-004 VOSO Unit 231 Final Plat

REQUESTED ACTION: Staff recommends approval.

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Case number	PLAT 2312-004 VOSO Unit 231 Final Plat
Owner/Applicant(s)	The Villages Development Company, LLC
Acreage	10.45 +/-
Property Location	The subject property is generally located approximately 0.35 miles south of EC 470 and approximately 4.27 miles east of SR 471.
Parcel(s)	K15-006

The applicant is seeking approval from the City Commission for the VOSO Unit 231 Final Plat, a subdivision consisting of 47 single-family dwelling lots.

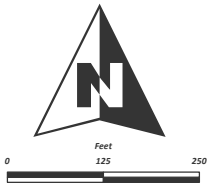
Plat 2312-004 meets the criteria set forth in the F.S. 177, the Villages of Southern Oaks 163 Agreement, and the Land Development Regulations.



DATED: 02/05/2024
Amanda Bondi
Planner II, Development Services



	Subject Property
	City of Wildwood
	Sumter County

 WILDWOOD FLORIDA	CITY OF WILDWOOD 100 North Main Street Wildwood, FL 34785 Phone: (352) 330-1330 www.wildwood-fl.gov	 0 125 250 Feet	PLAT 2312-004 VOSO - UNIT 231 FINAL PLAT PARCEL K15-006	MAP 1B
				LOCATION MAP
				DECEMBER 2023

COMMENTS, CONDITIONS, RESTRICTIONS,
AND EASEMENTS OF THIS SUBDIVISION
ARE RECORDED IN THE PUBLIC RECORDS
OF SUMTER COUNTY, FLORIDA,
OF BOOK _____ PAGE _____

VILLAGES OF SOUTHERN OAKS UNIT NO. 231

SECTIONS 14 AND 15, TOWNSHIP 20 SOUTH, RANGE 23 EAST,
CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA.

SHEET 1 OF 2

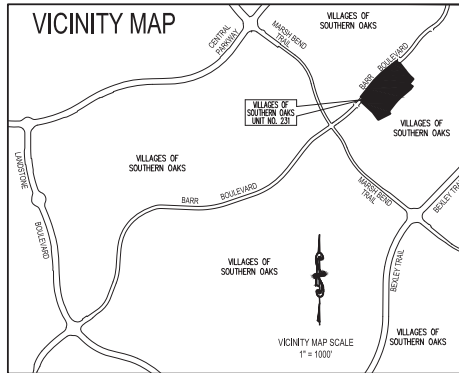
PLAT BOOK _____
PAGE _____

LEGAL DESCRIPTION

A PARCEL OF LAND LYING WITHIN SECTIONS 14 AND 15, TOWNSHIP 20 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHWEST CORNER OF THE NORTHWEST 1/4 OF AFORESAID SECTION 14; THENCE ALONG THE WEST LINE THEREOF RUN N0012°30'E, 650.13 FEET; THENCE DEPARTING S40° WEST LINE RUN S89°42'24"E, 224.40 FEET TO THE POINT OF BEGINNING; THENCE N45°15'15"W, 155.28 FEET; THENCE M7°09'57"W, 260.47 FEET TO A POINT ON THE ARC OF A NON-TANGENT CURVE CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 2,030.00 FEET AND A CHORD BEARING AND DISTANCE OF N35°36'29"E, 58.19 FEET TO WHICH A RADIAL LINE BEARS S50°12'05"E; THENCE NORTHEASTERLY ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 0°18'53", AN ARC DISTANCE OF 58.20 FEET; THENCE ALONG A RADIAL LINE RUN N01°50'30"W, 60.00 FEET; THENCE N83°09'22"E, 260.05 FEET TO THE POINT OF CURVATURE OF A CURVE CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 1,530.00 FEET; THENCE NORTHEASTERLY ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 1°15'04", AN ARC DISTANCE OF 370.76 FEET TO THE POINT OF TANGENCY; THENCE N22°02'20"E, 230.28 FEET; THENCE S37°57'34"E, 60.00 FEET TO A POINT ON THE ARC OF A NON-TANGENT CURVE CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 1,530.00 FEET AND A CHORD BEARING AND DISTANCE OF N51°40'07"E, 19.86 FEET TO WHICH A RADIAL LINE BEARS S37°57'34"E; THENCE NORTHEASTERLY ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 0°04'37", AN ARC DISTANCE OF 19.86 FEET; THENCE ALONG A NON-TANGENT LINE RUN S37°57'34"E, 217.18 FEET; THENCE S42°06'10"E, 68.01 FEET; THENCE S47°51'28"E, 66.77 FEET; THENCE S39°55'53"W, 110.00 FEET TO A POINT ON THE ARC OF A NON-TANGENT CURVE CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 775.00 FEET AND A CHORD BEARING AND DISTANCE OF S53°13'08"E, 67.18 FEET TO WHICH A RADIAL LINE BEARS S39°55'53"W; THENCE SOUTHEASTERLY ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 0°45'04", AN ARC DISTANCE OF 67.20 FEET; THENCE ALONG A RADIAL LINE RUN S34°17'49"W, 50.00 FEET; THENCE S48°39'30"W, 226.83 FEET; THENCE S45°12'29"W, 67.82 FEET; THENCE S40°47'35"W, 67.84 FEET; THENCE S38°09'22"W, 178.73 FEET; THENCE S33°44'36"E, 43.17 FEET; THENCE S63°06'40"W, 216.96 FEET TO THE POINT OF BEGINNING.

CONTAINING 10.45 ACRES, MORE OR LESS.



47 LOTS - 0 TRACTS

NOTE: THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVISION LOTS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

NOTES:

- 1) BEARINGS ARE BASED ON THE WEST LINE OF THE NORTHWEST 1/4 OF SECTION 14, TOWNSHIP 20 SOUTH, RANGE 23 EAST AS BEING N0012°30'E.
- 2) ALL PLATTED UTILITY EASEMENTS SHALL PROVIDE THAT SUCH EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES, PROVIDED, HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. IN THE EVENT A CABLE TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC UTILITY, IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES. THIS SECTION SHALL NOT APPLY TO THOSE PRIVATE EASEMENTS GRANTED TO OR OBTAINED BY A PARTICULAR ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION SHALL COMPLY WITH THE NATIONAL ELECTRICAL SAFETY CODE AS ADOPTED BY THE FLORIDA PUBLIC SERVICE COMMISSION.
- 3) ALL DISTANCES SHOWN ARE IN FEET.
- 4) WITH REFERENCE TO CURVILINEAR LOTS, RADIAL LINES HAVE BEEN DESIGNATED BY (R). ALL OTHER LINES ARE NON-RADIAL.
- 5) LOT CORNERS WILL BE SET PRIOR TO THE TRANSFER OF ANY LOT OR PRIOR TO THE EXPIRATION OF THE BOND OR OTHER SURETY.
- 6) PERMANENT CONTROL POINTS (P.C.P.'S) WILL BE SET WITHIN ONE YEAR OF THE DATE THIS PLAT WAS RECORDED OR PRIOR TO THE EXPIRATION OF THE BOND OR SURETY.
- 7) ALL PERMANENT REFERENCE MONUMENTS (P.R.M.'S) HAVE BEEN SET IN ACCORDANCE WITH THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES.
- 8) THE DISTRICT FINDS IT IN THE PUBLIC INTEREST, AND HEREBY AGREES TO PROVIDE THE FOLLOWING SERVICES: (A) MAINTENANCE AND REPAIR OF AREAS OWNED BY THE DISTRICT OR DEDICATED TO THE USE AND ENJOYMENT OF THE RESIDENTS OF THE DISTRICT, THE SUBDIVISION, OR THE PUBLIC; (B) PAY FOR THE COST OF WATER AND SEWER PROVIDED BY ORSON PLACE UTILITY COMPANY, LLC, OR ITS ASSIGNS, TOGETHER WITH THE COST OF GARBAGE, ELECTRICAL, LIGHTING, TELEPHONE, GAS, AND OTHER NECESSARY UTILITY SERVICE FOR AREAS OWNED BY THE DISTRICT OR DEDICATED TO THE USE AND ENJOYMENT OF THE RESIDENTS OF THE DISTRICT, SUBDIVISION, OR THE PUBLIC; (C) MAINTENANCE AND REPAIR OF THE STORM WATER RUNOFF DRAINAGE SYSTEM INCLUDING DRAINAGE EASEMENTS AND DRAIN PIPES NOT MAINTAINED BY ORSON PLACE WATER CONSERVATION AUTHORITY, LLC, OR ITS ASSIGNS, OR THE CITY OF WILDWOOD; AND (D) MAINTENANCE AND REPAIR OF THE LANDSCAPING AND IRRIGATION ON ISLANDS AND CUL-DE-SACS LOCATED WITHIN THE ROADWAYS, IF ANY.
- 9) THE TITLE OPINION FOR THIS PLAT HAS BEEN SUBMITTED BY SEPARATE DOCUMENT.

REVIEWING SURVEYOR'S CERTIFICATE

PURSUANT TO SECTION 177.081, FLORIDA STATUTES, I HEREBY CERTIFY THAT I HAVE PERFORMED A REVIEW OF THIS PLAT FOR CONFORMITY TO CHAPTER 177, FLORIDA STATUTES AND THAT SAID PLAT COMPLIES WITH THE TECHNICAL REQUIREMENTS OF THAT CHAPTER; PROVIDED, HOWEVER, THAT MY REVIEW AND CERTIFICATION DOES NOT INCLUDE FIELD VERIFICATION OF ANY POINTS OR MEASUREMENTS SHOWN ON THIS PLAT.

SIGNATURE _____ DATE _____
RONALD W. HERR, P.L.S. 4907
MADE SURVEYING, INC. REGISTRATION NO. _____

SEAL

VILLAGES OF SOUTHERN OAKS UNIT NO. 231 CONVEYANCE AND GRANT OF EASEMENTS TO VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 15

ALL RIGHT, TITLE AND INTEREST OF THE VILLAGES DEVELOPMENT COMPANY, LLC, (THE DEVELOPER) IN THE ROADWAYS SHOWN ON THIS PLAT OF VILLAGES OF SOUTHERN OAKS UNIT NO. 231, IS HEREBY SOLD, CONVEYED AND SET OVER TO VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 15 (THE DISTRICT); (1) RESERVING UNTO THE DEVELOPER AND ITS ASSIGNS, AND EACH OF THEIR SUCCESSORS, TENANTS, INVITEES, AND GUESTS PERPETUAL EASEMENTS FOR INGRESS AND EGRESS AND THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF UNDERGROUND ELECTRIC, TELEPHONE, CABLE, GAS AND OTHER UTILITIES, IRRIGATION FACILITIES, POTABLE WATER, SANITARY SEWER AND STORM WATER FACILITIES, LANDSCAPED AREAS, FENCES, WALLS, ENTRY FACILITIES, INCLUDING ELECTRONIC CARD READING EQUIPMENT, GOLF CART AND PEDESTRIAN PATHS, STORAGE, ENJOYMENT IMPROVEMENTS AND GOLF CART AND PEDESTRIAN BRIDGES; AND (2) SUBJECT TO THE RESTRICTION THAT ALL ADDITORS OF, REMOVAL OF, AND CHANGES TO IMPROVEMENTS LOCATED ON SUCH ROADWAYS (INCLUDING, WITHOUT LIMITATION, ALL THOSE IMPROVEMENTS DESCRIBED ABOVE), MUST FIRST BE APPROVED IN ADVANCE BY THE DEVELOPER.

THE DEVELOPER ALSO GRANTS TO THE DISTRICT NON-EXCLUSIVE, PERPETUAL EASEMENTS OVER, ACROSS AND UPON ANY SPECIAL EASEMENTS SHOWN HEREON FOR THE PURPOSE OF MAINTAINING DRAINAGE FACILITIES LOCATED THEREON.

THE DISTRICT, BY EXECUTING THE DEDICATION CONTAINED ON THIS PLAT, ACCEPTS THIS CONVEYANCE AND AGREES TO MAINTAIN THE ROADWAYS AND DRAINAGE FEATURES LYING WITHIN SUCH ROADWAYS FOR TWO YEARS AFTER THE CITY ENGINEER HAS CERTIFIED THE CONSTRUCTION HAS BEEN COMPLETED.

WITNESSES AS TO ALL

THE VILLAGES DEVELOPMENT COMPANY, LLC,
A FLORIDA LIMITED LIABILITY COMPANY,
BY: VDC MANAGER, LLC,
A FLORIDA LIMITED LIABILITY COMPANY,
ITS MANAGER

BY: MARTIN L. DZURO, MANAGER
SIGNATURE _____
PRINT NAME _____
SIGNATURE _____
PRINT NAME _____

STATE OF FLORIDA
COUNTY OF SUMTER

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME, BY MEANS OF ☐ PHYSICAL PRESENCE OR ☐ ONLINE NOTIFICATION, THIS _____ DAY OF _____, 20____, BY MARTIN L. DZURO, AS MANAGER OF AND ON BEHALF OF VDC MANAGER, LLC, A FLORIDA LIMITED LIABILITY COMPANY, THE MANAGER OF THE VILLAGES DEVELOPMENT COMPANY, LLC, A FLORIDA LIMITED LIABILITY COMPANY, FOR THE PURPOSES EXPRESSED HEREIN, WHO IS PERSONALLY KNOWN TO ME AND WHO DID NOT TAKE AN OATH.

NOTARY PUBLIC - STATE OF FLORIDA
PRINT NAME _____
COMMISSION NO. _____
COMMISSION EXPIRES: _____

SEAL

CERTIFICATE OF APPROVAL BY CITY OFFICIALS

THIS CERTIFIES THAT THIS PLAT HAS BEEN REVIEWED FOR CONFORMITY TO F.S. CHAPTER 177, AS CERTIFIED BY THE REVIEWING SURVEYOR SHOWN BELOW.

MELANIE D. STRICKLAND
DEVELOPMENT SERVICES DIRECTOR

THIS CERTIFIES THAT THIS PLAT WAS PRESENTED TO THE COMMISSION OF THE CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA, AND WAS APPROVED BY THE COMMISSION FOR RECORD ON THIS _____ DAY OF _____, 20____.

JESSICA BARNES
CITY CLERK

ED WOLF
MAYOR

THIS CERTIFIES THAT THIS PLAT WAS PRESENTED TO THE ATTORNEY FOR THE CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA, AND APPROVED BY HIM OR HER AS TO FORM AND LEGALITY ON THIS _____ DAY OF _____, 20____.

PRINT NAME _____
CITY OF WILDWOOD, ATTORNEY

SIGNATURE _____
CITY OF WILDWOOD, ATTORNEY

DEVELOPMENT SERVICES DIRECTOR
MELANIE D. STRICKLAND

PUBLIC WORKS DIRECTOR
JEREMY HOCKENBURY

PRINT NAME _____
CITY OF WILDWOOD, ENGINEER

SIGNATURE _____
CITY OF WILDWOOD, ENGINEER

DEDICATION

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED, THE VILLAGES DEVELOPMENT COMPANY, LLC (THE DEVELOPER) HAS CAUSED TO BE MADE THIS PLAT, VILLAGES OF SOUTHERN OAKS UNIT NO. 231, A SUBDIVISION OF LAND HEREIN DESCRIBED AND JOINS WITH VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 15 (THE DISTRICT) TO HEREBY DEDICATE THE ROADWAYS SHOWN HEREON TO THE CITY OF WILDWOOD AND THE PERPETUAL USE OF THE PUBLIC.

WITNESSES: THE VILLAGES DEVELOPMENT COMPANY, LLC,
A FLORIDA LIMITED LIABILITY COMPANY
(1) SIGNATURE _____ BY: VDC MANAGER, LLC,
PRINT NAME _____ A FLORIDA LIMITED LIABILITY COMPANY,
ITS MANAGER
(2) SIGNATURE _____ BY: MARTIN L. DZURO, MANAGER
PRINT NAME _____

WITNESSES: VILLAGE COMMUNITY DEVELOPMENT
DISTRICT NO. 15
(1) SIGNATURE _____ BY: SPENCER R. NOVAK, CHAIR
PRINT NAME _____
(2) SIGNATURE _____
PRINT NAME _____

STATE OF FLORIDA
COUNTY OF SUMTER

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME, BY MEANS OF ☐ PHYSICAL PRESENCE OR ☐ ONLINE NOTIFICATION, THIS _____ DAY OF _____, 20____, BY MARTIN L. DZURO, AS MANAGER OF AND ON BEHALF OF VDC MANAGER, LLC, A FLORIDA LIMITED LIABILITY COMPANY, THE MANAGER OF THE VILLAGES DEVELOPMENT COMPANY, LLC, A FLORIDA LIMITED LIABILITY COMPANY, FOR THE PURPOSES EXPRESSED HEREIN, WHO IS PERSONALLY KNOWN TO ME AND WHO DID NOT TAKE AN OATH.

NOTARY PUBLIC - STATE OF FLORIDA

PRINT NAME _____
COMMISSION NO. _____
COMMISSION EXPIRES: _____

SEAL

STATE OF FLORIDA
COUNTY OF SUMTER

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME, BY MEANS OF ☐ PHYSICAL PRESENCE OR ☐ ONLINE NOTIFICATION, THIS _____ DAY OF _____, 20____, BY SPENCER R. NOVAK, THE CHAIR OF VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 15, ON BEHALF OF THE DISTRICT, WHO IS PERSONALLY KNOWN TO ME AND WHO DID NOT TAKE AN OATH.

NOTARY PUBLIC - STATE OF FLORIDA

PRINT NAME _____
COMMISSION NO. _____
COMMISSION EXPIRES: _____

SEAL

CERTIFICATE OF SURVEYOR

I HEREBY CERTIFY THAT THIS PLAT OF VILLAGES OF SOUTHERN OAKS UNIT NO. 231, WAS PREPARED UNDER MY DIRECTION AND SUPERVISION, AND THAT THE PERMANENT REFERENCE MONUMENTS AS SHOWN THEREON WERE PLACED ON THE _____ DAY OF _____, 20____. I FURTHER CERTIFY THAT THIS PLAT COMPLIES WITH THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES.

CLYDE FARNER BARLEY SURVEYING, LLC
4450 N.E. 63RD ROAD
WILDWOOD, FLORIDA 34785
LICENSED BUSINESS NO. 8498

KAYE M. JAMESON
REGISTRATION NO. 5912

DATE

CERTIFICATE OF CLERK

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS PLAT AND FIND THAT IT COMPLIES IN FORM WITH ALL THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES AND WAS FILED FOR RECORD ON _____ PAGE _____, 20____, AT _____ FILE NUMBER _____

CLERK OF THE COURT IN AND
FOR SUMTER COUNTY, FLORIDA

PRINT NAME _____
DEPUTY CLERK

SIGNATURE _____
DEPUTY CLERK

SEAL

SEAL

PREPARED BY:



CLYDE FARNER
BARLEY
SURVEYING

4450 NE 63RD ROAD - WILDWOOD, FL 34785
(904) 764-7070 (904) 764-7070

VILLAGES OF SOUTHERN OAKS

SHEET 2 OF 2

PLAT BOOK
PAGE

UNIT NO. 231

SECTIONS 14 AND 15, TOWNSHIP 20 SOUTH, RANGE 23 EAST,
CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA.

CURVE TAG	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD BEARING	CHORD LENGTH
C1	775.00'	54°51'17"	77.84'	S47°51'28"E	77.81'
C2	775.00'	54°51'17"	77.84'	S42°06'10"E	77.81'
C3	775.00'	175°53'37"	17.12'	S38°50'33"E	17.12'
C4	20.00'	90°00'00"	31.42'	S07°02'26"W	28.28'
C5	1530.00'	0°44'33"	19.86'	N51°40'07"E	19.86'
C6	20.00'	90°00'00"	31.42'	N82°57'34"W	28.28'
C7	20.00'	90°00'00"	31.42'	N07°02'26"E	28.28'
C8	1470.00'	1°51'06"	47.50'	S51°06'53"W	47.50'
C9	1370.00'	1°51'06"	44.27'	S51°06'53"W	44.27'
C10	1370.00'	2°28'35"	59.21'	S48°57'03"W	59.21'
C11	1470.00'	2°28'35"	63.54'	S48°57'03"W	63.53'
C12	1470.00'	2°28'35"	63.54'	S46°28'27"W	63.53'
C13	1370.00'	2°28'35"	59.21'	S46°28'27"W	59.21'
C14	1370.00'	2°28'35"	59.21'	S43°59'52"W	59.21'
C15	1470.00'	2°28'35"	63.54'	S43°59'52"W	63.53'
C16	1470.00'	2°28'35"	63.54'	S41°31'17"W	63.53'
C17	1370.00'	2°28'35"	59.21'	S41°31'17"W	59.21'
C18	1370.00'	2°07'37"	50.86'	S39°31'11"W	50.85'
C19	1470.00'	2°07'37"	54.57'	S39°31'11"W	54.57'
C20	106.50'	26°33'04"	48.42'	S25°07'50"W	48.01'
C21	2030.00'	1°38'33"	58.20'	N38°56'38"E	58.19'
C22	106.50'	27°37'17"	50.60'	S01°30'21"E	50.12'
C23	106.50'	27°37'17"	50.60'	S28°43'39"E	50.12'
C24	106.50'	9°30'21"	17.67'	S47°00'28"E	17.65'
C25	60.00'	11°28'52"	12.02'	S57°35'04"E	12.00'
C26	60.00'	4°23'55"	44.57'	S84°36'23"E	43.55'
C27	60.00'	35°57'25"	37.65'	N56°06'03"E	37.04'
C28	1120.00'	0°39'23"	12.83'	S38°20'03"W	12.83'
C29	1120.00'	3°50'57"	75.24'	S40°44'13"W	75.23'
C30	1120.00'	3°50'57"	75.24'	S44°35'11"W	75.23'
C31	1120.00'	3°50'57"	75.24'	S48°26'08"W	75.23'
C32	1120.00'	3°48'04"	74.30'	S52°19'39"W	74.29'
C33	1120.00'	0°34'31"	11.24'	S54°26'56"W	11.24'
C34	106.50'	11°20'07"	21.07'	N49°04'08"E	21.04'
C35	20.00'	87°27'23"	30.53'	S87°07'46"W	27.85'
C36	825.00'	6°33'39"	94.47'	S52°25'21"E	94.42'
C37	825.00'	4°40'44"	67.37'	S41°42'57"E	67.35'
C38	20.00'	87°27'23"	30.53'	N00°19'37"W	27.85'
C39	71.50'	11°20'07"	14.16'	N49°04'08"E	14.12'
C40	1155.00'	2°02'37"	41.16'	S53°42'56"W	41.16'
C41	1155.00'	2°55'49"	59.07'	S51°13'46"W	59.06'

LEGEND

- INDICATES 4" x 4" x 24" CONCRETE PERMANENT REFERENCE MONUMENT (P.R.M.) FOUND (L.B. #4709), UNLESS OTHERWISE NOTED.
- INDICATES 4" x 4" x 24" CONCRETE PERMANENT REFERENCE MONUMENT (P.R.M.) OR 5/8" IRON PIN AND CAP SET (L.B. #4848 & L.B. #4709) UNLESS OTHERWISE NOTED.
- INDICATES 5/8" IRON PIN AND CAP TO BE SET IN ACCORDANCE WITH SECTION 177.09(9) FLORIDA STATUTES. (SEE NOTE #1)
- INDICATES CURVE NUMBER IN CURVE TABLE
- INDICATES LINE NUMBER IN LINE TABLE
- INDICATES CENTERLINE
- INDICATES DELTA (CENTRAL ANGLE OF CURVE)
- INDICATES CHORD BEARING
- INDICATES CHORD LENGTH
- INDICATES PLAT BOOK
- INDICATES ARC LENGTH
- INDICATES PAGE
- INDICATES LOCKED BUSINESS
- INDICATES NUMBER
- INDICATES PAGES
- INDICATES OFFICIAL RECORDS BOOK
- INDICATES POINT OF BEGINNING
- INDICATES POINT OF CURVATURE
- INDICATES POINT OF TANGENCY
- INDICATES POINT OF REVERSE CURVATURE
- INDICATES POINT OF TANGENCY
- INDICATES RADIUS LENGTH
- INDICATES RADIAL LINE
- INDICATES DRAINAGE RETENTION AREA FOR STORMWATER MANAGEMENT INCLUDING CONVEYING PIPES
- INDICATES DATE FACILITIES EASEMENT (RESERVED BY THE DEVELOPER AND ITS ASSIGNS)
- INDICATES SPECIAL EASEMENT RESERVED BY DEVELOPER AND ITS ASSIGNS, FOR LANDSCAPING AND/OR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF WATER, SANITARY SEWER, ELECTRIC, TELEPHONE, GAS OR OTHER UTILITIES AND/OR DRAINAGE FACILITIES AND/OR WALL FENCING AND/OR GOLF CART PATHS. DEVELOPER CONVEYANCES PUTTING IN PLACE AND SIMILAR EQUIPMENT WITHIN THE EASEMENT AREA. UTILITY PROVIDERS UTILIZING SUCH EASEMENT AREA CONVEYANCE, AS A CONDITION OF THE RIGHT TO USE SUCH EASEMENT, NOT TO INTERFERE OR DISTURB SUCH EQUIPMENT INSTALLED WITHIN THE EASEMENT AREA.

LINE TAG	BEARING	DISTANCE
L1	S42°06'10"E	2.25'
L2	S52°02'36"W	15.14'
L3	N52°02'26"E	15.14'
L4	S38°09'22"W	7.20'
L5	N38°09'22"E	8.75'
L6	N38°09'22"E	2.58'
L7	S38°09'22"W	28.04'
L8	S43°24'05"W	9.60'
L9	S43°24'05"W	9.60'
L10	S38°09'22"W	2.31'
L11	S52°02'36"W	14.21'
L12	N52°02'26"E	24.94'
L13	N50°54'09"E	14.73'
L14	N48°17'57"E	18.97'
L15	S38°09'22"W	2.31'



PREPARED BY: **CFB SURVEYING**
4450 NE 65TH AVENUE, SUITE 100, WILMINGTON, FL 32091
(904) 746-1028 (904) 746-1088

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: PLAT 2312-005 VOSO Unit 233 Final Plat

REQUESTED ACTION: Staff recommends approval of PLAT 2312-005

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Case Number	PLAT 2312-005 VOSO Unit 233 Final Plat
Owner(s)	The Villages Development Company, LLC
Applicant(s)	The Villages Development Company, LLC
Acreage	4.73 +/-
Property Location	The subject property is generally located north of Bexley Trail, east of Marsh Bend Trail, and south of Barr Boulevard.
Parcel	Portions of K15-006

The applicant is seeking approval from the City Commission for the VOSO Unit 233 Final Plat, a subdivision consisting of 39 single-family dwelling units.

Plat 2312-005 meets the criteria set forth in the F.S. 177, the Villages of Southern Oaks 163 Agreement, and the Land Development Regulations.

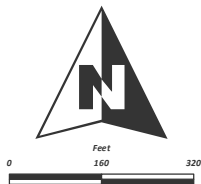
Dated: 2/5/2024



Wendy Then, AICP, CFM
Assistant Director Development Services



**CITY OF
WILDWOOD**
100 North Main Street
Wildwood, FL 34785
Phone: (352) 330-1330
www.wildwood-fl.gov



PLAT 2312-005
VOSO - UNIT 233 FINAL PLAT
PARCEL K15-006

MAP 1B
LOCATION
MAP
DECEMBER
2023

CONVEYANCE, CONDITIONS, RESTRICTIONS AND EASEMENTS OF THIS SUBDIVISION ARE RECORDED IN THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA. PAGE _____

VILLAGES OF SOUTHERN OAKS UNIT NO. 233

SECTION 14, TOWNSHIP 20 SOUTH, RANGE 23 EAST,
CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA.

SHEET 1 OF 2

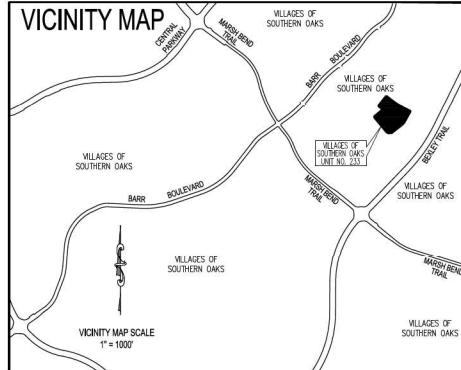
PLAT BOOK _____
PAGE _____

LEGAL DESCRIPTION

A PARCEL OF LAND LYING WITHIN THE NORTHWEST 1/4 OF SECTION 14, TOWNSHIP 20 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHWEST CORNER OF THE NORTHWEST 1/4 OF AFORESAID SECTION 14, THENCE ALONG THE WEST LINE THEREOF RUN N02°12'36"E, 663.27 FEET, THENCE DEPARTING SAID WEST LINE RUN S89°47'24"E, 1082.96 FEET TO THE POINT OF BEGINNING, THENCE N02°14'47"E, 196.89 FEET, THENCE N01°52'57"W, 99.59 FEET, THENCE N08°07'04"E, 210.80 FEET, THENCE S52°01'45"E, 104.27 FEET, THENCE S53°32'17"E, 62.80 FEET, THENCE S55°46'36"E, 62.80 FEET, THENCE S58°00'53"E, 62.80 FEET, THENCE S60°15'41"E, 62.80 FEET, THENCE S62°29'53"E, 62.80 FEET, THENCE S65°53'53"E, 64.78 FEET, THENCE S29°06'56"W, 214.25 FEET, THENCE S42°37'36"W, 43.54 FEET, THENCE S01°56'15"W, 230.27 FEET, THENCE S85°40'22"W, 53.73 FEET, THENCE N60°49'43"W, 35.20 FEET, THENCE N30°08'57"W, 329.50 FEET TO THE POINT OF BEGINNING.

CONTAINING 4.73 ACRES, MORE OR LESS.



39 LOTS - 5 TRACTS

NOTE: THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVISION LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

NOTES:

- 1) BEARINGS ARE BASED ON THE WEST LINE OF THE NORTHWEST 1/4 OF SECTION 14, TOWNSHIP 20 SOUTH, RANGE 23 EAST AS BEING N00°12'36"E.
- 2) ALL PLATTED UTILITY EASEMENTS SHALL PROVIDE THAT SUCH EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES. PROVIDED, HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. IN THE EVENT A CABLE TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC UTILITY, IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES. THIS SECTION SHALL NOT APPLY TO THOSE PRIVATE EASEMENTS GRANTED TO OR OBTAINED BY A PARTICULAR ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION SHALL COMPLY WITH THE NATIONAL ELECTRICAL SAFETY CODE AS ADOPTED BY THE FLORIDA PUBLIC SERVICE COMMISSION.
- 3) ALL DISTANCES SHOWN ARE IN FEET.
- 4) WITH REFERENCE TO CURVILINEAR LOTS, RADIAL LINES HAVE BEEN DESIGNATED BY (R). ALL OTHER LINES ARE NON-RADIAL.
- 5) LOT CORNERS WILL BE SET PRIOR TO THE TRANSFER OF ANY LOT OR PRIOR TO THE EXPIRATION OF THE BOND OR OTHER SURETY.
- 6) PERMANENT CONTROL POINTS (P.C.P.'S) WILL BE SET WITHIN ONE YEAR OF THE DATE THIS PLAT WAS RECORDED OR PRIOR TO THE EXPIRATION OF THE BOND OR SURETY.
- 7) ALL PERMANENT REFERENCE MONUMENTS (P.R.M.'S) HAVE BEEN SET IN ACCORDANCE WITH THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES.
- 8) TRACTS "A" AND "B" ARE FOR ANY PURPOSE PERMITTED BY APPLICABLE LAW AND APPROVED IN WRITING BY DEVELOPER.
- 9) TRACTS "C", "D" AND "E" ARE FOR ANY PURPOSE PERMITTED BY APPLICABLE LAW AND APPROVED IN WRITING BY DEVELOPER. NO INGRESS OR EGRESS IS PERMITTED WITHOUT THE DEVELOPER'S CONSENT.
- 10) THE DISTRICT FINDS IT IN THE PUBLIC INTEREST, AND HEREBY AGREES TO PROVIDE THE FOLLOWING SERVICES: (A) MAINTENANCE AND REPAIR OF AREAS OWNED BY THE DISTRICT OR DEDICATED TO THE USE AND ENJOYMENT OF THE RESIDENTS OF THE DISTRICT, THE SUBDIVISION, OR THE PUBLIC; (B) PAY FOR THE COST OF WATER AND SEWER PROVIDED BY GISSON PLACE UTILITY COMPANY, LLC, OR ITS ASSIGNS, TOGETHER WITH THE COST OF GARBAGE, ELECTRICAL, LIGHTING, TELEPHONE, GAS AND OTHER NECESSARY UTILITY SERVICE FOR AREAS OWNED BY THE DISTRICT OR DEDICATED TO THE USE AND ENJOYMENT OF THE RESIDENTS OF THE DISTRICT, THE SUBDIVISION, OR THE PUBLIC; (C) MAINTENANCE AND REPAIR OF THE STORM WATER RUNOFF DRAINAGE SYSTEM INCLUDING DRAINAGE EASEMENTS AND DRAIN PIPES NOT MAINTAINED BY GISSON PLACE WATER CONSERVATION AUTHORITY, LLC, OR ITS ASSIGNS, OR THE CITY OF WILDWOOD; AND (D) MAINTENANCE AND REPAIR OF THE LANDSCAPING AND IRRIGATION ON ISLANDS AND CUL-DE-SACS LOCATED WITHIN THE ROADWAYS, IF ANY.
- 11) THE TITLE OPINION FOR THIS PLAT HAS BEEN SUBMITTED BY SEPARATE DOCUMENT.

REVIEWING SURVEYOR'S CERTIFICATE

PURSUANT TO SECTION 177.081, FLORIDA STATUTES, I HEREBY CERTIFY THAT I HAVE PERFORMED A REVIEW OF THIS PLAT FOR CONFORMITY TO CHAPTER 177, FLORIDA STATUTES AND THAT SAID PLAT COMPLIES WITH THE TECHNICAL REQUIREMENTS OF THAT CHAPTER; PROVIDED, HOWEVER, THAT MY REVIEW AND CERTIFICATION DOES NOT INCLUDE FIELD VERIFICATION OF ANY POINTS OR MEASUREMENTS SHOWN ON THIS PLAT.

SIGNATURE _____ DATE _____
MUNALI R. PEARL, P.E., L.S.
MADE SURVEYING, INC.
4907
REGISTRATION NO. _____

SEAL

VILLAGES OF SOUTHERN OAKS UNIT NO. 233 CONVEYANCE AND GRANT OF EASEMENTS TO VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 15

ALL RIGHT, TITLE AND INTEREST OF THE VILLAGES DEVELOPMENT COMPANY, LLC, (THE DEVELOPER) IN TRACTS "A", "B", "C", "D" AND "E" AND THE ROADWAYS SHOWN ON THIS PLAT OF VILLAGES OF SOUTHERN OAKS UNIT NO. 233, IS HEREBY SOLD, CONVEYED AND SET OVER TO VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 15 (THE DISTRICT); (1) RESERVING UNTO THE DEVELOPER AND ITS ASSIGNS, AND EACH OF THEIR SUCCESSORS, TENANTS, INVITEES, AND GUESTS PERPETUAL EASEMENTS FOR INGRESS AND EGRESS AND THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF UNDERGROUND ELECTRIC, TELEPHONE, CABLE, GAS AND OTHER UTILITIES, IRRIGATION FACILITIES, POTABLE WATER, SANITARY SEWER AND STORM WATER FACILITIES, LANDSCAPED AREAS, FENCES, WALLS, ENTRY FACILITIES, INCLUDING ELECTRONIC CARD READING EQUIPMENT, GOLF CART AND PEDESTRIAN PATHS, SIGNAGE, ENJOYMENT IMPROVEMENTS AND GOLF CART AND PEDESTRIAN BRIDGES; AND (2) SUBJECT TO THE RESTRICTION THAT ALL ADDITIONS OF, REMOVAL OF, AND CHANGES TO IMPROVEMENTS LOCATED ON SUCH TRACTS AND ROADWAYS (INCLUDING, WITHOUT LIMITATION, ALL THOSE IMPROVEMENTS DESCRIBED ABOVE), MUST FIRST BE APPROVED IN ADVANCE BY THE DEVELOPER.

THE DEVELOPER ALSO GRANTS TO THE DISTRICT NON-EXCLUSIVE, PERPETUAL EASEMENTS OVER, ACROSS AND UPON ANY SPECIAL EASEMENTS SHOWN HEREON FOR THE PURPOSE OF MAINTAINING DRAINAGE FACILITIES LOCATED THEREON.

THE DISTRICT, BY EXECUTING THE DEDICATION CONTAINED ON THIS PLAT, ACCEPTS THIS CONVEYANCE AND AGREES TO MAINTAIN THE TRACTS LISTED ABOVE, INCLUDING ALL IMPROVEMENTS CONSTRUCTED THEREON AND DRAINAGE FACILITIES LOCATED WITHIN ANY SPECIAL EASEMENTS PERPETUALLY AND MAINTAIN THE ROADWAYS AND DRAINAGE FEATURES LYING WITHIN SUCH ROADWAYS FOR TWO YEARS AFTER THE CITY ENGINEER HAS CERTIFIED THE CONSTRUCTION HAS BEEN COMPLETED.

WITNESSES AS TO ALL

THE VILLAGES DEVELOPMENT COMPANY, LLC,
A FLORIDA LIMITED LIABILITY COMPANY,
BY: VJC MANAGER, LLC
A FLORIDA LIMITED LIABILITY COMPANY,
ITS MANAGER

SIGNATURE _____ BY: _____
PRINT NAME _____ MARTIN L. DZURO, MANAGER

SIGNATURE _____
PRINT NAME _____

STATE OF FLORIDA
COUNTY OF SUMTER

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME, BY MEANS OF ☐ PHYSICAL PRESENCE OR ☐ ONLINE NOTARIZATION, THIS _____ DAY OF _____, 20____, BY MARTIN L. DZURO, AS MANAGER OF AND ON BEHALF OF VJC MANAGER, LLC, A FLORIDA LIMITED LIABILITY COMPANY, THE MANAGER OF THE VILLAGES DEVELOPMENT COMPANY, LLC, A FLORIDA LIMITED LIABILITY COMPANY, FOR THE PURPOSES EXPRESSED HEREIN, WHO IS PERSONALLY KNOWN TO ME AND WHO DID NOT TAKE AN OATH.

NOTARY PUBLIC - STATE OF FLORIDA
PRINT NAME _____
COMMISSION NO. _____
COMMISSION EXPIRES: _____

SEAL

CERTIFICATE OF APPROVAL BY CITY OFFICIALS

THIS CERTIFIES THAT THIS PLAT HAS BEEN REVIEWED FOR CONFORMITY TO F.S. CHAPTER 177, AS CERTIFIED BY THE REVIEWING SURVEYOR SHOWN BELOW.

MELANIE D. STRICKLAND
DEVELOPMENT SERVICES DIRECTOR

THIS CERTIFIES THAT THIS PLAT WAS PRESENTED TO THE COMMISSION OF THE CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA, AND WAS APPROVED BY THE COMMISSION FOR RECORD ON THIS _____ DAY OF _____, 20____.

JESSICA BARNES
CITY CLERK

ED WOLF
MAYOR

THIS CERTIFIES THAT THIS PLAT WAS PRESENTED TO THE ATTORNEY FOR THE CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA, AND APPROVED BY HIM OR HER AS TO FORM AND LEGALITY ON THIS _____ DAY OF _____, 20____.

PRINT NAME _____
CITY OF WILDWOOD, ATTORNEY

SIGNATURE _____
CITY OF WILDWOOD, ATTORNEY

DEVELOPMENT SERVICES DIRECTOR
MELANIE D. STRICKLAND

PUBLIC WORKS DIRECTOR
JEREMY HOCKENBURY

PRINT NAME _____
CITY OF WILDWOOD, ENGINEER

SIGNATURE _____
CITY OF WILDWOOD, ENGINEER

DEDICATION

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED, THE VILLAGES DEVELOPMENT COMPANY, LLC (THE DEVELOPER) HAS CAUSED TO BE MADE THIS PLAT, VILLAGES OF SOUTHERN OAKS UNIT NO. 233, A SUBDIVISION OF LAND HEREIN DESCRIBED AND JOINS WITH VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 15 (THE DISTRICT) TO HEREBY DEDICATE THE ROADWAYS SHOWN HEREON TO THE CITY OF WILDWOOD AND THE PERPETUAL USE OF THE PUBLIC, AND DEDICATES TRACTS "A", "B", "C", "D" AND "E" TO VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 15.

WITNESSES: _____ THE VILLAGES DEVELOPMENT COMPANY, LLC,
A FLORIDA LIMITED LIABILITY COMPANY,
(1) SIGNATURE _____ BY: VJC MANAGER, LLC,
PRINT NAME _____ A FLORIDA LIMITED LIABILITY COMPANY,
ITS MANAGER

(2) SIGNATURE _____ BY: _____
PRINT NAME _____ MARTIN L. DZURO, MANAGER

WITNESSES: _____ VILLAGE COMMUNITY DEVELOPMENT
DISTRICT NO. 15
(1) SIGNATURE _____ BY: _____
PRINT NAME _____ SPENCER R. NOVAK, CHAIR

(2) SIGNATURE _____
PRINT NAME _____

STATE OF FLORIDA
COUNTY OF SUMTER

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME, BY MEANS OF ☐ PHYSICAL PRESENCE OR ☐ ONLINE NOTARIZATION, THIS _____ DAY OF _____, 20____, BY MARTIN L. DZURO, AS MANAGER OF AND ON BEHALF OF VJC MANAGER, LLC, A FLORIDA LIMITED LIABILITY COMPANY, THE MANAGER OF THE VILLAGES DEVELOPMENT COMPANY, LLC, A FLORIDA LIMITED LIABILITY COMPANY, FOR THE PURPOSES EXPRESSED HEREIN, WHO IS PERSONALLY KNOWN TO ME AND WHO DID NOT TAKE AN OATH.

NOTARY PUBLIC - STATE OF FLORIDA

PRINT NAME _____
COMMISSION NO. _____
COMMISSION EXPIRES: _____

SEAL

STATE OF FLORIDA
COUNTY OF SUMTER

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME, BY MEANS OF ☐ PHYSICAL PRESENCE OR ☐ ONLINE NOTARIZATION, THIS _____ DAY OF _____, 20____, BY SPENCER R. NOVAK, THE CHAIR OF VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 15, ON BEHALF OF THE DISTRICT, WHO IS PERSONALLY KNOWN TO ME AND WHO DID NOT TAKE AN OATH.

NOTARY PUBLIC - STATE OF FLORIDA

PRINT NAME _____
COMMISSION NO. _____
COMMISSION EXPIRES: _____

SEAL

CERTIFICATE OF SURVEYOR

I HEREBY CERTIFY THAT THIS PLAT OF VILLAGES OF SOUTHERN OAKS UNIT NO. 233, WAS PREPARED UNDER MY DIRECTION AND SUPERVISION, AND THAT THE PERMANENT REFERENCE MONUMENTS AS SHOWN THEREON WERE PLACED ON THE _____ DAY OF _____, 20____. I FURTHER CERTIFY THAT THIS PLAT COMPLIES WITH THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES.

CLYMER FARNER BARLEY SURVEYING, LLC
4450 N.E. 63RD ROAD
WILDWOOD, FLORIDA 34785
LICENSED BUSINESS NO. 8498

SEAL

KAYE M. JAMESON
REGISTRATION NO. 5912

DATE _____

CERTIFICATE OF CLERK

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS PLAT AND FIND THAT IT COMPLIES IN FORM WITH ALL THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES AND WAS FILED FOR RECORD ON _____ PAGE _____ OF _____ AT _____ FILE NUMBER _____

CLERK OF THE COURT IN AND
FOR SUMTER COUNTY, FLORIDA

PRINT NAME _____
DEPUTY CLERK

SIGNATURE _____
DEPUTY CLERK

SEAL

PREPARED BY: CLYMER FARNER BARLEY
SURVEYING
4450 N.E. 63RD ROAD - WILDWOOD, FL 34785
(907) 748-2101 L5848

VILLAGES OF SOUTHERN OAKS

UNIT NO. 233

SHEET 2 OF 2

PLAT BOOK _____
PAGE _____

SECTION 14, TOWNSHIP 20 SOUTH, RANGE 23 EAST,
CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA.

CURVE TABLE					
CURVE TAG	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD BEARING	CHORD LENGTH
C1	1695.50'	1°00'12"	29.69'	S52°23'02"E	29.69'
C2	1695.50'	1°25'01"	41.93'	S53°35'38"E	41.93'
C3	1695.50'	1°25'01"	41.93'	S55°00'39"E	41.93'
C4	1695.50'	1°25'01"	41.93'	S56°25'40"E	41.93'
C5	1695.50'	1°25'01"	41.93'	S57°50'41"E	41.93'
C6	1695.50'	1°25'00"	41.92'	S59°15'42"E	41.92'
C7	1695.50'	1°01'21"	30.25'	S60°28'52"E	30.25'
C8	15.00'	89°53'32"	23.53'	N74°03'42"E	21.19'
C9	106.50'	8°22'29"	15.57'	N33°18'10"E	15.55'
C10	106.50'	14°28'50"	26.92'	N44°43'50"E	26.84'
C11	15.00'	102°47'01"	26.91'	S00°34'44"W	23.44'
C12	187.50'	1°11'02"	36.57'	S45°13'33"E	36.51'
C13	15.00'	90°00'00"	23.56'	N8°13'30"W	21.21'
C14	71.50'	16°22'59"	20.44'	N42°10'10"E	20.38'
C15	20.00'	88°46'21"	30.99'	N10°24'30"W	27.98'
C16	1730.50'	1°05'04"	32.75'	S54°15'09"E	32.75'
C17	1730.50'	1°18'39"	39.59'	S53°03'17"E	39.59'
C18	1730.50'	0°31'03"	15.63'	S52°08'27"E	15.63'
C19	1730.50'	1°50'12"	55.47'	S58°10'09"E	55.47'
C20	20.00'	88°46'21"	30.99'	S78°21'51"W	27.98'
C21	106.47'	8°45'01"	15.55'	N3°22'11"E	15.54'
C22	106.50'	9°37'58"	17.91'	N45°32'41"E	17.88'
C23	25.00'	90°00'00"	39.27'	S05°21'40"W	35.36'
C24	25.00'	88°23'25"	38.57'	S83°50'03"E	34.86'
C25	71.50'	22°51'19"	28.52'	N40°32'35"E	28.33'
C26	25.00'	88°46'33"	39.17'	N15°46'22"W	35.29'
C27	1730.50'	1°34'31"	47.57'	S59°52'28"E	47.57'
C28	1713.00'	1°01'43"	304.82'	S56°58'47"E	304.41'
C29	1713.00'	4°08'24"	123.78'	S53°57'08"E	123.75'
C30	1713.00'	6°03'19"	181.04'	S59°02'59"E	180.85'
C31	89.00'	22°51'19"	35.50'	N40°32'35"E	35.27'
C32	170.00'	1°11'02"	33.15'	S45°13'33"E	33.10'
C33	89.00'	16°22'59"	25.45'	N42°10'10"E	25.36'
C34	20.00'	90°00'00"	31.42'	S83°07'04"W	28.28'
C35	20.00'	90°00'00"	31.42'	S06°52'56"E	28.28'

TRACT TABLE		
TRACT	SQ. FT.	ACREAGE
A	1,674	0.038
B	1,671	0.038
C	70	0.002
D	72	0.002
E	70	0.002

LEGEND	
■	INDICATES 4" x 4" x 24" CONCRETE PERMANENT REFERENCE MONUMENT (P.R.M.) FOUND (L.B. #4705), UNLESS OTHERWISE NOTED.
□	INDICATES 4" x 4" x 24" CONCRETE PERMANENT REFERENCE MONUMENT (P.R.M.) OR 5/8" IRON PIN AND CAP SET (L.B. #4708 & L.B. #4709)
●	INDICATES P.L. NAIL AND OLD PERMANENT CONTROL POINT (P.C.P.) L.B. #4708 & L.B. #4709 TO BE SET WITHIN ONE YEAR OF THE DATE THE PLAT IS RECORDED.
○	INDICATES 5/8" IRON PIN AND CAP TO BE SET IN ACCORDANCE WITH SECTION 177.09(1)(3) FLORIDA STATUTES.
1	SEE NOTE #1
C1	INDICATES CURVE NUMBER IN CURVE TABLE
L1	INDICATES LINE NUMBER IN LINE TABLE
Δ	INDICATES CENTERLINE
Δ	INDICATES DELTA (CENTRAL ANGLE OF CURVE)
C3	INDICATES CHORD BEARING
CH	INDICATES CHORD BEARING
LS	INDICATES ARC LENGTH
NO.	INDICATES NUMBER
ORB	INDICATES OFFICIAL RECORDS BOOK
PC	INDICATES POINT OF CURVATURE
PCC	INDICATES POINT ON CURVE
PCE	INDICATES POINT OF COMPOUND CURVATURE
PIC	INDICATES POINT OF REVERSE CURVATURE
PT	INDICATES POINT OF TANGENCY
R	INDICATES RADIUS LENGTH
RL	INDICATES RADIAL LINE
DA	INDICATES DRAINAGE RETENTION AREA FOR STORMWATER MANAGEMENT INCLUDING CONVEYING PIPES
EFE	INDICATES SAFE FACILITIES EASEMENT (RESERVED BY THE DEVELOPER AND ITS ASSIGNS)
SE	INDICATES SPECIAL EASEMENT RESERVED BY DEVELOPER AND ITS ASSIGNS, FOR LANDSCAPING AND/OR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF WATER, SANITARY SEWER, ELECTRIC, TELEPHONE, GAS OR OTHER UTILITIES AND/OR DRAINAGE FACILITIES AND/OR WALL, FENCING AND/OR GOLF CART PATHS. DEVELOPER CONTINGENT UPON THE CITY AND SIMILAR EQUIPMENT WITHIN THE EASEMENT AREA. UTILITY PROVIDERS UTILIZING SUCH EASEMENT AREA COVENANT, AS A CONDITION OF THE RIGHT TO USE SUCH EASEMENT, NOT TO INTERFERE OR DISRUPT SUCH EQUIPMENT INSTALLED WITHIN THE EASEMENT AREA.



LINE TABLE		
LINE TAG	BEARING	DISTANCE
L1	N51°32'56"W	12.39'
L2	S53°32'17"E	12.39'
L3	S53°32'17"E	10.75'
L4	S54°00'00"E	9.45'
L5	S58°00'55"E	17.10'
L6	S60°15'14"E	22.64'
L7	S62°29'53"E	4.45'
L8	S62°29'53"E	23.34'
L9	N29°08'58"E	19.48'
L10	S42°37'36"W	20.20'
L11	S42°37'36"W	23.34'
L12	S51°58'15"W	11.48'
L13	S39°38'20"E	1.30'
L14	S33°58'40"W	14.28'
L15	S33°58'40"W	14.28'
L16	N29°08'58"E	15.63'
L17	N29°08'58"E	24.29'
L18	S33°58'40"W	4.65'
L19	S33°58'40"W	12.17'
L20	N38°07'04"E	37.50'
L21	N38°07'04"E	37.50'
L22	N51°52'56"W	20.00'
L23	S52°01'45"E	20.00'

PREPARED BY: **CFB** CLYMER FARNER BARLEY
SURVEYING
4450 NE 85TH AVENUE, WILLOWOOD, FL 34785
(352) 746-5128 LBA048

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Extension for Site Plan Approval SP 2208-008 Warm Springs Force Main - CR 507 to CR 503

REQUESTED ACTION: Staff recommends approval.

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The City of Wildwood's Development Services Department is in support of a 12-month site plan extension, within the Sumter County Right-of-Way, for SP 2208-008 Warm Springs Ave Force Main - CR 507 to CR 503 due to the delay in the execution of the developer's agreement. The site will consist of a 4,817 linear foot, 4" sanitary sewer line, per the attached plans.

Case number SP 2208-008 was considered by the City Commission on Monday, November 8, 2022, and was approved. If approved, the extension will take effect on November 8, 2023, and expire on November 8, 2024.



Dated: 02/06/2024
Amanda Bondi
Planner II, Development Services



CONSTRUCTION DOCUMENTS FOR WARM SPRINGS AVE. FORCE MAIN - WEST OF CR 507 TO BETHANY MEDICAL CENTER SITE (UNDER PERMITTING)

WILDWOOD, FLORIDA SUMTER COUNTY

SECTION 32 & 33, TOWNSHIP 19 SOUTH, RANGE 23 EAST

SUBMITTED TO
CITY OF WILDWOOD
SUMTER COUNTY

FLORIDA DEPARTMENT ENVIRONMENTAL PROTECTION

DEVELOPER

4488 WILDWOOD STOLLEY, LLC
41 N JEFFERSON ST., 4TH FLOOR
PENSACOLA, FL 32502
(850) 607-6069

CIVIL ENGINEER

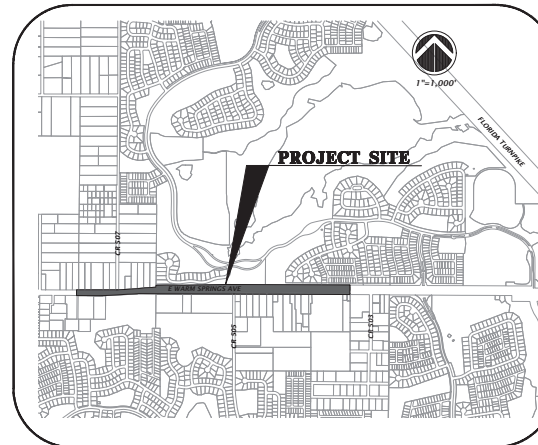
CHW
101 NE 1ST AVE.
OCALA, FLORIDA 34470
(352) 331-1976

SURVEYOR OF RECORD

CHW
101 NE 1ST AVE.
OCALA, FLORIDA 34470
(352) 331-1976

AGENT

CHW
101 NE 1ST AVE.
OCALA, FLORIDA 34470
(352) 331-1976



VICINITY MAP



WATER AND WASTEWATER

CITY OF WILDWOOD
100 MAIN STREET
WILDWOOD, FLORIDA 34785
(352) 330-1330

ELECTRIC

SUMTER ELECTRIC COOPERATIVE, INC.
330 SOUTH US HIGHWAY 301
SUMTERVILLE, 33585
(352) 793-3801

DUKE ENERGY - OCALA
452 E. CROWN POINT RD.
WINTER GARDEN, FL 34787
(407) 629-1010

TELEPHONE & FIBER

CENTURYLINK
P.O. BOX 490048
LEESBURG, FL 34748
(352) 326-1230

FIBER

CENTURYLINK
P.O. BOX 490048
LEESBURG, FL 34748
(352) 326-1230

SUMTER ELECTRIC COOPERATIVE, INC.
330 SOUTH US HIGHWAY 301
SUMTERVILLE, 33585
(352) 793-3801

DEVELOPER

ANTHONY LAMPASONA, CHIEF
DEVELOPMENT OFFICER
CATALYST HEALTHCARE REAL ESTATE
40 SE 11TH AVENUE
OCALA, FL 34471

CABLE

CHARTER COMMUNICATIONS
5833 SEVEN MILE DR. SUITE 102
WILDWOOD, FLORIDA 34785
(888) 406-7063

COMCAST COMMUNICATIONS
870 US-27 STE G/F
LADY LAKE, FL 32159
(800) 934-6489

GAS

TECO PEOPLES GAS - OCALA
316 SW 33RD AVE
OCALA, FL 34474
(352) 622-0111

SHEET INDEX

SHEET NUMBER	DESCRIPTION
C0.00	COVER SHEET AND INDEX
1-4 OF 4	TOPOGRAPHIC AND BOUNDARY SURVEY
C0.10	GENERAL NOTES
C0.11	LEGEND
C0.20	STORMWATER POLLUTION PREVENTION NOTES
C2.30 - C2.32	CONSTRUCTION DETAILS
C4.00 - C4.08	FORCEMAIN PLAN AND PROFILE

NOTE:
AFTER COMPLETION OF CONSTRUCTION OF THE WASTEWATER SYSTEMS
AND UPON ACCEPTANCE BY THE CITY, APPROVAL OF AS-BUILTS, RECEIPT
OF ALL REGULATORY CLEARANCES, AND DELIVERY OF ALL REQUIRED
DOCUMENTS TRANSFERRING OWNERSHIP, THE CITY SHALL BE
RESPONSIBLE FOR OWNERSHIP AND MAINTENANCE OF THE WASTEWATER
SYSTEMS WITHIN THE RIGHT-OF-WAY TO THE PROPERTY LINE OF THE
OWNER.

PLANS REVIEWED BY CITY OF WILDWOOD
DEVELOPMENT SERVICES DEPARTMENT

APPROVED
APPROVED WITH CONDITIONS
DENIED

Digitally signed by Amanda Bush
DN: cn=Amanda Bush, o=City of
Wildwood, ou=Development Services,
email=abush@wildwood.fl.gov, c=US
Reason: I am approving this document
Date: 2023.04.11 14:37:48 -0400

FLORIDA
DEPARTMENT
OF
ENVIRONMENTAL
PROTECTION

CHW

STATE OF FLORIDA
DEPARTMENT OF
ENVIRONMENTAL
PROTECTION

FLORIDA DEPARTMENT
OF ENVIRONMENTAL
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tech	chds	File Date	Aug 01 2022 4:40pm	Filename	C:\AccessResources\Temp\AccessData_39005_21-0005 T0400.dwg
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1. HORIZONTAL DATUM SHOWN HEREON IS DERIVED FROM THE FLORIDA PLANE STATE COORDINATE SYSTEM, WEST ZONE, AS DERIVED FROM THE 1983 NAD 83 HORIZONTAL CONTROL POINTS.

2. VERTICAL DATUM IS BASED ON NATIONAL GEODESIC SURVEY BENCHMARK PD CH9586, BEING A CONCRETE MONUMENT WITH A SURVEY DISK STAMPED "S 803 2004" AND HAVING A PUBLISHED ELEVATION OF 81.91 FEET (NORTH AMERICAN VERTICAL DATUM OF 1989) - NAVD83.

3. NO UNDERGROUND INSTALLATION OF UTILITIES OR IMPROVEMENTS HAVE BEEN LOCATED EXCEPT AS SHOWN. THE SURVEYOR MAKES NO CLAIM AS TO THE ACCURACY OF ANY INFORMATION CONCERNING THE LOCATION OF ANY UTILITIES OR IMPROVEMENTS. ANY SUCH UTILITIES OR IMPROVEMENTS ARE EITHER IN THE AREA, EITHER IN SERVICE OR ABANDONED.

4. NO RECORD FOR FURTHER DEPTH IS LOCATED AS ACCURATE INFORMATION. GROUND UTILITIES SHOWN ARE THE EXACT LOCATION INDICATED, AS THOUGH THE DEPTH OF ANY SUCH UTILITIES IS NOT KNOWN. THE DEPTH OF ANY SUCH UTILITIES IS NOT KNOWN. THE DEPTH OF ANY SUCH UTILITIES IS NOT KNOWN. THE SURVEYOR HAS NO KNOWLEDGE OF ANY SUCH UTILITIES.

5. THE SURVEYOR HAS NO KNOWLEDGE OF ANY UNDERGROUND INSTALLATIONS WHICH MAY ENDOSE.

6. FENCING, SYMBOLS AND MONUMENTATION SHOWN HEREON MAY BE EXAGGERATED FOR PICTORIAL PURPOSES, BUT WILL NOT BE SHOWN TO SCALE.

7. RIGHT-OF-WAY WAS PRODUCED WITHOUT THE BENEFITS OF FURNISHED TITLE. NO INSTRUMENTS OF RECORD REFLECTING EASEMENTS, RIGHTS-OF-WAY, AND/OR OWNERSHIP WERE FURNISHED TO THE SURVEYOR EXCEPT AS SHOWN, AND NO SEARCH OF THE PUBLIC RECORDS REVEALS ANY SUCH INSTRUMENTS.

8. INFORMATION FROM FEDERAL, EMERGENCY MANAGEMENT AGENCY (FEMA), FLOOD INSURANCE RATE MAPS: SHOWN ON THIS MAP WAS CURRENT AS OF THE REFERENCED DATE. MAP REVISIONS AND AMENDMENTS ARE DERIVED MAINLY BY LETTER AND MAY NOT BE REFLECTED ON THIS MAP.

9. ADDITIONAL POINTS MAY BE FOUND BY TURNING ON THE SWANCOE LAYERS IN THE SURVEYED DIGITAL FILE.

10. TREES IF AND ABOVE, AS MEASURED AT BREAST HEIGHT, WERE LOCATED AS PART OF THIS SURVEY.

11. TOPOGRAPHIC INFORMATION SHOWN HEREON BASED ON GROUND SURVEY, CONTOURS SHOWN HEREON REFLECT 1' FOOT INTERVALS.

12. SURVEY BASELINE AND RIGHT OF WAY SHOWN HEREON IS AN APPROXIMATE LOCATION.

13. PROJECT LIMITS ARE PER CENT SPECIFICATIONS.

14. SUBSURFACE UTILITY DESIGNATIONS QUALITY LEVEL "N", AND QUALITY LEVEL "7" ARE BASED ON AMERICAN SOCIETY OF CIVIL ENGINEERS 36.05-1.00. THE QUALITY OF SUBSURFACE UTILITY INFORMATION IS NOT KNOWN.

15. THE SURVEY CONSISTS OF A TOTAL OF FOUR (4) SHEETS. EACH SHEET IS COMPLETE WITHOUT THE OTHERS.

(D) = DATA BASED ON DEED OF RECORD
 (M) = DATA BASED ON FIELD MEASUREMENTS
 FEMA = FEDERAL EMERGENCY MANAGEMENT AGENCY
 FIRM = FEDERAL INSURANCE RATE MAP
 FSF = SQUARE FEET
 RW = RIGHT OF WAY
 ID = IDENTIFICATION
 O.R.B. = OFFICIAL RECORDS BOOK
 PG. = PAGE
 INV = INVERT
 NRE = NORTH RIM ELEVATION
 HDPE = HIGH DENSITY POLYETHYLENE
 RCP = REINFORCED CONCRETE PIPE
 WH = BURIED UTILITY VERIFIED VERTICAL & HORIZONTAL
 CD = OUTSIDE DIMETER
 PE = POLY-ETHYLENE PIPE
 ● = SET 5/8" STEEL ROD & CAP (TRAV LB 5075)
 ○ = FOUND NAIL AND DISK
 ○ = FOUND 5/8" STEEL ROD & CAP (AS NOTED)
 ○ = FOUND SLOPE PREVENTOR
 ○ = SIGN (MARKED AS NOTED)
 ○ = FIBER OPTIC BOX
 ○ = GUY POLE
 ○ = CONCRETE POWER POLE
 ○ = STORM INLET

- ✦ = VEH MARKER
 - ☎ = TELEPHONE LINE MARKER
 - ☐ = CABLE BOX
 - ⊕ = WOODEN POWER POLE
 - ⊗ = AIR RELEASE VALVE
 - ⊙ = TELECOMMUNICATIONS TEST STATION
 - ⊕ = TELECOMMUNICATIONS HAND HOLE
 - ⊗ = METAL LIGHT POLE
 - ⊙ = ELECTRIC BOX (SIZES VARY)
 - ⊗ = FIBER OPTIC LINE MARKER
 - ⊙ = GAS LINE MARKER
 - ⊕ = PROTECTION CONTROL VALVE
 - ⊗ = STORM SEWER MANHOLE
 - ⊙ = SEWER VALVE
 - ☎ = TELEPHONE JUNCTION BOX
 - ⊗ = WATER VALVE
 - ⊙ = NAMED WATER VALVE
 - ⊕ = TELECOMMUNICATIONS PEDESTAL
 - ⊗ = ELECTRIC HANDHOLE
 - ⊙ = TREE (SIZE AND TYPE AS NOTED)
- PALM = PALM TREE
 LAD = LAUREL OAK TREE
 LO = LIVE OAK TREE

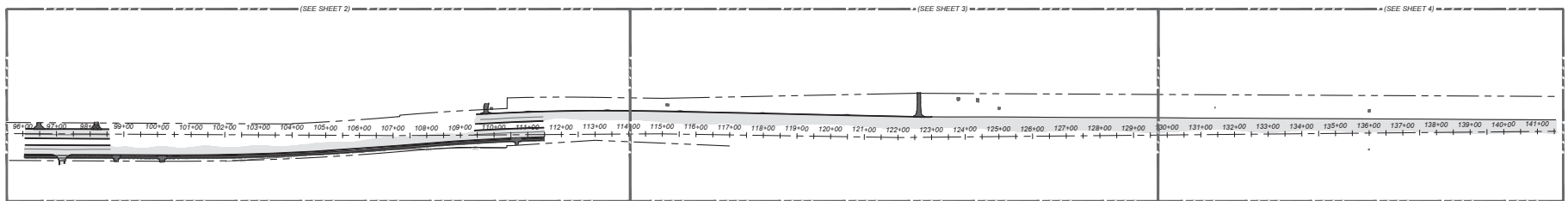
- Legend**
- OVERHEAD WIRE
— UNDERGROUND STORM SEWER LINE
- FENCE LINE (SIZE / TYPE NOTED)
● BENCH MARK
○ GUY WIRE
--- CONTOUR LINE
X 79.5 = SPOT ELEVATION (PREVIOUS SURFACE)
X 79.65 = SPOT ELEVATION (IMPERVIOUS SURFACE)
 ASPHALT SURFACE
 GRASS/COURTYARD SURFACE
 CONCRETE SURFACE
- (-) (-) = UNDERGROUND ELECTRIC LINE (QUALITY LEVEL "7")
(-) (-) = UNDERGROUND FIBER OPTIC LINE (QUALITY LEVEL "7")
(-) (-) = UNDERGROUND TELEPHONE LINE (QUALITY LEVEL "7")
FO = UNDERGROUND FIBER OPTIC LINE (QUALITY LEVEL "8")
TC = UNDERGROUND WATER LINE (QUALITY LEVEL "8")
FC = UNDERGROUND FIBER OPTIC LINE (QUALITY LEVEL "8")
FO = UNDERGROUND FOREMAN (QUALITY LEVEL "9")
FO = UNDERGROUND RECLAIM WATER LINE (QUALITY LEVEL "9")
G = UNDERGROUND GAS LINE (QUALITY LEVEL "9")

THIS PROPERTY IS LOCATED IN FEDERAL FLOOD ZONE "X", AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN, AS INTERPOLATED FROM FEMA F.I.R.M. PANEL NO. 142 OF 440, COMMUNITY PANEL NO. *120296 0142 D, EFFECTIVE DATE: SEPTEMBER 27, 2013.



GRAPHIC SCALE

0 75 150 300

A horizontal scale bar with four segments. The first segment (0 to 75) is white, the second (75 to 150) is black, the third (150 to 225) is white, and the fourth (225 to 300) is black. The numbers 0, 75, 150, and 300 are placed above the bar at their respective positions.

APPROVED
By Amanda Bush at 2:36 pm, Apr 11, 2023

SITUATED IN THE NORTH HALF (N 1/2) OF SECTION 32 AND SECTION 33,
TOWNSHIP 19 SOUTH, RANGE 23 EAST,
CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA

SURVEYORS NOTES:

1. HORIZONTAL DATUM SHOWN HEREON IS DERIVED FROM THE FLORIDA STATE PLANE COORDINATE SYSTEM, WEST ZONE, AS DERIVED FROM THE NATIONAL GEODETIC SURVEY CONTROL POINTS.
2. VERTICAL DATUM IS BASED ON NATIONAL GEODETIC SURVEY BENCHMARK PD CH9586, BEING A CONCRETE MONUMENT WITH A SURVEY DISK STAMPED 8 022 4004 AND HAVING A PUBLISHED ELEVATION OF 81.1 FEET (NORTH AMERICAN VERTICAL DATUM OF 1988) - UNADJUSTED.
3. NO UNDERGROUND INSTALLATION OF UTILITIES OR IMPROVEMENTS HAVE BEEN LOCATED EXCEPT AS SHOWN. THE SURVEYOR MAKES NO WARRANTY AS TO THE ACCURACY OF ANY INFORMATION CONCERNING ANY SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR HAS CONDUCTED A VISUAL INSPECTION OF THE AREA AND HAS BEEN ADVISED BY THE OWNER THAT NO SUCH UTILITIES EXIST. THE SURVEYOR CERTIFIES THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS ONLY PHYSICALLY LOCATED AND UNDERGROUND UTILITIES SHOWN HEREON.
4. THE SURVEYOR HAS NO KNOWLEDGE OF UNDERGROUND LOCATIONS FROM WHICH ENDOCRINE
5. FENCING, SYMBOLS AND MONUMENTATION SHOWN HEREON MAY BE EXAGGERATED FOR PICTORIAL PURPOSES ONLY AND MAY NOT BE SHOWN TO SCALE.
6. THIS MAP WAS PRODUCED WITHOUT THE BENEFITS OF FURNISHED TITLE, RECORDS, NO INSTRUMENTS OF RECORD REFLECTING ANTECEDENT RIGHTS-OF-WAY, AND OWNERSHIP WERE FURNISHED TO THE SURVEYOR EXCEPT AS SHOWN, AND NO SEARCH OF THE PUBLIC RECORDS HAS BEEN MADE.
7. INFORMATION FROM FEDERAL, EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAPS, SHOWN ON THIS MAP WAS CURRENT AS OF THE REFERENCED DATE. MAP REVISIONS AND AMENDMENTS ARE PURSUED MADE BY LETTER AND MAY NOT BE REFLECTED ON THIS MAP.
8. ADDITIONAL POINTS MAY BE FOUND BY TURNING IN ON THE BACKWARD LAYERS IN THE SURVEYED DIGITAL FILE.
9. TREES IF ABOVE, AS MEASURED AT BREAST HEIGHT, WERE LOCATED AS PART OF THIS SURVEY.
10. TOPOGRAPHIC INFORMATION SHOWN HEREON BASED ON GROUND SURVEY, CONTOURS SHOWN HEREON REFLECT 1-FOOT INTERVALS.
11. SURVEY BOUNDLINE AND RIGOR OF WAY SHOWN HEREON IS AN APPROXIMATE LOCATION.
12. PROJECT LIMITS ARE PER CLIENT SPECIFICATIONS.
13. SUBSURFACE UTILITY DESIGNATIONS QUALITY LEVEL "N", AND QUALITY LEVEL "T" ARE BASED ON AMERICAN SOCIETY OF CIVIL ENGINEERS 360.0 STANDARD SPECIFICATIONS OF SURFACE UTILITY DESIGN.
14. THE SURVEY CONSISTS OF A TOTAL OF FOUR (4) SHEETS. SHEET SEVEN IS COMPLETE WITHOUT THE OTHERS.

LEGEND:

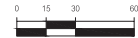
- (D) = DATA BASED ON DEED OF RECORD
(M) = DATA BASED ON FIELD MEASUREMENTS
FEMA = FEDERAL EMERGENCY MANAGEMENT AGENCY
F.I.R.M. = FLOOD INSURANCE RATE MAP
S.F. = SQUARE FEET
R/W = RIGHT OF WAY
ID. = IDENTIFICATION
O.R.B. = OFFICIAL RECORDS BOOK
PG. = PAGE
INV = INVERT
NRE = NORTH RIM ELEVATION
HDE = HIGH DENSITY POLYETHYLENE
RCP = REINFORCED CONCRETE PIPE
VM = BURIED UTILITY VERTICAL VERIFIED & HORIZONTAL
OD = OUTSIDE DIAMETER
P.C. = POLYETHYLENE PIPE
● = SET 5" S¹ STEEL ROD & CAP (TRAV LBS 50T)
▲ = FOUND NAIL AND DISK
▲ = FOUND 5" S¹ STEEL ROD & CAP (AS NOTED)
▲ = BACKLOG PREVENTOR
▲ = DISK (MARKED AS NOTED)
▲ = FIBER OPTIC BOX
▲ = GUY POLE
▲ = CONCRETE POWER POLE
▲ = STORM INLET

- ✶ = VEH MARKER
 - ☎ = TELEPHONE LINE MARKER
 - ☐ = CABLE BOX
 - ⚡ = WOODEN POWER POLE
 - ⬆ = AIR RELEASE VALVE
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 - ⚙ = TELECOMMUNICATIONS HAND HOLE
 - ☀ = METAL LIGHT POLE
 - ⚡ = ELECTRIC BOX (SIZES VARY)
 - ☀ = FIBER OPTIC LINE MARKER
 - ✶ = TELEPHONE MARKER
 - ⚙ = IRRIGATION CONTROL VALVE
 - ⚙ = STORM SEWER MANHOLE
 - ⚙ = SEWER VALVE
 - ⚙ = TELEPHONE JUNCTION BOX
 - ⚙ = WATER VALVE
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 LO = LIVE OAK TREE

-
- OVERHEAD WIRE
 - UNDERGROUND STORM SEWER LINE
 - FENCE LINE (TYPE NOTED)
 - BENCHMARK
 - GUY WIRE
 - CONTOUR LINE
 - X 79.5 = SPOT ELEVATION (PERVIOUS SURFACE)
 - X 79.45 = SPOT ELEVATION (IMPERVIOUS SURFACE)
 - ASPHALT SURFACE
 - CONCRETE SURFACE
- (E) = UNDERGROUND ELECTRIC LINE (QUALITY LEVEL "E")
 (F) = UNDERGROUND FIBER OPTIC LINE (QUALITY LEVEL "F")
 (T) = UNDERGROUND TELECOM LINE (QUALITY LEVEL "T")
 (S) = UNDERGROUND FIBER OPTIC LINE (QUALITY LEVEL "S")
 (E) = UNDERGROUND ELECTRIC LINE (QUALITY LEVEL "E")
 (F) = UNDERGROUND FIBER OPTIC LINE (QUALITY LEVEL "F")
 (T) = UNDERGROUND TELECOM LINE (QUALITY LEVEL "T")
 (S) = UNDERGROUND FIBER OPTIC LINE (QUALITY LEVEL "S")
 (E) = UNDERGROUND ELECTRIC LINE (QUALITY LEVEL "E")
 (F) = UNDERGROUND FIBER OPTIC LINE (QUALITY LEVEL "F")
 (T) = UNDERGROUND TELECOM LINE (QUALITY LEVEL "T")
 (S) = UNDERGROUND FIBER OPTIC LINE (QUALITY LEVEL "S")

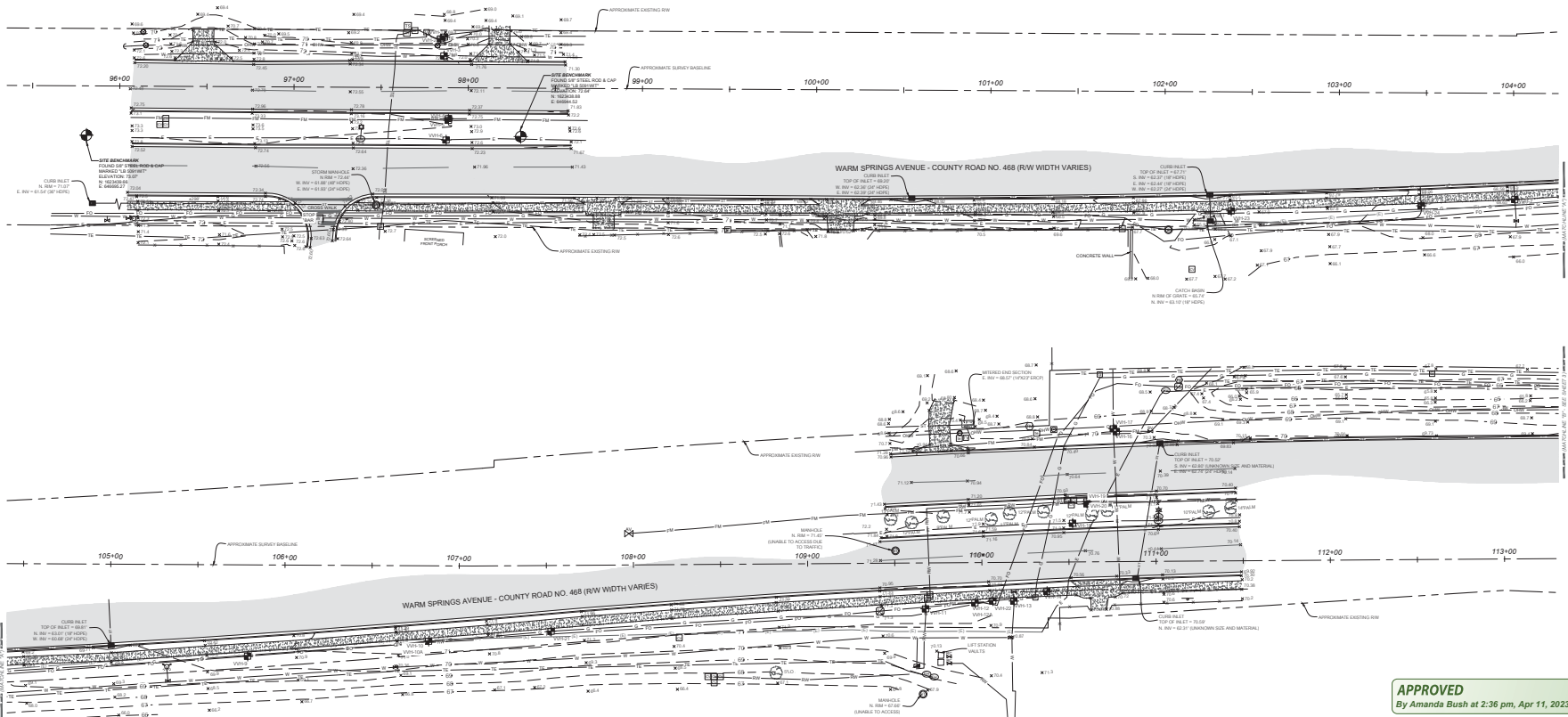
[illegible]

GRAPHIC SCALE



FLOOD ZONE:

THIS PROPERTY IS LOCATED IN FEDERAL FLOOD ZONE "X", AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN, AS INTERPOLATED FROM FEMA F.I.R.M. PANEL NO. 142 OF 440, COMMUNITY NUMBER & PANEL NO. "120296 0142 D", EFFECTIVE DATE: SEPTEMBER 27, 2013.



APPROVED
By Amanda Bush at 2:36 pm, Apr 11, 2023

CHI
CHINA INTERNATIONAL
FURNITURE FAIR

VERIFY SCALE
BAR IS ONE INCH ON
ORIGINAL DRAWING

0

IF NOT ONE INCH ON
THIS SHEET, ADJUST
SCALES ACCORDINGLY.

CATALYST HEALTHCARE REAL ESTATE

04-25-2022	
REVISION DATE	
N/A	
PROJECT NUMBER	21-0555

NAO	CREW CHIEF	CHECKED BY	FIELD ROCK & WORKSHEET
	JIM	CAC	

3. 5075
ANAL
RONIC
IDA
ER

2 OF 4

TOPOGRAPHIC SURVEY SITUATED IN THE NORTH HALF (N 1/2) OF SECTION 32 AND SECTION 33, TOWNSHIP 19 SOUTH, RANGE 23 EAST, CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA

SURVEYORS NOTES:

- HORIZONTAL DATUM SHOWN HEREON IS DERIVED FROM THE FLORIDA STATE PLANE COORDINATE SYSTEM, WEST ZONE, AS DERIVED FROM NATIONAL GEODETIC SURVEY CONTROL POINTS SUMTER 14 & SUMTER 15.
- VERTICAL DATUM IS BASED ON NATIONAL GEODETIC SURVEY BENCHMARK PID CH955, BEING A CONCRETE MONUMENT WITH A SURVEY DISK STAMPED 15 803 2004' AND HAVING A PUBLISHED ELEVATION OF 81.91 FEET (NORTH AMERICAN VERTICAL DATUM OF 1988 - NAVD83).
- NO UNDERGROUND INSTALLATION OF UTILITIES OR IMPROVEMENTS HAVE BEEN LOCATED EXCEPT AS SHOWN. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR MAKES NO WARRANTY THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS ONLY PHYSICALLY LOCATED THE UNDERGROUND UTILITIES AT THE LOCATION OF THE "X" MARKS SHOWN HEREON.
- THE SURVEYOR HAS NO KNOWLEDGE OF UNDERGROUND FOUNDATIONS WHICH MAY ENCRUST.
- FENCING, SYMBOLS AND MONUMENTATION SHOWN HEREON MAY BE EXAGGERATED FOR PICTORIAL PURPOSES ONLY AND MAY NOT BE SHOWN TO SCALE.
- THIS SURVEY WAS PRODUCED WITHOUT THE BENEFITS OF FURNISHED TITLE WORK, NO INSTRUMENTS OR RECORD REFLECTING EASEMENTS, RIGHTS OF WAY, AND OR OWNERSHIP WERE FURNISHED TO THE SURVEYOR EXCEPT AS SHOWN, AND NO SEARCH OF THE PUBLIC RECORDS HAS BEEN DONE BY THE SURVEYOR.
- INFORMATION FROM FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAP(S), SHOWN ON THIS MAP WAS CURRENT AS OF THE REFERENCED DATE. MAP REVISIONS AND AMENDMENTS ARE PERIODICALLY MADE BY LETTER AND MAY NOT BE REFLECTED ON THE MOST CURRENT MAP.
- ADDITIONAL POINTS MAY BE FOUND BY TURNING ON THE "B-NODE" LAYERS IN THE SUPPLIED DIGITAL FILE.
- TREES 8' AND ABOVE, AS MEASURED AT BREAST HEIGHT, WERE LOCATED AS PART OF THIS SURVEY.
- TOPOGRAPHIC INFORMATION SHOWN HEREON BASED ON GROUND SURVEY. CONTOURS SHOWN HEREON REFLECT 1-FOOT INTERVALS.
- SURVEY BASELINE AND RIGHT OF WAY SHOWN HEREON IS AN APPROXIMATE LOCATION.
- PROJECT LIMITS ARE PER CLIENT SPECIFICATIONS.
- UNDERGROUND UTILITY DESIGNATIONS QUALITY LEVEL "Q", AND QUALITY LEVEL "Q" ARE BASED ON AMERICAN SOCIETY OF CIVIL ENGINEERS 38-02 DESIGNATION OF SUBSURFACE UTILITY DATA.
- THE SURVEY CONSISTS OF A TOTAL OF FOUR (4) SHEETS. EACH SHEET IS INCOMPLETE WITHOUT THE OTHERS.

LEGEND:

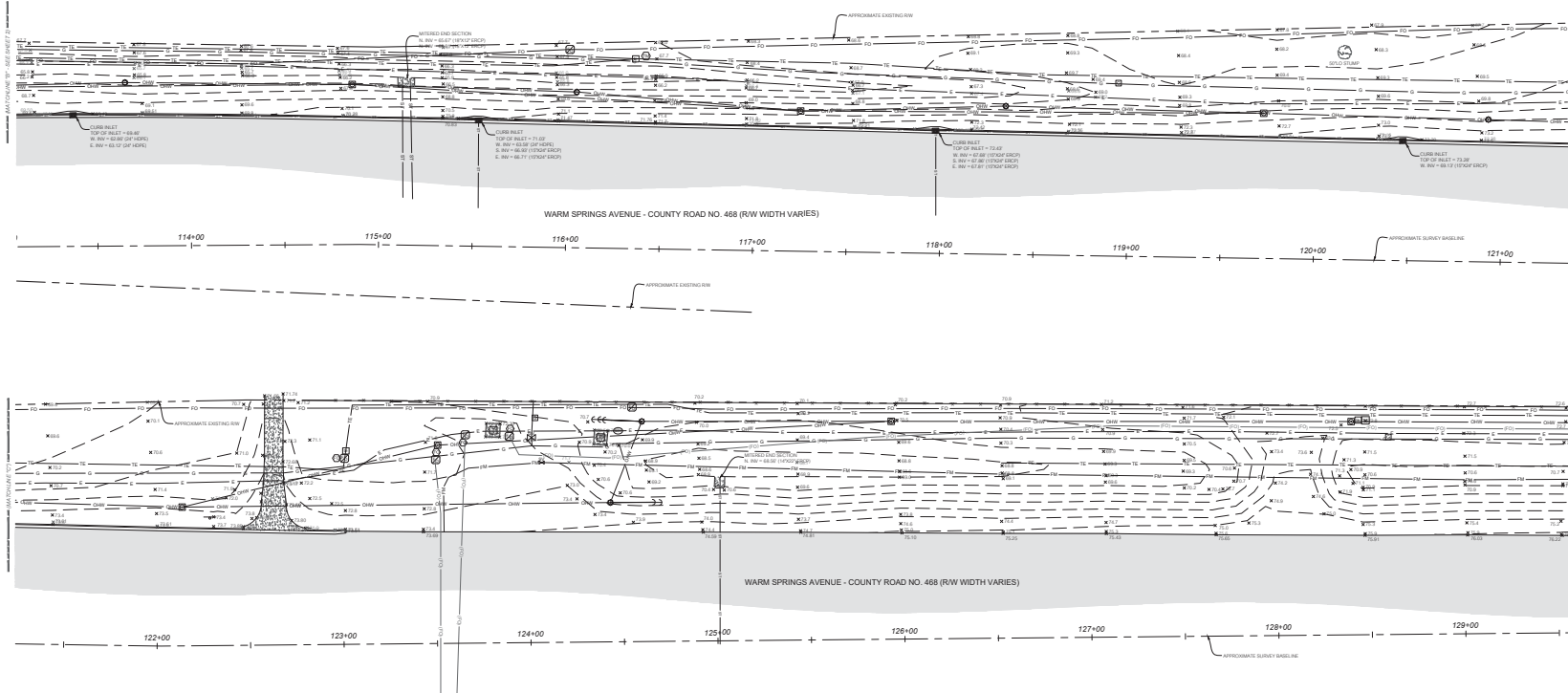
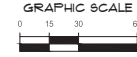
- (D) = DATA BASED ON DEED OF RECORD
- (M) = DATA BASED ON FIELD MEASUREMENTS
- FEMA = FEDERAL EMERGENCY MANAGEMENT AGENCY
- F.I.R.M. = FLOOD INSURANCE RATE MAP
- S.F. = SQUARE FEET
- R/W = RIGHT OF WAY
- G.S. = GROUND SURFACE
- O.R.B. = OFFICIAL RECORDS BOOK
- P.S. = PAGE
- INW = INVERT
- NSE = NORTH B.M. ELEVATION
- HOPE = HIGH DENSITY POLYETHYLENE
- RCP = REINFORCED CONCRETE PIPE
- VH = BURIED UTILITY VERIFIED VERTICAL & HORIZONTAL
- CO = COUTSIDE DIAMETER
- PI = POLYETHYLENE PIPE
- SET TOP STEEL ROD & CAP (TRAV LB 5075)
- FOUND NAIL AND DISK
- FOUND TOP STEEL ROD & CAP (AS NOTED)
- BACKFLOW PREVENTOR
- BIOM (MARKED AS NOTED)
- FIBER OPTIC BOX
- GUY POLE
- CONCRETE POWER POLE
- STORM INLET

- VH MARKER
- TELEPHONE LINE MARKER
- CABLE BOX
- WOODEN POWER POLE
- AIR RELEASE VALVE
- TELECOMMUNICATIONS TEST STATION
- TELECOMMUNICATIONS HAND HOLE
- METAL LIGHT POLE
- ELECTRIC BOX (SIZES VARY)
- FIBER OPTIC LINE MARKER
- GAS LINE MARKER
- IRRIGATION CONTROL VALVE
- STORM SEWER MANHOLE
- SEWER VALVE
- TELEPHONE JUNCTION BOX
- WATER VALVE
- RECLAIMED WATER VALVE
- TELECOMMUNICATIONS PEDESTAL
- ELECTRIC HAND HOLE
- TREE (SIZE AND TYPE AS NOTED)
- PALM = PALM TREE
- LAD = LAUREL OAK TREE
- LO = LIVE OAK TREE

- OVERHEAD WIRE
- UNDERGROUND STORM SEWER LINE
- FENCE LINE (SIZE, TYPE NOTED)
- BENCHMARK
- CONTOUR LINE
- X 79.5 = SPOT ELEVATION (PREVIOUS SURFACE)
- X 79.45 = SPOT ELEVATION (IMPROVED SURFACE)
- ASPHALT SURFACE
- CONCRETE SURFACE
- UNDERGROUND ELECTRIC LINE QUALITY LEVEL "Q"
- UNDERGROUND FIBER OPTIC LINE QUALITY LEVEL "Q"
- UNDERGROUND TELECOM LINE QUALITY LEVEL "Q"
- UNDERGROUND FIBER OPTIC LINE QUALITY LEVEL "Q"
- UNDERGROUND ELECTRIC LINE QUALITY LEVEL "Q"
- UNDERGROUND WATER LINE QUALITY LEVEL "Q"
- UNDERGROUND RECLAIM WATER LINE QUALITY LEVEL "Q"
- UNDERGROUND GAS LINE QUALITY LEVEL "Q"

FLOOD ZONE:

THIS PROPERTY IS LOCATED IN FEDERAL FLOOD ZONE "X". AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN, AS INTERPOLATED FROM FEMA F.I.R.M. PANEL NO. 140 OF 448, COMMUNITY NUMBER 8, PANEL NO. 1-0308, 1992 D, EFFECTIVE DATE: SEPTEMBER 27, 2015.



APPROVED
By Amanda Bush at 2:36 pm, Apr 11, 2023

DATE: 4-11-23 PROJECT NAME: CAYAN WEST HALLS/ONE REAL ESTATE PROJECT NUMBER: 21-0555	LOCATION: CHAD A. COLSON PROFESSIONAL SURVEYOR & REGISTERED LAND SURVEYOR, FLORIDA
DATE: 4-11-23 PROJECT NAME: CAYAN WEST HALLS/ONE REAL ESTATE PROJECT NUMBER: 21-0555	DATE: 4-11-23 PROJECT NAME: CAYAN WEST HALLS/ONE REAL ESTATE PROJECT NUMBER: 21-0555

SURVEYOR'S NOTES:

- HORIZONTAL DATUM SHOWN HEREON IS DERIVED FROM THE FLORIDA STATE PLANE COORDINATE SYSTEM, WEST ZONE, AS DERIVED FROM NATIONAL GEODETIC SURVEY CONTROL POINTS SUMTER 14 & SUMTER 15.
- VERTICAL DATUM IS BASED ON NATIONAL GEODETIC SURVEY BENCHMARK PVD 04959, BEING A CONCRETE MONUMENT WITH A SURVEY DISK STAMPED 16 03 2004 AND HAVING A PUBLISHED ELEVATION OF 81.91 FEET (NORTH AMERICAN VERTICAL DATUM OF 1988 - NAVD83).
- NO UNDERGROUND INSTALLATION OF UTILITIES OR IMPROVEMENTS HAVE BEEN LOCATED EXCEPT AS SHOWN. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED, ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS ONLY PHYSICALLY LOCATED THE UNDERGROUND UTILITIES AT THE LOCATION OF THE "V" MARK SHOWN HEREON.
- THE SURVEYOR HAS NO KNOWLEDGE OF UNDERGROUND FOUNDATIONS WHICH MAY ENCROACH.
- FENCING, SYMBOLS AND MONUMENTATION SHOWN HEREON MAY BE ENLARGED FOR PICTORIAL PURPOSES ONLY AND MAY NOT BE SHOWN TO SCALE.
- THIS SURVEY WAS PRODUCED WITHOUT THE BENEFITS OF FURNISHED TITLE WORK. NO INSTRUMENTS OF RECORD REFLECTING EASEMENTS, RIGHTS OF WAY, AND/OR OWNERSHIP WERE FURNISHED TO THE SURVEYOR EXCEPT AS SHOWN, AND NO SEARCH OF THE PUBLIC RECORDS HAS BEEN DONE BY THE SURVEYOR.
- INFORMATION FROM FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAPS, SHOWN ON THIS MAP WAS CURRENT AS OF THE REFERENCED DATE. MAP REVISIONS AND AMENDMENTS ARE PERIODICALLY MADE BY LETTER AND MAY NOT BE REFLECTED ON THE MOST CURRENT MAP.
- ADDITIONAL POINTS MAY BE FOUND BY TURNING ON THE "VANDICE" LAYERS IN THE SUPPLIED DIGITAL FILE.
- TREES 8" AND ABOVE, AS MEASURED AT BREAST HEIGHT, WERE LOCATED AS PART OF THIS SURVEY.
- TOPOGRAPHIC INFORMATION SHOWN HEREON BASED ON GROUND SURVEY. CONTOURS SHOWN HEREON REFLECT 1-FOOT INTERVALS.
- SURVEY BASELINE AND RIGHT OF WAY SHOWN HEREON IS AN APPROXIMATE LOCATION.
- PROJECT LIMITS ARE PER CLIENT SPECIFICATIONS.
- SURFACE UTILITY DESIGNATIONS QUALITY LEVEL "B", AND QUALITY LEVEL "D" ARE BASED ON AMERICAN SOCIETY OF CIVIL ENGINEERS 38-02 DESIGNATION OF SUBSURFACE UTILITY DATA.
- THE SURVEY CONSISTS OF A TOTAL OF FOUR (4) SHEETS. EACH SHEET IS INCOMPLETE WITHOUT THE OTHERS.

TOPOGRAPHIC SURVEY
SITUATED IN THE NORTH HALF (N 1/2) OF SECTION 32 AND SECTION 33,
TOWNSHIP 19 SOUTH, RANGE 23 EAST,
CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA

LEGEND:

- (DS) = DATA BASED ON DEED OF RECORD
- (MI) = DATA BASED ON FIELD MEASUREMENTS
- (FEMA) = FEDERAL EMERGENCY MANAGEMENT AGENCY
- F.I.R.M. = FLOOD INSURANCE RATE MAP
- S.F. = SQUARE FEET
- R.W. = RIGHT OF WAY
- (C) = CENTERLINE
- (O.R.B.) = OFFICIAL RECORD BOOK
- P.S. = PAGE
- INV = INVERT
- NSE = NORTH IRM ELEVATION
- HOP = HIGH DENSITY POLYETHYLENE
- RCP = REINFORCED CONCRETE PIPE
- VH = BURIED UTILITY VERIFIED VERTICAL & HORIZONTAL
- (D) = OUTSIDE DIAMETER
- PE = SET SIP STEEL ROD & CAP (DRAW LB SITS)
- PE = POLYETHYLENE PIPE
- PE = FIBER OPTIC PIPE
- PE = FOUND NAIL AND DISK
- PE = BACKLON PREVENTION
- PE = SKIN (MARKED AS NOTED)
- PE = FIBER OPTIC BOX
- PE = CONCRETE POWER POLE
- PE = STORM INLET

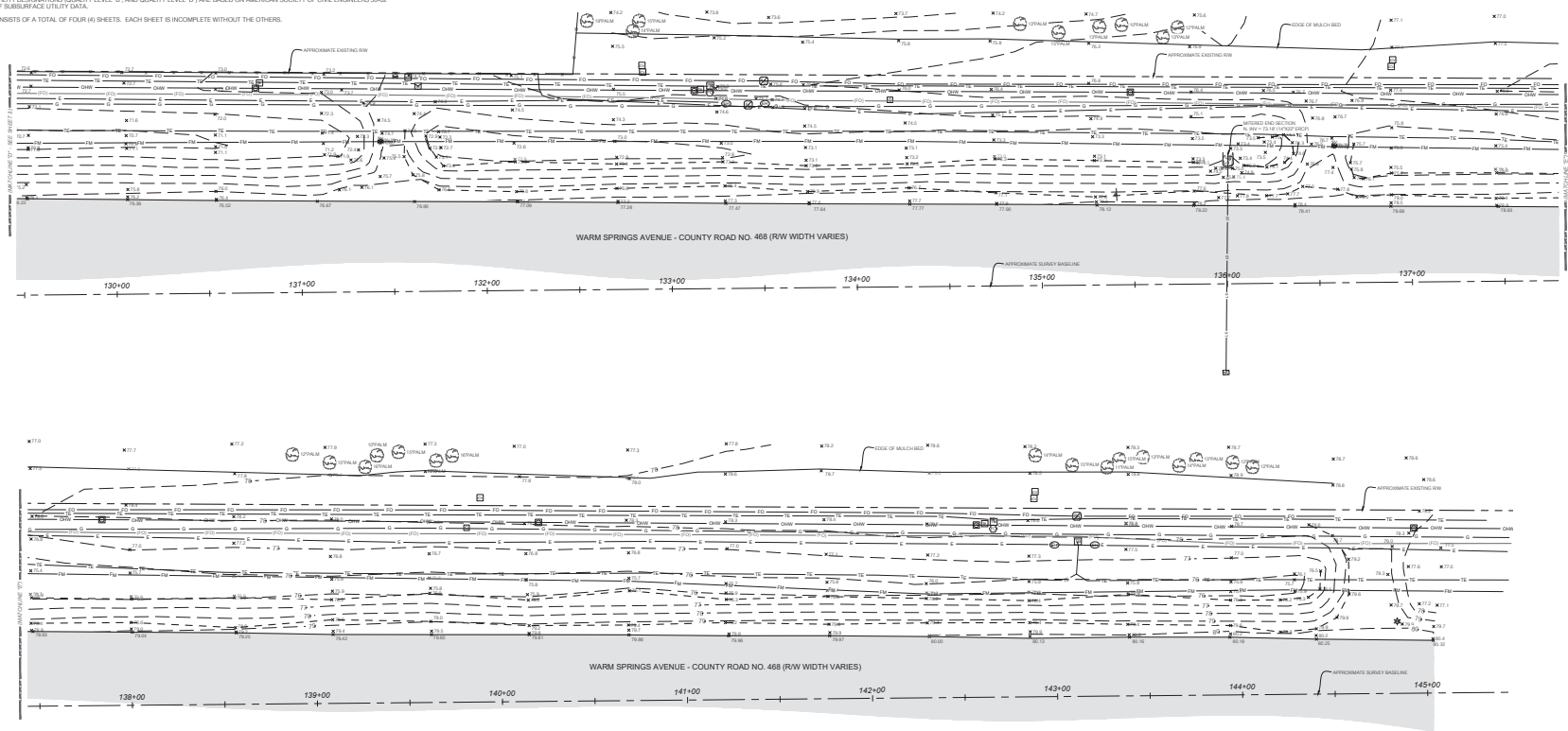
- VH MARKER
- TELEPHONE LINE MARKER
- CABLE BOX
- WOODEN POWER POLE
- AIR RELEASE VALVE
- BENCH MARK
- CUT WIRE
- CONTOUR LINE
- X 79.5 = SPOT ELEVATION (PERVIOUS SURFACE)
- X 79.45 = SPOT ELEVATION (IMPERVIOUS SURFACE)
- ASPHALT SURFACE
- CONCRETE SURFACE
- UNDERGROUND ELECTRIC LINE (QUALITY LEVEL "D")
- UNDERGROUND FIBER OPTIC LINE (QUALITY LEVEL "D")
- UNDERGROUND TELECOM LINE (QUALITY LEVEL "D")
- UNDERGROUND FIBER OPTIC LINE (QUALITY LEVEL "B")
- UNDERGROUND ELECTRIC LINE (QUALITY LEVEL "B")
- UNDERGROUND WATER LINE (QUALITY LEVEL "B")
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- UNDERGROUND GAS LINE (QUALITY LEVEL "B")

- OVERHEAD WIRE
- UNDERGROUND STORM SEWER LINE
- FENCE LINE (SIZE / TYPE NOTED)
- WOODEN POWER POLE
- BENCH MARK
- CUT WIRE
- CONTOUR LINE
- X 79.5 = SPOT ELEVATION (PERVIOUS SURFACE)
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- UNDERGROUND GAS LINE (QUALITY LEVEL "B")

FLOOD ZONE:

THIS PROPERTY IS LOCATED IN FEDERAL FLOOD ZONE "X" AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN, AS INTERPOLATED FROM FEMA F.I.R.M. PANEL NO. 140 OF 440, COMMUNITY NUMBER & PANEL NO. 120295 (1442 D), EFFECTIVE DATE: SEPTEMBER 17, 2013.

GRAPHIC SCALE
0 15 30 60
N



APPROVED
By Amanda Bush at 2:36 pm, Apr 11, 2023

THIS MAP WAS PREPARED BY:
 CHAD A. COLSON
 CERTIFICATE OF AUTHORIZATION NO. L.B. 5075
 SIGNATURE AND SEAL OF ELECTRONIC
 RECORDS DEPARTMENT
 LICENSED SURVEYOR AND MAPPER

CHAD A. COLSON

21-0555

LOCATION:
 CHAD A. COLSON
 1111 N. W. 11th St.
 Ft. Lauderdale, FL 33304
 PHONE: 754.333.1111
 FAX: 754.333.1111

CHAD A. COLSON

21-0555

PROJECT NAME:
 CHAD A. COLSON
 1111 N. W. 11th St.
 Ft. Lauderdale, FL 33304
 PHONE: 754.333.1111
 FAX: 754.333.1111

CHAD A. COLSON

21-0555

GENERAL NOTES

1. THE TOPOGRAPHIC AND EXISTING INFORMATION SHOWN HEREON WERE TAKEN FROM A TOPOGRAPHIC SURVEY PREPARED BY CHW, AND DATED APRIL 25, 2022.
2. THE LOCATION OF ALL EXISTING UTILITIES SHOWN ON THE PLANS HAS BEEN DETERMINED FROM THE BEST INFORMATION AVAILABLE. THE ENGINEER ASSUMES NO RESPONSIBILITY FOR ACCURACY. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE VARIOUS UTILITIES AND TO MAKE NECESSARY ARRANGEMENTS FOR ANY RELOCATION OF THESE UTILITIES WITH THE OWNER OF THE UTILITY. THE CONTRACTOR SHALL EXERCISE CAUTION WHEN CROSSING ANY UNDERGROUND UTILITY, WHETHER SHOWN ON THE PLANS OR LOCATED BY THE UTILITY COMPANY. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE EXISTING UTILITIES AT THE DEVELOPER'S EXPENSE. RELOCATED UTILITIES AND NEW UTILITIES SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF WILDMWOOD CONSTRUCTION SPECIFICATIONS. THE CONTRACTOR SHALL COOPERATE WITH THE UTILITIES COMPANIES DURING THE RELOCATION OPERATIONS. ANY DELAY OR INCONVENIENCE CAUSED TO THE CONTRACTOR BY THE VARIOUS UTILITIES SHALL BE INCIDENTAL TO THE CONTRACT AND NO EXTRA COMPENSATION WILL BE ALLOWED.
3. THE CONTRACTOR SHALL EXERCISE EXTREME CAUTION IN AREAS OF BURIED UTILITIES AND SHALL PROVIDE AT LEAST 48 HOURS NOTICE TO THE APPROPRIATE UTILITY COMPANIES IN ORDER TO ALLOW MARKING OF THE LOCATIONS OF EXISTING UNDERGROUND FACILITIES IN ADVANCE OF CONSTRUCTION BY CALLING THE FLORIDA SUNSHINE STATE ONE-CALL CENTER, INC. AT 1-800-432-4770 OR 811. IT IS THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY "SUNSHINE" 48 HOURS PRIOR TO ANY CLEARING OF CONSTRUCTION TO IDENTIFY ALL UTILITY LOCATIONS. NO CONSTRUCTION ACTIVITY MAY OCCUR UNTIL THE UTILITIES HAVE BEEN PROPERLY MARKED.
4. THE CONTRACTOR SHALL FIELD VERIFY THE HORIZONTAL LOCATION AND VERTICAL LOCATION OF ALL EXISTING UTILITIES WITHIN THE LIMITS OF THE PROJECT ENVELOPE SHOWN PRIOR TO COMMENCING WORK. THE CONTRACTOR SHALL CALL ALL UTILITY COMPANIES TO HAVE THE LOCATIONS OF ALL UTILITIES FIELD MARKED PRIOR TO COMMENCEMENT OF CONSTRUCTION. ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER PRIOR TO CONTINUING CONSTRUCTION.
5. THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING ANY DAMAGE TO EXISTING FACILITIES, ABOVE OR BELOW GROUND THAT MAY OCCUR AS A RESULT OF THE WORK PERFORMED BY THE CONTRACTOR.
6. ALL PRIVATE AND PUBLIC PROPERTY AFFECTED BY THIS WORK SHALL BE RESTORED TO A CONDITION EQUAL TO OR BETTER THAN EXISTING CONDITIONS BEFORE COMMENCING CONSTRUCTION WORK, UNLESS SPECIFICALLY EXEMPTED BY THE PLANS. ADDITIONAL COSTS ARE INCIDENTAL TO OTHER CONSTRUCTION AND NO EXTRA COMPENSATION WILL BE ALLOWED.
7. ALL WORK PERFORMED SHALL COMPLY WITH THE REGULATIONS AND ORDINANCES OF THE VARIOUS GOVERNMENTAL AGENCIES HAVING JURISDICTION OVER THE WORK INCLUDING LANDSCAPING.
8. IT IS THE CONTRACTOR'S RESPONSIBILITY TO BECOME FAMILIAR WITH THE PERMIT AND INSPECTION REQUIREMENTS OF THE VARIOUS GOVERNMENTAL AGENCIES. THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS PRIOR TO CONSTRUCTION AND SCHEDULE INSPECTIONS ACCORDING TO AGENCY AND/OR MUNICIPALITY INSTRUCTIONS.
9. IT SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR TO COMPLY WITH AND ENFORCE ALL APPLICABLE SAFETY REGULATIONS.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING EXCAVATIONS AGAINST COLLAPSE AND SHALL PROVIDE BRACING, SHEETING OR SHORING AS NECESSARY. TRENCHES SHALL BE KEPT DRY WHILE PILES ARE BEING PLACED. DEWATERING SHALL BE USED AS REQUIRED, AND PERMITTED THROUGH LOCAL GOVERNMENTAL AGENCIES AND WATER MANAGEMENT DISTRICT PER CURRENT REGULATIONS AT THE SOLE COST OF THE CONTRACTOR.
11. CONTRACTOR TO REVIEW GEOTECHNICAL REPORT AND BORINGS PRIOR TO BIDDING THE PROJECT AND FOLLOW OUTLINED CONSTRUCTION TECHNIQUES.
12. THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING APPLICABLE TESTING WITH THE SERVICES OF AN APPROVED TESTING LABORATORY AND/OR SOILS ENGINEER, APPLICABLE REGULATORY AGENCIES, AND AS MAY BE FOUND IN THE ENGINEERING CONSTRUCTION DRAWINGS OR SPECIFICATIONS. CONTRACTOR TO VERIFY ALL TESTING WITH THE OWNER PRIOR TO COMMENCING CONSTRUCTION. UPON COMPLETION OF THE WORK, THE TESTING LABORATORY AND/OR SOILS ENGINEER MUST SUBMIT TO THE OWNER'S ENGINEER CERTIFICATIONS STATING THAT ALL REQUIREMENTS HAVE BEEN MET.
13. INSTALL SILT FENCE PRIOR TO SITE DEMOLITION OR NEW SITE CONSTRUCTION. INSTALL SILT FENCE PER FLORIDA STORMWATER EROSION AND SEDIMENTATION CONTROL INSPECTOR'S MANUAL AND PROVIDE TIE-IN. THE CONTRACTOR SHALL MAINTAIN THE SILT FENCE IN WORKING ORDER THROUGHOUT THE CONSTRUCTION PHASE. THE PROJECT SILT FENCE SHALL BE INSPECTED DAILY AND ANY CORRECTIVE MEASURES SHALL BE COMPLETED WITHIN 24 HOURS.
14. ALL TREE BARRICADES AND SILT FENCING SHALL BE INSTALLED AND INSPECTED BY THE CITY OF WILDMWOOD PRIOR TO COMMENCEMENT OF ANY DEMOLITION OR CONSTRUCTION ACTIVITIES.
15. THE CONTRACTOR IS TO PREPARE THE SITE PRIOR TO BEGINNING ACTUAL CONSTRUCTION IN ACCORDANCE WITH THE GEOTECHNICAL REPORT.
16. ALL DELETERIOUS MATERIAL (I.E. MUCK, PEAT, BURIED DEBRIS) IS TO BE EXCAVATED IN ACCORDANCE WITH THESE PLANS OR AS DIRECTED BY THE OWNER'S ENGINEER OR OWNER'S SOIL TESTING COMPANY. DELETERIOUS MATERIAL IS TO BE STOCKPILED AND REMOVED FROM THE SITE. EXCAVATED AREAS ARE TO BE BACKFILLED WITH APPROVED MATERIALS AND COMPACTED AS SHOWN ON THESE AREAS.
17. CONTRACTOR SHALL CLEAR AND GRUB ONLY THOSE PORTIONS OF THE SITE NECESSARY FOR CONSTRUCTION. DISTURBED AREAS SHALL BE SOILED, SEED, MULCHED, OR PLANTED WITH OTHER APPROVED LANDSCAPE MATERIAL, AS DIRECTED BY THESE PLANS, IMMEDIATELY FOLLOWING CONSTRUCTION PER LOCAL INSPECTOR.
18. WORK BEING PERFORMED UNDER THIS CONTRACT SHALL INTERFACE SMOOTHLY WITH OTHER WORK BEING PERFORMED ON THE SITE BY OTHER CONTRACTORS AND/OR UTILITY COMPANIES. IT WILL BE NECESSARY FOR THE CONTRACTOR TO COORDINATE AND SCHEDULE HIS ACTIVITIES, WHERE NECESSARY, WITH OTHER CONTRACTORS AND UTILITY COMPANIES.
19. ALL PAVEMENT DIMENSIONS SHOWN ARE TO EDGE OF PAVEMENT UNLESS OTHERWISE NOTED.
20. THE GOVERNING STANDARDS AND SPECIFICATIONS, UNLESS STATED OTHERWISE SHALL BE PER FLORIDA DEPARTMENT OF TRANSPORTATION STANDARD PLANS (FY 2022-23 ROAD CONSTRUCTION), AND STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION DATED JULY 2022, AS AMENDED BY CONTRACT DOCUMENTS. ALL MATERIALS AND METHODS SHALL MEET FOOT SPECIFICATIONS AND SHALL BE PRODUCED OR OBTAINED FROM AN FOOT APPROVED SOURCE.
21. ALL NEW TRAFFIC CONTROL DEVICES (SIGNS AND PAVEMENT MARKINGS) SHALL CONFORM TO THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND FOOT STANDARDS.
22. ALL STRIPING WITHIN THE SUMMIT COUNTY RIGHT OF WAY SHALL BE PLACED FIRST AS TEMPORARY STRIPING FOLLOWED BY APPLICATION OF THERMOPLASTIC STRIPING 30 DAYS LATER.
23. CONTRACTOR IS RESPONSIBLE FOR MAINTAINING PROPER BENCHMARKS ON SITE. EXISTING BENCH MARKS SCHEDULED FOR REMOVAL SHALL BE RELOCATED AT CONTRACTOR'S EXPENSE AND ESTABLISHED BY A LICENSED SURVEYOR.
24. ALL HANDICAP RAMPS SHALL COMPLY WITH THE FLORIDA ACCESSIBILITY CODE AND AMERICANS WITH DISABILITIES ACT.
25. A PRE-CONSTRUCTION CONFERENCE SHALL BE REQUIRED. THE CONTRACTOR, ENGINEER OF RECORD, AND THE OWNER SHALL MEET WITH THE CITY OF WILDMWOOD PRIOR TO INITIATION OF SITE CONSTRUCTION.
26. ANY CHANGE ORDER REQUESTS, SITE REVISIONS, AND PAY REQUESTS MUST BE SUBMITTED TO AND APPROVED BY THE ENGINEER OF RECORD.
27. CONTRACTOR IS RESPONSIBLE FOR ALL DEWATERING AS NEEDED THROUGHOUT ALL CONSTRUCTION ACTIVITIES COVERED BY THESE PLANS. DEWATERING SHALL BE DONE IN ACCORDANCE WITH FOOT STANDARD SPECIFICATIONS, 2022 EDITION, SECTION 1.20.
28. THE CONTRACTOR IS RESPONSIBLE FOR THE PERFORMANCE AND COST OF ALL CLEARING AND GRUBBING AND ALL WORK OF REMOVAL, DISPOSAL, AND REPAIR OR REPLACEMENT OF EXISTING IMPROVEMENTS WHERE SHOWN IN THE PLANS, OR ORDERED BY THE ENGINEER TO BE REMOVED, OR WHERE REQUIRED BECAUSE OF THE CONSTRUCTION OPERATIONS, IN ORDER TO CONSTRUCT THE PROPOSED IMPROVEMENTS (THIS INCLUDES BUT IS NOT LIMITED TO PROPOSED PIPING, STRUCTURES, UTILITIES, PAVING, CURBING, ETC.).
29. AN AS-BUILT SURVEY MAY BE REQUIRED BY REGULATORY AGENCIES. CONTRACTOR TO COORDINATE WITH PROJECT OWNER FOR COMPLETION OF AS-BUILT SURVEYS PRIOR TO PROJECT / PERMIT CLOSE-OUT.

MAINTENANCE OF TRAFFIC (MOT) NOTES

1. THE CONTRACTOR IS RESPONSIBLE FOR CREATING A MAINTENANCE OF TRAFFIC (MOT) PLAN FOR CONSTRUCTION ACTIVITY THAT OCCURS WITHIN THE PUBLIC RIGHT-OF-WAY, INCLUDING BUT NOT LIMITED TO SIDEWALK WORK AND ACTIVITIES THAT REQUIRE A LANE OR ROAD CLOSURE, SUCH AS CONNECTION TO SEWER MAINS AND WATER MAINS. THE MOT PLAN MUST BE CREATED BY A REGISTERED PROFESSIONAL ENGINEER WHO IS CERTIFIED TO DO SO BY THE FOOT MOT CERTIFICATION TRAINING. THE MOT PLAN MUST ALSO BE IN ACCORDANCE WITH FOOT STANDARDS PLANS AND FOOT STANDARD SPECIFICATIONS REQUIREMENTS AND MUST BE REVIEWED AND APPROVED BY SUMMIT COUNTY.
2. THE CONTRACTOR SHALL SUBMIT THE MOT TO THE APPROPRIATE REGULATORY AUTHORITY PRIOR TO WORK REQUIRING THE MOT FOR APPROVAL. NO WORK IN THE ROW SHALL OCCUR UNTIL THE MOT IS APPROVED.

DEMOLITION GENERAL NOTES

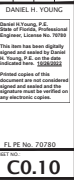
1. THE CONTRACTOR SHALL BE RESPONSIBLE TO DISPOSE OF ALL DEMOLITION MATERIALS IN A SAFE AND LAWFUL MANNER. THE CONTRACTOR SHALL SALVAGE TO THE OWNER ANY ITEM AS DETERMINED BY THE OWNER. ONCE DEMOLISHED, MATERIAL SHALL BE DISPOSED OF PROPERLY AND IMMEDIATELY.
2. REMOVE ALL IMPROVEMENTS DEFINED ON THE DEMOLITION PLAN. SALVAGE ITEMS TO OWNER AS DEFINED BY THE OWNER'S REPRESENTATIVE AND CONSTRUCTION DOCUMENT SPECIFICATIONS.
3. EXISTING PAVEMENT AND SIDEWALK EDGES THAT BORDER NEW CONSTRUCTION OR DEMOLITION ARE TO BE SAW-CUT TO PROVIDE A SMOOTH TRANSITION.
4. ALL EXISTING TREES ARE TO REMAIN UNLESS OTHERWISE NOTED.
5. ROOTS LARGER THAN 1 INCH IN DIAMETER OR TREES TO BE PRESERVED THAT ARE ENCOUNTERED DURING CONSTRUCTION MUST BE CUT CLEANLY AND COVERED OVER WITH SOIL BY THE END OF THE WORKING DAY.
6. ALL ASPHALT AND LIMBEROCK WILL BE COMPLETELY REMOVED FROM AREAS THAT WILL BE LANDSCAPED. IN PARTICULAR, AREAS WHERE ASPHALT WILL BE REMOVED MUST HAVE THE TOP HARD SURFACE, LIMBEROCK, AND COMPACTED SOIL REMOVED. REPLACEMENT SOIL SHALL BE CLEAN DEEP FILL OF PH 5.5 - 6.5. THE DEPTH OF UNCOMPACTED SOIL PRIOR TO PLANTING MUST BE AT LEAST 3 FEET TO ACCOMMODATE FUTURE TREE ROOT GROWTH. NO LIMBEROCK, LARGE STONES, OR OTHER CONSTRUCTION DEBRIS CAN REMAIN IN AREAS TO BE LANDSCAPED.

PAVING, GRADING, AND DRAINAGE GENERAL NOTES

1. THE CONTRACTOR IS RESPONSIBLE FOR EROSION/SEDIMENTATION CONTROL PRACTICES DURING CONSTRUCTION TO MINIMIZE ON-SITE EROSION/SEDIMENTATION AND TO PROTECT AGAINST DAMAGE TO OFF-SITE PROPERTY. THE FOLLOWING PRACTICES SHALL BE EMPLOYED:
 - A. EROSION AND SEDIMENTATION CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. AREAS OF OFF-SITE DISCHARGE DURING CONSTRUCTION SHALL BE PROTECTED WITH A SEDIMENT BARRIER PER FLORIDA STORMWATER EROSION AND SEDIMENTATION CONTROL INSPECTOR'S MANUAL. TO PREVENT OFF-SITE DISCHARGE OF SEDIMENTS, A SILT BARRIER SHALL SPECIFICALLY BE REQUIRED, CONSTRUCTED, AND MAINTAINED AS INDICATED ON THIS SHEET. TEMPORARY SEED AND MULCH SHOULD BE USED TO CONTROL ON-SITE EROSION WHEN IT IS NOT PRACTICAL TO PREVENT PERMANENT VEGETATION. SOD SHALL BE PLACED AS EARLY AS POSSIBLE ON ALL SLOPES STEEPER THAN 1 (FT) HORIZONTAL TO 1 (FT) VERTICAL. SOD SHALL BE PINED AS REQUIRED. ALL EROSION AND SEDIMENTATION CONTROL MEASURES SHALL BE MAINTAINED IN WORKING ORDER THROUGHOUT THE CONSTRUCTION PHASE. THE CONTRACTOR SHALL INSPECT AND REPAIR AS NECESSARY. THE EROSION/SEDIMENTATION PROTECTION AT THE END OF EACH WORKING DAY.
 - B. NOTE: EROSION/SEDIMENTATION CONTROL SHALL BE PLACED PRIOR TO SITE EXCAVATION AND SHALL REMAIN IN PLACE UNTIL SITE VEGETATION AND LANDSCAPING IS COMPLETE.
 - C. B. ALL INLET STRUCTURES AND PIPES SHALL BE PROTECTED FROM SILTATION BY CONSTRUCTING INLET PROTECTION AS DEFINED BY THESE PLANS OR IN THE FOOT STANDARDS. IF SILTATION OCCURS, THE CONTRACTOR IS RESPONSIBLE TO REMOVE SILTATION AS PART OF THE WORK CONTRACTED AT NO ADDITIONAL COST TO THE OWNER.
 - D. C. EXCAVATED STORMWATER FACILITIES SHALL BE CONSTRUCTED AS PART OF THE INITIAL CONSTRUCTION. THE FACILITIES SHALL BE ROUGH GRADED TO THE DESIGN ELEVATIONS. AFTER THE CONTRIBUTING DRAINAGE AREA IS STABILIZED, THE FACILITIES BOTTOM SHALL BE ROUGH GRADED BY SIX INCHES, SCARIFIED, BACKFILLED WITH ARCHER FILL (HAVING NO MORE THAN 5% PASSING NO. 200 SIEVE), AND GRADED TO FINAL DESIGN GRADES. EXCESS AND UNSUITABLE SOILS SHALL BE REMOVED FROM THE BASIN (REMOVE ALL ACCUMULATED SILTS, CLAYS, ORGANIC, AND DEBRIS). FINALLY, SCARIFY AND RAKE BOTTOM AND VEGETATE.
 - E. D. PERMANENT VEGETATION STABILIZATION SHALL BE APPLIED ON FINE GRADED SITES AS SOON AS PRACTICAL. TEMPORARY SEEDING SHOULD BE EMPLOYED TO PREVENT EXPOSURE OF BARREN SOILS UNTIL PERMANENT VEGETATION CAN BE APPLIED.
 - F. E. ALL SLOPES 1:3 OR STEEPER REQUIRE LAPPED OR PEGGED SOD.
 - G. F. EROSION, SEDIMENT AND TURBIDITY CONTROL ARE THE RESPONSIBILITY OF THE CONTRACTOR. THESE DELINEATED MEASURES ARE THE MINIMUM REQUIRED. WITH ADDITIONAL CONTROLS TO BE UTILIZED AS NEEDED, DEPENDENT UPON ACTUAL SITE CONDITIONS AND CONSTRUCTION OPERATION.
 - H. G. ALL SYNTHETIC BALES, SILT FENCE, AND OTHER EROSION CONTROL MEASURES SHALL BE REMOVED AT THE COMPLETION OF THE PROJECT.
2. THE CONTRACTOR SHALL MAINTAIN IN HIS POSSESSION A COPY OF THE WATER MANAGEMENT DISTRICT CONSTRUCTION PERMIT. HE SHALL BE RESPONSIBLE FOR ADHERENCE TO ALL CONDITIONS CONTAINED IN THE PERMIT.
3. PROPOSED SLOPE ELEVATIONS REPRESENT FINISHED PAVEMENT OR GROUND SURFACE GRADE UNLESS OTHERWISE NOTED ON DRAWINGS.
4. CONTRACTOR SHALL SUBMIT FOR REVIEW TO THE OWNER AND OWNER'S ENGINEER SHOP DRAWINGS ON ALL PRECAST AND MANUFACTURED ITEMS TO BE USED ON THIS SITE. FAILURE TO OBTAIN APPROVAL BEFORE INSTALLATION MAY RESULT IN REMOVAL AND REPLACEMENT AT CONTRACTOR'S EXPENSE. ENGINEER'S APPROVAL OF A SHOP DRAWING DOES NOT RELIEVE THE CONTRACTOR'S RESPONSIBILITY FOR THE PERFORMANCE OF THE ITEM.
5. THE COST OF ALL TESTING OF COMPACTION AND OTHER REQUIRED TESTS SHALL BE PAID BY THE CONTRACTOR AND MADE AVAILABLE TO THE ENGINEER OF RECORD DURING SITE INSPECTIONS.
6. GENERAL CONTRACTOR TO CONTACT ENGINEER OF RECORD AND THE OWNER REPRESENTATIVE 48 HOURS IN ADVANCE PRIOR TO BACKFILLING TRENCHES FOR FIELD INSPECTION AND PRIOR TO LAYING ASPHALT FOR FIELD INSPECTION.
7. CONTRACTOR IS TO SUBMIT FOOT APPROVED ASPHALT DESIGN MIXES TO THE OWNER'S REPRESENTATIVE AND ENGINEER OF RECORD BEFORE ANY WORK IS TO COMMENCE ON PROJECT. THE MIXTURE AT THE PLANT OR ON THE ROAD SHALL NOT EXCEED 3% DEVIATIONS. THE CONTRACTOR SHALL NOTIFY THE OWNER'S REPRESENTATIVE AND PROVIDE TEMPERATURE READINGS PRIOR TO LAYING ASPHALT.
8. AS DETERMINED NECESSARY AND DIRECTED BY THE CITY OF WILDMWOOD OR ENGINEER OF RECORD, THE CONTRACTOR SHALL UNDERCUT ALL UNSUITABLE MATERIAL 24 INCHES BELOW THE BOTTOM OF ANY PROPOSED LIMBEROCK BASE, AND SHALL BACKFILL WITH FILL MATERIAL MEETING FOOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION. SEE FOOT INDEX 120-001 AND 120-002.
9. PROVIDE LEVEL PLATFORM IN FRONT OF ALL EGRESS DOORS. THE FLOOR SURFACE ON BOTH SIDES OF A DOOR SHALL BE AT THE SAME ELEVATION. THE FLOOR SURFACE OR LANDING ON EACH SIDE OF THE DOOR SHALL EXTEND FROM THE DOOR IN THE CLOSED POSITION A DISTANCE EQUAL TO THE DOOR WIDTH AND SHALL COMPLY WITH SECTION 4.13.6 MANEUVERING CLEARANCES AT DOORS OF THE FLORIDA ACCESSIBILITY CODE FOR BUILDING CONSTRUCTION.
10. RAMPS SHALL HAVE LEVEL LANDINGS AT THE BOTTOM AND TOP OF EACH RAMP RUN. CURB RAMPS ARE NOT REQUIRED TO HAVE LANDINGS. LANDINGS SHALL HAVE THE FOLLOWING FEATURES:
 - A. THE LANDING SHALL BE AT LEAST AS WIDE AS THE RAMP RUN LEADING TO IT.
 - B. ALL LANDINGS ON RAMPS SHALL BE NOT LESS THAN 60" CLEAR, AND THE BOTTOM OF EACH RAMP SHALL HAVE NOT LESS THAN 72" OF STRAIGHT AND LEVEL CLEARANCE.
 - C. IF RAMPS CHANGE DIRECTION AT LANDINGS, THE MINIMUM LANDING SIZE SHALL BE 60"x60". IF A RAMP RUN HAS A RISE GREATER THAN 4" OR A HORIZONTAL PROJECTION GREATER THAN 72" THEN IT SHALL HAVE HANDRAILS ON BOTH SIDES. HANDRAILS ARE NOT REQUIRED ON CURB RAMPS. HANDRAILS SHALL BE SHOWN ON THE SITE PLAN.
11. THE CONTRACTOR SHALL STOCKPILE TOPSOIL AND CONSTRUCTION MATERIALS IN AREAS DESIGNATED BY THE OWNER.
12. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING RECORD DRAWINGS AS NOTED IN NOTE #29 UNDER SITE GENERAL NOTES.
13. ALL CONCRETE USED SHALL BE 4,000 PSI MINIMUM.
14. ALL WALLS, CLEANOUTS, MANHOLE TOPS, PULL BOX COVERS AND OTHER UTILITY APPURTENANCES IN THE AREA OF REDEVELOPMENT SHALL BE PROTECTED AND TOPS ADJUSTED TO MATCH PROPOSED GRADES.
15. CONTRACTOR SHALL SAW CUT, TACK, AND MATCH EXISTING PAVEMENT AT LOCATIONS WHERE NEW PAVEMENT MEETS ANY EXISTING PAVEMENT.
16. SOD SHALL BE PLACED AROUND ALL STRUCTURES AS DIRECTED BY THE FOOT INDEX 524-001 AND FOOT INDEX 425- AND 430- SERIES AS APPROPRIATE. ALL OTHER DISTURBED AREAS SHALL BE SEEDD AND MULCHED.
17. ALL STORM SEWER CURB AND DITCH BOTTOM INLETS SHALL CONFORM TO THE APPLICABLE FOOT INDEX. ALL DRAINAGE STRUCTURES WITH GRATES THAT ARE LOCATED IN GRASSED AREAS SHALL HAVE THE GRATE CHAINED TO THE STRUCTURE USING AN EYE BOLT AND CHAIN.
18. ALL CONCRETE STRUCTURES SHALL HAVE ALL EXPOSED EDGES CHAMFERED 3/4" AND CLASS 1 SURFACE FINISH.
19. ALL HOPE FITTINGS AND CONNECTORS SHALL BE WATER TIGHT. SEE SPECIFICATIONS FOR MORE INFORMATION.
20. COMPACTION OF ALL MATERIALS SHALL BE LIMITED TO STATIC MODE ONLY, UNLESS DIRECTED OTHERWISE BY THE ENGINEER OF RECORD.
21. ALL RCP PIPE JOINTS SHALL BE WRAPPED WITH FILTER FABRIC IN ACCORDANCE WITH FOOT STANDARD SPECIFICATION SECTION 430.

WATER AND WASTEWATER GENERAL NOTES

1. MATERIALS AND CONSTRUCTION METHODS FOR WATER AND WASTEWATER SYSTEMS SHALL BE IN ACCORDANCE WITH THE LOCAL REGULATORY AGENCY CODES, PLANS, AND SPECIFICATIONS FOR CONSTRUCTION. LATEST REVISION THEREOF AND SUPPLEMENTAL SPECIFICATIONS THERETO, APPROVAL AND CONSTRUCTION OF ALL UTILITY EXTENSIONS AND CONNECTIONS MUST BE COORDINATED THROUGH THE REGULATORY AGENCY DEPARTMENT FOR PUBLIC UTILITIES.
2. IT IS THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY ALL UTILITY COMPANIES TO DISCONNECT OR REMOVE THEIR FACILITIES PRIOR TO REMOVING OR DEMOLISHING ANY EXISTING STRUCTURES FROM THE SITE.
3. THE CONTRACTOR IS RESPONSIBLE FOR ANY NECESSARY UTILITY FIELD LOCATION AND RELOCATION AS REQUIRED.
4. THE COST OF ALL TESTING OF COMPACTION AND OTHER REQUIRED TESTS SHALL BE PAID BY THE CONTRACTOR AND MADE AVAILABLE TO THE ENGINEER OF RECORD DURING SITE INSPECTIONS.
5. THE CONTRACTOR SHALL PERFORM AN INFILTRATION/EXFILTRATION TEST ON GRAVITY SEWERS IN ACCORDANCE WITH THE REGULATORY JURISDICTION. SAID TESTS ARE TO BE CERTIFIED BY THE ENGINEER AND SUBMITTED TO THE REGULATORY AGENCY FOR APPROVAL. COORDINATION AND NOTIFICATION OF PARTIES IS THE CONTRACTOR'S RESPONSIBILITY.
6. ALL FORCE MAINS SHALL BE SUBJECT TO A HYDROSTATIC PRESSURE TEST IN ACCORDANCE WITH THE REGULATORY AGENCY HAVING JURISDICTION. SAID TESTS ARE TO BE CERTIFIED BY THE ENGINEER AND SUBMITTED TO THE REGULATORY AGENCY FOR APPROVAL. COORDINATION AND NOTIFICATION OF PARTIES IS THE CONTRACTOR'S RESPONSIBILITY.
7. CONTRACTOR SHALL SUBMIT FOR REVIEW TO THE OWNER AND OWNER'S ENGINEER SHOP DRAWINGS ON ALL PRECAST AND MANUFACTURED ITEMS TO BE USED ON THIS SITE. FAILURE TO OBTAIN APPROVAL BEFORE INSTALLATION MAY RESULT IN REMOVAL AND REPLACEMENT AT CONTRACTOR'S EXPENSE. ENGINEER'S APPROVAL OF A SHOP DRAWING DOES NOT RELIEVE THE CONTRACTOR'S RESPONSIBILITY FOR THE PERFORMANCE OF THE ITEM.
8. A HORIZONTAL SEPARATION OF TEN FEET PREFERRED, BUT NO LESS THAN SIX FEET, SHALL BE MAINTAINED BETWEEN POTABLE WATER MAINS AND GRAVITY OR PRESSURE WASTEWATER MAINS, WASTEWATER FORCE MAINS, AND RECLAIMED WATER MAINS NOT REGULATED UNDER PART II OF CHAPTER 62-610, F.A.C. A HORIZONTAL SEPARATION OF TEN FEET PREFERRED, BUT NO LESS THAN THREE FEET, SHALL BE MAINTAINED BETWEEN POTABLE WATER MAINS AND VACUUM WASTEWATER MAINS. A HORIZONTAL SEPARATION OF THREE FEET SHALL BE MAINTAINED BETWEEN POTABLE WATER MAINS AND STORM SEWERS, STORMWATER FORCE MAINS, AND RECLAIMED WATER MAINS REGULATED UNDER PART III OF CHAPTER 62-610, F.A.C.
9. WHEN POTABLE WATER MAINS CROSS OTHER PIPES, THE TWO PIPES SHALL HAVE JOINTS A MINIMUM OF SIX FEET FROM THE CROSSING. WHEN POTABLE WATER MAINS CROSS UNDERNEATH OTHER PIPES, THE POTABLE WATER MAINS SHALL BE AT LEAST TWELVE INCHES BELOW THE CROSSING ABOVE PRESSURE WASTEWATER MAINS, WASTEWATER FORCE MAINS, AND RECLAIMED WATER MAINS, THE MINIMUM VERTICAL SEPARATION IS TWELVE INCHES. WHEN POTABLE WATER MAINS CROSS ABOVE GRAVITY AND VACUUM WASTEWATER MAINS, STORM SEWERS, AND STORMWATER FORCE MAINS, THE PREFERRED VERTICAL SEPARATION IS TWELVE INCHES AND THE MINIMUM VERTICAL SEPARATION IS SIX INCHES.
10. ALL WATER MAINS SHALL HAVE A MINIMUM OF 36 INCHES OF COVER.
11. RESTRAINED JOINTS SHALL BE PROVIDED AT ALL FITTINGS AND HYDRANTS IN ACCORDANCE WITH AWWA STANDARDS.
12. THE SITE WORK CONTRACTOR SHALL ENGAGE THE SERVICES OF A LICENSED UNDERGROUND UTILITY AND EXCAVATION CONTRACTOR TO INSTALL THE NEW WATER SERVICE LINE.
13. ALL SANITARY SEWER SERVICE LATERALS SHALL BE 4" PVC SDR 35 OR 6" PVC SDR 35 WITH A CLEAN-OUT LOCATED PER THE PLANS. MINIMUM SLOPE FOR 4" LATERALS SHALL BE 1/8" AND A MINIMUM CLEANOUT SPACING OF 75 FEET ON-CENTER AND MINIMUM SLOPE FOR 6" LATERALS SHALL BE 0.6" AND A MINIMUM CLEANOUT SPACING OF 100 FEET ON-CENTER.
14. PUBLIC UTILITY EASEMENTS WILL BE PROVIDED AS REQUIRED FOR ALL UTILITIES SHOWN HEREON BY METES AND BOUND DESCRIPTION AND IN ACCORDANCE WITH THE REGULATORY AGENCY DEPARTMENT FOR PUBLIC UTILITIES.
15. CONTRACTOR SHALL SCHEDULE A PRE-CONSTRUCTION MEETING WITH THE CITY OF WILDMWOOD UTILITY DEPARTMENT 2 WEEKS PRIOR TO THE START OF CONSTRUCTION AND PRIOR TO ANY MATERIALS BEING DELIVERED ON SITE.



APPROVED
By Amanda Bush at 2:36 pm, Apr 11, 2023

PL No: 20780
C0.10

	STROBLES	N	N
	DEGREES	N-E	NORTH - EASTING
	MINUTES WHEN USED WITH ANGLES	N/A	NOT APPLICABLE
	SECONDS	NACVD	NATIONAL AMERICAN VERTICAL DATUM OF 1988
N	PERCENT	NAD83	NATIONAL GEODETIC VERTICAL DATUM OF 1983
	AT	NDR	NUMBER
	A	NDR	NUMBER
ASADTFO	ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS	NTS	NOT TO SCALE
AC	ACRES		
ADA	AMERICAN WITH DISABILITIES ACT	O	O
ANSI	AMERICAN NATIONAL STANDARDS INSTITUTE	OK	OK CENTER
ASCE	ARCHITECT	ORWB	OVERHEAD WIRE
ASPH	ASPHALT	ORWB	OFFICIAL RECORDS BOOK
ASTM	AMERICAN SOCIETY FOR TESTING AND MATERIALS	OSHA	OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION
AWWA	AMERICAN WATER WORKS ASSOCIATION		
	B	P	P
BB	BACK OF CURB	PAVT	PAVEMENT
BCP	BUILDING PREVENTER	PC	POINT OF CURVATURE
BLDC	BUILDING	PCC	POINT OF COMPOUND CURVE
BM	BENCHMARK	PREF	PREFORMED
BMP	BEST MANAGEMENT PRACTICE	PROP	PROPOSED
BM	BACK OF CURB	PT	POINT OF TANGENCY
BVC	BEGIN VERTICAL CURVE STATION	PVC	POLYVINYL CHLORIDE
BVCE	BEGIN VERTICAL CURVE ELEVATION	PVT	POINT OF VERTICAL INTERSECTION
BTM	BOTTOM OF WALL		
BSL	BUILDING SETBACK LINE	R	R
	C	R	R
CAVTV	CABLE TELEVISION	RC	RADIUS
CR	CURB INLET	RCR	REINFORCED CONCRETE PIPE
CR	CURB IRON PIPE	RHM	RAISED REFLECTIVE PAVEMENT MARKER
CMP	CORRUGATED METAL PIPE	RCP	REDUCED PRESSURE ZONE
CO	CLEANOUT	RT	RIGHT
CONC	CONCRETE	S	S
COORD	COORDINATE	S	SOUTH
CR	COUNTY ROAD	SHR	SEASONAL HIGH WATER ELEVATION
C/O	CLEANOUT	SL	SLOPE
	D	SP	SUPPERPAVE
DBM	DEBRIS AT BRACEST HEIGHT	SR	STATE ROAD
DE	DRAINAGE EASEMENT	SS	SANITARY SEWER
DEC	DEGREE	ST	STORM
DMP	DRAINAGE	STA	STATION
DNR	DOCTILE IRON PIPE	STD	STANDARD
DWG	DRAINING		
	E	T	T
#	RATE OF ELEVATION	TCE	TEMPORARY CONSTRUCTION EASEMENT
EA	EAST	TEMP	TEMPERATURE
EA	EACH	TOP	TOP OF BANK
EL	ELEVATION	TV	TELEVISION
ELEV	ELEVATION	TW	TOP OF WALL
EL	ELEVATION	TY	TYPICAL
EP	EDGE OF PAVEMENT		
ENG	ENGINEER OF RECORD	USF	UNITED STATES FOUNDARY
ESCP	ELPHICAL REINFORCED CONCRETE PIPE	USGS	UNITED STATES GEOLOGICAL SURVEY
ESMT	EASEMENT	UTL	UTILITY
EVCS	END VERTICAL CURVE STATION	V	V
EVCE	END VERTICAL CURVE ELEVATION	V	VERTICAL
EX	EXISTING	VCP	VERTIFIED CLAY PIPE
	F		
FAC	FLORIDA ADMINISTRATIVE CODE	W	W
FAC	FLORIDA FLEETING RACT	W	WEST
FC	FLECTION COURSE	W	WATER
FDP	FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION	W/	WITH
FDOT	FLORIDA DEPARTMENT OF TRANSPORTATION	WM	WATER
FPI	FISHED ROAD ELEVATION	WW	WASTEWATER
FPRM	FIRE HYDRANT	WWF	WELDED WIRE FABRIC
FHRM	FLORIDA HIGHWAY ADMINISTRATION		
FS	FEET		
FS	FORCE MAIN		
FSC	FACE OF CURB		
FS	FLORIDA STATUTES		
FT	FEET		
	G		
CALV	GALVANIZED		
GN	GAS MAIN		
GV	GATE VALVE		
	H		
HDPE	HIGH DENSITY POLYETHYLENE		
HP	HIGH POINT		
	I		
ID	IDENTIFICATION		
INV	INVERT		
INV EL	INVERT ELEVATION		
IP	IRON PIPE		
	K		
K	VERTICAL CURVE RATE OF CHANGE		
	L		
L	LENGTH		
LA	LANDSCAPE ARCHITECT		
LBR	LOADING BEARING RATIO		
LDL	LAND DEVELOPMENT REGULATION		
LJ	LINEAR FEET		
LO	LOW POINT		
LT	LEFT		
	M		
MAX	MAXIMUM		
ME	MATCH EXISTING		
MN	MANHOLE		
MN	MANHOLE		
MISC	MISCELLANEOUS		
MUTCD	MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES		

SIGNS ARE PER FDOT SPECIFICATIONS OR PER MUTCD. SIGN POSTS AND INSTALLATION SHALL BE PER FDOT INDEX NO. 700-010. SIGN PLACEMENT SHALL BE PER FDOT INDEX NO. 700-101.

 R1-20 (6" X 18") PER FDOT INDEX NO. 700-102

 R1-1 "STOP" - SEE PLANS FOR SIZE

 EX. PROPERTY LINE
 LANDSCAPE BUFFER LINE
 BUILDING SETBACK LINE
 WETLAND LIMITS LINE
 WETLAND SETBACK LINE
 CENTER LINE
 EASEMENT LINE
 RIGHT-OF-WAY LINE
 SF EX. STRUCTURE OR BUILDING
 TB EX. STRUCTURE OR BUILDING
 PROPOSED BUILDING
 PROPOSED ASPHALTIC PAVEMENT
 PROPOSED CONCRETE PAVEMENT
 PROPOSED DETECTABLE WARNING SURFACE
 DIRECTIONAL TRAFFIC ARROW PER FOOT INDEX NO. 17344
 WATERSHED DIVIDE
 EX. ELEVATION CONTOUR
 PROPOSED CONTOUR
 EX. SPOT ELEVATION
 PROPOSED SPOT ELEVATION
 DIRECTION OF SURFACE DRAINAGE FLOW
 PROPOSED SWALE LINE
 EX. FENCE
 PROPOSED FENCE
 12' PIN EX. TREE (SIZE & TYPE)
 12' PIN EX. TREE (TREE ID)
 12' PIN EX. TREE TO BE REMOVED (SIZE & TYPE)
 12' PIN EX. TREE TO BE REMOVED (TREE ID)
 PROJECT BENCHMARK

[illegible]

- EX. POTABLE WATER MAIN
- PROPOSED POTABLE WATER MAIN
- EX. RECLAIMED WATER MAIN
- PROPOSED RECLAIMED WATER MAIN
- 1.25" BEND W/ MECHANICALLY RESTRAINED JOINTS (POTABLE AND RCW)
- 20.5" BEND W/ MECHANICALLY RESTRAINED JOINTS (POTABLE AND RCW)
- 45° BEND W/ MECHANICALLY RESTRAINED JOINTS (POTABLE AND RCW)
- 90° BEND W/ MECHANICALLY RESTRAINED JOINTS (POTABLE AND RCW)
- TEE (POTABLE AND RCW)
- CROSS (POTABLE AND RCW)
- BLOCK/ON ASSEMBLY (POTABLE AND RCW)
- REDUCES (POTABLE AND RCW)
- EX. GATE VALVE AND BOX (POTABLE AND RCW)
- PROPOSED GATE VALVE AND BOX (POTABLE AND RCW)
- EX. AIR RELEASE VALVE (POTABLE AND RCW)
- PROPOSED AIR RELEASE VALVE (POTABLE AND RCW)
- EX. FIRE HYDRANT ASSEMBLY
- PROPOSED FIRE HYDRANT ASSEMBLY
- 1 PROPOSED SAMPLE POINT
- EX. WATER METER (POTABLE AND RCW)
- PROPOSED POTABLE WATER METER
- PROPOSED POTABLE WATER BACK FLOW PREVENTER
- PROPOSED RECLAIMED WATER METER
- EX. WATER WELL
- EX. HOSE BIB (POTABLE AND RECLAIMED)
- PROPOSED HOSE BIB (POTABLE AND RECLAIMED)
- PROPOSED FITTING ID TAG (POTABLE AND RECLAIMED)

THE PROPOSED UTILITIES BELOW ARE DESIGN BY OTHERS AND ARE EXEMPT FOR COORDINATION PURPOSES ONLY. SEE PLANS BY OTHERS FOR DEPICTED LOCATIONS, DIMENSION, AND DETAILS.

— P — ATT	PROPOSED AT&T LINE
— BC —	EX. BURIED CABLE LINE
— P — BC	PROPOSED BURIED CABLE LINE
TEL	EX. BURIED TELEPHONE LINE
— P — TEL	PROPOSED TELEPHONE LINE
CATV	EX. CABLE TELEVISION LINE
— P — TV	PROPOSED CABLE TELEVISION LINE
FO	EX. FIBER OPTIC LINE
— P — FO	PROPOSED FIBER OPTIC LINE
UNTEL	EX. UNDERGROUND TELEPHONE LINE
	EX. TELEPHONE PEDESTAL
	EX. TELEVISION/CABLE PEDESTAL
CHW	EX. CHILLED WATER MAIN
— P — CHW	PROPOSED CHILLED WATER MAIN
FIRE	EX. FIRE MAIN
— P — FIRE	PROPOSED FIRE MAIN
IRR	EX. IRRIGATION LINE
— P — IRR	PROPOSED IRRIGATION LINE
STEAM	EX. STEAM LINE
— P — STEAM	PROPOSED STEAM LINE
CLAY	EX. CLAY ELECTRIC LINE
E	EX. ELECTRIC LINE
— P — E	PROPOSED ELECTRIC LINE
EN	EX. ENERGY LINE
— P — LIGHT	PROPOSED PRIVATE LIGHTING LINE
OHW	EX. OVERHEAD WIRE LINE
USE	EX. UNDERGROUND WIRE LINE
	EX. LIGHT
	EX. UTILITY POLE
	EX. WOOD POWER POLE
	EX. CITY ANCHOR
	EX. TRANSFORMER
GAS	EX. GAS LINE
— P — GAS	PROPOSED GAS LINE
	EX. GAS MARKER
	EX. GAS MARKER

NOTES:
1. THIS LEGEND IS ALL INCLUSIVE AND MAY INCLUDE ITEMS NOT A PART OF THIS PLAN SET.
2. SYMBOLS SHOWN ON THIS SHEET ARE FOR ILLUSTRATIVE PURPOSES ONLY. UNLESS NOTED OTHERWISE, SYMBOLS IN THESE PLANS MAY NOT BE REPRESENTATIVE OF SIZE.

THIS DOCUMENT WAS PREPARED IN ORDER TO ILLUSTRATE COMPLIANCE WITH CHAPTER 62-231.300 (4) OF THE FLORIDA ADMINISTRATIVE CODE, WHICH PERTAINS TO THE GENERIC PERMIT FOR STORMWATER DISCHARGE FROM LARGE AND SMALL CONSTRUCTION ACTIVITIES. THE ADMINISTRATIVE CODE GRANTS THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) THE AUTHORITY TO DEVELOP AND ENFORCE BEST MANAGEMENT PRACTICES (BMPs) FOR CONSTRUCTION ACTIVITIES. FDEP HAS DEVELOPED A STORMWATER POLLUTION PREVENTION PLAN FOR THE SITE USING STANDARD PRACTICE AND BEST MANAGEMENT PRACTICES (BMPs) AND IS ORGANIZED TO CORRESPOND TO 62-231.300(4)(a) GENERIC PERMIT FOR STORMWATER DISCHARGE FROM LARGE AND SMALL CONSTRUCTION ACTIVITIES. FDEP FORM 62-231.300(4)(a) IS THE ONLY FORM TO BE USED TO OBTAIN A PERMIT FOR STORMWATER DISCHARGE FROM CONSTRUCTION ACTIVITIES. THIS DOCUMENT IS NOT A PERMIT. TO OBTAIN A PERMIT, SIGN THIS SHEET (REFER TO SIGNATURE TABLE THIS SHEET) AND RETAIN THIS SHEET AND ALL FOLLOWING SWPPP SHEETS ON SITE. ALTERNATIVELY, CONTRACTORS MAY OBTAIN A PERMIT BY SIGNING THE PERMIT SHEET AND RETURNING IT TO THE FDEP. THIS DOCUMENT IS NOT A PERMIT. THIS DOCUMENT IS A GUIDE TO THE PERMIT THAT IS NOT DESCRIBED ON THIS SHEET. THE CONTRACTOR MUST PREPARE AN ALTERNATIVE OR ADDITIONAL SWPPP DOCUMENT CONTAINING THE NECESSARY BMPs.

COUNTY: SUMTER COUNTY, FLORIDA
SECTION, TOWNSHIP, RANGE: SECTIONS 32 & 33, TOWNSHIP 19 SOUTH, RANGE 23 EAST
COUNTY PARCEL NO.: N/A
STREET ADDRESS: WARM SPRINGS AVE. FROM CR 507 TO CR 503
PROJECT AREA: 1.97 ACRES
SITE LOCATION MAP: SEE COVER SHEET OF CONSTRUCTION DRAWINGS

DESCRIPTION: THE WARM SPRINGS AVE FORCE MAIN - CR 507 TO CR 503 PROJECT PROPOSES THE CONSTRUCTION OF 4,817 LF OF 4" SANITARY SEWER FORCE MAIN. THE FORCE MAIN WILL BE LOCATED WITHIN THE WARM SPRINGS AVE. ROW. THE FORCE MAIN WILL SPAN FROM THE OCALA EYE FACILITY ON THE WEST SIDE OF CR 507 TO THE BETHANY ESTATES MEDICAL COMPLEX ON THE WEST SIDE OF CR 503, WHERE IT WILL CONNECT TO THE SECTION OF 4" FORCE MAIN BETWEEN CR 503 AND MARSH BEND TRAIL, WHICH IS CURRENTLY UNDER REVIEW BY THE CITY OF WILDMOOD. THE PROJECT ENABLES THE OCALA EYE PROJECT TO CONNECT TO THE CITY OF WILDMOOD'S SANITARY SEWER INFRASTRUCTURE. THE PROJECT ALSO ENABLES FUTURE DEVELOPMENT BETWEEN CR 507 AND CR 503 TO CONNECT TO CITY INFRASTRUCTURE. THE PROJECT SITE TOTAL AREA IS APPROXIMATELY 1.97 ACRES.

