



CITY COMMISSION - CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Mayor Pro Tem/Commissioner – Pamala Harrison-Bivins – Seat 2

Joe Elliott – Seat 3

Marcos Flores – Seat 4

Julian Green – Seat 5

Jason McHugh – City Manager

Agenda

Regular Meeting

February 26, 2024 7:00 PM

City Hall Commission Chamber

100 N Main Street

Persons with disabilities or language barriers needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 103, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105 - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Wildwood DOES NOT provide this verbatim record.

1. Call to Order

2. Consent Agenda/Informational Items

(A consent agenda may be presented by the Mayor at the beginning of a meeting. Items may be removed from the consent agenda at the request of any one Commissioner. Items not removed may be adopted by general consent without debate. Removed items may be either taken up immediately after the consent agenda or placed later on the agenda at the discretion of the Commission.)

A. EXPENDITURE REPORT

B. MINUTES FOR APPROVAL: NOVEMBER 6, 2023 SPECIAL MEETING

C. PLAT 2306-004 WILDWOOD LANDING FINAL PLAT

D. BUDGETED FINANCIAL ITEMS

1. *PURCHASE OF 50 MANHOLE RINGS AND COVERS IN THE AMOUNT OF \$26,470.50*
2. *REHAB AND COATING OF 29 MANHOLES BY RCM UTILITIES IN THE AMOUNT OF \$70,937.50*

3. **Presentations and/or Proclamations**

- A. *PROCLAIM MARCH 2024 AS IRISH AMERICAN HERITAGE MONTH*
- B. *PROCLAIM MARCH 2024 AS PROBLEM GAMBLING AWARENESS MONTH (PGAM)*

4. **Public Hearings - Timed - Legislative**

- A. *SWEAR IN CITY STAFF AND PUBLIC SPEAKERS*
- B. ***ORDINANCE NO. O2023-68*** - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROPOSING A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT TO THE ADOPTED COMPREHENSIVE PLAN AND FUTURE LAND USE MAP IN ACCORDANCE WITH THE COMMUNITY PLANNING ACT OF 2011, AS AMENDED; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

CP 2306-001 Oxford Commons

Parcels D18-019, D18-020, D18-022, & D18-122

The applicant is seeking approval from the City Commission for a Small-Scale Comprehensive Plan Amendment to change the Future Land Use Map designation from Rural Residential (County) and Medium Density Residential (City) to Commercial (City) for the parcels listed above on 2.10 acres, MOL. This request is accompanied by rezoning request RZ 2306-001 (O2023-69).
Special Magistrate recommends approval.

5. **Public Hearings - Timed - Quasi-Judicial**

- A. ***ORDINANCE NO. O2023-69*** - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA; PROPOSING A ZONING MAP AMENDMENT TO THE OFFICIAL ZONING MAP IN ACCORDANCE WITH SECTIONS 3.2 AND 3.3 OF THE LAND DEVELOPMENT REGULATIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

RZ 2306-001 Oxford Commons

Parcels D18-019, D18-020, D18-022, and D18-122

The applicant is seeking approval from the City Commission for a Zoning Map Amendment to change the zoning district from R6C (County) and R-3 (City) to C-3 (City) for the parcels listed above on 2.10 acres MOL. This

request is accompanied by a concurrent Small-Scale Comprehensive Plan amendment CP 2306-001 (O2023-68).

Special magistrate recommends approval subject to the approval of O2023-68, which establishes a future land use appropriate to the proposed zoning.

6. Public Forum - 4 minute time limit

7. Ordinances First Reading Only (No Vote)

- A. ***ORDINANCE NO. O2024-2 - AN ORDINANCE OF THE CITY OF WILDWOOD FLORIDA; AMENDING THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF WILDWOOD, FLORIDA; PROVIDING FOR CODIFICATION IN THE LAND DEVELOPMENT REGULATIONS; PROVIDING FINDINGS AND INTENT; PROVIDING FOR CONFLICT AND SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE***

Text Amendment to the City's Land Development Regulations

Staff is seeking approval from the City of Wildwood City Commission for the proposed Text Amendments to the Land Development Regulations made in accordance with requirements for compliance with the City's 2050 Comprehensive Plan.

The Planning and Zoning Board/Special Magistrate recommends approval of the Land Development Regulations and Fee Schedule Amendments and Revisions for compliance with the City's 2050 Comprehensive Plan.

- B. ***ORDINANCE NO. O2024-3 - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN REAL PROPERTY CONSISTING OF APPROXIMATELY 5.63 ACRES LOCATED AT 707 MISSOURI AVENUE, APPROXIMATELY 150 FEET EAST OF THE INTERSECTION OF STANLEY AVENUE AND MISSOURI AVENUE, IN SECTION 05, TOWNSHIP 19 SOUTH, RANGE 23 EAST; WHICH IS CONTIGUOUS TO THE CITY OF WILDWOOD LIMITS AND LOCATED IN THE CITY'S JOINT PLANNING AREA; PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.***

AN 2401-001 Hernandez Annexation

Parcel G05-029

The applicants, Brenda and Aleli Hernandez, have submitted a voluntary annexation for parcel G05-029.

Staff recommends approval

- C. **ORDINANCE NO. O2024-4** - AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN REAL PROPERTY CONSISTING OF APPROXIMATELY 0.553 ACRES LOCATED AT 4117 CR 108, OXFORD, FL 34484, IN SECTION 17, TOWNSHIP 18 SOUTH, RANGE 23 EAST; WHICH IS CONTIGUOUS TO THE CITY OF WILDWOOD LIMITS AND LOCATED IN THE CITY'S JOINT PLANNING AREA; PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

AN 2402-001 Evolve at Wildwood Annexation

Parcel D17-065

The applicant, Evolve Companies, LLC, has submitted a voluntary annexation for parcel D17-065.

Staff recommends approval.

8. Resolutions for Approval

9. Financial & Contracts & Agreements

- A. PAY APPLICATION NO. 2 FOR MAIN STREET PARKING GARAGE IN THE AMOUNT OF \$243,178.79
- B. ASHLEY WTP WELL NO. 2 CONSTRUCTION FINAL PAY APPLICATION FOR CITRUS WELL DRILLING FOR THE AMOUNT OF \$219,325.00
- C. BARWICK STREET 2" GALVANIZED WATER MAIN REPLACEMENT FOR THE AMOUNT OF \$85,623.00
- D. REPLACEMENT GEARBOX FOR KRUGER ROTOR FOR THE AMOUNT OF \$52,231.94
- E. FOUNDATION SERVICES INVOICE APPROVAL FOR EMERGENCY REPAIRS ON SCARDINO STREET IN THE AMOUNT OF \$103,211

10. General Items for Consideration/Discussion and Other Business

11. Appointments

12. City Manager Reports

- A. CONSTRUCTION PROJECTS UPDATE

13. Other Department Reports

14. Commission Members Reports

15. City Attorney Reports

16. Adjournment

Upcoming Events

March 2, 2024 - Art in the Park at City Hall from 9am to 12pm

March 11, 2024 - City Commission Meeting at City Hall at 9am

March 22, 2024 - Adult Flashlight Egg Hunt at Wildwood Community Center from
7pm to 9pm

February 26, 2024 7:00 PM

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

Revenue Account Range: First to zzz-zzz-zzzz

Include Non-Anticipated: No

Year To Date As Of: 02/29/24

Expend Account Range: First to zzz-zzz-zz-zzzz

Include Non-Budget: No

Print Zero YTD Activity: No

Prior Year: Thru 09/30/23

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
001-311-1000	AD VALOREM TAXES	12,981,779.45	16,400,130.00	15,609,735.90	790,394.10 -	95
001-312-4100	LOCAL OPTION GAS TAX	707,889.09	1,125,000.00	385,622.09	739,377.91 -	34
001-312-6000	DISCRETIONARY/LOCAL GOVT. INFRA	3,810,789.17	4,415,000.00	1,495,081.39	2,919,918.61 -	34
001-313-1000	FRANCHISE TAX-/PROGRESS ENERGY SVCS	1,046,042.62	1,050,000.00	456,738.90	593,261.10 -	44
001-313-1010	FRANCHISE TAX- SECO	1,551,762.62	1,600,000.00	580,532.01	1,019,467.99 -	36
001-313-4080	LEESBURG ELECTRIC FRANCHISE FEE	79,325.50	90,000.00	33,156.43	56,843.57 -	37
001-313-4160	FRANCHISE TAX- TECO/PEOPLES GAS	313,002.40	360,000.00	104,426.96	255,573.04 -	29
001-313-4170	FENNEY WATER CONS AUTHORITY-UTILITY T	38,038.20	60,000.00	0.00	60,000.00 -	0
001-313-4175	GIBSON PLACE WATER CONSERV AUTH FRA	323.45	0.00	525.46	525.46	0
001-313-4180	LEESBURG GAS FRANCHISE FEE	61,554.15	75,000.00	24,270.21	50,729.79 -	32
001-313-4190	SOUTH SUMTER UTILITY COMPANY FRANCH	695,643.83	450,000.00	482,601.73	32,601.73	107
001-313-4196	GIBSON PLACE UTILITY CO FRAN FEES	43.63	0.00	165.99	165.99	0
001-313-5000	FRANCHISE TAX- WASTE MGMNT-REFUSE S	226,460.71	220,000.00	64,836.39	155,163.61 -	29
001-313-5001	TRI-COUNTY SANITATION FRANCHISE FEE	319,218.50	350,000.00	193,153.19	156,846.81 -	55
001-313-5003	FRANCHISE FEE - SEWWC	184,025.83	325,000.00	0.00	325,000.00 -	0
001-314-1000	UTILITY TAX-PROGRESS ENERGY SVCS.	892,572.55	815,000.00	384,944.48	430,055.52 -	47
001-314-1010	UTILITY TAX-SUMTER ELECTRIC	1,233,030.50	1,150,000.00	565,184.00	584,816.00 -	49
001-314-3000	UTILITY TAX-WATER SALES	133,214.91	115,000.00	36,552.92	78,447.08 -	32
001-314-3002	THE VILLAGES-5% WATER UTILITY TAX	226,700.44	250,000.00	94,763.45	155,236.55 -	38
001-314-3003	CENTRAL SUMTER UTILITY CO. LLC	132,936.81	200,000.00	56,377.97	143,622.03 -	28
001-314-4000	UTILITY TAX-SUBURBAN PROPANE	15,676.56	17,000.00	5,438.12	11,561.88 -	32
001-314-4030	FERRELLGAS LP	1,698.35	1,500.00	692.80	807.20 -	46
001-314-4040	CIRCLE K STORES	278.72	200.00	110.66	89.34 -	55
001-314-4080	LEESBURG ELECTRIC UTILITY TAX	54,268.08	55,000.00	28,790.78	26,209.22 -	52
001-314-4081	LEESBURG GAS UTILITY TAX	92,701.29	90,000.00	38,136.24	51,863.76 -	42

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<i>Revenue Account</i>	<i>Description</i>	<i>Prior Yr Rev</i>	<i>Anticipated</i>	<i>YTD Rev</i>	<i>Excess/Deficit</i>	<i>% Real</i>
001-314-4090	THERMOTANE PROPOANE UTILITY TAX	0.00	0.00	47.29	47.29	0
001-314-4100	INTERCONN RESOURCES LLC	13,251.17	15,000.00	4,029.44	10,970.56 -	27
001-314-4150	CVS	308.56	300.00	202.43	97.57 -	67
001-314-4151	AMERIGAS PROPANE	6,851.95	9,000.00	1,362.86	7,637.14 -	15
001-314-4152	LOWE'S PROPANE TAX	2,059.38	2,500.00	904.51	1,595.49 -	36
001-314-4153	BLOSSMAN COMPANIES PROPANE TAX	355.46	300.00	114.25	185.75 -	38
001-314-4160	TECO-PEOPLES GAS	318,155.92	360,000.00	108,769.53	251,230.47 -	30
001-314-4162	GAS SOUTH UTILITY TAX	670.25	400.00	303.65	96.35 -	76
001-314-4190	SOUTH SUMTER UTILITY CO UTILITY TAX	214,991.27	170,000.00	115,968.63	54,031.37 -	68
001-314-4191	PUBLIX UTILITY TAX	1,027.22	1,000.00	227.11	772.89 -	23
001-314-9010	STATE COMMUNICATIONS TAX	613,531.57	680,000.00	268,982.72	411,017.28 -	40
001-331-5000	FEMA GRANT	65,810.15	0.00	3,110.30	3,110.30	0
001-335-1200	STATE REVENUE SHARING	832,340.97	881,300.00	287,263.86	594,036.14 -	33
001-335-1400	MOBILE HOME LICENSES	16,522.99	15,000.00	10,691.09	4,308.91 -	71
001-335-1600	STATE BEVERAGE LICENSES	7,609.04	7,500.00	9,661.20	2,161.20	129
001-335-1800	1/2 CENT SALES TAX	2,082,056.67	1,919,500.00	713,201.00	1,206,299.00 -	37
001-341-2006	COMMUNITY DEVELOPMENT SERVICES	647,525.92	759,000.00	215,279.05	543,720.95 -	28
001-341-2010	TREE MITIGATION PERMITS	93,452.00	500.00	60,878.00	60,378.00	***
001-347-5300	BUILDING RENTAL-WILDWOOD COMMUNITY	101,080.62	70,000.00	55,963.72	14,036.28 -	80
001-347-5302	COMMUNITY CENTER-RESERVATION FEES	530.00	0.00	325.26	325.26	0
001-347-5304	COMMUNITY CENTER STAFF FEES	300.00	0.00	0.00	0.00	0
001-347-5305	BUILDING RENTAL-OXFORD COMMUNITY CE	11,804.65	10,000.00	4,333.60	5,666.40 -	43
001-347-5306	BUILDING RENTAL-MLK JR COMMUNITY CEN	1,863.62	1,500.00	1,259.75	240.25 -	84
001-347-5307	OUTDOOR BUILDING RENTALS	199.08	100.00	105.17	5.17	105
001-347-5308	OPEN SPACE RENTALS	1,190.30	800.00	258.16	541.84 -	32
001-350-1000	FINES	45,332.73	30,000.00	28,724.49	1,275.51 -	96
001-351-1002	CODE ENFORCEMENT	2,212.86	1,500.00	1,065.94	434.06 -	71
001-351-3000	POLICE-2ND DOLLAR FUND	3,636.85	2,500.00	2,604.72	104.72	104

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
001-361-0000	INTEREST EARNINGS	197,068.73	100,000.00	86,520.76	13,479.24 -	87
001-369-0000	OTHER MISCELLANEOUS REVENUE	12,884.48	10,000.00	2,649.28	7,350.72 -	26
001-369-0010	STATE HIGHWAY LIGHTING AGREEMENT	17,765.05	18,300.00	0.00	18,300.00 -	0
001-369-0012	FDOT HIGHWAY MAINTENANCE AGREEMENT	17,899.50	15,000.00	4,747.50	10,252.50 -	32
001-369-0042	JACKSON ST. DAYCARE BDLG LEASE	0.00	10,000.00	0.00	10,000.00 -	0
001-369-0050	AUCTION PROCEEDS	28,512.67	0.00	0.00	0.00	0
001-369-0052	SPONSORSHIPS	0.00	0.00	5,000.00	5,000.00	0
001-369-0058	DONATIONS	16,716.00	0.00	100.00	100.00	0
001-369-0076	BASEBALL FIELD RENTAL	5,035.07	3,000.00	1,231.64	1,768.36 -	41
001-369-0078	FIELD PREPARATION FEES	954.24	500.00	320.00	180.00 -	64
001-369-0792	PROGRAM REGISTRATION FEES	40,566.41	30,000.00	14,379.80	15,620.20 -	48
001-369-0794	CONCESSION / VENDOR FEES	55.00	0.00	320.00	320.00	0
001-369-0796	SPECIAL EVENT REGISTRATION FEES	5,065.45	5,000.00	12,645.00	7,645.00	253
001-369-2100	POLICE DEPT MISCELLANEOUS REVENUE	5,525.39	3,500.00	2,884.82	615.18 -	82
001-369-3748	MISC. GRANTS/VESTS	2,800.00	2,500.00	2,800.00	300.00	112
001-369-4000	FUEL TAX REFUND	9,999.57	12,000.00	0.00	12,000.00 -	0
001-380-1000	OTHR FINANCING SOURCE-INSURANCE PRO	0.00	0.00	10,900.00	10,900.00	0
001-382-1010	TRANSFER FROM INDUSTRIAL PARK	10,000.00	10,000.00	0.00	10,000.00 -	0
001-382-1013	TRANSFER FROM LAW ENFORCEMENT IMP F	412,800.00	412,800.00	0.00	412,800.00 -	0
001-389-5000	NON-OPERATIONAL CASH FORWARD-GEN FL	0.00	12,000,000.00	0.00	12,000,000.00 -	0
GENERAL FUND Revenue Totals		30,667,296.12	46,784,130.00	22,681,974.60	24,102,155.40 -	48

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-511-00-0000	LEGISLATIVE- CITY COMMISSION:	0.00	0.00	0.00	0.00	0
001-511-10-1200	SALARIES	49,416.89	51,690.00	21,037.56	30,652.44	41
001-511-10-2100	FICA EXPENSE	3,780.22	3,960.00	1,609.37	2,350.63	41
001-511-10-2200	RETIREMENT	27,624.40	30,340.00	12,344.80	17,995.20	41
001-511-10-2300	LIFE & HEALTH INSURANCE	469.49	450.00	118.75	331.25	26

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-511-10-2600	WORKERS COMPENSATION INSURANCE	163.59	250.00	262.73	12.73 -	105
001-511-30-3100	PROFESSIONAL SERVICES	2,520.00	6,000.00	190.00	5,810.00	3
001-511-30-4000	TRAVEL & PER DIEM	3,858.10	7,000.00	1,542.84	5,457.16	22
001-511-30-4100	TELEPHONE EXPENSE	1,087.28	2,000.00	363.16	1,636.84	18
001-511-30-4110	IT LICENSING / EQUIPMENT	5,121.35	5,970.00	4,858.51	1,111.49	81
001-511-30-4200	POSTAGE/TRANSPORTATION FEES	0.00	0.00	95.00	95.00 -	0
001-511-30-4600	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0
001-511-30-4900	MISC. EXPENSE & OTHER CURRENT	2,708.35	2,500.00	0.00	2,500.00	0
001-511-30-5100	OFFICE SUPPLIES	0.00	150.00	0.00	150.00	0
001-511-30-5200	OPERATING SUPPLIES	23.15	400.00	64.00	336.00	16
001-511-30-5400	SUBSCRIPTIONS/DUES	4,212.00	6,300.00	4,141.87	2,158.13	66
001-511-30-5500	TRAINING	1,725.00	2,800.00	0.00	2,800.00	0
001-511-60-6200	CAP. IMPROVEMENT-BUILDINGS	0.00	300,000.00	0.00	300,000.00	0
	511 LEGISLATIVE- CITY COMMISSION:	102,709.82	420,310.00	46,628.59	373,681.41	11
001-512-00-0000	EXECUTIVE- CITY MANAGER:	0.00	0.00	0.00	0.00	0
001-512-10-1200	SALARIES	408,684.90	509,290.00	158,027.37	351,262.63	31
001-512-10-1500	SICK LEAVE	4,591.46	0.00	5,699.38	5,699.38 -	0
001-512-10-1600	VACATION PAY	26,104.49	0.00	10,152.72	10,152.72 -	0
001-512-10-1800	HOLIDAY PAY	18,026.99	0.00	12,276.84	12,276.84 -	0
001-512-10-2100	FICA EXPENSE	34,295.27	38,970.00	13,501.99	25,468.01	35
001-512-10-2200	RETIREMENT	115,018.34	138,110.00	50,881.46	87,228.54	37
001-512-10-2210	BENEFIT ADMIN FEES	153.00	0.00	45.00	45.00 -	0
001-512-10-2300	LIFE & HEALTH INSURANCE	40,486.96	46,800.00	20,012.79	26,787.21	43
001-512-10-2600	WORKERS COMPENSATION INSURANCE	545.36	500.00	525.47	25.47 -	105
001-512-30-3100	PROFESSIONAL SERVICES	133,044.45	321,804.00	56,075.73	265,728.27	17
001-512-30-3400	OTHER CONTRACTUAL SERVICES	105.00	0.00	0.00	0.00	0
001-512-30-3450	CLOTHING AND UNIFORMS	183.96	750.00	0.00	750.00	0

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-512-30-4000	TRAVEL & PER DIEM	7,320.95	10,600.00	3,741.01	6,858.99	35
001-512-30-4100	TELEPHONE EXPENSE	3,985.51	5,000.00	1,331.86	3,668.14	27
001-512-30-4110	IT LICENSING / EQUIPMENT	11,800.91	23,150.00	14,512.61	8,637.39	63
001-512-30-4150	ADVERTISING/RECORDING EXPENSE	1,819.40	4,000.00	697.22	3,302.78	17
001-512-30-4200	POSTAGE/TRANSPORTATION FEES	277.35	1,000.00	215.08	784.92	22
001-512-30-4600	REPAIR & MAINTENANCE	1,097.68	5,800.00	689.12	5,110.88	12
001-512-30-4900	MISC. EXPENSE & OTHER CURRENT	638.69	2,500.00	0.00	2,500.00	0
001-512-30-5100	OFFICE SUPPLIES	1,403.47	2,000.00	284.88	1,715.12	14
001-512-30-5200	OPERATING SUPPLIES	7,042.67	18,750.00	1,179.82	17,570.18	6
001-512-30-5400	SUBSCRIPTIONS/DUES	3,596.75	6,300.00	989.00	5,311.00	16
001-512-30-5500	TRAINING	4,457.85	9,700.00	349.00	9,351.00	4
001-512-60-6400	CAP. IMPROVEMENT-MACHINERY	4,633.40	0.00	0.00	0.00	0
	512 EXECUTIVE- CITY MANAGER:	829,314.81	1,145,024.00	351,188.35	793,835.65	31
001-513-00-0000	CLERK/FINANCE DEPARTMENT:	0.00	0.00	0.00	0.00	0
001-513-10-1200	SALARIES	226,411.79	382,120.00	102,245.18	279,874.82	27
001-513-10-1300	OVERTIME	0.00	500.00	0.00	500.00	0
001-513-10-1500	SICK LEAVE	6,431.84	0.00	2,730.29	2,730.29 -	0
001-513-10-1600	VACATION PAY	12,552.80	0.00	4,845.34	4,845.34 -	0
001-513-10-1800	HOLIDAY PAY	8,838.03	0.00	7,051.56	7,051.56 -	0
001-513-10-2100	FICA EXPENSE	19,448.22	29,280.00	8,940.74	20,339.26	31
001-513-10-2200	RETIREMENT	36,260.78	49,760.00	17,835.53	31,924.47	36
001-513-10-2210	BENEFIT ADMIN FEES	75.00	0.00	22.50	22.50 -	0
001-513-10-2300	LIFE & HEALTH INSURANCE	36,748.71	46,800.00	19,207.68	27,592.32	41
001-513-10-2500	UNEMPLOYMENT COMPENSATION	0.00	500.00	0.00	500.00	0
001-513-10-2600	WORKERS COMPENSATION INSURANCE	1,090.71	1,000.00	1,050.98	50.98 -	105
001-513-30-3100	PROFESSIONAL SERVICES	4,000.00	13,390.00	0.00	13,390.00	0
001-513-30-3200	ACCOUNTING/AUDITING FEE	19,250.00	24,000.00	0.00	24,000.00	0

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
001-513-30-3400	OTHER CONTRACTUAL SERVICES	13,581.98	17,210.00	4,675.41	12,534.59	27
001-513-30-4000	TRAVEL & PER DIEM	601.17	3,350.00	17.00	3,333.00	1
001-513-30-4100	TELEPHONE EXPENSE	5,437.91	7,510.00	1,405.13	6,104.87	19
001-513-30-4110	IT LICENSING / EQUIPMENT	31,339.27	71,720.00	50,936.53	20,783.47	71
001-513-30-4150	ADVERTISING/RECORDING EXPENSE	1,434.80	1,580.00	1,175.62	404.38	74
001-513-30-4200	POSTAGE/TRANSPORTATION FEES	2,412.78	7,880.00	1,219.76	6,660.24	15
001-513-30-4300	UTILITIES EXPENSE	18,888.70	27,300.00	6,680.07	20,619.93	24
001-513-30-4400	RENTAL & LEASING	3,127.85	3,940.00	1,394.47	2,545.53	35
001-513-30-4500	GENERAL INSURANCE	189,109.92	400,000.00	315,166.50	84,833.50	79
001-513-30-4600	REPAIR & MAINTENANCE	14,957.33	33,060.00	16,667.78	16,392.22	50
001-513-30-4900	MISC. EXPENSE & OTHER CURRENT	4,611.16	6,000.00	2,149.65	3,850.35	36
001-513-30-4910	ELECTION EXPENSES	0.00	500.00	0.00	500.00	0
001-513-30-5100	OFFICE SUPPLIES	3,752.67	6,830.00	1,161.17	5,668.83	17
001-513-30-5200	OPERATING SUPPLIES	6,126.97	7,930.00	1,902.23	6,027.77	24
001-513-30-5400	SUBSCRIPTIONS/DUES	357.50	2,090.00	150.00	1,940.00	7
001-513-30-5500	TRAINING	799.00	9,530.00	0.00	9,530.00	0
001-513-60-6400	CAP. IMPROVEMENT-MACHINERY	0.00	10,000.00	0.00	10,000.00	0
001-513-70-7100	DEBT SERVICE/CITY HALL-PRINCIPAL	112,593.26	115,381.00	0.00	115,381.00	0
001-513-70-7200	DEBT SERVICE/CITY HALL-INTEREST	21,834.28	19,049.00	0.00	19,049.00	0
001-513-70-7500	DEBT SERVICE/POLICE STATION-PRINCIPAL	229,425.30	235,452.00	116,963.00	118,489.00	50
001-513-70-7550	DEBT SERVICE/POLICE STATION-INTEREST	62,185.41	56,158.00	28,842.34	27,315.66	51
001-513-70-7600	DEBT SERV/2018 GEN FUND PROJ LOAN-PRI	333,314.33	339,580.00	168,998.15	170,581.85	50
001-513-70-7650	DEBT SERV/2018 GEN FUND PROJ LOAN-INTI	89,263.05	83,010.00	42,286.03	40,723.97	51
	513 CLERK/FINANCE DEPARTMENT:	1,516,262.52	2,012,410.00	925,720.64	1,086,689.36	46
001-516-00-0000	DEVELOPMENT SERVICES:	0.00	0.00	0.00	0.00	0
001-516-10-1200	SALARIES	535,548.42	907,790.00	223,441.55	684,348.45	25
001-516-10-1300	OVERTIME	951.80	1,000.00	0.00	1,000.00	0

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-516-10-1500	SICK LEAVE	14,218.60	0.00	7,450.03	7,450.03 -	0
001-516-10-1600	VACATION PAY	26,461.79	0.00	15,193.59	15,193.59 -	0
001-516-10-1800	HOLIDAY PAY	20,973.43	0.00	15,296.25	15,296.25 -	0
001-516-10-2100	FICA EXPENSE	45,759.45	69,530.00	19,995.71	49,534.29	29
001-516-10-2200	RETIREMENT	86,933.28	154,060.00	41,779.43	112,280.57	27
001-516-10-2210	BENEFIT ADMIN FEES	103.50	0.00	54.00	54.00 -	0
001-516-10-2300	LIFE & HEALTH INSURANCE	80,945.20	107,640.00	40,534.61	67,105.39	38
001-516-10-2600	WORKERS COMPENSATION INSURANCE	1,636.07	1,500.00	1,576.45	76.45 -	105
001-516-30-3100	PROFESSIONAL SERVICES	598,946.74	835,000.00	169,595.88	665,404.12	20
001-516-30-3400	OTHER CONTRACTUAL SERVICES	951.75	1,000.00	0.00	1,000.00	0
001-516-30-3450	CLOTHING AND UNIFORMS	1,015.88	2,150.00	0.00	2,150.00	0
001-516-30-4000	TRAVEL & PER DIEM	5,530.85	14,980.00	772.66	14,207.34	5
001-516-30-4100	TELEPHONE EXPENSE	7,125.87	8,000.00	2,597.40	5,402.60	32
001-516-30-4110	IT LICENSING / EQUIPMENT	37,471.62	111,810.00	55,368.89	56,441.11	50
001-516-30-4150	ADVERTISING/RECORDING EXPENSE	28,356.57	35,200.00	4,551.58	30,648.42	13
001-516-30-4200	POSTAGE/TRANSPORTATION FEES	1,530.23	2,000.00	188.66	1,811.34	9
001-516-30-4600	REPAIR & MAINTENANCE	2,237.89	2,500.00	505.02	1,994.98	20
001-516-30-4900	MISC. EXPENSE & OTHER CURRENT	2,398.31	5,000.00	8,182.40	3,182.40 -	164
001-516-30-4950	CODE ENFORCEMENT	8,266.28	58,500.00	10,555.59	47,944.41	18
001-516-30-5100	OFFICE SUPPLIES	1,827.88	10,000.00	851.38	9,148.62	9
001-516-30-5200	OPERATING SUPPLIES	3,409.32	10,000.00	1,346.90	8,653.10	13
001-516-30-5250	FUEL EXPENSE	1,423.51	1,800.00	96.67	1,703.33	5
001-516-30-5400	SUBSCRIPTIONS/DUES	1,934.17	5,180.00	677.95	4,502.05	13
001-516-30-5500	TRAINING	9,509.07	24,180.00	1,488.11	22,691.89	6
001-516-60-6300	CAPITAL IMPROVEMENT-OTHER	11,128.33	0.00	0.00	0.00	0
	516 DEVELOPMENT SERVICES:	1,536,595.81	2,368,820.00	622,100.71	1,746,719.29	26
001-518-00-0000	INFORMATION TECHNOLOGY DEPARTMENT	0.00	0.00	0.00	0.00	0

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
001-518-10-1200	SALARIES	144,288.61	258,440.00	71,925.15	186,514.85	28
001-518-10-1500	SICK LEAVE	3,232.96	0.00	1,397.32	1,397.32 -	0
001-518-10-1600	VACATION PAY	6,919.23	0.00	5,893.79	5,893.79 -	0
001-518-10-1800	HOLIDAY PAY	3,694.26	0.00	3,997.71	3,997.71 -	0
001-518-10-2100	FICA EXPENSE	12,097.18	19,780.00	6,130.18	13,649.82	31
001-518-10-2200	RETIREMENT	19,744.44	35,080.00	11,292.13	23,787.87	32
001-518-10-2210	BENEFIT ADMIN FEES	54.00	0.00	0.00	0.00	0
001-518-10-2300	LIFE & HEALTH INSURANCE	20,727.19	37,440.00	13,645.73	23,794.27	36
001-518-10-2600	WORKERS COMPENSATION INSURANCE	218.13	200.00	210.19	10.19 -	105
001-518-30-3100	PROFESSIONAL SERVICES	22,897.00	45,320.00	130.00	45,190.00	0
001-518-30-3400	OTHER CONTRACTUAL SERVICES	5,971.32	15,000.00	1,041.99	13,958.01	7
001-518-30-4000	TRAVEL & PER DIEM	1,998.28	7,500.00	0.00	7,500.00	0
001-518-30-4100	TELEPHONE EXPENSE	8,114.39	7,500.00	2,775.58	4,724.42	37
001-518-30-4110	IT LICENSING / EQUIPMENT	12,054.30	14,400.00	3,837.78	10,562.22	27
001-518-30-4200	POSTAGE/TRANSPORTATION FEES	0.00	250.00	19.00	231.00	8
001-518-30-4300	UTILITIES EXPENSE	2,173.19	2,300.00	585.63	1,714.37	25
001-518-30-4400	RENTAL & LEASING	0.00	500.00	0.00	500.00	0
001-518-30-4600	REPAIR & MAINTENANCE	20.29	2,000.00	875.11	1,124.89	44
001-518-30-4900	MISC. EXPENSE & OTHER CURRENT	397.91	1,000.00	0.00	1,000.00	0
001-518-30-5100	OFFICE SUPPLIES	604.22	1,200.00	43.24	1,156.76	4
001-518-30-5200	OPERATING SUPPLIES	5,279.04	5,000.00	3,730.44	1,269.56	75
001-518-30-5400	SUBSCRIPTIONS/DUES	350.00	2,500.00	372.33	2,127.67	15
001-518-30-5500	TRAINING	2,434.91	12,000.00	0.00	12,000.00	0
001-518-30-5550	LICENSING	15,120.10	43,625.00	9,081.99	34,543.01	21
001-518-60-6400	CAP. IMPROVEMENTS-MACHINERY/EQUIP	4,072.69	16,000.00	0.00	16,000.00	0
	518 INFORMATION TECHNOLOGY DEPARTMENT	292,463.64	527,035.00	136,985.29	390,049.71	26
001-519-00-0000	HUMAN RESOURCE DEPARTMENT:	0.00	0.00	0.00	0.00	0

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
001-519-10-1200	SALARIES	122,335.60	206,190.00	53,246.09	152,943.91	26
001-519-10-1500	SICK LEAVE	1,838.36	0.00	2,137.06	2,137.06 -	0
001-519-10-1600	VACATION PAY	6,336.13	0.00	2,824.33	2,824.33 -	0
001-519-10-1800	HOLIDAY PAY	5,277.49	0.00	4,096.98	4,096.98 -	0
001-519-10-2100	FICA EXPENSE	10,387.46	15,780.00	4,766.19	11,013.81	30
001-519-10-2200	RETIREMENT	16,901.01	27,980.00	8,454.74	19,525.26	30
001-519-10-2210	BENEFIT ADMIN FEES	49.50	0.00	22.50	22.50 -	0
001-519-10-2300	LIFE & HEALTH INSURANCE	17,342.88	28,080.00	7,709.61	20,370.39	27
001-519-10-2600	WORKERS COMPENSATION INSURANCE	119.99	110.00	115.58	5.58 -	105
001-519-30-3100	PROFESSIONAL SERVICES	33,205.00	37,825.00	1,237.50	36,587.50	3
001-519-30-3400	OTHER CONTRACTUAL SERVICES	4,397.96	6,400.00	2,285.40	4,114.60	36
001-519-30-4000	TRAVEL & PER DIEM	3,208.81	5,500.00	0.00	5,500.00	0
001-519-30-4100	TELEPHONE EXPENSE	4,805.63	4,750.00	1,241.06	3,508.94	26
001-519-30-4110	IT LICENSING / EQUIPMENT	21,442.11	45,880.00	25,514.69	20,365.31	56
001-519-30-4150	ADVERTISING/RECRUITING	1,780.25	7,200.00	3,300.04	3,899.96	46
001-519-30-4200	POSTAGE/TRANSPORTATION FEES	166.92	500.00	11.97	488.03	2
001-519-30-4300	UTILITIES EXPENSE	1,941.27	2,300.00	562.44	1,737.56	24
001-519-30-4400	RENTAL & LEASING	0.00	60.00	0.00	60.00	0
001-519-30-4600	REPAIR & MAINTENANCE	2,987.75	3,500.00	1,735.46	1,764.54	50
001-519-30-4800	EMPLOYEE PROGRAMS	8,414.36	13,200.00	5,199.80	8,000.20	39
001-519-30-4900	MISC. EXPENSE & OTHER CURRENT	637.16	1,000.00	0.00	1,000.00	0
001-519-30-5100	OFFICE SUPPLIES	1,294.92	2,900.00	385.88	2,514.12	13
001-519-30-5200	OPERATING SUPPLIES	2,234.93	5,300.00	746.51	4,553.49	14
001-519-30-5250	FUEL EXPENSE	680.38	600.00	35.21	564.79	6
001-519-30-5400	SUBSCRIPTIONS/DUES	2,486.82	1,600.00	594.00	1,006.00	37
001-519-30-5500	TRAINING	5,562.77	5,450.00	185.45	5,264.55	3
001-519-30-5501	STAFF TRAINING PROGRAMS	2,394.70	6,450.00	665.19	5,784.81	10
519 HUMAN RESOURCE DEPARTMENT:		278,230.16	428,555.00	127,073.68	301,481.32	30

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-521-00-0000	POLICE DEPARTMENT:	0.00	0.00	0.00	0.00	0
001-521-10-1200	SALARIES	2,405,192.12	4,137,570.00	1,046,178.90	3,091,391.10	25
001-521-10-1220	UNIFORM ALLOWANCE	14,160.00	14,820.00	5,160.00	9,660.00	35
001-521-10-1250	ON CALL	6,375.00	10,400.00	4,800.00	5,600.00	46
001-521-10-1260	SHIFT DIFFERENTIAL	12,907.03	20,080.00	5,678.90	14,401.10	28
001-521-10-1300	OVERTIME	122,261.90	157,000.00	42,051.99	114,948.01	27
001-521-10-1500	SICK LEAVE	56,978.41	0.00	15,726.16	15,726.16 -	0
001-521-10-1600	VACATION PAY	110,427.31	0.00	50,370.92	50,370.92 -	0
001-521-10-1700	INCENTIVE PAY	23,270.00	56,000.00	9,080.00	46,920.00	16
001-521-10-1800	HOLIDAY PAY	96,792.19	0.00	70,823.87	70,823.87 -	0
001-521-10-1820	HOLIDAY PREMIUM	107,836.95	82,000.00	65,238.24	16,761.76	80
001-521-10-2100	FICA EXPENSE	226,149.00	341,430.00	100,529.50	240,900.50	29
001-521-10-2200	RETIREMENT	814,482.29	1,508,280.00	400,258.61	1,108,021.39	27
001-521-10-2210	BENEFIT ADMIN FEES	418.50	0.00	211.50	211.50 -	0
001-521-10-2300	LIFE & HEALTH INSURANCE	365,935.51	575,640.00	189,896.46	385,743.54	33
001-521-10-2500	UNEMPLOYMENT COMP. REIMBURSEMENT	4,608.24	0.00	0.00	0.00	0
001-521-10-2600	WORKERS COMPENSATION INSURANCE	70,894.89	75,000.00	78,822.66	3,822.66 -	105
001-521-30-3100	PROFESSIONAL SERVICES	17,862.90	52,000.00	8,791.81	43,208.19	17
001-521-30-3400	OTHER CONTRACTUAL SERVICES	38,152.58	61,500.00	14,715.96	46,784.04	24
001-521-30-3450	CLOTHING AND UNIFORMS	9,092.53	15,000.00	0.00	15,000.00	0
001-521-30-3500	INVESTIGATIONS	8,792.29	17,000.00	3,404.70	13,595.30	20
001-521-30-4000	TRAVEL & PER DIEM	9,544.20	12,000.00	1,232.94	10,767.06	10
001-521-30-4100	TELEPHONE EXPENSE	62,549.63	82,000.00	21,119.00	60,881.00	26
001-521-30-4110	IT LICENSING / EQUIPMENT	214,454.17	268,200.00	73,425.80	194,774.20	27
001-521-30-4200	POSTAGE/TRANSPORTATION FEES	149.98	3,000.00	294.45	2,705.55	10
001-521-30-4300	UTILITIES EXPENSE	63,841.54	54,000.00	10,294.89	43,705.11	19
001-521-30-4400	RENTAL & LEASING	2,133.43	10,500.00	812.07	9,687.93	8
001-521-30-4600	REPAIR & MAINTENANCE	83,232.20	75,000.00	25,739.66	49,260.34	34