DATE: _____

FROM _____ TO _____ PRIOR TO CONSTRUCTION, SILT FENCING AND TREE PROTECTION FENCING SHALL BE INSTALLED AND ALL EXISTING STORM DRAINAGE SHALL AND INLETS SHALL BE PROTECTED IN ACCORDANCE WITH THE STATE OF FLORIDA EROSION AND SEDIMENT CONTROL DESIGNER AND REVEALER MANUAL, DATE JULY 2004, AND THE PLAN.

FROM _____ TO _____ THE CONSTRUCTION SERVICE ENTRANCE SHALL BE STABILIZED TO MINIMIZE THE CREATION OF DUST AND OFF SITE TRACKING OF SEDIMENTS.

FROM _____ TO _____ THE UNDERGROUND UTILITIES INFRASTRUCTURE SHALL BE INSTALLED. ANY DEWATERING PUMPED SHALL BE DIVERTED TO THE ASSOCIATED STORMWATER MANAGEMENT FACILITY).

FROM _____ TO _____ ALL REMAINING DISTURBED AREAS WITHIN THE CONSTRUCTION AREA SHALL BE COMPLETELY GRASSED AND/OR LANDSCAPED ACCORDING TO THESE PLANS. TURF ESTABLISHMENT SHALL BE FOOT STANDARD SPECIFICATIONS SECTION 570. EVIDENCE OF GROWTH MUST BE PRESENT PRIOR TO REMOVAL OF SILT FENCING AND OTHER EROSION CONTROL APPLICATIONS.

TOTAL PROJECT SITE AREA:	1.97 ACRES
TOTAL SITE AREA TO BE DISTURBED:	1.97 ACRES

AS OUTLINED IN THE SOUTHWEST FLOOD WATER MANAGEMENT DISTRICT (SWFMD) PERMIT, ALL CONSTRUCTION ACTIVITIES SHALL BE CONDUCTED IN A MANNER AS TO NOT VIOLATE STATE WATER QUALITY STANDARDS. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL IMPLEMENT AND MAINTAIN ALL EROSION AND SEDIMENT CONTROL MEASURES REQUIRED TO RETAIN SEDIMENT ON-SITE. IF SITE CONDITIONS ARE SUCH THAT ADDITIONAL CONTROL MEASURES ARE REQUIRED OTHER THAN WHAT IS SPECIFIED IN THE EROSION AND SEDIMENTATION CONTROL PLAN, THEN THE CONTRACTOR SHALL IMPLEMENT ADDITIONAL BEST MANAGEMENT PRACTICES. THESE MEASURES MUST BE INSPECTED AND MAINTAINED THROUGHOUT THE CONSTRUCTION PHASE AND UNTIL AS DIRECTED BY THESE PLANS. SECTION IV BELOW PROVIDES DETAILS ON THE SPECIFIC CONTROL MEASURES TO REDUCE STORMWATER POLLUTION.

A. STABILIZATION PRACTICES

TYPE III SILT FENCING SHALL PROTECT ALL DRAINAGE STRUCTURES AND SHALL BUFFER AREAS WITH POTENTIAL TO CONTRIBUTE OFF-SITE RUNOFF. STABILIZATION MEASURES SHALL BE INITIATED FOR EROSION AND SEDIMENT CONTROL ON DISTURBED AREAS AS SOON AS PRACTICAL, BUT IN NO CASE MORE THAN 7 DAYS. PORTIONS OF THE SITE WHERE CONSTRUCTION HAS TEMPORARILY OR PERMANENTLY CEASED, AS SPECIFIED IN SECTION 11.1.1. ABOVE, UPON COMPLETION OF CONSTRUCTION, ALL STORMWATER MANAGEMENT FACILITIES SHALL BE SCRAPED CLEAN OF ACCUMULATED SEDIMENT AFTER THE COMPLETION OF CONSTRUCTION. STABILIZATION SHALL BE PERFORMED MEETING THE REQUIREMENTS OF SECTION 570 OF THE STANDARD SPECIFICATIONS. EVIDENCE OF GROWTH MUST BE PRESENT PRIOR TO FINAL RELEASE.

TO PREVENT EROSION DURING CONSTRUCTION, TYPE III SILT FENCING WILL BE INSTALLED IN THE LOCATIONS SHOWN ON THE PLANS. ALL EXISTING AND PROPOSED STORM DRAINS AND DRAINAGE SWALES SHALL BE PROTECTED ACCORDING TO THE STATE OF FLORIDA EROSION AND SEDIMENT CONTROL DESIGNER AND REVIEWER MANUAL, DATED JULY 2013 OR PER DETAILS PROVIDED ON SHEET CD.21 UNTIL CONSTRUCTION IS COMPLETE. THE STORM PIPE CONVEYANCE SYSTEM SHALL BE FLUSHED OUT TO REMOVE ALL ACCUMULATED DEBRIS AND SEDIMENT UPON COMPLETION OF CONSTRUCTION.

NOT APPLICABLE, SEE SECTION C, ABOVE.

A. BEST MANAGEMENT PRACTICES

AFTER CONSTRUCTION, THE STORMWATER MANAGEMENT SYSTEM SHALL BE MAINTAINED IN ACCORDANCE WITH THE SPECIFIED STORMWATER MAINTENANCE NOTES IN THE INCLUDED CONSTRUCTION DRAWINGS AND/OR RESPECTIVE MAINTENANCE REPORTS. SPECIFICALLY, THE PROPOSED SMF(S) SHALL BE MOWED REGULARLY IN THE SPECIFIED AREAS, STORM PIPES AND STRUCTURES WILL BE INSPECTED SEMI-ANNUALLY AND CLEANED ANNUALLY, SMF(S) SIDE SLOPES SHALL BE MAINTAINED TO PREVENT EROSION, AND LANDSCAPING AND GRASS THAT PREVENTS EROSION SHALL BE MAINTAINED. ADDITIONALLY, REMEDIAL ACTIONS SHALL BE TAKEN SHOULD THE SMF(S) NOT PERFORM AS DESIGNED.

WHEN VEGETATED SWALES ARE UTILIZED, SILT FENCING OR EQUIVALENT SEDIMENT CONTROLS SHALL BE INSTALLED AT ADEQUATE INTERVALS TO COLLECT SEDIMENT ALONG THE SWALE. THE SEDIMENT SHALL BE REMOVED WHEN SEDIMENT REACHES ONE-THIRD OF THE HEIGHT OF THE SILT FENCING.

WHEN DISCHARGE POINTS ARE NOT LOCATED UNDER WATER, RIP RAP PADS HAVE BEEN PROVIDED AT LOCATIONS WHERE NECESSARY DUE TO ANTICIPATED DISCHARGE VELOCITIES. PLEASE SEE THE CONSTRUCTION PLANS FOR DETAILS AND LOCATIONS, AS NEEDED.

A. WASTE DISPOSAL

THE CONTRACTOR SHALL PROVIDE LITTER COLLECTION CONTAINERS WITHIN THE PROJECT BOUNDARIES DURING CONSTRUCTION. CONTRACTOR SHALL DISPOSE OF ALL UNSUITABLE MATERIALS AND CONSTRUCTION DEBRIS IN ACCORDANCE WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL REQUIREMENTS.

TO PREVENT OFF-SITE VEHICULAR TRACKING OF SEDIMENTS AND DUST GENERATION, A STABILIZED CONSTRUCTION ENTRANCE SHALL BE ESTABLISHED BY THE SITE CONTRACTOR. PLEASE SEE THE STORMWATER POLLUTION PREVENTION PLAN (C0.21) FOR DETAILS AND LOCATION(S).

THERE ARE EXISTING SANITARY SEWER AND POTABLE WATER SYSTEMS LOCATED ON THE PROJECT SITE. EXTENSION AND UPGRADES ARE PROPOSED. IF TEMPORARY SANITARY SYSTEMS ARE UTILIZED DURING CONSTRUCTION, THE CONTRACTOR SHALL PROPERLY CONTROL AND DISCHARGE ANY SANITARY WASTE IN ACCORDANCE WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL REGULATIONS.

THE USE OF FERTILIZERS, HERBICIDES AND PESTICIDES ON THE PROJECT SITE, WILL BE DIRECTED BY THE LANDSCAPE PLAN AND THE FOOT STANDARD SPECIFICATIONS SECTION 570, TO SUPPORT THE GROWTH OF THE PROPOSED VEGETATION. ESTABLISHING THIS VEGETATION WILL AID IN THE STABILIZATION OF THE PROJECT SITE AND REDUCE EROSION. APPLICATION RATES FOR THE FERTILIZERS, HERBICIDES, AND PESTICIDES SHALL BE IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS TO GUARD AGAINST OVER-USE, WHICH CAN LEAD TO VIOLATIONS OF STATE WATER QUALITY STANDARDS.

THE CONSTRUCTION SITE WILL BE IN FULL COMPLIANCE WITH STATE AND FEDERAL REQUIREMENTS. A PLASTIC MAT, TAR PAPER, OR OTHER IMPERVIOUS MATERIAL SHALL BE PLACED UNDER AREAS WHERE TOXIC LIQUIDS ARE TO BE OPENED AND STORED.

ALL HAZARDOUS MATERIALS SHALL BE STORED IN A SECURE LOCATION, UNDER COVER, AND IN APPROPRIATE TIGHTLY SEALED CONTAINERS WHEN NOT IN USE. ALL PRODUCTS SHALL BE STORED IN AND USED FROM THE ORIGINAL CONTAINER WITH THE ORIGINAL PRODUCT LABEL. CONTAINERS MUST BE STORED IN A MANNER TO PROTECT THEM FROM THE ELEMENTS AND INCIDENTAL DAMAGE. THE MINIMUM PRACTICAL QUANTITY OF ALL SUCH MATERIALS SHALL BE KEPT ON THE JOB SITE AND SCHEDULED FOR DELIVERY AS CLOSE TO TIME OF USE AS PRACTICAL.

ALL PRODUCTS SHALL BE USED IN STRICT COMPLIANCE WITH THE INSTRUCTIONS ON THE PRODUCT LABEL.

SUFFICIENT EQUIPMENT AND/OR MATERIALS SHALL BE KEPT ONSITE TO CONTAIN AND CLEAN UP SPILLS OF HAZARDOUS MATERIALS IN THE AREAS WHERE THESE MATERIALS ARE STORED OR USED. SPILL CONTROL AND CONTAINMENT KIT SUPPLIES SHALL BE OF SUFFICIENT QUANTITIES AND APPROPRIATE CONTENT TO CONTAIN A SPILL FROM THE LARGEST ANTICIPATED PIECE OF EQUIPMENT AND FROM THE LARGEST ANTICIPATED QUANTITIES OF PRODUCTS STORED ON THE SITE AT ANY GIVEN TIME.

CONTRACTOR TO CONTAIN AND CLEAN UP ANY SPILLS IMMEDIATELY AFTER THEY OCCUR. ANY SPILLS OF PETROLEUM PRODUCTS OR HAZARDOUS MATERIALS IN EXCESS OF REPORTABLE QUANTITIES AS DEFINED BY EPA, STATE, OR LOCAL AGENCY REGULATIONS SHALL BE REPORTED TO THE APPROPRIATE AGENCIES IN THE REQUIRED TIME FRAMES. THE CONTRACTOR SHALL PROVIDE A WRITTEN NOTICE TO THE OWNER IMMEDIATELY UPON IDENTIFICATION OF ANY SPILL.

ALL EXCESS, USED, OR SPILLED PRODUCTS, INCLUDING CONTAMINATED SOIL, SHALL BE DISPOSED OF BY THE CONTRACTOR IN STRICT COMPLIANCE WITH INSTRUCTIONS ON THE PRODUCT LABEL AND ALL APPLICABLE REGULATIONS.

* CITY OF WILDWOOD * FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

IN ACCORDANCE WITH THIS PLAN, THERE ARE NO ANTICIPATED DISCHARGES OF STORMWATER ASSOCIATED WITH CONSTRUCTION ACTIVITIES.

THIS STORMWATER POLLUTION PREVENTION PLAN SHALL BE AMENDED TO REFLECT ANY APPLICABLE CHANGE IN A STATE, REGIONAL, OR LOCAL PERMIT FOR WHICH THE PERMITTEE RECEIVES WRITTEN NOTICE. WHEN WRITTEN NOTICE IS RECEIVED, THE PERMITTEE SHALL PROVIDE A RE-CERTIFICATION OF THIS POLLUTION PREVENTION PLAN, WHICH HAS BEEN REVISED TO ADDRESS SUCH CHANGES. AMENDMENTS TO THE PLAN SHALL BE PREPARED, SIGNED, DATED, AND KEPT AS ATTACHMENTS TO THE ORIGINAL PLAN.

NO ALTERNATIVE PERMIT REQUIREMENTS ARE REQUESTED.

THE CONTRACTOR IS RESPONSIBLE FOR MAINTENANCE, INSPECTION SCHEDULE, AND REPAIRS OUTLINED IN THIS PLAN. MAINTENANCE SHALL CONTINUE THROUGHOUT THE PROJECT UNTIL WORK IS COMPLETE. THE CONTRACTOR IS RESPONSIBLE FOR REMOVING ALL TEMPORARY EROSION AND SEDIMENT CONTROL DEVICES AFTER CONSTRUCTION IS COMPLETE. IN ADDITION TO THE TIMES MENTIONED IN THE PREVIOUS SECTIONS, THE CONTRACTOR SHALL INITIATE ANY REPAIRS WITHIN 24 HOURS OF BEING REPORTED. IN THE EVENT THAT THE SWSO DOES NOT PERFORM PROPERLY OR IF A SINKHOLE DEVELOPS, THE PROJECT ENGINEER SHALL BE NOTIFIED TO ASSIST IN COORDINATING REMEDIATION ACTION. ACCUMULATED SEDIMENT SHALL BE REMOVED FROM SLOPES FENCING WHEN IT HAS REACHED ONE-THIRD THE HEIGHT OF THE SLOPE. THE SWSO SHALL BE NOTIFIED OF ANY ACCUMULATED SEDIMENT AND ACCEPTANCE BY BOTH THE CONTRACTOR AND OWNER. THE OPERATION AND MAINTENANCE FUND WILL BE "SIMPLEST COUNTY PUBLIC WORKS DEPARTMENT".

THE CONTRACTOR SHALL INSPECT ALL SITES OF POTENTIAL DISCHARGE FROM THE PROJECT SITE ON ALL DISTURBED AREAS ON THE CONSTRUCTION SITE AT LEAST EVERY SEVEN CALENDAR DAYS AND WITHIN 24 HOURS OF THE END OF A STORM THAT IS 0.50 INCHES OR GREATER. FOR POINTS OF DISCHARGE INTO SURFACE WATERS OF THE STATE OR AN MSA, A QUALIFIED INSPECTOR (PROVIDED BY THE OPERATOR) SHALL PERFORM THE REQUIRED INSPECTIONS. THE CONTRACTOR SHALL MAINTAIN RECORDS OF ALL INSPECTIONS AND DISCHARGES AND SHALL SUBMIT THEM TO THE OPERATOR FOR REVIEW. INSPECTIONS SHALL BE CONDUCTED AND STABILIZED, SUCH INSPECTIONS SHALL BE CONDUCTED AT LEAST ONCE A MONTH. ALL INSPECTIONS SHALL BE RECORDED ON THE CONSTRUCTION INSPECTION FORM. THE CONTRACTOR MAY USE THEIR OWN FORM (MEETING FDOT SWPPP REQUIREMENTS) OR A SAMPLE FORM FROM FDOT. A SAMPLE CONSTRUCTION FORM FROM FDOT (FDOT/ODJF/OW/WR/STORMWTR/DOCUMENTS/CONSTRUCTION-SWPPP) IS PROVIDED SPECIFICALLY. THE INSPECTOR SHALL ENSURE THE FOLLOWING CATEGORIES:

ALL DISTURBED AREAS AND AREAS USED FOR MATERIAL STORAGE SHALL BE INSPECTED FOR POLLUTANTS ENTERING THE STORMWATER SYSTEM. THE STORMWATER MANAGEMENT SYSTEM AND EROSION AND SEDIMENT CONTROL MEASURES IDENTIFIED IN THE PLAN SHALL BE INSPECTED TO ENSURE THEY ARE OPERATING CORRECTLY. LOCATIONS WHERE VEHICLES ENTER AND EXIT THE SITE SHALL BE INSPECTED FOR EVIDENCE OF OFF-SITE SEDIMENT TRACKING.

BASED ON THE RESULTS OF THE INSPECTION, ALL MAINTENANCE OPERATIONS NEEDED TO ASSURE PROPER COMPLIANCE WITH THIS PLAN SHALL BE DONE IN A TIMELY MANNER, BUT IN NO CASE LATER THAN 7 DAYS FOLLOWING THE INSPECTION.

ALL INSPECTIONS SHALL BE RECORDED ON THE CONSTRUCTION INSPECTION FORM. THIS FORM IS CREATED TO SUMMARIZE THE SCOPE OF THE INSPECTION, THE NAME(S) AND QUALIFICATION OF THE INSPECTOR(S), THE DATE OF INSPECTION, RAINFALL DATA, OBSERVATIONS, THE ACTIONS TAKEN TO CORRECT INCIDENTS OF NON-COMPLIANCE WITH THE PROVISIONS OF THIS PLAN. IF NO INCIDENTS OF NON-COMPLIANTS ARE OBSERVED, THE REPORT SHALL CONTAIN A CERTIFICATION THAT THE FACILITY IS IN COMPLIANCE WITH THE STORMWATER POLLUTION PREVENTION PLAN AND THE ASSOCIATED PERMIT.

IN ADDITION TO STORMWATER RUNOFF, THIS PLAN APPLIES TO RUNOFF FROM IRRIGATION OPERATIONS AND CONSTRUCTION PRACTICES. THIS PLAN DOES NOT PERTAIN TO DISCHARGES FROM FIRE FIGHTING ACTIVITIES.

THE CONTRACTORS OR SUB CONTRACTORS SHALL PHOTOCOPY AND COMPLETE THE FORM ON THIS PAGE. IT SHALL BE PROVIDED TO THE OWNER AND KEPT ON FILE PURSUANT TO SECTION XV REGARDING PROJECT RECORDS.

THE PERMITTEE SHALL RETAIN COPIES OF STORMWATER POLLUTION PREVENTION PLANS AND ALL REPORTS REQUIRED BY THIS PERMIT, AND RECORDS OF ALL DATA USED TO COMPLETE THE NOTICE OF INTENT TO BE COVERED BY THIS PERMIT, FOR A PERIOD OF AT LEAST THREE YEARS FROM THE DATE THAT THE SITE IS FINALLY STABILIZED.

PERMIT AT THE CONSTRUCTION SITE, OR AN APPROPRIATE ALTERNATIVE LOCATION AS SPECIFIED IN THE NOTICE OF INTENT, FROM THE DATE OF PROJECT INITIATION TO THE DATE OF FINAL STABILIZATION.

NOTICE OF TERMINATION:

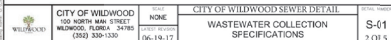
1. WHERE A SITE HAS BEEN FINALIZED AND ALL STORMWATER DISCHARGES AUTHORIZED BY THIS PERMIT ARE ELIMINATED, THE PERMITTEE SHALL SUBMIT A NOTICE OF TERMINATION (DE FORM 62-621.30060), SIGNED IN ACCORDANCE WITH PART VI.C. OF DEP DOCUMENT 62-621.30049(a), WITHIN 14 DAYS OF THE DATE OF ELIMINATION OF THE DISCHARGE.
2. ELIMINATION OF STORMWATER DISCHARGES ASSOCIATED WITH CONSTRUCTION ACTIVITY MEANS THAT ALL DISTURBED SOILS AT THE SITE HAVE BEEN FINALLY STABILIZED AND TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES HAVE BEEN REMOVED OR WILL BE REMOVED AT AN APPROPRIATE TIME, OR THAT ALL STORMWATER DISCHARGES ASSOCIATED WITH CONSTRUCTION ACTIVITY FROM THE SITE HAVE BEEN ELIMINATED BY THIS GENERALIZATION AND HAVE OTHERWISE BEEN ELIMINATED.
3. FOR CONSTRUCTION ACTIVITIES WHERE THE OPERATOR CHANGES, THE EXISTING OPERATOR SHALL FILE AN A.N.O.T. IN ACCORDANCE WITH THIS PART WITHIN 14 DAYS OF RELINQUISHING CONTROL OF THE PROJECT TO A NEW OPERATOR.

THE PERMITTEE SHALL SUBMIT A NOTICE OF TERMINATION TO THE FOLLOWING ADDRESS:

NPDES STORMWATER NOTICES CENTER, MS# 2510
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
2600 BLAIR STONE ROAD
TALLAHASSEE, FLORIDA 32399-2400

PROJECTS THAT DISCHARGED STORMWATER ASSOCIATED WITH CONSTRUCTION ACTIVITY TO A MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) SHALL SUBMIT A COPY OF THE N.O.T. TO THE OPERATOR OF THE MS4.

[illegible]



A FLEXIBLE PIPE TO MANHOLE CONNECTOR SHALL BE EMPLOYED IN THE CONNECTION OF THE SANITARY SEWER PIPE TO PRECAST MANHOLES. THE CONNECTOR SHALL BE THE SAME ELEMENT REUSED ON TO ASSURE A FLEXIBLE WATER-TIGHT SEAL OF THE PIPE TO THE MANHOLE. NO ADHESIVES OR LUBRICANTS SHALL BE EMPLOYED IN THE INSTALLATION OF THE CONNECTOR INTO THE MANHOLE. THE RUBBER FOR THE CONNECTOR SHALL COMPLY WITH ASTM D449 AND ASTM D223 AND CONCRETE OF 4000 AND LASTED TO BE RESISTANT TO SOILING, WATER, ELEMENTS, AND CHEMICALS INCLUDING ACIDIC, ALKALIS, AMMONIA, AND OTHER. THE CONNECTOR SHALL BE TOTALLY NONMAGNETIC SERIES 304 STAINLESS, EXCLUDING THE WORM SCREW FOR TIGHTENING THE STEEL BAND AROUND THE PIPE WHICH SHALL BE SERIES 303 STAINLESS. THE WORM SCREW FOR TIGHTENING THE STEEL BAND SHALL BE TORQUED BY A BREAKAWAY TORQUE WRENCH AVAILABLE FROM THE PRECAST MANHOLE SUPPLIER, AND SET FOR 40 FT-LBS. THE CONNECTOR SHALL BE INSTALLED IN THE MANHOLE WALL BY ACTIVATING THE EXPANDING MECHANISM IN STRICT ACCORDANCE WITH THE RECOMMENDATIONS OF THE CONNECTOR MANUFACTURER.

WHERE SHOWN ON THE DRAWINGS NEW LINES SHALL BE CONNECTED TO EXISTING MANHOLES OR STRUCTURES UNLESS SHOWN OF CORRECT SIZE AND LOCATION TO THE CONTRACTOR SHALL CUT SUITABLE OPENINGS INTO THE EXISTING STRUCTURE (WALL AND FLOOR SLAB AS REQUIRED) OR REMOVE THE EXISTING PIPE TO ACCOMMODATE THE NEW PIPE. THE OPENING SHALL BE MADE IN THE EXISTING STRUCTURE AT THE POINT OF LAYOUT. EXISTING STRUCTURE REMOVAL OR NEW PIPE INSTALLATION SHALL BE MAINTAINED TO THE SMALLEST OPENING POSSIBLE, CONSISTENT WITH THE WORK TO BE DONE.

AFTER THE PIPE IS INSTALLED, CONTRACTOR SHALL CAREFULLY CLOSE UP THE OPENINGS AROUND THE PIPE TO MAKE A WATER-TIGHT JOINT USING "CONSTRUCTION GROUT" OR SET GROUT AS MANUFACTURED BY MASTER BUILDERS, INC. VS GROUT AS MANUFACTURED BY THE LIQUID CHEMICAL COMPANY, OR APPROVED EQUAL, AND REPAIR THE EXISTING MANHOLE INVERT IN A MANNER SATISFACTORY TO THE ENGINEER. THE FLOOR SHALL BE REFORMED AND FINISHED TO PROVIDE FLOW CHANNELS AS SPECIFIED FOR NEW MANHOLES. ALL SUCH WORK SHALL BE DONE WITH THE PROPER TOOLS, AND OF CAREFUL WORKMAN COMPETENT TO DO SUCH WORK.

ADJUSTING EXISTING STRUCTURES
EXISTING MANHOLES, WITHIN THE LIMITS OF THE PROPOSED WORK, THAT DO NOT CONFORM TO THE FINISHED GRADE DESIGNATED ON THE DRAWINGS FOR SUCH STRUCTURES, SHALL BE CUT DOWN OR EXTENDED, AND MADE TO CONFORM TO THE GRADE OF THE NEW PAVEMENT OR TO THE DESIGNATED GRADE OF THE STRUCTURE IF OUTSIDE OF THE PROPOSED PAVEMENT AREA. THE MATERIALS AND CONSTRUCTION METHODS FOR THIS WORK SHALL CONFORM TO THE REQUIREMENTS SPECIFIED ABOVE.

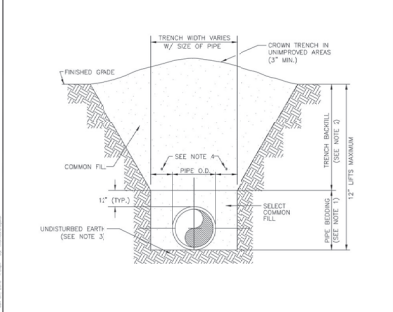
MISCELLANEOUS CONCRETE IN SEWER TRENCH
WHERE DIRECTED BY THE ENGINEER AND WHERE THE DEPTH OF PIPE TRENCH IS 10" AND OVER, CONCRETE ENCASUREMENT SHALL ALSO BE PLACED AROUND SERVICE PIPES TO THE DIMENSIONS SHOWN ON THE DRAWINGS.

PAVEMENT REPLACEMENT
WHERE EXISTING PAVEMENT, CURB, GUTTER, SIDEWALK OR DRIVEWAY PAVING IS REMOVED ONLY FOR THE PURPOSE OF CORRECTING, REPLACING, OR REPAIRING EXISTING PAVEMENT, THE EXISTING PAVEMENT, ETC., SHALL BE REPLACED AND RESTORED TO AS GOOD CONDITION, AS DETERMINED BY THE ENGINEER AS BEFORE REMOVAL. FOR PAVEMENT, SIDEWALK, DRIVEWAYS, ETC., SHALL BE REPAIRED BACK WITH A STRAIGHT SAW CUT IN A MANNER SO AS TO PRODUCE AS NEAR AS PRACTICAL A CUT OF UNIFORM WIDTH HAVING PARALLEL SIDES. SPECIFIC REQUIREMENTS FOR THE REPLACEMENT OF PAVEMENT ON PUBLIC ROADSWAYS SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENTAL ENTITY HAVING JURISDICTION AND IN ACCORDANCE WITH THE DETAILS AS SHOWN ON THE CONSTRUCTION DRAWINGS.

CLEARANCE REQUIREMENTS
MINIMUM SEPARATION REQUIREMENTS ARE SPECIFIED UNDER OUTSIDE WATER.

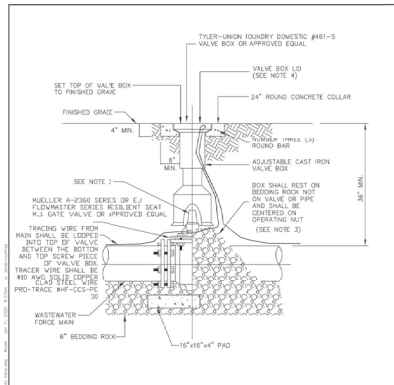
GENERAL NOTES
1. MANHOLE SHALL BE LOCATED IN THE CENTERLINE OR "DOWN" OF THE STREET TO MANHOLE INFILTRATION.
2. MANHOLE PIPING SHALL MATCH CROWN TO CROWN. INSERTS OVER 2 FEET FROM THE BOTTOM OF MANHOLES SHALL REQUIRE AN EXTERNAL DRAIN CONNECTION.
3. SANITARY LATERALS SHALL BE RETAIRED AT 90 DEGREES WITH THE RIGHT-OF-WAY TO THE GREATEST EXTENT POSSIBLE.
4. UNLESS OTHERWISE APPROVED, NO LATERALS SHALL CONNECT DIRECTLY TO A MANHOLE.
5. ALL MANHOLES SHALL BE WATER TIGHT WITH A COLD TAP EXTERIOR COATING.

CITY OF WILMWOOD	DATE	CITY OF WILMWOOD SEWER DETAIL	FIGURE
100 NORTH MAIN STREET WILMWOOD, FLORIDA 34785 (904) 330-1330	NONE 06-19-17	WASTEWATER COLLECTION SPECIFICATIONS	S-01 1 OF 1



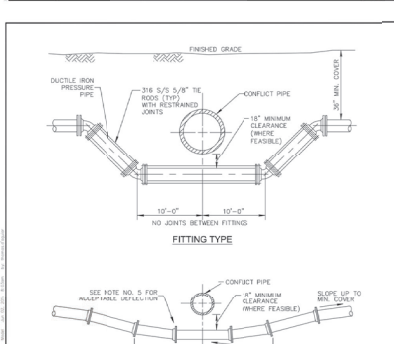
- NOTES:**
- PIPE BEDDING: SELECT COMMON FILL COMPACTED TO 95% OF THE MAXIMUM DENSITY AS PER ASTM 1-100.
 - TRENCH BACKFILL: COMMON FILL COMPACTED TO 95% (95% UNDER ROADWAYS) OF THE MAXIMUM DENSITY AS PER ASTM 1-100.
 - PIPE BEDDING: UTILIZE SELECT COMMON FILL OR BEDDING ROCK IN ACCORDANCE WITH TYPE A BEDDING AND TRENCHING DETAIL MAY BE REQUIRED AS DIRECTED BY THE ENGINEER.
 - 12" MAX. FOR PIPE DIAMETER LESS THAN 24", AND 24" MAX. FOR PIPE DIAMETER 24" AND LARGER.
 - WATER SHALL NOT BE PERMITTED IN THE TRENCH DURING CONSTRUCTION.
 - ALL PIPE TO BE INSTALLED WITH BELL FACING UPSTREAM TO THE DIRECTION OF THE FLOW.
 - FINAL RESTORATION SHALL BE IN COMPLIANCE WITH ALL APPLICABLE REGULATIONS OF GOVERNING AGENCIES.

CITY OF WILMWOOD	DATE	CITY OF WILMWOOD WATER DETAIL	FIGURE
100 NORTH MAIN STREET WILMWOOD, FLORIDA 34785 (904) 330-1330	NONE 11-10-14	TYPE B BEDDING AND TRENCHING DETAIL	W-04 1 OF 1



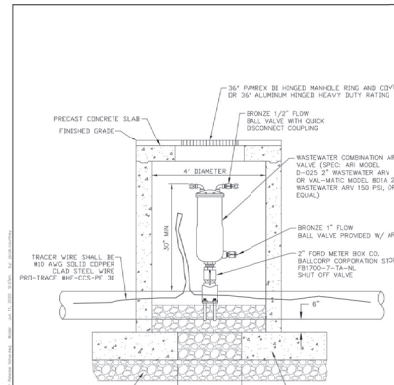
- NOTES:**
- PVC EXTENSIONS SHALL NOT BE USED ON VALVE BOX INSTALLATION.
 - THE ACTUATING NUT OR DEEPER VALVES SHALL BE EXTENDED TO COME UP TO 4 FOOT DEPTH BELOW FINISHED GRADE.
 - WHEN VALVE BOX IS TO BE INSTALLED IN ROADWAY OR OTHER TRAFFIC AREAS SET VALVE BOX ON FIVE (5) SOLID BRICKS.
 - VALVE BOX LID TO BE LETTERED WITH THE WORD "SEWER".

CITY OF WILMWOOD	DATE	CITY OF WILMWOOD SEWER DETAIL	FIGURE
100 NORTH MAIN STREET WILMWOOD, FLORIDA 34785 (904) 330-1330	NONE 06-02-20	GATE VALVE AND GATE DETAIL	S-02 1 OF 1



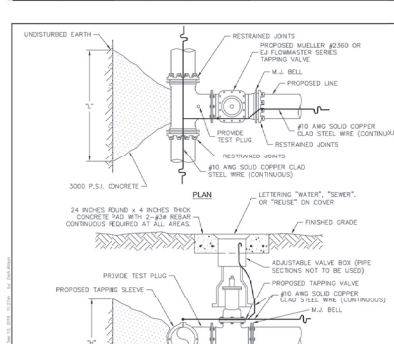
- NOTES:**
- THERE SHALL BE IN ALL CASES A MINIMUM OF 18" VERTICAL SEPARATION BETWEEN WATER MAINS AND SEWERS.
 - WHEREVER POSSIBLE WATER MAINS SHALL PASS OVER FORCE MAINS OR STORM SEWERS.
 - FITTINGS SHALL BE RESTRAINED WITH TUF GRIP OR MEGALUG RESTRAINTS.
 - THE DEFLECTION TYPE CROSSING IS PROHIBITED.
 - DO NOT EXCEED 75% OF MANUFACTURERS RECOMMENDED MAXIMUM JOINT DEFLECTION.
 - REFER TO TYPICAL RESTRAINED DETAIL W-05

CITY OF WILMWOOD	DATE	CITY OF WILMWOOD WATER DETAIL	FIGURE
100 NORTH MAIN STREET WILMWOOD, FLORIDA 34785 (904) 330-1330	NONE 11-10-14	WATER/SEWER PIPE CONFLICT DETAIL	W-07 1 OF 1



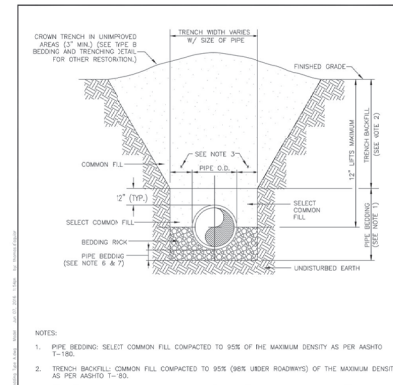
- NOTES:**
- VALVE STEM EXTENSION SHALL BE SECURED WITH A STAINLESS STEEL 1/2" SCREW TO THE OPERATING NUT AND SUPPLIED WITH A STAINLESS STEEL CENTERING BRACKETS.
 - VALVE BOX RISER SHALL BE SUPPLIED BY VALVE BOX MANUFACTURER. P.V.C. RISER SHALL NOT BE ALLOWED.
 - NO TAP SHALL BE MADE BEFORE A TEST OF 150 P.S.I. FOR 30 MINUTES IS PERFORMED ON THE VALVE AND LUGS. A MINIMUM 2000 LBS. WITH THE VALVE IN THE OPEN POSITION AND PLUGGED ON CAPPED.

CITY OF WILMWOOD	DATE	CITY OF WILMWOOD WATER DETAIL	FIGURE
100 NORTH MAIN STREET WILMWOOD, FLORIDA 34785 (904) 330-1330	NONE 09-12-18	TAPPING SLEEVE AND VALVE	W-10 1 OF 1



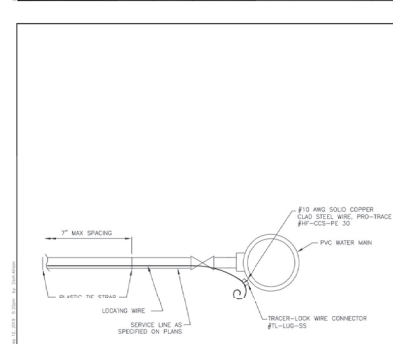
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CITY OF WILMWOOD	DATE	CITY OF WILMWOOD WATER DETAIL	FIGURE
100 NORTH MAIN STREET WILMWOOD, FLORIDA 34785 (904) 330-1330	NONE 09-12-18	TAPPING SLEEVE AND VALVE	W-10 1 OF 1



- NOTES:**
- PIPE BEDDING: SELECT COMMON FILL COMPACTED TO 95% OF THE MAXIMUM DENSITY AS PER ASTM 1-100.
 - TRENCH BACKFILL: COMMON FILL COMPACTED TO 95% (95% UNDER ROADWAYS) OF THE MAXIMUM DENSITY AS PER ASTM 1-100.
 - 12" MAX. FOR PIPE DIAMETER LESS THAN 24", AND 24" MAX. FOR PIPE DIAMETER 24" AND LARGER.
 - WATER SHALL NOT BE PERMITTED IN THE TRENCH DURING CONSTRUCTION.
 - ALL PIPE TO BE INSTALLED WITH BELL FACING UPSTREAM TO THE DIRECTION OF THE FLOW.
 - WHEN REQUIRED BY THE ENGINEER, GRAVITY SEWERS SHALL UTILIZE TYPE A BEDDING. BEDDING DEPTH SHALL BE 4" MINIMUM FOR PIPE DIAMETER LESS THAN 18", AND 6" MINIMUM FOR PIPE DIAMETER 18" AND LARGER.
 - DEPTH FOR REMOVAL OF UNDESIRABLE MATERIAL SHALL GOVERN DEPTH OF BEDDING ROCK BELOW THE PIPE. THE REQUIRED REMOVAL OF UNDESIRABLE MATERIAL TO EXPOSE SUFFICIENT BEDDING WILL BE DETERMINED IN THE FIELD BY THE ENGINEER.

CITY OF WILMWOOD	DATE	CITY OF WILMWOOD WATER DETAIL	FIGURE
100 NORTH MAIN STREET WILMWOOD, FLORIDA 34785 (904) 330-1330	NONE 11-10-14	TYPE A BEDDING AND TRENCHING DETAIL	W-03 1 OF 1



- NOTES:**
- VALVE STEM EXTENSION SHALL BE SECURED WITH A STAINLESS STEEL 1/2" SCREW TO THE OPERATING NUT AND SUPPLIED WITH A STAINLESS STEEL CENTERING BRACKETS.
 - VALVE BOX RISER SHALL BE SUPPLIED BY VALVE BOX MANUFACTURER. P.V.C. RISER SHALL NOT BE ALLOWED.
 - NO TAP SHALL BE MADE BEFORE A TEST OF 150 P.S.I. FOR 30 MINUTES IS PERFORMED ON THE VALVE AND LUGS. A MINIMUM 2000 LBS. WITH THE VALVE IN THE OPEN POSITION AND PLUGGED ON CAPPED.

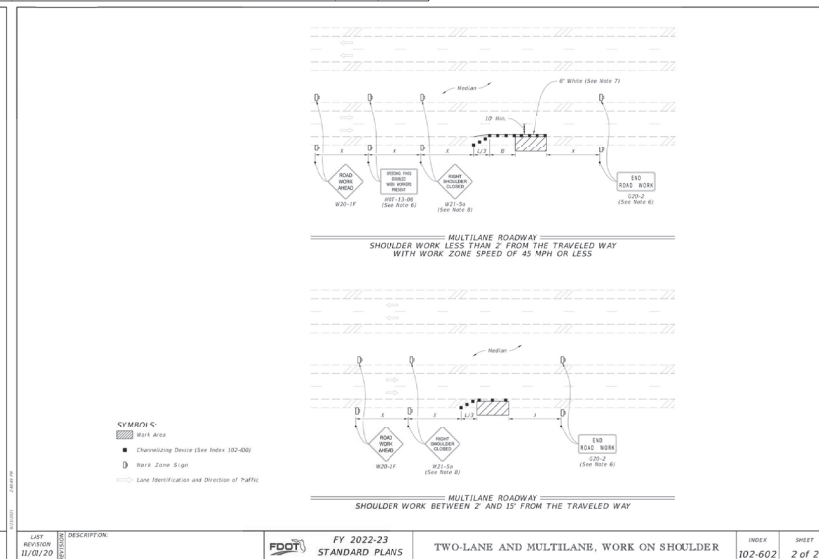
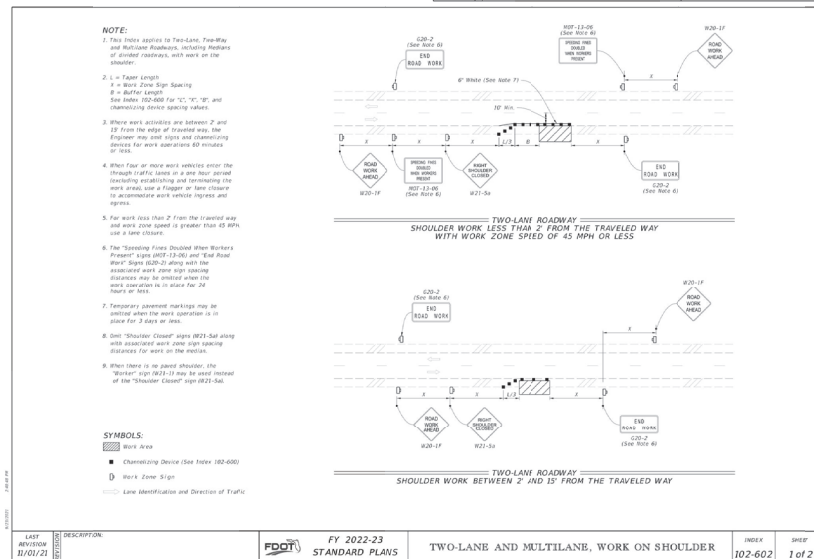
CITY OF WILMWOOD	DATE	CITY OF WILMWOOD WATER DETAIL	FIGURE
100 NORTH MAIN STREET WILMWOOD, FLORIDA 34785 (904) 330-1330	NONE 09-12-18	LOCATING WIRE DETAIL	W-15 1 OF 1

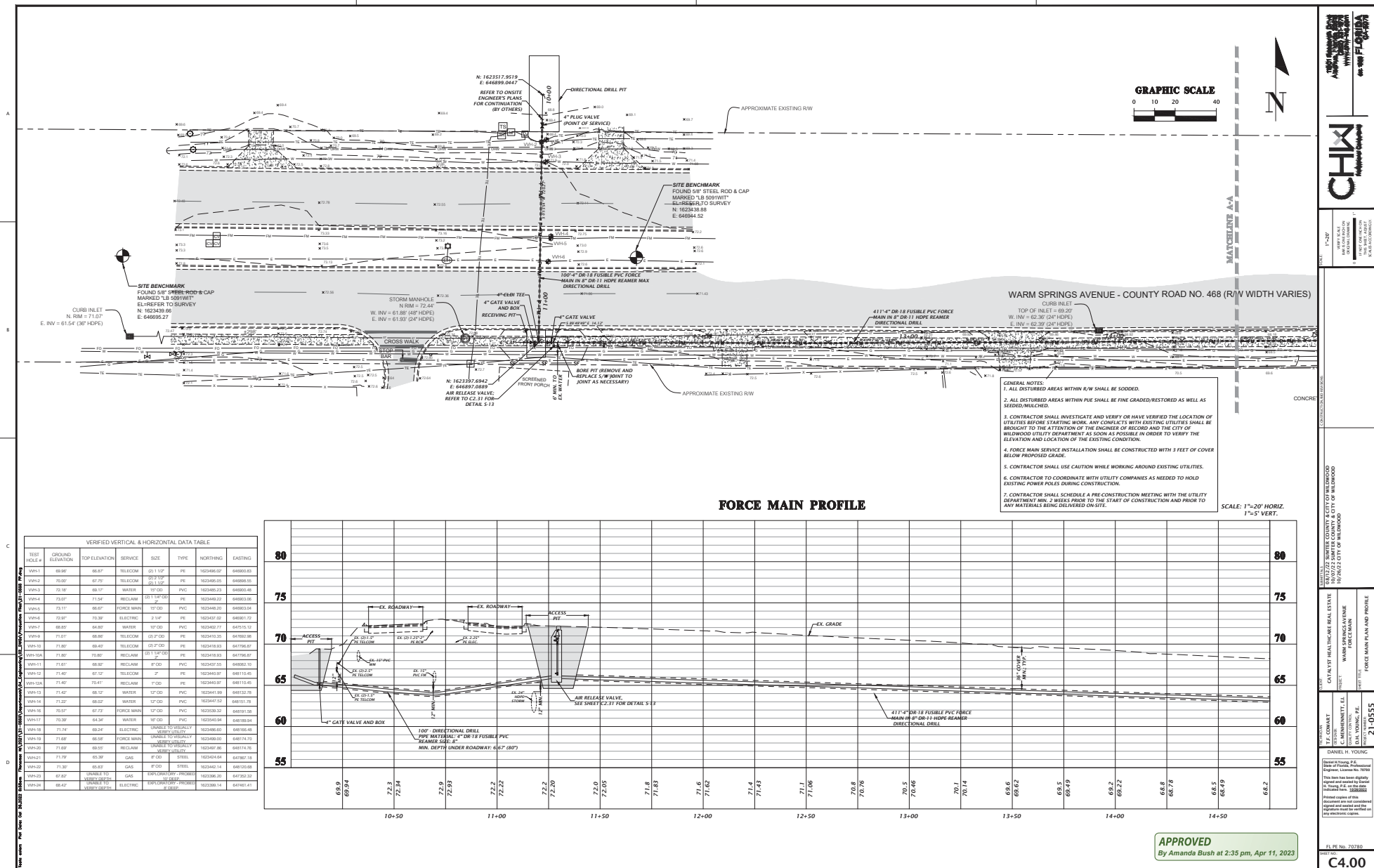
APPROVED
By Amanda Bush at 2:35 pm, Apr 11, 2023

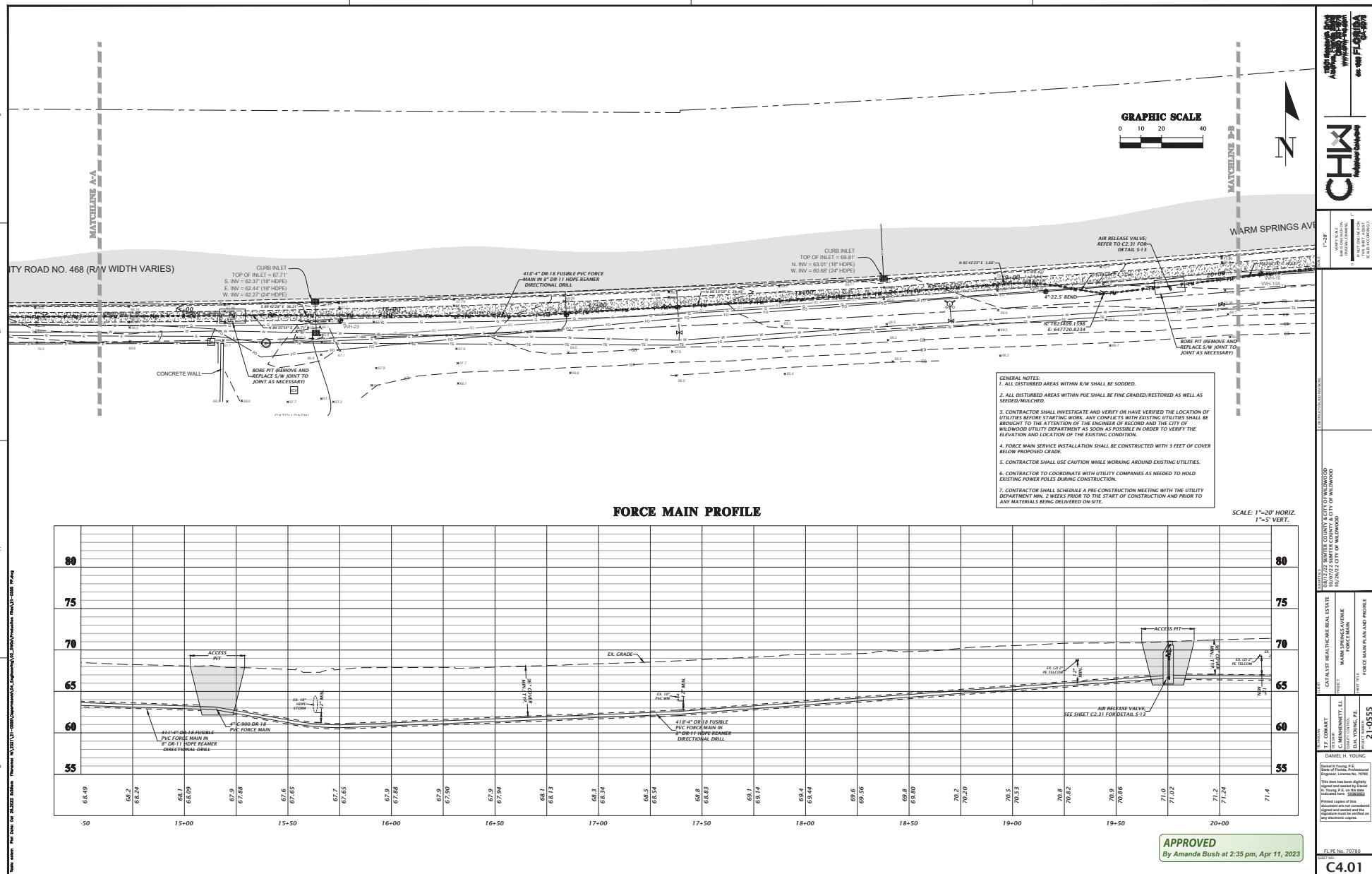
CHW
CITY OF WILMWOOD
100 NORTH MAIN STREET
WILMWOOD, FLORIDA 34785
(904) 330-1330
FAX: (904) 330-1331
WWW.CITYOFWILMWOOD.COM

CONSTRUCTION DETAILS
21-0555
DANIEL H. YOUNG
CITY OF WILMWOOD
100 NORTH MAIN STREET
WILMWOOD, FLORIDA 34785
(904) 330-1330
FAX: (904) 330-1331
WWW.CITYOFWILMWOOD.COM

FL. PE. No. 20780
C2.31







CHW

WILMINGTON

PROJECT: WILMINGTON CITY OF WILMINGTON
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON

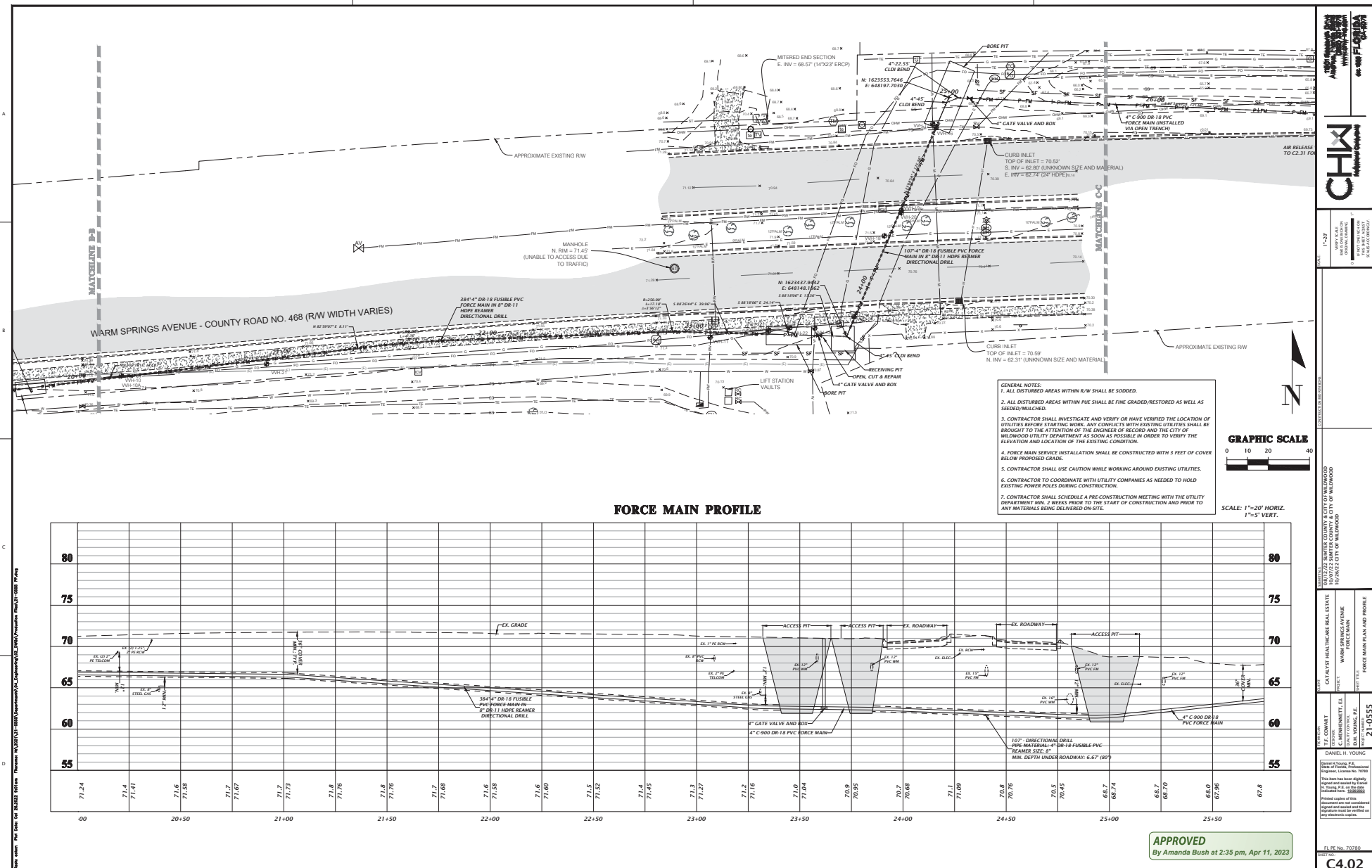
CLIENT: WILMINGTON CITY OF WILMINGTON
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON

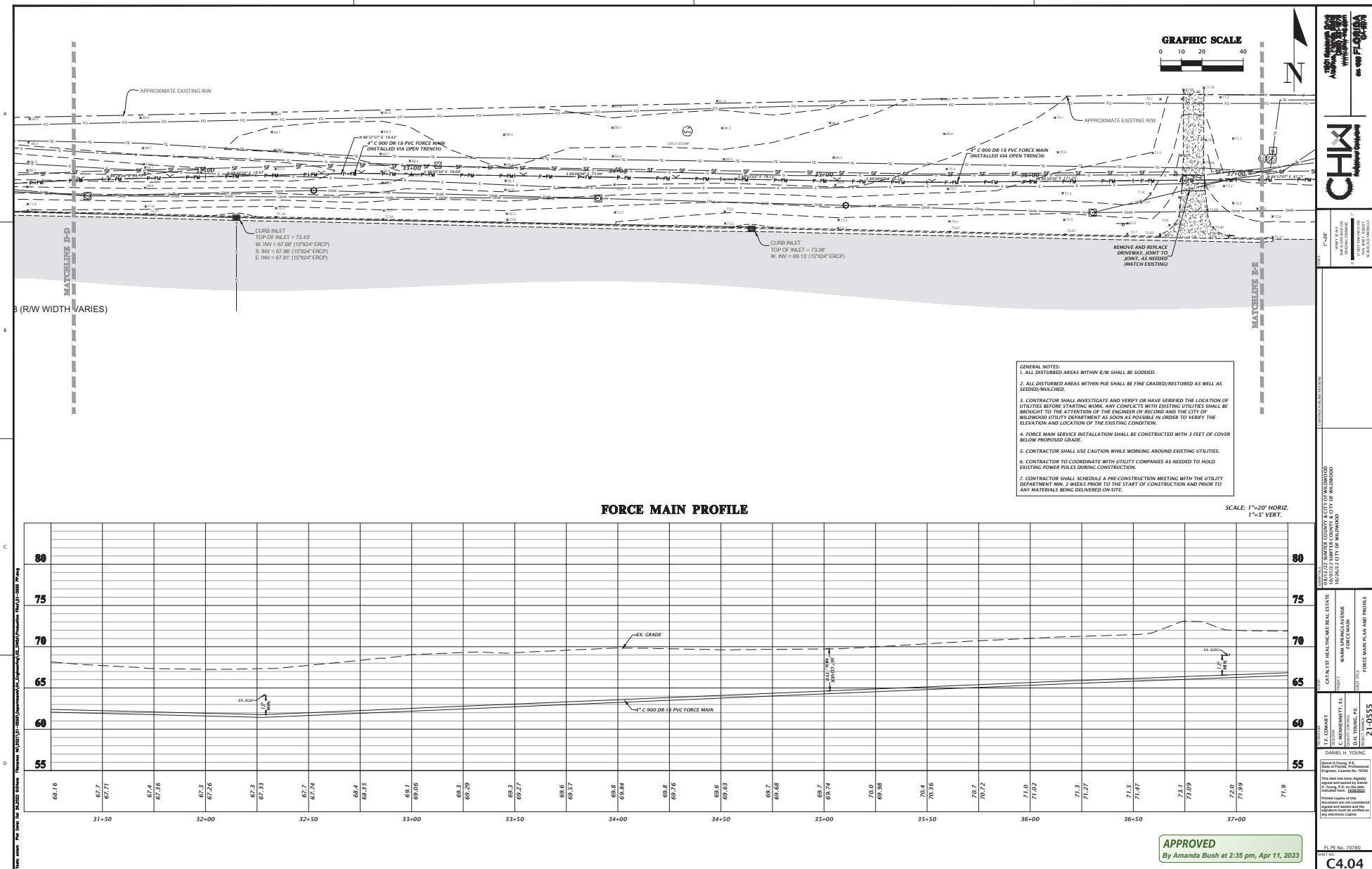
DESIGNER: DANIEL H. YOUNG
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON

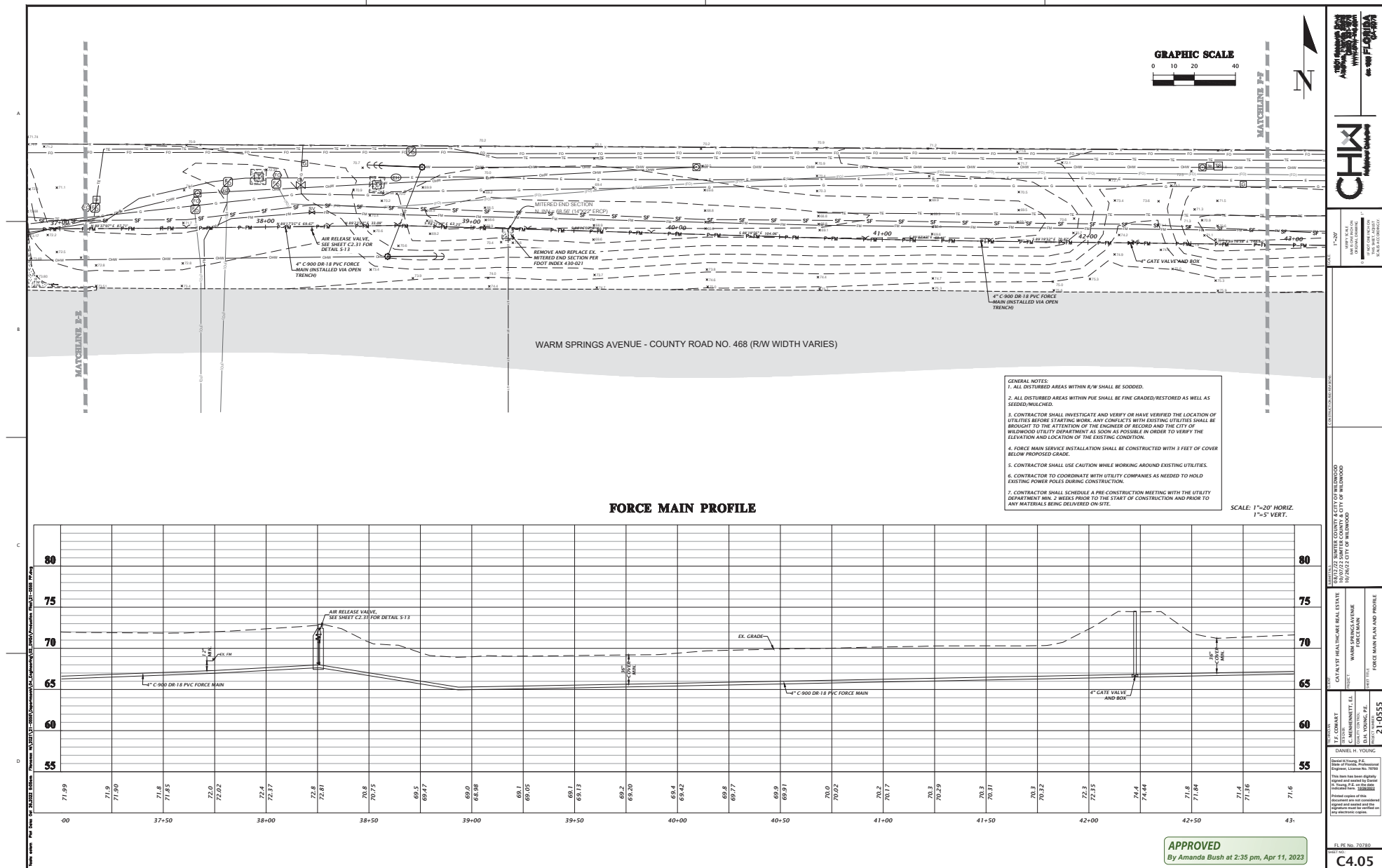
DATE: 21.0555
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON

FILE NO.: 20780
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON
1007723 SOUTHERN COUNTY & CITY OF WILMINGTON

C4.01







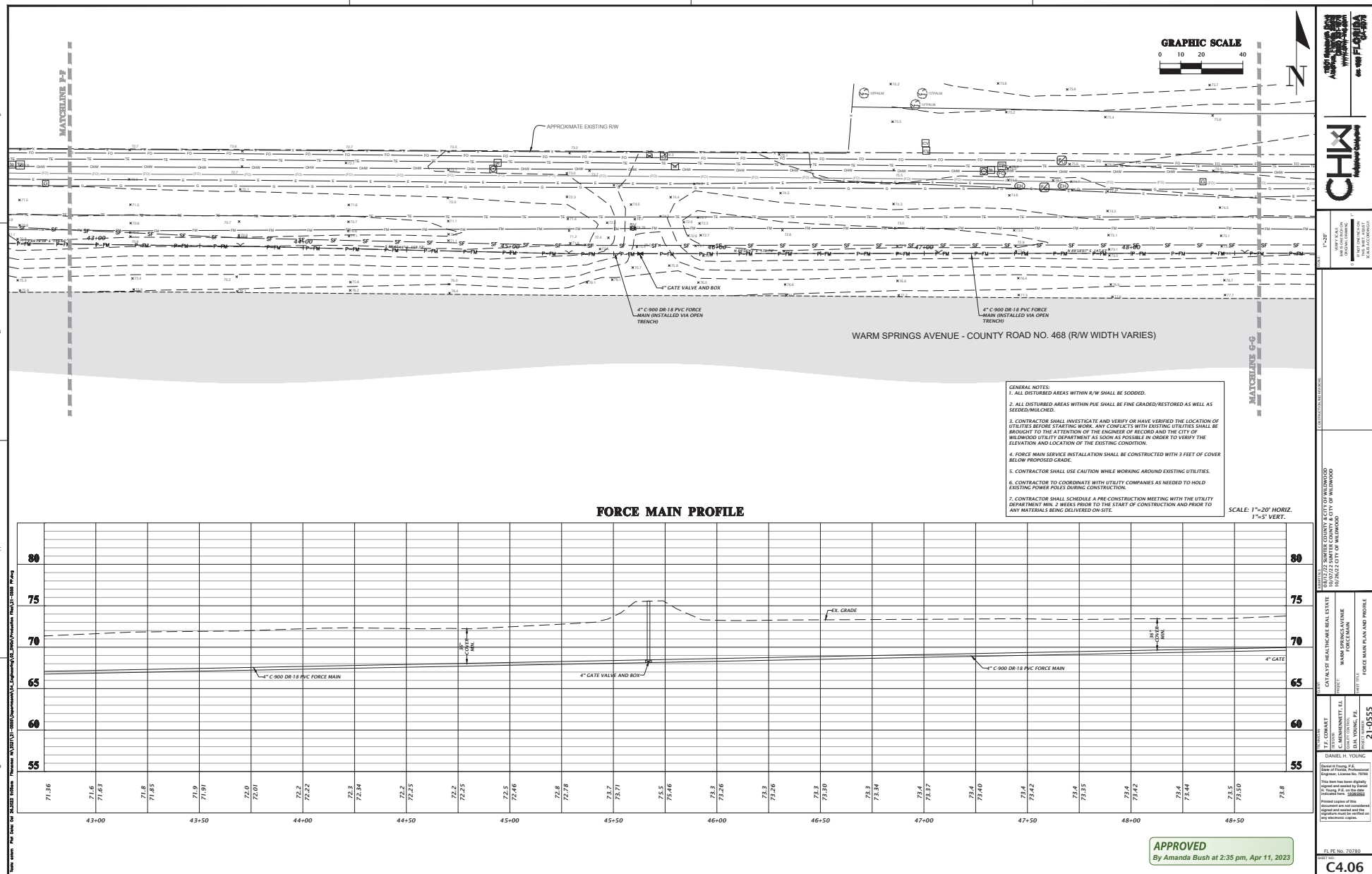
CHW

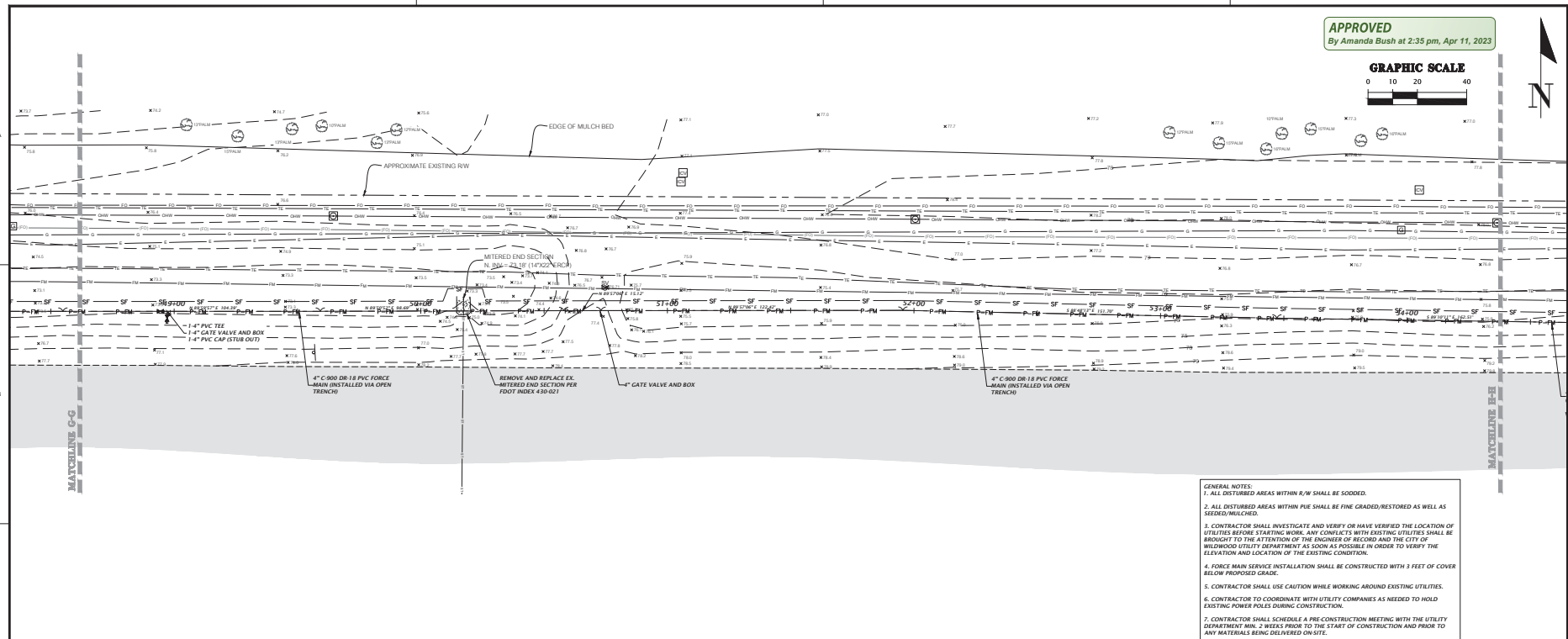
PROJECT: WARM SPRINGS AVENUE
LOCATION: WILMINGTON, UT
DATE: 21.0555

DESIGNED BY: DANIEL H. YOUNG
CHECKED BY: C. KENNEDY
IN CHARGE: DANIEL H. YOUNG

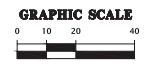
FORCE MAIN PLAN AND PROFILE

EL. NO. 70780
C4.05





APPROVED
By Amanda Bush at 2:35 pm, Apr 11, 2023



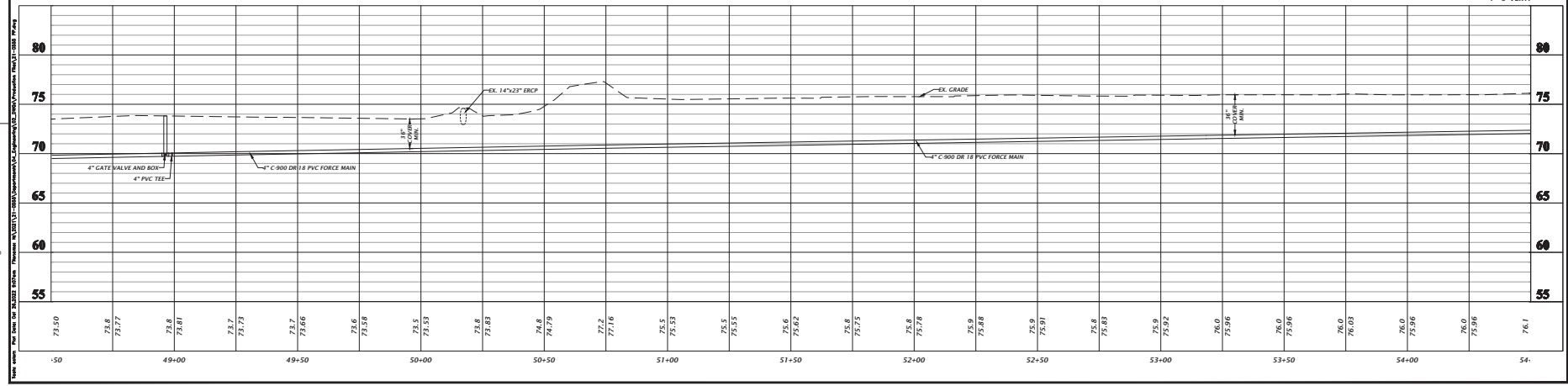
CH2M HILL

PROJECT: 1007723 SUMMIT COUNTY & CITY OF WILMINGTON
1007723 SUMMIT COUNTY & CITY OF WILMINGTON
1007723 SUMMIT COUNTY & CITY OF WILMINGTON

- GENERAL NOTES:**
1. ALL DISTURBED AREAS WITHIN R/W SHALL BE SODED.
 2. ALL DISTURBED AREAS WITHIN PUE SHALL BE FINE GRADED/RESTORED AS WELL AS SEEDED/MULCHED.
 3. CONTRACTOR SHALL INVESTIGATE AND VERIFY OR HAVE VERIFIED THE LOCATION OF UTILITIES BEFORE STARTING WORK. ANY CONFLICTS WITH EXISTING UTILITIES SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER OF RECORD AND THE CITY OF WILMINGTON UTILITY DEPARTMENT AS SOON AS POSSIBLE IN ORDER TO VERIFY THE ELEVATION AND LOCATION OF THE EXISTING CONDITION.
 4. FORCE MAIN SERVICE INSTALLATION SHALL BE CONSTRUCTED WITH 3 FEET OF COVER BELOW PROPOSED GRADE.
 5. CONTRACTOR SHALL USE CAUTION WHILE WORKING AROUND EXISTING UTILITIES.
 6. CONTRACTOR TO COORDINATE WITH UTILITY COMPANIES AS NEEDED TO HOLD EXISTING POWER POLES DURING CONSTRUCTION.
 7. CONTRACTOR SHALL SCHEDULE A PRE-CONSTRUCTION MEETING WITH THE UTILITY DEPARTMENT MIN. 2 WEEKS PRIOR TO THE START OF CONSTRUCTION AND PRIOR TO ANY MATERIALS BEING DELIVERED ON-SITE.

FORCE MAIN PROFILE

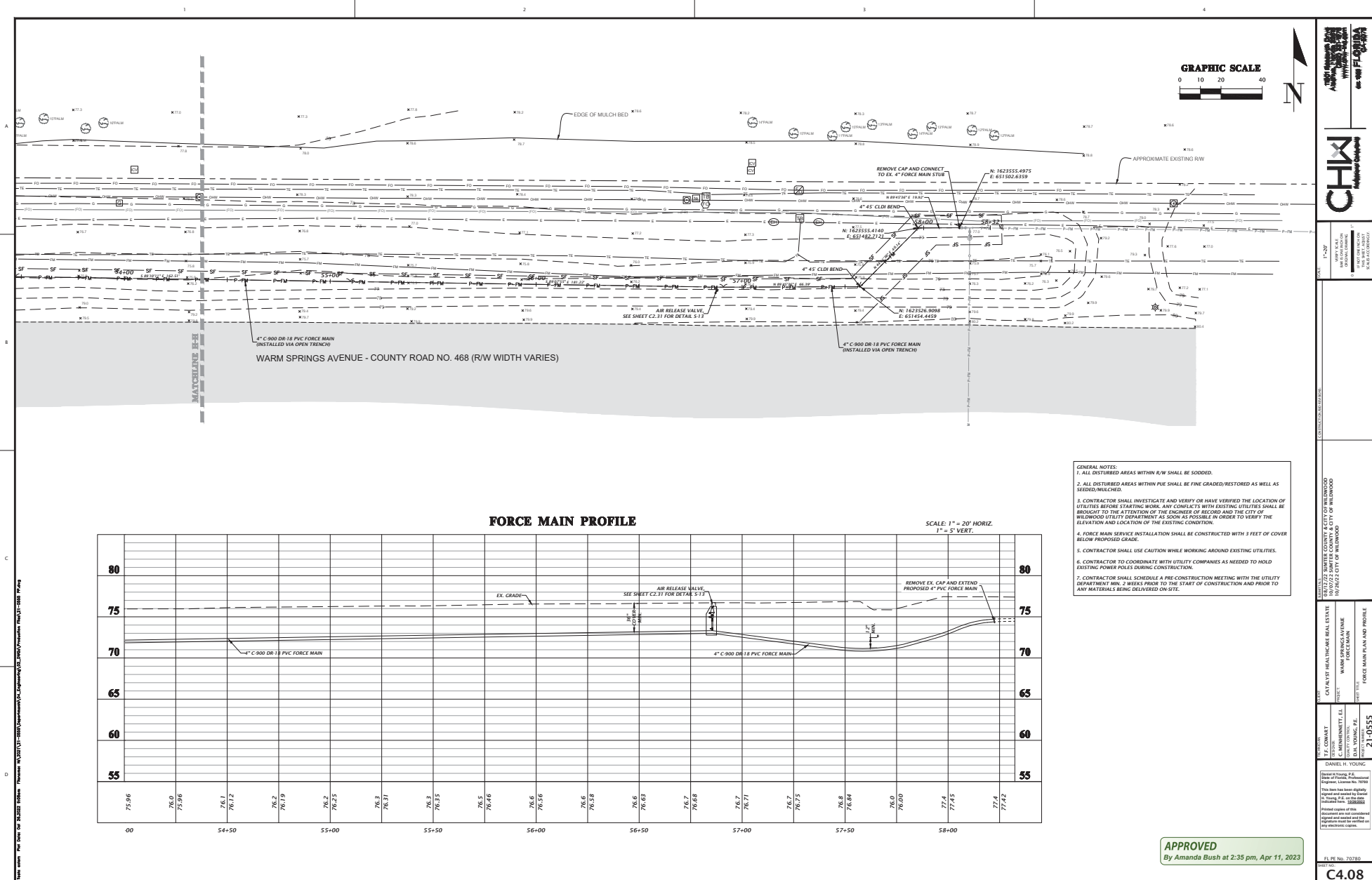
SCALE: 1"=20' HORIZ.
1"=5' VERT.



PROJECT: 1007723 SUMMIT COUNTY & CITY OF WILMINGTON
1007723 SUMMIT COUNTY & CITY OF WILMINGTON
1007723 SUMMIT COUNTY & CITY OF WILMINGTON

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1007723 SUMMIT COUNTY & CITY OF WILMINGTON
1007723 SUMMIT COUNTY & CITY OF WILMINGTON



CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Villages of Southern Oaks Right-of-Way Deed Unit Nos. 222, 223, 224, 225, and 226

REQUESTED ACTION: Staff recommends acceptance of deeds pursuant to the established roadway transfer procedure.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The city has been granted the following right-of-way for ownership. The Villages Community Development District No.15 will maintain the right-of-way until the two-year maintenance period has expired, and the City Engineer has certified completion of construction. Upon completion of the two-year maintenance period, maintenance responsibilities will be granted to the city for all the road right-of-way within the following subdivisions:

- Villages of Southern Oaks Unit No. 222
- Villages of Southern Oaks Unit No. 223
- Villages of Southern Oaks Unit No. 224
- Villages of Southern Oaks Unit No. 225
- Villages of Southern Oaks Unit No. 226

DATED: 2/5/2024



Wendy Then, AICP, CFM
Assistant Director Development Services



Office of General Counsel
Erick D. Langenbrunner, Esq.
(352) 753-6612

January 19, 2024

VIA FEDEX OVERNIGHT DELIVERY

City of Wildwood
Attn: Ms. Melanie Strickland, AICP, CPM
Development Services Director
100 N. Main Street
Wildwood, Florida 34785

**RE: Right-of-Way Deed for Villages of Southern Oaks Units No. 222, 223, 224, 225,
and 226**

Dear Ms. Strickland:

Enclosed please find the **original executed** Right-of-Way Deed ("Deed") from Village Community Development District No. 15 ("District") to City of Wildwood ("COW") for acceptance by COW and recording for the following:

All roadways located within **Villages of Southern Oaks Unit No. 222**, per the Plat recorded in Plat Book 21, Pages 2, 2A through 2D, inclusive, Public Records of Sumter County, Florida.

All roadways located within **Villages of Southern Oaks Unit No. 223**, per the Plat recorded in Plat Book 21, Pages 3 and 3A, inclusive, Public Records of Sumter County, Florida.

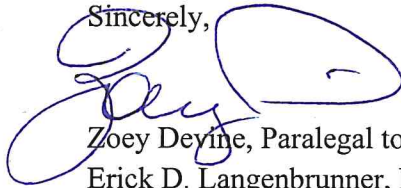
All roadways located within **Villages of Southern Oaks Unit No. 224**, per the Plat recorded in Plat Book 21, Pages 4 and 4A, inclusive, Public Records of Sumter County, Florida.

All roadways located within **Villages of Southern Oaks Unit No. 225**, per the Plat recorded in Plat Book 21, Pages 1 and 1A, inclusive, Public Records of Sumter County, Florida.

All roadways, except Bexley Trail, located within **Villages of Southern Oaks Unit No. 226**, per the Plat recorded in Plat Book 20, Pages 60, 60A through 60H, inclusive, Public Records of Sumter County, Florida.

For convenience, enclosed is a copy of the recorded Quitclaim Deed from The Villages Development Company, LLC conveying the roadways to the District. Also enclosed is our check for the recording charges. Once recorded, please forward us a copy when available. If you have any questions, please give us a call.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Zoey', with a large, loopy flourish extending from the end.

Zoey Devine, Paralegal to
Erick D. Langenbrunner, Esq.

Enclosures

cc: Ashley Hunt, Esq. (w/enclosures)
(via email: Ashley@huntlawpa.com)

Anarquis Frias
(via email: afrias@wildwood-fl.gov)

Silas Daniel
(via email: sdaniel@wildwood-fl.gov)

Wendy Then, AICP, CFM
(via email: wthen@wildwood-fl.gov)

Jessica Barnes, City Clerk
(via email: jbarnes@wildwood-fl.gov)

This instrument prepared by:
Erick D. Langenbrunner, Esq.
3619 Kiessel Road
The Villages, Florida 32163

RETURN TO:
City of Wildwood
100 N. Main Street
Wildwood, Florida 34785

RIGHT-OF-WAY DEED

THIS INDENTURE, made effective this 11th day of January, 2024, by **VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 15**, a local unit of special purpose government created pursuant to Chapter 190, Florida Statutes, as amended, whose post office address is 984 Old Mill Run, The Villages, Florida 32162 ("Grantor"), to **CITY OF WILDWOOD**, a Florida municipal corporation, whose post office address is 100 N. Main Street, Wildwood, Florida 34785 ("Grantee").

(Wherever the context so admits or requires, the terms "Grantor" and "Grantee" are used for singular and plural, and respectively refer to the parties to this instrument and the heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations)

WITNESSETH, that Grantor, for and in consideration of the sum of Ten and No/100 Dollars (\$10.00), and other good and valuable consideration to Grantor in hand paid by Grantee, the receipt of which is hereby acknowledged, has granted, bargained and sold to the Grantee, its successors or assigns forever, the following described land, situate, lying and being in Sumter County, Florida, to wit:

All roadways located within **Villages of Southern Oaks Unit No. 222**, per the Plat recorded in Plat Book 21, Pages 2, 2A through 2D, inclusive, Public Records of Sumter County, Florida.

All roadways located within **Villages of Southern Oaks Unit No. 223**, per the Plat recorded in Plat Book 21, Pages 3 and 3A, inclusive, Public Records of Sumter County, Florida.

All roadways located within **Villages of Southern Oaks Unit No. 224**, per the Plat recorded in Plat Book 21, Pages 4 and 4A, inclusive, Public Records of Sumter County, Florida.

All roadways located within **Villages of Southern Oaks Unit No. 225**, per the Plat recorded in Plat Book 21, Pages 1 and 1A, inclusive, Public Records of Sumter County, Florida.

All roadways, except Bexley Trail, located within **Villages of Southern Oaks Unit No. 226**, per the Plat recorded in Plat Book 20, Pages 60, 60A through 60H, inclusive, Public Records of Sumter County, Florida.

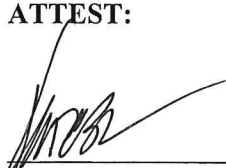
Grantor does hereby fully warrant the title to said land, and will defend the same against the lawful claims of all persons whosoever, **reserving unto Grantor**, its successors and assigns, perpetual easements under and upon the unpaved areas of such roadways, including and not limited to islands and cul-de-sacs located within the roadways, if any.

GRANTEE, BY ACCEPTANCE OF THIS RIGHT-OF-WAY DEED, AGREES TO PERPETUALLY MAINTAIN THESE ROADWAYS BEGINNING ON THE DATE THAT IS TWO (2) YEARS AFTER THE DATE THAT THE CITY OF WILDWOOD ENGINEER HAS CERTIFIED THAT CONSTRUCTION OF SUCH ROADWAYS HAS BEEN COMPLETED.

IN WITNESS WHEREOF, the Grantor has signed and sealed these presents the day and year first above written.

ATTEST:

VILLAGE COMMUNITY DEVELOPMENT
DISTRICT NO. 15


Kenneth C. Blocker, District Manager
Address: ~~Butterfield~~ 984 Old Mill Run
The Villages, FL 32162


Spencer R. Novak, Chair, Board of Supervisors

STATE OF FLORIDA
COUNTY OF SUMTER

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 1st day of January, 2024, by Spencer R. Novak, as Chair, Board of Supervisors, of and on behalf of Village Community Development District No. 15, for the purposes expressed herein, who is personally known to me.

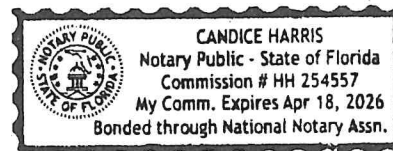


Notary Public – State of Florida

Print Name: _____

Commission Number: _____

Commission Expires: _____



Rec. 18.50
doc. 0.70
copy 2.00
21.20

Gloria R. Hayward, Sumter County Clerk of Court
Inst: 202360045163 Date: 12/01/2023 Time: 12:18PM
Page 1 of 2 B: 4567 P: 222 By: BO
Doc Stamp-Deed: 0.70

✓ PREPARED BY/RETURN TO:
Erick D. Langenbrunner, Esq.
3619 Kiessel Road
The Villages, Florida 32163

QUITCLAIM DEED

THIS QUITCLAIM DEED, executed this 28th day of November, 2023, by **THE VILLAGES DEVELOPMENT COMPANY, LLC**, a Florida limited liability company, whose post office address is 3619 Kiessel Road, The Villages, Florida 32163 ("Grantor"), to **VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 15**, a local unit of special purpose government created pursuant to Chapter 190, Florida Statutes, as amended, whose post office address is 984 Old Mill Run, The Villages, Florida 32162 ("Grantee"):

(Wherever used herein, the terms "Grantor" and "Grantee" shall include singular and plural, heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, wherever the context so admits or requires.)

WITNESSETH, that Grantor, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00), in hand paid by Grantee, the receipt whereof is hereby acknowledged, does hereby remise, release and quitclaim unto Grantee forever, all the right, title, interest, claim and demand which Grantor has in and to the following described lot, piece or parcel of land, situate, lying and being in the County of Sumter, State of Florida, to-wit:

All roadways of **Villages of Southern Oaks Unit No. 222**, per the Plat recorded in Plat Book 21, Pages 2, 2A through 2D, inclusive, Public Records of Sumter County, Florida.

All roadways and Tracts A, B, C, D, and E of **Villages of Southern Oaks Unit No. 223**, per the Plat recorded in Plat Book 21, Pages 3 and 3A, inclusive, Public Records of Sumter County, Florida.

All roadways and Tracts A, B, C, D, and E of **Villages of Southern Oaks Unit No. 224**, per the Plat recorded in Plat Book 21, Pages 4 and 4A, inclusive, Public Records of Sumter County, Florida.

All roadways and Tracts A, B, and C of **Villages of Southern Oaks Unit No. 225**, per the Plat recorded in Plat Book 21, Pages 1 and 1A, inclusive, Public Records of Sumter County, Florida.

All roadways, except Bexley Trail, and Tracts B, C, D, E, F, and G of **Villages of Southern Oaks Unit No. 226**, per the Plat recorded in Plat Book 20, Pages 60, 60A through 60H, inclusive, Public Records of Sumter County, Florida.

Reserving therefrom unto Grantor and its assigns, and each of their successors, tenants and invitees, all easements, rights, and other privileges reserved by Grantor on the Plats referenced above (the "Plats"), and **subject to** all restrictions imposed against such lands on the Plats.

This Quitclaim Deed is given for the purpose of conforming the real property records of Sumter County to the Plat Book records.

TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien equity and claim whatsoever of Grantor, either in law or in equity, to the only proper use, benefit and behoof of Grantee forever.

IN WITNESS WHEREOF, Grantor has signed and sealed these presents the day and year first above written.

WITNESSES:

THE VILLAGES DEVELOPMENT COMPANY,
LLC, a Florida limited liability company

Print Name: Zoe Devine

BY: VDC Manager, LLC,
a Florida limited liability company,
its Manager

Print Name: Rosemary Karpovich

By: Martin L. Dzuro, Manager

STATE OF FLORIDA
COUNTY OF SUMTER

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 28th day of November, 2023, by Martin L. Dzuro, as Manager of, and on behalf of VDC Manager, LLC, a Florida limited liability company, the Manager of The Villages Development Company, LLC, a Florida limited liability company, who is personally known to me.

Notary Public – State of Florida

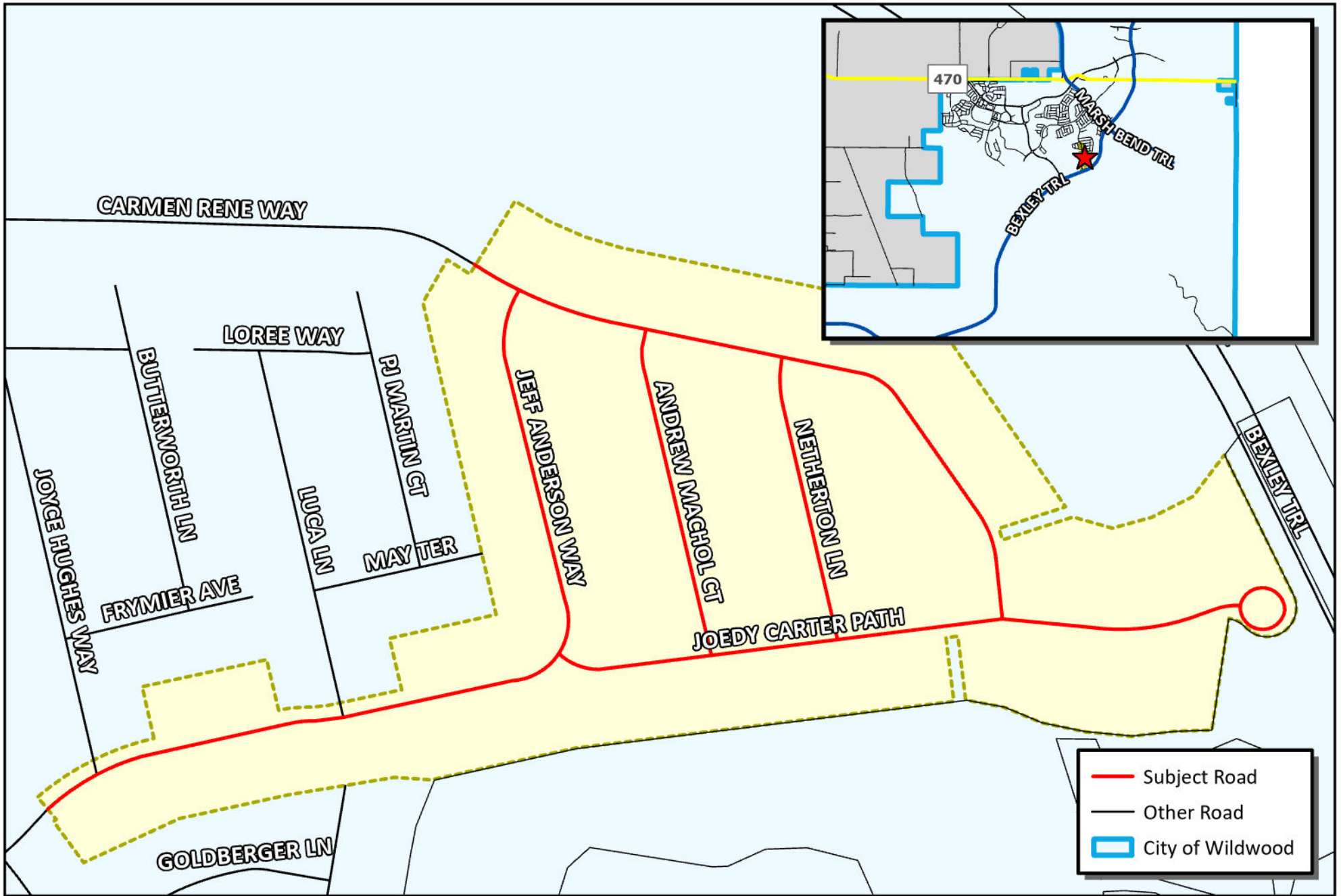
Print Name: Zoe Devine

My Commission Expires: _____

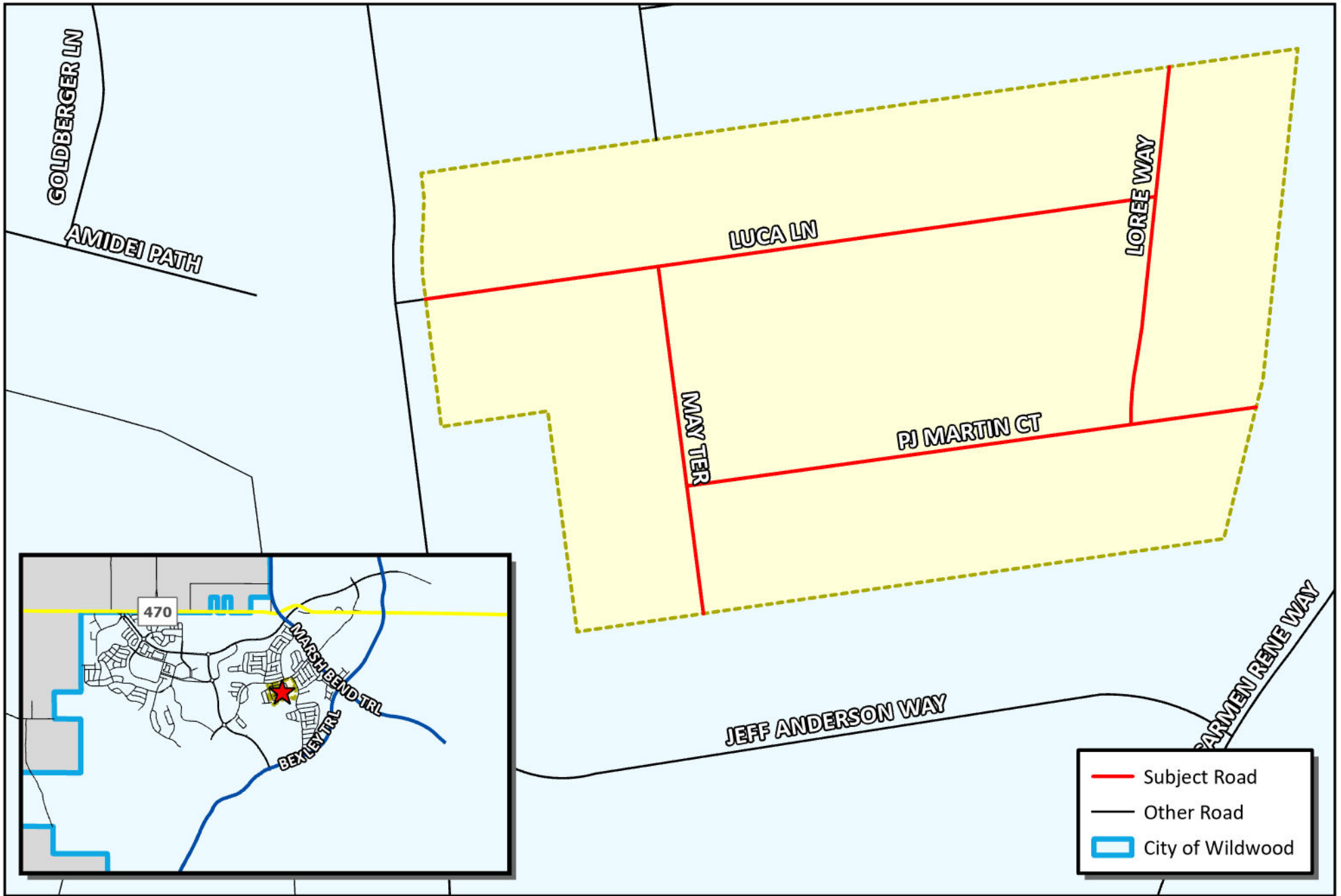
My Commission Number: _____

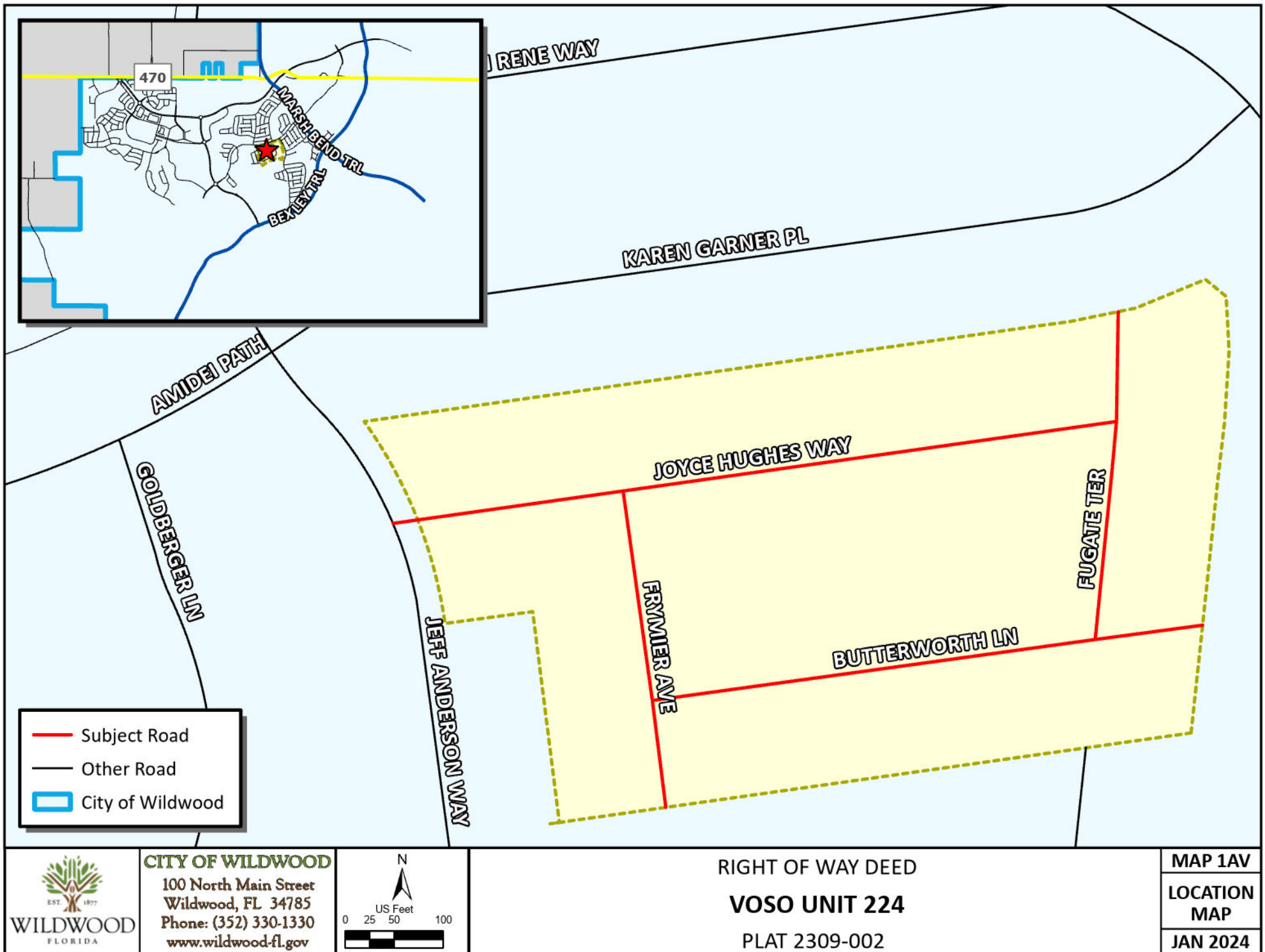


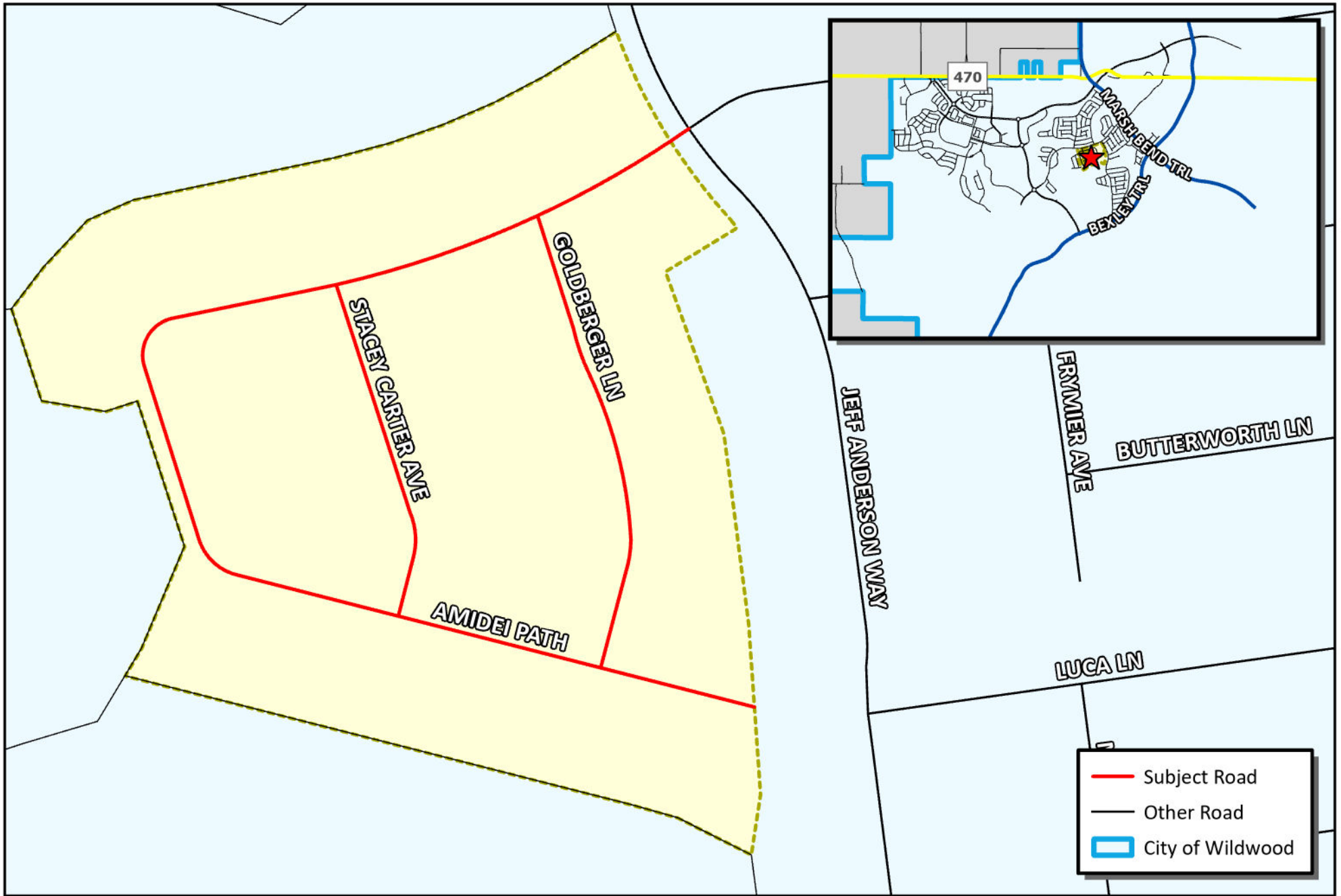
ZOEY DEVINE
Commission # HH 390980
Expires June 25, 2027

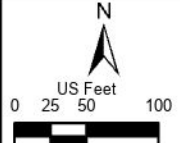


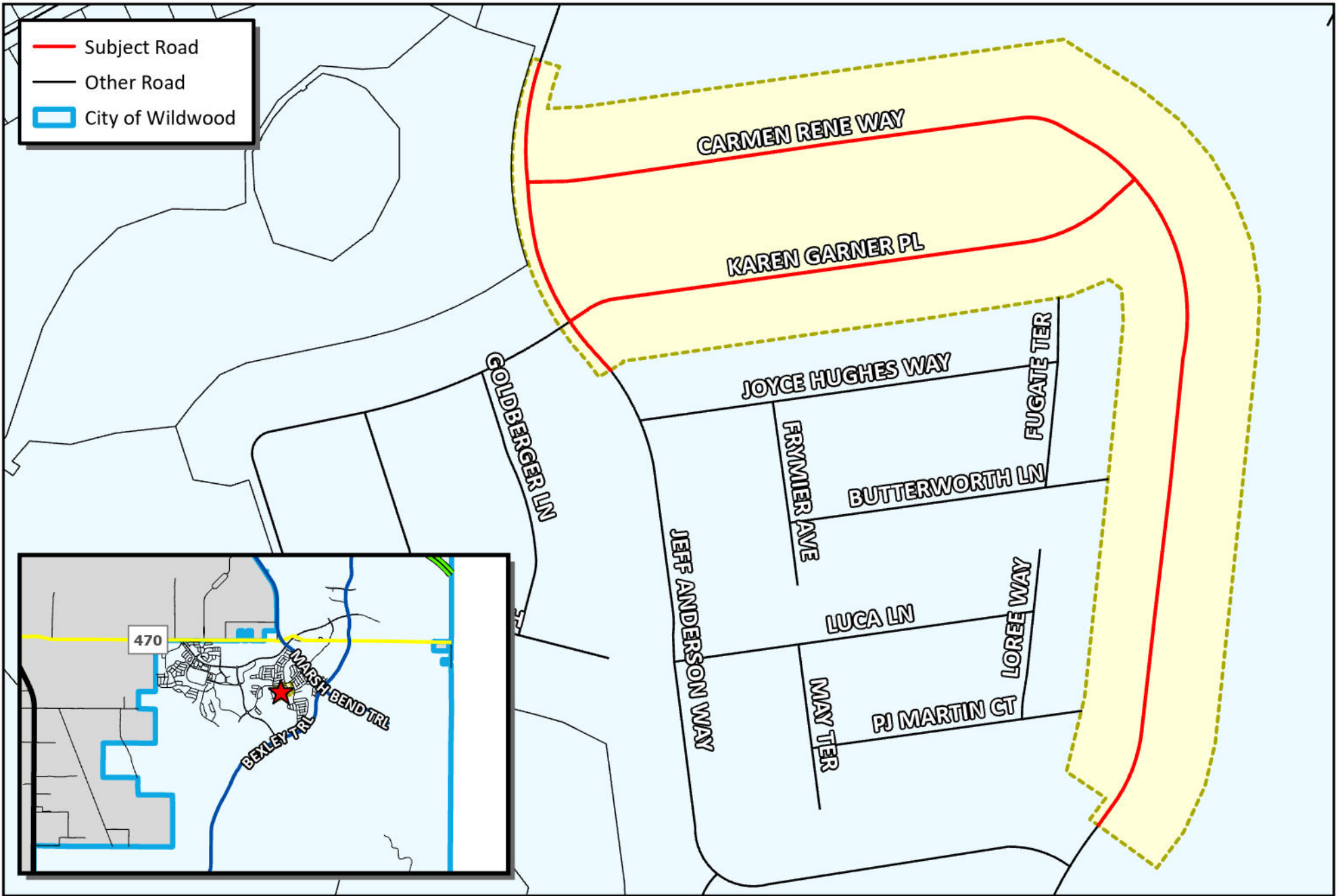
 WILDWOOD FLORIDA	CITY OF WILDWOOD 100 North Main Street Wildwood, FL 34785 Phone: (352) 330-1330 www.wildwood-fl.gov	 US Feet 0 45 90 180	RIGHT OF WAY DEED VOSO UNIT 222 PLAT 2308-010	MAP 1AV LOCATION MAP JAN 2024
---	---	---	---	--







 CITY OF WILDWOOD 100 North Main Street Wildwood, FL 34785 Phone: (352) 330-1330 www.wildwood-fl.gov		RIGHT OF WAY DEED VOSO UNIT 225 PLAT 2309-003		MAP 1AV
		LOCATION MAP		JAN 2024



CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Villages of Southern Oaks Right-of-Way Deed Unit No. 228

REQUESTED ACTION: Staff recommends acceptance of deeds pursuant to the established roadway transfer procedure.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The city has been granted the following right-of-way for ownership. The Villages Community Development District No.15 will maintain the right-of-way until the two-year maintenance period has expired, and the City Engineer has certified completion of construction. Upon completion of the two-year maintenance period, maintenance responsibilities will be granted to the city for all the road right-of-way within the following subdivision:

- Villages of Southern Oaks Unit No. 228

DATED: 2/5/2025



Wendy Then, AICP, CFM
Assistant Director Development Services



Office of General Counsel
Erick D. Langenbrunner, Esq.
(352) 753-6612

January 19, 2024

VIA FEDEX OVERNIGHT DELIVERY

City of Wildwood
Attn: Ms. Melanie Strickland, AICP, CPM
Development Services Director
100 N. Main Street
Wildwood, Florida 34785

RE: Right-of-Way Deed for Villages of Southern Oaks Units No. 228

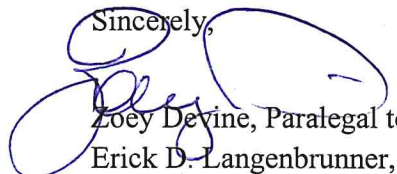
Dear Ms. Strickland:

Enclosed please find the **original executed** Right-of-Way Deed ("Deed") from Village Community Development District No. 15 ("District") to City of Wildwood ("COW") for acceptance by COW and recording for the following:

All roadways, except Bexley Trail, located within **Villages of Southern Oaks Unit No. 228**, per the Plat recorded in Plat Book 21, Pages 5, 5A through 5C, inclusive, Public Records of Sumter County, Florida.

For convenience, enclosed is a copy of the recorded Quitclaim Deed from The Villages Development Company, LLC conveying the roadways to the District. Also enclosed is our check for the recording charges. Once recorded, please forward us a copy when available. If you have any questions, please give us a call.

Sincerely,



Zoëy Devine, Paralegal to
Erick D. Langenbrunner, Esq.

Enclosures

cc: Ashley Hunt, Esq. (w/enclosures)
(via email: Ashley@huntlawpa.com)

Silas Daniel
(via email: sdaniel@wildwood-fl.gov)

Anarquis Frias
(via email: afrias@wildwood-fl.gov)

Wendy Then, AICP, CFM
(via email: wthen@wildwood-fl.gov)

Jessica Barnes, City Clerk
(via email: jbarnes@wildwood-fl.gov)

3619 Kiessel Road, The Villages, FL 32163
www.TheVillages.com

This instrument prepared by:
Erick D. Langenbrunner, Esq.
3619 Kiessel Road
The Villages, Florida 32163

RETURN TO:
City of Wildwood
100 N. Main Street
Wildwood, Florida 34785

RIGHT-OF-WAY DEED

THIS INDENTURE, made effective this 11th day of January, 2024, by **VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 15**, a local unit of special purpose government created pursuant to Chapter 190, Florida Statutes, as amended, whose post office address is 984 Old Mill Run, The Villages, Florida 32162 ("Grantor"), to **CITY OF WILDWOOD**, a Florida municipal corporation, whose post office address is 100 N. Main Street, Wildwood, Florida 34785 ("Grantee").

(Wherever the context so admits or requires, the terms "Grantor" and "Grantee" are used for singular and plural, and respectively refer to the parties to this instrument and the heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations)

WITNESSETH, that Grantor, for and in consideration of the sum of Ten and No/100 Dollars (\$10.00), and other good and valuable consideration to Grantor in hand paid by Grantee, the receipt of which is hereby acknowledged, has granted, bargained and sold to the Grantee, its successors or assigns forever, the following described land, situate, lying and being in Sumter County, Florida, to wit:

All roadways, except Bexley Trail, located within **Villages of Southern Oaks Unit No. 228**, per the Plat recorded in Plat Book 21, Pages 5, 5A through 5C, inclusive, Public Records of Sumter County, Florida.

Grantor does hereby fully warrant the title to said land, and will defend the same against the lawful claims of all persons whosoever, **reserving unto Grantor**, its successors and assigns, perpetual easements under and upon the unpaved areas of such roadways, including and not limited to islands and cul-de-sacs located within the roadways, if any.

GRANTEE, BY ACCEPTANCE OF THIS RIGHT-OF-WAY DEED, AGREES TO PERPETUALLY MAINTAIN THESE ROADWAYS BEGINNING ON THE DATE THAT IS TWO (2) YEARS AFTER THE DATE THAT THE CITY OF WILDWOOD ENGINEER HAS CERTIFIED THAT CONSTRUCTION OF SUCH ROADWAYS HAS BEEN COMPLETED.

IN WITNESS WHEREOF, the Grantor has signed and sealed these presents the day and year first above written.

ATTEST:



Kenneth C. Blocker, District Manager
Address: 984 Old Mill Run
The Villages, Florida 32162

**VILLAGE COMMUNITY DEVELOPMENT
DISTRICT NO. 15**



Spencer R. Novak, Chair, Board of Supervisors

**STATE OF FLORIDA
COUNTY OF SUMTER**

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 11th day of January, 2024, by Spencer R. Novak, as Chair, Board of Supervisors, of and on behalf of Village Community Development District No. 15, for the purposes expressed herein, who is personally known to me.

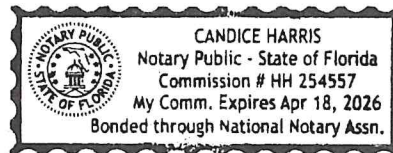
Candice Harris

Notary Public – State of Florida

Print Name: _____

Commission Number: _____

Commission Expires: _____



copy 2.00
Rec. 18.50
Doc. 0.70
21.20

Gloria R. Hayward, Sumter County Clerk of Court
Inst: 202360046871 Date: 12/15/2023 Time: 8:42AM
Page 1 of 2 B: 4573 P: 329 By: BO
Doc Stamp-Deed: 0.70

PREPARED BY/RETURN TO:

✓ Erick D. Langenbrunner, Esq.
3619 Kiessel Road
The Villages, Florida 32163

QUITCLAIM DEED

THIS QUITCLAIM DEED, executed this 11th day of December, 2023, by **THE VILLAGES DEVELOPMENT COMPANY, LLC**, a Florida limited liability company, whose post office address is 3619 Kiessel Road, The Villages, Florida 32163 ("Grantor"), to **VILLAGE COMMUNITY DEVELOPMENT DISTRICT NO. 15**, a local unit of special purpose government created pursuant to Chapter 190, Florida Statutes, as amended, whose post office address is 984 Old Mill Run, The Villages, Florida 32162 ("Grantee"):

(Wherever used herein, the terms "Grantor" and "Grantee" shall include singular and plural, heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, wherever the context so admits or requires.)

WITNESSETH, that Grantor, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00), in hand paid by Grantee, the receipt whereof is hereby acknowledged, does hereby remise, release and quitclaim unto Grantee forever, all the right, title, interest, claim and demand which Grantor has in and to the following described lot, piece or parcel of land, situate, lying and being in the County of Sumter, State of Florida, to-wit:

All roadways, except Bexley Trail, and Tracts A, B, C, D, E, and F of **Villages of Southern Oaks Unit No. 228**, per the Plat recorded in Plat Book 21, Pages 5, 5A through 5C, inclusive, Public Records of Sumter County, Florida.

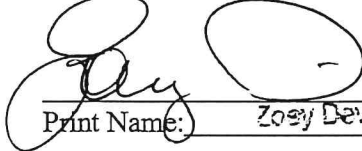
Reserving therefrom unto Grantor and its assigns, and each of their successors, tenants and invitees, all easements, rights, and other privileges reserved by Grantor on the Plat referenced above (the "Plat"), and **subject to** all restrictions imposed against such lands on the Plat.

This Quitclaim Deed is given for the purpose of conforming the real property records of Sumter County to the Plat Book records.

TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien equity and claim whatsoever of Grantor, either in law or in equity, to the only proper use, benefit and behoof of Grantee forever.

IN WITNESS WHEREOF, Grantor has signed and sealed these presents the day and year first above written.

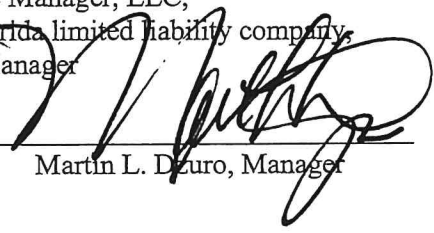
WITNESSES:


Print Name: Zoey Devine


Print Name: Rosemary Karpovich

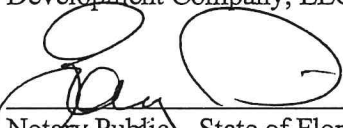
**THE VILLAGES DEVELOPMENT COMPANY,
LLC**, a Florida limited liability company

BY: VDC Manager, LLC,
a Florida limited liability company,
its Manager

By: 
Martin L. Dzuro, Manager

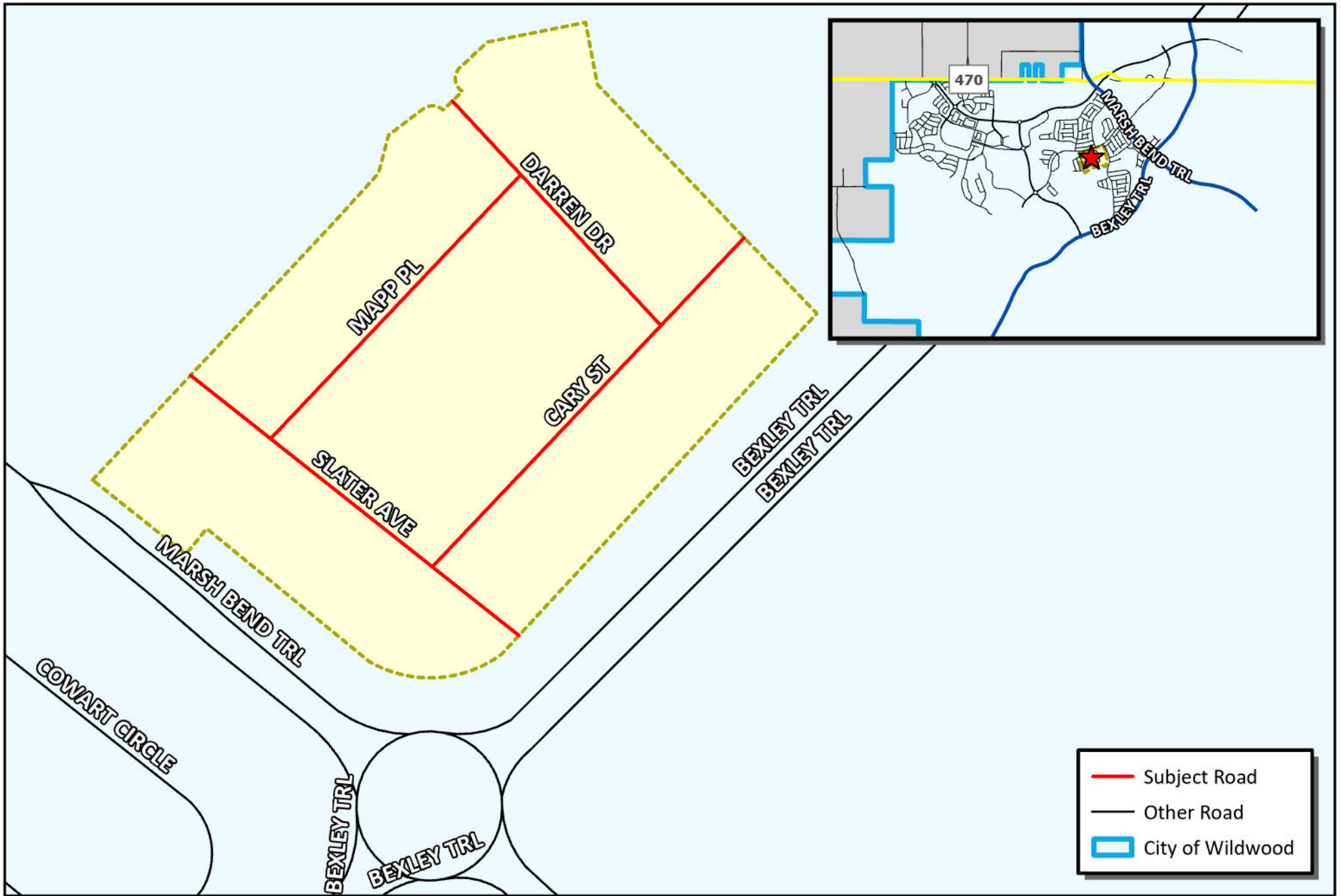
**STATE OF FLORIDA
COUNTY OF SUMTER**

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 11th day of December, 2023, by Martin L. Dzuro, as Manager of, and on behalf of VDC Manager, LLC, a Florida limited liability company, the Manager of The Villages Development Company, LLC, a Florida limited liability company, who is personally known to me.


Notary Public - State of Florida
Print Name: Zoey Devine
My Commission Expires: _____
My Commission Number: _____



ZOEY DEVINE
Commission # HH 390980
Expires June 25, 2027



CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Middleton Right-of-Way Deed Unit Nos. 3 and 4

REQUESTED ACTION: Staff recommends acceptance of deeds pursuant to the established roadway transfer procedure.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The city has been granted the following right-of-way for ownership. Middleton Community Development District A will maintain the right-of-way until the two-year maintenance period has expired, and the City Engineer has certified completion of construction. Upon completion of the two-year maintenance period, maintenance responsibilities will be granted to the city for all the road right-of-way within the following subdivisions:

- Middleton Unit Nos. 3 and 4

DATED: 2/5/2024



Wendy Then, AICP, CFM
Assistant Director Development Services



Office of General Counsel
Erick D. Langenbrunner, Esq.
(352) 753-6612

January 24, 2024

VIA FEDEX OVERNIGHT DELIVERY

City of Wildwood
Attn: Melanie Strickland, AICP, CPM
Development Services Director
100 N. Main Street
Wildwood, Florida 34785

RE: Right-of-Way Deed for Middleton Unit Nos. 3 and 4

Dear Ms. Strickland:

Enclosed please find the **original executed** Right-of-Way Deed ("Deed") from Middleton Community Development District A ("District") to City of Wildwood ("COW") for acceptance by COW and recording for the following:

All roadways located within **Middleton Unit No. 3**, per the Plat recorded in Plat Book 21, Pages 6, 6A through 6O, inclusive, Public Records of Sumter County, Florida.

All roadways located within **Middleton Unit No. 4**, per the Plat recorded in Plat Book 21, Pages 7, 7A through 7I, inclusive, Public Records of Sumter County, Florida.

For convenience, enclosed is a copy of the recorded Quitclaim Deed from The Villages Development Company, LLC conveying the roadways to the District. Also enclosed is our check for the recording charges. Once recorded, please forward us a copy when available. If you have any questions, please give us a call.

Sincerely,

Zoey Devine, Paralegal to
Erick D. Langenbrunner, Esq.

Enclosures

cc: Ashley Hunt, Esq. (w/enclosures)
(via email: Ashley@huntlawpa.com)

Silas Daniel
(via email: sdaniel@wildwood-fl.gov)

Wendy Then, AICP, CFM
(via email: wthen@wildwood-fl.gov)

Jessica Barnes, City Clerk
(via email: jbarnes@wildwood-fl.gov)

3619 Kiessel Road, The Villages, FL 32163
www.TheVillages.com

This instrument prepared by:
Erick D. Langenbrunner, Esq.
3619 Kiessel Road
The Villages, Florida 32163

RETURN TO:
City of Wildwood
100 N. Main Street
Wildwood, Florida 34785

RIGHT-OF-WAY DEED

THIS INDENTURE, made effective this 19th day of January, 2024, by **MIDDLETON COMMUNITY DEVELOPMENT DISTRICT A**, a local unit of special purpose government created pursuant to Chapter 190, Florida Statutes, as amended, whose post office address is 984 Old Mill Run, The Villages, Florida 32162 ("Grantor"), to **CITY OF WILDWOOD**, a Florida municipal corporation, whose post office address is 100 N. Main Street, Wildwood, Florida 34785 ("Grantee").

(Wherever the context so admits or requires, the terms "Grantor" and "Grantee" are used for singular and plural, and respectively refer to the parties to this instrument and the heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations)

WITNESSETH, that Grantor, for and in consideration of the sum of Ten and No/100 Dollars (\$10.00), and other good and valuable consideration to Grantor in hand paid by Grantee, the receipt of which is hereby acknowledged, has granted, bargained and sold to the Grantee, its successors or assigns forever, the following described land, situate, lying and being in Sumter County, Florida, to wit:

All roadways located within **Middleton Unit No. 3**, per the Plat recorded in Plat Book 21, Pages 6, 6A through 6O, inclusive, Public Records of Sumter County, Florida.

All roadways located within **Middleton Unit No. 4**, per the Plat recorded in Plat Book 21, Pages 7, 7A through 7I, inclusive, Public Records of Sumter County, Florida.

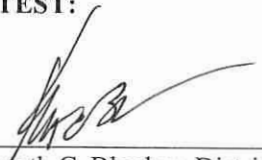
Grantor does hereby fully warrant the title to said land, and will defend the same against the lawful claims of all persons whosoever, **reserving unto Grantor**, its successors and assigns, perpetual easements under and upon the unpaved areas of such roadways, including and not limited to islands and cul-de-sacs located within the roadways, if any.

GRANTEE, BY ACCEPTANCE OF THIS RIGHT-OF-WAY DEED, AGREES TO PERPETUALLY MAINTAIN THESE ROADWAYS BEGINNING ON THE DATE THAT IS TWO (2) YEARS AFTER THE DATE THAT THE CITY OF WILDWOOD ENGINEER HAS CERTIFIED THAT CONSTRUCTION OF SUCH ROADWAYS HAS BEEN COMPLETED.

[Signatures on following page]

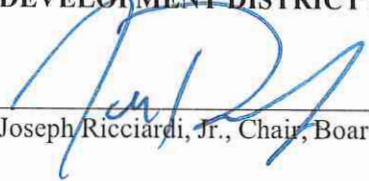
IN WITNESS WHEREOF, the Grantor has signed and sealed these presents the day and year first above written.

ATTEST:



Kenneth C. Blocker, District Manager

MIDDLETON COMMUNITY
DEVELOPMENT DISTRICT A

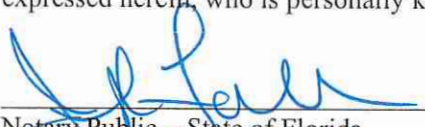


Joseph Ricciardi, Jr., Chair, Board of Supervisors

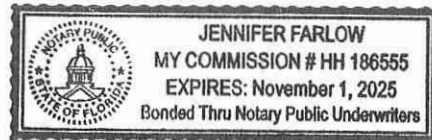
Address: 984 Old Mill Run
The Villages, Florida 32162

STATE OF FLORIDA
COUNTY OF SUMTER

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 19th day of January, 2024, by Joseph Ricciardi, Jr., as Chair, Board of Supervisors, of and on behalf of Middleton Community Development District A, for the purposes expressed herein, who is personally known to me.



Notary Public – State of Florida
Print Name: Jennifer Farlow
Commission Number: _____
Commission Expires: _____



18.50
1.70 doc
2.00 copy
21.20

Gloria R. Hayward, Sumter County Clerk of Court
Inst: 202360048002 Date: 12/28/2023 Time: 9:09AM
Page 1 of 2 B: 4577 P: 623 By: ML
Doc Stamp-Deed: 0.70

PREPARED BY/RETURN TO:

Erick D. Langenbrunner, Esq.
3619 Kiessel Road
The Villages, Florida 32163

QUITCLAIM DEED

THIS QUITCLAIM DEED, executed this 13th day of December, 2023, by **THE VILLAGES DEVELOPMENT COMPANY, LLC**, a Florida limited liability company, whose post office address is 3619 Kiessel Road, The Villages, Florida 32163 ("**Grantor**"), to **MIDDLETON COMMUNITY DEVELOPMENT DISTRICT A**, a local unit of special purpose government created pursuant to Chapter 190, Florida Statutes, as amended, whose post office address is 984 Old Mill Run, The Villages, Florida 32162 ("**Grantee**"):

(Wherever used herein, the terms "Grantor" and "Grantee" shall include singular and plural, heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, wherever the context so admits or requires.)

WITNESSETH, that Grantor, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00), in hand paid by Grantee, the receipt whereof is hereby acknowledged, does hereby remise, release and quitclaim unto Grantee forever, all the right, title, interest, claim and demand which Grantor has in and to the following described lot, piece or parcel of land, situate, lying and being in the County of Sumter, State of Florida, to-wit:

All roadways and Tracts A, B, E, F, G, H, I, J, K, L, M, and N of **Middleton Unit No. 3**, per the Plat recorded in Plat Book 21, Pages 6, 6A through 6O, inclusive, Public Records of Sumter County, Florida.

All roadways and Tracts A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, and S of **Middleton Unit No. 4**, per the Plat recorded in Plat Book 21, Pages 7, 7A through 7I, inclusive, Public Records of Sumter County, Florida.

Reserving therefrom unto Grantor and its assigns, and each of their successors, tenants and invitees, all easements, rights, and other privileges reserved by Grantor on the Plats referenced above (the "**Plats**"), and **subject to** all restrictions imposed against such lands on the Plats.

This Quitclaim Deed is given for the purpose of conforming the real property records of Sumter County to the Plat Book records.

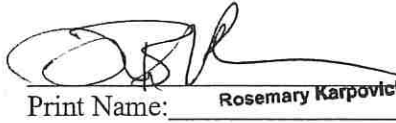
TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien equity and claim whatsoever of Grantor, either in law or in equity, to the only proper use, benefit and behoof of Grantee forever.

[Signatures on following page]

IN WITNESS WHEREOF, Grantor has signed and sealed these presents the day and year first above written.

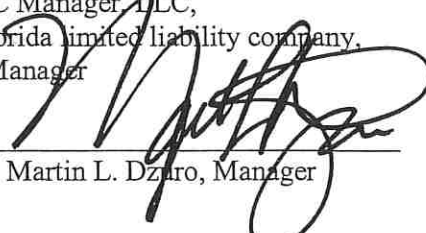
WITNESSES:


Print Name: Zoey Devine


Print Name: Rosemary Karpovich

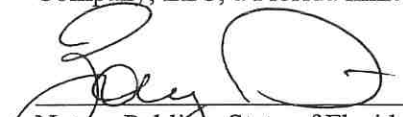
**THE VILLAGES DEVELOPMENT COMPANY,
LLC**, a Florida limited liability company

BY: VDC Manager, LLC,
a Florida limited liability company,
its Manager

By: 
Martin L. Dzuro, Manager

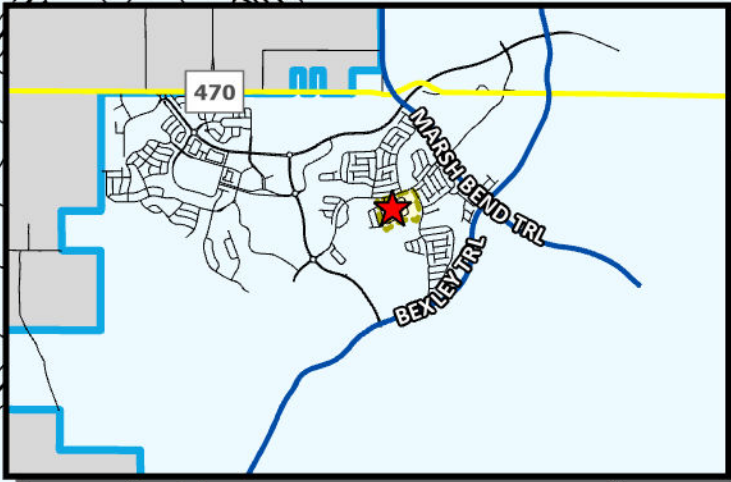
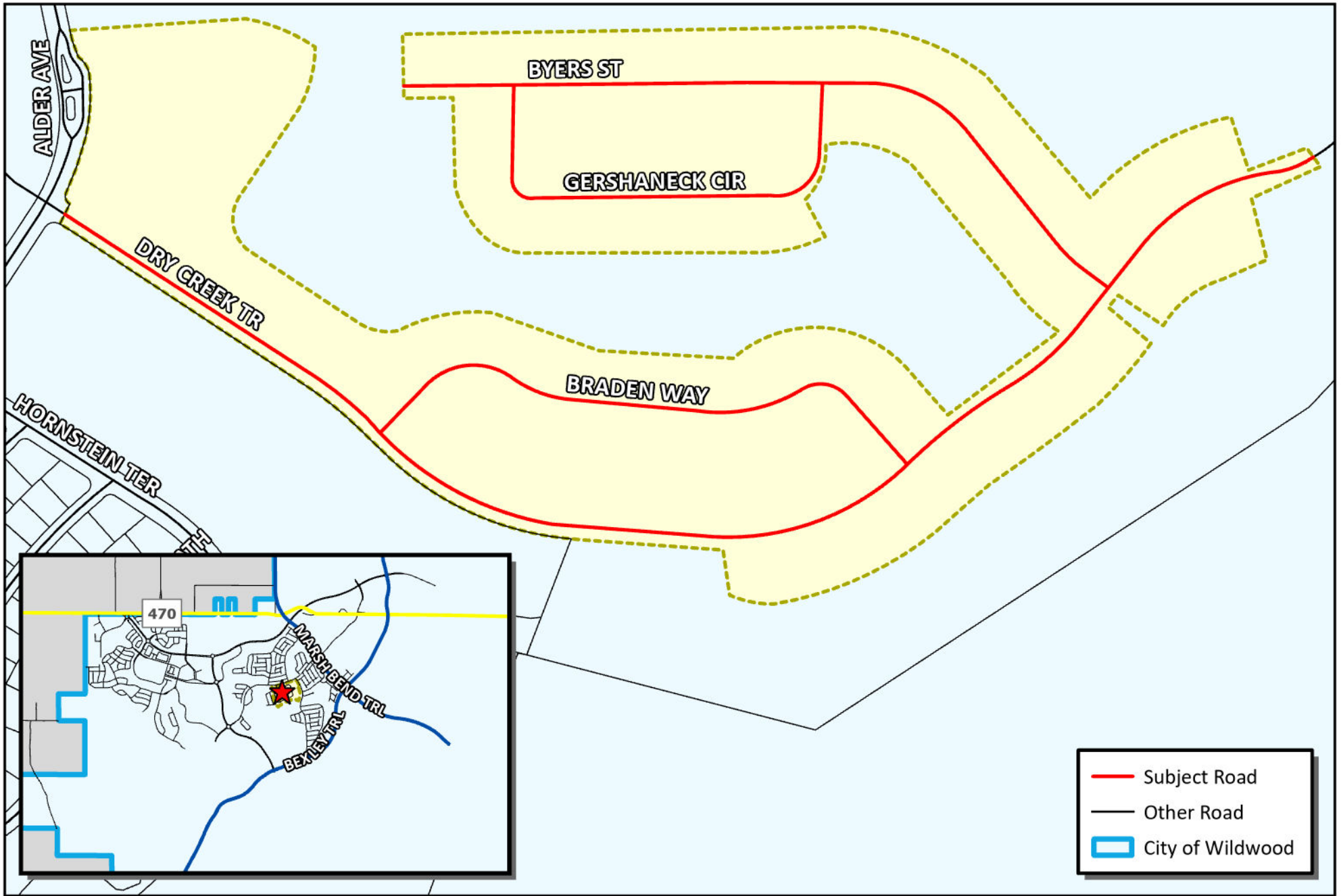
**STATE OF FLORIDA
COUNTY OF SUMTER**

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 13th day of December, 2023, by Martin L. Dzuro, as Manager of, and on behalf of VDC Manager, LLC, a Florida limited liability company, the Manager of The Villages Development Company, LLC, a Florida limited liability company, who is personally known to me.

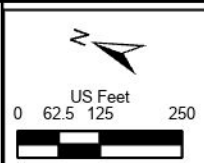

Notary Public - State of Florida
Print Name: Zoey Devine
My Commission Expires: _____
My Commission Number: _____



ZOEY DEVINE
Commission # HH 390980
Expires June 25, 2027

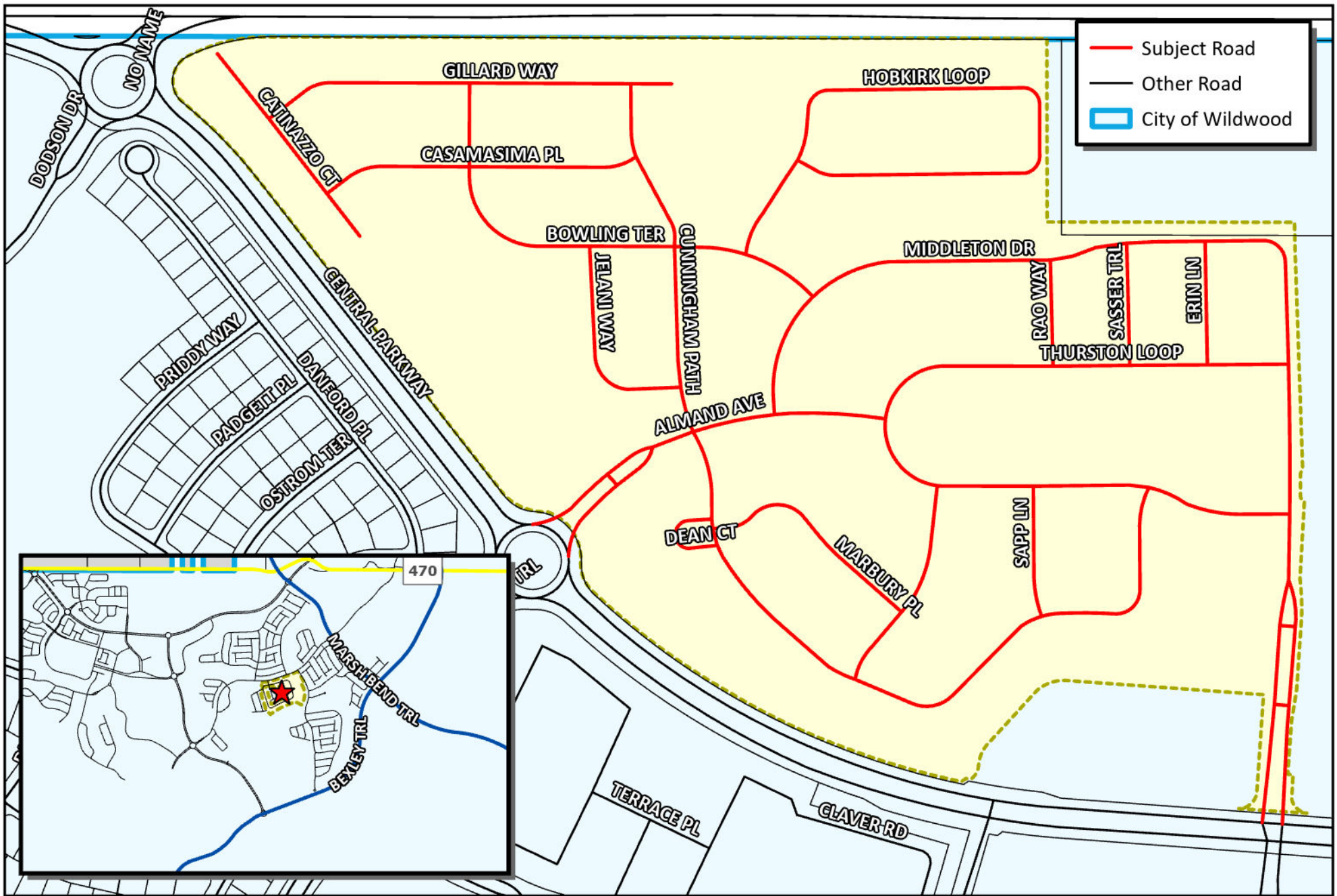


CITY OF WILDWOOD
 100 North Main Street
 Wildwood, FL 34785
 Phone: (352) 330-1330
www.wildwood-fl.gov



RIGHT OF WAY DEED
MIDDLETON UNIT 3
 PLAT 2310-003

MAP 1AV
LOCATION
MAP
JAN 2024



CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Request Release of VLC Property Agreement

REQUESTED ACTION: Staff recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The attached agreement requests release of the VLC Property from the agreement between the City and LHTW Properties, Inc. The original agreement was created to address water and wastewater for a development known as Wildwood Estates within the LHTW property.

With the property now being developed by The Villages, the completion of the Buena Vista Boulevard forcemain extension, and the completion of the Wildwood Country Resort lift station project, it is appropriate for the City to execute the agreement.

PREPARED BY/RETURN TO:
Celeste T. Hankins, Esq.\aly
3619 Kiessel Road
The Villages, FL 32163

**RELEASE OF A CERTAIN PORTION OF REAL PROPERTY
FROM THE AGREEMENT OF LHTW PROPERTIES, INC. AND
THE CITY OF WILDWOOD, FLORIDA FOR EXTENSION OF CITY SERVICES**

THIS RELEASE OF A CERTAIN PORTION OF REAL PROPERTY FROM THE AGREEMENT OF LHTW PROPERTIES, INC. AND THE CITY OF WILDWOOD, FLORIDA FOR EXTENSION OF CITY SERVICES (“Release”) is made effective this _____ day of _____, 2024 (the “Effective Date”), by and between the **CITY OF WILDWOOD, FLORIDA** (the “City”) and **THE VILLAGES LAND COMPANY, LLC**, a Florida limited liability company (“VLC”).

RECITALS

A. On November 3, 1999, the City and LHTW Properties, Inc. entered into an Agreement of LHTW Properties, Inc. and the City of Wildwood, Florida for Extension of City Services (“Original Agreement”) regarding certain real property in Sumter County, Florida designated by the Original Agreement as “the LHTW property”. This Original Agreement was created to address water and wastewater for a development known as Wildwood Estates within the LHTW property.

B. The Original Agreement was subsequently recorded on November 17, 1999 as Instrument Number 1999 18316 in Official Records Book 776, Page 406, Public Records of Sumter County, Florida.

C. The Original Agreement was then supplemented by that certain Addendum to Contract on November 15, 1999 between the City and LHTW Properties, Inc. recorded as Instrument Number 1999 18317 in Official Records Book 776, Page 427, Public Records of Sumter County, Florida (together with the Original Agreement, the “Agreement”).

D. VLC has acquired real property more particularly described in ***Exhibit “A”*** attached hereto and incorporated herein (“VLC Property”) which is a certain portion of the LHTW property and was once contemplated to be a part of the Wildwood Estates development. The VLC Property will never be a part of Wildwood Estates and will have alternative water and wastewater accommodations.

E. Therefore, the City and VLC wish to release the VLC Property from the Agreement.

NOW THEREFORE, in consideration of the mutual covenants herein contained and other good and valuable consideration, the parties agree as follows:

1. Recitals. The recital clauses set forth above are true and correct and are incorporated herein by reference.

2. Release. As of the Effective Date, the City and VLC do hereby release the VLC Property from the Agreement.

IN WITNESS WHEREOF, the City and VLC have executed this Release by their duly authorized representative.

CITY:

CITY OF WILDWOOD, FLORIDA

ATTEST:

By: _____
Print Name: _____
Title: _____

By: _____
Print Name: _____
Title: _____

APPROVED AS TO FORM AND LEGALITY:

City Attorney

STATE OF FLORIDA
COUNTY OF SUMTER

The foregoing instrument was acknowledged before me by means of physical presence this _____ day of _____, 2024, by _____ and _____, of and on behalf of the **City of Wildwood, Florida**, who did not take an oath and who is personally known to me.

[SEAL]

NOTARY PUBLIC – STATE OF FLORIDA
Print Name: _____
Commission Number: _____
Commission Expires: _____

VLC:

THE VILLAGES LAND COMPANY, LLC,
a Florida limited liability company

Print Name: _____
Address: 3619 Kiessel Road
The Villages, FL 32163

BY: TVL Company, LLC, a Florida limited
liability company, its Manager

By: _____
Name: _____
Title: _____

Print Name: _____
Address: 3619 Kiessel Road
The Villages, FL 32163

STATE OF FLORIDA
COUNTY OF SUMTER

The foregoing instrument was acknowledged by me by means of physical presence this
_____ day of _____. 2024 by _____ as Manager of TVL Company,
LLC, a Florida limited liability company, the Manager of **The Villages Land Company, LLC**, a
Florida limited liability company, who is personally known to me and who did not take an oath.

[SEAL]

NOTARY PUBLIC – STATE OF FLORIDA
Print Name: _____
Commission Number: _____
Commission Expires: _____

DRAWING NAME: S:\SURVEY\NEW SURVEY\SUMMIT\JLV LAND\CIVIL\3D FILES\0776_0408 AGR RELEASE SKETCH_MCDWG-01-07 1/24/2024 4:21 PM BY: HBLAIR

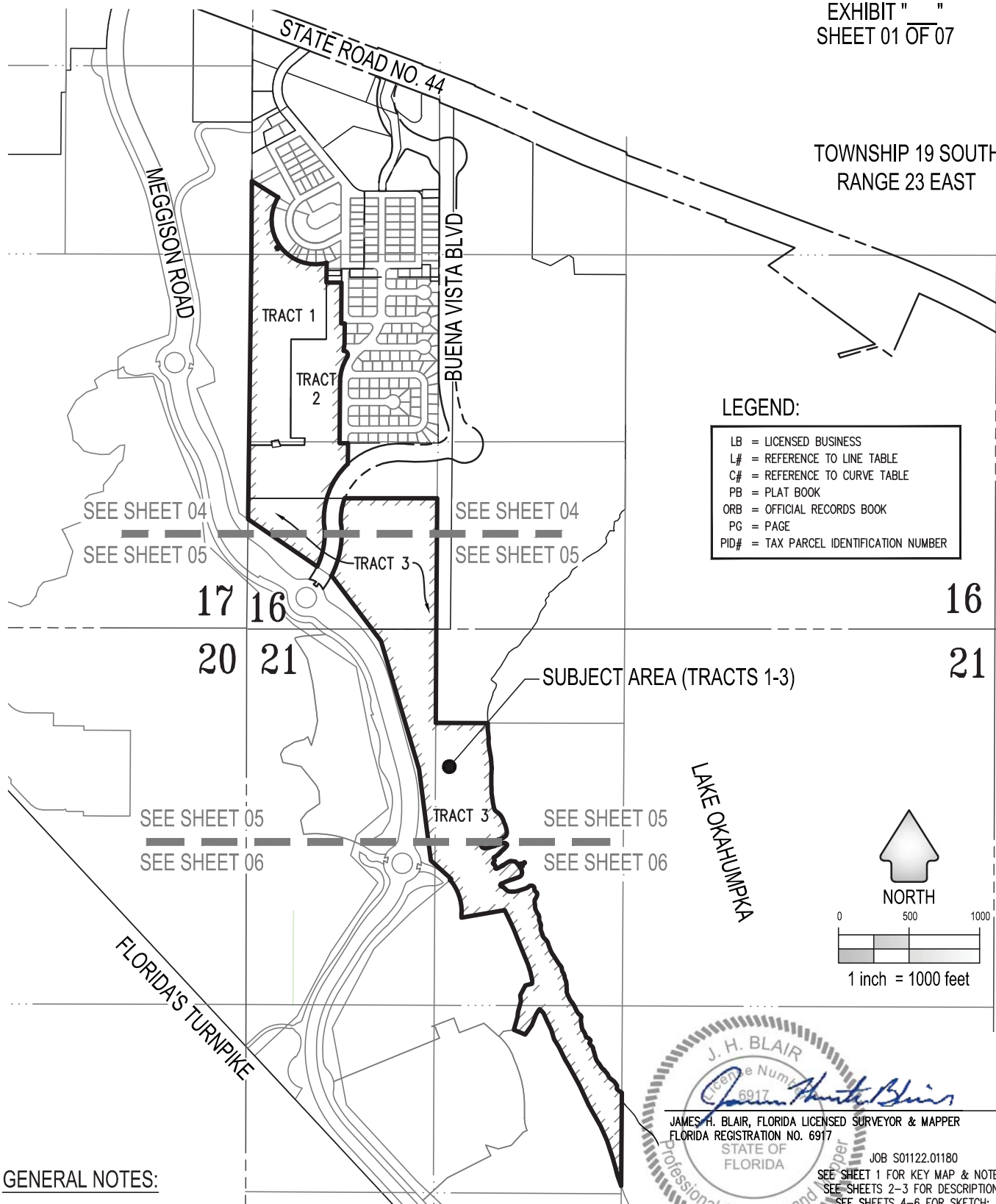
SKETCH FOR DESCRIPTION

(NOT A FIELD SURVEY)

(VLC PROPERTY) PARTIAL RELEASE FROM ORB 776, PAGE 406

EXHIBIT " "
 SHEET 01 OF 07

TOWNSHIP 19 SOUTH
 RANGE 23 EAST



GENERAL NOTES:

1. THIS SKETCH OR THE COPIES THEREOF ARE NOT VALID WITHOUT THE ORIGINAL SIGNATURE AND SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER (IF A HARD COPY), OR THE ADOBE PDF CONTAINING THE ELECTRONIC SIGNATURE HAS NOT BEEN VALIDATED TO BE THE ORIGINAL SIGNED AND SEALED VERSION (IF AN ELECTRONIC FILE). IF AN ELECTRONIC FILE, PRINTED COPIES OF THE SURVEY MAP ARE NOT CONSIDERED TO BE A VALID SIGNED AND SEALED COPY.
2. THIS SKETCH WAS PREPARED FOR DESCRIPTION PURPOSES ONLY AND IS NOT A FIELD SURVEY.
3. BEARINGS SHOWN HEREON ARE BASED ON GRID NORTH AS ESTABLISHED BY THE NATIONAL OCEAN SERVICE (NOS) THROUGH ITS PROGRAM OFFICE NATIONAL GEODETIC SURVEY (NGS).

JOB S01122.01180
 SEE SHEET 1 FOR KEY MAP & NOTES;
 SEE SHEETS 2-3 FOR DESCRIPTION;
 SEE SHEETS 4-6 FOR SKETCH;
 SEE SHEET 7 FOR LINE & CURVE TABLE



CFB | CLYMER
 FARNER
 BARLEY
 SURVEYING
 4450 NE 83RD ROAD - WILDWOOD, FL 34785
 (352) 748-3126 LB8498

DRAWING NAME: S:\SURVEY\NEW SURVEY\SUMTER\JUV LAND\CIVIL\3D FILES\0776_0408_AGR RELEASE SKETCH_MCDWG:01-07-17/24/2024 4:24 PM BY: HBLAR

SKETCH FOR DESCRIPTION (NOT A FIELD SURVEY)

LEGAL DESCRIPTION

EXHIBIT " "
SHEET 02 OF 07

THE FOLLOWING PORTIONS LYING WITHIN OFFICIAL RECORDS BOOK 776, PAGE 406, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA DESCRIBED AS FOLLOWS:

TRACT 1:

TRACT D, HEARTY HOST LAKE RESORT AS RECORDED IN PLAT BOOK 3, PAGES 57 AND 57A OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA, LESS AND EXCEPT A 50.00 FOOT BY 100.00 FOOT STRIP ABUTTING THE SOUTH LINE OF LOT 20, BLOCK B OF SAID PLAT.

AND LESS AND EXCEPT ANY PORTIONS THEREOF, LYING WITHIN THE CITY OF WILDWOOD LIFT STATION PROPERTIES (LIFT STATION NO. 1 AND LIFT STATION NO. 2) AS DESCRIBED IN WARRANTY DEED AS RECORDED IN OFFICIAL RECORDS BOOK 1077, PAGE 151 OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA.

SAID PROPERTIES BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

(LIFT STATION NO.1)

COMMENCE AT THE SOUTHWEST CORNER OF TRACT D, HEARTY HOST LAKE RESORT, AS RECORDED IN PLAT BOOK 3, PAGES 57 AND 57A, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE N89°38'01"E, ALONG THE SOUTHERLY BOUNDARY LINE OF SAID TRACT D, A DISTANCE OF 158.08 FEET; TO THE POINT OF BEGINNING, SAID POINT BEING 1.0 FEET OUTSIDE OF A 4-FOOT TALL FIELD FENCE SURROUNDING LIFT STATION SITE AND IMPROVEMENTS; THENCE N09°29'23"W, PARALLEL TO SAID FENCE A DISTANCE OF 27.69 FEET; THENCE CONTINUE PARALLEL TO AND 1.0 FEET OUTSIDE OF THE PERIMETER FENCE THE FOLLOWING COURSES AND DISTANCES: N77°35'26"E, A DISTANCE OF 48.35 FEET; S21°59'07"E, A DISTANCE OF 49.47 FEET; S81°26'05"W, A DISTANCE OF 59.00 FEET; THENCE N09°29'23"W, A DISTANCE OF 17.20 FEET TO THE POINT OF BEGINNING.

AND:

(LIFT STATION NO. 2)

COMMENCE AT THE MOST WESTERLY CORNER OF LOT 13, BLOCK B, OF HEARTY HOST LAKE RESORT, AS RECORDED IN PLAT BOOK 3, PAGES 57 AND 57A, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE S53°17'26"W, ALONG A SOUTHWESTERLY PROJECTION OF THE NORTHWESTERLY BOUNDARY OF SAID LOT 13, A DISTANCE OF 8.51 FEET TO THE POINT OF BEGINNING, SAID POINT BEING 1.0 FEET OUTSIDE OF A 6-FOOT TALL PRIVACY FENCE SURROUNDING LIFT STATION SITE AND IMPROVEMENTS; THENCE S35°18'00"E, PARALLEL TO SAID FENCE A DISTANCE OF 5.78 FEET; THENCE CONTINUE PARALLEL TO AND 1.0 FEET OUTSIDE OF THE PERIMETER FENCE THE FOLLOWING COURSES AND DISTANCES; S55°05'17"W, A DISTANCE OF 18.33 FEET; N34°23'34"W, A DISTANCE OF 13.88 FEET; N53°11'59"E, A DISTANCE OF 18.11 FEET; THENCE S35°18'00"E, A DISTANCE OF 8.69 FEET TO THE POINT OF BEGINNING.

AND:

TRACT 2:

A PORTION OF THOSE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 4018, PAGE 314 AND ALL OF THOSE LANDS REFERRED TO AS "LIFT STATION NO. 1" AS RECORDED IN OFFICIAL RECORDS BOOK 1077, PAGE 151 OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA. SAID LANDS LYING IN SECTION 16, TOWNSHIP 19 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 16; THENCE RUN SOUTH 0°44'24" WEST, ALONG THE WEST LINE OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 16, A DISTANCE OF 24.35 FEET TO THE SOUTHWEST CORNER OF TRACT "D", HEARTY HOST LAKE RESORT, AS PER PLAT THEREOF RECORDED IN PLAT BOOK 3, PAGE 57 AND 57-A OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA AND THE POINT OF BEGINNING; THENCE DEPARTING SAID WEST LINE, RUN NORTH 89°55'06" EAST, ALONG THE SOUTH LINE OF SAID TRACT "D", A DISTANCE OF 163.72 FEET TO A POINT ON THE WEST LINE OF SAID LANDS DESCRIBED IN OFFICIAL RECORDS 1077, PAGE 151; THENCE DEPARTING SAID SOUTH LINE, RUN ALONG THE WEST, NORTH AND EAST LINES OF SAID LANDS THE FOLLOWING THREE (3) COURSES AND DISTANCES: 1) THENCE RUN NORTH 9°05'03" WEST, A DISTANCE OF 27.93 FEET; 2) THENCE RUN NORTH 77°59'46" EAST, A DISTANCE OF 48.35 FEET; 3) THENCE RUN SOUTH 21°34'47" EAST, A DISTANCE OF 40.38 FEET TO A POINT ON THE AFORESAID SOUTH LINE OF TRACT "D"; THENCE DEPARTING THE EAST LINE OF SAID LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 1077, PAGE 151, RUN ALONG THE SOUTH AND EAST LINES OF SAID TRACT "D" THE FOLLOWING SIX (6) COURSES AND DISTANCES: 1) THENCE RUN NORTH 89°55'06" EAST, A DISTANCE OF 173.01 FEET; 2) THENCE RUN NORTH 0°13'25" EAST, A DISTANCE OF 50.00 FEET; 3) THENCE RUN SOUTH 89°55'06" WEST, A DISTANCE OF 100.00 FEET; 4) THENCE RUN NORTH 0°13'25" EAST, A DISTANCE OF 699.83 FEET; 5) THENCE RUN NORTH 89°58'47" EAST, A DISTANCE OF 250.00 FEET; 6) THENCE RUN NORTH 0°17'06" EAST, A DISTANCE OF 402.13 FEET TO A POINT ON THE SOUTH LINE OF LOT 1, WILDWOOD COUNTRY RESORT, AS PER PLAT THEREOF RECORDED IN PLAT BOOK 7, PAGE 33 OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE DEPARTING THE EAST LINE OF SAID TRACT "D", RUN NORTH 89°58'47" EAST, ALONG SAID SOUTH LINE, A DISTANCE OF 106.77 FEET TO A POINT ON THE WEST LINE OF HERITAGE WOOD 'N LAKES ESTATES, AS PER PLAT THEREOF RECORDED IN PLAT BOOK 4, PAGE 61 AND 61A OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE DEPARTING SAID SOUTH LINE, RUN ALONG SAID WEST LINE THE FOLLOWING SEVEN (7) COURSES AND DISTANCES: 1) THENCE RUN SOUTH 0°28'59" WEST, A DISTANCE OF 290.15 FEET; 2) THENCE RUN NORTH 89°39'23" EAST, A DISTANCE OF 25.00 FEET; 3) THENCE RUN SOUTH 0°30'05" WEST, A DISTANCE OF 144.10 FEET; 4) THENCE RUN SOUTH 8°47'05" WEST, A DISTANCE OF 50.64 FEET

(LEGAL DESCRIPTION CONTINUED ON SHEET 3)

JOB S01122.01180
SEE SHEET 1 FOR KEY MAP & NOTES;
SEE SHEETS 2-3 FOR DESCRIPTION;
SEE SHEETS 4-6 FOR SKETCH;
SEE SHEET 7 FOR LINE & CURVE TABLE



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SKETCH FOR DESCRIPTION (NOT A FIELD SURVEY)

LEGAL DESCRIPTION

(CONTINUED FROM SHEET 2)

EXHIBIT "___" SHEET 03 OF 07

TO A POINT ON A 29.98 FOOT RADIUS NON-TANGENT CURVE, CONCAVE TO THE SOUTHWEST, BEING SUBTENDED BY A CHORD BEARING OF SOUTH 29°04'37" EAST AND A CHORD LENGTH OF 52.48 FEET; 5) THENCE RUN SOUTHEASTERLY AND SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 122°09'08", AN ARC DISTANCE OF 63.91 FEET TO A POINT OF REVERSE CURVATURE OF A 330.13 FOOT RADIUS CURVE, CONCAVE TO THE EAST, BEING SUBTENDED BY A CHORD BEARING OF SOUTH 16°13'38" WEST AND A CHORD LENGTH OF 179.46 FEET; 6) THENCE RUN SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 31°32'37", AN ARC DISTANCE OF 181.75 FEET TO A POINT OF TANGENCY; 7) THENCE RUN SOUTH 0°27'20" WEST, A DISTANCE OF 435.82 FEET TO THE SOUTHWEST CORNER OF SAID HERITAGE WOOD 'N LAKES ESTATES; THENCE DEPARTING SAID WEST LINE, RUN NORTH 89°53'04" EAST, ALONG THE SOUTH LINE OF SAID HERITAGE WOOD 'N LAKES ESTATES, A DISTANCE OF 60.00 FEET TO THE SOUTHWEST CORNER OF LOT 63, BLOCK "C" OF SAID HERITAGE WOOD 'N LAKES ESTATES; SAID POINT ALSO BEING ON THE WEST BOUNDARY LINE OF THOSE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 4118, PAGE 356, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE DEPARTING SAID SOUTH LINE, RUN S00°27'20"W, ALONG SAID WEST BOUNDARY LINE, A DISTANCE OF 147.08 FEET TO A POINT ON THE NORTHWESTERLY RIGHT-OF-WAY LINE OF BUENA VISTA BOULEVARD PER OFFICIAL RECORDS BOOK 4102, PAGES 463, 475 AND 492 AND OFFICIAL RECORDS BOOK 4204, PAGES 204, 267, 293 AND 378, ALL IN THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; SAID POINT BEING ON A 535.00 FOOT RADIUS NON-TANGENT CURVE, CONCAVE TO THE SOUTHEAST, BEING SUBTENDED BY A CHORD BEARING OF SOUTH 31°31'01" WEST AND A CHORD LENGTH OF 285.05 FEET; THENCE RUN SOUTHWESTERLY ALONG SAID CURVE AND SAID NORTHWESTERLY RIGHT-OF-WAY LINE, THROUGH A CENTRAL ANGLE OF 30°54'03", AN ARC DISTANCE OF 288.54 FEET TO A POINT ON THE SOUTH LINE OF THE NORTH 400.00 FEET OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 16; THENCE DEPARTING SAID NORTHWESTERLY RIGHT-OF-WAY LINE, RUN SOUTH 89°59'33" WEST, ALONG SAID SOUTH LINE, A DISTANCE OF 556.29 FEET TO A POINT ON THE AFORESAID WEST LINE OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 16; THENCE DEPARTING SAID SOUTH LINE, RUN NORTH 0°44'24" EAST, ALONG SAID WEST LINE, A DISTANCE OF 375.69 FEET TO THE POINT OF BEGINNING.

AND

TRACT 3:

THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 16, TOWNSHIP 19 SOUTH, RANGE 23 EAST, SUMTER COUNTY; LESS THE NORTH 400.00 FEET THEREOF.

AND

THAT PORTION OF THE NORTH 3/4 OF THE WEST 1/2 OF SECTION 21, TOWNSHIP 19 SOUTH, RANGE 23 EAST, LYING NORTHERLY OF THE NORTHEASTERLY RIGHT-OF-WAY LINE OF THE FLORIDA TURNPIKE; ALL LYING AND BEING IN SUMTER COUNTY, FLORIDA. LESS AND EXCEPT THAT PORTION LYING EASTERLY OF THE SHORE OF LAKE OKAHUMPKA.

LESS AND EXCEPT THE FOLLOWING FROM TRACTS 1-3 DESCRIBED ABOVE:

VILLAGES OF SOUTHERN OAKS MEGGISON ROAD CORRIDOR, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 19, PAGES 31, 31A THROUGH 31L, INCLUSIVE, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA.

VILLAGES OF SOUTHERN OAKS UNIT NO. 99, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 19, PAGES 46, 46A THROUGH 46H, INCLUSIVE, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA.

VILLAGES OF SOUTHERN OAKS UNIT NO. 102, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 19, PAGES 51, 51A THROUGH 51D, INCLUSIVE, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA.

VILLAGES OF SOUTHERN OAKS UNIT NO. 103, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 19, PAGES 50, 50A THROUGH 50E, INCLUSIVE, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA.

VILLAGES OF SOUTHERN OAKS UNIT NO. 104, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 20, PAGES 20, 20A THROUGH 20C, INCLUSIVE, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA.

VILLAGES OF SOUTHERN OAKS UNIT NO. 105, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 20, PAGES 19, 19A THROUGH 19R, INCLUSIVE, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA.

RIGHT-OF-WAY DEED RECORDED IN OFFICIAL RECORDS BOOK 4102, PAGE 492, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA.

RIGHT-OF-WAY DEED RECORDED IN OFFICIAL RECORDS BOOK 4204, PAGE 378, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA.

RIGHT-OF-WAY DEED RECORDED IN OFFICIAL RECORDS BOOK 4204, PAGE 463, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA.

JOB S01122.01180
SEE SHEET 1 FOR KEY MAP & NOTES;
SEE SHEETS 2-3 FOR DESCRIPTION;
SEE SHEETS 4-6 FOR SKETCH;
SEE SHEET 7 FOR LINE & CURVE TABLE



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SKETCH FOR DESCRIPTION (NOT A FIELD SURVEY)

EXHIBIT " "
SHEET 04 OF 07

DETAIL
SCALE: 1"=50'

NOT
INCLUDED

LIFT STATION NO.2
(ORB 1077, PG 151)
(SEE DETAIL)
(NOT INCLUDED)

HEARTY HOST
LAKE RESORT
(PLAT BOOK 3,
PAGES 57 AND 57-A)

PORTION OF TRACT "D"
(50'X100' STRIP)
(NOT INCLUDED)

WILDWOOD COUNTRY RESORT
(PLAT BOOK 7, PAGES 33
AND 33A)

TRACT "D"
HEARTY HOST LAKE RESORT
(PB 3, PGS 57 & 57A)

TRACT 1

TRACT 2
(ORB 4018,
PG 314)

PID#G16-070

HERITAGE WOOD 'N
LAKES ESTATES
(PLAT BOOK 4,
PAGES 61-61A)

BUENA VISTA BOULEVARD
PUBLIC RIGHT-OF-WAY
(ORB 4102, PAGE 463)
(ORB 4102, PG 492)
(ORB 4204, PG 378)
(NOT INCLUDED)

PID#G16-109
(ORB 4118,
PG 356)

SUBJECT AREA

POINT OF
COMMENCEMENT
(TRACT 2)
NW CORNER, SW 1/4,
SW 1/4, SECTION 16

POINT OF BEGINNING
(TRACT 2)
SW CORNER, TRACT "D"

LESS & EXCEPT
VILLAGES OF SOUTHERN
OAKS MCGGISON ROAD
CORRIDOR
(PB 19, PGS 31-31L)
(NOT INCLUDED)

TRACT 2
(ORB 4018, PG 314)

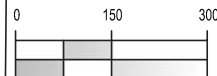
TRACT 3
PID#G17-100

TRACT 3
PID#G17-100
SUBJECT AREA

MATCHLINE (SEE SHEET 05)



NORTH



1 inch = 300 feet

JOB S01122.01180

SEE SHEET 1 FOR KEY MAP & NOTES;
SEE SHEETS 2-3 FOR DESCRIPTION;
SEE SHEETS 4-6 FOR SKETCH;
SEE SHEET 7 FOR LINE & CURVE TABLE

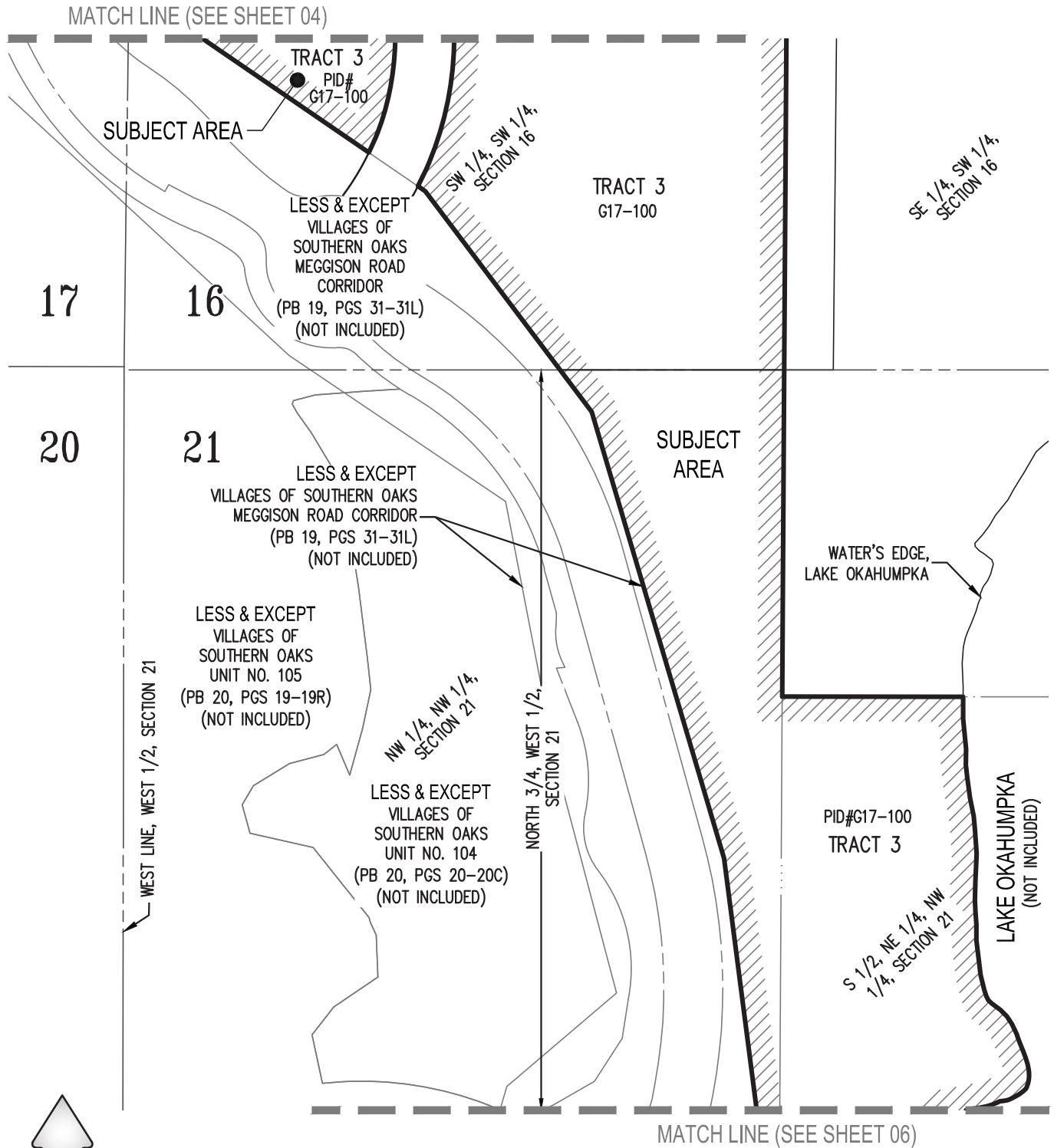


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EXHIBIT " "
SHEET 05 OF 07



NORTH

0 150 300



1 inch = 300 feet

JOB S01122.01180
SEE SHEET 1 FOR KEY MAP & NOTES;
SEE SHEETS 2-3 FOR DESCRIPTION;
SEE SHEETS 4-6 FOR SKETCH;
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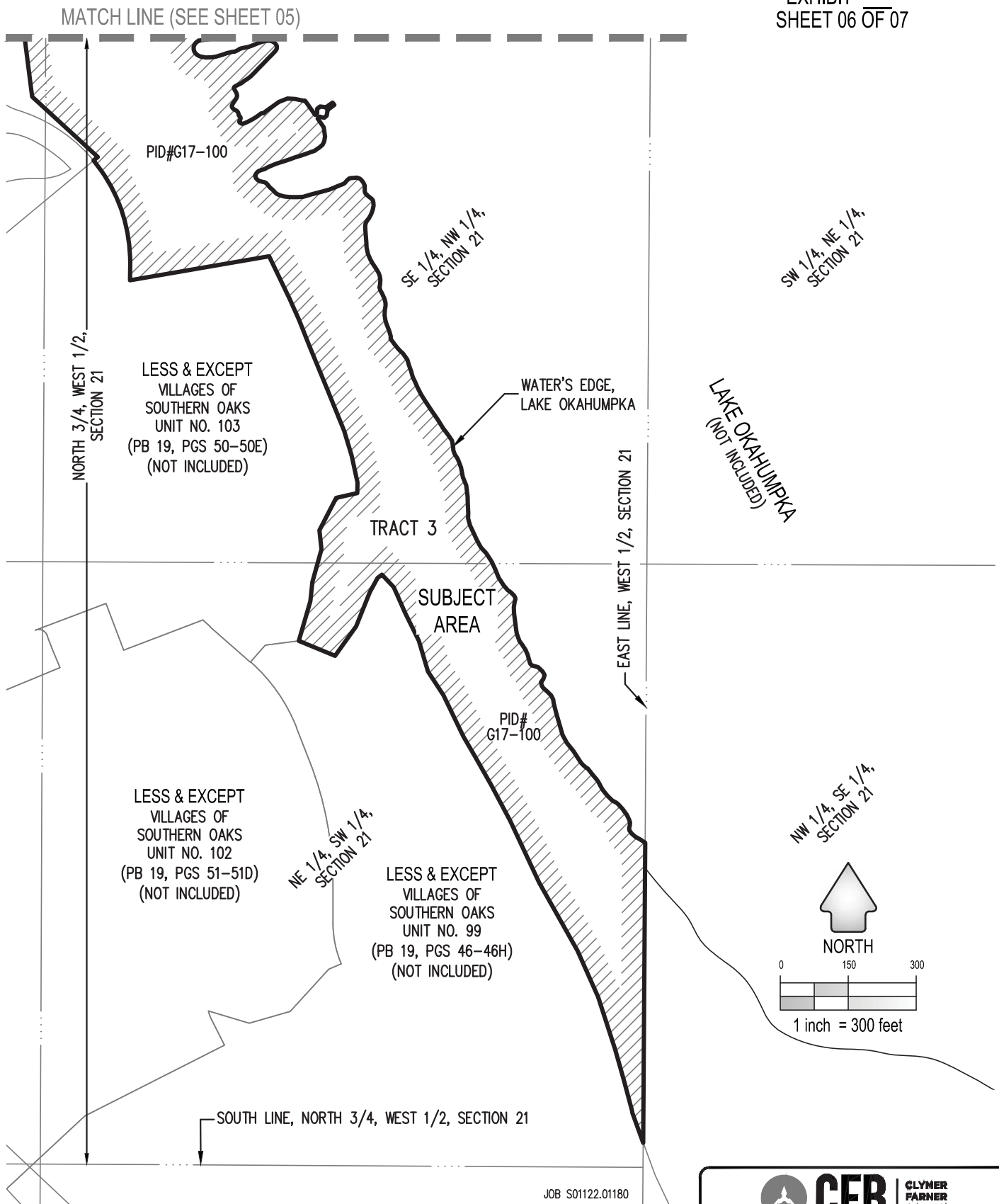
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SKETCH FOR DESCRIPTION (NOT A FIELD SURVEY)

EXHIBIT " "
SHEET 06 OF 07



JOB S01122.01180
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SEE SHEETS 2-3 FOR DESCRIPTION;
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SEE SHEET 7 FOR LINE & CURVE TABLE

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SKETCH FOR DESCRIPTION
(NOT A FIELD SURVEY)

EXHIBIT " "
SHEET 07 OF 07

LINE TABLE		
LINE TAG	BEARING	DISTANCE
L1	S00°44'24"W	24.35'
L2	N89°55'06"E	163.72'
L3	N09°05'03"W	27.93'
L4	N77°59'46"E	48.35'
L5	S21°34'47"E	40.38'
L6	N89°55'06"E	173.01'
L7	N00°13'25"E	50.00'
L8	S89°55'06"W	100.00'
L9	N00°13'25"E	699.83'
L10	N89°58'47"E	250.00'
L11	N00°17'06"E	402.13'
L12	N89°58'47"E	106.77'
L13	S00°28'59"W	290.15'
L14	N89°39'23"E	25.00'
L15	S00°30'05"W	144.10'
L16	S08°47'05"W	50.64'
L18	N89°53'04"E	60.00'
L19	S00°27'20"W	147.08'
L20	S89°59'33"W	556.29'
L21	N00°44'24"E	375.69'

CURVE TABLE					
CURVE TAG	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD BEARING	CHORD LENGTH
C1	29.98'	122°09'08"	63.91'	S29°04'37"E	52.48'
C2	330.13'	31°32'37"	181.75'	S16°13'38"W	179.46'
C3	535.00'	30°54'03"	288.54'	S31°31'01"W	285.05'

JOB S01122.01180
SEE SHEET 1 FOR KEY MAP & NOTES;
SEE SHEETS 2-3 FOR DESCRIPTION;
SEE SHEETS 4-6 FOR SKETCH;
SEE SHEET 7 FOR LINE & CURVE TABLE



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CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Proclaim February 2024 as Black History Month

REQUESTED ACTION: Staff recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Please see attached proclamation declaring February 2024 as Black History Month.



Proclamation

WHEREAS, during Black History Month, we celebrate all the contributions, achievements, and sacrifices made to advance the civil rights of all minorities in this country; and,

WHEREAS, Dr. Carter Godwin Woodson initiated Black History Week, February 12, 1926; and for many years, the second week of February, chosen so as to coincide with the birthdays of Frederick Douglas and Abraham Lincoln, was celebrated by African Americans in the United States; and,

WHEREAS, in 1976, as part of the nation's bicentennial, Black History Week was expanded and became established as Black History Month, in order to recognize the humanity of a people who survived against incredible historical odds to exemplify to the world the power and audacity of the human spirit and is now celebrated all over North America; and,

WHEREAS, the recognition of Black History Month can strengthen the insight of all of our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Wildwood, Florida, that the month of February 2024 is hereby proclaimed as

BLACK HISTORY MONTH

in Wildwood and urge all citizens to celebrate our diverse heritage and culture and continue our efforts to create a world that is more just, peaceful, and prosperous for all.

IN WITNESS WHEREOF, we have PASSED and DULY ADOPTED this 12th day of February 2024.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

ATTEST:

Jessica Barnes, City Clerk

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Proclaim February 18-24, 2024, as National Engineers Week

REQUESTED ACTION: Staff recommends approval.

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Please see attached proclamation declaring February 18-24, 2024, as National Engineers Week. Proclamation to be presented to and accepted by representatives from Kimley-Horn.



Proclamation

WHEREAS, National Engineers Week, founded in 1951 by the National Society of Professional Engineers, is always celebrated at the time of George Washington’s birthday in February because he was our first president and a military engineer; and,

WHEREAS, engineers use their creativity, technical expertise, and dedication to address global challenges, drive technological advancements, and make a positive impact on society’s future; and,

WHEREAS, engineers are at the forefront of progress, making our lives more efficient, comfortable, and connected; and,

WHEREAS, engineers are encouraging our young math and science students to realize the practical power of their knowledge; and,

WHEREAS, the purpose of National Engineers Week is to increase public awareness and appreciation of the engineering profession; and,

WHEREAS, the theme of National Engineers Week in 2024 is “**Welcome to the Future.**”

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Wildwood, Florida, that February 18-24, 2024, be, and is hereby proclaimed as

ENGINEERS WEEK

IN WITNESS WHEREOF, we have PASSED and DULY ADOPTED this 12th day of February 2024.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Team Impact Award for October - December 2023

REQUESTED ACTION: For information only.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Chief Parmer will present the Team Impact Award to COP Darleen Connor.

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: 2023 Officer of the Year Award

REQUESTED ACTION: For information only.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Chief Parmer will present the 2023 Officer of the Year award to Officer Crystal Acevedo.

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Appreciation and Acknowledgment of Golf Tournament Sponsors for the Christmas with a Cop Event

REQUESTED ACTION: For information only.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Chief Parmer will acknowledge the following Christmas with a Cop Golf Tournament sponsors:

- Southern Oaks Golf Course - Tyler Krager
- McGrady's Pub - Mike McClure
- Cody's - Al Evers, Josh Musikantow, and Mary
- Golf Central

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Announcement of the Christmas with a Cop Golf Tournament Winners

REQUESTED ACTION: For information only.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Chief Parmer will announce the following gentlemen as the Christmas with a Cop Golf Tournament winners:

- Sgt. Joe Mejias;
- Detective Adam Barker;
- Officer Garth Layne; and
- Joe Swisher

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Swear in City Staff and Public Speakers

REQUESTED ACTION:

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: AN 2312-001 Matteo Oaks

REQUESTED ACTION: Staff recommends approval

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The applicant, Clymer Farner Barley, LLC has submitted a voluntary annexation for parcel C36-102. The property to be annexed totals approximately 19.89 acres and is located at 8600 CR 209, Wildwood, FL 34785.

Annexation into the city is appropriate because the property is located within the City's Joint Planning Area with Sumter County, which interlocal agreement allows for voluntary annexations within the planning area that would otherwise not be permissible under statute due to the creation of an "enclave."

City water and sewer are not currently available at the subject property; however, this parcel is just west of the Twisted Oaks Planned Development, and it's expected that utilities will be in the vicinity as the project builds out. The applicant will work with the City Utilities Department to assess the future development project demands and to make the appropriate connections to water and sewer services as required by proposed development.

DATED: 02/5/2024



Wendy Then, AICP, CFM
Assistant Director Development Services

ORDINANCE NO. O2024-1

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN REAL PROPERTY CONSISTING OF APPROXIMATELY 19.89 ACRES LOCATED ALONG CR 209, APPROXIMATELY 0.38 MILES SOUTH OF THE INTERSECTION OF CR 209 AND E C 462, IN SECTION 36, TOWNSHIP 18 SOUTH, RANGE 22 EAST; WHICH IS CONTIGUOUS TO THE CITY OF WILDWOOD LIMITS AND LOCATED IN THE CITY'S JOINT PLANNING AREA; PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. Based upon the petition of the owner of the following described real property, which is approximately located on along CR 209, approximately 0.38 miles south of the intersection of CR 209 and E C 462, to be annexed into the City, the property is hereby annexed into the City of Wildwood pursuant to Sections 171.044 and 171.204, Florida Statutes. The City Commission finds that the property is contiguous to the City of Wildwood limits and located within the City's Joint Planning Area with Sumter County; and meets all legal requirements for annexation. The annexed property lying in Sumter County, Florida, owned by Ronnie Lavonn Bailey Jr and Stephanie Lashay Bailey, is more particularly described as follows:

Parcels C36-102
Jeremy Wayne Bernal
19.89 +/-

LEGAL DESCRIPTION

THE SOUTH 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36, TOWNSHIP 18 SOUTH, RANGE 22 EAST, SUMTER COUNTY, FLORIDA, LESS RIGHT-OF-WAY FOR COUNTY ROAD NO. 209 ACROSS THE EAST SIDE THEREOF.

SECTION 2. All of the above described annexed property shall be liable for its proportionate share of the future and existing indebtedness of the City of Wildwood.

SECTION 3. All of the above described annexed property shall be subject to the laws and ordinance of the City of Wildwood as if this territory had been a part of the City of Wildwood at the time of passage and approval of said laws and ordinances.

SECTION 4. Until such time as the City amends its comprehensive plan, the current Sumter County zoning classification and future land use regulations will remain in full force and effect.

SECTION 5. Section 1-14 of the City of Wildwood Code of Ordinances is hereby amended to include the legal description of the annexed parcel pursuant to this Ordinance. The location map identifying the property to be annexed is attached hereto as "Exhibit A" and incorporated herein by reference.

SECTION 6. If any portion of this Ordinance is declared invalid for any purpose, the remaining portion shall remain valid and in full force and effect.

SECTION 7. This Ordinance shall take effect upon final approval by the City Commission.

DONE AND ORDAINED this _____ day of _____, 2024, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION

CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

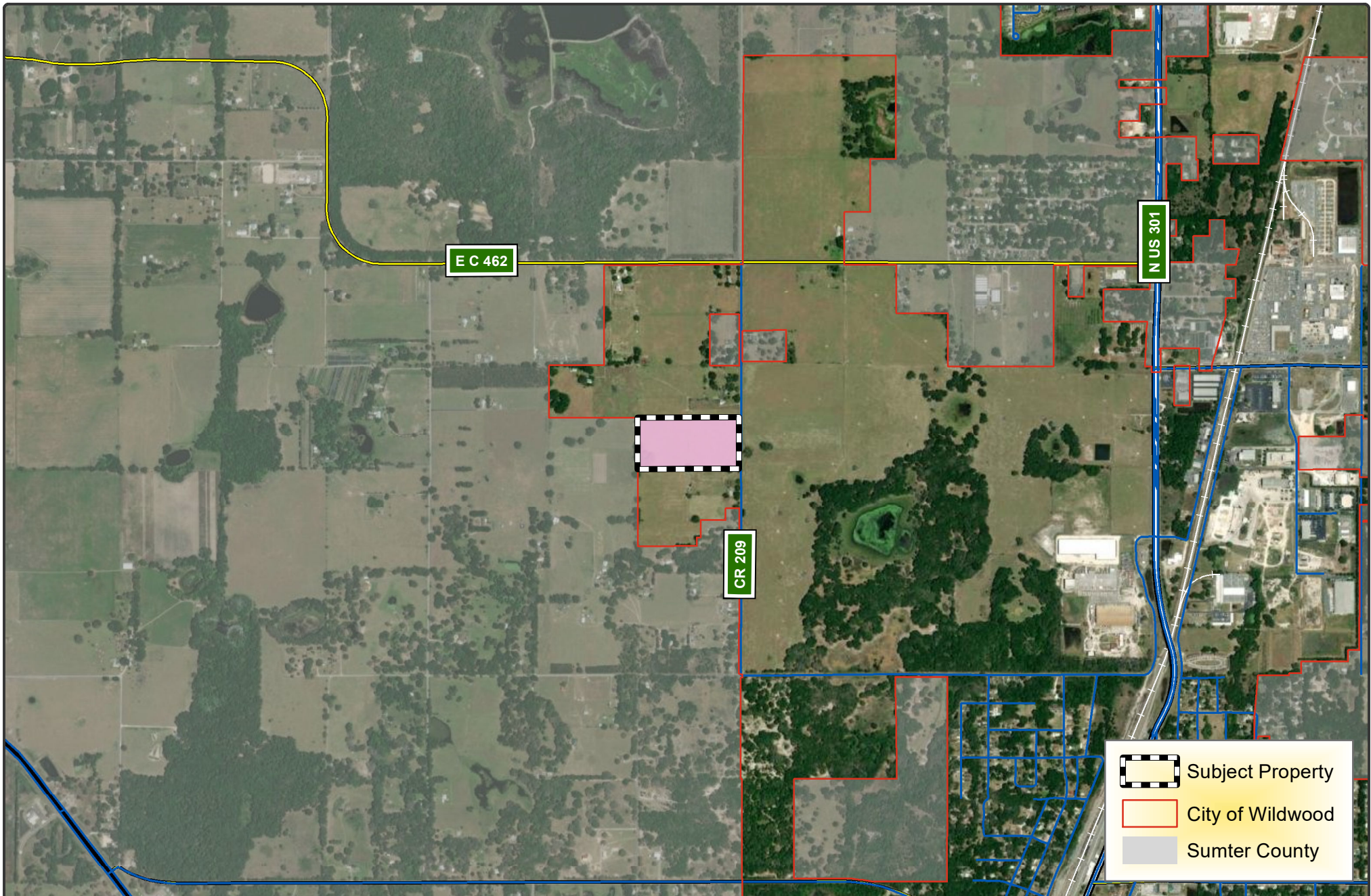
ATTEST: _____
Jessica Barnes, City Clerk

First Reading: _____

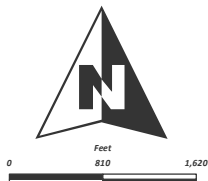
Second Reading: _____

Approved as to form:

City Attorney



**CITY OF
WILDWOOD**
100 North Main Street
Wildwood, FL 34785
Phone: (352) 330-1330
www.wildwood-fl.gov



AN 2312-001
MATTEO OAKS ANNEXATION
PARCEL C36-102

MAP 1B
LOCATION
MAP
DECEMBER
2023

Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2024-1

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: CP 2306-001 Oxford Commons

REQUESTED ACTION: Special Magistrate recommends approval.

CONTRACT:	Vendor/Entity:
Effective Date:	Termination Date:
Managing Division/Department:	

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Case Number	CP 2306-001 Oxford Commons
Ordinance Number	O2023-68
Owner(s)	KP Properties of Lake County
Applicant(s)	William (Bill) Ray
Property Location	The subject property is generally located south along E C 466 and approximately 0.23 miles west of N US 301.
Parcel(s)	D18-019, D18-020, D18-022, & D18-122
Date	February 6, 2024

The applicant is seeking a favorable recommendation from the City Commission for a Small-Scale Comprehensive Plan Amendment to change the Future Land Use Map designation from Rural Residential (County) and Medium Density Residential (City) to Commercial (City) for the parcels listed above on 2.10 acres, MOL. This request is accompanied by rezoning request RZ 2306-001 (O2023-69).

Staff believes the proposed amendment should be granted based on the following criteria found in Land Development Regulation (LDR) §1.7(D).

(1) Justification of the proposed amendment has been adequately presented:

The applicant has submitted adequate justification to the City of Wildwood for the proposed request to change the Future Land Use from Rural Residential (Sumter County) and Medium Density Residential (City) to Commercial (City), as supported in the 2050 Comprehensive Plan Amendment Policy 1.1.1.c. The proposed land use amendment would allow for the construction of a professional office building, on 2.10 acres, MOL. Policy 1.1.1.c, Commercial, is intended to accommodate a mix of commercial and office uses.

(2) The proposed amendment is not inconsistent with the goals, objectives and policies of the comprehensive plan;

The proposed amendment is not inconsistent with the goals, objectives and policies of the comprehensive plan, with the proposed land use change from Rural Residential (Sumter County) and Medium Density Residential (City) to Commercial (City). The subject property is located south along E C 466 with utilities available to the site on the north side of E C 466. Policy 1.2.1 states "The City shall encourage growth and development in areas where public infrastructure, services, and utilities are already present or planned to be within 3 to 5 years."

(3) The proposed amendment should not be considered urban sprawl or exemplify an energy inefficient land use pattern;

The amendment is not considered urban sprawl, and it does not exemplify an energy inefficient land use pattern. The existing land use designations adjacent south, west, and east of the subject property are Commercial (COM), conforming with Objective 1.2 of the 2050 Comprehensive Plan. Objective 1.2 is being met specifically from Policy 1.2.8, the City shall encourage all new development and redevelopment projects to cultivate a more sustainable land development pattern. This would include direct growth towards areas planned for urban development, thus preventing the spread of urban sprawl and maintaining compatibility with adjacent land uses through the use of design standards.

(4) The proposed amendment will not have an adverse effect on environmentally sensitive systems;

The proposed amendment will not have an adverse effect on environmentally sensitive systems. An environmental survey was conducted by Ray and Associates Planning and Environmental in April of 2022 and was updated in June of 2023. Per the survey, no jurisdictional wetlands were identified or observed on the subject site. No potentially occupied gopher tortoise burrows were observed on the subject site, but it is noted that gopher tortoise habitats are common to this area as defined by the Florida Fish and Wildlife Conservation Commission (FWC). It is recommended that a 100% site survey locating occupied or abandoned gopher tortoise burrows should be completed within the 90 days of site development and in accordance with FWC Gopher Tortoise Guidelines. If the presence of potential occupied gopher tortoise burrows is identified, the applicant will follow FWC regulations.

(5) The proposed amendment will not adversely affect transportation, potable water, sewer, schools or other public facilities without providing remedies to correct the system or facility.

Transportation: A Sumter County accepted transportation impact analysis was conducted by Traffic Planning and Design, Inc in August 2023 with revisions made in October 2023. The property has access off of E C 466 which is maintained by Sumter County. The proposed development is to generate 730 daily trips with 30 AM peak hour trips and 86 PM peak hour trips. The study showed that the E C 466/US 301 intersection and E C 466/CR 209 intersection will continue to operate at satisfactory levels of service at build out competition. There is also an existing bi-directional center turn lane that will serve the site, so a separate right turn lane was not warranted. This is in line with Policy 2.3.3 in the 2050 Comprehensive Plan in such that the City shall rely on the Level of Service (LOS) Standards to ensure that acceptable traffic conditions are maintained.

Potable Water & Sewer: City water and sewer are available to the subject property on the north side of E C 466 with an 8" force main and a 12" water main. The project is estimated to

use 8 ERUs for potable water and 6.5 ERUs for sanitary sewer (subject to change during the review process). The applicant/owner will work with City utilities at the site plan stage to connect to City water and sewer to be in line with Policy 4.1.2 in the 2050 Comprehensive Plan. Policy 4.1.2 states that "the replacement, expansion, or increase in capacity of facilities shall be consistent with the adopted LOS standards."

Schools: The commercial development will not generate any school aged children.

A handwritten signature in black ink, appearing to read "Amanda Bondi". The signature is fluid and cursive, with the first name "Amanda" written in a larger, more prominent script than the last name "Bondi".

Amanda Bondi
Planner II, Development Services

ORDINANCE NO. O2023-68

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROPOSING A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT TO THE ADOPTED COMPREHENSIVE PLAN AND FUTURE LAND USE MAP IN ACCORDANCE WITH THE COMMUNITY PLANNING ACT OF 2011, AS AMENDED; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood, Florida, is proposing to amend the local Comprehensive Plan and Future Land Use Map of said City, to include a land use amendment described as follows, to-wit:

D18-019, D18-020, D18-022, & D18-122
KP Properties of Lake County
2.10 +/-

LEGAL DESCRIPTION:

PARCEL 1 (O.R. 2727/703)

BEGINNING AT THE NORTHEAST CORNER OF SW 1/4 OF NE 1/4, SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA; RUN WEST 90 FEET FOR POINT OF BEGINNING; THENCE RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING.

PARCEL 2 (O.R. 1845/525)

BEGIN 180 FEET WEST OF THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4, RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING, LYING AND BEING IN SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA.

PARCEL 3 (O.R. 1845/525)

BEGIN AT THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4, SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA; THENCE RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING.

PARCEL 4 (O.R. 2186/543)

COMMENCE AT THE NE CORNER OF THE SW 1/4 OF THE NE 1/4 OF SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST FOR A POINT OF REFERENCE. THENCE RUN S. 00°04'12" W. ALONG THE EAST LINE OF THE N. 1056.00 FEET OF THE SW 1/4 OF THE NE 1/4 OF SAID SECTION 18, A DISTANCE OF 150 FEET TO THE POINT OF BEGINNING. 1) THENCE RUN N.89°47'41"W. A DISTANCE OF 210 FEET; 2) THENCE RUN S.00°04'12" W. A DISTANCE OF 276 FEET; 3) THENCE RUN S. 89° 47'41" E. A DISTANCE OF 210 FEET TO THE SAID EAST LINE; 4) THENCE RUN N. 00°04'12" EAST ALONG THE SAID EAST LINE, A DISTANCE OF 276.00 FEET TO THE POINT OF BEGINNING.

This property is to be reclassified from Rural Residential (Sumter) and Medium Density Residential (City) to Commercial (City).

AND WHEREAS, the City is proposing to amend the Future Land Use Map to include the future land use of property that shall pertain and be applicable to said amendment.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. The adopted local Comprehensive Plan and Future Land Use Map for the City of Wildwood, Florida, are hereby amended to include the above-referenced property and proposed land use amendment as indicated above. The amendment to the Future Land Use Map of the local comprehensive plan is attached hereto as "Exhibit A" and incorporated herein by reference.

SECTION 2. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 3. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 4. This Ordinance shall take effect 31 days after its final reading by the City Commission of the City of Wildwood.

DONE AND ORDAINED this ____ day of _____, 2024, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

First Reading: _____

Second Reading: _____

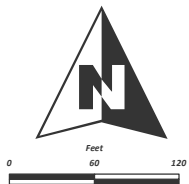
Approved as to form:

City Attorney



**CITY OF
WILDWOOD**

100 North Main Street
Wildwood, FL 34785
Phone: (352) 330-1330
www.wildwood-fl.gov



CP 2306-001

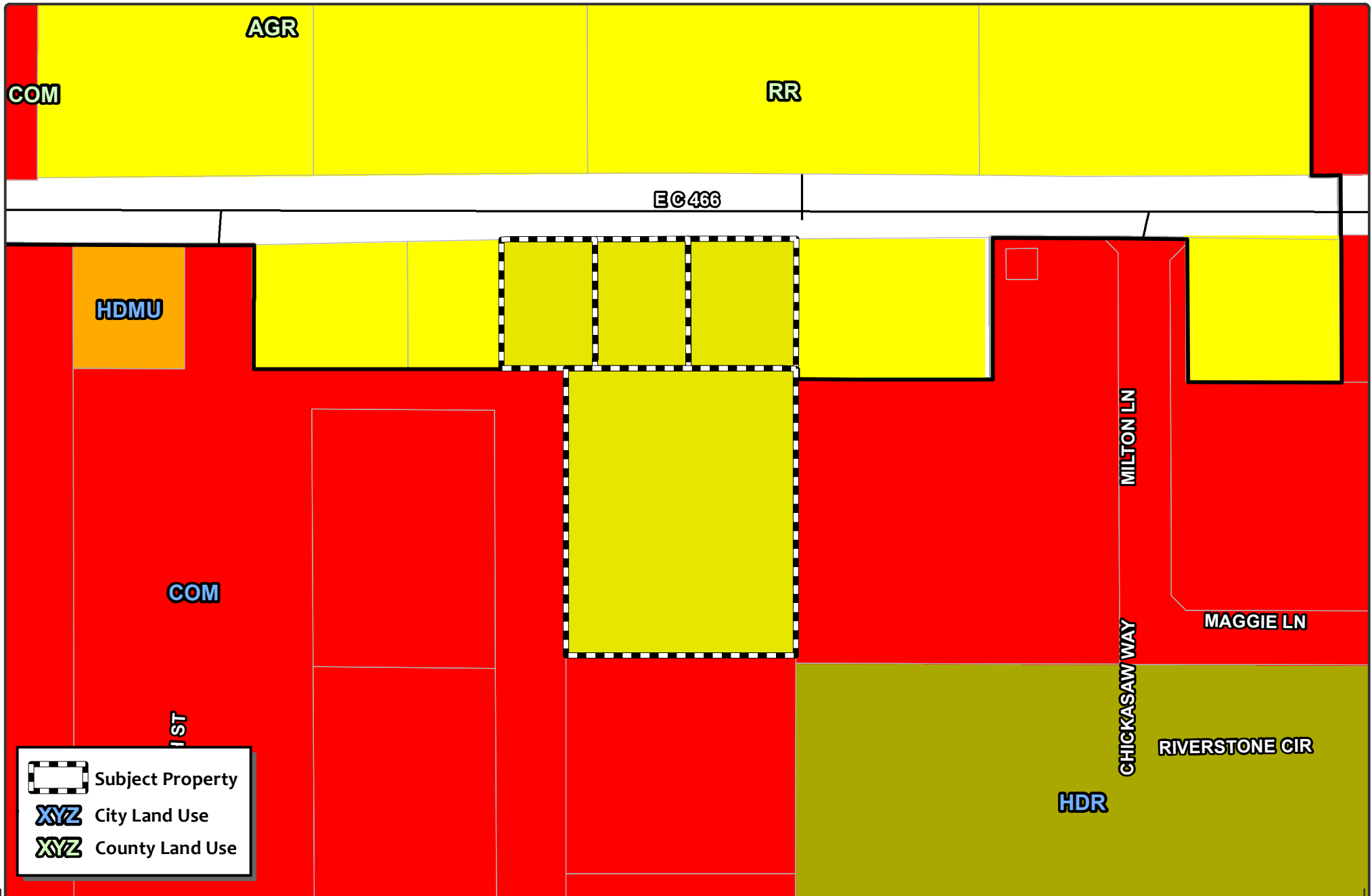
OXFORD COMMONS

PARCELS D18-019, D18-020, D18-022 & D18-122

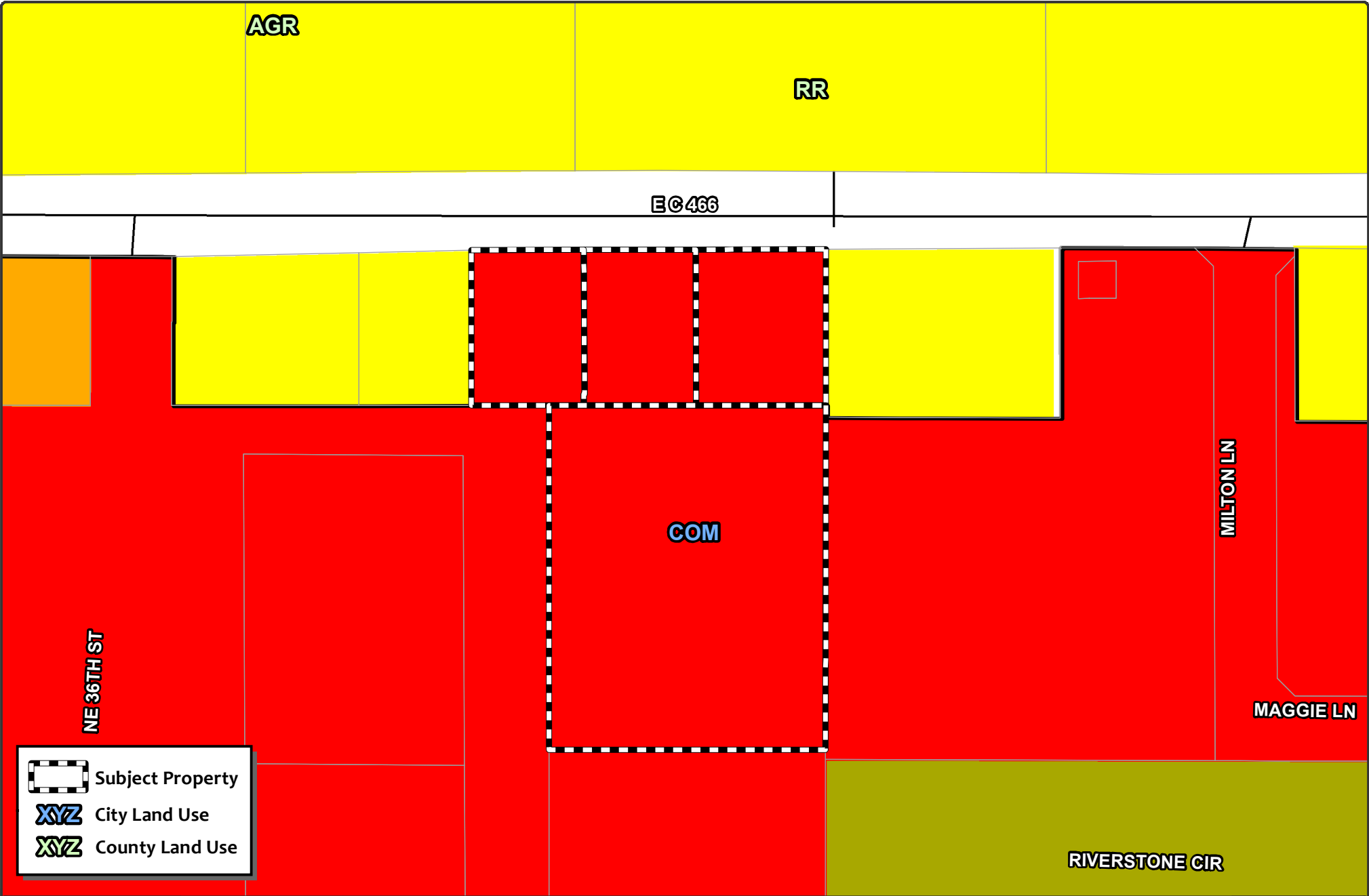
MAP 1B

**LOCATION
MAP**

**JANUARY
2024**



 Subject Property
 City Land Use
 County Land Use



Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2023-68

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

City of Wildwood, Florida
Planning & Zoning Board/Special Magistrate
as Local Planning Agency

The case below was heard on Tuesday, February 6, 2024, by the Special Magistrate. The applicant seeks approval and favorable recommendation from the City of Wildwood Planning and Zoning Board/Special Magistrate as the Local Planning Agency for a Comprehensive Plan amendment to amend the FLU map designation from Rural Residential (Sumter County) and Medium Density Residential (MDR) to Commercial (City) on 2.10 acres MOL. The subject property is generally located south along E C 466 and approximately 0.23 miles west of N US 301.

Case Number: CP 2306-001 Oxford Commons

Applicant(s): William (Bill) Ray

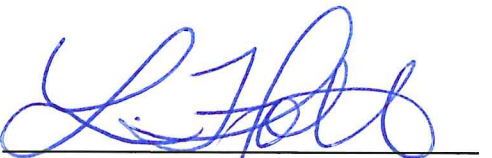
Owner(s): KP Properties of Lake County

Parcel(s): D18-019, D18-020, D18-022, & D18-122

Under Land Development Regulation (LDR) § 1.7(C), the Planning and Zoning Board/Special Magistrate as Local Planning Agency has a duty to make a recommendation to the City Commission on all proposed Comprehensive Plan amendments.

Based upon the testimony, evidence, and information presented as to the criteria set forth in LDR § 1.7(D), the Special Magistrate recommends approval of the Comprehensive Plan amendment and gives a favorable recommendation of Ordinance O2023-68 to the City Commission for final determination.

Dated: February 6, 2024



Lindsay C.T. Holt
Special Magistrate City of Wildwood

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: RZ 2306-001 Oxford Commons

REQUESTED ACTION: Special magistrate recommends approval subject to the approval of O2023-68, which establishes a future land use appropriate to the proposed zoning.

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Case Number	RZ 2306-001 Oxford Commons
Ordinance Number	O2023-69
Owner(s)	KP Properties of Lake County
Applicant(s)	William (Bill) Ray
Property Location	The subject property is generally located south along E C 466 and approximately 0.23 miles west of N US 301.
Parcel(s)	D18-019, D18-020, D18-022, & D18-122
Date	January 24, 2024

The applicant is seeking a favorable recommendation from the City Commission for a Zoning Map Amendment to change the zoning district from R6C (County) and R-3 (City) to C-3 (City) for the parcels listed above on 2.10 acres MOL. This request is accompanied by a concurrent Small-Scale Comprehensive Plan amendment CP 2306-001 (O2023-68).

ANALYSIS: The applicant is proposing a 16,200 square foot professional office building with associated infrastructure.

Pursuant to Land Development Regulation (LDR) § 3.3(C)(4), staff believes the zoning change to C-3 should be granted based on the following criteria:

(a) Whether the proposed change is consistent with the comprehensive plan;

The proposed rezoning to C-3 is consistent with the proposed Future Land Use Map designation of Commercial and is consistent with the 2050 Comprehensive Plan policy 1.1.4 which stipulates that the City’s rezoning map shall be consistent with the FLUM, and further refine densities, intensities, and permitted uses.

(b) The existing land use pattern of the surrounding area;

The land use pattern of the surrounding area is commercial and residential. The proposed C-3 zoning designation is consistent with adjacent parcel zoning.

(c) The possibility of adversely affecting public facilities such as schools, utilities, streets, etc;

Schools: The commercial development will not generate any school-age children.

Potable Water & Sewer: There is a 8" force main and a 12" water main on the north side of E C 466. The applicant/owner will work with City utilities at the site plan stage to connect to City water and sewer to be in line with Policy 4.1.2 in the 2050 Comprehensive Plan.

Streets: The applicant submitted a transportation impact analysis (TIA) from Traffic Planning and Design, Inc in August 2023 with revisions made in October 2023 which was accepted by Sumter County's Public Works Department. Access to the property is proposed from E C 466 a three-lane divided road maintained by Sumter County. The proposed development is to generate 730 trips per day, of which 30 trips occur during AM peak hour and 86 trips occur during PM peak hour.

(d) Whether changed or changing conditions make the passage of the proposed amendment necessary;

The proposed future land use of Commercial requires compatible zoning. This zoning request of C-3 is compatible with the requested future land use and adjacent parcel zoning.

(e) Whether the proposed change will create or excessively increase traffic congestion or otherwise be a detriment to public safety;

The TIA states that the E C 466/US 301 intersection and E C 466/CR 209 intersection will continue to operate at satisfactory levels of service at build out competition. There is also an existing bi-directional center turn lane that will serve the site, so a separate right turn lane was not warranted.

(f) Whether the proposed change will be a deterrent to the improvement or development of adjacent property;

The proposed rezoning will not be a deterrent to the improvement or development of adjacent properties. Surrounding properties are permitted to develop in accordance with their zoning map designation.

ZONING DESIGNATION SURROUNDING PROPERTIES	
NORTH	RR1C (County)
SOUTH	C-3 (City)
EAST	R2M (County) & C-3 (City)
WEST	R6C (County) & C-3 (City)

If the rezoning is approved, the applicant will be required to submit a site plan to the City prior

to development. The site plan will need to follow requirements established in the City's Land Development Regulations and the Design District Standards as well as any Planned Development Agreements or Developer's Agreements that may be needed.

A handwritten signature in black ink, appearing to read "Amanda Bondi". The signature is fluid and cursive, with the first name "Amanda" written in a larger, more prominent script than the last name "Bondi".

Amanda Bondi
Planner II, Development Services

ORDINANCE NO. O2023-69

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA;
PROPOSING A ZONING MAP AMENDMENT TO THE
OFFICIAL ZONING MAP IN ACCORDANCE WITH
SECTIONS 3.2 AND 3.3 OF THE LAND DEVELOPMENT
REGULATIONS; PROVIDING FOR CODIFICATION;
PROVIDING FOR CONFLICT; PROVIDING FOR
SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE
DATE.

WHEREAS, the City of Wildwood, Florida, is proposing to amend the Official Zoning Map of said City, to include a rezoning of real property described as follows, to-wit:

D18-019, D18-020, D18-022, & D18-122
KP Properties of Lake County
2.10 +/-

LEGAL DESCRIPTION:

PARCEL 1 (O.R. 2727/703)

BEGINNING AT THE NORTHEAST CORNER OF SW 1/4 OF NE 1/4, SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA; RUN WEST 90 FEET FOR POINT OF BEGINNING; THENCE RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING.

PARCEL 2 (O.R. 1845/525)

BEGIN 180 FEET WEST OF THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4, RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING, LYING AND BEING IN SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA.

PARCEL 3 (O.R. 1845/525)

BEGIN AT THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4, SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA; THENCE RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING.

PARCEL 4 (O.R. 2186/543)

COMMENCE AT THE NE CORNER OF THE SW 1/4 OF THE NE 1/4 OF SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST FOR A POINT OF REFERENCE. THENCE RUN S. 00°04'12" W. ALONG THE EAST LINE OF THE N. 1056.00 FEET OF THE SW 1/4 OF THE NE 1/4 OF SAID SECTION 18, A DISTANCE OF 150 FEET TO THE POINT OF BEGINNING. 1) THENCE RUN N.89°47'41"W. A DISTANCE OF 210 FEET; 2) THENCE RUN S.00°04'12" W. A DISTANCE OF 276 FEET; 3) THENCE RUN S. 89° 47'41" E. A DISTANCE OF 210 FEET TO THE SAID EAST LINE; 4) THENCE RUN N. 00°04'12" EAST ALONG THE SAID EAST LINE, A DISTANCE OF 276.00 FEET TO THE POINT OF BEGINNING.

This property is to be reclassified from R6C (County) and R-3 (City) to C-3 (City).

AND WHEREAS, the rezoning is consistent with the City's Comprehensive Plan and Land Development Regulations.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. The Official Zoning Map of the City of Wildwood, Florida is hereby amended to include the above-referenced property as indicated above. The amendment to the Official Zoning Map is attached hereto as "Exhibit A" and incorporated herein by reference.

SECTION 2. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 3. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 4. This Ordinance shall take effect 31 days after its final reading by the City Commission of the City of Wildwood.

DONE AND ORDAINED this ____ day of _____, 2024, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA**

Ed Wolf, Mayor

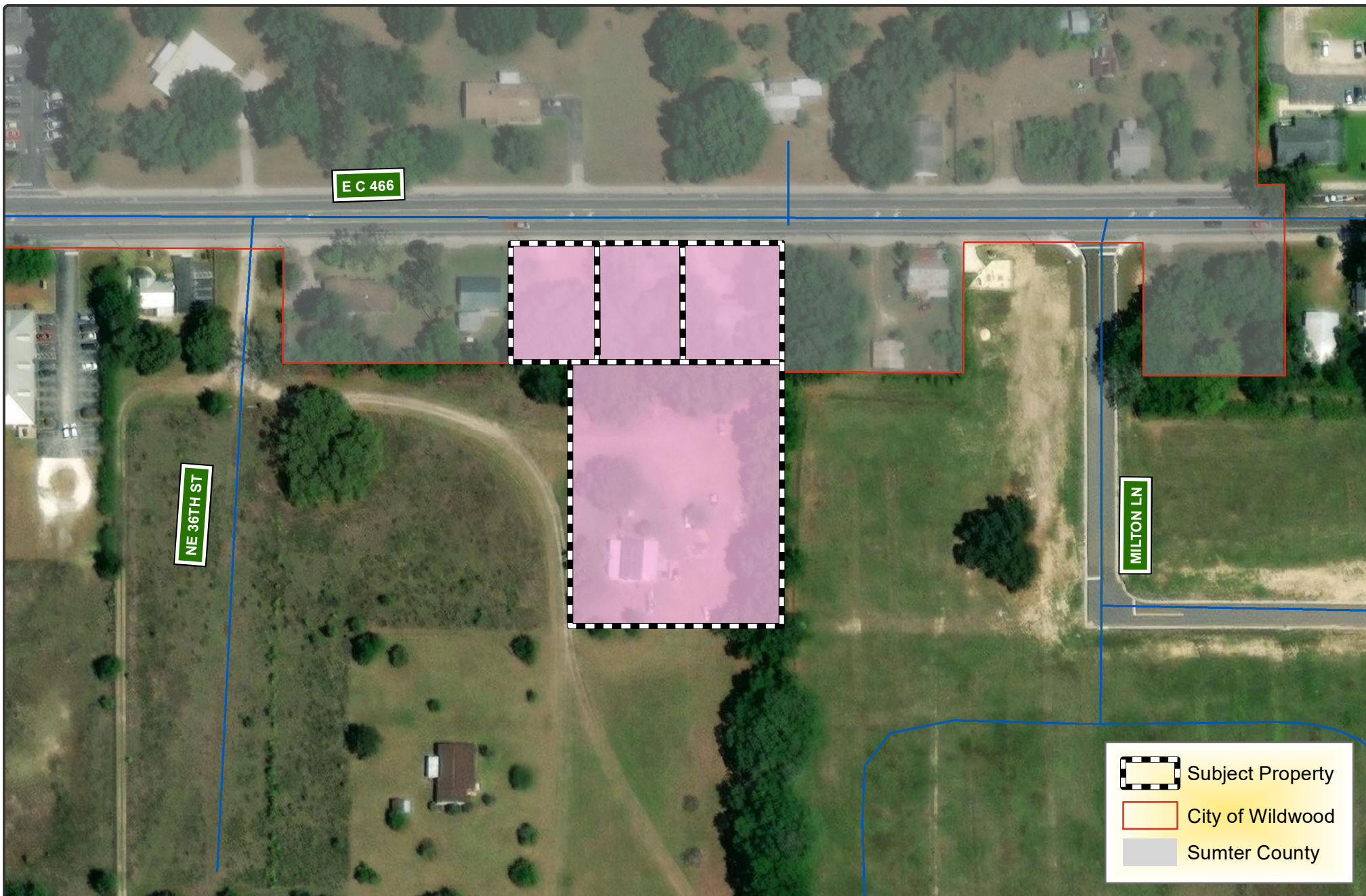
ATTEST: _____
Jessica Barnes, City Clerk

First Reading: _____

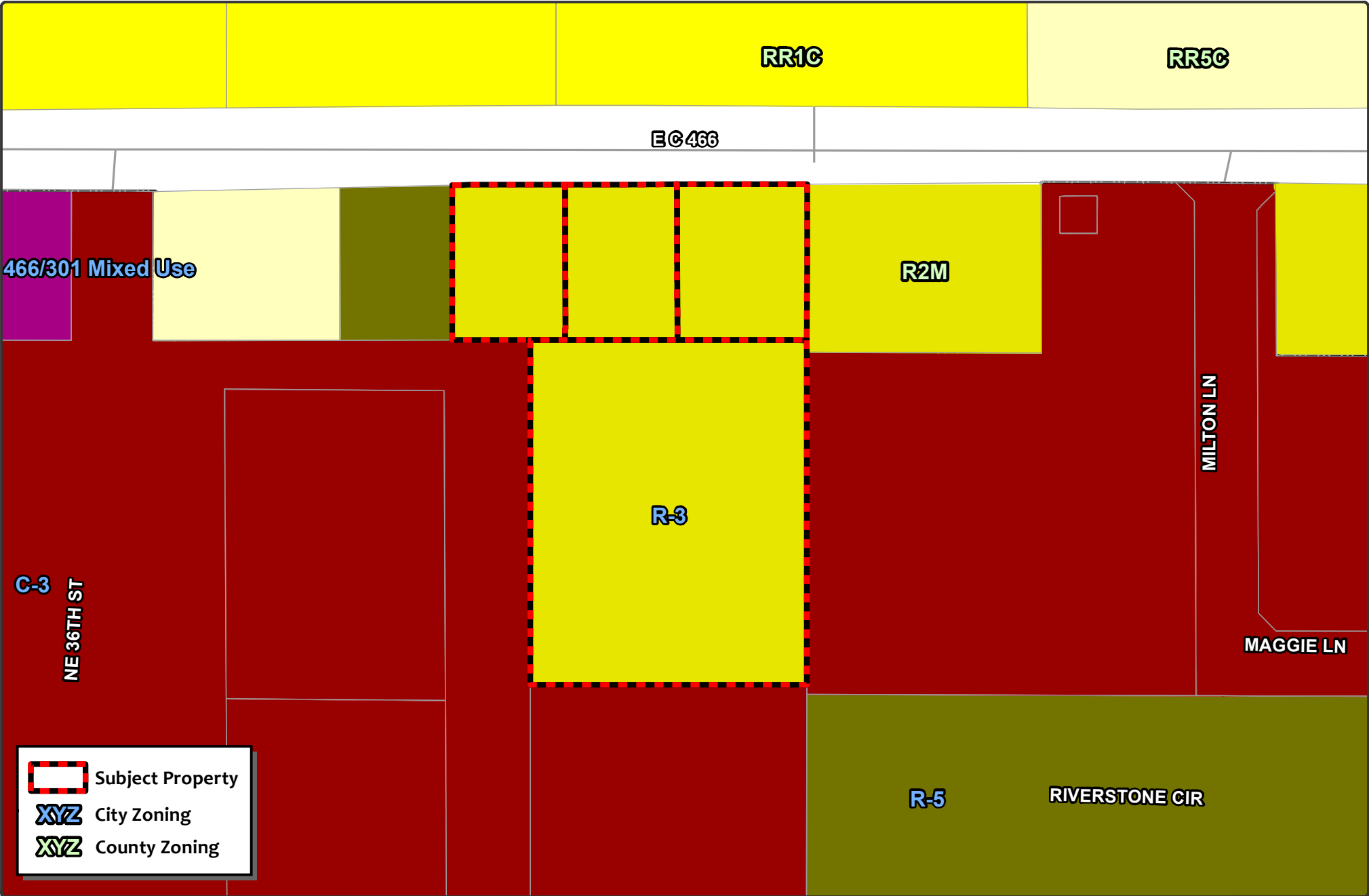
Second Reading: _____

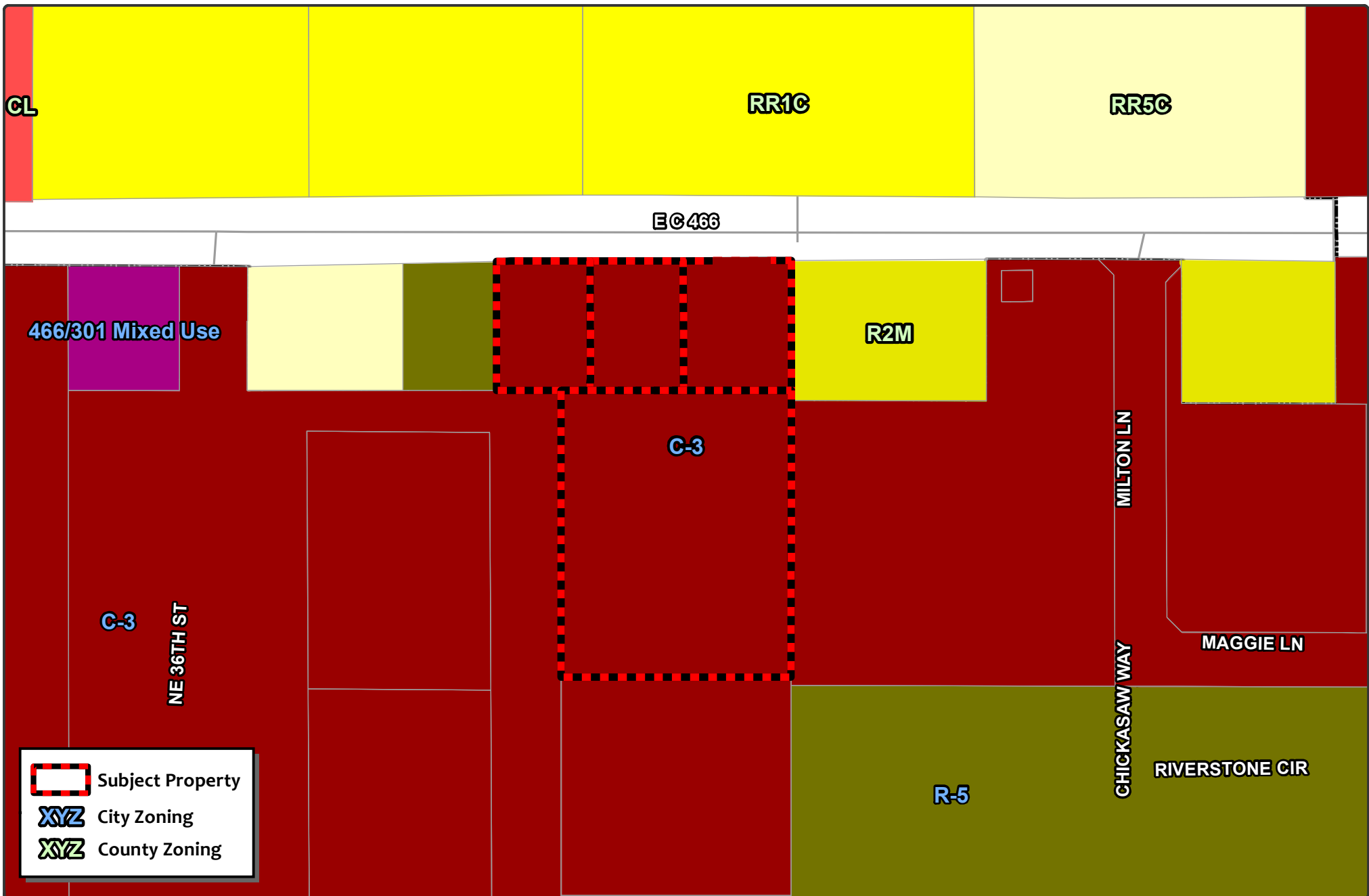
Approved as to form:

City Attorney



 WILDWOOD FLORIDA	CITY OF WILDWOOD 100 North Main Street Wildwood, FL 34785 Phone: (352) 330-1330 www.wildwood-fl.gov	 Feet 0 60 120	RZ 2306-004 OXFORD COMMONS PARCELS D18-019, D18-020, D18-022 & D18-122	MAP 1B LOCATION MAP JANUARY 2024
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 WILDWOOD FLORIDA	CITY OF WILDWOOD 100 North Main Street Wildwood, FL 34785 Phone: (352) 330-1330 www.wildwood-fl.gov	 Feet 0 60 120	RZ 2306-001 OXFORD COMMONS PARCELS D18-019, D18-020, D18-022 & D18-122	MAP 3B PROPOSED ZONING JANUARY 2024
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Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2023-69

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

City of Wildwood, Florida
Planning & Zoning Board/Special Magistrate

The case below was heard on Tuesday, February 6, 2024, by the Special Magistrate. The applicant seeks approval and favorable recommendation from the City of Wildwood Planning and Zoning Board/Special Magistrate for a Zoning Map Amendment to change the zoning district from R6C (Sumter County) and R-3 (City) to C-3 (City) on 2.10 acres MOL. The subject property is generally located south along E C 466 and approximately 0.23 miles west of N US 301.

Case Number: RZ 2306-001 Oxford Commons

Applicant(s): William (Bill) Ray

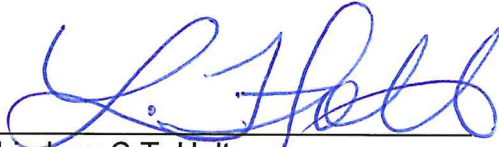
Owner(s): KP Properties of Lake County

Parcel(s): D18-019, D18-020, D18-022, & D18-122

Under Land Development Regulation (LDR) § 1.7(B)(2), the Planning and Zoning Board/Special Magistrate has a duty to make a recommendation to the City Commission on all proposed Zoning Map amendments.

Based upon the testimony, evidence, and information presented as to the criteria set forth in LDR § 3.3(C)(4), the Special Magistrate recommends approval of the Zoning Map amendment and gives a favorable recommendation of Ordinance O2023-69 to the City Commission for final determination.

Dated: February 6, 2024



Lindsay C.T. Holt
Special Magistrate City of Wildwood

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Fleet Services Surplus Equipment February 2024

REQUESTED ACTION: Staff recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

This resolution declares certain vehicles and equipment as surplus for February 2024 and determines the means for disposal, which will be an auction through Public Surplus.

RESOLUTION NO. R2024-3

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA DECLARING CERTAIN VEHICLES AS SURPLUS; DETERMINING THAT CERTAIN VEHICLES AND EQUIPMENT ARE TO BE DISPOSED OF THROUGH ONLINE AUCTION OR DONATION TO A NONPROFIT ORGANIZATION IF THERE IS A NEED AND JUNK TO BE DISPOSED OF AS TRASH; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood is the owner of certain equipment identified by attached Exhibit A; and,

WHEREAS, the City Commission of the City of Wildwood has determined that the equipment is surplus because the equipment is no longer of use by or a benefit to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, THAT:

1. The property identified in attached Exhibit A is hereby declared surplus.
2. The property may be donated to another nonprofit agency that has a need, or auctioned through an online auction company, and items considered junk may be disposed of as trash.
3. This Resolution shall take effect immediately upon its final adoption by the City Commission of the City of Wildwood, Florida.

DONE AND RESOLVED this ____ day of _____, 2024, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA**

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

Surplus Equipment City of Wildwood February 2024

YEAR	MILEAGE	EQUIPMENT	VIN#	DEPT
2011		ALAMO FALCON 15' BATWING MOWER	10118	PUBLIC WORKS
		KUBOTA L3650 TRACTOR	L3650-1066	PARKS AND REC

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: IT Surplus Computers & Other Equipment February 2024

REQUESTED ACTION: Staff recommends approval.

CONTRACT: Vendor/Entity: Stream Recycling
Effective Date: 02/12/2024 Termination Date:
Managing Division/Department: Information Technology

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

This resolution declares certain computers, cell phones, and peripheral equipment as surplus and provides for methods of disposal of said equipment, including some smaller, non-electronic items transferred to the city from the Police Department for auction or disposal. Any equipment deemed to be of continued use may be offered for employee purchase, listed on publicsurplus.com, or donated. Items available for employee purchase are noted in the "Sell" category; items to be sold to the public are listed under the "Auction" category; items to be donated are noted in the "Donate" category; and all remaining items to be disposed of are listed under the "Junk" category.

Stream Recycling will haul away all junk electronic equipment at no charge to the city. The service includes pickup on-site, destruction of hard drives through a physical shredding process, and provision of certificates of destruction for all equipment recycled to meet records management guidelines.

RESOLUTION NO. R2024-3

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA DECLARING CERTAIN EQUIPMENT AS SURPLUS; DETERMINING THAT CERTAIN EQUIPMENT IS TO BE DISPOSED OF THROUGH ONLINE AUCTION, DONATION TO A NON-PROFIT ORGANIZATION, RETAINED FOR PARTS, EMPLOYEE PURCHASE, OR JUNK TO BE DISPOSED OF AS TRASH; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood is the owner of certain equipment identified by attached Exhibit A; and,

WHEREAS, the City Commission of the City of Wildwood has determined that the equipment is surplus because the equipment is no longer of use by or a benefit to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, THAT:

1. The property identified in attached Exhibit A is hereby declared surplus.
2. The property may be auctioned through an on-line auction company, donated to another nonprofit agency that has a need, disassembled for parts, sold to employees through the Employee Purchase Policy, or considered junk and disposed of as trash / recycled.
3. This Resolution shall take effect immediately upon its final adoption by the City Commission of the City of Wildwood, Florida.

DONE AND RESOLVED this _____ day of _____, 2024, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA**

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

CITY OF WILDWOOD
DEPARTMENT SURPLUS LIST

NOTE: ALL Equipment/vehicles/furnishings/property must be declared Surplus by Resolution of the City Commission.

Please log items with all information requested and state if the item should be for auction/bid/sale/donation or junk to be trashed.

Provide the location where the equipment is being held. Resolutions will be prepared in the City Clerk's office for presentation to the Commission as lists are accumulated. Upon declaration of surplus the items will

The City Clerk Dept will assist in providing Cost.

Items for auction/bid/sale will be listed by Fleet Services or Clerk/Finance on the Public Group website,
which is open to anyone to register and bid.

ASSET#	Condition	Donate-Sell- Auction-Parts- Junk	Date	Dept	Description	Serial Number	Cost	Original or Replacement or Disposal value
N/A	Junk	Junk	1/18/2024	IT	Apple iPad 10.2 9th Gen (Cracked Screen)	G6YY2J3QJ6	N/A	
N/A	Obsolete	Sell	1/18/2024	DSD	ACER 24in Monitor (Josh Jackson)	N/A	N/A	
N/A	Junk	Junk	1/18/2024	IT	Box Of Miscellaneous Items and Cables	N/A	N/A	
LTWW2109	Obsolete	Sell	1/18/2024	Exec	Dell Latitude 3520 Laptop	CVTNT93	N/A	
DKWW1818	Obsolete	Sell	1/18/2024	WWD	Dell Optiplex 3060 Desktop	4014KQ2	N/A	
LTWW2108	Obsolete	Sell	1/18/2024	WD	Dell Latitude 3520 Laptop	FWTNT93	N/A	
CWW1847	Obsolete	Sell	1/18/2024	DSD	Dell Optiplex 3060 Desktop	40F7KQ2	N/A	
CWW1703	Obsolete	Sell	1/18/2024	Parks	Lenovo ThinkCentre M700 Desktop	MJ0596FY	N/A	
DKWW1704	Obsolete	Sell	1/18/2024	Parks	Lenovo ThinkCentre M700 Desktop	PC0KZRSF	N/A	
CWW1843	Obsolete	Sell	1/18/2024	HR	Dell Optiplex 3060 Desktop	3ZK7KQ2	N/A	
CWW1825	Obsolete	Sell	1/18/2024	WD	Dell Optiplex 3060 Desktop	4GQCKQ2	N/A	
CWW1830	Obsolete	Sell	1/18/2024	WD	Dell Optiplex 3060 Desktop	4HQCKQ2	N/A	
CWW1812	Obsolete	Sell	1/18/2024	Parks	Dell Optiplex 3060 Desktop	4HG9KQ2	N/A	
CWW1845	Obsolete	Sell	1/18/2024	CityHall	Dell Optiplex 3060 Desktop	4HL9KQ2	N/A	
CWW1719	Obsolete	Sell	1/18/2024	WWD	Dell Optiplex 3040 Desktop	6KJ4LH2	N/A	
CWW1822	Obsolete	Sell	1/18/2024	WWD	Dell Optiplex 3060 Desktop	4HHCKQ2	N/A	
CWW1829	Obsolete	Sell	1/18/2024	WD	Dell Optiplex 3060 Desktop	4FZ4KQ2	N/A	
DKWW1804	Obsolete	Sell	1/18/2024	Finance	Dell Optiplex 3050 Desktop	4PD37P2	N/A	
CWW1803	Obsolete	Sell	1/18/2024	PW	Dell Optiplex 3050 Desktop	4RZ67P2	N/A	
CWW1848	Obsolete	Sell	1/18/2024	Exec	Dell Optiplex 3060 Desktop	4GH4KQ2	N/A	
N/A	Obsolete	Sell	1/18/2024	IT	Dell 24in Monitor	N/A	N/A	
N/A	Obsolete	Sell	1/18/2024	IT	iPad 10.2 Protective case	N/A	N/A	
N/A	Obsolete	Sell	1/18/2024	IT	iPad 10.2 Protective case	N/A	N/A	
N/A	Obsolete	Sell	1/18/2024	IT	iPad 10.2 Protective case	N/A	N/A	
N/A	Obsolete	Junk	1/18/2024	IT	22 Yeolink IP Phone Power Supplies In Box	N/A	N/A	
N/A	Junk	Junk	1/19/2024	IT	Yeolink W60B Base Station	N/A	N/A	
N/A	Junk	Junk	1/19/2024	IT	Yeolink W56HV Handset	N/A	N/A	
N/A	Junk	Junk	1/19/2024	IT	Yeolink W56HV Handset	N/A	N/A	
N/A	Obsolete	Sell	1/19/2024	Water	iPhone XR	N/A	N/A	x
N/A	Obsolete	Sell	1/19/2024	Water	Samsung Galaxy S9	N/A	N/A	x
N/A	Obsolete	Sell	1/19/2024	PW	Samsung Galaxy S20 FE 5G	N/A	N/A	x
N/A	Junk	Junk	1/19/2024	PD	iPhone 7 Plus (PD Evidence)(Activation Lock)	N/A	N/A	
N/A	Junk	Junk	1/19/2024	PD	iPhone 12 (PD Evidence)(Activation Lock)	N/A	N/A	
N/A	Fair	Sell	1/19/2024	PD	Google Pixel 2 (PD Evidence)	N/A	N/A	x
N/A	Fair	Sell	1/19/2024	PD	Samsung Galaxy J2 Pure (PD Evidence)	N/A	N/A	x
N/A	Fair	Sell	1/19/2024	PD	iPhone 11 Pro max (PD Evidence)(No Activation Lock)	N/A	N/A	x
N/A	Junk	Junk	1/19/2024	PD	iPod Touch (PD Evidence) (Activation lock)	N/A	N/A	
N/A	Junk	Junk	1/24/2024	DSD	APC Battery Backup	N/A	N/A	
100262	Obsolete	Sell	1/24/2024	DSD	Dell Latitude 3510 LTWW2014	CSYT563	N/A	
N/A	Obsolete	Sell	1/24/2024	DSD	Dell Latitude 3520 LTWW2102	1XTNT93	N/A	

CITY OF WILDWOOD
DEPARTMENT SURPLUS LIST

NOTE: ALL Equipment/vehicles/furnishings/property must be declared Surplus by Resolution of the City Commission.

Please log items with all information requested and state if the item should be for auction/bid/sale/donation or junk to be trashed.

Provide the location where the equipment is being held. Resolutions will be prepared in the City Clerk's office for presentation to the Commission as lists are accumulated. Upon declaration of surplus the items will

The City Clerk Dept will assist in providing Cost.

Items for auction/bid/sale will be listed by Fleet Services or Clerk/Finance on the Public Group website,
which is open to anyone to register and bid.

ASSET#	Condition	Donate-Sell- Auction-Parts- Junk	Date	Dept	Description	Serial Number	Cost	Original or Replacement or Disposal value
N/A	Junk	Junk	1/24/2024	PD	Coolpad cp3705AS (PD Evidence)	N/A	N/A	
N/A	Good	Sell	1/24/2024	PD	Amazon Fire HD 10 tablet 11th Gen (PD Evidence)	N/A	N/A	x
N/A	Junk	Junk	1/24/2024	PD	Samsung Galaxy Tab 4 (PD Evidence) Poor condition	N/A	N/A	
N/A	Junk	Junk	1/24/2024	PD	iPhone XS MAX (PD Evidence) (Activation Lock)	N/A	N/A	
N/A	Junk	Junk	1/24/2024	PD	Samsung Galaxy Phone (PD Evidence) (Phone Lock)	N/A	N/A	
N/A	Junk	Junk	1/24/2024	PD	iPhone 7 (PD Evidence) (Activation Lock)	N/A	N/A	
N/A	Junk	Junk	1/24/2024	PD	LG phone (PD Evidence) (Activation lock)	N/A	N/A	
N/A	Junk	Junk	1/24/2024	PD	LG K30 (PD Evidence) Screen cracked	N/A	N/A	
N/A	Junk	Junk	1/24/2024	PD	iPhone SE (PD Evidence) (Activation Lock)	N/A	N/A	
N/A	Junk	Junk	1/24/2024	PD	iPhone SE (PD Evidence) (Activation Lock)	N/A	N/A	
N/A	Obsolete	Junk	1/24/2024	PD	LG Tribute HD (PD Evidence)	N/A	N/A	
N/A	Obsolete	Junk	1/24/2024	PD	Blu C5L MAX (PD Evidence)	N/A	N/A	
N/A	Obsolete	Junk	1/24/2024	PD	Samsung Flip Phone (PD Evidence)	N/A	N/A	
N/A	Obsolete	Junk	1/24/2024	PD	Alcatel Flip Phone (PD Evidence)	N/A	N/A	
N/A	Good	Sell	1/24/2024	PD	iPhone 13 Pro Max (PD Evidence)	N/A	N/A	x
N/A	Good	Sell	1/24/2024	PD	iPhone 6 Plus (PD Evidence) New In Box	N/A	N/A	x
N/A	Junk	Junk	1/24/2024	PD	iPhone SE (PD Evidence) (Bad Battery, Won't stay on.	N/A	N/A	
N/A	Junk	Junk	1/24/2024	PD	iPhone SE (PD Evidence) (Bad Battery, Won't stay on.	N/A	N/A	
N/A	Junk	Junk	1/24/2024	DSD	Brother MFC-J6910DW Printer	N/A	N/A	
N/A	Junk	Junk	1/24/2024	DSD	HP DesignJet T2530 Plotter	CN7BB6H01K	N/A	
N/A	Good	Sell	1/25/2024	IT	Casa Systems 4G LTE Range Extender	YD00SN3S0381	N/A	
CWW1846	Obsolete	Sell	1/25/2024	Fleet	Dell Optiplex 3060 Desktop	3YZ9KQ2	N/A	
490009	Obsolete	Junk	1/25/2024	Fleet	MSI MS-7721 Desktop Computer	N/A	N/A	
N/A	Junk	Junk	1/25/2024	PD	iPhone Se (PD Evidence) (Activation locked)	N/A	N/A	
N/A	Junk	Junk	1/25/2024	PD	iPhone 7 Plus (PD Evidence) Will not power on	N/A	N/A	
N/A	Obsolete	Sell	1/29/2024	UB	Dell OptiPlex 3060 Desktop	N/A	N/A	
N/A	Obsolete	Sell	1/29/2024	UB	Lenovo Think Center desktop	N/A	N/A	
N/A	Obsolete	Sell	1/29/2024	UB	Lenovo Think Center desktop	N/A	N/A	
N/A	Obsolete	Sell	1/29/2024	Water	Dell Latitude 3520 Laptop	N/A	N/A	
N/A	Obsolete	Sell	1/29/2024	IT	Samsung Galaxy S8	N/A	N/A	
N/A	Fair	Auction	1/29/2024	PD	Assorted Jewelry in Bag	N/A	N/A	

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Resolution Amending the Parks & Recreation Background Screening Policy of the Personnel Rules and Regulations

REQUESTED ACTION: Staff recommends approval.

CONTRACT: Vendor/Entity:
Effective Date: 2/12/2024 Termination Date:
Managing Division/Department: Human Resources

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Please see the attached resolution amending the Parks & Recreation Background Screening Policy of the Personnel Rules and Regulations. The purpose of amending the policy is to clarify the background screening process, to detail the reasons for which an applicant can be disqualified, and to transfer responsibility from Parks & Recreation to Human Resources.

RESOLUTION NO. R2024-5

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA AMENDING THE CITY OF WILDWOOD PARKS & RECREATION BACKGROUND SCREENING POLICY OF THE PERSONNEL RULES AND REGULATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood has determined there is a need to revise the City of Wildwood Parks & Recreation Background Screening Policy of the Personnel Rules and Regulations for employees of the City of Wildwood.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, THAT:

1. The City Commission hereby adopts changes to the City of Wildwood Parks & Recreation Background Screening Policy of the Personnel Rules and Regulations as set forth in Attachment A, attached hereto and incorporated herein.
2. This Resolution shall take effect immediately upon its final adoption by the City Commission of the City of Wildwood, Florida.

DONE AND RESOLVED this ____ day of _____, 20____, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA**

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

ATTACHMENT A

CITY OF WILDWOOD
PARKS
& RECREATION BACKGROUND SCREENING POLICY

- A. SUBJECT. Background screening volunteers, vendors, and employees of the Parks & Recreation Department.
- B. PURPOSE. To establish a policy and a process for screening candidates for volunteer, vendor, and employment positions within the City's Parks & Recreation Department.
- C. POLICY. The City of Wildwood is committed to providing a safe environment for its citizens to enjoy the programs offered by the Parks & Recreation Department. To that end, the City must ensure it works with only the most qualified individuals.
- D. APPLICATION OF POLICY. This policy applies to the following individuals in the Parks & Recreation Department:
1. Volunteers – Defined as individuals not receiving pay (either directly or through the City's Finance department) and includes those individuals who serve as referees, coaches, assist with special events, Baker House docents or tour guides, camp counselors, and counselors in training.
 2. Vendors – Individuals who provide a service to the City's Parks & Recreation Program and are paid through the City's accounting system. This does not include vendors who provide Proof of Insurance with the City as a named insured.
 3. Employees – Individuals who are hired by the Parks & Recreation Department, regardless of their status (full time, part time, per diem, seasonal, or temporary). This also includes employees who currently work for the City, but in another department. Excluded from this policy are Police Officers who are currently in good standing with the Florida Department of Law Enforcement.
- E. DEFINITIONS.
1. Guilty – A person was found guilty following a trial, entered a guilty plea, entered a no-contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. Additionally, a person who received court-directed programs in lieu of conviction shall be considered guilty under this policy. The term "guilty" does not include criminal charges that resulted in acquittal, Nolle Prose, or dismissal.
 2. Background Check – Includes state and county records, and Sex Offender registry.
 3. Annual Basis – A Background Check will be conducted every year on the anniversary date the volunteer, vendor or employee was deemed eligible to volunteer, vend, or were hired by the City.
 4. Moral Turpitude – Refers to conduct or behavior constituting an immoral, unethical, unjust, or dishonest departure from ordinary social standards such that it would shock the public consciousness or community.

CITY OF WILDWOOD
PARKS
& RECREATION BACKGROUND SCREENING POLICY

F. PROCESS.

1. All volunteers, vendors, and employees, including current employees, must complete a Volunteer Application, and complete and sign a Consent to Background Check form.
2. Upon receipt, the Human Resources Department will facilitate or conduct the Background Check which may include the use of a Background Check company.
3. The Human Resources Department will review the results of the Background Check and share the results with the City Manager and the Parks and Recreation Director. These results will be filed in a locked Confidential File, with limited access.
4. The applicant will receive an email notification from the Human Resources Department indicating the results of the background screening process have been received.
 - i. If deemed qualified, a department employee will schedule the applicant for a New Volunteer or New Hire Orientation.
 - ii. If deemed disqualified, the applicant will receive the following:
 1. Summary of Rights under the Fair Credit Reporting Act.
 2. Letter of disqualification.
 3. A copy of the screening report.
5. Annual Background Check – If a volunteer or vendor fails the annual background recheck, they will be deemed disqualified, and a letter of disqualification will be issued. If an employee fails the annual background check, the employee may face disciplinary action based on the City's Personnel Rules and Regulations.
6. Participation is voluntary and the City reserves the right to deny or release a volunteer or vendor without notice and without recourse, for any reason. The City is under no obligation to continue to appoint all volunteers or vendors who are deemed qualified to a position within the City.

Any applicant who willfully fails to comply with the background screening process or procedures shall be automatically disqualified. The City will not allow an applicant to volunteer who refuses to consent to the background screening policy and procedures.

G. REASONS FOR DISQUALIFICATION.

An applicant may be disqualified and prohibited from serving as a volunteer, vendor, or employee, if found guilty of the following crimes:

CITY OF WILDWOOD
PARKS
& RECREATION BACKGROUND SCREENING POLICY

1. **All Sex Offenses** – Regardless of the amount of time since such offense occurred and regardless of felony or misdemeanor charge.
Examples include, but are not limited to: child molestation, rape, sexual assault, sexual battery, prostitution, solicitation, indecent exposure, etc.
2. **All Child Abuse and Endangerment Offenses** - Regardless of the amount of time since such offense occurred and regardless of felony or misdemeanor charge.
3. **All Felony Offenses** - Other than sex within the past 10 years.
Examples include, but are not limited to: unlawful possession of firearms, robbery, aggravated assault, aggravated burglary, drug offenses, theft, embezzlement, fraud, etc.
4. **All Misdemeanor Violence Offenses** - Within the past 7 years
Examples include, but are not limited to: simple assault, battery, hit & run, etc.
5. **Any Other Misdemeanor** - Within the past 5 years that would be considered a potential danger to children or is directly related to the functions of that volunteer or employee.
Examples include, but are not limited to: contributing to the delinquency of a minor, providing alcohol to a minor, theft (if a person is handling money), etc.
6. **Any Offenses Deemed Moral Turpitude by the City Manager**
7. **Pending Cases** – Any applicant, current or future, that is charged within a disqualifying offense or has a disqualifying case pending in court may be disqualified until official adjudication of the disqualifying case. For purposes of this policy, an applicant engaged in pretrial diversion or pretrial intervention shall be treated as having a pending case.

F. CITY MANAGER DISCRETION:

The City Manager shall have broad discretion to make a judgmental decision based on the values and morals of the community.

CITY OF WILDWOOD
PARKS
& RECREATION BACKGROUND SCREENING POLICY

Effective Date: August 22, 2022

Last Revised: February 12, 2024

CITY OF WILDWOOD
PARKS
& RECREATION BACKGROUND SCREENING POLICY

- A. SUBJECT. Background screening volunteers, vendors, and employees of the Parks & Recreation Department.
- B. PURPOSE. To establish a policy and a process for screening candidates for volunteer, vendor, and employment positions within the City's Parks & Recreation Department.
- C. POLICY. The City of Wildwood is committed to providing a safe environment for its citizens to enjoy the programs offered by the Parks & Recreation Department. To that end, the City must ensure ~~that~~ it works with only the most qualified individuals.
- D. APPLICATION OF POLICY. This policy applies to the following individuals in the Parks & Recreation Department:
1. Volunteers – Defined as person individuals not receiving pay (either directly or through the City's ~~accounting-Finance~~ department) and includes those individuals who serve as referees, coaches, assist with special events, Baker House docents or tour guides, camp counselors, and counselors in training.
 2. Vendors – Individuals who are providing a service to the City's Parks & Recreation Program and are paid through the City's accounting system. This does not include vendors who provide Proof of Insurance with the City as a named insured.
 3. Employees – Individuals who are hired by the Parks & Recreation Department, regardless of their status (full time, part time, per diem, seasonal, or temporary). This also includes employees who currently work for the City, but in another department. Excluded from this policy are Police Officers who are currently in good standing with the Florida Department of Law Enforcement.
- E. DEFINITIONS
1. Guilty – A person was found guilty following a trial, entered a guilty plea, entered a ~~no-contest~~no-contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. Additionally, a person who received ~~court directed~~court-directed programs in lieu of conviction shall be considered as guilty under this policy. The term "guilty" does not include criminal charges that resulted in acquittal, Nolle Prose, or dismissal.
 2. Level II Background Check – Includes state and county records, National Criminal History Data baseDatabase, and Sex Offender registry.
 3. Annual Basis – A Level II Background Check will be ~~done~~conducted every year on the anniversary date the volunteer, vendor or employee was deemed eligible to volunteer, vend, or were hired by the City.

CITY OF WILDWOOD
PARKS
& RECREATION BACKGROUND SCREENING POLICY

4. Moral Turpitude – Refers to conduct or behavior constituting an immoral, unethical, unjust, or dishonest departure from ordinary social standards such that it would shock the public ~~conscious~~ consciousness or community.

F. PROCESS

1. All volunteers, vendors, and employees, including current employees, must complete a Volunteer Application, and complete and sign a Consent to Background Check form.
2. Upon receipt, the ~~Parks & Recreation~~ Human Resources Department will ~~review the application and confirm the information~~ facilitate or conduct the Background Check which may include the use of a Background Check company.

~~3. If approved at this stage, the applicant will receive an email link to complete the Level II Background Check process. The applicant will have 7 days from receipt of that email to complete this online form.~~

~~4.3. The Background Check company will send a copy of the results to the The Human Resources Department will review the results of the Background Check and share the results with the City Manager and the Parks and Recreation Director. —These results will be filed in a locked Confidential File, with limited department access.~~

- ~~5.4.~~ The applicant will receive an email notification from the Human Resources Department indicating the results of the background screening process have been received.
- i. If deemed qualified, a department employee will schedule the applicant for a New Volunteer or New Hire Orientation.
 - ii. If deemed disqualified, the applicant will receive the following:
 1. Summary of Rights under the Fair Credit Reporting Act.
 2. Letter of disqualification.
 3. A copy of ~~Level II~~ the screening report.

~~6.5.~~ Annual Background Check – If a volunteer or vendor fails the annual background recheck, they will be deemed disqualified and a letter of disqualification will be issued. If an employee fails the annual background check, the employee may face disciplinary action based on the City's Personnel Rules and Regulations.

~~7.6.~~ Participation is voluntary and the City reserves the right to deny or release a volunteer or vendor without notice and without recourse, for any reason. The City is under no obligation to continue to appoint all volunteers or vendors who are deemed qualified to a position within the City.

CITY OF WILDWOOD
PARKS
& RECREATION BACKGROUND SCREENING POLICY

Any applicant who willfully fails to comply with the background screening process or procedures shall be automatically disqualified. The City will not allow an applicant to volunteer who refuses to consent to the background screening policy and procedures.

CITY OF WILDWOOD
PARKS
& RECREATION BACKGROUND SCREENING POLICY

G. REASONS FOR DISQUALIFICATION:

An applicant ~~will~~may be disqualified and prohibited from serving as a volunteer, vendor, or employee, if found guilty of the following crimes:

1. **All Sex Offenses** – Regardless of the amount of time since such offense occurred and regardless ~~io~~f felony or misdemeanor charge.

Examples include, but are not limited to: child molestation, rape, sexual assault, sexual battery, prostitution, solicitation, indecent exposure, etc.

- ~~2. **All Felony Violence Offenses** – Regardless of the amount of time since such offense occurred.~~

~~*Examples include, but are not limited to: murder, manslaughter, aggravated assault, kidnapping, human trafficking, robbery, aggravated burglary, etc.*~~

- ~~3.2. **All Child Abuse and Endangerment Offenses** - Regardless of the amount of time since such offense occurred and regardless ~~if~~of felony or misdemeanor charge.~~

- ~~4.3. **All Felony Offenses** - Other than ~~violence or~~ sex within the past 10 years.~~

~~*Examples include, but are not limited to: unlawful possession of firearms, robbery, aggravated assault, aggravated burglary, drug offenses, theft, embezzlement, fraud, etc.*~~

- ~~5.4. **All Misdemeanor Violence Offenses** - Within the past 7 years~~

~~*Examples include, but are not limited to: simple assault, battery, hit & run, etc.*~~

- ~~6.5. **Any Other Misdemeanor** - Within the past 5 years that would be considered a potential danger to children or is directly related to the functions of that volunteer or employee.~~

~~*Examples include, but are not limited to: contributing to the delinquency of a minor, providing alcohol to a minor, theft (if a person is handling money), etc.*~~

- ~~6.7. **All OtherAny Offenses Deemed Moral Turpitude by the Department DirectorCity Manager.**—~~

~~The Department Director shall have broad discretion to make a judgmental decision based upon the values and moralses of the community.~~

CITY OF WILDWOOD
PARKS
& RECREATION BACKGROUND SCREENING POLICY

78. **Pending Cases** – Any applicant, current or future, that is charged within a disqualifying offense or has a disqualifying case pending in court ~~will~~may be disqualified until official adjudication of the disqualifying case. For purposes of this policy, an applicant engaged in pretrial diversion or pretrial intervention shall be treated as having a pending case.

F. CITY MANAGER DISCRETION:

The City Manager shall have broad discretion to make a judgmental decision based on the values and morales of the community.

Effective Date: August 22, 2022

Last Revised: August 22, 2022February 12, 2024

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Chesterfield - Developer's Agreement

REQUESTED ACTION: Staff recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The attached developer's agreement is between the City of Wildwood and Wildwood Enterprises, LLC. The project consists of a 15,054 square-foot retail building with associated infrastructure.

The project will be served by City of Wildwood water and wastewater. Terms of payment of the system development charges (SDCs) are outlined in the agreement. The developer will extend the water line 210 linear feet to the end of their property. The rate for the estimated cost of the improvements is \$36,000.00, providing 19.067 ERUs. The developer needs an estimated of 8 ERUs for their project and the remaining 11.067 will be known as pioneering credits.

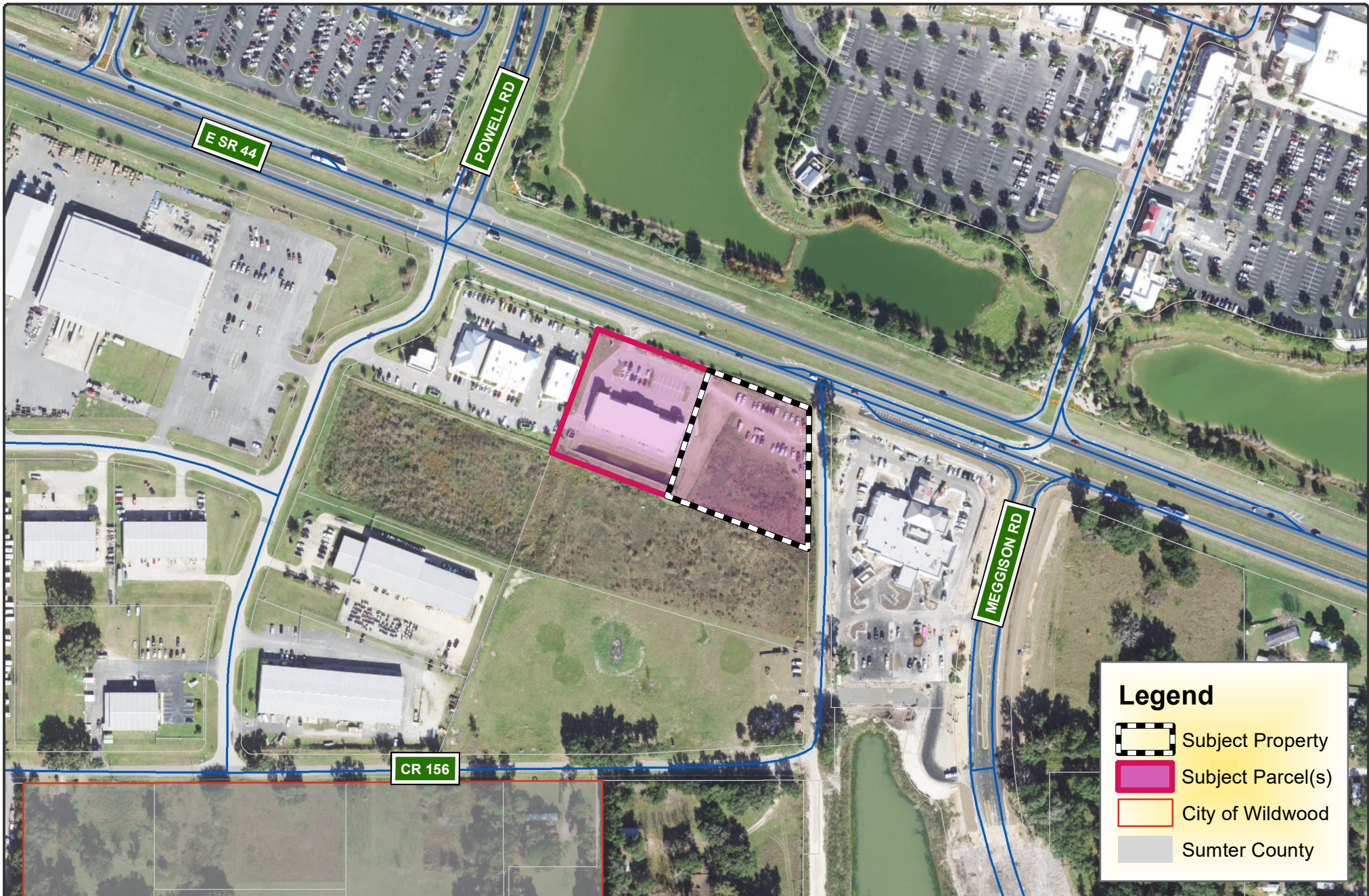
The City shall have the right, but not the obligation, to repurchase unused SDC fees by the Developer at the prevailing rate within seven (7) years of the effective date of this Agreement. The City's obligation to reimburse the Pioneer Credits shall terminate ten (10) years from the date of execution of this Agreement. Terms of this agreement were developed and finalized in consultation with the utilities department, city engineer, and city attorney.



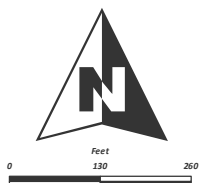
Dated: 02/08/2024

Amanda Bondi

Planner II, Development Services



**CITY OF
WILDWOOD**
100 North Main Street
Wildwood, FL 34785
Phone: (352) 330-1330
www.wildwood-fl.gov



SP 2205-006

CHESTERFIELD VILLAGES PLAZA PHASE 2

PORTION OF PARCEL G17A009A

MAP 1B
LOCATION
MAP
MAY
2022

**DEVELOPER'S AGREEMENT
BETWEEN THE CITY OF WILDWOOD
AND WILDWOOD ENTERPRISE LLC (CHESTERFIELD VILLAGE PLAZA)**

This agreement, effective this ____ day of February, 2024, made and entered into by and between the City of Wildwood, Florida, a Florida municipal corporation (hereinafter called "City"), and WILDWOOD ENTERPRISE LLC, a Florida limited liability company (hereinafter called "Developer").

RECITALS

WHEREAS, Developer's Agreements strengthen the public planning process, encourage sound capital improvements planning, and assist in assuring that there are adequate capital facilities for development;

WHEREAS, City is a regional water, wastewater, reuse water and municipal services provider;

WHEREAS, Developer owns in fee simple certain real property described on the attached Exhibit "A" (the "Property");

WHEREAS, Developer's proposed development locally known as the Chesterfield Village Plaza requires access to water and other municipal services;

WHEREAS, Developer desires to procure services, including, but not limited to, water, and other municipal services, from the City for the Property, and City desires to provide water and other municipal services to the Property;

WHEREAS, The parties desire to enter into this Agreement confirming their agreement regarding the furnishing of municipal services, including but not limited to water and other municipal services for the Property;

WHEREAS, This Agreement and all stipulations and covenants made herein are acknowledged to be subject to the approval of every County, Regional, State and Federal regulatory agency having jurisdiction of the subject matter of this Agreement; and

WHEREAS, The City Commission has approved this Agreement and has authorized the City Manager to execute this Agreement by motion passed at a regular City Commission meeting on _____;

NOW THEREFORE, in consideration of the mutual covenants and undertakings of City and Developer and other good and valuable considerations, these parties covenant and agree with each other as follows:

- 1. Incorporation of Recitals and Exhibits.** The parties confirm and agree that the above Recitals are true and correct, and incorporate their terms and provisions herein

for all purposes. The contents, terms and provisions of all Exhibits which are attached to this Agreement and referenced herein are, by this reference, incorporated into this Agreement for all purposes.

2. **Definitions.** For the purposes of this Agreement, in addition to those terms which are specifically defined elsewhere in this Agreement the following terms shall have the following definitions:
- A. **“Agreement”** – This Developer’s Agreement, as the same may be subsequently amended, modified or supplemented pursuant to its terms and provisions.
 - B. **“Connection Fee”** – Those charges of the City for a customer’s proportionate share of the capital costs of the water and wastewater utility plant capacities allocated to a new or modified customer connection, as defined in City Ordinances and Resolutions.
 - C. **“County”** – Sumter County, Florida, a political subdivision of the State of Florida.
 - D. **“Developer”** – WILDWOOD ENTERPRISE LLC, and its successors, and assigns in interest, and/or title, including any Homeowners/Property Owners Association to be created by Developer to which all common improvements described in this Agreement, will be conveyed and under whom all future maintenance responsibilities will fall.
 - E. **“Equivalent Residential Unit”** – As defined by City Ordinance, also referred to in this Agreement as “ERU.” The term “Equivalent Residential Connection,” also referred to as “ERC,” is synonymous with “ERU.”
 - F. **“Homeowners/Property Owners’ Association”** – A Florida not-for-profit Corporation organized and formed by Developer for the purpose of serving as the Association for the owners of parcels located within the Property to own, maintain, and repair or replace, as required, common area improvements located on the Property, including but not limited to open space, entry features, amenities, and other similar improvements constructed on the Property. It is the intent of Developer to create a Homeowners’ Association for such purposes, and to convey to the Homeowners’ Association title to the previously-described improvements which will be constructed on the Property, at which time the Homeowners’ Association will, by execution of an appropriate agreement with City, assume the Developer’s responsibilities for maintenance, repair and replacement of such improvements which arise under the terms of this Agreement.
 - G. **“Party” or “Parties”** – Refers to either Developer or City, or (as applicable) to both Developer and City.
 - H. **“Property”** – The real property described on attached Exhibit “A.”

- I. **“Significant Progress”** – The Developer will have achieved substantial progress under the terms of this Agreement when storm water basins, roadway bases, curbs and underground utilities have been completed or are under construction pursuant to a valid Permit (or Permits) issued by City for such work.
- J. **“System Development Charge”** – Those charges by City for a customer’s proportionate share of the capital costs of the water and wastewater utility main lines and connection lines, as well as the hydraulic share of the facilities required to service that customer, as defined by City Ordinances and Resolutions, and is also referred to herein as an “SDC” or “SDC Fee.”
- K. **“Transmission Fee”** – The portion of the SDC that represents the customer’s proportionate share of the capital costs of the water and wastewater utility main lines and connection lines.
- L. **“Treatment Fee”** – The portion of the SDC that represents the customer’s hydraulic share of the facilities required to service that customer.
- M. **“Water Management District” or “SWFWMD”** – The Southwest Florida Water Management District, an agency of the State of Florida.

3. Developer’s Obligations.

A. System Development Charges and Capacity.

1. SDC Fees.

- a) The System Development Charge (SDC), when paid, refunds the City for the capital cost of the water and wastewater utility lines and purchases capacity in the water and wastewater infrastructure. SDC Fees are based on the equivalent residential volumes, which are 300 gallons per day for water consumption and 250 gallons per day for wastewater treatment.
- b) The water SDC Fee and its components shall be calculated using City Ordinances and Resolutions in effect at the time Developer pays the applicable SDC Fee. The calculations for the water SDC Fee components are shown on attached Exhibit “B.”
- c) The wastewater SDC Fee shall be calculated using City Ordinances and Resolutions in effect at the time Developer pays the applicable SDC Fee. The calculations for the wastewater SDC Fee components are shown on attached Exhibit “B.”

- d) Developer acknowledges and agrees that SDC Fees paid are non-refundable. However, the City acknowledges that should an unforeseen circumstance arise such that the City is unable to meet its obligation of service for any phase of development, or portion thereof, that the associated SDC fees will be refunded to the Developer.
- e) SDC Fees are calculated by the City based on the number of Equivalent Residential Units (ERU's) approved for a reservation of capacity as indicated on attached Exhibit "B." One (1) SDC Fee is due for each connection (ERU) reserved. Developer acknowledges that no water or wastewater capacity reservation is created, or implied, without City receiving payment of the applicable fees in accordance with the terms of this Agreement. Reservation of water and wastewater capacity is subject to capacity availability.
- f) Water and wastewater SDC Fees for the development shall be paid upon execution of this Agreement as outlined below in Section 3.A.2; the water and wastewater SDC Fees for each subsequent phase of development shall be paid upon the commencement of construction of the applicable phase as outlined below in Section 3.A.2.
- g) Developer understands that increases in capacity reserved, or any new purchase of capacity reservations, will result in additional SDC Fees being due from Developer to City.

2. **Payment Schedule.**

- a) The water and wastewater SDC Fees shall be calculated according to the rate schedule adopted by City and in effect at the time the Developer pays the applicable SDC Fee. The calculation of the SDC Fees for an Equivalent Residential Unit (ERU) based on the current rate schedule adopted by City is included in attached Exhibit "C."
- b) Developer must proceed with due diligence toward the use of all connections.
- c) SDC Fees are not reserved by City on speculation, and such reservation may be rescinded by the City if Significant Progress on construction of the applicable phase of Developer's project on the Property is not made within twenty four (24) months of the date the initial SDC Fee (or portion thereof) was paid by the Developer. The time for Significant Progress may be extended pursuant to the provisions of this Agreement concerning "Force Majeure".

- d) The following actions must be completed by Developer prior to the reservation of water or wastewater ERU's:
 - 3.A.2.d.1. Developer must complete and file the City's Concurrency Determination and Concurrency Reservation applications.
 - 3.A.2.d.2. This Developer's Agreement, and all attachments, must be fully executed by Developer and City.
 - e) 50% of the SDC Fee for the Project shall be paid upon execution of this Agreement. The remaining 50% of the SDC Fee as it relates to each individual use shall be paid on issuance of each Construction Permit.
 - f) Capacity is reserved for a particular location, and assumes that City will be prepared to serve that capacity according to the agreed-upon availability schedule at that location and no other.
 - g) The City shall have the right, but not the obligation, to repurchase unused SDC fees by the Developer at the prevailing rate within seven (7) years of the effective date of this Agreement.
3. Until Developer provides City with payment for SDC Fees required by Developer for the applicable phase of development, as provided in Exhibit "D," and completes all other requirements of this Agreement, no permanent water or wastewater service will be provided to the Property. Construction water will be available to the Developer upon payment of the first 50% of the SDC Fee for the applicable portion of development.
4. City reserves the right to determine the number of ERU's it will allow Developer to purchase. The City has determined at the time of execution of this Agreement that the Developer may purchase 8 water ERU's and 8 wastewater ERU's. These will be available at the times listed on Exhibit "D."
5. Developer may not transfer any reserved water or wastewater capacity without written permission from the City. Any such transfer, unless approved by City, will void the capacity reservation and the ERU's will revert back to the City. The Developer will forfeit any right to any repayment of the fees paid. The City shall not unreasonably withhold permission for a transfer of capacity to another property or another project. As Developer develops the Property and sells portions thereof, such sales and transfers to facilitate such sales shall not be deemed a transfer prohibited by this Section. Use of water or transfer of capacity shall not deem the Developer as a provider or purveyor of water.

6. The purchase of ERU's does not act to set the price for future purchases, but only as to purchases specifically set forth in this Agreement. Any future purchases not contemplated by this Agreement will be at the price set by City at time of payment.
7. The City shall have the right, but not the obligation, to repurchase unused SDC fees by the Developer at the prevailing rate within seven (7) years of the effective date of this Agreement.

4. **Off-Site Improvements – Pioneer Agreement.**

- A. The Developer shall design, permit, and construct the following OFF-SITE IMPROVEMENTS (hereinafter referred to as the "Improvements"):
 1. 210 LF of 8" C900 – DR18 Pipe w/ fittings and valves for water main along CR 179 that connects to existing 12' water main.
- B. The City and the Developer have agreed that the Developer is entitled to receive a credit to be applied against the City SDC Fees for water equal to the cost associated with construction of the Improvements. The parties acknowledge that the current estimated cost for the construction is as follows:

Total	\$36,000.00
--------------	--------------------

- C. The Developer's cost to construct the Improvements will exceed the amount of water SDC Fees paid to the City. The Developer shall be entitled to water SDC credits equal to the actual cost of construction of the Improvements. The City will issue SDC Fee credits to the Developer based on the following schedule:
 1. The current SDC Fee rate for one (1) ERU of water is \$1,888.00. The rate for the estimated cost of the Improvements listed above in Section 4.A is \$36,000.00, providing for 19.067 ERUs.
 2. The City will issue credits for water SDC Fees for the Property, in the amount of 19.067 ERUs.
 3. The Developer needs an estimated 8 ERUs; the additional 11.067 ERUs will be known as Pioneer Credits. The City agrees to reimburse the Developer for Pioneer Credits from SDC Fees collected from utility customers for water located along the routes of the Improvements (water main) that connect to and are directly benefited by the construction of the Improvements. The City's obligation to reimburse the Pioneer Credits shall terminate ten (10) years from the date of execution of this Agreement.

4. Any additional ERUs above the 19.067 will require payment of the water SDC Fees in effect at the time of acquisition.
5. Water SDC Fees are not subject to the reimbursement (if applicable).
6. The City's obligation to reimburse the Developer, or any authorized successors or assigns, for any non-reimbursed funds shall terminate ten (10) years after the date of this Agreement.

5. Developer's Responsibility.

- A. The Developer shall design, permit, and construct the Improvements:
 1. 210 LF of 8" C900 – DR18 Pipe w/ fittings and valves for water main along CR 179 that connects to existing 12' water main.
- B. After completion of construction of the water systems and upon acceptance by the City, approval of as-builts, and receipt of all regulatory clearances, the Developer or property owner shall be responsible for the water service lines from the Developer's side of the water meter.
- C. Developer or any Property Owner's Association that may be created is responsible for ownership and maintenance of any and all stormwater management areas, buffers, and other common areas within the Property.
- D. Additional Developer Responsibilities:
 1. Developer at its own cost will be responsible for private hydrant.
 2. Sidewalks
 - a) Phase 2 – Sidewalks for Phase 2 of Chesterfield Village Plaza may be deferred until such time as Phase 2 is approved and begins construction.

6. City's Responsibility.

- A. The City agrees that upon completion of the off-site Improvements, inspection and approval by City utilities and upon clearance by the Florida Department of Environmental Protection (FDEP), it will accept the off-site Improvements.

The Developer will provide a written bill of sale together with accepted as-built plans, along with such other and further documentation that may reasonably be required to effectuate such transfer, including, but not limited to, a deed, if applicable.

The City shall be responsible for the water service lines from the City's side of the water meter.

- B.** After completion of construction of the water systems and upon acceptance by the City, approval of as-builts, and receipt of all regulatory clearances, the City shall be responsible for ownership and maintenance of the water systems within the right-of-way, including service lines.
- C.** The City shall be responsible for establishing an easement across the Developer's property at a location mutually agreeable by both of the parties through a separate agreement. The City shall be responsible for all costs associated with the easement agreement. Developer shall submit an easement application to the City and provide all necessary information required thereby.
- D.** The City shall be responsible for costs associated with the recording of this document in the Sumter County Public Records.

7. City's Option to Construct Water Lines

- A.** Notwithstanding anything in this Agreement, the City shall have the right, but not the obligation, to design, permit and construct, at its own cost, any or all of the water line referenced in this Agreement. Should the City choose to do so, the Developer would have no further obligations with respect to the design, permitting, or construction of said sewer line.
- B.** Should the City construct the water line, any other obligation of the Developer under this Agreement or under the City's Code of Ordinances or Land Development Regulations would not be waived.

8. Miscellaneous Terms.

- A.** City's Land Development Regulations require Florida Friendly landscaping, energy efficient construction, energy efficient appliances, and underground utilities. These Land Development Regulations will apply to Development of the Property.
- B.** Fire flow volumes and pressures are limited by City's potable water extension service infrastructure. The fire flow volumes and pressure flow which will be provided by City are appropriate for single family homes. City shall not reduce its fire flow volumes and pressures after Developer has commenced development of the Property.
- C.** Developer, any Property Owners Association created for the Property, and individual property owners of portions of the Property must comply with the City of Wildwood Design District Standards and any other applicable Ordinances or Land Development Regulations or as otherwise modified by variance.

- D. Specific utility easements containing main pipe utilities to be provided by Developer to City will be a minimum of twenty feet (20') wide. Utility easements to be provided by Developer to City for secondary pipe utilities and wire utilities will be ten feet (10') wide along front lot lines, seven and a half feet (7.5') wide along rear lot lines, and five feet (5') wide along side lot lines. All utility easements will be reflected and noted on the approved site plans and plats or deed restrictions as submitted by the Developer. No permanent structures shall be erected within the utility easements. If the Developer needs to relocate any existing utility main lines within the existing easement for any reason, the design and realignment must be approved by the City, and Developer must provide any additional easement required, which must be executed and recorded. All costs of the relocated utility lines will be the responsibility of the Developer including, but not limited to, design, review, permitting, materials, labor and equipment. A complete set of as-built drawings for the relocated utility mains must be provided to the City prior to the issuance of the final Certificate of Occupancy.

9. General Provisions.

- A. **Notices.** With respect to any Notices required to be given under the terms of this Agreement, such Notices shall be deemed given and effective:
1. Three (3) calendar days after the date they are deposited in the United States Mail, postage prepaid, return receipt requested, addressed to the Parties at the following respective addresses or such other address as provided by a Party pursuant to this Section; or
 2. The date of actual delivery by hand or by a recognized national overnight delivery service such as Federal Express, UPS, or Express Mail, addressed to the parties at the following respective addresses or such other address as provided by a party pursuant to this Section:

AS TO THE CITY:

City of Wildwood
Attn: Melanie Peavy
Development Services Director
100 N. Main Street
Wildwood, FL 34785

With Copy To:

Ashley S. Hunt, Esq.
Hunt Law Firm, P.A.
109 E. Main Street
Leesburg, FL 34748

With Copy To:

City of Wildwood
Attn: Mark O'Dell
Utilities Director

100 N. Main Street
Wildwood, FL 34785

AS TO DEVELOPER: WILDWOOD ENTERPRISE LLC
Attn: Alpeshkumar Patel
27191 Cooper Creek Ct
Wesley Chapel, FL 33544

Any party may modify the address for notices set forth above by providing notice of the change of address to all parties to this Agreement, which notice is to be provided in accordance with the requirements of this Section.

- B. Negation of Partnership.** None of the terms or provisions of this Agreement shall be deemed to create a partnership by or among Developer or City in their respective businesses or otherwise, nor shall it cause them to be considered joint venturers or members of any joint enterprises. Each Party shall be considered a separate Party, no Party shall have the right to act as an agent for another Party and no Party shall the right to act as an agent for another Party unless expressly authorized to do so in this Agreement.
- C. Not a Public Dedication.** Nothing herein contained shall be deemed to be a gift or dedication of any portion of the Property to the general public, or for any public use or purpose whatsoever. Any portion of the Property which may under the terms of this Agreement later may be designated for public use or purposes shall be conveyed by Developer to City, as applicable. Except as herein specifically provided no right, privileges of immunities of any Party hereto shall inure to the benefit of any third party, nor shall any third party be deemed to be a beneficiary of any of the provisions contained in this Agreement.
- D. Default Provisions.**
1. The terms of this Agreement shall not entitle any Party to cancel, rescind, or otherwise terminate this Agreement. However, such limitations shall not affect in any manner any other rights or remedies which a Party may have hereunder or under applicable law by reason of any such breach.
 2. All easements, rights and covenants contained herein shall be enforceable by suit for specific performance and mandatory injunctive relief, in addition to any other remedy provided by law or equity.
 3. No Party shall be entitled to pursue any action for specific performance, injunctive relief, or any other available remedy arising out of a default

under this Agreement until the non-defaulting Party has provided to the Party alleged to be in default a written Default Notice (with, if applicable, a copy to any other Party to this Agreement) specifying the specific nature of the default, and the alleged defaulting Party has failed to cure the default within thirty (30) days of the effective date of the Default Notice. In the event the cure of a default reasonably requires greater than the thirty (30) day time period specified, the grace period granted herein shall, if the defaulting Party has initiated cure of the default within the thirty (30) day time period and is continuing to pursue completion of the cure with due diligence, extend the reasonable time period required for the cure of the default.

4. In the event of a material default by Developer with respect to its obligations to City under this Agreement, and failure of Developer to cure the default within the grace period set forth above, in addition to any other remedies available to them under the terms of this Agreement City shall be entitled to withhold issuance of additional development permits or authorizations until the default has been cured. If Developer has, prior to the occurrence of the default, conveyed some or all of the Property to unrelated third parties (such parcel or parcels then becoming a "Third Party Parcel") and the default of Owner is not with respect to, or impact City obligations regarding, a Third Party Parcel, the right of City to withhold Permits upon a default by Owner shall not extend to City Permits pending or to be issued with respect to a successor owner of such Third Party Parcel.

E. Estoppel Statements.

1. Each Party agrees that upon written request from time to time of any other Party it will timely issue at no charge to a current or prospective lender to such Party, or to a current or prospective purchaser or successor party to such other Party, or to another governmental entity requesting or requiring the same, an Estoppel Statement stating:
 - a) Whether the Party to whom the request has been directed knows of any default by any Party under this Agreement, and if there are known defaults, specifying the nature thereof.
 - b) Whether this Agreement has been assigned, modified or amended in any way by such Party (and if it has, stating the nature thereof).

- c) That to the best of the requested Party's knowledge this Agreement, as of the Estoppel Statement date, is in full force and effect.
- d) That (if known by the requested Party, if not known by the requested Party that Party shall reply only with respect to any monies owed to it) to the best of the requested Party's knowledge there are not any monies currently owed by any Party to another Party under the terms of this Agreement, or if there are monies owed, the amount and details of all monies owed.
- e) That, as to the Project or as to a specific parcel therein (as applicable, based upon the request) there are no moratoriums or suspensions of the right to procure Development Orders, Building Permits, or Certificate of Occupancy or other development approvals in effect as of the date of the Estoppel Statement.

Such written statement shall act as a waiver of any claim by the Party furnishing it to the extent such claim is based on facts contrary to those asserted against a bona fide mortgagee or purchaser for value without knowledge of facts to the contrary of those contained in the Estoppel Certificate who has acted in reasonable reliance upon the statement; however, such statement shall in no event suggest the Party furnishing it to any liability whatsoever, notwithstanding the negligent or other inadvertent failure of such Party to disclose correct and/or relevant information.

- F. **Litigation.** In the event of any litigation arising out of this Agreement, the prevailing party shall be entitled to recover all reasonable costs incurred with respect to such litigation, including reasonable attorneys' fees, and including reimbursement for such reasonable attorneys' fees and costs incurred with respect to any bankruptcy, appellate or post-judgment proceeding related thereto.
- G. **Binding Effect.** The parties to this Agreement represent to each other that each party fully understands the facts surrounding this Agreement and each is signing this Agreement fully and voluntarily, intending to be bound by it. This Agreement shall be binding upon and inure to the benefit of the Parties hereto, their

respective spouses, heirs, executors, administrators and assigns. There are no representations or warranties other than those set forth herein.

- H. **Headings.** The headings contained within this Agreement are for identification purposes only, and shall not be construed to amend, modify, or alter the terms of the Agreement.
- I. **Severability.** Except as otherwise set forth herein, in the event any provision or section of this Agreement is determined to be invalid or unenforceable, such determination shall not affect the enforceability or the validity of the remaining provisions of this Agreement.
- J. **Survival of Representations and Warranties.** All representations and warranties contained herein are made in writing by the parties in connection herewith shall survive the execution and delivery of this Agreement.
- K. **Successors and Assigns.**
1. All covenants and agreements in this Agreement made by or on behalf of any Parties hereto shall bind and inure to the benefit of the respective successors and assigns of the Parties hereto, whether so expressed or not.
 2. Upon a sale or other transfer of a Parcel or a portion thereof, the terms and provisions of this Agreement, as applicable, shall remain in full force and effect as to the Parcel or a portion of the Parcel.
- L. **Applicable Law.** This Agreement is being delivered in the State of Florida, and shall be construed and enforced in accordance with the laws of the State of Florida. The venue for any legal proceeding arising out of this Agreement shall be Sumter County, Florida.
- M. **Counterparts.** This Agreement may be executed simultaneously in several counterparts, each of which shall be deemed an original, and it shall not be necessary in making proof of this Agreement to produce or account for more than one such counterpart.
- N. **Amendment of Agreement.** This Agreement cannot be changed, modified or released orally, but only by an agreement in writing signed by the parties against whom enforcement of said change, modification or discharge is sought.

- O. **Gender.** As used in this Agreement, the masculine shall include the feminine and neuter, the singular shall include the plural, and the plural shall include the singular as the context may require.
 - P. **Effective Date.** This Agreement shall become effective upon completion of its execution by all Parties, and the recordation of the Agreement in the Public Records of Sumter County, Florida.
 - Q. **Recordation.** This Agreement shall be recorded in the Public Records of Sumter County, Florida.
-

IN WITNESS WHEREOF the Parties have executed this Developer's Agreement on the day and year set forth below their respective signatures.

**DEVELOPER'S AGREEMENT
BETWEEN CITY OF WILDWOOD AND WILDWOOD ENTERPRISE LLC**

**CITY OF WILDWOOD, FLORIDA, a
Florida Municipal Corporation**

By: _____

Title: _____

Date: _____, 2024

*APPROVED AS TO FORM AND
LEGALITY:*

ATTEST:

CITY ATTORNEY

Jessica Barnes, CITY CLERK

APPROVED BY THE WILDWOOD CITY COMMISSION ON _____, 2024.

DEVELOPER'S AGREEMENT
BETWEEN CITY OF WILDWOOD AND WILDWOOD ENTERPRISE LLC

WILDWOOD ENTERPRISE LLC, a
Florida limited liability company

By: _____

Date: _____, 2024

STATE OF FLORIDA
COUNTY OF _____

The foregoing DEVELOPER'S AGREEMENT was acknowledged before me by
_____, as _____ of WILDWOOD ENTERPRISE LLC, a
Florida limited liability company, who is:

_____ Personally known by me, OR
_____ Produced a driver's license as identification.

Dated: this _____ day of _____, 2024.

Print Name: _____
Notary Public, State of Florida
Commission number: _____
Commission expires: _____

SCHEDULE OF EXHIBITS

EXHIBIT	REFERENCE	DESCRIPTION
A	Recital C	Legal – Property
B	3.A.1	Calculation – Water and Wastewater SDC Fees
C	3.A.2	Calculation – Due Schedule

Exhibit A

City of Wildwood

100 N. Main Street

Wildwood, FL 34785 - 352-330-1330

LEGAL DESCRIPTION – CHESTERFIELD VILLAGE PLAZA

LOT 9A, BUSINESS PARK 44 LOT 9 REPLAT, ACCORDING TO THE MAP OR PLAT THEREOF AS RECORDED IN PLAT BOOK 9, PAGE 11, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA.

CONTAINING 3.36 ACRES, MORE OR LESS.

City of Wildwood

100 N. Main Street
Wildwood, FL 34785 - 352-330-1330

DEVELOPER UTILITY CONCURRENCY CONNECTION FEES:

PROJECT NAME: WILDWOOD ENTERPRISE LLC (CHESTERFIELD VILLAGE PLAZA)

Check One

☐

WATER SDC:

☐

a) Inside City, or, Pre-Annexation \$ 1,888.00

or b) Outside City, NO Pre-Annexation

One (1) water ERU = 300 gallons per day

Number of water connections (ERU's) requested # 8

TOTAL water connection fee charges = \$1,888.00 x #8 = **\$ 15,104.00**

Check One

☐

WASTEWATER CONNECTION FEE:

☐

a) Inside City, or, Pre-Annexation \$ 3,298.00

or b) Outside City, NO Pre-Annexation

One (1) wastewater ERU = 250 gallons per day

Number of wastewater connections (ERU's) requested # 8

TOTAL wastewater connection fee charges = \$ 3,298.00 x # 8 = **\$ 26,384.00**

Development Authority: _____
 Printed Name Signature Date

Agreement to Provide: _____
 (City Manager) Signature Date

This commitment expires after _____ days without the execution of a Developer's Agreement

City of Wildwood

100 N. Main Street
 Wildwood, FL 34785 - 352-330-1330

Exhibit
 C_

DEVELOPER UTILITY CONCURRENCY REQUESTED UTILITY CONNECTION AVAILABILITY SCHEDULE

PROJECT NAME: WILDWOOD ENTERPRISE LLC (CHESTERFIELD VILLAGE PLAZA)

	1 st Qtr. '14 ERU's Needed	2 nd Qtr. '14 ERU's Needed	3 rd Qtr. '14 ERU's Needed	4 th Qtr. '14 ERU's Needed
YEAR 2023				
WATER				
WASTEWATER				
REUSE				
	1 st Qtr. '15 ERU's Needed	2 nd Qtr. '15 ERU's Needed	3 rd Qtr. '15 ERU's Needed	4 th Qtr. '15 ERU's Needed
YEAR 2024				
WATER	8			
WASTEWATER	8			
REUSE				
	1 st Qtr. '16 ERU's Needed	2 nd Qtr. '16 ERU's Needed	3 rd Qtr. '16 ERU's Needed	4 th Qtr. '16 ERU's Needed
YEAR 2025				
WATER				

WASTEWATER	_____	_____	_____	_____
REUSE	_____	_____	_____	_____
YEAR 2026	1st Qtr. '17 ERU's Needed	2nd Qtr. '17 ERU's Needed	3rd Qtr. '17 ERU's Needed	4th Qtr. '17 ERU's Needed
WATER	_____	_____	_____	_____
WASTEWATER	_____	_____	_____	_____
REUSE				
YEAR 2027	1st Qtr. '18 ERU's Needed	2nd Qtr. '18 ERU's Needed	3rd Qtr. '18 ERU's Needed	4th Qtr. '18 ERU's Needed
WATER	_____	_____	_____	_____
WASTEWATER	_____	_____	_____	_____
REUSE				
Development Authority: _____ _____ _____ Printed Name Signature Date Authorized City Representative: _____ _____ _____ Printed Name Signature Date This commitment expires after _days without the execution of a Developer's Agreement <i>ALL SEPARATE COMMERCIAL UNITS REQUIRE A MINIMUM OF ONE (1) FULL ERC</i>				

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Replacement and Upgrade of the St Clair Lift Station Control Panel for the Amount of \$61,542.00

REQUESTED ACTION: Staff Recommends Approval

CONTRACT: Vendor/Entity: Process Control Services LLC
Effective Date: 1/22/2024 Termination Date:
Managing Division/Department: Utility Department / Wastewater Division

BUDGET IMPACT: This project is a budgeted item in the 23/24 fiscal year budget. Funds are available in account 401-535-60-6330 (CR 209 Lift Station Upgrades) which also includes this year's lift station panel upgrades, with an outstanding balance of \$400,086.00

HISTORY/FACTS/ISSUES:

As part of our approved Osceola force main project, the St Clair lift station will need a panel upgrade. The upgrade will allow the station to accommodate the larger 35hp pumps that will be installed. This request is for the purchase and installation of a new control panel. Attached are quotes for the purchase and installation of the new panel. Staff requests approval to award the project to Process Control Services LLC for a total cost of \$61,542.00.

QUOTE SUMMARY FORM

(for purchases more then \$7,500.00)



Instructions: Use this form to list quotes received and to recommend a vendor for award. Attach the Quote Summary Form along with three written quotes from your vendors as backup.

Commodity or Service Control Panel Upgrade for St Clair Lift Station

	Vendor Name	Contact Name	Date & Quote #	Phone Number	Total Quote (include shipping)	
1	Process Control Services LLC	Wade	1-11-2024 / NA	407-252-5033	\$61,542.00	
2	TLS Automation	Ron	1-17-2024 / NA	321-229-7643	\$67,821.00	
3	RCM Utilities LLC	NA	1-14-2024 / NA	352-561-2990	\$78,591.89	
4						
5						

Include ALL quotes received

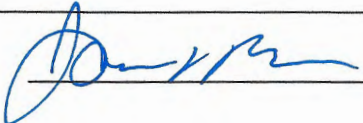
More then \$500.00 - Minimum of 3 Written Quotes
MUST use applicable vendors.

Recommended Vendor: Process Control Services LLC

Winning Bid Amount: \$ 61,542.00

If the Recommended Vendor IS NOT the low, please explain why:
** Requires prior procurement approval*

Purchaser Wastewater Division

Director Signature 

Direct Phone # 352-330-1346

Date: 1-22-2024

Department Utilities

Effective: 10-8-2018

Process Control Services LLC

1205 Pinewood Lane

Ocoee FL, 34761

407.252.5033

SCOPE OF SUPPLY

Date: 1/11/2024

Project: St. Claire LS panel

Customer: City of Wildwood

In accordance with the attached Terms and Conditions, Process Control Services LLC is pleased to offer the following materials/services for the above referenced project. While our complete offering is detailed in this submission, purchase orders directly to manufacturers may be required when ordering.

Provide and install one new Control panel for lift station St. Claire.

- **Duplex Pump Control Panel 230 Vac 3 phase 40 HP**
 - Nema 3R 304 SS gasketed enclosure **white powder coated** with inner door, back panel and 3 point latch
 - Ventilation fans with shrouds
 - Main breaker, 230 Vac 3 phase, Square D
 - Surge arrestor 230 Vac
 - Incoming power phase monitor with fuses
 - (2) Circuit breaker sized for 40 HP 230 Vac 3 phase Pump motors, Square D
 - (2) Soft start for 40 HP 230 Vac 3 phase Pump motors, Danfoss
 - (2) Soft start warranty, 6 year on site
 - Surge arrestor 120 Vac
 - 120 Vac control circuit breakers
 - (2) 3 Position selector switches Hand-Off-Auto, Pumps
 - (2) Pilot lights, Pump Run
 - (2) Pilot lights, Pump Seal Fail
 - (1) Pushbutton, Alarm Silence
 - (2) Run Time meters
 - (2) MiniCas (PBO)
 - Float back up control, 24 Vac
 - Alternator
 - (1) Pushbutton, Float Reset

PAGE 1 OF 3



TLS AUTOMATION

3398 SE 20th Lane
Sumterville, FL 33585

SCOPE OF SUPPLY

Date: January 17, 2024

Project: St Clair LS Panel Per Wildwood Specs

Attention: Jason Martin

In accordance with the attached Terms and Conditions, TLS Automation is pleased to offer the following materials/services for the above referenced project.

PRICE, DELIVERY AND TERMS OF OFFERING

Duplex Pump Control Panel 230 Vac 3 phase 40 HP

Nema 3R 304 SS gasketed enclosure white powder coated with inner door, back panel and 3 point latch

Ventilation fans with shrouds

Main breaker, 230 Vac 3 phase, Square D

Surge arrestor 230 Vac

Incoming power phase monitor with fuses

(2) Circuit breaker sized for 40 HP 230 Vac 3 phase Pump motors, Square D

(2) Soft start for 40 HP 230 Vac 3 phase Pump motors, Danfoss

(2) Soft start warranty, 6 year on site

Surge arrestor 120 Vac

120 Vac control circuit breakers

(2) 3 Position selector switches Hand-Off-Auto, Pumps

(2) Pilot lights, Pump Run

(2) Pilot lights, Pump Seal Fail

(1) Pushbutton, Alarm Silence

(2) Run Time meters

(2) MiniCas (PBO)

Float back up control, 24 Vac

Alternator

(1) Pushbutton, Float Reset

(1) Pilot light, In Float Backup

PLC, Allen Bradley Micrologix 1400

Analog input module, Allen Bradley

Operator interface, 7" color touchscreen, Maple Systems

Cellular modem

Cellular antenna's (2)

Transformer, 24VAC

GFI receptacle

DC power supply

Battery back-up

Vent drain



TLS AUTOMATION

3398 SE 20th Lane
Sumterville, FL 33585

Alarm horn
Alarm light
Vega Ultrasonic Level Transmitter
(4) Floats
Float hanger
Misc. panel components, nameplates, wire duct, terminals, etc.
UL listing

PRICE, DELIVERY AND TERMS OF OFFERING

Prices submitted are for equipment/services specifically listed within this Scope of Supply which constitute our complete offering; Sections may be referenced for identification and clarification only and does not imply the Section is offered in its entirety.

TLS's price includes:
Engineering
Field installation and termination
PLC/HMI programming

PRICE: \$ 67,821.00 PLUS TAX if applicable. FOB factory with freight allowed to jobsite, shipped via standard commercial carrier.

Delivery is 14 to 16 weeks

TERMS OF PAYMENT

Based on initial and continuing credit approval, the following payment terms apply:
Net 30

- NO HOLDBACK (RETAINAGE) provision is offered or allowed
- TLS 4-2023 Terms and Conditions, which is attached, is an integral part of this offering.

Thank you for the opportunity to offer this Scope of Supply.
Please contact me with any questions and/or comments regarding this offering.

Ron Robinette

Cell (321) 229-7643

ron@tlsautomation.com



TLS AUTOMATION

3398 SE 20th Lane
Sumterville, FL 33585

Terms and Conditions 4-2023

LIMITATION OF PROPOSAL: The prices and terms quoted in this proposal are subject to acceptance by the Purchaser within a period of (30) calendar days from the date herein.

TLS Automation LLC (TLS) at the time of the writing of the proposal. General plans and specification not actually submitted shall not apply. This proposal, together with all annexed specifications, when accepted, shall be the complete agreement between the parties; and any alternations or unusual and undisclosed conditions or deviations from the above specifications involving extra costs shall be agreed upon in writing by both parties and shall become an additional charge over and above the proposal price set forth herein. Delays or impossibility of performance by TLS because of strikes, accidents, or other reasons beyond the control of TLS shall relieve us from all liability herein.

SHIPMENT: Time of shipment shall be as stated in the proposal after receipt of order and acceptance and final approval of all drawings and submittal.

TERMS OF PAYMENT: Terms are Net 30 days, with approved credit. Otherwise, alternate arrangements must be made. These terms and conditions have control over any terms presented by Buyer, through a purchase order or otherwise.

We reserve the right to cancel the contract or cease work if payments thereon are not received when due. 1.5% per month shall be charged on all unpaid balances.

TAXES: The Purchaser shall pay any local, state or federal sales, excise or use tax imposed on the equipment in addition to the prices quoted. Intellectual Property (programs, drawings) remains the property of SES and will grant the end user a lifetime license for their use. End user agrees to not share with a third party said property without written authorization by SES.

WARRANTY LIMITATION: There are no warranties that extend beyond the warranties herein after expressed.

WARRANTIES: All work shall be done in a workmanlike manner according to standard practices. We warrant performance against defects in materials and workmanship for a period of twelve (12) months from the date of shipment from TLS. We agree to pass on to the Purchaser such warranties, if any, as may be extended by the manufacturer for material supplied. Labor for replacing defective materials shall not be provided by us unless it is specifically spelled out in the proposal. We shall not be responsible for materials damaged, lost or stolen after delivery, through no fault of ours, or for failure to deliver and perform because of reasons beyond our control.

EXCLUSIVE REMEDIES: Remedies are limited to the repair or replacement at FOB point of delivery. Consequential damages are excluded. In no event shall SES be responsible for consequential damages of any such defective material or workmanship including, but not limited to, the Purchaser's loss of material or profits, increased expenses of operation, downtime or reconstruction of the work, and in no event shall TLS's obligation under this warranty exceed the original contract price of the defective item. It is agreed that any action for breach of express or implied warranty shall be initiated within fifteen (15) months of the date of shipment by TLS and only those defects that are documented to have occurred within twelve (12) months from the date of the equipment's start-up and acceptance or (18) eighteen months from the date of TLS's shipment will be covered by the warranty.

DISCLAIMER: TLS will not be responsible for damage to equipment or materials through improper installation, storage, improper services, or through attempts to operate it in excess of its rated capacity or recommended use, intentional or otherwise, by parties other than SES or its authorized representatives.

CONDITIONS OF SALE: Prices quoted are those now in effect. Seller reserves the right to bill at the prices in effect at the time of shipment if the proposal is not accepted in writing within thirty (30) days, unless a longer term of validity is in writing on the proposal.

LIMITATIONS OF LIABILITY

A. Neither Seller nor its suppliers of any tier will be liable to Purchaser, whether in contract, in tort (including negligence and strict liability), under any warranty or otherwise, for any special, indirect, incidental, or consequential loss or damage whatsoever, or for loss of or to the plant, loss of use of equipment or power system, cost of capital, loss of profits or revenue or the loss of use thereof, cost of environmental damage or clean-up, or claims of customers of Purchaser. The remedies set forth herein are exclusive, and the total cumulative liability of seller and its suppliers under any purchase order or any act or omission in connection therewith or related thereto, whether in contract, in tort (including negligence and strict liability), under any warranty, or otherwise, will be limited to the price of the contract.

B. The provisions of this Article shall survive termination, cancellation or expiration of the purchase order and shall apply, notwithstanding any other provisions of this Agreement or any related document thereto, to the fullest extent permitted by law. Prior to the transfer of any equipment or material furnished or for which work is furnished hereunder from the project site (except temporarily for repair work or permanently for disposal), or the transfer of any interest therein or in the plant, Purchaser shall obtain for Seller written assurances from the transferee of limitation of and protection against liability following the proposed transfer at least equivalent to that afforded seller and its suppliers under the purchase order.

RCM Utilities, LLC
1451 Pine Grove Rd Eustis Fl 32726
Phone: 352-561-2990 Fax:

Electrical Proposal

Job Name: ST Claire LS panel

Submitted to:

We are pleased to submit a price on the above referenced project to provide and install the electrical as outlined in the scope below.

Provide and install one new Control panel for lift station ST. Claire.

- Duplex Pump Control Panel 230 Vac 3 phase 40 HP

Nema 3R 304 SS gasketed enclosure white powder coated with inner door,
back panel and 3 point latch

Ventilation fans with shrouds

Main breaker, 230 Vac 3 phase, Square D

Surge arrestor 230 Vac

Incoming power phase monitor with fuses

(2) Circuit breaker sized for 40 HP 230 Vac 3 phase Pump motors, Square D

(2) Soft start for 40 HP 230 Vac 3 phase Pump motors, Danfoss

(2) Soft start warranty, 6 year on site

Surge arrestor 120 Vac

120 Vac control circuit breakers

(2) 3 Position selector switches Hand-Off-Auto, Pumps

(2) Pilot lights, Pump Run

(2) Pilot lights, Pump Seal Fail

Sunday, January 14, 2024

Page 1 of 3

(1) Pushbutton, Alarm Silence

(2) Run Time meters

(2) MiniCas (PBO)

Float back up control, 24 Vac

Alternator

(1) Pushbutton, Float Reset

(1) Pilot light, In Float Backup

PLC, Allen Bradley Micrologix 1400

Analog input module, Allen Bradley

Operator interface, 7" color touchscreen, Maple Systems

Cellular modem

(2) Cellular antenna's

Transformer, 24VAC

GFCI receptacle

DC power supply

Battery back-up

Vent drain

Alarm horn

Alarm light

Vega Ultrasonic Level Transmitter

(4) Floats

Float hanger

Misc. panel components, nameplates, wire duct, terminals, etc.

UL listing

Total cost with tax: \$78,591.89

Scope of work to include the following:

General Conditions:

- Shop drawings and submittals.
- Daily clean-up of our trash to G.C. provided dumpster.
- Sales Tax Included.

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Engineering Services for CR 209 Odor Control System Replacement in the Amount of \$54,955.00

REQUESTED ACTION: Staff Recommends Approval

CONTRACT: Vendor/Entity: CPH Engineering
Effective Date: 1/23/2024 Termination Date:
Managing Division/Department: Utility Department / Wastewater Division

BUDGET IMPACT: Staff recommends approving CPH to move forward with the design, bid services, and construction administration for this project for the amount of \$54,955.00. Funds are available in account 401-535-60-6330 (209 LS Upgrades).