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-521-30-4900	MISC. EXPENSE & OTHER CURRENT	77.89	4,000.00	0.00	4,000.00	0
001-521-30-4960	BOOT ALLOWANCE	3,662.09	6,500.00	586.57	5,913.43	9
001-521-30-5100	OFFICE SUPPLIES	1,587.89	5,000.00	834.33	4,165.67	17
001-521-30-5200	OPERATING SUPPLIES	52,647.04	85,000.00	10,924.92	74,075.08	13
001-521-30-5250	FUEL EXPENSE	149,285.20	180,000.00	33,505.05	146,494.95	19
001-521-30-5400	SUBSCRIPTIONS/DUES	1,675.05	3,000.00	200.00	2,800.00	7
001-521-30-5500	TRAINING	36,516.56	40,000.00	6,697.31	33,302.69	17
001-521-60-6300	CAPITAL IMPROVEMENT-OTHER	208,278.80	40,000.00	0.00	40,000.00	0
001-521-60-6400	CAP. IMPROVEMENT-MACHINERY	81,449.00	672,987.38	0.00	672,987.38	0
	521 POLICE DEPARTMENT:	5,483,674.31	8,664,907.38	2,297,407.17	6,367,500.21	27
001-541-00-0000	PUBLIC WORKS/STREET DEPT.	0.00	0.00	0.00	0.00	0
001-541-10-1200	SALARIES	955,823.84	1,538,070.00	459,723.38	1,078,346.62	30
001-541-10-1250	ON CALL	3,900.00	3,900.00	2,400.00	1,500.00	62
001-541-10-1300	OVERTIME	11,916.51	12,000.00	9,895.63	2,104.37	82
001-541-10-1500	SICK LEAVE	51,790.96	0.00	16,628.30	16,628.30 -	0
001-541-10-1600	VACATION PAY	55,362.39	0.00	26,000.87	26,000.87 -	0
001-541-10-1800	HOLIDAY PAY	39,263.68	0.00	32,234.37	32,234.37 -	0
001-541-10-1820	HOLIDAY PREMIUM	7,596.03	0.00	1,601.77	1,601.77 -	0
001-541-10-2100	FICA EXPENSE	86,232.68	118,880.00	41,935.99	76,944.01	35
001-541-10-2200	RETIREMENT	171,716.50	236,570.00	87,867.44	148,702.56	37
001-541-10-2210	BENEFIT ADMIN FEES	0.00	0.00	4.50	4.50 -	0
001-541-10-2300	LIFE & HEALTH INSURANCE	165,630.32	243,360.00	89,857.20	153,502.80	37
001-541-10-2500	UNEMPLOYMENT COMPENSATION	39.50	2,000.00	0.00	2,000.00	0
001-541-10-2600	WORKERS COMPENSATION INSURANCE	21,813.82	25,000.00	26,274.22	1,274.22 -	105
001-541-30-3100	PROFESSIONAL SERVICES	132,049.76	454,949.25	20,198.75	434,750.50	4
001-541-30-3400	OTHER CONTRACTUAL SERVICES	352,499.68	416,640.74	624,937.35	208,296.61 -	150
001-541-30-3440	RIGHT-OF-WAY MAINTENANCE	242,817.84	395,000.00	125,343.47	269,656.53	32

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-541-30-3450	CLOTHING AND UNIFORMS	8,765.60	8,000.00	3,850.48	4,149.52	48
001-541-30-4000	TRAVEL & PER DIEM	1,435.34	5,500.00	15.26	5,484.74	0
001-541-30-4100	TELEPHONE EXPENSE	20,442.43	24,600.00	8,843.32	15,756.68	36
001-541-30-4110	IT LICENSING / EQUIPMENT	34,153.45	83,100.00	28,481.26	54,618.74	34
001-541-30-4200	POSTAGE/TRANSPORTATION FEES	92.07	150.00	35.00	115.00	23
001-541-30-4300	UTILITIES EXPENSE	22,780.35	23,200.00	10,036.69	13,163.31	43
001-541-30-4350	VILLAGES STREET LIGHTING	507,878.07	600,000.00	175,415.98	424,584.02	29
001-541-30-4400	RENTAL & LEASING	3,349.34	7,580.00	16,788.34	9,208.34 -	221
001-541-30-4600	REPAIR & MAINTENANCE	45,875.13	51,500.00	23,302.27	28,197.73	45
001-541-30-4601	REPAIR & MAINTENANCE - BUILDINGS	26,968.35	35,000.00	1,895.95	33,104.05	5
001-541-30-4603	PAVEMENT PRESERVATION/REHABILITATION	0.00	1,000,000.00	0.00	1,000,000.00	0
001-541-30-4900	MISC. EXPENSE & OTHER CURRENT	322.10	3,000.00	0.00	3,000.00	0
001-541-30-4940	LANDFILL DISPOSAL FEES	3,904.13	6,000.00	2,905.95	3,094.05	48
001-541-30-4960	BOOT ALLOWANCE	3,154.56	4,200.00	2,019.30	2,180.70	48
001-541-30-5100	OFFICE SUPPLIES	2,537.48	3,000.00	988.17	2,011.83	33
001-541-30-5200	OPERATING SUPPLIES	71,147.55	70,000.00	21,606.48	48,393.52	31
001-541-30-5250	FUEL EXPENSE	31,160.82	35,000.00	6,574.67	28,425.33	19
001-541-30-5400	SUBSCRIPTIONS/DUES	5,204.03	14,815.00	1,195.24	13,619.76	8
001-541-30-5500	TRAINING	11,459.60	22,080.00	2,182.00	19,898.00	10
001-541-60-6115	CITY HALL / ANNEX REHAB	14,174.39	58,821.19	19,189.93	39,631.26	33
001-541-60-6200	CAP. IMPROVEMENT-BUILDINGS	0.00	150,000.00	23,956.11	126,043.89	16
001-541-60-6210	PUBLIC WORKS BUILDING	6,308.00	0.00	0.00	0.00	0
001-541-60-6300	CAPITAL IMPROVEMENT-OTHER	0.00	75,000.00	6,094.96	68,905.04	8
001-541-60-6400	CAP. IMPROVEMENT-MACHINERY	303,139.02	231,297.00	102,616.86	128,680.14	44
001-541-60-6681	PRINCIPAL-EQUIPMENT LEASE	28,171.17	29,240.00	29,231.37	8.63	100
001-541-60-6691	INTEREST-EQUIPMENT LEASE	2,160.33	1,110.00	1,100.13	9.87	99
541 PUBLIC WORKS/STREET DEPT.		3,453,036.82	5,988,563.18	2,053,228.96	3,935,334.22	34

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-549-00-0000	FLEET MAINTENANCE DEPT:	0.00	0.00	0.00	0.00	0
001-549-10-1200	SALARIES	222,326.47	292,280.00	87,898.47	204,381.53	30
001-549-10-1300	OVERTIME	0.00	1,500.00	0.00	1,500.00	0
001-549-10-1500	SICK LEAVE	5,641.21	0.00	2,275.97	2,275.97 -	0
001-549-10-1600	VACATION PAY	14,415.13	0.00	9,226.63	9,226.63 -	0
001-549-10-1800	HOLIDAY PAY	9,083.30	0.00	6,362.00	6,362.00 -	0
001-549-10-2100	FICA EXPENSE	19,237.17	22,480.00	8,090.86	14,389.14	36
001-549-10-2200	RETIREMENT	31,312.42	39,870.00	14,352.12	25,517.88	36
001-549-10-2210	BENEFIT ADMIN FEES	36.00	0.00	45.00	45.00 -	0
001-549-10-2300	LIFE & HEALTH INSURANCE	40,971.87	46,800.00	19,122.04	27,677.96	41
001-549-10-2600	WORKERS COMPENSATION INSURANCE	8,507.44	8,200.00	8,617.95	417.95 -	105
001-549-30-3100	PROFESSIONAL SERVICES	25.00	500.00	0.00	500.00	0
001-549-30-3400	OTHER CONTRACTUAL SERVICES	2,915.64	8,000.00	4,240.80	3,759.20	53
001-549-30-3450	CLOTHING AND UNIFORMS	2,587.72	1,500.00	873.70	626.30	58
001-549-30-4000	TRAVEL & PER DIEM	3.84	100.00	0.00	100.00	0
001-549-30-4100	TELEPHONE EXPENSE	3,840.48	3,500.00	313.47	3,186.53	9
001-549-30-4110	IT LICENSING / EQUIPMENT	12,132.52	31,500.00	7,676.65	23,823.35	24
001-549-30-4200	POSTAGE/TRANSPORTATION FEES	0.00	100.00	24.20	75.80	24
001-549-30-4300	UTILITIES EXPENSE	5,044.47	7,000.00	1,757.35	5,242.65	25
001-549-30-4400	RENTAL & LEASING	1,721.35	2,500.00	215.29	2,284.71	9
001-549-30-4600	REPAIR & MAINTENANCE	3,105.14	5,000.00	1,905.61	3,094.39	38
001-549-30-4900	MISC. EXPENSE & OTHER CURRENT	0.00	100.00	0.00	100.00	0
001-549-30-4960	BOOT ALLOWANCE	622.34	700.00	175.00	525.00	25
001-549-30-5100	OFFICE SUPPLIES	1,212.89	1,500.00	14.55	1,485.45	1
001-549-30-5200	OPERATING SUPPLIES	32,637.84	35,000.00	13,777.10	21,222.90	39
001-549-30-5250	FUEL EXPENSE	3,445.46	3,600.00	1,176.69	2,423.31	33
001-549-30-5400	SUBSCRIPTIONS/DUES	886.54	500.00	239.00	261.00	48
001-549-30-5500	TRAINING	1,434.00	3,000.00	150.00	2,850.00	5

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-549-60-6400	CAP. IMPROVEMENTS-MACHINERY/EQUIP	84,300.11	45,000.00	12,865.72	32,134.28	29
	549 FLEET MAINTENANCE DEPT:	507,446.35	560,230.00	201,396.17	358,833.83	36
001-572-00-0000	PARKS & RECREATION:	0.00	0.00	0.00	0.00	0
001-572-10-1200	SALARIES	542,650.87	1,027,940.00	223,775.62	804,164.38	22
001-572-10-1250	ON CALL	3,900.00	3,500.00	1,900.00	1,600.00	54
001-572-10-1300	OVERTIME	9,050.86	2,000.00	3,674.94	1,674.94 -	184
001-572-10-1500	SICK LEAVE	18,053.57	0.00	6,523.96	6,523.96 -	0
001-572-10-1600	VACATION PAY	19,144.82	0.00	19,214.63	19,214.63 -	0
001-572-10-1800	HOLIDAY PAY	20,144.75	0.00	14,458.43	14,458.43 -	0
001-572-10-1820	HOLIDAY PREMIUM	0.00	0.00	3,552.27	3,552.27 -	0
001-572-10-2100	FICA EXPENSE	47,180.34	79,060.00	21,013.16	58,046.84	27
001-572-10-2200	RETIREMENT	74,454.67	140,240.00	37,089.38	103,150.62	26
001-572-10-2210	BENEFIT ADMIN FEES	9.00	0.00	4.50	4.50 -	0
001-572-10-2300	LIFE & HEALTH INSURANCE	110,296.50	168,480.00	54,284.56	114,195.44	32
001-572-10-2600	WORKERS COMPENSATION INSURANCE	6,544.18	6,500.00	6,831.32	331.32 -	105
001-572-30-3100	PROFESSIONAL SERVICES	15,126.79	14,000.00	1,578.75	12,421.25	11
001-572-30-3400	OTHER CONTRACTUAL SERVICES	101,881.05	159,200.00	61,557.33	97,642.67	39
001-572-30-3450	CLOTHING AND UNIFORMS	2,882.30	8,250.00	2,318.16	5,931.84	28
001-572-30-4000	TRAVEL & PER DIEM	839.57	4,550.00	119.15	4,430.85	3
001-572-30-4100	TELEPHONE EXPENSE	24,706.92	14,600.00	8,616.41	5,983.59	59
001-572-30-4110	IT LICENSING / EQUIPMENT	39,819.80	53,720.00	13,342.54	40,377.46	25
001-572-30-4150	ADVERTISING AND PROMOTIONS	31,535.41	25,000.00	4,616.96	20,383.04	18
001-572-30-4200	POSTAGE/TRANSPORTATION FEES	5.46	200.00	0.00	200.00	0
001-572-30-4300	UTILITIES EXPENSE	32,955.60	35,000.00	17,973.71	17,026.29	51
001-572-30-4400	RENTAL & LEASING	3,516.27	6,900.00	3,247.93	3,652.07	47
001-572-30-4600	REPAIR & MAINTENANCE	35,138.45	48,650.00	25,192.32	23,457.68	52
001-572-30-4601	REPAIR & MAINTENANCE - BUILDINGS	23,464.57	36,000.00	2,913.24	33,086.76	8

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-572-30-4610	BAKER HOUSE MAINTENANCE	1,495.52	15,000.00	58.96	14,941.04	0
001-572-30-4620	BAKER HOUSE OPERATIONS-OTHER MISC.	4,930.49	5,720.00	1,057.30	4,662.70	18
001-572-30-4630	BAKER HOUSE SPECIAL EVENTS	11,356.54	15,000.00	3,431.59	11,568.41	23
001-572-30-4900	MISC. EXPENSE & OTHER CURRENT	424.19	5,000.00	88.26 -	5,088.26	2 -
001-572-30-4910	SPECIAL EVENTS	132,975.30	165,800.00	63,847.87	101,952.13	39
001-572-30-4915	PROGRAMS, ACTIVITIES & LEAGUES	89,783.22	104,400.00	18,002.73	86,397.27	17
001-572-30-4920	SUMMER RECREATION PROGRAM	13,595.23	48,000.00	0.00	48,000.00	0
001-572-30-4960	BOOT ALLOWANCE	928.71	1,580.00	406.01	1,173.99	26
001-572-30-5100	OFFICE SUPPLIES	3,185.48	4,500.00	666.18	3,833.82	15
001-572-30-5200	OPERATING SUPPLIES	77,301.88	81,500.00	14,509.07	66,990.93	18
001-572-30-5250	FUEL EXPENSE	22,070.55	25,000.00	4,057.30	20,942.70	16
001-572-30-5280	LANDSCAPING	27,066.27	15,000.00	2,239.85	12,760.15	15
001-572-30-5400	SUBSCRIPTIONS/DUES	426.58	3,210.00	507.20	2,702.80	16
001-572-30-5500	TRAINING	5,990.37	7,200.00	1,936.31	5,263.69	27
001-572-60-6200	CAP. IMPROVEMENT-BUILDINGS	38,696.00	14,500.00	0.00	14,500.00	0
001-572-60-6300	CAPITAL IMPROVEMENT-OTHER	0.00	13,000.00	17,608.42	4,608.42 -	135
001-572-60-6351	MLK PARK PROJECT	94,686.97	0.00	0.00	0.00	0
001-572-60-6400	CAP. IMPROVEMENT-MACHINERY	153,369.91	107,750.00	80,820.10	26,929.90	75
572 PARKS & RECREATION:		1,841,584.96	2,465,950.00	742,859.90	1,723,090.10	30
001-575-00-0000	COMMUNITY CENTER:	0.00	0.00	0.00	0.00	0
001-575-10-1200	SALARIES	48,503.94	140,290.00	23,122.51	117,167.49	16
001-575-10-1300	OVERTIME	0.00	0.00	112.50	112.50 -	0
001-575-10-2100	FICA EXPENSE	3,710.66	10,740.00	1,777.53	8,962.47	17
001-575-10-2200	RETIREMENT	6,024.14	19,040.00	3,039.22	16,000.78	16
001-575-10-2300	LIFE & HEALTH INSURANCE	4.75	200.00	0.00	200.00	0
001-575-30-3100	PROFESSIONAL SERVICES	499.85	3,000.00	0.00	3,000.00	0
001-575-30-3400	OTHER CONTRACTUAL SERVICES	3,995.00	8,440.00	9,397.67	957.67 -	111

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
001-575-30-3450	CLOTHING AND UNIFORMS	0.00	1,200.00	0.00	1,200.00	0
001-575-30-4100	TELEPHONE EXPENSE	2,979.72	6,680.00	0.00	6,680.00	0
001-575-30-4200	POSTAGE/TRANSPORTATION FEES	133.68	250.00	0.00	250.00	0
001-575-30-4300	UTILITIES EXPENSE	52,039.39	40,000.00	13,862.33	26,137.67	35
001-575-30-4400	RENTAL & LEASING	981.12	1,600.00	1,461.97	138.03	91
001-575-30-4600	REPAIR & MAINTENANCE	2,826.34	30,000.00	20,574.06	9,425.94	69
001-575-30-5100	OFFICE SUPPLIES	897.95	1,000.00	10.59	989.41	1
001-575-30-5200	OPERATING SUPPLIES	3,715.25	10,000.00	4,743.45	5,256.55	47
001-575-30-5400	SUBSCRIPTIONS/DUES	75.00	0.00	0.00	0.00	0
001-575-60-6200	CAP. IMPROVEMENT-BUILDINGS	0.00	250,000.00	0.00	250,000.00	0
	575 COMMUNITY CENTER:	126,386.79	522,440.00	78,101.83	444,338.17	15
001-580-90-9901	CONTINGENCY RESERVE-GEN FUND	0.00	5,764,195.44	0.00	5,764,195.44	0
001-581-00-1040	TRANSFER TO EXPANDED CRA	197,729.00	215,690.00	0.00	215,690.00	0
001-581-90-3010	TRANSFER TO CAPITAL PROJECT FUND	10,100,000.00	15,700,000.00	0.00	15,700,000.00	0
	581 Total	10,297,729.00	15,915,690.00	0.00	15,915,690.00	0
	GENERAL FUND Expenditure Totals	26,265,434.99	46,784,130.00	7,582,691.29	39,201,438.71	16

<u>YTD</u>	<u>001 GENERAL FUND</u>	<u>Prior</u>
22,681,974.60	Revenues:	30,667,296.12
7,582,691.29	Expenditures:	26,265,434.99
15,099,283.31	Net Income:	4,401,861.13

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
101-361-1350	INTEREST EARNED	371.16	200.00	99.81	100.19 -	50
101-364-1000	CEMETERY LOT SALES	1,400.00	0.00	0.00	0.00	0
101-366-1350	CONTRIBUTIONS/DUES	560.00	2,000.00	1,190.00	810.00 -	60
101-366-1360	GRAVE OPENING PERMITS	900.00	600.00	300.00	300.00 -	50
101-369-0000	OTHER MISCELLANEOUS REVENUE	0.00	100.00	0.00	100.00 -	0
101-389-5000	NON-OPER/ CEMETERY RESERVES FORWAR	0.00	62,970.00	0.00	62,970.00 -	0
CEMETERY FUND Revenue Totals		3,231.16	65,870.00	1,589.81	64,280.19 -	2

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
101-569-00-0000	GREENWOOD CEMETERY:	0.00	0.00	0.00	0.00	0
101-569-30-3100	PROFESSIONAL SERVICES	0.00	200.00	0.00	200.00	0
101-569-30-4600	REPAIR & MAINTENANCE	0.00	500.00	0.00	500.00	0
101-569-30-4900	MISC. EXPENSE & OTHER CURRENT	0.00	200.00	0.00	200.00	0
101-569-30-5200	OPERATING SUPPLIES	0.00	100.00	0.00	100.00	0
569 GREENWOOD CEMETERY:		0.00	1,000.00	0.00	1,000.00	0
101-580-90-9999	CONTINGENCY	0.00	64,870.00	0.00	64,870.00	0
CEMETERY FUND Expenditure Totals		0.00	65,870.00	0.00	65,870.00	0

<u>YTD</u>	<u>101 CEMETERY FUND</u>	<u>Prior</u>
1,589.81	Revenues:	3,231.16
0.00	Expenditures:	0.00
1,589.81	Net Income:	3,231.16

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
104-361-0000	INTEREST	11,802.03	0.00	6,913.74	6,913.74	0
104-369-9000	TAX INCREMENT FINANCING - SUM CTY	367,422.00	368,670.00	0.00	368,670.00 -	0
104-382-0010	TRANSFER FROM GENERAL	197,729.00	215,690.00	0.00	215,690.00 -	0
104-389-5006	CASH FORWARD - CRA DISTRICT	0.00	1,396,500.00	0.00	1,396,500.00 -	0
COMMUNITY REDEVELOPMENT Revenue Tot		576,953.03	1,980,860.00	6,913.74	1,973,946.26 -	0
<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
104-550-00-0000	COMM REDEVELOPMENT DEPT.:	0.00	0.00	0.00	0.00	0
104-550-10-1200	SALARIES	37,966.71	68,420.00	16,580.43	51,839.57	24
104-550-10-1500	SICK LEAVE	760.25	0.00	606.34	606.34 -	0
104-550-10-1600	VACATION PAY	3,405.20	0.00	1,680.18	1,680.18 -	0
104-550-10-1800	HOLIDAY PAY	1,499.38	0.00	1,212.70	1,212.70 -	0
104-550-10-2100	FICA EXPENSE	3,337.84	5,240.00	1,536.12	3,703.88	29
104-550-10-2200	RETIREMENT	14,128.34	23,620.00	6,931.48	16,688.52	29
104-550-10-2300	LIFE & HEALTH INSURANCE	3,524.88	3,600.00	1,575.00	2,025.00	44
104-550-30-3100	PROFESSIONAL SERVICES	0.00	40,000.00	0.00	40,000.00	0
104-550-30-4000	TRAVEL & PER DIEM	0.00	750.00	0.00	750.00	0
104-550-30-5400	SUBSCRIPTIONS/DUES	200.00	200.00	175.00	25.00	88
104-550-30-5500	TRAINING	0.00	1,500.00	0.00	1,500.00	0
104-550-60-6330	FACADE IMPROVEMENT GRANT	0.00	80,000.00	3,891.36	76,108.64	5
104-550-70-7303	DEMOLITIONS	0.00	25,000.00	0.00	25,000.00	0
104-550-70-7307	MISC. OTHER PROJECTS	47,246.00	8,679.00	5,300.00	3,379.00	61
104-550-70-7308	DOWNTOWN PARKING IMPROVEMENTS	0.00	240,000.00	0.00	240,000.00	0
550 COMM REDEVELOPMENT DEPT.:		112,068.60	497,009.00	39,488.61	457,520.39	8
104-580-90-9904	CONTINGENCY - CRA DISTRICT	0.00	1,483,851.00	0.00	1,483,851.00	0
COMMUNITY REDEVELOPMENT Expenditure		112,068.60	1,980,860.00	39,488.61	1,941,371.39	2

CITY OF WILDWOOD
 YEAR TO DATE REVENUE-EXPENDITURE REPORT
 COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
 08:38 AM

YTD	104 COMMUNITY REDEVELOPMENT	Prior
6,913.74	Revenues:	576,953.03
39,488.61	Expenditures:	112,068.60
32,574.87 -	Net Income:	464,884.43

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
105-361-0000	INTEREST	91.20	100.00	13.58	86.42 -	14
105-369-0058	DONATIONS	30,942.00	15,000.00	19,552.00	4,552.00	130
105-389-5010	CASH FORWARD - BAKER HOUSE	0.00	18,000.00	0.00	18,000.00 -	0
BAKER HOUSE Revenue Totals		31,033.20	33,100.00	19,565.58	13,534.42 -	59

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
105-576-00-0000	BAKER HOUSE DEPARTMENT:	0.00	0.00	0.00	0.00	0
105-576-30-4620	BAKER HOUSE OPERATIONS	45,844.10	0.00	48.42	48.42 -	0
105-580-90-9910	CONTINGENCY - BAKER HOUSE	0.00	33,100.00	0.00	33,100.00	0
BAKER HOUSE Expenditure Totals		45,844.10	33,100.00	48.42	33,051.58	0

<u>YTD</u>	105 BAKER HOUSE	<u>Prior</u>
19,565.58	Revenues:	31,033.20
48.42	Expenditures:	45,844.10
19,517.16	Net Income:	14,810.90 -

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
106-589-5010	CARRY FORWARD - HISTORICAL FUND	0.00	45.00	0.00	45.00 -	0
	WILDWOOD AREA HISTORICAL ASSOCIATIO	0.00	45.00	0.00	45.00 -	0

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
106-577-00-0000	WILDWOOD AREA HISTORICAL ASSN	0.00	0.00	0.00	0.00	0
106-580-90-9911	CONTINGENCY - HISTORICAL ACCT	0.00	45.00	0.00	45.00	0
	WILDWOOD AREA HISTORICA Expenditure Tr	0.00	45.00	0.00	45.00	0

<u>YTD</u>	<u>106 WILDWOOD AREA HISTORICAL ASSOCI/</u>	<u>Prior</u>
0.00	Revenues:	0.00
0.00	Expenditures:	0.00
0.00	Net Income:	0.00

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
107-341-3004	RECREATION IMPACT FEES	416,261.25	225,000.00	180,315.54	44,684.46 -	80
107-361-0000	INTEREST	6,203.97	1,000.00	4,097.57	3,097.57	410
107-389-5004	CASH FORWARD - P & R IMPACT FEE	0.00	736,160.00	0.00	736,160.00 -	0
RECREATION IMPACT FEES Revenue Totals		422,465.22	962,160.00	184,413.11	777,746.89 -	19

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
107-572-00-0000	RECREATION IMPACT FEES:	0.00	0.00	0.00	0.00	0
107-580-90-9903	CONTINGENCY - P&R IMPACT FEES	0.00	962,160.00	0.00	962,160.00	0
RECREATION IMPACT FEES Expenditure Tota		0.00	962,160.00	0.00	962,160.00	0

<u>YTD</u>	107 RECREATION IMPACT FEES	<u>Prior</u>
184,413.11	Revenues:	422,465.22
0.00	Expenditures:	0.00
184,413.11	Net Income:	422,465.22

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
108-341-3001	LAW ENFORCEMENT IMPACT FEES	743,696.30	1,100,000.00	323,398.22	776,601.78 -	29
108-361-0000	INTEREST	199.89	100.00	70.42	29.58 -	70
108-389-5002	CASH FORWARD - POLICE IMPACT FEE	0.00	1,320,330.00	0.00	1,320,330.00 -	0
	LAW ENFORCEMENT IMPACT FEES Revenue	743,896.19	2,420,430.00	323,468.64	2,096,961.36 -	13

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
108-521-00-0000	LAW ENFORCEMENT IMPACT FEES:	0.00	0.00	0.00	0.00	0
108-521-30-4900	MISC. EXPENSE & OTHER CURRENT	399.26	0.00	131.96	131.96 -	0
108-521-60-6200	CAP.IMPROVEMENT-BUILDINGS	0.00	400,000.00	0.00	400,000.00	0
108-521-60-6400	CAP. IMPROVEMENT- MACHINERY & EQUIPM	138,184.26	608,375.44	24,800.20	583,575.24	4
108-521-70-9105	TRANSFER TO GENERAL FUND - LOAN PAYM	412,800.00	412,800.00	0.00	412,800.00	0
	521 LAW ENFORCEMENT IMPACT FEES:	551,383.52	1,421,175.44	24,932.16	1,396,243.28	2
108-580-90-9902	CONTINGENCY -LAW ENFORCEMENT IMPAC	0.00	999,254.56	0.00	999,254.56	0
	LAW ENFORCEMENT IMPACT Expenditure To	551,383.52	2,420,430.00	24,932.16	2,395,497.84	1

<u>YTD</u>	<u>108 LAW ENFORCEMENT IMPACT FEES</u>	<u>Prior</u>
323,468.64	Revenues:	743,896.19
24,932.16	Expenditures:	551,383.52
298,536.48	Net Income:	192,512.67

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
301-334-9000	STATE GRANT REVENUE	0.00	900,000.00	0.00	900,000.00 -	0
301-361-0000	INTEREST	129,463.97	10,000.00	76,982.74	66,982.74	770
301-382-0010	TRANSFER FROM GENERAL FUND	10,100,000.00	15,700,000.00	0.00	15,700,000.00 -	0
301-389-5000	NON-OPERATIONAL CASH FORWARD-CAP.IM	0.00	13,481,125.00	0.00	13,481,125.00 -	0
CAPITAL IMPROVEMENT FUND Revenue Total		10,229,463.97	30,091,125.00	76,982.74	30,014,142.26 -	0
<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
301-500-00-0000	CAPITAL IMPROVEMENT FUND	0.00	0.00	0.00	0.00	0
301-513-60-6201	CITY HALL HVAC PROJECT	55,153.13	0.00	0.00	0.00	0
301-516-60-6301	DOWNTOWN MASTER PLAN PROJECTS	44,105.56	40,700.00	25,375.49	15,324.51	62
301-516-60-6304	TRAILWINDS FOUNTAIN	24,811.56	0.00	559.82	559.82 -	0
516 Total		68,917.12	40,700.00	25,935.31	14,764.69	64
301-521-60-6301	POLICE DEPARTMENT HQ MONUMENT SIGN	12,425.00	21,269.00	12,869.00	8,400.00	61
301-541-60-6101	DRAINAGE PROJECT LAND ACQUISITION	39,900.00	32,100.00	13,800.00	18,300.00	43
301-541-60-6202	MUNICIPAL SERVICES COMPLEX PROJECT	604,899.39	97,445.45	70,747.32	26,698.13	73
301-541-60-6203	PW POLE BARN	118,900.00	0.00	0.00	0.00	0
301-541-60-6204	PW BUILDING HVAC UPGRADES	6,250.00	80,000.00	3,940.00	76,060.00	5
301-541-60-6205	MSC HVAC UPGRADES	39,064.60	0.00	0.00	0.00	0
301-541-60-6301	PLEASANTDALE REHAB	891,144.28	407,173.92	316,868.12	90,305.80	78
301-541-60-6302	BARWICK REHAB	102,922.60	1,709,468.20	7,722.00	1,701,746.20	0
301-541-60-6303	OAK GROVE VILLAGE DRAINAGE IMPROVEM	121,808.28	935,870.00	35,870.00	900,000.00	4
301-541-60-6305	PAVEMENT PRESERVATION PLAN	743,276.36	60,000.00	18,932.54	41,067.46	32
301-541-60-6306	CLAY DRAIN ROAD DESIGN	139,242.00	398,517.00	42,192.00	356,325.00	11
301-541-60-6307	JACKSON ST IMPROVEMENTS	0.00	2,027,021.00	22,000.00	2,005,021.00	1
301-541-60-6308	HUEY ST IMPROVEMENTS	44,900.00	1,539,900.00	342,214.27	1,197,685.73	22

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
301-541-60-6309	ST CLAIR STREET IMPROVEMENTS	0.00	250,000.00	0.00	250,000.00	0
301-541-60-6310	DOWNTOWN PARKING GARAGE	276,116.16	8,330,288.24	497,279.35	7,833,008.89	6
301-541-60-6311	MSC ENTRANCE GATE	0.00	25,000.00	12,530.95	12,469.05	50
301-541-60-6312	BROKEN OAK DRIVE	0.00	400,000.00	402,510.95	2,510.95 -	101
301-541-60-6313	CSX ROAD REHAB	0.00	50,000.00	0.00	50,000.00	0
301-541-60-6314	WATERSHED MASTER PLAN	0.00	620,000.00	0.00	620,000.00	0
541 Total		3,128,423.67	16,962,783.81	1,786,607.50	15,176,176.31	11
301-572-60-6201	MLK PARK CONCESSION STAND/RESTROOM	247,643.71	0.00	3,910.27	3,910.27 -	0
301-572-60-6202	BAKER HOUSE RESTROOMS	42,082.63	0.00	0.00	0.00	0
301-572-60-6205	RECREATION CENTER AT MLK PARK	646,463.08	1,031,161.60	156,456.00	874,705.60	15
301-572-60-6207	OUTREACH CENTER RE-ROOF	15,590.00	0.00	0.00	0.00	0
301-572-60-6302	MILLENNIUM PARK IMPROVEMENTS	398,211.17	7,910,327.00	42,556.00	7,867,771.00	1
301-572-60-6303	MLK PARK BASKETBALL COURT REHAB	87,010.00	0.00	0.00	0.00	0
301-572-60-6304	LAKE DEATON PIER IMPROVEMENTS	8,328.08	315,000.00	5,198.85	309,801.15	2
301-572-60-6305	CITY HALL COURTYARD REHAB	48,019.69	12,588.00	12,588.00	0.00	100
301-572-60-6306	OXFORD PARK IMPROVEMENTS	0.00	150,000.00	0.00	150,000.00	0
301-572-60-6307	DOG PARK IMPROVEMENTS	0.00	60,000.00	0.00	60,000.00	0
572 Total		1,493,348.36	9,479,076.60	220,709.12	9,258,367.48	2
301-575-60-6201	COMMUNITY CENTER HVAC UPGRADES	37,930.00	400,000.00	13,520.00	386,480.00	3
301-580-90-9901	CONTINGENCY-CAP.IMPROVEMENT FUND	0.00	3,187,295.59	0.00	3,187,295.59	0
CAPITAL IMPROVEMENT FUN Expenditure To		4,796,197.28	30,091,125.00	2,059,640.93	28,031,484.07	7

YTD

76,982.74

301 CAPITAL IMPROVEMENT FUND

Prior

Revenues:

10,229,463.97

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

2,059,640.93

1,982,658.19 -

Expenditures: 4,796,197.28

Net Income: 5,433,266.69

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
401-343-3100	WATER SALES-OPERATING INCOME	3,565,912.59	4,016,300.00	657,671.67	3,358,628.33 -	16
401-343-3500	WATER- METER INSTALLATIONS	346,338.87	263,000.00	60,227.57	202,772.43 -	23
401-343-3510	WATER- OTHER (ON/OFF FEES)	40,145.00	30,000.00	6,045.00	23,955.00 -	20
401-343-3520	WATER INCOME-OTHER	21,611.81	10,000.00	2,901.30	7,098.70 -	29
401-343-3521	RETURN CHECK BILLINGS	25,482.58 -	0.00	0.00	0.00	0
401-343-3550	WATER UTILITY TAX	0.00	0.00	12,441.27 -	12,441.27 -	0
401-343-5100	SEWER OPERATING INCOME-BILLINGS	5,226,279.34	7,100,600.00	1,028,688.83	6,071,911.17 -	14
401-343-5510	SEWER OTHER MISC	0.00	12,000.00	0.00	12,000.00 -	0
401-343-5511	LAND LEASE-TURTLE MOUNT(TOWER)	15,428.34	15,000.00	6,612.50	8,387.50 -	44
401-343-5520	TSS/COD WASTEWATER FEES	937,238.46	800,000.00	165,114.30	634,885.70 -	21
401-343-6100	REUSE WATER OPERATIONS	138,140.49	118,450.00	30,216.74	88,233.26 -	26
401-361-0000	INTEREST EARNINGS	104,713.63	50,000.00	43,430.17	6,569.83 -	87
401-381-1005	TRANSFER FROM SEWER CONNECTION FEE	228,590.00	0.00	0.00	0.00	0
401-381-1007	TRANSFER FROM 2013 DEBT REFI CONST FL	2,965,188.00	0.00	0.00	0.00	0
401-381-1008	TRANSFER FROM WATER CONNECTION FEE	175,798.00	0.00	0.00	0.00	0
401-381-1011	TRANSFER FROM WATER SDC FUND	221,012.40	0.00	0.00	0.00	0
401-381-1014	TRANSFER FROM SEWER SDC FUND	1,446,431.41	0.00	0.00	0.00	0
401-389-4000	STATE APPROPRIATIONS	100,000.00	0.00	0.00	0.00	0
401-389-5000	Non-Operational-Cash Forward- W/S	0.00	7,600,000.00	0.00	7,600,000.00 -	0
UTILITY FUND Revenue Totals		15,507,345.76	20,015,350.00	1,988,466.81	18,026,883.19 -	9

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
401-530-00-0000	PHYSICAL ENVIRONMENT/ADMIN:	0.00	0.00	0.00	0.00	0
401-530-10-1200	SALARIES	146,569.52	191,040.00	56,318.83	134,721.17	29
401-530-10-1300	OVERTIME	0.00	1,000.00	0.00	1,000.00	0
401-530-10-1500	SICK LEAVE	6,945.89	0.00	3,881.16	3,881.16 -	0
401-530-10-1600	VACATION PAY	8,073.35	0.00	5,153.45	5,153.45 -	0
401-530-10-1800	HOLIDAY PAY	6,078.27	0.00	4,181.86	4,181.86 -	0

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
401-530-10-2100	FICA EXPENSE	12,806.59	14,700.00	5,312.96	9,387.04	36
401-530-10-2200	RETIREMENT	20,844.77	25,880.00	9,435.93	16,444.07	36
401-530-10-2210	BENEFIT ADMIN FEES	129.00	0.00	22.50	22.50 -	0
401-530-10-2300	LIFE & HEALTH INSURANCE	34,072.48	37,440.00	15,947.78	21,492.22	43
401-530-10-2500	UNEMPLOYMENT COMPENSATION	0.00	1,500.00	0.00	1,500.00	0
401-530-10-2600	WORKERS COMPENSATION INSURANCE	1,090.70	1,000.00	1,050.98	50.98 -	105
401-530-30-3100	PROFESSIONAL SERVICES	2,750.00	3,000.00	45.00	2,955.00	2
401-530-30-3200	ACCOUNTING & AUDITING FEES	19,250.00	24,000.00	0.00	24,000.00	0
401-530-30-3400	OTHER CONTRACTUAL SERVICES	28,943.41	34,950.00	8,626.25	26,323.75	25
401-530-30-4000	TRAVEL & PER DIEM	0.00	500.00	0.00	500.00	0
401-530-30-4100	TELEPHONE EXPENSE	4,701.84	5,000.00	1,557.37	3,442.63	31
401-530-30-4110	IT LICENSING / EQUIPMENT	26,620.78	37,730.00	23,583.54	14,146.46	63
401-530-30-4200	POSTAGE/TRANSPORTATION FEES	25,964.26	32,800.00	5,001.26	27,798.74	15
401-530-30-4300	UTILITIES EXPENSE	17,422.24	20,000.00	6,680.08	13,319.92	33
401-530-30-4400	RENTAL & LEASING	2,949.61	3,650.00	1,394.40	2,255.60	38
401-530-30-4500	GENERAL INSURANCE	186,069.91	400,000.00	314,964.50	85,035.50	79
401-530-30-4600	REPAIR & MAINTENANCE	10,473.19	23,700.00	21,585.80	2,114.20	91
401-530-30-4900	MISC. EXPENSE & OTHER CURRENT	16,260.79	14,500.00	5,655.36	8,844.64	39
401-530-30-5100	OFFICE SUPPLIES	970.43	1,000.00	241.60	758.40	24
401-530-30-5200	OPERATING SUPPLIES	4,579.90	5,500.00	1,129.78	4,370.22	21
401-530-30-5400	SUBSCRIPTIONS/DUES	37.50	500.00	0.00	500.00	0
401-530-30-5500	TRAINING	702.00	1,000.00	0.00	1,000.00	0
	530 PHYSICAL ENVIRONMENT/ADMIN:	584,306.43	880,390.00	491,770.39	388,619.61	56
401-533-00-0000	WATER DEPARTMENT:	0.00	0.00	0.00	0.00	0
401-533-10-1200	SALARIES	642,642.40	967,250.00	265,183.75	702,066.25	27
401-533-10-1250	ON CALL	7,950.00	7,800.00	4,800.00	3,000.00	62
401-533-10-1300	OVERTIME	11,878.23	15,000.00	5,217.26	9,782.74	35

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
401-533-10-1500	SICK LEAVE	23,141.58	0.00	9,303.46	9,303.46 -	0
401-533-10-1600	VACATION PAY	39,942.19	0.00	16,932.02	16,932.02 -	0
401-533-10-1800	HOLIDAY PAY	24,209.16	0.00	18,778.55	18,778.55 -	0
401-533-10-1820	HOLIDAY PREMIUM	2,583.89	5,000.00	521.16	4,478.84	10
401-533-10-2100	FICA EXPENSE	57,882.46	76,130.00	24,528.86	51,601.14	32
401-533-10-2200	RETIREMENT	94,067.66	135,030.00	43,557.28	91,472.72	32
401-533-10-2210	BENEFIT ADMIN FEES	85.50	0.00	54.00	54.00 -	0
401-533-10-2300	LIFE & HEALTH INSURANCE	114,180.59	168,480.00	59,538.31	108,941.69	35
401-533-10-2500	UNEMPLOYMENT COMPENSATION	0.00	2,500.00	0.00	2,500.00	0
401-533-10-2600	WORKERS COMPENSATION INSURANCE	16,360.37	16,000.00	16,815.47	815.47 -	105
401-533-30-3100	PROFESSIONAL SERVICES	64,275.98	60,000.00	14,045.28	45,954.72	23
401-533-30-3400	OTHER CONTRACTUAL SERVICES	69,380.07	349,000.00	24,530.78	324,469.22	7
401-533-30-3450	CLOTHING AND UNIFORMS	5,724.11	9,000.00	3,143.05	5,856.95	35
401-533-30-4000	TRAVEL & PER DIEM	7,055.09	8,000.00	898.70	7,101.30	11
401-533-30-4100	TELEPHONE EXPENSE	32,434.59	38,600.00	9,689.94	28,910.06	25
401-533-30-4110	IT LICENSING / EQUIPMENT	37,240.50	83,500.00	29,496.41	54,003.59	35
401-533-30-4200	POSTAGE/TRANSPORTATION FEES	1,221.31	3,500.00	567.50	2,932.50	16
401-533-30-4300	UTILITIES EXPENSE	202,062.93	185,000.00	53,457.47	131,542.53	29
401-533-30-4400	RENTAL & LEASING	14,413.20	9,000.00	1,119.36	7,880.64	12
401-533-30-4600	REPAIR & MAINTENANCE	83,881.43	130,000.00	21,220.03	108,779.97	16
401-533-30-4900	MISC. EXPENSE & OTHER CURRENT	0.00	5,000.00	4,030.00	970.00	81
401-533-30-4960	BOOT ALLOWANCE	1,062.16	3,000.00	1,453.39	1,546.61	48
401-533-30-5010	BAD DEBT EXPENSE	60.19	0.00	0.00	0.00	0
401-533-30-5100	OFFICE SUPPLIES	6,304.82	6,500.00	1,888.58	4,611.42	29
401-533-30-5200	OPERATING SUPPLIES	407,423.19	125,000.00	73,627.29	51,372.71	59
401-533-30-5220	WATER METERS	0.00	311,445.01	114,823.67	196,621.34	37
401-533-30-5250	FUEL EXPENSE	43,487.93	45,000.00	9,863.54	35,136.46	22
401-533-30-5260	CHEMICALS	285,007.78	250,000.00	121,691.00	128,309.00	49

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
401-533-30-5270	LABORATORY SAMPLES	38,371.00	45,000.00	9,374.00	35,626.00	21
401-533-30-5400	SUBSCRIPTIONS/DUES	6,399.80	9,000.00	3,131.64	5,868.36	35
401-533-30-5500	TRAINING	5,191.95	7,600.00	786.22	6,813.78	10
401-533-60-6300	CAPITAL IMPROVEMENT-OTHER	34,253.00	87,750.00	4,974.85	82,775.15	6
401-533-60-6301	METER CHANGE OUT PROGRAM	81,600.00	137,500.00	104,588.61	32,911.39	76
401-533-60-6350	LOOP/UPGRADE WATER MAINS	55,255.00	550,000.00	4,040.58	545,959.42	1
401-533-60-6400	CAP. IMPROVEMENT-MACHINERY	7,125.00	419,566.00	80,217.00	339,349.00	19
401-533-60-6681	LEASE PURCHASE PRINCIPAL PMT	0.00	18,450.00	19,188.55	738.55 -	104
401-533-60-6691	LEASE PURCHASE INTEREST PMT	3,151.86	3,160.00	2,409.86	750.14	76
	533 WATER DEPARTMENT:	2,527,306.92	4,292,761.01	1,179,487.42	3,113,273.59	27
401-535-00-0000	WASTEWATER DEPARTMENT:	0.00	0.00	0.00	0.00	0
401-535-10-1200	SALARIES	796,669.40	1,454,140.00	376,782.23	1,077,357.77	26
401-535-10-1250	ON CALL	11,700.00	19,500.00	7,200.00	12,300.00	37
401-535-10-1300	OVERTIME	17,642.88	19,500.00	9,000.59	10,499.41	46
401-535-10-1500	SICK LEAVE	21,642.51	0.00	22,303.50	22,303.50 -	0
401-535-10-1600	VACATION PAY	50,846.50	0.00	24,483.24	24,483.24 -	0
401-535-10-1800	HOLIDAY PAY	26,619.62	0.00	24,215.99	24,215.99 -	0
401-535-10-1820	HOLIDAY PREMIUM	10,363.17	12,000.00	6,034.21	5,965.79	50
401-535-10-2100	FICA EXPENSE	71,892.67	115,150.00	36,270.16	78,879.84	32
401-535-10-2200	RETIREMENT	118,000.52	204,250.00	65,109.14	139,140.86	32
401-535-10-2210	BENEFIT ADMIN FEES	103.50	0.00	135.00	135.00 -	0
401-535-10-2300	LIFE & HEALTH INSURANCE	136,447.11	290,160.00	75,247.12	214,912.88	26
401-535-10-2500	UNEMPLOYMENT COMPENSATION	0.00	2,500.00	0.00	2,500.00	0
401-535-10-2600	WORKERS COMPENSATION INSURANCE	32,720.75	32,000.00	33,631.00	1,631.00 -	105
401-535-30-3100	PROFESSIONAL SERVICES	191,662.95	137,686.00	49,511.69	88,174.31	36
401-535-30-3400	OTHER CONTRACTUAL SERVICES	118,857.29	408,000.00	66,227.17	341,772.83	16
401-535-30-3450	CLOTHING AND UNIFORMS	5,939.26	10,000.00	3,171.64	6,828.36	32

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
401-535-30-4000	TRAVEL & PER DIEM	2,788.56	4,500.00	908.11	3,591.89	20
401-535-30-4100	TELEPHONE EXPENSE	19,656.30	20,000.00	7,772.11	12,227.89	39
401-535-30-4110	IT LICENSING / EQUIPMENT	32,186.87	87,170.00	29,849.67	57,320.33	34
401-535-30-4200	POSTAGE/TRANSPORTATION FEES	803.09	2,000.00	609.08	1,390.92	30
401-535-30-4300	UTILITIES EXPENSE	439,112.44	400,000.00	186,737.53	213,262.47	47
401-535-30-4400	RENTAL & LEASING	1,503.49	3,000.00	284.45	2,715.55	9
401-535-30-4600	REPAIR & MAINTENANCE	468,998.09	470,000.00	160,224.01	309,775.99	34
401-535-30-4900	MISC. EXPENSE & OTHER CURRENT	353.36	3,000.00	10,881.08	7,881.08 -	363
401-535-30-4940	LANDFILL DISPOSAL FEES	161,403.45	180,000.00	62,309.85	117,690.15	35
401-535-30-4960	BOOT ALLOWANCE	1,249.32	5,000.00	759.33	4,240.67	15
401-535-30-5100	OFFICE SUPPLIES	5,204.89	5,500.00	1,925.65	3,574.35	35
401-535-30-5200	OPERATING SUPPLIES	187,089.01	300,000.00	118,498.89	181,501.11	40
401-535-30-5250	FUEL EXPENSE	59,971.52	65,000.00	20,331.25	44,668.75	31
401-535-30-5260	CHEMICALS	200,187.21	200,000.00	103,523.88	96,476.12	52
401-535-30-5270	LABORATORY SAMPLES	43,141.00	65,000.00	22,364.00	42,636.00	34
401-535-30-5400	SUBSCRIPTIONS/DUES	1,171.85	4,000.00	2,611.64	1,388.36	65
401-535-30-5500	TRAINING	2,402.83	7,600.00	3,136.22	4,463.78	41
401-535-60-6200	CAP. IMPROVEMENT-BUILDINGS	7,651.00	0.00	0.00	0.00	0
401-535-60-6250	LIFT STATION UPGRADES	175,657.00	720,556.00	323,943.15	396,612.85	45
401-535-60-6300	CAPITAL IMPROVEMENT-OTHER	137,920.00	86,594.00	0.00	86,594.00	0
401-535-60-6310	MILLENNIUM PARK PROJECT	0.00	117,989.62	45,319.62	72,670.00	38
401-535-60-6330	CR 209 LS UPGRADES	0.00	725,000.00	24,925.00	700,075.00	3
401-535-60-6340	GRAVITY SYSTEM RENEWAL & REPLACEMENT	0.00	346,500.00	0.00	346,500.00	0
401-535-60-6400	CAP. IMPROVEMENT-MACHINERY	63,507.94	1,163,500.00	555,876.18	607,623.82	48
401-535-60-6610	SEWER SYSTEM RENEWAL AND REPLACEMENT	227,922.50	550,000.00	69,023.70	480,976.30	13
401-535-60-6681	LEASE PURCHASE PRINCIPAL PMT	0.00	79,985.00	79,982.17	2.83	100
401-535-60-6691	LEASE PURCHASE INTEREST PMT	8,981.09	4,620.00	4,616.50	3.50	100
401-535-60-6770	SR 44 FM / CCC DECOMMISSIONING	0.00	3,773,495.00	1,248,522.76	2,524,972.24	33

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
401-535-70-7303	WILDWOOD ESTATES LS	0.03 -	82,736.40	81,767.83	968.57	99
535 WASTEWATER DEPARTMENT:		3,859,970.91	12,177,632.02	3,966,026.34	8,211,605.68	33
401-580-90-0000	CONTINGENCY:	0.00	0.00	0.00	0.00	0
401-580-90-9912	CONTIN- WATER SEWER-REFUSE	0.00	661,926.97	0.00	661,926.97	0
401-582-00-0000	DEBT SERVICE:	0.00	0.00	0.00	0.00	0
401-582-30-5900	DEPRECIATION	2,529,611.00	0.00	0.00	0.00	0
401-582-30-5920	BAD DEBT EXPENSE	84,750.00	0.00	0.00	0.00	0
401-582-70-7100	SUMTER SCHOOL BOARD LEASE PURCHASE	0.00	170,000.00	0.00	170,000.00	0
401-582-70-7103	DBT SRV.-SRF LOAN PRIN-2007	0.00	347,940.00	173,067.80	174,872.20	50
401-582-70-7105	DBT. SERV-PRIN-99 BOND REFIN	0.00	318,100.00	0.00	318,100.00	0
401-582-70-7106	DEBT SERV-2016 CONTINENTAL LOAN (BB&T	0.00	107,757.00	54,914.18	52,842.82	51
401-582-70-7203	INT EXP.-SRF LOAN-2 (1996)	0.00	1,000,000.00	0.00	1,000,000.00	0
401-582-70-7204	INT EXP.-SRF LOAN-3 (2007)	39,105.08	31,980.00	16,889.64	15,090.36	53
401-582-70-7206	DEBT SERV-INTERST-2016 CONTINENTAL (BE	26,859.96	26,863.00	12,393.34	14,469.66	46
582 DEBT SERVICE:		2,680,326.04	2,002,640.00	257,264.96	1,745,375.04	13
UTILITY FUND Expenditure Totals		9,651,910.30	20,015,350.00	5,894,549.11	14,120,800.89	29

<u>YTD</u>	<u>401 UTILITY FUND</u>	<u>Prior</u>
1,988,466.81	Revenues:	15,507,345.76
5,894,549.11	Expenditures:	9,651,910.30
3,906,082.30 -	Net Income:	5,855,435.46

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
402-361-0000	INTEREST	51,560.20	1,000.00	11,545.30	10,545.30	***
402-389-5000	CASH FORWARD	0.00	845,000.00	0.00	845,000.00 -	0
402-389-9001	LOAN PROCEEDS	0.00	120,000,000.00	0.00	120,000,000.00 -	0
402-389-9002	SRF LOAN PROCEEDS	0.00	12,000,000.00	0.00	12,000,000.00 -	0
CAPITAL PROJECTS (LOAN/GRANT) Revenue		51,560.20	132,846,000.00	11,545.30	132,834,454.70 -	0
<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
402-536-00-0000	CONSTRUCTION FUND:	0.00	0.00	0.00	0.00	0
402-536-70-7353	WWTP PROJECT	0.00	50,685,812.00	432,419.51	50,253,392.49	1
402-580-90-9913	CONTINGENCY - CONSTRUCTION FUND	0.00	82,160,188.00	0.00	82,160,188.00	0
402-581-90-9101	TRANSFER TO W/S REVENUE FUND	3,644,211.00	0.00	0.00	0.00	0
CAPITAL PROJECTS (LOAN/ Expenditure Tot		3,644,211.00	132,846,000.00	432,419.51	132,413,580.49	0

<u>YTD</u>	<u>402 CAPITAL PROJECTS (LOAN/GRANT)</u>	<u>Prior</u>
11,545.30	Revenues:	51,560.20
432,419.51	Expenditures:	3,644,211.00
420,874.21 -	Net Income:	3,592,650.80 -

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
403-361-0000	INTEREST EARNINGS	555.13	100.00	131.38	31.38	131
403-389-5000	NON-OPERATIONAL-CASH FORWARD	0.00	63,300.00	0.00	63,300.00 -	0
INDUSTRIAL FUND Revenue Totals		555.13	63,400.00	131.38	63,268.62 -	0

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
403-552-00-0000	INDUSTRIAL PARK:	0.00	0.00	0.00	0.00	0
403-552-30-3100	PROFESSIONAL SERVICES	0.00	1,000.00	0.00	1,000.00	0
403-552-30-4980	DEPRECIATION EXPENSE	6,607.00	0.00	0.00	0.00	0
552 INDUSTRIAL PARK:		6,607.00	1,000.00	0.00	1,000.00	0
403-580-90-9999	CONTINGENCY	0.00	52,400.00	0.00	52,400.00	0
403-581-00-0000	INDUSTRIAL PARK:	0.00	0.00	0.00	0.00	0
403-581-00-0100	TRANSFER TO GENERAL FUND	10,000.00	10,000.00	0.00	10,000.00	0
INDUSTRIAL FUND Expenditure Totals		16,607.00	63,400.00	0.00	63,400.00	0

<u>YTD</u>	<u>403 INDUSTRIAL FUND</u>	<u>Prior</u>
131.38	Revenues:	555.13
0.00	Expenditures:	16,607.00
131.38	Net Income:	16,051.87 -

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
404-361-0000	INTEREST	43.51	0.00	10.54	10.54	0
404-389-5002	CASH FORWARD - WATER CONNECTIONS	0.00	310,000.00	0.00	310,000.00 -	0
WATER CONNECTION FEES Revenue Totals		43.51	310,000.00	10.54	309,989.46 -	0

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
404-533-00-0000	WATER CONNECTION FEES:	0.00	0.00	0.00	0.00	0
404-533-30-4900	MISC. EXPENSE & OTHER CURRENT	361.33	0.00	120.19	120.19 -	0
404-533-70-7352	ASHLEY WTP PROJECT	0.05	214,192.70	1,800.00	212,392.70	1
533 WATER CONNECTION FEES:		361.38	214,192.70	1,920.19	212,272.51	1
404-580-90-9909	CONTINGENCY - WATER CONNECTION FEES	0.00	95,807.30	0.00	95,807.30	0
404-581-90-9101	TRANSFER TO W/S FUND	175,798.00	0.00	0.00	0.00	0
WATER CONNECTION FEES Expenditure Tota		176,159.38	310,000.00	1,920.19	308,079.81	1

<u>YTD</u>	<u>404 WATER CONNECTION FEES</u>	<u>Prior</u>
10.54	Revenues:	43.51
1,920.19	Expenditures:	176,159.38
1,909.65 -	Net Income:	176,115.87 -

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
406-361-0000	INTEREST	26.27	0.00	5.25	5.25	0
406-389-5006	CASH FORWARD - WASTEWATER CONNECTION	0.00	183,800.00	0.00	183,800.00 -	0
	WASTEWATER CONNECTION FEES Revenue	26.27	183,800.00	5.25	183,794.75 -	0

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
406-535-00-0000	SEWER TAP CONNECTION FEES:	0.00	0.00	0.00	0.00	0
406-535-30-4900	MISC. EXPENSE & OTHER CURRENT	360.38	0.00	120.19	120.19 -	0
406-535-60-6393	WILDWOOD ESTATES LS	0.10 -	0.00	0.00	0.00	0
	535 SEWER TAP CONNECTION FEES:	360.28	0.00	120.19	120.19 -	0
406-580-90-5006	CONTINGENCY - WASTEWATER CONNECTION	0.00	183,800.00	0.00	183,800.00	0
406-581-90-9101	TRANSFER TO W/S FUND	228,590.00	0.00	0.00	0.00	0
	WASTEWATER CONNECTION F Expenditure T	228,950.28	183,800.00	120.19	183,679.81	0

<u>YTD</u>	<u>406 WASTEWATER CONNECTION FEES</u>	<u>Prior</u>
5.25	Revenues:	26.27
120.19	Expenditures:	228,950.28
114.94 -	Net Income:	228,924.01 -

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
408-343-3560	WATER SDC FEES	1,828,774.28	3,019,600.00	1,113,038.31	1,906,561.69 -	37
408-361-0000	INTEREST EARNED	415.69	100.00	172.50	72.50	172
408-389-5012	CASH FORWARD - WATER SDC	0.00	4,301,700.00	0.00	4,301,700.00 -	0
WATER SDC FEES Revenue Totals		1,829,189.97	7,321,400.00	1,113,210.81	6,208,189.19 -	15

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
408-533-30-3401	DEVELOPER REIMBURSEMENTS	0.00	500,000.00	0.00	500,000.00	0
408-533-30-4900	MISC. EXPENSE & OTHER CURRENT	383.92	0.00	126.91	126.91 -	0
408-533-60-6310	OXFORD WTP PHOSPHATE INJECTION	0.00	156,000.00	0.00	156,000.00	0
408-533-60-6320	WATER USE PERMIT MODIFICATION	0.00	75,000.00	0.00	75,000.00	0
408-533-70-7311	CR501 WATER TREATMENT PLANT PROJECT	0.00	1,075,000.00	0.00	1,075,000.00	0
408-533-70-7351	CR 501 IRON FILTRATION PLANT UPGRADES	0.00	2,000,000.00	18,000.00	1,982,000.00	1
408-533-70-7352	ASHLEY WTP UPGRADES	0.00	550,000.00	0.00	550,000.00	0
533 Total		383.92	4,356,000.00	18,126.91	4,337,873.09	0

408-580-90-9914	CONTINGENCY - WATER SDC FUND	0.00	2,709,370.00	0.00	2,709,370.00	0
408-581-90-9101	TRANSFER TO W/S FUND	914,241.53	0.00	0.00	0.00	0
408-582-70-7107	SRF PRINCIPAL - OXFORD WTP	0.00	222,960.00	111,236.07	111,723.93	50
408-582-70-7207	SRF INTEREST - OXFORD WTP	35,017.20	33,070.00	16,778.73	16,291.27	51
582 Total		35,017.20	256,030.00	128,014.80	128,015.20	50

WATER SDC FEES Expenditure Totals		949,642.65	7,321,400.00	146,141.71	7,175,258.29	2
--	--	-------------------	---------------------	-------------------	---------------------	----------

<u>YTD</u>	<u>408 WATER SDC FEES</u>	<u>Prior</u>
1,113,210.81	Revenues:	1,829,189.97
146,141.71	Expenditures:	949,642.65

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

967,069.10

Net Income: 879,547.32

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
409-343-5560	WASTEWATER SDC FEES	3,981,755.98	5,979,400.00	3,511,852.22	2,467,547.78 -	59
409-361-0000	INTEREST EARNED	860.27	500.00	390.83	109.17 -	78
409-389-5013	CASH FORWARD	0.00	9,500,000.00	0.00	9,500,000.00 -	0
WASTEWATER SDC FEES Revenue Totals		3,982,616.25	15,479,900.00	3,512,243.05	11,967,656.95 -	22

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
409-535-30-4900	MISC. EXPENSE & OTHER CURRENT	388.69	0.00	128.87	128.87 -	0
409-535-60-6310	MILLENIUM PARK REUSE LINE	0.00	3,000,000.00	0.00	3,000,000.00	0
409-535-60-6315	HUEY STREET SANITARY SEWER REROUTE	0.00	480,500.00	2,750.00	477,750.00	1
409-535-70-7346	WWTP FACILITY PLAN	0.31 -	11,751,660.06	320,238.87	11,431,421.19	3
409-535-70-7355	BRIDGE CROSSING PROJECT	0.00	126,477.22	126,477.22	0.00	100
535 Total		388.38	15,358,637.28	449,594.96	14,909,042.32	3

409-580-90-9915	CONTINGENCY - WASTEWATER SDC FUND	0.00	45,662.72	0.00	45,662.72	0
409-581-90-9101	TRANSFER TO W/S REVENUE FUND	753,202.28	0.00	0.00	0.00	0
409-582-70-7101	DBT SERV-SRF CRC09 FORCEMAIN DESIGN I	0.00	4,480.00	2,222.86	2,257.14	50
409-582-70-7102	DBT SRV-SRF CR209 FM CONSTRUCTION PR	0.00	69,810.00	34,902.00	34,908.00	50
409-582-70-7200	INTEREST EXPENSE-CR209 FM SRF CONSTR	330.51	310.00	157.40	152.60	51
409-582-70-7202	INT EXP.-SRF DESIGN LOAN-CR209 FORCEM	1,075.23	1,000.00	510.25	489.75	51
582 Total		1,405.74	75,600.00	37,792.51	37,807.49	50

WASTEWATER SDC FEES Expenditure Totals		754,996.40	15,479,900.00	487,387.47	14,992,512.53	3
---	--	-------------------	----------------------	-------------------	----------------------	----------

<u>YTD</u>	<u>409 WASTEWATER SDC FEES</u>	<u>Prior</u>
3,512,243.05	Revenues:	3,982,616.25
487,387.47	Expenditures:	754,996.40

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

3,024,855.58

Net Income: **3,227,619.85**

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
601-351-2000	CONFISCATED PROPERTY	0.00	1,500.00	0.00	1,500.00 -	0
601-361-0000	INTEREST	278.76	10.00	65.31	55.31	653
LAW ENFORCEMENT FUND Revenue Totals		278.76	1,510.00	65.31	1,444.69 -	4

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
601-521-00-0000	LAW ENFORCEMENT TRUST:	0.00	0.00	0.00	0.00	0
601-580-90-9999	CONTINGENCY	0.00	53,315.00	0.00	53,315.00	0
LAW ENFORCEMENT FUND Expenditure Tota		0.00	53,315.00	0.00	53,315.00	0

<u>YTD</u>	601 LAW ENFORCEMENT FUND	<u>Prior</u>
65.31	Revenues:	278.76
0.00	Expenditures:	0.00
65.31	Net Income:	278.76

CITY OF WILDWOOD
YEAR TO DATE REVENUE-EXPENDITURE REPORT
COMMISSION MEETING FEBRUARY 26 2024

02/22/2024
08:38 AM

YTD	Grand Totals	Prior
29,920,586.67	Revenues:	64,045,954.74
16,669,339.59	Expenditures:	47,193,405.50
13,251,247.08	Net Income:	16,852,549.24

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
SPECIAL MEETING
November 6, 2023 5:30 PM
CITY HALL COMMISSION CHAMBER

(meeting taped)

1. Call to Order

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Pamala Harrison-Bivins	Mayor Pro Tem/Commissioner	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present
Jason McHugh	City Manager	Present
Ashley Hunt	City Attorney	Present
Joshua Bills	City Attorney	Present
Cassandra Smith	Assistant City Manager/CFO	Present
Jessica Barnes	City Clerk	Present
Randall Parmer	Police Chief	Present
Lynzey McClellan	Assistant CFO	Present
Jeremy Hockenbury	Public Works Director	Present

Mayor Wolf called the meeting to order at 5:30 p.m., followed by the invocation and Pledge of Allegiance.

A. Swear in City Staff and Public Speakers

2. Consent Agenda/Informational Items

None.

3. Presentations and/or Proclamations

None.

4. Public Hearings - Timed - Legislative

A. FY24 Final Millage Adoption

Mayor Wolf read aloud the title of Resolution R2023-29 FY24 Final Millage Adoption.

Assistant City Manager/CFO Smith presented the item. An error was discovered in the tax calculation for Fiscal Year 2024. The 2.8287 millage rate adopted by the City Commission on September 25, 2023, was incorrectly presented as the rolled-back rate due to the calculation error. The actual rolled-back rate was 2.8051, a difference of 0.0236, or less than a 1% difference. State law required the City to re-advertise and hold a new public hearing on the proposed millage rate, which remained at 2.8287 due to the TRIM timeline requirements. This was advertised as a tax increase as the proposed tax rate was above the rolled-back rate. However, the rate was less than the prior year's millage rate of 3.0000. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

B. FY24 Final Budget Adoption

Mayor Wolf read aloud the title of Resolution R2023-30 FY24 Final Budget Adoption. Assistant City Manager/CFO Smith presented the item. The FY2024 budget was presented for re-approval by the Commission. As discussed during the previous item, an error was discovered in the tax calculation for Fiscal Year 2024. State law required the City to re-advertise and hold a new public hearing on the proposed budget. The budget incorporated a millage rate of 2.8287 mills, which was 6.0% less than the FY23 millage rate of 3.0000 mills. No changes were made to any program or purchases identified in the budget that was adopted on September 25, 2023. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Elliott
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

5. Public Hearings - Timed - Quasi-Judicial

None.

6. Public Forum - 4 minute time limit

None.

7. Ordinances First Reading Only (No Vote)

None.

8. Resolutions for Approval

None.

9. Financial & Contracts & Agreements

A. Award of Mowing and Landscape Maintenance Services Requests for Proposals

Public Works Director Hockenbury presented the item. The Public Works Department developed and initiated three preventative mowing and landscape maintenance services Requests for Proposals (RFPs) for the City's rights-of-way (ROW), utility sites and retention/detention ponds, and certain parks and recreation facilities. The decision was made

to contract these services to ensure that city-owned properties would be maintained consistently and efficiently, while staff could be utilized for other infrastructure projects. The RFPs called for qualified contractors to furnish all materials, labor, supervision, transportation, and equipment necessary for the proper care and maintenance of landscaping, mowing, irrigation, and related landscaping structures and systems. Hockenbury requested approval to award the RFPs to Brightview Landscape Services, Inc. for ROW, and Yellowstone Landscape Southeast, LLC for utility sites and ponds. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

10. General Items for Consideration/Discussion and Other Business

A. Property Acquisition Discussion

City Manager McHugh presented the item. At the commission workshop on October 18, 2023, the City Commission authorized the City Manager to continue negotiations to potentially acquire properties located on York Street and the Christian Worship Center located adjacent to the City's gazebo on Main Street. McHugh advised the negotiations with Johnathan Zier, owner of the York Street properties, did not progress in a favorable direction. Mr. Zier sought \$300,000 per parcel, which was above the appraised value of \$174,000. McHugh believed submitting an offer to Mr. Zier, at or slightly above the appraised value, was unlikely to garner Mr. Zier's interest. Therefore, his recommendation was to end negotiations and not to submit an offer to purchase. McHugh then advised the negotiations with Pastor John Christian of the Christian Worship Center had progressed favorably towards acquisition at or slightly above the appraised value of \$805,000. His recommendation for that property was to authorize the City Attorney to submit an offer to purchase at the appraised value. He also advised this was his recommendation as he had not yet received direction from the commission to fund any part of the wastewater treatment plant expansion from the general fund, and that the best time to discuss that would be during the budget amendment in April 2024. There was a short discussion regarding funding. Commissioner Elliott made a motion to submit an offer to both property owners at their respective appraised values, and Commissioner Green seconded the motion. An extensive conversation was held discussing the potential uses of the properties. No further comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

City Manager McHugh then discussed a property that could potentially be used for a city stormwater pond. The City's Public Works Department worked with Kimley-Horn and Associates to design the Barwick Street improvements. A vital component of that project was identified as the acquisition of property for the construction of a drainage pond needed for the roadway construction. The new road and pond would also alleviate drainage issues that affected private properties along the roadway. Staff coordinated with the owner of a parcel at

the intersection of Barwick and St. Clair streets that would be suitable for the pond location. The property owner had recently listed the 4.7 acre property for sale at \$210,000. McHugh recommended that the City Commission strongly consider authorizing the City Attorney to submit an offer to acquire the parcel. City Attorney Hunt advised the commission he spoke with the real estate agent regarding the city's required process for purchasing the parcel, and the property owner was open to working with the city. A discussion was held regarding the options for buying the property. McHugh recommended moving forward with negotiations to purchase the entire property. Commissioner Elliott made a motion to authorize the City Attorney and City Manager to hold negotiations on the property as a first choice to acquire the entire property, and as a second choice to purchase a portion at appraised value. Commissioner Green seconded the motion. No further comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

11. Appointments

None.

12. City Manager Reports

None.

13. Other Department Reports

None.

14. Commission Members Reports

None.

15. City Attorney Reports

None.

16. Adjournment

The meeting was adjourned at 5:58 p.m.

RESULT:	Adjourned
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

Upcoming Events

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: _____
Jessica Barnes, City Clerk

BY: _____
Ed Wolf, Mayor

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: PLAT 2306-004 Wildwood Landing Final Plat

REQUESTED ACTION: The Special Magistrate recommends approval.

CONTRACT:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Case Number	PLAT 2306-004 Wildwood Landing Final Plat
Owner(s)/applicant(s)	Wildwood Landing (FL) Owner IV, LLC & Wildwood Landing II (FL) Owner IV, LLC
Acreage	26.75 +/-
Property Location	The subject property is generally located approximately 0.13 miles east of E C 462 and approximately 0.23 miles south of CR 132.
Parcel(s)	D33-014 & D33-045

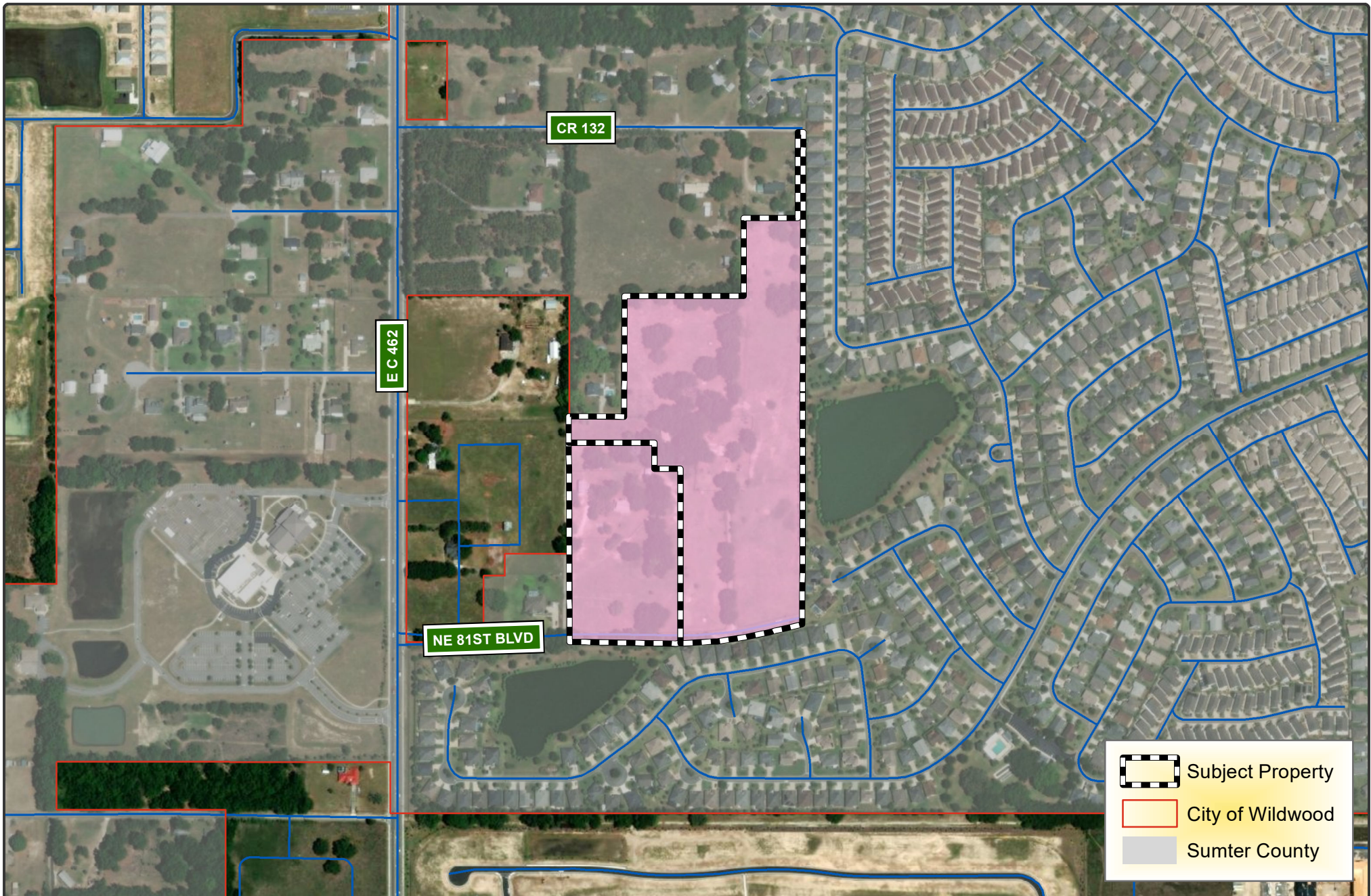
The applicant is seeking approval from the City Commission for the Wildwood Landing Final Plat, a subdivision consisting of 101 single-family units with 2 amenity tracts, and associated infrastructure, per the attached plan.

At the February 6, 2024, Planning and Zoning Board meeting, the special magistrate recommended approval contingent on the resolution of outstanding city attorney comments. The city attorney's comments were resolved on February 8, 2024. There are no outstanding comments.

PLAT 2306-004 meets the criteria set forth in the F.S. 177 and the Land Development Regulations.



DATED: 02/08/2024
Amanda Bondi
Planner II, Development Services



**CITY OF
WILDWOOD**

100 North Main Street
Wildwood, FL 34785
Phone: (352) 330-1330
www.wildwood-fl.gov



PLAT 2306-004

WILDWOOD LANDING FINAL PLAT

PARCELS D33-014 & D33-045

MAP 1B

**LOCATION
MAP**

**DECEMBER
2023**

OWNER'S DEDICATION

WILDWOOD LANDING (FL) OWNER IV LLC, A LIMITED LIABILITY COMPANY UNDER THE LAWS OF THE STATE OF FLORIDA TOGETHER WITH WILDWOOD LANDING II (FL) OWNER IV LLC, A LIMITED LIABILITY COMPANY UNDER THE LAWS OF THE STATE OF FLORIDA (DECLARANT), THE OWNER OF THE LANDS HEREIN PLATTED AS WILDWOOD LANDING, AS DEDICATOR, DOES HEREBY DEDICATE THIS PLAT AND STATE THE FOLLOWING:

TRACT RW-1, AS DEPICTED HEREON, IS A PUBLIC RIGHT OF WAY TRACT DEDICATED TO SUMTER COUNTY, FLORIDA, FOR PUBLIC RIGHT OF WAY PURPOSES.

ALL STREETS AND PRIVATE RIGHTS OF WAY, AS DEPICTED HEREON, ARE DEDICATED TO THE WILDWOOD LANDING HOMEOWNERS ASSOCIATION INC."

TRACTS OS-1, OS-2, OS-3, OS-4 AND OS-5 (OPEN SPACE AREAS), AS DEPICTED HEREON, ARE DEDICATED TO THE "WILDWOOD LANDING HOMEOWNERS ASSOCIATION INC."

AMENITY TRACT "A" AND AMENITY TRACT "B" (OPEN SPACE AREAS) AS DEPICTED HEREON, ARE DEDICATED TO THE "WILDWOOD LANDING HOMEOWNERS ASSOCIATION INC."

TRACTS S-1, S-2 AND S-3 (STORMWATER PONDS), AS DEPICTED HEREON ARE DEDICATED TO THE "WILDWOOD LANDING HOMEOWNERS ASSOCIATION INC."

THE PUBLIC UTILITY EASEMENTS, AS DESIGNATED ON THIS PLAT, ARE HEREBY DEDICATED TO THE "WILDWOOD LANDING HOMEOWNERS ASSOCIATION INC." AND GRANTED TO THE CITY OF WILDWOOD, FLORIDA, AS NONEXCLUSIVE EASEMENTS TO INSTALL, CONSTRUCT, OPERATE, SERVICE AND MAINTAIN WATER AND SANITARY UTILITIES, AND PUBLIC SERVICE PROVIDERS AS NONEXCLUSIVE BASIS FOR THE GROUND LEVEL, ABOVE GROUND, AND BELOW GROUND INSTALLATIONS, CONSTRUCTION, UPGRADES, CONNECTIONS, MAINTENANCE AND OPERATION OF SAID UTILITIES AND SERVICE INCLUDING DRAINAGE; AND SAID OWNERS FURTHER DO HEREBY DEDICATE TO THE PERPETUAL USE OF THE CITY OF WILDWOOD, WATER AND SEWER SYSTEM IMPROVEMENTS AND FACILITIES INCLUDING, BUT NOT LIMITED TO, WATER OR SEWER LINES OR PIPES, FIRE HYDRANTS, LIFT STATIONS, PUMPING STATIONS, BUILDINGS.

IN WITNESS WHEREOF, THE SAID DEDICATOR HAS CAUSED ITS NAME AND CORPORATE SEAL TO BE AFFIXED HERETO BY ITS SOLE MANAGER, ATTESTED BY HERETOFORE DULY AUTHORIZED ON THE _____ DAY OF _____, 20____.

(CORPORATE SEAL)

WILDWOOD LANDING (FL) OWNER IV LLC

ATTEST:
SOLE MANAGER _____ (PRINTED NAME) _____ (SIGNATURE)

WITNESS _____ (PRINTED NAME) _____ (SIGNATURE)

ADDRESS _____ CITY _____ STATE _____ ZIP _____

WITNESS _____ (PRINTED NAME) _____ (SIGNATURE)

ADDRESS _____ CITY _____ STATE _____ ZIP _____

STATE OF _____

COUNTY OF _____
THE FOREGOING DEDICATION WAS ACKNOWLEDGED BEFORE ME BY MEANS OF ☐ PHYSICAL PRESENCE OR ☐ ONLINE NOTARIZATION, THIS _____ DAY OF _____, 20____ BY _____ AS THE SOLE MANAGER OF WILDWOOD LANDING (FL) OWNER IV LLC, A LIMITED LIABILITY COMPANY UNDER THE LAWS OF THE STATE OF FLORIDA (THE "COMPANY"), AND BEING DULY SWORN, ACKNOWLEDGED BEFORE ME THAT THEY EXECUTED THE SAME AS THE SOLE MANAGER OF SUCH COMPANY HERETOFORE DULY AUTHORIZED AS THE ACT AND DEED OF SUCH COMPANY.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____, 20____.

NOTARY PUBLIC _____

MY COMMISSION EXPIRES: _____

IN WITNESS WHEREOF, THE SAID DEDICATOR HAS CAUSED ITS NAME AND CORPORATE SEAL TO BE AFFIXED HERETO BY ITS SOLE MANAGER, ATTESTED BY HERETOFORE DULY AUTHORIZED ON THE _____ DAY OF _____, 20____.