HISTORY/FACTS/ISSUES:

The Commission approved CPH Engineering to conduct an evaluation and provide recommendations to rectify the odor issues at the Oxford Oaks lift station. In December 2023, the City received a recommendation from CPH to replace the existing odor control unit with a larger unit from a different company. Attached is a proposal from CPH to design and prepare plans for the recommended alternative. Staff met with the Oxford Oaks Homeowner's Association regarding the proposed footprint and size of the odor control units. The Oxford Oaks Homeowner's Association has agreed to provide the City with an easement that would be required to accommodate the larger units.

With the conceptual design acceptable to the Oxford Oaks Homeowner's Association, CPH can begin the formal design of the proposed unit. Once designed, CPH will conduct bidding services and construction administration for the project.

**ENGINEERING SERVICES FOR CR 209 LIFT STATION
ODOR CONTROL SYSTEM REPLACEMENT
IN
CITY OF WILDWOOD, FLORIDA**



December 19, 2023

BASIC SERVICES OF THE CONSULTANT

The following scope of services and associated compensation are based on work to be performed by CPH, LLC, herein after called "CPH" for Engineering Services for CR 209 Lift Station Odor Control System Replacement for the City of Wildwood herein after called the "City".

The proposed work is to be performed within the terms and conditions of the current continuing services agreement between CPH and The City of Wildwood, as executed in 2023.

PROJECT DESCRIPTION

The purpose of this project is to assist the City in addressing the odor issues at the County Road (CR) 209 Lift Station (L/S). The City has received odor complaints from within the Oxford Oaks Subdivision located in the northern service area, and it's been an ongoing issue. CPH prepared a technical memorandum (Tech Memo) summarizing the odor issues based on an evaluation of the existing odor control system, the performance problems documented by the City, and improvements or modifications completed to date. The Tech Memo evaluated four alternatives: leave the system as is; modify the existing odor control unit to increase performance; add a second stage to polish the effluent from the existing unit; replace existing with a larger system. CPH recommended replacement with larger option, and the City agreed.

The engineering services to be performed include design, bidding, construction administration, and startup and performance testing as detailed in the following proposal. Electrical engineering services will be provided for any needed electrical improvements for the new odor control system. No modifications to the existing lift station or screening system are proposed.

A. The Scope of Service and Tasks are as follows:

Task 1: Sketch and Description

1. Perform sketch and description services per Rule Chapter 5J-17 of the Florida Administrative Code in compliance with the Standards of Practice of Surveying and Mapping of the State of Florida, for a 30' by 77' buffer on the north side of the lift station site.

Task 2: Construction Documents

Prepare cover sheet, general notes, site plans, and detail sheets as needed. CPH intends to use aerial and site photos to supplement the design sheets. CPH will also

provide a project manual with pertinent technical specifications for planned improvements.

1. CPH will prepare a 90% contract document submittal based on field testing results from the City, and manufacturer(s) recommendations. Plans will include existing conditions, removal, and replacement instruction, ducting and drain routing, equipment pad design, electrical improvements, access and fencing as necessary. CPH will provide a PDF version and two hard copies of the 90% plans, specifications, and cost estimate. Standard front-end documents will be provided by the City and incorporated into the specifications.
2. CPH will meet with the City to review the 90% submittal and make necessary revisions based on the meeting. The 90% review meeting will be conducted in person.
3. CPH will prepare a 100% contract document submittal based on the 90% plan review meeting with the City. CPH will provide an electronic copy and two hard copies of the plans, specifications, and cost estimate. CPH will meet with the City to review the 100% submittal and make necessary revisions based on the meeting and prepare Final Bid Documents.

Task 3: Bidding Services

1. CPH will provide bidding documents in electronic format, attend a Prebid Meeting, answer bidder questions, review bids, and prepare a letter of Recommendation of Award. Following bidding CPH will issue conformed documents for construction.

Task 4: Construction Administration

1. Provide periodic construction observation services. The anticipated time for construction is 270 days to substantial completion, ***including equipment manufacturing lead-time***. CPH will attend and preside at the Preconstruction Meeting, review shop drawings (up to ten (10)), review change orders (up to two (2)), review and respond to RFIs (up to four (4)) and conduct site visits (up to four (4)) during active construction.
2. CPH will attend a substantial completion walkthrough inspection and provide a punchlist of items for the contractor to complete.
3. CPH will provide a final inspection to confirm all punch list items were addressed.
4. CPH will conduct a one-day site visit while the vendors are onsite conducting the startup and training.
5. CPH will conduct a one-day site visit to witness the system performance test after the equipment installation is complete and the system is fully acclimated. Performance testing will be provided by the contractor.



Assumptions:

- Survey(topo), SUE, Environmental, and geotechnical services are not included.
- The City will provide daily/resident construction inspection.
- CPH will provide review comments within 7 days of each submittal.
- No hydraulic analysis will be provided by CPH.
- No testing services are included.

B. PAYMENT / TIME

The proposed work is to be performed within the terms and conditions of the current continuing services agreement between CPH and the City of Wildwood, dated April 8, 2019.

The scope of services described herein will be issued as a lump sum fee for an amount of **\$54,955.00**. The miscellaneous expenses for mileage, reproduction, postage, FEDEX, etc. will be billed in the normal course of completing the project. Expenses have been included in the lump sum fee. Fee per Task breakdown is as follows:

• Task 1 – Sketch and Description	- \$ 1,250.000
• Task 2 – Construction Documents	- \$ 32,590.00
• Task 3 – Bidding Services	- \$ 4,315.00
• <u>Task 4 – Construction Administration</u>	<u>- \$ 16,800.00</u>
• <u>LUMP SUM TOTAL =</u>	<u>\$ 54,955.00</u>

CPH, LLC appreciates this opportunity to provide our services to the City of Wildwood. If the City is in agreement with the terms and fees proposed, please execute this proposal where provided below, and return a copy for our use and records.

Unless otherwise stated, the issued purchase order will be understood to mean a notice to proceed.

CPH, LLC Authorization

By:

**Scott A. Breitenstein, P.E.
Vice President/Associate
Office Manager – Orlando**

Date: **December 8, 2023**



SCOPE OF SERVICES
Engineering Services for
CR 209 L/S Odor Control System Replacement
December 19, 2023

CLIENT AUTHORIZATION

City of Wildwood agrees with the Scope of Services and the total lump sum fees amount of **\$54,955.00.**

By signing this agreement, I acknowledge that I have the legal authority to enter into this agreement and agree to be bound by the terms contained herein.

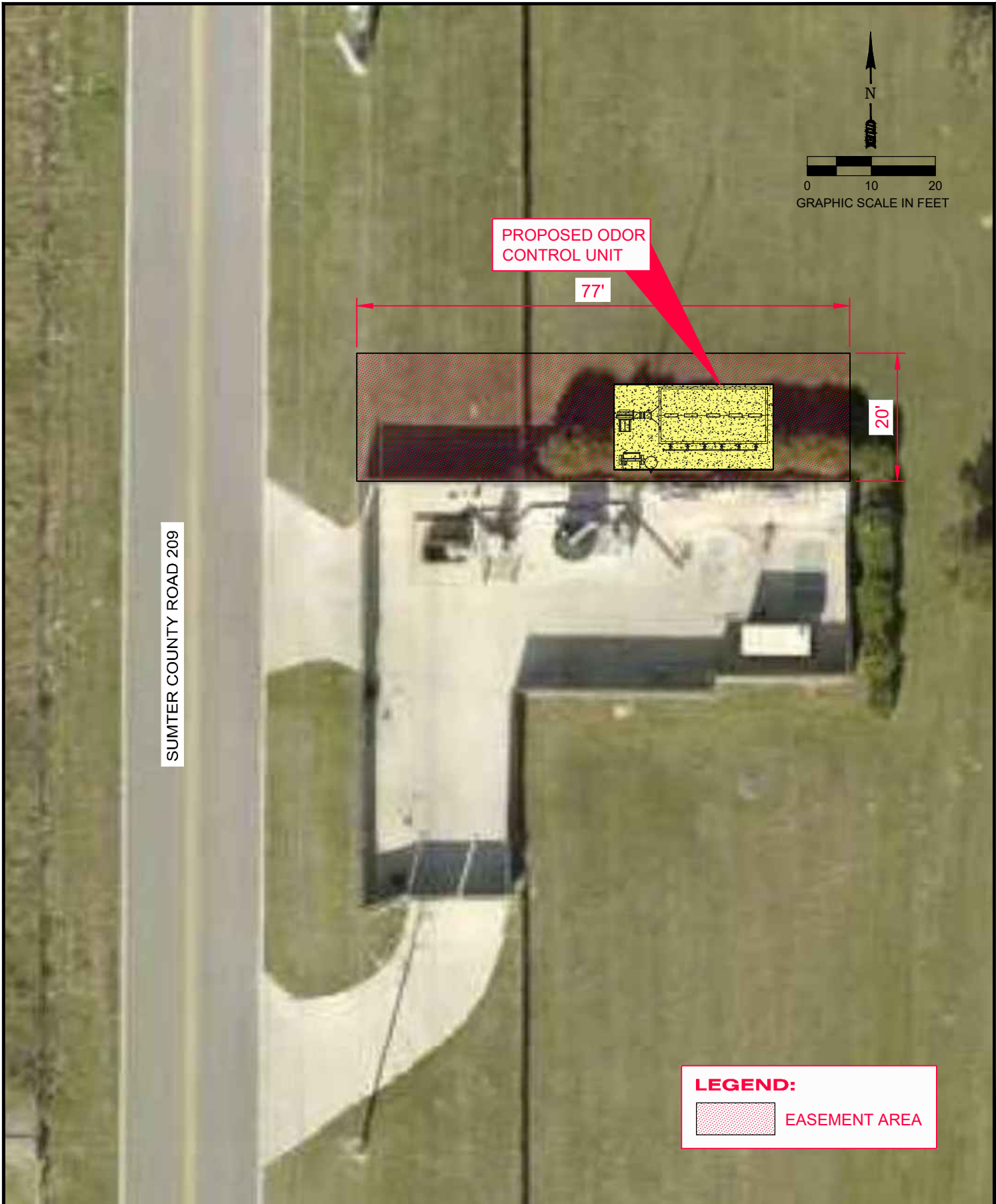
By:

Signature

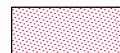
Printed Name

Title:

Date:



LEGEND:



EASEMENT AREA



www.cphcorp.com

Designed by:	ZA
Drawn by:	ZA
Date:	11-27-2023
Job No.	W12813.1
Scale:	1" = 20'

AERIAL LOCATION

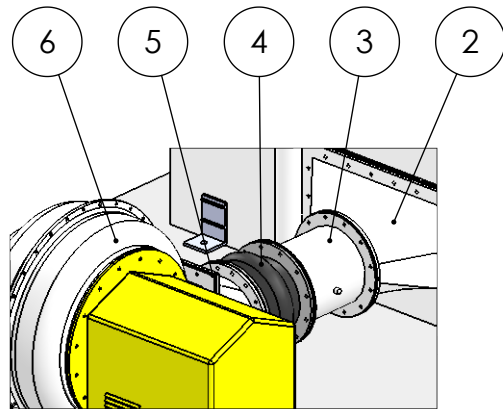
**C.R. 209 LIFT STATION PRELIMINARY
ODOR CONTROL LAYOUT**

Oxford, Florida

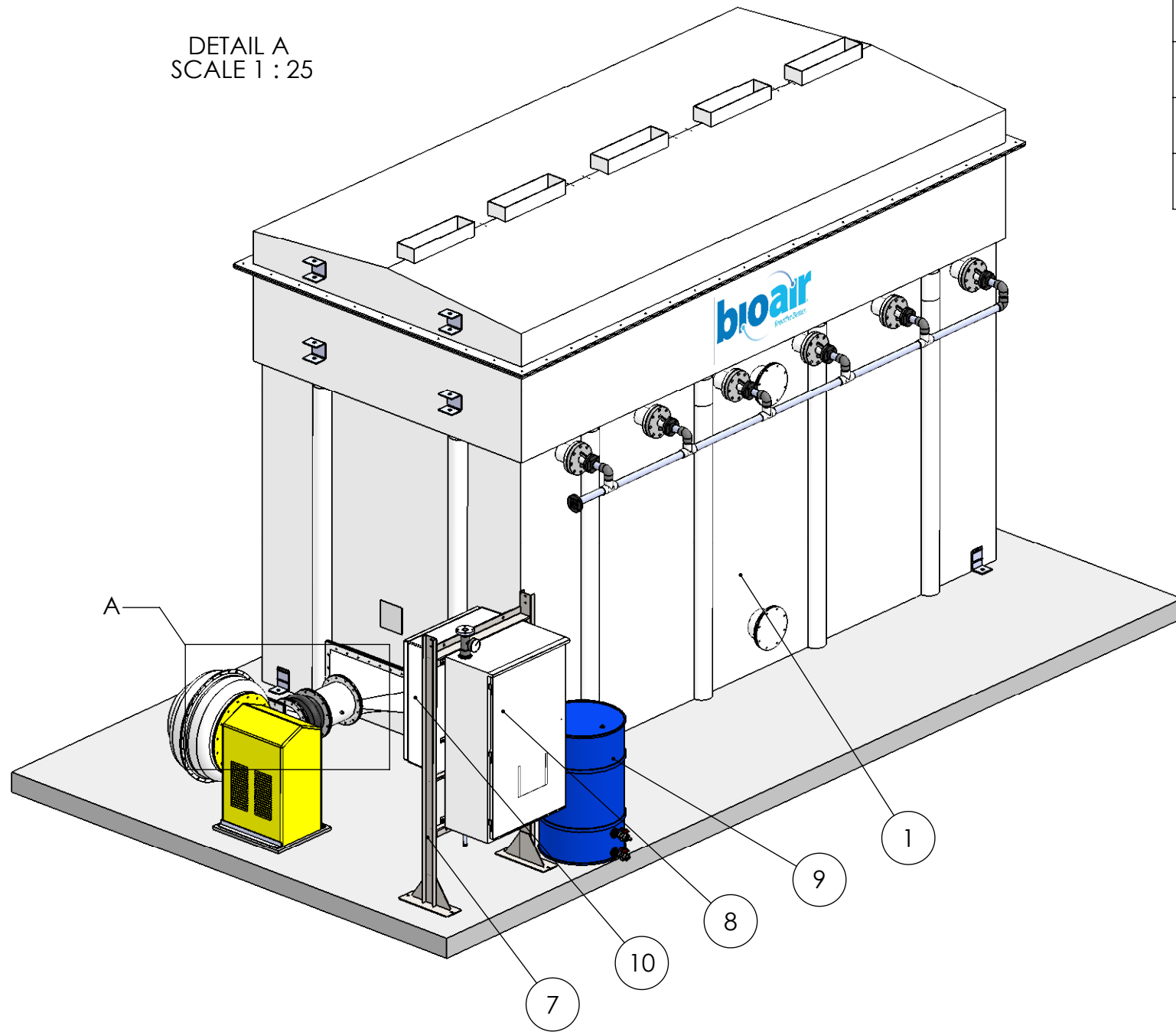
EXHIBIT
1

Page 1-1

© 2023



DETAIL A
SCALE 1 : 25



ITEM	PART NO.	QTY.	DESCRIPTION	OP. WT. (LB)
1	RA081601_Q221A086	1	ECOPURE EP8161 REACTOR ASSEMBLY, FRP	34800
2	TP103600_Q221A086	1	Ø10", PS15-69, RETANGLE TRANSITION PIECE, FRP	15
3	DV101100	1	Ø10", PS15-69, CONTROL DAMPER VALVE, FRP	10
4	FC100000	1	Ø10", PS15-69, FLEX CONNECTOR W/ 316SS BACKING RINGS, EPDM	6
5	BT101800_Q221A086	1	Ø10", PS15-69, BLOWER OUTLET TRANSITION PIECE, FRP	20
6	BL018110	1	RADIAL FUME EXHAUSTER, CCW, BH, FRP	325
7	PS342311	1	PANEL STAND, 316SS	112
8	WP151010	1	Ø1½", ANSI 150, WATER PANEL, FRP	160
9	NB550100	1	55 GAL, NUTRIENT BARREL, HDPE	450
10	CD100000	1	ELECTRICAL CONTROL PANEL, FRP	130

REV.	DATE	REVISION RECORD	DR	CHK	PROJECT No:	Q221A086	DRAWN BY:	JR	SIGN:
A	05/23/2023	FIRST ISSUE	JR	--	PROJECT NAME:	WILDWOOD PS	DRAWN DATE:	05/23/2023	CHK.
-	-	---	--	--	DRAWING TITLE:	GENERAL ARRANGEMENT ECOPURE EP8161	DWG SIZE:	A3	SHT No.: 1/2
-	-	---	--	--	DRAWING No.:	EP8161-GA_Q221A086	SCALE:	1:40	REV. No.: A
-	-	---	--	--					
-	-	---	--	--					
-	-	---	--	--					
-	-	---	--	--					

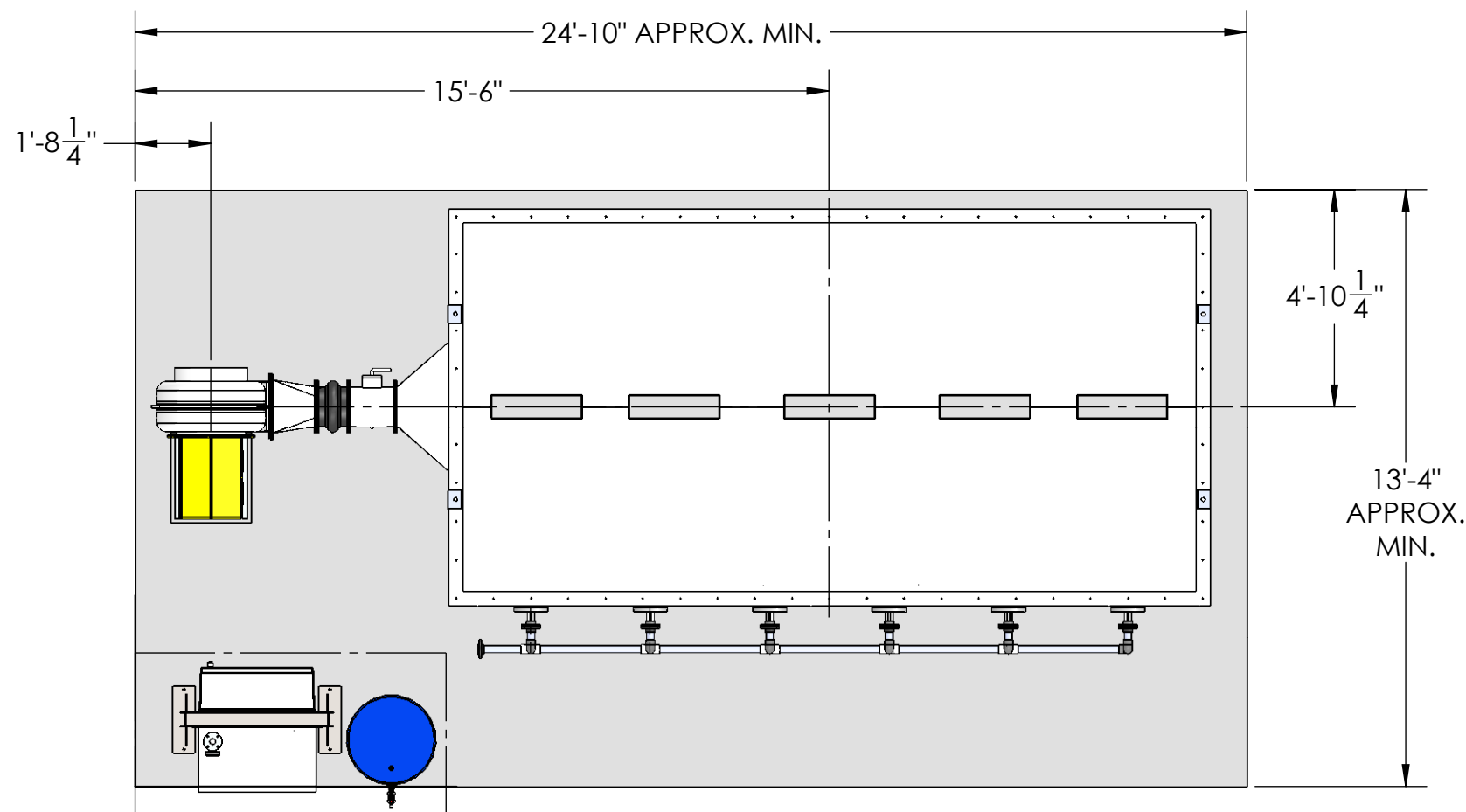
110 KRESSON-GIBBSBORO RD. SUITE 303
VOORHEES, NJ 08043
P | +1.856.258.6969
F | +1.856.258.6975
URL : www.bioairsolutions.com
E-Mail: bioairinfo@bioairsolutions.com

bioair
Breathe Better.

UNLESS OTHERWISE SPECIFIED
DIMENSIONS ARE IN INCHES
TOLERANCE :
ANGULAR: ±1°
FRACTIONS: 1/8
TWO PLACE DECIMAL: ±0.060
THREE PLACE DECIMAL: ±0.030

NOTICE: Content of the drawing (including but not limited to all confidential & copyrighted material, patented or patent pending designs) is proprietary and remains the property of BioAir Solution, L.L.C. and subsidiaries. It is sent to you subject to return upon demand and for sole purpose as expressed in writing in this transmittal. It is not to be copied, reproduced or used in any way, direct or indirectly, detrimental to the interests of BioAir Solutions, L.L.C.

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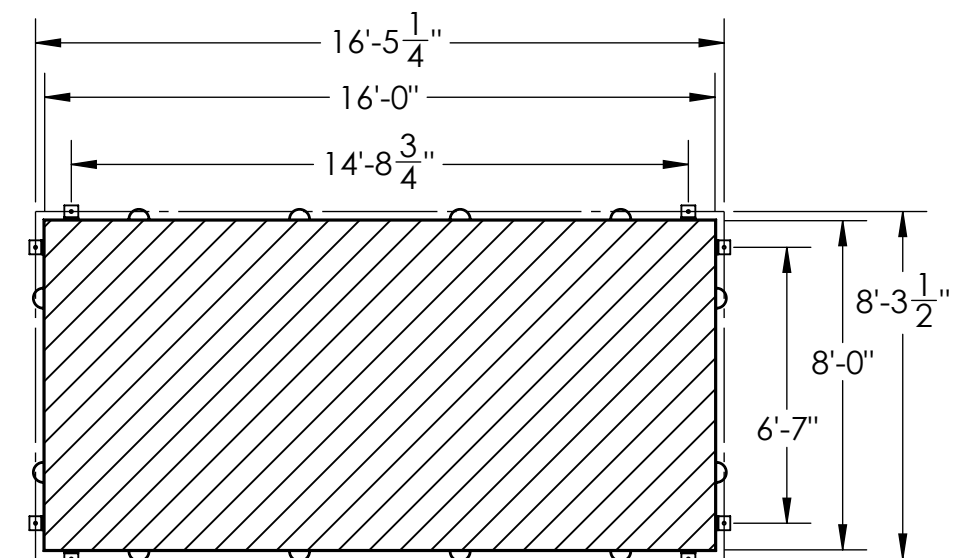


ITEMS 8, 9 & 10 TO BE MOUNTED OUTSIDE HAZARDOUS RATED AREA

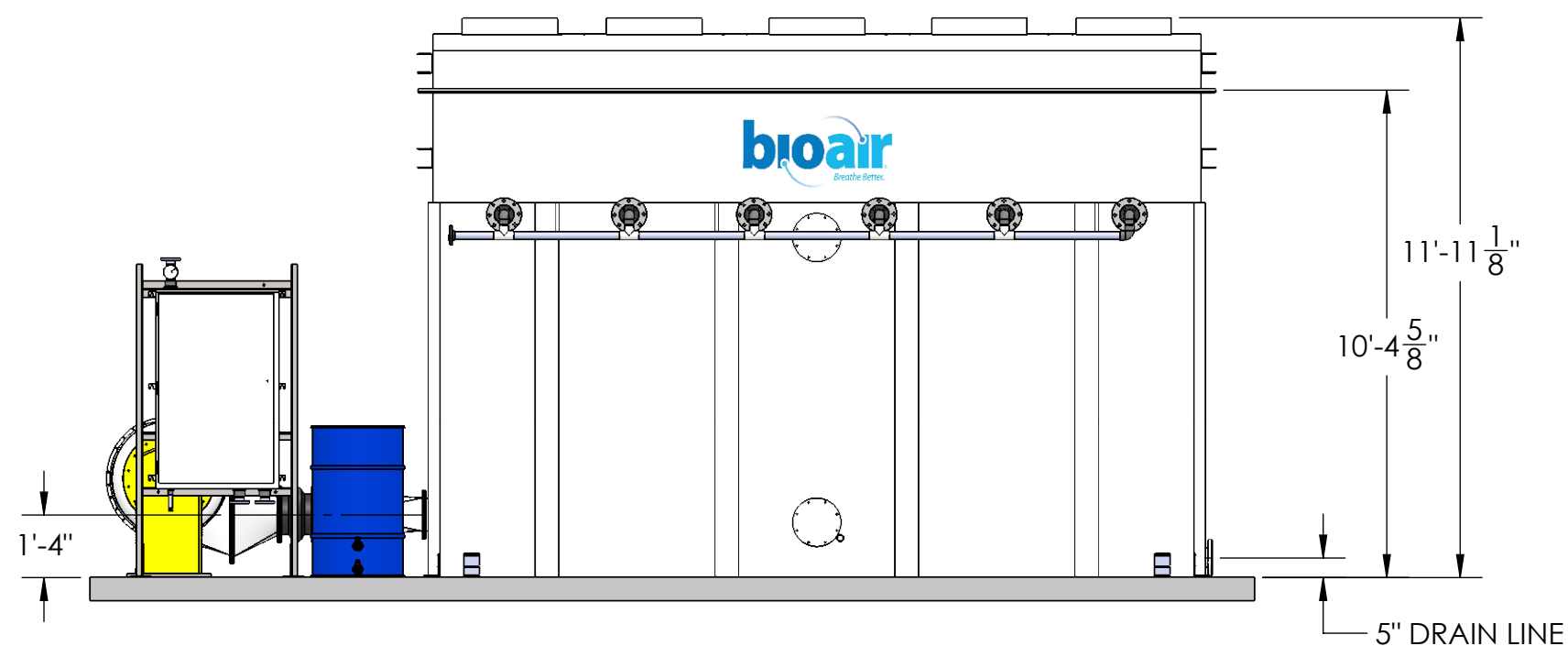
NOTES:

1. FOUNDATION PAD MUST BE FABRICATED UNIFORM IN TEXTURE AND APPEARANCE AND MEET A SURFACE PLANE TOLERANCE OF 1/8" IN 10' SYSTEM PLACEMENT AND CONCRETE DIMENSIONS ARE FOR ILLUSTRATION ONLY
2. REACTOR TO BE SET ON MINIMUM TWO (2X) LAYERS OF TYPE II (NO. 30) ASTM D226 FELT PAPER (PROVIDED BY OTHERS)
3. ECOPURE EP8161 (PER VESSEL)

- VESSEL DIMENSIONS = 16'-0" x 8'-0" x 11'-11 1/8"
- LOADING DISTRIBUTION AREA = 125.67 FT²
- SHIPPING WEIGHT = 4,800 LB
- OPERATING WEIGHT = 34,800 LB



ECOPURE EP8161
LOADING DIAGRAM
SCALE 1:55



PROJECT No:	Q221A086	DRAWN BY:	JR	SIGN:
PROJECT NAME:	WILDWOOD PS	DRAWN DATE:	05/23/2023	CHK.
DRAWING TITLE:	GENERAL ARRANGEMENT ECOPURE EP8161			
DRAWING No.:	EP8161-GA_Q221A086			
		DWG SIZE:	A3	SHT No.: 2/2
		SCALE:	1:45	REV. No.: A

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Purchase of Two 35HP Pumps for the St Clair Lift Station Upgrades for the Amount of \$77,665.00

REQUESTED ACTION: Staff Recommends Approval

CONTRACT: Vendor/Entity: Xylem Water Solutions
Effective Date: 1/26/2024 Termination Date:
Managing Division/Department: Utility Department / Wastewater Division

BUDGET IMPACT: Funds for this project were allocated in account 409-535-60-6315 (Huey Street Sanitary Sewer Reroute)

HISTORY/FACTS/ISSUES:

On January 22, 2024, the city approved the Osceola forcemain project. The Utility Department is self performing the lift station upgrades for the St Clair lift station. Staff is requesting approval to direct purchase the required 35hp Flygt pumps from the city's specified pump provider Xylem (see attached sole source letter) for the amount of \$77,665.00.



Xylem Water Solutions USA Inc. /
Flygt Products
455 Harvest Time Dr., Sanford, FL 32771
Phone: 407-880-2900 • Fax: 407-880-2962

Date: January 15, 2024

To: CITY OF WILDWOOD
Attention: JASON MARTIN

Engineer:
Municipality:

Subject: Wildwood - OSCEOLA FORCE MAIN AND ST CLAIR
Quote Number: # 2023-APO-1506Alternate 2, Version 1

We are pleased to offer the following equipment:

- (2) 3171.185-YYYY FLYGT Model NP-3171.185 4" volute Submersible, 230 Volt / 3 phase / 60 Hz 35 HP 3550 RPM motor, 275 impeller, 1 x 50 Ft. length of SUBCAB 4G10+S(2x0,5) submersible cable, **FLS ENABLED SAME AS 3171.185- 0091 EXCEPT 230V**

Total Price \$77,665.00

Exclusions: WE DO NOT SUPPLY, PIPING, VALVES, GUIDE BARS, PRESSURE GAUGES, DISCONNECTS, JUNCTION BOXES, KELLUMS GRIPS, SURGE PROTECTION EQUIPMENT, SPARE PARTS, LABOR OR ANY OTHER ITEM NOT SPECIFICALLY LISTED ABOVE.

PLEASE MAKE PURCHASE ORDERS OUT TO: XYLEM WATER SOLUTIONS USA, INC.

Validity: THIS QUOTE IS VALID FOR THIRTY (30) DAYS UNLESS LONGER TIME AGREED TO IN WRITING.

Taxes: State, local, and other applicable taxes are not included in this quotation.

Freight Terms: DAP; Jobsite - Full Freight Allowed (per Incoterms 2010)

Shortages: Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped, and the appropriate claims made.

Payment Terms: 100% NET 45 DAYS AFTER SHIPMENT DATE.
(Note: Partial billing will be made on partial shipments)

Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.

Schedule: Please consult your local Flygt branch for submittals and fabrication lead-times.

Back Charges: Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of seller.



**Xylem Water Solutions USA Inc. /
Flygt Products**

455 Harvest Time Dr., Sanford, FL 32771
Phone: 407-880-2900 • Fax: 407-880-2962

Terms & Conditions: *This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xylem.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made part of the agreement between the parties.*

We thank you for your interest in our equipment and look forward to being of service to you in the near future.

IN THE ABSENCE OF A FORMAL ISSUED PURCHASE ORDER, A SIGNED COPY OF THIS PROPOSAL IS ACCEPTABLE AS A BINDING CONTRACT.

Xylem Water Solutions USA, Inc.

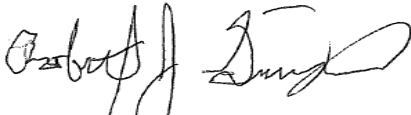
Company Name: _____

Address: _____

Accepted By: _____

Print Name: _____

Date: _____


Bob Simcox

August 5th 2021
City of Wildwood

Subject: Flygt Products – Sales & Service

Please be advised the Xylem Water Solutions USA, Inc. the only authorized vendor for Flygt Products and is the only authorized service repair and warranty organization in the State of Florida; (East of the Apalachicola River). Their staff is properly trained to provide you the best service available.

Thank you for your interest in Flygt Products. Do not hesitate to call me if you have any questions regarding distribution or any other matter.

Very truly yours,



Dave Moffitt



CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Approval to Award Request for Proposal (RFP) #2024-15 VT SCADA Controls Maintenance

REQUESTED ACTION: Staff recommends the Commission approve the RFP ranking and authorize the City Manager to execute the agreement.

CONTRACT: Vendor/Entity: Star Controls
Effective Date: 1/30/2024 Termination Date:
Managing Division/Department: Utility Department / Wastewater Division

BUDGET IMPACT: Funds are available in account 401-535-30-3400 (Other Contractual Services)

HISTORY/FACTS/ISSUES:

The City's critical utility infrastructure is monitored by SCADA (Supervisory Control And Data Acquisition). This is a software system the City relies on for controls and alarms at water and wastewater treatment facilities, as well as our 54 lift stations. This software needs routine maintenance and service from a VT SCADA certified company. The Utility Department has solicited SCADA Control Maintenance services through a Request for Proposals (RFP). The RFP for the requested services was issued on Demand Star and the City's website. The RFP closed on January 11th, 2024, with a total of two (2) qualified vendors submitting proposals. A committee consisting of the Assistant Public Works Director Thomas J. Rigwood, Assistant Utilities Director Jason Martin, and Utility Operations Manager Wayne Bouchard evaluated the vendors' proposals and scored each according to the RFP criteria. Based on the final combined scores, Star Controls was ranked the highest based on qualifications and cost.

CITY OF WILDWOOD

SUBMITTAL REQUIREMENTS CHECKLIST



Project: RFP #2024-15

VT Scada Controls Maintenance Services

1/16/24

Valorie Hodges

1/16/24

Thomas J. Rigwood Public Works Assistant Director

Date

Valorie Hodges Administr Date

Notes:																			
	Original	4 Copies	Electronic Copy	Cover Letter	Statement of Interest	Vendor Profile	Team Composition and Resumes	Bid Form	Illustrative Work	References	Proposer's Certification	Proposal Form	Statement of Terms and Conditions	Hold Harmless Agreement	Sworn,notarized Drug Free Work Place Certificate	Public Entity Crimes Form	Conflict of Interest Disclosure Form	Separate Sheet/Sheets Exceptions/Deviation	Certificate of Insurability
APPLICANTS																			
General Control Systems	X	X	X	X	None	X	X	X	X	X	X	X	X	X	X	X	X	Yes	None
Star Controls	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	None	X

CITY OF WILDWOOD

FINAL SHORTLIST RANKING

VT SCADA CONTROLS MAINTENANCE SERVICES



RFP # 2024-15

	EVALUATORS				
	Thomas Rigwood	Jason Martin	Wayne Bouchard	Total Points	Ranking
APPLICANTS					
General Control Systems	87	78	95	260	2
Star Controls	94	82	97	273	1

CITY OF WILDWOOD

SHORTLIST SELECTION EVALUATION

RFP # 2024-15

Project: VT Scada Controls Maintenance Services



Selection Committee Member Signature: Thomas Kigwood

Thomas Kigwood

Notes:	INITIAL RANKING FOR SHORTLIST					
	Capability and Qualifications	Proven Experience	Resources and Availability	Client References	Prices Proposed	Total Points
Scale: Rate each applicant on the identified points on a scale of 1 (lowest) to the highest.	20 pts.	20 pts	20 pts.	20 pts.	20 pts.	
APPLICANTS						
General Control Systems	17	18	17	18	17	87
Star Controls	19	18	19	19	19	94

CITY OF WILDWOOD

SHORTLIST SELECTION EVALUATION

RFP # 2024-15

Project: VT Scada Controls Maintenance Services



Selection Committee Member Signature: Wayne Bouchard

Notes:	INITIAL RANKING FOR SHORTLIST					
	Capability and Qualifications	Proven Experience	Resources and Availability	Client References	Prices Proposed	Total Points
Scale: Rate each applicant on the identified points on a scale of 1 (lowest) to the highest.	20 pts.	20 pts	20 pts.	20 pts.	20 pts.	
APPLICANTS						
General Control Systems	19	20	20	19	17	95
Star Controls	20	20	20	19	18	97

CITY OF WILDWOOD

SHORTLIST SELECTION EVALUATION

RFP # 2024-15

Project: VT Scada Controls Maintenance Services



Selection Committee Member Signature: Jason Martin

Jason Martin 1-18-24

Notes:	INITIAL RANKING FOR SHORTLIST					
	Capability and Qualifications	Proven Experience	Resources and Availability	Client References	Prices Proposed	Total Points
Scale: Rate each applicant on the identified points on a scale of 1 (lowest) to the highest.	20 pts.	20 pts	20 pts.	20 pts.	20 pts.	
APPLICANTS						
General Control Systems	17	18	18	10	15	78
Star Controls	17	18	17	20	10	82



**Response to
City of Wildwood
RFP No. 2024-15**

VTScada Controls Maintenance Services



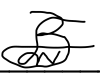
Submitted: January 11, 2024

To: City of Wildwood
100 N. Main Street
Wildwood, FL 34785

Responding firm: **Star Controls Inc.**
11555 Heron Bay Blvd, Suite 200
Coral Springs, FL 33076
Phone: (954) 604-6656

Contact: Tzvi Magril - President
(954) 288-7954
tmagril@star-controls.com

RFP COVER PAGE

Name of Vendor, Entity or Organization: Star Controls
Federal Employer Identification Number (FEIN): 51-0533827
State of Florida License Number (If Applicable):
Name of Contact Person: Tzvi Magril
Title: President
E-Mail Address: sales@star-controls.com
Mailing Address: Star Controls
Street Address (if different): 11555 Heron Bay Blvd. Suite 200
City, State, Zip: Coral Springs, FL 33076
Telephone: (954)604-6656 Fax:
Organizational Structure – Please Check One: Corporation ☒ Partnership ☐ Proprietorship ☐ Joint Venture ☐ Other ☐ If Corporation: Date of Incorporation: January 2005 State of Incorporation: Delaware States Registered in as Foreign Corporation:
Authorized Signature: Print Name: Tzvi Magril Signature:  Title: President Phone: (954) 604-6656
<i>This document must be completed and returned with your Submittal.</i>

RFP Cover Page

City of Wildwood
100 N Main Street
Wildwood, FL 34785

Dear Mr. Rigwood,

Star Controls, Inc. is a trusted provider of SCADA, IIoT and Communication solutions for Water, Wastewater, and Stormwater applications. Star controls has completed with great success SCADA projects and provide Electrical, Instrumentation, and Control System Services to Floridian Water Utilities. We are pleased to present the City of Wildwood with a proposal in response to RFP No. 2024-15 VTScada Control Maintenance Services. We trust that this proposal illustrates that we are the most suitable vendor for this RFQ's requirements.

Our proposal is COMPLETE and includes all the required skills to support the Software, Hardware, and Services.

Star Controls is the most certified provider of development, integration and support services to VTScada in Florida and Nationwide.:

- Trihedral (VTScada) has published many case studies that are based on the successful implementation by Star Controls.
- Star Controls assists the development team of VTScada to improve the products by testing the Beta versions of different software modules and new release.
- VTScada refer to Star Controls opportunities that require high skilled resources of VTScada.

Our professional staff is highly qualified and ready to support the city with all systems and sub-systems listed in the RFQ document. Star Controls can also support the city with Needs Analysis of new requirements through Detailed Design and the Implementation, while building the county's staff's confidence and self-sufficiency. Star Controls will execute every task until successful on-time completion. Our experience combined with the methodology that we developed will allow the on-going improvements to the existing SCADA system.

Delivered by our subject matter experts in these fields, with decades of experience and demonstrated field-tested of similar systems, our solutions present unparalleled capabilities in every aspect, **Performance, Availability, Resiliency, User Friendly, Cyber Security, Maintainability and Longevity**. Tens of Floridians, Nationwide and global customers are living evidence of our skills and commitment.

Our solutions and support services are based on best-of-breed products and technologies. Star Controls engineers and developers gained the highest industry's recognition and certification and is considered as the most advanced global integrator. Above that, Star Controls has developed strong relationships with these leading vendors, where both parties benefit from it. Sar Controls has the privilege of unique access to vendors' resources and products.

We have read the RFQ document and addendums, and we are fully prepared, qualified, and committed to perform the work prescribed within the anticipated response time. We are confident that Star Controls will perform while securing operations and business continuity at any given time. By the end of the process Star Controls plan to exceed the goals of this RFQ in the most cost effective.

As a Florida-based company, we are also perfectly positioned to offer the City of Wildwood continual pre and post project support, with office and support locations in Lakeland, Palm Beach, and Coral Springs.

Lastly, we really enjoy what we are doing, and are excited about the opportunity to continue our successful partnership with the City of Wildwood.

Sincerely,

Tzvi Magril - President
Star Controls Inc.
(954) 288-7954
tmagril@star-controls.com
11555 Heron Bay Blvd. Suite 200
Coral Springs, FL 33076

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TAB A – STATEMENT OF INTEREST



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TAB B – Vendor Profile

FORM 1

VENDOR PROFILE

Star Controls

Submitted by (Company Name):

Corporation

x

Partnership

Individual

Joint Venture

Other

Describe:

Florida Electrical Contractor License Number:Expiration Date:

Office Location:
11555 Heron Bay Blvd. Suite 200, Coral Springs, FL 33076

Number of people in your organization:
7

Length of time the Contractor has been doing business under this name in Florida:18years

Length of time your firm has provided electrical services to governmental clients:18years

Under what other name(s) has your firm operated:
None

Has or is your firm currently involved in any formal court proceedings regarding any of your electrical contracts?
No

YES(attach a detailed explanation)NO

TAB C – Team Composition and Resumes

Key Personnel

The Star Team includes individuals with vast experience in the SCADA market. The following team members compose the core team which will support this project given Star is awarded. Other staff members may join as needed or required.

Tzvi Magril

Tzvi brings to Star more than 35 years of experience in Design, Development, Sales, Business and Channel Development in the Communications and SCADA/Telemetry markets. Tzvi was a lead designer of Motorola SCADA products and has immense knowledge of the product line, as well as SCADA Systems design. Mr. Magril has implemented and maintained major SCADA systems for large clients throughout the world. Mr. Magril has several patents in the SCADA industry.

- Roles – Solution Architect, Project Management
- Experience - 35 years
- Education - BSc. in Electrical and Computer Engineering; Motorola System Integration Institute (SII)
- Located in the Coral Springs office

Ron Zetouni

Mr. Zetouni brings more than 30 years of experience in SCADA business for Water/Wastewater and other disciplines, covering the SCADA and communication aspects of projects. Mr. Zetouni's experience includes design, programming, and integration with SCADA software (G.E. iFIX, Wonderware InTouch, Trihedral VTSCADA and others). During 14 years of tenure at Motorola, Ron has programmed and integrated dozens of SCADA systems in different applications (Oil & Gas, Electric and Water Utilities, and others) for customers worldwide. Mr. Zetouni.

- Role – Lead Engineer, Solution Architect, programmer, Integration, Field Engineering, Training, Support, Networks, Cyber Security
- Experience – 30 years
- Education – BSc. and MSc. Computer Science
- Programming Languages – Several including Ladder Logic, C/C++, Java, and others
- Located in the Palm Beach office

Diego Pinto

As a SCADA Programmer, Mr. Pinto has developed his career in Real-Time Embedded computation. Mr. Pinto is a subject matter expert in SCADA systems including for Mission Critical applications. Mr. Pinto has already gained a reputation as a productive and creative professional, with attention to customer satisfaction.

- Role – Programmer, Project Manager, Support, Training, Networks, Cyber Security
- Experience – 8 years
- Education – BSc. in Computer Science
- Programming Languages – Several including Python, C/C++, Java, and others
- Located in the Palm Beach office

Charles Mondale

As a global Subject Matter Expert in Telemetry and Environmental Monitoring, Mr. Mondale brings more than 30 years of experience in the Telemetry and Instrumentation for Water/Storm/Wastewater and Environmental Monitoring, which. Mr. Mondale experience and skills covers all aspects of a solution, from the sensors, the Dataloggers, Communications (with focus on Wireless networks), Power and Integrity of the system. Mr. Mondale

has served as a team leader at the SJRWMD, leading the design, installation and maintenance of the Hydrology monitoring system the SJRWMD is using to manage the water resources.

- Role – Field Engineer, Project Manager, Instrumentation, Integration, Support, Programmer
- Experience – 30 years
- Education - BSc. in Electrical and Computer Engineering
- Programming Languages – Campbell Scientific programming of Data Loggers
- Located in the Lakeland office

James Mondale

As a Field Technician, Mr. Mondale is a solutions-oriented IT & SCADA Systems Professional with proven success designing, implementing, and integrating cost-effective, high-performance technical solutions to meet challenging business needs.

- Role – Field Technician, Programmer, Project Manager, Support, Training, Support, Networks, Cyber Security
- Experience – 5 years
- Education – Attend school for degree in Computer Science
- Programming Languages – Several including C/C++, Ladder Logic, Java, and others
- Located in the Lakeland office

Matheus Melo

As a young Computer Science professional Mr. Melo focused on the development of Star Controls software products for the IIoT & SCADA Systems.

- Role –Programmer, Training, Support, Networks, Cyber Security
- Experience – 2 years
- Education – BSC in EE with minor in Computer Science; Currently in Master’s Program in EE
- Programming Languages – Several including Python, C/C++, Java, and others.
- Located in the Palm Beach Office

Inda Lapidot

Ms. Lapidot has developed her career in the finance industry, with experience of managing large global accounts. Ms. Lapidot plays a major role in orchestrating all sales and engineering activities, and demonstrates high performance, including in emergency and stressful situations.

- Role - Operations, Project Management
- Experience – 20 Years
- Education – BA and MBA
- Located in the Coral Springs office

List of software and Product Certifications

Star Controls has several industry and vendors' certificates including proficiency in several SCADA and RTU products.



GE Digital

Schneider
Electric

Rockwell
Automation



MOTOROLA SOLUTIONS

Star Controls does not plan to subcontract any of the work for this project.

Team's Skill Set

All professional staff possesses at least a four-year engineering degree from respectable Universities. The team members have successfully supported water utilities and water management agencies in the US and abroad, with consultation, implementation, education, and maintenance services.

Each team member in Star Controls' implementation and support team is kept updated with skills and expertise through rigorous training program that includes the following subjects:

- SCADA Software (VTScada, InTouch, iFix and others) development and maintenance
- RTU Hardware and software – Programming, installation, Maintenance and Trouble Shooting

- Instrumentation and Electric
- Cyber Security
- Communication Systems: RF Systems, IP Technology and Products, Installation, Maintenance and Trouble Shooting.
- Project Management
- Education Services
- Safety at Work including Safety with Electrical Equipment

The Star Team is composed of individuals with highly versatile skills, where each team member has qualifications and experience to handle different project implementation and maintenance tasks. Through the Project Management methodology, the company efficiently utilizes resources without compromising quality. On as-needed basis Star Controls also leverage skills of qualified sub-contractors for specific services or projects.

As a laser focused engineering firm Star Controls has developed methodologies, procedures and products that allow the development, deployment and support advanced SCADA and IoT systems to the full satisfaction of our customers. Our software development products reduce substantially the development time and allow us to maintain many customers.

The engagements are part of either ongoing contracts, and/or specific project and/or software products or consultation/advisory. Part of the engagements are directly with the customers, and part is through partners. The Star Team includes individuals with vast experience in the SCADA and IoT market. The team members have successfully supported water utilities and water management agencies in the US and abroad, with consultation, implementation, education, and maintenance services.

Each team member in Star Controls' implementation and support team is kept updated with skills and expertise through rigorous training program that includes the following subjects:

- SCADA Software - development and maintenance
- RTU HW and SW – Programming, installation, Maintenance and Trouble Shooting
- Cyber Security
- Communication Systems: RF Systems, IP Technology and Products, Installation, Maintenance and Trouble Shooting.
- Project Management
- Education Services
- Safety at Work including Safety with Electrical Equipment

The following individuals compose the core project team:

Team Member (Years; Location)	Project Manager	SCADA System Engineer	Control System Comm. Instrumentation	Electrical Devices	Documentation Drafting
Tzvi Magril (35; Coral Springs, FL)	✓	✓	✓	✓	
Ron Zetouni (30 Years; Palm Beach)	✓	✓	✓		
Inda Lapidot (20 Years; Coral Springs)	✓		✓		✓
Diego Pinto (8 Years; Palm Beach)		✓	✓		
Charlie Mondale (30 Years; Lakeland)	✓	✓	✓	✓	
James Mondale (5 Years; Lakeland)	✓	✓	✓	✓	✓
Matheus Melo (2 Years; Palm Beach)		✓	✓		✓

✓ - Area Leader

TAB D – Bid Form (Form 2)

Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by City for the duration of the three (3)-year term contract.

JOB CLASSIFICATION	REGULAR HOURS HOURLY RATE	AFTER HOURS HOURLY RATE
Master Electrician	\$ 175	\$ 220
Scada Programming	\$ 200	\$ 240
Apprentice/Laborer	\$ 175	\$ 220
Permit Fee Reimbursement	<u>At Actual Cost</u>	

EQUIPMENT WITH OPERATOR	HOURLY RATE
	\$
	\$
	\$
	\$
	\$

PARTS & MATERIALS MARK-UP	PERCENTAGE
Percentage (Not to exceed 15%)	%

Notes:

1. "After Hours" price shall not exceed two times that of the normal operating price.
2. Contractors will bill for parts and materials at wholesale cost + percentage mark-up in an amount not to exceed 10 percent. Supplier invoices must be attached to all invoices as applicable.
3. Costs for additional equipment rates can be included in rows provided under EQUIPMENT WITH OPERATOR table.

If requested by City, Contractor must return any damaged parts to City after performing repairs.

Authorized Signatory:

(Signature)

Title: President

TAB E – Illustrative Work

12

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> See Illustrative Work Below <u>Project Manager:</u>		Client's Name & Address
Completion Date (Actual or Estimated):		
<u>Contractor Fees (In Thousands)</u>		<u>Client Contact Name, Title, Email Address and Telephone Number:</u>
Entire Project: \$	Work for which vendor was/is responsible: \$	
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible)		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u>		

Immigration Affidavit Certification

1 - City of Orlando

Project Name and Location: SCADA System for the Wastewater, City of Orlando

System Description

The City of Orlando has a SCADA system that monitors and controls its 220+ Lift Stations, which are part of the City's Wastewater Collection system.

The system uses different generations of the RTUs, and wireless networks. The original wireless network is based on Motorola narrowband radios. The city introduced cellular networks to gain from higher speed and good coverage, while keeping the radio network as backup.

For many years, the City of Orlando has kept using advanced technologies to increase the system's availability, resiliency, and usability.

Services and products that Star Controls provided

Since its inception Star Controls has provided the City of Orlando with different products and services. Star Controls was qualified by the city as the main provider of services and services for its SCADA.

Project Description: Star Controls is the main provider of Process Control System, Equipment & Instrumentation Services. Star Controls delivered multiple projects involving upgrading existing SCADA and field hardware, as well as advanced programming and RTU. Software upgrade using different types of radio LAN/WAN communications and 160+ RTUs. Currently all software, integration and support services are provided by Star Controls. Star Controls is helping the customer to migrate the SCADA system to be Cyber Secured.

Client Contact Information: Guy Mecabe (321) 765-8021 Guy.Mecabe@cityoforlando.net

Start Date: 2017

Completion Date: 2022 and ongoing; City of Orlando has been renewing the support contract every year, adding improvements, and CIP projects.

Original Contract Amount: \$150,000

Final Contract Amount: \$750,000 (contract has been renewing annually in addition to improvement and CIP projects)

Star Engineers Involved in this Project: Ron Zetouni, James Mondale and Charles Mondale

2 - Jamaica National Water Commission

Project Name and Location: NWC SCADA System and Integration with NRW

Project Description: The Jamaica National Water Commission (NWC) supplies 190 million gallons of potable water a day to its about two million people across Jamaica. Steady growth in the industrial sector has led to new residential communities in St. Andrew, St. Catherine, and other parishes across Jamaica. As a result, demand for potable water began to overmatch the nation's simple PLC-based monitoring and control system. In mid-2017, Star Controls was tasked to implement a full Supervisory Control and Data Acquisition (SCADA) system that would eliminate the need for operators to travel to each site to ensure readings and visually inspect equipment. The initial project, commissioned in 2018, uses VTScada software to monitor Motorola ACE3600 units at 19 remote sites. The Commission continues to expand the SCADA systems to other areas, including its Wastewater collection sites. The Commission plans to significantly expand the system in the next few years.

System Description

The Jamaica National Water Commission (NWC) supplies 190 million gallons of potable water a day to its about two million people across Jamaica. Steady growth in the industrial sector has led to new residential communities in St. Andrew, St. Catherine, and other parishes across Jamaica. As a result, demand for potable water began to overmatch the nation's simple PLC-based monitoring and control system. In mid-2017, Star Controls was tasked to implement a full Supervisory Control and Data Acquisition (SCADA) system that would eliminate the need for operators to travel to each site to ensure readings and visually inspect equipment. The initial project, commissioned in 2018, uses VTScada software to monitor Motorola ACE3600 units at 19 remote sites. The Commission keeps expanding the SCADA systems to other areas, including its Wastewater collection sites. The Commission plans to significantly expand the system in the near future.

Client Contact Information: Jeremy Wilson (876) 772-7384 jeremy.wilson@nwc.com.jm

Start Date: 2017

Completion Date: Ongoing

Original Contract Amount: \$900,000

Final Contract Amount: \$1,500,000

Star Engineers Involved in this Project: Diego Pinto, Charles Mondale, James Mondale

3 - Pinellas County

Project Name and Location: SCADA System, Wireless Networks, Smart Devices & Instrumentation

Project Description: Main provider of SCADA, Process Control System, Equipment, and Instrumentation Services. Star Controls delivered multiple projects involving upgrading of existing SCADA and field hardware, as well as, advanced programming, and RTU software upgrade using different types of radio and LAN/WAN communications and 320+ RTUs.

System Description

Pinellas County (FL) has a SCADA system that monitors and controls more than 320 Lift Stations, which are part of the County's Wastewater Collection system.

The system is using different generations of the RTUs and wireless networks. The County migrated their network cellular, to gain higher speed and good coverage.

For many years, the County has kept using advanced technologies to increase the system's availability, resiliency, and usability.

Services and products that Star Controls provided

Since its inception Star Controls has provided Pinellas County with various products and services. Star Controls was qualified by the County as the main provider of services for its SCADA.

Here are the products and Services that Star Controls provided:

- Led the Migration to Cellular
- Software for the RTUs.
- Star Controls' StaRTU simplifies the application software and improves its maintainability. It also provides powerful troubleshooting and diagnostics tools.
- Star Controls' WaterWorks for Pumps Control was adopted by the County.
- Migration of old RTUs to New Cyber Secured RTUs

Client Contact Information: Ed Atchison (727) 582-2329 eatchison@co.pinellas.fl.us

Start Date: 2016

Completion Date: Ongoing

Original Contract Amount: \$450,000

Final Contract Amount: \$2,500,000

Star Engineers Involved in this Project: Ron Zetouni, James Mondale and Charles Mondale

4 - Martin County

Project Name and Location:

System Description Martin County (FL) has a SCADA system that monitors and controls more than 350 Lift Stations for Wastewater collection. The system uses different generations of RTUs. The original wireless network is based on Motorola narrowband radios. The County migrated its wireless networks, which is used by the SCADA, to a Cellular network. For many years, the County has kept using advanced technologies to increase the system's availability, resiliency, and usability.

Services and products that Star Controls provided

Since its inception Star Controls has provided Martin County with different products and services.

Here are the products and Services that Star Controls provided:

- Helped with the Migration to Cellular network.
 - Improved software application for existing sites.
 - Software for the RTUs. The County was an early adopter of StaRTU and WaterWorks software products
 - Next Generation of RTUs – the County was an early adopter of the Motorola MCEdge RTU
 - Ongoing support
- Star Controls also acts as a trusted advisor, on improvements, introduction of new technologies, as well as design and implementation of these initiatives.

Client Contact Information: Tim Harrison (772)260-0046 tharrison@martinfl.us

Start Date: 2016

Completion Date: 2022 and ongoing; Martin County has been renewing the support contract every year, and adding improvements,.

Original Contract Amount: \$150,000

Final Contract Amount: \$350,000 (we continue to work on new projects with the county yearly)

Star Engineers Involved in this Project: Ron Zetouni, James Mondale and Gilbert Greene

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that,

Star Controls

(print or type name of vendor)

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the workplace, the vendor's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under RFP or bid, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under RFP or bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Make a good faith effort to continue to maintain a drug free workplace through the implementation of the drug free workplace program.
- "As a person authorized to sign this statement, I certify that the above-named business, vendor or corporation complies fully with the requirements set forth herein".



Authorized Signature

1/5/2024

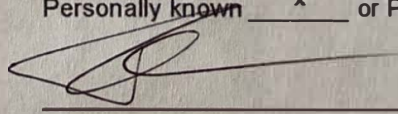
Date Signed

State of: Florida

County of: Broward

Sworn to and subscribed before me this 5 day of January, 20 24

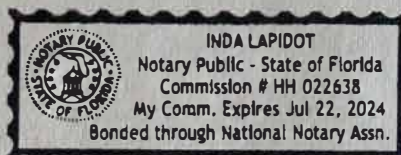
Personally known x or Produced Identification _____
(Specify Type of Identification)



Signature of Notary

My Commission Expires July 22, 2024

(seal)



This document must be completed and returned with your Submittal.

TAB F – References

Project Experience

After careful examination of the project requirements documents, the Star Controls professional engineering staff have produced the following detailed proposal and approach for successful completion of this project.

Required Technical Skills:

An essential element in the delivery of a successful project and deliverables is the assessment of the required technical skills for the project. For this project, our team has assessed the following technical skills requirements:

- Rich Experience in creating SCADA for Water and Wastewater environments.
- Vast experience in the design of SCADA system, where all aspects are taken into consideration – User-Friendliness, High-Availability, Resiliency, Cyber Security, and simplicity of operation and maintenance.
- In-depth understanding of the various chemical processes and pumping operation logic requirements
- Comprehensive knowledge of the leading SCADA systems
- Comprehensive knowledge of SCADA Cyber Security.
- Understanding of the various SCADA Communication Networks. Includes secured cellular networks.

Required Administrative Skills:

Equally important as the technical skills are the administrative / project skills. For this project, our team has assessed the following administrative skills requirements:

- Experience in SCADA methodology
Creating the proper Migration sequence and policy is the key to the success of the new system application. Correct migration policies minimize or eliminate down time and speed up new system integration.
- Clear Communication among stakeholders.
- Excellent Project Management methodology
Project management must ensure first complete project progress transparency, synchronized customer and vendor expectations, and adherence to prompt and timely deliverables.

The guiding principles for this project are:

In addition to skills, the entire project approach and execution should be guided by the following core principle:

- Complete cooperation and coordination with the customer and current SCADA users
- Careful study of the current system and user experiences
- Planning of the fix and upgrade with minimum downtime, allowing parallel system operation
- Leveraging and suggesting *Dos and Don'ts* from other successful installations
- Applying a small subset of the system early, to allow user interaction and confidence building.
- Prompt and complete submittal process
- Creating a flexible and reliable system
- Training, training, and more training.
- Timely management and project completion.

Experience

Our team has successfully completed projects such as this one before. Our team has done similar projects in Florida, in other states, and even in other countries. The **wealth of experience** we have gathered from previous projects complements all our other skills and ensures that the solution we present is based on real-life, field and time tested and proven technologies and methodologies.

Fast-Track User Experience and participation.

We emphasize **early customer experience enhancement**. City staff will experience many system enhancements very quickly. This approach affords these benefits, among others:

- City staff “buy-in” into the new system, as they are exposed to its development and provide beneficial input to its usability in the early stages of the development.
- Better Training results and self-sufficiency. City staff will have some experience with the new system before the official training. This ensures better training results and more educated and self-maintained city operators and staff.

Star Controls was founded by global experts from the SCADA, Industrial IoT (IIoT) and Communications, bringing the combined experience of more than 100 years. The company is a trusted advisor, integrator, and a provider of software for real time applications. The team includes global leaders with extensive experience that bring knowledge and complete understanding of the customer’s environment. Each of the individuals are recognized as Subject Matter Experts (SME) in his/her field. Star Controls has successfully implemented various projects nationwide and worldwide in the Water and Electric Utilities, Oil & Gas and Public Safety markets. Some of the solutions are part of the Smart City and Smart Grid initiatives.

Star Controls has developed close relationships with our customers and partners and gained their trust. In many cases Star Controls is the practical Trusted Advisor, which the customer can count on for any operational or commercial decision.

Star Controls offers different services, from trusted advisory, design, implementation, knowledge transfer, support, and managed services. The company utilizes project management methods, which empower the team to deal with substantial projects. We have partnered with large engineering firms, such as Miya-Water, as part of their larger solutions. This expanded the company’s experience to the integration with NRW (Non-Revenue Water), CRM, GIS, Security, and other large complex projects.

Star Controls is certified for most common products (software and hardware), such as Motorola Solutions, Rockwell Automation, Schneider Electric, Wonderware/Aveva, GE, Trihedral VTScada and many more. The team has vast experience in Cyber Security and Wide Area Networks. As the highest qualified integrator, our team members are dispatched by vendors to fix systems where others have failed. The company has the privilege to access the Vendors’ Product Engineering, for support, as well as feedback from the field. Star Controls is qualified by the vendors to test Beta version of new products before the formal releases.

The system’s longevity, ease of use and predictable performance are among our highest professional objectives. Our main success is with cost reduction combined with improving performance of existing systems, with substantial cost saving in Capital and Operational expenditure. Through our “Holistic” approach of the entire operations, we truly understand our customers’ operations, and understand their real needs. Our customers position us not just as a vendor, but rather as trusted advisor and partner for long term relationships. Our relationships with our customers have continued for many years, addressing on-going needs analysis, advisory and delivery through unparalleled commitment. We are very proud of our Knowledge Transfer programs, paving the road for the customer’s self-sufficiency. All our customers are referenceable.

Some of our customers include:

- Pinellas County, FL - Water Utility
- Martin County, FL – Water Utility
- Seminole County, FL – Water Utility
- City of Orlando, FL – Water Utility
- City of Tampa, FL – Water Utility
- City of Weston, FL – Flood/Storm Water
- City of Boynton Beach – Water Utility
- St. Johns County, FL - Water Utility
- City of Deerfield Beach, FL – Water Utility
- City of Coconut Creeks, FL – Water Utility
- Plantation Acers Drainage District, FL – Flood/Storm Water
- SFWMD, FL - Flood/Storm Water
- SJRWMD, FL – Flood/Storm Water
- Honolulu Board of Water, HI – Water Utility
- City of Ormond Beach, FL – Water Utility
- Jamaica Water Company (NWC) - Water Utility
- Bahamas Water Company (BWSC) – Water Utility
- Orange County, FL - Water Utility
- Mount Pleasant Water, SC – Water Utility
- Palm Beach School District, FL – Public Safety
- University of Michigan, MI – Public Safety

Similar Projects Completed



Customer: City of Tampa

System Description

The city of Tampa (FL) has a SCADA system that monitors and controls hundreds of Water and Wastewater Treatment Plants and Lift Stations.

The system uses different generations of RTUs. For many years, the County has kept using advanced technologies to increase the system's availability, resiliency, and usability.

Services and products that Star Controls provided

Since its inception Star Controls has provided the City of Tampa with different products and services.

- Upgrade the SCADA system.
- Improved software application for existing sites.
- Ongoing sites rehabilitation and expansions.
- Ongoing support

Star Controls also acts as a trusted advisor, on improvements, introduction of new technologies, as well as design and implementation of these initiatives.

Testimonial

"Star Controls has gained our trust and confidence, through years of relationships. The team at Star Controls is always available for us."

"Star Controls is our trusted SCADA advisor. Star Controls proactively recommend us to improve the performance, resiliency, availability, and maintainability of the SCADA system. Star Controls constantly helps us to improve the performance and resiliency of the SCADA system."

Javier Moreno - Instrumentation and Control Specialist, Wastewater Department,

Customer contact information: Javier Moreno p: 813-247-3451; Email: Javier.Moreno@tampagov.net



Customer: Pinellas County (FL)

System Description

Pinellas County (FL) has a SCADA system that monitors and controls more than 320 Lift Stations, which are part of the County's Wastewater Collection system.

The system is using different generations of the RTUs and wireless networks. The County migrated their network cellular, to gain higher speed and good coverage.

For many years, the County has kept using advanced technologies to increase the system's availability, resiliency, and usability.

Services and products that Star Controls provided

Since its inception Star Controls has provided Pinellas County with various products and services. Star Controls was qualified by the County as the main provider of services for its SCADA.

Here are the products and Services that Star Controls provided:

- Led the Migration to Cellular
- Software for the RTUs.
 - Star Controls' StaRTU simplifies the application software and improves its maintainability. It also provides powerful troubleshooting and diagnostics tools.
 - Star Controls' WaterWorks for Pumps Control was adopted by the County.
- Migration of old RTUs to New Cyber Secured RTUs
- Ongoing projects

Star controls delivered multiple projects involving upgrading of existing SCADA and field hardware, as well as advanced programming, and RTU software upgrade.

Star Controls also acts as a trusted advisor, on improvements, introduction of new technologies, as well as design and implementation of these initiatives.

Testimonial

"Star Controls has gained our trust and confidence, through years of relationships. Star Controls provided the Pinellas County with different software products as well as services, which have helped to increase the Availability and Maintainability of our SCADA system. Star Controls constantly help us to improve the performance and resiliency of the SCADA system. The team at Star Controls is always available for us."

Edward Atchison - SCADA and Security Systems Manager, Pinellas County Utilities

Customer Contact Information: Ed Atchison (727) 582-2329 eatchison@co.pinellas.fl.us



Customer: City of Orlando

System Description

The City of Orlando has a SCADA system that monitors and controls its 220+ Lift Stations, which are part of the City's Wastewater Collection system.

The system uses different generations of the RTUs, and wireless networks. The original wireless network is based on Motorola narrowband radios. The city introduced cellular networks to gain from higher speed and good coverage, while keeping the radio network as backup.

For many years, the City of Orlando has kept using advanced technologies to increase the system's availability, resiliency, and usability.

Services and products that Star Controls provided

Since its inception Star Controls has provided the City of Orlando with different products and services. Star Controls was qualified by the city as the main provider of services and services for its SCADA.

Here are the products and Services that Star Controls provided:

- Software for the RTUs.
 - Star Controls' StaRTU simplifies the application software and improves its maintainability. It also provides powerful troubleshooting and diagnostics tools.
- Fast-paced migration of old RTUs to New Cyber Secured RTUs
- Assist with adding Cellular communications to the SCADA
- Assist with adding Private LTE for the SCADA system
- Annual Support
- Ongoing projects

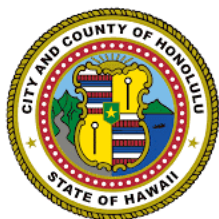
Star controls delivered multiple projects involving upgrading of existing SCADA and field hardware, as well as advanced programming, and RTU software upgrade, using different types of radio and LAN/WAN communications. Star Controls also acts as a trusted advisor, on improvements, introduction of new technologies, as well as design and implementation of these initiatives.

Testimonial

"Star Controls has gained our trust and confidence, through many years of strong relationships. Star Controls provided the City of Orlando with different software products as well as services, which help our team to accomplish High-Availability of our SCADA system, and constantly improve its performance and resiliency. Our team members know that Star Controls is available whenever they need it."

Guy Mecabe - Industrial Automation Manager, IA Group, Water Reclamation Division

Customer Contact Information: Guy Mecabe (321) 765-8021 Guy.Mecabe@cityoforlando.net



Customer: Honolulu Board of Water Supply

System Description

The Honolulu Board of Water Supply (BWS) has a SCADA system that monitors and controls more than 200 Water Pumping sites.

The system uses different generations of RTUs. The original wireless network is based on Leased Line Communications. Later HBWS introduced wireless broadband networks. Recently the HBWS started using the FirstNet Cellular Network that is allocated for the utilities.

For many years, the HBWS has kept using advanced technologies to increase the system's availability, resiliency, and usability.

Services and products that Star Controls provided

Since its inception Star Controls has provided Honolulu BWS with different products and services. Star Controls was pre-qualified by the County as a provider of services for its SCADA.

Here are the products and Services that Star Controls provided:

- Migration of old RTUs to New Cyber Secured RTUs, including products and services.
- Improved software application for existing sites.
- Helped with the Migration to different networks and improve availability through redundant links.
- Software for the RTUs.
- Ongoing support

Star Controls also acts as a trusted advisor, on improvements, introduction of new technologies, as well as design and implementation of these initiatives.

Testimonial

"Star Controls has gained our trust and confidence, through years of relationships. With the advisory services that I received from Star Controls the availability, resiliency, and maintainability of the SCADA system. Star Controls is available 24/7 and was next to us anytime we need the support".

Blaine Shimizu – Acting Telecommunications Supervisor, **Honolulu Board of Water Supply**

Customer Contact Information: Blaine Shimizu (808) 228-9281; Email: BSHIMIZU@hbws.org



Customer: City of Weston, FL

System Description

The City of Weston has upgraded its Storm Water management system, by adding SCADA to monitor and control its Storm Water Pumping sites.

The SCADA system consists of five pump stations and 8 solar powered lake level monitoring sites. The system uses most modern SCADA components including integration of RTUs with smart devices, Cyber Security, and user-friendly HMI. As part of the city strategy, the SCADA system is based on the Cloud, which takes the Burdon of maintaining it.

The city is planning to expand the system to cover all its Lift Stations for those that are used for collection of the Wastewater.

Services and products that Star Controls provided

After Star Controls was awarded the project it went through all steps from detailed design to installation, development, integration, training, and support. Star Controls is responsible for maintaining the SCADA system for the next years to come.

The advanced and comprehensive Cloud Based SCADA system includes many components and features:

- Remote sites with high availability, independent local control, including logic that is based on information from other sites.
- Cover every aspect of the remote sites, including pumps, alarm system and monitor every part of the pump station
- Integration to smart devices such as Diesel Pumps Controllers, and smart sensors.
- Simple and easy to use local and remote HMI
- Cyber Secured – Complete and cover every part
- Comprehensive reports

Testimonial

“Star Controls provided the City of Weston with the most advanced and cyber secured Cloud Based SCADA system for the mission critical storm water sites. From Detailed Design, to development, installation, and integration the team at Star Controls attended to our needs and requests. Star Controls was open to changes throughout the project. Star Controls has gained our trust and confidence that it will serve the city and the SCADA system for the years to come.”

Peter Johnson— Assistant Director of Public Works, **City of Weston**

Customer Contact Information: Peter Johnson (954) 385-0500; Email: PJohnson@westonfl.org



Customer: City of Ormond Beach

System Description

The City of Ormond Beach (FL) has a SCADA system that monitors and controls hundreds of Water and Wastewater Treatment Plants, wells, and Lift Stations.

Upon new operations, maintenance, and technological requirements the City called for a bid to replace its aging SCADA system with a modern SCADA system.

Star Controls was awarded and completed the project on time and continue support and City with expansion and new features.

Services and products that Star Controls provided

Here are the products and Services that Star Controls provided:

- Develop and deploy the new SCADA system.
- Improved software application for existing sites.
- Ongoing expansions
- Ongoing support

Testimonial

“Star Controls developed and deployed the new SCADA system. Star Controls constantly helps us to improve the performance and resiliency of the SCADA system.”

George Lavatelli – Utilities Engineer, **City of Ormond Beach**

Customer Contact Information: George Lavatelli (386) 676-3209; Email: George.Lavatelli@ormondbeach.org



Customer: City of Hialeah, FL

System Description

The City of Hialeah (FL) has a SCADA system that monitors and controls hundreds of Lift Stations for the Wastewater collection.

The system uses different generations of RTUs. wireless network is based on narrowband Trunking system. During the migration to a new provider of wireless networks, the city faced challenges that prevented it from receiving data from the remote sites.

Services and products that Star Controls provided

Star Controls stepped to the challenge and foxed the communications issues. At that time, the city also requested Star Controls to improve the availability and maintainability of the remote sites and the integration with the SCADA server.

Here are the products and Services that Star Controls provided:

- Fixed the problems that the City faced upon the migration of the wireless infrastructure.
- Improved software application for existing sites.
- Software for the RTUs.
 - Star Controls' StaRTU to improves troubleshooting and diagnostics.
 - Star Controls' WaterWorks to improve the Pump Control logic
- Ongoing support

Star Controls also acts as a trusted advisor, on improvements, introduction of new technologies, as well as design and implementation of these initiatives.

Testimonial

"Star Controls helped us when we were in urgent need, all the way until the problem was addressed. The team of Star Controls was instrumental to improve, and the software products, StaRTU and WaterWorks, which has improved the availability and maintainability of the remote sites."

Antonio Liriano – Operations manager, Inframark for the **City of Hialeah**

Customer Contact Information: Antonio Liriano (305) 804-2645; Email: antonio.liriano@inframark.com

TAB G – Additional Information

Approach to Services

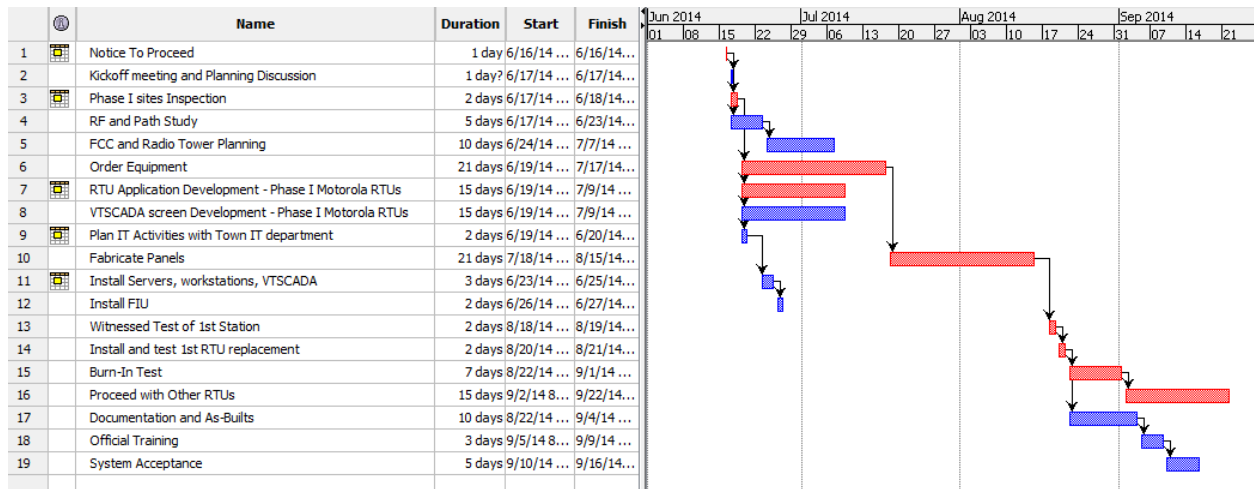
As experienced professionals in the SCADA and instrumentation business, we have tried to compile into our strategy and day-to-day operations the best methods and rationales for completing successful projects and maintaining satisfied customers.

We utilize most modern Project Management and quality methodologies and technologies, to guarantee on-time completion while complying with, and in many cases exceeding, the system's specifications.

The project manager will be dedicated to this project from kickoff to signoff and will coordinate closely with the City staff all issues of planning, permits, installations, commissioning, and training.

Examples:

Task	Description	Days	Start	Finish
0	Notice to Proceed	1	16-Jun-18	16-Jun-18
1	Kickoff meeting and Planning Discussion	1	17-Jun-18	17-Jun-18
2	Phase I sites Inspection	2	17-Jun-18	18-Jun-18
3	RF and Path Study	5	17-Jun-18	23-Jun-18
4	FCC and Radio Tower Planning	10	24-Jun-18	7-Jul-18
5	Order Equipment	21	19-Jun-18	17-Jul-18
6	RTU Application Development - Phase I Motorola RTUs	15	19-Jun-18	9-Jul-18
7	SCADA screen Development - Phase I Motorola RTUs	15	19-Jun-18	9-Jul-18
8	Plan IT Activities with IT department	2	19-Jun-18	20-Jun-18
9	Fabricate Panels	21	18-Jul-18	15-Aug-18
10	Install Servers, workstations, SCADA	3	23-Jun-18	25-Jun-18
11	Install FIU and Master Radio	2	26-Jun-18	27-Jun-18
12	Witnessed Test of 1st Station	2	18-Aug-18	19-Aug-18
13	Install and test 1st RTU replacement	2	20-Aug-18	21-Aug-18
14	Burn-In Test	7	22-Aug-18	1-Sep-18
15	Proceed with Other RTUs	15	2-Sep-18	22-Sep-18
16	Documentation and As-Builts	10	22-Aug-18	4-Sep-18
17	Official Training	3	5-Sep-18	9-Sep-18
18	System Acceptance	5	10-Sep-18	16-Sep-18



Cooperation and Coordination with Staff

All our clients, with minor exceptions, are local or state-level government entities. We are thoroughly experienced with all administrative and legal requirements and procedures involving all aspects of such a project.

Surveys and Related services

As we have been working with Water Utilities and State Agencies (e.g. SFWMD and SJRWMD) for many years, and we are highly familiar with all the requirements and tasks required to professionally survey and gauge proper elevations for any of the sites involved with this project.

Implementation / Installation / Execution

The project implementation phase is conducted in an efficient, supervised manner with our PM on-site during all project implementation milestones. The RTU/Device and associated equipment and apparatuses are removed/installed/retrofit precisely per the SOW and standards, with appropriate mechanical and electrical considerations. All software components are configured, calibrated, and tested.

Witnessed Factory Test

To ensure complete customer satisfaction and minimize downtime, we offer the customer a chance to view the entire system in a “dry-run” Lab setting before any installation activities take place. During this event, the customer may view and test a simulation of how the real system will operate and behave.



System Acceptance Plan:

Star staff develop, and the CITY's staff approve a complete Site Acceptance Plan (SAT) to be conducted jointly by the Star's Engineer and the CITY's representative. During the Site Acceptance Plan all installation items are inspected for proper installation and operation. All data items (values, statuses) are checked for proper calibration and reporting to the new SCADA system. This process guarantees the system a properly installed, fully operational site.

Final Deliverables

In addition to the previous work items and deliverables, Star delivers a final set of documents to establish proper project completion:

- Project Summary and digital photographs.
- Communication logbook (project-related communications with various staff).
- Completed and signed SAT, and Quality Control checklist
- Complete set of updated drawings.
- Complete Equipment Inventory (with asset items and serial numbers).
- Manuals and warranty documents for all items (as available).

Commissioning and Documentation

Documentation is essential for project continuity, organization, and troubleshooting. Star excels in providing comprehensive, clear, and concise project documentation, from itemized quotes to project management charts, to AutoCAD drawings and site manuals. Our complete documentation services include:

Number of local office(s), technical support staff and availability

We have offices in Lakeland, Coral Springs and West Palm Beach, FL.

Our offices are staffed to provide full support to our customers based on our support program (included this document)

Design, Development, and Integration Services

The Star Team has experience in the design and installation of many varieties of SCADA systems and products. Each customer has unique requirements and circumstances, and the City of Tarpon Springs is no exception. Through our numerous previous accomplishments with and experience with many other customers, we have come to deeply understand the customer's SCADA needs.

Complete System Design and Integration

Our expertise in the SCADA field, with a special devotion to the Water Industry, allows us to provide complete turn-key solutions, as well as stand-alone design, studies, and software and hardware integration activities.

SCADA is not just a technology, but rather a game changer in the organization. Our design takes into consideration various aspects that are important to the integration of the SCADA system into the organization. It includes seamless fit into existing Operations, best-in-class User's Experience (i.e. simple to use, yet comprehensive) while the entire system is fully Cyber Secured (i.e. using the most advanced hardware and software for Cyber Security).

Our SCADA solutions leverage State-of-the-Art technologies, products, and expertise to accomplish High Availability, Resiliency, Longevity and are Cyber Secured. All our SCADA systems are designed to be open to accommodate future technologies (e.g. Next Generation Wireless Networks, Smart Sensors, and Smart Field Devices), so the system can be upgraded without major cost.

Design Principles

Open Architecture – the system is based on open architecture at the field and the control center. At the field, the system is open to accommodate new instrumentation and control technologies that will be introduced to infrastructure.

Data Integrity and Maintainability – one of the main challenges of every SCADA system is the trust that the organization has in the system (i.e. reliability and integrity of the information), and the efforts to keep the system in production. Through years of experience, we have developed several software modules and applications, mainly at the RTU level, which will improve the data integrity and maintainability of the system. Following are a few examples:

RTU Historical Event Logging – no lost data and excellent data audit capabilities.

Contention Reporting – maximize efficiency of radio channel, increase availability, and improve reliability. The system will utilize efficient Contention messages to significantly increase the responsiveness and efficiency of the communication channel.

Local automation – eliminate dependencies on communication system.

Advanced diagnostics – We have developed diagnostics software that monitors operational and communications events at the RTU. The information allows City personnel to troubleshoot the system and analyze the Root Cause in local process or communications in no time. This increases system availability, while reducing maintenance costs substantially.

Business Continuity – Throughout the project, we will utilize project management techniques and system technology to make sure that the migration from the old to the new system will be smooth with limited down-time. This will be in close collaboration with the City's personnel.

Scalability - The system can be expanded and scaled to support other infrastructure, such additional sites, without major changes to the system.

Partnership – no, this is not a technical feature or capability, but our most important “secret asset.” We enjoy doing business and partnering with our customers. We TRULY UNDERSTAND the customer's needs and are always open to addressing them. As part of our partnership with our customers we keep transferring knowledge to increase his/her self-sufficiency and confidence in the SCADA system.

New RTUs installation Services

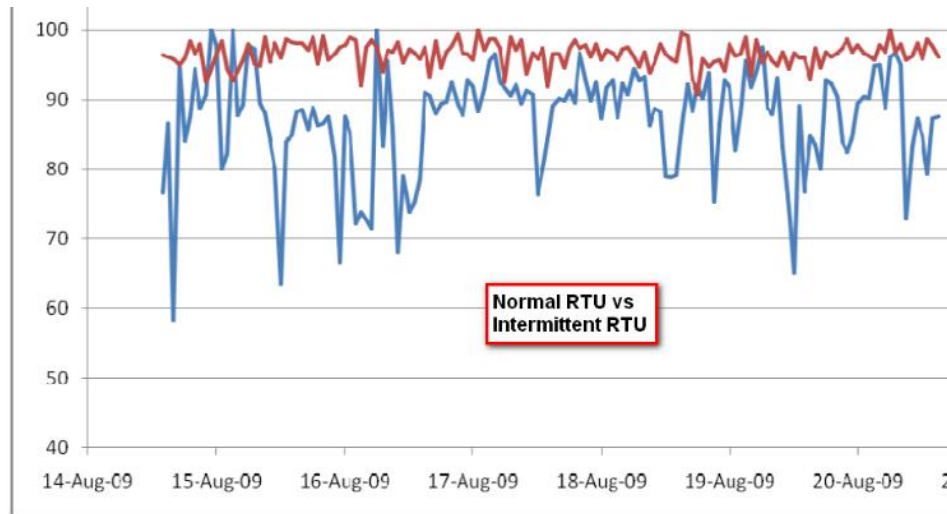
This core service includes RTU indoor/outdoor installations. The complete installation covers all civil, mechanical, software, and electrical aspects. Full details are discussed further in this document.

WAN/RADIO Communication Design and Construction

The Star Team excels in this field. As former Motorola Inc. Engineers, much of the team has earned years of experience in radio and antenna systems.

Star antenna / Radio installation included a careful selection of antenna design and placement, grounding, coax cable run and termination, and radio calibration and programming.





Star uses several quality checks to ensure solid RF performance.

- Perfect Antenna alignment
- Double Pole Fastening (as needed)
- Coax (Aerial) cable break/leak detection
- Power Output and reflected power measurements
- Optimal Radio parameters configuration
- Solid Grounding and components placement.
- RTU RF Packets test (we use toolbox software to test the quality of communications between the RTU and all the assigned local IP Gateways.

TAB H – Additional Required Documents

PROPOSER'S CERTIFICATION

Submit To: City of Wildwood 100 N Main Street Wildwood, FL 34785 352-330-1330 352-330-1338 (fax)		CITY OF WILDWOOD REQUEST FOR PROPOSAL (RFP) CERTIFICATION AND ADDENDA ACKNOWLEDGMENT	
DUE DATE: 1/11/2024	DUE TIME:	RFP # 2024-15	
TITLE: VT SCADA Controls Maintenance Services			
VENDOR NAME: Star Controls		PHONE NUMBER: (954) 604-6656	
VENDOR MAILING ADDRESS: 11555 Heron Bay Blvd. Suite 200		FAX NUMBER:	
CITY/STATE/ZIP: Coral Springs, FL 33076		E-MAIL ADDRESS: sales@star-controls.com	
"I, the undersigned, certify that I have reviewed the addenda listed below (list all addenda received to date). I understand that timely commencement will be considered in award of this RFP and that cancellation of award will be considered if commencement time is not met, and that untimely commencement may be cause for termination of contract. I further certify that the services will meet or exceed the RFP requirements. I, the undersigned, declare that I have carefully examined the RFP, specifications, terms and conditions as applicable for this Request, and that I am thoroughly familiar with all provisions and the quality and type of coverage and services specified. I further declare that I have not divulged, discussed, or compared this RFP with any other Offeror and have not colluded with any Offerors or parties to an RFP whatsoever for any fraudulent purpose."			
_____ Addendum #	_____ Addendum #	_____ Addendum #	_____ Addendum #
"I certify that this quote is made without prior understanding, agreement, or connection with any corporation, vendor, or person submitting an RFP for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this RFP and certify that I am authorized to sign this response and that the offer is in compliance with all requirements of the RFP, including but not limited to certification requirements. In conducting offers with an agency for CITY OF WILDWOOD, respondent agrees that if this RFP is accepted, the respondent will convey, sell, assign, or transfer to the City of Wildwood all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States for price fixing relating to the particular commodities or services purchased or acquired by the CITY. At the City of Wildwood discretion, such assignment shall be made and become effective at the time the purchasing agency renders final payment to the respondent."			
Tzvi Magril _____ Authorized Agent Name, Title (Print)		 _____ Authorized Signature	
		1/5/2024 _____ Date	
<i>This form must be completed and returned with your Submittal</i>			

PROPOSALS FORM FOR CITY OF WILDWOOD



Name of Vendor Submitting Proposals Star Controls

Name of Person Submitting Proposals Tzvi Magril

PROPOSER ACKNOWLEDGMENT

"The undersigned hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Vendor proposes and agrees, if this submission is accepted, to contract with the City of Wildwood to furnish all necessary materials, equipment, labor and services necessary to complete the work covered by the RFP and Contract Documents for this Project. The Vendor agrees to accept in full compensation for each item the prices named in the schedules incorporated herein."

Signature

1/5/2024

Date

2024-15

RFP Number

[☐] Check if exception(s) or deviation(s) to Specifications. Attach separate sheet(s) detailing reason and type for the exception or deviation.

This document must be completed and returned with your Submittal.

Statement of Terms and Conditions

PUBLIC ENTITY CRIME: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal/Bid on a contract to provide any goods or services to a public entity, for the construction or repair of a public building or public work, may not submit Proposals/Bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subContractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

INDEMNIFICATION: The contractor shall indemnify and hold harmless the City, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the design professional and other persons employed or utilized by the design professional in the performance of the contract.

PROHIBITION OF LOBBYING: During the blackout period which is, the period between the time the submittals for Invitation to Bid or the Request for Proposals, or Proposals, or information, as applicable, are received at Contracts / Purchasing and the time the City awards the contract, no proposer, no lobbyist, principal, or other person may lobby, on behalf of a competing party in a particular procurement matter, any member of the City, or any City employee other than the _____. Violation of this provision may result in disapproval of violating party. All questions regarding this Request for Proposals (RFP) or Invitation to Bid (BID) must be submitted in writing to the City's Financial Services Manager.

ANTI TRUST LAWS: By submission of a signed RFP or BID, the successful Vendor acknowledges compliance with all antitrust laws of the United States and the State of Florida, in order to protect the public from restraint of trade, which illegally increases prices.

CONFLICT OF INTEREST: The award of the contract hereunder is subject to the provisions of Chapter 112 of the Florida Statutes. Vendors shall disclose the name of any Officer, Director, Partner, Associate, or Agent who is also an Officer, Appointee, or Employee of any of the City's at the time of the RFP or BID, or at the time of occurrence of the Conflict of Interest thereafter.

INTERPRETATION, CLARIFICATIONS AND ADDENDA: No oral interpretations will be made to any vendor as to the meaning of the RFP/BID Contract Documents. Any inquiry or request for interpretation received by the _____ before the date listed herein will be given consideration. All such changes or interpretations will be made in writing in the form of an addendum and, if issued, will be distributed at or after the Pre-Proposals/Pre-Bid Conference, mailed or sent by available or electronic means to all attending prospective Submitters prior to the established RFP/BID opening date. Each Vendor shall acknowledge receipt of such addenda in the space provided. In case any Proposer/Bidder fails to acknowledge receipt of such addenda or addendum, his offer will nevertheless be construed as though it had been received and acknowledged and the submission of his bid will constitute acknowledgment of the receipt of same. All addenda are a part of the RFP/BID FORMS and each Proposer/Bidder will be bound by such addenda, whether or not received by him. It is the responsibility of each proposer/bidder to verify that he has received all addenda issued before RFP's/BID's are opened. In the case of unit price items, the quantities of work to be done and materials to be furnished under this RFP/BID Contract are to be considered as approximate only and are to be used solely for the comparison of RFP's/BID's received. The City and/or his CONTRACTOR do not expressly or by implication represent that the actual quantities involved will correspond exactly therewith; nor shall the Vendor plead misunderstanding or deception because of such estimate or quantities of work performed or material furnished in accordance with the Specifications and/or Drawings and other Proposals/Bid Documents, and it is understood that the quantities may be increased or diminished as provided herein without in any way invalidating any of the unit or lump sum prices bid.

GOVERNING LAWS AND REGULATIONS: The vendor is required to be familiar with and shall be responsible for complying with all federal, state and local laws, ordinances, rules and regulations that in any manner affect the work.

PROPRIETARY/CONFIDENTIAL INFORMATION: Vendors are hereby notified that all information submitted as part of, or in support of RFP's/BID's, will be available for public inspection ten days after opening of the RFP's/BID's or until a short list is recommended whichever comes first, in compliance with Chapter 119, and 287 of the Florida Statutes. All RFP's/Bids submitted in response to this solicitation become the property of the City. Unless information submitted is proprietary, copy written, trademarked, or patented, the City reserves the right to utilize any or all information, ideas, conceptions, or portions of any RFP/BID, in its best interest.

TAXES: The City of Wildwood is exempt from any taxes imposed by the State and/or Federal Government. Exemption certificates will be provided upon request.

NON-COLLUSION DECLARATION: By signing this RFP/BID, all Vendors shall affirm that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Proposer, vendor, or person to submit a collusive or sham Proposals in connection with the work for which their RFP/BID has been submitted; or to refrain from Bidding in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the RFP/BID or of any other Bidder, or to fix any overhead, profit, or cost elements of the RFP/BID price or the RFP/BID price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Bidder, or any person interested in the proposed work.

PROPOSER RESPONSIBILITY: Invitation by the City's to vendors is based on the recipient's specific request or as the result of response by the public to the legal advertisements required by State law. Vendors or individuals submit their responses on a voluntary basis, and therefore are not entitled to compensation of any kind.

CITYSHIP OF SUBMITTALS: All responses, inquiries or correspondence relating to or in reference to this RFP/BID, and all other reports, charts, displays, schedules, exhibits and other documentation submitted by the vendors will become the property of the City. Reference to literature submitted with a previous RFP/BID will not relieve the Bidder from including any required documents with this RFP/BID.

EXAMINATION OF BID DOCUMENTS: Each Bidder shall carefully examine the RFP/BID Document to ensure all pages have been received, all drawings and/or Specifications and other applicable documents are included, and shall inform himself thoroughly regarding any and all conditions and requirements that may in any manner affect cost, progress or performance of the work to be performed under the Contract. Ignorance on the part of the CONTRACTOR will in no way relieve him of the obligations and responsibilities assumed under the Contract.

VENDOR RESPONSIBILITY: Vendors are fully and completely responsible for the labeling, identification and delivery of their submittals. The _____ will not be responsible for any mislabeled or misdirected submissions, nor those handled by delivery persons, couriers, or the US Postal Service.

DRUG FREE WORKPLACE: All Proposers/Bidders shall submit the enclosed, duly signed and notarized form entitled "Drug Free Workplace Certificate". The Drug Free Workplace Vendor shall have the burden of demonstrating that his program complies with Section 287.087 of the Florida Statutes, and any other applicable state law.

THE CITY OF WILDWOOD, is a political subdivision of the State of Florida, and reserves the right to reject any and/or all submittals, reserve the right to waive any informalities or irregularities in the examination process, and reserve the right to award contracts and/or in the best interest of the City. Submittals not meeting stated minimum terms and proposals may be rejected by the City as non-responsive. The City reserves the right to reject any or all submittals without cause. The City reserves the right to reject the submission of any Vendor in arrears or in default upon any debt or contract to the City, or who has failed to perform faithfully any previous contract with the City's or with other governmental agencies.

PUBLIC RECORDS LAW: Correspondence, materials and documents received pursuant to this RFP/BID become public records subject to the provisions of Chapter 119, Florida Statutes.

VERIFICATION OF TIME: Next time is hereby established as the Official Time of the City's.

PREPARATION OF PROPOSALS/BIDS:

Signature of the Bidder: The Bidder must sign the RFP/BID FORMS in the space provided for the signature. If the Proposer/Bidder is an individual, the words "doing business as _____," must appear beneath such signature. In the case of a partnership, the signature of at least one of the partners must follow the vendor name and the words, "Member of the Vendor" should be written beneath such signature. If the Proposer/Bidder is a corporation, the title of the officer signing the RFP/BID on behalf of the corporation must be stated and evidence of his authority to sign the RFP/BID must be submitted. The Proposer/Bidder shall state in the RFP/BID FORMS the name and address of each person interested therein.

Basis for Bidding: The price proposed for each item shall be on a lump sum or unit price basis according to specifications on the RFP/BID FORM. The proposed prices shall remain unchanged for the duration of the Contract and no claims for cost escalation during the progress of the work will be considered, unless otherwise provided herein.

Total Proposed Price/Total Contract Sum Proposed: If applicable, the total price bid for the work shall be the aggregate of the lump sum prices proposed and/or unit prices multiplied by the appropriate estimated quantities for the individual items and shall be stated in figures in the appropriate place on the RFP/BID FORM. In the event that there is a discrepancy on the RFP/BID FORM due to unit price extensions or additions, the corrected extensions and additions shall be used to determine the project bid amount.

TABULATION: Those wishing to receive an official tabulation of the results of the opening of this RFP/BID are to submit a self-addressed, stamped business size (No. 10) envelope, prominently marked on the front lower left side, with the RFP identification. Tabulation requested by telephone, fax or electronic media will not be accepted.

OBLIGATION OF WINNING BIDDER: The contents of the RFP/BID of the successful proposer/bidder will become contractual obligations if acquisition action ensues. Failure of the successful Proposer/Bidder to accept these obligations in a contract may result in cancellation of the award and such vendor may be removed from future participation.

AWARD OF BID: It is the City's intent to select a vendor within **sixty (60) calendar days** of the deadline for receipt of Proposals/Bids. However, Proposals/Bids must be vendor and valid for award for at least **ninety (90) calendar days** after the deadline for receipt of the RFP/BID.

ADDITIONAL REQUIREMENTS: The vendors shall furnish such additional information as the City may reasonably require. This includes information which indicates financial resources as well as ability to provide the services. The City reserves the right to make investigations of the proposals of the vendor as it deems appropriate.

PREPARATION COSTS: The City shall not be obligated or be liable for any costs incurred by Proposers/Bidders prior to issuance of a contract. All costs to prepare and submit a response to this RFP/BID shall be borne by the Proposer/Bidder.

TIMELINESS: All work will commence upon authorization from the City's representative. All work will proceed in a timely manner without delays. The Contractor shall commence the work UPON RECEIPT OF NOTICE TO PROCEED and/or ORDER PLACED (PURCHASE ORDER PRESENTED), and shall deliver in accordance to the terms and conditions outlined and agreed upon herein.

DELIVERY: All prices shall be FOB Destination, Sumter County, Florida, inside delivery unless otherwise specified.

ADDITIONAL SERVICES/PURCHASES BY OTHER PUBLIC AGENCIES ("PIGGY-BACK"):

The Vendor by submitting a Bid acknowledges that other Public Agencies may seek to "Piggy-Back" under the same terms and conditions, during the effective period of any resulting contract – services and/or purchases being offered in this Bid, for the same prices and/or terms proposed. Vendor has the option to agree or disagree to allow contract Piggy-Backs on a case-by-case basis. Before a Public Agency is allowed to Piggy-Back any contract, the Agency must first obtain the vendor's approval – without the vendor's approval, the seeking Agency cannot Piggy-Back.

PLANS, FORMS & SPECIFICATIONS: Bid Packages are available from the _____. These packages are available for pickup or by mail. If requested to mail, the Proposer/Bidder must supply a courier account number (UPS, FedEx, etc.). Proposers/Bidders are required to use the official RFP/BID FORMS, and all attachments itemized herein, are to be submitted as a single document. Any variation from the minimum specifications must be clearly stated on the RFP/BID FORM and/or Exceptions/Deviations Sheet(s). Only one set of plans, forms, and specifications will be furnished each company or corporation interested in submitting a Proposals/bid. RFP/BID FORM documents for this project are free of charge and are available on-line and are downloadable.

MANUFACTURER'S NAME AND APPROVED EQUIVALENTS: Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition unless otherwise indicated. The Proposer/Bidder may offer any brand for which he is an authorized representative, which meets or exceeds the RFP/BID specification for any item(s). If RFP's/BID's are based on equivalent products, indicate on the RFP/BID FORM the manufacturer's product name and literature, and/or complete specifications. Reference to literature submitted with a previous RFP/BID will not satisfy this provision. The Proposer/Bidder shall explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. RFP's/BID's which do not comply with these requirements are subject to rejection. RFP's/BID's lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the RFP/BID FORM. The _____ is to be notified, in writing, of any proposed changes in materials used, manufacturing process, or construction. However, changes shall not be binding upon the City unless evidenced by a Change Notice issued and signed by the _____, or designated representative.

QUANTITIES: The quantities as specified in this RFP/BID are estimates only and are not to be construed as guaranteed minimums.

SAMPLES: Samples of items, when called for, shall be furnished free of expense, and if not destroyed may, upon request, be returned at the Proposer's/Bidder's expense. Each sample shall be labeled with the Proposer's/Bidder's name, manufacturer brand name and number, RFP/BID number and item reference. Samples of successful Proposer's/Bidder's items may remain on file for the term of the contract. Request for return of samples shall be accompanied by instructions which include shipping authorization and must be received at time of opening. Samples not returned may be disposed of by the City within a reasonable time as deemed appropriate.

DOCUMENT RE-CREATION: Vendor may choose to re-create any document(s) required for this solicitation, but must do so at his own risk. All required information in the original City format must be included in any re-created document. Submittals may be deemed non-responsive if required information is not included in any re-created document.

ACKNOWLEDGED:

1/5/2024

*This document must be completed and returned with your
Submittal.*

(Signature and Date)

HOLD HARMLESS AGREEMENT

The Contractor agrees to hold the City of Wildwood harmless against all claims for bodily injury, sickness, disease, death or personal injury or damage to property or loss of use resulting there from, arising out of the agreement, to the extent that such claims are attributable, in whole or in part, to a negligent act or omission by the Contractor.

The Contractor shall purchase and maintain workers' compensation insurance for all workers' compensation insurance and employers' liability in accordance with Florida Statute Chapter 440.

The Contractor shall also purchase any other coverage required by law for the benefit of employees.

Required insurance shall be documented in Certificates of Insurance and shall be provided to the City representative requesting the service.

By signature upon this form the Contractor stipulates that he/she agrees to the Hold Harmless Agreement, and to abide by all insurance requirements.

Star Controls



Contractor/ Vendor-Print Name

Signature

VTSCada Controls Maintenance Services

1/5/2024

Project Name

Date

The effective date of this Hold Harmless Agreement shall be the duration of this project.

This document must be completed and returned with your Submittal.

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that,

Star Controls

(print or type name of vendor)

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the workplace, the vendor's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under RFP or bid, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under RFP or bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Make a good faith effort to continue to maintain a drug free workplace through the implementation of the drug free workplace program.
- "As a person authorized to sign this statement, I certify that the above-named business, vendor or corporation complies fully with the requirements set forth herein".



Authorized Signature

1/5/2024

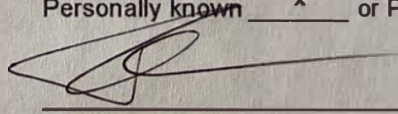
Date Signed

State of: Florida

County of: Broward

Sworn to and subscribed before me this 5 day of January, 20 24

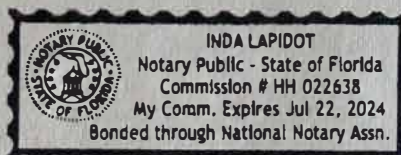
Personally known x or Produced Identification _____
(Specify Type of Identification)



Signature of Notary

My Commission Expires July 22, 2024

(seal)



This document must be completed and returned with your Submittal.

**SWORN STATEMENT TO SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES FORM**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to City of Wildwood

By Tzvi Magril - President

{print individual's name and title}

for Star Controls

{print name of entity submitting sworn statement}

whose business address is 11555 Heron Bay Blv. Suite 200 Coral Springs, FL 33076

and (if applicable) its Federal Employer Identification Number (FEIN) is 51-0533827 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:_____.)

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:
- a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
 - c. I understand that a “person” as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
 - d. Based on information and belief, the statement which I have marked below is true in relation to the

entity submitting this sworn statement. {indicate which statement applies.}

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. {attach a copy of the final order}

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

B

{signature}

1/5/2024

{date}

State of Florida

County of Broward

PERSONALLY APPEARED BEFORE ME, the undersigned authority, Tzvi Magril, who after first being sworn by me, affixed his/her signature in the space provided above on this 5 day of January, 20 24

Attest: [Signature]

Notary Public

My commission expires: July 22, 2024

(Notary Seal)



This document must be completed and returned with your Submittal.

Conflict of Interest Disclosure Form

I HEREBY CERTIFY that

2. I (printed name) Tzvi Magril am the
 (title) President and the duly authorized representative of the vendor of (Vendor
 Name) Star Controls whose address is
11555 Heron Bay Blvd Suite 200, Coral Springs, FL 33076
 , and that I possess the legal authority to make this affidavit on behalf of myself and the
 vendor for which I am acting; and,

2. Except as listed below, no employee, officer, or agent of the vendor have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,

3. This bid proposal is made without prior understanding, agreement, or connection with any corporation, vendor, or person submitting a bid proposal for the same services and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

Signature: 

Printed Name: Tzvi Magril

Vendor Name: Star Controls

Date: 1/5/2024

State of Florida

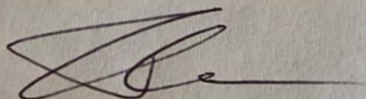
County of Broward

Sworn to and subscribed before me this 5 day of January 20 24

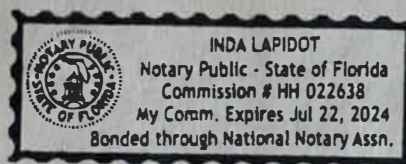
Personally Known X

OR Produced Identification _____, Type of Identification _____

My Commission Expires July 22, 2024



(Printed, typed or stamped commissioned name of notary)



This document must be completed and returned with your Submittal.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/08/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Vermost & Associates, LLC 1200 Belcher Rd S Suite 1 Largo FL 33771	CONTACT NAME: Maryanne O'Brien PHONE (A/C, No, Ext): (727) 748-2886 E-MAIL ADDRESS: mobrien@vermost.com FAX (A/C, No): (727) 577-4991
INSURED Star Controls Inc. 11555 Heron Bay Blvd Suite 200 Coral Springs FL 33076-3362	INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Fire Insurance Company INSURER B: Lloyd's Of London INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** Master as of 8/2/2023**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y		84SBMBW6797	03/25/2023	03/25/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			84SBMBW6797	03/25/2023	03/25/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB DED ☒ RETENTION \$ 10,000			84SBMBW6797	03/25/2023	03/25/2024	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	84WECBY9866	06/26/2023	06/26/2024	☒ PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Professional Liability E&O and Cyber Liability			ESM0239704559	08/29/2023	08/29/2024	Limit of Liability \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

VT Scada Controls Maintenance Services - RFP 2024-15

City of Wildwood is endorsed as Additional Insured.

30 Day Notice of Cancellation Applies.

CERTIFICATE HOLDER**CANCELLATION**City of Wildwood
100 N Main Street

Wildwood

FL 34785

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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97 This **Spectrum Policy** consists of the Declarations, Coverage Forms, Common Policy Conditions and any
67 other Forms and Endorsements issued to be a part of the Policy. This insurance is provided by the stock
BW insurance company of The Hartford Insurance Group shown below.

SBM

INSURER: HARTFORD FIRE INSURANCE COMPANY
ONE HARTFORD PLAZA, HARTFORD, CONNECTICUT 06155
COMPANY CODE: 1



Policy Number: 84 SBM BW6797 SA

SPECTRUM POLICY DECLARATIONS

Named Insured and Mailing Address: STAR CONTROLS INC
(No., Street, Town, State, Zip Code)
11555 HERON BAY BLVD STE 200
CORAL SPRINGS FL 33076

Policy Period: **From** 03/25/23 **To** 03/25/24 1 YEAR
12:01 a.m., Standard time at your mailing address shown above. **Exception:** 12 noon in New Hampshire.

Name of Agent/Broker: STUCKEY & COMPANY - SAFETY TEK
Code: 530125

Previous Policy Number: 84 SBM BW6797

Named Insured is: CORPORATION

Audit Period: ANNUAL

Type of Property Coverage: NONE

Insurance Provided: In return for the payment of the premium and subject to all of the terms of this policy, we agree with you to provide insurance as stated in this policy.

TOTAL ANNUAL PREMIUM IS: ~~XXXXXX~~

IN RECOGNITION OF THE MULTIPLE COVERAGES INSURED WITH THE HARTFORD, YOUR
POLICY PREMIUM INCLUDES AN ACCOUNT CREDIT.

FLORIDA FC SURCHARGE:	\$	5.63
FL EMERG MGMT SURCH:	\$	4.00
2023 FIGA SURCH:	\$	137.84

Countersigned by *Susan L. Castaneda*
Authorized Representative

01/24/23
Date

SPECTRUM POLICY DECLARATIONS (Continued)**POLICY NUMBER: 84 SBM BW6797****Form Numbers of Forms and Endorsements that apply:**

SS 00 01 03 14	SS 00 05 12 06	SS 00 08 04 05	SS 00 38 04 04
SS 00 64 09 16	SS 01 58 07 22	SS 89 93 07 16	SS 00 60 09 15
SS 04 38 09 09	SS 40 58 03 16	SS 41 63 06 11	SS 05 18 07 92
SS 05 47 09 15	SS 51 10 03 17	IH 12 05 02 21	SS 09 01 12 14
SS 09 67 09 14	SS 09 70 12 14	SS 09 71 12 14	SS 09 85 12 14
SS 12 15 03 00	IH 99 40 04 09	SX 80 01 06 97	SS 83 76 12 20
IH 12 00 11 85 ADDITIONAL INSURED - PERSON-ORGANIZATION			
IH 12 00 11 85 30 DAY NOTICE OF CANCELLATION			
IH 12 00 11 85 WAIVER OF SUBROGATION			
IH 12 00 11 85 ADDITIONAL INSURED - OWNER, LESSEES OR CONTRACTOR			

(b) "Bodily injury" or "property damage" assumed in a contract or agreement that is an "insured contract", provided the "bodily injury" or "property damage" occurs subsequent to the execution of the contract or agreement. Solely for the purpose of liability assumed in an "insured contract", reasonable attorneys' fees and necessary litigation expenses incurred by or for a party other than an insured are deemed to be damages because of "bodily injury" or "property damage" provided:

- (i) Liability to such party for, or for the cost of, that party's defense has also been assumed in the same "insured contract", and
- (ii) Such attorneys' fees and litigation expenses are for defense of that party against a civil or alternative dispute resolution proceeding in which damages to which this insurance applies are alleged.

c. Liquor Liability

"Bodily injury" or "property damage" for which any insured may be held liable by reason of:

- (1) Causing or contributing to the intoxication of any person;
- (2) The furnishing of alcoholic beverages to a person under the legal drinking age or under the influence of alcohol; or
- (3) Any statute, ordinance or regulation relating to the sale, gift, distribution or use of alcoholic beverages.

This exclusion applies only if you are in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages.

d. Workers' Compensation And Similar Laws

Any obligation of the insured under a workers' compensation, disability benefits or unemployment compensation law or any similar law.

e. Employer's Liability

"Bodily injury" to:

- (1) An "employee" of the insured arising out of and in the course of:
 - (a) Employment by the insured; or

(b) Performing duties related to the conduct of the insured's business, or

- (2) The spouse, child, parent, brother or sister of that "employee" as a consequence of (1) above.

This exclusion applies:

- (1) Whether the insured may be liable as an employer or in any other capacity; and
- (2) To any obligation to share damages with or repay someone else who must pay damages because of the injury.

This exclusion does not apply to liability assumed by the insured under an "insured contract".

f. Pollution

- (1) "Bodily injury", "property damage" or "personal and advertising injury" arising out of the actual, alleged or threatened discharge, dispersal, seepage, migration, release or escape of "pollutants":

(a) At or from any premises, site or location which is or was at any time owned or occupied by, or rented or loaned to any insured. However, this subparagraph does not apply to:

- (i) "Bodily injury" if sustained within a building and caused by smoke, fumes, vapor or soot produced by or originating from equipment that is used to heat, cool or dehumidify the building, or equipment that is used to heat water for personal use, by the building's occupants or their guests;
- (ii) "Bodily injury" or "property damage" for which you may be held liable, if you are a contractor and the owner or lessee of such premises, site or location has been added to your policy as an additional insured with respect to your ongoing operations performed for that additional insured at that premises, site or location and such premises, site or location is not and never was owned or occupied by, or rented or loaned to, any insured, other than that additional insured; or

- (b) Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by you, any of your "employees", "volunteer workers", any partner or member (if you are a partnership or joint venture), or any member (if you are a limited liability company).
- b. Real Estate Manager**
Any person (other than your "employee" or "volunteer worker"), or any organization while acting as your real estate manager.
- c. Temporary Custodians Of Your Property**
Any person or organization having proper temporary custody of your property if you die, but only:
 - (1) With respect to liability arising out of the maintenance or use of that property; and
 - (2) Until your legal representative has been appointed.
- d. Legal Representative If You Die**
Your legal representative if you die, but only with respect to duties as such. That representative will have all your rights and duties under this insurance.
- e. Unnamed Subsidiary**
Any subsidiary and subsidiary thereof, of yours which is a legally incorporated entity of which you own a financial interest of more than 50% of the voting stock on the effective date of this Coverage Part.
The insurance afforded herein for any subsidiary not shown in the Declarations as a named insured does not apply to injury or damage with respect to which an insured under this insurance is also an insured under another policy or would be an insured under such policy but for its termination or upon the exhaustion of its limits of insurance.
- 3. Newly Acquired Or Formed Organization**
Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, and over which you maintain financial interest of more than 50% of the voting stock, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:
 - a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier; and

- b. Coverage under this provision does not apply to:
 - (1) "Bodily injury" or "property damage" that occurred; or
 - (2) "Personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

4. Operator Of Mobile Equipment

With respect to "mobile equipment" registered in your name under any motor vehicle registration law, any person is an insured while driving such equipment along a public highway with your permission. Any other person or organization responsible for the conduct of such person is also an insured, but only with respect to liability arising out of the operation of the equipment, and only if no other insurance of any kind is available to that person or organization for this liability. However, no person or organization is an insured with respect to:

- a. "Bodily injury" to a co-"employee" of the person driving the equipment; or
- b. "Property damage" to property owned by, rented to, in the charge of or occupied by you or the employer of any person who is an insured under this provision.

5. Operator of Nonowned Watercraft

With respect to watercraft you do not own that is less than 51 feet long and is not being used to carry persons for a charge, any person is an insured while operating such watercraft with your permission. Any other person or organization responsible for the conduct of such person is also an insured, but only with respect to liability arising out of the operation of the watercraft, and only if no other insurance of any kind is available to that person or organization for this liability.

However, no person or organization is an insured with respect to:

- a. "Bodily injury" to a co-"employee" of the person operating the watercraft; or
- b. "Property damage" to property owned by, rented to, in the charge of or occupied by you or the employer of any person who is an insured under this provision.

6. Additional Insureds When Required By Written Contract, Written Agreement Or Permit

The person(s) or organization(s) identified in Paragraphs a. through f. below are additional insureds when you have agreed, in a written

contract, written agreement or because of a permit issued by a state or political subdivision, that such person or organization be added as an additional insured on your policy, provided the injury or damage occurs subsequent to the execution of the contract or agreement, or the issuance of the permit.

A person or organization is an additional insured under this provision only for that period of time required by the contract, agreement or permit.

However, no such person or organization is an additional insured under this provision if such person or organization is included as an additional insured by an endorsement issued by us and made a part of this Coverage Part, including all persons or organizations added as additional insureds under the specific additional insured coverage grants in Section F. – Optional Additional Insured Coverages.

a. Vendors

Any person(s) or organization(s) (referred to below as vendor), but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business and only if this Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

- (1) The insurance afforded to the vendor is subject to the following additional exclusions:

This insurance does not apply to:

- (a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
- (b) Any express warranty unauthorized by you;
- (c) Any physical or chemical change in the product made intentionally by the vendor;
- (d) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

- (e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

- (f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

- (g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

- (h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

- (i) The exceptions contained in Subparagraphs (d) or (f); or

- (ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

- (2) This insurance does not apply to any insured person or organization from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

b. Lessors Of Equipment

- (1) Any person or organization from whom you lease equipment; but only with respect to their liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.

If more than one limit of insurance under this policy and any endorsements attached thereto applies to any claim or "suit", the most we will pay under this policy and the endorsements is the single highest limit of liability of all coverages applicable to such claim or "suit". However, this paragraph does not apply to the Medical Expenses limit set forth in Paragraph 3. above.

The Limits of Insurance of this Coverage Part apply separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for purposes of determining the Limits of Insurance.

E. LIABILITY AND MEDICAL EXPENSES GENERAL CONDITIONS

1. Bankruptcy

Bankruptcy or insolvency of the insured or of the insured's estate will not relieve us of our obligations under this Coverage Part.

2. Duties In The Event Of Occurrence, Offense, Claim Or Suit

a. Notice Of Occurrence Or Offense

You or any additional insured must see to it that we are notified as soon as practicable of an "occurrence" or an offense, to the extent possible, notice should include:

- (1) How, when and where the "occurrence" or offense took place;
- (2) The names and addresses of any injured persons and witnesses; and
- (3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

b. Notice Of Claim

If a claim is made or "suit" is brought against any insured, you or any additional insured must:

- (1) Immediately record the specifics of the claim or "suit" and the date received; and
- (2) Notify us as soon as practicable.

You or any additional insured must see to it that we receive a written notice of the claim or "suit" as soon as practicable.

c. Assistance And Cooperation Of The Insured

You and any other involved insured must:

- (1) Immediately send us copies of any demands, notices, summonses or legal papers received in connection with the claim or "suit";
- (2) Authorize us to obtain records and other information;
- (3) Cooperate with us in the investigation, settlement of the claim or defense against the "suit"; and
- (4) Assist us, upon our request, in the enforcement of any right against any person or organization that may be liable to the insured because of injury or damage to which this insurance may also apply.

d. Obligations At The Insured's Own Cost

No insured will, except at that insured's own cost, voluntarily make a payment, assume any obligation, or incur any expense, other than for first aid, without our consent.

e. Additional Insured's Other Insurance

If we cover a claim or "suit" under this Coverage Part that may also be covered by other insurance available to an additional insured, such additional insured must submit such claim or "suit" to the other insurer for defense and indemnity.

However, this provision does not apply to the extent that you have agreed in a permit that this insurance is primary and non-contributory with the additional insured's own insurance.

f. Knowledge Of An Occurrence, Offense, Claim Or Suit

Paragraphs a. and b. apply to you or to any additional insured only when such "occurrence", offense, claim or "suit" is known to:

- (1) You or any additional insured that is an individual;
- (2) Any partner, if you or an additional insured is a partnership;
- (3) Any manager, if you or an additional insured is a limited liability company;
- (4) Any "executive officer" or insurance manager, if you or an additional insured is a corporation;
- (5) Any trustee, if you or an additional insured is a trust; or
- (6) Any elected or appointed official, if you or an additional insured is a political subdivision or public entity.

(6) When You Are Added As An Additional Insured To Other Insurance

That is other insurance available to you covering liability for damages arising out of the premises or operations, or products and completed operations, for which you have been added as an additional insured by that insurance; or

(7) When You Add Others As An Additional Insured To This Insurance

That is other insurance available to an additional insured.

However, the following provisions apply to other insurance available to any person or organization who is an additional insured under this Coverage Part:

(a) Primary Insurance When Required By Contract

This insurance is primary if you have agreed in a written contract, written agreement or permit that this insurance be primary. If other insurance is also primary, we will share with all that other insurance by the method described in c. below.

(b) Primary And Non-Contributory To Other Insurance When Required By Contract

If you have agreed in a written contract, written agreement or permit that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs (a) and (b) do not apply to other insurance to which the additional insured has been added as an additional insured.

When this insurance is excess, we will have no duty under this Coverage Part to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

- (1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
- (2) The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

c. Method Of Sharing

If all the other insurance permits contribution by equal shares, we will follow this method also. Under this approach, each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

8. Transfer Of Rights Of Recovery Against Others To Us**a. Transfer Of Rights Of Recovery**

If the insured has rights to recover all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them. This condition does not apply to Medical Expenses Coverage.

b. Waiver Of Rights Of Recovery (Waiver Of Subrogation)

If the insured has waived any rights of recovery against any person or organization for all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, we also waive that right, provided the insured waived their rights of recovery against such person or organization in a contract, agreement or permit that was executed prior to the injury or damage.

Additional Information

Star Controls Maintenance and Support Program

Star Controls offers a comprehensive portfolio of maintenance products and services that meet different needs and budgets. In addition, recognizing that each customer is unique, we tailor services and products to specific needs.

With offices in Coral Springs (FL), West Palm Beach (FL), and Lakeland (FL), Star Controls helps to maintain, improve, and expand your SCADA system and extends the Life Cycle of the system.

Star Controls has the highest qualified, experienced and certified professionals. In many cases the vendors refer customers to Star Controls, counting on our professionals to address the customer's needs.

For the City of Lauderdale SCADA system Star Controls offers a Maintenance plan that includes Tier 2 and Tier 3 Remote and On-Site support, as needed.

Tiers and Escalation Process

Star Controls Call service is based on a Three (3) Tiers model.

- **Tier 1** – Star Controls assume that Tier 1, identify that there is a problem, and first attempt to fix it will be through one of the following cases:
 - City's staff will detect and report on failure event to Star Controls Response Center and its Trouble Ticketing management.
 - Star Controls' diagnostics will detect a failure or degradation of performance event.

After the event is detected, and the first attempt to fix it fails, the event is escalated to Tier 2.

- **Tier 2 - Maintenance Experts** of engineers and technicians that have been trained on City's SCADA system. Tier 2 team has all knowledge and resources to address the SCADA. The team gained its experience through maintaining Mission Critical systems. The team will address the event. In the case that Tier 2 will not be able to resolve the problem it will escalate it to Tier 3.

The engineers of Tier 2 will have secured remote access to the customer's system. This will reduce substantially Mean Time to Repair (MTTR) and increase the System's Availability.

- **Tier 3 - Core Team** of SCADA Software. The team has many years of experience in designing, implementing, and maintaining SCADA systems. This is a world class team, which has gained a reputation among SCADA users around the world.

It is recommended that the engineers of Tier 3 have remote access to the customer's system. This will reduce substantially Mean Time to Repair (MTTR) and increase the System's Availability.

Star Controls Support Service – Procedure and Method

Background

Star Controls provide annual or on-demand support. This document describes the procedure and method of our Remote Support.

Proactive Support Service

Star Controls provides regular remote scheduled “health-check” sessions. Star Controls will report any degradation in performance.

Scheduled Support Service

- Notice and Response Time - Minimum of one-week notice
- Example of service – improvements and non-urgent activities
- Procedure
 - Send an email to Star Controls Support (support@star-controls.com), or call (1- 954-604-6656 Ext. 3), and describe the scope of the support
 - Support Representative will return via email with the suggested time for the support. Once it is confirmed an invitation will be sent to you and our team members that will provide the remote support.

Unscheduled Support Service

- Urgent calls, with faults that impact on critical operations
- Notice and Response Time – 6 to 12 hours response time, depends on availability of resources and terms & Conditions of the contract/agreement in place.
- Example – recovery from failure of major component in the system, or abnormal situation.
- Procedure
 - Send an urgent email, with description of problem, to support@star-controls.com, and (optional) leave a message at 1-954-604-6656 Ext. 3 (our support line)
 - The engineer on duty will support it, and if it is required, he/she will call in additional resources.
 - The immediate fix can be temporary, and then the support can be switched to scheduled (non-urgent)

Training & Educational Services

Star Controls is a global professional education and integration company in the SCADA and Telecommunications fields. Our resolute team of professionals has been implementing and supporting customers with RTUs and SCADA software systems for many years. Our team includes engineers and trainers with unparalleled knowledge and expertise.

We believe that staff training and education are paramount for any responsible and progressive customer. We are now offering a line of standard training courses as well as custom-tailored ones, in which we transfer core knowledge to you and your staff so you can:

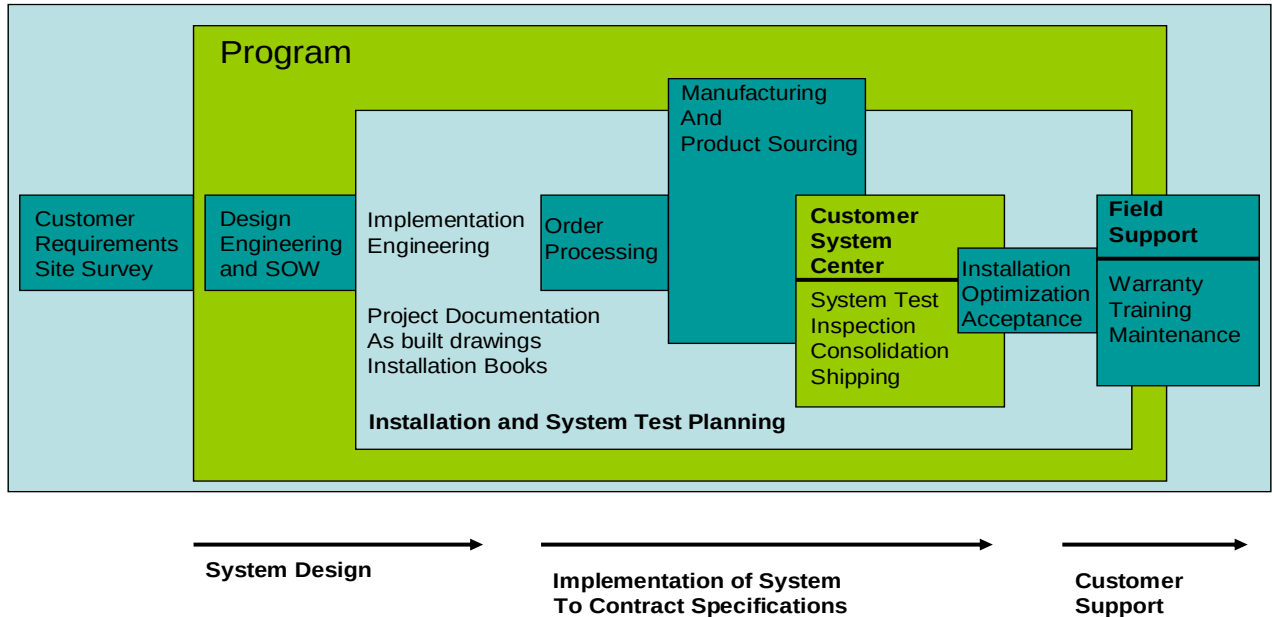
- Know more about your SCADA system
 - How it works and how to take more control over it (better operation and maintenance).
 - Better-informed users have more control over their system.
- Become more self-reliant and better able to trouble shoot and maintain the system
 - Make simple changes without calling your integrator.
 - Analyze, troubleshoot, and improve system reliability yourself.
- Discover what new technologies can be adapted to your system.
- Integrate new services (security, planning, water flow, etc.) to your SCADA system.

Courses are delivered by one of the premier SCADA specialists, with many years of field experience. All courses include **relevant Hands-On**, and students will be able to utilize immediately their knowledge in the field. Some courses are delivered on the customer's system.

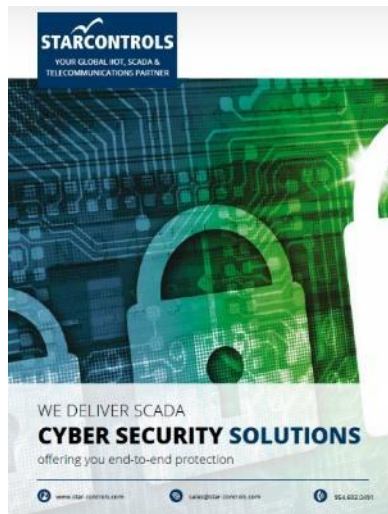
Internal QA/WC and Management Processes

Process Flow Diagrams

The sample diagram illustrates tasks typically and generally involved in the system integration process, and a graphical work schedule – one of the tools used by Star Controls for project task/time management.



Cyber Security



<https://star-controls.com/products-services/scada-cyber-security/>

Support Services

Why use Star Controls Support for your SCADA System?

To increase its availability and extend the Life Cycle of the SCADA system, the system must constantly be maintained, optimized, and enhanced.

Star Controls offers a large portfolio of Support and Maintenance to fit the needs of your SCADA System. From remote sites, through communications and networks, all the way to the Control/Data Centers. Our skills and experience guarantee a holistic and detailed understanding of your operations and the SCADA system.

Support services can be scheduled or unscheduled to address an immediate need. Urgent Support is available, including during non-office hours, to address faults that impact critical operations.

Star Controls also offers proactive maintenance, where we continuously monitor the performance of the system and detect degradation in performance before it interrupts operations.

Star Controls offers StarAssured, a suite of support and maintenance services.

<https://star-controls.com/products-services/support/>

Company Website and Brochure



<https://star-controls.com/wp-content/uploads/CorporateBrochure-SC19.pdf>

<https://star-controls.com/about-us/>

Case Study by Trihedral (VTScada)

<https://www.vtscada.com/is-your-radio-network-on-the-brink-of-failure-ask-your-scada/>

<https://www.vtscada.com/from-zero-to-scada/>

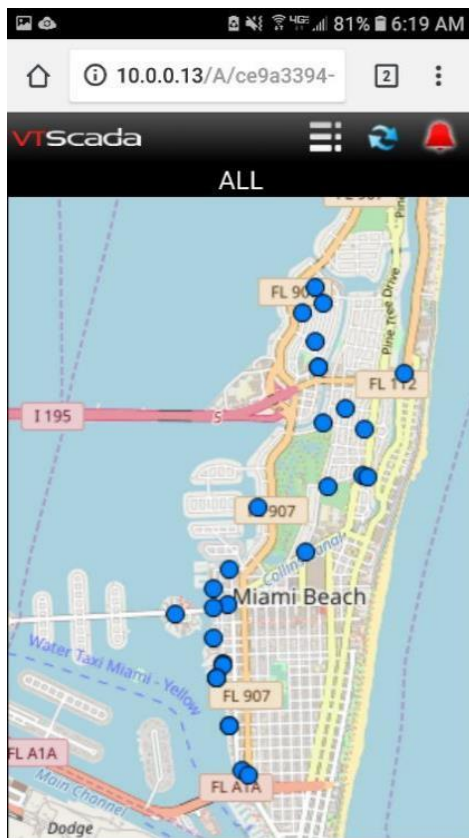
<https://www.vtscada.com/the-full-scada-deal/>

<https://www.vtscada.com/wp-content/uploads/2015/02/Article-VTScada-SJRWMD-FL.pdf>

SCADA Graphics



Mobile Device Displays



Current		History
SW11: SW\SW11\RTU\High_Level	High Level (HIGH)	Ack
Critical 2018-Aug-14 06:14:14		
SW23: SW\SW23\Pump2\HOA\OFF	Pump 2 in OFF position	Ack
Warning 2018-Aug-14 06:06:22		
SW29: SW\SW29\Pump2\HOA\OFF	Pump 2 in OFF position	Ack
Warning 2018-Aug-14 06:06:22		
SW17: SW\SW17\Pump2\HOA\OFF	Pump 2 in OFF position	Ack
Warning 2018-Aug-14 06:06:22		
SW2: SW\SW2\Pump2\HOA\OFF	Pump 2 in OFF position	Ack
Warning 2018-Aug-14 06:06:22		
SW32: SW\SW32\Pump2\HOA\OFF	Pump 2 in OFF position	Ack
Warning 2018-Aug-14 06:06:22		

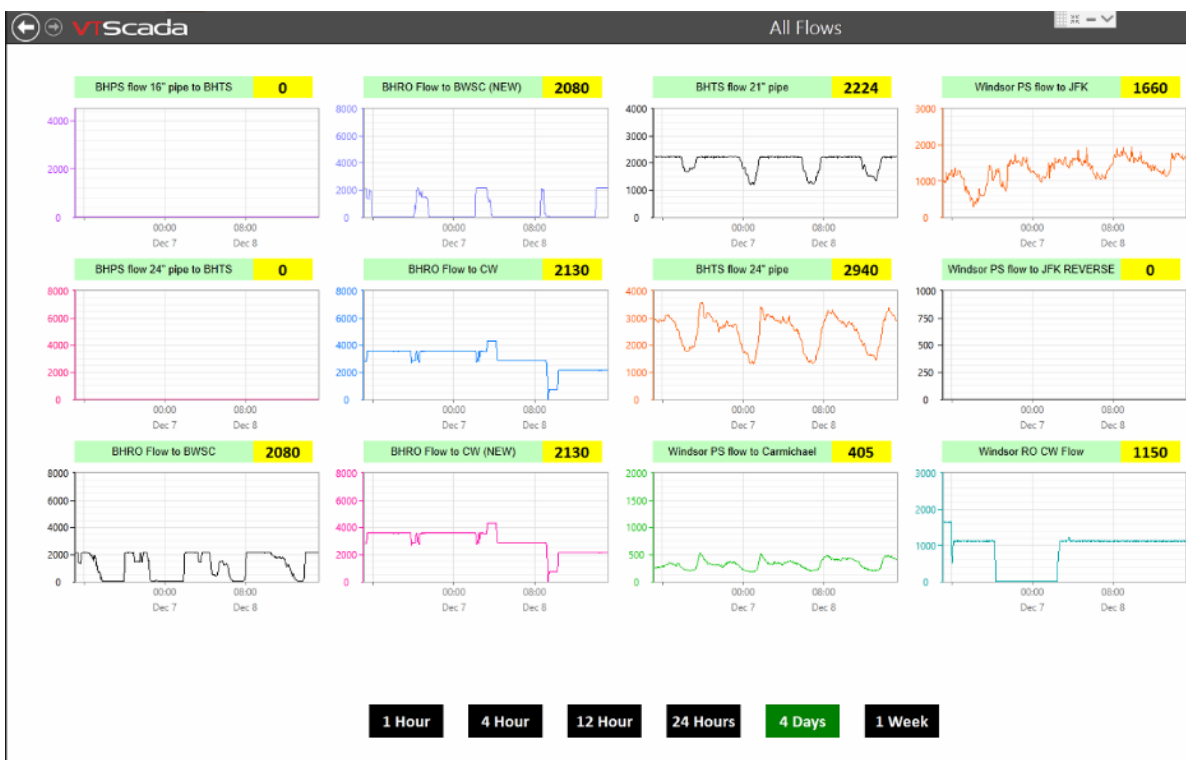
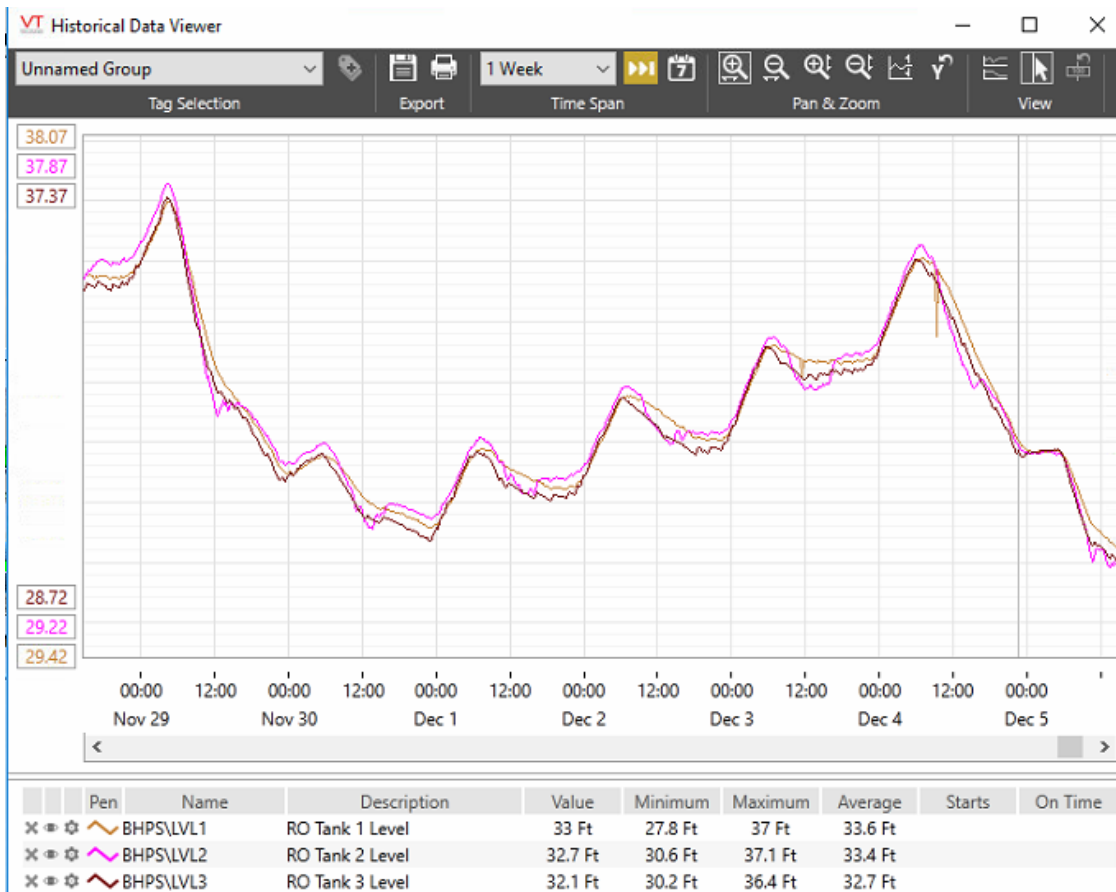
Historical Trending and Statistics Displays



Alarms and Miscellaneous

VTScada Alarm Page						
All	Database	Alarm Actions	Reports & Analysis	History	Filter	View
History	Active	Unacked	Current	Shelved	Disabled	Configured
	Time	Ack	Status	Area	Name	
3	2018-12-09 12:13:54	Ack	Normal	LS037-LS-CG (Castle Gate)	WWLS\LS037\Pump2\Fault_STOP	
3	2018-12-09 12:11:36	Ack	Normal	LS044-LS-HD (Harley Davidson)	WWLS\LS044\Pump2\Fault_STOP	
1	2018-12-09 12:11:35	Ack	Alarm	REU03-Shadow Crossing	RSPS\REU03\RTU\High_Level	
3	2018-12-09 12:10:11	Ack	Alarm	LS054-LS-PT (Pine Trail)	WWLS\LS054\Pump1\Fault_STOP	
3	2018-12-09 12:09:08	Ack	Alarm	LS070-LS-CP (City Provs)	WWLS\LS070\RTU\iDI63	
3	2018-12-09 12:08:40	Ack	Normal	WS019-Hudson 23H	WSW\WS019\RTU\Com_Fail	
3	2018-12-09 12:07:57	Ack	Normal	LS071-LS-DC	WWLS\LS071\Pump1\Fault_STOP	
3	2018-12-09 12:04:36	Ack	Normal	CR002-Sand Filter Building	WTF\CR002\Pump1\Max_Run	
3	2018-12-09 12:04:00	Ack	Alarm	WTF03-RAS/WAS Pump Station (PLC	WWTF\WTF03\Pump1\Max_Run	
3	2018-12-09 12:01:19	Ack	Normal	LS037-LS-CG (Castle Gate)	WWLS\LS037\Pump1\Fault_STOP	
3	2018-12-09 11:59:39	Ack	Normal	LS054-LS-PT (Pine Trail)	WWLS\LS054\Pump2\Fault_STOP	
3	2018-12-09 11:55:58	Ack	Normal	CR002-Sand Filter Building	WTF\CR002\Pump2\Max_Run	
1	2018-12-09 11:54:18	Ack	Alarm	CR002-Sand Filter Building	WTF\CR002\RTU\High_Level	
1	2018-12-09 11:40:25	Ack	Normal	LS037-LS-CG (Castle Gate)	WWLS\LS037\RTU\Low_Level	
3	2018-12-09 11:39:58	Ack	Normal	WS017-Hudson 24H	WSW\WS017\Pump2\Max_Run	
3	2018-12-09 11:37:25	Ack	Normal	LS025-LS-7P (Peninsula 7P)	WWLS\LS025\Pump1\Max_Run	

Bad Actors		Alarm Flood	History	Distribution of Priorities		
		Area	Name	Description	Count	Percent
1	3	TF729	TF\.\Pump2\Start Fault	Pump 2 Start Fault	559	6.5 %
2	3	MD537	MD\.\Pump2\Start Fault	Pump 2 Start Fault	506	5.9 %
3	3	MD514	MD\.\Pump1\Start Fault	Pump 1 Start Fault	393	4.6 %
4	3	PS148	PS\.\Pump2\Start Fault	Pump 2 Start Fault	321	3.8 %
5	3	PS188	PS\.\Pump1\Start Fault	Pump 1 Start Fault	306	3.6 %
6	3	MD568	MD\.\Pump2\Start Fault	Pump 2 Start Fault	274	3.2 %
7	2	Seagate	Vacuum\.\VP1\VP1_FTR	VACUUM PUMP 1 FAIL TO RUI	201	2.3 %
8	3	PS123	PS\.\Pump2\Start Fault	Pump 2 Start Fault	165	1.9 %
9	4	PS211	PS\.\Pump1\Seal Fail	Pump 1 Seal Fail	138	1.6 %
10	3	North River Shores	Vacuum\.\NRS_ETM3	All Vacuum Pumps Running	120	1.4 %
11	3	PS187	PS\.\Pump1\Start Fault	Pump 1 Start Fault	98	1.1 %
12	3	IQ-CopperLeaf	IQ\.\RTU\ValveLOCAL	Valve in Local	87	1.0 %
13	2	Seagate	.\SEW_HIGH_LKT	SEWAGE TANK HIGH LEVEL LO	65	0.8 %
14	3	Seagate	Vacuum\.\ALM_ACK_PB	ALARM ACKNOWLEDGE PUSH	63	0.7 %
15	2	Seagate	Vacuum\.\SEW_HIGH	SEWAGE TANK HIGH LEVEL AL	63	0.7 %
16	2	Seagate	Vacuum\.\LOW_VAC	LOW VACUUM ALARM	63	0.7 %
17	4	TF718	TF\.\Pump2\Seal Fail	Pump 2 Seal Fail	56	0.7 %
18	4	IQLM-MarinerSands1	LM\.\RTU\Restart	RTU Restart	51	0.6 %
19	3	Seagate	Vacuum\.\SPALL_RUN	ALL SP'S RUNNING	43	0.5 %
20	3	HI430	HI\.\Pump2\Start Fault	Pump 2 Start Fault	41	0.5 %



City of Deerfield Beach, Florida

Project Being Completed by Star Controls

Within the Miami metropolitan area, Deerfield Beach is home to 75,018 residents. The utility has chosen Star Controls and VTScada monitoring and control software to complete a new SCADA project that will monitor all 76 lift stations for wastewater and force main valves.

Laurie Kusmaul, Sales and Project Engineer for Star Controls, describes the system, "[They are] using a combination of Gen 1 and Gen 2 MultiSmart Controllers and pump controllers by Xylem and CalAmp Viper SC radios on 200 range frequency. The next best move for the utility to make, after they made the intelligent decision to purchase the MultiSmarts as a standard for all the sites, was to use VTScada for the SCADA software solution. The screens and tags are already there! It would take months of programming the screens to get half of the information on any other SCADA platform."

"This installation replaces the existing iFix application. Previously they were only able to monitor pump status (running, not running, in alarm) and communication fails to each site. Now they are able to view exceptional amounts of data from each station by using the pre-configured MultiSmart tag type in VTScada," continues Kusmaul.

"The [VTScada] feature that was so helpful during the project was that one config file could define all the sites. "

About Star Controls: Star Controls is a leading provider of comprehensive SCADA (Supervisory Control And Data Acquisition), remote monitoring and control, and communications system solutions for water and electric utilities, oil and gas, network fault management, public safety systems and other markets. Our mission is to provide the most sophisticated, technologically advanced solutions and services using the most cost effective methods to the telecommunications public and enterprise sector. The Star Controls team has successfully implemented and currently supports various projects throughout the world with the highest level of advisory implementation, knowledge transfer, and managed services support. We have earned a very good reputation in the SCADA industry, demonstrating an unparalleled commitment and ability to support customers. Top notch technical and operational skills are combined with widely accepted project management methods, giving Star individuals the ability to scale and lead any project. Systems longevity, ease of use, and predictable performance are among our highest objectives.



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Telecommunications Expert*



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Trihedral.com/demo

For More Details

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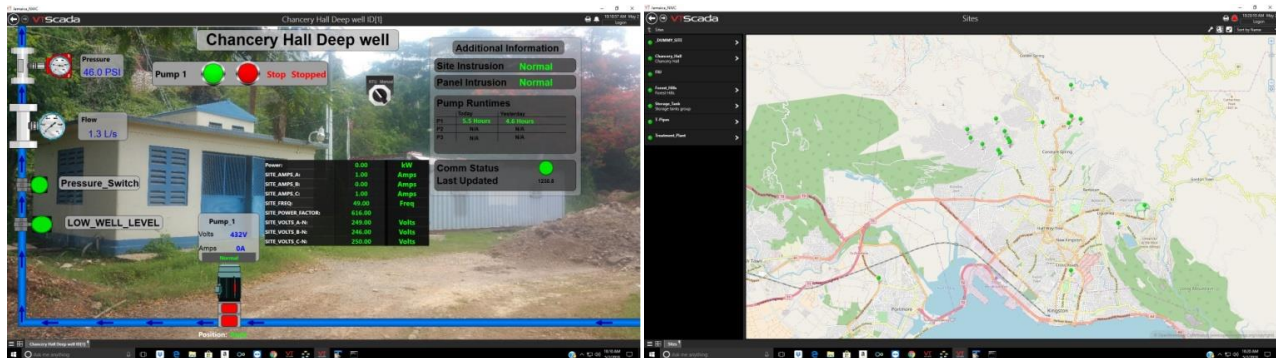
From Zero to SCADA

VTScada software helps Jamaica National Water Commission adopt world-class monitoring and control system.

The Jamaica National Water Commission (NWC) supplies 190 million gallons of potable water a day to its more than 400,000 registered accounts representing about two million people across Jamaica. Steady growth in the industrial sector has led to new residential communities in St. Andrew, St. Catherine, and other parishes across Jamaica. As a result, demand for potable water began to overmatch the nation's simple PLC-based monitoring and control system. In mid-2017, Star Controls was tasked to implement a full Supervisory Control and Data Acquisition (SCADA) system that would eliminate the need for operators to travel to each site to ensure readings and visually inspect equipment. The initial project, commissioned in 2018, uses Trihedra's VTScada software to monitor Motorola ACE3600 units at 19 remote sites. This phase was so successful that the Commission plans to significantly expand the system in the near future.

The Need for Monitoring and Control - Diego Pinto is an Application Engineer with Star Controls. He is responsible for internal development as well as working with their Miya Water group, the engineering partner that led the NRW project. "Within Jamaica, they have never had a SCADA control system to which they would be able to autonomously run pumps, see current issues, and have a telemetric view of their water system," says Pinto. Previously, remote sites used Schneider Electric PLCs for simple process control. "This meant that crew members had to go site to site to ensure readings and to visually inspect if there was flow of water at sites that reported issues."

The SCADA Software Solution - Star Controls selected VTScada based on their long experience with the platform. "When I joined the company three years ago, my first project with VTScada was to develop screens for Mount Pleasant Water Works in South Carolina," continues Pinto. VTScada's built-in driver library allowed their application to communicate with the existing Schneider PLCs and the new Motorola devices. This process data is logged to VTScada's integrated Historian and made available to operators via reports, trends and custom display pages. "With VTScada, they now have the means to view city-wide information at a glance with accurate representation as well as having an immediate display if any issues arise."



Automatic Failover and Synchronization - The system is running on redundant servers at two remote locations. Up to the second synchronization of historical, alarm, and configuration data provides a complete off-site disaster backup of the application and history. VTScada's driver Multiplexer tag also allows the application to seamlessly failover to redundant Motorola ACE3600 units at each remote site.

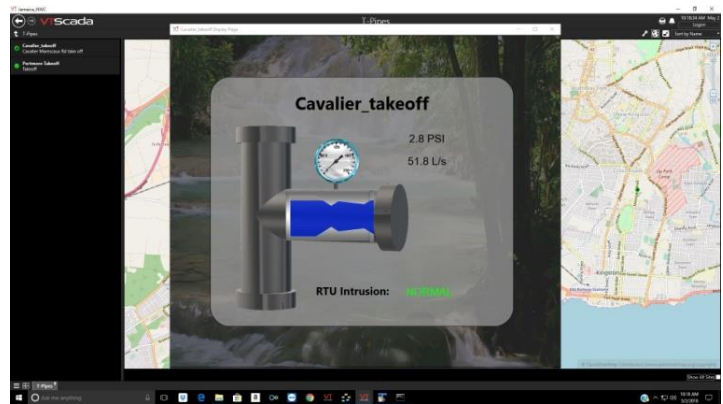
Mobile Connectivity - VTScada Thin Clients allow authorized users to access the system in the field from networked PCs, or mobile devices. This is great for security reasons as well as allowing those who need a quick view to access the information at a glance.

Software Support - “Trihedral support is phenomenal as usual,” says Pinto. “Doug and Jennifer are always great to work with and are knowledgeable about all questions that I would have during the development process.”

Testing and Commissioning - Since commissioning in May of 2018, the new system has been a success with both the Commission and their customers. Testing was done in the field and at the local lab. “Since this is a real system with real-life consequences, everything was done meticulously to avoid any issues with NWC Customers,” says Pinto.

Building Self Sufficiency for the End User - VTScada’s user-friendly graphic development tools and included image and widget libraries make custom screen development easy. “This has allowed [end users] to manage and adapt their own screens to their liking which helps to make them independent from us which is the epitome of what we want to accomplish.”

“[Operators] now have the ability to remotely run pumps that need to be activated during key hours,” continues Pinto. “They can ensure the system is running at optimal efficiency with the use of SCADA that provides important information like pressure, flow, site power, and other key telemetry readings. This has also brought happier citizens, since they now know that someone is on the case before they even make the call to report the problem. Also, the SCADA system has a critical role in the large scale Non-Revenue-Water (NRW) project. VTScada provides critical information to NetBase, hydrology analytics that serves the NRW.”



Advice – Pinto offers this advice for other utilities choosing HMI/SCADA software “Have complete mastery over VTScada Templates, Custom Tag types, and the usage of parameterized pages. This will reduce development time immensely.”

About Star Controls - Star Controls, Inc., is a leading provider of comprehensive SCADA, remote monitoring and control, and communications system solutions for water and electric utilities, oil & gas, network fault management, public safety systems and other markets. Star Controls is recognized as a Trihedral Advanced Systems Integrator. www.star-controls.com

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THE FULL SCADA DEAL

The benefits of adopting a complete SCADA system over a sophisticated RTU-based solution.

For over a decade, The Bahamas Water and Sewerage Company (BWSC) faced significant service challenges on the Island of New Providence. These included a lack of centralized monitoring and control for the island's primary water treatment and distribution system, as well as limited reporting, alarming and remote access

In phase one of this two phase project, the utility contracted Star Controls to expand their MOSCAD® Remote Telemetry Unit (RTU) network and install a fully-featured Supervisory Control and Data Acquisition (SCADA) application based on VTScada™ software from Trihedral. In this article Laurie Kusmaul and Tzvi Magril of Star Controls describe how SCADA is one component helping to save the utility millions each year in lost water.