(CORPORATE SEAL)

WILDWOOD LANDING II (FL) OWNER IV LLC

ATTEST:
SOLE MANAGER _____ (PRINTED NAME) _____ (SIGNATURE)

WITNESS _____ (PRINTED NAME) _____ (SIGNATURE)

ADDRESS _____ CITY _____ STATE _____ ZIP _____

WITNESS _____ (PRINTED NAME) _____ (SIGNATURE)

ADDRESS _____ CITY _____ STATE _____ ZIP _____

STATE OF _____

COUNTY OF _____
THE FOREGOING DEDICATION WAS ACKNOWLEDGED BEFORE ME BY MEANS OF ☐ PHYSICAL PRESENCE OR ☐ ONLINE NOTARIZATION, THIS _____ DAY OF _____, 20____ BY _____ AS THE SOLE MANAGER OF WILDWOOD LANDING II (FL) OWNER IV LLC, A LIMITED LIABILITY COMPANY UNDER THE LAWS OF THE STATE OF FLORIDA (THE "COMPANY"), AND BEING DULY SWORN, ACKNOWLEDGED BEFORE ME THAT THEY EXECUTED THE SAME AS THE SOLE MANAGER OF SUCH COMPANY HERETOFORE DULY AUTHORIZED AS THE ACT AND DEED OF SUCH COMPANY.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____, 20____.

NOTARY PUBLIC _____

MY COMMISSION EXPIRES: _____

PLANNING AND ZONING CERTIFICATION

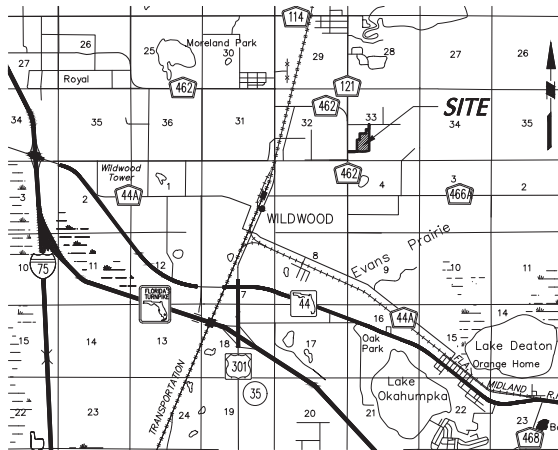
I HEREBY CERTIFY THAT THE LANDS CONTAINED HEREIN ARE IN THE CITY OF WILDWOOD, FLORIDA, ARE ZONED FOR THE USE PLATTED, AND THAT THE SUBDIVISION HAS PROCEEDED THROUGH THE DEVELOPMENT REQUIREMENTS OF THE CITY OF WILDWOOD, FLORIDA.

BY: _____ SIGNATURE _____ PRINT NAME _____

DATE _____ PRINT NAME/TITLE _____

WILDWOOD LANDING

BEING A PORTION OF SECTION 33, TOWNSHIP 15 SOUTH, RANGE 23 EAST
CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA



LOCATION MAP (NOT TO SCALE)

SUMMARY OF LOTS AND TRACTS

RESIDENTIAL LOTS: 101
PUBLIC RIGHT-OF-WAY TRACTS: 1
PRIVATE RIGHT-OF-WAY-TRACTS: 1
PRIVATE OPEN SPACE AREA TRACTS: 5
PRIVATE AMENITY TRACTS: 2
PRIVATE STORM WATER TRACTS: 3

TOTAL NUMBER OF LOTS AND TRACTS: 113

NOTICE: THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL, IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY AN OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF SUMTER COUNTY.

CERTIFICATE OF APPROVAL BY CITY OFFICIALS

THIS CERTIFIES THAT THIS PLAT WAS PRESENTED TO THE PROJECT REVIEW COMMITTEE OF THE CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA, AND WAS APPROVED BY THE BOARD FOR RECORD ON THIS _____ DAY OF _____, 20____.

ATTEST:

MELANIE STRICKLAND
PROJECT REVIEW COMMITTEE COORDINATOR

THIS CERTIFIES THAT THIS PLAT WAS PRESENTED TO THE COMMISSION OF THE CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA, AND WAS APPROVED BY THE COMMISSION FOR RECORD ON THIS _____ DAY OF _____, 20____.

JESSICA BARNES
CITY CLERK

ED WOLF
MAYOR

THIS CERTIFIES THAT THIS PLAT WAS PRESENTED TO THE ATTORNEY FOR THE CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA, AND WAS APPROVED BY HIM OR HER AS TO FORM AND LEGALITY ON THIS _____ DAY OF _____, 20____.

PRINT NAME
CITY OF WILDWOOD, ATTORNEY

SIGNATURE
CITY OF WILDWOOD, ATTORNEY

MELANIE STRICKLAND
DEVELOPMENT SERVICES DIRECTOR

JEREMY HOCKENBURY
PUBLIC WORKS DIRECTOR

PRINT NAME
CITY OF WILDWOOD, ENGINEER

SIGNATURE
CITY OF WILDWOOD, ENGINEER

REVIEWING SURVEYOR'S CERTIFICATION

PURSUANT TO SECTION 177.081 FLORIDA STATUTES, I HEREBY CERTIFY THAT I HAVE PERFORMED A REVIEW OF THIS PLAT FOR CONFORMITY TO CHAPTER 177, FLORIDA STATUTES AND THAT SAID PLAT COMPLIES WITH THE TECHNICAL REQUIREMENTS OF THAT CHAPTER, PROVIDED HOWEVER THAT MY REVIEW AND CERTIFICATION DOES NOT INCLUDE FIELD VERIFICATION OF ANY POINTS OR MEASUREMENTS SHOWN ON THIS PLAT.

BY: _____ SIGNATURE _____ DATE _____
RONALD W. HERR, P.L.S. REGISTRATION NO. 4907
WADE SURVEYING, INC.

PLAT BOOK PAGE _____

GRANT OF EASEMENTS

UNLESS OTHERWISE INDICATED, EASEMENTS OF FIVE FEET (5.00') IN WIDTH ALONG EACH FRONT LOT LINE, FIVE FEET (5.00') IN WIDTH ALONG EACH REAR LOT LINE, AND FIVE FEET (5.00') IN WIDTH ALONG EACH SIDE LOT LINE, ADJACENT TO THE BUILDING SITE, ARE HEREBY CREATED AND PROVIDED FOR THE PURPOSE OF ACCOMMODATING SURFACE DRAINAGE. WHERE AN AREA GREATER THAN ONE LOT IS USED AS A BUILDING SITE, THE OUTSIDE BOUNDARY OF SAID SITE SHALL BE SUBJECT TO THE LOT LINE EASEMENTS.

AN EASEMENT FOR PUBLIC UTILITIES THAT IS FIVE FEET (5.00') IN WIDTH ALONG EACH FRONT LOT LINE, FIVE FEET (5.00') IN WIDTH ALONG EACH REAR LOT LINE, AND FIVE FEET (5.00') IN WIDTH ALONG EACH SIDE LOT LINE, ADJACENT TO THE BUILDING SITE, IS HEREBY CREATED AND PROVIDED FOR THE PURPOSE OF ACCOMMODATING PUBLIC UTILITIES, WHERE AN AREA GREATER THAN ONE LOT IS USED AS A BUILDING SITE, THE OUTSIDE BOUNDARY OF SAID SITE SHALL BE SUBJECT TO THE LOT LINE EASEMENTS. SUCH EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF SAID UTILITIES.

AN EASEMENT IS HEREBY CREATED AND GRANTED TO S.E.CO., ITS SUCCESSORS OR ASSIGNS, THAT IS TEN FEET (10.00') IN WIDTH ALONG EACH FRONT LOT LINE, FIVE FEET (5.00') IN WIDTH ALONG EACH REAR LOT LINE, AND FIVE FEET (5.00') IN WIDTH ALONG EACH SIDE LOT LINE, ADJACENT TO THE BUILDING SITE, FOR THE PURPOSE OF ACCOMMODATING S.E.CO. UTILITIES. WHERE AN AREA GREATER THAN ONE LOT IS USED AS A BUILDING SITE, THE OUTSIDE BOUNDARY OF SAID SITE SHALL BE SUBJECT TO THE LOT LINE EASEMENTS. SUCH EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF SAID UTILITIES.

AN EASEMENT IS HEREBY CREATED AND GRANTED TO S.E.CO., ITS SUCCESSORS OR ASSIGNS, OVER AND ACROSS THE PRIVATE RIGHTS OF WAY SHOWN ON THIS PLAT FOR THE PURPOSE OF ACCOMMODATING S.E.CO. UTILITIES. SUCH EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF SAID UTILITIES.

AN EASEMENT FOR PUBLIC UTILITIES IS HEREBY CREATED ACROSS ALL PRIVATE ROADWAYS, AND ACROSS TRACTS OS-1 AND OS-2 IN THEIR ENTIRETY. SUCH EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF SAID UTILITIES.

ALL PLATTED UTILITY EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF CABLE TELEVISION SERVICES; PROVIDED, HOWEVER NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS OR OTHER PUBLIC UTILITY. IN THE EVENT A CABLE TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC UTILITY, IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES. THIS SECTION SHALL NOT APPLY TO THOSE PRIVATE EASEMENTS GRANTED TO OR OBTAINED BY A PARTICULAR ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION SHALL COMPLY WITH THE NATIONAL ELECTRICAL SAFETY CODE AS ADOPTED BY THE FLORIDA PUBLIC SERVICE COMMISSION.

AN EASEMENT FOR THE PURPOSE OF ACCOMMODATING SURFACE DRAINAGE IS HEREBY CREATED ACROSS TRACTS OS-1, OS-2, OS-3, OS-4, AND OS-5 IN THEIR ENTIRETY.

AN EASEMENT FOR THE PURPOSE OF ACCOMMODATING UNDERGROUND DRAINAGE PIPES IS HEREBY CREATED ACROSS TRACTS S-1, S-2, S-3, OS-3 AND OS-4 IN THEIR ENTIRETY. SUCH EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF SAID DRAINAGE PIPES.

DRAINAGE EASEMENTS CREATED BY THIS PLAT AND SHOWN HEREON ARE PRIVATE EASEMENTS AND ARE HEREBY RESERVED BY DECLARANT FOR FUTURE CONVEYANCE TO AN "ASSOCIATION". SUBSEQUENT TO THE RECORDING OF THIS PLAT, SAID DRAINAGE EASEMENTS SHALL BE AN EASEMENT FOR THE PURPOSE OF ACCOMMODATING SURFACE DRAINAGE AND UNDERGROUND DRAINAGE PIPES, INCLUDING THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF SAID DRAINAGE PIPES.

LANDSCAPE EASEMENTS CREATED BY THIS PLAT AND SHOWN HEREON ARE HEREBY RESERVED BY DECLARANT FOR FUTURE CONVEYANCE TO AN "ASSOCIATION". SUBSEQUENT TO THE RECORDING OF THIS PLAT, SAID LANDSCAPE EASEMENTS SHALL ALSO BE AN EASEMENT FOR THE PURPOSE OF ACCOMMODATING SURFACE DRAINAGE AND UNDERGROUND DRAINAGE PIPES, INCLUDING THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF SAID DRAINAGE PIPES.

THE EMERGENCY ACCESS EASEMENT SHOWN HEREON IS GRANTED TO SUMTER COUNTY AND THE CITY OF WILDWOOD FOR USE BY EMERGENCY RESPONSE PERSONNEL AND THEIR AUTHORIZED AGENTS FOR INGRESS AND EGRESS PURPOSES.

THE OWNER DOES HEREBY GRANT TO CITY OF WILDWOOD THE NON-EXCLUSIVE AND PERPETUAL RIGHT OF INGRESS AND EGRESS OVER AND ACROSS ALL OF THE PRIVATE STREETS SHOWN HEREON AND DOES HEREBY GRANT TO THE PRESENT AND FUTURE OWNERS OF LANDS THEREIN AND THEIR GUESTS, INVITEES AND DOMESTIC HELP, AND TO DELIVERY, PICKUP, FIRE PROTECTION SERVICES, POLICE, AUTHORITIES OF THE UNITED STATES POSTAL SERVICE, AND REPRESENTATIVES OF UTILITIES AUTHORIZED BY THE OWNER, THE NON-EXCLUSIVE AND PERPETUAL RIGHT OF INGRESS AND EGRESS OVER AND ACROSS SAID STREETS AND EASEMENTS. REGARDLESS OF THE PRECEDING PROVISIONS, THE LAWFUL OWNER RESERVES THE UNRESTRICTED AND ABSOLUTE RIGHT TO DENY THE RIGHT OF INGRESS TO ANY PERSON WHO, IN THE OPINION OF THE LAWFUL OWNER, MAY CREATE OR PARTICIPATE IN A DISTURBANCE OR NUISANCE ON ANY PART OF THE LAND SHOWN ON THIS PLAT.

ALL OTHER EASEMENTS SHOWN ON THIS PLAT ARE HEREBY RESERVED BY DECLARANT FOR FUTURE CONVEYANCE TO AN "ASSOCIATION", SUBSEQUENT TO THE RECORDING OF THIS PLAT, FOR THE PURPOSE NOTED.

CLERK'S CERTIFICATION

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS PLAT AND FIND THAT IT COMPLIES IN FORM WITH ALL REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES AND WAS FILED FOR RECORD ON _____, 20____ AT _____.

FILE NO. _____ PLAT BOOK _____ PAGE _____

CLERK OF THE COURT IN AND
FOR SUMTER COUNTY, FLORIDA

BY: _____ SIGNATURE _____ PRINT NAME _____

DATE _____ PRINT NAME/TITLE _____

SURVEYOR'S CERTIFICATION

I HEREBY CERTIFY THAT THIS PLAT OF WILDWOOD LANDING WAS PREPARED UNDER MY DIRECTION AND SUPERVISION AND I HAVE REVIEWED THE PLAT FOR COMPLIANCE WITH THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES.

GARY M. McDANIEL
PROFESSIONAL SURVEYOR AND MAPPER
LICENSE NUMBER L57254
LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES, INC.
LICENSED BUSINESS NUMBER L88172, STATE OF FLORIDA.

DATE _____

Sheet 1 of 6

LANGAN
Langan Engineering and
Environmental Services, Inc.
400 N. Ashley Drive, Suite 2175
Tampa, FL 33602
T: 813.439.6100 F: 813.439.6101 www.langan.com
FIDIC NO. 00009601/L88172/L88198

WILDWOOD LANDING

BEING A PORTION OF SECTION 33, TOWNSHIP 18 SOUTH, RANGE 23 EAST
CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA

LEGAL DESCRIPTION

THAT PART OF THE SOUTHWEST 1/4 OF SECTION 33, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SOUTHWEST 1/4; THENCE NORTH 89°58'32" WEST ALONG THE NORTH LINE OF SAID SOUTHWEST 1/4; FOR 1,092.00 FEET TO A POINT ON THE WEST LINE OF THE PLAT OF VILLAGES OF SUMTER UNIT NO. 160, AS RECORDED IN PLAT BOOK 11, PAGE 32, OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA, AND THE POINT OF BEGINNING;

THENCE ALONG SAID WEST LINE OF VILLAGES OF SUMTER UNIT No. 160, SOUTH 00°07'02" WEST PARALLEL WITH THE EAST LINE OF THE SOUTHWEST 1/4 OF SAID SECTION 33, A DISTANCE OF 1,028.98 FEET TO A COMMON CORNER OF SAID VILLAGES OF SUMTER UNIT NO. 160 AND THE PLAT OF VILLAGES OF SUMTER UNIT No. 159, AS RECORDED IN PLAT BOOK 12, PAGE 6, OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA;

THENCE ALONG THE WEST LINE OF SAID VILLAGES OF SUMTER UNIT No. 159, CONTINUING SOUTH 00°07'02" WEST PARALLEL WITH THE EAST LINE OF THE SOUTHWEST 1/4 OF SAID SECTION 33, 890.86 FEET TO A CORNER OF SAID VILLAGES OF SUMTER UNIT NO. 159;

THENCE WESTERLY ALONG THE BOUNDARY OF SAID VILLAGES OF SUMTER UNIT No. 159, SOUTH 76°28'30" WEST A DISTANCE OF 132.96 FEET TO A POINT;

THENCE SOUTH 78°32'41" WEST A DISTANCE OF 104.89 FEET TO A POINT;

THENCE SOUTH 81°27'48" WEST A DISTANCE OF 95.23 FEET TO A POINT;

THENCE SOUTH 87°03'53" WEST A DISTANCE OF 159.95 FEET TO A POINT;

THENCE NORTH 89°08'54" WEST A DISTANCE OF 410.04 FEET TO A POINT;

THENCE SOUTH 79°44'14" WEST A DISTANCE OF 184.54 FEET TO A POINT;

THENCE SOUTH 89°41'27" WEST A DISTANCE OF 447.59 FEET TO A POINT ON THE EASTERLY RIGHT OF WAY LINE OF SUMTER COUNTY ROAD 462, SAID RIGHT OF WAY BEING 66 FEET WIDE;

THENCE DEPARTING SAID VILLAGES OF SUMTER UNIT No. 159 BOUNDARY, NORTH 00°07'16" EAST ALONG SAID EASTERLY RIGHT OF WAY LINE A DISTANCE OF 37.87 FEET TO A POINT ON THE SOUTH LINE OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 33;

THENCE DEPARTING SAID EASTERLY RIGHT OF WAY LINE, SOUTH 89°57'23" EAST ALONG SAID SOUTH LINE OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 33, A DISTANCE OF 629.62 FEET TO A POINT ON THE WEST LINE OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 33;

THENCE NORTH 00°07'13" EAST ALONG SAID WEST LINE A DISTANCE OF 862.15 FEET TO A POINT ON A LINE LYING 462 FEET SOUTH OF THE NORTH LINE OF THE SOUTH 1/2 OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 33;

THENCE SOUTH 89°51'40" EAST ALONG SAID LINE A DISTANCE OF 200.21 FEET TO A POINT ON A LINE LYING 200.00 FEET EAST OF THE WEST LINE OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 33;

THENCE NORTH 00°07'27" EAST ALONG SAID LINE A DISTANCE OF 462.05 FEET TO A POINT ON THE NORTH LINE OF THE SOUTH 1/2 OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 33;

THENCE SOUTH 89°57'58" EAST ALONG SAID NORTH LINE A DISTANCE OF 462.63 FEET TO A POINT ON THE EAST LINE OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 33;

THENCE NORTH 00°07'09" EAST ALONG SAID EAST LINE A DISTANCE OF 306.02 FEET TO A POINT;

THENCE SOUTH 89°56'53" EAST A DISTANCE OF 208.14 FEET TO A POINT;

THENCE NORTH 00°03'16" EAST A DISTANCE OF 356.63 FEET TO THE NORTH LINE OF THE SAID SOUTHWEST 1/4 OF SECTION 33;

THENCE SOUTH 89°58'32" EAST ALONG SAID NORTH LINE A DISTANCE OF 24.62 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINING 1,185,066 SQUARE FEET OR 27.205 ACRES, MORE OR LESS.

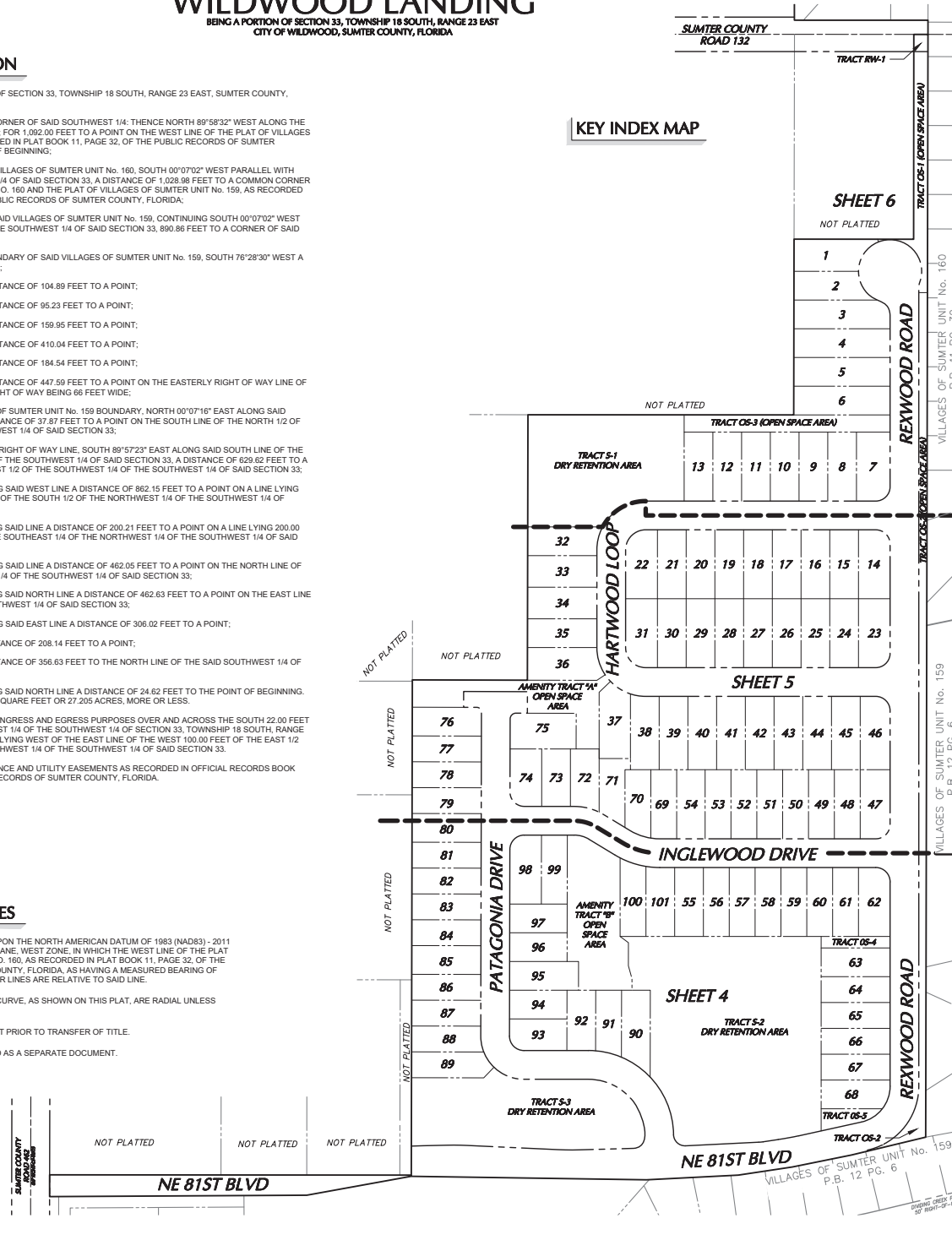
TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS PURPOSES OVER AND ACROSS THE SOUTH 22.00 FEET OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 33, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, LYING WEST OF THE EAST LINE OF THE WEST 100.00 FEET OF THE EAST 1/2 OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 33.

TOGETHER WITH ACCESS, MAINTENANCE AND UTILITY EASEMENTS AS RECORDED IN OFFICIAL RECORDS BOOK 4444, PAGES 1-42, OF THE OFFICIAL RECORDS OF SUMTER COUNTY, FLORIDA.

SURVEYOR'S NOTES

1. BEARINGS SHOWN ARE BASED UPON THE NORTH AMERICAN DATUM OF 1983 (NAD83) - 2011 ADJUSTMENT, FLORIDA STATE PLANE, WEST ZONE, IN WHICH THE WEST LINE OF THE PLAT OF VILLAGES OF SUMTER UNIT NO. 160, AS RECORDED IN PLAT BOOK 11, PAGE 32, OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA, AS HAVING A MEASURED BEARING OF SOUTH 00°07'02" WEST. ALL OTHER LINES ARE RELATIVE TO SAID LINE.
2. ALL LOT LINES INTERSECTING A CURVE, AS SHOWN ON THIS PLAT, ARE RADIAL UNLESS OTHERWISE NOTED.
3. ALL LOT CORNERS ARE TO BE SET PRIOR TO TRANSFER OF TITLE.
4. A TITLE OPINION WAS SUBMITTED AS A SEPARATE DOCUMENT.

KEY INDEX MAP



PLAT BOOK

PAGE

NOTICE: THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DESCRIPTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY AN OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF SUMTER COUNTY.

Sheet 2 of 6

LANGAN
Langan Engineering and
Environmental Services, Inc.

400 N. Ashley Drive, Suite 2175
Tampa, FL 33602

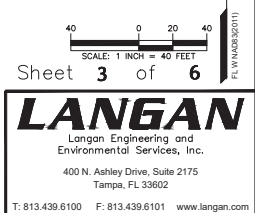
T: 813.439.6100 F: 813.439.6101 www.langan.com
FBIPE NO. 00008051LB8172LB8198

BEING A PORTION OF SECTION 33, TOWNSHIP 18 SOUTH, RANGE 23 EAST
CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA

① LOT NUMBER

S.E.CO.	SUMTER ELECTRIC COOPERATIVE INC.
R/W	RIGHT OF WAY
PC	POINT OF CURVATURE
PT	POINT OF TANGENCY
P.O.B.	POINT OF BEGINNING
P.O.C.	POINT OF COMMENCEMENT
BLVD	BOULEVARD
O.R.B.	OFFICIAL RECORD BOOK
P.B.	PLAT BOOK
PG.	PAGE
No.	NUMBER
NR	-NON-RADIAL
NT	-NON-TANGENT

PAGE



WILDWOOD LANDING

BEING A PORTION OF SECTION 33, TOWNSHIP 18 SOUTH, RANGE 23 EAST
CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA

PLAT BOOK

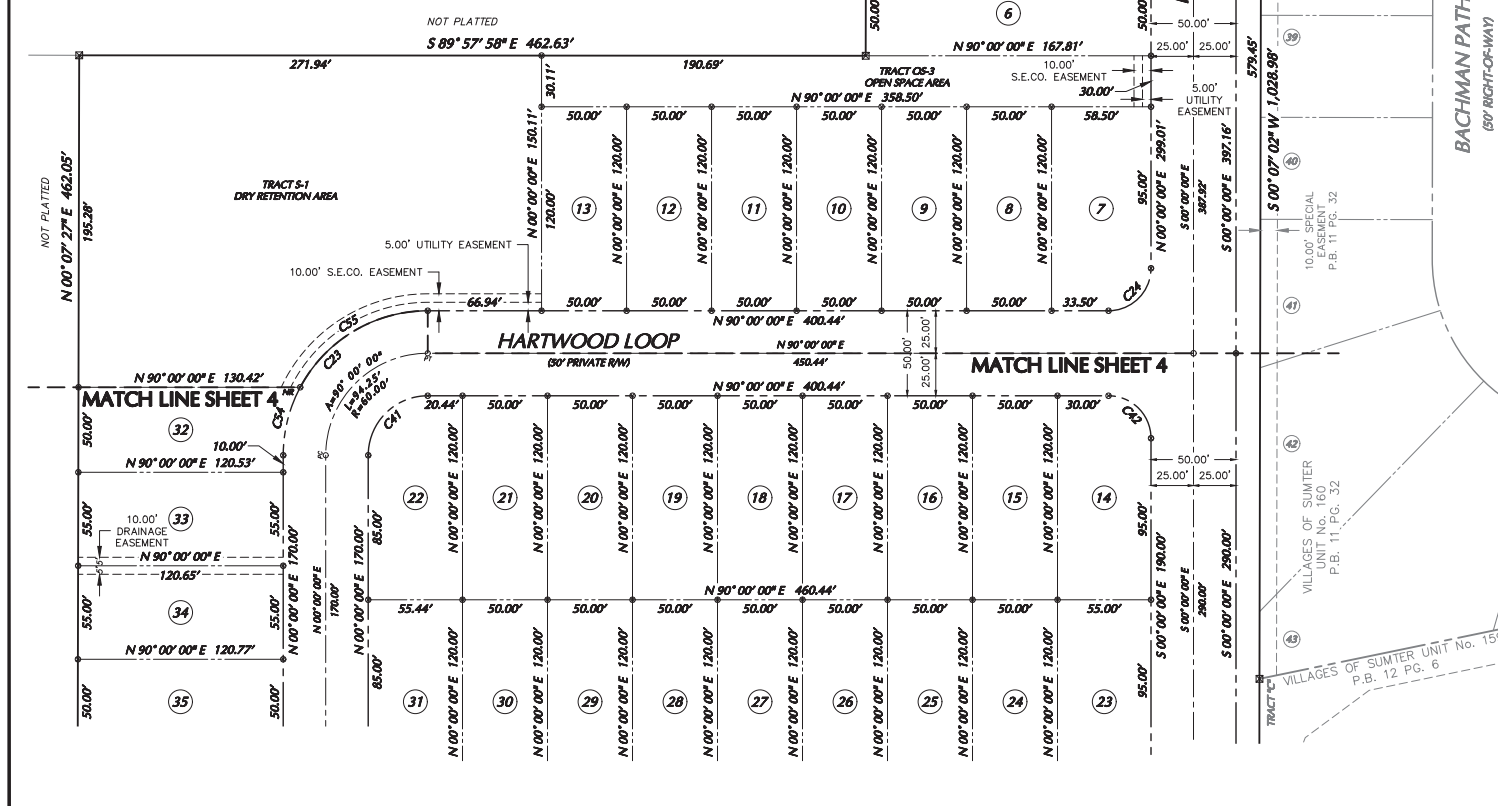
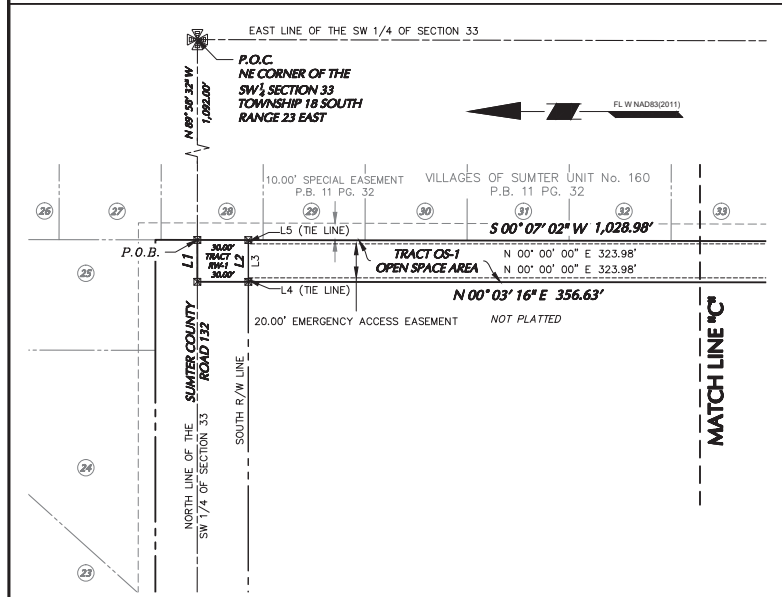
PAGE

LEGEND & ABBREVIATIONS

1	LOT NUMBER
PC	LOT CORNER
PCP	PERMANENT CONTROL POINT (PCP)
P.B.	PERMANENT REFERENCE MONUMENT (PRM)
P.B.	PLAT BOUNDARY
P.B.	EASEMENT BOUNDARY
P.B.	PRIVATE R/W BOUNDARY
R/W	RIGHT OF WAY
PC	POINT OF CURVATURE
PT	POINT OF BEGINNING
NR	NON-RADIAL
BLVD	BOULEVARD
O.R.B.	OFFICIAL RECORD BOOK
P.B.	PLAT BOOK
P.B.	PLAT
No.	NUMBER
R	RADIUS
L	ARC LENGTH
P.O.C.	POINT OF COMMENCEMENT
P.O.B.	POINT OF BEGINNING

LINE	BEARING	LENGTH
L1	S 89° 58' 32" E	34.62'
L2	S 89° 58' 32" E	24.59'
L3	S 89° 58' 32" E	20.00'
L4	N 89° 58' 32" W	2.34'
L5	S 89° 58' 32" E	2.25'
L6	N 48° 39' 35" E	6.03'
L7	N 48° 39' 35" E	6.03'
L8	S 21° 20' 15" E	5.00'
L9	N 00° 07' 09" E	20.00'
L10	N 90° 00' 00" W	20.00'
L11	S 00° 00' 00" E	20.00'
L12	N 90° 00' 00" E	20.00'

CURVE	RADIUS	ARC	DELTA ANGLE
C1	40.00'	47.46'	67° 58' 32"
C7	55.00'	57.14'	59° 31' 17"
C8	55.00'	20.11'	20° 57' 05"
C9	15.00'	12.74'	48° 39' 35"
C10	35.00'	29.72'	48° 39' 35"
C23	85.00'	133.52'	90° 00' 00"
C24	25.00'	39.27'	90° 00' 00"
C25	25.00'	31.32'	71° 47' 24"
C26	55.00'	261.25'	272° 09' 15"
C27	25.00'	8.89'	20° 21' 51"
C41	35.00'	54.98'	90° 00' 00"
C42	25.00'	39.27'	90° 00' 00"
C54	85.00'	41.64'	28° 04' 13"
C55	85.00'	91.87'	61° 55' 47"
C56	55.00'	6.15'	6° 24' 36"
C57	55.00'	62.76'	65° 22' 48"
C58	55.00'	85.91'	68° 39' 45"
C59	55.00'	126.42'	131° 42' 06"



Sheet 5 of 6

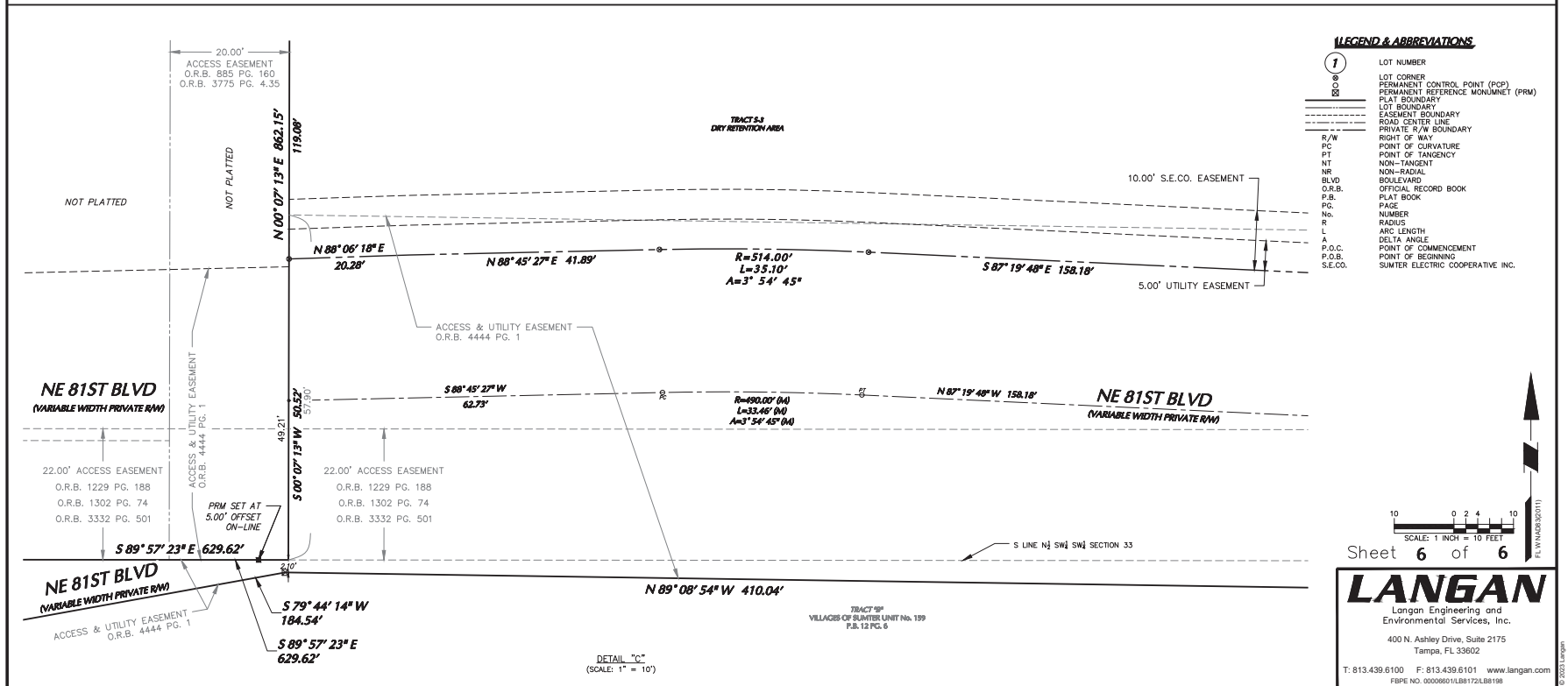
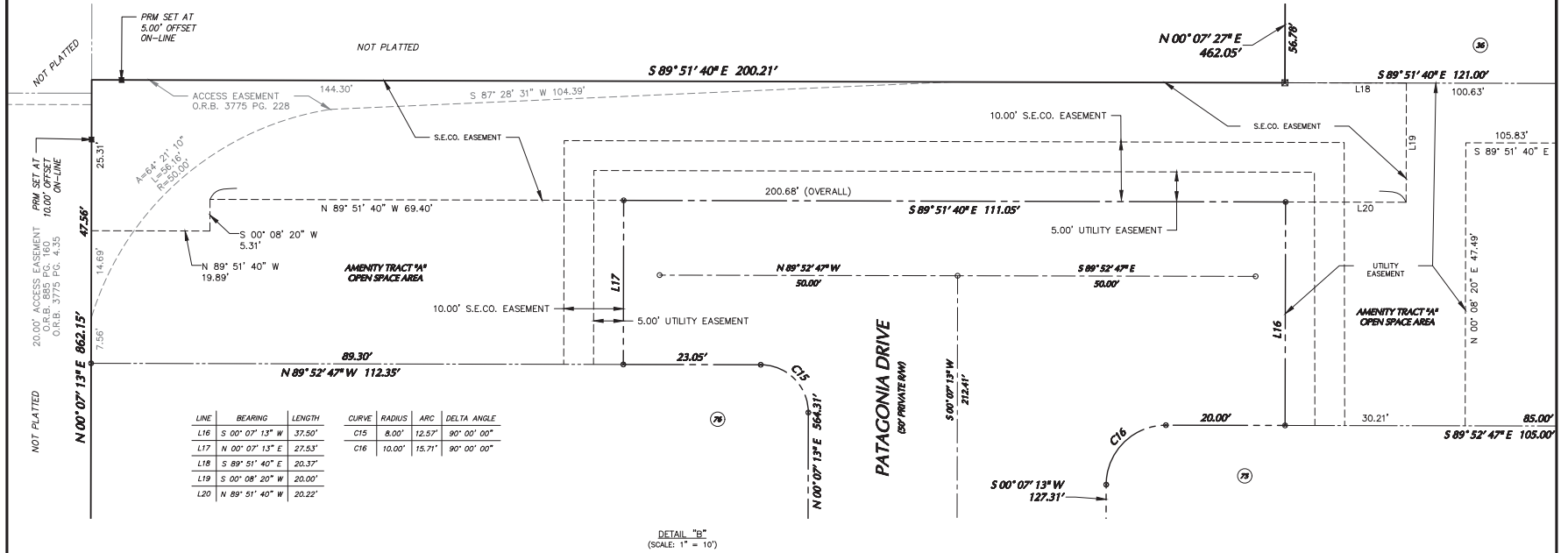
LANGAN
Langan Engineering and
Environmental Services, Inc.
400 N. Ashley Drive, Suite 2175
Tampa, FL 33602
T: 813.439.6100 F: 813.439.6101 www.langan.com
FIPS NO. 000098011, 081721, 08198

WILDWOOD LANDING

BEING A PORTION OF SECTION 33, TOWNSHIP 19 SOUTH, RANGE 23 EAST
CITY OF WILDWOOD, SUMTER COUNTY, FLORIDA

PLAT BOOK

PAGE



LEGEND & ABBREVIATIONS

- ① LOT NUMBER
- LOT CORNER
- PERMANENT CONTROL POINT (PCP)
- PERMANENT REFERENCE MONUMENT (PRM)
- PLAT BOUNDARY
- LOT BOUNDARY
- EASEMENT BOUNDARY
- ROAD CENTER LINE
- PRIVATE R/W BOUNDARY
- R/W RIGHT OF WAY
- PC POINT OF CURVATURE
- PT POINT OF TANGENCY
- NT NON-TANGENT
- NR NON-RADIAL
- BLVD BOULEVARD
- O.R.B. OFFICIAL RECORD BOOK
- P.B. PLAT BOOK
- PG. PAGE
- No. NUMBER
- R RADIUS
- L ARC LENGTH
- Δ DELTA ANGLE
- P.O.C. POINT OF COMMENCEMENT
- P.O.B. POINT OF BEGINNING
- S.E.CO. SUMTER ELECTRIC COOPERATIVE INC.



Sheet 6 of 6

LANGAN
Langan Engineering and
Environmental Services, Inc.
400 N. Ashley Drive, Suite 2175
Tampa, FL 33602
T: 813.439.6100 F: 813.439.6101 www.langan.com
FIDIC NO. 00008051/LB172/LB118

City of Wildwood, Florida

Planning & Zoning Board/Special Magistrate

The case below was heard on Tuesday, February 6, 2024, by the Special Magistrate. The applicant is seeking a favorable recommendation for a final plat from the City of Wildwood Planning and Zoning Board/Special Magistrate for Wildwood Landing Final Plat, a subdivision consisting of 101 single-family dwellings lots with 2 amenity tracts, and associated infrastructure on 26.75 acres, MOL. The subject property is generally located approximately 0.13 miles east of E C 462 and approximately 0.23 miles south of CR 132.

Case Number: PLAT 2306-004 Wildwood Landing Final Plat

Applicant(s): Wildwood Landing (FL) Owner IV, LLC & Wildwood Landing II (FL) Owner IV, LLC

Owner(s): Wildwood Landing (FL) Owner IV, LLC & Wildwood Landing II (FL) Owner IV, LLC

Parcel(s): D33-014 & D33-045

Under Land Development Regulation (LDR) § 1.7(B)(1), the Planning and Zoning Board/Special Magistrate has a duty to make a recommendation to the City Commission on all proposed final plats.

Based upon the testimony, evidence, and information presented as to the criteria set forth in LDR § 5.6, the Special Magistrate recommends approval contingent on the resolution of outstanding City Attorney comments.

Dated: February 6, 2024



Lindsay C. T. Holt
Special Magistrate City of Wildwood

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Purchase of 50 Manhole Rings and Covers in the Amount of \$26,470.50

REQUESTED ACTION: Staff Recommends Approval

CONTRACT:

Vendor/Entity: Fortiline Waterworks

Effective Date: 2/16/2024

Termination Date:

Managing Division/Department: Utility Department / Wastewater Division

BUDGET IMPACT: This is a budgeted item in the 23/24 fiscal year budget. Funds are available in account 401-535-30-3400 (Other Contractual Services).

HISTORY/FACTS/ISSUES:

The City's central sewer system needs preventative and periodic maintenance on a yearly basis. Due to certain waste and gases, the brick and concrete structure inside the manholes deteriorates over time. To keep the system's integrity sound and functional without interruption in service, the wastewater division is requesting to purchase fifty (50) hinged manhole rings and covers. Attached are three quotes received by staff, with Fortiline Waterworks being the lowest bid in the amount of \$26,470.50.

QUOTE SUMMARY FORM

(for purchases more then \$7,500.00)



Instructions: Use this form to list quotes received and to recommend a vendor for award. Attach the Quote Summary Form along with three written quotes from your vendors as backup.

Commodity or Service Manhole Ring and Cover purchase

	Vendor Name	Contact Name	Date & Quote #	Phone Number	Total Quote (include shipping)	
1	Fortiline Waterworks	NA	1-25-2024 / 6443184	NA	\$26,470.50	
2	Ferguson Waterworks	JEO	1-30-2024 / B547568	352-237-0273	\$26,613.00	
3	Hayes Pipe Supply, inc	NA	1-25-2024 / 86087	813-241-4040	\$26,902.00	
4						
5						

Include ALL quotes received

More then \$500.00 - Minimum of 3 Written Quotes
MUST use applicable vendors.

Recommended Vendor: Fortiline Waterworks

Winning Bid Amount: \$ 26,470.50

If the Recommended Vendor IS NOT the low, please explain why:
**Requires prior procurement approval*

Purchaser Wastewater Division

Direct Phone # 352-330-1349

Department Utilities

Director Signature

Date: 2-16-2024

Effective: 10-8-2018



Due to the continued cost and supply challenges in the DUCTILE IRON PIPE, PVC and HDPE markets, the pricing of these products will be based solely on the availability at the time of shipment. Also, given the volatility in these markets we will not be responsible for product availability and shipment delays, as they are out of our control. Bid prices should be considered an estimate, materials will only be priced at time of shipment until the current supply chain challenges are resolved. These terms are in leu of our standard terms. We appreciate your partnership.

CUSTOMER NO	QUOTING BRANCH	QUOTE NO	QUOTE DATE	PAGE
212848	FORTILINE OCALA	6443184	1/25/24	1

CUSTOMER
WILDWOOD CITY OF 100 N. MAIN STREET WILDWOOD, FL 34785

PROJECT INFORMATION
WILDWOOD/PAMREX ROUND 4

LINE	QTY	UOM	DESCRIPTION	UNIT PRICE	TOTAL PRICE
10	50	EA	***** GIVEN THE CURRENT PRICING AND SUPPLY CHAIN CHALLENGES ALL MATERIAL WILL BE PRICED AT TIME OF SHIPMENT AND THE PRICES BELOW ARE TO BE USED AS AN ESTIMATE FOR BID PURPOSES ONLY ***** 24" PAMREX RING & COVER WILDWOOD SS MH RING & COVER	529.4100	26,470.50
				Subtotal:	26,470.50
				Tax:	.00
				Bid Total:	26,470.50

ALL STOCK DELIVERIES ARE SUBJECT TO SHIPPING CHARGES
All PVC and HDPE material is quoted for shipment within 7 days of quote/bid date. All other material is quoted for shipment within 30 days of quote/bid date.
After 7 days for PVC and HDPE or 30 days for all other material, ALL quoted prices are subject to review based on current market conditions.
Ent By KJA 2/07/24 12:59:57



FEL-OCALA, FL WW
3501 SW 13TH STREET #200
OCALA, FL 34474-2857

Phone: 352-237-0273
Fax: 352-237-3326

Deliver To:

From: 0

Comments:

12:43:42 JAN 30 2024

FEL-OCALA, FL WW #44
Price Quotation
Phone: 352-237-0273
Fax: 352-237-3326

Bid No: B547568
Bid Date: 01/30/24
Quoted By: JEO

Cust Phone: 352-330-1330
Terms: NET 10TH PROX

Customer: CITY OF WILDWOOD
100 N MAIN STREET
WILDWOOD, FL 34785

Ship To: CITY OF WILDWOOD
UTILITY DEPARTMENT
700 HUEY STREET
WILDWOOD, FL 34785

Cust PO#: Job Name: 50 PAMREX

Item	Description	Quantity	Net Price	UM	Total
SP-PPAMREX24WLDWO	24" HINGED RING & COVER	50	532.260	EA	26613.00
Net Total:					\$26613.00
Tax:					\$0.00
Freight:					\$0.00
Total:					\$26613.00

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTRACTOR CUSTOMERS: IF YOU HAVE DBE/MBE/WBE/VBE/SDVBE/SBE GOOD FAITH EFFORTS DIVERSITY GOALS/ REQUIREMENTS ON A FEDERAL, STATE, LOCAL GOVERNMENT, PRIVATE SECTOR PROJECT, PLEASE CONTACT YOUR BRANCH SALES REPRESENTATIVE IMMEDIATELY PRIOR TO RECEIVING A QUOTE/ORDER.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with *NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=44&on=54771>



HAYES PIPE SUPPLY, INC.

9416 E. Dr. MLK, Jr. Boulevard • Tampa, FL 33610
(813) 241-4040 • Fax (813) 241-4041
www.hayespipe.com

QUO # - 86087

PAGE - 1

TO: CITY OF WILDWOOD

WILDWOOD/PAMREX ROUND 4

CITY OF WILDWOOD

100 N MAIN ST

WILDWOOD FL 34785

Plan Date	Last Revision	BID DATE	BID TIME
1/25/2024	.	1/25/2024	:00

QUANTITY	D E S C R I P T I O N	UNIT	PRICE	EXTENSION
----------	-----------------------	------	-------	-----------

Due to continued supply chain issues and changes within the manufacturer's price protection policies, effective today, March 23,2022, **all materials are subject to pricing at time of shipment.** Material availability and timeliness of shipments cannot be guaranteed.
These terms supersede all other contractual provisions including buyer's purchase orders.

50	PAMREX 24-WILDWOOD SS MH RING AND COVER	EA	538.04	26,902.00
----	--	----	--------	-----------

IN STOCK-ORLANDO
INCLUDES SS ID BADGE

Total For Quoted Items	----- 26,902.00
------------------------	--------------------

HAYES PIPE SUPPLY, INC.

BY. _____

Mains - Main Line Accessories - Service Materials - Casing Pipe

□ Nashville, TN · (615) 255-4040
□ Knoxville, TN · (865) 525-1717
□ Lexington, KY · (859) 231-8323
□ Tampa, FL · (813) 241-4040
□ Longview, TX · (903) 753-5533

Murfreesboro, TN · (615) 217-3040 □
Acworth, GA · (770) 529-8883 □
Louisville, KY · (502) 454-8500 □
Lake Helen, FL · (386) 228-9819 □
Columbia, SC · (803) 695-4040 □

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Rehab and Coating of 29 Manholes by RCM Utilities in the Amount of \$70,937.50

REQUESTED ACTION: Staff Recommends Approval

CONTRACT: Vendor/Entity: RCM Utilities
Effective Date: 2/16/2024 Termination Date:
Managing Division/Department: Utility Department / Wastewater Division

BUDGET IMPACT: This is a budgeted item in the 23/24 fiscal year budget. Funds are available in 401-535-30-3400 (Other Contractual Services).

HISTORY/FACTS/ISSUES:

The City's central sewer system needs preventative and periodic maintenance on a yearly basis. Due to certain wastes and gases, the brick and concrete structure inside manholes deteriorates over time. To keep the system's integrity sound and functional without interruption in service, the Wastewater Division is requesting to rehab/Epoxy coat the interior of 29 manholes within the collection system with an existing "piggyback" contract. This is part of an ongoing maintenance program that is budgeted each year and is approved in the 23/24 fiscal year budget. The total cost for the project will be \$70,937.50. Attached are both the contract and quote from RCM Utilities.

RCM UTILITIES, LLC
1451 Pine Grove Rd
Eustis, FL 32726
352-561-2990
billing@rcmutilities.com
www.rcmutilities.com



Estimate

ADDRESS

City of Wildwood
100 N. Main Street
Wildwood, FL 37485

ESTIMATE # 4488
DATE 01/05/2024

JOB NAME

7th Round Manholes

DESCRIPTION	AMOUNT
RCM Utilities agrees to provide all labor, materials (Excluding manhole ring and covers provided by city) and equipment per following scope: Remove old ring and covers and replace with new city provided ring and covers Repair roadway as needed for ring and cover replacement Apply epoxytec liner at 1.25 mils to interior of requested manholes per scope per manufactures specifications All work performed per OSHA confined space requirements ALL WORK PRICED PER PIGGYBACK ON CITY OF ZEPHYRHILLS ANNUAL WATER AND SEWER MAINTAINENCE CONTRACT THAT HAS BEEN APPROVED BY CITY OF WILDWOOD CITY COUNCIL QUOTE: \$70937.50	70,937.50
Manhole List ROUND SEVEN MANHOLES REHAB	
1.INTERSECTION OF ROSS ST. AND PERRY ST. RING AND COVER AND Epoxytec	
2.PERRY ST. ON THE EAST SIDE OF THE ROAD BY GREEN POLE Epoxytec	
3.IN THE INTERSECTION OF PERRY ST. AND STONE ST. RING AND COVER AND Epoxytec	
4.JACKSON ST. AND WILSON ST. ON THE EAST SIDE BETWEEN APARTMENTS UNDER OAK TREE RING AND COVER AND Epoxytec	
5.WILSON ST. INFRONT OF HOUSE #701 Epoxytec RING AND NEED TO BE PUT ON GPS.	
6.SECOND ST. IN FRONT OF HOUSE # 709 NEW RING AND COVER.	
7.AT THE CORNER OF SECOND ST. AND ROSS ST. ON THE WEST SIDE OF THE ROAD Epoxytec JUST THE RING.	
8. ON SECOND ST. AND EVANS ST. IN FRONT OF HOUSE # 600 Epoxytec.	
9.AT THE END OF EVANS ST. ON THE SOUTH SIDE OF THE ROAD NEW RING AND COVER AND Epoxytec.	
10.AT THE INTERSECTION OF EVANS ST. AND THIRD ST. Epoxytec.	
11.MAN HOLE AT THE END OF THIRD ST. CROSS ROSS ST. ON THE DIRT ROAD Epoxytec	

DESCRIPTION	AMOUNT
-------------	--------

12.FOURTH ST. IN FRONT OF HOUSE #904 Epoxytec.
13.FOURTH ST. BETWEEN HOUSE #900 AND 808 Epoxytec.
14.FOURTH ST. MON HOLE IN FRONT OF HOUSE #708 Epoxytec.
15.AT THE INTERSECTION OF FOURTH ST. AND STONE ST. WITH WHITE DOT ON LID Epoxytec.
16.STONE ST. MANHOLE ON THE SOUTH SIDE OF THE ROAD WITH WHITE DOT ON THE LID Epoxytec.
17. STONE ST.IN FRONT OF HOUSE # 515 Epoxytec.
18.FIFTH ST. INFRONT OF HOUSE #80 NEW RING AND COVER Epoxytec LOWER IT DOWNE WITH THE SIDEWALK IF WE CAN.
19. FIFTH ST. ON THE EAST SIDE OF THE ROAD INFRONT OF HOUSE #707 Epoxytec.
20. FIFTH ST. ON THE EAST SIDE OF THE ROAD ON THE NORTH SIDE OF HOUSE #614 Epoxytec.
21.FIFTH ST. AT THE END OF THE ROAD UNDER THE BIG OAK TREE Epoxytec.
22.OAK ST. INFRONT OF HOUSE # 600 NEW RING AND COVER AND Epoxytec.
23. INTERSECTION OF OAK ST. AND PITT ST. NEW RING AND COVER AND Epoxytec.
24.PITT ST. ON THE EAST SIDE OF THE ROAD IN FRONT OF HOUSE # 400 RING AND COVER AND Epoxytec.
25.PITT ST. AND LAWRENCE ST. IN FRONT OF HOUSE # 609 NEW RING AND COVER AND Epoxytec.
26. LAWRENCE ST. AT THE END AT HOUSE # 711 MANHOLE 1 AND 2 NEW RING AND COVER AND Epoxytec.
27. PITT ST AND MOSS ST. ON THE WEST OF THE ROAD UNDER BIG OAK TREE WITH GREEN STAKE AROUND IT Epoxytec.
28. AT THE END OF MOSS STREET IN THE MIDDLE OF THE ROAD NEW RING AND COVER AND Epoxytec.
29.PITT STREET ON THE EAST SIDE OF THE ROAD INFRONT OF HOUSE # 211 Epoxytec.
Note:
Water provided by city
Ring and covers provided by city
Permit if required billed as additional charge

SUBTOTAL	70,937.50
TAX	0.00
TOTAL	\$70,937.50

Accepted By

Accepted Date

Water & Wastewater Misc Construction/Maintenance Services

Labor/Equipment Rates Form

Customer: City of Wildwood / Piggyback city of Zephyrhills pricing

Project: Round 7 manhole rehab

LABOR RATES	RATES		ENTER	SUBTOTAL	ENTER	SUBTOTAL	LINE ITEM TOTAL
	WORKING HOURS	AFTER HOURS	# WORKING HOURS	# WORKING HOURS	# AFTER HOURS	# AFTER HOURS	
Supervisor	\$ 50.00	\$ 75.00		\$ -		\$ -	
Foreman	\$ 75.00	\$ 113.00	120	\$ 9,000.00		\$ -	\$ 9,000.00
Helper - Labor Only	\$ 35.00	\$ 53.00	120	\$ 4,200.00		\$ -	\$ 4,200.00
Helper with Truck/Trailer	\$ 50.00	\$ 75.00	120	\$ 6,000.00		\$ -	\$ 6,000.00
Backflow Technician	\$ 40.00	\$ 60.00		\$ -		\$ -	
LABOR RATES TOTAL							\$ 19,200.00

Please provide when after hours would apply (anytime outside of Mon - Fri 7am - 5pm)

EQUIPMENT RATES	SET UP FEE	HOURLY	# OF HOURS/ GALLONS or BAGS	DAILY	# OF DAYS	WEEKLY	# OF WEEKS	MONTHLY	# OF MONTHS	LINE ITEM TOTAL
Mini Excavator with Operator	\$ 150.00	\$ 80.00		\$ 800.00		\$ 2,400.00		\$ 9,600.00		
Back Hoe with Operator	\$ 250.00	\$ 125.00		\$ 1,250.00		\$ 6,250.00		\$ 25,000.00		
Vac Truck - 2 Man Crew	\$ 250.00	\$ 280.00		\$ 2,800.00		\$ 14,000.00		\$ 56,000.00		
CCTV Camera Trailer with Operator	\$ 250.00	\$ 175.00		\$ 1,750.00		\$ 8,750.00		\$ 35,000.00		
Tractor with Bucket with Operator	\$ 250.00	\$ 125.00		\$ 1,250.00		\$ 6,250.00		\$ 25,000.00		
4" Sewage Bypass Pump with Hoses	\$ 250.00	\$ 40.00		\$ 250.00		\$ 650.00		\$ 2,600.00		
Bypass Pump Fuel Additional	\$ 4.50	Per Gallon								
13000 Watt Generator	\$ 250.00	\$ 40.00		\$ 170.00		\$ 850.00		\$ 3,400.00		
Infiltrator MH Leak Stop Plus Labor	\$ 150.00	\$ 250.00		\$ 150.00		\$ 750.00		\$ 3,000.00		
Metal Fabrication/Welding Lead Man	\$ 150.00	\$ 75.00		\$ 750.00		\$ 3,750.00		\$ 15,000.00		
Metal Fabrication/Welder	\$ 150.00	\$ 65.00		\$ 650.00		\$ 3,250.00		\$ 13,000.00		
Sand Blast Trailer Rig with Crew	\$ 250.00	\$ 295.00	65.00	\$ 2,950.00		\$ 14,750.00		\$ 59,000.00		\$ 19,425.00
Sand Blasting Sand	\$ 5.00	Per Bag								
Compactor with Operator	\$ 150.00	\$ 100.00		\$ 1,000.00		\$ 5,000.00		\$ 20,000.00		
Air Compressor Road Bore	\$ 250.00	\$ 125.00		\$ 1,250.00		\$ 6,250.00		\$ 25,000.00		
EQUIPMENT RATES TOTAL										\$ 19,425.00

MATERIAL RATES	% Mark UP	COST	MARK-UP	LINE ITEM TOTAL
Materials Purchased for Specific Job	25%	25850	\$ 6,462.50	\$ 32,312.50
Materials from Stock	25%		\$ -	
Subcontract Labor	20%		\$ -	
MATERIAL RATES TOTAL				\$ 32,312.50

SUBTOTAL				\$ 70,937.50
PERFORMANCE & PAYMENT BOND				\$ -
GRAND TOTAL				\$ 70,937.50

(Yes/No)

No

2%

Company Name: RCM Utilities, LLC

Authorized Representative/ Title: Christopher R. Creech, Mgr.

Signature:

Christopher R. Creech

Date: 01/05/2024

CITY OF ZEPHYRHILLS

Water & Wastewater Miscellaneous Construction/Maintenance Services

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into this 12th day of August, 2019 by and between the **CITY OF ZEPHYRHILLS**, a Florida municipal corporation, having its principal office at 5335 8th Street, Zephyrhills, FL 33542 ("City") and **RCM Utilities**, a corporation organized and authorized to do business in the State of Florida, having its principal office at **100 West Mills Avenue, Eustis, FL 32726** ("Contractor"). The City and Contractor shall collectively be referred to as the "Parties", and each may individually be referred to as a "Party".

ARTICLE 1 – RECITALS

1.1 The recitals are true and correct and are hereby incorporated into and made a part of this Agreement.

ARTICLE 2 – CONTRACT DOCUMENTS

2.1 The following documents, collectively referred to as the "Contract Documents", are incorporated into and made part of this Agreement:

2.1.1 RFP 35-19-01, Water & Wastewater Construction/Maintenance Services "Exhibit A";

2.1.2 Contractor's response to Item 2.1.1, attached hereto as "Exhibit B";

ARTICLE 3 – TERM OF AGREEMENT

 3.1 Subject to authorized adjustments, the Term of this Agreement shall have an initial term of three (3) years with an option to renew for an additional three (3) year term..

3.2 When, in the opinion of the City, reasonable grounds for uncertainty exist with respect to the Contractor's ability to perform Services or any portion thereof, the City may request that the Contractor, within a reasonable time frame set forth in the City's request, provide adequate assurances to the City in writing, of Contractor's ability to perform in accordance with terms of this Agreement. In the event that the Contractor fails to provide the City the requested assurances within the prescribed time frame, the City may treat such failure as a repudiation or breach of the Agreement, and resort to any remedy for breach provided for in this Agreement or at law.

ARTICLE 4 – COMPENSATION

4.1 Compensation for services shall be as per outlined in Contractors response their response, attached as Exhibit B. The City would prefer payment made via City's credit card.

ARTICLE 5 – SCOPE OF SERVICES

5.1 Contractor shall provide all labor, supervision, materials, equipment, tools, services, monitoring and expertise necessary for the completion of Services, in accordance with the specifications, terms and conditions contained in the Contract Documents. Contractor shall perform the Services in accordance with that degree of care and skill ordinarily exercised by reputable members of its profession.

5.2 This contract has been enhanced to include other City services as required, i.e., storm water or other related public works projects as awarded by the City Council.

5.3 Contractor represents and warrants to the City that: (i) Contractor possesses all qualifications, licenses and expertise required for the provision of Services, with personnel fully licensed by the State of Florida; (ii) Contractor is not delinquent in the payment of any sums due the City, including payment of permit fees, local business taxes, or in the performance of any obligations to the City; (iii) All personnel assigned to perform work shall be, at all times during the term hereof, fully qualified and trained to perform the tasks assigned to each; (iv) the Services will be performed in the manner and at such times and locations as described by the City for the budgeted amount; and (v) The person executing this Agreement on behalf of the Contractor is duly authorized to execute same and fully bind Contractor as a party to this Agreement.

5.4 Contractor agrees and understands that: (i) any and all subcontractors used by Contractor shall be paid by Contractor and not paid directly by the City; and (ii) any and all liabilities regarding payment to, or use of subcontractors for any of the work related to this Agreement, shall be borne solely by Contractor.

5.5 Contractor warrants that any and all work, materials, services or equipment that may reasonably be inferred from the Contract Documents as being required to produce the intended result, will be supplied by the Contractor at its own cost, whether or not specifically called for.

5.6 The Services shall be completed by the Contractor to the satisfaction of the City. The City shall make decisions on all claims regarding interpretation of the Agreement and on all other matters relating to the execution, progress and quality of the Services.

ARTICIAL 6 – CITY’S TERMINATION RIGHTS

6.1 The City shall have the right to terminate this Agreement, in its sole discretion at any time, with or without cause, upon fifteen (15) days written notice to Contractor. In such event, the City shall pay Contractor compensation for Services rendered prior to the effective date of termination. The City shall not be liable to Contractor for any additional compensation, or for any consequential or incidental damages.

ARTICLE 7 – INDEPENDENT CONTRACTOR

7.1 Contractor has been procured and is being engaged by the City as an independent contractor, and not as an agent or employee of the City. Accordingly, Contractor shall not attain, not be entitled to, any rights or benefits under the Ordinances of the City, nor any rights generally afforded classified or unclassified employees of the City.

Contractor further understands that Florida workers' compensation benefits available to employees of the City, are not available to Contractor. Therefore, Contractor agrees to provide workers' compensation insurance for any employee or agent of Contractor rendering services to the City under this Agreement.

ARTICLE 8 – CONFLICTS OF INTEREST

8.1 The Contractor represents and warrants to the City that it has not employed or retained any person or company employed by the City to solicit or secure this Agreement and that it has not offered to pay, paid, or agreed to pay any person any fee, commission, percentage, brokerage fee, or gift of any kind contingent upon or in connection with, the award of this Agreement.

8.2 Contractor covenants that no person under its employ who presently exercises any functions or responsibilities on behalf of the City in connection with this Agreement has any personal financial interest, directly or indirectly with Contractor. Contractor further covenants that, in the performance of this Agreement, no person having such conflicting interest shall be employed.

ARTICLE 9 – DEFAULT

9.1 If Contractor fails to comply with any term or condition of this Agreement, or fails to perform any of its obligation hereunder, then Contractor shall be in default. The City shall have the right to terminate this Agreement, in the event Contractor fails to cure a default within ten (10) business days after receiving Notice of Default. Contractor understands and agrees that termination of this Agreement under this section shall not release Contractor from any obligations accruing prior to the effective date of termination.

ARTICLE 10 – NOTICES

10.1 All notices, demands, correspondence and communication between the City and Contractor shall be deemed sufficiently given under the terms of this Agreement when delivered by personal service, faxed, or dispatched by mail or certified mail, addressed as follows:

To CONTRACTOR:

RCM Utilities
100 West Mills Avenue
Eustis, FL 32726

To CITY:

City of Zephyrhills
ATTN: City Manager
5335 8th Street
Zephyrhills, Florida 33542

And,

City of Zephyrhills
ATTN: City Attorney
5335 8th Street
Zephyrhills, Florida 33542

10.2 Either Party may at any time designate a different address and/or contact person by giving notice as provided above to the other Party. Such notices shall be deemed given upon receipt by the addressee.

10.3 In the event there is a change of address and the moving Party fails to provide notice to the other Party, then notice sent as provided in this Article shall constitute adequate notice.

ARTICLE 11 – PUBLIC RECORDS

11.1 IF THE CONSULTANT/CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 813-780-0000, EXT. 3543 OR CITYCLERK@CI.ZEPHYRHILLS.FL.US OR CITY CLERK, CITY OF ZEPHYRHILLS, 5335 EIGHTH STREET, ZEPHYRHILLS, FLORIDA 33542.

ARTICLE 12 – INDEMNIFICATION

12.1 Contractor/Vendor shall defend, indemnify and hold harmless the City of Zephyrhills and all of the City of Zephyrhills's officers, agents, and employees from and against all claims, liability, loss and expense, including reasonable costs, collection expenses, attorneys' fees, and court costs which may arise because of the negligence (whether active or passive), misconduct, or other fault, in whole or in part (whether joint, concurrent, or contributing), of Contractor/Vendor, its officers, agents or employees in performance or non-performance of its obligations under the Agreement. *Contractor/Vendor* recognizes the broad nature of this indemnification and hold harmless clause, as well as the provision of a legal defense to the City of Zephyrhills when necessary, and voluntarily makes this covenant and expressly acknowledges the receipt of such good and valuable consideration provided by the City of Zephyrhills in support of these indemnification, legal defense and hold harmless contractual obligations in accordance with the laws of the State of Florida. This clause shall survive the termination of this Agreement. Compliance with any insurance requirements required elsewhere within this Agreement shall not relieve Contractor/Vendor of its liability and obligation to

defend, hold harmless and indemnify the City of Zephyrhills as set forth in this article of the Agreement.

Nothing herein shall be construed to extend the City of Zephyrhills's liability beyond that provided in section 768.28, Florida Statutes.

ARTICLE 13 – INSURANCE

Insurance. Contractor/Vendor shall, at its sole cost and expense, procure and maintain throughout the term of this contract, Comprehensive General Liability and Worker's Compensation insurance, including Employer Liability insurance, with minimum policy limits of \$ 1,000,000 (this could be \$2,000,000 depending on the amount of the contract) Combined Single Limits, or to the extent and in such amounts as required and authorized by Florida law, and will provide endorsed certificates of insurance generated and executed by a licensed insurance broker, brokerage or similar licensed insurance professional evidencing such coverage, and naming the City of Zephyrhills as a named, additional insured, as well as furnishing the City of Zephyrhills with a certified copy, or copies, of said insurance policies. Certificates of insurance and certified copies of these insurance policies must accompany this signed contract. Said insurance coverages procured by Contractor/Vendor as required herein shall be considered, and Contractor/Vendor agrees that said insurance coverages it procures as required herein shall be considered, as primary insurance over and above any other insurance, or self-insurance, available to the City of Zephyrhills, and that any other insurance, or self-insurance available to the City of Zephyrhills shall be considered secondary to, or in excess of, the insurance coverage(s) procured by Contractor/Vendor as required herein.

Nothing herein shall be construed to extend the City of Zephyrhills's liability beyond that provided in section 768.28, Florida Statutes.

Builders' Risk — If this Contract includes: (1) construction of a new above-ground structure or structures, or (2) any addition(s), improvement(s), alteration(s), or repair(s), to an existing above-ground structure or structures, or (3) the installation of machinery or equipment into an existing structure or structures, the Contractor shall provide, in a policy acceptable to the City, "all risk" (i.e. Special Form) property insurance on any such construction, additions, machinery or equipment. The amount of the insurance shall be no less than the estimated replacement value at the time of the City's final acceptance of such new structures, addition(s), improvement(s), alteration(s), repair(s), machinery or equipment. The coverage shall not be subject to any restriction with respect to occupancy or use by the City and, subject to thirty (30) days' prior written notice to the City shall remain in full effect until final acceptance by the City. In addition, the City, the Professional, and the Contractor's subcontractors of any tier, shall be additional insureds on this policy. The insurance shall include a deductible no greater than one percent (1%) of the Contract amount, or \$25,000, whichever is smaller, for which the Contractor shall be responsible. The risk of loss whether insured or not shall remain with the Contractor until final acceptance. Upon request, Contractor shall furnish to the City complete copies of the insurance policy.

ARTICLE 14 – FORCE MAJEURE

14.1 A “Force Majeure Event” shall mean an act of God, act of governmental body or military authority, fire, explosion, power failure, flood, storm, hurricane, sink hole, other natural disasters, epidemic, riot or civil disturbance, war or terrorism, sabotage, insurrection, blockade, or embargo. In the event that either Party is delayed in the performance of any act or obligation pursuant to or required by the Agreement by reason of a Force Majeure Even, the tme for required completion of such act or obligation shall be extended by the number of days equal to the total number of days, if any, that such Party is actually delayed by such Force Majeure Event.

The Party seeking delay in performance shall give notice to the other Party specifying the anticipated duration of the delay, and if such delay shall extend beyond the duration specified in such notice, additional notice shall be repeated no less than monthly so long as such delay due to a Force Majeure Event continues. Any Party seeking delay in performance due to a Force Majeure Event shall use its best efforts to rectify any condition causing such delay and shall cooperate with the other Party to overcome any delay that has resulted.

ARTICLE 15 – MISCELLANEOUS PROVISIONS

15.1 No waiver or breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or any other provision hereof, and no waiver shall be effective unless made in writing.

15.2 All representations, indemnifications, warranties and guarantees made in, required by, or given in accordance with this Agreement, as well as all continuing obligations indicated in the Contract Documents, shall survive final payment, completion and acceptance of the Services and termination or completion of the Agreement.

15.3 Should any provision, paragraph, sentence, word or phrase contained in this Agreement be determined by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable under the laws of the State of Florida, such provision, paragraph, sentence, word, or phrase shall be deemed modified to the extent necessary in order to confirm with such laws, or if not modifiable, then same shall be deemed severable, and in either event, the remaining terms and provisions of this Agreement shall remain unmodified and in full force and effect or limitation of its use.

15.4 Services shall not be subcontracted, transferred, conveyed, or assigned under this Agreement in whole or in part to any other person, firm or corporation without the prior written consent of the City.

15.5 The City is exempt from Federal Excise and State taxes. The applicable tax exemption number or certificate shall be made available upon request.

15.6 This Agreement constitutes the sole and entire agreement between the Parties. No modification or amendments hereto shall be binding on either Party unless in writing and signed by both Parties.

15.7 This Agreement shall be construed and enforced according to the laws of the State of Florida. Venue in any proceedings between the Parties shall be in Pasco County, Florida.

15.8 The City reserves the right to audit the records of the Contractor covered by this Agreement at any time during the provision of Services and for a period of three (3) years after final payment is made under this Agreement.

15.9 The Contractor agrees that it shall not discriminate as to race, sex, color, creed, national origin, or disability, in connection with its performance under this Agreement.

15.10 The professional services to be provided by Contractor pursuant to this Agreement shall be non-exclusive, and nothing herein shall preclude the City from engaging other firms to perform Services.

15.11 This Agreement shall be binding upon the Parties herein, their heirs, executors, legal representatives, successors and assigns.

15.12 The Contractor agrees to comply with and observe all applicable federal, state, and local laws, rules, regulations, codes and ordinances, as they may be amended from time to time.

15.13 All other terms and conditions set forth in the Contract Documents which have not been modified by this Agreement, shall remain in full force and effect.

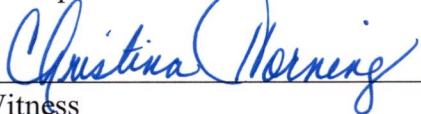
15.14 In the event of any dispute arising under or related to this Agreement, the prevailing Party shall be entitled to recover all actual attorney fees, costs and expenses incurred by it in connection with that dispute and/or the enforcement of this Agreement, including all such actual attorney fees, costs and expenses at all judicial levels, including appeal, until such dispute is resolved with finality.

15.15 This Agreement may be executed in two or more counterparts, each of which shall constitute an original but all of which, when taken together, shall constitute one and the same Agreement.

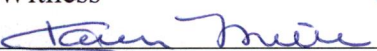
IN WITNESS WHEREOF, the parties have executed this agreement on the day written above.

Signed, Sealed and Delivered

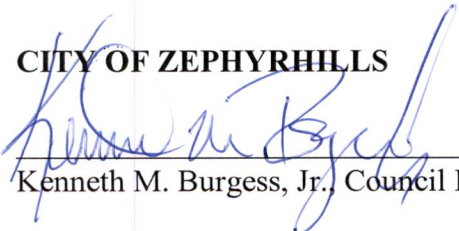
In the presence of:



Witness



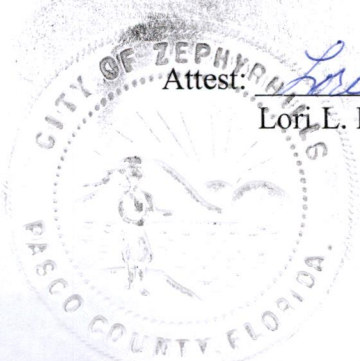
Witness

CITY OF ZEPHYRHILLS


Kenneth M. Burgess, Jr., Council President

Attest: 

Lori L. Hillman, City Clerk



Signed, Sealed and Delivered
In the presence of:

John C. Riggs
Witness John C. Riggs
Melissa Moss
Witness Melissa Moss

RCM UTILITIES

By: Christopher R. Creech
Name: Christopher R. Creech
Title: Manager



REQUEST FOR PROPOSAL

Response Acknowledgement

SUBMIT BID RESPONSE TO:

CITY OF ZEPHYRHILLS
ATTN: PURCHASING DEPT
5335 8TH STREET
ZEPHYRHILLS, FL 33542

PURCHASING AGENT: Karen Miller

Phone: 813-780-0000 x3536

Email: Purchasing1@ci.zephyrhills.fl.us

AN EQUAL OPPORTUNITY EMPLOYER

FLORIDA TAX EXEMPT

#85-8012740166C-4

FEDERAL IDENTIFICATION NUMBER

#59-6000455

BID/PROPOSAL DOCUMENTS MAY BE OBTAINED AT:

BidNet Direct, <https://www.bidnetdirect.com/>

City of Zephyrhills-City Hall-Purchasing, 5335 8th Street, Zephyrhills, Florida 33542

BID/PROPOSAL NUMBER	DISTRIBUTION DATE	BID/PROPOSAL TITLE	BID/PROPOSAL RESPONSES OPENING DATE/TIME
35-19-01	June 21, 2019	Water & Wastewater Misc Construction/Maintenance Services	Friday -July 26, 2019 - 3 PM

PRE CONFERENCE DATE/TIME/LOCATION ☒ Strongly Recommended ☐ None

DATE: Friday - June 28, 2019

TIME: 10:00 AM

City of Zephyrhills City Hall Council Chambers, 5335 8th Street, Zephyrhills, FL

RESPONSES RECEIVED AFTER ABOVE
DATE AND TIME
WILL NOT BE ACCEPTED

VENDOR MUST COMPLETE THE BELOW AREAS AND RETURN FORM, NOTARIZED. FORM IS REQUIRED.

RESPONDER'S NAME/ADDRESS:

If returning as a "NO" state reason:

TELEPHONE NUMBER:

EMAIL ADDRESS:

I certify this Response is made without prior understanding, agreement, or connections with any corporation, firm or person submitting a Response for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to all conditions of this Bid/Proposal and certify that I am authorized to sign this Response for the company. In submitting a Response to the City of Zephyrhills the Responder offers and agrees that if this Response is accepted, the Company will convey, sell, assign or transfer to the City of Zephyrhills all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the City of Zephyrhills. At the City's discretion, such assignment shall be made and become effective at the time the City tenders final payment to the Company.

FEDERAL EMPLOYER ID NUMBER OR SS NUMBER:

AUTHORIZED SIGNATURE

PRINTED NAME/TITLE

THIS FORM MUST BE NOTARIZED BELOW

Sworn to and subscribed to me this ____ day of _____, 2019

Personally known: ☐ Or produced identification: ☐

Type of ID: _____

Notary Signature

State

My commission expires: _____

AFFIX NOTARY STAMP BELOW

BONDS

THE CITY OF ZEPHYRHILLS RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS, TO WAIVE INFORMALITIES, AND TO ACCEPT ALL OR ANY PART OF ANY RESPONSE/PROPOSAL AS MAY BE DEEMED TO BE IN THE BEST INTEREST OF THE CITY UNLESS OTHERWISE NOTED, PAYMENT OF GOODS OR SERVICES PROVIDED AS A RESULT OF THIS SOLICITATION WILL BE MADE PER FLORIDA STATUTE. ALL VENDORS MUST SUBMIT A COMPLETED W-9 FORM.

TABLE OF CONTENTS

RFP Response Form	Page
	3
Section 1.0 Introduction & General Requirements	4
Section 2.0 Scope of Work	12
Section 3.0 Proposal Package Criteria	13
Section 4.0 Evaluation Criteria & Ranking Process	16
Section 5.0 Forms	17

**City of Zephyrhills
RFP Response Form**

PROJECT IDENTIFICATION NUMBER: 35-19-01

PROJECT NAME: Water & Wastewater Miscellaneous Construction Services

RFP DEADLINE: July 26, 2019 by 3 PM

The undersigned, hereby declares that no person or other persons other than the undersigned are interested in this RFP, as Principal, and this response to request for proposal is made without collusion with others; and that we have carefully read and examined the specifications, and with full knowledge of all conditions under which the services herein is contemplated must be furnished, hereby proposed and agree to furnish this service according to the requirements set out in the specifications for said purchase and service.

Federal Employer Identification Number: _____

Required Documents:

- | | |
|---|--|
| ☐ RFP Acceptance | ☐ RFP Cover Response Form |
| ☐ Drug Free Workplace Form | ☐ Firm Data Sheet |
| ☐ Non-Collusive Affidavit | ☐ Firm Data Sheet-Sub Consultant |
| ☐ Public Entity Crimes | ☐ Fee Proposal Form |
| ☐ Addenda Receipt Acknowledgement | ☐ TAB 1-Licenses |
| ☐ E-Verify | ☐ TAB 2-Resume |
| ☐ TAB 3-References | ☐ TAB 4-Office Location |
| ☐ TAB 5-Equipment List | |

FIRM NAME: _____

SUBMITTER'S NAME/TITLE: _____

ADDRESS: _____

TELEPHONE NUMBER _____ FAX _____

EMAIL ADDRESS _____

Firm Representative Signature: _____ **Date** _____

Notary or Corporate

SECTION 1

1.0 INTRODUCTION TO REQUEST FOR PROPOSALS

- 1.1 Invitation: The City of Zephyrhills (the "City"), invites responses ("Responses") which offer to provide the services described in Section 2.0: "Scope of Services."