Expanding the Legacy SCADA System

Commissioned in 2006, the Blue Hill Water Treatment Plant is the largest Seawater Reverse Osmosis plant in the Bahamas supplying 18,444 m³/day of water to 300,000 inhabitants of the Island of New Providence. Treated water from this plant fills the three tanks at the nearby Lower Blue Hill pump station which, in turn, supply two tanks at the Blue Hill High Level Tanks. Previously, these tanks and pumps were monitored and controlled using a simple set of Motorola® MOSCAD RTUs. Water level readings were logged in RTUs installed in each tank tower. When the level at the high level tank site dropped below a predefined level, the local RTU sent a radio signal to the pump station RTU. This started one or two pumps using a control mechanism designed to maintain a balanced pump rotation. When the water reached the pre-defined high level, the tank RTU signaled the pump station RTU to stop the pumps.

Phase 1, which began in January of 2012, consisted of Florida-based Star Controls significantly expanding the monitoring and controlling infrastructure at Blue Hill. Tzvi Magril, Managing Partner at Star Controls describes the upgrade. "They initially called us because we are considered MOSCAD experts. It turned out that eight years earlier Motorola had discontinued the RTU they were using, so we recommended they move to the ACE3600® RTU, for the original two sites," says Magril. The new RTUs, extended monitoring to new pumps and tanks at the pump station and improved pump utilization through advanced pump sequencing algorithms. The new design retained the original MOSCAD RTUs as redundant backup units.

Just Add SCADA

Laurie Kusmaul is a Sales and Project Engineer for Star Controls. She managed project resources and coordinated with multiple parties to successfully implement a SCADA software application that would meet everyone's needs. "BWSC O&M management had the vision to expand the system to add more control and monitoring," says Kusmaul. Star Controls recommended VTScada, a fully integrated SCADA software solution developed by Trihedral since 1987.

A server installed at the BWSC Control Room hosted the application. "The relationship between Trihedral and Star Controls is what ultimately lead us to choose the software," continues Kusmaul. "The continued support of the entire Trihedral team, specifically Bryan Sinkler, Victor Smeenk, and the support team, is the reason we continue to recommend and use this software. BWSC trusted our recommendation to use VTScada as the SCADA HMI application."

Another reason for the choice was the software's open-architecture design that allowed it to communicate with a wide variety of remote monitoring hardware using an extensive library of direct drivers. This meant the system could support the new ACE units as well as most any other brand the utility chooses to add in the future. VTScada also includes sophisticated polling tools. "In Phase 1, we had established a telecommunications and operational backbone for the corporate wide SCADA system that would eventually cover the entire infrastructure, water supply, sewage collection and treatment," says Kusmaul. "This included wireless radio coverage, allowing seamless add-ons of RTUs at other sites. The Motorola equipment and protocol allows direct and indirect RTU-central communications. Indirect communication is achieved by routing data via other RTUs in order to bypass line of sight obstacles."



Pump Station Display Created by Star Controls within VTScada

- Expanded the radio communication network to include five additional sites.
- Added control functionality to the SCADA application and added security accounts to limit control as necessary.
- Ensured system availability through a second, redundant SCADA server.
- Provided remote SCADA access using VTScada Internet Clients and Mobile Internet Clients.
- Configured VTScada's OPC and ODBC servers to share real-time and historical SCADA information with third-party water efficiency packages..
- This included setting up the SCADA application to accept requests from this package to carry out controls by remote RTUs.
- Star Controls ensured data integrity at the RTU level by keeping data history at the RTU as an audit source.
- Provided training for BWSC operators and managers on the hardware and software that makes up the system.

The Completed System

- Blue Hills RO output – monitoring flow, water quality, and conductivity.
- Windsor pump station and storage tanks – monitoring and controlling three pumps (two with ABB VFD controller and two with Schneider® soft starters) and monitoring three tank levels via wireless I/O extenders.
- Windsor Well-field transfer pumps - monitoring and controlling two pumps that are controlled by the level in the settlement tanks.
- Windsor RO output – monitoring flow, water quality, and conductivity.
- Winton pump, tank and booster station monitoring and controlling pumps (via Danfoss® VFD controller), boosters (via relays), and monitoring tank level.

Trihedral

Bahamas – On Top of Water Supply

She also claims “VTScada Internet Connectivity is an integral part of BWSC SCADA daily operation. Managers have a higher level of privileges to control the pumping system, but everyone, including operators with the lowest privileges can use VTScada from Internet Explorer or the ActiveX® control from a remote machine on the Corporation's network. They very much appreciate being able to VPN into their network from home in the evenings to monitor and make adjustments to the system as necessary. They have expressed interest in the mobile feature too, but the Internet Explorer method is by far the team's favorite way to view information when they can't be physically present in the control room.”

“We have done internal testing of the software and hardware integration, the customer acceptance testing is on the horizon but we can already hear the enthusiasm the operation and maintenance team leaders express in the overall appearance and functionality of the system.”

“One major point that they have made is that they can put the system in manual and remotely stop or start a pump when rarely necessary. The capability to do this without having to send someone to the station is an important function from the operator's perspective, to the manager's perspective, all the way to the perspectives of top government officials,” says Kusmaul.



The Future

The expanded SCADA system is now in production. They are escalating their use of it. They are receiving email and texts. They can control all pumps. They now have a small but very complete and very sophisticated SCADA system,” says Magril.

“Star Controls provides annual maintenance services, provide general upkeep of the Water Distribution SCADA system, and provide training when necessary. The Wastewater group has roughly 100 lift stations that we are going to propose to put onto a SCADA system similar to the one we implemented on the Water side” concludes Kusmaul. “It is an impressive project, not by its size, but rather being part of a very sophisticated solution that will save the utility millions of dollars.”

“Based on the great experience with the water supply, BWSC is evaluating a SCADA system to monitor and control its Sewage Collection system, with 42 Lift Stations” says Magril.

More Information

Trihedral and VTScada - Trihedral is a world-class developer and integrator of HMI / SCADA software for industries such as water & wastewater, manufacturing, power, oil & gas, chemical, food & beverage, air traffic control, and broadcasting. VTScada is all-in-one monitoring & control software for telemetry and plant applications of any size.

www.trihedral.com

Star Controls - Star Controls, Inc. is a leading provider of comprehensive SCADA, remote monitoring and control, and communications system solutions for water and electric utilities, oil & gas, network fault management, public safety systems and other markets. Star Controls is recognized as a Trihedral Advanced Systems Integrator.

www.star-controls.com

The Bahamas Water and Sewerage Corporation (WSC) - Under the jurisdiction of the Minister of Works & Urban Development, the Corporation is a wholly owned Government organization, entrusted with managing, maintaining, distributing and developing the water resources of The Bahamas.

www.wsc.com.bs

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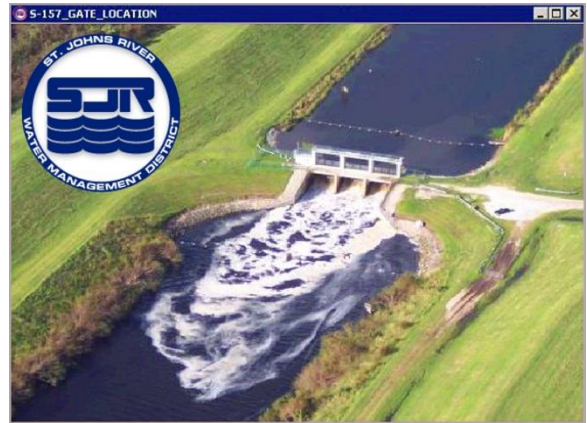
VTScada Software Provides Advanced Redundancy And Direct Gate Control for Mission-Critical Flood Control System

By Christopher Little

The St. Johns River Water Management District (SJRWMD) is responsible for operating flood control structures and protecting water quality for roughly five million people in Northeast and North Central Florida.

After two hurricanes in 2004 cut network access to two of their remote monitoring sites, the district's Engineering Division decided to implement a redundant cellular-based SCADA system to take over when the primary is unavailable. Campbell Scientific, makers of their remote telemetry units (RTUs) recommended a hosted solution based on VTScada HMI Software from Trihedral Engineering.

This system led to the decision to use VTScada to replace the primary SCADA software which was now deemed to be too expensive to maintain. In 2005, VTScada was selected by the District's Surface Water Management Division to provide direct control of flood water gates used during serious weather events such as the hurricanes that pound Florida for six months of the year.



A Redundant Water Level Reporting System

The Hydrological Data Services (HDS) division maintains over four hundred Campbell Scientific RTUs that collect data at multiple sites spread throughout the district. Mike Babbit is a SCADA Systems Analyst with the SJRWMD HDS group. "Our telemetry system is made up of separate servers located in our Palatka, Palm Bay and Apopka offices. They are tied together through a wide area network. In other words, we use the internet to move data back and forth. During the storms, the phone lines went down so we had no network connectivity between our headquarters in Palatka and our outlying offices in Palm Bay and Apopka. We had damage at some of our sites, but all were able to continue recording data. We just couldn't get to it."

"After that, we decided that we needed a redundant cellular-based system so that if our primary system failed, we would at least be able to get to a source of data and see the current water levels at the sites. During the storms of 2004, the cellular network remained fully operational. This was important because that information is used to perform flood control in the upper St. John's River Basin." For added peace of mind, Babbit's team also decided that historical process data should be stored out-of-state. "There is no guarantee that any structure in Florida would survive a catastrophic Category Five Hurricane."

The team selected a hosted solution comprised of cellular-based modems and VTScada HMI software from Trihedral Engineering. This subscription service allows managers and operators to use a web browser to access their application as easily as navigating to a web site. All they required is an Internet connection, a special URL (web address) and a valid user name and password. In addition, historical data is hosted in redundant servers based in New Jersey and Nova Scotia. "Campbell Scientific suggested this approach in their proposal. Since we had been working with them for years and we were familiar with their equipment and the capabilities of their data loggers we decided to go with that."

A New Primary SCADA Software

At this time, the team also began to be concerned about the high yearly cost of maintaining the licenses for their primary SCADA software product. Since operators were now familiar with the VTScada interface, they decided to implement VTScada here as well.

Fortunately, they would not have to rebuild (and debug) the tag database from scratch. "Trihedral had already made this conversion when they replaced the same product at the Southwest Florida Water Management District. It was just a matter of modifying their existing tools for our implementation. They didn't need to re-invent the wheel."

In the new primary SCADA system, over four hundred Campbell Scientific RTUs record sensor information (such as water levels from shaft encoders) using their on-board Loggernet software. These RTUs are connected via Data Radio VHF to the SCADA servers in Palatka, Palm Bay and Apopka using three separate frequencies. VTScada polls each RTU and retrieves the information from Loggernet. VTScada's integrated reporting module generates a report from each server specifically formatted to be imported into the district's Hydron hydrologic database. From here the information is distributed to users across the district.

Flood Control Gate Operation

One of the many people who depend upon the information from the primary and redundant SCADA systems is John E. Richmond, a Supervising Professional Engineer with SJRWMD. He is responsible for managing storm water by opening and closing sixteen gates at nine structures. "We have to know the water levels in the lakes. With those elevations, we calculate all of the water discharge values needed to go through the structures and decide how much each structure should be open."

What Richmond needed was a Human Machine Interface (HMI) software that could remotely operate the gates. "Previously, whenever we needed to make a gate change, we'd call down to Palm Bay from Palatka eighty-five miles away and say, 'Go change a particular structure from two feet to two point five feet. They would have to drive for an hour, make the gate change, and call us to say it's done. Then we might need to call them again the later that day and say, 'Open it more.' That sort of thing."

"I knew that Hydrological Data Services was already using VTScada. That system was already up and running when I started looking for an HMI, in the event we wanted to combine systems at some point in the future. Plus, it had plenty of capability and a lot of possibilities if I wanted to expand." Richmond was also able to benefit from a similar installation in use at their sister utility, Southwest Florida Water Management District. "I got to know some of those guys, because they've been doing this for twenty years. They actually gave me their source code."

In the completed system, operators select the open button for a particular gate on one of the VTScada display screens. The SCADA software then sends a command via a radio to a Motorola Moscad RTU at the corresponding structure. The Moscad in turn commands the shaft encoder to open or close the gate.

"I bought the equipment through Edwards and Kelcey out of Jacksonville. They made all the panels and connected the Moscad I/Os." The remainder of the installation was performed by Star Controls, an integrator based in Coral Springs. "They are top notch when it comes to integrating Moscad RTUs and the VTScada software. They did the final development on the display screens. I took a four and a half day course in Clearwater, Florida, so I can do a lot of tag work myself and tweak screens the way I like them."

The user interface includes a screen for each structure, an overview screen that shows an aerial view of all eight structures and an alarm page. "We also have a page that shows the communications protocol for all eight structures, if communications are up or down, if the electric indicator is good, if it is on DC power or electric power. That's all on one page. It's very easy"

SJRWMD cut the Ribbon on their new system on May 22, 2008 at a ceremony at their Palm Bay Service Center. "VTScada is a big part of our project and I'm very pleased with it"

Images reproduced with the permission of Southwest Florida Water Management District



John Richmond shows off his new, wirelessly operated VTScada Gate Control System

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Posted on June 8, 2021

A VTScada Water & Wastewater Case Study for St. Johns County, Florida



Named for the river that makes up its western border, St. Johns County, Florida, is home to over 250 thousand residents spread across various bedroom communities for the nearby City of Jacksonville. Since 2008, St. Johns County Utilities has been successfully using VTScada software by Trihedral for their water and wastewater instrumentation control systems. In recent years, SCADA Department Manager, Rick Nelson, noticed a trend. "There had been a history of us coming in in the morning or getting calls in the middle of night to learn that we had a communications failure at a lift station or at a water plant. When we would investigate, we'd find that there had actually been problems happening for a long time that we really wish we had caught sooner." In this interview Rick Nelson and Senior SCADA Tech, Randy Howell, discuss how they worked with integrator Star Controls to upgrade their existing SCADA application to include new 4RF Radio network health monitoring pages that could pull alarm data from these devices. Once deployed, this page allowed them to immediately spot emerging radio problems before they could cause downtime in their mission critical system.

Chris Little – Thanks for joining us. Can you tell us about St. Johns County Utilities and the work you do there?

Rick Nelson -The St. Johns County SCADA Department maintains the instrumentation control systems for all the water/wastewater lift stations and booster stations for the county, which stretches over 800 square miles. Additionally, we aid operational staff in maintaining the systems, diagnosing equipment and instrumentation failures, and in the maintenance of the communications networks. I'm the department manager, I started this department by myself and was able to bring individuals in and now we are a department of five people.

"As an old Motorola field tech rep, I've always realized that radio is one of the most important parts of a SCADA system. If you don't have good reliable radio communications between your remote sites and your servers, the system is not going to be very helpful." - Rick Nelson, St. Johns County Utilities

Randy Howell -I come from an integrator background where I was responsible for submittals, design, panel builds, programming, testing, and debugging. I also handled documentation which is something I try to maintain here. We didn't have a lot of that

when I first came aboard. Helping to bring that under the same blanket has been a big help for the County, I think. As a technician, I kind of do the development, the debugging, and a little bit of the advanced troubleshooting.

Chris – What about your instrumentation control system?

Randy -The county has had VTScada since 2008. They originally had a contractor that ran an OEM version of the system at that time. In 2012, the County began to realize they were going to continue growing and they wanted to bring that all in house. Since then, we've maintained a handful of integrators who are experienced in using Motorola and VTScada. We utilize them as additional resources for larger projects and technical support when we need it. Currently, we're implementing standards, for example we've recently been working on conforming our alarm management to ISA 18.2. We're also gearing towards the high performance and situational awareness schemes with our HMI screens.

Chris – How many sites does this system include?

Rick – As far as lift stations and plants and boosters? Approximately 300.

Chris -Can you tell us about the hardware?

Rick -We're a Motorola shop, for the most part. We had a majority of Motorola MOSCAD when I started here in 2012. Motorola Ace PLCs are what we're slowly migrating to as we upgrade our legacy sites.

Chris – Recently, you upgraded the system to bring in alarm data from your 4RF digital radio network. What were your goals for that?

Rick – As an old Motorola field tech rep I've always realized that radio is one of the most important parts of a SCADA system. If you don't have good reliable radio communications between your remote sites and your servers, the system is not going to be very helpful.

I've always known that most digital radios produced today can send out alarms and interact with various kinds of software. My goal was to be able to bring this all into one package. We love to use VTScada, it's our favorite software, and I wanted to find a way to build a page that monitored our 4RF radio alarms. We asked Star Controls if this was something that they were interested in helping us to develop. They absolutely were and we immediately got them a task order. Within about a month, we had a working page.

Almost immediately, it started showing us, through trends, that there were site failures that we didn't even know we were having. We could see that we had some high reflected power or some dipping signal to noise ratios on some radios that we weren't aware of.

We were able to get out to these sites and find that sure enough, we had water in a coax where an antenna failure was allowing water in. Even though the site was still communicating relatively reliably, it was on the path to a catastrophic failure in the very near future. We were able to prevent that failure by being proactive. That's really what this page has allowed us to do. It works really well.

Chris – So Randy, would you show us this new screen so we could see how it works?

70

Randy – This is the overview for all the sites that are under this master (below). We currently have one of the Masters online with 60 remote sites that talk to that radio. The screen is laid out with the site names in that far left column. On the right of that, in terms of signal strength and data, you've got two perspectives, from the master to the remote, that's the next two columns, and from the remote to the master, that's the fourth and fifth. Then there is all the data from the remote site itself. The internal temperature of the remote radio, the transmit and receive duty cycle of that radio. The RxRP alarm is an internal alarm to the radios, just like a general status. If there's an alarm within the radio, that'll send an alarm to VTScada that we can monitor. Then on the far right, we have the reflected power, which is one of the key indicators for an ongoing issue with the radio.

VTScada 4RF Comm Stats											
Site Name	Master RSSI	Master SNR	RSSI	SNR	Temp	Rx Duty	Tx Duty	RxRP Alarm	TxP Reverse	TxP Forward	Reflected Power
207 Master LS	-84.2 dbm	32.1 db	-84.0 dbm	29.2 dB	77.0 F	2.0 %	0.0 %	Normal	0.1 Watts	5.0 Watts	1.78 %
A1A Booster	-73.7 dbm	36.2 db	-73.9 dbm	36.1 dB	94.6 F	21.0 %	0.0 %	Normal	0.1 Watts	2.5 Watts	1.20 %
Anastasia Oaks LS	-84.9 dbm	31.3 db	-84.5 dbm	30.6 dB	97.9 F	19.0 %	0.0 %	Normal	0.5 Watts	5.0 Watts	1.41 %
Andalusia LS	-84.7 dbm	28.4 db	-82.8 dbm	26.1 dB	90.9 F	6.0 %	0.0 %	Normal	0.1 Watts	5.1 Watts	2.63 %
Arbors at Valencia	-59.7 dbm	37.1 db	-50.9 dbm	36.6 dB	100.8 F	23.0 %	0.0 %	Normal	0.0 Watts	0.4 Watts	2.88 %
Ashby Landind LS	-77.7 dbm	35.1 db	-77.8 dbm	33.4 dB	100.8 F	23.0 %	0.0 %	Normal	0.2 Watts	3.2 Watts	5.50 %
Atlantic Oaks	-81.3 dbm	32.9 db	-81.3 dbm	31.9 dB	98.4 F	17.0 %	0.0 %	Normal	0.3 Watts	5.1 Watts	3.09 %
Bermuda Run	-77.9 dbm	35.8 db	-78.7 dbm	34.6 dB	91.4 F	20.0 %	0.0 %	Normal	0.4 Watts	5.0 Watts	7.08 %
Camelot Village LS	-61.0 dbm	37.6 db	-50.5 dbm	37.2 dB	83.3 F	3.0 %	0.0 %	Normal	0.0 Watts	0.5 Watts	3.98 %
Coquina Crossing 3	-79.4 dbm	33.3 db	-78.9 dbm	31.3 dB	86.2 F	18.0 %	0.0 %	Normal	0.1 Watts	5.0 Watts	2.82 %
Corpus Christie	-68.1 dbm	36.4 db	-61.4 dbm	37.2 dB	86.4 F	22.0 %	0.0 %	Normal	0.0 Watts	1.0 Watts	3.89 %
Crescent Key	-63.5 dbm	34.3 db	-56.2 dbm	35.4 dB	94.8 F	7.0 %	0.0 %	Normal	0.1 Watts	1.0 Watts	12.59 %
Cypress Lakes 1 LS	-77.4 dbm	31.1 db	-76.8 dbm	31.0 dB	95.5 F	21.0 %	0.0 %	Normal	0.2 Watts	5.0 Watts	4.90 %
Deerfield Preserve LS	-78.2 dbm	32.2 db	-78.2 dbm	31.5 dB	96.4 F	23.0 %	0.0 %	Normal	0.3 Watts	5.0 Watts	6.31 %
Espanita	-67.7 dbm	37.3 db	-68.0 dbm	36.2 dB	80.2 F	2.0 %	0.0 %	Normal	0.0 Watts	5.0 Watts	0.22 %
Grand Cay LS	-73.1 dbm	36.1 db	-60.5 dbm	35.7 dB	82.6 F	8.0 %	0.0 %	Normal	0.1 Watts	0.4 Watts	15.49 %
Hideaway at Moultrie	-67.9 dbm	36.9 db	-68.1 dbm	35.8 dB	87.1 F	16.0 %	0.0 %	Normal	0.1 Watts	5.0 Watts	1.78 %
Holiday Isle	-81.6 dbm	31.3 db	-81.7 dbm	30.6 dB	101.5 F	20.0 %	0.0 %	Normal	0.3 Watts	5.0 Watts	5.89 %

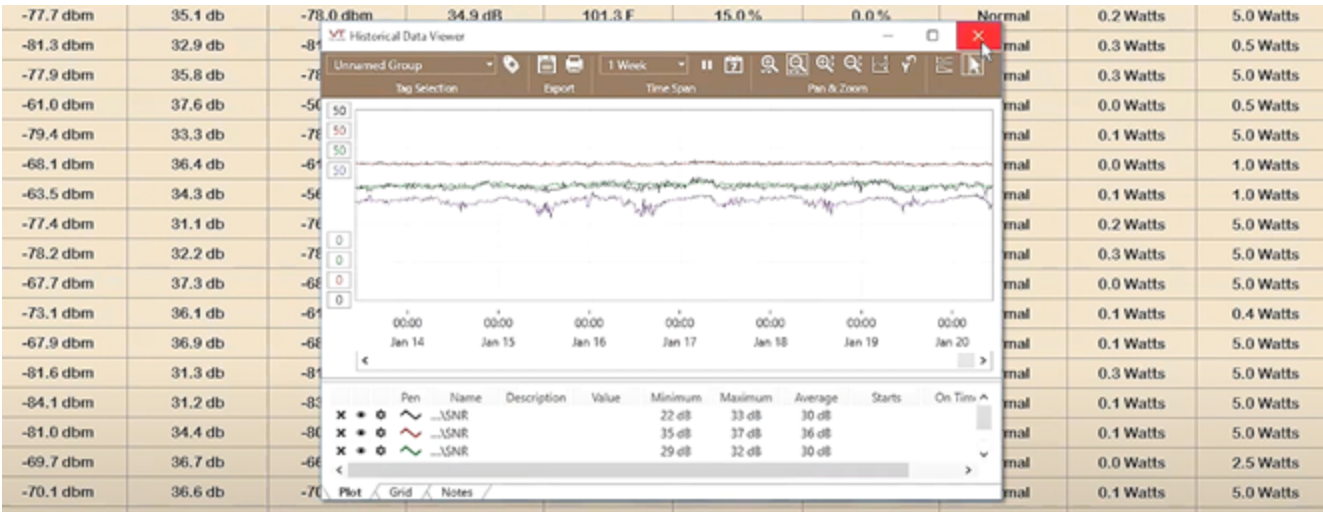
Rick – That's measured in percent. We have the one column that shows the transmit forward power. Some radios are closer to the master than others, so we don't necessarily need to use the full power. The transmit reverse power is how much reflected power is coming from the antenna. That tells us a whole lot about how that antenna is radiating the signal.

When you start pushing 10% reflected power, you can see here that a couple are exceeding the 10% threshold a little bit. Those are sites that are all working well at the moment, but we intend to get out there and run a return loss on that antenna. In some cases, it's as simple as some tree branches that have grown in front of the antenna. In other instances, its a matter of some simple tuning of the antenna. We have a couple of versions of antennas that we can tune a little more to the center frequency of the radio we're at. In most cases, what we've been finding is that some of the antenna manufacturers we've used are a little more susceptible to water intrusion than others. We've finally found a manufacturer that doesn't really have that issue. Every one of these have been some antennas that have invariably had a little water intrusion and the coax.

Chris – You mentioned trending before, can you show us an example of how you would trend these values?

Randy -You can bring up the data in the HDV where you can set it for whatever timeframe you want. You can click on as many different values as you want to add them to the trend. We have the polling rate set to every 15 minutes so it's not overloading the rest of our system.

If you've got water in your coax or if there's an issue with the antenna, you can see the level slowly degrade over time. Right now, a lot of those levels are kind of holding where they are, which is what you want to see. This gives us the ability to look at that signal over time and gauge what's going on with those antennas.



Randy: I think one of the neat things is being able to look at the temperature throughout the day.

Rick – This is the internal temperature of the radio. It's not the actual temperature inside the cabinet but it does give us an indication of whether there's some sort of a problem in the cabinet or in the radio.

Chris – So, once you create that trend, I assume you're able to export that data to a spreadsheet to work with later, is that right?

Randy – We just use the onboard tools that VTScada has available in the Historical Data Viewer for that.

Rick -The 4RF radios we use have their own rudimentary way of trending that only lets us look at the previous 24 hours but it's nowhere near as detailed as what we can do with VTScada. This is a really good tool to help us if say, we have a heavy rainy day and we start seeing the trend go downwards for things like reflective power or the signal to noise ratio. The signal to noise ratio can also be an indicator of other RF interference, be it atmospheric or somebody else putting a signal in on your system. So, this helps us to troubleshoot that.

Randy – There are a couple of other neat features on the screen. You can organize the columns alphabetically or numerically. On the reflected power you'd be able to see which sites are performing worse than others. You can identify which ones are above whatever threshold you want to set.

Another item is when your values go within certain ranges. We asked Star Controls to develop it to where it would change colors based off the alarm values or the threshold that we set. So, we can identify it and kind of give that situational awareness. So, when you first look at it, you see the ones that really stand out. We had different ranges with different colors.



Randy – I'd like to conform all the remote sites and the standalone applications to more of the high performance screen layout. In terms of the 4RF upgrade, we have seven total master towers. The 4RF data we're bringing in now is only from one master with 60 sites on it. We currently have just over 200 digital radios out in the field. We want to bring all of those into the system as well so we can monitor and maintain and perform the preventative maintenance we need to keep that system integrity in place as well as upgrading our legacy equipment.

Chris Little – Thanks so much for joining us. We really appreciate having you here.

For More Information

Rick Nelson, SCADA Department Manager, St. Johns County Utilities, rnelson@sjcfl.us

Chris Little, Media Relations, VTScada by Trihedral, chris.little@trihedral.com

Try VTScada for Free

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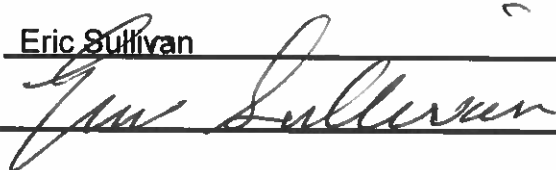
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Name of Vendor, Entity or Organization: General Control Systems	
Federal Employer Identification Number (FEIN): 14-1795181	
State of Florida License Number (If Applicable): 63-8018603061-6	
Name of Contact Person: Eric Sullivan	
Title: Business Manager Development	
E-Mail Address: esullivan@generalcontrolsystems.com	
Mailing Address: 3520 Airport Road	
Street Address (if different):	
City, State, Zip: Lakeland, Florida 33811	
Telephone: 863.698.8266	Fax: N/A
Organizational Structure – Please Check One:	
Corporation ☒ Partnership ☐ Proprietorship ☐ Joint Venture ☐ Other ☐	
If Corporation:	
Date of Incorporation: August 1, 1996	State of Incorporation: New York
States Registered in as Foreign Corporation: Florida, Texas	
Authorized Signature:	
Print Name: Eric Sullivan	
Signature: 	
Title: Business Manager Developer	
Phone: 863.698.8266	
<i>This document must be completed and returned with your Submittal.</i>	

RFP COVER PAGE



Request for Proposal #2024-15

VT Scada Controls Maintenance Services

ORIGINAL



General Control Systems
3520 Airport Road, Lakeland, FL 33811
(863) 250-8069



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VT SCADA Controls Maintenance Services

- i** **Projects**
- ii** **Key Personnel Resumes**



General Control Systems
3520 Airport Road, Lakeland, FL 33811
(863) 250-8069



Recent Projects

Request for Proposal # 2024-15

VT SCADA Controls Maintenance Services

- 1** SUNY Nano FAB Tool Install
- 2** FAB 301 Tool Install
- 3** Decatur iFIX Migration
- 4** Sawgrass WWTP Master Lift Station Improvements
- 5** Mixon Groves Reuse Control Modifications
- 6** City of Lakeland HMI Failure Replacement

Experience

Project Name:

SUNY Nano FAB Tool Install

Project Location:

SUNY Polytechnic Institute
Albany, NY

Project Owner Contact Information:

John Waddell

(515) 779-4079

John.Waddell@dpsgroupglobal.com

GCS Responsibility:

General Control Systems has a dedicated satellite team at SUNY. GCS provides complete support for the nano fab life safety systems. The system consists of a master SCADA system to monitor, alarm and notify based on information gathered by Area Alarm Controllers (AAC). Each tool, gas room, and support area has an ACC, equipped with a PLC system and two local displays. One display is located at the tool, with the other display and ACC located in the sub fab. The displays provide operators and technicians information about the current state of gas detectors, pressure sensors, leak and level status, VMB and GIB status, and critical door interlocks. The SCADA system notifies the proper technical support group of warnings or alarm conditions via an automated alarm dialer system. The TGMS is configured as a redundant SCADA, however, in the event of loss of SCADA monitoring, the AAC will still function locally to generate critical control and evacuations if necessary. The health of each AAC is monitored from the SCADA system and should a problem occur, the SCADA system generates appropriate alarms to automatically notify technicians or engineers 24/7. Event, warning, and alarm conditions are visually displayed on all SCADA terminals and archived in an alarm summary for review. If warning conditions are active and not corrected within a set time period, the gas associated with the warning will be automatically shut off.

Equipment:

- 2 Redundant SCADA Servers
- 200+ Area Alarm Controllers (AAC)
- 60,000+ SCADA Tags monitored
- 3,000+ Pressure Transmitters
- 400+ Door Interlocks
- 800+ Other devices
- 12 SCADA HMI Terminals
- 1000+ Alarm Strobes & Horns
- 3,000+ Gas Detectors
- 2,000+ Heat Detectors
- 1,000+ Leak Detectors

Key Staff and Roles:

Bill Cox / Project Manager, Samantha Hartig / Engineer, Russell Bolton / Lead Engineer

Original Budget/ Final Budget:

\$4.5-5 million per year

Original Completion Date and Actual Completion Date:

This is an ongoing yearly contract.

Experience

Project Name:

FAB 301 Tool Install

Project Location:

Micron Virginia

Project Owner Contact Information:

Trent Fournier

(515) 416-9137

Trent.Fournier@dpsgroupglobal.com

GCS Responsibility:

With success at SUNY nano fab, GCS has begun work at Micron Fab 301 in Virginia. General Control Systems provides similar services to SUNY: panel fabrication, PLC programming, SCADA programming, and instrumentation calibration as it pertains to toxic gas monitoring systems and tool installation controls. GCS performs everything from providing the equipment, programming and installation of the equipment, and acceptance testing of system with the client, while ensuring all needed documentation and procedures are followed to site specifications. This fab location uses M340s for the life safety systems and Siemens S7-1200 for the instrumentation and control systems.

Equipment:

Schneider Electric M340s, Siemens S7-1200, Mitsubishi FX3U, ChemLogic CL96, Midas Detectors (T-004), iFix

Key Staff and Roles:

Brian Helwig Jr. / Project Manager, Rich Wargo P.E / Lead Engineer, Samantha Hartig / Engineer

Original Budget/ Final Budget:

\$5.5-6 million

Original Completion Date and Actual Completion Date:

6/01/2021 – 7/31/2022

Experience

Project Name:

Decatur iFIX Migration

Project Location:

Decatur, AL

Project Owner Contact Information:

Decatur Utilities

Hagler Wiley, Water Plant Superintendent

(256) 552-1428

hwiley@decaturutilities.com

GCS Responsibility:

Decatur Utilities was mandated to upgrade the entire SCADA system to new computers running the latest available operating systems. Along with this they were also mandated to upgrade their SCADA software packages to current versions. The IT manager for Decatur Utilities set up the new machines and gave General Control Systems personnel admin access to finalize OS setup, install all client software packages, and migrate project files from the old SCADA system to the new SCADA system. Extensive modifications were required due to new operating system and software package changes. Each component was thoroughly tested and run in parallel with the previous version to validate operation. Once all of the components were determined to be operating properly the system was turned over to Decatur Utilities for daily usage. The old SCADA system is to be mothballed and dismantled by the utility IT department at their discretion.

Equipment:

GE Proficy iFIX/Historian, SyTech XLReporter, Win-911, Allen Bradley Studio 5000/RSlinx Classic/FactoryTalk Activation Manager

Key Staff and Roles:

Milton Weaver/ Project Manager & Jeff Faulkner / Control Systems Engineer

Original Budget/ Final Budget:

\$20,000

Original Completion Date and Actual Completion Date:

5/1/2022 - 5/1/2022

Experience

Project Name:

Sawgrass WWTP Master Lift Station Improvements

Project Location:

Ponte Vedra, Florida

Project Owner Contact Information:

St. Johns County Utilities

Randy Howell

(904) 392-1547

rhowell@sjcfl.us

GCS Responsibility:

The St. Johns County Sawgrass WWTP Master Lift Station Improvements project consisted of furnishing programming, instruments, and startup services. The existing Lift Station influent flow at Sawgrass WWTP is being diverted to Players Club WRF Headworks and the Players Club WRF Reuse is going to be sent to Sawgrass WWTF Effluent Pond.

The programming consisted of modifying one of the Sawgrass WWTF Motorola ACE3600 PLC's to add some new monitoring points for the Lift Station. These new points will also be added to the existing SCADA screens. Also, the countywide SCADA Lift Station screen is to be modified to include all new signals. One of the Players Club WRF Motorola ACE3600 PLC's will need to be modified to include the pond level from Sawgrass WWTP as a permissive to send reuse back to Sawgrass WWTF effluent pond. This will require communication across a fiber connection from two Motorola ACE3600 PLCs located at each Plant.

The instrumentation provided included a Flow Meter, Radar Level Transmitter, and a Pump Controller. Setup and configuration of these were included in the startup services as well as assisting with the reconnection of the fiber optic cable.

Equipment:

Motorola ACE3600, VTScada

Key Staff and Roles:

Chuck Maxwell/ Project Manager & Jennifer Waymire / VTScada Programmer

Original Budget/ Final Budget:

\$ 42,855.00

Original Completion Date and Actual Completion Date:

Ongoing services

Experience

Project Name:

Mixon Groves Reuse Control Modifications

Project Location:

Bradenton, Florida

Project Owner Contact Information:

City of Bradenton Utilities

Bill Waitt

(603) 490-8969

william.waitt@bradentonfl.gov

GCS Responsibility:

The basis of the controls is to take an existing Allen-Bradley PLC that has standalone control with an operator interface for changing process control values (pressure set points, level set points, etc.). The objective is to modify this existing Allen-Bradley and create a communication link between it and an existing Motorola ACE3600. The Motorola ACE3600 PLC is telemetry equipped with a radio link back to the City's SCADA system. When completed the operators will be able to enter set points via the City's VTScada system which will transmit to the site via the radio and then be passed to the Allen-Bradley via the new communication connection. This will allow for remote control that doesn't currently exist at the Bradenton Mixons Reuse site.

Equipment:

Motorola ACE3600, Allen-Bradley Micrologix, VTScada

Key Staff and Roles:

Chuck Maxwell/ Project Manager & Jennifer Waymire / VTScada Programmer

Original Budget/ Final Budget:

\$ 15,980.10

Original Completion Date and Actual Completion Date:

Ongoing services

Experience

Project Name:

City of Lakeland – HMI Failure Replacement

Project Location:

Lakeland, Florida

Project Owner Contact Information:

City of Lakeland Water Utilities, Waste Water Collections

Jeff Edwards, Water Control System Program Integrator

(863) 834-6360

jeffrey.edwards@lakelandgov.net

GCS Responsibility:

The HMI in the field for the Egg Digester at the Glendale Station died abruptly leaving staff unable to see the system status and operate it in the field. Due to the fact that the failed HMI was an obsolete unit it couldn't simply be swapped out and the program downloaded to it, the HMI program was migrated from XBT1000L to Schneider Vijeo Designer. The hardware was upgraded to a two piece unit consisting of an HMIG3U control unit and an HMIDT732 display unit. The city's SCADA team installed the panel and General Control Systems started it up and tested operation of the unit.

Equipment:

Schneider XBTGT7340, Schneider Magelis HMIG3U/HMIDT732, Schneider XBT1000L, Schneider Vijeo Designer

Key Staff and Roles:

Jeff Faulkner/ Project Manager & Control Systems Engineer

Original Budget/ Final Budget:

\$8,994

Original Completion Date and Actual Completion Date:

October 2022, 10/10/2022

Key Personnel Resumes

Request for Proposal # 2024-15

VT SCADA Controls Maintenance Services

- 1 Milton Weaver**
- 2 Eric Sullivan**
- 3 Carl von Dorn**
- 4 Christen Egan, P.E.**
- 5 Chuck Maxwell**
- 6 Jeff Faulkner**
- 7 Jason Lewis**
- 8 Jennifer Waymire**
- 9 Jimena Ibarra**

Milton Weaver

Director of Engineering

Experience: 29 years total, 2 years at GCS

Education:

Bachelor of Science in Mechanical Engineering University of Alabama

Technical Experience:

Project Management

Industrial Automation System Design

SCADA/HMI Design and Development

PLC Software Configuration & Design

Instrumentation & Process Control

Cellular/Radio Networking

Certifications:

UL 508A Qualified Manufacturer Technical Representative

Work Experience:

Control System Engineer

General Control Systems, Inc., Lakeland, Florida March 2022 - Present

Project Engineer

Curry Controls Company 2000 – 2021

Eric Sullivan

Business Development Manager

Experience: 21 years total, 2 years at GCS

Education:

Polk Community College Lakeland, Florida

Tampa NJATC (5 Years)

State of Florida Certified Electrical Qualifier

Technical Experience:

Senior Project Manager

SCADA/HMI Programming (GE iFix, VT SCADA)

PLC Programming (Schneider Proworks NXT & 32, Unity, GE ME)

Logic Developer, Rockwell Studio 5000

Instrumentation Calibration & Process Control

Electrical Design, Installation, Trouble-Shooting, & Startup

Work Experience:

Business Development Manager

General Control Systems, Inc., Lakeland, Florida September 2021 - Present

Senior Project Manager

Curry Controls Company / Revere April 1995 – September 2021

Electrician

J.H. Ham Engineering June 1992 – April 1995

Carl von Dorn

Control System Engineer

Experience: 21 years total, 2 years at GCS

Education:

Bachelors of Electrical Engineering 1986 - University of North Carolina at Charlotte

Associates Degree Electrical Engineering Technology 1983 - Central Piedmont Community College

Associates Degree Electronics Engineering Technology 1983 - Central Piedmont Community College

United States Coast Guard Academy 1892-1983

Virginia Military Academy 1891-1982

Technical Experience:

Programmable Controllers

Omron: C, CV, and NJ series

Schneider Electric: M340, M580, Momentum and Quantum

Mitsubishi Electric: Fx, Fx1, Fx2, Q Series

SCADA Software

VT SCADA, WonderWare, Intellution, Indusoft

HMI

Omron: NT, NS, NB and NA Series

Red Lion

Mitsubishi: GOT Series

VFD

Baldor, Danfoss, Omron, Schneider Electric

Work Experience:

Control System Engineer

General Control Systems, Inc., Lakeland, Florida March 2022 - Present

Project Engineer / Programmer

Curry Controls Company / Revere, Lakeland, Florida April 2018 – February 2022

Sales and Applications Engineer

Adams Air and Automation 2015 – 2017

Applications Engineer

AA Electric S.E., Inc. 1999 – 2015 and 1989 - 1993

Software Development

Gribetz International 1994 – 1996

Electrical System Design & Circuit Board Design

Philips Components Tantalum Chip Manufacturing 1986 -1989

Electronics Repair, Panel Build, System Design, Software Development

Select Controls Inc. 1983 – 1985

Christen Egan, P.E.

Control Systems Engineer

Experience: 9 years total, 9 years at GCS

Education:

Bachelor of Science in Biomedical Rensselaer Polytechnic Institute

Bachelor of Science in Electrical Engineering Rensselaer Polytechnic Institute

Technical Experience:

SCADA/HMI Design and Development

PLC Software Configuration & Design

Motor & Drive Configuration

Instrumentation & Process Control

Cellular/Radio Networking

Certified Associate in Project Management (CAPM)

Robotics

Work Experience:

Control System Engineer General Control Systems, Inc. 2014 – Current

Chuck Maxwell

Control Systems Engineer

Experience: 36 years total, 2 years at GCS

Education:

Associate of Science in Electronics Engineering Tampa Technical Institute

Technical Experience:

Project Management

PLC Programming: Motorola (System Tools Suite), M340 (Unity), Allen-Bradley (RSLogix)

Instrumentation & Process Control

Electrical Design & Installation

Work Experience:

Control Systems Engineer

General Control Systems, Inc., Lakeland, Florida, 2021 - Present

Project Manager

Curry Controls Company, Lakeland, Florida, 2014 - 2021

Jeff Faulkner

Control Systems Engineer

Experience: 29 years total, 2 years at GCS

Education:

United States Navy Nuclear Power Program – Reactor Operator

NFAS/NNPS Orlando, Florida

NPTU Ballston Spa, New York

Certifications:

Schneider Electric EcoStruxure Plant Certified- Control System

Schneider Electric Ethernet Networking

Schneider Electric Control Expert

Schneider Electric GEO SCADA

Technical Experience:

SCADA/HMI Design and Development

PLC Programming

DCS Programming

Systems Administration

Instrumentation and Controls Specification/Installation/Calibration

Power Plant Operations and Maintenance (Nuclear/Fossil)

Particle Accelerator Operations

Work Experience:

Control System Engineer

General Control Systems, Inc., Lakeland, Florida March 2022 – Present

Project Engineer

Curry Controls Company 2014 - 2021

RMC Controls Engineer

Mitsubishi Power Systems 2012 - 2014

ICE/CEMS Technician

AES Power 2008 – 2011

Jason Lewis

CAD Technician

Experience: 17 years total, 12 years at GCS

Education:

Bachelor of Science in Physics/Math Minor St. Lawrence University

Technical Experience:

AutoCAD

AutoCAD Electrical

Solidworks

Auto Lisp/Visual Lisp

Work Experience:

CAD Technician General Control Systems, Inc. 2011 – Present

Drafter Loughberry Manufacturing 2007 – 2011

Drafter/Document Control ConMed 2006 – 2007

Jennifer Waymire

Control System Engineer

Experience: 20 years total, 2 years at GCS

Education:

Bachelor of Science in Computer Science University of South Florida

Certifications:

VTs Advanced Level Training

VTScada Advanced Configuration & Scripting

Technical Experience:

Project Management

SCADA/HMI Programming

VTScada

Maple Systems HMI

Magelis HMI

Motorola (System Tools Suite)

Work Experience:

Control System Engineer

General Control Systems, Inc., Lakeland, Florida March 2022 - Present

Programmer

Curry Controls Company 2015 - 2021

Jimena Ibarra

Control System Engineer

Experience: 7 years total, 2 years at GCS

Education:

Computer Systems & Information Technology Traviss Technical College

Certifications:

Ignition 8.1 Certified

Schneider Electric EcoStruxure Plant Certified- Control System

Schneider Electric Ethernet Networking

Schneider Electric Control Expert

Schneider Electric GEO SCADA

Technical Experience:

SCADA/HMI Programming

PLC Software Troubleshooting

Water and Wastewater Controls Integration

Work Experience:

Control System Engineer

General Control Systems, Inc., Lakeland, Florida March 2022 - Present

SCADA Programmer

Curry Controls Company/Revere December 2019 – December 2021

SCADA Specialist

Polk County Board of County Commissioners August 2016 – December 2019

General Control Systems Certifications

Organizations:

American Water Works Association (AWWA)
New York Rural Water Association (NYRWA)
NE Lumbers Association (NELMA)

Control Systems Integrators Association (CSIA)
Instrumentation Society of America (ISA)
American System Registry, ISO 9001-2015

Certifications:

Rockwell Recognized Systems Integrator
Wonderware Systems Integrator
Schneider Alliance Certified Partner
GE Intelligent Systems Integrator
SYTECH Systems Integrator
Win 911 Software Systems Integrator
Square-D Platinum Builder
Inductive Automation Certified Integrator
VTScada Advanced Certified Solution Partner

UL 508A & UL 698A Listed Panel Shop
ICex Certified Panel Shop, Cooper CH
CSA Certified Panel Shop
UR-Universal Robots Certified Systems Integrator
Symantec Managed Service Provider
Motorola ACE VAR
Elpro Certified VAR
IPPC Certified Export Crating Shop
Endress+Hauser Preferred Systems Integrator

PROPOSER'S CERTIFICATION

Submit To: City of Wildwood 100 N Main Street Wildwood, FL 34785 352-330-1330 352-330-1338 (fax)		CITY OF WILDWOOD REQUEST FOR PROPOSAL (RFP) CERTIFICATION AND ADDENDA ACKNOWLEDGMENT											
DUE DATE: 1/11/2024	DUE TIME: 11:30am	RFP # 2024-15											
TITLE: VT SCADA Controls Maintenance Services													
VENDOR NAME: General Control Systems		PHONE NUMBER: 863-250-8069											
VENDOR MAILING ADDRESS: 3520 Airport Road		FAX NUMBER: N/A											
CITY/STATE/ZIP: Lakeland, Florida 33811		E-MAIL ADDRESS: florida.bids@generalcontrolsystems.com											
"I, the undersigned, certify that I have reviewed the addenda listed below (list all addenda received to date). I understand that timely commencement will be considered in award of this RFP and that cancellation of award will be considered if commencement time is not met, and that untimely commencement may be cause for termination of contract. I further certify that the services will meet or exceed the RFP requirements. I, the undersigned, declare that I have carefully examined the RFP, specifications, terms and conditions as applicable for this Request, and that I am thoroughly familiar with all provisions and the quality and type of coverage and services specified. I further declare that I have not divulged, discussed, or compared this RFP with any other Offeror and have not colluded with any Offerors or parties to an RFP whatsoever for any fraudulent purpose." <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 20%;">N/A</td> <td style="text-align: center; width: 20%;">N/A</td> <td style="text-align: center; width: 20%;">N/A</td> <td style="text-align: center; width: 20%;">N/A</td> <td style="text-align: center; width: 20%;">N/A</td> </tr> <tr> <td style="text-align: center;">Addendum #</td> <td style="text-align: center;">Addendum #</td> <td style="text-align: center;">Addendum #</td> <td style="text-align: center;">Addendum #</td> <td style="text-align: center;">Addendum #</td> </tr> </table>				N/A	N/A	N/A	N/A	N/A	Addendum #	Addendum #	Addendum #	Addendum #	Addendum #
N/A	N/A	N/A	N/A	N/A									
Addendum #	Addendum #	Addendum #	Addendum #	Addendum #									
"I certify that this quote is made without prior understanding, agreement, or connection with any corporation, vendor, or person submitting an RFP for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this RFP and certify that I am authorized to sign this response and that the offer is in compliance with all requirements of the RFP, including but not limited to certification requirements. In conducting offers with an agency for CITY OF WILDWOOD, respondent agrees that if this RFP is accepted, the respondent will convey, sell, assign, or transfer to the City of Wildwood all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States for price fixing relating to the particular commodities or services purchased or acquired by the CITY. At the City of Wildwood discretion, such assignment shall be made and become effective at the time the purchasing agency renders final payment to the respondent." <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: bottom;"> Eric Sullivan, Business Development Manager </td> <td style="width: 30%; vertical-align: bottom; text-align: center;"> </td> <td style="width: 20%; vertical-align: bottom; text-align: center;"> 1/11/2024 </td> </tr> <tr> <td style="text-align: center;">Authorized Agent Name, Title (Print)</td> <td style="text-align: center;">Authorized Signature</td> <td style="text-align: center;">Date</td> </tr> </table>				Eric Sullivan, Business Development Manager		1/11/2024	Authorized Agent Name, Title (Print)	Authorized Signature	Date				
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Authorized Agent Name, Title (Print)	Authorized Signature	Date											
<i>This form must be completed and returned with your Submittal</i>													

PROPOSALS FORM FOR CITY OF WILDWOOD

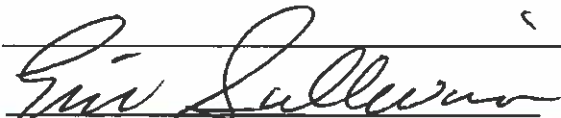


Name of Vendor Submitting Proposals General Control Systems

Name of Person Submitting Proposals Eric Sullivan

PROPOSER ACKNOWLEDGMENT

"The undersigned hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Vendor proposes and agrees, if this submission is accepted, to contract with the City of Wildwood to furnish all necessary materials, equipment, labor and services necessary to complete the work covered by the RFP and Contract Documents for this Project. The Vendor agrees to accept in full compensation for each item the prices named in the schedules incorporated herein."


Signature

1/11/2024

Date

2024-15

RFP Number

☒ Check if exception(s) or deviation(s) to Specifications. Attach separate sheet(s) detailing reason and type for the exception or deviation.

See Next Page

This document must be completed and returned with your Submittal.

Contractor(s) will furnish all labor and tools necessary for installation, repair, maintenance and/or installation, and/or inspection of equipment controls for Scada infrastructure on 24-hour basis seven days a week. EMERGENCY RESPONSE TIME shall be no greater than two (2) hours unless otherwise stipulated by City. Time and material pricing, as may be specified in this bid, shall be on an hourly basis plus the cost of materials plus mark up. Cost per hour shall be non-overtime rate from 7:00 to 5:00 P.M. Monday through Friday and overtime rate from 5:00 P.M. to 7:00 A.M. Monday through Friday and all-day Saturday, Sunday, and City observed holidays. Travel time will not be considered in the calculation of elapsed time.

GCS is tacking exceptions to the *"EMERGENCY RESPONSE TIME shall be no greater than two (2) hours unless otherwise stipulated by City."*

It may be possible to respond as required, but there may be instances where scheduling conflicts arise. In such cases, coordination will be made accordingly.

Statement of Terms and Conditions

PUBLIC ENTITY CRIME: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal/Bid on a contract to provide any goods or services to a public entity, for the construction or repair of a public building or public work, may not submit Proposals/Bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subContractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

INDEMNIFICATION: The Contractor shall indemnify and hold harmless the City, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the design professional and other persons employed or utilized by the design professional in the performance of the contract.

PROHIBITION OF LOBBYING: During the blackout period which is, the period between the time the submittals for Invitation to Bid or the Request for Proposals, or Proposals, or information, as applicable, are received at Contracts / Purchasing and the time the City awards the contract, no proposer, no lobbyist, principal, or other person may lobby, on behalf of a competing party in a particular procurement matter, any member of the City, or any City employee other than the . Violation of this provision may result in disapproval of violating party. All questions regarding this Request for Proposals (RFP) or Invitation to Bid (BID) must be submitted in writing to the City's Financial Services Manager.

ANTI TRUST LAWS: By submission of a signed RFP or BID, the successful Vendor acknowledges compliance with all antitrust laws of the United States and the State of Florida, in order to protect the public from restraint of trade, which illegally increases prices.

CONFLICT OF INTEREST: The award of the contract hereunder is subject to the provisions of Chapter 112 of the Florida Statutes. Vendors shall disclose the name of any Officer, Director, Partner, Associate, or Agent who is also an Officer, Appointee, or Employee of any of the City's at the time of the RFP or BID, or at the time of occurrence of the Conflict of Interest thereafter.

INTERPRETATION, CLARIFICATIONS AND ADDENDA: No oral interpretations will be made to any vendor as to the meaning of the RFP/BID Contract Documents. Any inquiry or request for interpretation received by the . before the data listed herein will be given consideration. All such changes or interpretations will be made in writing in the form of an addendum and, if issued, will be distributed at or after the Pre-Proposals/Pre-Bid Conference, mailed or sent by available or electronic means to all attending prospective Submitters prior to the established RFP/BID opening date. Each Vendor shall acknowledge receipt of such addenda in the space provided. In case any Proposer/Bidder fails to acknowledge receipt of such addenda or addendum, his offer will nevertheless be construed as though it had been received and acknowledged and the submission of his bid will constitute acknowledgment of the receipt of same. All addenda are a part of the RFP/BID FORMS and each Proposer/Bidder will be bound by such addenda, whether or not received by him. It is the responsibility of each proposer/bidder to verify that he has received all addenda issued before RFP's/BID's are opened. In the case of unit price items, the quantities of work to be done and materials to be furnished under this RFP/BID Contract are to be considered as approximate only and are to be used solely for the comparison of RFP's/BID's received. The City and/or his CONTRACTOR do not expressly or by implication represent that the actual quantities involved will correspond exactly therewith; nor shall the Vendor plead misunderstanding or deception because of such estimate or quantities of work performed or material furnished in accordance with the Specifications and/or Drawings and other Proposals/Bid Documents, and it is understood that the quantities may be increased or diminished as provided herein without in any way invalidating any of the unit or lump sum prices bid.

GOVERNING LAWS AND REGULATIONS: The vendor is required to be familiar with and shall be responsible for complying with all federal, state and local laws, ordinances, rules and regulations that in any manner affect the work.

PROPRIETARY/CONFIDENTIAL INFORMATION: Vendors are hereby notified that all information submitted as part of, or in support of RFP's/BID's, will be available for public inspection ten days after opening of the RFP's/BID's or until a short list is recommended whichever comes first, in compliance with Chapter 119, and 287 of the Florida Statutes. All RFP's/Bids submitted in response to this solicitation become the property of the City. Unless information submitted is proprietary, copy written, trademarked, or patented, the City reserves the right to utilize any or all information, ideas, conceptions, or portions of any RFP/BID, in its best interest.

TAXES: The City of Wildwood is exempt from any taxes imposed by the State and/or Federal Government. Exemption certificates will be provided upon request.

NON-COLLUSION DECLARATION: By signing this RFP/BID, all Vendors shall affirm that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Proposer, vendor, or person to submit a collusive or sham Proposals in connection with the work for which their RFP/BID has been submitted; or to refrain from bidding in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the RFP/BID or of any other Bidder, or to fix any overhead, profit, or cost elements of the RFP/BID price or the RFP/BID price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Bidder, or any person interested in the proposed work.

PROPOSER RESPONSIBILITY: Invitation by the City's to vendors is based on the recipient's specific request or as the result of response by the public to the legal advertisements required by State law. Vendors or individuals submit their responses on a voluntary basis, and therefore are not entitled to compensation of any kind.

CITYSHIP OF SUBMITTALS: All responses, inquiries or correspondence relating to or in reference to this RFP/BID, and all other reports, charts, displays, schedules, exhibits and other documentation submitted by the vendors will become the property of the City. Reference to literature submitted with a previous RFP/BID will not relieve the Bidder from including any required documents with this RFP/BID.

EXAMINATION OF BID DOCUMENTS: Each Bidder shall carefully examine the RFP/BID Document to ensure all pages have been received, all drawings and/or Specifications and other applicable documents are included, and shall inform himself thoroughly regarding any and all conditions and requirements that may in any manner affect cost, progress or performance of the work to be performed under the Contract. Ignorance on the part of the CONTRACTOR will in no way relieve him of the obligations and responsibilities assumed under the Contract.

VENDOR RESPONSIBILITY: Vendors are fully and completely responsible for the labeling, identification and delivery of their submittals. The . will not be responsible for any mislabeled or misdirected submissions, nor those handled by delivery persons, couriers, or the US Postal Service.

DRUG FREE WORKPLACE: All Proposers/Bidders shall submit the enclosed, duly signed and notarized form entitled "Drug Free Workplace Certificate". The Drug Free Workplace Vendor shall have the burden of demonstrating that his program complies with Section 287.087 of the Florida Statutes, and any other applicable state law.

THE CITY OF WILDWOOD, is a political subdivision of the State of Florida, and reserves the right to reject any and/or all submittals, reserve the right to waive any informalities or irregularities in the examination process, and reserve the right to award contracts and/or in the best interest of the City. Submittals not meeting stated minimum terms and proposals may be rejected by the City as non-responsive. The City reserves the right to reject any or all submittals without cause. The City reserves the right to reject the submission of any Vendor in arrears or in default upon any debt or contract to the City, or who has failed to perform faithfully any previous contract with the City's or with other governmental agencies.

PUBLIC RECORDS LAW: Correspondence, materials and documents received pursuant to this RFP/BID become public records subject to the provisions of Chapter 119, Florida Statutes.

VERIFICATION OF TIME: Nextel time is hereby established as the Official Time of the City's.

PREPARATION OF PROPOSALS/BIDS:

Signature of the Bidder: The Bidder must sign the RFP/BID FORMS in the space provided for the signature. If the Proposer/Bidder is an individual, the words "doing business as" must appear beneath such signature. In the case of a partnership, the signature of at least one of the partners must follow the vendor name and the words, "Member of the Vendor" should be written beneath such signature. If the Proposer/Bidder is a corporation, the title of the officer signing the RFP/BID on behalf of the corporation must be stated and evidence of his authority to sign the RFP/BID must be submitted. The Proposer/Bidder shall state in the RFP/BID FORMS the name and address of each person interested therein.

Basis for Bidding: The price proposed for each item shall be on a lump sum or unit price basis according to specifications on the RFP/BID FORM. The proposed prices shall remain unchanged for the duration of the Contract and no claims for cost escalation during the progress of the work will be considered, unless otherwise provided herein.

Total Proposed Price/Total Contract Sum Proposed: If applicable, the total price bid for the work shall be the aggregate of the lump sum prices proposed and/or unit prices multiplied by the appropriate estimated quantities for the individual items and shall be stated in figures in the appropriate place on the RFP/BID FORM. In the event that there is a discrepancy on the RFP/BID FORM due to unit price extensions or additions, the corrected extensions and additions shall be used to determine the project bid amount.

TABULATION: Those wishing to receive an official tabulation of the results of the opening of this RFP/BID are to submit a self-addressed, stamped business size (No. 10) envelope, prominently marked on the front lower left side, with the RFP identification. Tabulation requested by telephone, fax or electronic media will not be accepted.

OBLIGATION OF WINNING BIDDER: The contents of the RFP/BID of the successful proposer/bidder will become contractual obligations if acquisition action ensues. Failure of the successful Proposer/Bidder to accept these obligations in a contract may result in cancellation of the award and such vendor may be removed from future participation.

AWARD OF BID: It is the City's intent to select a vendor within sixty (60) calendar days of the deadline for receipt of Proposals/Bids. However, Proposals/Bids must be vendor and valid for award for at least ninety (90) calendar days after the deadline for receipt of the RFP/BID.

ADDITIONAL REQUIREMENTS: The vendors shall furnish such additional information as the City may reasonably require. This includes information which indicates financial resources as well as ability to provide the services. The City reserves the right to make investigations of the proposals of the vendor as it deems appropriate.

PREPARATION COSTS: The City shall not be obligated or be liable for any costs incurred by Proposers/Bidders prior to issuance of a contract. All costs to prepare and submit a response to this RFP/BID shall be borne by the Proposer/Bidder.

TIMELINESS: All work will commence upon authorization from the City's representative. All work will proceed in a timely manner without delays. The Contractor shall commence the work UPON RECEIPT OF NOTICE TO PROCEED and/or ORDER PLACED (PURCHASE ORDER PRESENTED), and shall deliver in accordance to the terms and conditions outlined and agreed upon herein.

DELIVERY: All prices shall be FOB Destination, Sumter County, Florida, inside delivery unless otherwise specified.

ADDITIONAL SERVICES/PURCHASES BY OTHER PUBLIC AGENCIES ("PIGGY-BACK"):

The Vendor by submitting a Bid acknowledges that other Public Agencies may seek to "Piggy-Back" under the same terms and conditions, during the effective period of any resulting contract - services and/or purchases being offered in this Bid, for the same prices and/or terms proposed. Vendor has the option to agree or disagree to allow contract Piggy-Backs on a case-by-case basis. Before a Public Agency is allowed to Piggy-Back any contract, the Agency must first obtain the vendor's approval - without the vendor's approval, the seeking Agency cannot Piggy-Back.

PLANS, FORMS & SPECIFICATIONS: Bid Packages are available from the . These packages are available for pickup or by mail. If requested to mail, the Proposer/Bidder must supply a courier account number (UPS, FedEx, etc.). Proposers/Bidders are required to use the official RFP/BID FORMS, and all attachments itemized herein, are to be submitted as a single document. Any variation from the minimum specifications must be clearly stated on the RFP/BID FORM and/or Exceptions/Deviations Sheet(s). Only one set of plans, forms, and specifications will be furnished each company or corporation interested in submitting a Proposals/Bid. RFP/BID FORM documents for this project are free of charge and are available on-line and are downloadable.

MANUFACTURER'S NAME AND APPROVED EQUIVALENTS: Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition unless otherwise indicated. The Proposer/Bidder may offer any brand for which he is an authorized representative, which meets or exceeds the RFP/BID specification for any item(s). If RFP's/BID's are based on equivalent products, indicate on the RFP/BID FORM the manufacturer's product name and literature, and/or complete specifications. Reference to literature submitted with a previous RFP/BID will not satisfy this provision. The Proposer/Bidder shall explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. RFP's/BID's which do not comply with these requirements are subject to rejection. RFP's/BID's lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the RFP/BID FORM. The . is to be notified, in writing, of any proposed changes in materials used, manufacturing process, or construction. However, changes shall not be binding upon the City unless evidenced by a Change Notice issued and signed by the . or designated representative.

QUANTITIES: The quantities as specified in this RFP/BID are estimates only and are not to be construed as guaranteed minimums.

SAMPLES: Samples of items, when called for, shall be furnished free of expense, and if not destroyed may, upon request, be returned at the Proposer's/Bidder's expense. Each sample shall be labeled with the Proposer's/Bidder's name, manufacturer brand name and number, RFP/BID number and item reference. Samples of successful Proposer's/Bidder's items may remain on file for the term of the contract. Request for return of samples shall be accompanied by instructions which include shipping authorization and must be received at time of opening. Samples not returned may be disposed of by the City within a reasonable time as deemed appropriate.

DOCUMENT RE-CREATION: Vendor may choose to re-create any document(s) required for this solicitation, but must do so at his own risk. All required information in the original City format must be included in any re-created document. Submittals may be deemed non-responsive if required information is not included in any re-created document.

ACKNOWLEDGED


(Signature and Date) 1/11/24

This document must be completed and returned with your Submittal.

HOLD HARMLESS AGREEMENT

The Contractor agrees to hold the City of Wildwood harmless against all claims for bodily injury, sickness, disease, death or personal injury or damage to property or loss of use resulting there from, arising out of the agreement, to the extent that such claims are attributable, in whole or in part, to a negligent act or omission by the Contractor.

The Contractor shall purchase and maintain workers' compensation insurance for all workers' compensation insurance and employers' liability in accordance with Florida Statute Chapter 440.

The Contractor shall also purchase any other coverage required by law for the benefit of employees.

Required insurance shall be documented in Certificates of Insurance and shall be provided to the City representative requesting the service.

By signature upon this form the Contractor stipulates that he/she agrees to the Hold Harmless Agreement, and to abide by all insurance requirements.

General Control Systems
Contractor/ Vendor-Print Name


Signature

VT Scada Controls Maintenance Services
Project Name

1/11/2024
Date

The effective date of this Hold Harmless Agreement shall be the duration of this project.

This document must be completed and returned with your Submittal.

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that,

General Control Systems

(print or type name of vendor)

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the workplace, the vendor's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under RFP or bid, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under RFP or bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Make a good faith effort to continue to maintain a drug free workplace through the implementation of the drug free workplace program.
- "As a person authorized to sign this statement, I certify that the above-named business, vendor or corporation complies fully with the requirements set forth herein"



Authorized Signature

1/11/2024

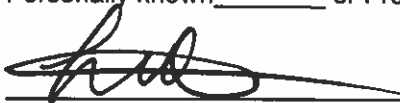
Date Signed

State of: Florida

County of: Polk

Sworn to and subscribed before me this 11th day of January, 2024.

Personally known _____ or Produced Identification Drivers License
(Specify Type of Identification)



Signature of Notary

My Commission Expires 03/28/2023

(seal)



This document must be completed and returned with your Submittal.

**SWORN STATEMENT TO SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES FORM**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to City of Wildwood

By Eric Sullivan

{print individual's name and title}

for General Control Systems

{print name of entity submitting sworn statement}

whose business address is 3520 Airport Road Lakeland Florida 33811

and (if applicable) its Federal Employer Identification Number (FEIN) is 14-1795181 (If the
entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:
_____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:
- a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
 - c. I understand that a "person" as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
 - d. Based on information and belief, the statement which I have marked below is true in relation to the

entity submitting this sworn statement. {indicate which statement applies.}

 X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. {attach a copy of the final order}

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



{signature}

1/11/2024

{date}

State of Florida

County of Polk

PERSONALLY APPEARED BEFORE ME, the undersigned authority, Eric Sullivan, who after first being sworn by me, affixed his/her signature in the space provided above on this 11th day of January, 2024.

Attest: Ledny N. Collado

Notary Public

My commission expires: 03/28/2027

(Notary Seal)



This document must be completed and returned with your Submittal.

Conflict of Interest Disclosure Form

I HEREBY CERTIFY that

2. I (printed name) Eric Sullivan am the
(title) Business Development Manager and the duly authorized representative of the vendor of (Vendor
Name) General Control Systems whose address is
3520 Airport Road Lakeland Florida 33811
, and that I possess the legal authority to make this affidavit on behalf of myself and the
vendor for which I am acting; and,

2. Except as listed below, no employee, officer, or agent of the vendor have any conflicts of interest, real or apparent,
due to ownership, other clients, contracts, or interests associated with this project; and,

3. This bid proposal is made without prior understanding, agreement, or connection with any corporation, vendor, or
person submitting a bid proposal for the same services and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

Signature: 

Printed Name: Eric Sullivan

Vendor Name: General Control Systems

Date: 1/11/2024

State of Florida

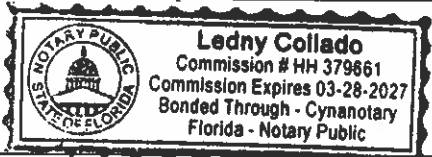
County of Polk

Sworn to and subscribed before me this 11th day of January 2024

Personally Known _____

OR Produced Identification _____, Type of Identification Drivers License

My Commission Expires 03/28/2027



(Printed, typed or stamped commissioned name of notary)

This document must be completed and returned with your Submittal.

FORM 1

VENDOR PROFILE

Submitted by (Company Name): General Control Systems

Corporation

Partnership

Individual

Joint Venture

Other

Describe:

Florida Electrical Contractor License Number: EC13006838

Expiration Date: 8/31/2024

Office Location: 3520 Airport Road Lakeland, Florida 33811

Number of people in your organization:

51

Length of time the Contractor has been doing business under this name in Florida:

2

years

Length of time your firm has provided electrical services to governmental clients:

28

years

Under what other name(s) has your firm operated:

Has or is your firm currently involved in any formal court proceedings regarding any of your electrical contracts?

YES

(attach a detailed explanation)

NO

FORM 2

BID FORM

Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by City for the duration of the three (3)-year term contract.

JOB CLASSIFICATION	REGULAR HOURS HOURLY RATE	AFTER HOURS HOURLY RATE
Master Electrician	\$135.00	\$202.50
Scada Programming	\$155.00	\$232.50
Apprentice/Laborer	\$95.00	\$142.50
Permit Fee Reimbursement	<u>At Actual Cost</u>	

EQUIPMENT WITH OPERATOR	HOURLY RATE
	\$
	\$
	\$
	\$
	\$

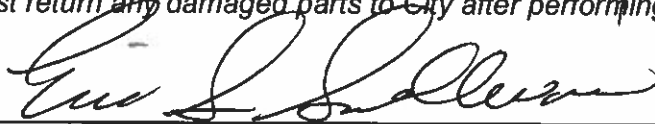
PARTS & MATERIALS MARK-UP	PERCENTAGE
Percentage (Not to exceed 15%)	15 %

Notes:

1. "After Hours" price shall not exceed two times that of the normal operating price.
2. Contractors will bill for parts and materials at wholesale cost + percentage mark-up in an amount not to exceed 10 percent. Supplier invoices must be attached to all invoices as applicable.
3. Costs for additional equipment rates can be included in rows provided under EQUIPMENT WITH OPERATOR table.

If requested by City, Contractor must return any damaged parts to City after performing repairs.

Authorized Signatory: _____



(Signature)

Title: Business Development Manager

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

Project Name & Location: City of Lakeland Software Engineering Services (CCNA)		Client's Name & Address City of Lakeland 1825 Glendale St, Lakeland, FL 33803
Project Manager: Jeff Faulkner / Carl A. von Dorn		
Completion Date (Actual or Estimated): Ongoing		
Contractor Fees (In Thousands)		Client Contact Name, Title, Email Address and Telephone Number: Jeffrey Edwards Water Control System Program Integrator / Electrical Supervisor Jeffrey.Edwards@Lakelandgov.net Office: 863-834-6360 Cell: 863-209-1586
Entire Project:	Work for which vendor was/is responsible:	
\$	\$	
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) General Software Engineering Services Agreement with the City of Lakeland on a continuing basis. Software Engineering Services include but are not limited to planning, reports, studies, design, and construction services for automated systems for the production, transmission, storage distribution, and delivery of potable water and the collection and treatment of wastewater.		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible) 		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> 		

Project Name & Location: Polk County RFP 22-359 LCRS Electrical-Maintenance and SCADA Services		Client's Name & Address Polk County 10 Environmental Loop South Winter Haven, FL 33880
Project Manager: Eric Sullivan / Jimena Ibarra		
Completion Date (Actual or Estimated): Ongoing		
Contractor Fees (In Thousands)		Client Contact Name, Title, Email Address

Entire Project: \$	Work for which vendor was/is responsible: \$	<u>and Telephone Number:</u> Maria Romero Industrial Engineer Waste & Recycling Division mariaromero@polk-county.net Tel: (863) 284 - 4319 Ext. 225 Cell: (863) 344 -2162
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)		
Electrical, Instrumentation, Communication, Network, Supervisory Control and Data Acquisition (SCADA), and IIoT & AIoT Systems Services		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible)		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u>		

<u>Project Name & Location:</u> Polk County RFP 22-409 Utilities SCADA Construction Services		<u>Client's Name & Address</u> Polk County 10 Environmental Loop South Winter Haven, FL 33880
<u>Project Manager:</u> Eric Sullivan / Jimena Ibarra		
Completion Date (Actual or Estimated): Ongoing		
<u>Contractor Fees (In Thousands)</u>		<u>Client Contact Name, Title, Email Address and Telephone Number:</u> Maria Romero Industrial Engineer Waste & Recycling Division mariaromero@polk-county.net Tel: (863) 284 - 4319 Ext. 225 Cell: (863) 344 -2162
Entire Project: \$	Work for which vendor was/is responsible: \$	
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)		
Deliver turn-key projects, including all engineering, permitting, and construction for an indefinite quantity of various utility-related supervisory control and data acquisition (SCADA) projects		

Nature of Vendor's Responsibility in Project (Please give quantitative indications wherever possible)

Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project

Immigration Affidavit Certification

This Affidavit is required and should be signed, notarized by an authorized principal of the firm, and submitted with formal Invitations to Bid (ITB's) and Request for Proposals (RFP) submittals. Further, Consultants / Bidders are required to enroll in the E-Verify program, and provide acceptable evidence of their enrollment, at the time of the submission of the Consultant's/bidder's proposal. Acceptable evidence consists of a copy of the properly completed E-Verify Company Profile page or a copy of the fully executed E-Verify Memorandum of Understanding for the company. Failure to include this Affidavit and acceptable evidence of enrollment in the E-Verify program may deem the Consultant / Bidder's proposal as nonresponsive.

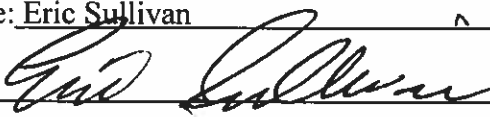
The City of Wildwood will not intentionally award City contracts to any Consultant who knowingly employs unauthorized alien workers, constituting a violation of the employment provision contained in 8 U.S.C. Section 1324 a(e) Section 274A(e) of the Immigration and Nationality Act ("INA").

The City of Wildwood may consider the employment by any Consultant of unauthorized aliens a violation of Section 274A (e) of the INA. Such Violation by the recipient of the Employment Provisions contained in Section 274A (e) of the INA shall be grounds for unilateral termination of the contract by the City of Wildwood.

Consultant attests that they are fully compliant with all applicable immigration laws (specifically to the 1986 Immigration Act and subsequent Amendment(s)) and agrees to comply with the provisions of the Memorandum of Understanding with E-Verify and to provide proof of enrollment in The Employment Eligibility Verification System (E-Verify), operated by the Department of Homeland Security in partnership with the Social Security Administration at the time of submission of the Consultant's / Bidder's proposal.

Company Name: General Control Systems

Print Name: Eric Sullivan Title: Business Development Manager

Signature:  Date: 1/12/24

State of Florida County of Polk

The foregoing instrument was signed and acknowledged before me this 11th day of January, 2024, by

Eric Sullivan who has produced Drivers License / as identification.
(Print or Type Name) (Type of Identification and Number)



Notary Public Signature

Ledny N Collado

Printed Name of Notary Public

HH 379661 / 03/28/2027

Notary Commission Number/Expiration

The signee of this affidavit guarantees, as evidenced by the affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.



My Corporate Account

My Corporate Account

Company Information

Company Name	Doing Business As (DBA) Name
General Control Systems, Inc.	General Control Systems, Inc.
Company ID	Enrollment Date
1776757	---
Unique Entity Identifier (UEI)	DUNS Number
---	111344131

Edit Company Information

Company Addresses

Physical Address
17 Corporate Circle Albany, NY 12203
Mailing Address
Same as Physical Address

Edit Company Addresses

Company Access

My Company Is Configured to:
Manage Child Companies



CONTRACT

PROFESSIONAL SERVICES AGREEMENT VT SCADA Controls Maintenance Services

THIS AGREEMENT is made this _____ day of _____, 2023, by and between City of Wildwood (hereafter referred to as "City"), whose address is 100 N Main Street, Wildwood, Florida 34785, and (hereafter referred to as "Contractor"), whose address is _____

WHEREAS, the City has need of professional services for VT SCADA Controls Maintenance Services and

WHEREAS, the parties desire to enter into a written agreement outlining the duties, responsibilities and compensation of Contractor, based on the Contractor's response to RFP # 2024-15 – Request for Proposals for VT SCADA Controls Maintenance Services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is hereby agreed as follows:

1. The relationship of the Contractor to the City will be that of a professional contractor to provide the professional and technical services required under this agreement in accordance with acceptable professional practices and ethical standards applicable to the Contractor's profession, and Contractor will endeavor to provide to the City prompt and efficient services to the best of its ability.
2. Contractor is hereby retained and employed as the VT SCADA Controls Maintenance Services. Contractor, and will work with the City to provide said services in accordance with the scope of services outlined in RFP # 2024-15.
3. Contractor agrees to prepare and complete a report to the City, detailing the status of services provided pursuant to this Agreement at least ninety (90) days prior to the expiration of the term of this Agreement, or at least ninety (90) days prior to the expiration of any renewal term of this Agreement. Contractors may be asked to present the deliverables in person for review by staff or for discussion at a scheduled City Commission meeting.
4. The term of this Agreement shall commence on _____ and continue in full force through _____, unless otherwise terminated as provided in paragraph five (5) of this Agreement. This Agreement may be renewed on an annual basis for additional consecutive one-year periods, if agreed to in writing by both parties, at least sixty (60) days prior to the expiration of this Agreement, including any periods of renewal. The term of this Agreement does not relieve the Contractor of any future responsibility as described in paragraph eight (8) of this Agreement.
5. This Agreement may be terminated by either party upon thirty (30) days prior written notice to the other party at the address designated in this Agreement for receiving such notice. If this agreement is terminated, Contractor shall be authorized to receive payment for all work performed up to the date of termination.
6. With regard to compensation paid to Contractor, Contractor shall furnish to the City on a monthly basis an itemized invoice detailing all of Contractor's hours, services, expenses and any other services utilized by the City during the preceding month. Invoice shall be itemized pursuant to and in accordance with the attached Fee Schedule. The contractor shall compute the total amount due for the preceding month and all amounts due. Contractor shall be paid on a monthly basis pursuant to the provisions of the Local Government Prompt Payment Act, F.S. 218. The contractor acknowledges and agrees that the rates set forth in the Fee Schedule shall remain fixed throughout the duration of the Agreement and thereafter shall only be adjusted by mutual written agreement of both parties.
7. General Considerations.
 - a. All reports, drawings, designs, specifications, notebooks, computations, details, and calculation documents prepared by the Contractor and presented to the City pursuant to this Agreement are and remain the property of the City as instruments of service.

- b. All analyses, data, documents, models, modeling, reports, and tests performed or utilized by Contractor shall be made available to the City upon request and shall be considered public records, pursuant to F.S. 119.0701.
- c. Contractor shall keep all books, records, files, drawings, plans and other documentation, including all electronically stored items, which concern or relate to the services required hereunder, for a minimum of three (3) years from the date of expiration or termination of this Agreement, or as otherwise required by any applicable law, whichever date is later. The City shall have the right to order, inspect and copy all such Records as often as it deems necessary during any such period of time. The right to audit, inspect, and copy records shall include all of the records of sub-Contractors (if any).
- d. Contractor shall, at all times, comply with the Florida Public Records Law, the Florida Open Meeting Law and all other applicable laws, rules and regulations of the State of Florida.
- e. Contractor shall, at all times, carry Professional Liability, General Liability, Automobile and Worker's Compensation Insurance pursuant to the insurance requirements in RFP # 2019-02, naming City as an additional insured in each such policy.
- f. Upon Contractor's written request, the City will furnish, or cause to be furnished, such reports, studies, instruments, documents, and other information as Contractor and City mutually deem necessary, and Contractor may rely upon same in performing the services required under this agreement.
- g. The City and Contractor each binds itself and its successors, legal representatives and assigns to the ~~other party to this agreement and to the partners, successors, legal representatives and assigns of such~~ other party to this agreement, in respect to all covenants of this agreement; and neither the City nor Contractor shall assign or transfer their interest in this agreement without the prior written consent of the other party.

8. Should any other professional services be called for by the City which are not otherwise set forth in this Agreement or any of its attachments or exhibits, said charges shall be agreed upon in advance by the parties hereto. The Contractor may be required to provide additional services to the City on challenges, public protests, administrative hearings or similar matters. The Contractor shall be available to represent the City, serve as an expert witness and provide supporting documentation as necessary.

9. The Contract Documents, which comprise the entire Contract between City and Contractor and which are further incorporated herein by reference, consist of the following:

- a. Request for Proposals (RFP)
- b. Vendor's RFP Documents
- c. Permits / Licenses
- d. All RFP Addenda Issued Prior to RFP Opening Date
- e. All Modifications and Change Orders Issued
- f. Services hourly rates, as attached to this contract.

10. The Contractor agrees to indemnify and hold harmless the City of Wildwood, and their elected officials, employees and volunteers from and against all claims, losses and expenses, including legal costs, arising out of or resulting from, the performance of this contract, provided that any such claims, damage, loss of expenses is attributed to bodily injury, sickness, disease, personal injury or death, or to injury to or destruction of tangible property including the loss or loss of use resulting there from and is caused in whole or in part by any negligent act or omission of the Contractor.

11. Contractor, its agents, servants or employees shall, in no manner, whatsoever be construed as the employees, agents, servants or representatives of the City and shall have not expressed or implied power or authority to act in any manner whatsoever for or on behalf of the City, except as provided in the scope of services called for herein. Contractor is hereby designated as an independent contractor to the City and none of the employees, agents or servants of the Contractor shall have, or be entitled to, any of the fringe benefits applicable to employees of the City.

12. In the event of default by either party hereto, the defaulting party shall be liable for all costs and expenses, including reasonable attorney's fees and costs incurred by the other party in enforcing it's rights hereunder, whether litigation be instituted or not, at the trial court and appellate court level.

13. Contractor does hereby waive any and all "venue privilege" and or "diversity of citizenship privileges" and specifically agrees that any action brought for the enforcement, construction or interpretation of this agreement shall be maintained in the County or Circuit Court in and for Sumter County, Florida, and Contractor hereby specifically waives its right or privilege to institute any action of any kind or nature whatsoever, against the City in any other State Court, Federal Court or administrative tribunal.

14. This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or verbal. If any provision of this Agreement is declared to be invalid or unenforceable, the remainder shall continue to operate in full force and effect.

15. This Agreement cannot be changed or modified, unless by written agreement signed by all parties hereto.

16. In performing services hereunder, Contractor shall comply with all federal, state and local laws and regulations. Contractor shall be responsible for identifying and obtaining all permits necessary to complete the scope of services. Contractor shall be responsible for obtaining, at its sole cost and expense, all necessary licenses and other governmental approvals required in order for Contractor to provide the type of services required hereunder.

17. Contractor shall immediately notify City in writing of any commitments during the term of this Agreement which may constitute a potential or actual conflict of interest with respect to the scope of services to be performed for the City.

18. Each of the WHEREAS clauses listed above are hereby re-alleged and incorporated into this Agreement as if otherwise fully stated herein.

19. Any notices required by this Agreement shall be mailed to the following individual(s), by Certified Mail, Return Receipt requested:

FOR THE CITY

Name: Jason McHugh

Address: 100 N Main Street, Wildwood, FL 34785

Title: City Manager

Date: _____

FOR THE CONTRACTOR

Name: _____

Address: _____

Title: _____

Date: _____

IN WITNESS WHEREOF, the parties have signed this agreement the day and year first above written.

ATTEST:

CITY OF WILDWOOD

By: _____

By: Ed Wolf, Mayor

Date Signed: _____

ATTEST:

Contractor

By: _____

By: _____

Date Signed: _____



2024 Florida Annual Resale Certificate for Sales Tax

DR-13
R. 10/23

This Certificate Expires on December 31, 2024

Business Name and Location Address

Certificate Number

GENERAL CONTROL SYSTEMS INC
GENERAL CONTROL SYSTEMS
3520 AIRPORT RD
LAKE LAND, FL 33811-1035

63-8018603061-6

By extending this certificate or the certificate number to a selling dealer to make eligible purchases of taxable property or services exempt from sales tax and discretionary sales surtax, the person or business named above certifies that the taxable property or services purchased or rented will be resold or re-rented for one or more of the following purposes:

- Resale as tangible personal property
- Re-rental as tangible personal property
- Resale of services
- Re-rental as commercial real property
- Incorporation into tangible personal property being repaired
- Re-rental as transient rental property
- Incorporation as a material, ingredient, or component part of tangible personal property that is being produced for sale by manufacturing, compounding, or processing

Your *Florida Annual Resale Certificate for Sales Tax* (Annual Resale Certificate) allows you or your representatives to buy or rent property or services tax exempt when the property or service is resold or re-rented. You **may not** use your Annual Resale Certificate to make tax-exempt purchases or rentals of property or services that will be used by your business or for personal purposes. Florida law provides for criminal and civil penalties for fraudulent use of an Annual Resale Certificate.

As a seller, you must document each tax-exempt sale for resale using one of three methods. You can use a different method each time you make a tax-exempt sale for resale.

1. Obtain a copy (paper or electronic) of your customer's current Annual Resale Certificate.
2. For each sale, obtain a transaction authorization number using your customer's Annual Resale Certificate number.
3. Each calendar year, obtain annual vendor authorization numbers for your regular customers using their Annual Resale Certificate numbers.

Online: Visit floridarevenue.com/taxes/certificates

Phone: 877-357-3725 and enter your customer's Annual Resale Certificate number

Mobile App: Available for iPhone, iPad, and Android devices

CONTRACT

PROFESSIONAL SERVICES AGREEMENT VT SCADA Controls Maintenance Services

THIS AGREEMENT is made this _____ day of _____, 2024, by and between City of Wildwood (hereafter referred to as "City"), whose address is 100 N Main Street, Wildwood, Florida 34785, and _____ (hereafter referred to as "Contractor"), whose address is _____.

WHEREAS, the City has need of professional services for VT SCADA Controls Maintenance Services and

WHEREAS, the parties desire to enter into a written agreement outlining the duties, responsibilities and compensation of Contractor, based on the Contractor's response to RFP # 2024-15 – Request for Proposals for VT SCADA Controls Maintenance Services.

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1. The relationship of the Contractor to the City will be that of a professional contractor to provide the professional and technical services required under this agreement in accordance with acceptable professional practices and ethical standards applicable to the Contractor's profession, and Contractor will endeavor to provide to the City prompt and efficient services to the best of its ability.
2. Contractor is hereby retained and employed as the VT SCADA Controls Maintenance Services Contractor, and will work with the City to provide said services in accordance with the scope of services outlined in RFP #2024-15.
3. Contractor agrees to prepare and complete a report to the City, detailing the status of services provided pursuant to this Agreement at least ninety (90) days prior to the expiration of the term of this Agreement, or at least ninety (90) days prior to the expiration of any renewal term of this Agreement. Contractors may be asked to present the deliverables in person for review by staff or for discussion at a scheduled City Commission meeting.
4. The term of this Agreement shall commence on _____ and continue in full force through _____, unless otherwise terminated as provided in paragraph five (5) of this Agreement. This Agreement may be renewed on an annual basis for additional consecutive one-year periods, if agreed to in writing by both parties, at least sixty (60) days prior to the expiration of this Agreement, including any periods of renewal. The term of this Agreement does not relieve the Contractor of any future responsibility as described in paragraph eight (8) of this Agreement.
5. This Agreement may be terminated by either party upon thirty (30) days prior written notice to the other party at the address designated in this Agreement for receiving such notice. If this agreement is terminated, Contractor shall be authorized to receive payment for all work performed up to the date of termination.
6. With regard to compensation paid to Contractor, Contractor shall furnish to the City on a monthly basis an itemized invoice detailing all of Contractor's hours, services, expenses and any other services utilized by the City during the preceding month. Invoice shall be itemized pursuant to and in accordance with the attached Fee Schedule. The contractor shall compute the total amount due for the preceding month and all amounts due. Contractor shall be paid on a monthly basis pursuant to the provisions of the Local Government Prompt Payment Act, F.S. 218. The contractor acknowledges and agrees that the rates set forth in the Fee Schedule shall remain fixed throughout the duration of the Agreement and thereafter shall only be adjusted by mutual written agreement of both parties.
7. General Considerations.
 - a. All reports, drawings, designs, specifications, notebooks, computations, details, and calculation documents prepared by the Contractor and presented to the City pursuant to this Agreement are and remain the property of the City as instruments of service.

- b. All analyses, data, documents, models, modeling, reports, and tests performed or utilized by Contractor shall be made available to the City upon request and shall be considered public records, pursuant to F.S. 119.0701.
- c. Contractor shall keep all books, records, files, drawings, plans and other documentation, including all electronically stored items, which concern or relate to the services required hereunder, for a minimum of three (3) years from the date of expiration or termination of this Agreement, or as otherwise required by any applicable law, whichever date is later. The City shall have the right to order, inspect and copy all such Records as often as it deems necessary during any such period of time. The right to audit, inspect, and copy records shall include all of the records of sub-Contractors (if any).
- d. Contractor shall, at all times, comply with the Florida Public Records Law, the Florida Open Meeting Law and all other applicable laws, rules and regulations of the State of Florida.
- e. Contractor shall, at all times, carry Professional Liability, General Liability, Automobile and Worker's Compensation Insurance pursuant to the insurance requirements in RFP # 2019-02, naming City as an additional insured in each such policy.
- f. Upon Contractor's written request, the City will furnish, or cause to be furnished, such reports, studies, instruments, documents, and other information as Contractor and City mutually deem necessary, and Contractor may rely upon same in performing the services required under this agreement.
- g. The City and Contractor each binds itself and its successors, legal representatives and assigns to the other party to this agreement and to the partners, successors, legal representatives and assigns of such other party to this agreement, in respect to all covenants of this agreement; and neither the City nor Contractor shall assign or transfer their interest in this agreement without the prior written consent of the other party.

8. Should any other professional services be called for by the City which are not otherwise set forth in this Agreement or any of its attachments or exhibits, said charges shall be agreed upon in advance by the parties hereto. The Contractor may be required to provide additional services to the City on challenges, public protests, administrative hearings or similar matters. The Contractor shall be available to represent the City, serve as an expert witness and provide supporting documentation as necessary.

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- a. Request for Proposals (RFP)
- b. Vendor's RFP Documents
- c. Permits / Licenses
- d. All RFP Addenda Issued Prior to RFP Opening Date
- e. All Modifications and Change Orders Issued
- f. Services hourly rates, as attached to this contract.

10. The Contractor agrees to indemnify and hold harmless the City of Wildwood, and their elected officials, employees and volunteers from and against all claims, losses and expenses, including legal costs, arising out of or resulting from, the performance of this contract, provided that any such claims, damage, loss of expenses is attributed to bodily injury, sickness, disease, personal injury or death, or to injury to or destruction of tangible property including the loss or loss of use resulting there from and is caused in whole or in part by any negligent act or omission of the Contractor.

11. Contractor, its agents, servants or employees shall, in no manner, whatsoever be construed as the employees, agents, servants or representatives of the City and shall have not expressed or implied power or authority to act in any manner whatsoever for or on behalf of the City, except as provided in the scope of services called for herein. Contractor is hereby designated as an independent contractor to the City and none of the employees, agents or servants of the Contractor shall have, or be entitled to, any of the fringe benefits applicable to employees of the City.

12. In the event of default by either party hereto, the defaulting party shall be liable for all costs and expenses, including reasonable attorney's fees and costs incurred by the other party in enforcing it's rights hereunder, whether litigation be instituted or not, at the trial court and appellate court level.

13. Contractor does hereby waive any and all “venue privilege” and or “diversity of citizenship privileges” and specifically agrees that any action brought for the enforcement, construction or interpretation of this agreement shall be maintained in the County or Circuit Court in and for Sumter County, Florida, and Contractor hereby specifically waives its right or privilege to institute any action of any kind or nature whatsoever, against the City in any other State Court, Federal Court or administrative tribunal.

14. This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or verbal. If any provision of this Agreement is declared to be invalid or unenforceable, the remainder shall continue to operate in full force and effect.

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16. In performing services hereunder, Contractor shall comply with all federal, state and local laws and regulations. Contractor shall be responsible for identifying and obtaining all permits necessary to complete the scope of services. Contractor shall be responsible for obtaining, at its sole cost and expense, all necessary licenses and other governmental approvals required in order for Contractor to provide the type of services required hereunder.

17. Contractor shall immediately notify City in writing of any commitments during the term of this Agreement which may constitute a potential or actual conflict of interest with respect to the scope of services to be performed for the City.

18. Each of the WHEREAS clauses listed above are hereby re-alleged and incorporated into this Agreement as if otherwise fully stated herein.

19. Any notices required by this Agreement shall be mailed to the following individual(s), by Certified Mail, Return Receipt requested:

FOR THE CITY

FOR THE CONTRACTOR

Name: Jason McHugh

Name: _____

Address: 100 N Main Street, Wildwood, FL 34785

Address: _____

Title: City Manager

Title: _____

Date: _____

Date: _____

IN WITNESS WHEREOF, the parties have signed this agreement the day and year first above written.

ATTEST:

CITY OF WILDWOOD

By: _____

By: Ed Wolf, Mayor

Date Signed: _____

ATTEST:

Contractor

By: _____

By: _____

Date Signed: _____

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Approval to Award Request for Proposal (RFP) #2024-16 Motor and Pump Maintenance and Repair Services

REQUESTED ACTION: Staff Recommends the Commission approve the RFP ranking and authorize the City Manager to execute the agreement.

CONTRACT: Vendor/Entity: TAW Orlando, Madar Electric Inc, and CEC Motor & Utility Services
Effective Date: 2/01/2024 Termination Date:
Managing Division/Department: Utility Department - Wastewater Division

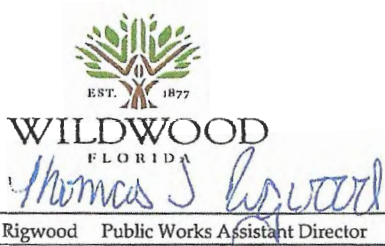
BUDGET IMPACT: Funds for these services can be found in account 401-535-30-4600 (Repair & maintenance)

HISTORY/FACTS/ISSUES:

The City's utility department maintains over 200 electric motors and pumps. Each motor and pump represents a critical component of our utility infrastructure. To maintain this equipment, the department must regularly send motors and pumps out for repairs such as rewinding or replacement. For this service, the utility department has solicited motor and pump maintenance services through a Request for Proposals (RFP). The RFP for the requested services was issued on Demand Star and the City's website. The RFP closed on January 11th, 2024, with a total of three (3) qualified vendors submitting proposals. A committee consisting of the Assistant Public Works Director Thomas J. Rigwood, Assistant Utilities Director Jason Martin, Plant Maintenance Supervisor Kevin Geoghegan, and Utility Operations Manager Wayne Bouchard evaluated the vendors' proposals and scored each according to the RFP criteria, documents from which are attached. Due to lead times and volatile market conditions, staff requests to award contracts to all three vendors.

CITY OF WILDWOOD

SUBMITTAL REQUIREMENTS CHECKLIST



Project: RFP #2024-16
MOTOR AND PUMP MAINTENANCE AND REPAIRS

Valerie Hodges
Valerie Hodges Administ Date 1/16/24

Notes:																			
CEC Motor: All documents included in bid. Offers other amenities such as SCADA and electrical panel engineering and installation. Has additional information on company's abilities. Madar Electric: All documents included in bid. Offers other amenities such as SCADA and electrical panel engineering and installation. Has additional information on company's abilities. TAW: Not an electrical contractor. No Team Compositions, thorough resumes' or Illustrative Work.	Original	4 Copies	Electronic Copy	Cover Letter	Statement of Interest	Vendor Profile	Team Composition and Resumes	Bid Form	Illustrative Work	References	Proposer's Certification	Proposal Form	Statement of Terms and Conditions	Hold Harmless Agreement	Sworn, notarized Drug Free Work Place Certificate	Public Entity Crimes Form	Conflict of Interest Disclosure Form	Separate Sheet/Sheets Exceptions/Deviation	Certificate of Insurability

APPLICANTS																				
CEC Motor & Utility Services, LLC.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Madar Electric, Inc.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
TAW Orlando Servcie Center, Inc.	X	X	X	X	X	X	None	X	None	X	X	X	X	X	X	X	X	None	None	

CITY OF WILDWOOD

FINAL SHORTLIST RANKING

MOTOR AND PUMP MAINTENANCE AND REPAIRS



RFP # 2024-16

	EVALUATORS					
	Thomas Rigwood	Jason Martin	Wayne Bouchard	Scott Geoghegan	Total Points	Ranking
APPLICANTS						
TAW	92	96	100	100	388	1
CEC	89	94	93	92	368	3
Madar	88	90	98	94	370	2

CITY OF WILDWOOD

SHORTLIST SELECTION EVALUATION

RFP # 2024-16

Project: Motor and Pump Maintenance Repairs



Thomas J Rigwood

1/16/24

Selection Committee Member Signature: Thomas Rigwood

Notes:	INITIAL RANKING FOR SHORTLIST					
	Capability and Qualification	Proven Experience	Resources and Availability	Client References	Prices Proposed	Total Points
Scale: Rate each applicant on the identified points on a scale of 1 (lowest) to the highest.						
APPLICANTS	20 pts.	20 pts	20 pts.	20 pts	20 pts	
CEC Motor & Utility Services, LLC.	18	18	18	18	17	89
Madar Electric, Inc.	18	18	17	18	17	88
TAW Orlando Service Center, Inc. (DBA Integrated Power Services)	16	16	16	16	18	82

CITY OF WILDWOOD

SHORTLIST SELECTION EVALUATION

RFP # 2024-16

Project: Motor and Pump Maintenance and Repairs



Selection Committee Member Signature: Jason Martin

Jason Martin 1-17-24

Notes:	INITIAL RANKING FOR SHORTLIST					
	Capability and Qualifications	Proven Experience	Resources and Availability	Client References	Prices Proposed	Total Points
Scale: Rate each applicant on the identified points on a scale of 1 (lowest) to the highest.	20 pts.	20 pts	20 pts.	20 pts.	20 pts.	
APPLICANTS						
CEC Motor & Utility Services LLC	20	19	16	20	19	94
TAW Orlando Service Center	20	19	18	19	20	96
Mader Electric	18	19	16	19	18	90

CITY OF WILDWOOD

SHORTLIST SELECTION EVALUATION

RFP # 2024-16

Project: Motor and Pump Maintenance and Repairs



Selection Committee Member Signature: Wayne Bouchard
Wayne Bouchard

Notes:	INITIAL RANKING FOR SHORTLIST					
	Capability and Qualification	Proven Experience	Resources and Availability	Client References	Prices Proposed	Total Points
Scale: Rate each applicant on the identified points on a scale of 1 (lowest) to the highest.						
APPLICANTS	20 pts.	20 pts	20 pts.	20 pts.	20 pts.	
TAP Orlando Service Center Inc. Integrated Power Service	20	20	20	20	20	100
C&C Motor & Utility Service LLC	19	19	20	20	15	93
Makes Electric Motor & Control	20	20	20	20	18	98

CITY OF WILDWOOD

SHORTLIST SELECTION EVALUATION

RFP # 2024-16

Project: Motor and Pump Maintenance and Repairs



Selection Committee Member Signature: Scott Geoghegan

Notes:	INITIAL RANKING FOR SHORTLIST					
	Capability and Qualification	Proven Experience	Resources and Availability	Client References	Prices Proposed	Total Points
Scale: Rate each applicant on the identified points on a scale of 1 (lowest) to the highest.	20 pts.	20 pts	20 pts.	20 pts.	20 pts.	
APPLICANTS						
Twin Orlando Service Center, Inc. dba Integral Pump	20	20	20	20	20	20 100
Cec Motor and Utility Services, LLC	18	19	20	20	15	92
Mander electric motor + control	19	20	20	20	15	94

RFP COVER PAGE

Name of Vendor, Entity or Organization:

TAW Orlando Service Center, Inc., dba Integrated Power Services

Federal Employer Identification Number (FEIN): 59-3410703

State of Florida License Number (If Applicable): Not Applicable

Name of Contact Person: Gary Kirkland

Title: Sales Representative

E-Mail Address: Gary.Kirkland@ips.us

Mailing Address: 3400 Bartlett Boulevard

Street Address (if different):

City, State, Zip: Orlando, FL 32811

Telephone: 407-423-1886

Fax: 407-423-3017

Organizational Structure – Please Check One:

Corporation ☒ **Partnership** ☐ **Proprietorship** ☐ **Joint Venture** ☐ **Other** ☐

If Corporation:

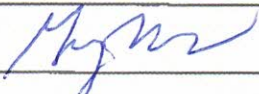
Date of Incorporation: 05/06/1996

State of Incorporation: Florida

States Registered in as Foreign Corporation:

Authorized Signature:

Print Name: Greg Hanlon

Signature: 

Title: EVP and General Manager

Phone: 813-621-5661

This document must be completed and returned with your Submittal.



Orlando Service Center, Inc.

3400 Bartlett Boulevard
Orlando, Florida 32811
Tel: 407-423-1886
Fax: 407-423-3017

January 10, 2024

City of Wildwood
Purchasing
Bid RFP# 2024-16
STATEMENT OF INTEREST

TAW Orlando Service Center completely understands the services and requests of the CITY OF WILDWOOD for Pump and Motor Repairs. Please see additional documentation of our capabilities and services attached in this bid.

Please feel free to contact me at 407-448-3451 if you have any questions or concerns regarding this request.

Thank you,

Michael Castin
Florida Area Sale Manager

FORM 1

VENDOR PROFILE

Submitted: TAW Orlando Service Center

Corporation

Partnership

Individual

Joint Venture

Other

Describe:

Florida Electrical Contractor License Number: N/A

Expiration Date:

Office Location: Orlando, FL

Number of people in your organization: 34

Length of time the Contractor has been doing business under this name in Florida:

years 103 yrs

Length of time your firm has provided electrical services to governmental clients:

years 103 yrs

Under what other name(s) has your firm operated: Ems until 1996

Has or is your firm currently involved in any formal court proceedings regarding any of your electrical contracts?

YES

(attach a detailed explanation)

NO



Listing of Employees and Equipment

TAW ORLANDO SERVICE CENTER SUPERVISOR AND TECHNICIAN EXPERIENCE

<u>NAME</u>	<u>YEARS EXPERIENCE</u>	<u>TITLE</u>
Chris Bashore	20	Area General Manager
Mike Castin	43	Florida Area Sales Manager
Coy Ray	32	Production Manager
Colin Smith	34	Customer Service Manager
Omar Perez	18	Winding Supervisor
Nelson Rivera	2	Winder
Joel Josinvil	21	Winder
Joel Perez	7	Mechanic
Peter Garone	5	Mechanic
Leafer Marrero	6	Mechanic
Angel Marrero	10	Mechanic
Rigo Miga	5	Mechanic
Stephen Urban	20	Mechanic
Brian Perez	20	Mechanic
Kyle Brown	42	Machinist/Welder
Felix Ponce	6	Utility
Jose Ponce	2	Parts Cleaner

TAW ORLANDO

Equipment List Fact Sheet

Facility:

- Founded In 1963. Owned by Tampa armature works (TAW)
- 19,000 Square Foot Area dedicated for repair. Build in 1996
- Bay doors 18 foot to 15 foot high.
- Self-contained paint booth.
- Self-contained steam cleaning area.
- Self-contained sandblaster.
- Temperature controlled coil and winding room.

Transportation:

- Flatbed truck. Capacity 26,000 lbs.
- Two flatbed trucks. Capacity 8,000 lbs. one with 2 ½ ton crane.
- Service truck with 2 ½ ton crane.
- Multiple 1 ton pickup trucks some with lift gates.
- Various types of equipment for safe transporting customer equipment (Canvas tarps, Timbers and stands, chains and binders).
- All drivers are CDL approved and have been trained to properly handle large loads. They are available 24 hours a day, 365 days a year.

Cranes:

- 20 Ton with 18 foot hook height.
- 5 Ton Bridge crane with 18 foot hook height.
- 3 Ton Bridge crane with 18 foot hook height.
- 1 Ton Bridge crane with 18 foot hook height.
- 2 Ton Bridge crane with 10 foot hook height.
- Quantity (2) 2 Ton Bridge crane with 18 foot hook height.
- Quantity (5) 1 Ton Monorails with 16 foot hook height.
- Quantity (2) 2 ton jibs.

Underwriters Laboratories (U.L.):

- Underwriters' laboratories approved for rebuilding electronic motors for use in hazardous locations.
- Consistently Pass Quarterly inspections by U.L.

Ovens:

- Ace burnout and stripping oven 3'x3'x4' Temperature controlled, equipped with water injection. Calibrated twice a year.
- Ace burnout and stripping oven 10'x10'x10' Temperature controlled, equipped with water injection. With chart recorder. Calibrated twice a year.
- Steel man bake oven 8'x7'x6'. Calibrated twice a year.
- Steel man bake oven 8'x8'x9'. Calibrated twice a year.
- Dispatch bake oven. 3'x3'x3'.

Floor Mounted Test Bed:

- Isolated test bed, 8'x4', 10 Ton capacity.

Machine shop:

- Lathe with 48" swing, 20 foot bed.
- Lathe with 32" swing, 12 foot bed.
- Lathe with 24" swing, 8 foot bed.
- Lathe with 16" swing, 4 foot bed.
- Lathe with 26" swing, 10 foot bed.
- Vertical mill with 42" swing, 7 foot bed.
- Vertical mill with 24" swing, 5 foot bed.
- Various calipers, micrometers and measuring tools. All calibrated twice a year.
- 200 Ton Puller and press.
- 50 Ton Puller and press.
- Several Induction bearing heaters.

Winding Dept.

- Temperature control air condition winding room to ensure moisture free environment.
- Computer and Microfiche to check and record winding data.
- Potter and Ray field Programmable winding machine with auto stop.
- Crown Winding machine.
- Ace winding machine.
- Baker AWAIV-12 Computerized Surge tester including:
 - Hi-Pot tester.
 - Winding resistance tester.
 - Calibrated twice a year.
- Valhalla Scientific 4176 Programmable micro Ohm meter for accurate winding resistance testing.
- Baker 15 KV Surge tester including:
 - Hi-Pot tester.
 - Winding resistance tester.
 - Calibrated twice a year.
- Epoxylite VPI System, 6 foot.
- Epoxy Resin dip tank, 7'x6'
- Various specialized winding tools and soldering equipment.

Core Loss Tester:

- Phenix core loss tester with computer printout to show results. Capacity 1250HP. Calibrated twice a year.

Test Panels:

- Small panel. AC Volts 60, 120, 480 at 200 Amps. DC Volts 0-300 at 50 Amps.
- Large Panel 0-4160 VAC, 0-500 VDC. Provides computerized printouts.
- Both panels calibrated twice a year.

Balancing Equipment:

- Dynamic Research Computerized balancing machine. IRD balance stand, capable of holding 5000lbs with an 84" swing. Computer generated printouts provided before and after readings.

Field Service equipment:

- IRD 880 Vibration analyzer with computer printout Readings. Calibrated twice a year.
- Two Dynamic Research Vibration meters Model D580 Calibrated twice a year.
- Various hand held precision tools, including dial indicators and other alignment tools. All Calibrated twice a year.
- SKF Laser Shaft Alignment Tool. Calibrated twice a year.

Servo Lab:

- Mitchell Electronics Feedback device diagnostic system and break out box.
- Mitchell Electronics Test run system.
- Back drive stand.
- Baldor DC and AC Test Drives.
- Baker 10 KV Surge tester with HI-Pot tester. Calibrated twice a year.
- Tektronix oscilloscope, Resolver frequency generator, adjustable dc power supply, Lockup box and other various tools of the trade.

Meters:

- Many Fluke Multimeters.
- Three Universal Megohm meters.
- Numerous Yokogawa amp meters.
- Various amp meters ohm meters voltmeters and temperature probes.
- Universal thermo couple reader / data logger.
- All calibrated twice a year.

Other Equipment:

- Cutoff Saws
- Drill Press
- Mig Welders
- Tig Welders
- DC Welder

Scheduling:

- Computerized Scheduling of all production and repairs.

General:

- Computerized Purchasing and inventory control
- Quality Assurance department.

FORM 2

BID FORM

Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by City for the duration of the three (3)-year term contract.

JOB CLASSIFICATION	REGULAR HOURS HOURLY RATE	AFTER HOURS HOURLY RATE
Master Electrician <i>Mechanic</i>	\$ 55. ⁰⁰	\$ 55. ⁰⁰
Journeyman/Supervisor	\$ 65. ⁰⁰	\$ 65. ⁰⁰
Apprentice/Laborer	\$ 45. ⁰⁰	\$ 45. ⁰⁰
Permit Fee Reimbursement	At Actual Cost	

EQUIPMENT WITH OPERATOR	HOURLY RATE
Bucket Truck or Lift	\$ 0
Pick up and delivery of equipment	\$ 0
	\$
	\$
	\$

PARTS & MATERIALS MARK-UP	PERCENTAGE
Percentage (Not to exceed 10%)	10 %

Notes:

1. "After Hours" price shall not exceed two times that of the normal operating price.
2. Contractors will bill for parts and materials at wholesale cost + percentage mark-up in an amount not to exceed 10 percent. Supplier invoices must be attached to all invoices as applicable.
3. Costs for additional equipment rates can be included in rows provided under EQUIPMENT WITH OPERATOR table.

If requested by City, Contractor must return any damaged parts to City after performing repairs.

Authorized Signatory: _____

(Signature)

Title: EVP and General Manager _____

FORM 3

ILLUSTRATIVE WORK

Next Page

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u>		<u>Client's Name & Address</u>
<u>Project Manager:</u> Please See Attached		
<u>Completion Date (Actual or Estimated):</u>		<u>Client Contact Name, Title, Email Address and Telephone Number:</u>
<u>Contractor Fees (In Thousands)</u>		
<u>Entire Project:</u> \$	<u>Work for which vendor was/is responsible:</u> \$	
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible)		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u>		



References



TAW Orlando Service Center, Inc.

3400 Bartlett Boulevard
Orlando, Florida 32811
Tel: 407-423-1886
Fax: 407-423-3017
www.tawinc.com

References:

Reference # 1

Name of Company/Firm	City of Lakeland - McIntosh Power Plant
Location	Lakeland, FL
Dates of Contract Term	2017-Current
Total Dollar Value of Contract	\$750,000.00
Contact Name	Frank Brown
Contact Title	Utilities Resource Coordinator
Contact Phone	(863) 899-2339
Contact Email	frank.brown@lakelandelectric.com
Sample Project # and information	60319101 - Ingersol Rand Pump Repair

Reference # 2

Name of Company/Firm	City of Orlando
Location	Orlando, FL
Dates of Contract Term	2015-2020
Total Dollar Value of Contract	\$2,000,000.00
Contact Name	Steve Shelnutt
Contact Title	Plant Manager, Water Conserv II
Contact Phone	(407) 509-5597
Contact Email	steve.shelnutt@cityoforlando.net
Sample Project # and information	60319012 - Service Call to align 3 centrifugal pump

Reference # 3

Name of Company/Firm	City of Winter Springs (Veolia Water)
Location	Winter Springs FL
Dates of Contract Term	2019-Current
Total Dollar Value of Contract	\$200,000.00
Contact Name	Dave Kerr
Contact Title	Team Leader - Maintenance
Contact Phone	(386) 804-3191
Contact Email	david.kerr@veolia.com
Sample Project # and information	60318778 - 14.6 HP Fairbanks Morse Submersible Repair



Reference # 4

Name of Company/Firm	City of Oviedo
Location	Oviedo, FL
Dates of Contract Term	1/2019-Current
Total Dollar Value of Contract	\$275,000.00
Contact Name	Steve Santiago
Contact Title	Director of Utilities
Contact Phone	407-201-127
Contact Email	ssantiago@cityofoviedo.net
Sample Project # and Scope	60316478 - HSP #2 turn key repair and bronze to stainless conversion for high chlorine content

Reference # 5

Name of Company/Firm	City of Apopka
Location	Apopka, FL
Dates of Contract Term	2019-Current
Total Dollar Value of Contract	\$200,000.00
Contact Name	Daniel Ribnikar
Contact Title	Utility Plant Maintenance
Contact Phone	(321) 274-2382
Contact Email	dribnikar@apopka.net
Sample Project # and Scope	60319122 - Post hurricane rush 200HP rewind

Reference # 6

Name of Company/Firm	City of Tampa
Location	Tampa, FL
Dates of Contract Term	2019-Current
Total Dollar Value of Contract	\$1,000,000.00
Contact Name	Eric Nefflen
Contact Title	WTP Pump Station Specialist
Contact Phone	(813) 247-3451 x55270
Contact Email	Eric.Nefflen@tampagov.net
Sample Project # and Scope	60318778 - 14.6 HP Fairbanks Morse Submersible Motor/Pump Repair



EXECUTIVE SUMMARY

Since 1921, Tampa Armature Works Inc. has been a premier sales, service, and predictive maintenance provider for electric motors, pumps, generators, transformers, switchgear, and all rotating apparatus in Florida and the Southeast. Our areas of expertise are High, Medium, and Low Voltage Electric Motors, Servo Motor Repair, Wind Turbine Repair, DC Motors, Synchronous Motors, Nuclear Safety Related Motors, Transformers, Switchgear, VFD's, DC Drives, Submersible Pumps, Turbine Pumps, Gear Boxes, and Blowers.

TAW provides In Shop and On Site Field Services for rotating apparatus of all types; including Motors, Pumps, Compressors, and Gearboxes; as well as; electrical apparatus such as Switch Gear and VFD's. We are trained and certified to perform Vibration Analysis, Laser Alignment, and PDMA Online and Offline Testing. With over 600 employees TAW provides a dedicated and knowledgeable workforce for all of your rotating apparatus needs:

Recent Projects:

Job #:60312746

Job Type: Pump

Equipment Info: Goulds Vertical Turbine

Model: VIC-L

24 DMC 8000 GPM



TAW Orlando Service Center
3400 Bartlett Boulevard | Orlando, FL 32811



Job#: 60312832

Job Type: Motor

Equipment Info: US Motor

200 HP Vertical Pump Motor



TAW Orlando service center has operated with several municipalities under contracts and piggyback agreements for the repair of lift station pump/motors, well pump/motors, transfer station pump/motors, and high service pump/motors including but not limited to:

City of Orlando

Orlando Utilities Commission

Lakeland Electric Company

City of Tampa

City of Oviedo

City of Winter Springs

Brevard County Utilities

See location description to see facility capabilities on equipment. TAW Orlando is outfitted to provide repair work on equipment of up to 20,000 lbs.

Total TAW is an approach used by our service, sales, and support teams to help our customers come to lasting solutions in their motor and pump repair. By using our knowledge, we have been developing since 1921, TAW strives to use our experience to help our customers troubleshoot all issues seen within their pump and motor systems. This experience includes but is not limited to all types of pumps and motors but also gearboxes, blowers, generators, switch gear, controls, transformers and variable frequency drives.



TAW Orlando Service Center
3400 Bartlett Boulevard | Orlando, FL 32811

TAW SERVICES

TAW In-Field Services

- Application Conformance
- Failure Analysis
- Field Dynamic Baseline Comparison to the In-Shop Test Data
- Running Data Base Development for Predictive Maintenance
- Installation of Repaired Apparatus
- Laser Alignment of Complete Assembly
- Vibration Analysis
- Result Reports
- Oil Analysis
- Blower Repairs
- Thermography
- Non-Destructive Testing
- Electrical Switchgear Service
- Breaker Retrofit and Recondition
- Protective Relay Testing

Pumps & Mechanical Equipment

- On-Site turnkey
- Gearboxes/Speed Reducers
- Equipment Upgrades/Pump Repair-Rebuild
- Centrifugal Pumps
- Vertical Turbine Pumps
- Submersible Pumps

Generators

- Engine Generator Systems
- Rentals-Sales & Service
- Engineered Services
- Preventative Maintenances
- Emergency Service and Repair
- Load Bank Testing

Electrical/Motors

- Motor Controls and Drives
- AC/DC Motor Repair
- Power Distribution Equipment



Qualifications of Firm



TAW®, Inc. CAPABILITIES

Summary: TAW® is a long standing company established in 1921 and located in the Southeastern United States with 16 facilities and over 600 employees. TAW's capabilities span from wire-to-water, that is, from the transmission line to the final load equipment.

Equipment Repair:

- **Motors:** Repairs of any size, from the smallest servo motors, to the largest ANEMA frame motors.
 - Reconditions, rewinds, rotor lamination restacks, stator lamination restacks, modifications, HP uprates, engineering and material design improvements, full voltage testing to 13.8 kV.
 - In-house coil manufacturing, in-house lamination restacks.
 - 10 CFR 50 Appendix B, 10 CFR Part 21 compliant.
 - Radiological decontamination through allied sub-tier Alaron®.
- **Electric Generators:** Gas or steam driven turbine synchronous generators. Large slow speed diesel driven synchronous generators. Hydro and wind generators.
 - Inspections, nondestructive examination, reconditions, and rewinds.
- **Pumps:** Repairs of any size, specialize in vertical turbine, centrifugal horizontal split case, and submersible pumps.
 - Machining, welding, metal stitching, blasting, and coating.
 - Parts manufacture including, but not limited to, shafts, couplings, sleeves, bearings, fabrications, and castings.
 - Engineering and material design improvements.
 - ISO impeller repairs, pitch tracking, balancing, and surface finishing.
 - Safety Related machining and balancing.
- **Mechanical Equipment:**
 - Machining, welding, parts manufacture and balancing of all types of mechanical equipment.
 - Blowers, gear boxes, compressors, fan assemblies, crushers, shredders, etc.
- **Controls & Transformers:**
 - Circuit breaker and relay repairs, rebuilds and retrofits.
 - Transformer repairs, reconditions, and rewinds.
 - Obsolete remanufactured equipment and parts.

Reverse Engineering and Manufacturing:

- Machine drawings and 3D scan models of OEM parts.
- Foster Wheeler® pump parts and castings manufactured from the original drawings.
- Louis-Allis® motors manufactured from the original drawings.
- Safety related dedication of reverse engineered motors.

Field Services:

- Pump and motor turnkeys.
- Electric Generator testing and repairs.
- Transformer and switchgear testing and repairs.
- Inspection, vibration analysis, thermography, oil analysis, flow testing, laser alignment, trim balancing, battery testing, cable testing, and diagnosis.
- OSHA, MSHA, nuclear badging, training, site specific, qualified personnel.

Back-up Generators: TAW is the official Kohler® Power Systems distributor for repair, parts, service, and new generators.

- For generators from 5kW – 3250kW.
- Over 60 factory trained and certified technicians.
- Automatic transfer switching and optional paralleling switchgear.

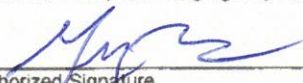
Custom Switchgear: Our Custom Equipment (CE®) division manufactures a wide variety of electrical controls panels, power distribution products, medium and low voltage switchgear, enclosures, ISO container modifications, electrical powerhouses, and specialty and defense products.

- 3D Modeling.
- UL certified.
- ISO 9001 certified.
- Custom built mobile and stationary generator packages.

New Equipment: TAW is a major new equipment supplier for many of the major motor, pump, and variable frequency drive manufacturers. For most OEMs we obtain volume discount pricing and are official warranty and service centers.

- Motors: TECO-Westinghouse, GE, Toshiba, US Motors, Nidec, ABB Baldor, Siemens, Marathon, and more. Also dedication and provision of new safety related motors.
- Pumps: Grundfos, Peerless, Foster Wheeler, Mody, and more.
- Drives: Yaskawa, Danfos/Vacon, Siemens, ABB, Toshiba, and TECO-westinghouse.
- Misc: Gardner Denver Blowers and compressors, Curtis compressors, Flender gear boxes.

PROPOSER'S CERTIFICATION

Submit To: City of Wildwood 100 N Main Street Wildwood, FL 34785 352-330-1330 352-330-1338 (fax)		CITY OF WILDWOOD REQUEST FOR PROPOSAL (RFP) CERTIFICATION AND ADDENDA ACKNOWLEDGMENT	
DUE DATE:	DUE TIME:	RFP # 2024 - 16	
TITLE: Electric Motor and Pump Repair Services			
VENDOR NAME: TAW Orlando Service Center, Inc.		PHONE NUMBER: 407-423-1886	
VENDOR MAILING ADDRESS: 3400 Bartlett Boulevard		FAX NUMBER:	
CITY/STATE/ZIP: Orlando, FL 32811		E-MAIL ADDRESS: Gary.Kirkland@ips.us	
"I, the undersigned, certify that I have reviewed the addenda listed below (list all addenda received to date). I understand that timely commencement will be considered in the award of this RFP and that cancellation of award will be considered if commencement time is not met, and that untimely commencement may be cause for termination of contract. I further certify that the services will meet or exceed the RFP requirements. I, the undersigned, declare that I have carefully examined the RFP, specifications, terms and conditions as applicable for this Request, and that I am thoroughly familiar with all provisions and the quality and type of coverage and services specified. I further declare that I have not divulged, discussed, or compared this RFP with any other Offeror and have not colluded with any Offerors or parties to an RFP whatsoever for any fraudulent purpose."			
<u>Addendum #</u>	<u>Addendum #</u>	<u>Addendum #</u>	<u>Addendum #</u>
"I certify that this quote is made without prior understanding, agreement, or connection with any corporation, vendor, or person submitting an RFP for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this RFP and certify that I am authorized to sign this response and that the offer is in compliance with all requirements of the RFP, including but not limited to certification requirements. In conducting offers with an agency for CITY OF WILDWOOD, respondent agrees that if this RFP is accepted, the respondent will convey, sell, assign, or transfer to the City of Wildwood all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States for price fixing relating to the particular commodities or services purchased or acquired by the CITY. At the City of Wildwood discretion, such assignment shall be made and become effective at the time the purchasing agency renders final payment to the respondent."			
Greg Hanlon, EVP and General Manager Authorized Agent Name, Title (Print)		 Authorized Signature Date	
<i>This form must be completed and returned with your Submittal</i>			

PROPOSALS FORM FOR CITY OF WILDWOOD

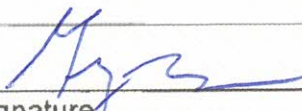


Name of Vendor Submitting Proposals TAW Orlando Service Center, Inc.,
dba Integrated Power Services

Name of Person Submitting Proposals Greg Hanlon

PROPOSER ACKNOWLEDGMENT

"The undersigned hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Vendor proposes and agrees, if this submission is accepted, to contract with the City of Wildwood to furnish all necessary materials, equipment, labor and services necessary to complete the work covered by the RFP and Contract Documents for this Project. The Vendor agrees to accept in full compensation for each item the prices named in the schedules incorporated herein."


Signature

01/10/2024
Date

2024-16
RFP Number

[☐] Check if exception(s) or deviation(s) to Specifications. Attach separate sheet(s) detailing reason and type for the exception or deviation.

This document must be completed and returned with your Submittal.

Statement of Terms and Conditions

PUBLIC ENTITY CRIME: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal/Bid on a contract to provide any goods or services to a public entity, for the construction or repair of a public building or public work, may not submit Proposals/Bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subContractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

INDEMNIFICATION: The contractor shall indemnify and hold harmless the City, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the design professional and other persons employed or utilized by the design professional in the performance of the contract.

PROHIBITION OF LOBBYING: During the blackout period which is, the period between the time the submittals for Invitation to Bid or the Request for Proposals, or Proposals, or information, as applicable, are received at Contracts / Purchasing and the time the City awards the contract, no proposer, no lobbyist, principal, or other person may lobby, on behalf of a competing party in a particular procurement matter, any member of the City, or any City employee other than the . Violation of this provision may result in disapproval of violating party. All questions regarding this Request for Proposals (RFP) or Invitation to Bid (BID) must be submitted in writing to the City's Financial Services Manager.

ANTI TRUST LAWS: By submission of a signed RFP or BID, the successful Vendor acknowledges compliance with all antitrust laws of the United States and the State of Florida, in order to protect the public from restraint of trade, which illegally increases prices.

CONFLICT OF INTEREST: The award of the contract hereunder is subject to the provisions of Chapter 112 of the Florida Statutes. Vendors shall disclose the name of any Officer, Director, Partner, Associate, or Agent who is also an Officer, Appointee, or Employee of any of the City's at the time of the RFP or BID, or at the time of occurrence of the Conflict of Interest thereafter.

INTERPRETATION, CLARIFICATIONS AND ADDENDA: No oral interpretations will be made to any vendor as to the meaning of the RFP/BID Contract Documents. Any inquiry or request for interpretation received by the before the date listed herein will be given consideration. All such changes or interpretations will be made in writing in the form of an addendum and, if issued, will be distributed at or after the Pre-Proposals/Pre-Bid Conference, mailed or sent by available or electronic means to all attending prospective Submitters prior to the established RFP/BID opening date. Each Vendor shall acknowledge receipt of such addenda in the space provided. In case any Proposer/Bidder fails to acknowledge receipt of such addenda or addendum, his offer will nevertheless be construed as though it had been received and acknowledged and the submission of his bid will constitute acknowledgment of the receipt of same. All addenda are a part of the RFP/BID FORMS and each Proposer/Bidder will be bound by such addenda, whether or not received by him. It is the responsibility of each proposer/bidder to verify that he has received all addenda issued before RFP's/BID's are opened. In the case of unit price items, the quantities of work to be done and materials to be furnished under this RFP/BID Contract are to be considered as approximate only and are to be used solely for the comparison of RFP's/BID's received. The City and/or his CONTRACTOR do not expressly or by implication represent that the actual quantities involved will correspond exactly therewith; nor shall the Vendor plead misunderstanding or deception because of such estimate or quantities of work performed or material furnished in accordance with the Specifications and/or Drawings and other Proposals/Bid Documents, and it is understood that the quantities may be increased or diminished as provided herein without in any way invalidating any of the unit or lump sum prices bid.

GOVERNING LAWS AND REGULATIONS: The vendor is required to be familiar with and shall be responsible for complying with all federal, state and local laws, ordinances, rules and regulations that in any manner affect the work.

PROPRIETARY/CONFIDENTIAL INFORMATION: Vendors are hereby notified that all information submitted as part of, or in support of RFP's/BID's, will be available for public inspection ten days after opening of the RFP's/BID's or until a short list is recommended whichever comes first, in compliance with Chapter 119, and 287 of the Florida Statutes. All RFP's/Bids submitted in response to this solicitation become the property of the City. Unless information submitted is proprietary, copy written, trademarked, or patented, the City reserves the right to utilize any or all information, ideas, conceptions, or portions of any RFP/BID, in its best interest.

TAXES: The City of Wildwood is exempt from any taxes imposed by the State and/or Federal Government. Exemption certificates will be provided upon request.

NON-COLLUSION DECLARATION: By signing this RFP/BID, all Vendors shall avendor that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Proposer, vendor, or person to submit a collusive or sham Proposals in connection with the work for which their RFP/BID has been submitted; or to refrain from Bidding in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the RFP/BID or of any other Bidder, or to fix any overhead, profit, or cost elements of the RFP/BID price or the RFP/BID price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Bidder, or any person interested in the proposed work.

PROPOSER RESPONSIBILITY: Invitation by the City's to vendors is based on the recipient's specific request or as the result of response by the public to the legal advertisements required by State law. Vendor s or individuals submit their responses on a voluntary basis, and therefore are not entitled to compensation of any kind.

CITYSHIP OF SUBMITTALS: All responses, inquiries or correspondence relating to or in reference to this RFP/BID, and all other reports, charts, displays, schedules, exhibits and other documentation submitted by the vendors will become the property of the City. Reference to literature submitted with a previous RFP/BID will not relieve the Bidder from including any required documents with this RFP/BID.

EXAMINATION OF BID DOCUMENTS: Each Bidder shall carefully examine the RFP/BID Document to ensure all pages have been received, all drawings and/or Specifications and other applicable documents are included, and shall inform himself thoroughly regarding any and all conditions and requirements that may in any manner affect cost, progress or performance of the work to be performed under the Contract. Ignorance on the part of the CONTRACTOR will in no way relieve him of the obligations and responsibilities assumed under the Contract.

VENDOR RESPONSIBILITY: Vendors are fully and completely responsible for the labeling, identification and delivery of their submittals. The will not be responsible for any mislabeled or misdirected submissions, nor those handled by delivery persons, couriers, or the US Postal Service.

DRUG FREE WORKPLACE: All Proposers/Bidders shall submit the enclosed, duly signed and notarized form entitled "Drug Free Workplace Certificate". The Drug Free Workplace Vendor shall have the burden of demonstrating that his program complies with Section 287.087 of the Florida Statutes, and any other applicable state law.

THE CITY OF WILDWOOD, is a political subdivision of the State of Florida, and reserves the right to reject any and/or all submittals, reserve the right to waive any informalities or irregularities in the examination process, and reserve the right to award contracts and/or in the best interest of the City. Submittals not meeting stated minimum terms and proposals may be rejected by the City as non-responsive. The City reserves the right to reject any or all submittals without cause. The City reserves the right to reject the submission of any Vendor in arrears or in default upon any debt or contract to the City, or who has failed to perform faithfully any previous contract with the City's or with other governmental agencies.

PUBLIC RECORDS LAW: Correspondence, materials and documents received pursuant to this RFP/BID become public records subject to the provisions of Chapter 119, Florida Statutes.

VERIFICATION OF TIME: Nextel time is hereby established as the Official Time of the City's.

PREPARATION OF PROPOSALS/BIDS:

Signature of the Bidder: The Bidder must sign the RFP/BID FORMS in the space provided for the signature. If the Proposer/Bidder is an individual, the words "doing business as" must appear beneath such signature. In the case of a partnership, the signature of at least one of the partners must follow the vendor name and the words, "Member of the Vendor" should be written beneath such signature. If the Proposer/Bidder is a corporation, the title of the officer signing the RFP/BID on behalf of the corporation must be stated and evidence of his authority to sign the RFP/BID must be submitted. The Proposer/Bidder shall state in the RFP/BID FORMS the name and address of each person interested therein.

Basis for Bidding: The price proposed for each item shall be on a lump sum or unit price basis according to specifications on the RFP/BID FORM. The proposed prices shall remain unchanged for the duration of the Contract and no claims for cost escalation during the progress of the work will be considered, unless otherwise provided herein.

Total Proposed Price/Total Contract Sum Proposed: If applicable, the total price bid for the work shall be the aggregate of the lump sum prices proposed and/or unit prices multiplied by the appropriate estimated quantities for the individual items and shall be stated in figures in the appropriate place on the RFP/BID FORM. In the event that there is a discrepancy on the RFP/BID FORM due to unit price extensions or additions, the corrected extensions and additions shall be used to determine the project bid amount.

TABULATION: Those wishing to receive an official tabulation of the results of the opening of this RFP/BID are to submit a self-addressed, stamped business size (No. 10) envelope, prominently marked on the front lower left side, with the RFP identification. Tabulation requested by telephone, fax or electronic media will not be accepted.

OBLIGATION OF WINNING BIDDER: The contents of the RFP/BID of the successful proposer/bidder will become contractual obligations if acquisition action ensues. Failure of the successful Proposer/Bidder to accept these obligations in a contract may result in cancellation of the award and such vendor may be removed from future participation.

AWARD OF BID: It is the City's intent to select a vendor within sixty (60) calendar days of the deadline for receipt of Proposals/Bids. However, Proposals/Bids must be vendor and valid for award for at least ninety (90) calendar days after the deadline for receipt of the RFP/BID.

ADDITIONAL REQUIREMENTS: The vendors shall furnish such additional information as the City may reasonably require. This includes information which indicates financial resources as well as ability to provide the services. The City reserves the right to make investigations of the proposals of the vendor as it deems appropriate.

PREPARATION COSTS: The City shall not be obligated or be liable for any costs incurred by Proposers/Bidders prior to issuance of a contract. All costs to prepare and submit a response to this RFP/BID shall be borne by the Proposer/Bidder.

TIMELINESS: All work will commence upon authorization from the City's representative. All work will proceed in a timely manner without delays. The Contractor shall commence the work UPON RECEIPT OF NOTICE TO PROCEED and/or ORDER PLACED (PURCHASE ORDER PRESENTED), and shall deliver in accordance to the terms and conditions outlined and agreed upon herein.

DELIVERY: All prices shall be FOB Destination, Sumter County, Florida, inside delivery unless otherwise specified.

ADDITIONAL SERVICES/PURCHASES BY OTHER PUBLIC AGENCIES ("PIGGY-BACK"):

The Vendor by submitting a Bid acknowledges that other Public Agencies may seek to "Piggy-Back" under the same terms and conditions, during the effective period of any resulting contract - services and/or purchases being offered in this Bid, for the same prices and/or terms proposed. Vendor has the option to agree or disagree to allow contract Piggy-Backs on a case-by-case basis. Before a Public Agency is allowed to Piggy-Back any contract, the Agency must first obtain the vendor's approval - without the vendor's approval, the seeking Agency cannot Piggy-Back.

PLANS, FORMS & SPECIFICATIONS: Bid Packages are available from the . These packages are available for pickup or by mail. If requested to mail, the Proposer/Bidder must supply a courier account number (UPS, FedEx, etc.). Proposers/Bidders are required to use the official RFP/BID FORMS, and all attachments itemized herein, are to be submitted as a single document. Any variation from the minimum specifications must be clearly stated on the RFP/BID FORM and/or Exceptions/Deviations Sheet(s). Only one set of plans, forms, and specifications will be furnished each company or corporation interested in submitting a Proposals/bid. RFP/BID FORM documents for this project are free of charge and are available on-line and are downloadable.

MANUFACTURER'S NAME AND APPROVED EQUIVALENTS: Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition unless otherwise indicated. The Proposer/Bidder may offer any brand for which he is an authorized representative, which meets or exceeds the RFP/BID specification for any item(s). If RFP's/BID's are based on equivalent products, indicate on the RFP/BID FORM the manufacturer's product name and literature, and/or complete specifications. Reference to literature submitted with a previous RFP/BID will not satisfy this provision. The Proposer/Bidder shall explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. RFP's/BID's which do not comply with these requirements are subject to rejection. RFP's/BID's lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the RFP/BID FORM. The is to be notified, in writing, of any proposed changes in materials used, manufacturing process, or construction. However, changes shall not be binding upon the City unless evidenced by a Change Notice issued and signed by the , or designated representative.

QUANTITIES: The quantities as specified in this RFP/BID are estimates only and are not to be construed as guaranteed minimums.

SAMPLES: Samples of items, when called for, shall be furnished free of expense, and if not destroyed may, upon request, be returned at the Proposer's/Bidder's expense. Each sample shall be labeled with the Proposer's/Bidder's name, manufacturer brand name and number, RFP/BID number and item reference. Samples of successful Proposer's/Bidder's items may remain on file for the term of the contract. Request for return of samples shall be accompanied by instructions which include shipping authorization and must be received at time of opening. Samples not returned may be disposed of by the City within a reasonable time as deemed appropriate.

DOCUMENT RE-CREATION: Vendor may choose to re-create any document(s) required for this solicitation, but must do so at his own risk. All required information in the original City format must be included in any re-created document. Submittals may be deemed non-responsive if required information is not included in any re-created document.

ACKNOWLEDGED

(Signature and Date)

This document must be completed and returned with your Submittal.

HOLD HARMLESS AGREEMENT

The Contractor agrees to hold the City of Wildwood harmless against all claims for bodily injury, sickness, disease, death or personal injury or damage to property or loss of use resulting there from, arising out of the agreement, to the extent that such claims are attributable, in whole or in part, to a negligent act or omission by the Contractor.

The Contractor shall purchase and maintain workers' compensation insurance for all workers' compensation insurance and employers' liability in accordance with Florida Statute Chapter 440.

The Contractor shall also purchase any other coverage required by law for the benefit of employees.

Required insurance shall be documented in Certificates of Insurance and shall be provided to the City representative requesting the service.

By signature upon this form the Contractor stipulates that he/she agrees to the Hold Harmless Agreement, and to abide by all insurance requirements.

TAW Orlando Service Center, Inc.,
dba Integrated Power Services

Contractor/ Vendor-Print Name

Signature

Motor and Pump Maintenance and Repairs
Project Name

01/10/2024
Date

The effective date of this Hold Harmless Agreement shall be for the duration of this project.

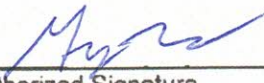
This document must be completed and returned with your Submittal.

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that,
TAW Orlando Service Center, Inc., dba Integrated Power Services

(print or type name of vendor)

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the workplace, the vendor's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under RFP or bid, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under RFP or bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Make a good faith effort to continue to maintain a drug free workplace through the implementation of the drug free workplace program.
- "As a person authorized to sign this statement, I certify that the above-named business, vendor or corporation complies fully with the requirements set forth herein".


Authorized Signature

01/10/2024

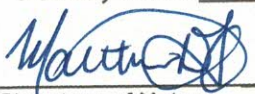
Date Signed

State of: Florida

County of: Hillsborough

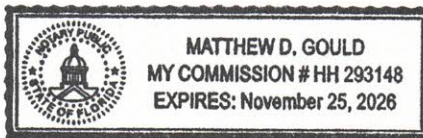
Sworn to and subscribed before me this 10th day of January, 2024

Personally known X or Produced Identification _____
(Specify Type of Identification)


Signature of Notary

My Commission Expires _____

(seal)



This document must be completed and returned with your Submittal.

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

- Page 385 of 700

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. {attach a copy of the final order}

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

{signature}

01/10/2024
{date}

State of Florida

County of Hillsborough

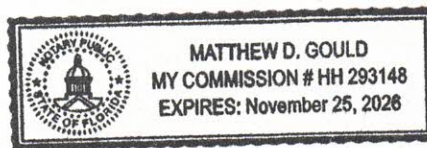
PERSONALLY APPEARED BEFORE ME, the undersigned authority, Greg Hanlon, who after first being sworn by me, affixed his/her signature in the space provided above on this 10th day of January, 2024

Attest: _____

Notary Public

My commission expires: _____

(Notary Seal)



This document must be completed and returned with your Submittal.

Conflict of Interest Disclosure Form

I HEREBY CERTIFY that

2. I (printed name) Greg Hanlon am the
(title) EVP and General Manager and the duly authorized representative of the vendor of (Vendor
(Name) TAW Orlando Service Center, Inc. whose address is
3400 Bartlett Boulevard, Orlando, FL 32811, and that I possess the legal
authority to make this affidavit on behalf of myself and the vendor for which I am acting; and,

2. Except as listed below, no employee, officer, or agent of the vendor have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,

3. This bid proposal is made without prior understanding, agreement, or connection with any corporation, vendor, or person submitting a bid proposal for the same services and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

Signature: 

Printed Name: Greg Hanlon

Vendor Name: EVP and General Manager

Date: 01/10/2024

State of Florida

County of Hillsborough

Sworn to and subscribed before me this 10th day of January 2024

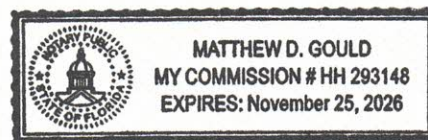
Personally Known X

OR Produced Identification _____, Type of Identification _____

My Commission Expires _____



(Printed, typed or stamped commissioned name of notary)



This document must be completed and returned with your Submittal

Immigration Affidavit Certification

This Affidavit is required and should be signed, notarized by an authorized principal of the firm, and submitted with formal Invitations to Bid (ITB's) and Request for Proposals (RFP) submittals. Further, Consultants / Bidders are required to enroll in the E-Verify program, and provide acceptable evidence of their enrollment, at the time of the submission of the Consultant's/bidder's proposal. Acceptable evidence consists of a copy of the properly completed E-Verify Company Profile page or a copy of the fully executed E-Verify Memorandum of Understanding for the company. Failure to include this Affidavit and acceptable evidence of enrollment in the E-Verify program may deem the Consultant / Bidder's proposal as nonresponsive.

The City of Wildwood will not intentionally award City contracts to any Consultant who knowingly employs unauthorized alien workers, constituting a violation of the employment provision contained in 8 U.S.C. Section 1324 a(e) Section 274A(e) of the Immigration and Nationality Act ("INA").

The City of Wildwood may consider the employment by any Consultant of unauthorized aliens a violation of Section 274A (e) of the INA. Such Violation by the recipient of the Employment Provisions contained in Section 274A (c) of the INA shall be grounds for unilateral termination of the contract by the City of Wildwood.

Consultant attests that they are fully compliant with all applicable immigration laws (specifically to the 1986 Immigration Act and subsequent Amendment(s)) and agrees to comply with the provisions of the Memorandum of Understanding with E-Verify and to provide proof of enrollment in The Employment Eligibility Verification System (E-Verify), operated by the Department of Homeland Security in partnership with the Social Security Administration at the time of submission of the Consultant's / Bidder's proposal.

Company Name: TAW Orlando Service Center, Inc., dba Integrated Power Services

Print Name: Greg Hanlon Title: EVP and General Manager

Signature: [Signature] Date: 01/10/2024

State of Florida County of Hillsborough

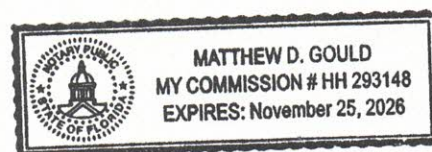
The foregoing instrument was signed and acknowledged before me this 10th day of January, 2024, by

Greg Hanlon who has produced Personally Known as identification.
(Print or Type Name) (Type of Identification and Number)

[Signature]
Notary Public Signature

Matthew D. Gould
Printed Name of Notary Public

HH 293148
Notary Commission Number/Expiration



The signee of this affidavit guarantees, as evidenced by the affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. TAW Orlando Service Center, Inc.	
	2 Business name/disregarded entity name, if different from above Integrated Power Services (IPS)	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) 5 Exemption from FATCA reporting code (if any) Not Applicable (Applies to accounts maintained outside the U.S.)	
	5 Address (number, street, and apt. or suite no.) See instructions. 3400 Bartlett Boulevard	Requester's name and address (optional)
	6 City, state, and ZIP code Orlando, FL 32811	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					
or								
Employer identification number								
5	9	-	3	4	1	0	7	0 3

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ► 07/06/2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



Orlando Service Center, Inc.

3400 Bartlett Boulevard
Orlando, Florida 32811
Tel: 407-423-1886
Fax: 407-423-3017

January 10, 2024

City of Wildwood
Purchasing
Bid RFP# 2024-16

To Whom it may Concern,

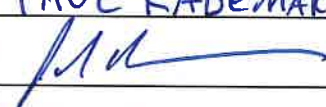
Just for clarifications our company does not have Master Electricians. We do, however, have Master Technicians that work on Electric motors and Pumps. The City of Wildwood bid does not require licensed electricians to perform the work required.

Please feel free to contact me at the number above if you have any questions or concerns regarding this request.

Thank you,

Michael Castin
Regional Sales Manager

RFP COVER PAGE

Name of Vendor, Entity or Organization: Mader Electric Inc.	
Federal Employer Identification Number (FEIN): 36-4920688	
State of Florida License Number (If Applicable):	
Name of Contact Person:	Paul Rademaker
Title:	Vice President
E-Mail Address:	prademaker@maderelectricinc.com
Mailing Address:	6115 31st Street East
Street Address (if different):	
City, State, Zip:	Bradenton, FL. 34203
Telephone:	941-351-5858 Fax:
Organizational Structure – Please Check One: Corporation ☐ Partnership ☐ Proprietorship ☐ Joint Venture ☐ Other ☒ If Corporation: Date of Incorporation: March, 1983 State of Incorporation: Florida States Registered in as Foreign Corporation:	
Authorized Signature: Print Name: PAUL RADEMAKER Signature:  Title: VP-Sales	
Phone: <i>This document must be completed and returned with your Submittal.</i> 941-351-5858	



City of Wildwood

RFP # 2024-16

Electric Motor and Pump Repair Services

Tab A – Statement of Interest

The City of Wildwood has requested vendors to submit their responses to their RFP concerning motor and pump rebuilding for their utilities division. Mader Electric certainly has the capabilities and capacity to handle the work established in this RFP.

Mader Electric, Inc. (Mader) is a well-established motor/pump repair company located in Bradenton, FL. Mader has operated in Florida since its inception in 1982. Mader was the original distributor for Allen Bradley back in 1985 and remained a distributor through its acquisition by Rexel back in 2000 when the name was changed to Rexel Mader. Rexel sold off the service side of the business in 2013 and Mader once again concentrated on its core business of motor/pump rebuilding. Mader's ownership has remained in the Jeffries family for over 40 years. Karen Jeffries now owns the company and is registered in the state of Florida as a Women Owned Minority Business.

Mader is considered a medium size motor repair facility. We can rebuild any size 480-volt motor up to 500HP. Mader is also capable of rebuilding medium voltage motors should the city ever require that need. Mader is well equipped to support the city with all types of electro-mechanical rebuilding of rotating equipment. Besides motor rebuilding, Mader can provide in-house pump rebuilding, blowers, compressors, generators, and welders. If it rotates or has power applied to it, Mader can service and rebuild it.

Mader has a crew of field service technicians available 24/7 to respond to emergency situations. We can push/pull rotating equipment with our fleet of trucks/flatbeds. If required, Mader can secure large cranes for extended push/pulls with heavy weights or long reaches.

Mader has enjoyed a long-standing relationship with many municipalities in Florida who have come to know and appreciate quality service at competitive rates. We were instrumental in supporting our customers during the height of Hurricane Ian in 2022 by staying open and heading into very harsh conditions in South Florida in support of our customers. There were many other motor shops who stayed closed while Mader not only stayed open but sent trucks and personnel into the devastated areas to help get customers back online. That level of commitment to our customers is why Mader has the number of loyal customers that we do.

Mader's structure is similar to most other EASA motor shops in Florida. We've been in this game for quite a while, and we have developed a solid core of beliefs in how best to work with our customers. Here is a brief synopsis of how Mader conducts our affairs with our repair customers, particularly our municipal clientele.

As previously mentioned, Mader is a woman owned business with Karen Jeffries leading the charge. She has direct contact with many of our top customers and she handles their affairs directly when prompted. However, the flow of business typically comes in through a phone call to initiate service. Our General Manager/Shop Supervisor John Miller will handle the triage, determine if we need to send out a field crew to assist or simply schedule a pickup of

equipment. Paperwork is assigned and directed by our two office assistants who manage the flow of paperwork for the project. When the repair hits our doors, the shop foreman will assign what tech will handle the tear down and inspection. Once the TDI is completed, the paperwork goes back to the shop supervisor for a comprehensive proposal. A proposal is submitted to the customer along with pictures and a root cause failure analysis. Once a PO is approved, office assistants purchase materials and alerts foreman to prepare the equipment for repair. Parts come in, the customer is advised of timeline, repairs are initiated and completed in a timely fashion. Once the job has been completed and test run, the office notifies the customer of our delivery schedule. The job is returned to our customer along with paperwork to sign. Over the course of these repairs, our salesman is involved with our customers advising and discussing ways to improve on reliability and downtime. We bring 40+ years of experience with us on every repair opportunity. If we find it is more cost effective to replace equipment rather than rebuild it, the salesman will bring that to our customers attention. Mader is proactive in predictive maintenance solutions and can provide our customers with cutting-edge technology to ward off premature failures of rotating equipment.

Mader provides our 24/7 answering service to all our customers. Most will have Karen Jeffries or the salesman's cell phone numbers for evening or weekend callouts.

Mader understands that a company is only as good as their word. Mader has never shied away from offering our customers a warranty for workmanship that is subpar. We stand behind our one-year warranty and strive fervently to never have to use it. However, we fail just like everyone else. When we do, we own it. That is why our shop and field personnel get regular training for the skill sets they need to perform great work. We bring along and we raise up apprentices in the shop to learn the trades. We never put someone unskilled on the front lines until they have a proficiency that offers confidence to our customers.

Mader has a good stock of inventory to handle most repairs. However, there are parts/inventory for pumps that we are beholden to the pump suppliers for inventory. In these cases, we do the best we can to expedite the parts. As we all know, the supply chain for pump parts has been creeping further out over the past few years. We do what we can and appreciate the patience from our customers when we're told there is a long lead time on some parts. It's the nature of beast unfortunately. Mader can turn around most motor repairs in one week and most pumps within two weeks or less.

Mader is committed to meeting every requirement the city has in order to expedite pick-up and delivery of your equipment. We will be responsive to all emergency call outs for services as well as picking up equipment that needs timely attention. We are less than two hours away from most requests during normal business hours. Nights and weekends we will make every effort to be onsite within 4 hours of call out.

We hope this dissertation has addressed the city's intent on hearing how Mader Electric can best handle the interests of the city. We are very comfortable with these types of contracts as we have several contracts with other municipalities that are under contract and many others that have piggybacked off these contracts. We look forward to participating in this RFP and getting the opportunity to secure a position as contract holder once the bid has been vetted.

Paul Rademaker

A handwritten signature in blue ink, appearing to be 'PR' followed by a long horizontal stroke.

FORM 1

VENDOR PROFILE

Submitted by (*Company Name*): Mader Electric Inc.

Corporation	Partnership	Individual	Joint Venture
-------------	-------------	------------	---------------

Other	Describe: LLC		
-------	---------------	--	--

Florida Electrical Contractor License Number: EC13006123 Expiration Date: August 31, 2024

Office Location: 6115 31st Street East

Number of people in your organization: 18

Length of time the Contractor has been doing business under this name in Florida: 40 years

Length of time your firm has provided electrical services to governmental clients: 40 years

Under what other name(s) has your firm operated: Rexel Mader

Has or is your firm currently involved in any formal court proceedings regarding any of your electrical contracts? NO

YES	(attach a detailed explanation)	NO
-----	---------------------------------	----



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

ELECTRICAL CONTRACTORS' LICENSING BOARD

THE ELECTRICAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES



SEIDENFADEN, JAMES CLARENCE

MADEIR ELECTRIC, INC

6115 31ST STREET E

BRADENTON FL 34203

LICENSE NUMBER: EC13006123

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

EASA MEMBER

This Certifies that

Mader Electric, Inc.

Of Bradenton, FL

*is an Active Member of the Association and, as such, is entitled
to all the rights and privileges pertaining thereto.*

2024-2025

This Certificate Expires March 31, 2025


President & CEO



2023 FLORIDA PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# P18000102498

Entity Name: MADER ELECTRIC, INC.