- 1.2 Agreement Terms and Conditions: The Proposer(s) selected to provide the service(s) requested herein (the "Successful Proposer(s)") shall be required to execute an Agreement with the City. In the event that the proposer to whom the contract is awarded does not execute a contract within **thirty (30) days** after such award, the City of Zephyrhills may give notice to such proposer of intent to award the contract to the next ranked proposer, or to call for new proposals.

After a contract is signed, failure to comply with any of the terms and conditions of this RFP by the awarded firm will be cause for termination of the **"Water & Wastewater Miscellaneous Construction Services"**.

- 1.3 Additional Information or Clarification: Requests for additional information or clarifications must be made in writing and Proposers may e-mail their requests for additional information or clarifications in accordance with Article 1.4 **Cone of Silence**. The cone of silence is applied to all communications concerning any bid, RFP and/or RFQ before intent to award is issued. All communications are to be directed to the Purchasing Agent, Karen Miller at purchasing1@ci.zephyrhills.fl.us. Any request for additional information or clarification must be received in writing **no later than Friday, July 19, 2019 by 3:00 PM**.

The City will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the Response Submission Date. Proposers should not rely on any representations, statements or explanations other than those made in this RFP or in any written addendum to this RFP. Where there appears to be conflict between the RFP and any addenda issued, the last addendum issued shall prevail.

It is the Proposer's responsibility to assure receipt of all addenda. Proposer shall acknowledge receipt of all addenda in their cover letter or addenda form.

- 1.4 Award of Agreement: An Agreement may be awarded to the Successful Proposer(s) by the City Council as applicable, based upon the requirements reflected herein. The City reserves the right to execute or not execute, as applicable, an Agreement with the Successful Proposer(s) that is determined to be in the City's best interest.
- 1.5 Agreement Execution: By submitting a Response, the Proposer(s) agree to be bound to and execute the Agreement for: **Water & Wastewater Miscellaneous Construction Services**. Without diminishing the foregoing, the Proposer may request clarification and submit comments or proposed revisions to the language concerning the Agreement for City's consideration. Any such comments or proposed revisions identified after the Response has been received need not be considered by the City. None of the foregoing shall preclude the City from seeking to negotiate changes to the Agreement during the negotiation process.

- 1.6 Response Package: Careful attention must be given to all requested items contained in this RFP. Proposers are invited to submit Responses in accordance with the requirements of this RFP. **PLEASE READ THE ENTIRE SOLICITATION BEFORE SUBMITTING A RESPONSE**. Proposers shall make the necessary entry in all blanks and forms provided for the Response.

- 1.6.1 Each response submitted for evaluation must meet the requirements specified in the RFP.
- 1.6.2 Failure to submit all required items in the manner specified may result in your submittal being found unacceptable.
- 1.6.3 Any submittal found unacceptable will not be considered for selection for this project.

- 1.7 Changes/Alterations: Proposer may change or withdraw a Response at any time prior to Response Submission Deadline. All changes or withdrawals shall be made in writing to the Purchasing Agent. Oral/Verbal modifications will not be allowed. Written modifications will not be accepted after the Response deadline.
- 1.8 Discrepancies, Errors, and Omissions: Any discrepancies, errors, or ambiguities in the RFP or addenda (if any) should be reported in writing to the City of Zephyrhills Purchasing Agent in the manner prescribed in RFP Section 1.3. Should it be necessary, the City will issue a written addendum to the RFP clarifying such conflicts or ambiguities.
- 1.9 Disqualification: The City reserves the right to disqualify Responses before or after the submission date, upon evidence of collusion with intent to defraud or other illegal practices on the part of the Proposer. It also reserves the right to waive any immaterial defect or informality in any Response; to reject any or all Responses in whole or in part, or to reissue a Request for Proposal.
- 1.10 Reject Proposals: The City of Zephyrhills reserves the right to reject any or all proposals, waive informalities, request additional information and to negotiate a contract with the most qualified firm for these services at compensation which the agency determines is fair, competitive and reasonable in keeping with the best interests of the City.
- 1.11 Proposer's Expenditures: Proposers understand and agree that any expenditure they make in preparation and submittal of Responses or in the performance of any services requested by the City in connection with the Responses in response to this RFP are exclusively at the expense of the Proposers. The City shall not pay or reimburse any expenditure or any other expense incurred by any Proposer in preparation of a Response or anticipation of an Agreement award or to maintain the approved status of the Successful Proposer(s) if an Agreement is awarded.
- 1.12 Compliance with Applicable Law: The laws of the State of Florida shall govern the agreement. Comply with all applicable federal, state, county and municipal laws, ordinances, regulations and rules related to the services to be performed thereunder. Conduct no activity or provide any service that is unlawful or offensive.
- 1.13 Conflicts of Interest: No firm shall be eligible for selection on any project and no work shall be assigned to a firm which conflicts with or is duplicative of any work by the firm or any affiliated business entity, including, but not limited to, partnerships, joint ventures, and subsidiaries of the same parent corporation or firm.
- 1.14 Indemnification and Insurance Requirements
- 1.14.1 Indemnification: Contractor/vendor shall defend, indemnify and hold harmless the City of Zephyrhills and all of the City of Zephyrhills's officers, agents, and employees from and against all claims, liability, loss and expense, including reasonable costs, collection expenses, attorneys' fees, and court costs which may arise because of the negligence (whether active or passive), misconduct, or other fault, in whole or in part (whether joint, concurrent, or contributing), of contractor/vendor, its officers, agents or employees in performance or non-performance of its obligations under the Agreement generated from this solicitation. Contractor/vendor recognizes the broad nature of this indemnification and hold harmless cause, as well as the provision of a legal defense to the City of Zephyrhills when necessary, and voluntarily makes this covenant and expressly acknowledges the receipt of such good and valuable consideration provided by the City of Zephyrhills in support of these indemnification, legal defense and hold harmless contractual obligations in accordance with the laws of the State of Florida. This clause shall survive the

termination of the Agreement from this solicitation. Compliance with any insurance requirements required elsewhere within the Agreement shall not relieve the contractor/vendor of its liability and obligation to defend, hold harmless and indemnify the City of Zephyrhills as set forth in this article of the Agreement.

It is further agreed that liability and exposure for indemnification (including, but not limited to the amounts of any indemnification owed by a governmental entity) will be limited to and governed by the provisions of Section 768.28(5), Florida Statutes

The City shall also be held harmless against all claims for financial loss with respect to the provision of or failure to provide professional or other services resulting in professional malpractice, or errors or omissions liability arising out of performance of the agreement or contract, unless such claims are a result of the city's own negligence.

1.14.2 Insurance:

Contractor/vendor shall, at its sole cost and expense, procure and maintain throughout the term of the contract, Comprehensive General Liability and Worker's Compensation insurance, including Employer Liability insurance, with minimum policy limits of \$1,000,000 (this could be \$2,000,000 depending on the amount of the contract) combined Single Limits, or to the extent and in such amounts as required and authorized by Florida law, and will provide endorsed certificates of insurance generated and executed by a licensed insurance broker, brokerage or similar licensed insurance professional evidencing such coverage, and naming the City of Zephyrhills as a named, additional insured, as well as furnishing the City of Zephyrhills with a certified copy, or copies, of said insurance policies. Certificates of insurance and certified copies of these insurance policies must accompany the signed contract. Said insurance coverages procured by the contractor/vendor as required herein shall be considered, and the contractor/vendor agrees that said insurance coverages it procures as required herein shall be considered, as primary insurance over and above any other insurance, or self-insurance, available to the City of Zephyrhills, and that any other insurance, or self-insurance available to the City of Zephyrhills shall be considered secondary to, or in excess of, the insurance coverage(s) procured by the contractor/vendor as required.

This RFP/contract will also include either proof the contractor is covered by a pollution policy for \$1,000,000 for each pollution condition or listed under the coverage for the City as coverage. Proof of coverage will be required.

Nothing shall be construed to extend the City of Zephyrhills's liability beyond that provided in section 768.28, Florida Statutes.

Builders' Risk Coverage: *For any contracts that may apply to the following in the first sentence should also include statement below.* If this solicitation includes: (1) construction of a new above-ground structure or structures, or (2) any addition(s), improvement(s), alteration(s), or repair(s), to an existing above-ground structure or structures, or (3) the installation of machinery or equipment into an existing structure or structures, the Contractor shall provide, in a policy acceptable to the City, "all risk" (i.e., Special Form) property insurance on any such construction,

additions, machinery or equipment. The amount of the insurance shall be no less than the estimated replacement value at the time of the City's final acceptance of such new structures, addition(s), improvement(s), alternation(s), repair(s), machinery or equipment. The coverage shall not be subject to any restriction with respect to occupancy or use by the City and, subject to thirty (30) days' prior written notice to the City shall remain in full effect until final acceptance by the City. In addition, the City, the Professional, and the Contractor's subcontractors of any tier, shall be additional insureds on this policy. The insurance shall include a deductible no greater than one percent (1%) of the Contract amount, or \$25,000, whichever is smaller, for which the Contractor shall be responsible. The risk of loss whether insured or not shall remain with the Contractor until final acceptance. Upon request, Contractor shall furnish to the City complete copies of the insurance policy.

1.15 Termination (Cause and/or Convenience).

1.15.1 This contract may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this contract through no fault of the terminating party, provided that no termination may be effected unless the other party is given (1) not less than thirty (30) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate and (2) an opportunity for consultation with the terminating party prior to termination.

1.15.2 This contract may be terminated in whole or in part in writing by the local government for its convenience, provided that the other party is afforded the same notice and consultation opportunity specified in 1(a) above.

1.15.3 If termination for default is effected by the local government, an equitable adjustment in the price for this contract shall be made, but (1) no amount shall be allowed for anticipated profit on unperformed services or other work, and (2) any payment due to the contractor/vendor at the time of termination may be adjusted to cover any additional costs to the local government because of the contractor's or vendor's default.

If termination for convenience is effected by the local government, the equitable adjustment shall include a reasonable profit for services or other work performed for which profit has not already been included in an invoice.

For any termination, the equitable adjustment shall provide for payment to the contractor/vendor for services rendered and expenses incurred prior to receipt of the notice of intent to terminate, by the contractor/vendor relating to commitments (e.g., suppliers, subcontractors) which had become firm prior to receipt of the notice of intent to terminate.

1.15.4 Upon receipt of a termination action under paragraphs (a) or (b) above, the contractor/vendor shall (1) promptly discontinue all affected work (unless the notice directs otherwise) and (2) deliver or otherwise make available to the local government all data, drawings, reports specifications, summaries and other such information, as may have been accumulated by the

contractor/vendor in performing this contract, whether completed or in process.

1.15.5 Upon termination, the local government may take over the work and may award another party a contract to complete the work described in this contract.

1.15.6 If, after termination for failure of the contractor/vendor to fulfill contractual obligations, it is determined that the contractor/vendor had not failed to fulfill contractual obligations, the termination shall be deemed to have been for the convenience of the local government. In such event, adjustment of the contract price shall be made as provided in paragraph (c) above.

1.16 RFP TIME TABLE

The anticipated schedule for the RFP and contract approval is as follows:

Distribution/Advertised	June 21, 2019
Pre-Conference	June 28, 2019 10 AM
Questions Deadline	July 19, 2019 3 PM
RFP Deadline	July 26, 2019 3 PM
Review Responses	July 26 thru August 2
Interviews	August 2, 2019 Tentatively
Presented to City Council	August 12, 2019 6 PM

1.17 RFP Availability: RFP documents, plans, addendums can be viewed and downloaded from BidNet Direct at <https://www.bidnetdirect.com/florida/cityofzephyrhills> or the City Website, www.ci.zephyrhills.fl.us. Government, Purchasing, Vendor Information, click on the link for BidNet. It is your responsibility to ensure you have downloaded all addendums published before the bid opening. You must be a registered vendor for the City of Zephyrhills. Registration is FREE. Your response and all required documentation are to be submitted (*mailed or delivered by the deadline listed in the Time Table*) to the City of Zephyrhills – Purchasing, 5335 8th Street, Zephyrhills, Florida 33542.

Proposal Submission: One original and five copies (**a total of six**) shall be delivered to the City of Zephyrhills, 5335 8th Street, Zephyrhills, FL 33542, prior to the Opening time of **Friday, July 26, 2019 3:00 p.m., EDT**. Proposals shall not be more than the total pages indicated in Section 3 while still meeting proposal requirements.

The delivery of the proposals to the City of Zephyrhills prior to the specified date and time is solely and strictly the responsibility of the proposing firm. The City shall not, under any circumstances, be responsible for delays caused by the United States Postal Service or any private delivery service, or for other delays. All responses must be manually and duly signed by authorized authority to bind said firm or individual, and Proposer must affix their corporate seal (if any) to the proposal. In the absence of a corporate seal, the proposal must be notarized by a Notary public.

The submittal of a proposal by a preparer will be considered by the City as constituting an offer by the proposer to perform the required services at the stated fees.

Each proposer is solely responsible for the reading and completely understanding the requirement of this RFP. The opening time shall be and must be scrupulously observed. Under no circumstances will proposals delivered after the specified delivery time be considered. Late submissions shall be returned unopened to the firm or individual with the notation "the Proposal was received after the delivery time designated for the receipt and opening of the proposals."

- 1.18 Appropriations Clause: The City, as an entity of government, is subject to the appropriation of funds by its legislative body in an amount sufficient to allow continuation of its performance in accordance with the terms and conditions of this contract for each and every fiscal year following the fiscal year in which this contract shall remain in effect. Upon notice that sufficient funds are not available in the subsequent fiscal years, the City shall therefore be released of all terms and other conditions.
- 1.19 Oral Presentation: A formal oral presentation may be required by each firm that is selected during the initial review process (at the sole option of the City). If required, presentations should be in support of the firm's proposal or to exhibit/demonstrate the information contained therein. If the Committee wishes additional clarification of any information or additional information, any of the firms may be requested to submit that information in writing.
- 1.20 Acceptance of Applicable Policies & Procedures.
- 1.21.1 Firms responding to this RFP agree by submission of such response to accept and comply with the City policies and procedures that apply to the selection process for this project.
- 1.21.2 Any concerns, or issues, relating to current policies and procedures may be addressed with City staff, but separate from this selection process.
- 1.21 The City Manager will appoint a ranking committee who will review and evaluate the qualifications of all interested firms. This committee shall select at least three (3) firms that are licensed in the State of Florida and are otherwise professionally qualified.
- The ranking committee will present their recommendations to the City Manager based on their review of the written and interview process. The City Manager will present the Committee's recommendations to the City Council for their approval of the ranking recommendation. A member from the ranking committee will be present to respond to any detailed questions the Council may have. City Council will vote on the Committee's recommendation.
- 1.22 Written Selection Process.
- Step 1. The City's Purchasing will review submittals for responsiveness and responsibility. Those found responsive and responsible based on an initial review shall proceed to Step 2.
- Step 2. The City Evaluation Committee comprised of City management and staff will evaluate the proposals using the criteria listed in Section 4.0. Based on the ranking of the written review the top four (4) firms may be requested to participate in the interview process. See Section 1.23. If the Evaluation Committee decides to bypass Section 1.23, then the firms will be ranked (See Section 1.27) and prepared to be presented to the City Manager for presentation to the City Council.

1.23 Formal Interview Evaluation Criteria

- Overall impression of key team members
- Ability to provide service
- Ability of communicate during interview process.
- Effectively respond to questions and problem solve during interview
- Firm's ability to effectively answer questions and problem solve in the meeting
- Overall impression of the firm

1.24 Interview Format. The firms selected to make a presentation to the Evaluation Committee will be notified by the City. Each firm selected for further consideration shall be notified in writing and informed of a place and time for the interview session. The time allotted to each firm for the presentation and interview shall not exceed forty five (45) (5 minutes for setup, 20 minutes for presentation, 5 minutes for questions, and 5 minutes knock-down). All members of the Evaluation Committee will be present during the formal interview.

1.25 Issues to Address at Interview. The intent of the formal interview process is to provide the evaluation committee with in-depth information from the firm in order to make a final selection of the best-suited firm for the contract. Firms should focus their presentations on the detailed plan for the tasks, evaluations, interviews, schedule and quality of the survey and any unique characteristics or services the firm offers.

Firms are discouraged from reviewing company history and past experience evaluated during the written submittals unless this information is relevant to the survey process. All key personnel should be present at the interview.

1.26 Award Criteria. The evaluation committee recommendation will be made from their in depth review of the written proposals; their evaluation of the interview responses based on various criteria including but not limited to:

- Approach to the implementation, performance and satisfaction of City requirements
- Proposal quality and references
- Demonstrated understanding and success of similar projects.
- Ability to perform the work within the stated timeframe.
- Approach to maintenance plan and costs

1.27 Final Evaluation. Upon completion of the evaluation process by the Evaluation Committee, the firms will be ranked in descending order of recommendation. The Evaluation Committee shall present their final ranking to the City Manager for presentation to the City Council for approval of the committee's recommendation. The City will begin negotiations with the number one ranked firm. Should the City be unable to negotiate a satisfactory contract with the top-ranked firm at a price determined to be fair and reasonable, negotiations shall be terminated with that proposer and the City shall initiate negotiations with the second ranked proposer to arrive at an acceptable contract, and so on.

1.29 Exception to the RFP. Proposers may take exceptions to any of the terms of this RFP unless the RFP specially states where exceptions may not be taken. Should a Proposer take exception where none is permitted, the proposal will be rejected as nonresponsive. All exceptions taken must be specific, and the proposer must indicate clearly what alternative is being offered to allow the City a meaningful opportunity to evaluate and rank proposals.

Where exceptions are permitted, the City shall determine the acceptability of the proposed exceptions and the proposals will be evaluated based on the proposals as submitted. The City, after completing evaluations, may accept or reject the exceptions. Where exceptions are rejected, the City may request that the Proposer furnish the services or goods described herein, or negotiate an acceptable alternative.

- 1.30 Openness of Procurement Process. Written competitive proposals, other submissions, correspondence, and all records made thereof, as well as negotiations conducted pursuant to this RFP, shall be handled in compliance with Chapters 119 and 286 Florida Statutes. The City gives no assurance as to the confidentiality of any proposal once submitted.
- 1.31 Cooperative Purchases. This is a cooperative purchase contract. State law allows any government agency and any accredited school in the state to buy off this contract without going to bid, as long as it does not conflict with any of their local regulations.
- 1.32 Negotiations. The City may award a contract on the basis of initial offers received, without further negotiations, or may negotiate a final contract. Therefore, each initial offer should contain the Proposer's best terms from a cost or price and technical standpoint.

The City reserves the right to enter into contract negotiations with the selected Proposer. If the City and the selected Proposer cannot negotiate a successful contract, the City may terminate said negotiations and begin negotiations with the next selected Proposer. This process will continue until a contract has been executed or all Proposers have been rejected. No Proposer shall have any rights against the City arising from such negotiations.

- 1.33 Right to Protest. Any actual or prospective Proposer who is aggrieved in connection with the solicitation or award of a contract may seek resolution of its complaints by contacting the City Manager.
- 1.34 **IF CONSULTANT OR CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S OR CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT OR CONTRACT, THEY SHALL CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**LORI HILLMAN, CITY CLERK
CITY OF ZEPHYRHILLS
5344 9th STREET
ZEPHYRHILLS, FLORIDA 33542
LHILLMAN@CI.ZEPHYRHILLS.FL.US
813-780-0000**

SECTION 2

2.0 RFP SCOPE OF SERVICES

2.1 Introduction. The City of Zephyrhills is seeking the services:

- a) Underground utility contractors
- b) General contractors
- c) Utility electricians
- d) Specialty contractors

Contractors are to be licensed in the State of Florida to provide complete contracting services and emergency repair services of a wide variety of water and wastewater utility projects.

2.2 Services shall include but are not limited to:

- a) Construction supervision/administration
- b) New construction of water/sewer mains, lift stations, manholes, wells and appurtenances.
- c) Renovations and retrofits for water and sewer mains lift stations, manholes, wells, water and wastewater treatment plant components and appurtenances, infiltration and inflow removal projects and cleaning and televising sanitary sewer lines.
- d) Demolition associated with renovations/retrofits
- e) Scheduling work and subcontractors in harmony with the City of Zephyrhills, Florida Operations
- f) Estimating cost of future projects
- g) Repairs (emergency and non-emergency) of water/sewer mains, lift stations, manholes, valves, master meters, backflow devices, fire hydrants, wells, water and wastewater treatment plant components, and SCADA programming/instrumentation and control work.

2.3 The contractors selected for these services will work with Utilities Owner's Representative in order to successfully develop a strategy for the best approach to successfully complete each project.

2.4 The City will be selecting two (2) firms for these services. The two top rank firms who have a successful negotiation will be awarded the contract.

2.5 Warranty. The selected Contractor(s) will provide the City with a minimum:

- a) One (1) year warranty for all service work performed
- b) Ten (10) year warranty on all manhole and lift station coating

This warranty will not go into effect until the project has been substantially completed. All work performed will meet or exceed applicable City Technical Standards and/or local County Technical Standards.

2.6 Term of Contract. The contract term is anticipated for the period of thirty six (36) months. This contract can be renewed for an additional one (1) thirty six (36) month period. Should any project that is active extend past the contract termination date, that contract shall be extended until completion of such project.

2.7 Payment and Performance Bonds. Payment and Performance Bond and All Insurance Shall be Secured from or Countersigned by an Agency or Surety Company Recognized in Good Standing and Authorized to do Business in the State of Florida. If at any time the Owner for justifiable cause shall be or become dissatisfied with any Surety, then upon the Performance of Payment Bonds, the Contractor/Vendor shall within five (5) days after notice from the Owner, substitute an acceptable bond (or Bonds) in such form and sum and signed by such other Surety or Sureties as may be satisfactory to the Owner. The premiums on such bond shall be paid by the Contractor/Vendor. No

further payments shall be deemed due and shall not be made until new Surety or Sureties shall have furnished such an acceptable bond to the Owner.

2.8 ADDITIONAL INFORMATION/REQUIREMENTS.

- 2.8.1 The City shall provide a summary of work ("Work") to one (1) or more of the Contractors selected based upon the specific type of work and estimated dollar value of the project. All such contract activities would be the subject of a signed Contract Work Order with a negotiated fee and format supplemental to a primary contract agreement. No travel time or travel expenses will be considered billable without special prior arrangements. Normal administrative and/or accounting overhead will be considered as covered by the agreed upon hourly rates for direct professional personnel and will not be considered as separately billable.
- a) Contractor(s) will respond with a proposal within ten (10) business days. Should the contractor(s) require additional time prior to submission and additional ten (10) business days can be requested. Proposal submittal will not be more than twenty (20) business days after the initial request.
- b) The key personnel named in the proposal shall remain responsible for the work throughout the period of the contract. No diversion or replacement may be made without approval by the City.
- 2.8.2 The City shall not be held liable for any expenses incurred in connection with the preparation of a response to this RFP or for any costs associated with any activities involved in presentations and discussions or in preparations and execution of a contract resulting from this solicitation.
- 2.8.3 The City places significant value on high quality work and performance, timely access and response, scheduling and cost concerns, risk management/loss prevention, early issue identification, flow of information and communications, congenial working relations, adherence to ethical standards, proactive stand-up accountability and the demonstration of the same.
- 2.8.4 The purpose and intent of this solicitation is to establish contract arrangements. Any such contract(s) resulting from this solicitation process are intended to cover projects and work currently contemplated but there is no guarantee on the part of the City that such project work will go forward.

SECTION 3

PROPOSAL PACKAGE CRITERIA - Six (6) copies of the firm's response must be submitted. Five (5) copies should be bound and one (1) copy should be unbound but secured with a rubber band, spring clip, etc. Maximum page count should not exceed 32. Each copy must contain the following:

- 3.0 Introductory letter, optional, may be provided by the submitting firm. Can be served as a transmittal document. One (1) page maximum. This letter shall not include any information to be considered for evaluation by the Selection Committee.
- 3.1 **Cover sheet** and Tab Sheets of your response (*Not part of the page count*)
- 3.2 The **TABLE OF CONTENTS FOR Water & Wastewater Misc Construction/Maintenance Services RESPONSE** is to be completed by the submitting firm and included in the bound copies of the firm's response. (*Not part of the page count*)

- 3.2.1 Response materials shall be arranged in the order indicated on the TABLE OF CONTENTS.
- 3.2.2 The submitting firm is to include the appropriate page numbers to indicate the location for each of the listed items.
- 3.2.3 The **FIRM DATA SHEET** for the prime firm only.
- 3.2.4 Package should include:

TAB 1. Proposer's credentials & previous performance on similar jobs

(Maximum 30 Points). Proposers shall provide, in detail their credentials for providing construction services for water and wastewater utility projects and any information that documents successful and reliable experience in past performance, especially those performances related to the requirements of this RFP. Include a description of the proposer's business history and number of years in operation. **Must include copies of General Contractor and Underground Contractor licenses.**

TAB 2. Staff Credentials and Resumes

(Maximum 10 Points). The proposer shall include the name, title, address and telephone number of persons who will both manage and be assigned to perform services under the proposal. A signed one (1) page resume, including references, detailing educational qualifications and previous work assignments related to this Request for Proposal for each person who will perform the services required shall be included. Failure to do so may be cause for rejection of the proposal. Credentials will be subject to verification.

In the event there should be a change in the person(s) names assigned to perform the services under this contract, the contractor shall submit, for approval to the City, the credentials and resumes of the person(s) the contractor wishes to perform the services under this contract

FIELD FOREMAN MINIMUM REQUIREMENTS:

- ☐ 5 YEARS EXPERIENCE AS FOREMAN OR SUPERVISOR
- ☐ MANHOLE AND WET WELL SEWPERCOATING FOREMAN TO HAVE 5 YEARS EXPERIENCE

TAB 3. References

(Maximum 30 Points) A list of five (5) applicable customer references is to be provided who have contracted for similar services offered by the proposer, which is considered identical or similar to the requirements of this Request for Proposal. Failure to do so may be cause for rejection of the proposal. The list shall include:

- a. Company name and address.
- b. Contracting officer and telephone number.
- c. Technical representative and telephone number.
- d. A brief, written description of the project.

Failure to provide complete and accurate client information, as specified here, may result in the disqualification of your proposal

TAB 4. Office Location. **(Maximum 10 Points).** Rating will be based on ease of contract administration and responsiveness. The proposer with all key personnel located within two (2) hours of the City of Zephyrhills.

TAB 5. Responsiveness/Availability of Equipment. (Maximum 10 Points). Proposer shall submit a complete list of all equipment owned by their firm to include the location of the yard where the equipment is stored when not in use.

TAB 6. Hourly Rates and Equipment Rates. (Maximum 10 Points). Proposer shall submit a list of hourly rates for personnel and hourly/daily/weekly/monthly rates for equipment for emergency work and planned Not-to-Exceed work. Proposer shall also identify the percentage markup charged on materials, subcontracted labor, etc.

- ☐ Must include list of equipment owned
- ☐ Is office facility owned or rented

TAB 7. Acceptance of Conditions. Indicate any exceptions to the general terms and conditions of the RFP, and to insurance requirements or any other requirements listed in the RFP. If no exceptions are indicated in this tabbed section, it will be understood that no exceptions to these documents will be considered after the award, or if applicable, during negotiations.

Exceptions taken by a proposer may result in evaluation point deduction(s) and/or exclusion of proposal for Selection Committee consideration, depending on the extent of the exception(s). Such determination shall be at the sole discretion of the City

TAB 8. Required Forms-In addition to above (Not part of the page count)

- ☐ Proposer's Checklist
- ☐ Firm Data Sheet
- ☐ Firm Data Sheet-Subcontractor
- ☐ Drug Free Workplace
- ☐ Statement of No Response
- ☐ E-Verify
- ☐ RFP Acceptance
- ☐ Public Entity Crimes
- ☐ Addenda
- ☐ Non-Collusive Affidavit

3.4 **Financial Capacity TAB 9.** Provide documentation of your firm's financial stability and sufficient financial capability to complete a project of this scope, as follows: (4) page maximum

3.4.1 Financial Stability. Provide summary certified financial statements demonstrating the tangible net worth of your firm, current operating cash balances, bank lines of credit and contingent liabilities.

3.4.2 Ownership. Provide information on the form of ownership, principal owners, length of ownership; if there are any pending changes to the company's ownership, identify the nature of these changes.

3.5 The response information should be included on either the forms provided in this RFP, or a reasonable facsimile of the provided forms. Firms choosing to use reasonable facsimiles of required forms should maintain both the format and content of the provided forms.

SECTION 4 - EVALUATION CRITERIA & RANKING PROCESS

4.1 General Ranking. The evaluation and ranking of all Competitive proposals received shall be accomplished utilizing the criteria described in this Section.

4.2 Selection Criteria. All proposals shall be equally evaluated with respect to the completeness of the data provided, support for all claims made, and the overall approach taken. The following criteria shall be utilized in the evaluation of the proposal:

30	Credentials & Previous Performance on Similar Jobs
10	Staff Credentials & Resumes
30	References
10	Office Location
10	Responsive & Availability of Equipment
<u>10</u>	Hourly Rates for Personnel & Equipment
100	<i>Ranking based on 100 point system-maximum</i>
-5	Missing Documentation

SECTION 5 - FORMS

FIRM DATA SHEET

RFP 35-19-01

APPLICANT FIRM NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

FAX NUMBER: _____

EMAIL ADDRESS: _____

FEIN NUMBER: _____

CONTACT PERSON/TITLE: _____

Type Ownership: _____

Submittal for _____ Parent Company
_____ Branch or Subsidiary

Parent Company, if any: _____

Former Parent Company/Companies:

Name/Title/Phone Number of two Principals in the firm:

Present Offices: City/State/Number of personnel for each:

SUBCONTRACTOR:**Firm Name and Address****Services to be Provided**

1.

1.

2.

2.

3.

3.

4.

4.

5.

5.

DRUG-FREE WORKPLACE FORM

The undersigned vendor, in accordance with Florida Statute 287.087, hereby certifies that _____ does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or pleas of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Bidder's Signature

Date

PUR062.036
re. 10/97

CITY OF ZEPHYRHILLS

STATEMENT OF NO BID

If you do not intend to bid, please complete the information below and return this form with the bid title and number clearly marked on the front of the envelope. Please send the STATEMENT OF NO BID FORM no later than the opening date indicated on the INVITATION TO BID FORM.

Please be advised that if the NO BID STATEMENT is not executed and returned your name may be deleted from the list of qualified bidders for the City of Zephyrhills.

We decline to submit a bid for the following reasons:

- ☐ Unable to meet Bond or Insurance requirements.
- ☐ Unable to meet specifications; we do not offer this product or an equivalent.
- ☐ Specifications are unclear, specialty items are too intricate.
- ☐ Insufficient time to respond; our schedule will not permit us to perform.
- ☐ Reason for declining on attached sheet.

Company Name: _____ Date: _____

Telephone Number: _____ Signature: _____

Return completed form to: City of Zephyrhills, Purchasing Department
5335 8th Street
Zephyrhills, FL 33542

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a),
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted to _____
(print name of the public entity)
- by _____
(print individual's name and title)
- for _____
(print name of entity submitting sworn statement)

whose business address is

and (if applicable) its Federal Employer Identification Number (FEIN) is _____

(If the entity has no FEIN, include the Social Security Number of the individual
signing this sworn statement: _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes means:
1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors,

executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

_____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

(Signature)

Sworn to and subscribed before me this _____ day of _____,
20__.

Personally known _____

Or Produced identification _____
Notary Public – State of _____

My commission expires _____
(Type of Identification)

(Printed, Typed or stamped commissioned name of notary public)
Form PUR 7068 (Rev. 06/18/92)

Addenda Receipt Acknowledgment

Addendum # _____ Date _____ Initials _____

Addendum # _____ Date _____ Initials _____

Addendum # _____ Date _____ Initials _____

Addendum # _____ Date _____ Initials _____

Firm Representative:

Signature/Date (Executed by Corporate Authority)

NON-COLLUSIVE AFFIDAVIT

State of Florida

County of _____

_____, being first duly sworn, deposes and says that he/she is

_____, the party making the fore-going submittal of qualifications or bid that such
submittal
(partner or officer of the Firm, etc)

Or bid is genuine and not collusive or sham; that said Firm has not colluded, conspired, connived or agreed, directly or indirectly, with any Firm or person, to put in a sham response or to refrain from responding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to secure any advantage against the City of Zephyrhills of any person interested in the proposed contract; and that all statements in said response are true.

Officer

_____ (Company Name)

State of Florida

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____
by

_____ (name and title of corporate officer)

of _____ (Name of Corporation),

a _____ (state or place of incorporation) corporation, on behalf of the
corporation. He/she is personally known to me or has produced _____ (Identification type)
as identification.

_____ (Signature line for notary public)

_____ (Name of notary type, printed or stamped)

_____ (Title or rank)

My commission expires: _____

Serial number, if any _____

E-VERIFY

RFP No: 35-19-01
Project Description: Water & Wastewater Misc Construction
/Maintenance Services

Vendor/Consultant acknowledges and agrees to the following:

Vendor/Consultant shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of;

1. all persons employed by the Vendor/Consultant during the term of the Contract to perform employment duties within Florida; and
2. all persons, including subcontractors, assigned by the Vendor/Consultant to perform work pursuant to the contract with the City of Zephyrhills.

Company/Firm: _____
Authorized Signature: _____
Title: _____
Date: _____

RFP ACCEPTANCE

I acknowledge and understand the requirements set forth in RFP 35-19-01 Water & Wastewater Misc Construction/Maintenance Services.

Authorized Signature

Date

Printed Name

Company Name

In witness whereof, the above submitted has hereunto set his signature and affixed his seal this
_____ day of _____ A.D. 2019

(Seal)

By: _____

Title: _____

Labor/Equipment Rates Form

RFP 35-19-01 Water & Wastewater Misc Construction/Maintenance Services

LABOR and EQUIPMENT RATES	RATES						OWNED or RENTED	
	WORKING HOURS	AFTER HOURS					O	R
Supervisor								
Foreman								
Helper - Labor Only								
Helper with Truck/Trailer								
Backflow Technician								
Other: (EXPLAIN)								
Please provide when after hours would apply								
EQUIPMENT RATES	SET UP FEE	HOURLY	DAILY	WEEKLY	MONTHLY			
Mini Excavator with Operator								
Back Hoe with Operator								
Vac Truck - 2 Man Crew								
CCTV Camera Trailer with Operator								
Tractor with Bucket with Operator								
4" Sewage Bypass Pump with Hoses								
Bypass Pump Fuel Additional								
1500 Gallon Temporary Hydro Tank								
3000 Gallon Temporary Hydro Tank								
10000 Gallon Temporary Hydro Tank								
Aerator for Ground Storage Tank								
13000 Watt Generator								
Infiltrator MH Leak Stop Plus Labor								
Portable Concrete Mixer with Crew								
Metal Fabrication/Welding Lead Man								
Metal Fabrication/Welder								
Sand Blast Trailer Rig with Crew								
Sand Blasting Sand								
Compactor with Operator								
Air Compressor Road Bore								
OTHER RATES	% MARK UP							
Materials Purchased for Specific Job								
Materials from Stock								
Subcontract Labor								
Performance and Payment Bond	Cost							

Company Name: _____

Authorized Signature/Date: _____

SUBMITTED BY:



100 WEST MILLS AVENUE
EUSTIS, FL 32726
352-561-2990

**RFP 35-19-01
WATER & WASTEWATER MISC.
CONSTRUCTION / MAINTENANCE
SERVICES**



Table of Contents

Tab 1 – Credentials & Previous Performance	
RCM's Credentials & Previous Performance	1
Underground Utility & Excavation Contractor License	2
Backflow Prevention Tester Certification.....	3
Introduction to Lift Station Electrical Troubleshooting.....	4
Tab 2 – Staff Credentials and Resumes	
RCM's Staff Credentials	5
Christopher Creech's Resume	6
Weston Hart wright's Resume	7
John C Riggs' Resume	8
Bradley Green's Resume	9
Melissa Moss' Resume	10
Bradley Miller's Resume (Subcontractor)	11
Maxx Environmental Staff Experience	12
Tab 3 – References	
RCM's References.....	13
Max Environmental Refences (Subcontractor)	14
Kerneos Reference	15
Tab 4 – Office Location	
RCM's Office Location	16
Tab 5 – Responsiveness and Availability of Equipment	
RCM's Equipment List.....	17
Maxx Environmental Response Approach	18
Tab 6 – Hourly Rates & Equipment Rates	
RCM's Labor / Equipment Rate Form.....	19
Tab 7 – Acceptance of Conditions	
RCM's Acceptance of Conditions.....	20
Tab 8 – Required Forms	
Firm Data Sheet.....	21
Firm Data Sheet - Subcontractor.....	22



Drug Free Workplace.....	23
Public Entity Crimes.....	24 & 25
Addenda Receipt Acknowledgement.....	26
Non-Collusive Affidavit.....	27
E-Verify.....	28
RFP Acceptance	29
Tab 9– Financial Capacity	
RCM’s Financial Capacity	30-37
Max Environmental Financial Strength	38



TAB 1 - CREDENTIALS & PREVIOUS PERFORMANCE

RCM Utilities, LLC has been serving the greater central Florida area in all aspects of the water and wastewater industry for 1 ½ years. We have earned the credibility and trust of our customers through top quality, on time performance, coupled with excellent customer service and management skills.

RCM Utilities has provided services and has experience in the following types of water and wastewater work:

- Lift station rehabilitation, installation, inspection & repair
- Water treatment plant rehabilitation, new construction & repair
- Wastewater treatment plant rehabilitation, new construction & repair

Examples of successfully and reliably completed construction services for water and wastewater utility projects include:

- Hawthorne – Remove & replace High Service Pump at WTP – September 2018
- Hawthorne – Installation of water main line valves – October 2018
- City of Tavares – Lift Station #9 Rehab – April 2019
- City of Tavares – Lift Station #47 – July 2019
- City of Groveland – Lift Station #16 – June 2019
- The Villages CPM – SEWWCA IPS #2 - June 2019
- The Valley MHP – Replace Hydro Pneumatic Tank at WTP – July 2019
- Saddle Oak Club MHP – Replace Generator and auto transfer switch to WTP – July 2019

RCM is staffed, equipped, and experienced to perform new construction of water / sewer mains, lift stations, manhole, well and appurtenances as well as renovations and retrofits and repairs emergency and non-emergency.

Licenses and Certifications held by RCM Utilities:

- Underground Utility Contractor: CUC1225240
- Backflow Prevention Tester – T12-18-8167
- Backflow Prevention Assembly Repair & Maintenance
- Introduction to Lift Station Electrical Troubleshooting
- Department of Transportation Maintenance of Traffic (Intermediate)
- Confined Space Entry
- Infiltrator Systems Training



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

THE UNDERGROUND UTILITY & EXCAVATION CO HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

CREECH, CHRISTOPHER RYAN

RCM UTILITIES, LLC
419 N GROVE ST
EUSTIS FL 32726

LICENSE NUMBER: CUC1225240

EXPIRATION DATE: AUGUST 31, 2020

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



Center for Training, Research and Education for Environmental Occupations

certifies that

Christopher Creech

has satisfactorily completed the
examinations for

Backflow Prevention Tester Re-certification

Certificate of Completion

December 13-14, 2018

Date issued: 12/14/2018
Certificate No.: T12-18-8167
Expiration: 12/31/2020
Operator Certification Program
Course#: 04191009
CEU's: 0.8

FBPR Construction Licensing Board
Sponsor No.: 0000995
Classroom Hours: 7



American Water Works
Association

FloridaSection

Peggy Puigosa

Carol Hinton

Carol Hinton, Associate Director

University of Florida TREEO Center • 3900 SW 63 Boulevard • Gainesville, FL 32608-3800 • 352-392-9570 • www.treeo.ufl.edu



Center for Training, Research and Education for Environmental Occupations

Christopher Ryan Creech

attended

Introduction to Lift Station Electrical Troubleshooting

April 9-10, 2019

and is awarded this

Certificate of Attendance

Date Issued: 04/10/2019

TREEO FDEP OCP 04191040: CEUs 1.6 DW WW DS

FBPE Provider #: 0004021 : CEHs 16

A handwritten signature in black ink that reads "Carol Hinton".