Current Principal Place of Business:

6115 31ST STREET EAST
BRADENTON, FL 34203

Current Mailing Address:

6115 31ST STREET EAST
BRADENTON, FL 34203 US

FEI Number: 36-4920688

Certificate of Status Desired: No

Name and Address of Current Registered Agent:

JEFFRIES, KAREN
6115 31ST STREET EAST
BRADENTON, FL 34203 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: KAREN JEFFRIES

02/21/2023

Electronic Signature of Registered Agent

Date

Officer/Director Detail :

Title PD
Name JEFFRIES, KAREN
Address 6115 31ST STREET EAST
City-State-Zip: BRADENTON FL 34203

Incorporated 1983

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: KAREN JEFFRIES

REGISTERED AGENT

02/21/2023

Electronic Signature of Signing Officer/Director Detail

Date

**Certificate of Registration**DR-11
R. 10/21

Issued Pursuant to Chapter 212, Florida Statutes

51-8017971474-8

02/05/20

Certificate Number

Registration Effective Date

This certifies that

MADER ELECTRIC INC.
6115 31ST ST E
BRADENTON FL 34203-5316

has met the sales and use tax registration requirements for the business location stated above and is authorized to collect and remit tax as required by Florida law. This certificate is non-transferable.

City of Wildwood

RFP ##2024-16

Electric Motor and Pump Repair Services

Tab C – Team Composition and Resumes

Mader Electric currently has Karen Jeffries as our woman owned small business owner. Under her is Paul Rademaker, Vice President who handles the sales and marketing for the company. John Miller is our GM/Shop Manager responsible for the shop and field services and coordinating all service work that comes through our shop. Our shop has a machinist, two winders, four mechanics, and one mechanical fabricator. All shop personnel are capable of providing field services when needed including laser alignment of rotating equipment. Resumes for this team are as follows:

Paul Rademaker – Vice President has 40 years of experience working in the motor/pump repair industry. He was hired by Mader Electric in 1989 to handle sales for the state of Florida. He was instrumental in the success and rise of Mader Electric from a small motor shop into the strong company it is today. Paul left Mader Electric in 2011 to start CEC Motor and Utility Services. He helped run that company till coming back to Mader Electric in February of 2023. Paul has a strong relationship with many municipalities in Florida and has formidable training in motor controls and predictive maintenance.

John Miller – General Manager has 36 years of experience working in the motor/pump repair industry. He ran Mader Motors (different company, same name) for 17 years prior to coming onboard with Mader Electric in February. John was a former winding who was elevated to management 20 years prior and has been effectively running motor shops ever since.

Jason LaCount – Machinist/Shop Foreman has 36 years of experience as a machinist. The last 8 years has been with Mader Electric. Jason is also responsible for handling our flatbed/crane truck and assisting our field services with mechanical work.

Mark Yepko – Winder has 28 years' experience winding motors in a motor shop environment. Mark is also capable of tearing down motors/pumps for evaluation and repair. When needed, Mark has been a valuable asset in the field supporting our field services.

Steve Roberts – Mechanic/Field Services technician. Steve has 6 years of experience working on motors and pumps. Steve excels on mechanical rebuilding of pumps/blowers/gearboxes. Steve spent 3 years as shop foreman running the service team for a municipality in IA.

Dan Mobley – Mechanic with 23 years' experience in the motor/pump repair industry. Dan is proficient in submersible, centrifugal, and vertical turbine pump repairs. Dan is also our mechanic for centrifugal blower rebuilding.

Eric Barrs – has been an EASA certified motor winder for the past 9 years.

Sean Dobson – is our resident fabricator with years of experience and certifications in all types of welding.

JC Seidenfaden – is our Master Electrician with 30 years of experience. He holds our license as an electrical contractor for the state of Florida.

Steve Luther – has 42 years of motor and pump repair experience with several different motor shops in Florida. He is very proficient in small motor repairs in servo motors, gear boxes and blowers.

Subcontractors

Mader Electric has utilized the services of Southeast Pump Specialists in Tampa to assist with some large vertical turbine pulls/repairs. We support them with motor rebuilding, and they support us with some of these turbine jobs that are large in scope.

Should we need the support of an outside machine shop to help with the workload, we have a resource in Dean Johnson Machine Works in Bradenton that can lend a hand. This has only happened once after hurricane Ian hit SW Florida and we were inundated with repair work. Typically, we can handle all the machine work services inhouse.



FORM 2

BID FORM

Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by City for the duration of the three (3)-year term contract.

JOB CLASSIFICATION	REGULAR HOURS HOURLY RATE	AFTER HOURS HOURLY RATE
Master Electrician	\$ 125 ⁰⁰	\$ 143 ⁷⁵
Journeyman/Supervisor	\$ 70 ⁰⁰	\$ 80 ⁵⁰
Apprentice/Laborer	\$ 70 ⁰⁰	\$ 80 ⁵⁰
Permit Fee Reimbursement	<u>At Actual Cost</u>	

EQUIPMENT WITH OPERATOR	HOURLY RATE
Bucket Truck or Lift	\$ 225 ⁰⁰
Pick up and delivery of equipment	\$ 70 ⁰⁰
	\$
	\$
	\$

PARTS & MATERIALS MARK-UP	PERCENTAGE
Percentage (Not to exceed 10%)	10 %

Notes:

1. "After Hours" price shall not exceed two times that of the normal operating price.
2. Contractors will bill for parts and materials at wholesale cost + percentage mark-up in an amount not to exceed 10 percent. Supplier invoices must be attached to all invoices as applicable.
3. Costs for additional equipment rates can be included in rows provided under EQUIPMENT WITH OPERATOR table.

If requested by City, Contractor must return any damaged parts to City after performing repairs.

Authorized Signatory: _____

(Signature)

Title: _____

Vice President

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> City of Arcadia		<u>Client's Name & Address</u> Lee Snyder Utilities director 651 N. Turner Avenue Arcadia, FL 34266
<u>Project Manager:</u> Lee Snyder		
<u>Completion Date (Actual or Estimated):</u>		<u>Client Contact Name, Title, Email Address and Telephone Number:</u> Lee Snyder - 863-990-2378 lsnyder@arcadia-fl.gov
<u>Contractor Fees (In Thousands)</u>		
<u>Entire Project:</u> \$	<u>Work for which vendor was/is responsible:</u> \$	
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) City of Arcadia is using Mader Electric's services on a an needed basis and without a contract. The city uses us to provide the motor and pump related repairs. We are also providing lift station control panels and electrical services utilizing our master electrician.		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible) Any and all electro-mechanical repairs are being handled by Mader Electric. When called upon, Mader responds with pickup and evaluation of motors/pumps. We are also looking to introduce them to our predictive maintenance controls for spearheading unexpected failures from occuring.		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> John Miller is coordinating all personnel necessary for the repairs and field work the city has requirements for. Shop and field personnel are assigned as projects come up.		

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> Polk County Utilities		<u>Client's Name & Address</u> Polk County 3642 Old Bartow Eagle Lake Rd. Bartow, FL 33830
<u>Project Manager:</u> Terry Marvin		
<u>Completion Date (Actual or Estimated):</u>		
<u>Contractor Fees (In Thousands)</u>		<u>Client Contact Name, Title, Email Address and Telephone Number:</u> Terry Marvin - 863-344-2596 terrymarvin@polk-county.net
<u>Entire Project:</u> \$	<u>Work for which vendor was/is responsible:</u> \$	
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)		
Mader Electric was awarded the contract for Motor repairs for Polk County. We are responsible for providing motor rebuilding as well as mechanical repairs to pumps/mixers. This contract also allows us to sell the county electrical equipment such as drives/PLCs/controllers. We estimate this contract will total \$500,000.00 in total sales of new equipment and repairs after the first year.		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible)		
As the county's vendor for these services, we are required to pick up the equipment, provide a comprehensive evaluation of the repairs, rebuild the equipment in a timely fashion, and return the equipment with a full one year warranty per EASA.		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u>		
Mader Electric has guaranteed the county full access to our personnel and repair facility. We are at their beckoned call to handle any repairs that come up. We parcel out whatever labor that is necessary to complete each assignment. John Miller our GM/Shop Supervisor is responsible for coordinating all our personnel		

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> City of Bradenton WTP		Client's Name & Address City of Bradenton Water Plant 5600 Natalie Way Bradenton, FL 34203
<u>Project Manager:</u> Ricky Fullington		
Completion Date (Actual or Estimated):		<u>Client Contact Name, Title, Email Address and Telephone Number:</u> Ricky Fullington - 941-727-6366 ricky.fullington@bradentonfl.go
<u>Contractor Fees (In Thousands)</u>		
Entire Project: \$	Work for which vendor was/is responsible: \$	
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) City of Bradenton has piggybacked off our Marion County Motor/Pump/Blower repair contract. We have been providing the city with our repair services which also include field service work for the push/pull of rotating equipment. We are currently engaged in motor repair, pump rebuilding, valve replacements, and new drives installation. We anticipate providing upwards of \$300,000.00 worth of services and products to the city this year.		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible) We provide the city with the necessary resources to accommodate all their needs in the repair and servicing of their rotating equipment. We are always in the process of handling multiple repairs for the city and allocate shop and field personnel as needed.		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> Mader Electric rotates between all shop and field personnel to handle the projects on an as needed basis. John Miller our GM/Shop Manager is responsible for coordinating the troops.		

City of Wildwood

RFP ##2024-16

Electric Motor and Pump Repair Services

Tab F – References

City of Arcadia – Lee Snyder

Utilities Director

651 N. Turner Avenue

Arcadia, FL 34266

PHONE (863) 990-2378

FAX (863) 494-4712

lsnyder@arcadia-fl.gov

City of Bradenton – Ricky Fullington

Superintendent

City of Bradenton Water Plant

5600 Natalie Way

Bradenton, FL 34203

[P] 941-727-6366

[C] 941-290-9344

ricky.fullington@bradentonfl.gov

Manatee County Utilities – Steve Nail

Utilities Maintenance Supervisor

Lift Stations

4530 66th Street West

Bradenton, FL 34210

941-792-8811 Ext. 5378

Fax: 941-795-3433

steve.nail@mymanatee.org

City of Mount Dora – Dan Ortiz

Supervisor of Plant Maintenance & Telemetry

2099 James P Snell Dr.

Mount Dora, FL 32757

OFFICE# 352-735-7151 EXT 1824

CELL# 352-516-3692

FAX# 352-735-1539

E-MAIL: ortizd@cityofmounddora.com

Polk County Utilities – Terry Marvin

Maintenance Planner/Coordinator

Utilities

Office 863-534-5018 Ext. 4303 / Cell 863-344-2596

3642 Old Bartow Eagle Lake RD

Bartow, FL 33830

E-mail: TerryMarvin@polk-county.net

Mader Electric has provided a working model of how we manage and execute similar contracts under Tab A of this RFP. We detailed how the workflows through our shop and how our administration team handles the triage and repair cycle. Mader Electric has been operating under this standard operating procedure for 40 years. We have an efficient and effective system in place to handle our current workload with the ability to scale that upwards as the work continues to grow from new customers and contracts. The current infrastructure can support our customers on a 24/7 basis. We have people monitoring our phone system 24/7 and can respond to emergencies on an as needed basis. Beyond our repair services, Mader Electric has an inside sales team that can provide new equipment sales of any rotating equipment including the control systems necessary to run this equipment. Our VP of Sales, Paul Rademaker has been actively involved in managing motor/pump contracts in Florida since 1989. He has experience with motor/pump repairs, lift station rehabilitations, UL 508A control panel building, and predictive maintenance systems. As a benefit to utilizing Mader Electric as your motor vendor, we can share with the city our Artesis Predictive Maintenance system. It is a new concept in how rotating equipment is monitored and alarmed once the rotating piece of equipment shows signs of deviation from the norm. It has a 90% accuracy of predicting a failure 6 months ahead of the pending failure. It monitors the electrical, mechanical, and process related faults 24/7 and alerts the end user of a potential failure all without the use of sensors mounted onto the rotating equipment. As the city's vendor, we can bring this technology on board and provide the city with a comprehensive plan of predictive maintenance.

Also, Mader Electric is a UL 508A panel shop. We can build control panels to support your control needs. Furthermore, Mader Electric is an Electrical Contractor with a full-time master electrician onboard. These services enable us to support our customers with turnkey services or troubleshooting/rebuilding/installing chemical feed systems which we've done over the years for our municipal customers.

Finally, we have a full-time controls engineer that can support the city with all your electrical and instrumentation needs. We are quite adept at supplying and installing new drives, PLC's, and SCADA systems. Calibration on instrumentation is also part of our makeup. Having a control's engineer available to service and support a municipality is crucial for the overall success of RFPs like this.

Bottom line is this, Mader Electric is well equipped to support the City of Wildwood with a comprehensive package of products and services necessary to satisfy all your needs.



PROPOSER'S CERTIFICATION

Submit To: City of Wildwood 100 N Main Street Wildwood, FL 34785 352-330-1330 352-330-1338 (fax)		CITY OF WILDWOOD REQUEST FOR PROPOSAL (RFP) CERTIFICATION AND ADDENDA ACKNOWLEDGMENT	
DUE DATE: January 11, 2024		DUE TIME: 12:00pm	
RFP # 2024 - 16			
TITLE: Electric Motor and Pump Repair Services			
VENDOR NAME: Mader Electric Inc.		PHONE NUMBER: 941-351-5858	
VENDOR MAILING ADDRESS: 6115 31st Street East		FAX NUMBER:	
CITY/STATE/ZIP: Bradenton, FL. 34203		E-MAIL ADDRESS: prademake@maderelectricinc.com	
"I, the undersigned, certify that I have reviewed the addenda listed below (list all addenda received to date). I understand that timely commencement will be considered in the award of this RFP and that cancellation of award will be considered if commencement time is not met, and that untimely commencement may be cause for termination of contract. I further certify that the services will meet or exceed the RFP requirements. I, the undersigned, declare that I have carefully examined the RFP, specifications, terms and conditions as applicable for this Request, and that I am thoroughly familiar with all provisions and the quality and type of coverage and services specified. I further declare that I have not divulged, discussed, or compared this RFP with any other Offeror and have not colluded with any Offerors or parties to an RFP whatsoever for any fraudulent purpose."			
<u> N/A </u> Addendum #	<u> </u> Addendum #	<u> </u> Addendum #	<u> </u> Addendum #
"I certify that this quote is made without prior understanding, agreement, or connection with any corporation, vendor, or person submitting an RFP for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this RFP and certify that I am authorized to sign this response and that the offer is in compliance with all requirements of the RFP, including but not limited to certification requirements. In conducting offers with an agency for CITY OF WILDWOOD, respondent agrees that if this RFP is accepted, the respondent will convey, sell, assign, or transfer to the City of Wildwood all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States for price fixing relating to the particular commodities or services purchased or acquired by the CITY. At the City of Wildwood discretion, such assignment shall be made and become effective at the time the purchasing agency renders final payment to the respondent."			
<u>Paul Rademacher VP-SAL</u> Authorized Agent Name, Title (Print)		<u>[Signature]</u> Authorized Signature	<u>1-5-24</u> Date
<i>This form must be completed and returned with your Submittal</i>			

PROPOSALS FORM FOR CITY OF WILDWOOD



Name of Vendor Submitting Proposals MADER Electric Inc.

Name of Person Submitting Proposals PAUL Rademaker

PROPOSER ACKNOWLEDGMENT

"The undersigned hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Vendor proposes and agrees, if this submission is accepted, to contract with the City of Wildwood to furnish all necessary materials, equipment, labor and services necessary to complete the work covered by the RFP and Contract Documents for this Project. The Vendor agrees to accept in full compensation for each item the prices named in the schedules incorporated herein."

[Signature]
Signature

1-5-24
Date

2024-16
RFP Number

[☐] Check if exception(s) or deviation(s) to Specifications. Attach separate sheet(s) detailing reason and type for the exception or deviation.

This document must be completed and returned with your Submittal.

Statement of Terms and Conditions

PUBLIC ENTITY CRIME: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal/Bid on a contract to provide any goods or services to a public entity, for the construction or repair of a public building or public work, may not submit Proposals/Bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subContractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

INDEMNIFICATION: The contractor shall indemnify and hold harmless the City, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the design professional and other persons employed or utilized by the design professional in the performance of the contract.

PROHIBITION OF LOBBYING: During the blackout period which is, the period between the time the submittals for Invitation to Bid or the Request for Proposals, or Proposals, or information, as applicable, are received at Contracts / Purchasing and the time the City awards the contract, no proposer, no lobbyist, principal, or other person may lobby, on behalf of a competing party in a particular procurement matter, any member of the City, or any City employee other than the _____.

Violation of this provision may result in disapproval of violating party. All questions regarding this Request for Proposals (RFP) or Invitation to Bid (BID) must be submitted in writing to the City's Financial Services Manager.

ANTI TRUST LAWS: By submission of a signed RFP or BID, the successful Vendor acknowledges compliance with all antitrust laws of the United States and the State of Florida, in order to protect the public from restraint of trade, which illegally increases prices.

CONFLICT OF INTEREST: The award of the contract hereunder is subject to the provisions of Chapter 112 of the Florida Statutes. Vendors shall disclose the name of any Officer, Director, Partner, Associate, or Agent who is also an Officer, Appointee, or Employee of any of the City's at the time of the RFP or BID, or at the time of occurrence of the Conflict of Interest thereafter.

INTERPRETATION, CLARIFICATIONS AND ADDENDA: No oral interpretations will be made to any vendor as to the meaning of the RFP/BID Contract Documents. Any inquiry or request for interpretation received by the _____ before the date listed herein will be given consideration. All such changes or interpretations will be made in writing in the form of an addendum and, if issued, will be distributed at or after the Pre-Proposals/Pre-Bid Conference, mailed or sent by available or electronic means to all attending prospective Submitters prior to the established RFP/BID opening date. Each Vendor shall acknowledge receipt of such addenda in the space provided. In case any Proposer/Bidder fails to acknowledge receipt of such addenda or addendum, his offer will nevertheless be construed as though it had been received and acknowledged and the submission of his bid will constitute acknowledgment of the receipt of same. All addenda are a part of the RFP/BID FORMS and each Proposer/Bidder will be bound by such addenda, whether or not received by him. It is the responsibility of each proposer/bidder to verify that he has received all addenda issued before RFP's/BID's are opened. In the case of unit price items, the quantities of work to be done and materials to be furnished under this RFP/BID are to be considered as approximate only and are to be used solely for the comparison of RFP's/BID's received. The City and/or his CONTRACTOR do not expressly or by implication represent that the actual quantities involved will correspond exactly therewith; nor shall the Vendor plead misunderstanding or deception because of such estimate or quantities of work performed or material furnished in accordance with the Specifications and/or Drawings and other Proposals/Bid Documents, and it is understood that the quantities may be increased or diminished as provided herein without in any way invalidating any of the unit or lump sum prices bid.

GOVERNING LAWS AND REGULATIONS: The vendor is required to be familiar with and shall be responsible for complying with all federal, state and local laws, ordinances, rules and regulations that in any manner affect the work.

PROPRIETARY/CONFIDENTIAL INFORMATION: Vendors are hereby notified that all information submitted as part of, or in support of RFP's/BID's, will be available for public inspection ten days after opening of the RFP's/BID's or until a short list is recommended whichever comes first, in compliance with Chapter 119, and 287 of the Florida Statutes. All RFP's/Bids submitted in response to this solicitation become the property of the City. Unless information submitted is proprietary, copy written, trademarked, or patented, the City reserves the right to utilize any or all information, ideas, conceptions, or portions of any RFP/BID, in its best interest.

TAXES: The City of Wildwood is exempt from any taxes imposed by the State and/or Federal Government. Exemption certificates will be provided upon request.

NON-COLLUSION DECLARATION: By signing this RFP/BID, all Vendors shall affirm that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Proposer, vendor, or person to submit a collusive or sham Proposals in connection with the work for which their RFP/BID has been submitted; or to refrain from Bidding in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the RFP/BID or of any other Bidder, or to fix any overhead, profit, or cost elements of the RFP/BID price or the RFP/BID price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Bidder, or any person interested in the proposed work.

PROPOSER RESPONSIBILITY: Invitation by the City's to vendors is based on the recipient's specific request or as the result of response by the public to the legal advertisements required by State law. Vendors or individuals submit their responses on a voluntary basis, and therefore are not entitled to compensation of any kind.

CITYSHIP OF SUBMITTALS: All responses, inquiries or correspondence relating to or in reference to this RFP/BID, and all other reports, charts, displays, schedules, exhibits and other documentation submitted by the vendors will become the property of the City. Reference to literature submitted with a previous RFP/BID will not relieve the Bidder from including any required documents with this RFP/BID.

EXAMINATION OF BID DOCUMENTS: Each Bidder shall carefully examine the RFP/BID Document to ensure all pages have been received, all drawings and/or Specifications and other applicable documents are included, and shall inform himself thoroughly regarding any and all conditions and requirements that may in any manner affect cost, progress or performance of the work to be performed under the Contract. Ignorance on the part of the CONTRACTOR will in no way relieve him of the obligations and responsibilities assumed under the Contract.

VENDOR RESPONSIBILITY: Vendors are fully and completely responsible for the labeling, identification and delivery of their submittals. The _____ will not be responsible for any mislabeled or misdirected submissions, nor those handled by delivery persons, couriers, or the US Postal Service.

DRUG FREE WORKPLACE: All Proposers/Bidders shall submit the enclosed, duly signed and notarized form entitled "Drug Free Workplace Certificate". The Drug Free Workplace Vendor shall have the burden of demonstrating that his program complies with Section 287.087 of the Florida Statutes, and any other applicable state law.

THE CITY OF WILDWOOD, is a political subdivision of the State of Florida, and reserves the right to reject any and/or all submittals, reserve the right to waive any informalities or irregularities in the examination process, and reserve the right to award contracts and/or in the best interest of the City. Submittals not meeting stated minimum terms and proposals may be rejected by the City as non-responsive. The City reserves the right to reject any or all submittals without cause. The City reserves the right to reject the submission of any Vendor in arrears or in default upon any debt or contract to the City, or who has failed to perform faithfully any previous contract with the City's or with other governmental agencies.

PUBLIC RECORDS LAW: Correspondence, materials and documents received pursuant to this RFP/BID become public records subject to the provisions of Chapter 119, Florida Statutes.

VERIFICATION OF TIME: Nextel time is hereby established as the Official Time of the City's.

PREPARATION OF PROPOSALS/BIDS:

Signature of the Bidder: The Bidder must sign the RFP/BID FORMS in the space provided for the signature. If the Proposer/Bidder is an individual, the words "doing business as _____," must appear beneath such signature. In the case of a partnership, the signature of at least one of the partners must follow the vendor name and the words, "Member of the Vendor" should be written beneath such signature. If the Proposer/Bidder is a corporation, the title of the officer signing the RFP/BID on behalf of the corporation must be stated and evidence of his authority to sign the RFP/BID must be submitted. The Proposer/Bidder shall state in the RFP/BID FORMS the name and address of each person interested therein.

Basic for Bidding: The price proposed for each item shall be on a lump sum or unit price basis according to specifications on the RFP/BID FORM. The proposed prices shall remain unchanged for the duration of the Contract and no claims for cost escalation during the progress of the work will be considered, unless otherwise provided herein.

Total Proposed Price/Total Contract Sum Proposed: If applicable, the total price bid for the work shall be the aggregate of the lump sum prices proposed and/or unit prices multiplied by the appropriate estimated quantities for the individual items and shall be stated in figures in the appropriate place on the RFP/BID FORM. In the event that there is a discrepancy on the RFP/BID FORM due to unit price extensions or additions, the corrected extensions and additions shall be used to determine the project bid amount.

TABULATION: Those wishing to receive an official tabulation of the results of the opening of this RFP/BID are to submit a self-addressed, stamped business size (No. 10) envelope, prominently marked on the front lower left side, with the RFP identification. Tabulation requested by telephone, fax or electronic media will not be accepted.

OBLIGATION OF WINNING BIDDER: The contents of the RFP/BID of the successful proposer/bidder will become contractual obligations if acquisition action ensues. Failure of the successful Proposer/Bidder to accept these obligations in a contract may result in cancellation of the award and such vendor may be removed from future participation.

AWARD OF BID: It is the City's intent to select a vendor within sixty (60) calendar days of the deadline for receipt of Proposals/Bids. However, Proposals/Bids must be vendor and valid for award for at least ninety (90) calendar days after the deadline for receipt of the RFP/BID.

ADDITIONAL REQUIREMENTS: The vendors shall furnish such additional information as the City may reasonably require. This includes information which indicates financial resources as well as ability to provide the services. The City reserves the right to make investigations of the proposals of the vendor as it deems appropriate.

PREPARATION COSTS: The City shall not be obligated or be liable for any costs incurred by Proposers/Bidders prior to issuance of a contract. All costs to prepare and submit a response to this RFP/BID shall be borne by the Proposer/Bidder.

TIMELINESS: All work will commence upon authorization from the City's representative. All work will proceed in a timely manner without delays. The Contractor shall commence the work UPON RECEIPT OF NOTICE TO PROCEED and/or ORDER PLACED (PURCHASE ORDER PRESENTED), and shall deliver in accordance to the terms and conditions outlined and agreed upon herein.

DELIVERY: All prices shall be FOB Destination, Sumter County, Florida, inside delivery unless otherwise specified.

ADDITIONAL SERVICES/PURCHASES BY OTHER PUBLIC AGENCIES ("PIGGY-BACK"):

The Vendor by submitting a Bid acknowledges that other Public Agencies may seek to "Piggy-Back" under the same terms and conditions, during the effective period of any resulting contract – services and/or purchases being offered in this Bid, for the same prices and/or terms proposed. Vendor has the option to agree or disagree to allow contract Piggy-Backs on a case-by-case basis. Before a Public Agency is allowed to Piggy-Back any contract, the Agency must first obtain the vendor's approval – without the vendor's approval, the seeking Agency cannot Piggy-Back.

PLANS, FORMS & SPECIFICATIONS: Bid Packages are available from the _____. These packages are available for pickup or by mail. If requested to mail, the Proposer/Bidder must supply a courier account number (UPS, FedEx, etc.). Proposers/Bidders are required to use the official RFP/BID FORMS, and all attachments itemized herein, are to be submitted as a single document. Any variation from the minimum specifications must be clearly stated on the RFP/BID FORM and/or Exceptions/Deviations Sheet(s). Only one set of plans, forms, and specifications will be furnished each company or corporation interested in submitting a Proposals/bid. RFP/BID FORM documents for this project are free of charge and are available on-line and are downloadable.

MANUFACTURER'S NAME AND APPROVED EQUIVALENTS: Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition unless otherwise indicated. The Proposer/Bidder may offer any brand for which he is an authorized representative, which meets or exceeds the RFP/BID specification for any item(s). If RFP's/BID's are based on equivalent products, indicate on the RFP/BID FORM the manufacturer's product name and literature, and/or complete specifications. Reference to literature submitted with a previous RFP/BID will not satisfy this provision. The Proposer/Bidder shall explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. RFP's/BID's which do not comply with those requirements are subject to rejection. RFP's/BID's lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the RFP/BID FORM. The _____ is to be notified, in writing, of any proposed changes in materials used, manufacturing process, or construction. However, changes shall not be binding upon the City unless evidenced by a Change Notice issued and signed by the _____, or designated representative.

QUANTITIES: The quantities as specified in this RFP/BID are estimates only and are not to be construed as guaranteed minimums.

SAMPLES: Samples of items, when called for, shall be furnished free of expense, and if not destroyed may, upon request, be returned at the Proposer's/Bidder's expense. Each sample shall be labeled with the Proposer's/Bidder's name, manufacturer brand name and number, RFP/BID number and item reference. Samples of successful Proposer's/Bidder's items may remain on file for the term of the contract. Request for return of samples shall be accompanied by instructions which include shipping authorization and must be received at time of opening. Samples not returned may be disposed of by the City within a reasonable time as deemed appropriate.

DOCUMENT RE-CREATION: Vendor may choose to re-create any document(s) required for this solicitation, but must do so at his own risk. All required information in the original City format must be included in any re-created document. Submittals may be deemed non-responsive if required information is not included in any re-created document.

ACKNOWLEDGED

This document must be completed and returned with your Submittal.

(Signature and Date)

HOLD HARMLESS AGREEMENT

The Contractor agrees to hold the City of Wildwood harmless against all claims for bodily injury, sickness, disease, death or personal injury or damage to property or loss of use resulting there from, arising out of the agreement, to the extent that such claims are attributable, in whole or in part, to a negligent act or omission by the Contractor.

The Contractor shall purchase and maintain workers' compensation insurance for all workers' compensation insurance and employers' liability in accordance with Florida Statute Chapter 440.

The Contractor shall also purchase any other coverage required by law for the benefit of employees.

Required insurance shall be documented in Certificates of Insurance and shall be provided to the City representative requesting the service.

By signature upon this form the Contractor stipulates that he/she agrees to the Hold Harmless Agreement, and to abide by all insurance requirements.

Paul Rademaker

Contractor/ Vendor-Print Name

Signature

Motor and pump maintenance and repair
Project Name

Date

1-5-24

The effective date of this Hold Harmless Agreement shall be for the duration of this project.

This document must be completed and returned with your Submittal.

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that,

MADER Electric Inc.
(print or type name of vendor)

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the workplace, the vendor's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under RFP or bid, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under RFP or bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Make a good faith effort to continue to maintain a drug free workplace through the implementation of the drug free workplace program.
- "As a person authorized to sign this statement, I certify that the above-named business, vendor or corporation complies fully with the requirements set forth herein".

Ach Martin
Authorized Signature

1-5-24
Date Signed

State of: Florida

County of: monroe

Sworn to and subscribed before me this 5 day of January, 2024

Personally known X or Produced Identification _____
(Specify Type of Identification)

[Signature]
Signature of Notary

My Commission Expires 5-20-25

(seal)



Paul Rademaker
Notary Public
State of Florida
Comm# HH131718
Expires 5/20/2025

This document must be completed and returned with your Submittal.

**SWORN STATEMENT TO SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES FORM**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to City of Wildwood

By John Miller - General Manager
{print individual's name and title}

for Mader Electric Inc.
{print name of entity submitting sworn statement}

whose business address is 6115 31st St. E, Bradenton, FL 34203

and (if applicable) its Federal Employer Identification Number (FEIN) is 36-4920688 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:
- a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
 - c. I understand that a "person" as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
 - d. Based on information and belief, the statement which I have marked below is true in relation to the

entity submitting this sworn statement. {indicate which statement applies.}

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. {attach a copy of the final order}

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

John M. Miller
{signature}

1-5-24
{date}

State of Florida

County of Monroe

PERSONALLY APPEARED BEFORE ME, the undersigned authority, John M. Miller, who after first being sworn by me, affixed his/her signature in the space provided above on this 5 day of January, 2024

Attest: Paul Rademaker
Notary Public
My commission expires: 5-20-25

(Notary Seal)



Paul Rademaker
Notary Public
State of Florida
Comm# HH131718
Expires 5/20/2025

This document must be completed and returned with your Submittal.

Conflict of Interest Disclosure Form

I HEREBY CERTIFY that

2. I (printed name) John Miller am the
(title) General manager and the duly authorized representative of the vendor of (Vendor
Name) MADER Electric Inc. whose address is
6115 31st St. E. Bradenton, FL 34203
, and that I possess the legal authority to make this affidavit on behalf of myself and the
vendor for which I am acting; and,

2. Except as listed below, no employee, officer, or agent of the vendor have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,

3. This bid proposal is made without prior understanding, agreement, or connection with any corporation, vendor, or person submitting a bid proposal for the same services and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

Signature: John Miller

Printed Name: John Miller

Vendor Name: MADER Electric Inc.

Date: 1-5-24

State of Florida

County of manatee

Sworn to and subscribed before me this 5 day of January 20 24

Personally Known X

OR Produced Identification _____, Type of Identification _____

My Commission Expires 5-20-25

Paul Rademaker
(Printed, typed or stamped commissioned name of notary)



Paul Rademaker
Notary Public
State of Florida
Comm# HH131718
Expires 5/20/2025

This document must be completed and returned with your Submittal

Immigration Affidavit Certification

This Affidavit is required and should be signed, notarized by an authorized principal of the firm, and submitted with formal Invitations to Bid (ITB's) and Request for Proposals (RFP) submittals. Further, Consultants / Bidders are required to enroll in the E-Verify program, and provide acceptable evidence of their enrollment, at the time of the submission of the Consultant's/bidder's proposal. Acceptable evidence consists of a copy of the properly completed E-Verify Company Profile page or a copy of the fully executed E-Verify Memorandum of Understanding for the company. Failure to include this Affidavit and acceptable evidence of enrollment in the E-Verify program may deem the Consultant / Bidder's proposal as nonresponsive.

The City of Wildwood will not intentionally award City contracts to any Consultant who knowingly employs unauthorized alien workers, constituting a violation of the employment provision contained in 8 U.S.C. Section 1324 a(e) Section 274A(e) of the Immigration and Nationality Act ("INA").

The City of Wildwood may consider the employment by any Consultant of unauthorized aliens a violation of Section 274A (e) of the INA. Such Violation by the recipient of the Employment Provisions contained in Section 274A (e) of the INA shall be grounds for unilateral termination of the contract by the City of Wildwood.

Consultant attests that they are fully compliant with all applicable immigration laws (specifically to the 1986 Immigration Act and subsequent Amendment(s)) and agrees to comply with the provisions of the Memorandum of Understanding with E-Verify and to provide proof of enrollment in The Employment Eligibility Verification System (E-Verify), operated by the Department of Homeland Security in partnership with the Social Security Administration at the time of submission of the Consultant's / Bidder's proposal.

Company Name: MADER Electric Inc.

Print Name: John Miller Title: General Manager

Signature: John Miller Date: 1-5-24

State of Florida County of Monroe

The foregoing instrument was signed and acknowledged before me this 5 day of January, 2024, by

John Miller who has produced personally known as identification.
(Print or Type Name) (Type of Identification and Number)

Notary Public Signature

Printed Name of Notary Public

HH131718 / 5-20-25
Notary Commission Number/Expiration



Paul Rademaker
Notary Public
State of Florida
Comm# HH131718
Expires 5/20/2025

The signee of this affidavit guarantees, as evidenced by the affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

1/02/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McGriff Insurance Services 12485 28th Street N 3rd Floor St Petersburg, FL 33716 727-823-5551		CONTACT NAME: Terry Cerf PHONE (A/C, No, Ext): 727-823-5551 FAX (A/C, No): 727-894-3339 E-MAIL ADDRESS: Theresa.Cerf@mcgriff.com	
		INSURER(S) AFFORDING COVERAGE INSURER A: FCCI Insurance Company	NAIC # 10178
INSURED Mader Electric Inc dba Motor Heads N Control Geeks 6115 31st St E Bradenton, FL 34203		INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	X X	GL10007476702	12/31/2023	12/31/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY	X X	CA10007476902	12/31/2023	12/31/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$10,000		UMB10007477002	12/31/2023	12/31/2024	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	X	WC010007477102	01/01/2024	01/01/2025	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Inland Marine		CM10007477202	12/31/2023	12/31/2024	\$200,000 Leased/Rented \$1,000 Deductible

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Wildwood is an Additional Insured to include Ongoing Operations/Products Completed Operations in respects to the General Liability when required by written contract.

City of Wildwood is an Additional Insured in respects to the Auto Liability when required by written contract.

(See Attached Descriptions)

CERTIFICATE HOLDER**CANCELLATION**

City of Wildwood
 100 N. Main Street
 Wildwood, FL 34785

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

AWA

DESCRIPTIONS (Continued from Page 1)

Waiver of Subrogation applies in favor of City of Wildwood, Contractor, subcontractor, architects, or engineers in respects to the General Liability, Auto Liability and Workers' Comp when required by written contract.

Umbrella - follows form over the GL, Auto and WC.

30 days Notice of Cancellation except for 10 days Nonpayment

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AUTO FIRST CHOICE COVERAGE ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

NOTE: The following are additions, replacements and amendments to the Business Auto Coverage Form, and will apply unless excluded by separate endorsement(s) to the Business Auto Coverage Form.

With respect to coverages provided by this endorsement, the provisions of the Business Auto Coverage Form apply unless modified by this endorsement.

The Business Auto Coverage Form is amended as follows:

SECTION II – COVERED AUTOS LIABILITY COVERAGE is amended as follows:

A. Paragraph 1. Who Is An Insured in section A. Coverage is amended by the addition of the following:

- d. Any legally incorporated subsidiary of yours in which you own more than 50% of the voting stock on the effective date of this coverage form. However, "insured" does not include any subsidiary that is an "insured" under any other liability policy or would be an "insured" under such a policy but for its termination or the exhaustion of its limits of insurance. In order for such subsidiaries to be considered insured under this policy, you must notify us of such subsidiaries within 60 days of policy effective date.
- e. Any organization you newly acquire or form during the policy period, other than a partnership or joint venture, and over which you maintain sole ownership or a majority interest. However, coverage under this provision:
 - (1) Does not apply if the organization you acquire or form is an "insured" under another liability policy or would be an "insured" under such a policy but for its termination or the exhaustion of its limits of insurance;
 - (2) Does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and
 - (3) Is afforded only for the first 90 days after you acquire or form the organization or until the end of the policy period, whichever comes first.
- f. Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Liability Coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.
- g. Any "employee" of yours using:
 - (1) a covered "auto" you do not own, hire or borrow, or a covered "auto" not owned by an "employee" or a member of his or her household, while performing duties related to the conduct of your business or your personal affairs; or
 - (2) an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business. However, your "employee" does not qualify as an insured under this paragraph (2) while using a covered "auto" rented from you or from any member of the "employee's" household
- h. Your members, if you are a limited liability company, while using a covered "auto" you do not own, hire or borrow, while performing duties related to the conduct of your business or your personal affairs.

B. Paragraphs (2) and (4) under section 2. **Coverage Extensions, a. Supplementary Payments** are deleted and replaced by the following:

(2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic violations) required because of an "accident" we cover. We do not have to furnish these bonds.

(4) All reasonable expenses incurred by the "insured" solely at our request, including actual loss of earnings up to \$500 a day because of time off from work.

C. Paragraph 5. under section B. **Exclusions** is deleted and replaced by the following:

5. Fellow Employee

"Bodily injury" to:

a. Any fellow "employee" of the "insured" arising out of and in the course of a fellow "employee's" employment or while performing duties related to the conduct of your business. However, this exclusion does not apply to your "employees" that are officers or managers if the "bodily injury" results from the use of a covered "auto" you own, hire or borrow. Coverage is excess over any other collectible insurance; or

b. The spouse, child, parent, brother or sister of that fellow "employee" as a consequence of Paragraph a. above.

SECTION III – PHYSICAL DAMAGE COVERAGE is amended as follows:

A. Paragraph 4. **Coverage Extensions** under section A. **Coverage** is deleted and replaced by the following:

4. Coverage Extensions

a. Transportation Expenses

We will pay up to \$50 per day to a total maximum of \$1,500 for temporary transportation expense incurred by you due to covered loss to any covered auto. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes Of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 24 hours after a loss and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss".

b. Loss of Use Expenses

For Hired Auto Physical Damage, we will pay expenses for which an "insured" becomes legally responsible to pay for loss of use of a vehicle rented or hired without a driver under a written rental contract or agreement. We will pay for loss of use expenses if caused by:

(1) Other than collision only if the Declarations indicate that Comprehensive Coverage is provided for hired "autos";

(2) Specified Causes of Loss only if the Declarations indicate that Specified Causes of Loss Coverage is provided for hired "autos"; or

(3) Collision only if the Declarations indicate that Collision Coverage is provided for hired "autos".

However, the most we will pay for any expenses for loss of use to any one vehicle is \$75 per day, to a total maximum of \$1,500.

B. The following is added to paragraph 4. **Coverage Extensions** under section A. **Coverage**:

c. Fire Department Service Charge

When a fire department is called to save or protect a covered "auto", its equipment, its contents, or occupants from a covered cause of loss, we will pay up to \$1,000 for your liability for fire department service charges assumed by contractor or agreement prior to loss.

No deductible applies to this additional coverage.

d. Auto Loan/Lease Gap Coverage

The following provisions apply:

- (1) If a long term leased "auto", under an original lease agreement, is a covered "auto" under this coverage form and the lessor of the covered "auto" is named as an additional insured under this policy, in the event of a total loss to the leased covered "auto", we will pay any unpaid amount due on the lease, less the amount paid under the Physical Damage Coverage Section of the policy; and less any:
 - (a) Overdue lease or loan payments including penalties, interest, or other charges resulting from overdue payments at the time of the "loss";
 - (b) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;
 - (c) Security deposits not refunded by the lessor;
 - (d) Costs for extended warranties, Credit Life Insurance, Health Accident or Disability Insurance purchased with the loan or lease; and
 - (e) Carry-over balances from previous loans or leases.
- (2) If an owned "auto" is a covered "auto" under this coverage form and the loss payee of the covered "auto" is named a loss payee under this policy, in the event of a total loss to the covered "auto", we will pay any unpaid amount due on the loan, less the amount paid under the Physical Damage Coverage Section of the policy; and less any:
 - (a) Overdue loan payments at the time of the "loss";
 - (b) Costs for extended warranties, Credit Life Insurance, Health Accident or Disability Insurance purchased with the loan; and
 - (c) Carry-over balances from previous loans.

C. Paragraph 3. under section B. Exclusions is deleted and replaced by the following:

3. We will not pay for "loss" due and confined to:
 - a. Wear and tear, freezing, mechanical or electrical breakdown
 - b. Blowouts, punctures or other road damage to tires

This exclusion does not apply to such "loss" resulting from the total theft of a covered "auto".

However, this exclusion does not include the discharge of an airbag in a covered "auto" you own that inflates due to a cause other than a cause of "loss" set forth in Paragraphs **A.1.b** and **A.1.c.** but only:

- a. If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;
- b. The airbags are not covered under any warranty; and
- c. The airbags were not intentionally inflated

We will pay up to a maximum of \$1,000 for any one "loss".

D. Section D. Deductible is deleted and replaced by the following:

D. Deductible

For each covered "auto", our obligation to pay for, repair, return or replace damaged or stolen property will be reduced by the applicable deductible shown in the Declarations prior to the application of the Limit of Insurance provided that:

1. The Comprehensive or Specified Causes of Loss Coverage deductible applies only to "loss" caused by:
 - a. Theft or mischief or vandalism; or
 - b. All perils.

2. Regardless of the number of covered "autos" damaged or stolen, the maximum deductible applicable for all "loss" in any one event caused by:
 - a. Theft or mischief or vandalism; or
 - b. All perils;will be equal to five times the highest deductible applicable to any one covered "auto" on the Policy for Comprehensive or Specified Causes of Loss Coverage. The application of the highest deductible used to calculate the maximum deductible will be made regardless of which covered "autos" were damaged or stolen in the "loss".
3. Any Comprehensive Coverage deductible shown in the Declarations does not apply to:
 - a. "Loss" arising out of theft of your vehicle if your vehicle is equipped with an active GPS tracking system.
 - b. Glass damage if repaired rather than replaced.

SECTION IV – BUSINESS AUTO CONDITIONS is amended as follows:

- A.** The following is added to paragraph a. under section **A. Loss Conditions, 2. Duties in the Event of Accident, Claim, Suit or Loss**:

This duty applies when the "accident", claim, "suit" or "loss" is first known to:

- (a) You, if you are an individual;
 - (b) A partner, if you are a partnership;
 - (c) An executive officer or insurance manager, if you are a corporation; or
 - (d) A member or manager, if you are a limited liability company.
- B.** Condition **5. Transfer of Rights of Recovery against Others to Us** under section **A. Loss Conditions** is deleted and replaced by the following:

5. Transfer of Rights of Recovery against Others to Us

If a person or organization to or for whom we make payment under this coverage form has rights to recover damages from another, those rights are transferred to us. That person or organization must do everything necessary to secure our rights and must do nothing after "accident" or "loss" to impair them. However, if the insured has waived rights to recover through a written contract, or if your work was commenced under a letter of intent or work order, subject to a subsequent reduction in writing of such a waiver with customers whose customary contracts require a waiver, we waive any right of recovery we may have under this coverage form.

- C.** The following is added to Condition **2. Concealment, Misrepresentation or Fraud** under section **B. General Conditions**:

However, if you unintentionally fail to disclose any hazards at the inception of your policy, we will not deny coverage under this coverage form because of such failure. This provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

- D.** Paragraph **b.** of Condition **5. Other Insurance** under section **B. General Conditions** is deleted and replaced by the following:

- b. For **Hired Auto Physical Damage Coverage**, the following are deemed to be covered "autos" you own;
 - (1) Any covered "auto" you lease, hire, rent or borrow; and
 - (2) Any covered "auto" hired or rented by your "employee" under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business. However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto", nor is any "auto" you hire from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company), or members of their households.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

FLORIDA AUTO FIRST CHOICE AMENDATORY ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
AUTO FIRST CHOICE COVERAGE ENDORSEMENT

SECTION III – PHYSICAL DAMAGE COVERAGE in the Auto First Choice Coverage Endorsement is amended as follows:

The following is added as a new subsection **3c.** to section **D. Deductible**:

- c.** Glass used in the windshield.

FIRST CHOICE CONTRACTORS LIABILITY ENDORSEMENT

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

FIRST CHOICE CONTRACTORS LIABILITY ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

NOTE: The following are additions, replacements and amendments to the Commercial General Liability Coverage Form, and will apply unless excluded by separate endorsement(s) to the Commercial General Liability Coverage Form.

The **COMMERCIAL GENERAL LIABILITY COVERAGE FORM** is amended as follows:

SECTION I - COVERAGES, COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE is amended as follows:

1. Extended "Property Damage"

Exclusion 2.a., Expected or Intended Injury, is replaced with the following:

- a. "Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

2. Non-owned Watercraft

Exclusion 2.g. (2) (a) is replaced with the following:

- (a) Less than 51 feet long; and

3. Property Damage Liability – Borrowed Equipment

The following is added to Exclusion 2.j. (4):

Paragraph (4) of this exclusion does not apply to "property damage" to borrowed equipment while at a jobsite and not being used to perform operations. The most we will pay for "property damage" to any one borrowed equipment item under this coverage is \$25,000 per "occurrence". The insurance afforded under this provision is excess over any other valid and collectible property insurance (including deductible) available to the insured, whether primary, excess, contingent or on any other basis.

4. Limited Electronic Data Liability

Exclusion 2.p. is replaced with the following:

p. Electronic Data

Damages arising out of the loss of, loss of use of, damage to, corruption of, inability to access, or inability to manipulate "electronic data" that does not result from physical injury to tangible property.

The most we will pay under Coverage A for "property damage" because of all loss of "electronic data" arising out of any one "occurrence" is \$10,000.

We have no duty to investigate or defend claims or "suits" covered by this Limited Electronic Data Liability coverage.

The following definition is added to **SECTION V – DEFINITIONS** of the Coverage Form:

"Electronic data" means information, facts or programs stored as or on, created or used on, or transmitted to or from computer software (including systems and applications software), hard or floppy disks, CD-ROMS, tapes, drives, cells, data processing devices or any other media which are used with electronically controlled equipment.

For purposes of this **Limited Electronic Data Liability** coverage, the definition of "Property Damage" in **SECTION V – DEFINITIONS** of the Coverage Form is replaced by the following:

17. "Property damage" means:

- a. Physical injury to tangible property, including all resulting loss of use of that property. All such loss of use shall be deemed to occur at the time of the physical injury that caused it;
- b. Loss of use of tangible property that is not physically injured. All such loss of use shall be deemed to occur at the time of the "occurrence" that caused it;
- c. Loss of, loss of use of, damage to, corruption of, inability to access, or inability to properly manipulate "electronic data", resulting from physical injury to tangible property. All such loss of "electronic data" shall be deemed to occur at the time of the "occurrence" that caused it.

For purposes of this insurance, "electronic data" is not tangible property.

SECTION I – COVERAGES, COVERAGE B. PERSONAL AND ADVERTISING INJURY LIABILITY is amended as follows:

Paragraph 2.e. Exclusions – the Contractual Liability Exclusion is deleted.

SECTION I – COVERAGES, the following coverages are added:

COVERAGE D. VOLUNTARY PROPERTY DAMAGE

1. Insuring Agreement

We will pay, at your request, for "property damage" caused by an "occurrence", to property of others caused by you, or while in your possession, arising out of your business operations. The amount we will pay for damages is described in SECTION III LIMITS OF INSURANCE.

2. Exclusions

This insurance does not apply to:

"Property Damage" to:

- a. Property at premises owned, rented, leased or occupied by you;
- b. Property while in transit;
- c. Property owned by, rented to, leased to, loaned to, borrowed by, or used by you;
- d. Premises you sell, give away, or abandon, if the "property damage" arises out of any part of those premises;
- e. Property caused by or arising out of the "products-completed operations hazard";
- f. Motor vehicles;
- g. "Your product" arising out of it or any part of it; or
- h. "Your work" arising out of it or any part of it.

3. Deductible

We will not pay for loss in any one "occurrence" until the amount of loss exceeds \$250. We will then pay the amount of loss in excess of \$250 up to the applicable limit of insurance.

4. Cost Factor

In the event of a covered loss, you shall, if requested by us, replace the damaged property or furnish the labor and materials necessary for repairs thereto at your actual cost, excluding profit or overhead charges.

The insurance afforded under COVERAGE D is excess over any other valid and collectible property or inland marine insurance (including the deductible applicable to the property or inland marine coverage) available to you whether primary, excess, contingent or any other basis.

Coverage D covers unintentional damage or destruction, but does not cover disappearance, theft, or loss of use.

The insurance under COVERAGE D does not apply if a loss is paid under COVERAGE E.

COVERAGE E. CARE, CUSTODY OR CONTROL

1. Insuring Agreement

We will pay those sums that the insured becomes legally obligated to pay as damages because of "property damage" caused by an "occurrence", to property of others while in your care, custody, or control or property of others as to which you are exercising physical control if the "property damage" arises out of your business operations. The amount we will pay for damages is described in SECTION III LIMITS OF INSURANCE.

2. Exclusions

This insurance does not apply to:

"Property Damage" to:

- a. Property at premises owned, rented, leased or occupied by you;
- b. Property while in transit;
- c. Premises you sell, give away, or abandon, if the "property damage" arises out of any part of those premises;
- d. Property caused by or arising out of the "products-completed operations hazard";
- e. Motor vehicles;
- f. "Your product" arising out of it or any part of it; or
- g. "Your work" arising out of it or any part of it.

3. Deductible

We will not pay for loss in any one "occurrence" until the amount of loss exceeds \$250. We will then pay the amount of loss in excess of \$250 up to the applicable limit of insurance.

4. Cost Factor

In the event of a covered loss, you shall, if requested by us, replace the damaged property or furnish the labor and materials necessary for repairs thereto at your actual cost, excluding profit or overhead charges.

The insurance afforded under COVERAGE E is excess over any other valid and collectible property or inland marine insurance (including the deductible applicable to the property or inland marine coverage) available to you whether primary, excess, contingent or any other basis.

The insurance under COVERAGE E does not apply if a loss is paid under COVERAGE D.

COVERAGE F. LIMITED PRODUCT WITHDRAWAL EXPENSE

1. Insuring Agreement

- a. If you are a "seller", we will reimburse you for "product withdrawal expenses" associated with "your product" incurred because of a "product withdrawal" to which this insurance applies.

The amount of such reimbursement is limited as described in SECTION III - LIMITS OF INSURANCE. No other obligation or liability to pay sums or perform acts or services is covered.

- a. This insurance applies to a "product withdrawal" only if the "product withdrawal" is initiated in the "coverage territory" during the policy period because:
 - (1) You determine that the "product withdrawal" is necessary; or
 - (2) An authorized government entity has ordered you to conduct a "product withdrawal".
- c. We will reimburse only those "product withdrawal expenses" which are incurred and reported to us within one year of the date the "product withdrawal" was initiated.
- d. The initiation of a "product withdrawal" will be deemed to have been made only at the earliest of the following times:
 - (1) When you have announced, in any manner, to the general public, your vendors or to your employees (other than those employees directly involved in making the determination) your decision to conduct a "product withdrawal" This applies regardless of whether the determination to conduct a "product withdrawal" is made by you or is requested by a third party;
 - (2) When you received, either orally or in writing, notification of an order from an authorized government entity to conduct a "product withdrawal"; or
 - (3) When a third party has initiated a "product withdrawal" and you communicate agreement with the "product withdrawal", or you announce to the general public, your vendors or to your employees (other than those employees directly involved in making the determination) your decision to participate in the "product withdrawal", whichever comes first.
- e. "Product withdrawal expenses" incurred to withdraw "your products" which contain:
 - (1) The same "defect" will be deemed to have arisen out of the same "product withdrawal"; or
 - (2) A different "defect" will be deemed to have arisen out of a separate "product withdrawal" if newly determined or ordered in accordance with paragraph 1.b of this coverage.

2. Exclusions

This insurance does not apply to "product withdrawal" expenses" arising out of:

- a. Any "product withdrawal" initiated due to:
 - (1) The failure of "your products" to accomplish their intended purpose, including any breach of warranty of fitness, whether written or implied. This exclusion does not apply if such failure has caused or is reasonably expected to cause "bodily injury" or physical damage to tangible property.
 - (2) Copyright, patent, trade secret or trademark infringements;
 - (3) Transformation of a chemical nature, deterioration or decomposition of "your product", except if it is caused by:
 - (a) An error in manufacturing, design, processing or transportation of "your product"; or
 - (b) "Product tampering".
 - (4) Expiration of the designated shelf life of "your product".
- b. A "product withdrawal", initiated because of a "defect" in "your product" known to exist by the Named Insured or the Named Insured's "executive officers", prior to the inception date of this Coverage Part or prior to the time "your product" leaves your control or possession.
- c. Recall of any specific products for which "bodily injury" or "property damage" is excluded under Coverage A - Bodily Injury And Property Damage Liability by endorsement.
- d. Recall of "your products" which have been banned from the market by an authorized government entity prior to the policy period.
- e. The defense of a claim or "suit" against you for "product withdrawal expenses".

3. For the purposes of the insurance afforded under COVERAGE F, the following is added to 2. Duties In The Event Of Occurrence, Offense, Claim Or Suit Condition under SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:

e. Duties In The Event Of A "Defect" Or A "Product Withdrawal"

- (1) You must see to it that we are notified as soon as practicable of any actual, suspected or threatened "defect" in "your products", or any governmental investigation, that may result in a "product withdrawal". To the extent possible, notice should include:
 - (a) How, when and where the "defect" was discovered;
 - (b) The names and addresses of any injured persons and witnesses; and
 - (c) The nature, location and circumstances of any injury or damage arising out of use or consumption of "your product".
- (2) If a "product withdrawal" is initiated, you must:
 - (a) Immediately record the specifics of the "product withdrawal" and the date it was initiated;
 - (b) Send us written notice of the "product withdrawal" as soon as practicable; and
 - (c) Not release, consign, ship or distribute by any other method, any product, or like or similar products, with an actual, suspected or threatened defect.
- (3) You and any other involved insured must:
 - (a) Immediately send us copies of pertinent correspondence received in connection with the "product withdrawal";
 - (b) Authorize us to obtain records and other information; and
 - (c) Cooperate with us in our investigation of the "product withdrawal".

4. For the purposes of this Coverage F, the following definitions are added to the Definitions Section:

- a. "Defect" means a defect, deficiency or inadequacy that creates a dangerous condition.
- b. "Product tampering" is an act of intentional alteration of "your product" which may cause or has caused "bodily injury" or physical injury to tangible property.

When "product tampering" is known, suspected or threatened, a "product withdrawal" will not be limited to those batches of "your product" which are known or suspected to have been tampered with.
- c. "Product withdrawal" means the recall or withdrawal of "your products", or products which contain "your products", from the market or from use, by any other person or organization, because of a known or suspected "defect" in "your product", or a known or suspected "product tampering", which has caused or is reasonably expected to cause "bodily injury" or physical injury to tangible property.
- d. "Product withdrawal expenses" means those reasonable and necessary extra expenses, listed below paid and directly related to a "product withdrawal":
 - (1) Costs of notification;
 - (2) Costs of stationery, envelopes, production of announcements and postage or facsimiles;
 - (3) Costs of overtime paid to your regular non-salaried employees and costs incurred by your employees, including costs of transportation and accommodations;
 - (4) Costs of computer time;
 - (5) Costs of hiring independent contractors and other temporary employees;
 - (6) Costs of transportation, shipping or packaging;
 - (7) Costs of warehouse or storage space; or

- (8) Costs of proper disposal of "your products", or products that contain "your products", that cannot be reused, not exceeding your purchase price or your cost to produce the products; but "product withdrawal expenses" does not include costs of the replacement, repair or redesign of "your product", or the costs of regaining your market share, goodwill, revenue or profit.
- e. "Seller" means a person or organization that manufactures, sells or distributes goods or products. "Seller" does not include a "contractor" as defined elsewhere in this endorsement.

The insurance under COVERAGE F does not apply if a loss is paid under COVERAGE G.

COVERAGE G. CONTRACTORS ERRORS AND OMISSIONS

1. Insuring Agreement

If you are a "contractor", we will pay those sums that you become legally obligated to pay as damages because of "property damage" to "your product", "your work" or "impaired property", due to faulty workmanship, material or design, or products including consequential loss, to which this insurance applies. The damages must have resulted from your negligent act, error or omission while acting in your business capacity as a contractor or subcontractor or from a defect in material or a product sold or installed by you while acting in this capacity. The amount we will pay for damages is described in SECTION III LIMITS OF INSURANCE.

We have no duty to investigate or defend claims or "suits" covered by this Contractors Errors and Omissions coverage.

This coverage applies only if the "property damage" occurs in the "coverage territory" during the policy period.

This coverage does not apply to additional insureds, if any.

Supplementary Payments – Coverage A and B do not apply to Coverage G. Contractors Errors and Omissions.

2. Exclusions

This insurance does not apply to:

- a. "Bodily injury" or "personal and advertising injury".
- b. Liability or penalties arising from a delay or failure to complete a contract or project, or to complete a contract or project on time.
- c. Liability because of an error or omission:
 - (1) In the preparation of estimates or job costs;
 - (2) Where cost estimates are exceeded;
 - (3) In the preparation of estimates of profit or return on capital;
 - (4) In advising or failure to advise on financing of the work or project; or
 - (5) In advising or failing to advise on any legal work, title checks, form of insurance or suretyship.
- d. Any liability which arises out of any actual or alleged infringement of copyright or trademark or trade dress or patent, unfair competition or piracy, or theft or wrongful taking of concepts or intellectual property.
- e. Any liability for damages:
 - (1) From the intentional dishonest, fraudulent, malicious or criminal acts of the Named Insured, or by any partner, member of a limited liability company, or executive officer, or at the direction of any of them; or
 - (2) Which is in fact expected or intended by the insured, even if the injury or damage is of a different degree or type than actually expected or intended.

- f. Any liability arising out of manufacturer's warranties or guarantees whether express or implied.
- g. Any liability arising from "property damage" to property owned by, rented or leased to the insured.
- h. Any liability incurred or "property damage" which occurs, in whole or in part, before you have completed "your work." "Your work" will be deemed completed at the earliest of the following times:
 - (1) When all of the work called for in your contract or work order has been completed;
 - (2) When all the work to be done at the job site has been completed if your contract calls for work at more than one job site; or
 - (3) When that part of the work done at a job site has been put to its intended use by any person or organization other than another contractor or subcontractor working on the same project.

Work that may need service or maintenance, correction, repair or replacement, but which is otherwise complete, will be treated as complete.

- i. Any liability arising from "property damage" to products that are still in your physical possession.
- j. Any liability arising out of the rendering of or failure to render any professional services by you or on your behalf, but only with respect to either or both of the following operations:
 - (1) Providing engineering, architectural or surveying services to others; and
 - (2) Providing or hiring independent professionals to provide engineering, architectural or surveying services in connection with construction work you perform.

Professional services include the preparing, approving or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, or drawings and specifications. Professional services also include supervisory or inspection activities performed as part of any related architectural or engineering activities.

But, professional services do not include services within construction means, methods, techniques, sequences and procedures employed by you in connection with construction work you perform.

- k. Your loss of profit or expected profit and any liability arising therefrom.
- l. "Property damage" to property other than "your product," "your work" or "impaired property."
- m. Any liability arising from claims or "suits" where the right of action against the insured has been relinquished or waived.
- n. Any liability for "property damage" to "your work" if the damaged work or the work out of which the damage arises was performed on your behalf by a subcontractor.
- o. Any liability arising from the substitution of a material or product for one specified on blueprints, work orders, contracts or engineering specifications unless there has been written authorization, or unless the blueprints, work orders, contracts or engineering specifications were written by you, and you have authorized the changes.
- p. Liability of others assumed by the insured under any contract or agreement, whether oral or in writing. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement.

3. For the purposes of Coverage G, the following definition is added to the Definitions section:

- a. "Contractor" means a person or organization engaged in activities of building, clearing, filling, excavating or improvement in the size, use or appearance of any structure or land. "Contractor" does not include a "seller" as defined elsewhere in this endorsement.

4. Deductible

We will not pay for loss in any one "occurrence" until the amount of loss exceeds \$250. The limits of insurance will not be reduced by the application of the deductible amount.

We may pay any part or all of the deductible amount to effect settlement of any claim or "suit", and upon notification of the action taken, you shall promptly reimburse us for such part of the deductible amount as has been paid by us.

5. Cost Factor

In the event of a covered loss, you shall, if requested by us, replace the damaged property or furnish the labor and materials necessary for repairs thereto at your actual cost, excluding profit or overhead charges.

The insurance under COVERAGE G does not apply if a loss is paid under COVERAGE F.

COVERAGE H. LOST KEY COVERAGE

1. Insuring Agreement

We will pay those sums, subject to the limits of liability described in SECTION III LIMITS OF INSURANCE in this endorsement and the deductible shown below, that you become legally obligated to pay as damages caused by an "occurrence" and due to the loss or mysterious disappearance of keys entrusted to or in the care, custody or control of you or your "employees" or anyone acting on your behalf. The damages covered by this endorsement are limited to the:

- a. Actual cost of the keys;
- b. Cost to adjust locks to accept new keys; or
- c. Cost of new locks, if required, including the cost of installation.

2. Exclusions

This insurance does not apply to:

- a. Keys owned by any insured, employees of any insured, or anyone acting on behalf of any insured;
- b. Any resulting loss of use; or
- c. Any of the following acts by any insured, employees of any insured, or anyone acting on behalf of any insured:
 - 1) Misappropriation;
 - 2) Concealment;
 - 3) Conversion;
 - 4) Fraud; or
 - 5) Dishonesty.

3. Deductible

We will not pay for loss in any one "occurrence" until the amount of loss exceeds \$1,000. The limits of insurance will not be reduced by the application of the deductible amount.

We may pay any part or all of the deductible amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the deductible amount as has been paid by us.

EXPANDED COVERAGE FOR TENANT'S PROPERTY AND PREMISES RENTED TO YOU

The first paragraph after subparagraph (6) in Exclusion j., Damage to Property is amended to read as follows:

Paragraphs (1), (3) and (4) of this exclusion do not apply to "property damage" (other than damage by fire) to premises, including the contents of such premises, rented to you. A separate limit of insurance applies to Damage To Premises Rented To You as described in Section III – Limits Of Insurance.

SECTION I - COVERAGES, SUPPLEMENTARY PAYMENTS – COVERAGE A and B is amended as follows:

All references to SUPPLEMENTARY PAYMENTS – COVERAGES A and B are amended to SUPPLEMENTARY PAYMENTS – COVERAGES A, B, D, E, G, and H.

1. Cost of Bail Bonds

Paragraph 1.b. is replaced with the following:

- b. Up to \$2,500 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

2. Loss of Earnings

Paragraph 1.d. is replaced with the following:

- d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to \$500 a day because of time off from work.

SECTION II – WHO IS AN INSURED is amended as follows:

1. Incidental Malpractice

Paragraph 2.a.(1)(d) is replaced with the following:

- (d) Arising out of his or her providing or failing to provide professional health care services. However, this exclusion does not apply to a nurse, emergency medical technician or paramedic employed by you to provide medical services, unless:
 - (i) You are engaged in the occupation or business of providing or offering medical, surgical, dental, x-ray or nursing services, treatment, advice or instruction; or
 - (ii) The "employee" has another insurance that would also cover claims arising under this provision, whether the other insurance is primary, excess, contingent or on any other basis.

2. Broadened Who Is An Insured

The following are added to Paragraph 2.:

Subsidiaries

e. Your subsidiaries if:

- (1) They are legally incorporated entities; and
- (2) You own more than 50% of the voting stock in such subsidiaries as of the effective date of this policy. If such subsidiaries are not shown in the Declarations, you must report them to us within 180 days of the inception of your original policy.

Additional Insureds

- f. Any person or organization described in paragraphs g. through k. below whom you are required to add as an additional insured on this policy under a written contract or agreement in effect during the term of this policy, provided the written contract or agreement was executed prior to the "bodily injury", "property damage" or "personal and advertising injury" for which the additional insured seeks coverage.

However, the insurance afforded to such additional insured(s):

- (1) Only applies to the extent permitted by law;
- (2) Will not be broader than that which you are required by the contract or agreement to provide for such additional insured;
- (3) Will not be broader than that which is afforded to you under this policy;
- (4) Is subject to the conditions described in paragraphs g. through k. below; and
- (5) Nothing herein shall extend the term of this policy.

g. Owner, Lessor or Manager of Premises

If the additional insured is an owner, lessor or manager of premises, such person or organization shall be covered only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by you or those acting on your behalf in connection with the ownership, maintenance or use of that part of any premises leased to you and subject to the following additional exclusions:

- (1) Any "occurrence" that takes place after you cease to occupy those premises; or
- (2) Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

h. State or Governmental Agency or Subdivision or Political Subdivision – Permits or Authorizations

If the additional insured is the state or any political subdivision, the state or political subdivision shall be covered only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit or authorization. This insurance does not apply to:

- (1) "Bodily injury", "property damage", or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- (2) "Bodily injury" or "property damage" included within the "products-completed operations hazard".

i. Lessor of Leased Equipment

If the additional insured is a lessor of leased equipment, such lessor shall be covered only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person(s) or organization(s). With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

j. Mortgagee, Assignee, or Receiver

If the additional insured is a mortgagee, assignee, or receiver of premises, such mortgagee, assignee or receiver of premises is an additional insured only with respect to their liability as mortgagee, assignee, or receiver and arising out of the ownership, maintenance, or use of the premises by you. This insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.

k. Vendor

If the additional insured is a vendor, such vendor is an additional insured only with respect to liability for "bodily injury" or "property damage" caused by "your products" which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:

- (1) The insurance afforded to the vendor does not apply to:
 - (a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in absence of the contract or agreement.
 - (b) Any express warranty unauthorized by you;
 - (c) Any physical or chemical change in "your product" made intentionally by the vendor;
 - (d) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
 - (e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

- (f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
- (g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or
- (h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
 - i. The exceptions contained in Subparagraphs d. or f.; or
 - ii. Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(2) This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

3. Newly Formed or Acquired Organizations

Paragraph 3. is amended as follows:

- a. Coverage under this provision is afforded until the end of the policy period.
- d. Coverage A does not apply to product recall expense arising out of any withdrawal or recall that occurred before you acquired or formed the organization.

SECTION III – LIMITS OF INSURANCE is amended as follows:

1. Paragraph 2. is replaced with the following:

- 2. The General Aggregate Limit is the most we will pay for the sum of:
 - a. Medical expenses under Coverage C;
 - b. Damages under Coverage A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard";
 - c. Damages under Coverage B;
 - d. Voluntary "property damage" payments under Coverage D;
 - e. Care, Custody or Control damages under Coverage E.; and
 - f. Lost Key Coverage under Coverage H.

2. Paragraph 5. is replaced with the following:

- 5. Subject to Paragraph 2. or 3. above, whichever applies, the Each Occurrence Limit is the most we will pay for the sum of:
 - a. Damages under Coverage A;
 - b. Medical expenses under Coverage C;
 - c. Voluntary "property damage" payments under Coverage D;
 - d. Care, Custody or Control damages under Coverage E;
 - e. Limited Product Withdrawal Expense under Coverage F;
 - f. Contractors Errors and Omissions under Coverage G.; and,
 - g. Lost Key Coverage under Coverage H.

because of all "bodily injury" and "property damage" arising out of any one "occurrence".

3. Paragraph 6. is replaced with the following:

6. Subject to Paragraph 5. above the Damage To Premises Rented To You Limit is the most we will pay under Coverage A for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire or explosion, while rented to you or temporarily occupied by you with permission of the owner.

The Damage to Premises Rented to You Limit is the higher of the Each Occurrence Limit shown in the Declarations or the amount shown in the Declarations as Damage To Premises Rented To You Limit.

4. Paragraph 7. is replaced with the following:

7. Subject to Paragraph 5. above, the higher of \$10,000 or the Medical Expense Limit shown in the Declarations is the most we will pay under Coverage C for all medical expenses because of "bodily injury" sustained by any one person.

5. Paragraph 8. is added as follows:

8. Subject to Paragraph 5. above, the most we will pay under Coverage D. Voluntary Property Damage for loss arising out of any one "occurrence" is \$1,500. The most we will pay in any one-policy period, regardless of the number of claims made or suits brought, is \$3,000.

6. Paragraph 9. is added as follows:

9. Subject to Paragraph 5. above, the most we will pay under Coverage E. Care, Custody or Control for "property damage" arising out of any one "occurrence" is \$1,000. The most we will pay in any one-policy period, regardless of the number of claims made or suits brought, is \$5,000.

7. Paragraph 10. is added as follows:

10. Subject to Paragraph 5. above, the most we will pay under Coverage F. Limited Product Withdrawal Expense for "product withdrawal expenses" in any one-policy period, regardless of the number of insureds, "product withdrawals" initiated or number of "your products" withdrawn is \$10,000.

8. Paragraph 11. is added as follows:

11. Subject to Paragraph 5. above, the most we will pay under Coverage G. Contractors Errors and Omissions for damage in any one-policy period, regardless of the number of insureds, claims or "suits" brought, or persons or organizations making claim or bringing "suits" is \$10,000.

For errors in contract or job specifications or in recommendations of products or materials to be used, this policy will not pay for additional costs of products and materials to be used that would not have been incurred had the correct recommendations or specifications been made.

9. Paragraph 12. is added as follows:

12. Subject to Paragraph 5. above, the most we will pay under Coverage H., Lost Key Coverage for damages arising out of any one occurrence is \$50,000.

10. Paragraph 13. is added as follows:

13. The General Aggregate Limit applies separately to:

- a. Each of your projects away from premises owned by or rented to you; or
- b. Each "location" owned by or rented to you.

"Location" as used in this paragraph means premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad.

11. Paragraph 14. is added as follows:

14. With respect to the insurance afforded to any additional insured provided coverage under this endorsement:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- a. Required by the contract or agreement; or
 - b. Available under the applicable Limits of Insurance;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance.

SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS is amended as follows:

1. Subparagraph 2.a. of Duties In The Event Of Occurrence, Offense, Claim, or Suit is replaced with the following:

- a. You must see to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. This requirement applies only when the "occurrence" or offense is known to the following:

- (1) An individual who is the sole owner;
- (2) A partner, if you are a partnership or joint venture;
- (3) An "executive officer" or insurance manager, if you are a corporation;
- (4) A manager, if you are a limited liability company;
- (5) A person or organization having proper temporary custody of your property if you die;
- (6) The legal representative of you if you die; or
- (7) A person (other than an "employee") or an organization while acting as your real estate manager.

To the extent possible, notice should include:

- (1) How, when and where the "occurrence" or offense took place;
- (2) The names and addresses of any injured persons and witnesses; and
- (3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

2. The following is added to Subparagraph 2.b. of Duties In The Event Of Occurrence, Offense, Claim, or Suit:

The requirement in 2.b.applies only when the "occurrence" or offense is known to the following:

- (1) An individual who is the sole owner;
- (2) A partner or insurance manager, if you are a partnership or joint venture;
- (3) An "executive officer" or insurance manager, if you are a corporation;
- (4) A manager or insurance manager, if you are a limited liability company;
- (5) Your officials, trustees, board members or insurance manager, if you are a not-for-profit organization;
- (6) A person or organization having proper temporary custody of your property if you die;
- (7) The legal representative of you if you die; or
- (8) A person (other than an "employee") or an organization while acting as your real estate manager.

3. The following is added to paragraph 2. of Duties in the Event of Occurrence, Offense, Claim or Suit:

- e. If you report an "occurrence" to your workers compensation carrier that develops into a liability claim for which coverage is provided by the Coverage Form, failure to report such an "occurrence" to us at the time of the "occurrence" shall not be deemed a violation of paragraphs a., b., and c. above. However, you shall give written notice of this "occurrence" to us as soon as you become aware that this "occurrence" may be a liability claim rather than a workers compensation claim.

4. Paragraph 6. is replaced with the following:

6. Representations

By accepting this policy, you agree:

- a. The statements in the Declarations are accurate and complete;
- b. Those statements are based upon representations you made to us; and
- c. We have issued this policy in reliance upon your representations.

Any error or omission in the description of, or failure to completely describe or disclose any premises, operations or products intended to be covered by the Coverage Form will not invalidate or affect coverage for those premises, operations or products, provided such error or omission or failure to completely describe or disclose premises, operations or products was not intentional.

You must report such error or omission to us as soon as practicable after its discovery. However, this provision does not affect our right to collect additional premium charges or exercise our right of cancellation or nonrenewal.

5. The following is added to paragraph 8. Transfer Of Rights Of Recovery Against Others To Us:

We waive any right of recovery against any person or organization, because of any payment we make under this Coverage Part, to whom the insured has waived its right of recovery in a written contract or agreement. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person or organization prior to loss.

6. Paragraph 10. is added as follows:

10. Liberalization

If we revise this Coverage Form to provide more coverage without additional premium charge, your policy will automatically provide the additional coverage as of the day the revision is effective in the applicable state(s).

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS –
AUTOMATIC STATUS WHEN REQUIRED IN CONSTRUCTION
AGREEMENT WITH YOU – ONGOING OPERATIONS AND
PRODUCTS-COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE (OPTIONAL)

Name of Additional Insured Persons or Organizations
(As required by written contract or agreement per Paragraph A. below.)

Locations of Covered Operations
(As per the written contract or agreement, provided the location is within the "coverage territory".)

(Information required to complete this Schedule, if not shown above, will be shown in the Declarations.)

A. SECTION II – WHO IS AN INSURED is amended to include as an additional insured:

1. Any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement in effect during the term of this policy that such person or organization be added as an additional insured on your policy; and
2. Any other person or organization you are required to add as an additional insured under the contract or agreement described in Paragraph 1. above; and
3. The particular person or organization, if any, scheduled above.

Such person(s) or organization(s) is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" occurring after the execution of the contract or agreement described in Paragraph 1. above and caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf in the performance of your ongoing operations for the additional insured; or
3. "Your work" performed for the additional insured and included in the "products-completed operations hazard" if such coverage is specifically required in the written contract or agreement.

However, the insurance afforded to such additional insured(s) described above:

1. Only applies to the extent permitted by law;
2. Will not be broader than that which you are required by the contract or agreement to provide for such additional insured;
3. Will not be broader than that which is afforded to you under this policy; and
4. Nothing herein shall extend the term of this policy.

- B. The insurance provided to the additional insured does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
1. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
 2. Supervisory, inspection, architectural or engineering activities.

- C. This insurance is excess over any other valid and collectible insurance available to the additional insured whether on a primary, excess, contingent or any other basis; unless the written contract or agreement requires that this insurance be primary and non-contributory, in which case this insurance will be primary and non-contributory relative to insurance on which the additional insured is a Named Insured.

- D. With respect to the insurance afforded to these additional insureds, the following is added to **SECTION III – LIMITS OF INSURANCE**:

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement described in Paragraph A.1.; or
2. Available under the applicable Limits of Insurance;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance.

- E. **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended as follows:

Paragraph 2. **Duties In The Event of Occurrence, Offense, Claim Or Suit** is amended to add the following additional conditions applicable to the additional insured:

An additional insured under this endorsement must as soon as practicable:

1. Give us written notice of an "occurrence" or an offense which may result in a claim or "suit" under this insurance, and of any claim or "suit" that does result;
2. Send us copies of all legal papers received in connection with the claim or "suit", cooperate with us in the investigation or settlement of the claim or defense against the "suit", and otherwise comply with all policy conditions; and
3. Tender the defense and indemnity of any claim or "suit" to any provider of other insurance which would cover the additional insured for a loss we cover under this endorsement and agree to make available all such other insurance. However, this condition does not affect Paragraph C. above.

We have no duty to defend or indemnify an additional insured under this endorsement until we receive from the additional insured written notice of a claim or "suit".

- F. This endorsement does not apply to any additional insured or project that is specifically identified in any other additional insured endorsement attached to the **COMMERCIAL GENERAL LIABILITY COVERAGE FORM**.

CONTRACT

PROFESSIONAL SERVICES AGREEMENT Electric Motor and Pump Repair Services

THIS AGREEMENT is made this _____ day of _____, 2023, by and between City of Wildwood (hereafter referred to as "City"), whose address is 100 N Main Street, Wildwood, Florida 34785, and (hereafter referred to as "Contractor"), whose address is _____

WHEREAS, the City has need of professional services for Electrical Motor and Pump Repair Services and

WHEREAS, the parties desire to enter into a written agreement outlining the duties, responsibilities and compensation of Contractor, based on the Contractor's response to RFP # 2024-16 – Request for Proposals for Electric Motor and Pump Repair Services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is hereby agreed as follows:

1. The relationship of the Contractor to the City will be that of a professional contractor to provide the professional and technical services required under this agreement in accordance with acceptable professional practices and ethical standards applicable to the Contractor's profession, and Contractor will endeavor to provide to the City prompt and efficient services to the best of its ability.
2. Contractor is hereby retained and employed as the Electrical Motor and Pump Repair Services Contractor and will work with the City to provide said services in accordance with the scope of services outlined in RFP # 2024-16.
3. Contractor agrees to prepare and complete a report to the City, detailing the status of services provided pursuant to this Agreement at least ninety (90) days prior to the expiration of the term of this Agreement, or at least ninety (90) days prior to the expiration of any renewal term of this Agreement. Contractors may be asked to present the deliverables in person for review by staff or for discussion at a scheduled City Commission meeting.
4. The term of this Agreement shall commence on _____ and continue in full force through _____, unless otherwise terminated as provided in paragraph five (5) of this Agreement. This Agreement may be renewed on an annual basis for additional consecutive one-year periods, if agreed to in writing by both parties, at least sixty (60) days prior to the expiration of this Agreement, including any periods of renewal. The term of this Agreement does not relieve the Contractor of any future responsibility as described in paragraph eight (8) of this Agreement.
5. This Agreement may be terminated by either party upon thirty (30) days prior written notice to the other party at the address designated in this Agreement for receiving such notice. If this agreement is terminated, Contractor shall be authorized to receive payment for all work performed up to the date of termination.
6. With regard to compensation paid to Contractor, Contractor shall furnish to the City on a monthly basis an itemized invoice detailing all of Contractor's hours, services, expenses and any other services utilized by the City during the preceding month. Invoice shall be itemized pursuant to and in accordance with the attached Fee Schedule. The contractor shall compute the total amount due for the preceding month and all amounts due. Contractor shall be paid on a monthly basis pursuant to the provisions of the Local Government Prompt Payment Act, F.S. 218. The contractor acknowledges and agrees that the rates set forth in the Fee Schedule shall remain fixed throughout the duration of the Agreement and thereafter shall only be adjusted by mutual written agreement of both parties.
7. General Considerations.
 - a. All reports, drawings, designs, specifications, notebooks, computations, details, and calculation documents prepared by the Contractor and presented to the City pursuant to this Agreement are and remain the property of the City as instruments of service.

- b. All analyses, data, documents, models, modeling, reports, and tests performed or utilized by Contractor shall be made available to the City upon request and shall be considered public records, pursuant to F.S. 119.0701.
- c. Contractor shall keep all books, records, files, drawings, plans and other documentation, including all electronically stored items, which concern or relate to the services required hereunder, for a minimum of three (3) years from the date of expiration or termination of this Agreement, or as otherwise required by any applicable law, whichever date is later. The City shall have the right to order, inspect and copy all such Records as often as it deems necessary during any such period of time. The right to audit, inspect, and copy records shall include all of the records of sub-Contractors (if any).
- d. Contractor shall, at all times, comply with the Florida Public Records Law, the Florida Open Meeting Law and all other applicable laws, rules and regulations of the State of Florida.
- e. Contractor shall, at all times, carry Professional Liability, General Liability, Automobile and Worker's Compensation Insurance pursuant to the insurance requirements in RFP # 2019-02, naming City as an additional insured in each such policy.
- f. Upon Contractor's written request, the City will furnish, or cause to be furnished, such reports, studies, instruments, documents, and other information as Contractor and City mutually deem necessary, and Contractor may rely upon same in performing the services required under this agreement.
- g. The City and Contractor each binds itself and its successors, legal representatives and assigns to the other party to this agreement and to the partners, successors, legal representatives and assigns of such other party to this agreement, in respect to all covenants of this agreement; and neither the City nor Contractor shall assign or transfer their interest in this agreement without the prior written consent of the other party.

8. Should any other professional services be called for by the City which are not otherwise set forth in this Agreement or any of its attachments or exhibits, said charges shall be agreed upon in advance by the parties hereto. The Contractor may be required to provide additional services to the City on challenges, public protests, administrative hearings or similar matters. The Contractor shall be available to represent the City, serve as an expert witness and provide supporting documentation as necessary.

9. The Contract Documents, which comprise the entire Contract between City and Contractor and which are further incorporated herein by reference, consist of the following:

- a. Request for Proposals (RFP)
- b. Vendor's RFP Documents
- c. Permits / Licenses
- d. All RFP Addenda Issued Prior to RFP Opening Date
- e. All Modifications and Change Orders Issued
- f. Services hourly rates, as attached to this contract.

10. The Contractor agrees to indemnify and hold harmless the City of Wildwood, and their elected officials, employees and volunteers from and against all claims, losses and expenses, including legal costs, arising out of or resulting from, the performance of this contract, provided that any such claims, damage, loss of expenses is attributed to bodily injury, sickness, disease, personal injury or death, or to injury to or destruction of tangible property including the loss or loss of use resulting there from and is caused in whole or in part by any negligent act or omission of the Contractor.

11. Contractor, its agents, servants or employees shall, in no manner, whatsoever be construed as the employees, agents, servants or representatives of the City and shall have not expressed or implied power or authority to act in any manner whatsoever for or on behalf of the City, except as provided in the scope of services called for herein. Contractor is hereby designated as an independent contractor to the City and none of the employees, agents or servants of the Contractor shall have, or be entitled to, any of the fringe benefits applicable to employees of the City.

12. In the event of default by either party hereto, the defaulting party shall be liable for all costs and expenses, including reasonable attorney's fees and costs incurred by the other party in enforcing it's rights hereunder, whether litigation be instituted or not, at the trial court and appellate court level.

13. Contractor does hereby waive any and all “venue privilege” and or “diversity of citizenship privileges” and specifically agrees that any action brought for the enforcement, construction or interpretation of this agreement shall be maintained in the County or Circuit Court in and for Sumter County, Florida, and Contractor hereby specifically waives its right or privilege to institute any action of any kind or nature whatsoever, against the City in any other State Court, Federal Court or administrative tribunal.

14. This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or verbal. If any provision of this Agreement is declared to be invalid or unenforceable, the remainder shall continue to operate in full force and effect.

15. This Agreement cannot be changed or modified, unless by written agreement signed by all parties hereto.

16. In performing services hereunder, Contractor shall comply with all federal, state and local laws and regulations. Contractor shall be responsible for identifying and obtaining all permits necessary to complete the scope of services. Contractor shall be responsible for obtaining, at its sole cost and expense, all necessary licenses and other governmental approvals required in order for Contractor to provide the type of services required hereunder.

17. Contractor shall immediately notify City in writing of any commitments during the term of this Agreement which may constitute a potential or actual conflict of interest with respect to the scope of services to be performed for the City.

18. Each of the WHEREAS clauses listed above are hereby re-alleged and incorporated into this Agreement as if otherwise fully stated herein.

19. Any notices required by this Agreement shall be mailed to the following individual(s), by Certified Mail, Return Receipt requested:

FOR THE CITY

FOR THE CONTRACTOR

Name: Jason McHugh

Name: _____

Address: 100 N Main Street, Wildwood, FL 34785

Address: _____

Title: City Manager

Title: _____

Date: _____

Date: _____

IN WITNESS WHEREOF, the parties have signed this agreement the day and year first above written.

ATTEST:

CITY OF WILDWOOD

By: _____

By: Ed Wolf, Mayor

Date Signed: _____

ATTEST:

Contractor

By: _____

By: _____

Date Signed: _____

RFP COVER PAGE

Name of Vendor, Entity or Organization:

CEC Motor & Utility Services, LLC

Federal Employer Identification Number (FEIN): 27-5084842

State of Florida License Number (If Applicable): CGC1529751, CUC1225425, EC13012488

Name of Contact Person:

Shane Saputo

Title:

General Manager

E-Mail Address:

ssaputo@cecmotoru.com

Mailing Address:

1751 12th Street East

Street Address (if different):

N/A

City, State, Zip:

Palmetto, FL 34221

Telephone: 941-845-1030

Fax: 941-845-1049

Organizational Structure – Please Check One:

Corporation ☒ Partnership ☐ Proprietorship ☐ Joint Venture ☐ Other ☐

If Corporation:

Date of Incorporation: 02/25/2011

State of Incorporation: Michigan

States Registered in as Foreign Corporation: N/A

Authorized Signature:

Print Name : Shane Saputo

Signature: 

Title: General Manager

Phone: 941-845-1030

This document must be completed and returned with your Submittal.



City of Wildwood, Florida

REQUEST FOR PROPOSAL
MOTOR AND PUMP MAINTENANCE AND REPAIRS
RFP # 2024-16

City of Wildwood
100 N Main Street
Wildwood, FL 34785
352-330-1343 (Phone)
352-330-1353 (Fax)



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Tab H – Additional Required Documents

- o Proposer's Certification / Addenda Acknowledgement Form**

- o Proposal Form**

- o Statement of Terms and Conditions**

- o Hold Harmless Agreement**

- o A sworn, notarized Drug Free Workplace Certificate**

- o Public Entity Crimes Form**

- o Conflict of Interest Disclosure Form**

- o Exceptions or Deviations from the minimum specifications**

- o A Certificate of Insurability (COI)**

- o Immigration Affidavit Certification**



TAB A

STATEMENT OF INTEREST

CEC Motor & Utility Services is pleased to provide the enclosed proposal for the City of Wildwood's consideration in RFP 2024-16, Electric Motor and Pump Maintenance and Repair Services.

We are interested in providing the necessary services specified in this RFP and working with the City of Wildwood. We understand the services required by the City of Wildwood. With CEC Motor & Utility Services experience in the field of lift station rehabilitation, motor and pump repairs as well as our work history with nearby municipalities, we believe that we will provide the services that the City is requesting.

Shane Saputo, General Manager

A handwritten signature in blue ink, appearing to read "Shane Saputo", written over a horizontal line.

Authorized Representative Signature

**Electric Motor and Pump Maintenance and Repair Services
RFP # 2024-16**



TAB B
VENDOR PROFILE

FORM 1

VENDOR PROFILE

Submitted by (*Company Name*): CEC Motor & Utility Services, LLC

Corporation

Partnership

Individual

Joint Venture

Other

Describe:

Florida Electrical Contractor License Number: EC1301248

Expiration Date: 08/31/2024

Office Location: 1751 12th Street East, Palmetto, FL 34221

Number of people in your organization: 37

Length of time the Contractor has been doing business under this name in Florida: 12 years

Length of time your firm has provided electrical services to governmental clients: 12 years

Under what other name(s) has your firm operated: N/A

Has or is your firm currently involved in any formal court proceedings regarding any of your electrical contracts?

YES

(attach a detailed explanation)

NO



TAB C

TEAM COMPOSITION AND RESUMES



Experience

CEC Motor and Utility Services began business in February of 2011. We moved into our building in Palmetto in May of 2011. We set in place all the equipment necessary to open the doors and promote our motor and pump offerings to our clientele. As a General Contractor we were able to hit the ground running with our team of lift station mechanics providing lift station repair work. It was not long before we had work under contract and quickly established several lift station maintenance and repair agreements. We started with eight (8) people and have steadily grown the business as the business has warranted over the past 11 years. Currently we employ thirty-two (32) full time employees working out of our shop in Palmetto. CEC has a 20,000 square foot state of the art facility located close to several major highways in Palmetto, Manatee County. Our facility is climate controlled with approximately 12,500 square feet devoted to motor/ generator/ pump repairs. 4,000 square feet devoted to panel building and fabrication. 3,500 square feet to administrative offices and training classroom spaces.

CEC Motor and Utility Services has been offering Lift Station Maintenance and Repair Services since we opened in 2011. Government contracts represent an exceptionally large portion of our business. This includes our lift station contracts that we work under. We are currently or have been previously engaged in lift station work for the City of Sarasota, Sarasota County, Manatee County, City of North Port, City of Arcadia, Polk County, Pasco County, Seminole County and South Seminole North Orange County Water Transmission Authority.

CEC Motor and Utility Services lift station department is well versed in the operations and workings of all lift stations. Should there be a problem with one; our highly resourceful team can diagnose the problem and take corrective action in the field. Or, if the customer has time; we can regroup with a proposal and diligently follow up until the damage has been mitigated. We have provided this type of loyal service to many customers over the past several years as described previously in this RFO. Another key component that CEC Motor and Utility Services offers is our ability to service, troubleshoot, and install Lift Station Control Panels. We are a UL 508A panel shop with full resources available to handle all electrical appurtenances related to a lift station. This in-house resource has played a vital role in assuring our customers get the best electrical service at a great price. Most if not all underground or general contractors do not have this resource available to them in house.

- Shane Saputo – General Manager, ssaputo@cecmotoru.com
- James Brown – Lift Station Foreman, jbrown@cecmotoru.com
- Fred Sherrod – Panel Shop Manager, fsherrod@cecmotoru.com

Primary Office location is 1751 12th St. East Palmetto, FL 34221 941-845-1030



SHANE W. SAPUTO

EXPERIENCE

General Manager (2011 – Present)

CEC Motor & Utility Services (Palmetto, FL)

Oversee day to day operations. Provide assistance and support to division managers & sales team. Prepare proposals & bids conforming to customer requirements.

Construction Manager (2009 – 2011)

Giffels-Webster Engineering, Inc. (Englewood, FL)

Develop work assignments and proposals for construction management services. Provide project management with construction engineering and inspection services. Administer contracts including approval of payment request and negotiated change orders. Supervise and provide support to subordinates.

Construction Manager (2005 – 2009)

Jensen & Group Engineering, LLC. (Bradenton, FL)

EOR representative for all construction related issues. Perform constructability and quality control review on all civil designs. Conduct preconstruction & progress meetings with contractors and clients. Review and approval of shop drawings, payment applications and change requests. Provide responses to RFI's; ensure compliance with permitting requirements.

Wastewater Field Division Head (2004 – 2005)

City of Wildwood (Wildwood, FL)

Direct all maintenance activities for the wastewater treatment plant, sanitary sewer collection system and reclaimed water distribution and disposal system.

Member of the development review committee, providing review and comment on all proposed land development projects.

Assist with development of capital improvement projects and annual budget preparation.

Utility Projects Coordinator – Maintenance Supervisor (1991 – 2004)

City of Venice (Venice, Florida)

Utility department representative overseeing capital improvement and private land development projects. Plans and specification review, shop drawing approval and utility inspections. Developed a preventative maintenance schedule utilizing specialized software to provide effective and cost saving

equipment maintenance. Supervised a staff of sixteen mechanics and technicians responsible for the maintenance of two wastewater treatment plants, eighty-four lift stations, sixteen hundred manholes and approximately one hundred twenty miles of sanitary sewer gravity mains and force mains. Assisted superintendent with annual budget preparation.



James Brown
1107 Hagle Park Road
Bradenton Fl 34212
941-306-8945

CEC Motor & Utility Services
1751 12th St. East
Palmetto Fl 34221
941-845-1030

February/2011 to Present

Field Superintendent; Manage all field operation, labor and equipment for job construction. Set up of bypass operation. Manages all daily reports and handle all safety on job. Responsible for install and troubleshooting of pumps, motor, and piping. Insures job completion within time and correct specification. On call for after hour emergency repairs.

Rexel Mader
7260 15th St. East
Sarasota Fl 34243
941-366-8298

July/2002 to February/2011

Field Superintendent; Manage all field operation, labor and equipment for job construction. Set up of bypass operation. Manages all daily reports and handle all safety on job. Responsible for install and troubleshooting of pumps, motor, and piping. Insures job completion within time and correct specification. On call for after hour emergency repairs.

CERTIFICATION AND LICENSES

MOT, Confined Space Training, Pump and Motor Laser Alignment School, CDL class B.



Fred Sherrod
2319 LaSalle St
Sarasota, FL 34231
941.718.2174

CEC Motor & Utility Services Jan/2018 to Present
1751 12th St. East
Palmetto FL 34221
941-845-1030

Panel Shop/ Controls department supervisor:

Supervise panel shop and controls department operations. Provide technical support and startup activities. PLC programming, HMI programming, electronic drives installation programming and commissioning. UL 508A & 674 compliance manager ensuring compliance with UL performance and reporting standards.

Electro Mechanical South August/2012 to December/2017
1575 Cattlemen Rd
Sarasota, FL 34232
941-342-9111

Shop Manager:

Supervise electric motor & pump repair operations. Provide technical support for all activities including rewinding, machining, fabrication, field service, instrumentation.
Programming of PLCs, HMIs, Electronic Drives programming, commissioning, and startup.

Sarasota County Government March/2006 to April/ 2011
1001 Sarasota Center Blvd.
Sarasota, FL 34240

Water/ Wastewater Utilities Manager:

Manage Instrumentation, Controls, Electrical, SCADA equipment, systems, and technical staff.
Establish department SOP, funding and staffing where no I&C SCADA department existed previously.
Manage I&C SCADA projects such as infrastructure acquisitions, expansions, and decommissions.



TAB D
BID FORM

FORM 2

BID FORM

Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by City for the duration of the three (3)-year term contract.

JOB CLASSIFICATION	REGULAR HOURS HOURLY RATE	AFTER HOURS HOURLY RATE
Master Electrician	\$ 95.00	\$ 95.00
Journeyman/Supervisor	\$ 85.00	\$ 85.00
Apprentice/Laborer	\$ 70.00	\$ 70.00
Permit Fee Reimbursement	<u>At Actual Cost</u>	

EQUIPMENT WITH OPERATOR	HOURLY RATE
Bucket Truck or Lift	\$ 200.00
Pick up and delivery of equipment	\$ 95.00
	\$
	\$
	\$

PARTS & MATERIALS MARK-UP	PERCENTAGE
Percentage (Not to exceed 10%)	10 %

Notes:

1. "After Hours" price shall not exceed two times that of the normal operating price.
2. Contractors will bill for parts and materials at wholesale cost + percentage mark-up in an amount not to exceed 10 percent. Supplier invoices must be attached to all invoices as applicable.
3. Costs for additional equipment rates can be included in rows provided under EQUIPMENT WITH OPERATOR table.

If requested by City, Contractor must return any damaged parts to City after performing repairs.

Authorized Signatory: 

(Signature)

Title: GENERAL MANAGER



TAB E
ILLUSTRATIVE WORK

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> Polo Park Pump Station, Replace Soft Start		Client's Name & Address Sarasota County Government 1001 Sarasota Center Blvd, Sarasota FL 34240
<u>Project Manager:</u> Shane Saputo		
Completion Date (Actual or Estimated):		<u>Client Contact Name, Title, Email Address and Telephone Number:</u> Alexander J. Boudreau, P.E., Manager III aboudrea@scgov.net, 941-323-3079
<u>Contractor Fees (In Thousands)</u>		
Entire Project: \$52,000.00	Work for which vendor was/is responsible: \$52,000.00	
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) Performed confined space entry, removed failing 4" ductile iron piping including base elbows and all fittings & valves in valve vault. Installed new base plates, base elbows, rails, HDPE piping routed above grade to new header assembly with main isolation valve. Back filled vault with clean fill and poured new concrete for header supports and restored area.		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible) Onsite inspection, supply new materials, and install		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> Shane Saputo, management		

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> Pinellas County Utilities - Dunn Water Reclamation Facility <u>Project Manager:</u> Fred Sherrod		<u>Client's Name & Address</u> Pinellas County Utilities PO Box 2438 Clearwater, FL 33757
Completion Date (Actual or Estimated): 10/31/23		
<u>Contractor Fees (In Thousands)</u>		<u>Client Contact Name, Title, Email Address and Telephone Number:</u>
Entire Project: \$ 6,251.77	Work for which vendor was/is responsible: \$ 6,251.77	Barry Walker, Supervisor 727-453-6742 mbwalker@pinellascounty.org
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) Recondition motor to include: Pickup motor, clean, dip and bake windings, new bearings, new sight glass, new heater and dynamically balance rotor. Reassemble, paint, test tag and deliver to customer.		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible) Pickup/repair/deliver		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> Fred Sherrod, Shop Manager		

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> 100 Hp Hydromatic Pump - Pasco County <u>Project Manager:</u> Fred Sherrod		<u>Client's Name & Address</u> Pasco County 9518 Crabtree Lane Port Richey, FL 34668
Completion Date (Actual or Estimated): 12/15/23		
<u>Contractor Fees (In Thousands)</u>		<u>Client Contact Name, Title, Email Address and Telephone Number:</u>
Entire Project: \$ 21,470.80	Work for which vendor was/is responsible: \$ 21,470.80	Robert Bratcher, Supervisor 727-247-2815 robert.bratcher@pascocountyfl.ne
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) Recondition of pump to include: Pickup pump, clean, disassemble, inspect, rewind, dip, bake, machine work to rotor, seal fits and sleeve end bell. Reassemble, test, paint, tag and deliver to customer.		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible) Pump pickup/repair/delivery		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> Fred Sherrod, Shop Manager		

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> Polo Park Pump Station, Replace Soft Start <u>Project Manager:</u> Shane Saputo		Client's Name & Address Polk Roadway Maintenance Division 330 W. Church Street Bartow, FL 33830
<u>Completion Date (Actual or Estimated):</u>		
<u>Contractor Fees (In Thousands)</u>		<u>Client Contact Name, Title, Email Address and Telephone Number:</u> Tonya Skinner, Project Management Supervisor tonyaskinner@polk-county.net, 863-535-2200
<u>Entire Project:</u> \$4,000.00	<u>Work for which vendor was/is responsible:</u> \$4,000.00	
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) Troubleshoot pump station electrical panel, pump not running. Diagnose and recommend replacement of soft start. Supply and install new soft start, inspect and test that the station is back in good operating condition.		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible) Onsite inspection, supply new materials, and install		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> Shane Saputo, management		



TAB F
REFERENCES

REFERENCES FOR CEC MOTOR & UTILITY SERVICES

- a. City of Sarasota
 - b. 1750 12th Street, Sarasota, FL 34236
 - c. David Mazon Jr., Superintendent Lift Stations, Utilities
Phone: (941) 356-3191
David.MazonJR@sarasotaFL.gov
 - d. Dates: November 2018 through the present
 - e. Complete lift station rehabilitation, pump and motor repairs.
-
- a. Sarasota County Government
 - b. 1001 Sarasota Center Blvd, Sarasota FL 34240
 - c. Alexander J. Boudreau, P.E., Manager III, Public Utilities
Phone: 941-323-3079
aboudrea@scgov.net
 - d. Dates: March 2013 through the present
 - e. Complete lift station rehabilitation, pump and motor repairs, onsite fabrication, field service for removal and installation of pumps and motors.
-
- a. Sarasota County Public Works
 - b. 8781 Bee Ridge Road, Sarasota, FL 34241
 - c. Jason K. Brown, Stormwater Operations Manager
Phone: 941-861-0823
jkbrown@scgov.net
 - d. Dates: March 2013 through the present
 - e. Stormwater pump station maintenance, including repairs to electrical panels, piping and submersible pump repairs.
-
- a. Polk County Roads & Drainage
 - b. 330 W. Church Street, Bartow, FL 33830
 - c. Tonya Skinner, Project Management Specialist
Phone: 863-535-220
tonyaskinner@polk-county.net
 - f. Dates: March 2018 through the present
 - g. Stormwater pump station maintenance, including monthly inspections, onsite troubleshooting, repairs to electrical panels and submersible pump repairs.



TAB G

ADDITIONAL INFORMATION



Years in business doing relevant service.

CEC Motor and Utility Services has been serving the public and private water and wastewater utilities of cities and counties in the state of Florida for over 12 years.

Many of our employees and managers have hands-on experience gained through employment at municipal utilities.

We speak "Utility language".

Our core business is serving the interests of public utilities. Unlike other companies that primarily serve other types of customers, the word Utility is more than just part of our name, it is a way of doing business that gives the support and respect that utilities personnel deserve.

CEC is more than just Electric motor and pump repairs. CEC does built-to-spec, and custom design-build of all types of control panels including UL 508 and 698 wastewater process and lift station controls utilizing the highest quality components for maximum reliability. The panel shop has service expertise in SCADA (Supervisory Control and Data Acquisition), Flow/ Level/ Pressure/ Water quality instrumentation, VFDs (Variable Frequency Drives).

CEC is a State of Florida licensed general and underground utility contractor with an unrivaled ability to perform a wide range of field services ranging from lift station rehabs to fabrication of specialized infrastructure.

The CEC motor and pump shop is UL listed and is able to work on all types of UL 674 certified equipment while maintaining the validity of the certification throughout the repair process.

We service more than just pumps and motors. CEC services and repairs equipment at all points along the treatment process from the headworks to the contact chamber and all points in-between. We repair Auger and Mixer gearboxes, multistage centrifugal and positive displacement blowers, dewatering centrifuges and associated equipment, peristaltic and chemical feed pumps.

CEC utilizes state of the art tools and equipment for the diagnostics, repair, testing and certification of equipment. CEC has a submersible test tank with flow meter for operational testing of repaired equipment prior to shipping. Our testing equipment ensures the highest degree of confidence and reliability in our repairs. When our customers replace a pump at 2am with one of our repairs, it has to work, this is our commitment and guarantee.



Relevant repair services experience.

The motor shop manager Fred S. has 38 years of experience in utilities electric motor, pumps, generators, and apparatus repair. The shop foreman Jorge M. has over 30 years of experience in the same. The lead technician Carlos has 30 years of experience repairing utility water and wastewater pumps and motors.

CEC performs all rewinds in our shop. Our lead rewind technician Terry H. has over 20 years of experience and has rewound random wound and form coil AC and DC generators and motors from fractional horsepower to over 1000 hp.

CEC rewinds motors using the highest quality class H materials and inverter duty magnetwire. Class H materials withstand operating temperatures up to 356 degrees and are typically better than the materials used by the original manufacturer.

CEC technical staff have hundreds of industry relevant training certificates and certifications, a list is available upon request.

CEC is a member in good standing with EASA (Electrical Apparatus Service Association) As a member of EASA, CEC gains access to engineers, state of the art training and techniques, and a network consisting of thousands of industry peers.

CEC adheres to the EASA ANSI AR-100 standards for the repair of rotating electrical apparatus. All technical staff have been tested and demonstrate a high degree of knowledge and proficiency in AR-100 standards.

CEC has the highest commitment to training and service excellence and provides continuing education, certification, and weekly training events for all technical staff.

All test and measurement equipment are calibrated and certified annually in accordance with EASA/ANSI AR-100 and UL 674.

CEC has electrical test apparatus to conduct dynamic operational tests on electric motors and pumps up to 2000 horsepower, and has a submergence/ flow testing tank to operationally test pumps up to 5000 gallons per minute.

CEC routinely checks electric motor stator winding data against engineering standards and specs to maintain the highest level of operational and energy efficiency, as well as ensuring the maximum service life and reliability of the associated equipment.

CEC performs root cause analysis to determine the cause of equipment damage and failure to help our customers identify and correct process related issues that result in shorter service life and premature failures.



Ability to perform services.

CEC has a 20,000 square foot state of the art facility located close to several major highways in Palmetto, Manatee County. Our facility is climate controlled with approximately 12,500 square feet devoted to motor/ generator/ pump repairs. 4,000 square feet devoted to panel building and fabrication. 3,500 square feet to administrative offices and training classroom spaces.

CEC has two 10-ton capacity traveling bridge cranes that traverse the building.

In addition to the two 10-ton cranes CEC has 6 smaller cranes for handling equipment and components at individual technicians' production areas.

CEC has a full machine shop with milling machine, 42-inch swing lathe, and 21-inch swing lathe for manufacture and repair of components. CEC utilizes flame spray metalizing for repair of bearing journal and mechanical shaft seal areas.

CEC is a member in good standing with EASA the Electro-Mechanical Authority and as such adheres to EASA/ ANSI AR-100 standards. CEC is UL certified for the following:

508A (Industrial Control Panels).

698A (Industrial Control Panels in Hazardous Locations).

674 (Electric motors and Generators for use in Hazardous Locations).

CEC has state of the art electronic test equipment including surge test, hypot, core-loss,

Load test, Dynamometer, power quality, IR thermal imaging, vibration, balance of rotating equipment 5000 pounds to ISO 1940/1 G1 and better.

CEC has a submergence test tank for load testing and flow certifying submersible pumps in actual operating conditions.

CEC has electrical test facilities that can operate single phase and three phase electric motors and pumps to 2000 horsepower using direct current (DC) or alternating current (AC) up to 4160 volts.

CEC utilizes only the highest quality inverter duty magnet wire and class H (356 degree) winding materials for superior durability and reliability of all electric motor stator rewinds.

CEC routinely checks the winding data against EASA and manufacturers original specs to ensure the maximum operational energy efficiency of all rewound equipment.

CEC utilizes the principals of root cause failure analysis to help identify situations that can be corrected that would lead to fewer repairs, less down time, and greater MTBF (mean-time between failures).



TAB H

ADDITIONAL REQUIRED DOCUMENTS

PROPOSER'S CERTIFICATION

Submit To: City of Wildwood 100 N Main Street Wildwood, FL 34785 352-330-1330 352-330-1338 (fax)		CITY OF WILDWOOD REQUEST FOR PROPOSAL (RFP) CERTIFICATION AND ADDENDA ACKNOWLEDGMENT		
DUE DATE: 01/11/2024		DUE TIME: 12:00PM		RFP # 2024 - 16
TITLE: Electric Motor and Pump Repair Services				
VENDOR NAME: CEC Motor & Utility Services, LLC		PHONE NUMBER: 941-845-1030		
VENDOR MAILING ADDRESS: 1751 12th Street East		FAX NUMBER: 941-845-1049		
CITY/STATE/ZIP: Palmetto, FL 34221		E-MAIL ADDRESS: ssaputo@cecmotoru.com		
"I, the undersigned, certify that I have reviewed the addenda listed below (list all addenda received to date). I understand that timely commencement will be considered in the award of this RFP and that cancellation of award will be considered if commencement time is not met, and that untimely commencement may be cause for termination of contract. I further certify that the services will meet or exceed the RFP requirements. I, the undersigned, declare that I have carefully examined the RFP, specifications, terms and conditions as applicable for this Request, and that I am thoroughly familiar with all provisions and the quality and type of coverage and services specified. I further declare that I have not divulged, discussed, or compared this RFP with any other Offeror and have not colluded with any Offerors or parties to an RFP whatsoever for any fraudulent purpose."				
N/A	N/A	N/A	N/A	N/A
Addendum #	Addendum #	Addendum #	Addendum #	Addendum #
"I certify that this quote is made without prior understanding, agreement, or connection with any corporation, vendor, or person submitting an RFP for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this RFP and certify that I am authorized to sign this response and that the offer is in compliance with all requirements of the RFP, including but not limited to certification requirements. In conducting offers with an agency for CITY OF WILDWOOD, respondent agrees that if this RFP is accepted, the respondent will convey, sell, assign, or transfer to the City of Wildwood all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States for price fixing relating to the particular commodities or services purchased or acquired by the CITY. At the City of Wildwood discretion, such assignment shall be made and become effective at the time the purchasing agency renders final payment to the respondent."				
Shane Saputo, General Manager Authorized Agent Name, Title (Print)		 Authorized Signature		1-11-24 Date
<i>This form must be completed and returned with your Submittal</i>				

PROPOSALS FORM FOR CITY OF WILDWOOD



Name of Vendor Submitting Proposals CEC Motor & Utility Services, LLC

Name of Person Submitting Proposals Shane Saputo

PROPOSER ACKNOWLEDGMENT

"The undersigned hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Vendor proposes and agrees, if this submission is accepted, to contract with the City of Wildwood to furnish all necessary materials, equipment, labor and services necessary to complete the work covered by the RFP and Contract Documents for this Project. The Vendor agrees to accept in full compensation for each item the prices named in the schedules incorporated herein."


Signature

1-11-24
Date

RFP # 2024 - 16
RFP Number

[☐] Check if exception(s) or deviation(s) to Specifications. Attach separate sheet(s) detailing reason and type for the exception or deviation.

This document must be completed and returned with your Submittal.

Statement of Terms and Conditions

PUBLIC ENTITY CRIME: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal/Bid on a contract to provide any goods or services to a public entity, for the construction or repair of a public building or public work, may not submit Proposals/Bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subContractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

INDEMNIFICATION: The contractor shall indemnify and hold harmless the City, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the design professional and other persons employed or utilized by the design professional in the performance of the contract.

PROHIBITION OF LOBBYING: During the blackout period which is, the period between the time the submittals for Invitation to Bid or the Request for Proposals, or Proposals, or information, as applicable, are received at Contracts / Purchasing and the time the City awards the contract, no proposer, no lobbyist, principal, or other person may lobby, on behalf of a competing party in a particular procurement matter, any member of the City, or any City employee other than the _____. Violation of this provision may result in disapproval of violating party. All questions regarding this Request for Proposals (RFP) or Invitation to Bid (IBID) must be submitted in writing to the City's Financial Services Manager.

ANTI TRUST LAWS: By submission of a signed RFP or BID, the successful Vendor acknowledges compliance with all antitrust laws of the United States and the State of Florida, in order to protect the public from restraint of trade, which illegally increases prices.

CONFLICT OF INTEREST: The award of the contract hereunder is subject to the provisions of Chapter 112 of the Florida Statutes. Vendors shall disclose the name of any Officer, Director, Partner, Associate, or Agent who is also an Officer, Appointee, or Employee of any of the City's at the time of the RFP or BID, or at the time of occurrence of the Conflict of Interest thereafter.

INTERPRETATION, CLARIFICATIONS AND ADDENDA: No oral interpretations will be made to any vendor as to the meaning of the RFP/IBID Contract Documents. Any inquiry or request for interpretation received by the _____ before the date listed herein will be given consideration. All such changes or interpretations will be made in writing in the form of an addendum and, if issued, will be distributed at or after the Pre-Proposals/Pre-Bid Conference, mailed or sent by available or electronic means to all attending prospective Submitters prior to the established RFP/IBID opening date. Each Vendor shall acknowledge receipt of such addenda in the space provided. In case any Proposer/Bidder fails to acknowledge receipt of such addenda or addendum, his offer will nevertheless be construed as though it had been received and acknowledged and the submission of his bid will constitute acknowledgment of the receipt of same. All addenda are a part of the RFP/IBID FORMS and each Proposer/Bidder will be bound by such addenda, whether or not received by him. It is the responsibility of each proposer/bidder to verify that he has received all addenda issued before RFP's/BID's are opened. In the case of unit price items, the quantities of work to be done and materials to be furnished under this RFP/IBID Contract are to be considered as approximate only and are to be used solely for the comparison of RFP's/BID's received. The City and/or its CONTRACTOR do not expressly or by implication represent that the actual quantities involved will correspond exactly therewith; nor shall the Vendor plead misunderstanding or deception because of such estimate or quantities of work performed or material furnished in accordance with the Specifications and/or Drawings and other Proposals/Bid Documents, and it is understood that the quantities may be increased or diminished as provided herein without in any way invalidating any of the unit or lump sum prices bid.

GOVERNING LAWS AND REGULATIONS: The vendor is required to be familiar with and shall be responsible for complying with all federal, state and local laws, ordinances, rules and regulations that in any manner affect the work.

PROPRIETARY/CONFIDENTIAL INFORMATION: Vendors are hereby notified that all information submitted as part of, or in support of RFP's/BID's, will be available for public inspection ten days after opening of the RFP's/BID's or until a short list is recommended whichever comes first, in compliance with Chapter 119, and 287 of the Florida Statutes. All RFP's/Bids submitted in response to this solicitation become the property of the City. Unless information submitted is proprietary, copy written, trademarked, or patented, the City reserves the right to utilize any or all information, ideas, conceptions, or portions of any RFP/IBID, in its best interest.

TAXES: The City of Wildwood is exempt from any taxes imposed by the State and/or Federal Government. Exemption certificates will be provided upon request.

NON-COLLUSION DECLARATION: By signing this RFP/IBID, all Vendors shall affirm that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Proposer, vendor, or person to submit a collusive or sham Proposals in connection with the work for which their RFP/IBID has been submitted; or to refrain from Bidding in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the RFP/IBID or of any other Bidder, or to fix any overhead, profit, or cost elements of the RFP/IBID price or the RFP/IBID price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Bidder, or any person interested in the proposed work.

PROPOSER RESPONSIBILITY: Invitation by the City's to vendors is based on the recipient's specific request or as the result of response by the public to the legal advertisements required by State law. Vendor s or individuals submit their responses on a voluntary basis, and therefore are not entitled to compensation of any kind.

CITYSHIP OF SUBMITTALS: All responses, inquiries or correspondence relating to or in reference to this RFP/IBID, and all other reports, charts, displays, schedules, exhibits and other documentation submitted by the vendors will become the property of the City. Reference to literature submitted with a previous RFP/IBID will not relieve the Bidder from including any required documents with this RFP/IBID.

EXAMINATION OF BID DOCUMENTS: Each Bidder shall carefully examine the RFP/IBID Document to ensure all pages have been received, all drawings and/or Specifications and other applicable documents are included, and shall inform himself thoroughly regarding any and all conditions and requirements that may in any manner affect cost, progress or performance of the work to be performed under the Contract. Ignorance on the part of the CONTRACTOR will in no way relieve him of the obligations and responsibilities assumed under the Contract.

VENDOR RESPONSIBILITY: Vendors are fully and completely responsible for the labeling, identification and delivery of their submittals. The _____ will not be responsible for any mislabeled or misdirected submissions, nor those handled by delivery persons, couriers, or the US Postal Service.

DRUG FREE WORKPLACE: All Proposers/Bidders shall submit the enclosed, duly signed and notarized form entitled "Drug Free Workplace Certificate". The Drug Free Workplace Vendor shall have the burden of demonstrating that his program complies with Section 287.087 of the Florida Statutes, and any other applicable state law.

THE CITY OF WILDWOOD, is a political subdivision of the State of Florida, and reserves the right to reject any and/or all submittals, reserve the right to waive any informalities or irregularities in the examination process, and reserve the right to award contracts and/or in the best interest of the City. Submittals not meeting stated minimum terms and proposals may be rejected by the City as non-responsive. The City reserves the right to reject any or all submittals without cause. The City reserves the right to reject the submission of any Vendor in arrears or in default upon any debt or contract to the City, or who has failed to perform faithfully any previous contract with the City's or with other governmental agencies.

PUBLIC RECORDS LAW: Correspondence, materials and documents received pursuant to this RFP/IBID become public records subject to the provisions of Chapter 119, Florida Statutes.

VERIFICATION OF TIME: Nextel time is hereby established as the Official Time of the City's.

PREPARATION OF PROPOSALS/BIDS:

Signature of the Bidder: The Bidder must sign the RFP/IBID FORMS in the space provided for the signature. If the Proposer/Bidder is an individual, the words "doing business as _____" must appear beneath such signature. In the case of a partnership, the signature of at least one of the partners must follow the vendor name and the words, "Member of the Vendor" should be written beneath such signature. If the Proposer/Bidder is a corporation, the title of the officer signing the RFP/IBID on behalf of the corporation must be stated and evidence of his authority to sign the RFP/IBID must be submitted. The Proposer/Bidder shall state in the RFP/IBID FORMS the name and address of each person interested therein.

Basis for Bidding: The price proposed for each item shall be on a lump sum or unit price basis according to specifications on the RFP/IBID FORM. The proposed prices shall remain unchanged for the duration of the Contract and no claims for cost escalation during the progress of the work will be considered, unless otherwise provided herein.

Total Proposed Price/Total Contract Sum Proposed: If applicable, the total price bid for the work shall be the aggregate of the lump sum prices proposed and/or unit prices multiplied by the appropriate estimated quantities for the individual items and shall be stated in figures in the appropriate place on the RFP/IBID FORM. In the event that there is a discrepancy on the RFP/IBID FORM due to unit price extensions or additions, the corrected extensions and additions shall be used to determine the project bid amount.

TABULATION: Those wishing to receive an official tabulation of the results of the opening of this RFP/IBID are to submit a self-addressed, stamped business size (No. 10) envelope, prominently marked on the front lower left side, with the RFP identification. Tabulation requested by telephone, fax or electronic media will not be accepted.

OBLIGATION OF WINNING BIDDER: The contents of the RFP/IBID of the successful proposer/bidder will become contractual obligations if acquisition action ensues. Failure of the successful Proposer/Bidder to accept these obligations in a contract may result in cancellation of the award and such vendor may be removed from future participation.

AWARD OF BID: It is the City's intent to select a vendor within sixty (60) calendar days of the deadline for receipt of Proposals/Bids. However, Proposals/Bids must be vendor and valid for award for at least ninety (90) calendar days after the deadline for receipt of the RFP/IBID.

ADDITIONAL REQUIREMENTS: The vendors shall furnish such additional information as the City may reasonably require. This includes information which indicates financial resources as well as ability to provide the services. The City reserves the right to make investigations of the proposals of the vendor as it deems appropriate.

PREPARATION COSTS: The City shall not be obligated or be liable for any costs incurred by Proposers/Bidders prior to issuance of a contract. All costs to prepare and submit a response to this RFP/IBID shall be borne by the Proposer/Bidder.

TIMELINESS: All work will commence upon authorization from the City's representative. All work will proceed in a timely manner without delays. The Contractor shall commence the work UPON RECEIPT OF NOTICE TO PROCEED and/or ORDER PLACED (PURCHASE ORDER PRESENTED), and shall deliver in accordance to the terms and conditions outlined and agreed upon herein.

DELIVERY: All prices shall be FOB Destination, Sumter County, Florida, inside delivery unless otherwise specified.

ADDITIONAL SERVICES/PURCHASES BY OTHER PUBLIC AGENCIES ("PIGGY-BACK"):

The Vendor by submitting a Bid acknowledges that other Public Agencies may seek to "Piggy-Back" under the same terms and conditions, during the effective period of any resulting contract - services and/or purchases being offered in this Bid, for the same prices and/or terms proposed. Vendor has the option to agree or disagree to allow contract Piggy-Backs on a case-by-case basis. Before a Public Agency is allowed to Piggy-Back any contract, the Agency must first obtain the vendor's approval - without the vendor's approval, the seeking Agency cannot Piggy-Back.

PLANS, FORMS & SPECIFICATIONS: Bid Packages are available from the _____. These packages are available for pickup or by mail. If requested to mail, the Proposer/Bidder must supply a courier account number (UPS, FedEx, etc.). Proposers/Bidders are required to use the official RFP/IBID FORMS, and all attachments itemized herein, are to be submitted as a single document. Any variation from the minimum specifications must be clearly stated on the RFP/IBID FORM and/or Exceptions/Deviations Sheet(s). Only one set of plans, forms, and specifications will be furnished each company or corporation interested in submitting a Proposals/bid. RFP/IBID FORM documents for this project are free of charge and are available on-line and are downloadable.

MANUFACTURER'S NAME AND APPROVED EQUIVALENTS: Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition unless otherwise indicated. The Proposer/Bidder may offer any brand for which he is an authorized representative, which meets or exceeds the RFP/IBID specification for any item(s). If RFP's/BID's are based on equivalent products, indicate on the RFP/IBID FORM the manufacturer's product name and literature, and/or complete specifications. Reference to literature submitted with a previous RFP/IBID will not satisfy this provision. The Proposer/Bidder shall explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. RFP's/BID's which do not comply with these requirements are subject to rejection. RFP's/BID's lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the RFP/IBID FORM. The _____ is to be notified, in writing, of any proposed changes in materials used, manufacturing process, or construction. However, changes shall not be binding upon the City unless evidenced by a Change Notice issued and signed by the _____, or designated representative.

QUANTITIES: The quantities as specified in this RFP/IBID are estimates only and are not to be construed as guaranteed minimums.

SAMPLES: Samples of items, when called for, shall be furnished free of expense, and if not destroyed may, upon request, be returned at the Proposer's/Bidder's expense. Each sample shall be labeled with the Proposer's/Bidder's name, manufacturer brand name and number, RFP/IBID number and item reference. Samples of successful Proposer's/Bidder's items may remain on file for the term of the contract. Request for return of samples shall be accompanied by instructions which include shipping authorization and must be received at time of opening. Samples not returned may be disposed of by the City within a reasonable time as deemed appropriate.

DOCUMENT RE-CREATION: Vendor may choose to re-create any document(s) required for this solicitation, but must do so at his own risk. All required information in the original City format must be included in any re-created document. Submittals may be deemed non-responsive if required information is not included in any re-created document.

ACKNOWLEDGED:


(Signature and Date)

1-11-24

This document must be completed and returned with your Submittal.

HOLD HARMLESS AGREEMENT

The Contractor agrees to hold the City of Wildwood harmless against all claims for bodily injury, sickness, disease, death or personal injury or damage to property or loss of use resulting there from, arising out of the agreement, to the extent that such claims are attributable, in whole or in part, to a negligent act or omission by the Contractor.

The Contractor shall purchase and maintain workers' compensation insurance for all workers' compensation insurance and employers' liability in accordance with Florida Statute Chapter 440.

The Contractor shall also purchase any other coverage required by law for the benefit of employees.

Required insurance shall be documented in Certificates of Insurance and shall be provided to the City representative requesting the service.

By signature upon this form the Contractor stipulates that he/she agrees to the Hold Harmless Agreement, and to abide by all insurance requirements.

Shane Saputo / CEC Motor & Utility Services, LLC

Contractor/ Vendor-Print Name


Signature

RFP # 2024 - 16

Project Name

1-11-24
Date

The effective date of this Hold Harmless Agreement shall be for the duration of this project.

This document must be completed and returned with your Submittal.

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that,

CEC Motor & Utility Services, LLC

(print or type name of vendor)

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the workplace, the vendor's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under RFP or bid, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under RFP or bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Make a good faith effort to continue to maintain a drug free workplace through the implementation of the drug free workplace program.
- "As a person authorized to sign this statement, I certify that the above-named business, vendor or corporation complies fully with the requirements set forth herein".

[Signature]

Authorized Signature

1-11-24

Date Signed

State of: Florida

County of: Manatee

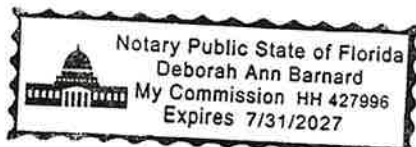
Sworn to and subscribed before me this 11 day of January, 2024

Personally known X or Produced Identification _____
(Specify Type of Identification)

Deborah A. Barnard
Signature of Notary

My Commission Expires 7/31/27

(seal)



This document must be completed and returned with your Submittal.

**SWORN STATEMENT TO SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES FORM**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to City of Wildwood

By Shane Saputo

{print individual's name and title}

for CEC Motor & Utility Services, LLC

{print name of entity submitting sworn statement}

whose business address is 1751 12th Street East, Palmetto, FL 34221

and (if applicable) its Federal Employer Identification Number (FEIN) is 27-5084842 (If the
entity has no FEIN, include the Social Security Number of the individual signing this sworn
statement: N/A.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:
- a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
 - c. I understand that a "person" as defined in Paragraph 287.133(1)(c), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
 - d. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **{indicate which statement applies.}**

_____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **{attach a copy of the final order}**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



{signature}

1-11-24

{date}

State of Florida

County of Manatee

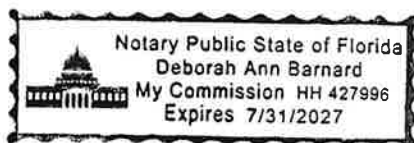
PERSONALLY APPEARED BEFORE ME, the undersigned authority, Shane Supta who after first being sworn by me, affixed his/her signature in the space provided above on this 11 day of January 2024

Attest: Deborah A Barnard

Notary Public

My commission expires: 07/31/2027

(Notary Seal)



This document must be completed and returned with your Submittal.

Conflict of Interest Disclosure Form

I HEREBY CERTIFY that

2. I (printed name) Shane Saputo am the
(title) General Manager and the duly authorized representative of the vendor of (Vendor
Name) CEC Motor & Utility Services, LLC whose address is
1751 12th Street East, Palmetto, FL 34221, and that I possess the legal
authority to make this affidavit on behalf of myself and the vendor for which I am acting; and,

2. Except as listed below, no employee, officer, or agent of the vendor have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,

3. This bid proposal is made without prior understanding, agreement, or connection with any corporation, vendor, or person submitting a bid proposal for the same services and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

Signature: 

Printed Name: Shane Saputo

Vendor Name: CEC Motor & Utility Services, LLC

Date: 1-11-24

State of Florida

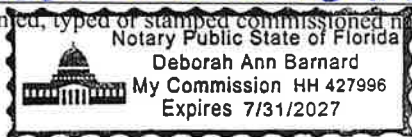
County of Manatee

Sworn to and subscribed before me this 11 day of January 2024

Personally Known X
OR Produced Identification _____, Type of Identification _____

My Commission Expires 07/31/2027

Deborah A Barnard
(Printed, typed or stamped commissioned name of notary)



This document must be completed and returned with your Submittal



HOUGHJA001

SMCCAULEY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Roots Insurance Agency 3001 W. Big Beaver Rd., Suite 504 Troy, MI 48084	CONTACT NAME: Derek Allen	
	PHONE (A/C, No, Ext): (248) 559-0840	FAX (A/C, No):
INSURED CEC Motor & Utility Services, LLC 1751 12th St E Palmetto, FL 34221--6461	E-MAIL ADDRESS: DAllen@riaholdingsllc.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Federal Insurance Company	
	INSURER B: Chubb Insurance Company	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC #		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:			36012314	12/31/2022	1/31/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			73586690	12/31/2022	1/31/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			7988-38-18	12/31/2022	1/31/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	71753683	12/31/2022	1/31/2024	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Derek Allen

Immigration Affidavit Certification

This Affidavit is required and should be signed, notarized by an authorized principal of the firm, and submitted with formal Invitations to Bid (ITB's) and Request for Proposals (RFP) submittals. Further, Consultants / Bidders are required to enroll in the E-Verify program, and provide acceptable evidence of their enrollment, at the time of the submission of the Consultant's/bidder's proposal. Acceptable evidence consists of a copy of the properly completed E-Verify Company Profile page or a copy of the fully executed E-Verify Memorandum of Understanding for the company. Failure to include this Affidavit and acceptable evidence of enrollment in the E-Verify program may deem the Consultant / Bidder's proposal as nonresponsive.

The City of Wildwood will not intentionally award City contracts to any Consultant who knowingly employs unauthorized alien workers, constituting a violation of the employment provision contained in 8 U.S.C. Section 1324 a(e) Section 274A(e) of the Immigration and Nationality Act ("INA").

The City of Wildwood may consider the employment by any Consultant of unauthorized aliens a violation of Section 274A (e) of the INA. Such Violation by the recipient of the Employment Provisions contained in Section 274A (e) of the INA shall be grounds for unilateral termination of the contract by the City of Wildwood.

Consultant attests that they are fully compliant with all applicable immigration laws (specifically to the 1986 Immigration Act and subsequent Amendment(s)) and agrees to comply with the provisions of the Memorandum of Understanding with E-Verify and to provide proof of enrollment in The Employment Eligibility Verification System (E-Verify), operated by the Department of Homeland Security in partnership with the Social Security Administration at the time of submission of the Consultant's / Bidder's proposal.

Company Name: CEC Motor and Utility Services, LLC

Print Name: Shane Saputo Title: General Manager

Signature [Signature] Date: 1-11-24

State of Florida County of Manatee

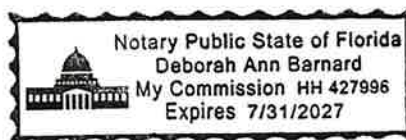
The foregoing instrument was signed and acknowledged before me this 11 day of January, 2024, by

Shane Saputo who has produced Personally Known as identification.
(Print or Type Name) (Type of Identification and Number)

Deborah A. Barnard
Notary Public Signature

Deborah A. Barnard
Printed Name of Notary Public

07/31/2027
Notary Commission Number/Expiration



The signee of this affidavit guarantees, as evidenced by the affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Approval to Award Request for Proposal (RFP) #2024-17 Certified Laboratory Sampling Services

REQUESTED ACTION: Staff recommends the Commission approve the RFP ranking and authorize the City Manager to execute the agreement.

CONTRACT: Vendor/Entity: Aqua Pure LLC / Central Florida Water Testing LLC

Effective Date: 02/01/2024

Termination Date:

Managing Division/Department: Utility Department / Wastewater Division

BUDGET IMPACT: Funds for these services are available in account 401-535-30-5270 (Laboratory Samples)

HISTORY/FACTS/ISSUES:

Per the Florida Department of Environmental Protection rules and regulations in Chapter 62-602, the Utility Department is required to complete various daily, weekly, monthly, and annual sampling at all the water and sewer treatment facilities. For this service, the Utility Department has solicited certified laboratory sampling services through a Request for Proposals (RFP). The RFP for the requested services was issued on Demand Star and the City's website. RFP #2024-17 closed on January 11th, 2024, with a total of three (3) qualified vendors submitting proposals. A committee consisting of the Assistant Public Works Director Thomas J. Rigwood, Assistant Utilities Director Jason Martin, and Utility Operations Manager Wayne Bouchard evaluated the vendors' proposals and scored each according to the RFP criteria. Due to the wide range of sampling requirements, staff is requesting to award two of the three vendors. Based on the final combined scores, Aqua Pure Water & Sewage Services LLC and Central Florida Water Testing LLC aka (Plant Technicians) were ranked first and second, respectively, based on qualifications and cost.

CITY OF WILDWOOD

SUBMITTAL REQUIREMENTS CHECKLIST



WILDWOOD
FLORIDA

Thomas J. Rigwood

Project: RFP #2024-17

Certified Lab for Water and Wastewater Sampling

1/16/24

Valorie Hodges

1/16/24

Thomas J. Rigwood Public Works Assistant Director

Date

Valorie Hodges Administ Date

Notes: <u>Aqua Pure</u> : Explanation of exceptions and deviations. <u>Central Florida</u> : Explanation of exceptions and deviations and Insurance requirements. <u>Eurofins Environment</u> : Explanation of major exceptions and deviations of entire RFP.	Original	4 Copies	Electronic Copy	Cover Letter	Statement of Interest	Vendor Profile	Team Composition and Resumes	Bid Form	Illustrative Work	References	Proposer's Certification	Proposal Form	Statement of Terms and Conditions	Hold Harmless Agreement	Sworn, notarized Drug Free Work Place Certificate	Public Entity Crimes Form	Conflict of Interest Disclosure Form	Separate Sheet/Sheets Exceptions/Deviation	Certificate of Insurability
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APPLICANTS

Aqua Pure Water & Sewage Service, LLC.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Yes	X
Central Florida Water Testing, LLC.	X	X	X	None	X	X	X	X	X	None	X	X	X	X	X	X	X	Yes	X
Eurofins Environment Testing Southeast, LLC.	X	X	X	X	X	X	X	X	X	None	X	X	X	X	X	X	X	Yes	X

CITY OF WILDWOOD

FINAL SHORTLIST RANKING



Certified Lab for Water and Wastewater Sampling

RFP # 2024-12

	EVALUATORS				
	Thomas Rigwood	Jason Martin	Wayne Bouchard	Total Points	Ranking
APPLICANTS					
Aqua Pure Water and Seweage Services, LLC.	88	94	100	282	1
Central Florida Water Testing, LLC.	88	93	98	279	2
Eurofins Environmental Testing Southeast, LLC	85	90	95	270	3

CITY OF WILDWOOD

SHORTLIST SELECTION EVALUATION

RFP # 2024-17

Project: Certified Lab for Waster and Wastewater Sampling



Selection Committee Member Signature: Jason Martin

Jason Martin 1-17-24

Notes:	INITIAL RANKING FOR SHORTLIST					
	Capability and Qualifications	Proven Experience	Resources and Availability	Client References	Prices Proposed	Total Points
Scale: Rate each applicant on the identified points on a scale of 1 (lowest) to the highest.	20 pts.	20 pts.	20 pts.	20 pts.	20 pts.	
APPLICANTS						
Eurofins Environmental Testing	18	19	17	18	18	90
Aqua Pure	18	20	19	18	19	94
Plant Technicians	18	19	18	18	20	93

CITY OF WILDWOOD

SHORTLIST SELECTION EVALUATION

RFP # 2024-17

Project: Certified Lab for Water and Wastewater Sampling



Selection Committee Member Signature: Wayne Bouchard
Wayne Bouchard

Notes:	INITIAL RANKING FOR SHORTLIST					
	Capability and Qualifications	Proven Experience	Resources and Availability	Client References	Prices Proposed	Total Points
Scale: Rate each applicant on the identified points on a scale of 1 (lowest) to the highest.	20 pts.	20 pts	20 pts.	20 pts.	20 pts.	
APPLICANTS						
Agua Pure Water & Sewage Services LLC	20	20	20	20	20	100
Central Florida Water Testing LLC Plant Technicians	20	20	19	20	19	98
Eurofins Environment Testing Southeast LLC Eurofins Orlando	20	20	19	18	18	95

CITY OF WILDWOOD

SHORTLIST SELECTION EVALUATION

RFP # 2024-17

Project: Certified Lab for Water and Wastewater Sampling



Thomas J Rigwood

Selection Committee Member Signature: Thomas Rigwood

Notes: Scale: Rate each applicant on the identified points on a scale of 1 (lowest) to the highest.	INITIAL RANKING FOR SHORTLIST					
	Capability and Qualifications	Proven Experience	Resources and Availability	Client References	Prices Proposed	Total Points
APPLICANTS	20 pts.	20 pts	20 pts.	20 pts.	20 pts.	
Aqua Pure Water and Seweage Services, LLC.	17	18	17	18	18	88
Central Florida Water Testing, LLC.	17	18	18	17	18	88
Eurofins Environmental Testing Southeast, LLC.	17	17	17	17	17	85

RFP COVER PAGE

Name of Vendor, Entity or Organization: Aqua Pure Water & Sewage Service, LLC
Federal Employer Identification Number (FEIN): 59-2087402 State of Florida License Number (If Applicable): E83265 - Florida DOH Environmental Laboratory Certification Program Name of Contact Person: Lisa K. Saupp Title: Laboratory Director, Chemist-EMBA E-Mail Address: AquaPureLisa@gmail.com
Mailing Address: 3855 East Silver Springs Blvd., Unit 107 Street Address (if different): City, State, Zip: Ocala, FL 34470 Telephone: (352) 355-2383 or 2384, ext 2# Fax: Not Applicable
Organizational Structure – Please Check One: Corporation ☒ Partnership ☐ Proprietorship ☐ Joint Venture ☐ Other ☐ If Corporation: Date of Incorporation: March 26, 1981 State of Incorporation: Florida States Registered in as Foreign Corporation: Not Applicable
Authorized Signature: Print Name: Lisa K. Saupp Signature:  Title: Laboratory Director Phone: (352) 355-2383
<i>This document must be completed and returned with your Submittal.</i>

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Tab B - Vendor Profile

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Lab Certifications

NELAC Audits

Proficiency Testing Certifications of Excellence

Tab H - Additional Required Documents

Proposer's Certification

Addenda Acknowledgement Form

Proposal Form

Statement of Terms & Conditions

Hold Harmless Agreement

Drug Free Workplace Certificate

Public Entity Crimes Form

Conflict of Interest Disclosure Form

Exceptions & Deviations

Immigration Affidavit Certification

Certificate of Insurability

Statement of Interest

We, Aqua Pure Water & Sewage Service, LLC (hereafter referred to as Aqua Pure), are providing this proposal in response to the City of Wildwood's RFP# 2024-17 : CERTIFIED LAB FOR WATER AND WASTEWATER SAMPLING. We have served as the City's analytical laboratory provider for several years and enjoy our working relationship with Utility staff and management.

We have reviewed the RFP and understand the City seeks to select "Certified Labs to furnish all materials, labor, supervision, transportation, inspections, permits, licenses, equipment, and any incidentals necessary to provide sample testing, analysis, and miscellaneous documentation for reporting as needed for the various city facilities". To this end we will address each requested service / item – however, we will be offering alternates, deviations and exemptions to some requested services. Specifically, hourly rates of compensation are not provided as they are already factored into the quoted analytical prices and would create a redundant expense.

Respectfully Submitted by:



Lisa K. Saupp
Laboratory Director, Chemist-EMBA

Date: January 9, 2024

FORM 1

VENDOR PROFILE

Submitted by (*Company Name*): **Aqua Pure Water & Sewage Service, LLC**

Corporation

Partnership

Individual

Joint Venture

Other

Describe:

Florida Electrical Contractor License Number: **Not Applicable**

Expiration Date:

Office Location: **3855 East Silver Springs Blvd., Unit 107. Ocala, FL 34470**

Number of people in your organization: **7 (+ applicable subs as needed)**

Length of time the Contractor has been doing business under this name in Florida:

40+ years

Length of time your firm has provided electrical services to governmental clients: **Not Applicable** years

Under what other name(s) has your firm operated: **Aqua Pure Water & Sewage Service, Inc.**

Has or is your firm currently involved in any formal court proceedings regarding any of your electrical contracts?

YES

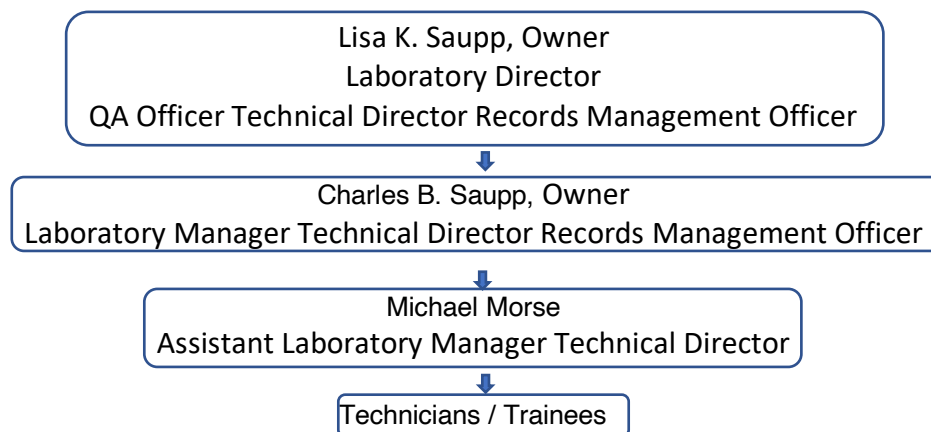
(attach a detailed explanation)

Not Applicable

NO

Aqua Pure Water & Sewage Service, LLC
3855 East Silver Springs Blvd., Unit #107
Ocala , FL 34470

Team Composition / Organizational Chart with Key Team Members Duties & Qualifications



Laboratory Director / Quality Assurance Officer: Lisa K. Saupp

Key Responsibilities:

- Provide supervisory and financial support to ensure quality operations and data.
- Ensure client needs and governmental requirements are consistently met.
- Serve as corporate representative for all laboratory operations.
- Promote laboratory growth and fiscal independence.
- Serve as focal point for QA/QC; review and oversee quality control data; function independently from operations for which they have oversight.
- Ensure Quality System is understood & followed by all appropriate staff.
- Serve as focal point for client quality concerns and feedback.
- Independently and objectively perform annual internal quality system audits and ensure corrective action is adequately performed whenever needed; Verify implementation and effectiveness of corrective actions taken; document accordingly.
- Appoint and adequately train other members of management and staff to conduct internal audits; verify calculations and ensure accurate data transfer.

Minimum Qualifications:

Bachelor degree in Chemical or Biological Science or Engineering Discipline. Ten years experience in all phases of analytical process, quality control & assurance, client representation and strategic business planning. Appropriate, relevant and current training in statistical analysis, QA/QC evaluation, laboratory methodologies and regulatory requirements.

JOINT Technical Directors Team/ Records Management Officers: Lisa K. Saupp, Charles B. Saupp and Michael Morse

Key Responsibilities:

- Overall responsibility for technical operation of laboratory.

- Ensure employees have current, adequate & documented analytical training and understand the relevance and importance of their activities and how they contribute to the achievement of the objectives of the management's quality system.
- Ensure QSM and associated SOPs are understood and adhered to, and that all required documentation is current, complete and accurate.

Minimum Qualifications:

Bachelor degree in Chemical or Biological Science or Engineering Discipline. Five years of experience in all phases of analytical process, quality control & assurance. An additional 5 years of experience in analytical processes, QA/QC, etc. may be substituted for degree, (valid only if person has served in NELAC described Deputy Technical Director capacity prior to January 1, 2005).

Laboratory Manager: Charles B. Saupp

Key Responsibilities:

- Assist laboratory director in management and personnel supervision; Serve as Technical Director &/or Quality Assurance Officer when required.
- Monitor appropriate ratio of supervisory to non-supervisory personnel. Ensure managerial staff has authority and resources needed to perform duties. Maintain adequate staff to perform duties required in operation of laboratory.
- Ensure personnel are free from any commercial, financial or other undue pressures that may affect their work quality. Ensure safe, organized work environment and insulate laboratory staff from undue, impractical and inappropriate client requests or demands.
- Develop & implement systems to facilitate QAIQC schedules and ensure targets are met (scheduling, assignment, and verification of numerous quality control measures at required frequency). Maintain inventory systems; ensure adequate quality of all ordered supplies; evaluate inventory control and modify as needed.

Minimum Qualifications:

AS or AA degree. Specialized training for development, application and management of laboratory information management system. Ten years experience in all phases of analytical process, quality control & assurance, client representation and strategic business planning.

Assistant Laboratory Manager: Michael Morse

Key Responsibilities:

- Supervision of laboratory activities and technician functions, provide training and trouble-shooting as needed. Ensure QAIQC targets and objectives are met.
- Perform analyses as needed, serve as back-up for other positions. Perform and/or evaluate equipment maintenance, calibration and repair. Supervision of kit preparation and documentation.
- Oversee sample acceptance (or rejection) and appropriate documentation; preparation of subcontract samples and documentation.
- Ensure all techs have access to any needed supply or reference material.

- Ensure sample holding times, storage requirements and internal documentation are met and performed adequately. Document receipt of all supplies; place new supplies into service. Secure laboratory facilities.
- Assist with client service and notifications.

Minimum Qualifications:

Five years experience in chemical and/or microbiology analyses and associated documentation and quality assurance techniques. Specialized, intensive training from Laboratory Manager or Director for a minimum period of two years followed by successful evaluation and approval for independent management activities.

Technicians

Must have a valid high school diploma and complete specialized training for assigned analyses; successful initial and ongoing demonstrations of capability; successful audits by management; successful completion of PT samples and adherence and signed concordance to all ethics guidelines and training requirements. Analyses requiring higher levels of skill or independent activity will be assigned to experienced technicians (minimum 2 years of supervised work), preferably with college degrees or intensive industry training.

LISA K. SAUPP

Post Office Box 1914 Silver Springs, Florida 34489-1914

Telephone: (352) 355-2383, ext. 2#

E-mail: AquaPureLisa@gmail.com

Education

- **MBA**, Florida Atlantic University, Boca Raton, awarded in 2001. Degree Title: **Environmental Business Administration** (*Beta Gamma Sigma National Honors Society Recognition*)
- **BA**, St. Leo's College, St. Leo, awarded in 1999. Degree Title: **Business Administration** / Major: Management (*Summa cum Laude*)
- **BS**, College of Liberal Arts & Sciences, University of Florida, Gainesville, awarded in 1990. Major: **Chemistry**

Industry Specialized Training / Accreditation

- OSHA Laboratory Safety & Chemical Hygiene Certification
- Florida Department of Health; Certified Microbiology Analyst, Quality Assurance & Data Validation
- Florida Department of Environmental Protection, Standard Operating Procedures and Quality Control
- Florida DEP Licensed Water Treatment Plant Operator, Class D (Active License)
- UF TREEO Center, Package Plant Operations, Process Control and Troubleshooting Certification

Employment History

Aqua Pure Water & Sewage Service, Inc. May 16, 1983 to present; Silver Springs, Florida

- Current Position (1990 to Present): **Laboratory Director** –Management of Analytical and Field Technical Staff in compliance with NELAC guidelines. Responsible for productive management of chemists, analysts, field technicians, licensed water & wastewater treatment plant operators, clerical and maintenance support staff. Develop and implement analytical procedures and quality control protocol, implement and supervise chemical hygiene and hazardous material safety protocol, provide client service representation, interpret State and Federal government agency compliance conditions, generate / approve reports for laboratory work and operations of approx. 400 water & wastewater systems located throughout Central Florida. Responsible for promotion, profitability, growth, public education, & guest appearances.
- Currently serve as **Adjunct Professor** for Central Florida Community College (2003); Subject “Living in the Environment”.
- Previous Positions (1983 to 1990): **Microbiology Analyst**, **Chemist**, **Quality Assurance Officer**, **Health & Safety Officer**.

P. E. LaMoreaux Environmental Services, 1985 Internship; Lakeland, Florida

- Trained on various analytical techniques and instrumentation; responsible for sample Chain of Custody documentation, sample receipt into laboratory, disbursement of sample load to respective analytical segments in the laboratory, proper storage and security of samples, status reports to laboratory management detailing work volume (employee time : task ratio), client submittals and degree of success in meeting laboratory ‘turn around time’ objectives, maintaining confidential client quotation information and preparing documentation for final sample disposal.

LISA K. SAUPP

Page 2 of 2

Accomplishments

- Published (&/or cited) for articles addressing environmental laboratory quality assurance, system compliance issues, and operator certification and licensure issues. Secured approval and recognition from EPA for two 'Alternate Test Procedures' written to improve laboratory safety and decrease incidence of noncompliance for system operators – procedures were subsequently incorporated into Florida DEP's Quality Assurance Rule (FAC).
- Present seminars for various associations and assist in delivering information and education to certified water and wastewater treatment plant operators for Continuing Education (CEU) requirements.
- Serve as consultant for numerous public water systems throughout Florida, ranging from small, privately owned utilities to large municipalities. Advisement includes compliance issues, best available treatment techniques, mitigation for water quality problems, and assistance in securing alternate sources of potable water (for long term purchase or short term emergency use). Additionally, assist clients with development of corrective plans of action to address noncompliance issues and consent order mandates.
- Aide engineers and municipal planners in evaluating DEP permits for Potable Water Utilities, and Domestic or Industrial Wastewater treatment facilities. Successful in identifying inconsistencies in FDEP's administration of portions of the Florida Administrative Code thereby facilitating client's ability to contest permit conditions within allowed time frame and have permit revised or modified to be more consistent, more achievable and less financially onerous.
- Draft and secure approval for system's federally required annual "Consumer Confidence Report".
- Served to provide expert testimony in cases involving environmental compliance issues.

Additional Information

- Active member of Florida Water & Pollution Control Operator's Association
- Active member of Florida Rural Water Association
- Active member of Florida Society of Environmental Analysts
- Past Academic Advisor for Central Florida Community College Environmental Technologies Program
- Chairperson for the Ocala Marion County of Commerce Environmental Issues Committee (2003 and 2004).
- Member of Silver Springs Forever Community Alliance Group – Technical Advisory Board
- Past member of the Ocala Junior Women's Club, involved in several community interest projects, 1998 New Member of the Year, 1999 Family of the Year

Professional and Personal references available upon request

LKS: November 2023

FORM 2

BID FORM

Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by City for the duration of the three (3)-year term contract.

JOB CLASSIFICATION	REGULAR HOURS HOURLY RATE	AFTER HOURS HOURLY RATE
Laboratory Tech	We find it necessary to claim an Exception / Deviation to the format of this requested Bid Form. In fairness to the City of Wildwood and complete disclosure, we are unable to bid the requested DEP permit required services in this manner.	
Courier		
Apprentice/Laborer		
Permit Fee Reimbursement		
EQUIPMENT WITH OPERATOR	Specifically, the analytical services requested in RFP already INCLUDE the personnel cost, etc. and are not billed as hourly services, but rather as complete tasks / projects. Adding hourly rates, estimating needed hours, etc. would result in redundant costs for the City.	
Specialty Sampling		
Transporter/vehicle		
Sampling Supplies		
Support Staff		
PARTS & MATERIALS MARK-UP	Please see the following FOUR pages for pricing of requested services.	
Percentage (Not to exceed 10%)		

All samples are collected by City personnel - with the exception of Monitoring Wells, or special "as needed" permit requirements, which already have our collection cost built - in to Parameter Price shown.

Sample Transport service is also included in the following itemized list, shown as "1290 Industrial Drive at Wastewater Plant (Transport Service) - currently provided 4 days/week.

Notes:

1. "After Hours" price shall not exceed two times that of the normal operating price.
2. Contractors will bill for parts and materials at wholesale cost + percentage mark-up in an amount not to exceed 10 percent. Supplier invoices must be attached to all invoices as applicable.
3. Costs for additional equipment rates can be included in rows provided under EQUIPMENT WITH OPERATOR table.

If requested by City, Contractor must return any damaged parts to City after performing repairs.

Authorized Signatory: Lisa K. Saupp



(Signature)

Title: Laboratory Director, Chemist-EMBA

QuoteReport

City of Wildwood - submitted in lieu of Bid Form as Provided in RFP# 2024-17 Page 1 of 4

QuoteID	QuoteDesc	Parameter	Category	ParameterPrice
154	Wildwood, City of 24			
		1290 Industrial Drive at Wastewater Plant (Transport Servic	t	\$40.00
		503 Sludge	e	\$300.00
		503 Sludge - Metals Only	e	\$220.00
		AIPTA	e	\$1,825.00
		AIPTA - Modified	e	\$1,825.00
		Alkalinity (Env)	e	\$25.00
		Alkalinity (Pot)	p	\$25.00
		Arsenic (Env)	e	\$20.00
		ARWEA	e	\$2,025.00
		Asbestos (Pot)	p	\$295.00
		Barium (Env)	e	\$20.00
		BOD	e	\$25.00
		CaCO3 Eq	e	\$50.00
		Cadmium (Env)	e	\$20.00
		Calcium (Pot)	p	\$20.00
		CBOD	e	\$25.00
		Chloride (Pot)	p	\$20.00
		Chlorine Meter Calibration Service	s	\$90.00
		Chromium (Env)	e	\$20.00
		COD	e	\$40.00
		Color (Pot)	p	\$20.00
		Conductivity (Pot)	p	\$20.00
		Continental Country Club MW	e	\$210.00
		Continental Country Club MW Blank	e	\$210.00

QuoteID	QuoteDesc	Parameter	Category	ParameterPrice
154	Wildwood, City of 24	City of Wildwood - submitted in lieu of Bid Form as Provided in RFP# 2024-17 Page 2 of 4		
		Continental Country Club MW Duplicate	e	\$210.00
		Cryptosporidium & Giardia	e	\$1,000.00
		Dalapon (Pot)	p	\$260.00
		Dissolved Iron (Filtered) (Pot)	p	\$40.00
		Fecal Coliform	e	\$19.00
		FL PRO (Env)	e	\$160.00
		Foaming Agents (Env)	e	\$75.00
		Gross Alpha (Pot)	p	\$70.00
		Haloacetic Acids - All 5 (Pot)	p	\$125.00
		Holiday Submission (Fecal Coliform)	e	\$150.00
		Hydrogen Sulfide (Pot)	p	\$75.00
		Inorganics - All Except Asbestos (Pot)	p	\$310.00
		Iron (Pot)	p	\$20.00
		Lead & Copper	p	\$27.00
		Lead (Env)	e	\$20.00
		Legionella Bacteria / CDC	p	\$335.00
		Magnesium (Pot)	p	\$20.00
		Manganese (Pot)	p	\$20.00
		Mercury (Env)	e	\$45.00
		Molybdenum	e	\$30.00
		Nitrate (Pot)	p	\$20.00
		Nitrate as N (Env)	e	\$20.00
		Nitrite (Pot)	p	\$20.00
		Orthophosphate (Pot)	p	\$30.00
		Percent Solids	e	\$20.00
		Radium 226 (Pot)	p	\$75.00
		Radium 226+228 (Pot)	p	\$150.00

154 Wildwood, City of 24 **City of Wildwood - submitted in lieu of Bid Form as Provided in RFP# 2024-17 Page 3 of 4**

	Radium 228 (Pot)	p	\$75.00
	Sample Collection (Cryptosporidium; Giardia)	e	\$175.00
	Sample Collection (UCMR5 City of Wildwood)	p	\$260.00
	Secondary - All 14 (Pot)	p	\$290.00
	Selenium (Env)	e	\$20.00
	Silver (Env)	e	\$20.00
	SOC - All Except Dioxin (Pot)	p	\$690.00
	SOC - Partial Herbicides (Pot)	p	\$225.00
	Sulfate (Pot)	p	\$20.00
	TCLP: Metals, VOC, SVOC	e	\$560.00
	TDS (Env)	e	\$20.00
	TDS (Pot)	p	\$20.00
	TKN (Env)	e	\$35.00
	TN - Total Nitrogen (Env)	e	\$75.00
	TOC (Pot)	p	\$70.00
	Total Hardness (by calculation) (Pot)	p	\$40.00
	Total Solids (Env)	e	\$20.00
	Total Sulfide (Pot)	p	\$70.00
	TP - Total Phosphorus (Env)	e	\$35.00
	Trihalomethanes - All 4 (Pot)	p	\$70.00
	TSS (Env)	e	\$18.00
	Turbidity (Pot)	p	\$20.00
	UCMR5 List-POE(W/FRB); PFAS(29) & Lithium	p	\$1,385.00
	Uranium (Pot)	p	\$80.00
	Volatile Organics - All 21 (Pot)	p	\$125.00
	Volatile Organics - Partial (Pot)	p	\$125.00
	Volatile Organics - Partial (Xylene) (Pot)	p	\$125.00

QuoteID	QuoteDesc	Parameter	Category	ParameterPrice
154	Wildwood, City of 24	City of Wildwood - submitted in lieu of Bid Form as Provided in RFP# 2024-17 Page 4 of 4		
		VSS	e	\$35.00
		Wildwood, City of MW	e	\$210.00
		Wildwood, City of MW Blank	e	\$210.00
		Wildwood, City of MW Duplicate	e	\$210.00
		Zinc (Pot)	p	\$20.00

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> Marion County Utilities - Various Facilities Marion County, FL <u>Project Manager:</u> Lisa K. Saupp		<u>Client's Name & Address</u> Marion County Board of County Commissioners - Utilities Dep't 11800 SSE US Hwy 441 Bellevue, FL 34420
<u>Completion Date (Actual or Estimated):</u> Ongoing		<u>Client Contact Name, Title, Email Address and Telephone Number:</u> Trent Meyers (352) 857-4564 Wastewater Supervisor - Address above trent.meyers@marionfl.org
<u>Contractor Fees (In Thousands)</u> YEARLY ESTIMATES		
<u>Entire Project:</u> \$ 299.5	<u>Work for which vendor was/is responsible:</u> \$ 299.5	
<u>Scope of Entire Project (Please give quantitative indications wherever possible)</u> Aqua Pure provides all analytical work for the various water & wastewater systems of Marion County Utilities, (with the exception of Total Coliform bacteria samples). We also provide services for Marion County Solid Waste's required monitoring. We provide sample kits, chains of custody, scheduling, analytical services through our lab (or appropriately certified subcontractor). We also provide sample transport to ensure holding times are met, specialized sample collection with field data and documentation as requested for specialized projects. I calendar year 2023 we processed over 4700 samples for Marion County, including potable drinking water, domestic and industrial wastewater, groundwater monitoring, and more. We report all compliance data to regulatory agencies, including FDEP and FDOH.		
<u>Nature of Vendor's Responsibility in Project (Please give quantitative indications wherever possible)</u> Sampling kit prep and documentation; sampling instructions; assessment of sample suitability, both for compliance and client information; data review and validation; data submittal to regulatory agencies and client's operational staff; notification to client for unsatisfactory or anomalous data; filed documentation for specialized sampling service including monitoring wells; many other various tasks to accomplish Scope listed above. Marion County Utilities reports to the Central Florida DEP district and has a high rate of satisfactory compliance for laboratory services we provide.		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> Lisa K. Saupp - Laboratory Director; oversees all aspects to ensure continual, satisfactory completion of projects and client service Charles Bryan Saupp - Laboratory Manager; coordinates lab staff and information management systems Michael Morse - Ass't Manager; assists lab crew with sample custody, documentation. analyses, QA/QC reviews, etc. William Leslie, Russell Park, Jeani Cross - Analytical Technicians & Data Production Sub Chris Monaco, Ideal Tech Service - Monitoring well sample collection, and generalized transport services		

Aqua Pure Water & Sewage Service, LLC
3855 East Silver Springs Blvd., Unit #107 Ocala , FL 34470

FORM 3

ILLUSTRATIVE WORK - Example #2

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> The City of Chiefland, Utilities Chiefland, FL		Client's Name & Address
<u>Project Manager:</u> Lisa K. Saupp		
Completion Date (Actual or Estimated): Ongoing		<u>Client Contact Name, Title, Email Address and Telephone Number:</u>
Contractor Fees (In Thousands) YEARLY ESTIMATES		
Entire Project: \$ 52.8	Work for which vendor was/is responsible: \$ 52.8	
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) Aqua Pure provides all analytical work for the water & wastewater systems of The City of Chiefland. We provide sample kits, chains of custody, scheduling, analytical services through our lab (or appropriately certified subcontractor). We also provide sample transport to ensure holding times are met, specialized sample collection with field data and documentation as requested for specialized projects. I calendar year 2023 we processed over 400 samples for The City of Chiefland, including potable drinking water, domestic and industrial wastewater, groundwater monitoring, and more. We report all compliance data to regulatory agencies, including FDEP and FDOH.		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible) Sampling kit prep and documentation; sampling instructions; assessment of sample suitability, both for compliance and client information; data review and validation; data submittal to regulatory agencies and client's operational staff; notification to client for unsatisfactory or anomalous data; filed documentation for specialized sampling service including monitoring wells; many other various tasks to accomplish Scope listed above. The City of Chiefland reports to the NE Florida DEP district office and has a high rate of satisfactory compliance for laboratory services we provide.		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> Lisa K. Saupp - Laboratory Director; oversees all aspects to ensure continual, satisfactory completion of projects and client service Charles Bryan Saupp - Laboratory Manager; coordinates lab staff and information management systems Michael Morse - Ass't Manager; assists lab crew with sample custody, documentation. analyses, QA/QC reviews, etc. William Leslie, Russell Park, Jeani Cross - Analytical Technicians & Data Production Sub Chris Monaco, Ideal Tech Service - Monitoring well sample collection, and generalized transport services		

Aqua Pure Water & Sewage Service, LLC
3855 East Silver Springs Blvd., Unit #107 Ocala , FL 34470

FORM 3

ILLUSTRATIVE WORK - Example #3

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> BLCCDD On Top of the World, Ocala FL		Client's Name & Address
<u>Project Manager:</u> Lisa K. Saupp		
Completion Date (Actual or Estimated): Ongoing		<u>Client Contact Name, Title, Email Address and Telephone Number:</u>
Contractor Fees (In Thousands) YEARLY ESTIMATES		
Entire Project: \$ 13.7	Work for which vendor was/is responsible: \$ 13.7	
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) Aqua Pure provides all analytical work for the water & wastewater systems for Bay Laurel CCDD, On Top of the World subdivisions. We provide sample kits, chains of custody, scheduling, analytical services through our lab (or appropriately certified subcontractor). We also provide sample transport to ensure holding times are met, specialized sample collection with field data and documentation as requested for specialized projects. I calendar year 2023 we processed over 2,000 samples for On Top of the World, including potable drinking water, domestic and industrial wastewater, groundwater monitoring, and more. We report all compliance data to regulatory agencies, including FDEP and FDOH.		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible) Sampling kit prep and documentation; sampling instructions; assessment of sample suitability, both for compliance and client information; data review and validation; data submittal to regulatory agencies and client's operational staff; notification to client for unsatisfactory or anomalous data; filed documentation for specialized sampling service including monitoring wells; many other various tasks to accomplish Scope listed above. BLCCDD reports to the Central Florida DEP district office and owner/ investors - they have a very high rate of satisfactory compliance for laboratory services we provide.		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> Lisa K. Saupp - Laboratory Director; oversees all aspects to ensure continual, satisfactory completion of projects and client service Charles Bryan Saupp - Laboratory Manager; coordinates lab staff and information management systems Michael Morse - Ass't Manager; assists lab crew with sample custody, documentation. analyses, QA/QC reviews, etc. William Leslie, Russell Park, Jeani Cross - Analytical Technicians & Data Production Sub Chris Monaco, Ideal Tech Service - Monitoring well sample collection, and generalized transport services		

Aqua Pure Water & Sewage Service, LLC
3855 East Silver Springs Blvd., Unit #107 Ocala , FL 34470

References - Clients with Similar Work

City of Trenton
500 North Main Street
Trenton, FL 32693
Clay Harris - Lead Operator
(352) 221-4504
charris@trentonfl.org

B Covell Automation & Design Services
600 South Main Street
Brooksville, FL 34601
Anita Covell, Partner
(352) 942-3911
anita@covellservices.com

St. Johns River Utility
PO Box 77
Astor, FL 32102
Randy Meyers, Lead Operator - Supervisor
(352) 750-2260
remeyers@gmail.com

R & K Environmental, LLC
4275 NE 137th Street
Anthony, FL 32617
Reuben Law, Owner
(352) 661-8952
randkenvironmental@outlook.com

Bay Laurel Center CDD - On Top of the World
8470 SW 79th Street-Road, Suite A
Ocala, FL 34481
Bryan Schmalz, Lead Operator - Supervisor
(352) 427-1291
bryan_schmalz@blccdd.com

City of Chiefland
214 East Park Avenue
Chiefland, FL 32644
Randy Wilkerson, Lead Operator - Supervisor
(352) 535-5025
randy@chieflandfla.com

Aqua Pure Water & Sewage Service, LLC
3855 East Silver Springs Blvd., Unit #107
Ocala , FL 34470

Additional Information

- [X] Laboratory Certification**
- [X] FDOH NELAC Audit Report**
- [X] Past 2 Years Proficiency Testing Certificates of Excellence**



State of Florida
Department of Health, Bureau of Public Health Laboratories
This is to certify that



E83265

AQUA PURE WATER & SEWAGE SERVICE, LLC
3855 EAST SILVER SPRINGS BOULEVARD, UNIT #107
OCALA, FL 34470

has complied with Florida Administrative Code 64E-1,
for the examination of environmental samples in the following categories

DRINKING WATER - MICROBIOLOGY, DRINKING WATER - PRIMARY INORGANIC CONTAMINANTS, DRINKING WATER - SECONDARY INORGANIC
CONTAMINANTS, NON-POTABLE WATER - GENERAL CHEMISTRY, NON-POTABLE WATER - MICROBIOLOGY

Continued certification is contingent upon successful on-going compliance with the NELAC Standards and FAC Rule 64E-1 regulations. Specific methods and analytes certified are cited on the Laboratory Scope of Accreditation for this laboratory and are on file at the Bureau of Public Health Laboratories, P. O. Box 210, Jacksonville, Florida 32231. Clients and customers are urged to verify with this agency the laboratory's certification status in Florida for particular methods and analytes.

Date Issued: July 01, 2023 Expiration Date: June 30, 2024



Susanne Crowe, MHA
Interim Chief Bureau of Public Health Laboratories
DH Form 1697, 7/04
NON-TRANSFERABLE E83265-28-07/01/2023
Supersedes all previously issued certificates

NATIONAL ENVIRONMENTAL LABORATORY
ACCREDITATION PROGRAM
ON-SITE LABORATORY ASSESSMENT REPORT
Bureau of Public Health Laboratories
Florida Department of Health

Laboratory: Aqua Pure Water and Sewage Service, LLC
Address: 3855 East Silver Springs Blvd, Unit #107
Ocala, Florida 34470
I. D. Number: E83265
Dates of Assessment: April 7, 2023
Categories Assessed: Drinking Water – Microbiology ;
Non-Potable Water – Microbiology and General Chemistry;
Assessor: D.Oscar Cantu
A2LA

I. INTRODUCTION:

This laboratory was inspected on-site to verify compliance with Florida Administrative Code (FAC) Rule 64E-1, Certification of Environmental Testing Laboratories, which incorporates by reference the 2016 Environmental Laboratory standards adopted at The NELAC Institute (National Environmental Laboratory Accreditation Conference).

II. DEFICIENCIES:

See the accompanying DH Form 1137. Proposed corrective action plans, estimated completion dates, and original signatures & dates from responsible laboratory officials must be returned on this form to A2LA within 30 days of receipt of this report.

III. LABORATORY TECHNICAL DIRECTORS (Name & Title):

Ms. Lisa Saupp	Laboratory Director	Chemistry and Microbiology
Mr. Charles Saupp	Laboratory Manager	Chemistry and Microbiology
Mr. Michael Morse	Assistant Laboratory Manager	Chemistry and Microbiology

IV. COMMENTS:

1. This on-site assessment of Aqua Pure Water and Sewage Service, LLC. was conducted to fulfill the biennial assessment accreditation renewal requirements for the State of Florida accredited laboratories. The laboratory's next regular assessment will be due on or before April 7, 2025
2. The Laboratory's Technical Director, Ms. Lisa Saupp, stated the laboratory did not wish to add to or remove parameters from the laboratory's current scope of accreditation.
3. The *Quality System Manual* reviewed during this assessment was Revision 20, with an Effective Date of 03/23/2023.

4. Based on the review of the proficiency testing results, this assessment, and acceptable corrective actions, the assessor recommends continuous certification of Aqua Pure Water and Sewage Service, LLC for the following analytes and test methods.

Analyte(s)	Matrix	Test Method	Category
Nitrate	Drinking Water	EPA 353.2	Chemistry
Nitrite	Drinking Water	EPA 353.2	Chemistry
Total nitrate-nitrite	Drinking Water	EPA 353.2	Chemistry
Color	Drinking Water	SM 2120 B	Chemistry
Odor	Drinking Water	SM 2150 B	Chemistry
Escherichia coli	Drinking Water	SM 9223 B	Microbiology
Total coliforms	Drinking Water	SM 9223 B	Microbiology
Nitrate as N	Non-Potable Water	EPA 353.2	Chemistry
Nitrate-nitrite	Non-Potable Water	EPA 353.2	Chemistry
Color	Non-Potable Water	SM 2120 B	Chemistry
Residue-nonfilterable (TSS)	Non-Potable Water	SM 2540 D	Chemistry
Biochemical oxygen demand	Non-Potable Water	SM 5210 B	Chemistry
Carbonaceous BOD (CBOD)	Non-Potable Water	SM 5210 B	Chemistry
Fecal coliforms	Non-Potable Water	SM 9222 D	Microbiology

5. The qualifications and documentation reviewed during this assessment for Ms. Lisa Saupp, Mr. Charles Saupp and Mr. Michael Morse and determined each meets the NELAC requirements to be the Technical Director for this laboratory facility.
6. The deficiencies that were identified during the previous assessment on were found to be corrected during this follow-up assessment.

V. CONCLUSIONS:

The laboratory's personnel, procedures, equipment, facilities, and quality system are currently in compliance with the requirements of FAC Rule 64E-1 and the 2016 NELAC Standards. If a Plan of Correction is submitted within 30 days of this report and are all actions are determined acceptable, continued certification and data acceptance are recommended for Fields of Accreditation in the following category(ies):

DRINKING WATER - Microbiology
 NON-POTABLE WATER – Metals, Microbiology and General Chemistry
 SOLID AND CHEMICAL MATERIALS – Metals and General Chemistry

The above category(ies) are referenced in 64E-1.007, Florida Administrative Code.



STATE OF FLORIDA DEPARTMENT OF HEALTH

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING

LABORATORY: Aqua Pure Water and Sewage Service, LLC	LAB I.D. NO.: E83265	DATE SURVEY COMPLETED: April 7, 2023	SURVEYOR: D. Oscar Cantu
PARAMETERS SURVEYED: Drinking Water: General Chemistry, Microbiology Non-Potable Water: General Chemistry, Microbiology			

(1) I.D. PREFIX TAG	(2) SUMMARY STATEMENT OF DEFICIENCIES	(3) LABORATORY'S PLAN OF CORRECTION (Each corrective action should be cross-referenced to the appropriate deficiency)	(4) COMPLETION DATE
1.	2016 TNI V1M1 – 1.7.2.e: If absent for a period of time exceeding fifteen (15) consecutive calendar days shall designate another staff member meeting the qualifications of the technical manager(s) to temporarily perform this function. If this absence exceeds thirty-five (35) consecutive calendar days, the primary accreditation body shall be notified in writing; The <i>Quality System Manual</i>, Rev. 20 did not include or reference a procedure for notifying the Accreditation Body of an absence by the technical manager exceeding 35 consecutive calendar days.	1.) We have amended our Quality System Manual (now Rev.21) to include a procedure for providing written notification to the Florida DOH when our technical managers are absent for a period of 35 consecutive calendar days.	1.) May 10, 2023
2.	2016 TNI V1M1 – 4.3.2.1: A master list or an equivalent document control procedure identifying the current revision status and distribution of documents in the management system shall be established and shall be readily available to preclude the use of invalid and/or obsolete documents. The laboratory's Master Document List did not identify the issuing authority for documents.	2.) We have amended our Master Documents List to identify the issuing authority for all documents.	2.) May 10, 2023
3.	2016 TNI V1M2 – 4.13.3.a: The laboratory shall establish a record keeping system that allows the history of the sample and associated data to be readily understood through the documentation. This system shall produce unequivocal, accurate records that document all laboratory activities such as laboratory facilities, equipment, analytical methods, and related laboratory activities, such as sample	3.) We have amended our record keeping procedures to include sufficient information to fully reconstruct laboratory activities as explained below (continued on page 2):	3 a,b, & c (See Page 2 of 2)

	verification, and inter-laboratory transfers of samples and/or extracts. Several laboratory records did not contain sufficient information to fully reconstruct laboratory activities. The following examples were cited. a. The thermometer used to measure sample temperatures was not recorded on the <i>Environmental Chain of Custody</i> for samples collected on March 15, 2023. b. The weight set used to verify the balance prior to use was not recorded on Form 269 Rev.2 dated from 3-23-23 to 4-6-23. c. The measured weight of EDTA used to create Nitrate / Nitrite buffer was not recorded on Form 197 Rev03 dated 3-9-2023.	3a.) Use of each uniquely identified thermometer for measuring sample receipt temperature is now documented. 3b.) Use of each uniquely identified weight set is now documented. 3c.) The measured weight of EDTA used to prepare the Nitrate / Nitrite buffer is now documented.	3a.) May 10, 2023 3b.) May 10, 2023 3c.) May 10, 2023
4.	SM 9020 – 4.1.2: Long-wave ultraviolet lights—Long-wave (365–366-nm) UV lights are used to determine fluorescence. Analysts should use 6-W lamps because faint fluorescence may not be visible when using 4-W lamps. Keep units clean, periodically use a light meter to check that the bulb remains at the proper wattage, and replace the UV light yearly. Personnel stated the UV light used to determine fluorescence was not replaced at least annually.	4.) We have amended our annual administrative checklist and maintenance records to ensure 6-W UV light used to determine fluorescence is replaced at least annually.	4.) May 10, 2023
5.	SM 9020 - 5.d: Also, check one per batch or lot for efficacy of dichlorination agent, accuracy of 100-mL mark (if present), and auto-fluorescence properties (if used for fluorescence testing). Personnel stated sample bottles were not checked for autofluorescence at least once per batch.	5.) We have updated our procedures and documentation to include a check for auto fluorescence, at least bottle per lot number.	5.) May 11, 2023

SIGNATURE: Lisa K. Saupp
Responsible Official
(Technical Director, QA Officer, or Manager)

May 11, 2023
DATE

Page 2 of 2

CERTIFICATE OF EXCELLENCE

In recognition of the quality of your laboratory in proficiency testing for
WP-327

Aqua Pure Water & Sewage

is issued this certificate of achievement by ERA. This laboratory has been recognized as a Laboratory of Excellence for achieving 100% acceptable data in this study which included 940 participating laboratories. This achievement is a demonstration of the superior quality of the laboratory in evaluation of the standards listed below.

Color
Minerals
Solids

Demand
Simple Nutrients
WasteWatR™ Coliform
MicrobE™



Matthew Seebeck
Quality Officer



A657001

CERTIFICATE OF EXCELLENCE

In recognition of the quality of your laboratory in proficiency testing for
WP-333

Aqua Pure Water & Sewage

is issued this certificate of achievement by ERA. This laboratory has been recognized as a Laboratory of Excellence for achieving 100% acceptable data in this study which included 691 participating laboratories. This achievement is a demonstration of the superior quality of the laboratory in evaluation of the standards listed below.

Color
Demand
Simple Nutrients
Solids
WasteWatR™ Coliform
MicrobE™



Craig Huff
Senior Technical Manager



CERTIFICATE OF EXCELLENCE

In recognition of the quality of your laboratory in proficiency testing for

WP-339

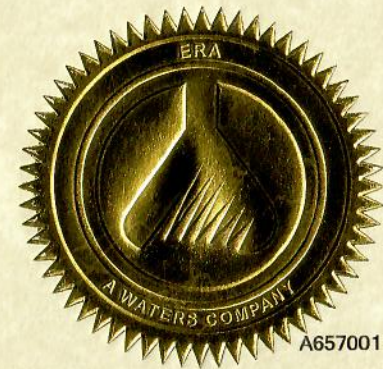
Aqua Pure Water & Sewage

is issued this certificate of achievement by ERA. This laboratory has been recognized as a Laboratory of Excellence for achieving 100% acceptable data in this study which included 1012 participating laboratories. This achievement is a demonstration of the superior quality of the laboratory in evaluation of the standards listed below.

Color
Demand
Simple Nutrients
Solids
WasteWatR™ Coliform
MicrobE™



Craig Huff
Senior Technical Manager



A657001

CERTIFICATE OF EXCELLENCE

In recognition of the quality of your laboratory in proficiency testing for

WP-345

Aqua Pure Water & Sewage

is issued this certificate of achievement by ERA. This laboratory has been recognized as a Laboratory of Excellence for achieving 100% acceptable data in this study which included 673 participating laboratories. This achievement is a demonstration of the superior quality of the laboratory in evaluation of the standards listed below.

Color
Demand
Simple Nutrients
Solids
WasteWatR™ Coliform
MicrobE™



Craig Huff
Senior Technical Manager



A657001

CERTIFICATE OF EXCELLENCE

In recognition of the quality of your laboratory in proficiency testing for
WS-309

Aqua Pure Water & Sewage

is issued this certificate of achievement by ERA. This laboratory has been recognized as a Laboratory of Excellence for achieving 100% acceptable data in this study which included 707 participating laboratories. This achievement is a demonstration of the superior quality of the laboratory in evaluation of the standards listed below.

Color
Inorganics
MicrobE™ (Coliforms)
Nitrite



Matthew Seebeck
Quality Officer



CERTIFICATE OF EXCELLENCE

In recognition of the quality of your laboratory in proficiency testing for

WS-315

Aqua Pure Water & Sewage

is issued this certificate of achievement by ERA. This laboratory has been recognized as a Laboratory of Excellence for achieving 100% acceptable data in this study which included 577 participating laboratories. This achievement is a demonstration of the superior quality of the laboratory in evaluation of the standards listed below.

Color
Inorganics
MicrobE™ (Coliforms)
Nitrite



Craig Huff
Senior Technical Manager



A657001

CERTIFICATE OF EXCELLENCE

In recognition of the quality of your laboratory in proficiency testing for
WS-321

Aqua Pure Water & Sewage

is issued this certificate of achievement by ERA. This laboratory has been recognized as a Laboratory of Excellence for achieving 100% acceptable data in this study which included 824 participating laboratories. This achievement is a demonstration of the superior quality of the laboratory in evaluation of the standards listed below.

Color
Inorganics
MicrobE™ (Coliforms)
Nitrite



Craig Huff
Senior Technical Manager

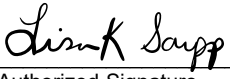


Aqua Pure Water & Sewage Service, LLC
3855 East Silver Springs Blvd., Unit #107
Ocala , FL 34470

Required Documents:

- [X] Proposer's Certification / Addenda Acknowledgement Form**
- [X] Proposal Form**
- [X] Statement of Terms & Conditions**
- [X] Hold Harmless Agreement**
- [X] Drug Free Workplace Certificate - Notarized**
- [X] Public Entity Crimes Form - Notarized**
- [X] Conflict of Interest Disclosure Form - Notarized**
- [X] Exceptions & Deviations; Insurance Limits, Bid Form Specs**
- [X] Immigration Affidavit Certification - Notarized**
- [X] Certificate of Insurability (City of Wildwood to be endorsed as additional insured within 48 hours of award if we are named as successful bidder)**

PROPOSER'S CERTIFICATION

Submit To: City of Wildwood 100 N Main Street Wildwood, FL 34785 352-330-1330 352-330-1338 (fax)		CITY OF WILDWOOD REQUEST FOR PROPOSAL (RFP) CERTIFICATION AND ADDENDA ACKNOWLEDGMENT	
DUE DATE:	DUE TIME:	RFP # 2024-17	
TITLE: Certified Lab for Water and Wastewater Samples			
VENDOR NAME: Aqua Pure Water & Sewage Service, LLC		PHONE NUMBER: (352) 355-2383 or 2384	
VENDOR MAILING ADDRESS: 3855 East SS Blvd., Unit 107		FAX NUMBER: Not Applicable	
CITY/STATE/ZIP: Ocala, FL 34470		E-MAIL ADDRESS: AquaPureLisa@gmail.com	
"I, the undersigned, certify that I have reviewed the addenda listed below (list all addenda received to date). I understand that timely commencement will be considered in award of this RFP and that cancellation of award will be considered if commencement time is not met, and that untimely commencement may be cause for termination of contract. I further certify that the services will meet or exceed the RFP requirements. I, the undersigned, declare that I have carefully examined the RFP, specifications, terms and conditions as applicable for this Request, and that I am thoroughly familiar with all provisions and the quality and type of coverage and services specified. I further declare that I have not divulged, discussed, or compared this RFP with any other Offeror and have not colluded with any Offerors or parties to an RFP whatsoever for any fraudulent purpose."			
<u>01</u>			
Addendum #	Addendum #	Addendum #	Addendum #
"I certify that this quote is made without prior understanding, agreement, or connection with any corporation, vendor, or person submitting an RFP for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this RFP and certify that I am authorized to sign this response and that the offer is in compliance with all requirements of the RFP, including but not limited to certification requirements. In conducting offers with an agency for CITY OF WILDWOOD, respondent agrees that if this RFP is accepted, the respondent will convey, sell, assign, or transfer to the City of Wildwood all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States for price fixing relating to the particular commodities or services purchased or acquired by the CITY. At the City of Wildwood discretion, such assignment shall be made and become effective at the time the purchasing agency renders final payment to the respondent."			
Lisa K. Saupp, Laboratory Director, Chemist-EMBA _____ Authorized Agent Name, Title (Print)		 _____ Authorized Signature	January 9, 2024 _____ Date
<i>This form must be completed and returned with your Submittal</i>			



Name of Vendor Submitting Proposals **Aqua Pure Water & Sewage Service, LLC**

Name of Person Submitting Proposals **Lisa K. Saupp**

PROPOSER ACKNOWLEDGMENT

"The undersigned hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Vendor proposes and agrees, if this submission is accepted, to contract with the City of Wildwood to furnish all necessary materials, equipment, labor and services necessary to complete the work covered by the RFP and Contract Documents for this Project. The Vendor agrees to accept in full compensation for each item the prices named in the schedules incorporated herein."

Lisa K Saupp
Signature

January 9, 2024
Date

RFP # 2024-17
RFP Number

[☒] Check if exception(s) or deviation(s) to Specifications. Attach separate sheet(s) detailing reason and type for the exception or deviation.

This document must be completed and returned with your Submittal.

Statement of Terms and Conditions

PUBLIC ENTITY CRIME: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal/Bid on a contract to provide any goods or services to a public entity, for the construction or repair of a public building or public work, may not submit Proposals/Bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subContractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

INDEMNIFICATION: The contractor shall indemnify and hold harmless the City, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the design professional and other persons employed or utilized by the design professional in the performance of the contract.

PROHIBITION OF LOBBYING: During the blackout period which is, the period between the time the submittals for Invitation to Bid or the Request for Proposals, or Proposals, or information, as applicable, are received at Contracts / Purchasing and the time the City awards the contract, no proposer, no lobbyist, principal, or other person may lobby, on behalf of a competing party in a particular procurement matter, any member of the City, or any City employee other than the _____. Violation of this provision may result in disapproval of violating party. All questions regarding this Request for Proposals (RFP) or Invitation to Bid (BID) must be submitted in writing to the City's Financial Services Manager.

ANTI TRUST LAWS: By submission of a signed RFP or BID, the successful Vendor acknowledges compliance with all antitrust laws of the United States and the State of Florida, in order to protect the public from restraint of trade, which illegally increases prices.

CONFLICT OF INTEREST: The award of the contract hereunder is subject to the provisions of Chapter 112 of the Florida Statutes. Vendors shall disclose the name of any Officer, Director, Partner, Associate, or Agent who is also an Officer, Appointee, or Employee of any of the City's at the time of the RFP or BID, or at the time of occurrence of the Conflict of Interest thereafter.

INTERPRETATION, CLARIFICATIONS AND ADDENDA: No oral interpretations will be made to any vendor as to the meaning of the RFP/BID Contract Documents. Any inquiry or request for interpretation received by the _____ before the date listed herein will be given consideration. All such changes or interpretations will be made in writing in the form of an addendum and, if issued, will be distributed at or after the Pre-Proposals/Pre-Bid Conference, mailed or sent by available or electronic means to all attending prospective Submitters prior to the established RFP/BID opening date. Each Vendor shall acknowledge receipt of such addenda in the space provided. In case any Proposer/Bidder fails to acknowledge receipt of such addenda or addendum, his offer will nevertheless be construed as though it had been received and acknowledged and the submission of his bid will constitute acknowledgment of the receipt of same. All addenda are a part of the RFP/BID FORMS and each Proposer/Bidder will be bound by such addenda, whether or not received by him. It is the responsibility of each proposer/bidder to verify that he has received all addenda issued before RFP's/BID's are opened. In the case of unit price items, the quantities of work to be done and materials to be furnished under this RFP/BID Contract are to be considered as approximate only and are to be used solely for the comparison of RFP's/BID's received. The City and/or his CONTRACTOR do not expressly or by implication represent that the actual quantities involved will correspond exactly therewith; nor shall the Vendor plead misunderstanding or deception because of such estimate or quantities of work performed or material furnished in accordance with the Specifications and/or Drawings and other Proposals/Bid Documents, and it is understood that the quantities may be increased or diminished as provided herein without in any way invalidating any of the unit or lump sum prices bid.

GOVERNING LAWS AND REGULATIONS: The vendor is required to be familiar with and shall be responsible for complying with all federal, state and local laws, ordinances, rules and regulations that in any manner affect the work.

PROPRIETARY/CONFIDENTIAL INFORMATION: Vendors are hereby notified that all information submitted as part of, or in support of RFP's/BID's, will be available for public inspection ten days after opening of the RFP's/BID's or until a short list is recommended whichever comes first, in compliance with Chapter 119, and 287 of the Florida Statutes. All RFP's/Bids submitted in response to this solicitation become the property of the City. Unless information submitted is proprietary, copy written, trademarked, or patented, the City reserves the right to utilize any or all information, ideas, conceptions, or portions of any RFP/BID, in its best interest.

TAXES: The City of Wildwood is exempt from any taxes imposed by the State and/or Federal Government. Exemption certificates will be provided upon request.

NON-COLLUSION DECLARATION: By signing this RFP/BID, all Vendors shall affirm that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Proposer, vendor, or person to submit a collusive or sham Proposals in connection with the work for which their RFP/BID has been submitted; or to refrain from Bidding in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the RFP/BID or of any other Bidder, or to fix any overhead, profit, or cost elements of the RFP/BID price or the RFP/BID price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Bidder, or any person interested in the proposed work.

PROPOSER RESPONSIBILITY: Invitation by the City's to vendors is based on the recipient's specific request or as the result of response by the public to the legal advertisements required by State law. Vendor s or individuals submit their responses on a voluntary basis, and therefore are not entitled to compensation of any kind.

CITYSHIP OF SUBMITTALS: All responses, inquiries or correspondence relating to or in reference to this RFP/BID, and all other reports, charts, displays, schedules, exhibits and other documentation submitted by the vendors will become the property of the City. Reference to literature submitted with a previous RFP/BID will not relieve the Bidder from including any required documents with this RFP/BID.

EXAMINATION OF BID DOCUMENTS: Each Bidder shall carefully examine the RFP/BID Document to ensure all pages have been received, all drawings and/or Specifications and other applicable documents are included, and shall inform himself thoroughly regarding any and all conditions and requirements that may in any manner affect cost, progress or performance of the work to be performed under the Contract. Ignorance on the part of the CONTRACTOR will in no way relieve him of the obligations and responsibilities assumed under the Contract.

VENDOR RESPONSIBILITY: Vendors are fully and completely responsible for the labeling, identification and delivery of their submittals. The _____ will not be responsible for any mislabeled or misdirected submissions, nor those handled by delivery persons, couriers, or the US Postal Service.

DRUG FREE WORKPLACE: All Proposers/Bidders shall submit the enclosed, duly signed and notarized form entitled "Drug Free Workplace Certificate". The Drug Free Workplace Vendor shall have the burden of demonstrating that his program complies with Section 287.087 of the Florida Statutes, and any other applicable state law.

THE CITY OF WILDWOOD, is a political subdivision of the State of Florida, and reserves the right to reject any and/or all submittals, reserve the right to waive any informalities or irregularities in the examination process, and reserve the right to award contracts and/or in the best interest of the City. Submittals not meeting stated minimum terms and proposals may be rejected by the City as non-responsive. The City reserves the right to reject any or all submittals without cause. The City reserves the right to reject the submission of any Vendor in arrears or in default upon any debt or contract to the City, or who has failed to perform faithfully any previous contract with the City's or with other governmental agencies.

PUBLIC RECORDS LAW: Correspondence, materials and documents received pursuant to this RFP/BID become public records subject to the provisions of Chapter 119, Florida Statutes.

VERIFICATION OF TIME: Next time is hereby established as the Official Time of the City's.

PREPARATION OF PROPOSALS/BIDS:

Signature of the Bidder: The Bidder must sign the RFP/BID FORMS in the space provided for the signature. If the Proposer/Bidder is an individual, the words "doing business as _____" must appear beneath such signature. In the case of a partnership, the signature of at least one of the partners must follow the vendor name and the words, "Member of the Vendor" should be written beneath such signature. If the Proposer/Bidder is a corporation, the title of the officer signing the RFP/BID on behalf of the corporation must be stated and evidence of his authority to sign the RFP/BID must be submitted. The Proposer/Bidder shall state in the RFP/BID FORMS the name and address of each person interested therein.

Basis for Bidding: The price proposed for each item shall be on a lump sum or unit price basis according to specifications on the RFP/BID FORM. The proposed prices shall remain unchanged for the duration of the Contract and no claims for cost escalation during the progress of the work will be considered, unless otherwise provided herein.

Total Proposed Price/Total Contract Sum Proposed: If applicable, the total price bid for the work shall be the aggregate of the lump sum prices proposed and/or unit prices multiplied by the appropriate estimated quantities for the individual items and shall be stated in figures in the appropriate place on the RFP/BID FORM. In the event that there is a discrepancy on the RFP/BID FORM due to unit price extensions or additions, the corrected extensions and additions shall be used to determine the project bid amount.

TABULATION: Those wishing to receive an official tabulation of the results of the opening of this RFP/BID are to submit a self-addressed, stamped business size (No. 10) envelope, prominently marked on the front lower left side, with the RFP identification. Tabulation requested by telephone, fax or electronic media will not be accepted.

OBLIGATION OF WINNING BIDDER: The contents of the RFP/BID of the successful proposer/bidder will become contractual obligations if acquisition action ensues. Failure of the successful Proposer/Bidder to accept these obligations in a contract may result in cancellation of the award and such vendor may be removed from future participation.

AWARD OF BID: It is the City's intent to select a vendor within **sixty (60) calendar days** of the deadline for receipt of Proposals/Bids. However, Proposals/Bids must be vendor and valid for award for at least **ninety (90) calendar days** after the deadline for receipt of the RFP/BID.

ADDITIONAL REQUIREMENTS: The vendors shall furnish such additional information as the City may reasonably require. This includes information which indicates financial resources as well as ability to provide the services. The City reserves the right to make investigations of the proposals of the vendor as it deems appropriate.

PREPARATION COSTS: The City shall not be obligated or be liable for any costs incurred by Proposers/Bidders prior to issuance of a contract. All costs to prepare and submit a response to this RFP/BID shall be borne by the Proposer/Bidder.

TIMELINESS: All work will commence upon authorization from the City's representative. All work will proceed in a timely manner without delays. The Contractor shall commence the work UPON RECEIPT OF NOTICE TO PROCEED and/or ORDER PLACED (PURCHASE ORDER PRESENTED), and shall deliver in accordance to the terms and conditions outlined and agreed upon herein.

DELIVERY: All prices shall be FOB Destination, Sumter County, Florida, inside delivery unless otherwise specified.

ADDITIONAL SERVICES/PURCHASES BY OTHER PUBLIC AGENCIES ("PIGGY-BACK"):

The Vendor by submitting a Bid acknowledges that other Public Agencies may seek to "Piggy-Back" under the same terms and conditions, during the effective period of any resulting contract – services and/or purchases being offered in this Bid, for the same prices and/or terms proposed. Vendor has the option to agree or disagree to allow contract Piggy-Backs on a case-by-case basis. Before a Public Agency is allowed to Piggy-Back any contract, the Agency must first obtain the vendor's approval – without the vendor's approval, the seeking Agency cannot Piggy-Back.

PLANS, FORMS & SPECIFICATIONS: Bid Packages are available from the _____. These packages are available for pickup or by mail. If requested to mail, the Proposer/Bidder must supply a courier account number (UPS, FedEx, etc.). Proposers/Bidders are required to use the official RFP/BID FORMS, and all attachments itemized herein, are to be submitted as a single document. Any variation from the minimum specifications must be clearly stated on the RFP/BID FORM and/or Exceptions/Deviations Sheet(s). Only one set of plans, forms, and specifications will be furnished each company or corporation interested in submitting a Proposals/bid. RFP/BID FORM documents for this project are free of charge and are available on-line and are downloadable.

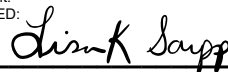
MANUFACTURER'S NAME AND APPROVED EQUIVALENTS: Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition unless otherwise indicated. The Proposer/Bidder may offer any brand for which he is an authorized representative, which meets or exceeds the RFP/BID specification for any item(s). If RFP's/BID's are based on equivalent products, indicate on the RFP/BID FORM the manufacturer's product name and literature, and/or complete specifications. Reference to literature submitted with a previous RFP/BID will not satisfy this provision. The Proposer/Bidder shall explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. RFP's/BID's which do not comply with these requirements are subject to rejection. RFP's/BID's lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the RFP/BID FORM. The _____ is to be notified, in writing, of any proposed changes in materials used, manufacturing process, or construction. However, changes shall not be binding upon the City unless evidenced by a Change Notice issued and signed by the _____, or designated representative.

QUANTITIES: The quantities as specified in this RFP/BID are estimates only and are not to be construed as guaranteed minimums.

SAMPLES: Samples of items, when called for, shall be furnished free of expense, and if not destroyed may, upon request, be returned at the Proposer's/Bidder's expense. Each sample shall be labeled with the Proposer's/Bidder's name, manufacturer brand name and number, RFP/BID number and item reference. Samples of successful Proposer's/Bidder's items may remain on file for the term of the contract. Request for return of samples shall be accompanied by instructions which include shipping authorization and must be received at time of opening. Samples not returned may be disposed of by the City within a reasonable time as deemed appropriate.

DOCUMENT RE-CREATION: Vendor may choose to re-create any document(s) required for this solicitation, but must do so at his own risk. All required information in the original City format must be included in any re-created document. Submittals may be deemed non-responsive if required information is not included in any re-created document.

ACKNOWLEDGED:



January 9, 2024

(Signature and Date)

*This document must be completed and returned with your
Submittal.*

HOLD HARMLESS AGREEMENT

The Contractor agrees to hold the City of Wildwood harmless against all claims for bodily injury, sickness, disease, death or personal injury or damage to property or loss of use resulting there from, arising out of the agreement, to the extent that such claims are attributable, in whole or in part, to a negligent act or omission by the Contractor.

The Contractor shall purchase and maintain workers' compensation insurance for all workers' compensation insurance and employers' liability in accordance with Florida Statute Chapter 440.

The Contractor shall also purchase any other coverage required by law for the benefit of employees.

Required insurance shall be documented in Certificates of Insurance and shall be provided to the City representative requesting the service.

By signature upon this form the Contractor stipulates that he/she agrees to the Hold Harmless Agreement, and to abide by all insurance requirements.

Aqua Pure Water & Sewage Service, LLC

Contractor/ Vendor-Print Name



Signature

Certified Lab for Water and Wastewater Sampling

Project Name

January 9, 2024

Date

The effective date of this Hold Harmless Agreement shall be for the duration of this project.

This document must be completed and returned with your Submittal.

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that,

Aqua Pure Water & Sewage Service, LLC

(print or type name of vendor)

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the workplace, the vendor's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under RFP or bid, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under RFP or bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free workplace through the implementation of the drug free workplace program.
- "As a person authorized to sign this statement, I certify that the above-named business, vendor or corporation complies fully with the requirements set forth herein".

Link Sapp

Authorized Signature

January 9, 2024

Date Signed

State of: Florida

County of: Marion

Sworn to and subscribed before me this 9th day of January, 2024

Personally known ✓ or Produced Identification _____
(Specify Type of Identification)

Sarah M Bruner

Signature of Notary

My Commission Expires February 23, 2026

(seal)



This document must be completed and returned with your Submittal.

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **{attach a copy of the final order}**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Lisa K Saupp

{signature}

January 9, 2024

{date}

State of Florida

County of Marion

PERSONALLY APPEARED BEFORE ME, the undersigned authority, Lisa K Saupp, who after first being sworn by me, affixed his/her signature in the space provided above on this 9th day of January, 2024

Attest:

Sarah M Bruner
Notary Public

My commission expires: February 23, 2026

(Notary Seal)



This document must be completed and returned with your Submittal.

Conflict of Interest Disclosure Form

I HEREBY CERTIFY that

2. I (printed name) Lisa K. Saupp am the
(title) Laboratory Director, Chemist-EMBA and the duly authorized representative of the vendor of (Vendor
Name) Aqua Pure Water & Sewage service, LLC whose address is
3855 East SSS Blvd., Unit 107
Ocala FL 34470, and that I possess the legal
authority to make this affidavit on behalf of myself and the vendor for which I am acting; and,

2. Except as listed below, no employee, officer, or agent of the vendor have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,

3. This bid proposal is made without prior understanding, agreement, or connection with any corporation, vendor, or person submitting a bid proposal for the same services and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

Signature: Lisa K Saupp

Printed Name: Lisa K. Saupp

Vendor Name: Aqua Pure Water & Sewage Service, LLC

Date: January 9, 2024

State of Florida

County of Marion

Sworn to and subscribed before me this 9th day of January 20 24

Personally Known ✓

OR Produced Identification _____, Type of Identification _____

My Commission Expires February 23, 2026

Sarah M Bruner

(Printed, typed or stamped commissioned name of notary)



This document must be completed and returned with your Submittal

Exceptions & Deviations

#1. We find it necessary to claim an Exception / Deviation to the format of this requested Bid Form. In fairness to the City of Wildwood and complete disclosure, we are unable to bid the requested DEP permit required services in this manner.

Specifically, the analytical services requested in RFP already INCLUDE the personnel cost, etc. and are not billed as hourly services, but rather as complete tasks / projects. Adding hourly rates, estimating needed hours, etc. would result in redundant costs for the City.

Please see the FOUR pages immediately following the Bid Form for itemized pricing of requested services.

All samples are collected by City personnel - with the exception of Monitoring Wells, or special "as needed" permit requirements, which already have our collection cost built - in to Parameter Price shown.

Sample Transport service is also included in the following itemized list, shown as "1290 Industrial Drive at Wastewater Plant (Transport Service) - currently provided 4 days/week.

#2. We have provided our current Certification of Insurance eligibility and will amend to include the City of Wildwood as Additional Insured, and for all requested levels of coverage per bid specs if we are the successful bidder.

Immigration Affidavit Certification

This Affidavit is required and should be signed, notarized by an authorized principal of the firm, and submitted with formal Invitations to Bid (ITB's) and Request for Proposals (RFP) submittals. Further, Consultants / Bidders are required to enroll in the E-Verify program, and provide acceptable evidence of their enrollment, at the time of the submission of the Consultant's/bidder's proposal. Acceptable evidence consists of a copy of the properly completed E-Verify Company Profile page or a copy of the fully executed E-Verify Memorandum of Understanding for the company. Failure to include this Affidavit and acceptable evidence of enrollment in the E-Verify program may deem the Consultant / Bidder's proposal as nonresponsive.

The City of Wildwood will not intentionally award City contracts to any Consultant who knowingly employs unauthorized alien workers, constituting a violation of the employment provision contained in 8 U.S.C. Section 1324 a(e) Section 274A(e) of the Immigration and Nationality Act ("INA").

The City of Wildwood may consider the employment by any Consultant of unauthorized aliens a violation of Section 274A (e) of the INA. Such Violation by the recipient of the Employment Provisions contained in Section 274A (e) of the INA shall be grounds for unilateral termination of the contract by the City of Wildwood.

Consultant attests that they are fully compliant with all applicable immigration laws (specifically to the 1986 Immigration Act and subsequent Amendment(s)) and agrees to comply with the provisions of the Memorandum of Understanding with E-Verify and to provide proof of enrollment in The Employment Eligibility Verification System (E-Verify), operated by the Department of Homeland Security in partnership with the Social Security Administration at the time of submission of the Consultant's / Bidder's proposal.

Company Name: Aqua Pure Water & Sewage Service, LLC

Print Name: Lisa K. Saupp

Title: Laboratory Director, Chemist - EMBA

Signature Lisa K Saupp

Date: January 9, 2024

State of Florida

County of Marion

The foregoing instrument was signed and acknowledged before me this 9th day of January, 2024, by

Lisa K Saupp who has produced D.L.# S100-531-64-810 as identification.
(Print or Type Name) (Type of Identification and Number)

Sarah M Bruner
Notary Public Signature

Sarah M Bruner
Printed Name of Notary Public

February 23, 2026
Notary Commission Number/Expiration



The signee of this affidavit guarantees, as evidenced by the affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LassiterWare LLC 1300 N. Westshore Blvd. Suite 110 Tampa FL 33607	CONTACT NAME: Wendy Tyree PHONE (A/C, No, Ext): (800) 845-8437 E-MAIL ADDRESS: wendyt@lassiterware.com FAX (A/C, No): (888) 883-8680
INSURED Aqua Pure Water & Sewage Service, LLC 3855 E. Silver Springs Blvd. Suite 107 Ocala FL 34470	INSURER(S) AFFORDING COVERAGE INSURER A: Admiral Insurance Company INSURER B: Zenith Insurance Co. INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 24856 13269

COVERAGES**CERTIFICATE NUMBER:** 23-24 Cert**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractors Pollution Liability GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y		FEIECC2648904	08/01/2023	08/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			FEIECC2648904	08/01/2023	08/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☐ UMBRELLA LIAB ☒ EXCESS LIAB DED ☒ RETENTION \$ 0			FEIEXS2649004	08/01/2023	08/01/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N N	N / A	Z833128528	03/31/2023	03/31/2024	☒ PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability (Claims-Made) Limits included with General Liability			FEIECC2648904	08/01/2023	08/01/2024	Each Claim \$1,000,000 Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: 3855 E. Silver Springs Blvd., Ocala FL 34470
The Property Manager Guys, LLC is included as additional insured under the terms and conditions of the attached forms on the General Liability policy, when additional insured status is required by written contract.

CERTIFICATE HOLDER

Comment: the City of Wildwood will be added as required, if we are awarded bid. Lisa 1.9.24

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: _____

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

AGENCY LassiterWare LLC		NAMED INSURED Aqua Pure Water & Sewage Service, LLC
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** Certificate of Liability Insurance: Notes

*Excess Liability extends over the underlying General Liability, Contractors Pollution Liability, Professional Liability and Workers' Compensation policies per the terms and conditions of the policy.

All supporting endorsement(s) and policy form(s) attached, if any, comprise the Certificate of Liability Insurance in its entirety. Please review these endorsement(s) and policy form(s) as certain coverage provided by them may only apply when a written contract or agreement between the parties requires such coverage be provided.

The attached page(s) noting additional terms, conditions, coverage and/or comments applies.

**Additional Insured – Owners, Lessees or Contractors – Scheduled
Person or Organization**

This endorsement, effective 08/01/2023, attaches to and forms a part of
Policy Number FEI-ECC-26489-04.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

In consideration of an additional premium of \$Applied, this endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
Any person(s) or organization(s) whom the Named Insured agrees, in a written contract, to name as an additional insured. However, this status exists only for the project specified in that contract.	Those project locations where this endorsement is required by contract.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- C. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Automatic Additional Insured – Owners, Lessees or Contractors

This endorsement, effective 08/01/2023, attaches to and forms a part of
Policy Number FEI-ECC-26489-04.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

In consideration of an additional premium of \$Applied, this endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY
CONTRACTORS POLLUTION LIABILITY**

SCHEDULE

Name of Person or Organization:

Any person(s) or organization(s) whom the *Named Insured* agrees, in a written contract, to name as an additional insured. However, this status exists only for the project specified in that contract.

The person or organization shown in this Schedule is included as an insured, but only with respect to that person's or organization's vicarious liability arising out of your ongoing operations performed for that insured.

Additional Insured – Owners, Lessees or Contractors – Completed Operations

This endorsement, effective 08/01/2023, attaches to and forms a part of
Policy Number FEI-ECC-26489-04.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

In consideration of an additional premium of \$Applied, this endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
Any person(s) or organization(s) whom the Named Insured agrees, in a written contract, to name as an additional insured. However, this status exists only for the project specified in that contract.	Those project locations where this endorsement is required by contract.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

- A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- B. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

RFP COVER PAGE

Name of Vendor, Entity or Organization:

Central Florida Water Testing LLC, DBA Plant Technicians

Federal Employer Identification Number (FEIN): 93-1520810

State of Florida License Number (If Applicable): N/A

Name of Contact Person: Cody Owen

Title: Manager

E-Mail Address: Planttec@aol.com

Mailing Address: 101 Satellite Court

Street Address (if different):

City, State, Zip: Leesburg FL 34748

Telephone: 352-787-2944

Fax:

Organizational Structure – Please Check One:

Corporation ☐ **Partnership** ☐ **Proprietorship** ☐ **Joint Venture** ☐ **Other** ☒ **LLC**

If Corporation:

Date of Incorporation:

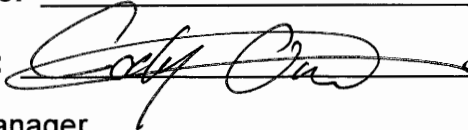
State of Incorporation:

States Registered in as Foreign Corporation:

Authorized Signature:

Print Name: Cody Owen

Signature:



Title: Manager

Phone: 352-787-2944

This document must be completed and returned with your Submittal.

Statement of Interest



Statement of Interest Regarding RFP 2024-17: Water Sample Collection And Laboratory Analysis

Central Florida Water Testing LLC
DBA Plant Technicians
101 Satellite Court
Leesburg FL 34748
352-787-2944
planttec@aol.com

Regarding: City of Wildwood, RFP 2024-17

Permittee: City of Wildwood WWTF, Continental Country Club - City of Wildwood
(The Permittee)

Permit: FLA043699, a Category II Class C Facility
FLA013497, a Category III Class B Facility

Effective Date: To Be Determined

Summary of Scope of Work:

- Plant Technicians' role is to collect and analyze samples on behalf of the Permittee in accordance with permit/DEP requirements, in addition to collecting samples from monitoring wells each quarter, on a time and materials basis.



Statement of Interest Regarding RFP 2024-17: Water Sample Collection And Laboratory Analysis

To Whom It May Concern:

Thank you for receiving and evaluating this packet. Enclosed you will find all the items specified in the RFP.

This submission constitutes our Statement of Interest for the above-described project.

Plant Technicians has been serving communities across Central Florida for the past 35 years. We have the benefit of retaining long-term staff members who love what they do, and together provide multiple decades of experience in the field of water and wastewater laboratory analysis.

Please let us know if there is any additional information you require.

We look forward to the opportunity to continue serving you and the good people of the City of Wildwood.

Sincerely,

Cody Owen
Manager,
Plant Technicians
352-787-2944

Vendor Profile

FORM 1

VENDOR PROFILE

Submitted by (*Company Name*): Central Florida Water Testing LLC DBA Plant Technicians

Corporation	Partnership	Individual	Joint Venture
-------------	-------------	------------	---------------

Other LLC	Describe:	A Limited Liability Company	
-----------	-----------	-----------------------------	--

Florida Electrical Contractor License Number: N/A

Expiration Date:

Office Location: 101 Satellite Court, Leesburg FL 34748

Number of people in your organization: 7

Length of time the Contractor has been doing business under this name in Florida:	1 Year, Current Tax ID
	35 Years, Previous Tax ID

Length of time your firm has provided electrical services to governmental clients: NA years

Under what other name(s) has your firm operated: Plant Technicians, INC

Has or is your firm currently involved in any formal court proceedings regarding any of your electrical contracts?

YES (attach a detailed explanation)

NO

Team Composition

Central Florida Water Testing LLC
DBA Plant Technicians
101 Satellite Court
Leesburg FL 34748
352-787-2944
planttec@aol.com

Laboratory Manager: John Fredock



School: Southern Connecticut State University

Major: Biology, BS

Term with Plant Technicians: 23 years

Role: Lab Manager, wastewater sample analysis, laboratory compliance.

John has always been right at homeworking in a laboratory. He appreciates how the work he does makes a positive impact on our local environment.

Assistant Lab Manager: Richard Freeman



School: Brookdale Community College

Major: Business

Term with Plant Technicians: 25 years

Role: Rich manages the drinking water sample analysis and client relations.

Rich loves working with people. He enjoys taking care of people, and helping them protect the environment.

Lab Tech: Phillip Williams



School: The Pennsylvania State University

Major: BS Science, MS Science

Term with Plant Technicians: 1 year

Role: Phil handles reporting and sample pickups.

Phil feels like it is very rewarding to be an integral part in making sure people's water is safe.

Lead Operator: Trenod “Tre” Ward



Tre has been with Plant Technicians for 11 years. Dual licensed by Florida DEP in Drinking and Wastewater plant operation.

Role: Tre operates over 20 facilities a week, collecting all facility compliance samples.

Tre loves the challenge of managing wastewater plants, producing “Aquafina” clear effluent, and turning big wrenches.

Manager: Cody Owen



School: Corban University

Major: BS, Business Administration

Role: Cody manages the front office and day to day administrative tasks.

Manager: Giovanna Owen



School: Corban University

Major: BS, Business Administration

Role: Giovanna manages all accounts payable and receivable, CFO, and process improvement.

Bid Form

FORM 2

BID FORM Pricing on attached Page 2 of Form 2

Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by City for the duration of the three (3)-year term contract.

JOB CLASSIFICATION	REGULAR HOURS HOURLY RATE	AFTER HOURS HOURLY RATE
Laboratory Tech	\$	\$
Courier	\$	\$
Apprentice/Laborer	\$	\$
Permit Fee Reimbursement	<u>At Actual Cost</u>	

EQUIPMENT WITH OPERATOR	HOURLY RATE
Specialty Sampling	\$
Transporter/vehicle	\$
Sampling Supplies	\$
Support Staff	\$
	\$

PARTS & MATERIALS MARK-UP	PERCENTAGE
Percentage (Not to exceed 10%)	%

Notes:

1. "After Hours" price shall not exceed two times that of the normal operating price.
2. Contractors will bill for parts and materials at wholesale cost + percentage mark-up in an amount not to exceed 10 percent. Supplier invoices must be attached to all invoices as applicable.
3. Costs for additional equipment rates can be included in rows provided under EQUIPMENT WITH OPERATOR table.

If requested by City, Contractor must return any damaged parts to City after performing repairs.

Authorized Signatory: _____

(Signature)

Title: _____

Manager

Bid Form 2:
Schedule of Tests and Fees

Item	Price	Est. Quantity / Year	Estimated Annual Cost
CBOD5	\$15.00	145	\$2,175
TSS	\$12.00	357	\$4,284
Fecals	\$15.00	275	\$4,125
Total Coliform	\$15.00	300	\$4,500
Nitrate	\$22.00	68	\$1,496
Nitrite	\$22.00	68	\$1,496
Total Nitrogen	\$80.00	57	\$4,560
Total Phosphorus	\$30.00	57	\$1,710
TDS	\$20.00	68	\$1,360
Chloride	\$20.00	68	\$1,360
Turbidity	\$2.00	68	\$136
Primaries, DW	\$250.00	As Needed	
Primaries, Partial	\$20.00	56	\$1,120
Secondaries	\$195.00	As Needed	
Secondaries, Partial	\$20.00	24	\$480
VOC, partial	\$90.00	78	\$7,020
SOC, DW	\$800.00	As Needed	
SOC, Partial	\$80.00	232	\$18,560
TTHM/DBP, Partial	\$90.00	4	\$360
Foaming Agents (MBAS)	\$60.00	2	\$120
Radionuclides	\$130.00	6	\$780
HEM	\$95.00	2	\$190
Organic Compounds	\$50.00	1	\$50
Asbestos	\$250.00	As Needed	
Mercury	\$35.00	As Needed	
Cryptosporidium	\$450.00	As Needed	
Giardia	\$450.00	As Needed	
Labor, Monitoring Wells	\$90.00	17	\$15,300
Labor, Sample Pickup	\$45.00	As needed	
Labor, Sample Collection	\$75.00	As needed	
Labor, Emergency, After hours	\$125.00		
Materials, Well Tubing	TBD		Time / Materials

Bid Form 2:
Schedule of Tests and Fees

Items not specifically identified on the above schedule shall be billed at the request of the permittee on a time and materials basis.

Illustrative Work

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> Jacobs, 2085 Buena Vista BLVD, The Villages 32162 <u>Project Manager:</u> Deanna Simmons		<u>Client's Name & Address</u> Jacobs 2085 Buena Vista BLVD Leesburg FL 32162
Completion Date (Actual or Estimated): Ongoing		<u>Client Contact Name, Title, Email Address and Telephone Number:</u> Deanna Simmons 352-303-1256, Deanna.Simmons@jacobs.com
<u>Contractor Fees (In Thousands)</u> Entire Project: \$ UNKNOWN		
Work for which vendor was/is responsible: \$ Approximately \$120,000 annually		
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) Drinking water plant, wastewater plant facility operation		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible) Drinking water compliance sample laboratory analysis Wastewater sample laboratory analysis Boil Water / Rush sample laboratory analysis		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> John Fredock, Lab Manager Richard Freeman, Assistant Manager Phillip Williams, Lab Tech Trenod Ward, Class C, Lead Operator		

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> Town of Lady Lake, 409 Fennel Blvd, Lady Lake FL 32159 <u>Project Manager:</u> Thomas Goodman		<u>Client's Name & Address</u> Town of Lady Lake 409 Fennel BLVD Lady Lake FL 32159
Completion Date (Actual or Estimated): Ongoing		<u>Client Contact Name, Title, Email Address and Telephone Number:</u> Thomas Goodman 352-636-3246, bgoodman@ladylake.org
<u>Contractor Fees (In Thousands)</u> Entire Project: \$ UNKNOWN		
Work for which vendor was/is responsible: \$ Approximately \$40,000 annually		
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) Drinking water plant, wastewater plant facility operation		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible) Drinking water compliance sample laboratory analysis Wastewater sample laboratory analysis Boil Water / Rush sample laboratory analysis		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> John Fredock, Lab Manager Richard Freeman, Assistant Manager Phillip Williams, Lab Tech Trenod Ward, Class C, Lead Operator		

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> City of Leesburg, 501 W Meadow Street, Leesburg FL 34748 <u>Project Manager:</u> Al Purvis		<u>Client's Name & Address</u> City of Leesburg 501 W Meadow St Leesburg FL 34748
Completion Date (Actual or Estimated): Ongoing		<u>Client Contact Name, Title, Email Address and Telephone Number:</u> Al Purvis 904-728-9710, al.purvis@leesburgflorida.gov
<u>Contractor Fees (In Thousands)</u> Entire Project: \$ UNKNOWN		
Work for which vendor was/is responsible: \$ Approximately \$50,000 annually		
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) Drinking water plant, wastewater plant facility operation		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible) Drinking water compliance sample laboratory analysis Wastewater sample laboratory analysis Boil Water / Rush sample laboratory analysis		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> John Fredock, Lab Manager Richard Freeman, Assistant Manager Phillip Williams, Lab Tech Trenod Ward, Class C, Lead Operator		

FORM 3

ILLUSTRATIVE WORK

Work by vendor best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the City. List no more than five (5) projects.

<u>Project Name & Location</u> Marion County Utilities, 2631 SE Third Street Ocala, FL 34471 <u>Project Manager:</u> Mike Bryson		<u>Client's Name & Address</u> Marion County Utilities 2631 SE Third Street Ocala, FL 34471
Completion Date (Actual or Estimated): Ongoing		<u>Client Contact Name, Title, Email Address and Telephone Number:</u> Mike Bryson 352-572-5239, William.Bryson@MarionCountyFL.org
<u>Contractor Fees (In Thousands)</u> Entire Project: \$ UNKNOWN Work for which vendor was/is responsible: \$ Approximately \$36,000 annually		
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) Drinking water sample collection		
<u>Nature of Vendor's Responsibility in Project</u> (Please give quantitative indications wherever possible) Drinking water compliance sample laboratory analysis Boil Water / Rush sample laboratory analysis		
<u>Vendor's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the City's Project</u> John Fredock, Lab Manager Richard Freeman, Assistant Manager Phillip Williams, Lab Tech Trenod Ward, Class C, Lead Operator		

References

Plant Technicians

From: Simmons, Deanna (deanna.simmons@jacobs.com)

To: planttec@aol.com

Date: Thursday, January 11, 2024 at 08:29 AM EST

To whom it may concern,

I have worked with Plant Technicians for 18+ years. They are always reliable, accurate and responsive. The Lab techs are always amazing to work with and have great customer service. I look forward to many more years working with them.

Any questions please contact me.

DeAnna Simmons

Water Operations Manager

Jacobs

M 352.303.1256

D 352.775.7377

DeAnna.Simmons@Jacobs.com

2085 Buena Vista Blvd
The Villages, FL 32162

www.jacobs.com | [LinkedIn](#) | [Twitter](#) | [Facebook](#) | [Instagram](#)

NOTICE - This communication may contain confidential and privileged information that is for the sole use of the intended recipient. Any viewing, copying or distribution of, or reliance on this message by unintended recipients is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

City of Eustis Satisfaction Email

From: Shepherd,Paul (shepherdp@eustis.org)

To: planttec@aol.com

Cc: dobbinsg@eustis.org

Date: Wednesday, January 10, 2024 at 02:40 PM EST

To whom it may concern,

The City of Eustis has been very satisfied with the services provided by Plan Technicians Labs for approximately 30 years. They have been responsible for analyzing our bacteriological water samples for both routine and non-routine (emergency) samples at a very low cost. For a small extra fee, they have even been very responsive to working weekends and holidays in the past. The City looks forward to many more years of continued and dedicated service!

Paul Shepherd, Water Superintendent

City of Eustis

Please note: Florida has a very broad public records law. Most written communication to or from government officials regarding government/public business is public record available to the public and media upon request. Your e-mail communications may be subject to public disclosure.

Professional recommendations

From: Butch Goodman (bgoodman@ladylake.org)

To: planttec@aol.com

Date: Wednesday, January 10, 2024 at 01:28 PM EST

Town of Lady Lake has used Plant Technicians as Local F.D.E.P Approved Lab for over 20 years 7 days a week for Drinking Water , Wastewater and Reuse Sample Testing Services Required by the Regulatory Agency for Compliance and Customer Concerns.

Thank you

C 352-636-3246

Thomas "Butch" Goodman
Town of Lady Lake
Utilities Supervisor
144 Skyline Drive
Lady Lake Florida 32159
Office: (352)-751-1504
Fax (352)-751-1594
Email: bgoodman@ladylake.org

Disclaimer

Public Record: In accordance with Florida Statute 668.6076, email addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact our office by phone (352-751-1500) or in writing.

Replies Filtered: Any incoming reply to this email communication or other email communication to us will be electronically filtered for "spam" and "viruses." That filtering process may result in such reply or other email communications to us being quarantined (i.e., potentially not received) or delayed in reaching us. For that reason, we cannot guarantee that we will receive your reply or other email communications to us or that we will receive the same in a timely manner. Accordingly, you should consider sending communications to us which are particularly important or time-sensitive by means other than e-mail.

Reference letter

From: Bryson, William (william.bryson@marionfl.org)

To: planttec@aol.com

Date: Wednesday, January 10, 2024 at 11:03 AM EST

Cody,

Please find a copy of the reference letter, for you and this is easy for me to personally write because I AM very satisfied with your level of service and within my power will look forward to continue our relationship into the foreseeable future, also to give credit where due, Rich and John are awesome and all of yours and their efforts are greatly appreciated.

Let me know if there is anything else you need.

Thanks,



William Mike Bryson
Operations Supervisor
Utilities

Marion County Board of County Commissioners
11800 SE US Hwy 441
Bellevue, FL 34420
Main: 352-307-6000 | Direct: 352-572-5239 | FAX: 352-307-6001

Empowering Marion for Success!

Under Florida law, emails to our organization are public records. If you do not want your email reviewed in response to a public records request, contact this office by phone.



Plantech reference letter.pdf

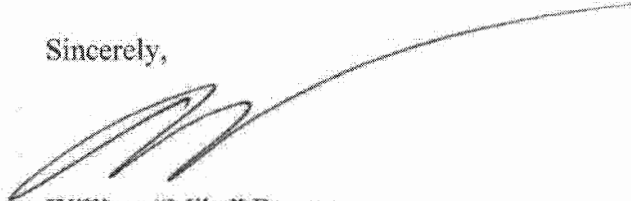
92kB

William "Mike" Bryson
Marion County Utilities
11800 S Hwy. 441
Belleview, FL 34420
1/10/2024

To whom it may concern:

Marion County Utilities has been using Plant Technicians for lab analysis for over 10 years. During this period of time I have always found their services above expectations, they are always easily available to answer questions or concerns, and very responsive for us in the case of emergencies such as "Boil Water Samples". We have been very satisfied over the years with the services they have provided us and plan to continue to do business with them into the foreseeable future.

Sincerely,

A handwritten signature in dark ink, appearing to be 'Mike Bryson', with a long, sweeping horizontal line extending to the right.

William "Mike" Bryson
Water Operations Supervisor

reference

From: Tesah Brown (tesah.brown@leesburgflorida.gov)

To: planttec@aol.com

Date: Wednesday, January 10, 2024 at 10:27 AM EST

To Whom It May Concern,

The City of Leesburg has been using Plant Technicians for many years for our wastewater and water lab testing needs. I have had no issues, and they have been nothing but helpful and professional in the time that I have worked with them.

Sincerely,

Tesah Brown
City of Leesburg
Industrial Waste Monitoring
Tech.

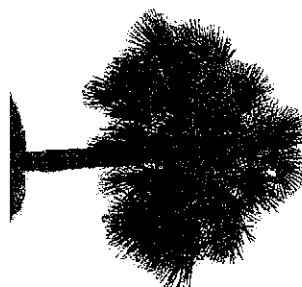
Please Note: Florida has a very broad public records law. Most written communications to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

Think before you print.

Additional Information



State of Florida
Department of Health, Bureau of Public Health Laboratories
This is to certify that



E83141

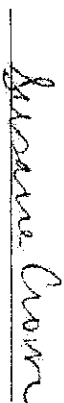
CENTRAL FLORIDA WATER TESTING LLC DBA PLANT TECHNICIANS
101 SATELLITE COURT
LEESBURG, FL 34748

has complied with Florida Administrative Code 64E-1,
for the examination of environmental samples in the following categories

DRINKING WATER - MICROBIOLOGY, DRINKING WATER - PRIMARY INORGANIC CONTAMINANTS, DRINKING WATER - SECONDARY INORGANIC
CONTAMINANTS, NON-POTABLE WATER - GENERAL CHEMISTRY, NON-POTABLE WATER - MICROBIOLOGY

Continued certification is contingent upon successful on-going compliance with the NELAP Standards and FAC Rule 64E-1 regulations. Specific methods and analytes certified are listed on the Laboratory Scope of Accreditation for this laboratory and are on file at the Bureau of Public Health Laboratories, P. O. Box 210, Jacksonville, Florida 32231. Clients and customers are urged to verify with this agency the laboratory's certification status in Florida for particular methods and analytes.

Date Issued: July 01, 2023 Expiration Date: June 30, 2024



Susanne Crowe, MHA

Interim Chief Bureau of Public Health Laboratories
DH Form 1697, 7/04

NON-TRANSFERABLE E83141-32-07/01/2023

Supersedes all previously issued certificates





Laboratory Scope of Accreditation

Page 1 of 2

Attachment to Certificate #: E83141-32, expiration date June 30, 2024. This listing of accredited analytes should be used only when associated with a valid certificate.

State Laboratory ID: E83141

EPA Lab Code:

FL00252

(352) 787-2944

E83141

**Central Florida Water Testing LLC DBA Plant Technicians
101 Satellite Court
Leesburg, FL 34748**

Matrix: Drinking Water

Analyte#	Analyte	Method/Tech	Method Code	Category	Effective Date
1575	Chloride	SM 4500 Cl- B	20084600	Secondary Inorganic Contaminants	12/15/2014
1605	Color	SM 2120 B	20039309	Secondary Inorganic Contaminants	8/19/2002
2525	Escherichia coli	SM 9222 G	20210199	Microbiology	11/3/2017
2525	Escherichia coli	SM 9223 B	20037676	Microbiology	12/20/2005
1805	Nitrate	SM 4500-NO3 E	20115815	Primary Inorganic Contaminants	8/19/2002
1835	Nitrite	SM 4500-NO3 E	20115815	Primary Inorganic Contaminants	8/19/2002
1855	Odor	SM 2150 B	20043805	Secondary Inorganic Contaminants	8/19/2002
1955	Residue-filterable (TDS)	SM 2540 C	20050402	Secondary Inorganic Contaminants	8/19/2002
2000	Sulfate	SM 4500 SO4-E	20132450	Secondary Inorganic Contaminants	6/21/2012
2500	Total coliforms	SM 9222 B	20203401	Microbiology	8/19/2002
2500	Total coliforms	SM 9223 B	20037676	Microbiology	12/20/2005
1825	Total nitrate-nitrite	SM 4500-NO3 E	20115815	Primary Inorganic Contaminants	8/19/2002

Clients and Customers are urged to verify the laboratory's current certification status with the Environmental Laboratory Certification Program.

Issue Date: 7/1/2023

Certification Type NELAP

Expiration Date: 6/30/2024



Laboratory Scope of Accreditation

Page 2 of 2

Attachment to Certificate #: E83141-32, expiration date June 30, 2024. This listing of accredited analytes should be used only when associated with a valid certificate.

State Laboratory ID: E83141

EPA Lab Code: FL00252

(352) 787-2944

E83141

Central Florida Water Testing LLC DBA Plant Technicians
101 Satellite Court
Leesburg, FL 34748

Matrix: Non-Potable Water

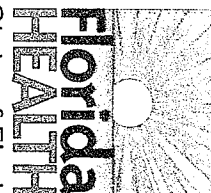
Analyte#	Analyte	Method/Tech	Method Code	Category	Effective Date
1505	Alkalinity as CaCO ₃	SM 2320 B-2011	20045618	General Chemistry	3/7/2023
1530	Biochemical oxygen demand	SM 5210 B-2016	20135039	General Chemistry	3/7/2023
1555	Carbonaceous BOD (CBOD)	SM 5210 B-2016	20135039	General Chemistry	3/7/2023
2530	Fecal coliforms	SM 9222 D-2015	20210020	Microbiology	3/7/2023
1750	Hardness	SM 2340 C-2011	20047614	General Chemistry	3/7/2023
1810	Nitrate as N	SM 4500-NO ₃ ⁻ E-2016	20115440	General Chemistry	3/7/2023
1835	Nitrite	SM 4500-NO ₂ ⁻ B-2011	20113115	General Chemistry	3/7/2023
1960	Residue-nonfilterable (TSS)	SM 2540 D-2015	20051223	General Chemistry	3/7/2023
2500	Total coliforms	SM 9222 B-2015	20208439	Microbiology	3/7/2023
1825	Total nitrate-nitrite	SM 4500-NO ₃ ⁻ E-2016	20115440	General Chemistry	3/7/2023

Clients and Customers are urged to verify the laboratory's current certification status with the Environmental Laboratory Certification Program.

Issue Date: 7/1/2023

Certification Type NELAP

Expiration Date: 6/30/2024



State of Florida
Department of Health, Bureau of Public Health Laboratories
This is to certify that

E83141

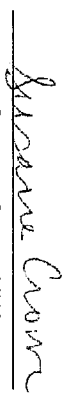
PLANT TECHNICIANS, INC.
101 SATELLITE COURT
LEESBURG, FL 34748

has complied with Florida Administrative Code 64E-1,
for the examination of environmental samples in the following categories

DRINKING WATER - MICROBIOLOGY, DRINKING WATER - PRIMARY INORGANIC CONTAMINANTS, DRINKING WATER - SECONDARY INORGANIC
CONTAMINANTS, NON-POTABLE WATER - GENERAL CHEMISTRY, NON-POTABLE WATER - MICROBIOLOGY

Continued certification is contingent upon successful on-going compliance with the NELAP Standards and FAC Rule 64E-1
regulations. Specific methods and analytes certified are cited on the Laboratory Scope of Accreditation for this laboratory and
are on file at the Bureau of Public Health Laboratories, P. O. Box 210, Jacksonville, Florida 32231. Clients and customers are
urged to verify with this agency the laboratory's certification status in Florida for particular methods and analytes.

Date Issued: July 01, 2022 Expiration Date: June 30, 2023



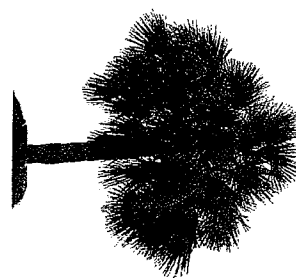
Susanne Crowe, MHA

Interim Chief Bureau of Public Health Laboratories

DH Form 1697, 7/04

NON-TRANSFERABLE E83141-30-07/01/2022

Supersedes all previously issued certificates





State of Florida
Department of Health, Bureau of Public Health Laboratories
This is to certify that



E83141

PLANT TECHNICIANS, INC.
101 SATELLITE COURT
LEESBURG, FL 34748

has complied with Florida Administrative Code 64E-1,
for the examination of environmental samples in the following categories

DRINKING WATER - MICROBIOLOGY, DRINKING WATER - PRIMARY INORGANIC CONTAMINANTS, DRINKING WATER - SECONDARY INORGANIC
CONTAMINANTS, NON-POTABLE WATER - GENERAL CHEMISTRY, NON-POTABLE WATER - MICROBIOLOGY

Continued certification is contingent upon successful on-going compliance with the NELAC Standards and FAC Rule 64E-1 regulations. Specific methods and analytes certified are cited on the Laboratory Scope of Accreditation for this laboratory and are on file at the Bureau of Public Health Laboratories, P. O. Box 210, Jacksonville, Florida 32231. Clients and customers are urged to verify with this agency the laboratory's certification status in Florida for particular methods and analytes.

Date Issued: July 01, 2021 Expiration Date: June 30, 2022



Patty A. Lewandowski, MBA, MT(ASCP)
Chief Bureau of Public Health Laboratories

DH Form 1697, 7/04

NON-TRANSFERABLE E83141-29-07/01/2021
Supersedes all previously issued certificates



State of Florida
Department of Health, Bureau of Public Health Laboratories
This is to certify that

E83141

PLANT TECHNICIANS, INC.
101 SATELLITE COURT
LEESBURG, FL 34748

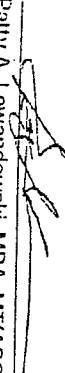
has complied with Florida Administrative Code 64E-1,
for the examination of environmental samples in the following categories

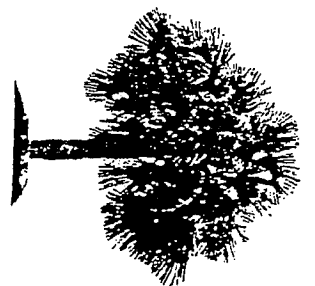
DRINKING WATER - MICROBIOLOGY, DRINKING WATER - PRIMARY INORGANIC CONTAMINANTS, DRINKING WATER - SECONDARY INORGANIC
CONTAMINANTS, NON-POTABLE WATER - GENERAL CHEMISTRY, NON-POTABLE WATER - MICROBIOLOGY

Continued certification is contingent upon successful on-going compliance with the NELAP Standards and FAC Rule 64E-1
regulations. Specific methods and analytes certified are cited on the Laboratory Scope of Accreditation for this laboratory and
are on file at the Bureau of Public Health Laboratories, P. O. Box 210, Jacksonville, Florida 32231. Clients and customers are
urged to verify with this agency the laboratory's certification status in Florida for particular methods and analytes.

Date Issued: July 01, 2019 Expiration Date: June 30, 2020

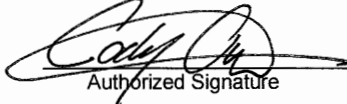



Patty A. Lewandowski, MBA, MT(ASCP)
Chief Bureau of Public Health Laboratories
DH Form 1697, 7/04
NON-TRANSFERABLE E83141-27-07/01/2019
Supersedes all previously issued certificates



Additional Required Documents

PROPOSER'S CERTIFICATION

Submit To: City of Wildwood 100 N Main Street Wildwood, FL 34785 352-330-1330 352-330-1338 (fax)		CITY OF WILDWOOD REQUEST FOR PROPOSAL (RFP) CERTIFICATION AND ADDENDA ACKNOWLEDGMENT						
DUE DATE:	DUE TIME:	RFP # 2024-17						
TITLE: Certified Lab for Water and Wastewater Samples								
VENDOR NAME: Central Florida Water Testing LLC DBA Plant Technicians		PHONE NUMBER: 352-787-2944						
VENDOR MAILING ADDRESS: 101 Satellite Court		FAX NUMBER:						
CITY/STATE/ZIP: Leesburg FL 34748		E-MAIL ADDRESS: PlantTec@aol.com						
"I, the undersigned, certify that I have reviewed the addenda listed below (list all addenda received to date). I understand that timely commencement will be considered in award of this RFP and that cancellation of award will be considered if commencement time is not met, and that untimely commencement may be cause for termination of contract. I further certify that the services will meet or exceed the RFP requirements. I, the undersigned, declare that I have carefully examined the RFP, specifications, terms and conditions as applicable for this Request, and that I am thoroughly familiar with all provisions and the quality and type of coverage and services specified. I further declare that I have not divulged, discussed, or compared this RFP with any other Offeror and have not colluded with any Offerors or parties to an RFP whatsoever for any fraudulent purpose."								
Addendum 1 <table style="width: 100%;"> <tr> <td style="width: 20%; text-align: center;">Addendum #</td> <td style="width: 20%; text-align: center;">Addendum #</td> <td style="width: 20%; text-align: center;">Addendum #</td> <td style="width: 20%; text-align: center;">Addendum #</td> <td style="width: 20%; text-align: center;">Addendum #</td> </tr> </table>				Addendum #	Addendum #	Addendum #	Addendum #	Addendum #
Addendum #	Addendum #	Addendum #	Addendum #	Addendum #				
"I certify that this quote is made without prior understanding, agreement, or connection with any corporation, vendor, or person submitting an RFP for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this RFP and certify that I am authorized to sign this response and that the offer is in compliance with all requirements of the RFP, including but not limited to certification requirements. In conducting offers with an agency for CITY OF WILDWOOD, respondent agrees that if this RFP is accepted, the respondent will convey, sell, assign, or transfer to the City of Wildwood all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States for price fixing relating to the particular commodities or services purchased or acquired by the CITY. At the City of Wildwood discretion, such assignment shall be made and become effective at the time the purchasing agency renders final payment to the respondent."								
Cody Owen, Manager _____ Authorized Agent Name, Title (Print)		 _____ Authorized Signature						
		1-10-24 _____ Date						
<i>This form must be completed and returned with your Submittal</i>								

PROPOSALS FORM FOR CITY OF WILDWOOD



Name of Vendor Submitting Proposals Central Florida Water Testing LLC DBA Plant Technicians

Name of Person Submitting Proposals Cody Owen

PROPOSER ACKNOWLEDGMENT

"The undersigned hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The Vendor proposes and agrees, if this submission is accepted, to contract with the City of Wildwood to furnish all necessary materials, equipment, labor and services necessary to complete the work covered by the RFP and Contract Documents for this Project. The Vendor agrees to accept in full compensation for each item the prices named in the schedules incorporated herein."


Signature

1-10-24

Date

2024-17

RFP Number

[X] Check if exception(s) or deviation(s) to Specifications. Attach separate sheet(s) detailing reason and type for the exception or deviation.

This document must be completed and returned with your Submittal.

Statement of Terms and Conditions

PUBLIC ENTITY CRIME: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal/Bid on a contract to provide any goods or services to a public entity, for the construction or repair of a public building or public work, may not submit Proposals/Bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subContractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

INDEMNIFICATION: The contractor shall indemnify and hold harmless the City, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the design professional and other persons employed or utilized by the design professional in the performance of the contract.

PROHIBITION OF LOBBYING: During the blackout period which is, the period between the time the submittals for Invitation to Bid or the Request for Proposals, or Proposals, or information, as applicable, are received at Contracts / Purchasing and the time the City awards the contract, no proposer, no lobbyist, principal, or other person may lobby, on behalf of a competing party in a particular procurement matter, any member of the City, or any City employee other than the . Violation of this provision may result in disapproval of violating party. All questions regarding this Request for Proposals (RFP) or Invitation to Bid (IBID) must be submitted in writing to the City's Financial Services Manager.

ANTI TRUST LAWS: By submission of a signed RFP or BID, the successful Vendor acknowledges compliance with all antitrust laws of the United States and the State of Florida, in order to protect the public from restraint of trade, which illegally increases prices.

CONFLICT OF INTEREST: The award of the contract hereunder is subject to the provisions of Chapter 112 of the Florida Statutes. Vendors shall disclose the name of any Officer, Director, Partner, Associate, or Agent who is also an Officer, Appointee, or Employee of any of the City's at the time of the RFP or BID, or at the time of occurrence of the Conflict of Interest thereafter.

INTERPRETATION, CLARIFICATIONS AND ADDENDA: No oral interpretations will be made to any vendor as to the meaning of the RFP/BID Contract Documents. Any inquiry or request for interpretation received by the before the date listed herein will be given consideration. All such changes or interpretations will be made in writing in the form of an addendum and, if issued, will be distributed at or after the Pre-Proposals/Pre-Bid Conference, mailed or sent by available or electronic means to all attending prospective Submitters prior to the established RFP/BID opening date. Each Vendor shall acknowledge receipt of such addenda in the space provided. In case any Proposer/Bidder fails to acknowledge receipt of such addenda or addendum, his offer will nevertheless be construed as though it had been received and acknowledged and the submission of his bid will constitute acknowledgment of the receipt of same. All addenda are a part of the RFP/BID FORMS and each Proposer/Bidder will be bound by such addenda, whether or not received by him. It is the responsibility of each proposer/bidder to verify that he has received all addenda issued before RFP's/BID's are opened. In the case of unit price items, the quantities of work to be done and materials to be furnished under this RFP/BID Contract are to be considered as approximate only and are to be used solely for the comparison of RFP's/BID's received. The City and/or its CONTRACTOR do not expressly or by implication represent that the actual quantities involved will correspond exactly therewith; nor shall the Vendor plead misunderstanding or deception because of such estimate or quantities of work performed or material furnished in accordance with the Specifications and/or Drawings and other Proposals/BID Documents, and it is understood that the quantities may be increased or diminished as provided herein without in any way invalidating any of the unit or lump sum prices bid.

GOVERNING LAWS AND REGULATIONS: The vendor is required to be familiar with and shall be responsible for complying with all federal, state and local laws, ordinances, rules and regulations that in any manner affect the work.

PROPRIETARY/CONFIDENTIAL INFORMATION: Vendors are hereby notified that all information submitted as part of, or in support of RFP's/BID's, will be available for public inspection ten days after opening of the RFP's/BID's or until a short list is recommended whichever comes first, in compliance with Chapter 119, and 287 of the Florida Statutes. All RFP's/Bids submitted in response to this solicitation become the property of the City. Unless information submitted is proprietary, copy written, trademarked, or patented, the City reserves the right to utilize any or all information, ideas, conceptions, or portions of any RFP/BID, in its best interest.

TAXES: The City of Wildwood is exempt from any taxes imposed by the State and/or Federal Government. Exemption certificates will be provided upon request.

NON-COLLUSION DECLARATION: By signing this RFP/BID, all Vendors shall affirm that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Proposer, vendor, or person to submit a collusive or sham Proposals in connection with the work for which their RFP/BID has been submitted; or to refrain from Bidding in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the RFP/BID or of any other Bidder, or to fix any overhead, profit, or cost elements of the RFP/BID price or the RFP/BID price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Bidder, or any person interested in the proposed work.

PROPOSER RESPONSIBILITY: Invitation by the City's to vendors is based on the recipient's specific request or as the result of response by the public to the legal advertisements required by State law. Vendors or individuals submit their responses on a voluntary basis, and therefore are not entitled to compensation of any kind.

CITYSHIP OF SUBMITTALS: All responses, inquiries or correspondence relating to or in reference to this RFP/BID, and all other reports, charts, displays, schedules, exhibits and other documentation submitted by the vendors will become the property of the City. Reference to literature submitted with a previous RFP/BID will not relieve the Bidder from including any required documents with this RFP/BID.

EXAMINATION OF BID DOCUMENTS: Each Bidder shall carefully examine the RFP/BID Document to ensure all pages have been received, all drawings and/or Specifications and other applicable documents are included, and shall inform himself thoroughly regarding any and all conditions and requirements that may in any manner affect cost, progress or performance of the work to be performed under the Contract. Ignorance on the part of the CONTRACTOR will in no way relieve him of the obligations and responsibilities assumed under the Contract.

VENDOR RESPONSIBILITY: Vendors are fully and completely responsible for the labeling, identification and delivery of their submittals. The will not be responsible for any mislabeled or misdirected submissions, nor those handled by delivery persons, couriers, or the US Postal Service.

DRUG FREE WORKPLACE: All Proposers/Bidders shall submit the enclosed, duly signed and notarized form entitled "Drug Free Workplace Certificate". The Drug Free Workplace Vendor shall have the burden of demonstrating that his program complies with Section 287.087 of the Florida Statutes, and any other applicable state law.

THE CITY OF WILDWOOD, is a political subdivision of the State of Florida, and reserves the right to reject any and/or all submittals, reserve the right to waive any informalities or irregularities in the examination process, and reserve the right to award contracts and/or in the best interest of the City. Submittals not meeting stated minimum terms and proposals may be rejected by the City as non-responsive. The City reserves the right to reject any or all submittals without cause. The City reserves the right to reject the submission of any Vendor in arrears or in default upon any debt or contract to the City, or who has failed to perform faithfully any previous contract with the City's or with other governmental agencies.

PUBLIC RECORDS LAW: Correspondence, materials and documents received pursuant to this RFP/BID become public records subject to the provisions of Chapter 119, Florida Statutes.

VERIFICATION OF TIME: Nextel time is hereby established as the Official Time of the City's.

PREPARATION OF PROPOSALS/BIDS:

Signature of the Bidder: The Bidder must sign the RFP/BID FORMS in the space provided for the signature. If the Proposer/Bidder is an individual, the words "doing business as" must appear beneath such signature. In the case of a partnership, the signature of at least one of the partners must follow the vendor name and the words, "Member of the Vendor" should be written beneath such signature. If the Proposer/Bidder is a corporation, the title of the officer signing the RFP/BID on behalf of the corporation must be stated and evidence of his authority to sign the RFP/BID must be submitted. The Proposer/Bidder shall state in the RFP/BID FORMS the name and address of each person interested therein.

Basis for Bidding: The price proposed for each item shall be on a lump sum or unit price basis according to specifications on the RFP/BID FORM. The proposed prices shall remain unchanged for the duration of the Contract and no claims for cost escalation during the progress of the work will be considered, unless otherwise provided herein.

Total Proposed Price/Total Contract Sum Proposed: If applicable, the total price bid for the work shall be the aggregate of the lump sum prices proposed and/or unit prices multiplied by the appropriate estimated quantities for the individual items and shall be stated in figures in the appropriate place on the RFP/BID FORM. In the event that there is a discrepancy on the RFP/BID FORM due to unit price extensions or additions, the corrected extensions and additions shall be used to determine the project bid amount.

TABULATION: Those wishing to receive an official tabulation of the results of the opening of this RFP/BID are to submit a self-addressed, stamped business size (No. 10) envelope, prominently marked on the front lower left side, with the RFP identification. Tabulation requested by telephone, fax or electronic media will not be accepted.

OBLIGATION OF WINNING BIDDER: The contents of the RFP/BID of the successful proposer/bidder will become contractual obligations if acquisition action ensues. Failure of the successful Proposer/Bidder to accept these obligations in a contract may result in cancellation of the award and such vendor may be removed from future participation.

AWARD OF BID: It is the City's intent to select a vendor within sixty (60) calendar days of the deadline for receipt of Proposals/Bids. However, Proposals/Bids must be vendor and valid for award for at least ninety (90) calendar days after the deadline for receipt of the RFP/BID.

ADDITIONAL REQUIREMENTS: The vendors shall furnish such additional information as the City may reasonably require. This includes information which indicates financial resources as well as ability to provide the services. The City reserves the right to make investigations of the proposals of the vendor as it deems appropriate.

PREPARATION COSTS: The City shall not be obligated or be liable for any costs incurred by Proposers/Bidders prior to issuance of a contract. All costs to prepare and submit a response to this RFP/BID shall be borne by the Proposer/Bidder.

TIMELINESS: All work will commence upon authorization from the City's representative. All work will proceed in a timely manner without delays. The Contractor shall commence the work UPON RECEIPT OF NOTICE TO PROCEED and/or ORDER PLACED (PURCHASE ORDER PRESENTED), and shall deliver in accordance to the terms and conditions outlined and agreed upon herein.

DELIVERY: All prices shall be FOB Destination, Sumter County, Florida, inside delivery unless otherwise specified.

ADDITIONAL SERVICES/PURCHASES BY OTHER PUBLIC AGENCIES ("PIGGY-BACK"):

The Vendor by submitting a Bid acknowledges that other Public Agencies may seek to "Piggy-Back" under the same terms and conditions, during the effective period of any resulting contract - services and/or purchases being offered in this Bid, for the same prices and/or terms proposed. Vendor has the option to agree or disagree to allow contract Piggy-Backs on a case-by-case basis. Before a Public Agency is allowed to Piggy-Back any contract, the Agency must first obtain the vendor's approval - without the vendor's approval, the seeking Agency cannot Piggy-Back.

PLANS, FORMS & SPECIFICATIONS: Bid Packages are available from the . These packages are available for pickup or by mail. If requested to mail, the Proposer/Bidder must supply a courier account number (UPS, FedEx, etc.). Proposers/Bidders are required to use the official RFP/BID FORMS, and all attachments itemized herein, are to be submitted as a single document. Any variation from the minimum specifications must be clearly stated on the RFP/BID FORM and/or Exceptions/Deviations Sheet(s). Only one set of plans, forms, and specifications will be furnished each company or corporation interested in submitting a Proposals/bid. RFP/BID FORM documents for this project are free of charge and are available on-line and are downloadable.

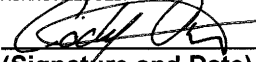
MANUFACTURER'S NAME AND APPROVED EQUIVALENTS: Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition unless otherwise indicated. The Proposer/Bidder may offer any brand for which he is an authorized representative, which meets or exceeds the RFP/BID specification for any item(s). If RFP's/BID's are based on equivalent products, indicate on the RFP/BID FORM the manufacturer's product name and literature, and/or complete specifications. Reference to literature submitted with a previous RFP/BID will not satisfy this provision. The Proposer/Bidder shall explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. RFP's/BID's which do not comply with these requirements are subject to rejection. RFP's/BID's lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the RFP/BID FORM. The is to be notified, in writing, of any proposed changes in materials used, manufacturing process, or construction. However, changes shall not be binding upon the City unless evidenced by a Change Notice issued and signed by the , or designated representative.

QUANTITIES: The quantities as specified in this RFP/BID are estimates only and are not to be construed as guaranteed minimums.

SAMPLES: Samples of items, when called for, shall be furnished free of expense, and if not destroyed may, upon request, be returned at the Proposer/Bidder's expense. Each sample shall be labeled with the Proposer's/Bidder's name, manufacturer brand name and number, RFP/BID number and item reference. Samples of successful Proposer's/Bidder's items may remain on file for the term of the contract. Request for return of samples shall be accompanied by instructions which include shipping authorization and must be received at time of opening. Samples not returned may be disposed of by the City within a reasonable time as deemed appropriate.

DOCUMENT RE-CREATION: Vendor may choose to re-create any document(s) required for this solicitation, but must do so at his own risk. All required information in the original City format must be included in any re-created document. Submittals may be deemed non-responsive if required information is not included in any re-created document.

ACKNOWLEDGED:


(Signature and Date)

1-10-24

*This document must be completed and returned with your
Submittal.*

HOLD HARMLESS AGREEMENT

The Contractor agrees to hold the City of Wildwood harmless against all claims for bodily injury, sickness, disease, death or personal injury or damage to property or loss of use resulting there from, arising out of the agreement, to the extent that such claims are attributable, in whole or in part, to a negligent act or omission by the Contractor.

The Contractor shall purchase and maintain workers' compensation insurance for all workers' compensation insurance and employers' liability in accordance with Florida Statute Chapter 440.

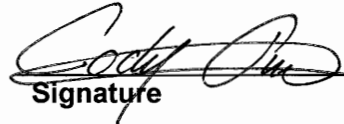
The Contractor shall also purchase any other coverage required by law for the benefit of employees.

Required insurance shall be documented in Certificates of Insurance and shall be provided to the City representative requesting the service.

By signature upon this form the Contractor stipulates that he/she agrees to the Hold Harmless Agreement, and to abide by all insurance requirements.

Central Florida Water Testing LLC
DBA Plant Technicians, Cody Owen

Contractor/ Vendor-Print Name



Signature

Water Sampling and Laboratory Analysis

Project Name

1-10-24

Date

The effective date of this Hold Harmless Agreement shall be for the duration of this project.

This document must be completed and returned with your Submittal.

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that,

Central Florida Water Testing, LLC DBA Plant Technicians
(print or type name of vendor)

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the workplace, the vendor's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under RFP or bid, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under RFP or bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free workplace through the implementation of the drug free workplace program.
- "As a person authorized to sign this statement, I certify that the above-named business, vendor or corporation complies fully with the requirements set forth herein".

Giovanna E. Que
Authorized Signature

1-11-2024
Date Signed

State of: FLORIDA

County of: LAKE

Sworn to and subscribed before me this 11 day of JANUARY, 2024

Personally known _____ or Produced Identification FLORIDA DRUG LIC
(Specify Type of Identification)

*SEE ATTACHED NOTARY
Signature of Notary

My Commission Expires _____

(seal)

This document must be completed and returned with your Submittal.

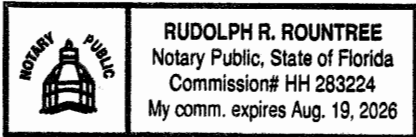
FL Jurat Notary Certificate

Document Name: DRUG FREE WORKPLACE CERTIFICATE

STATE OF FLORIDA

COUNTY OF LAKE
(County where notarization occurred)

Sworn to (or affirmed) and subscribed by personally appearing before me by physical presence this 11
day of January, 2024, by, DRUG FREE WORKPLACE CERTIFICATE (name of signer(s)).



[Signature]

(Signature of notary public)

Rudolph R Rountree

(Name of notary public)

My commission expires: AUGUST 19, 2026

Official Seal

Personally known _____ OR

Produced identification X Type of identification produced: FLORIDA DRUG LIC

**SWORN STATEMENT TO SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES FORM**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to City of Wildwood

By Giovanna Owen, Manager

{print individual's name and title}

for Central Florida Water Testing LLC, DBA Plant Technicians

{print name of entity submitting sworn statement}

whose business address is 101 Satellite Court, Leesburg FL, 34748

and (if applicable) its Federal Employer Identification Number (FEIN) is 93-1520810 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:
- a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
 - c. I understand that a “person” as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
 - d. Based on information and belief, the statement which I have marked below is true in relation to the

entity submitting this sworn statement. {indicate which statement applies.}

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. {attach a copy of the final order}

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Giovanna E. Owen
{signature}

1-11-2024
{date}

State of FLORIDA

County of LALF

PERSONALLY APPEARED BEFORE ME, the undersigned authority, GIOVANNA E OWEN who after first being sworn by me, affixed his/her signature in the space provided above on this 11 day of JANUARY, 20 24

Attest: * SEE ATTACHED NOTARY
Notary Public
My commission expires: _____

(Notary Seal)

This document must be completed and returned with your Submittal.

SWORN STATEMENT TO SECTION 887.133

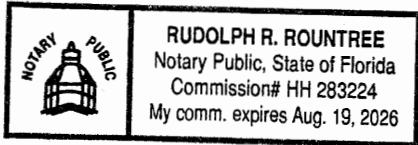
Document Name: FLORIDA STATUTES, DN-FLORIDA ENTITY CRIMES FORM

STATE OF FLORIDA

COUNTY OF LARE

(County where notarization occurred)

Sworn to (or affirmed) and subscribed by personally appearing before me by physical presence this 11
day of JANUARY, 20 24, by, GIOVANNA E DUEN (name of signer(s)).



[Handwritten Signature]

(Signature of notary public)

Rudolph R Rountree

(Name of notary public)

My commission expires: AUGUST 19, 2026

Official Seal

Personally known _____ OR

Produced identification X Type of identification produced: FLORIDA DRIVER LIC

Conflict of Interest Disclosure Form

I HEREBY CERTIFY that

2. I (*printed name*) Giovanna Owen am the
(*title*) Manager and the duly authorized representative of the vendor of (*Vendor*
(*Name*) Central Florida Water Testing DBA Plant Technicians whose address is
101 Satellite Court, Leesburg FL 34748
, and that I possess the legal authority to make this affidavit on behalf of myself and the
vendor for which I am acting; and,

2. Except as listed below, no employee, officer, or agent of the vendor have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,

3. This bid proposal is made without prior understanding, agreement, or connection with any corporation, vendor, or person submitting a bid proposal for the same services and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

Signature: Giovanna E. Owen

Printed Name: Giovanna Owen

Vendor Name: Central Florida Water Testing LLC, DBA Plant Technicians

Date: 01/11/2024

State of FLORIDA

County of LAKE

Sworn to and subscribed before me this 11 day of JANUARY 20 24

Personally Known _____
OR Produced Identification X, Type of Identification FLORIDA DNV LC

My Commission Expires _____

* SEE ATTACHED NOTARY
(Printed, typed or stamped commissioned name of notary)

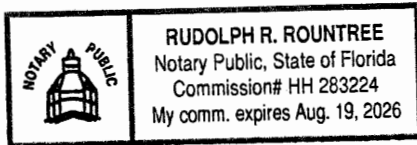
This document must be completed and returned with your Submittal

Document Name: CONFLICT OF INTEREST DISCLOSURE form

STATE OF FLORIDA

COUNTY OF LAKE
(County where notarization occurred)

Sworn to (or affirmed) and subscribed by personally appearing before me by physical presence this 11
day of January, 2024, by, GIOVANNA E DWEN (name of signer(s)).



[Handwritten Signature]

(Signature of notary public)

RUDOLPH R ROUNTREE

(Name of notary public)

My commission expires: AUGUST 19, 2026

Official Seal

Personally known _____ OR

Produced identification X Type of identification produced: FLORIDA DRIVER LIC

Immigration Affidavit Certification

This Affidavit is required and should be signed, notarized by an authorized principal of the firm, and submitted with formal Invitations to Bid (ITB's) and Request for Proposals (RFP) submittals. Further, Consultants / Bidders are required to enroll in the E-Verify program, and provide acceptable evidence of their enrollment, at the time of the submission of the Consultant's/bidder's proposal. Acceptable evidence consists of a copy of the properly completed E-Verify Company Profile page or a copy of the fully executed E-Verify Memorandum of Understanding for the company. Failure to include this Affidavit and acceptable evidence of enrollment in the E-Verify program may deem the Consultant / Bidder's proposal as nonresponsive.

The City of Wildwood will not intentionally award City contracts to any Consultant who knowingly employs unauthorized alien workers, constituting a violation of the employment provision contained in 8 U.S.C. Section 1324 a(e) Section 274A(e) of the Immigration and Nationality Act ("INA").

The City of Wildwood may consider the employment by any Consultant of unauthorized aliens a violation of Section 274A (e) of the INA. Such Violation by the recipient of the Employment Provisions contained in Section 274A (e) of the INA shall be grounds for unilateral termination of the contract by the City of Wildwood.

Consultant attests that they are fully compliant with all applicable immigration laws (specifically to the 1986 Immigration Act and subsequent Amendment(s)) and agrees to comply with the provisions of the Memorandum of Understanding with E-Verify and to provide proof of enrollment in The Employment Eligibility Verification System (E-Verify), operated by the Department of Homeland Security in partnership with the Social Security Administration at the time of submission of the Consultant's / Bidder's proposal.

Company Name: Central Florida Water Testing LLC DBA Plant Technicians

Print Name: Giovanna Owen

Title: Manager

Signature Giovanna E. Owen

Date: 1-11-2024

State of FLORIDA

County of LAKE

The foregoing instrument was signed and acknowledged before me this 11 day of JANUARY, 2024, by

GIOVANNA E OWEN
(Print or Type Name)

who has produced FLORIDA DRIVER LIC
(Type of Identification and Number)

as identification.

* SEE ATTACHED NOTARY
Notary Public Signature

Printed Name of Notary Public

Notary Commission Number/Expiration

The signee of this affidavit guarantees, as evidenced by the affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.

FL Acknowledgement Notary Certificate

Document Name: IMMIGRATION AFFIDAVIT CERTIFICATION

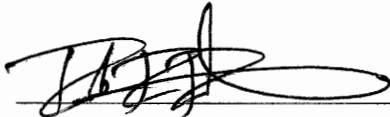
STATE OF FLORIDA

COUNTY OF LAKE
(County where notarization occurred)

On 01/11/2024 (date), before me, RUDOLPH R ROUNTREE (Notary name), a notary public, personally appeared by physical presence, GIUVANNA E DWEN (name(s) of signer(s)) who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the attached IMMIGRATION AFFIDAVIT CERTIFICATION (name of document) instrument and acknowledged to me that that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or entity upon behalf of which the person(s) acted executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State listed above that the foregoing paragraph is true and correct. WITNESS my hand and official seal.

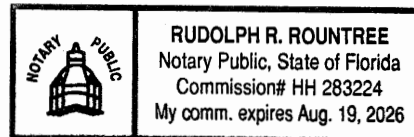
Personally known _____ OR

Produced identification X Type of identification produced: FLORIDA DRIVERS LIC



(Signature of notary public)

My commission expires: AUGUST 19, 2026



Official Seal



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER INSURICA Express 2420 Springer Dr, Suite 105 Norman, OK 73069	CONTACT NAME: PHONE (A/C, No, Ext): (405) 310-1583 FAX (A/C, No): (405) 556-2332 E-MAIL ADDRESS: certs@INSURICAexpress.com
	INSURER(S) AFFORDING COVERAGE INSURER A : Hartford Underwriters Insurance Company INSURER B : Nutmeg Insurance Company INSURER C : SiriusPoint Specialty Insurance Corporation INSURER D : Transverse Insurance Company INSURER E : INSURER F :
INSURED Central Florida Water Testing, LLC 101 Satellite Court Leesburg, FL 34748	NAIC # 30104 39608 16820 21075

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER: Business Liability General Aggre	X		38SBABA3X7F	6/30/2023	6/30/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			38UECEL7548	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
C	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC 123121 00	6/23/2023	6/23/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Property	X		38SBABA3X7F	6/30/2023	6/30/2024	Contents 50,000
D	Flood - Commercial	X		TNF3430581	7/2/2023	7/2/2024	CONTENTS 50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Loss Payee:

BayFirst National Bank
ISAOA/ATIMA
700 Central Ave., Mail
Code 206
St. Petersburg, FL 33701

CERTIFICATE HOLDER

CANCELLATION

BayFirst National Bank ISAOA/ATIMA 700 Central Ave., Mail Code 206 Saint Petersburg, FL 33701	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

To Whom It May Concern:

I submitted information to Mr. Rigwood asking for clarification on the insurance requirements for this RFP. Unfortunately, he was not able to review the question and provide a reply to them.

The coverages requested in the RFP seem a bit excessive under the scope of work described: sample collection and laboratory analysis. The liability exposure under these circumstances is very low.

If this proposal is accepted, I would like to request a review and revision of the stipulated coverage amounts.

We work for many utilities and municipalities in the area, and Jacobs. None of these clients require coverage in the amounts stipulated, including The City of Wildwood, whom we are currently serving.

I have included a COI of our existing policies. I have new policies on standby, ready to put into effect, if needed, when this proposal is accepted, at the beginning of a term TBD.

I do not believe, in light of these factors, that it should be a limiting factor to your decision at this time; and please accept this as my promise that acceptable insurance will be put into effect and there is no limitation to our ability to adhere to these amounts.

Thank you for your consideration.

Sincerely,



Cody Owen
Manager

Plant Technicians

CONTRACT

SAMPLE PROFESSIONAL SERVICES AGREEMENT Certified Lab for Water and Wastewater Samples

(Sample agreement only. The CITY reserves the right to alter this agreement based on final RFP results and/or any negotiations with proposed Vendor.)

THIS AGREEMENT is made this _____ day of _____, 2023, by and between City of Wildwood (hereafter referred to as "City"), whose address is 100 N Main Street, Wildwood, Florida 34785, and (hereafter referred to as "Contractor"), whose address is _____

WHEREAS, the City has need of professional services for Certified Lab for Water and Wastewater Samples and

WHEREAS, the parties desire to enter into a written agreement outlining the duties, responsibilities and compensation of Contractor, based on the Contractor's response to RFP # 2024-17 for Certified Lab for Water and Wastewater Samples

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is hereby agreed as follows:

1. The relationship of the Contractor to the City will be that of a professional contractor to provide the professional and technical services required under this agreement in accordance with acceptable professional practices and ethical standards applicable to the Contractor's profession, and Contractor will endeavor to provide to the City prompt and efficient services to the best of its ability.
2. Contractor is hereby retained and employed as the Electrical Services Contractor, and will work with the City to provide said services in accordance with the scope of services outlined in RFP # 2024-17.
3. Contractor agrees to prepare and complete a report to the City, detailing the status of services provided pursuant to this Agreement at least ninety (90) days prior to the expiration of the term of this Agreement, or at least ninety (90) days prior to the expiration of any renewal term of this Agreement. Contractors may be asked to present the deliverables in person for review by staff or for discussion at a scheduled City Commission meeting.
4. The term of this Agreement shall commence on _____ and continue in full force through _____, unless otherwise terminated as provided in paragraph five (5) of this Agreement. This Agreement may be renewed on an annual basis for additional consecutive one-year periods, if agreed to in writing by both parties, at least sixty (60) days prior to the expiration of this Agreement, including any periods of renewal. The term of this Agreement does not relieve the Contractor of any future responsibility as described in paragraph eight (8) of this Agreement.
5. This Agreement may be terminated by either party upon thirty (30) days prior written notice to the other party at the address designated in this Agreement for receiving such notice. If this agreement is terminated, Contractor shall be authorized to receive payment for all work performed up to the date of termination.
6. With regard to compensation paid to Contractor, Contractor shall furnish to the City on a monthly basis an itemized invoice detailing all of Contractor's hours, services, expenses and any other services utilized by the City during the preceding month. Invoice shall be itemized pursuant to and in accordance with the attached Fee Schedule. The contractor shall compute the total amount due for the preceding month and all amounts due. Contractor shall be paid on a monthly basis pursuant to the provisions of the Local Government Prompt Payment Act, F.S. 218. The contractor acknowledges and agrees that the rates set forth in the Fee Schedule shall remain fixed throughout the duration of the Agreement and thereafter shall only be adjusted by mutual written agreement of both parties.
7. General Considerations.

- a. All reports, drawings, designs, specifications, notebooks, computations, details, and calculation documents prepared by the Contractor and presented to the City pursuant to this Agreement are and remain the property of the City as instruments of service.
- b. All analyses, data, documents, models, modeling, reports, and tests performed or utilized by Contractor shall be made available to the City upon request and shall be considered public records, pursuant to F.S. 119.0701.
- c. Contractor shall keep all books, records, files, drawings, plans and other documentation, including all electronically stored items, which concern or relate to the services required hereunder, for a minimum of three (3) years from the date of expiration or termination of this Agreement, or as otherwise required by any applicable law, whichever date is later. The City shall have the right to order, inspect and copy all such Records as often as it deems necessary during any such period of time. The right to audit, inspect, and copy records shall include all of the records of sub-Contractors (if any).
- d. Contractor shall, at all times, comply with the Florida Public Records Law, the Florida Open Meeting Law and all other applicable laws, rules and regulations of the State of Florida.
- e. Contractor shall, at all times, carry Professional Liability, General Liability, Automobile and Worker's Compensation Insurance pursuant to the insurance requirements in RFP # 2019-02, naming City as an additional insured in each such policy.
- f. Upon Contractor's written request, the City will furnish, or cause to be furnished, such reports, studies, instruments, documents, and other information as Contractor and City mutually deem necessary, and Contractor may rely upon same in performing the services required under this agreement.
- g. The City and Contractor each binds itself and its successors, legal representatives and assigns to the other party to this agreement and to the partners, successors, legal representatives and assigns of such other party to this agreement, in respect to all covenants of this agreement; and neither the City nor Contractor shall assign or transfer their interest in this agreement without the prior written consent of the other party.

8. Should any other professional services be called for by the City which are not otherwise set forth in this Agreement or any of its attachments or exhibits, said charges shall be agreed upon in advance by the parties hereto. The Contractor may be required to provide additional services to the City on challenges, public protests, administrative hearings or similar matters. The Contractor shall be available to represent the City, serve as an expert witness and provide supporting documentation as necessary.

9. The Contract Documents, which comprise the entire Contract between City and Contractor and which are further incorporated herein by reference, consist of the following:

- a. Request for Proposals (RFP)
- b. Vendor's RFP Documents
- c. Permits / Licenses
- d. All RFP Addenda Issued Prior to RFP Opening Date
- e. All Modifications and Change Orders Issued
- f. Services hourly rates, as attached to this contract.

10. The Contractor agrees to indemnify and hold harmless the City of Wildwood, and their elected officials, employees and volunteers from and against all claims, losses and expenses, including legal costs, arising out of or resulting from, the performance of this contract, provided that any such claims, damage, loss of expenses is attributed to bodily injury, sickness, disease, personal injury or death, or to injury to or destruction of tangible property including the loss or loss of use resulting there from and is caused in whole or in part by any negligent act or omission of the Contractor.

11. Contractor, its agents, servants or employees shall, in no manner, whatsoever be construed as the employees, agents, servants or representatives of the City and shall have not expressed or implied power or authority to act in any manner whatsoever for or on behalf of the City, except as provided in the scope of services called for herein. Contractor is hereby designated as an independent contractor to the City and none of the employees, agents or servants of the Contractor shall have, or be entitled to, any of the fringe benefits applicable to employees of the City.

12. In the event of default by either party hereto, the defaulting party shall be liable for all costs and expenses, including reasonable attorney's fees and costs incurred by the other party in enforcing it's rights hereunder, whether litigation be instituted or not, at the trial court and appellate court level.
13. Contractor does hereby waive any and all "venue privilege" and or "diversity of citizenship privileges" and specifically agrees that any action brought for the enforcement, construction or interpretation of this agreement shall be maintained in the County or Circuit Court in and for Sumter County, Florida, and Contractor hereby specifically waives its right or privilege to institute any action of any kind or nature whatsoever, against the City in any other State Court, Federal Court or administrative tribunal.
14. This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or verbal. If any provision of this Agreement is declared to be invalid or unenforceable, the remainder shall continue to operate in full force and effect.
15. This Agreement cannot be changed or modified, unless by written agreement signed by all parties hereto.
16. In performing services hereunder, Contractor shall comply with all federal, state and local laws and regulations. Contractor shall be responsible for identifying and obtaining all permits necessary to complete the scope of services. Contractor shall be responsible for obtaining, at its sole cost and expense, all necessary licenses and other governmental approvals required in order for Contractor to provide the type of services required hereunder.
17. Contractor shall immediately notify City in writing of any commitments during the term of this Agreement which may constitute a potential or actual conflict of interest with respect to the scope of services to be performed for the City.
18. Each of the WHEREAS clauses listed above are hereby re-alleged and incorporated into this Agreement as if otherwise fully stated herein.
19. Any notices required by this Agreement shall be mailed to the following individual(s), by Certified Mail, Return Receipt requested:

FOR THE CITY

FOR THE CONTRACTOR

Name: Jason McHugh

Name: _____

Address: 100 N Main Street, Wildwood, FL 34785

Address: _____

Title: City Manager

Title: _____

Date: _____

Date: _____

IN WITNESS WHEREOF, the parties have signed this agreement the day and year first above written.

ATTEST:

CITY OF WILDWOOD

By: _____

By: Ed Wolf, Mayor

Date Signed: _____

ATTEST:

Contractor

By: _____

By: _____

Date Signed: _____

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Approval to Award Request for Proposal (RFP) #2024-12 Aquatic Weed Control Treatment and Services

REQUESTED ACTION: Staff recommends approval.

CONTRACT: Vendor/Entity: Solitude Lake Management
Effective Date: 02/12/2024 Termination Date: 02/12/2027
Managing Division/Department: Public Works

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

On November 28, 2023, the City issued Request for Proposals (RFP) #2024-12 for Aquatic Weed Control Treatment and Services. The specifications specifically outlined provisions for Aquatic Weed Control Treatment and Services on an annual basis for all the city owned wet retention / detention ponds. Project services included all labor, supervision, equipment, supplies, tools, materials, services, and all other necessary incidentals required to perform complete aquatic maintenance of all specified ponds, canals, and wetlands. On January 9, 2024, all bids received were to be publicly opened and read aloud. The City received four (4) submittals for this RFP, and the resulting bid tabulation from the opening is attached. City staff reviewed the submittals for completion and accuracy, and recommend awarding the contract to Solitude Lake Management for an initial three (3) year period, as outlined in the RFP.



Memorandum

To: Jeremy Hockenbury, Public Works Director

From: Thomas J. Rigwood, Asst. Director of Public Works

C.C.: Steve Laign, Operations Manager

Jason Wheeler, Parks & Recreation Supervisor

Luke Timm, Horticulture Technician

Date: 1/19/24

Re: Aquatic Weed Control Treatment and Services

On January 9, 2024, four (4) bids for Aquatic Weed Control Treatment and Services for the City of Wildwood were received, publicly opened and read aloud. The resulting bid tab from the opening is attached. The specifications specifically outlined provisions for Aquatic Weed Control Treatment and Services on an annual basis for all the city owned wet retention / detention ponds. Project services shall include all labor, supervision, equipment, supplies, tools, materials, services, and all other necessary incidentals required to perform complete aquatic maintenance of all specified ponds, canals, and wetlands.

The bid outlined that the contract's duration called for an initial three (3) year period. The Contract may, by mutual assent of the parties, be extended annually for two (2) additional twelve (12) month periods up to a cumulative total of sixty (60) months.

Recommendation:

I recommend, with your approval, that we accept the bid from Solitude Lake Management for Aquatic Weed Control Treatment and Services of the City's specified ponds, canals, and wetlands in a amount of \$15,737.40 annually.

Attachments:

Solitude Lake Management Proposal
Bid Tabulations



City of Wildwood

Aquatic Weed Control Treatment and Services

RFP #2024-12

Prepared for:

**City of Wildwood 100 N Main Street
Wildwood, FL 34785**

January 9, 2024

Submitted by:

Brian Fackler, Business Development Consultant

brian.fackler@solitudelake.com

Phone: (888) 480-5253

FAX: (888) 358-0088

info@solitudelake.com

www.solitudelakemanagement.com





Tab A

Statement of Interest

January 9, 2024

Dear Jeremy,

As a premier lake and wetland management company with over 24 years experience, Solitude Lake Management is committed to the restoration and maintenance of both naturally occurring freshwater lakes, ponds, man-made stormwater retention ponds, wetlands, uplands and preserves.

SOLitude Lake Management is dedicated to providing clients with the most complete and cost-effective solutions for the management of their aquatic resources. We are a licensed pesticide business and the services we offer are all performed by highly trained biologists, ecologists, environmental scientists and aquatic resource specialists.

Algae and lake weed control is particularly important to the health and quality of any aquatic ecosystem. SOLitude has participated in the field trials and testing of many new herbicides and other products used for the treatment of aquatic weeds and algae. Our algae testing and monitoring also allows us to identify and quantify the presence of toxic algae that, if left untreated, could pose human and animal health concerns.

Our water management plan seeks to reduce herbicide use wherever possible and instead use an integrated program of Biological, Natural & Mechanical control methods to provide our customers with the water quality, aesthetics, and the fisheries they expect.

SOLitude's team of aquatic resource management professionals specializes in the development and execution of customized lake, pond, stormwater, wetland and fisheries management programs that include water quality testing and restoration, nutrient remediation, algae and aquatic weed control, installation and maintenance of fountains and aeration systems, bathymetry, shoreline erosion restoration, mechanical harvesting and hydro-raking, lake vegetation studies, biological assessments, habitat evaluations, and invasive species management.

Services and educational resources are available to clients nationwide, including homeowners associations, multi-family and apartment communities, golf courses, commercial developments, ranches, private landowners, reservoirs, recreational and public lakes, municipalities, drinking water authorities, parks, and state and federal agencies.

A waterway ecosystem thrives on the oxygen-producing and nutrient up-taking properties of its plant life. It is the intent of **Solitude Lake Management** to provide an ecological balance so that both the ecosystem, including fish and animal life, and the neighboring communities can benefit.

Competitively Sensitive & Proprietary Materials – The information contained herein is the intellectual property of SOLitude Lake Management. Recipient may not disclose to any outside party any proprietary information, processes, or pricing contained in this document or any of its attachments without the prior written consent of SOLitude Lake Management. This document is provided to the recipient in good faith and it shall be the responsibility of the recipient to keep the information contained herein confidential.



Our number one goal, in addition to exceeding client expectations, is to take the most proactive and environmentally friendly approach to lake and pond management. With ecologically balanced practices, stringent recycling guidelines, eco-friendly solutions to reducing herbicide and pesticide dependency, and most importantly, a strong environmental sustainability culture within our company, we help our clients let nature do what it does best.

SOLitude is always striving to come up with new and improved innovations, one which includes our new customer portal where you can access your service reports, invoices, W-9s, COIs and schedule a request for service all with a few clicks. We want to make working with us easy! We look forward to the opportunity to provide service to the **City of Wildwood!**

Sincerely,

Trina Duncan
Business Manager

Competitively Sensitive & Proprietary Materials – The information contained herein is the intellectual property of SOLitude Lake Management. Recipient may not disclose to any outside party any proprietary information, processes, or pricing contained in this document or any of its attachments without the prior written consent of SOLitude Lake Management. This document is provided to the recipient in good faith and it shall be the responsibility of the recipient to keep the information contained herein confidential.

SOLITUDELAKEMANAGEMENT.COM
888.480.LAKE (5253)



Tab B

Vendor Profile

FORM 1

“VENDOR” PROFILE

SOLitude Lake Management, LLC

Submitted by (Company Name):

Corporation

Partnership

Individual

Joint Venture

Other ☒ Describe: Limited Liability Company (LLC)

Florida Contractor License Number:

Expiration Date:

Office Location: 2321 Griffin Road, Leesburg, FL 34748

Number of people in your organization: 500

Length of time the Contractor has been doing business under this name in Florida: 24 years

Length of time your firm has provided services to governmental clients: 24 years

Under what other name(s) has your firm operated: N/A

Has or is your firm currently involved in any formal court proceedings regarding any of your contracts?

YES (attach a detailed explanation)

NO ☒



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by FEI/EIN Number](#) /

Detail by FEI/EIN Number

Foreign Limited Liability Company
SOLITUDE LAKE MANAGEMENT, LLC

Filing Information

Document Number M18000000870
FEI/EIN Number 54-1940110
Date Filed 01/24/2018
State VA
Status ACTIVE
Last Event LC AMENDMENT
Event Date Filed 07/25/2023
Event Effective Date NONE

Principal Address

5869 ENTERPRISE PARKWAY
FT MYERS, FL 33905

Changed: 12/16/2019

Mailing Address

1320 Brookwood Dr., Ste. H
Little Rock, AR 72202

Changed: 01/11/2022

Registered Agent Name & Address

BUSINESS FILINGS INCORPORATED
1200 S PINE ISLAND RD
PLANTATION, FL 33324

Authorized Person(s) Detail

Name & Address

Title OFFICER

MYERS, JOHN
1125 BERKSHIRE BLVD, SUITE 150
READING, PA 09601

Title Manager

Clement, Debbie
1320 BROOKWOOD DRIVE
SUITE H
LITTLE ROCK, AR 72202

Title OFFICER

Coyle, Jason
1125 Berkshire Boulevard
Suite 150
Reading, PA 19601

Title OFFI

MCALLISTER, WILLIAM
1125 BERKSHIRE BLVD, SUITE 150
READING, PA 19601

Annual Reports

Report Year	Filed Date
2022	01/11/2022
2022	03/17/2022
2023	01/04/2023

Document Images

07/25/2023 -- LC Amendment	View image in PDF format
01/04/2023 -- ANNUAL REPORT	View image in PDF format
03/17/2022 -- AMENDED ANNUAL REPORT	View image in PDF format
01/11/2022 -- ANNUAL REPORT	View image in PDF format
05/06/2021 -- ANNUAL REPORT	View image in PDF format
05/07/2020 -- ANNUAL REPORT	View image in PDF format
02/15/2019 -- ANNUAL REPORT	View image in PDF format
01/24/2018 -- Foreign Limited	View image in PDF format

FILED BY: JASON COYLE, ESQ. DATE: 07/25/2023



Tab C

Team Composition and Resume



Personnel

-
2. Brian Fackler - 10.5 years
Business Development Consultant
3340 Fairlane Farms Road, Suite 12 & 13
Wellington, FL 33414
(561) 692-9170
brian.fackler@solitudelake.com
 3. Scott Schneider - 7.5 years
Operations Manager The Villages Florida
2321 Griffin Road
Leesburg, FL 34748
(561) 370-5813
scott.schneider@solitudelake.com
 4. Dave Smallbridge - 23 years
Aquatic Biologist
2321 Griffin Road
Leesburg, FL 34748
(561) 703-7194
dsmallridge@solitudelake.com
 5. Andres Lopez - 7 years
Regional Fountain Manager
2321 Griffin Road
Leesburg, FL 34748
(407) 949-4763
andres.lopez@solitudelake.com
 6. Samantha McCormill - years
District Support Specialist
2321 Griffin Road
Leesburg, FL 34748
(561)232-0768
samantha.mccormill@solitudelake.com

Brian Fackler

Business Development Consultant

Education

College of Central Florida

Joined Our Team

August 2022

Additional Experience

Clarke Aquatic services - 4.5 years

Sitex Aquatics - 4 years

Training and Certifications

-Green Industries Best Management Practices Certification

-Commercial applicator license

-Florida Public Health license

-Chapter 482 card

-USCG Master Captain/Airboat instructor

Biography – Areas of Expertise and Successful Projects

I have been in this industry for 10.5 years now and I have had the opportunity to participate in many diverse projects. I have completed large lake applications for FWC to ensure navigable waterways as well as participated in the mosquito control project to control ZIKA in SFL.



Tab D

Bid Form

BID SHEET

CITY OF WILDWOOD				
Aquatic Weed Control Treatment & Services				
RFP #2024-12				
BID SUBMITTAL				
Ponds, Canals, and Wetlands	Address	Wet / Dry	Acres	Unit Price
MLK Retention Pond II	6938 CR 213 (Walker Rd.)	wet	0.68	\$44.20
Woodland Meadows Stormwater	Broken Oak Drive & Woodland Ave.	wet	1.3	\$84.50
Retention Pond 1	Warfield Avenue & Osceola Street	wet	0.5	\$33.00
Retention Pond 2	Second Street and Johnson Street	wet	0.16	\$11.00
Retention Pond 3	Stone Street	wet	0.16	\$11.00
Retention Pond 4	Peters Street	wet	0.2	\$13.00
Retention Pond 5	Georgia Street (Tin Can Pams)	wet	0.2	\$13.00
Retention Pond 6	East Clarke Street	wet	0.25	\$16.25
Trailwinds Pond 1	Seven Mile Drive	wet	0.75	\$48.75
Lake Deaton	5300 CR155	wet	0.4	\$26.00
Retention Pond 7	Gamble Street & Wonder Street	wet	0.15	\$9.75
Melinda Canal	5th Avenue to pass the CVS on US 301	wet	2.55	\$165.75
Pond 8	Walker Road & Industrial Drive	wet	2.25	\$146.25
Pond 9	Walker Road (Industrial Lift Station)	wet	2	\$130.00
Trailwinds Pond 2	466A near the Welcome to Wildwood sign	wet	0.6	\$39.00
Millennium Park Pond	6500 Powell Road	wet	8	\$520.00
			Total	\$1,311.45

SUPPLIMENTAL SERVICES			
Aquatic Weed Control Treatment & Services			
RFP # 2024-12			
ITEM #	DESCRIPTION (includes labor, equipment, & material any areas not included in scope)	UNIT	UNIT COST
1	Treat Algae (any areas not included in scope)	ACRE	\$250.00
2	Treat Hydrilla (any areas not included in scope)	ACRE	\$400.00
3	Treat exotic nuisances species of aquatic vegetation (any areas not included in scope)	ACRE	\$400.00
4	Remove shoreline vegetation (includes labor, equipment and disposal)	ACRE	\$3500.00
5	Remove dead fish, alligators, birds, or any other animals and disposal for one laborer (includes equipment and disposal)	HOUR	\$200.00
6	Mechanical vegetation removal crew with amphibious mobitrac harvesting machine, Vermeer chipper/shredder and dump trailer	ACRE	\$3500.00
7	Midge larval survey and treatment	ACRE	\$400.00
8	Litter removal for bulky items (including labor, equipment and dump fee)	HOUR	\$130.00
9	Labor - additional services	EA	\$130.00
10	Aerator compressor replacement	EA	\$1400.00
11	Aerator vanes rebuild kits	EA	\$150.00
12	Aerator pistons rebuild kits	EA	\$200.00
13	Diffuser heads	EA	\$375.00
14	Weighted airline	FT	\$2.00



Tab H

Additional Required Documents

ILLUSTRATIVE WORK

Work by "VENDOR" best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the "CITY". List no more than five (5) projects.

<u>Project Name & Location</u> Hawthorne at leesburg		Client's Name & Address 100 Hawthorne Blvd Leesburg
<u>Project Manager: Scott Schneider</u>		
Completion Date 8/6-2023-present		
		<u>Client Contact Name, Title, Email</u> <u>Address and Telephone Number:</u>
Entire Project: \$18,800	Work for which "VENDOR" was/is responsible: \$18,800	Chad Peck 352-360-6200 chad@hrca.cc
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)		
<u>Algae Treatment:</u> - Any infestation of algae found in the pond at the time of application, shall be treated and controlled through the application of aquatic algaecides, aquatic herbicides, and aquatic surfactants as required to control the specific varieties of algae present at the time of service. - Ponds which have more than fifty percent (50 %) coverage of undesirable algae will be treated in a series of two (2) to three (3) applications as required to help prevent any damage to beneficial aquatic life.		
<u>Aquatic Weed Control:</u> - Any growth of undesirable weeds found in the pond shall be treated and controlled through the application of contact and systemic aquatic herbicides and surfactants as required for control of the specific varieties of aquatic weeds found in the pond at the time of application. Systemic herbicide will be applied at the rate appropriate to achieve long-term control of the unwanted submersed and floating aquatic weeds present in the pond and susceptible to the herbicide at the time of application.		
<u>Shoreline Treatment:</u> Any growth of cattails, Phragmites, or other unwanted shoreline vegetation found within the pond area shall be treated through the application of aquatic herbicides and aquatic surfactants as required for control of the plants present at time of application		
<u>Nature of "VENDOR"'s Responsibility in Project</u> (Please give quantitative indications wherever possible)		
Solitude Lake managements operation Team Managed all Stormwater Ponds. Within this community		

"VENDOR"'s Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the
"CITY"'s Project

Scott Schneider, Samanth McCormil, Dave Smallride

ILLUSTRATIVE WORK

Work by "VENDOR" best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the "CITY". List no more than five (5) projects.

<u>Project Name & Location</u> The Villages D3 annual Maintenance <u>Project Manager: Scott Schneider</u>		Client's Name & Address 1071 Canal St The Villages FL
Completion Date 11/22-present		
<u>Entire Project:</u> \$29,300		<u>Client Contact Name, Title, Email Address and Telephone Number:</u> Bart Graham 352-753-4022 bart.graham@districtgov.org
Work for which "VENDOR" was/is responsible: \$29,300		
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible) <u>Algae Treatment:</u> - Any infestation of algae found in the pond at the time of application, shall be treated and controlled through the application of aquatic algaecides, aquatic herbicides, and aquatic surfactants as required to control the specific varieties of algae present at the time of service. - Ponds which have more than fifty percent (50 %) coverage of undesirable algae will be treated in a series of two (2) to three (3) applications as required to help prevent any damage to beneficial aquatic life. <u>Aquatic Weed Control:</u> - Any growth of undesirable weeds found in the pond shall be treated and controlled through the application of contact and systemic aquatic herbicides and surfactants as required for control of the specific varieties of aquatic weeds found in the pond at the time of application. Systemic herbicide will be applied at the rate appropriate to achieve long-term control of the unwanted submersed and floating aquatic weeds present in the pond and susceptible to the herbicide at the time of application. <u>Shoreline Treatment:</u> - Any growth of cattails, Phragmites, or other unwanted shoreline vegetation found within the pond area shall be treated through the application of aquatic herbicides and aquatic surfactants as required for control of the plants present at time of application		
<u>Nature of "VENDOR"'s Responsibility in Project</u> (Please give quantitative indications wherever possible) Solitude Lake managements operation Team Managed all Stormwater Ponds. Within this community		

"VENDOR"'s Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the
"CITY"'s Project

Scott Schneider, Samanth McCormil, Dave Smallride

ILLUSTRATIVE WORK

Work by "VENDOR" best illustrates current proposals relevant to the RFP that have been/is being accomplished by personnel that shall be assigned to the "CITY". List no more than five (5) projects.

<u>Project Name & Location</u> Penbrooke Fairways and HOA		Client's Name & Address 705 Timbercrest Drive Leesburg
<u>Project Manager: Scott Schneider</u>		
Completion Date 10/7/19-present		
		<u>Client Contact Name, Title, Email Address and Telephone Number:</u>
Entire Project: \$8,300	Work for which "VENDOR" was/is responsible: \$8,300	David Bozoti 352-321-4099 dbozoti@bellsouth.net
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)		
<u>Algae Treatment:</u> - Any infestation of algae found in the pond at the time of application, shall be treated and controlled through the application of aquatic algaecides, aquatic herbicides, and aquatic surfactants as required to control the specific varieties of algae present at the time of service. - Ponds which have more than fifty percent (50 %) coverage of undesirable algae will be treated in a series of two (2) to three (3) applications as required to help prevent any damage to beneficial aquatic life.		
<u>Aquatic Weed Control:</u> - Any growth of undesirable weeds found in the pond shall be treated and controlled through the application of contact and systemic aquatic herbicides and surfactants as required for control of the specific varieties of aquatic weeds found in the pond at the time of application. Systemic herbicide will be applied at the rate appropriate to achieve long-term control of the unwanted submersed and floating aquatic weeds present in the pond and susceptible to the herbicide at the time of application.		
<u>Shoreline Treatment:</u> Any growth of cattails, Phragmites, or other unwanted shoreline vegetation found within the pond area shall be treated through the application of aquatic herbicides and aquatic surfactants as required for control of the plants present at time of application		
<u>Nature of "VENDOR"'s Responsibility in Project</u> (Please give quantitative indications wherever possible)		
Solitude Lake managements operation Team Managed all Stormwater Ponds. Within this community		

"VENDOR"'s Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the
"CITY"'s Project

Scott Schneider, Samanth McCormil, Dave Smallride



Tab F

References

Penbrooke Fairways and HOA
705 Timbercrest Drive
Leesburg
David Bozoti
352-321-4099
dbozoti@bellsouth.net

The Villages D3 annual Maintenance
1071 Canal St
The Villages Fl
Bart Graham
352-753-4022
bart.graham@districtgov.org

Hawthorne at leesburg
100 Hawthorne Blvd
Leesburg
Chad Peck
352-360-6200
chad@hrca.cc

Mid-Florida Lakes
199 Forest Drive
Leesburg
Me'Shelle DuPont
352-598-8304
meshelle_dupont@equitylifestyle.com

Stoneybrook Master
14351 Stoneybrook Blvd.
Orlando
Juanita Martinez
407-249-7010
sbmanagement@stoneybrookeast.org



Tab G

Additional Information

SOLitude Work Plan

We dedicate 1 full-time licensed aquatic applicator to servicing of the designated City of Wildwood waterways. This applicator and their resources are located within our office-warehouse in Leesburg on Griffin Rd. When we receive our monthly work order for the City of Wildwood the supporting technician will schedule a time for service. The technician will access all sites and treat as needed. An email will be sent each month showing our service and what was completed. Any concerns of sites on your side can be addressed with the technician or our operations manager We will work on resolving any issues. We believe in good customer contact and relationship. This is crucial to our company's overall success and being responsible exemplary Stewards of the Water.

General Personnel Plan

- Each month the applicator will service 100% of the acreage in The City of Wildwood agreement.. Our plan and strategy ensures that all of it is inspected and treated by months end.
- All work is tracked in our reporting software which is also where the technician enters the amount of chemical used, which plants they're targeting, site conditions, and total acreage of treatment.

Plant Management Plan

All management efforts by Solitude, seek to not only meet the immediate needs and goals of the City, but to also ensure that the best strategies are being implemented for long term success. The keystone to this strategy is seeking to not only alleviate the "symptom" that can cause problems to the water (overgrowth) but to alleviate the underlying cause long term (nutrient imbalance).

- Equipment used: Battery power backpack sprayers, Kawasaki Mule Sprayers, 16 ft. Tracker Boat
- Key plants: Duckweed, torpedo grass, cattail, primrose family, spatterdock, watermeal
- Key herbicides used, but not limited to: ProcellaCOR, imazapyr, glyphosate, 2,4-D, diquat, flumioxyn
- Timing of treatment
 - Early Spring: Plants will be treated primarily with a low-rate of imazapyr + glyphosate, which provides longer lasting results on early season growth and most importantly is the only mix which can translocate wholly through the body of the torpedo grass species; which can easily survive conventional herbicides as their mode-of-action does not allow them to reach the stems and roots of the plant that are underwater. Primary targets this time of year are emergent cattails (out of the water), torpedo grass and primrose.
 - Summer: Any plants that re-sprout after the Spring will be treated, primarily with a combination of glyphosate and a low rate of diquat (and ProcellaCOR and flumioxyn depending on the target species). This combination is faster.

Fall and Winter: as plants transition from summer growth to flower, seed and root development associated with fall, the herbicide flumioxyn will be used. When applied successfully this helps ensure that plants are not able to "re seed" or overwinter for the next growing season. Furthermore, this changing of chemicals ensures proper herbicide rotation to avoid any resistance development in these plants. Primary targets this time of year are Crested Floating Heart, primrose willow, spatterdock and some torpedo grass.

Equipment and Support

In addition to the equipment mentioned above Solitude now has access to a much wider range of support and service options than many of our competitors in the industry.

- State of the art laboratory water quality monitoring and testing:
 - Nutrient management
 - Daily in-field measurements recorded by our technicians
 - Water restoration
 - Stormwater pond programs
 - Recreational water programs
- Full-time fountains & aeration department:
- Floating pond fountains
- Oxygen diffusers
- Airmax, Aquamaster, Bearon Aquatics, Otterbine, Keeton, Vertex, Aqua Control, and Kasco vendors.
- Sustainable shoreline erosion repair technologies:
 - We are proud to offer a variety of unique shoreline erosion control solutions that halt sedimentation and restore damaged banks. These innovative technologies include ShoreSOX® and DredgeSOX®, which are comprised of patented photodegradable knitted mesh system that can be utilized to create a longlasting sediment containment barrier around the water.
- Debris, muck, and sediment removal
 - Mechanical and hydraulic dredging available
 - Restore water depth with mechanical raking
- Fully equipped Fisheries department
 - predator to prey management,
 - supplemental feeding,
 - species management,
 - stocking,
 - electro-fishing
 - trophy fish management.
- Lake mapping and bathymetric studies.
 - Sediment analysis available too.
- A wide range of educational pamphlets and handouts.
- If interested in any of these things contact us for more information.

Reporting

As part of Solitude Lake Management we will be using reporting software-- Salesforce

Summary

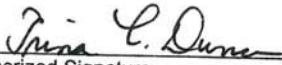
Managing a unique system like the City of Wildwood requires an innovative and targeted approach. Solitude is uniquely equipped to do these treatments, through our technology, expertise, and previous familiarity with the local environment and related waterbodies. Our long term and systematic approach to management ensures a high level of service that gradually improves the conditions of even the most impaired water bodies. Our office location in Leesburg ensures a proven rapid response record to complaints and our familiarity with the sites ensures we can address any challenge that poses itself. We are focused on not just treating invasive weeds, but contributing to the overall health and beauty of the aquatic sites -- through building positive relationships with the community and employing a wide arsenal of state-of-the-art approaches to the stewardship of stormwater systems.



Tab H

Additional Required Documents

PROPOSER'S CERTIFICATION

Submit To: "CITY" of Wildwood 100 N Main Street Wildwood, FL 34785 352-330-1330 352-330-1338 (fax)		"CITY" OF WILDWOOD REQUEST FOR PROPOSAL (RFP) CERTIFICATION AND ADDENDA ACKNOWLEDGMENT											
DUE DATE: January 9, 2024	DUE TIME: 11:30 am	RFP # 2024 - 12											
TITLE: Aquatic Weed Control Treatment and Services.													
"VENDOR" NAME: SOLitude Lake Management		PHONE NUMBER: (888) 480-5253											
"VENDOR" MAILING ADDRESS: 2844 Crusader Circle, Ste. 450		FAX NUMBER:											
"CITY"/STATE/ZIP: Virginia Beach, VA 23453		E-MAIL ADDRESS: tduncan@solitudelake.com											
"I, the undersigned, certify that I have reviewed the addenda listed below (list all addenda received to date). I understand that timely commencement will be considered in award of this RFP and that cancellation of award will be considered if commencement time is not met, and that untimely commencement may be cause for termination of contract. I further certify that the services will meet or exceed the RFP requirements. I, the undersigned, declare that I have carefully examined the RFP, specifications, terms, and conditions as applicable for this Request, and that I am thoroughly familiar with all provisions and the quality and type of coverage and services specified. I further declare that I have not divulged, discussed, or compared this RFP with any other Offeror and have not colluded with any Offerors or parties to an RFP whatsoever for any fraudulent purpose." #1 <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black; width: 20%;"></td> <td style="border-bottom: 1px solid black; width: 20%;"></td> <td style="border-bottom: 1px solid black; width: 20%;"></td> <td style="border-bottom: 1px solid black; width: 20%;"></td> <td style="border-bottom: 1px solid black; width: 20%;"></td> </tr> <tr> <td style="text-align: center;">Addendum #</td> <td style="text-align: center;">Addendum #</td> <td style="text-align: center;">Addendum #</td> <td style="text-align: center;">Addendum #</td> <td style="text-align: center;">Addendum #</td> </tr> </table>									Addendum #	Addendum #	Addendum #	Addendum #	Addendum #
Addendum #	Addendum #	Addendum #	Addendum #	Addendum #									
"I certify that this quote is made without prior understanding, agreement, or connection with any corporation, "VENDOR", or person submitting an RFP for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this RFP and certify that I am authorized to sign this response and that the offer is in compliance with all requirements of the RFP, including but not limited to certification requirements. In conducting offers with an agency for "CITY" OF WILDWOOD, respondent agrees that if this RFP is accepted, the respondent will convey, sell, assign, or transfer to the "CITY" of Wildwood all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States for price fixing relating to the particular commodities or services purchased or acquired by the "CITY". At the "CITY" of Wildwood discretion, such assignment shall be made and become effective at the time the purchasing agency renders final payment to the respondent."													
Trina Duncan, Business Manager Authorized Agent Name, Title (Print)		 Authorized Signature	01/08/2024 Date										
<i>This form must be completed and returned with your Submittal</i>													

Name of Person Submitting Proposals Brian Fackler, Business Development Consultant

"The undersigned hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the RFP and Specifications for the work and comments hereto attached. The "VENDOR" proposes and agrees, if this submission is accepted, to contract with the "CITY" of Wildwood to furnish all necessary materials, equipment, labor, and services necessary to complete the work covered by the RFP and Contract Documents for this Project. The "VENDOR" agrees to accept in full compensation for each item the prices named in the schedules incorporated herein."

Page 618 of 700

Exception(s) or deviation(s) to Specifications

Part 2 - Introduction:

PURCHASING AGREEMENTS WITH OTHE GOVERNMENT AGENCIES (Page 8)

~~At the option of the awarded "VENDOR", the submission of any bid in response to this Request for Proposal (RFP) constitutes a bid made under the same terms and conditions, for the same contract price, to other governmental agencies including the State of Florida and its agencies, political subdivisions, counties, and cities. Each governmental agency desiring to accept these bids, and make an award thereof, shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases, and each shall be liable only for materials ordered and received by it and no agency assumes any liability by virtue of this bid.~~

Commercial General Liability Insurance (Page 20)

The Contractor shall maintain Commercial GeneralLiability Insurance at a limit of liability not less than \$1,000,000 each occurrence and \$2,000,000 annual aggregate. Due to the nature of the work involved, Contractors performing program and / or contract management services are required to maintain \$1,000,000 each occurrence and \$1,000,000 annual aggregate. The coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Independent Contractors, Broad Form Property Damage, X-C-U Coverage, Contractual Liability or Cross Liability. The self-insured retention or deductible shall not exceed ~~\$25,000~~.

***There is no exception for SOLitude in negotiating a liability cap on all agreements (even if they are municipal contracts). The fact that the contract is for a municipality would allow the company to provide an exception for the capped liability; however, we are still required to go through the process of trying to negotiate the cap into our agreements.

Deductibles, Coinsurance Penalties, & Self-Insured Retention (Page 21)

The Contractor shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, coinsurance penalty, self-insured retention, or coverage exclusion or limitation. ~~For deductible amounts that exceed the amounts stated herein that are acceptable to the "CITY" OF WILDWOOD, the Contractor shall, when requested by the "CITY" OF WILDWOOD, maintain a Commercial Surety Bond in an amount equal to said deductible amount.~~

Competitively Sensitive & Proprietary Materials – The information contained herein is the intellectual property of SÖLitude Lake Management. Recipient may not disclose to any outside party any proprietary information, processes, or pricing contained in this document or any of its attachments without the prior written consent of SÖLitude Lake Management. This document is provided to the recipient in good faith and it shall be the responsibility of the recipient to keep the information contained herein confidential.

Statement of Terms and Conditions

PUBLIC ENTITY CRIME: A person or affiliate who has been placed on the convicted "VENDOR" list following a conviction for a public entity crime may not submit a proposal/Bid on a contract to provide any goods or services to a public entity, for the construction or repair of a public building or public work, may not submit Proposals/Bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subContractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted "VENDOR" list.

INDEMNIFICATION: The Contractor agrees to indemnify and hold harmless the "CITY" of Wildwood, and their elected officials, employees and volunteers from and against all claims, losses and expenses, including legal costs, arising out of or resulting from, the performance of this contract, provided that any such claims, damage, loss of expenses is attributed to bodily injury, sickness, disease, personal injury or death, or to injury to or destruction of tangible property including the loss or loss of use resulting there from and is caused in whole or in part by any negligent act or omission of the Contractor.