Carol Hinton, Associate Director

University of Florida TREEO Center • 3900 SW 63 Boulevard • Gainesville, FL 32608-3800 • 352-392-9570 • www.treeo.ufl.edu



TAB 2 – STAFF CREDENTIALS AND RESUMES

Christopher Creech:	Owner, Estimator, General Manager Total Years' Experience: 10 years
John C. Riggs:	Operations Manager, Safety Officer Total Years' Experience: 11 years
Weston Hartwright:	Field Supervisor, Crew Foreman Total Years' Experience: 12 years
Bradley Green:	Crew Foreman Total Years' Experience: 3 years
Melissa Moss:	Executive Assistant Total Years' Experience: 8 years
Bradley Miller: Subcontractor	Supervisor Total Years' Experience: 15 years

CHRISTOPHER CREECH

EMPLOYMENT EXPERIENCE:

April 2018 – Present RCM Utilities, LLC
Position: Owner, Estimator, General Manager

Mar 2015 – April 2018 Utility Technicians, Inc.
Position: Project Manager, Estimator, Vice President, General Manager
Duties: Estimator, supervisor, and technician for all phases of service, Expansion, modification, and repair of water and wastewater plants, lift stations, re-pump stations

July 2011 – Mar 2015 Utility Technicians, Inc.
Position: Foreman, Construction & Service Technician
Duties: Installation and service of lift stations, construction of water plants, water line construction, sewercoat applicator for manholes

Feb, 2008-July 2011 Utility Technicians, Inc.
Position: Laborer
Duties: Assisted foreman with installation of lift stations, water line repairs and service work

May 2007-Feb 2008 Kerr's Truck and Car Sales
Position: Mechanic and sales
Duties: Maintained vehicles and sold vehicles.

SKILLS:

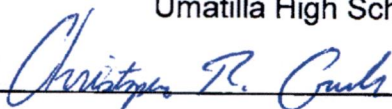
- Wastewater Sewer Plants & Lift Stations—complete rehab & construction; motors, blowers & pump replacement & repairs; replace and repair piping & fittings; control panel repair & replacement
- Water & Hydrotank—tank cleaning, rehab (including sandblasting) & painting; inspections (with FL registered professional engineer); installation of fire water tanks
- Sanitary sewer line pressure testing and jetter cleaning
- Manhole and Wet Well rehab, including surface coating (SewperCoat) and high pressure grouting
- Operate digital inline zoom video for sewer lines
- Certified backflow tester and repair/maintenance technician

CERTIFICATIONS:

Certified Underground Utility and Excavation Contractor
License # CUC1225240
Class A CDL Driver's License
Dept of Transportation Maintenance of Traffic (Intermediate)
Confined Space Entry
Backflow Prevention Device Technician
Backflow Prevention Assembly Repair and Maintenance
Infiltrator Systems Training
DOT Drug/Alcohol Awareness Training
Umatilla High School, graduated 2007

EDUCATION:

Signature _____



WESTON HARTWRIGHT

EMPLOYMENT EXPERIENCE:

June 2019 – Present	RCM Utilities, LLC
Position:	Field Supervisor
Duties:	Installation and service of lift stations, construction of water plants, water line construction, sewercoat applicator for manholes, supervise crew
Nov 2011 – May 2019	Utility Technicians, Inc.
Position:	Field Foreman, Construction & Service
Duties:	Installation and service of lift stations, construction of water plants, water line construction, sewercoat applicator for manholes, supervise crew
Jun 2009 – Nov 2011	City of Clermont
Position:	Utilities Department Technician
Duties:	Lift station and new construction technician
Sep 2005 – May 2009	Utility Technicians, Inc.
Position:	Construction & Service Technician
Duties:	Service and repair of water & sewer plants and lift stations
Jan 1994 – Aug 2005	Donahue's Automotive Company
Position:	Vehicle Mechanic

SKILLS:

- Wastewater Sewer Plants & Lift Stations—complete rehab & construction; motors, blowers & pump replacement & repairs; replace and repair piping & fittings; control panel repair & replacement
- Water & Hydro tank—tank cleaning, rehab (including sandblasting) & painting; inspections (with FL registered professional engineer); installation of fire water tanks
- Sanitary sewer line pressure testing and jetter cleaning
- Manhole and Wet Well rehab, including surface coating (SewperCoat) and high-pressure grouting

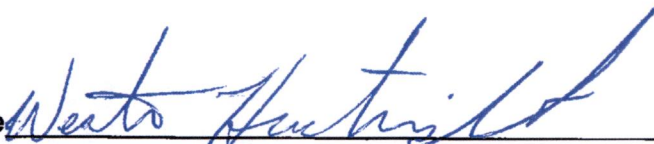
CERTIFICATIONS:

Class B CDL Driver's License
Dept of Transportation Maintenance of Traffic
(MOT-Intermediate)
Confined Space Entry Training
Gas Monitor System Training

EDUCATION:

Umatilla High School, Umatilla, FL graduated 1994

Signature



JOHN C. RIGGS

WORK EXPERIENCE:

RCM Utilities

July 2019 to Present

Operations Manager and Safety Officer – handles all service calls; scheduled and coordinated service work; prioritized jobs, dealt with schedule interruptions; handled customer service calls, solved customer problems and followed up on customer inquiries; created and processed quotes for service work; reviewed and approved purchase orders; verified weekly time cards for assigned personnel; as warehouse manager, managed inventory control, receipt of materials, and staff to ensure material availability for jobs; researched, developed, and managed supplier relationships to ensure competitive cost and deliveries; maintained clean, orderly, and safe work environment throughout office and shop; served as Safety Officer to maintain and ensure company compliance with federal and state regulations; maintain safety supplies, training and annual truck inspection

Professional Dirt Services

Feb 2016 to July 2019

Project Manager – involved in the early stages of project development through to completion; coordinate work and communication on multiple jobs with job foremen; coordinate internal resources and third parties/vendors to maintain schedule and ensure materials are available when needed; establish and maintain relationships with third parties/vendors; handle schedule interruptions; maintain all permits, required tests and surveys; report job status to owner and client; coordinate with estimator, architects, engineers and surveyors

Utility Technicians

Apr 2006 to Feb 2016

Operations Manager and Safety Officer – handled all service calls; scheduled and coordinated service work; prioritized jobs, dealt with schedule interruptions; handled customer service calls, solved customer problems and followed up on customer inquiries; created and processed quotes for service work; reviewed and approved purchase orders; verified weekly time cards for assigned personnel; as warehouse manager, managed inventory control, receipt of materials, and staff to ensure material availability for jobs; researched, developed, and managed supplier relationships to ensure competitive cost and deliveries; maintained clean, orderly, and safe work environment throughout office and shop; served as Safety Officer to maintain and ensure company compliance with federal and state regulations; maintain safety supplies, training and annual truck inspections

Codding Sand & Soil

Jun 2002 to Apr 2006

Customer service – handled orders for dirt supplies; processed invoices; collected payments, scheduled deliveries

Hudalla Group

Jan 2002 to Jun 2002

Manufacturer's rep – managed territory of Florida, southern Georgia, and Alabama; met dealers on location to introduce products and complete sales orders

Warren and Sweat Manufacturing

Jun 1990 to Dec 2001

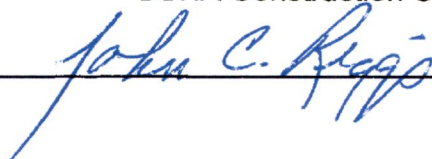
General Manager for company with \$4mm+ sales –outside sales; customer service; materials purchasing; researched and evaluated new material sources; inventory control; coordinated with research and development department; operations manager for 60+ employees, organized company events at trade shows, overseas travel for purchasing

EDUCATION: Graduated from William R. Boone High School, Orlando, Class of 1975

Attended Valencia Community College

Seminars: Inventory Control, Managing Multiple Projects, Priorities and Deadlines,
OSHA Construction Safety

Signature



BRADLEY GREEN

EMPLOYMENT EXPERIENCE:

May 2018 – Present	RCM Utilities, LLC
Position:	Crew Foreman
Duties:	Installation and service of lift stations, construction of water plants, water line construction & supervise crew
Nov 2016 – May 2018	Gene Green's Lawn Care
Position:	Manager
Duties:	Managed crews for lawn care services
June 2014 – Nov. 2016	Utility Technicians, Inc.
Position:	Construction Laborer
Duties:	Installation and service of lift stations, construction of water plants, water line construction, sewercoat applicator for manholes.

SKILLS:

- Wastewater Sewer Plants & Lift Stations—complete rehab & construction; motors, blowers & pump replacement & repairs; replace and repair piping & fittings; control panel repair & replacement
- Water & Hydro tank—tank cleaning, rehab (including sandblasting) & painting; inspections (with FL registered professional engineer); installation of fire water tanks
- Sanitary sewer line pressure testing and jetter cleaning

CERTIFICATIONS:

Class B CDL Driver's License
Dept of Transportation Maintenance of Traffic
(MOT-Intermediate)
Confined Space Entry Training
Gas Monitor System Training

EDUCATION:

Umatilla High School, Umatilla, FL graduated 2014

Signature



MELISSA MOSS

EMPLOYMENT EXPERIENCE:

- January 2019 – Present RCM Utilities, LLC
Position: Executive Assistant and Corporate Officer
Duties:
- Manage all job communication and files, Notice to Owner and Release of Liens, request bonding and manage status reports with bonding company
 - Manage incoming requests for bids and quotes, identify issues to review with President, create and manage responses for bids and quotes
 - Manage accounts payables and receivables, process checks for signature, receive and post payments, reconcile bank and checking accounts, monthly closing, annual audit, end of year processing
 - Manage human resources, including timesheets, payroll, payroll taxes, benefits, employee personnel files, time off records
 - Process and maintain certificates of insurance, workers compensation, liability insurance and other related requirements and documents
 - Maintain water billing community records, respond to questions and concerns with customers, accept and post payments for water bills, create weekly deposits, make adjustments and corrections to accounts, process water meter readings, generate and mail water billing charges, process all water consumption, water loss reports, and financial reports for water billing communities
 - Answer, direct or handle all incoming telephone calls
 - Maintain corporate personnel manual and drug-free workplace manual
 - Maintain office equipment leases, repairs and supplies
- Sept 2011 – Nov. 2018 Utility Technicians, Inc.
Position: Administrative Assistant
Duties: Manage job and bid files, accounts payables and receivables, manage employee timesheets and time off records, participate in weekly job meetings and manage job scheduling board, maintain on-call schedule for technicians
- April 2009 – June 2011 Allen's Well Drilling, Inc.
Position: Secretary
Duties: Maintain the smooth running of office through a variety of administrative and clerical duties. Schedule and coordinate service work with technicians.
- Jan 2006 – April 2009 Hidden Valley Ranch & Nursery, Inc.
Position: Secretary
Duties: Answer calls, take messages, handle correspondence, arrange appointments, managing databases, manage orders going out, filing
- June 1989 -Sept. 2005 Winn-Dixie
Position: Pricing Manager
Duties: Ensure accuracy of prices for the store

EDUCATION: Clewiston High School, graduated 1989

Signature _____

Melissa Moss

Bradley Miller
(561) 398-2781
brad@maxxenvironmental.com

Feb 2016-Present
(3.5 Years)

Supervisor – Maxx Environmental, Riviera Beach

Maxx Environmental, LLC is a family owned business providing specialized underground sewer and drainage infrastructure rehabilitation and repair services on private and public projects utilizing primarily Sewpercoat.

Tasks & duties;

- Supervise employees and projects from beginning to completion
- Attend pre-bids and pre and post-construction meetings with owners
- Compile project schedules, work-orders, material logs and safety program
- Conduct office and job-site work and safety meetings with employees
- Produce and maintain job cost, profit and loss reports
- Work with engineers and owners on design-builds and on-site conflict resolution

Feb 2013-Feb 2016
(3 Years)

Account Manager - Fortiline Waterworks, Riviera Bch

Fortiline is an underground utility water & sewer materials distributor. My tasks were to handle several customers with plan take-offs, quotes, material shipments, invoicing, job-site conflicts, emergency situation resolution, engineer design assistance on private development and public commercial construction projects ranging from \$500,000 to \$10 million dollars.

Aug 2002-Feb 2013
(11 Years)

Supervisor – CEES, Inc, West Palm Beach, Fl

CEES, Inc. (Chaz Equipment) was a Sewpercoat applicator providing underground sewer and drainage structure rehabilitation throughout the state of Florida. I handled all facets of operations, scheduling, business development, marketing and maintained master stand-alone data-base systems including all facets of daily operations. As supervisor for over a decade I coordinated a total of 40 million dollars of construction and rehabilitation work from inception to closeout.

EDUCATION

Sep 1986 – May 1989

American Academy High School, Nicosia Cyprus

Aug 1989 – May 1993

Wheeling Jesuit University (BA), Wheeling, WV


7/19/19 ~~Bradley~~ Miller



3610 Fiscal Court
Riviera Beach, FL 33404
(561) 398-2781 C
(561) 881-0013 F
maxxenvironmental.com

Maxx Environmental Staff Experience with Sewpercoat in the State of Florida

For further verification of our experience please feel free to call;

David Waters; (352) 483-6434 (*Porter & Assoc. – Sewpercoat Florida rep*)

Joseph Talley; (757) 339-3327 (*Sewpercoat national manufacturers rep*)

Brad Miller:

Supervisor

Total Years Experience - 15+ years

Total Manholes Coated - 12,000+ (72,000vf)

Total Wet Wells Coated - 1000 + (18,000vf)

Jeff Ducote:

Crew Leader / Gunner & Mixer

Total Years Experience - 3+ years

Total Manholes Coated - 500+ (3,000vf)

Total Wet Wells Coated - 30+ (600vf)

Israel Soto:

Skilled / Specialized Labor / Gunner & Mixer

Total Years Experience - 11+ years

Total Manholes Coated - 5,000+ (30,000vf)

Total Wet Wells Coated - 200+ (3,000vf)

Jorge Soto:

Skilled / Specialized Labor / Gunner & Mixer

Total Years Experience - 2+ years

Total Manholes Coated - 300+ (1,800vf)

Total Wet Wells Coated - 20+ (300vf)





TAB 3 - REFERENCES

City of Tavares

201 E. Main Street
Tavares, FL 32778
Bob Kenner 352-516-3530
Shannon Parrish 352-516-1624

Lift station rehabs to include base ells, pumps, piping, valves & sewerpercoat

City of Groveland

156 S. Lake Ave
Groveland, FL 34736
Chris Grove 352-308-5787
Pash Dhanra 352-428-4991

Lift station rehabs to include base ells, pumps, piping, valves & sewerpercoat and full electrical replacement including control panel

City of Umatilla

1 S. Central Ave
Umatilla, FL 32784
Aaron Mercer 407-949-2917

Removal & replacement of clarifier bridge expanded 25' of elevated walkway, water meters.
Lift station rehabs to include base ells, pumps, piping, valves & sewerpercoat

Sun Communities

27777 Franklin Road
Southfield, MI 48034
Jennifer Harwick 941-374-5156

Lift station rehabs to include base ells, pumps, piping, valves & sewerpercoat, hydro pneumatic tank replacement, misc. water main & isolation valve replacements.

The Village Commercial Property Management

3597 Kiessel Road
The Villages, FL 32163
Jarrod Ford 352-636-4840

Complete construction of multiple High-Pressure Irrigation Pump Stations to include 2000 GPM pump skid with duplex vertical turbine pumps. 1000GPM pond fill well pump, High Pressure hypochlorite injection system, Scada and telemetry, all housed in a 1000 sq. ft pump house



3610 Fiscal Court
Riviera Beach, FL 33404
(561) 398-2781 C
(561) 881-0013 F
maxxenvironmental.com

References - Maxx Environmental, LLC

City of Fort Myers:

Al Casing - Public Works Operations Supervisor
4200 MLK Jr. Blvd., Ft. Myers, FL 33916
Tel: (239) 410-2448
Email: acasing@cityftmyers.com
Work completed: Sewpercoat manhole rehabilitation

City of Naples:

Kevin Swisher - Utility Maintenance Supervisor
380 Riverside Cir., Naples, FL 34102
Tel: (239) 298-9450
Email: kswisher@naplesgov.com
Work completed: Sewpercoat manhole & LS rehabilitation

Village of Wellington:

Corey Robinson - Operations & Maintenance Supervisor
12300 Forest Hill Blvd., Wellington FL 33414
Tel: (561) 906-1083
Email: crobinson@wellingtonfl.gov
Work completed: Sewpercoat manhole rehabilitation

Seminole Tribe of Florida:

Juan Mata - Utility Operations Supervisor
6300 Stirling Rd., Hollywood, FL 33024
Tel: (863) 228-2138
Email: cjuanmata@semtribe.com
Work completed: Sewpercoat manhole & LS coatings

Seacoast Utility Authority:

Brent Weidenhamer - O&M Supervisor
4200 Hood Rd., Palm Beach Gardens, FL 33410
Tel: (561) 627-2900
Email: bweidenhamer@sua.com
Work completed: Sewpercoat manhole & LS rehabilitation





October 18, 2017

Maxx Environmental, LLC
3610 Fiscal Court
Riviera Beach, FL 33404

SUBJECT: SEWPERCOAT® APPLICATION STATUS

This letter serves to verify that Maxx Environmental, LLC personnel have demonstrated the requisite skill and training to be considered competent and qualified installers of SewperCoat® materials (as manufactured by Kerneos Inc.). Maxx Environmental, LLC personnel have installation experience with the low-pressure, wet spray installation method and have successfully installed SewperCoat® PG in manhole, lift station, and wet well rehabilitation applications throughout their careers.

With SewperCoat® being a specialty construction product having very specific installation methods and equipment requirements, Kerneos is very selective in our assessment of any contractor interested in gaining our "competent and qualified installer" designation. This designation is typically required in project specifications, along with other exhaustive experience and volume of similar work requirements. Kerneos maintains a listing of competent and quality contractors that have demonstrated requisite skill and training to be considered qualified installers of our materials. Maxx Environmental, LLC are included in this listing.

If you have any additional questions or comments, please do not hesitate to contact me directly.

Respectfully,

Joseph Talley
SewperCoat® Market Manager
Kerneos Inc.

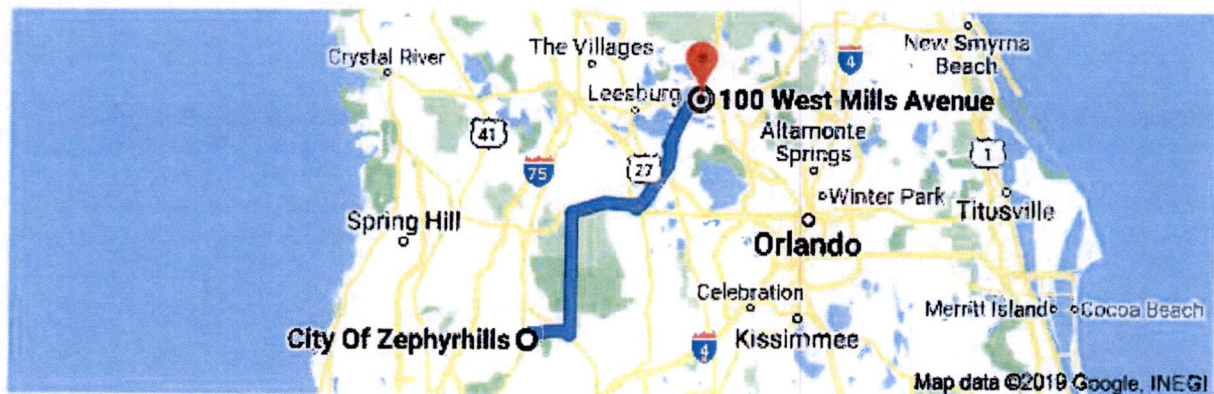




TAB 4 -OFFICE LOCATION

Our office is located at 100 West Mills Avenue in Eustis, FL 32726 which is 1 ½ hours from City of Zephyrhills. Our technicians also live in this area and are available to respond as needed by the City.

Please see map below:



Approximately 1 hour 27 min (67 miles)



TAB 5 - RESPONSIVENESS / AVAILABILITY OF EQUIPMENT

RCM Utilities owns all the equipment listed below and the yard where our equipment is stored is at
100 West Mills Avenue Eustis, FL 32726

Trucks:

2018 Ram 5500 with 6000 lb. crane- heavy construction truck

2015 Ford F550 with 500 lb. crane – heavy construction truck

2016 Chevrolet 2500 with 3000 lb. crane – service truck

2004 Chevrolet 2500 – shop truck

Trailers:

2009 35' Hooper Gooseneck trailer

2018 18" Taylor Equipment trailer

16' Tandem Dump trailer

Equipment:

30HP Tractor with bucket

Hose Monster

5000 lb. Warehouse Forklift

3000 lb. Warehouse Forklift

Ditch Witch Trencher

(2) 3" Diaphragm Mud Hogg pumps

2" & 3" Trash Pumps

Hose Monster Test

Fire Hydrant Flow Test Equipment

High Pressure leak stop grout pump

(2) 11000-watt welder generators

(1) 8600-watt generator

(1) 5000-watt generator

(1) gas powered air compressor

Confined Space rescue kit tripod, harness, blowers & gas monitors

Backflow Preventor test gauge



3610 Fiscal Court
Riviera Beach, FL 33404
(561) 398-2781 C
(561) 881-0013 F
maxxenvironmental.com

Response Approach to Work Orders

- SCHEDULING:** We can be on-site next day for emergencies.
- COMPLETION:** Manholes; 3-7 per day / Lift Stations; 2.5 days max
- EMERGENCY:** We can be on-site within 24-48 hours.
- MOBILIZATION:** No additional cost – included within our bid pricing.
- EQUIPMENT:** Ford F450 lead box truck, Strong 35D Spray Rig,
Ford F450 support truck, 5000psi pressure washer trailer,
375cfm/150psi air compressor.
- MATERIALS:** Coating material new & rehab - Sewpercoat PG, Kerneos
Aggressive leak stops – Seal Guard 2 hydrophobic grout
Regular leak stops – Avanti 202 hydrophilic grout
Hole filling / Leak stops – Strong Plug
Wall patching / repairs – Strong QSR
Black Beauty sand (sandblasting) – Florida Sand & Silica
Safety Gear (Tripods, Gas detectors, etc) – Ritz Safety
- PICTURES:** We shall provide before and after pictures of all work.
- SUB-CONTRACTORS:** None. Maxx shall perform all services



Labor/Equipment Rates Form

RFP 35-19-01 Water & Wastewater Misc Construction/Maintenance Services

LABOR and EQUIPMENT RATES	RATES	
	WORKING HOURS	AFTER HOURS
Supervisor	\$50.00	\$75.00
Foreman	\$75.00	\$113.00
Helper - Labor Only	\$35.00	\$53.00
Helper with Truck/Trailer	\$50.00	\$75.00
Backflow Technician	\$40.00	\$60.00
Other: (EXPLAIN)		
Please provide when after hours would apply	Anytime outside Mon - Fri 7am - 5 pm	

EQUIPMENT RATES	SET UP FEE	HOURLY	DAILY	WEEKLY	MONTHLY	OWNED or RENTED	
						O	R
Mini Excavator with Operator	\$150.00	\$80.00	\$800.00	\$2,400.00	\$9,600.00	O	
Back Hoe with Operator	\$250.00	\$125.00	\$1,250.00	\$6,250.00	\$25,000.00		R
Vac Truck - 2 Man Crew	\$250.00	\$280.00	\$2,800.00	\$14,000.00	\$56,000.00		R
CCTV Camera Trailer with Operator	\$250.00	\$175.00	\$1,750.00	\$8,750.00	\$35,000.00		R
Tractor with Bucket with Operator	\$250.00	\$125.00	\$1,250.00	\$6,250.00	\$25,000.00	O	
4" Sewage Bypass Pump with Hoses	\$250.00	\$40.00	\$250.00	\$650.00	\$2,600.00		R
Bypass Pump Fuel Additional	\$4.50 per gallon						
1500 Gallon Temporary Hydro Tank							
3000 Gallon Temporary Hydro Tank							
10000 Gallon Temporary Hydro Tank							
Aerator for Ground Storage Tank							
13000 Watt Generator	\$250.00	\$40.00	\$170.00	\$850.00	\$3,400.00		R
Infiltrator MH Leak Stop Plus Labor	\$150.00	\$25.00	\$150.00	\$750.00	\$3,000.00	O	
Portable Concrete Mixer with Crew							
Metal Fabrication/Welding Lead Man	\$150.00	\$75.00	\$750.00	\$3,750.00	\$15,000.00	O	
Metal Fabrication/Weider	\$150.00	\$65.00	\$650.00	\$3,250.00	\$13,000.00	O	
Sand Blast Trailer Rig with Crew	\$250.00	\$295.00	\$2,950.00	\$14,750.00	\$59,000.00		R
Sand Blasting Sand	\$5.00 per 50 lb bag						
Compactor with Operator	\$150.00	\$100.00	\$1,000.00	\$5,000.00	\$20,000.00	O	
Air Compressor Road Bore	\$250.00	\$125.00	\$1,250.00	\$6,250.00	\$25,000.00	O	
OTHER RATES	%						
	MARK UP						
Materials Purchased for Specific Job	25%						
Materials from Stock	25%						
Subcontract Labor	20%						
Performance and Payment Bond	Cost 2%						

Company Name: RCM Utilities, LLC

Authorized Signature/Date: Christopher R. Creech 07/26/2019

RFP 35-19-01 WATER & WASTEWATER
Misc Construction/Maintenance Services
Christopher R. Creech Manager



TAB 7 -ACCEPTANCE OF CONDITIONS

As found in section 1.14.2 Insurance, RCM Utilities has been assured by its insurance provider Bates Insurance that a pollution policy for \$1,000,000 for each pollution condition can be obtained if we are awarded this contract. Please let us know, and we can forward to you proof of coverage.

In addition, RCM Utilities has obtained builders' risk coverage when required on a job per job basis. If awarded this contract, and builder's risk coverage is required, we will notify our insurance provider and can forward to you proof of coverage.

Except for the two insurance coverages listed above, there are no known exceptions or deviations to the terms and conditions of the City of Zephyrhills RFP 35-19-01 Water & Wastewater Misc. Construction / Maintenance Services

SUBCONTRACTOR:

Firm Name and Address

Services to be Provided

- | | |
|---|---------------|
| 1. Betts Electrical Services, LLC
9590 SE 190th Court
Ocklawaha, FL 32179 | 1. Electrical |
| 2. Max Environmental, LLC
3610 Fiscal Court
Riviera Beach, FL 33404 | 2. Sewpercoat |
| 3. | 3. |
| 4. | 4. |
| 5. | 5. |

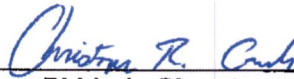
DRUG-FREE WORKPLACE FORM

The undersigned vendor, in accordance with Florida Statute 287.087, hereby

certifies that RCM Utilities, LLC does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or pleas of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Bidder's Signature Christopher R. Creech

07/26/2019

Date

PUR062.036
re. 10/97

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a),
FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted to City of Zephyrhills
(print name of the public entity)
by Christopher R. Creech Manager / Owner
(print individual's name and title)
for RCM Utilities, LLC
(print name of entity submitting sworn statement)

whose business address is

100 West Mills Ave Eustis, FL 32726

and (if applicable) its Federal Employer Identification Number (FEIN) is 82-4160762

(If the entity has no FEIN, include the Social Security Number of the individual

signing this sworn statement: _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes means:
1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors,

executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Christopher R. Creech
(Signature)

Sworn to and subscribed before me this 26 day of July, 2019

Personally known Christopher R. Creech

Or Produced identification _____
Notary Public – State of Florida

Melissa Moss
My commission expires November 8, 2019
(Type of Identification)



(Printed, Typed or stamped commissioned name of notary public)
Form PUR 7068 (Rev. 06/18/92)

Addenda Receipt Acknowledgment

Addendum # <u>1</u>	Date <u>07/01/2019</u>	Initials <u>CRC</u>
Addendum # _____	Date _____	Initials _____
Addendum # _____	Date _____	Initials _____
Addendum # _____	Date _____	Initials _____

Firm Representative:

Christopher R. Creech
Signature/Date (Executed by Corporate Authority)
Christopher R. Creech Manager

NON-COLLUSIVE AFFIDAVIT

State of Florida
County of Lake

Christopher R. Creech, being first duly sworn, deposes and says that he/she is **Manager of**
RCM Utilities, LLC, the party making the fore-going submittal of qualifications or bid that such
submittal
(partner or officer of the Firm, etc)

Or bid is genuine and not collusive or sham; that said Firm has not colluded, conspired, connived or agreed, directly or indirectly, with any Firm or person, to put in a sham response or to refrain from responding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to secure any advantage against the City of Zephyrhills of any person interested in the proposed contract; and that all statements in said response are true.

Christopher R. Creech
Officer

RCM Utilities, LLC (Company Name)

State of Florida
County of Lake

The foregoing instrument was acknowledged before me this 26 day of July 2019
by
Christopher R. Creech Manager (name and title of corporate officer)
of RCM Utilities, LLC (Name of Corporation),
a Florida (state or place of incorporation) corporation, on behalf of the
corporation. He/she is personally known to me or has produced _____ (Identification type)
as identification.

Melissa Moss (Signature line for notary public)

Melissa Moss (Name of notary type, printed or stamped)

AMBR / Executive Assistant (Title or rank)

My commission expires: November 8, 2019
Serial number, if any _____



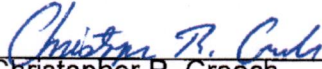
E-VERIFY

RFP No: 35-19-01
Project Description: Water & Wastewater Misc Construction
/Maintenance Services

Vendor/Consultant acknowledges and agrees to the following:

Vendor/Consultant shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of;

1. all persons employed by the Vendor/Consultant during the term of the Contract to perform employment duties within Florida; and
2. all persons, including subcontractors, assigned by the Vendor/Consultant to perform work pursuant to the contract with the City of Zephyrhills.

Company/Firm: RCM Utilities, LLC
Authorized Signature: 
Christopher R. Creech
Title: Manager / Owner
Date: July 26, 2019

RFP ACCEPTANCE

I acknowledge and understand the requirements set forth in RFP 35-19-01 Water & Wastewater Misc Construction/Maintenance Services.

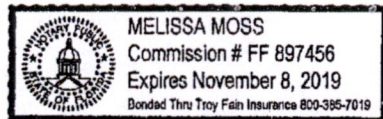
Christopher R. Creech
Authorized Signature

07/26/2019
Date

Christopher R. Creech
Printed Name

RCM Utilities, LLC
Company Name

In witness whereof, the above submitted has hereunto set his signature and affixed his seal this
26 day of July A.D. 2019



(Seal)

By: Melissa Moss
Title: AMBR / Executive Assistant

RENEWAL OF AGREEMENT FOR RCM UTILITIES 41-19-30C

THIS AGREEMENT made and entered into effective 8 day of August, 2022, by and between the **CITY OF ZEPHYRHILLS**, a political subdivision of the State of Florida, hereinafter referred to as "CITY" and **RCM Utilities**, a Florida corporation, hereinafter referred to as "CONTRACTOR".

WITNESSETH

WHEREAS, the CITY is a political subdivision of the State of Florida, having a responsibility to provide certain services to benefit the citizens of the City of Zephyrhills; and

WHEREAS, the CITY and CONTRACTOR entered into an Agreement for Water& Wastewater Miscellaneous Construction/ Maintenance Services in a manner satisfactory to the CITY; and

WHEREAS, the Agreement provided for a three (3) year Term commencing August 12, 2019, and ending August 11, 2022, provided for one (1), three (3) year renewal, upon written agreement by the parties, and the parties are desirous of extending the existing Agreement.

NOW THEREFORE, in consideration of the premises, and in consideration of the mutual conditions, covenants, and obligations hereafter expresses, it is agreed as follows:

1. **THAT** the Agreement for Water& Wastewater Miscellaneous Construction/ Maintenance Services dated August 12, 2019, will exercise the three (3) year renewal option through August 11, 2025.
2. **THAT** all remaining terms, provisions, and conditions, including terms for payment, of the Agreement for Water& Wastewater Miscellaneous Construction/ Maintenance Services dated August 12, 2019 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have signed and sealed this Agreement on the day and date first written above.

CITY OF ZEPHYRHILLS

By: 
Jodi Wilkeson, Council President

August 8, 2022

Date

ATTEST:


Lori L. Hillman, City Clerk

COMPANY NAME

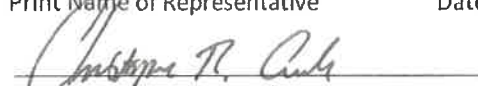
RCM Utilities, LLC

By:

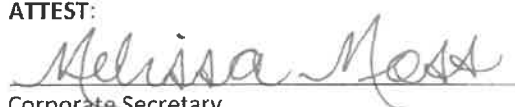
Christopher R Creech 7/26/22

Print Name of Representative

Date


Signature of Representative

ATTEST:


Corporate Secretary

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Proclaim March 2024 as Irish American Heritage Month

REQUESTED ACTION: Staff recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Please see attached proclamation declaring March 2024 as Irish American Heritage Month. The proclamation will be presented to and accepted by Greg Sean Canning, Ancient Order of Hibernians.



Proclamation

WHEREAS, the Irish first came to Spanish “*La Florida*” in the 1500s, first as missionaries and mercenary soldiers, then as planters, traders, businessmen, doctors, and administrators; and,

WHEREAS, Fr. Richard Arthur, an Irish-born priest from Limerick, was appointed parish priest for St. Augustine in 1597, established the first public school in America, and opened it to both boys and girls of all races; and,

WHEREAS, by 1776 nearly 300,000 Irish nationals had emigrated to the American colonies and played a crucial role in America’s War for Independence; and,

WHEREAS, five signers of the Declaration of Independence were of Irish descent and three signers were Irish born; and,

WHEREAS, in 1792, Irish-born James Hoban provided the architectural plans for the White House and served as one of the supervising architects for the construction of the Capitol; and,

WHEREAS, Irish-born Commodore John Barry was recognized by the United States Congress in September of 2002 as the “First Flag Officer” of the United States Navy; and,

WHEREAS, twenty-two Presidents have proudly proclaimed their Irish American heritage; and,

WHEREAS, Irish Americans, since America’s inception, have provided and continue to provide leadership and service to this nation’s political, business, and religious establishments.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Wildwood, Florida, that the month of March 2024 is hereby proclaimed as

IRISH AMERICAN HERITAGE MONTH

in Wildwood and all citizens are urged to celebrate the rich cultural heritage and the many valuable contributions of Irish Americans.

IN WITNESS WHEREOF, we have PASSED and DULY ADOPTED this 26th day of February 2024.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Proclaim March 2024 as Problem Gambling Awareness Month (PGAM)

REQUESTED ACTION: Staff recommends approval.

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Please see the attached proclamation requested by the Florida Council on Compulsive Gambling, Inc., declaring March 2024 as Problem Gambling Awareness Month (PGAM).



Proclamation

WHEREAS, problem gambling is a serious public health issue affecting one to three percent of the general adult population, and often results in personal, financial, familial, legal, and other costs, including a high risk of suicide; and,

WHEREAS, it is estimated that over 200,00 Florida adults of diverse age, race, ethnicity, and socio-economic status suffer from past-year gambling problems, and 800,000 more are at risk of developing such difficulties, constituting 4.7% of the adult population, ages 18 and older; and,

WHEREAS, it is further important to note that these statistics do not account for youth, who are increasingly and deceptively exposed to gambling concepts, and are at an increased risk for developing gambling-related problems; and,

WHEREAS, it is also essential to recognize problem gambling as a societal issue, with 8-10 additional people adversely impacted by every problem gambler, increasing the affected population by an estimated additional 1.5 million individuals, with conservative projected social costs amounting to more than \$9 billion nationally each year; and,

WHEREAS, problem gambling is treatable for those who seek help, which minimizes the harm to Floridians and to the State as a whole.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Wildwood, Florida, that the month of March 2024 is hereby proclaimed as

PROBLEM GAMBLING AWARENESS MONTH

in Wildwood and all citizens are urged to assist those in need, raise awareness, and prevent problem gambling by promoting the statewide, confidential, multilingual, toll-free, 24/7 888-ADMIT-IT Problem Gambling Helpline.

IN WITNESS WHEREOF, we have PASSED and DULY ADOPTED this 26th day of February 2024.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

ATTEST:

Jessica Barnes, City Clerk

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: CP 2306-001 Oxford Commons

REQUESTED ACTION: Special Magistrate recommends approval.

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Case Number	CP 2306-001 Oxford Commons
Ordinance Number	O2023-68
Owner(s)	KP Properties of Lake County
Applicant(s)	William (Bill) Ray
Property Location	The subject property is generally located south along E C 466 and approximately 0.23 miles west of N US 301.
Parcel(s)	D18-019, D18-020, D18-022, & D18-122
Date	February 6, 2024

The applicant is seeking approval from the City Commission for a Small-Scale Comprehensive Plan Amendment to change the Future Land Use Map designation from Rural Residential (County) and Medium Density Residential (City) to Commercial (City) for the parcels listed above on 2.10 acres, MOL. This request is accompanied by rezoning request RZ 2306-001 (O2023-69).

Staff believes the proposed amendment should be granted based on the following criteria found in Land Development Regulation (LDR) §1.7(D).

(1) Justification of the proposed amendment has been adequately presented:

The applicant has submitted adequate justification to the City of Wildwood for the proposed request to change the Future Land Use from Rural Residential (Sumter County) and Medium Density Residential (City) to Commercial (City), as supported in the 2050 Comprehensive Plan Amendment Policy 1.1.1.c. The proposed land use amendment would allow for the construction of a professional office building, on 2.10 acres, MOL. Policy 1.1.1.c, Commercial, is intended to accommodate a mix of commercial and office uses.

(2) The proposed amendment is not inconsistent with the goals, objectives and policies of the comprehensive plan;

The proposed amendment is not inconsistent with the goals, objectives and policies of the comprehensive plan, with the proposed land use change from Rural Residential (Sumter County) and Medium Density Residential (City) to Commercial (City). The subject property is located south along E C 466 with utilities available to the site on the north side of E C 466. Policy 1.2.1 states "The City shall encourage growth and development in areas where public infrastructure, services, and utilities are already present or planned to be within 3 to 5 years."

(3) The proposed amendment should not be considered urban sprawl or exemplify an energy inefficient land use pattern;

The amendment is not considered urban sprawl, and it does not exemplify an energy inefficient land use pattern. The existing land use designations adjacent south, west, and east of the subject property are Commercial (COM), conforming with Objective 1.2 of the 2050 Comprehensive Plan. Objective 1.2 is being met specifically from Policy 1.2.8, the City shall encourage all new development and redevelopment projects to cultivate a more sustainable land development pattern. This would include direct growth towards areas planned for urban development, thus preventing the spread of urban sprawl and maintaining compatibility with adjacent land uses through the use of design standards.