PROHIBITION OF LOBBYING: During the blackout period which is, the period between the time the submittals for Invitation to Bid or the Request for Proposals, or Proposals, or information, as applicable, are received at Contracts / Purchasing and the time the "CITY" awards the contract, no proposer, no lobbyist, principal, or other person may lobby, on behalf of a competing party in a particular procurement matter, any member of the "CITY", or any "CITY" employee other than the _____.

Violation of this provision may result in disqualification of violating party. All questions regarding this Request for Proposals (RFP) or Invitation to Bid (BID) must be submitted in writing to the "CITY's" Financial Services Manager.

ANTI TRUST LAWS: By submission of a signed RFP or BID, the successful "VENDOR" acknowledges compliance with all antitrust laws of the United States and the State of Florida, in order to protect the public from restraint of trade, which illegally increases prices.

CONFLICT OF INTEREST: The award of the contract hereunder is subject to the provisions of Chapter 112 of the Florida Statutes. "VENDOR" shall disclose the name of any Officer, Director, Partner, Associate, or Agent who is also an Officer, Appointee, or Employee of any of the "CITY's" at the time of the RFP or BID, or at the time of occurrence of the Conflict of Interest thereafter.

INTERPRETATION, CLARIFICATIONS AND ADDENDA: No oral interpretations will be made to any "VENDOR" as to the meaning of the RFP/BID Contract Documents. Any inquiry or request for interpretation received by the _____ before the date listed herein will be given consideration. All such changes or interpretations will be made in writing in the form of an addendum and, if issued, will be distributed at or after the Pre-Proposals/Pre-Bid Conference, mailed or sent by available or electronic means to all attending prospective Submitters prior to the established RFP/BID opening date. Each "VENDOR" shall acknowledge receipt of such addenda in the space provided. In case any Proposer/Bidder fails to acknowledge receipt of such addenda or addendum, his offer will nevertheless be construed as though it had been received and acknowledged and the submission of his bid will constitute acknowledgment of the receipt of same. All addenda are a part of the RFP/BID FORMS and each Proposer/Bidder will be bound by such addenda, whether or not received by him. It is the responsibility of each Proposer/Bidder to verify that he has received all addenda issued before RFP's/BID's are opened. In the case of unit price items, the quantities of work to be done and materials to be furnished under this RFP/BID Contract are to be considered as approximate only and are to be used solely for the comparison of RFP's/BID's received. The "CITY" and/or its CONTRACTOR do not expressly or by implication represent that the actual quantities involved will correspond exactly therewith; nor shall the "VENDOR" plead misunderstanding or deception because of such estimate or quantities of work performed or material furnished in accordance with the Specifications and/or Drawings and other Proposals/BID Documents, and it is understood that the quantities may be increased or diminished as provided herein without in any way invalidating any of the unit or lump sum prices bid.

GOVERNING LAWS AND REGULATIONS: The "VENDOR" is required to be familiar with and shall be responsible for complying with all federal, state and local laws, ordinances, rules and regulations that in any manner affect the work.

PROPRIETARY/CONFIDENTIAL INFORMATION: "VENDOR's" are hereby notified that all information submitted as part of, or in support of RFP's/BID's, will be available for public inspection ten days after opening of the RFP's/BID's or until a short list is recommended whichever comes first, in compliance with Chapter 119, and 287 of the Florida Statutes. All RFP's/Bids submitted in response to this solicitation become the property of the "CITY". Unless information submitted is proprietary, copy written, trademarked, or patented, the "CITY" reserves the right to utilize any or all information, ideas, conceptions, or portions of any RFP/BID, in its best interest.

TAXES: The "CITY" of Wildwood is exempt from any taxes imposed by the State and/or Federal Government. Exemption certificates will be provided upon request.

NON-COLLUSION DECLARATION: By signing this RFP/BID, all "VENDOR's" shall affirm "VENDOR" that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Proposer, "VENDOR", or person to submit a collusive or sham Proposals in connection with the work for which their RFP/BID has been submitted; or to refrain from Bidding in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the RFP/BID or of any other Bidder, or to fix any overhead, profit, or cost elements of the RFP/BID price or the RFP/BID price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Bidder, or any person interested in the proposed work.

PROPOSER RESPONSIBILITY: Invitation by the "CITY" to "VENDOR's" is based on the recipient's specific request or as the result of response by the public to the legal advertisements required by State law. "VENDOR's" or individuals submit their responses on a voluntary basis, and therefore are not entitled to compensation of any kind.

"CITY"SHIP OF SUBMITTALS: All responses, inquiries or correspondence relating to or in reference to this RFP/BID, and all other reports, charts, displays, schedules, exhibits and other documentation submitted by the "VENDOR" will become the property of the "CITY". Reference to literature submitted with a previous RFP/BID will not relieve the Bidder from including any required documents with this RFP/BID.

EXAMINATION OF BID DOCUMENTS: Each Bidder shall carefully examine the RFP/BID Document to ensure all pages have been received, all drawings and/or Specifications and other applicable documents are included, and shall inform himself thoroughly regarding any and all conditions and requirements that may in any manner affect cost, progress or performance of the work to be performed under the Contract. Ignorance on the part of the CONTRACTOR will in no way relieve him of the obligations and responsibilities assumed under the Contract.

"VENDOR" RESPONSIBILITY: "VENDOR's" are fully and completely responsible for the labeling, identification and delivery of their submittals. The _____ will not be responsible for any mislabeled or misdirected submissions, nor those handled by delivery persons, couriers, or the US Postal Service.

DRUG FREE WORKPLACE: All Proposers/Bidders shall submit the enclosed, duly signed and notarized form entitled "Drug Free Workplace Certificate". The Drug Free Workplace "VENDOR" shall have the burden of demonstrating that his program complies with Section 287.087 of the Florida Statutes, and any other applicable state law.

THE "CITY" OF WILDWOOD, is a political subdivision of the State of Florida, and reserves the right to reject any and/or all submittals, reserve the right to waive any informalities or irregularities in the examination process, and reserve the right to award contracts and/or in the best interest of the "CITY". Submittals not meeting stated minimum terms and proposals may be rejected by the "CITY" as non-responsive. The "CITY" reserves the right to reject any or all submittals without cause. The "CITY" reserves the right to reject the submission of any "VENDOR" in arrears or in default upon any debt or contract to the "CITY", or who has failed to perform faithfully any previous contract with the "CITY" or with other governmental agencies.

PUBLIC RECORDS LAW: Correspondence, materials and documents received pursuant to this RFP/BID become public records subject to the provisions of Chapter 119, Florida Statutes.

VERIFICATION OF TIME: Nextel time is hereby established as the Official Time of the "CITY's".

PREPARATION OF PROPOSALS/BIDS:

Signature of the Bidder: The Bidder must sign the RFP/BID FORMS in the space provided for the signature. If the Proposer/Bidder is an individual, the words "doing business as _____" must appear beneath such signature. In the case of a partnership, the signature of at least one of the partners must follow the "VENDOR" name and the words, "Member of the "VENDOR"" should be written beneath such signature. If the Proposer/Bidder is a corporation, the title of the officer signing the RFP/BID on behalf of the corporation must be stated and evidence of his authority to sign the RFP/BID must be submitted. The Proposer/Bidder shall state in the RFP/BID FORMS the name and address of each person interested therein.

Basis for Bidding: The price proposed for each item shall be on a lump sum or unit price basis according to specifications on the RFP/BID FORM. The proposed prices shall remain unchanged for the duration of the Contract and no claims for cost escalation during the progress of the work will be considered, unless otherwise provided herein.

Total Proposed Price/Total Contract Sum Proposed: If applicable, the total price bid for the work shall be the aggregate of the lump sum prices proposed and/or unit prices multiplied by the appropriate estimated quantities for the individual items and shall be stated in figures in the appropriate place on the RFP/BID FORM. In the event that there is a discrepancy on the RFP/BID FORM due to unit price extensions or additions, the corrected extensions and additions shall be used to determine the project bid amount.

TABULATION: Those wishing to receive an official tabulation of the results of the opening of this RFP/BID to submit a self-addressed, stamped business size (No. 10) envelope, prominently marked on the front lower left side, with the RFP identification. Tabulation requested by telephone, fax or electronic media will not be accepted.

OBLIGATION OF WINNING BIDDER: The contents of the RFP/BID of the successful proposer/bidder will become contractual obligations if acquisition action ensues. Failure of the successful Proposer/Bidder to accept these obligations in a contract may result in cancellation of the award and such "VENDOR" may be removed from future participation.

AWARD OF BID: It is the "CITY's" intent to select a "VENDOR" within sixty (60) calendar days of the deadline for receipt of Proposals/Bids. However, Proposals/Bids must be "VENDOR" and valid for award for at least ninety (90) calendar days after the deadline for receipt of the RFP/BID.

ADDITIONAL REQUIREMENTS: The "VENDOR's" shall furnish such additional information as the "CITY" may reasonably require. This includes information which indicates financial resources as well as ability to provide the services. The "CITY" reserves the right to make investigations of the proposals of the "VENDOR" as it deems appropriate.

PREPARATION COSTS: The "CITY" shall not be obligated or be liable for any costs incurred by Proposers/Bidders prior to issuance of a contract. All costs to prepare and submit a response to this RFP/BID shall be borne by the Proposer/Bidder.

TIMELINESS: All work will commence upon authorization from the "CITY's" representative. All work will proceed in a timely manner without delays. The Contractor shall commence the work UPON RECEIPT OF NOTICE TO PROCEED and/or ORDER PLACED (PURCHASE ORDER PRESENTED), and shall deliver in accordance to the terms and conditions outlined and agreed upon herein.

DELIVERY: All prices shall be FOB Destination, Sumter County, Florida, inside delivery unless otherwise specified.

ADDITIONAL SERVICES/PURCHASES BY OTHER PUBLIC AGENCIES ("PIGGY-BACK"):

The "VENDOR" by submitting a Bid acknowledges that other Public Agencies may seek to "Piggy-Back" under the same terms and conditions, during the effective period of any resulting contract - services and/or purchases being offered in this Bid, for the same prices and/or terms proposed. "VENDOR" has the option to agree or disagree to allow contract Piggy-Backs on a case-by-case basis. Before a Public Agency is allowed to Piggy-Back any contract, the Agency must first obtain the "VENDOR's" approval - without the "VENDOR's" approval, the seeking Agency cannot Piggy-Back.

PLANS, FORMS & SPECIFICATIONS: Bid Packages are available from the _____. These packages are available for pickup or by mail. If requested to mail, the Proposer/Bidder must supply a courier account number (UPS, FedEx, etc.). Proposers/Bidders are required to use the official RFP/BID FORMS, and all attachments itemized herein, are to be submitted as a single document. Any variation from the minimum specifications must be clearly stated on the RFP/BID FORM and/or Exceptions/Deviations Sheet(s). Only one set of plans, forms, and specifications will be furnished each company or corporation interested in submitting a Proposals/BID. RFP/BID FORM documents for this project are free of charge and are available on-line and are downloadable.

MANUFACTURER'S NAME AND APPROVED EQUIVALENTS: Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition unless otherwise indicated. The Proposer/Bidder may offer any brand for which he is an authorized representative, which meets or exceeds the RFP/BID specification for any item(s). If RFP's/BID's are based on equivalent products, indicate on the RFP/BID FORM the manufacturer's product name and literature, and/or complete specifications. Reference to literature submitted with a previous RFP/BID will not satisfy this provision. The Proposer/Bidder shall explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. RFP's/BID's which do not comply with these requirements are subject to rejection. RFP's/BID's lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the RFP/BID FORM. The _____ is to be notified, in writing, of any proposed changes in materials used, manufacturing process, or construction. However, changes shall not be binding upon the "CITY" unless evidenced by a Change Notice issued and signed by the _____ or designated representative.

QUANTITIES: The quantities as specified in this RFP/BID are estimates only and are not to be construed as guaranteed minimums.

SAMPLES: Samples of items, when called for, shall be furnished free of expense, and if not destroyed may, upon request, be returned at the Proposer's/Bidder's expense. Each sample shall be labeled with the Proposer's/Bidder's name, manufacturer brand name and number, RFP/BID number and item reference. Samples of successful Proposer's/Bidder's items may remain on file for the term of the contract. Request for return of samples shall be accompanied by instructions which include shipping authorization and must be received at time of opening. Samples not returned may be disposed of by the "CITY" within a reasonable time as deemed appropriate.

DOCUMENT RE-CREATION: "VENDOR" may choose to re-create any document(s) required for this solicitation, but must do so at his own risk. All required information in the original "CITY" format must be included in any re-created document. Submittals may be deemed non-responsive if required information is not included in any re-created document.

ACKNOWLEDGED:

This document must be completed and returned with your Submittal.

See Exceptions (Pin C. Duma, Business Manager)
(Signature and Date) 01/08/2024

HOLD HARMLESS AGREEMENT

The Contractor agrees to hold the "CITY" of Wildwood harmless against all claims for bodily injury, sickness, disease, death or personal injury or damage to property or loss of use resulting there from, arising out of the agreement, to the extent that such claims are attributable, in whole or in part, to a negligent act or omission by the Contractor.

The Contractor shall purchase and maintain workers' compensation insurance for all workers' compensation insurance and employers' liability in accordance with Florida Statute Chapter 440.

The Contractor shall also purchase any other coverage required by law for the benefit of employees.

Required insurance shall be documented in Certificates of Insurance and shall be provided to the "CITY" representative requesting the service.

By signature upon this form the Contractor stipulates that he/she agrees to the Hold Harmless Agreement, and to abide by all insurance requirements.

SOLitude Lake Management, LLC

Contractor/ "VENDOR"-Print Name

See Exceptions
Jim L. Duman, Business Manager
Signature

Aquatic Weed Control Treatment & Services

Project Name RFP#2024-12

01/08/2024
Date

The effective date of this Hold Harmless Agreement shall be for the duration of this project.

This document must be completed and returned with your Submittal.

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that,
SOLitude Lake Management, LLC

(Print or type name of "VENDOR")

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the workplace, the "VENDOR"'s policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under RFP or bid, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under RFP or bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free workplace through the implementation of the drug free workplace program.
- "As a person authorized to sign this statement, I certify that the above-named business, "VENDOR" or corporation complies fully with the requirements set forth herein".

Tim C. Duran Business Manager
Authorized Signature

01/08/2024
Date Signed

State of: Virginia
City of: va Beach
County of: va Beach

Sworn to and subscribed before me this 8 day of Jan, 2024

Personally known ✓ or Produced Identification _____
(Specify Type of Identification)

Karen J. Avery
Signature of Notary

My Commission Expires 12/31/26



This document must be completed and returned with your Submittal.

**SWORN STATEMENT TO SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES FORM**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to "CITY" of Wildwood

By Trina Duncan, Business Manager
{print individual's name and title}

for SOLitude Lake Management, LLC

{print name of entity submitting sworn statement}

2844 Crusader Circle, Ste. 450, Virginia Beach, VA 23453

whose business address is _____

and (if applicable) its Federal Employer Identification Number (FEIN) is 54-1940110 (If
the entity has no FEIN, include the Social Security Number of the individual signing this sworn
statement: N/A.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:
- a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
 - c. I understand that a "person" as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
 - d. Based on information and belief, the statement which I have marked below is true in relation to the

entity submitting this sworn statement. {indicate which statement applies.}

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

X The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted "VENDOR" list. {attach a copy of the final order}

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Trina C. Duncan

{signature}

01/08/2024

{date}

State of Virginia
City of City
County of Va Beach

PERSONALLY APPEARED BEFORE ME, the undersigned authority, Trina C. Duncan who after first being sworn by me, affixed his/her signature in the space provided above on this 8 day of Jan, 2024

Attest: *Karen J. Avery*
Notary Public
My commission expires: 12/26/31



This document must be completed and returned with your Submittal.

Conflict of Interest Disclosure Form

I HEREBY CERTIFY that

1. I (printed name) Trina Duncan am the
(title) Business Manager and the duly authorized representative of the "VENDOR" of
("VENDOR" Name) SOLitude Lake Management, LLC whose address is
2844 Crusader Circle, Ste. 450, Virginia Beach, VA 23453
and that I possess the legal authority to make this affidavit on behalf of myself and the
"VENDOR" for which I am acting; and,

2. Except as listed below, no employee, officer, or agent of the "VENDOR" have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,

3. This bid proposal is made without prior understanding, agreement, or connection with any corporation, "VENDOR", or person submitting a bid proposal for the same services and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

Signature: Trina Duncan, Business Manager
Trina Duncan

Printed Name: _____

"VENDOR" Name: SOLitude Lake Management, LLC

Date: 01/08/2024

State of Virginia

City of Va. Beach

Sworn to and subscribed before me this 8 day of Jan 2024

Personally Known ☒

OR Produced Identification _____, Type of Identification _____

My Commission Expires Dec 26, 26

Karen J. Avery
(Printed, typed, or stamped commissioned name of notary)



This document must be completed and returned with your Submittal.

Immigration Affidavit Certification

This Affidavit is required and should be signed, notarized by an authorized principal of the firm, and submitted with formal Invitations to Bid (ITB's) and Request for Proposals (RFP) submittals. Further, Consultants / Bidders are required to enroll in the E-Verify program, and provide acceptable evidence of their enrollment, at the time of the submission of the Consultant's/bidder's proposal. Acceptable evidence consists of a copy of the properly completed E-Verify Company Profile page or a copy of the fully executed E-Verify Memorandum of Understanding for the company. Failure to include this Affidavit and acceptable evidence of enrollment in the E-Verify program may deem the Consultant / Bidder's proposal as nonresponsive.

The City of Wildwood will not intentionally award City contracts to any Consultant who knowingly employs unauthorized alien workers, constituting a violation of the employment provision contained in 8 U.S.C. Section 1324 a(e) Section 274A(e) of the Immigration and Nationality Act ("INA").

The City of Wildwood may consider the employment by any Consultant of unauthorized aliens a violation of Section 274A (e) of the INA. Such Violation by the recipient of the Employment Provisions contained in Section 274A (e) of the INA shall be grounds for unilateral termination of the contract by the City of Wildwood.

Consultant attests that they are fully compliant with all applicable immigration laws (specifically to the 1986 Immigration Act and subsequent Amendment(s)) and agrees to comply with the provisions of the Memorandum of Understanding with E-Verify and to provide proof of enrollment in The Employment Eligibility Verification System (E-Verify), operated by the Department of Homeland Security in partnership with the Social Security Administration at the time of submission of the Consultant's / Bidder's proposal.

Company Name: SOLitude Lake Management, LLC

Print Name: Trina Duncan Title: Business Manager

Signature Trina C. Duncan Date: 01/08/2024

State of Virginia City of Va. Beach
~~County~~

The foregoing instrument was signed and acknowledged before me this 8 day of Jan, 2024 by

Trina Duncan who has produced Know by as identification.
(Print or Type Name) (Type of Identification and Number)

Karen J. Avery
Notary Public Signature

Karen J Avery
Printed Name of Notary Public

7286881 Dec 31, 26
Notary Commission Number/Expiration



The signee of this affidavit guarantees, as evidenced by the affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/22/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Insurance Center 5909 Peachtree Dunwoody Road, Suite 800 Atlanta GA 30328	CONTACT NAME: Certificate Unit PHONE (A/C, No, Ext): 404-781-1700 FAX (A/C, No): E-MAIL ADDRESS: certificate@epicbrokers.com												
INSURED SOLitude Lake Management, LLC. Rentokil North America, Inc. (REN478) 1320 Brookwood Drive, Suite H Little Rock AR 72202-1412	INSURER(S) AFFORDING COVERAGE <table><tr><td>INSURER A: ACE American Insurance Company</td><td>NAIC # 22667</td></tr><tr><td>INSURER B: ACE Property and Casualty Insurance Co</td><td>20699</td></tr><tr><td>INSURER C: Arch Insurance Company</td><td>11150</td></tr><tr><td>INSURER D: Allianz Underwriters Insurance Company</td><td>36420</td></tr><tr><td>INSURER E: AXIS Insurance Company</td><td>37273</td></tr><tr><td>INSURER F: Arch Indemnity Insurance Company</td><td>30830</td></tr></table>	INSURER A: ACE American Insurance Company	NAIC # 22667	INSURER B: ACE Property and Casualty Insurance Co	20699	INSURER C: Arch Insurance Company	11150	INSURER D: Allianz Underwriters Insurance Company	36420	INSURER E: AXIS Insurance Company	37273	INSURER F: Arch Indemnity Insurance Company	30830
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INSURER E: AXIS Insurance Company	37273												
INSURER F: Arch Indemnity Insurance Company	30830												

COVERAGES**CERTIFICATE NUMBER:** 1138765239**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☒ PRO-JECT ☒ LOC OTHER:			OGLG27240331	10/1/2023	10/1/2024	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
C	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			31CAB1044403 (AOS) 31CAB1044503 (MA)	10/1/2023 10/1/2023	10/1/2024 10/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ \$10,000			XOOG27239420	10/1/2023	10/1/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C F C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	31WCI1044203 (FL) 34WCI1044303 (AOS) 31WCX1063301 (OH)	10/1/2023 10/1/2023 10/1/2023	10/1/2024 10/1/2024 10/1/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000
A D E	Errors & Omissions Liability CPL (Excluding Aerial Ops) Crime/Client Coverage	N	N	OGLG27240331 USL03016523 P-001-000968899-02	10/1/2023 10/1/2023 10/1/2023	10/1/2024 10/1/2024 10/1/2024	Each Incident/Agg \$5,000,000 Each Incident/Agg \$5,000,000 Each Occurrence \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
CPL = Contractor's Pollution Liability

CERTIFICATE HOLDER**CANCELLATION**

Evidence of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CITY OF WILDWOOD
Aquatic Weed Control Treatment & Services
RFP #2024-12

Airboat Addicts, Inc.

BID SUBMITTAL

Ponds, Canals, and Wetlands	Address	Wet / Dry	Acres	Unit Price
MLK Retention Pond II	6938 CR 213 (Walker Rd.)	wet	0.68	\$ 200.00
Woodland Meadows Stormwater Detention Swale	Broken Oak Drive & Woodland Ave.	wet	1.3	\$ 350.00
Retention Pond	Warfield Avenue & Osceola Street	wet	0.5	\$ 200.00
Retention Pond	Second Street and Johnson Street	wet	0.16	\$ 200.00
Retention Pond	Stone Street	wet	0.16	\$ 200.00
Retention Pond	Peters Street	wet	0.2	\$ 200.00
Retention Pond	Georgia Street (Tin Can Pams)	wet	0.2	\$ 200.00
Retention Pond	East Clarke Street	wet	0.25	\$ 200.00
Trailwinds Pond	Seven Mile Drive	wet	0.75	\$ 200.00
Lake Deaton	5300 CR155	wet	0.4	\$ 200.00
Retention Pond	Gamble Street & Wonder Street	wet	0.15	\$ 200.00
Melinda Canal	5th Avenue to pass the CVS on US 301	wet	2.55	\$ 450.00
Pond	Walker Road & Industrial Drive	wet	2.25	\$ 450.00
Pond	Walker Road (Industrial Lift Station)	wet	2	\$ 350.00
Trailwinds Pond	466A near the Welcome to Wildwood sign	wet	0.6	\$ 200.00
Millennium Park Pond	6500 Powell Road	wet	8	\$ 750.00
			Total	\$ 4,550.00
				\$ 54,600.00

Monthly Cost
Annual Cost

SUPPLEMENTAL SERVICES
Aquatic Weed Control Treatment & Services
RFP # 2024-12

Airboat Addicts, Inc.

ITEM #	DESCRIPTION (includes labor, equipment, & material any areas not included in scope)	UNIT	UNIT COST
1	Treat Algae (any areas not included in scope)	ACRE	\$ 150.00
2	Treat Hydrilla (any areas not included in scope)	ACRE	\$ 150.00
3	Treat exotic nuisances species of aquatic vegetation (any areas not included in scope)	ACRE	\$ 150.00
4	Remove shoreline vegetation (includes labor, equipment an disposal)	ACRE	\$ 350.00
5	Remove dead fish, alligators, birds, or any other animals and disposal for one laborer (includes equipment and disposal)	HOUR	\$ 95.00
6	Mechanical vegetation removal crew with amphibious mobitrac harvesting machine, Vermeer chipper/shredder and dump trailer	ACRE	\$ 2,500.00
7	Midge larval survey and treatment	ACRE	\$ 900.00
8	Litter removal for bulky items (including labor, equipment and dump fee)	HOUR	\$ 1,500.00
9	Labor - additional services	EA	\$ 250.00
10	Aerator compressor replacement	EA	\$ 200.00
11	Aerator vanes rebuild kits	EA	\$ 200.00
12	Aerator pistons rebuild kits	EA	\$ 200.00
13	Diffuser heads	EA	\$ 210.00
14	Weighted airline	FT	\$ 210.25

CITY OF WILDWOOD
Aquatic Weed Control Treatment & Services
RFP #2024-12

DeAngelo Contracting Services, LLC.

BID SUBMITTAL

Ponds, Canals, and Wetlands	Address	Wet / Dry	Acres	Unit Price
MLK Retention Pond II	6938 CR 213 (Walker Rd.)	wet	0.68	\$ 816.00
Woodland Meadows Stormwater Detention Swale	Broken Oak Drive & Woodland Ave.	wet	1.3	\$ 1,560.00
Retention Pond	Warfield Avenue & Osceola Street	wet	0.5	\$ 600.00
Retention Pond	Second Street and Johnson Street	wet	0.16	\$ 192.00
Retention Pond	Stone Street	wet	0.16	\$ 192.00
Retention Pond	Peters Street	wet	0.2	\$ 240.00
Retention Pond	Georgia Street (Tin Can Pams)	wet	0.2	\$ 240.00
Retention Pond	East Clarke Street	wet	0.25	\$ 300.00
Trailwinds Pond	Seven Mile Drive	wet	0.75	\$ 900.00
Lake Deaton	5300 CR155	wet	0.4	\$ 480.00
Retention Pond	Gamble Street & Wonder Street	wet	0.15	\$ 180.00
Melinda Canal	5th Avenue to pass the CVS on US 301	wet	2.55	\$ 3,060.00
Pond	Walker Road & Industrial Drive	wet	2.25	\$ 2,700.00
Pond	Walker Road (Industrial Lift Station)	wet	2	\$ 2,400.00
Trailwinds Pond	466A near the Welcome to Wildwood sign	wet	0.6	\$ 720.00
Millennium Park Pond	6500 Powell Road	wet	8	\$ 9,600.00
Total				\$ 24,180.00
				\$ 2,015.00

Annual Cost
Monthly Cost

SUPPLEMENTAL SERVICES
Aquatic Weed Control Treatment & Services
RFP # 2024-12

DeAngelo Contracting Servcies, LLC.

ITEM #	DESCRIPTION (includes labor, equipment, & material any areas not included in scope)	UNIT	UNIT COST
1	Treat Algae (any areas not included in scope)	ACRE	\$ 150.00
2	Treat Hydrilla (any areas not included in scope)	ACRE	\$ 150.00
3	Treat exotic nuisances species of aquatic vegetation (any areas not included in scope)	ACRE	\$ 150.00
4	Remove shoreline vegetation (includes labor, equipment an disposal)	ACRE	\$ 350.00
5	Remove dead fish, alligators, birds, or any other animals and disposal for one laborer (includes equipment and disposal)	HOUR	\$ 95.00
6	Mechanical vegetation removal crew with amphibious mobitrac harvesting machine, Vermeer chipper/shredder and dump trailer	ACRE	\$ 2,500.00
7	Midge larval survey and treatment	ACRE	\$ 900.00
8	Litter removal for bulky items (including labor, equipment and dump fee)	HOUR	\$ 1,500.00
9	Labor - additional services	EA	\$ 250.00
10	Aerator compressor replacement	EA	\$ 200.00
11	Aerator vanes rebuild kits	EA	\$ 200.00
12	Aerator pistons rebuild kits	EA	\$ 200.00
13	Diffuser heads	EA	\$ 210.00
14	Weighted airline	FT	\$ 210.25

CITY OF WILDWOOD
Aquatic Weed Control Treatment & Services
RFP #2024-12

Solitude Lake Management

BID SUBMITTAL

Ponds, Canals, and Wetlands	Address	Wet / Dry	Acres	Unit Price
MLK Retention Pond II	6938 CR 213 (Walker Rd.)	wet	0.68	\$ 44.20
Woodland Meadows Stormwater Detention Swale	Broken Oak Drive & Woodland Ave.	wet	1.3	\$ 84.50
Retention Pond	Warfield Avenue & Osceola Street	wet	0.5	\$ 33.00
Retention Pond	Second Street and Johnson Street	wet	0.16	\$ 11.00
Retention Pond	Stone Street	wet	0.16	\$ 11.00
Retention Pond	Peters Street	wet	0.2	\$ 13.00
Retention Pond	Georgia Street (Tin Can Pams)	wet	0.2	\$ 13.00
Retention Pond	East Clarke Street	wet	0.25	\$ 16.25
Trailwinds Pond	Seven Mile Drive	wet	0.75	\$ 48.75
Lake Deaton	5300 CR155	wet	0.4	\$ 26.00
Retention Pond	Gamble Street & Wonder Street	wet	0.15	\$ 9.75
Melinda Canal	5th Avenue to pass the CVS on US 301	wet	2.55	\$ 165.75
Pond	Walker Road & Industrial Drive	wet	2.25	\$ 146.25
Pond	Walker Road (Industrial Lift Station)	wet	2	\$ 130.00
Trailwinds Pond	466A near the Welcome to Wildwood sign	wet	0.6	\$ 39.00
Millennium Park Pond	6500 Powell Road	wet	8	\$ 520.00
Total				\$ 1,311.45
				\$ 15,737.40

Monthly Cost
Annual Cost

SUPPLEMENTAL SERVICES
Aquatic Weed Control Treatment & Services
RFP # 2024-12

Solitude Lake Management

ITEM #	DESCRIPTION (includes labor, equipment, & material any areas not included in scope)	UNIT	UNIT COST
1	Treat Algae (any areas not included in scope)	ACRE	\$ 250.00
2	Treat Hydrilla (any areas not included in scope)	ACRE	\$ 400.00
3	Treat exotic nuisances species of aquatic vegetation (any areas not included in scope)	ACRE	\$ 400.00
4	Remove shoreline vegetation (includes labor, equipment an disposal)	ACRE	\$ 3,500.00
5	Remove dead fish, alligators, birds, or any other animals and disposal for one laborer (includes equipment and disposal)	HOUR	\$ 200.00
6	Mechanical vegetation removal crew with amphibious mobitrac harvesting machine, Vermeer chipper/shredder and dump trailer	ACRE	\$ 200.00
7	Midge larval survey and treatment	ACRE	\$ 3,500.00
8	Litter removal for bulky items (including labor, equipment and dump fee)	HOUR	\$ 400.00
9	Labor - additional services	EA	\$ 130.00
10	Aerator compressor replacement	EA	\$ 1,400.00
11	Aerator vanes rebuild kits	EA	\$ 150.00
12	Aerator pistons rebuild kits	EA	\$ 200.00
13	Diffuser heads	EA	\$ 375.00
14	Weighted airline	FT	\$ 2.00

CITY OF WILDWOOD
Aquatic Weed Control Treatment & Services
RFP #2024-12

Stone's Aquatic Weed & Algae Removal, LLC.

BID SUBMITTAL

Ponds, Canals, and Wetlands	Address	Wet / Dry	Acres	Unit Price
MLK Retention Pond II	6938 CR 213 (Walker Rd.)	wet	0.68	\$ 16,650.00
Woodland Meadows Stormwater Detention Swale	Broken Oak Drive & Woodland Ave.	wet	1.3	\$ 30,850.00
Retention Pond	Warfield Avenue & Osceola Street	wet	0.5	\$ 11,550.00
Retention Pond	Second Street and Johnson Street	wet	0.16	\$ 14,450.00
Retention Pond	Stone Street	wet	0.16	\$ 11,550.00
Retention Pond	Peters Street	wet	0.2	\$ 11,750.00
Retention Pond	Georgia Street (Tin Can Pams)	wet	0.2	\$ 11,750.00
Retention Pond	East Clarke Street	wet	0.25	\$ 12,050.00
Trailwinds Pond	Seven Mile Drive	wet	0.75	\$ 27,750.00
Lake Deaton	5300 CR155	wet	0.4	\$ 54,450.00
Retention Pond	Gamble Street & Wonder Street	wet	0.15	\$ 11,550.00
Melinda Canal	5th Avenue to pass the CVS on US 301	wet	2.55	\$ 31,550.00
Pond	Walker Road & Industrial Drive	wet	2.25	\$ 110,850.00
Pond	Walker Road (Industrial Lift Station)	wet	2	\$ 107,550.00
Trailwinds Pond	466A near the Welcome to Wildwood sign	wet	0.6	\$ 13,550.00
Millennium Park Pond	6500 Powell Road	wet	8	\$ 78,800.00
Fifth Street	Fifth Street	dry	0.45	\$ 16,300.00
Total				\$ 572,950.00
				\$ 47,745.83

Annual Cost
Monthly Cost

SUPPLEMENTAL SERVICES
Aquatic Weed Control Treatment & Services
RFP # 2024-12

Stone's Aquatic Weed & Algae Removal, LLC.

ITEM #	DESCRIPTION (includes labor, equipment, & material any areas not included in scope)	UNIT	UNIT COST
1	Treat Algae (any areas not included in scope)	ACRE	\$ 2,000.00
2	Treat Hydrilla (any areas not included in scope)	ACRE	\$ 2,000.00
3	Treat exotic nuisances species of aquatic vegetation (any areas not included in scope)	ACRE	\$ 2,000.00
4	Remove shoreline vegetation (includes labor, equipment an disposal)	ACRE	\$ 1,800.00
5	Remove dead fish, alligators, birds, or any other animals and disposal for one laborer (includes equipment and disposal)	HOUR	\$ 1,000.00
6	Mechanical vegetation removal crew with amphibious mobitrac harvesting machine, Vermeer chipper/shredder and dump trailer	ACRE	\$ 5,000.00
7	Midge larval survey and treatment	ACRE	\$ -
8	Litter removal for bulky items (including labor, equipment and dump fee)	HOUR	\$ 1,000.00
9	Labor - additional services	EA	\$ 150.00
10	Aerator compressor replacement	EA	\$ 2,500.00
11	Aerator vanes rebuild kits	EA	\$ 2,500.00
12	Aerator pistons rebuild kits	EA	\$ 2,500.00
13	Diffuser heads	EA	\$ 3,000.00
14	Weighted airline	FT	\$ 55.00

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Broken Oak Drive Improvements Project Pay Application 4 in the Amount of \$90,978.99

REQUESTED ACTION: Staff recommends approval.

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT: Funding for the project has been allocated in account 301-541-60-6312.

HISTORY/FACTS/ISSUES:

The Broken Oak Drive Improvements project was approved by the Commission and awarded to Southern Times Service, LLC on September 25, 2023. Southern Times Service, LLC is requesting Pay App 4 in the amount of \$90,978.99 for completed sitework, from January 1 through January 11, 2024. The project is 100% completed. The project's engineer of record, Kimley-Horn, has reviewed Pay App 4 and recommends approval.

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE 1 of 2 PAGES

TO OWNER:

City of Wildwood
100 N Main Street
Wildwood, FL 34785

FROM CONTRACTOR:

Southern Times Service, LLC
10551 SE 106th Court
Bellevue, FL 34420

PROJECT:

Broken Oak Dr Improvements

ENGINEER: Mario Petrola

APPLICATION #:

PERIOD TO: 1/11/23

PROJECT NOS:

PURCHASE ORDER NO.: 24-00037

CONTRACT DATE: 10/4/2023

Distribution to:

☐	Owner
☐	Construction Mgr
☒	Architect/Engineer
☐	Contractor

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$	397,930.10
2. Net change by Change Orders	\$	11,812.76
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	409,742.86
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet)	\$	409,742.86
5. RETAINAGE		
a. 5% of Completed Work	\$	20,487.14
b. 5% of Stored Material	\$	-
Total Retainage Line (5a + 5b)	\$	20,487.14
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	389,255.72
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	298,276.73
8. CURRENT PAYMENT DUE	\$	90,978.99
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	20,487.14

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
	\$ -	\$ -
Total changes approved in previous months by Owner	\$ -	\$ -
Total approved this Month	\$ -	\$ -
TOTALS	\$ -	\$ -
NET CHANGES by Change Order	\$	-

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:

By:

Jerry Boutwell
Managing Member

Date: 1/11/2024

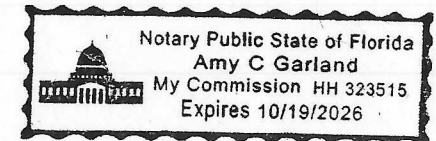
State of: Florida

County of: Marion

Subscribed and sworn to before
me this 11th day of January, 2024

Notary Public:

My Commission expires: 10/19/2026



CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ENGINEER:

Mario Petrola, P.E.

Digitally signed by Mario Petrola, P.E.
DN: C=US,
E=mario.petrola@kimley-horn.com,
O="Kimley-Horn & Associates, Inc.",
OU="Kimley-Horn & Associates, Inc.",
CN="Mario Petrola, P.E."
Reason: I have reviewed this document
Date: 2024.01.23 15:22:44 -0500

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

KimleyHorn

- ☒ NO EXCEPTIONS TAKEN
- ☒ CORRECTIONS NOTED
- ☐ REJECTED
- ☐ VERIFY & MAKE CORRECTIONS
- ☐ RESUBMIT

FOR INFORMATION ONLY

Our limited review is only for conformance with the design concept of the project and general compliance with the information given in our Plans and Specifications. Contractor is responsible for dimensions to be confirmed and correlated at the job site, information that pertains to the fabrication processes or to techniques of construction, quantities, safety, coordination with other work, and for conformance to the requirements of the plans and specifications. Review does not authorize changes to contract unless stated specifically in separate letter or change order.

Reviewed By: MARIO PETROLA, P.E. Date: 1/23/24

PROJECT NO.:																		
A	B		C	D	E	E1	F	G	H	I	J	K	L	M				
ITEM NO.	DESCRIPTION OF ITEM	UNIT	SCHEDULED VALUE	CONTRACT QUANTITY	UNIT COST	WORK COMPLETED					TOTAL COMPLETED AND STORED TO DATE	QUANTITY COMPLETE TO DATE	PERCENT COMPLETE	BALANCE TO FINISH	TOTAL RETAINAGE 5%	CURRENT AMOUNT DUE THIS APPLICATION	BALANCE TO FINISH PLUS RETAINAGE	
						PREVIOUS APPLICATIONS		THIS APPLICATION										
						PREVIOUS PAID	PREVIOUS QUANTITY	THIS PERIOD	QUANTITY	RETAINAGE THIS PERIOD 5%								STORED MATERIALS
								(D + E + F)	(D + E)	(G / H)	(C - G)		(E - E1)	(I + K)				
1.01	MOBILIZATION	LS	\$ 39,200.00	1	\$ 39,200.00	\$ 29,400.00	0.75	\$ 9,800.00	0.25	\$ 490.00	\$ 39,200.00	1	100%	\$ -	\$ 1,960.00	\$ 9,310.00	\$ 1,960.00	
1.02	MOT	LS	\$ 22,400.00	1	\$ 22,400.00	\$ 11,200.00	0.5	\$ 11,200.00	0.5	\$ 560.00	\$ 22,400.00	1	100%	\$ -	\$ 1,120.00	\$ 10,640.00	\$ 1,120.00	
1.03	AS-BUILT PLANS & CONSTRUCTION LAYOUT SURVEY	LS	\$ 6,865.60	1	\$ 6,865.60	\$ 4,462.64	0.65	\$ 2,402.96	0.35	\$ 120.15	\$ 6,865.60	1	100%	\$ -	\$ 343.28	\$ 2,282.81	\$ 343.28	
1.04	POLLUTION PREVENTION & CONTROL	LS	\$ 8,400.00	1	\$ 8,400.00	\$ 4,200.00	0.5	\$ 4,200.00	0.5	\$ 210.00	\$ 8,400.00	1	100%	\$ -	\$ 420.00	\$ 3,990.00	\$ 420.00	
1.05	UNSUITABLE MATERIAL REMOVAL	CY	\$ 3,360.00	100	\$ 33.60	\$ 1,209.60	36	\$ 2,150.40	64	\$ 107.52	\$ 3,360.00	100	100%	\$ -	\$ 168.00	\$ 2,042.88	\$ 168.00	
1.06	CLEARING & GRUBBING	AC	\$ 10,080.00	0.3	\$ 33,600.00	\$ 6,720.00	0.2	\$ 3,360.00	0.1	\$ 168.00	\$ 10,080.00	0.3	100%	\$ -	\$ 504.00	\$ 3,192.00	\$ 504.00	
1.07	OPTIONAL BASE, BASE GROUP 06	SY	\$ 45,116.40	1,310	\$ 34.44	\$ 24,417.96	709	\$ 20,698.44	601	\$ 1,034.92	\$ 45,116.40	1310	100%	\$ -	\$ 2,255.82	\$ 19,663.52	\$ 2,255.82	
1.08	SUPERPAVE ASPHALTIC CONCRETE, TRAFFIC LEVEL C (2.0")	TN	\$ 35,280.00	140	\$ 252.00	\$ -		\$ 35,280.00	140	\$ 1,764.00	\$ 35,280.00	140	100%	\$ -	\$ 1,764.00	\$ 33,516.00	\$ 1,764.00	
1.09	TREE REMOVAL & PAVEMENT RESTORATION	EA	\$ 29,086.40	2	\$ 14,543.20	\$ 29,086.40	2	\$ -		\$ -	\$ 29,086.40	2	100%	\$ -	\$ 1,454.32	\$ -	\$ 1,454.32	
1.1	6" FUSIBLE C-900 DR-18 REUSE FORCE MAIN BY HDD (INCLUDES FITTINGS, RESTRAINTS, APPURTENANCES, ETC)	LF	\$ 41,558.70	570	\$ 72.91	\$ 41,558.70	570	\$ -		\$ -	\$ 41,558.70	570	100%	\$ -	\$ 2,077.94	\$ -	\$ 2,077.94	
	6" FUSIBLE C-900 DR-18 REUSE FORCE MAIN BY HDD (INCLUDES FITTINGS, RESTRAINTS, APPURTENANCES, ETC) STORED PRODUCT	LF	\$ 14,152.78	570	\$ 24.83	\$ -	0	\$ -		\$ -	\$ -	0	0%	\$ 14,152.78	\$ -	\$ -	\$ 14,152.78	
1.11	12" PVC C-900 DR-18 REUSE MAIN (INCLUDES FITTINGS, RESTRAINTS, APPURTENANCES, ETC)	LF	\$ 62,472.90	710	\$ 87.99	\$ 62,472.90	710	\$ -		\$ -	\$ 62,472.90	710	100%	\$ -	\$ 3,123.65	\$ -	\$ 3,123.65	
	12" PVC C-900 DR-18 REUSE MAIN (INCLUDES FITTINGS, RESTRAINTS, APPURTENANCES, ETC) STORED PRODUCT	LF	\$ 46,913.92	710	\$ 66.08	\$ -	0	\$ -		\$ -	\$ -	0	0%	\$ 46,913.92	\$ -	\$ -	\$ 46,913.92	
1.12	6" PVC C-900 DR-18 FORCE MAIN (INCLUDES FITTINGS, RESTRAINTS, APPURTENANCES, ETC)	LF	\$ 52,954.60	1,490	\$ 35.54	\$ 52,954.60	1490	\$ -		\$ -	\$ 52,954.60	1490	100%	\$ -	\$ 2,647.73	\$ -	\$ 2,647.73	
	6" PVC C-900 DR-18 FORCE MAIN (INCLUDES FITTINGS, RESTRAINTS, APPURTENANCES, ETC) STORED PRODUCT	LF	\$ 28,311.63	1,490	\$ 19.00	\$ -	0	\$ -		\$ -	\$ -	0	0%	\$ 28,311.63	\$ -	\$ -	\$ 28,311.63	
1.13	6" CAP	EA	\$ 671.54	1	\$ 671.54	\$ 671.54	1	\$ -		\$ -	\$ 671.54	1	100%	\$ -	\$ 33.58	\$ -	\$ 33.58	
	6" CAP STORED PRODUCT	EA	\$ 427.77	1	\$ 427.77	\$ -	0	\$ -		\$ -	\$ -	0	0%	\$ 427.77	\$ -	\$ -	\$ 427.77	
1.14	12" CAP	EA	\$ 921.18	1	\$ 921.18	\$ 921.18	1	\$ -		\$ -	\$ 921.18	1	100%	\$ -	\$ 46.06	\$ -	\$ 46.06	
	12" CAP STORED PRODUCT	EA	\$ 358.44	1	\$ 358.44	\$ -	0	\$ -		\$ -	\$ -	0	0%	\$ 358.44	\$ -	\$ -	\$ 358.44	
1.15	6" GATE VALVE	EA	\$ 3,030.76	2	\$ 1,515.38	\$ 3,030.76	2	\$ -		\$ -	\$ 3,030.76	2	100%	\$ -	\$ 151.54	\$ -	\$ 151.54	
	6" GATE VALVE STORED PRODUCT	EA	\$ 2,315.51	2	\$ 1,157.76	\$ -	0	\$ -		\$ -	\$ -	0	0%	\$ 2,315.51	\$ -	\$ -	\$ 2,315.51	
1.16	12" GATE VALVE	EA	\$ 1,142.40	2	\$ 571.20	\$ 571.20	1	\$ 571.20	1	\$ 28.56	\$ 1,142.40	2	100%	\$ -	\$ 57.12	\$ 542.64	\$ 57.12	
1.17	AIR RELEASE VALVE	EA	\$ 10,336.42	2	\$ 5,168.21	\$ 10,336.42	2	\$ -		\$ -	\$ 10,336.42	2	100%	\$ -	\$ 516.82	\$ -	\$ 516.82	
	AIR RELEASE VALVE STORED PRODUCT	EA	\$ 6,158.58	2	\$ 3,079.29	\$ -	0	\$ -		\$ -	\$ -	0	0%	\$ 6,158.58	\$ -	\$ -	\$ 6,158.58	
1.18	POTABLE PRESSURE TESTING	LS	\$ 6,104.36	1	\$ 6,104.36	\$ -	0	\$ 6,104.36	1	\$ 305.22	\$ 6,104.36	1	100%	\$ -	\$ 305.22	\$ 5,799.14	\$ 305.22	
1.19	PAYMENT & PREFORMANCE BOND	LS	\$ 18,948.84	1	\$ 18,948.84	\$ 18,948.84	1	\$ -		\$ -	\$ 18,948.84	1	100%	\$ -	\$ 947.44	\$ -	\$ 947.44	
1.19	STORED PRODUCT	LS	\$ (98,638.63)	-1	\$ 98,638.63	\$ -	0	\$ -		\$ -	\$ -	0	0%	\$ (98,638.63)	\$ -	\$ -	\$ (98,638.63)	
	SUBTOTAL - BASE BID		\$ 397,930.10			\$ 302,162.74		\$ 95,767.36		\$ 4,788.37	0	\$ 397,930.10	100%	\$ (0.00)	\$ 19,896.51	\$ 90,978.99	\$ 19,896.50	
	CHANGE ORDER		\$ -			\$ -		\$ -		\$ -	\$ -	0	#DIV/0!	\$ -	\$ -	\$ -	\$ -	
C01	Add'l Bends, ftgs and labor to relocate proposed reclaim main and force main to avoid conflict with existing water main at intersection of Broken Oak Dr & St Clair St	LS	\$ 11,812.76	1	\$ 11,812.76	\$ 11,812.76	1	\$ -		\$ -	\$ 11,812.76	1	100%	\$ -	\$ 590.64	\$ -	\$ 590.64	
			\$ -			\$ -		\$ -		\$ -	\$ -	0	#DIV/0!	\$ -	\$ -	\$ -	\$ -	
			\$ -			\$ -		\$ -		\$ -	\$ -	0	#DIV/0!	\$ -	\$ -	\$ -	\$ -	
			\$ -			\$ -		\$ -		\$ -	\$ -	0	#DIV/0!	\$ -	\$ -	\$ -	\$ -	
			\$ -			\$ -		\$ -		\$ -	\$ -	0	#DIV/0!	\$ -	\$ -	\$ -	\$ -	
	SUBTOTAL - CONTINGENCY / CHANGE ORDERS		\$ 11,812.76			\$ 11,812.76		\$ -		\$ -	\$ 11,812.76		100%	\$ -	\$ 590.64	\$ -	\$ 590.64	
	TOTAL		\$ 409,742.86			\$ 313,975.50		\$ 95,767.36		\$ 4,788.37	\$ -	\$ 409,742.86	100%	\$ (0.00)	\$ 20,487.14	\$ 90,978.99	\$ 20,487.14	

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Public Works Building HVAC Project Notice of Intent to Award in the Amount of \$107,000

REQUESTED ACTION: Staff recommends approval

CONTRACT: Vendor/Entity: AMSCO
Effective Date: Termination Date:
Managing Division/Department: Public Works

BUDGET IMPACT: Funding for the Public Works Department Building HVAC Project has been allocated in account 301-541-60-6204

HISTORY/FACTS/ISSUES:

The Public Works Department Building HVAC Project has been identified in the City's Capital Improvement Project program. CPH, LLC (CPH) was retained and provided the design services and bidding coordination. The project was advertised, and one (1) responsive bid was received as of the deadline on January 9, 2024. CPH has reviewed the bid submittals and has recommended approval of a Notice of Intent to Award to Air Mechanical & Service Corporation (AMSCO) as the responsive bidder in the amount of \$107,000.

CITY OF WILDWOOD
WILDWOOD PUBLIC WORKS HVAC REPLACEMENT



CPH BID DOCUMENT CHECKLIST
DATE: 1/31/2024

SECTION #	DOCUMENT DESCRIPTION	AIR MECHANICAL & SERVICE CORP	DESANTIS AC & APPLIANCE
		Bid: \$107,000.00	Bid: \$47,260.00
00410	PROPOSAL (BID FORM)	☒	☒
00430	TRENCH SAFETY FORM	☒	☐
00432	NON COLLUSION AFFIDAVIT	☒	☐
00434	CONFLICT OF INTEREST AFFIDAVIT	☒	☐
00436	FLORIDA STATUTES ON PUBLIC ENTITY CRIMES AFFIDAVIT	☒	☐
00438	COMPLIANCE WITH THE PUBLIC RECORDS LAW AFFIDAVIT	☒	☐
00440	BIDDER INFORMATION AND AFFIDAVIT	☒	☐
00450	CERTIFICATION OF NON-SEGREGATED FACILITIES FORM	☒	☐
00452	DISPUTES DISCLOSURE FORM	☒	☐
00454	DRUG FREE WORKPLACE FORM	☒	☐
00455	CERTIFICATION REGARDING NON-SCRUTINIZED COMPANIES	☒	☐
00456	UNAUTHORIZED ALIEN WORKERS AFFIDAVIT	☒	☐
00457	HOLD HARMLESS AGREEMENT	☒	☐
00458	E-VERIFY COMPLIANCE AFFIDAVIT	☒	☐
00460	AMERICANS WITH DISABILITIES ACT AFFIDAVIT	☒	☐
00462	EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION	☒	☐
00463	CERTIFICATION REGARDING DEBARMENT	☒	☐
00465	SCHEDULE OF PROPOSED SUBCONTRACTORS	☐	☐
N/A	W-9 IDENTIFICATION NUMBER & CERTIFICATION	☒	☐
N/A	GENERAL CONTRACTING LICENSE	☒	☐
N/A	CERTIFICATE OF LIABILITY INSURANCE	☒	☐

LEGEND	
DOCUMENT NOT PROVIDED =	☐
DOCUMENT PROVIDED IN AN INCOMPLETE OR UNSATISFACTORY FORMAT =	☐
DOCUMENT PROVIDED IN A COMPLETE AND ACCEPTABLE FORMAT =	☒

**CITY OF WILDWOOD
WILDWOOD PUBLIC WORKS HVAC REPLACEMENT**



CPH BID NOTES & RECOMMENDATION

DATE: 1/31/2024

AIR MECHANICAL & SERVICE CORP. BID NOTES

1. Air Mechanical & Service Corp. did not identify any subcontractors with the bid package.
2. Air Mechanical & Service Corp. submitted all required documents with the bid package.
3. Air Mechanical & Service Corp. attended the bid opening meeting.

DESANTIS AC & APPLIANCE BID NOTES

1. DeSantis AC & Appliance did not identify any subcontractors with the bid package.
2. DeSantis AC & Appliance did not submit all required documents with bid package.
3. DeSantis AC & Appliance did not attend bid opening meeting.

CPH FINAL RECOMMENDATION

CPH recommends Air Mechanical & Service Corp. for the award of the Wildwood Public Works HVAC Replacement project. Although Air Mechanical & Service Corp was not the lowest bid, they were the only bidder to provide the required documents and their team has proven responsive and responsible through the bidding process.

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Huey Street Parking and Pond Project Final Pay Application 4 in the Amount of \$22,163.21

REQUESTED ACTION: Staff recommends approval

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT: Funding for the project will be reimbursed by the Sumter County School Board.

HISTORY/FACTS/ISSUES:

The Huey Street Parking and Pond project was approved by the Commission and awarded to Bulldog Sitework LLC on July 31, 2023. Bulldog Sitework is requesting Final Pay Application 4 in the amount of \$22,163.21 for sitework completed from January 1 through January 22, 2024, and retainage. The project is 100% completed. The project's engineer of record, Kimley-Horn, has reviewed Pay Application 4 and recommends approval.

APPLICATION FOR PAYMENT

PAGE ONE OF THREE PAGES

"EXHIBIT D"

TO OWNER:
Sumter County School Board
1071 Canal Street
Bushnell, FL 33513
FROM CONTRACTOR:
BULLDOG SITEWORK LLC.
609 HWY 466
LADY LAKE, FL 32159
CONTRACT FOR: Huey Street Parking and Pond

PROJECT: Huey Street Parking and Pond

APPLICATION NO: 4/FINAL

PERIOD TO: 1/22/2024

PROJECT #: 142173476
PO #: 24-00018
CONTRACT DATE: 8/2/2023

Distribution to:

☐ OWNER
☐ ARCHITECT
☐ GENERAL CONTRACTOR
☐ SUBCONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM
2. Net change by Change Orders
3. CONTRACT SUM TO DATE (Line 1 ± 2)
4. TOTAL COMPLETED & STORED TO DATE (Column G)
5. RETAINAGE:
 a. 0.00% of Completed Work (Column D + E)
 b. 5.00% % of Stored Material (Column F)
 Total Retainage (Lines 5a + 5b or Total in Column I)
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less 6)

\$319,084.96
\$17,850.54
\$336,935.50
\$336,935.50
\$0.00
\$336,935.50
\$314,772.29
\$22,163.21
\$0.00

\$0.00
\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from City of Wildwood., and that current payment shown herein is now due.

Signature

1/22/2024
Date

"FOR BULLDOG SITEWORK LLC USE ONLY"

PM SUPT PREP:

VENDOR# CAT.

INVOICE #

INVOICE DATE:

CHECK AMOUNT = PAY DATE:

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Contractor	\$17,850.54	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$17,850.54	\$0.00
NET CHANGES by Change Order	\$17,850.54	\$0.00

No Exceptions Taken
Exceptions Noted
For Information Only

Review and Resubmit
Required

Our limited review is only for conformance with the design concept of the project and general compliance with the information given in our Plans and Specifications. Contractor is responsible for dimensions to be confirmed and completed at the job site, information that pertains to the fabrication processes or to techniques of construction, quantities, safety, coordination with other work, and for conformance to the requirements of the plans and specifications. Review does not authorize changes to Contract unless noted specifically in separate letter of change order.

KIMLEY-HORN AND ASSOCIATES, INC.
Date: 01/31/2024 By: Mohammed Murad

CONTINUATION SHEET

PAGE 2 OF 3 PAGES

"EXHIBIT D"

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 4/FINAL
APPLICATION DATE: 1/22/2024
PERIOD TO: 1/22/2024
CONTRACTOR'S PROJECT NO: 23-133

A	B	C	D	E	F	G		H	I
ITEM NO:	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	MOBILIZATION	\$21,707.40	\$21,707.40	0	N/A	\$21,707.40	100.00%	0	\$1,085.37
2	MAINTENANCE OF TRAFFIC	\$1,116.65	\$1,116.65	\$0.00	N/A	\$1,116.65	100.00%	\$0.00	\$55.83
3	AS BUILT PLANS AND CONSTRUCTION LAYOUT SURVEY	\$3,473.00	\$2,604.75	\$868.25	N/A	\$3,473.00	100.00%	\$0.00	\$173.65
4	EROSION CONTROL	\$5,874.38	\$5,874.38	\$0.00	N/A	\$5,874.38	100.00%	\$0.00	\$293.72
5	STORMWATER POLLUTION PREVENTION AND CONTROL	\$2,208.00	\$2,208.00	\$0.00	N/A	\$2,208.00	100.00%	\$0.00	\$110.40
6	TREE PROTECTION	\$5,252.91	\$5,252.91	\$0.00	N/A	\$5,252.91	100.00%	\$0.00	\$262.65
7	CLEARING & GRUBBING	\$4,834.60	\$4,834.60	\$0.00	N/A	\$4,834.60	100.00%	\$0.00	\$241.73
8	REMOVAL OF EXISTING CONCRETE (SIDEWALK)	\$2,728.50	\$2,728.50	\$0.00	N/A	\$2,728.50	100.00%	\$0.00	\$136.43
9	EXCAVATION, REGULAR	\$19,614.00	\$19,614.00	\$0.00	N/A	\$19,614.00	100.00%	\$0.00	\$980.70
10	EMBANKMENT, REGULAR	\$771.95	\$771.95	\$0.00	N/A	\$771.95	100.00%	\$0.00	\$38.60
11	TYPE B STABILIZATION (12")	\$32,300.00	\$32,300.00	\$0.00	N/A	\$32,300.00	100.00%	\$0.00	\$1,615.00
12	LIMEROCK BASE (BASE GROUP 04)	\$28,325.00	\$28,325.00	\$0.00	N/A	\$28,325.00	100.00%	\$0.00	\$1,416.25
13	SUPERPAVE ASPHALTIC CONCRETE, TRAFFIC LEVEL C (1.5")	\$34,694.00	\$34,694.00	\$0.00	N/A	\$34,694.00	100.00%	\$0.00	\$1,734.70
14	INLET (TYPE C) (DITCH BOTTOM) (10' DEPTH)	\$3,228.64	\$3,228.64	(\$0.00)	\$0.00	\$3,228.64	100.00%	\$0.00	\$161.43
15	MANHOLES, P.8 (10')	\$8,773.08	\$8,773.08	\$0.00	\$0.00	\$8,773.08	100.00%	\$0.00	\$438.65
16	PIPE CULVERT, RCP (ROUND) 24"	\$40,244.10	\$40,244.10	\$0.00	\$0.00	\$40,244.10	100.00%	\$0.00	\$2,012.21
17	PIPE CULVERT, RCP (ROUND) 15"	\$7,358.40	\$7,358.40	\$0.00	\$0.00	\$7,358.40	100.00%	\$0.00	\$367.92
18	CONCRETE SIDEWALK & DRIVEWAYS (4" THICK)	\$8,832.00	\$8,832.00	\$0.00	N/A	\$8,832.00	100.00%	\$0.00	\$441.60
19	DETECTABLE WARNING MAT	\$2,070.00	\$2,070.00	\$0.00	N/A	\$2,070.00	100.00%	\$0.00	\$103.50
20	CONCRETE BUMPER GUARD	\$3,461.50	\$3,461.50	\$0.00	N/A	\$3,461.50	100.00%	\$0.00	\$173.08
21	FENCING (TYPE B/CHAIN LINK) (STANDARD)	\$5,717.80	\$5,717.80	\$0.00	\$0.00	\$5,717.80	100.00%	\$0.00	\$285.89
22	FENCING (VINYL) (6') (STANDARD)	\$14,087.50	\$14,087.50	\$0.00	\$0.00	\$14,087.50	100.00%	\$0.00	\$704.38
23	FENCE GATE (TYPE B) (SINGLE) (6')	\$862.50	\$862.50	\$0.00	\$0.00	\$862.50	100.00%	\$0.00	\$43.13
24	PERFORMANCE TURF (SOD)	\$7,880.00	\$3,152.00	\$4,728.00	N/A	\$7,880.00	100.00%	\$0.00	\$394.00

25	RELOCATE TREES & PALMS (DBH>5") (REMOVAL)	\$15,059.25	\$15,059.25	\$0.00	N/A	\$15,059.25	100.00%	\$0.00	\$752.96
26	SINGLE COLUMN POST (SIGN)	\$1,978.00	\$1,978.00	\$0.00	N/A	\$1,978.00	100.00%	\$0.00	\$98.90
27	THERMOPLASTIC PAVEMENT MARKINGS (STANDARD)(WHITE)(SOLD)(12")	\$276.00	\$276.00	\$0.00	N/A	\$276.00	100.00%	\$0.00	\$13.80
28	THERMOPLASTIC PAVEMENT MARKINGS (STANDARD)(WHITE)(SOLD)(6")	\$1,152.00	\$1,152.00	\$0.00	N/A	\$1,152.00	100.00%	\$0.00	\$57.60
29	THERMOPLASTIC PAVEMENT MARKINGS (STANDARD)(WHITE)(SOLD)(24")	\$184.00	\$184.00	\$0.00	N/A	\$184.00	100.00%	\$0.00	\$9.20
30	THERMOPLASTIC PAVEMENT MARKINGS (STANDARD)(WHITE)(SOLD)(HANDICAP SYMBOL)	\$690.00	\$690.00	\$0.00	N/A	\$690.00	100.00%	\$0.00	\$34.50
31	THERMOPLASTIC PAVEMENT MARKINGS (STANDARD)(WHITE)(SOLD)(ARROWS)	\$655.50	\$655.50	\$0.00	N/A	\$655.50	100.00%	\$0.00	\$32.78
32	THERMOPLASTIC PAVEMENT MARKINGS (STANDARD)(WHITE)(SOLD)(CHEVRONS)	\$287.50	\$287.50	\$0.00	N/A	\$287.50	100.00%	\$0.00	\$14.38
33	THERMOPLASTIC PAVEMENT MARKINGS (STANDARD)(BLUE)(SOLID)(6")	\$276.00	\$276.00	\$0.00	N/A	\$276.00	100.00%	\$0.00	\$13.80
34	LANDSCAPING (INCLUDES NEW TREES AND SHRUBS)	\$11,161.90	\$11,161.90	\$0.00	N/A	\$11,161.90	100.00%	\$0.00	\$558.10
35	WATERMAIN CONNECTION	\$603.75	\$603.75	\$0.00	N/A	\$603.75	100.00%	\$0.00	\$30.19
36	IRRIGATION SYSTEM (INCLUDES ALL COMPONENTS)	\$13,718.35	\$13,718.35	\$0.00	N/A	\$13,718.35	100.00%	\$0.00	\$685.92
37	MATERIAL TESTING	\$460.00	\$460.00	\$0.00	N/A	\$460.00	100.00%	\$0.00	\$23.00
38	PERFORMANCE BOND	\$7,166.80	\$7,166.80	\$0.00	N/A	\$7,166.80	100.00%	\$0.00	\$358.34
37	CHANGE ORDER 001	\$17,850.54	\$17,850.54	\$0.00	N/A	\$17,850.54	100.00%	\$0.00	\$892.53
	GRAND TOTALS	\$336,935.50	\$331,339.25	\$5,596.25	\$0.00	\$336,935.50	100.00%	\$0.00	\$16,846.78

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Funding Authorization for Pavement Rejuvenation Services for a Not-to-Exceed Amount of \$200,000

REQUESTED ACTION: Staff recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT: Funding has been allocated in account 001-541-30-4603.

HISTORY/FACTS/ISSUES:

The City Commission has approved funding in the FY 2024 budget to implement the City's Pavement Management Program. The program has identified the attached roadways for pavement rejuvenation.

Pavement Technology, Inc. is a company that provides asphalt rejuvenation services and has offered piggyback pricing for the project based on the Sumter County contract ITB 045-0-2023/RS.

Staff requests authorization to expend a not-to-exceed amount of \$200,000 with Pavement Technology, Inc. for pavement rejuvenation services.

Pavement Technology, Inc.

24144 Detroit Rd.
Westlake, Ohio 44145

Phone: 800-333-6309 440-892-1895
Fax: 440-892-0953

February 3, 2024

Mr. Jeremy Hockenbury
Public Works Director
City of Wildwood
743 Huey Street
Wildwood, FL 34785

Dear Mr. Hockenbury:

We are pleased to offer our proposal to apply Reclamite® asphalt rejuvenator to the streets below in accordance with The Sumter County, FL contract specifications.

Street Name	From	To	Square Yards	Amount
BURGER CT	LAVEIGNE RD	DIJULIO TER	500	\$605.01
CARMALT LN	HOUDEK AVE	DIJULIO TER	1240	\$1,500.42
DIJULIO TER	CARMALT LN	VANDEMARK ST	502	\$607.07
HOUDEK AVE	DIJULIO TER	CARMALT LN	527	\$637.89
LAVEIGNE RD	HOUDEK AVE	BURGER CT	1099	\$1,329.66
VANDEMARK ST	HOUDEK AVE	DIJULIO TER	1212	\$1,466.05
EURY RD	SUSAN AVE	MCDONALD CT	488	\$590.03
MCDONALD CT	EURY RD	HICKEY WAY	828	\$1,001.38
METHVIN ST	SUSAN AVE	MCDONALD CT	477	\$577.07
SUSAN AVE	METHVIN ST	EURY RD	768	\$929.62
ALLEN AVE	BLACKWELL LN	ALLEN AV	1017	\$1,230.41
SCARDINO ST	END	MAZZIO LN	291	\$351.60
LAWLER LOOP	MARSH BEND TRL	ROSENOW RD	2177	\$2,634.70
LEBEAU LN	KINCAID PL	LAWLER LOOP	924	\$1,118.09
DELONG PL	DELONG PL	LAWLER LOOP	355	\$430.05
CALLIHAN CT	KINCAID PL	LAWLER LP	599	\$725.21
KINCAID PL	LEBEAU LN	ROSENOW RD	973	\$1,177.32
ROSENOW RD	KINCAID PL	LAWLER LOOP	1067	\$1,290.94
MAISTO PL	CORDER RUN	MAISTO PL	387	\$468.51
CONSTANCE CT	CORDER RUN	MARSH BEND TRL	563	\$681.82

CORDER RUN	CORDER RUN	CONSTANCE CT	1143	\$1,382.75
JEFFERS TER	PRISCILLA LOOP	AVA ST	1120	\$1,354.70
PRISCILLA LOOP	JEFFERS TER	AVA ST	1582	\$1,913.94
COFFMAN LOOP	MARJA ST	FORTUNA TER	1577	\$1,908.12
FORTUNA TER	COFFMAN LOOP	MARJA ST	838	\$1,014.38
MARJA ST	COFFMAN LOOP	FORTUNA TER	580	\$701.27
CORDER RUN	CORDER RUN	CORDER RUN	506	\$612.08
EURY RD	SUSAN AVE	END	236	\$285.44
SUSAN AVE	METHVIN ST	END	225	\$272.77
METHVIN ST	END	MCDONALD CT	226	\$273.28
MCDONALD CT	METHVIN ST	EURY RD	637	\$771.35
LAVEIGNE RD	BURGER CT	ZIENTARA LOOP	408	\$493.81
VANDEMARK ST	HOUDEK AVE	END	260	\$314.91
DIJULIO TER	HOUDEK AVE	BURGER CT	1039	\$1,257.17
DIJULIO TER	CARMALT LN	BURGER CT	755	\$913.90
DIJULIO TER	VANDEMARK ST	END	255	\$307.99
HOUDEK AVE	LAVEIGNE RD	DIJULIO TER	500	\$604.56
HOUDEK AVE	CARMALT LN	VANDEMARK ST	503	\$608.07
HOUDEK AVE	LAVEIGNE RD	END	260	\$314.99
LAWLER LOOP	LEBEAU LN	CALLIHAN CT	1138	\$1,377.23
DELONG PL	DELONG PL	CUL-DE-SAC	885	\$1,070.85
CORDER RUN	CORDER RUN	CUL-DE-SAC	1862	\$2,253.02
MAISTO PL	MAISTO PL	CUL-DE-SAC	1126	\$1,362.46
CORDER RUN	CORDER RUN	CORDER RUN	754	\$912.34
CORDER RUN	CORDER RUN	MARSH BEND TRL	374	\$452.29
CORDER RUN	MAISTO PL	CORDER RUN	474	\$574.01
CORDER RUN	CONSTANCE CT	MAISTO PL	513	\$620.77
MARJA ST	FORTUNA TER	END	312	\$377.92
FORTUNA TER	COFFMAN LOOP	END	271	\$327.81
MARJA ST	LAWLER LOOP	COFFMAN LOOP	578	\$699.48
LAWLER LOOP	DELONG PL	MARJA ST	809	\$979.24
LAWLER LOOP	CALLIHAN CT	MARJA ST	475	\$574.58
CALLIHAN CT	LAWLER LP	KINCAID PL	561	\$679.34
KINCAID PL	ROSENOW RD	CALLIHAN CT	509	\$615.78
LAWLER LOOP	ROSENOW RD	CALLIHAN CT	509	\$615.33
LAWLER LOOP	MARSH BEND TRL	LEBEAU LN	436	\$527.86
LEBEAU LN	LAWLER LOOP	KINCAID PL	540	\$653.88
LAWLER LOOP	CALLIHAN CT	DELONG PL	447	\$541.05
LAWLER LOOP	MARSH BEND TRL	LEBEAU LN	353	\$427.43
PRISCILLA LOOP	AVA ST	END	298	\$360.18
JEFFERS TER	END	PRISCILLA LOOP	332	\$401.43
LAWLER LOOP	MARSH BEND TRL	MARSH BEND TRL	122	\$147.45
SCHAEFFER TER	EBLING LOOP	EBLING LOOP	1273	\$1,539.98

NICKSIC CT	EBLING LOOP	EBLING LOOP	1441	\$1,743.68
MARUSEK AVE	EBLIN LOOP	EBLING LOOP	1622	\$1,962.90
REES PL	EBLING LOOP	ST CATHERINE CIR	1068	\$1,292.01
EBLING LOOP	SCHAEFFER TER	SCHAEFFER TER	1981	\$2,397.07
EBLING LOOP	SCHAEFFER TER	NICKSIC CT	517	\$625.07
EBLING LOOP	NICKSIC CT	MARUSEK AVE	508	\$614.81
EBLING LOOP	MARUSEK AVE	REES PL	1053	\$1,273.91
EBLING LOOP	SCHAEFFER TER	NICKSIC CT	510	\$616.56
EBLING LOOP	NICKSIC CT	MARUSEK AVE	516	\$624.64
EBLING LOOP	MARUSEK AVE	EBLING LOOP	525	\$635.83
EBLING LOOP	REES PL	JUDITH LN	565	\$683.12
EBLING LOOP	JUDITH LN	EBLING LOOP	613	\$741.97
JUDITH LN	EBLING LOOP	JUDITH LN	386	\$467.35
JUDITH LN	JUDITH LN	CUL-DE-SAC	979	\$1,184.59
EBLING LOOP	EBLING LOOP	EBLING LOOP	139	\$168.19
EBLING LOOP	EBLING LOOP	CUL-DE-SAC	657	\$794.97
BARLEY PATH	MEGGISON RD	JAMESON LOOP	444	\$536.93
BARLEY PATH	BARLEY PATH	CUL-DE-SAC	2509	\$3,035.89
JAMESON LOOP	BARLEY PATH	BARLEY PATH	2978	\$3,603.74
BARLEY PATH	JAMESON LOOP	JAMESON LOOP	511	\$618.10
BARLEY PATH	TOTTEN ST	JAMESON LOOP	1003	\$1,213.04
SETH RUN	SETH RUN	BARLEY PATH	911	\$1,102.09
BARLEY PATH	SETH RUN	BARLEY PATH	1909	\$2,310.05
SETH RUN	KAOLIN PATH	SETH RUN	1037	\$1,255.08
MORRISON PL	BARLEY PATH	MORRISON PL	890	\$1,076.80
MORRISON PL	MORRISON PL	CUL-DE-SAC	1498	\$1,812.58
BARLEY PATH	SETH RUN	MORRISON PL	1275	\$1,542.74
TOTTEN ST	TOTTEN ST	BARLEY PATH	219	\$264.91
BARLEY PATH	MORRISON PL	TOTTEN ST	601	\$727.19
TOTTEN ST	TOTTEN ST	CUL-DE-SAC	869	\$1,051.49
MATTSON LOOP	WHITTLE CT	FLAXMAYER RD	431	\$521.11
MATTSON LOOP	FLAXMAYER RD	WINDHAM WAY	1213	\$1,468.27
MATTSON LOOP	LOGAN ST	MEGGISON RD	335	\$405.43
FLAXMAYER RD	PELCHAT PL	ZINGALE LN	478	\$578.31
FLAXMAYER RD	KLAMUT CT	PELCHAT PL	478	\$577.97
FLAXMAYER RD	MATTSON LOOP	KLAMUT CT	582	\$704.32
KLAMUT CT	FLAXMAYER RD	WINDHAM WAY	1247	\$1,508.48
PELCHAT PL	FLAXMAYER RD	WINDHAM WAY	1245	\$1,506.55
ZINGALE LN	END	FLAXMAYER RD	233	\$282.16
ZINGALE LN	FLAXMAYER RD	WINDHAM WAY	1244	\$1,504.78
ZINGALE LN	WINDHAM WAY	END	235	\$284.06
WINDHAM WAY	PELCHAT PL	ZINGALE LN	479	\$579.08
WINDHAM WAY	KLAMUT CT	PELCHAT PL	478	\$578.22

WINDHAM WAY	MATTSON LP	KLAMUT CT	479	\$579.31
WINDHAM WAY	MATTSON LP	MEGGISON RD	733	\$886.62
MATTSON LOOP	MATTSON LOOP	LOGAN ST	302	\$365.47
LOGAN ST	ATKINSON LN	MATTSON LP	315	\$381.67
LOGAN ST	DINGMAN WAY	ATKINSON LN	727	\$880.00
DINGMAN WAY	END	LOGAN ST	281	\$339.77
DINGMAN WAY	LOGAN ST	ATKINSON LN	960	\$1,161.89
DINGMAN WAY	ATKINSON LN	END	263	\$318.77
ATKINSON LN	LOGAN ST	DINGMAN WAY	469	\$567.76
MATTSON LOOP	MATTSON LOOP	WHITTLE CT	113	\$136.69
CITRUS GROVE ST	TRIPP TER	MEGGISON RD	1130	\$1,366.72
TOMPKINS ST	KAYLA CT	MCCULLOUGH LN	1277	\$1,544.93
MCCULLOUGH LN	GUY TER	TOMPKINS ST	481	\$582.48
GUY TER	KAYLA CT	MCCULLOUGH LN	1078	\$1,304.94
KAYLA CT	GUY TER	TOMPKINS ST	477	\$577.33
TOMPKINS ST	END	KAYLA CT	243	\$293.63
KAYLA CT	ST CATHERINE CIR	GUY TER	364	\$440.19
MCCULLOUGH LN	GUY TER	END	258	\$312.12
TOMPKINS ST	MCCULLOUGH LN	END	260	\$314.49
LAPSINS PATH	CONLEY CT	LAPSINS PATH	325	\$393.83
LAPSINS PATH	LAPSINS PATH	CUL-DE-SAC	1034	\$1,251.14
JUSTIN LN	ST CATHERINE CIR	KAOLIN PATH	1071	\$1,296.03
KAOLIN PATH	ST CATHERINE CIR	CONLEY CT	1403	\$1,697.71
KAOLIN PATH	JUSTIN LN	SETH RUN	550	\$665.88
SETH RUN	ST CATHERINE CIR	KAOLIN PATH	935	\$1,131.35
KAOLIN PATH	KAOLIN PATH	SETH RUN	162	\$195.45
KAOLIN PATH	KAOLIN PATH	CUL-DE-SAC	760	\$919.60
CONLEY CT	LAPSINS PATH	ST CATHERINE CIR	1376	\$1,664.77
CONLEY CT	LAPSINS PATH	MEGGISON RD	845	\$1,022.01
CONLEY CT	ST CATHERINE CIR	KAOLIN PATH	1010	\$1,222.62
KAOLIN PATH	CONLEY CT	JUSTIN LN	517	\$625.46
ALYSSA LN	MERHOTTEN LP	SIVERSON TER	491	\$594.07
SIVERSON TER	ALYSSA LN	SHERELL ST	1452	\$1,757.49
ALYSSA LN	SIVERSON TER	MILAGROS CT	468	\$566.15
MILAGROS CT	ALYSSA LN	SHERELL ST	1452	\$1,757.03
MILAGROS CT	END	ALYSSA LN	294	\$355.76
SHERELL ST	SIVERSON TER	MILAGROS CT	465	\$563.17
SHERELL ST	MILAGROS CT	END	255	\$308.21
SHERELL ST	END	SIVERSON TER	231	\$279.46
TRIPP TER	MULLIGAN RUN	CAPUTO CT	1345	\$1,627.95
CAPUTO CT	DANIELSON LP	TRIPP TER	657	\$794.64
CAPUTO CT	TRIPP TER	CASTEEL AVE	554	\$670.11
JAMES RD	DANIELSON LOOP	CASTEEL AVE	1291	\$1,561.60

CASTEEL AVE	CAPUTO CT	MERHOTTEN LP	1072	\$1,297.24
JAMES RD	CASTEEL AVE	MERHOTTEN LOOP	524	\$633.70
CASTEEL AVE	JAMES RD	CAPUTO CT	537	\$649.35
MERHOTTEN LOOP	NIELSEN PL	MERHOTTEN LOOP	2558	\$3,095.42
MERHOTTEN LOOP	CITRUS GROVE ST	ALYSSA LN	631	\$763.23
MERHOTTEN LOOP	ALYSSA LN	CASTEEL AVE	562	\$680.43
MERHOTTEN LOOP	JAMES RD	NIELSEN PL	513	\$620.48
MERHOTTEN LOOP	JAMES RD	MERHOTTEN LOOP	1105	\$1,336.83
MERHOTTEN LOOP	CASTEEL AVE	MERHOTTEN LOOP	536	\$649.14
MULLIGAN RUN	DANIELSON LOOP	TRIPP TER	587	\$710.31
MULLIGAN RUN	TRIPP TER	CITRUS GROVE ST	380	\$459.38
DANIELSON LOOP	MULLIGAN RUN	MULLIGAN RUN	1977	\$2,392.64
MULLIGAN RUN	RITCH RD	DANIELSON LOOP	540	\$652.82
MULLIGAN RUN	DANIELSON LOOP	DANIELSON LOOP	511	\$617.93
DANIELSON LOOP	JAMES RD	JAMES RD	3236	\$3,915.21
DANIELSON LOOP	CAPUTO CT	MULLIGAN RUN	1284	\$1,553.07
DANIELSON LOOP	JAMES RD	CAPUTO CT	519	\$628.15
JAMES RD	DANIELSON LOOP	DANIELSON LOOP	529	\$639.65
DANIELSON LOOP	JAMES RD	MULLIGAN RUN	1442	\$1,745.00
BROADERICK CT	MULLIGAN RUN	MULLIGAN RUN	1062	\$1,285.54
MULLIGAN RUN	SKINNER ST	RITCH RD	350	\$423.73
TRABUCCO TER	MULLIGAN RUN	MULLIGAN RUN	612	\$740.69
MULLIGAN RUN	BROADERICK CT	BROADERICK CT	1736	\$2,100.04
MULLIGAN RUN	TRABUCCO TER	TRABUCCO TER	2188	\$2,647.21
BRAMAN PL	MULLIGAN RUN	MULLIGAN RUN	916	\$1,107.82
MULLIGAN RUN	TRABUCCO TER	BRAMAN PL	525	\$635.61
MULLIGAN RUN	TRABUCCO TER	BRAMAN PL	564	\$682.55
SINGH LN	MULLIGAN RUN	MULLIGAN RUN	1463	\$1,770.63
MULLIGAN RUN	SINGH LN	BRAMAN PL	548	\$662.92
MULLIGAN RUN	SINGH LN	BRAMAN PL	582	\$703.98
SKINNER ST	MULLIGAN RUN	MULLIGAN RUN	1968	\$2,380.89
MULLIGAN RUN	SINGH LN	SKINNER ST	454	\$549.16
MULLIGAN RUN	SINGH LN	SKINNER ST	556	\$672.80
MULLIGAN RUN	BROADERICK CT	SKINNER ST	562	\$679.63
BROADERICK CT	MULLIGAN RUN	MEGGISON RD	402	\$486.87
COLLOPY PL	GOLDBERG ST	RITCH RD	1067	\$1,291.13
GOLDBERG ST	RODRIGUEZ LN	COLLOPY PL	610	\$738.29
RITCH RD	COLLOPY PL	RODRIGUEZ LN	600	\$725.71
COLLOPY PL	RITCH RD	END	327	\$395.95
GOLDBERG ST	COLLOPY PL	END	341	\$412.42
RODRIGUEZ LN	GOLDBERG ST	RITCH RD	1571	\$1,900.87
GOLDBERG ST	RODRIGUEZ LN	END	282	\$341.63
RITCH RD	RODRIGUEZ LN	MULLIGAN RUN	362	\$437.84

Total			149848.18	\$181,316.30
10% Contingency				\$18,131.63

Grand Total

\$199,447.93

The unit price of \$1.21 per square yard is inclusive of traffic control, notification of residents and all labor and material necessary to complete the work. Actual field measurements will determine final quantities.

Thank you for your continued interest in pavement preservation with Reclamite®.

Sincerely,

Ken Holton

Ken Holton
kholton@pavetechinc.com

SUMTER COUNTY COUNTYWIDE PAVEMENT MAINTENANCE AND REHABILITATION SERVICES AGREEMENT

THIS AGREEMENT (hereinafter referred to as "Agreement") is made and entered into this 14th day of November, 2023, by and between **Board of Sumter County Commissioners** (hereinafter referred to as "Board," or "County"), whose address is 7375 Powell Road, Wildwood, Florida 34785, and Pavement Technology, Inc. (hereafter referred to as "Vendor"), whose address is 24144 Detroit Road, Westlake, Ohio 44145.

RECITALS

WHEREAS, the Board has need of professional services for ITB 045-0-2023/RS; and

WHEREAS, the parties desire to enter into a written agreement outlining the duties, responsibilities and compensation of Vendor, based on the Vendor's response to ITB 045-0-2023/RS Countywide Pavement Maintenance and Rehabilitation Services.

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements contained herein, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The relationship of the Vendor to the Board will be that of a professional Vendor and the Vendor will provide the professional and technical services required under this Agreement in accordance with acceptable professional practices and ethical standards applicable to Vendor's profession, and Vendor will endeavor to provide to the Board prompt and efficient services to the best of its ability.
2. Vendor is hereby retained and employed as a Sumter County Contactor, and will work with the Board to provide services in accordance with the scope of work outlined in ITB 045-0-2023/RS.
3. The term of this Agreement shall commence on November 14, 2023 and continue full force for two years with an additional two (2) – one year renewals from the date established in the Notice to Proceed, unless otherwise terminated as provided in paragraph four (4) of this Agreement. The term of this Agreement does not relieve the Vendor of any future responsibility as described in paragraph six (6) of this Agreement.
4. This Agreement may be terminated by either party upon thirty (30) days prior written notice to the other party at the address designated in this Agreement for receiving such notice. If this Agreement is terminated, Vendor shall be authorized to receive payment for all work performed up to the date of termination.
1. With regard to compensation paid to Contractor, Contractor shall furnish to the Board an itemized invoice detailing all of Contractors hours, services, expenses and any other services utilized by the Board. The invoice shall be itemized pursuant to and in accordance with the Fee Schedule, attached hereto as Exhibit A, and incorporated herein *in haec verba*. Contractor shall submit all invoices pursuant to the Local Government Prompt Payment Act, F.S. 218. Contractor acknowledges and agrees that the rates set forth in the Fee Schedule shall remain fixed throughout the duration of this Agreement, including both the

Initial Term and any Renewal Term, and thereafter shall only be adjusted by mutual written agreement of both parties.

- a. For construction services progress payments, 5 percent (5%) of the payment will be withheld.

2. General Considerations.

- a. All reports, drawings, designs, specifications, notebooks, computations, details, and calculation documents prepared by Vendor and presented to the Board pursuant to this Agreement are and remain the property of the Board as instruments of service.
- b. All analyses, data, documents, models, modeling, reports and tests performed or utilized by Vendor shall be made available to the Board upon request and shall be considered public records.
- c. Vendor is required to: (i) keep and maintain public records required by Board; (ii) upon request from Board's custodian of public records, provide Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a reasonable or as otherwise provided by law; (iii) ensure that public records that are exempt or, confidential and exempt, from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement and following completion of this Agreement if Vendor does not transfer the records to Board; (iv) upon completion of this Agreement, transfer, at no cost, to Board all public records in possession of Vendor or keep and maintain public records required by Board.
- d. If Vendor transfers all public records to Board upon completion of this Agreement, Vendor shall destroy any duplicate public records that are exempt or, confidential and exempt, from public records disclosure requirements. If Vendor keeps and maintains public records upon completion of this Agreement, Vendor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to Board, upon request from Board's custodian of public records, in a format that is compatible with the information technology systems of Board.
- e. Vendor shall keep all books, records, files, drawings, plans and other documentation, including all electronically stored items, which concern or relate to the services required hereunder (the "Records"), for a minimum of five (5) years from the date of expiration or termination of this Agreement, or as otherwise required by any applicable law, whichever date is later. The Board shall have the right to order, inspect, and copy all the Records as often as it deems necessary during any such period-of-time. The right to audit, inspect, and copy Records shall include all of the records of sub-Vendors (if any).
- f. Vendor shall, at all times, comply with the Florida Public Records Law, the Florida Open Meeting Law and all other applicable laws, rules and regulations of the State of Florida.
- g. **IF THE VENDOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE VENDORS' DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 352-689-4400, Sumter County Board of County Commissioners, 7375 Powell Road, Wildwood, Florida 34785 or via email at Records@sumtercountyfl.gov.**

- h. Vendor shall, at all times, carry General Liability, Automobile and Worker' s Compensation Insurance pursuant to the insurance requirements in ITB 045-0-2023/RS, naming Board as both a certificate holder and an additional insured in each such policy.
 - i. Upon Vendor's written request, the Board will furnish, or cause to be furnished, such reports, studies, instruments, documents, and other information as Vendor and Board mutually deem necessary, and Vendor may rely upon same in performing the services required under this Agreement.
 - j. Vendor is obligated by this agreement to comply with Section 20.055(5), Florida Statutes.
 - k. Any entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsive contractor may not submit a bid.
- 3. The Vendor may be required to provide additional services to the Board on challenges, public protests, administrative hearings or similar matters. The Vendor shall be available to represent the Board, serve as an expert witness, and provide supporting documentation as necessary. Should any other professional services be called for by the Board that are not otherwise set forth in this Agreement or any of its attachments or exhibits, charges for these services shall be agreed upon in advance by the parties hereto.
- 4. The Contract Documents, which comprise the entire Contract between Board and Vendor and which are further incorporated herein by reference, consist of the following:
 - a. ITB 045-0-2023/RS
 - b. Vendor' s Bid in Response to ITB 045-0-2023/RS
 - c. This Agreement
 - d. Permits / Licenses
 - e. All Bid Addenda Issued Prior to Opening Date
 - f. All Modifications and Change Orders Issued
- 5. Vendor shall be solely and entirely responsible for its tortious acts and for the tortious acts of its agents, employees, or servants during the performance of this Agreement. Vendor shall indemnify and save harmless the Board, its agents, employees and officers from and against all liabilities, claims, demands, or actions at law and equity including court costs and attorney's fees that may hereafter at any time be made or brought by anyone for the purposes of enforcing a claim on account of any injury or damage allegedly caused or occurring to any person or property in which was caused in whole or in part by any tortious, wrongful, or intentional acts or omissions of Vendor, its agents, or employees during performance under this Agreement. The foregoing is not intended, and shall not be construed, as a waiver by Board of the benefits of Section 768.28, *Florida Statutes*.
- 6. Vendor is, and shall be, in the performance of all services and activities under this Agreement, an independent contractor, and not an employee, agent, or servant of Board; and no provisions of Board' s personnel policies shall apply to this Agreement. None of the benefits provided by Board to its employees including, but not limited to, worker' s compensation insurance and unemployment insurance, are available from Board to Vendor, or its employees, agents or servants. Vendor assumes responsibility for payment of all federal, state and local taxes imposed or required of Vendor including but not limited to FICA, FUTA, unemployment insurance, Social Security and income tax laws for which Vendor as employer is responsible. Vendor shall be solely responsible for any worker's

compensation insurance required by law and shall provide the Board with proof of insurance upon demand. The parties agree that Board shall not: (a) pay dues, licenses or membership fees for Vendor; (b) require attendance by Vendor, except as otherwise specified herein; (c) control the method, manner or means of performing under this Agreement, except as otherwise specified herein; or (d) restrict or prevent Vendor from working for any other party.

7. **Force Majeure.** No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations to make payments to the other party hereunder)], when and to the extent such failure or delay is caused by or results from the following force majeure events ("**Force Majeure Events**")": (a) acts of God; (b) flood, fire, earthquake or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, warlike operation, insurrection, rebellion, revolution, military or usurped power, sabotage or other civil unrest; (d) strikes, embargoes, blockades, labor stoppages, lockouts or slowdowns or other industrial disturbances or inability to obtain necessary materials or services (e) governmental delay regarding permits or approvals; (f) action by any governmental authority; (g) national or regional emergency; (h) shortage of adequate power or transportation facilities; or (j) other similar events beyond the reasonable control of the party impacted by the Force Majeure Event (the "**Impacted Party**") and provided further, however, that such performance shall be resumed and completed with due diligence and reasonable dispatch as soon as the contingency causing the delay or impossibility shall abate.
8. **Attorney's Fees; and Costs of Enforcement.** In the event suit is commenced to enforce this Agreement, costs of said suit including reasonable attorneys' fees in all proceedings, trials, investigations, appearances, appeals and in any bankruptcy proceeding or administrative proceeding shall be paid to the prevailing party by the non-prevailing party. In the event of default by either party hereto, the defaulting party shall be liable for all costs and expenses, including reasonable attorney's fees and costs incurred by the other party in enforcing its rights hereunder, whether litigation be instituted or not, at the trial court and appellate court level.
9. **Law of the Agreement; Jurisdiction and Venue.** The Parties agree that the laws of the State of Florida shall govern any dispute arising from or related to this Agreement. The Parties to this Agreement agree that venue and jurisdiction is mandated to lie only in the state courts located in Sumter County, Florida. Removal of this case to federal court is not permitted. Litigation in federal court is precluded by agreement of the parties hereto. If, even though precluded by agreement of the Parties hereto, litigation arising from or based upon this contract should be mandated by a court of competent jurisdiction issued pursuant to a duly noticed hearing giving Sumter County adequate time to respond and all of the benefits of due process to lie in the proper venue or jurisdiction of a federal court, that federal court shall only be in the Middle District of Florida, Ocala Division. The Parties further agree that entry into this agreement constitutes irrevocable consent that the exclusive venue for any such dispute shall lie solely in the state or county courts in and for Sumter County, Florida. The Parties expressly and irrevocably waive any right(s) to removal of any such dispute to any federal court, unless the federal court has exclusive jurisdiction; in such cases, the parties agree that the exclusive venue for any such disputes shall be the United States District Court, in and for the Middle District of Florida, Ocala Division. Process in any action or proceeding referred to in this paragraph may be served on any party anywhere in the world, such party waives any argument that said party is not

subject to the jurisdiction of the state courts located in Sumter County, Florida and that the laws of the state of Florida.

10. **Entire Agreement.** This Agreement contains the entire agreement of the Parties and may not be changed except by written agreement duly executed by the Parties hereto. This Agreement supersedes any prior understandings or agreements between the Parties, and there are no representations, warranties, or oral agreements other than those expressly set forth herein.
11. **Assignment.** This Agreement shall not be assigned nor may any portion of the obligations contemplated in this Agreement be subcontracted to another party without prior written approval of County. No such approval by County of any assignment or subcontract shall be deemed in any event or in any manner to provide for the incurrence of any obligation of County. All such assignments and subcontracts shall be subject to the terms and conditions of this Agreement and to any conditions of approval that County shall deem necessary.
12. **Compliance with Licenses, Permits, and Applicable Laws.** In performing services hereunder, Vendor shall comply with all federal, state and local laws and regulations. Vendor shall be responsible for identifying and obtaining all permits necessary to complete the scope of services. Vendor shall be responsible for obtaining, at its sole cost and expense, all necessary license licenses and other governmental approvals required in order for Vendor to provide the type of services required hereunder.
13. **E-Verify:** system established by the U.S. Department of Homeland Security to determine the immigration and work-eligibility status of prospective employees.
14. The Vendor agrees to certify to the Board that Vendor is in compliance with the federal E-Verify program, including obtaining written certification from all sub-Vendors who will participate in the performance of scope of services contemplated in this Agreement. All sub-Vendor certifications must be kept on file by the Vendor and made available to the state and/or the Board upon request. The Board reserves the right to take action against any Vendor deemed to be non-compliant; potential actions may include, but are not limited to, cancellation of this Agreement and/or suspending or debarring the Vendor from performing services for the County.
15. **Conflict of Interest.** Vendor shall notify Board in writing of any commitments during the term of this Agreement which may constitute a potential or actual conflict of interest with respect to the scope of services to be performed for the Board.
16. **Corporate Status; Change of Ownership.** If Vendor is a non-governmental, corporate entity:
 - a. *Corporate Status.* Vendor shall ensure that the corporate status shall continuously be in good standing and active and current with the state of its incorporation and the State of Florida and at all times throughout the Term, and any renewal or extension hereof. Failure of the Vendor to keep its corporate status active and current shall constitute a material breach under the terms of this Agreement.
 - b. *Change of Ownership.* Vendor shall notify County immediately upon any change in corporate ownership or any substitution of the key professional

assigned (the "Key Person") to perform under this Agreement ("Change of Ownership"). County shall have the option of cancelling this Agreement if a Change of Ownership is not suitable to it, provided however, no cancellation shall relieve the Vendor of its obligations to perform the work described herein or for liability for breach of same. A Change of Ownership means the occurrence of any one or more of the following: a sale, lease, or other disposition of 50% or more of the interest or assets of the company or corporation; a merger, reverse merger or consolidation with another entity; a transaction wherein a third-party becomes the beneficial owner having fifty (50%) percent or more interest in the corporation or company; or fifty (50%) percent or more of the total number of votes that may be cast for any act of the entity.

21. **Default.** Neither Party shall declare the other party in default of any provision of this Agreement without giving the other party at least ten (10) days advance written notice of intention to do so, during which time the other party shall have the opportunity to remedy the default. The notice shall specify the default with particularity.
22. **Dispute Resolution.** All disputes arising out of or in connection with this Agreement shall be attempted to be settled through good-faith negotiation between the Parties, followed if necessary within thirty (30) days by professionally-assisted mediation. Any mediator so designated must be acceptable to each Party. The mediation will be conducted as specified by the mediator and agreed upon by the Parties. The Parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the dispute. The mediation will be treated as a settlement discussion and therefore will be confidential. The mediator may not testify for either Party in any later proceeding relating to the dispute. No recording or transcript shall be made of the mediation proceedings. Each Party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the Parties. Failing resolution through negotiation or mediation, either Party may file an action in a court of competent jurisdiction or other appropriate remedy available in law or equity as defined herein below.
23. **Jointly Drafted.** The Parties agree that this Agreement is entered into knowingly and voluntarily, after having the opportunity to fully discuss it with an attorney. Having had the opportunity to obtain the advice of legal counsel to review, comment upon, and redraft this Agreement, the Parties agree that this Agreement shall be construed as if the parties jointly prepared it so that any uncertainty or ambiguity shall not be interpreted against any one party and in favor of the other.
24. **Parties Acknowledgement; Parties Bound.** The Parties acknowledge that they have read this Agreement, and that they understand the terms and conditions herein and that the terms have been fully and completely explained to the Parties prior to the execution thereof. Each party acknowledges that the other party has made no warranties, representations, covenants, or agreements, express or implied, except as expressly contained in this Agreement. Further, the Parties have caused this Agreement to be executed on their respective behalf by the authorized officer whose signature appears below under their respective name, to be effective as of the date first written above. This Agreement shall inure to the benefit of and be binding upon the Parties, their successors, heirs, and personal representatives.

25. **Waiver.** The waiver by any party hereto of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by any party.
26. **Time is of the Essence.** Time shall be of the essence of this Agreement.
27. **Survivability.** Any provision of this Agreement, which obligates any of the Parties to perform an obligation either before the commencement of the Term or after the expiration of the Term, or any renewal or extension thereof, shall be binding and enforceable notwithstanding that performance is not within the Term, and the same shall survive.
28. **Severability.** Whenever possible each provision and term of this Agreement will be interpreted in a manner to be effective and valid but if any provision or term of this Agreement is held to be prohibited or invalid, then such provision or term will be ineffective only to the extent of such prohibition or invalidity, without invalidating or affecting in any manner whatsoever the remainder of such provision or term or the remaining provisions or terms of this Agreement.
29. **Counterparts.** This Agreement may be executed in a number of identical counterparts and a facsimile or electronic/digital copy shall be treated as an original. If so executed, each of such counterparts is to be deemed an original for all purposes, and all such counterparts shall, collectively, constitute one agreement. In making proof of this Agreement, it shall not be necessary to produce or account for more than one such counterpart.
30. **Section and Paragraph Headings.** Captions or paragraph headings herein contained are for organizational convenience only and shall not be constructed as material provisions of this agreement or to limit any provisions hereunder.
31. **Cooperation; Supplementary Actions.** All Parties agree to cooperate fully and to execute any supplementary documents, and to take any additional actions that may be necessary or appropriate to give full force and effect to the basic terms and intent of this Agreement, and which are not inconsistent with its terms.
32. **Miscellaneous.** Whenever the context shall so require, all words in this Agreement of one gender shall be deemed to include the other gender.
33. **Incorporation of Recitals.** Each of the WHEREAS clauses listed above are hereby re-alleged and incorporated into this Agreement as if otherwise fully stated herein.
34. **Notice.** Whenever any notice, demand or request is required or permitted hereunder, such notice, demand or request shall be made in writing and shall be personally delivered to the individuals listed below, sent via prepaid courier or overnight courier, or deposited in the United States mail, registered or certified, return receipt requested, postage prepaid, addressed to the addresses (and individuals) set forth below. No other form of electronic communications (Facebook, Twitter, Text) will be deemed Notice.

FOR THE BOARD

FOR THE VENDOR

Name: Bradley S. Arnold

Name: Susan Durante

Address: 7375 Powell Road, Wildwood, FL 34785

Address: 24144 Detroit Road, Westlake, OH 44145

Title: County Administrator

Title: Secretary/Treasurer

Date:

Date: 11/20/23

IN WITNESS WHEREOF, the parties have signed this agreement the day and year first above



By: Janette G. G. D.C.

SUMTER COUNTY
BOARD OF COUNTY COMMISSIONERS

By: Craig A. Estep
By: Chairman

Date Signed: 11/14/23

ATTEST:

By: Dolice Cancelliere

PAVEMENT TECHNOLOGY, INC.

By: Susan Durante
By: Susan Durante, Secretary/Treasurer

Date Signed: 11/20/23

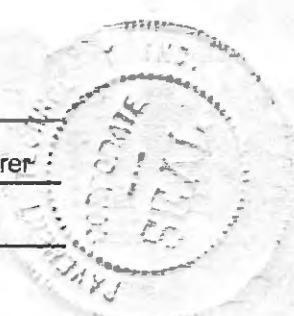


EXHIBIT A Bid Form

Telephone: (352) 689-4400
Fax: (352) 689-4401

Re: **ITB 045-0-2023/RS COUNTYWIDE PAVEMENT MAINTENANCE AND REHABILITATION SERVICES**

1. Having carefully examined the ITB for the project listed above:

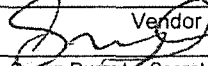
And being familiar with the premises affecting the work, the undersigned proposes and hereby agrees to furnish all labor and material and to perform all work in accordance with said documents for:

ITB 045-0-2023/RS

2. In submitting this Bid, it is understood that the right is reserved by the Board of Sumter County Commissioners to reject any, and all bids.
3. The Vendor hereby acknowledges the receipt of 1 Addenda issued during the bid period and certifies their inclusion in the bid. (Indicate "NONE" if no addendums were received).
4. All Requests for Information (RFI's) will be sent to Jackie Valdez for response.

Date: 10/20/23

Pavement Technology, Inc.

By:  Vendor
Title: Susan Durante, Secretary/Treasurer
Telephone: 440-892-1895
Address: 24144 Detroit Road
Westlake, OH 44145

Countywide Pavement Maintenance and Rehabilitation Services Unit Price Bid

The following unit costs shall include all material, labor, equipment, and any other additional charges required to accomplish the work of the unit cost.

Bid award will be based on the total unit pricing for each category listed in the unit price proposal. Bidders are **NOT** required to bid each category, but must provide pricing for ALL line items listed in those categories they are capable of producing and have prior applicable experience. Sumter County reserves the right to award a contract to one or more vendors.

CATEGORY A – MILLING PER TASK ORDER	UNIT	0 - 1,000	1,001 - 5,000	5,001 - 10,000	10,001 - 25,000	Over 25,000
1"	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	NO BID
1.5"	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	NO BID
2"	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	NO BID
2.5"	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	NO BID
3"	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	NO BID
4"	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	NO BID
5"	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	NO BID
6"	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	NO BID
Asphalt and/or profile millings deductive alternate for Contractor to deliver and transport (Beyond first 25 truck loads)	Cu. Yd.	NO BID	NO BID	NO BID	NO BID	NO BID
	UNIT	0 – 10 (Miles)	<10 – 20 (Miles)	<20 – 30 (Miles)	Over 30 (Miles)	

First 25 Truck Loads of Millings to be delivered to County Facility	Hauling Compensation/Mile From Work Site Location to County Facility back to Work site location	NO BID	NO BID	NO BID	NO BID	NO BID
CATEGORY A SUB-TOTAL UNIT PRICING: (Instructions: Enter Total of line item unit pricing for each column of Category A)		NO BID	NO BID	NO BID	NO BID	NO BID
CATEGORY A TOTAL UNIT PRICING: (Instructions: Add together the total unit pricing of each column for Category A)				NO BID		

CATEGORY B – STRUCTURAL OVERLAY - ASPHALT TYPES PER TASK ORDER	UNIT	0-100	101-500	501– 1,000	1,001–5,000	Over 5,000
9.5 S.P. Traffic Level C	Ton	NO BID	NO BID	NO BID	NO BID	NO BID
12.5 S.P. Traffic Level C	Ton	NO BID	NO BID	NO BID	NO BID	NO BID
9.5 F.C. Traffic Level C	Ton	NO BID	NO BID	NO BID	NO BID	NO BID
12.5 F.C. Traffic Level C	Ton	NO BID	NO BID	NO BID	NO BID	NO BID
CATEGORY B SUB-TOTAL UNIT PRICING: (Instructions: Enter Total of line item unit pricing for each column of Category B)		NO BID	NO BID	NO BID	NO BID	NO BID
CATEGORY B TOTAL UNIT PRICING: (Instructions: Add together the total unit pricing of each column for Category B)				NO BID		
CATEGORY C - CHIP SEAL / FOG SEAL PER TASK ORDER	UNIT	0 - 25,000	25,001 - 50,000	50,001 - 100,000	Over 100,000	
Single Chip (Number 89 Stone)	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	
Double Chip (Number 57 & 89 Stone)	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	
Triple Chip Seal	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	
Fog Seal	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	
CATEGORY C SUB-TOTAL UNIT PRICING: (Instructions: Enter Total of line item unit pricing for each column of Category C)		NO BID	NO BID	NO BID	NO BID	
CATEGORY C TOTAL UNIT PRICING: (Instructions: Add together the total unit pricing of each column for Category C)				NO BID		

CATEGORY D - CAPE SEAL PER TASK ORDER	UNIT	0 - 25,000	25,001 - 50,000	50,001 - 100,000	Over 100,000	
Cape Seal	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	
CATEGORY D SUB-TOTAL UNIT PRICING: (Instructions: Enter Total of line item unit pricing for each column of Category D)		NO BID	NO BID	NO BID	NO BID	
CATEGORY D TOTAL UNIT PRICING: (Instructions: Add together the total unit pricing of each column for Category D)				NO BID		

CATEGORY E - MICRO-SURFACING PER TASK ORDER	UNIT	0 - 25,000	25,001 - 50,000	50,001 - 100,000	Over 100,000	
Double Micro	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	
Single Micro	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	
Rut Filling (Leveling)	Ton	NO BID	NO BID	NO BID	NO BID	
CATEGORY E SUB-TOTAL UNIT PRICING: (Instructions: Enter Total of line item unit pricing for each column of Category E)		NO BID	NO BID	NO BID	NO BID	
CATEGORY E TOTAL UNIT PRICING: (Instructions: Add together the total unit pricing of each column for Category E)				NO BID		
CATEGORY F – IN-PLACE RECYCLING – RECONSTRUCTION (FULL DEPTH RECLAMATION) PER TASK ORDER	UNIT	0 - 25,000	25,001 - 50,000	50,001 - 100,000	Over 100,000	
Pulverization	Sq. Yd.	NO BID	NO BID	NO BID	NO BID	
Cement - Cement Treated Base	Ton	NO BID	NO BID	NO BID	NO BID	
Asphaltic Cement - Foamed Asphalt Base	Gallon	NO BID	NO BID	NO BID	NO BID	
Asphaltic Emulsion - Emulsion Treated Base	Gallon	NO BID	NO BID	NO BID	NO BID	
Added Rap or Aggregates	Ton	NO BID				
Excavation for Widening/Unsuitable Materials	Cu. Yd.	NO BID				
General Use Optional Base Material	Cu. Yd.	NO BID				
	UNIT	0' – 4' (width)	<4' to 6' (width)	<6' to 10' (width)	<10' (width)	
Shoulder Rework	LF	NO BID	NO BID	NO BID	NO BID	
CATEGORY F SUB-TOTAL UNIT PRICING: (Instructions: Enter Total of line item unit pricing for each column of Category F)		NO BID	NO BID	NO BID	NO BID	
CATEGORY F TOTAL UNIT PRICING: (Instructions: Add together the total unit pricing of each column for Category F)				NO BID		

CATEGORY G – ASPHALT REJUVENATION PER TASK ORDER	UNIT	0 - 1,000	1,001 - 5,000	5,001 - 25,000	25,001 - 50,000	Over 50,000
Rejuvenation	Sq. Yd.	\$5.40	\$3.60	\$2.58	\$1.32	\$1.21
Test Core Removal	Each	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
Test Core Laboratory Analysis-	Each	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00
Rejuvenation (Including Titanium Dioxide)	Sq. Yd.	\$7.83	\$5.73	\$3.43	\$2.35	\$2.13
Field Core Removal	Each	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
Field Core Laboratory Analysis - Viscosity	Each	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00
Field Core Laboratory Analysis – Titanium Dioxide Penetration	Each	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00
Field Core Laboratory Analysis – Titanium Dioxide NO2 Reduction	Each	\$1,200.00	\$1,200.00	\$600.00	\$600.00	\$600.00
Field Core Laboratory Analysis – Titanium Dioxide Solar Reflectance Index (SRI)	Each	\$1,200.00	\$1,200.00	\$600.00	\$600.00	\$600.00
CATEGORY G SUB-TOTAL UNIT PRICING: (Instructions: Enter Total of line item unit pricing for each column of Category G)		\$5,163.23	\$5,159.33	\$3,456.01	\$3,453.67	\$3,453.34
CATEGORY G TOTAL UNIT PRICING: (Instructions: Add together the total unit pricing of each column for Category G)				\$20,685.58		
CATEGORY H - CRACK SEALING PER TASK ORDER	UNIT	0 - 500	500 -1,000	1,001 - 5,000	5,001 - 10,000	Over 10,000
Crack Sealant	Gallon	NO BID	NO BID	NO BID	NO BID	NO BID
CATEGORY H SUB-TOTAL UNIT PRICING: (Instructions: Enter Total of line item unit pricing for each column of Category H)		NO BID	NO BID	NO BID	NO BID	NO BID
CATEGORY H TOTAL UNIT PRICING: (Instructions: Add together the total unit pricing of each column for Category H)				NO BID		

CATEGORY I - TRAFFIC LOOP REPLACEMENT	UNIT					
Type A (FDOT Item # 660-2-101)	Each	NO BID				
Type B (FDOT Item # 660-2-102)	Each	NO BID				
Type F (FDOT Item # 660-2-106)	Each	NO BID				
Type F (FDOT Item #660-2-106 modified to 30 Ft)	Each	NO BID				
CATEGORY I TOTAL UNIT PRICING: (Instructions: Enter Total of line item unit pricing for Category I)		NO BID				
CATEGORY J - SODDING PER TASK ORDER	UNIT					
Performance Turf Sod	Sq. Yd.	NO BID				
CATEGORY J SUB-TOTAL UNIT PRICING: (Instructions: Enter Total line item unit pricing for Category J)		NO BID				
CATEGORY K – VARIABLE MESSAGE BOARDS PER TASK ORDER	UNIT					
Variable Message Board	PER BOARD PER DAY	NO BID				
CATEGORY K SUB-TOTAL UNIT PRICING: (Instructions: Enter Total line item unit pricing for Category K)		NO BID				

CATEGORY L –PAVEMENT MARKINGS PER TASK ORDER					
Item:	Product Type:	Unit:	Painted	Thermoplastic	Misc.
L-1	White – Solid				
	4"	GM	NO BID	NO BID	
	6"	GM	NO BID	NO BID	
	8"	LF	NO BID	NO BID	
	12"	LF	NO BID	NO BID	
	18"	LF	NO BID	NO BID	
	24"	LF	NO BID	NO BID	
L-2	White – Skip				
	4"	GM	NO BID	NO BID	
	6"	GM	NO BID	NO BID	
L-3	Yellow – Solid				
	4"	GM	NO BID	NO BID	
	6"	GM	NO BID	NO BID	
	8"	LF	NO BID	NO BID	
	12"	LF	NO BID	NO BID	
	18"	LF	NO BID	NO BID	
L-4	Yellow – Skip				
	4"	GM	NO BID	NO BID	
	6"	GM	NO BID	NO BID	
L-5	Yellow – Double				
	4"	GM	NO BID	NO BID	
	6"	GM	NO BID	NO BID	

L-6	Audible and Vibratory Pavement Markings				
	Yellow – Skip 4"	GM	NO BID	NO BID	
	Yellow – Skip 6"	GM	NO BID	NO BID	
	White – Solid 4"	GM	NO BID	NO BID	
	White – Solid 6"	GM	NO BID	NO BID	
L-7	Legends				
	"STOP"	EA	NO BID	NO BID	
	"R X R" (Includes 6" white)	EA	NO BID	NO BID	
	"ONLY"	EA	NO BID	NO BID	
	"LANE"		NO BID	NO BID	
	"MERGE"	EA	NO BID	NO BID	
	"SCHOOL"	EA	NO BID	NO BID	
	"AHEAD"	EA	NO BID	NO BID	
	"Visitor"	EA	NO BID	NO BID	
	"Resident"	EA	NO BID	NO BID	
	"Path"	EA	NO BID	NO BID	
L-7	Markings				
	TURN AND THROUGH LANE TURN ARROW	EA	NO BID	NO BID	
	THROUGH LANE USE ARROW	EA	NO BID	NO BID	
	TURN LANE USE ARROW	EA	NO BID	NO BID	
	BIKE OR CART	EA	NO BID	NO BID	
	BIKE ARROW	EA	NO BID	NO BID	
	YIELD TRIANGLES	EA	NO BID	NO BID	
L-8	Reflective Pavement Markers				
	Bi-Directional, Amber	EA	NO BID	NO BID	
	Mono-Directional Colorless	EA	NO BID	NO BID	

	Bi-Directional, White/Red	EA	NO BID	NO BID	
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L-9	Miscellaneous				
	SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF	AS			NO BID
	SINGLE POST SIGN, F&I GROUND MOUNT, 12-20 SF	AS			NO BID
	SINGLE POST SIGN, F&I GROUND MOUNT, 21-30 SF	AS			NO BID
	MAILBOX (REMOVE AND REPLACE)	EA			NO BID
	Silt Fence Type III	LF			NO BID
	Removal of Existing Marking	SF			NO BID
	Preform Thermoplastic 12"	LF			NO BID
	Preform Thermoplastic 24"	LF			NO BID
	Off Duty Law Enforcement Officer	HR			NO BID
CATEGORY L SUB-TOTAL UNIT PRICING: (Instructions: Enter Total of line item unit pricing for each column of Category L)			NO BID	NO BID	NO BID
CATEGORY L TOTAL UNIT PRICING: (Instructions: Add together the total unit pricing of each column for Category L)				NO BID	

SHADED NOT APPLICABLE

CATEGORY M – Mobilization	UNIT	\$0.00 - \$50,000	\$50,001 - \$100,000	\$100,001 - \$500,000	Over \$500,000	
Work Order Total	LS	NO BID	NO BID	NO BID	NO BID	
CATEGORY M SUB-TOTAL UNIT PRICING: (Instructions: Enter Total of line item unit pricing for each column of Category M)		NO BID	NO BID	NO BID	NO BID	
CATEGORY M TOTAL UNIT PRICING: (Instructions: Add together the total unit pricing of each column for Category M)				NO BID		
CATEGORY N – Maintenance of Traffic	UNIT	0 - 7	8 - 14	15 - 21	22-31	Over 31
Standard Index 600 Series MOT TWO-LANE AND MULTILANE, WORK ON SHOULDER	Day	NO BID	NO BID	NO BID	NO BID	NO BID
Standard Index 600 Series MOT TWO-LANE, TWO-WAY WORK WITHIN THE TRAVEL WAY	Day	NO BID	NO BID	NO BID	NO BID	NO BID

Standard Index 600 Series MOT TWO-LANE, TWO-WAY, INTERSECTION WORK	Day	NO BID	NO BID	NO BID	NO BID	NO BID
Standard Index 600 Series MOT Multilane Roadway, Lane Closures	Day	NO BID	NO BID	NO BID	NO BID	NO BID
Standard Index 600 Series MOT Multilane Roadway, Intersection Work	Day	NO BID	NO BID	NO BID	NO BID	NO BID
Standard Index 600 Series MOT Temporary Road Closure	Day	NO BID	NO BID	NO BID	NO BID	NO BID
Standard Index 600 Series MOT Two-Way Left-Turn Lanes	Day	NO BID	NO BID	NO BID	NO BID	NO BID
Standard Index 600 Series MOT Sidewalk Closure	Day	NO BID	NO BID	NO BID	NO BID	NO BID
Standard Index 600 Series MOT Work Within the Roundabout	Day	NO BID	NO BID	NO BID	NO BID	NO BID
CATEGORY N SUB-TOTAL UNIT PRICING: (Instructions: Enter Total of line item unit pricing for each column of Category N)		NO BID	NO BID	NO BID	NO BID	NO BID
CATEGORY N TOTAL UNIT PRICING: (Instructions: Add together the total unit pricing of each column for Category N)				NO BID		

SHADED NOT APPLICABLE

Countywide Pavement Maintenance and Rehabilitation Services Bid Form

BID OF

Pavement Technology, Inc.

Full Legal Company Name

24144 Detroit Road, Westlake, OH 44145

440-892-1895

440-892-0953

Mailing Address

Telephone Number

Fax Number

Bidders: Having become familiar with requirements of the project, and having carefully examined the Bidding Documents and Specifications entitled Countywide Pavement Maintenance and Rehabilitation Services in Sumter County, Florida, the undersigned proposes to furnish all materials, labor and equipment, supervision and all other requirements necessary to comply with the Contract Documents to submit the following Bid summarized as follows:

The following total unit costs (from the unit price) shall include all material, labor, equipment, and any other additional charges required to accomplish the work of the unit cost for any locations within Sumter County. Partial bids will be accepted on a per category basis. Bidders are **NOT** required to bid each category, but must provide pricing for **ALL** line items listed in those categories on the unit price for which the bidder is capable of producing and have prior applicable experience.

FOR: Countywide Pavement Management and Rehabilitation Services

CATEGORY A TOTAL UNIT PRICING: \$ NO BID
(From the unit price) Amount Written in Numerals

NO BID
/100 Amount Written in Words

CATEGORY B TOTAL UNIT PRICING: \$ NO BID
(From the unit price) Amount Written in Numerals

NO BID
/100 Amount Written in Words

CATEGORY C TOTAL UNIT PRICING: \$ NO BID
(From the unit price) Amount Written in Numerals

NO BID

/100 Amount Written in Words

CATEGORY D TOTAL UNIT PRICING: \$ **NO BID**
 (From the unit price) Amount Written in Numerals

 NO BID
 /100 Amount Written in Words

CATEGORY E TOTAL UNIT PRICING: \$ **NO BID**
 (From the unit price) Amount Written in Numerals

 NO BID
 /100 Amount Written in Words

CATEGORY F TOTAL UNIT PRICING: \$ **NO BID**
 (From the unit price) Amount Written in Numerals

 NO BID
 /100 Amount Written in Words

CATEGORY G TOTAL UNIT PRICING: \$ **\$20,685.58**
 (From the unit price) Amount Written in Numerals

 Twenty thousand six hundred eighty-five dollars and 58/100
 /100 Amount Written in Words

CATEGORY H TOTAL UNIT PRICING: \$ **NO BID**
 (From the unit price) Amount Written in Numerals

 NO BID
 /100 Amount Written in Words

CATEGORY I TOTAL UNIT PRICING: \$ **NO BID**
 (From the unit price) Amount Written in Numerals

 NO BID
 /100 Amount Written in Words

CATEGORY J TOTAL UNIT PRICING: \$ NO BID
 (From the unit price) Amount Written in Numerals

NO BID
 /100 Amount Written in Words

CATEGORY K TOTAL UNIT PRICING: \$ NO BID
 (From the unit price) Amount Written in Numerals

NO BID
 /100 Amount Written in Words

CATEGORY L TOTAL UNIT PRICING: \$ NO BID
 (From the unit price) Amount Written in Numerals

NO BID
 /100 Amount Written in Words

CATEGORY M TOTAL UNIT PRICING: \$ NO BID
 (From the unit price) Amount Written in Numerals

NO BID
 /100 Amount Written in Words

CATEGORY N TOTAL UNIT PRICING: \$ NO BID
 (From the unit price) Amount Written in Numerals

NO BID
 /100 Amount Written in Words

Each Bidder shall print legibly, in blue or black ink, the amount written in numerals and the amount written in words for the items shown above. In the event an amount submitted is not legible, the County reserves the right to consider it a "No Bid", and deem the Bidder nonresponsive to the requirements of the Bid.

All Unit Prices shall be established at the beginning of the contract and may be adjusted (+ or -) annually upon approval of both the Contractor and County and only at the beginning of each renewal period.

Any approved annual rate adjustments shall take effect with the first task order issued after the renewal period. Additional Unit Price items not included on the official bid form will be submitted to

renewal period. Additional Unit Price items not included on the official bid form will be submitted to the County's authorized representative for prior approval and will be added to the Standard Agreement through a Contract Amendment and must be accepted by both the Contractor and the County. Price adjustments for fuel and bituminous products will not be allowed on a task order basis.

Note: The listing order of bid items reflects a construction sequence in general terms for bidding purposes only and is not a specific construction schedule.

Sumter County reserves the right to award a contract to more than one bidder.

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Invoice Approval for Emergency Repairs on Scardino Street in the Amounts of \$330,635.10 and \$108,665.83

REQUESTED ACTION: Staff recommends approval.

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT: Funding will be allocated from account 001-541-30-3400.

HISTORY/FACTS/ISSUES:

In August 2023, the City was notified that a depression had opened on Scardino Street. Public Works staff immediately responded and coordinated the completion of the necessary geotechnical assessments and recommended stabilization remediation. Staff then coordinated with Gruber, McNeil Contracting Inc (GMC) to complete the emergency repairs necessary to rehabilitate the Scardino Street right of way (ROW). GMC mobilized following the engineer's clearance of the stabilization processes, to establish project procedures and coordinate with all water, wastewater, gas, reclaim, and stormwater utility providers affected by the conditions. GMC has completed the necessary emergency repairs to all affected underground utilities, stabilized roadway base, asphalt, driveway aprons, irrigation, and landscape. The requested attached invoices in the amounts of 330,635.10 and \$108,665.83 are for all equipment rental, material, and labor costs associated with the completion of the project.

Gruber, McNeill Contracting, Inc.

PO Box 789

Coleman, FL 33521

Invoice

Date	Invoice #
1/2/2024	1247

Bill To
City of Wildwood Jeremy Hockenbury 743 Huey Street Wildwood, FL 34785

P.O. No.	Terms	Project
Scardino Repairs	Due on receipt	Scardino

Quantity	Description	Rate	Amount
	Scardino Utilities Repair 11/27 through 12/22		
3	Mobilization	2,500.00	7,500.00
	Pipe Crew		
208	Large Excavator per HR	172.00	35,776.00
208	Medium Excavator per HR	122.23	25,423.84
208	Skid Steer per HR	85.59	17,802.72
208	Plate Compactor per HR	20.34	4,230.72
416	Crew Truck and Tools per HR X2	25.83	10,745.28
208	Foreman per HR	85.00	17,680.00
416	Operator Excavator per HR X2	64.23	26,719.68
624	Labor per HR X3	47.72	29,777.28
	Hours Per Day 11/27-9hrs 11/28-9hrs 11/29-9hrs 11/30-9hrs 12/01-9hrs 12/02-8hrs 12/04-9hrs 12/05-9hrs 12/06-9hrs 12/07-9hrs 12/08-9hrs 12/09-8hrs 12/11-9.5hrs 12/12-9.5hrs 12/13-10hrs 12/14-10hrs 12/15-9hrs 12/18-11hrs 12/19-10.5hrs 12/20-11hrs 12/21-10.5 12/22-11hrs total 208hrs		
1	Overtime/Weekend upcharges and Contractor mark up	52,500.00	52,500.00
	Dump Trucks		
336	Dump Truck per Hr	135.70	45,595.20
	Rentals and Materials Total with 18% markup per FDOT standards Attached are copies of invoices		
1	Material Total +18% Total was \$57,817.27 for utility work	68,224.38	68,224.38
1	Deduction of previously billed rentals	-11,340.00	-11,340.00

Phone #
352-461-0585

Total

\$330,635.10



Gruber, McNeill Contracting, Inc.

PO Box 789

Coleman, FL 33521

Invoice

Date	Invoice #
2/5/2024	1259

Bill To
City of Wildwood Jeremy Hockenbury 743 Huey Street Wildwood, FL 34785

P.O. No.	Terms	Project
	Net 30	Scardino

Quantity	Description	Rate	Amount
	Scardino Road Repairs ***Grading, Paving, and Restoration work***		
	Grading and Restoration Labor		
1	Mobilization	8,500.00	8,500.00
75	Grading*** Motorgrader Operator***	85.00	6,375.00
78	Grading***Operator Loader***	47.72	3,722.16
60	Grading***Laborer***	47.72	2,863.20
40	Loader	81.05	3,242.00
40	Roller	107.01	4,280.40
40	Skid Steer	85.68	3,427.20
40	Motor Grader	100.00	4,000.00
55	Dump Trucks per hr	135.70	7,463.50
	Asphalt		
1	Subcontractor Costs (Project Specific) Asphalt Sub Contractor	34,921.39	34,921.39
	Concrete		
1	Subcontractor Costs (Project Specific) Concrete Subcontractor	11,564.00	11,564.00
	Irrigation		
1	Subcontractor Costs (Project Specific) Irrigation Subcontractor	15,946.98	15,946.98
	Sod		
1	Subcontractor Costs (Project Specific) Sod Sub Contractor	2,360.00	2,360.00

		Total	\$108,665.83
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Phone #
352-461-0585

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Blackwater Construction, LLC Letter of No Bond for Millennium Park Phase 1 & 2 Project

REQUESTED ACTION: Staff requests direction from the City Commission.

CONTRACT:

Effective Date:	Vendor/Entity:
Termination Date:	
Managing Division/Department:	

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

In December 2023, the Commission awarded the Millennium Park Phase 1 & 2 project to Blackwater Construction Services, LLC in the amount of \$8.6 million. A Notice of Award form was issued on December 8th, 2023, and was accepted by the firm on December 20th, 2023. According to the stipulations in the Notice of Award, Blackwater was required to furnish the Performance Bond and Payment Bond within fourteen (14) calendar days. On February 2nd, 2024, staff attended a meeting with Blackwater, at which time they advised they could not secure the bonds for the project. Subsequently, Derek Dykes, President of Blackwater, supplied the attached letter of no bond for the City's records.

Without the Performance and Payment Bond, which protects the City from default by the contractor during construction, the City should not move forward with Blackwater Construction Services, LLC. Alternatively, the City Commission should entertain the following options:

- Award the project to the next responsive low-bidder - Carr and Collier Inc. in the amount of \$12.5 million
- Rebid all or a portion of the project now
- Rebid all or a portion of the project after the FY 24 mid-year budget report (scheduled in April of 2024)



BLACKWATER
CONSTRUCTION SERVICES

February 2, 2024

City of Wildwood

RE: City of Wildwood Millenium Park Phase 1&2

To whom it may concerns:

Unfortunately, due to some unforeseen circumstances Blackwater Construction Services LLC will not be able to procure a Payment and Performance Bond for the project under the current conditions of the project.

Sincerely,

Blackwater Construction Services LLC

Derek Dykes
President

Blackwater Construction Services LLC
3715 NW 97th Blvd Suite B Gainesville FL 32606
352-372-7220
CGC1533394

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Set Workshop for March 4, 2024 at 9:00am

REQUESTED ACTION: City Manager recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The City Manager would like to set a workshop with the City Commission for March 4, 2024, at 9:00am.

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Information Technology Department Report

REQUESTED ACTION:

CONTRACT:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Attached is the 2023 4th Quarter report for the IT Department.

IT Department Report – 4th Quarter 2023

Executive Summary

In the final quarter of 2023, the IT Department achieved significant milestones aligned with our fiscal year 2024 goals. Key accomplishments include the successful relocation of our department to the Municipal Services Complex and a comprehensive review of our IT user support processes. Despite facing challenges in maintaining an "average" response time for support requests during non-business hours, our team achieved a commendable 51% reduction in average response times. Additionally, we completed our inaugural inventory and equipment replacement cycle, introduced a new Training and Development platform in collaboration with Human Resources, and successfully acquired CivicGov to enhance the efficiency of Development Services.

User Support Enhancement

Our commitment to providing reliable IT support was evident in our detailed review of ticket response times. We recognized the challenges posed by support requests outside regular working hours and over weekends. Despite these obstacles, we are pleased to report a significant 51% reduction in average response times, highlighting our dedication to prompt issue resolution. Furthermore, we delved into median response times, providing a more accurate representation of typical response durations. Although the median response time saw a marginal increase in the fourth quarter, it was largely attributed to holiday season staffing adjustments.

Inventory and Equipment Management

Another notable achievement was the successful completion of our first inventory and equipment replacement cycle. With the rollout of Finance and Utility Billing scheduled for January, surplus equipment will be presented to the Commission in February. This strategic approach ensures that our technological resources remain up-to-date, contributing to improved overall efficiency.

Training and Development Platform Implementation

In collaboration with Human Resources, we successfully implemented a new Training and Development platform, HSI, focusing on OSHA and Safety Training for Public Works, Parks, and Fleet personnel. This initiative aligns with our commitment to employee growth and safety, contributing to a more skilled and secure working environment.

Development Services Advancements

Our acquisition of CivicGov to replace TrakIt has streamlined processes in the Development Services Department. With Code Enforcement already operational, we are on track to extend the benefits to Permitting, Licensing, and Business Licenses. This collaborative effort among IT, City Clerk, and Development Services not only improves efficiency but also reduces time tracking for County staff.

Utilities Enhancements

In the realm of utilities, we successfully rolled out the new Tokay SQL Backflow Prevention software, demonstrating our commitment to leveraging existing resources to minimize costs. This initiative involved repurposing an existing server and utilizing existing licensing, showcasing our dedication to cost-effective solutions.

Outlook for 1st Quarter 2024

As we look ahead to the first quarter of 2024, our focus remains on enhancing user support, completing the FY 2024 inventory, and collaborating with Parks and Recreation for an overhaul of the CivicRec program. This comprehensive retraining effort covers various aspects of CivicRec, ensuring that our staff is proficient in daily activities, league management, event permitting, and facilities management.

Furthermore, our dedication to staying ahead of industry standards and ensuring the security of sensitive data is paramount. Our PD IT Specialist, in alignment with the latest revisions to the FBI CJISSECPOL, has diligently worked toward goals established after a successful audit in May and attendance at the latest FDLE conference in September. This proactive approach has led to the development of new backup protocols for our PD data and the initiation of disaster recovery simulations later this year.

In parallel, we are actively engaged in implementing a new password policy and identity access management protocols. To ensure a cohesive approach without investing in disparate systems, our goal is to adopt a methodology meeting the requirements of both the Wildwood Police Department and the City of Wildwood as a whole. These measures are essential for compliance with the FDLE and FBI guidance outlined in pending revisions to the CJISSECPOL, necessitating coordination with the Sumter County Sheriff's Office (SCSO).

Additionally, we aim to repatriate Development Services data onsite, working closely with DSD technical staff. This involves server acquisition and data synchronization, benefiting GIS mapping, Code Enforcement, and Development Services. We also continue our collaboration with Utilities to fully implement the SCADA VPN network, aligning our commitment to personal and professional growth by utilizing these projects as mentoring partnerships with our IT Specialists to devolve operational responsibility and provide hands-on learning opportunities.

These strategic initiatives underscore our commitment to not only meeting but exceeding regulatory expectations, fortifying our IT infrastructure against potential threats, and ensuring the integrity and confidentiality of our data. As we continue to evolve, these efforts will contribute to the overall security and efficiency of our IT operations.

In conclusion, the IT Department remains dedicated to achieving and surpassing our fiscal year goals, providing reliable support, enhancing efficiency, and embracing innovative solutions for the benefit of our organization and the community we serve.

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Development Services Department Report

REQUESTED ACTION:

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The attached report includes an overview of the services provided and development applications processed during the first quarter of Fiscal Year 2023-2024 by the Development Services Department. Additionally, the report highlights code compliance efforts and what types of projects staff will be working on over the next quarter.

The purpose of this update is to highlight trends in growth and development for both residential and commercial projects as well as emphasize compliance of all projects in accordance with applicable state and local regulations.

The Code Compliance Division of Development Services has been dedicated to preventing unsightly and unsafe neighborhood conditions by proactively educating residents and investigating complaints to ensure compliance with state statutes, City of Wildwood Land Development Regulations, and the Code of Ordinances.

Development Services Department

Quarterly Report

1st Quarter FY 23/24 Update



The Planning and Zoning Division of Development Services is charged with coordinating all land development activity within the city and implementing proactive planning and best management practices based on adopted state statutes, the city's land development regulations, and the city's adopted comprehensive plan.

The department conducted reviews of significant residential and commercial projects spread out in diverse areas of the City of Wildwood, providing substantial indication that the construction industry in our area remains strong.

One of the main factors is that Florida continues to be a relevant and attractive retirement state and a magnet for individuals relocating from other states, and even south Florida, due to its impressive job rate and affordability options. Consequently, this drives up the demand for housing. According to the National Association of Realtors, it was forecasted that Florida home values have risen by about 80 percent over the past five years and the positive trend is expected to continue through the next five-year period.

On a daily basis, our department reviews new developments, expansions, small-scale and large-scale comprehensive plan amendments, rezoning, special exception use, site plan, and subdivision applications. The department then prepares and presents cases before the Planning and Zoning Board and City Commission. Staff presented combined **70** applications before the Project Review Committee, the Planning and Zoning Board/Special Magistrate, and the City Commission during the first quarter of FY 24 – keeping in mind that the projects being reviewed at this level have been making their way through the review process where many hours of staff’s time are devoted to satisfying comments and concerns from all stakeholders, in and outside of the city. Aside from the application review process, other staff members offer support by providing GIS maps used in collaboration for the files, presentations, and newspaper ads.

After projects make it through the approval process, our team of development technicians processes individual site plan reviews and zoning clearances in accordance with approved subdivision plats and various agreements.

Department staff continues to draft and review multiple, complex developer’s agreements for utility extensions, in cooperation with the city attorney. The developer’s agreements are a true partnership tool that helps pave the road for future development and accelerate the completion of projects in the vicinity where utility lines are extended and are likely the most complex, time-consuming, and binding documents under our purview.

Just a few of the topics frequently addressed by development staff are questions from the public and other government agencies about the city's land development regulations, availability of water and wastewater, impact fees, joint planning area (JPA) annexations, and affordable housing.

Regarding the subject of affordable housing, there are both positive and negative factors that influence the market. Inflation makes it difficult for the average median income family in Florida to afford a house. In a report by Florida Realtors, the median sale price for a single-family residence in the fourth

quarter of 2023 was \$410,805. During our Live Local Act Presentation, it was determined that in Wildwood, moderate income persons can only afford up to \$1,774.74 in monthly rent. Even though the inventory of single-family residences and condo-townhouses units has been steadily increasing, the undersupply of homes for sale has also contributed to keep prices increasing.

To that end, city staff has met with a couple of developers seeking guidance on affordable housing product options for first responders, teachers, etc., and referrals have been made to the Affordable Housing Advisory Committee (AHAC) in Sumter County to start discussions on available services and assistance. The City of Wildwood moved to establish city-owned property appropriate for Affordable Housing.

Additionally, city staff is working with a housing-expert, GAI, on putting together a detailed scope of services to perform a Housing Needs Analysis to identify housing data, trends, and demand forecast. Staff is working on negotiating terms of the scope of service and the commission should expect to see the document on the agenda for consideration in coming weeks.

Staff is also working on assisting residents through the annexation process under the Joint Planning Agreement in an effort to reduce financial impacts to single family residents.

We are happy to report following activity within our department:

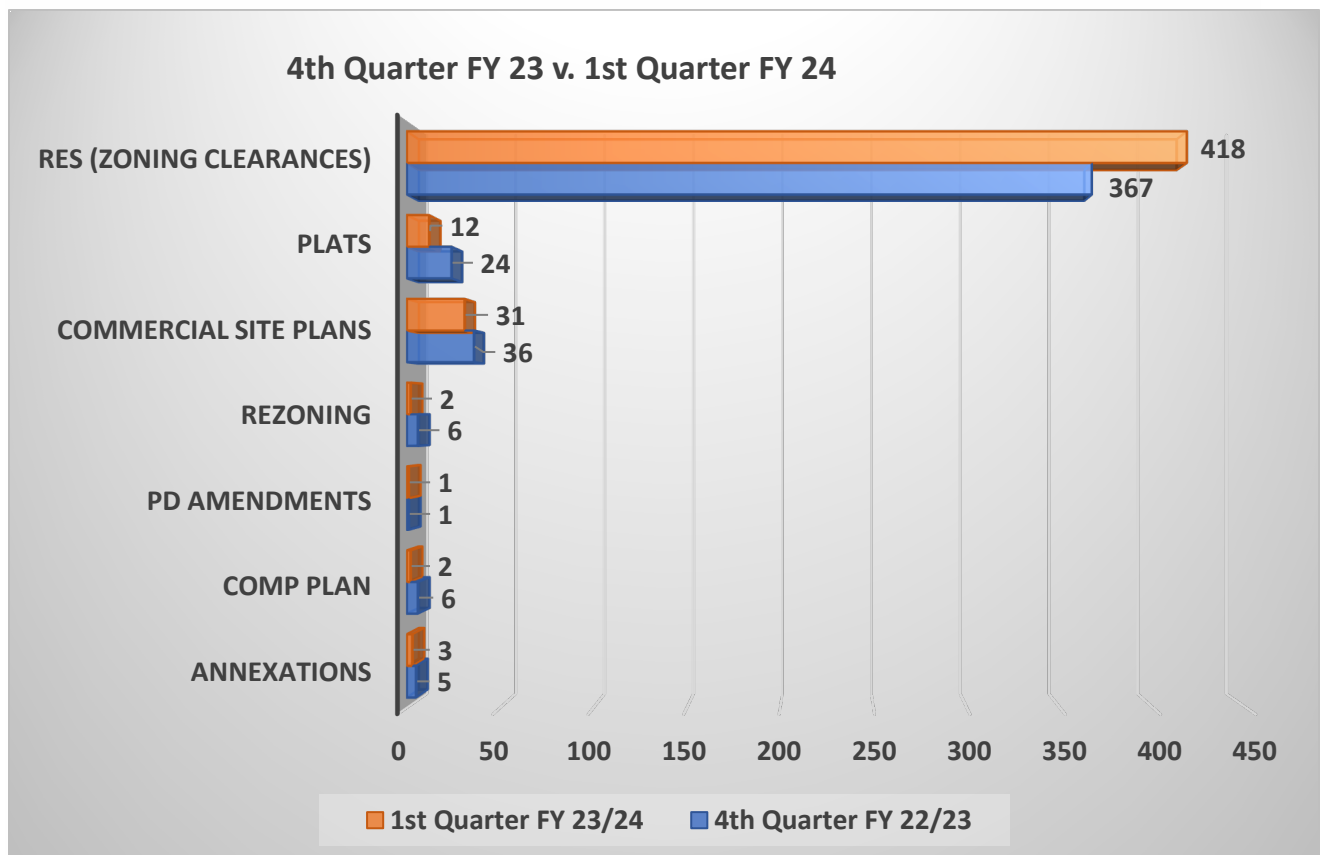
1st FY 23/24 Quarter Applications Processed:

- Annexations - 3
- Comprehensive Plan Amendments - 2
- Planned Development Amendments - 1
- Rezoning - 2
- Commercial Site Plans - 31
- Residential Subdivision Plats - 12

1st Quarter FY 23/24 Residential - Zoning Clearances Issued:

- Beaumont SFD: 3
- Simple Life: 3
- VOSO/Middleton: 240
- New Single Family Detached/Mobile Homes: 3
- Accessories and Miscellaneous: 169

Residential reviews and zoning clearances (new home site plan reviews) within The Villages®/Middleton developments have increased the fourth quarter of 2023, as staff predicted to see a spike now that construction is coming back to the Wildwood side in the southern area of the development.



Code Compliance
Division of Development Services Department
Quarterly Report- 1st Quarter FY 23/24

The Code Compliance Division of Development Services is dedicated to preventing unsightly and unsafe neighborhood conditions by educating residents and investigating complaints to ensure compliance with State Statutes, City of Wildwood Land Development Regulations, and the Code of Ordinances.

Code Compliance Case Response:

- Code cases opened – 13
- Code cases closed – 13
- Code cases currently active – 73
- Case investigations and field inspections performed – 120
- Lien search requests completed – 150
- Property maintenance / unsafe structure violations issued – 2
- Nuisances - Derelict vehicles and overgrown lots violations issued – 6
- Utility – water and sewer connection or failure to pay violations issued – 1
- Accumulation of junk and debris violations issued – 4
- Code violations brought into compliance voluntarily – 19
- Cases with daily fines/liens – 17

Code compliance also reviewed and permitted eight (8) sign permits for new businesses within the city.

During this quarter, nuisances were the number one problem observed by code compliance. Nuisances include animal complaints, derelict vehicle storage, missing building identification numbers, overgrown properties, and accumulation of brush and debris.



During this past year, nuisances were the number one problem observed by code compliance. Nuisances include animal complaints, derelict vehicle storage, missing building identification numbers (911), overgrown properties, and accumulation of brush and debris.

Code Highlight: Nuisances

- **Step One - Identify the Nuisance:** It shall be unlawful and considered a nuisance for the owner or occupant of a residential building, structure, or property to utilize the premises of such residential property for the open storage of any inoperable or unlicensed vehicle, including boat or trailer, appliances, glass, building material or rubbish, trash, garbage, etc. It shall be the duty and responsibility of every such owner or occupant to keep the premises of such residential property clean and to remove from the premises any such abandoned or stored items as listed above, including but not limited to weeds and or high grass exceeding 12 inches in height, dead trees, limbs, wood, etc. upon notice of Code Enforcement.
- **Step Two - Issue the Notice:** It shall be the duty of the code enforcement officer or his designee to serve or cause to be served a notice upon the owner or occupant of any premise on which a nuisance of the nature described in section 1 exists and to demand the abatement of the nuisance within ten days. Written notice posted on the premises shall be sufficient notice to the owner if the address of the owner is unknown.
- **Failure to Abate Nuisance:** Failure to comply with a notice of violation will require the property owner to attend a code enforcement hearing before the special magistrate, where fines will be imposed as a lien on the property.



DEVELOPMENT PROJECTS OF NOTE

During this quarter, the Department of Development Services issued eighteen (18) development permits, conducted approximately 10 pre-construction meetings, and completed three (3) full closeouts.

Through the CRA program, Window Reflections at 103 N. Main Street received a façade match grant in the amount of \$3,891.36.

BEFORE



AFTER



Additionally, the department is closely involved in reviewing other City Projects such as the Lake Deaton Pier Renovations, the Main Street Parking Garage, and the Wildwood Parks and Rec Community Center.

Recently completed projects include the Wildwood Professional Plaza (Millhorn Law Firm), Arby's Restaurant, and the SunStop Gas Station and Convenience Store.



Arby's Restaurant along E C 466A



Sun Stop Gas Station/Convenience Store in front of Peppertree



Wildwood Professional Plaza (Millhorn Law Firm)
Along Hwy 301

NEXT STEPS

Over the next quarter, DSD will continue working on some significant projects. Downtown improvements and affordable housing are hot topics and will remain a key focus of staff as we process each new development application.

- ✚ Downtown Masterplan Improvements
- ✚ Design District Standards Updates/Rewrite
- ✚ CRA Façade Grants
- ✚ Wildwood Street Sweepers Events
- ✚ Engineering Design Phase of the Main Street Complete Streets Program
- ✚ Affordable Housing Initiative – Housing Needs Study
- ✚ Utility Capacity Calculations and Projections
- ✚ Transportation Studies

Development Services Department Contact Information

Development Services Department
100 N. Main Street
Wildwood, FL 34785
devsvcsinfo@wildwood-fl.gov

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Police Department Report

REQUESTED ACTION: For informational purposes only.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Please see attached for the Wildwood Police Department Quarterly Report - 4th Quarter.



Randy Parmer, Chief of Police

3939 County Road 462E * Wildwood, FL 34785

Phone: (352)-330-1355 Fax: 352-330-1358

Police Department Report

This report was prepared to summarize the activity of the Wildwood Police Department. Information contained in here highlights our community outreach, training, traffic enforcement, staffing levels, and response times for each quarter.

Wildwood Police Department's Re-Accreditation Mock Assessment:

During this quarter, the Wildwood Police Department hosted three assessors from the Commission for Florida Law Enforcement Accreditation as part of a mock assessment for re-accreditation. The assessors examined all aspects of the Wildwood Police Department's policies and procedures, management, operations, and support services. The department will have to comply with approximately 260 standards in order to receive accredited status.

This mock assessment helped the Wildwood Police Department prepare for the official assessment that will determine if our agency maintains accreditation. The mock evaluation period was a tremendous success. The assessors gave all our officers and staff nothing but praise and were very impressed with everyone they interacted with. The Wildwood Police Department is proud to announce that we have passed the mock assessment and look forward to the official assessment at the end of February.

Community Events:

Wildwood Police Department's Veteran's Day Golf Cart Parade and Ceremony

In November, the Wildwood Police Department held its second Veteran's Day Golf Cart Parade and Ceremony. We partnered with the American Legion Tri-City Post 18 and the City's Parks and Recreation Department to celebrate all Veterans past and present through a Golf Cart Parade and Honor Ceremony.

This event was successful and brought in hundreds of participants who paraded throughout the City in honor of our Veterans. The honor ceremony was held at the American Legion Tri-City Post 18 and was a great way to celebrate all our Veterans.

We surpassed 30 community events/program in 2023

The Wildwood Police Department was able to put on more than 30 community events/programs that allowed our officers to connect with the community to strengthen our relationships and increase trust. Some of the events held between October and December include:

- 'Christmas with a Cop' Annual Holiday Shopping Event
 - o This year, the Wildwood Police Department held its third annual 'Christmas with a Cop' holiday shopping event. During the holiday season, we invited 70+ children to Walmart to shop for gifts. The kids were paired up with our officers and given the opportunity to purchase whatever they wanted for Christmas.
- Safety Coalition Meetings – Lunch n' Learn Series
 - o The Wildwood Police Department partnered with different community organizations to put on a monthly safety meeting. At these meetings, residents of Wildwood have the opportunity to listen to a guest speaker talk about several safety topics pertinent to the community. These meetings occur on a monthly basis, includes a free lunch, and are open to the public.

Future Events:

We would like to invite the public to all of our future events. We hope to see our residents turn out and support!

- "The Brave Response" Bass Fishing Tournament – March 16th
- Memorial Day Community Event – May 22nd

Department Training:

The Wildwood Police Department strives to provide continuous training to our sworn and non-sworn personnel in order to develop their skills to better serve our community.

In addition to the various de-escalation trainings that we have conducted, we conducted other trainings including:

- CSX Law Enforcement Railroad Training
 - o CSX Law Enforcement conducted a training session at our headquarters with our patrol units. This seminar covered a variety of topics related to railway safety and the various types of emergency situations that may arise either on the rail or in the railyard.
- Use of Force and Intermediate Weapons Refresher
 - o This refresher course was conducted at our headquarters. This course covered the Department's use of force policy which included a refresher on the importance of de-escalation techniques and their practical use in the course of law enforcement duties.
- Handgun Red Dot Sight Training
 - o Our officers were trained on utilizing a handgun red dot sight. The proper skills were taught in order for our officers to qualify through the FDLE Law Enforcement Officer Qualification Standard.
- Secondary Emergency Notification of Dispatch (SEND) Protocol Training

Traffic Enforcement:

Throughout the year, the Department strictly enforced traffic laws throughout the City and surrounding areas of The Villages. Our traffic enforcement program is continually being monitored for the most efficient use of our resources. We currently have three officers assigned to the Traffic Unit. The Traffic Unit conducted approximately 2,220 traffic stops in 2023 and cited approximately 68% of those pulled over.

Along with our ongoing efforts, we allocate and deploy resources based on traffic complaints from residents. The traffic posts are updated weekly to reflect the changes in enforcement focus.

In November, a special traffic enforcement deployment was conducted. During this period, our officers conducted various traffic enforcements throughout The Villages. Some of their activity is summarized below:

- 52 Traffic Stops
- 14 Citations
- 9 Written Warnings
- 29 Verbal Warnings

Department Staffing Levels:

It is the goal of the Wildwood Police Department to maintain a vacancy rate of less than 10% for sworn and non-sworn personnel. Our hiring team has been working diligently to recruit the most qualified candidates to serve our community.

As of November 1st, we have a total of 64 positions within the Department.

- 56 sworn positions – 44 current employees, 12 vacancies (4 hires pending)
- 8 civilian positions – 8 current employees, 0 vacancies

The Wildwood Police Department currently maintains a 20% vacancy rate as we have 52 current employees including sworn and non-sworn personnel.

Response Time Summary:



WILDWOOD POLICE DEPARTMENT

CHIEF RANDY PARMER

Response Time Summary - All Officers

Date Range between 9/1/2023 and 12/31/2023

Priority	Average Ship Time	Average Hold Time	Average Time To Dispatch	Average En-Route Time	Average On-Scene Time	Average Total Time On Call	Records Per Priority
1	00:00:53	00:00:56	00:00:00	00:04:03	01:35:56	01:41:11	74
2	00:00:06	00:00:15	00:00:00	00:00:50	00:17:03	00:17:08	4,376
3	00:00:58	00:01:47	00:00:03	00:06:18	00:38:25	00:44:56	1,254
4	00:00:44	00:02:13	00:00:00	00:04:23	00:47:59	00:52:35	566
All	00:00:20	00:00:44	00:00:00	00:02:12	00:23:28	00:26:31	6,065

4th Quarter Response Time Summary: The average response time for the fourth quarter was two minutes and twelve seconds (00:02:12)

Quarter (QR)	Response Time
1 st QR	00:03:35
2 nd QR	00:03:25
3 rd QR	00:02:32
4 th QR	00:02:12
2023 Overall Average Response Time	2 minutes 56 seconds

The Wildwood Police Department is constantly striving to reduce our response time in order to provide a rapid and efficient rendering of police assistance. Response times are affected by factors such as call prioritization, number of personnel working, amount of call volume, and an increase in jurisdictional boundaries. The average response time in 2022 was three minutes and thirty-eight seconds. Overall in 2023, the response time for police service was two minutes and fifty-six seconds, which represents a significant decrease. We will continue to monitor our resource allocation and increasing our personnel in an effort to maintain a rapid response time and provide quality service to members of our community.