(4) The proposed amendment will not have an adverse effect on environmentally sensitive systems;

The proposed amendment will not have an adverse effect on environmentally sensitive systems. An environmental survey was conducted by Ray and Associates Planning and Environmental in April of 2022 and was updated in June of 2023. Per the survey, no jurisdictional wetlands were identified or observed on the subject site. No potentially occupied gopher tortoise burrows were observed on the subject site, but it is noted that gopher tortoise habitats are common to this area as defined by the Florida Fish and Wildlife Conservation Commission (FWC). It is recommended that a 100% site survey locating occupied or abandoned gopher tortoise borrows should be completed within the 90 days of site development and in accordance with FWC Gopher Tortoise Guidelines. If the presence of potential occupied gopher tortoise burrows is identified, the applicant will follow FWC regulations.

(5) The proposed amendment will not adversely affect transportation, potable water, sewer, schools or other public facilities without providing remedies to correct the system or facility.

Transportation: A Sumter County accepted transportation impact analysis was conducted by Traffic Planning and Design, Inc in August 2023 with revisions made in October 2023. The property has access off of E C 466 which is maintained by Sumter County. The proposed development is to generate 730 daily trips with 30 AM peak hour trips and 86 PM peak hour trips. The study showed that the E C 466/US 301 intersection and E C 466/CR 209 intersection will continue to operate at satisfactory levels of service at build out completion. There is also an existing bi-directional center turn lane that will serve the site, so a separate right turn lane was not warranted. This is in line with Policy 2.3.3 in the 2050 Comprehensive Plan in such that the City shall rely on the Level of Service (LOS) Standards to ensure that acceptable traffic conditions are maintained.

Potable Water & Sewer: City water and sewer are available to the subject property on the north side of E C 466 with an 8-inch force main and a 12-inch water main. The project is

estimated to use 8 ERUs for potable water and 6.5 ERUs for sanitary sewer (subject to change during the review process). The applicant/owner will work with City utilities at the site plan stage to connect to City water and sewer to be in line with Policy 4.1.2 in the 2050 Comprehensive Plan. Policy 4.1.2 states that “the replacement, expansion, or increase in capacity of facilities shall be consistent with the adopted LOS standards.”

Schools: The commercial development will not generate any school aged children.

A handwritten signature in black ink, appearing to read "Amanda Bondi". The signature is fluid and cursive, with the first name "Amanda" written in a larger, more prominent script than the last name "Bondi".

Amanda Bondi
Planner II, Development Services

ORDINANCE NO. O2023-68

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROPOSING A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT TO THE ADOPTED COMPREHENSIVE PLAN AND FUTURE LAND USE MAP IN ACCORDANCE WITH THE COMMUNITY PLANNING ACT OF 2011, AS AMENDED; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood, Florida, is proposing to amend the local Comprehensive Plan and Future Land Use Map of said City, to include a land use amendment described as follows, to-wit:

D18-019, D18-020, D18-022, & D18-122
KP Properties of Lake County
2.10 +/-

LEGAL DESCRIPTION:

PARCEL 1 (O.R. 2727/703)

BEGINNING AT THE NORTHEAST CORNER OF SW 1/4 OF NE 1/4, SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA; RUN WEST 90 FEET FOR POINT OF BEGINNING; THENCE RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING.

PARCEL 2 (O.R. 1845/525)

BEGIN 180 FEET WEST OF THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4, RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING, LYING AND BEING IN SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA.

PARCEL 3 (O.R. 1845/525)

BEGIN AT THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4, SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA; THENCE RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING.

PARCEL 4 (O.R. 2186/543)

COMMENCE AT THE NE CORNER OF THE SW 1/4 OF THE NE 1/4 OF SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST FOR A POINT OF REFERENCE. THENCE RUN S. 00°04'12" W. ALONG THE EAST LINE OF THE N. 1056.00 FEET OF THE SW 1/4 OF THE NE 1/4 OF SAID SECTION 18, A DISTANCE OF 150 FEET TO THE POINT OF BEGINNING. 1) THENCE RUN N.89°47'41"W. A DISTANCE OF 210 FEET; 2) THENCE RUN S.00°04'12" W. A DISTANCE OF 276 FEET; 3) THENCE RUN S. 89° 47'41" E. A DISTANCE OF 210 FEET TO THE SAID EAST LINE; 4) THENCE RUN N. 00°04'12" EAST ALONG THE SAID EAST LINE, A DISTANCE OF 276.00 FEET TO THE POINT OF BEGINNING.

This property is to be reclassified from Rural Residential (Sumter) and Medium Density Residential (City) to Commercial (City).

AND WHEREAS, the City is proposing to amend the Future Land Use Map to include the future land use of property that shall pertain and be applicable to said amendment.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. The adopted local Comprehensive Plan and Future Land Use Map for the City of Wildwood, Florida, are hereby amended to include the above-referenced property and proposed land use amendment as indicated above. The amendment to the Future Land Use Map of the local comprehensive plan is attached hereto as "Exhibit A" and incorporated herein by reference.

SECTION 2. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 3. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 4. This Ordinance shall take effect 31 days after its final reading by the City Commission of the City of Wildwood.

DONE AND ORDAINED this ____ day of _____, 2024, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

First Reading: _____

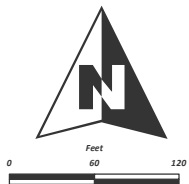
Second Reading: _____

Approved as to form:

City Attorney



**CITY OF
WILDWOOD**
100 North Main Street
Wildwood, FL 34785
Phone: (352) 330-1330
www.wildwood-fl.gov



CP 2306-001

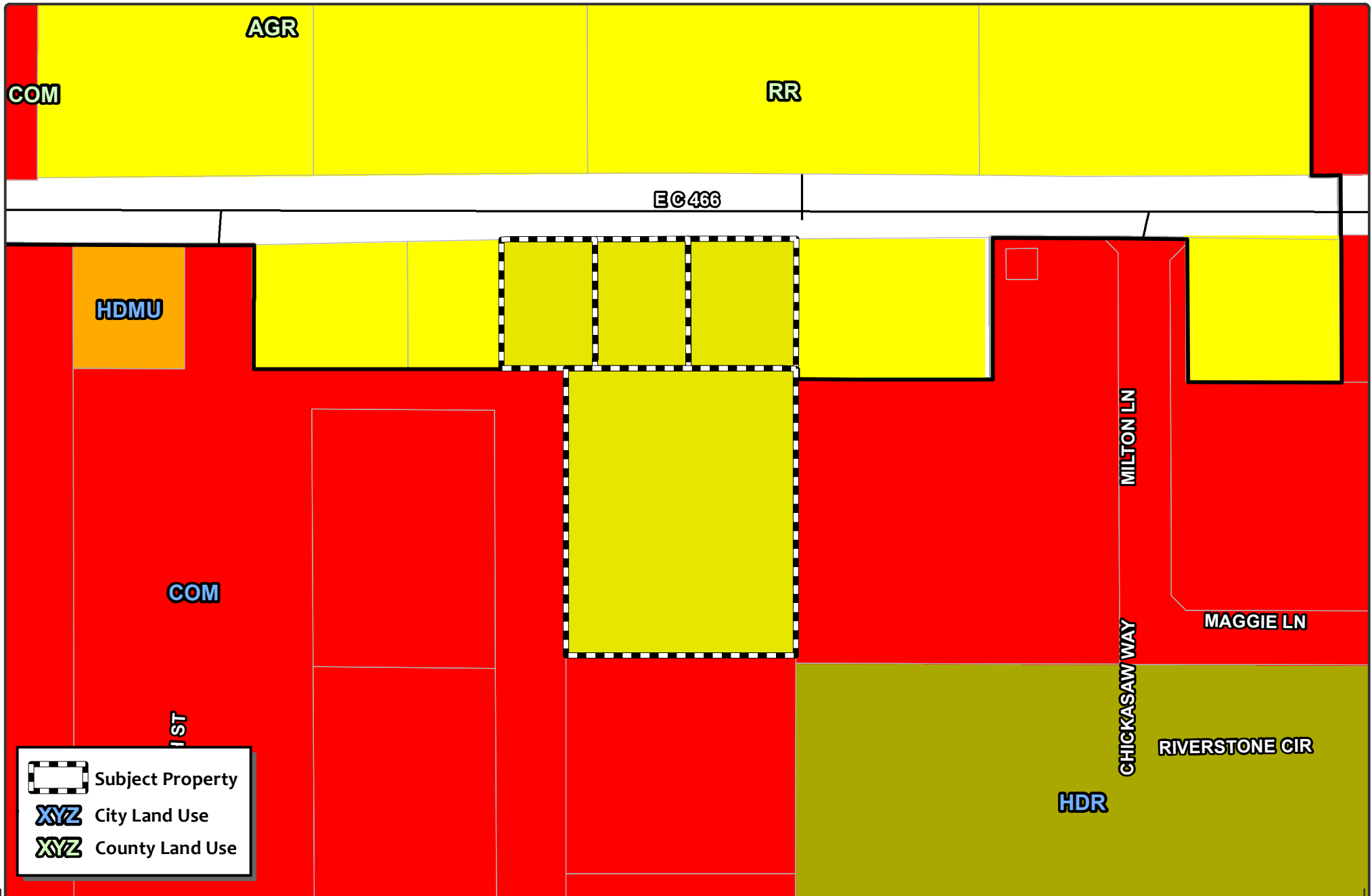
OXFORD COMMONS

PARCELS D18-019, D18-020, D18-022 & D18-122

MAP 1B

**LOCATION
MAP**

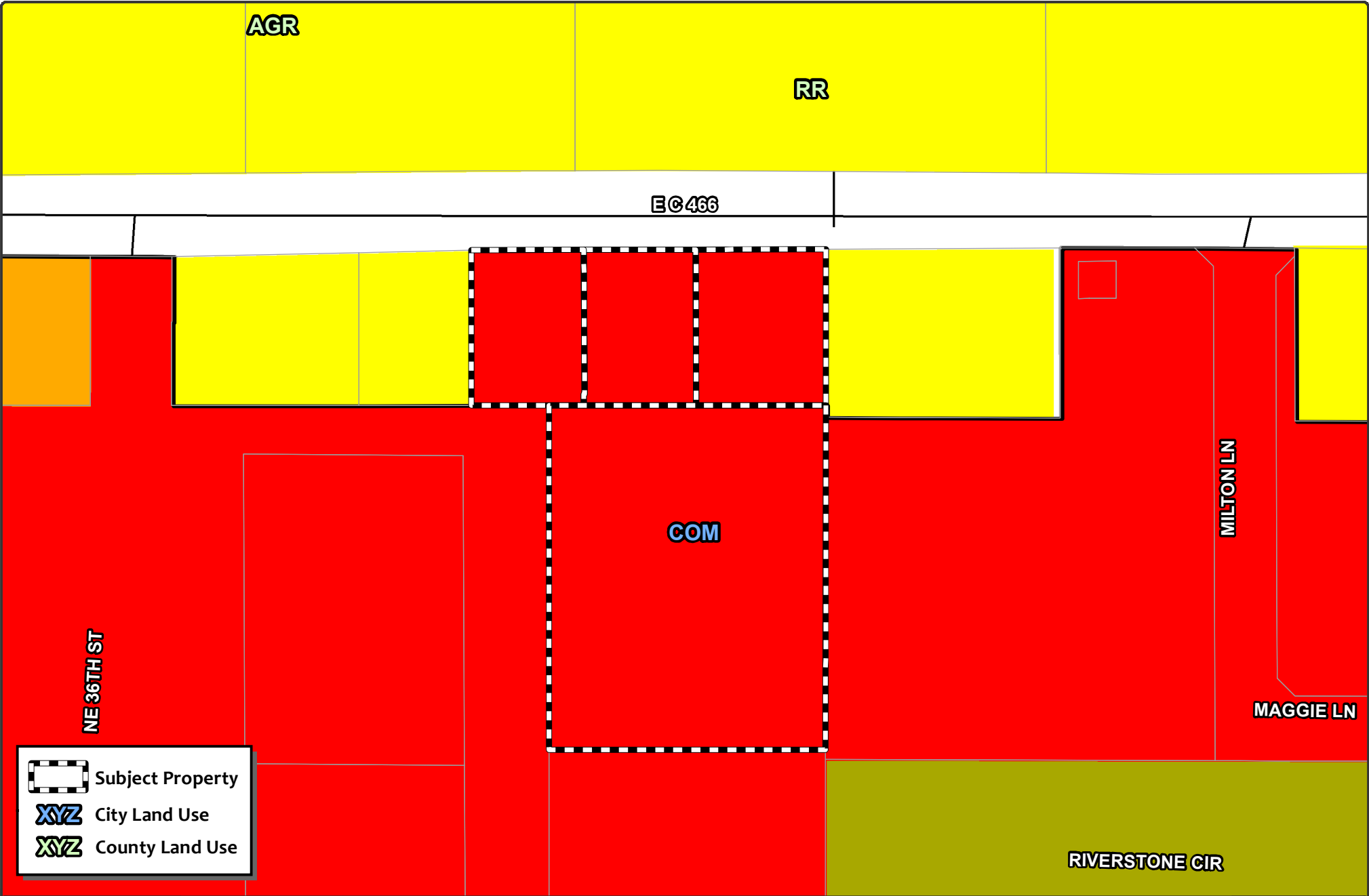
**JANUARY
2024**



 Subject Property

 City Land Use

 County Land Use



Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2023-68

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

City of Wildwood, Florida
Planning & Zoning Board/Special Magistrate
as Local Planning Agency

The case below was heard on Tuesday, February 6, 2024, by the Special Magistrate. The applicant seeks approval and favorable recommendation from the City of Wildwood Planning and Zoning Board/Special Magistrate as the Local Planning Agency for a Comprehensive Plan amendment to amend the FLU map designation from Rural Residential (Sumter County) and Medium Density Residential (MDR) to Commercial (City) on 2.10 acres MOL. The subject property is generally located south along E C 466 and approximately 0.23 miles west of N US 301.

Case Number: CP 2306-001 Oxford Commons

Applicant(s): William (Bill) Ray

Owner(s): KP Properties of Lake County

Parcel(s): D18-019, D18-020, D18-022, & D18-122

Under Land Development Regulation (LDR) § 1.7(C), the Planning and Zoning Board/Special Magistrate as Local Planning Agency has a duty to make a recommendation to the City Commission on all proposed Comprehensive Plan amendments.

Based upon the testimony, evidence, and information presented as to the criteria set forth in LDR § 1.7(D), the Special Magistrate recommends approval of the Comprehensive Plan amendment and gives a favorable recommendation of Ordinance O2023-68 to the City Commission for final determination.

Dated: February 6, 2024



Lindsay C.T. Holt
Special Magistrate City of Wildwood

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: RZ 2306-001 Oxford Commons

REQUESTED ACTION: Special magistrate recommends approval subject to the approval of O2023-68, which establishes a future land use appropriate to the proposed zoning.

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Case Number	RZ 2306-001 Oxford Commons
Ordinance Number	O2023-69
Owner(s)	KP Properties of Lake County
Applicant(s)	William (Bill) Ray
Property Location	The subject property is generally located south along E C 466 and approximately 0.23 miles west of N US 301.
Parcel(s)	D18-019, D18-020, D18-022, & D18-122
Date	January 24, 2024

The applicant is seeking approval from the City Commission for a Zoning Map Amendment to change the zoning district from R6C (County) and R-3 (City) to C-3 (City) for the parcels listed above on 2.10 acres MOL. This request is accompanied by a concurrent Small-Scale Comprehensive Plan amendment CP 2306-001 (O2023-68).

ANALYSIS: The applicant is proposing a 16,200 square foot professional office building with associated infrastructure.

Pursuant to Land Development Regulation (LDR) § 3.3(C)(4), staff believes the zoning change to C-3 should be granted based on the following criteria:

(a) Whether the proposed change is consistent with the comprehensive plan;

The proposed rezoning to C-3 is consistent with the proposed Future Land Use Map designation of Commercial and is consistent with the 2050 Comprehensive Plan policy 1.1.4 which stipulates that the City’s rezoning map shall be consistent with the FLUM, and further refine densities, intensities, and permitted uses.

(b) The existing land use pattern of the surrounding area;

The land use pattern of the surrounding area is commercial and residential. The proposed C-3 zoning designation is consistent with adjacent parcel zoning.

(c) The possibility of adversely affecting public facilities such as schools, utilities, streets, etc;

Schools: The commercial development will not generate any school-age children.

Potable Water & Sewer: There is a 8-inch force main and a 12-inch water main on the north side of E C 466. The applicant/owner will work with City utilities at the site plan stage to connect to City water and sewer to be in line with Policy 4.1.2 in the 2050 Comprehensive Plan.

Streets: The applicant submitted a transportation impact analysis (TIA) from Traffic Planning and Design, Inc in August 2023 with revisions made in October 2023 which was accepted by Sumter County's Public Works Department. Access to the property is proposed from E C 466 a three-lane divided road maintained by Sumter County. The proposed development is to generate 730 trips per day, of which 30 trips occur during AM peak hour and 86 trips occur during PM peak hour.

(d) Whether changed or changing conditions make the passage of the proposed amendment necessary;

The proposed future land use of commercial requires compatible zoning. This zoning request of C-3 is compatible with the requested future land use and adjacent parcel zoning.

(e) Whether the proposed change will create or excessively increase traffic congestion or otherwise be a detriment to public safety;

The TIA states that the E C 466/US 301 intersection and E C 466/CR 209 intersection will continue to operate at satisfactory levels of service at build out competition. There is also an existing bi-directional center turn lane that will serve the site, so a separate right turn lane was not warranted.

(f) Whether the proposed change will be a deterrent to the improvement or development of adjacent property;

The proposed rezoning will not be a deterrent to the improvement or development of adjacent properties. Surrounding properties are permitted to develop in accordance with their zoning map designation.

ZONING DESIGNATION SURROUNDING PROPERTIES	
NORTH	RR1C (County)
SOUTH	C-3 (City)
EAST	R2M (County) & C-3 (City)
WEST	R6C (County) & C-3 (City)

If the rezoning is approved, the applicant will be required to submit a site plan to the City prior to development. The site plan will need to follow requirements established in the City's Land Development Regulations and the Design District Standards as well as any Planned Development Agreements or Developer's Agreements that may be needed.

A handwritten signature in black ink, appearing to read "Amanda Bondi". The signature is fluid and cursive, with the first name "Amanda" written in a larger, more prominent script than the last name "Bondi".

Amanda Bondi
Planner II, Development Services

ORDINANCE NO. O2023-69

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA;
PROPOSING A ZONING MAP AMENDMENT TO THE
OFFICIAL ZONING MAP IN ACCORDANCE WITH
SECTIONS 3.2 AND 3.3 OF THE LAND DEVELOPMENT
REGULATIONS; PROVIDING FOR CODIFICATION;
PROVIDING FOR CONFLICT; PROVIDING FOR
SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE
DATE.

WHEREAS, the City of Wildwood, Florida, is proposing to amend the Official Zoning Map of said City, to include a rezoning of real property described as follows, to-wit:

D18-019, D18-020, D18-022, & D18-122
KP Properties of Lake County
2.10 +/-

LEGAL DESCRIPTION:

PARCEL 1 (O.R. 2727/703)

BEGINNING AT THE NORTHEAST CORNER OF SW 1/4 OF NE 1/4, SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA; RUN WEST 90 FEET FOR POINT OF BEGINNING; THENCE RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING.

PARCEL 2 (O.R. 1845/525)

BEGIN 180 FEET WEST OF THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4, RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING, LYING AND BEING IN SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA.

PARCEL 3 (O.R. 1845/525)

BEGIN AT THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4, SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA; THENCE RUN WEST 90 FEET; THENCE SOUTH 150 FEET; THENCE EAST 90 FEET; THENCE NORTH 150 FEET TO THE POINT OF BEGINNING.

PARCEL 4 (O.R. 2186/543)

COMMENCE AT THE NE CORNER OF THE SW 1/4 OF THE NE 1/4 OF SECTION 18, TOWNSHIP 18 SOUTH, RANGE 23 EAST FOR A POINT OF REFERENCE. THENCE RUN S. 00°04'12" W. ALONG THE EAST LINE OF THE N. 1056.00 FEET OF THE SW 1/4 OF THE NE 1/4 OF SAID SECTION 18, A DISTANCE OF 150 FEET TO THE POINT OF BEGINNING. 1) THENCE RUN N.89°47'41"W. A DISTANCE OF 210 FEET; 2) THENCE RUN S.00°04'12" W. A DISTANCE OF 276 FEET; 3) THENCE RUN S. 89° 47'41" E. A DISTANCE OF 210 FEET TO THE SAID EAST LINE; 4) THENCE RUN N. 00°04'12" EAST ALONG THE SAID EAST LINE, A DISTANCE OF 276.00 FEET TO THE POINT OF BEGINNING.

This property is to be reclassified from R6C (County) and R-3 (City) to C-3 (City).

AND WHEREAS, the rezoning is consistent with the City's Comprehensive Plan and Land Development Regulations.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. The Official Zoning Map of the City of Wildwood, Florida is hereby amended to include the above-referenced property as indicated above. The amendment to the Official Zoning Map is attached hereto as "Exhibit A" and incorporated herein by reference.

SECTION 2. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 3. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 4. This Ordinance shall take effect 31 days after its final reading by the City Commission of the City of Wildwood.

DONE AND ORDAINED this ____ day of _____, 2024, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA**

Ed Wolf, Mayor

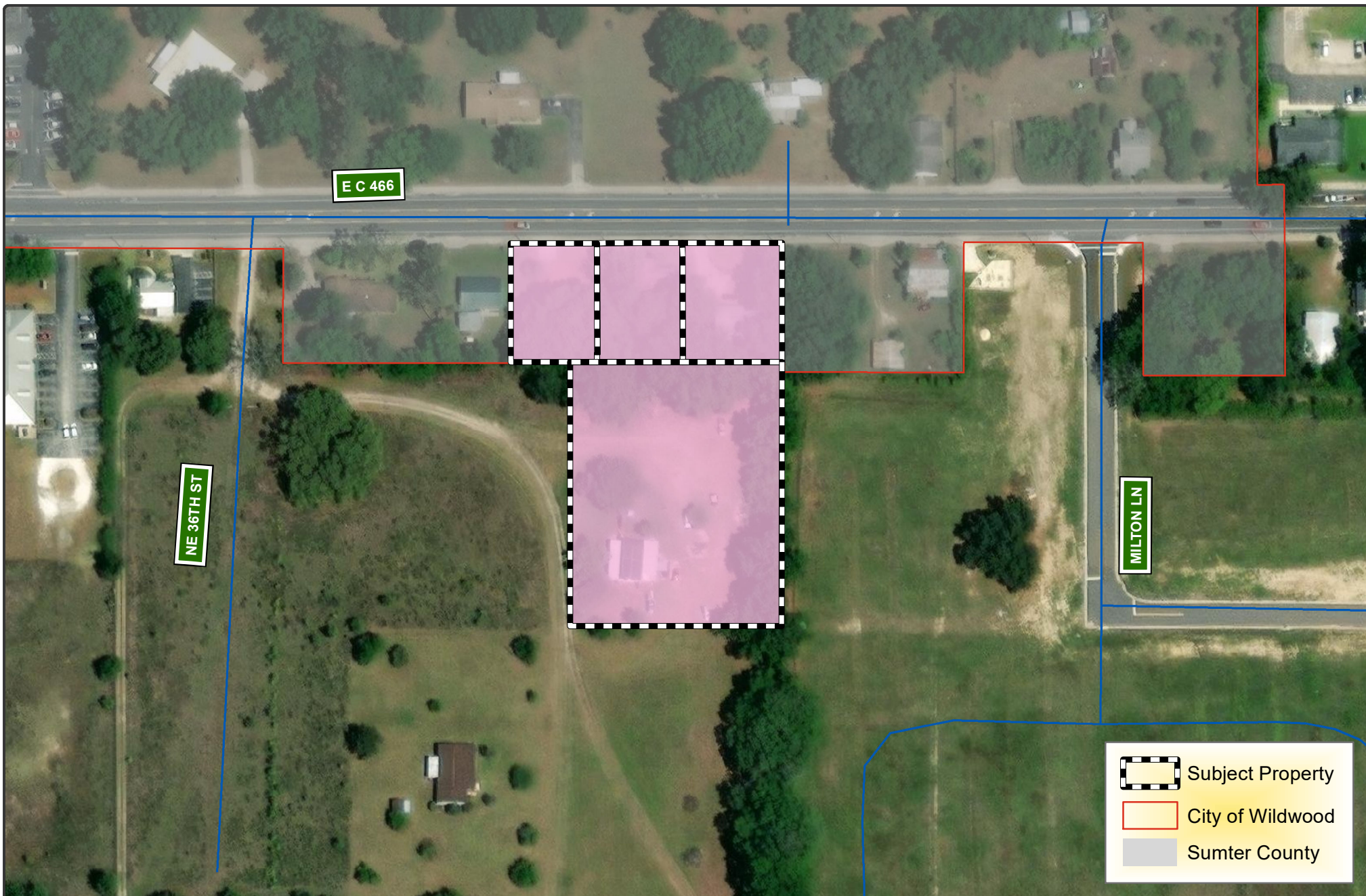
ATTEST: _____
Jessica Barnes, City Clerk

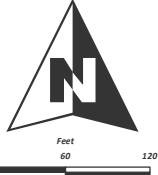
First Reading: _____

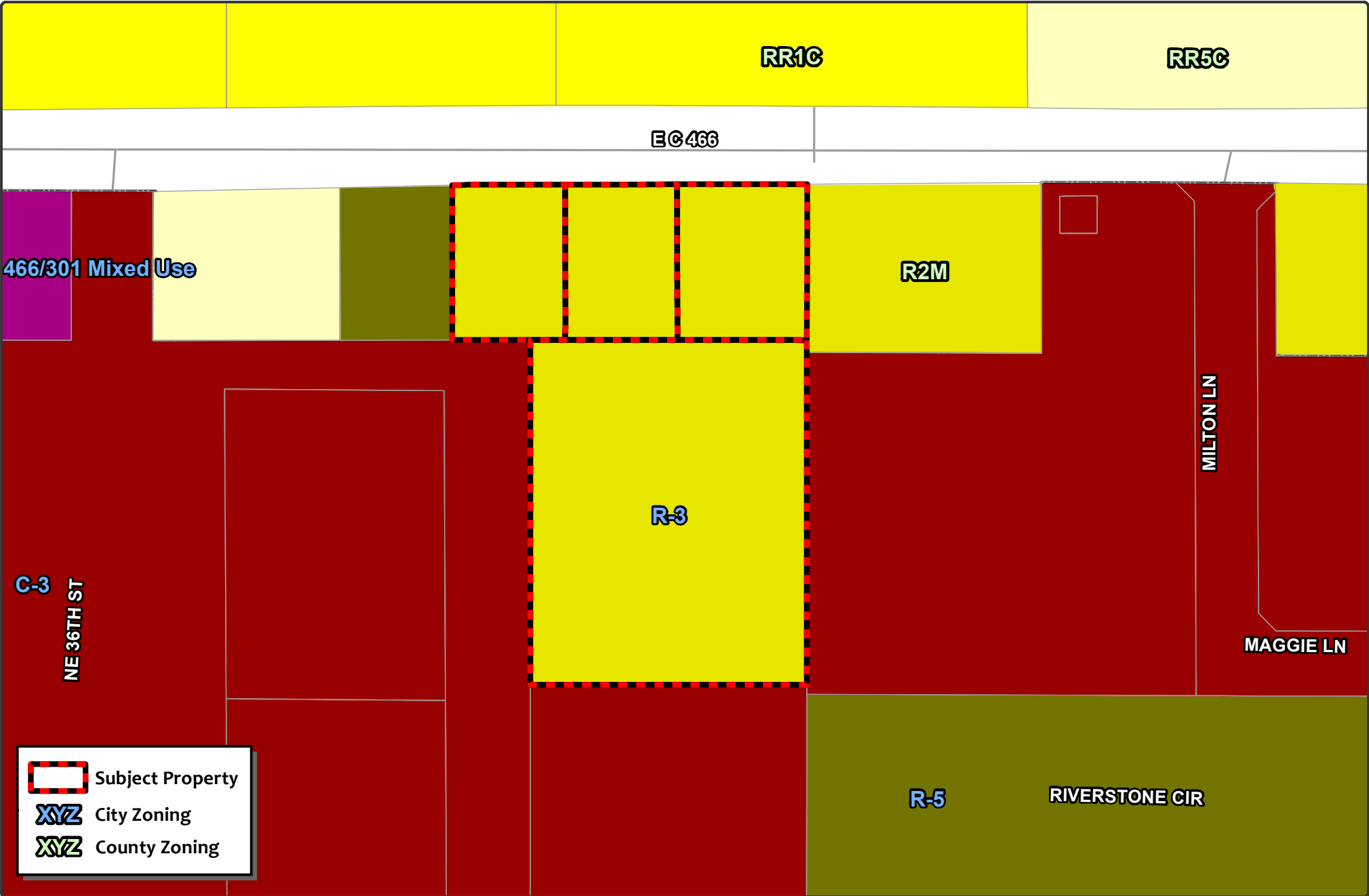
Second Reading: _____

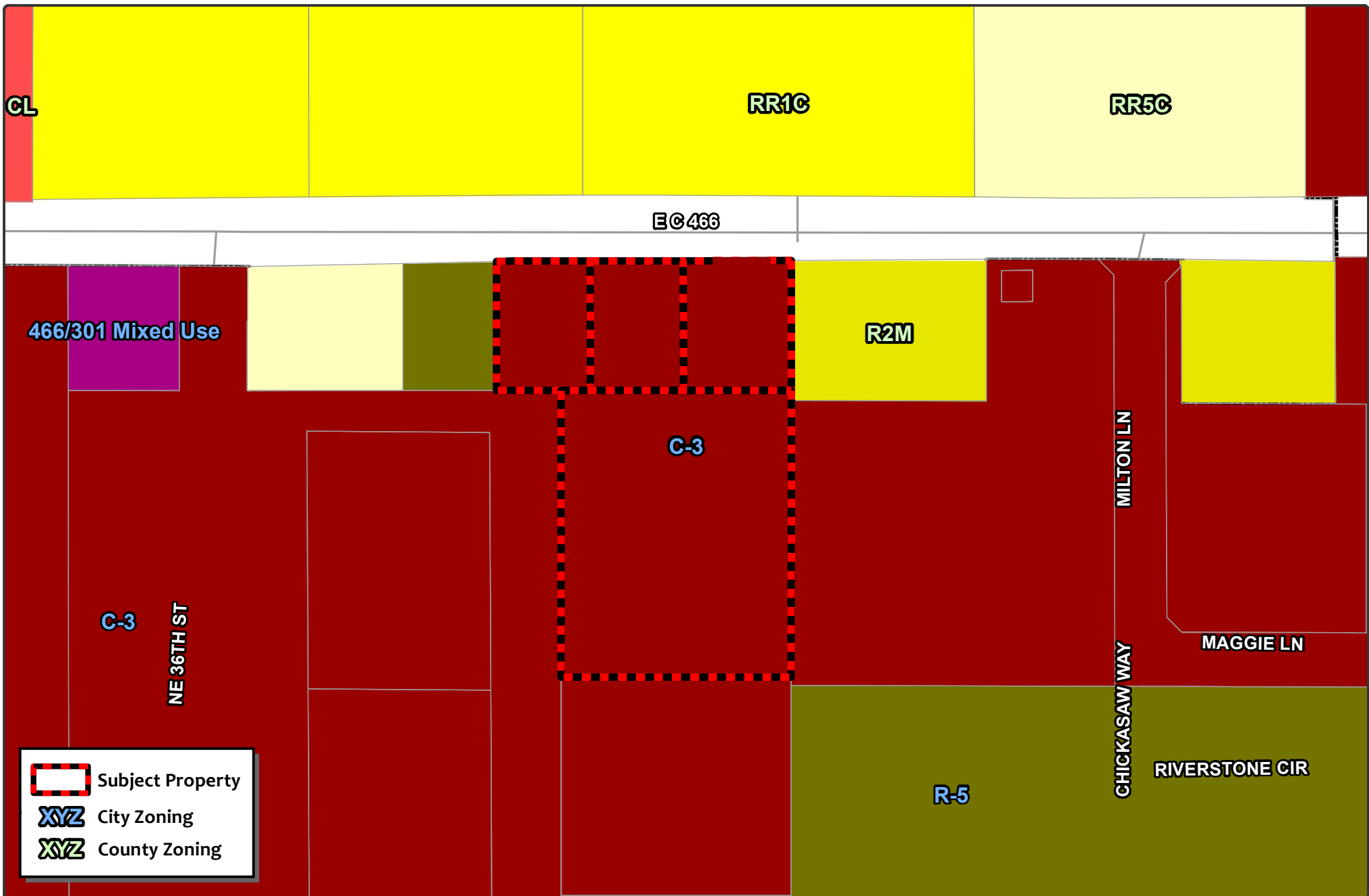
Approved as to form:

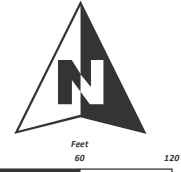
City Attorney



 WILDWOOD FLORIDA	CITY OF WILDWOOD 100 North Main Street Wildwood, FL 34785 Phone: (352) 330-1330 www.wildwood-fl.gov	 Feet 0 60 120	RZ 2306-004 OXFORD COMMONS PARCELS D18-019, D18-020, D18-022 & D18-122	MAP 1B LOCATION MAP JANUARY 2024
---	---	--	---	--





 WILDWOOD FLORIDA	CITY OF WILDWOOD 100 North Main Street Wildwood, FL 34785 Phone: (352) 330-1330 www.wildwood-fl.gov	 Feet 0 60 120	RZ 2306-001 OXFORD COMMONS PARCELS D18-019, D18-020, D18-022 & D18-122	MAP 3B PROPOSED ZONING JANUARY 2024
--	---	--	---	---

Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2023-69

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

City of Wildwood, Florida
Planning & Zoning Board/Special Magistrate

The case below was heard on Tuesday, February 6, 2024, by the Special Magistrate. The applicant seeks approval and favorable recommendation from the City of Wildwood Planning and Zoning Board/Special Magistrate for a Zoning Map Amendment to change the zoning district from R6C (Sumter County) and R-3 (City) to C-3 (City) on 2.10 acres MOL. The subject property is generally located south along E C 466 and approximately 0.23 miles west of N US 301.

Case Number: RZ 2306-001 Oxford Commons

Applicant(s): William (Bill) Ray

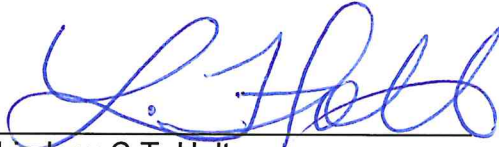
Owner(s): KP Properties of Lake County

Parcel(s): D18-019, D18-020, D18-022, & D18-122

Under Land Development Regulation (LDR) § 1.7(B)(2), the Planning and Zoning Board/Special Magistrate has a duty to make a recommendation to the City Commission on all proposed Zoning Map amendments.

Based upon the testimony, evidence, and information presented as to the criteria set forth in LDR § 3.3(C)(4), the Special Magistrate recommends approval of the Zoning Map amendment and gives a favorable recommendation of Ordinance O2023-69 to the City Commission for final determination.

Dated: February 6, 2024



Lindsay C.T. Holt
Special Magistrate City of Wildwood

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Text Amendment to the City's Land Development Regulations

REQUESTED ACTION: The Planning and Zoning Board/Special Magistrate recommends approval of the Land Development Regulations and Fee Schedule Amendments and Revisions for compliance with the City's 2050 Comprehensive Plan.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

On August 22, 2022, the East Central Florida Regional Planning Council (the Council) was awarded approval for the scope of services consisting of evaluating the City's Land Development Regulations (LDRs) to determine whether the regulations are in compliance with the City's adopted Comprehensive Plan and the Florida State Statutes. Upon review of the City's Land Development Regulations, the Council and staff determined that amendments to the LDRs were indeed necessary to comply with the City's 2050 Comprehensive Plan. The City Commission authorized the Council to continue their work for the City and awarded a contract to review and make the necessary amendments to the Land Development Regulations.

At this time, the amendments have been prepared for review and evaluation. Ordinance 2024-02 is ready for final consideration by the City of Wildwood City Commission. The amendments should be supported as they identify and address many discrepancies that hinder the interpretation, application and implementation of the provisions of the Code. The LDR amendments have been a work-in-progress via the efforts and collaboration of various staff members and consultants. Staff welcomes questions and/or input from the City Commission.

With the adoption of Ordinance O2024-2 which includes Exhibit "A" Chapters 1-8 and Exhibit "B" Amended Fee Schedule, former ordinance O2022-49, adopted on July 25, 2022, will be amended.

While all chapters had some form of update incorporated therein, major changes were made to the following chapters:

- *Chapter 2 - Definitions and Interpretations* – Adding several definitions that will help with the interpretation and application of the Land Development Regulations to its various chapters.
- *Chapter 3 - Zoning* – Updating the Special Exception Use Section (3.9), Revising language within the Mobile Home Parks Section (3.16), and revamping various tables that address density, lot standards, and allowable Principal Use Matrix.

- *Chapter 4 - Site Regulations* – Adding clarification on applicable requirements for residential and non-residential developments.
- *Chapter 5 - Subdivision Regulations* – Updates any requirements for compliance with the Comprehensive Plan and Florida Statutes.
- *Chapter 6 - Technical Standards* – Provides more language, details and examples to serve as guidelines on technical subjects.

Attached please find redline version of the changes to the Land Development Regulations along with a clean copy of Chapter 3 Zoning Tables for ease of reference.

Ordinance O2024-2 will become effective upon its second and final reading.

DATED: 2-20-2024

A handwritten signature in black ink, appearing to read 'Wendy Then', is positioned above the printed name.

Wendy Then, AICP, CFM
Assistant Director, Development Services

ORDINANCE NO. O2024-2

AN ORDINANCE OF THE CITY OF WILDWOOD FLORIDA;
AMENDING THE LAND DEVELOPMENT REGULATIONS
OF THE CITY OF WILDWOOD, FLORIDA; PROVIDING FOR
CODIFICATION IN THE LAND DEVELOPMENT
REGULATIONS; PROVIDING FINDINGS AND INTENT;
PROVIDING FOR CONFLICT AND SEVERABILITY;
PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City of Wildwood (City) has identified several portions of the Land Development Regulations (LDRs) that need to be updated;

WHEREAS, the City most recently updated and amended its LDRs, made effective on July 25, 2022;

WHEREAS, the City wishes to update its LDRs, as amended July 25, 2022 to revise and update its standards;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. The amendments to the are shown in the attached “Exhibit A” with strikethrough for deletions and underline for additions.

SECTION 2. CODIFICATION. Codification of this Ordinance in the Code of Ordinances of the City of Wildwood is authorized and directed.

SECTION 3. CONFLICT. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 4. SEVERABILITY. If any section, sentence, clause, or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 5. EFFECTIVE DATE. This Ordinance shall be effective upon adoption during the second and final reading by the City of Wildwood City Commission.

DONE AND ORDAINED this ____ day of _____, 2024, by the City Commission of the City of Wildwood, Florida.

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA**

Ed Wolf, Mayor

ATTEST: _____
Jessica Barnes, City Clerk

First Reading: _____

Second Reading: _____

Approved as to form:

City Attorney

Chapter 1 Chapter 1 – General Provisions and Procedures

Chapter 2

1.1.	Statement of Intent.	1-1
1.2.	General Code Provisions.	1-1
1.3.	General Development Provisions.	1-2
1.4.	Building and Demolition Permits.	1-3
1.5.	Development Services Director and Buildings Services Director.	1-4
1.6.	Project Review Committee (PRC)	1-4
1.7.	Planning and Zoning Board.	1-6
1.8.	Board of Adjustment.	1-7
1.9.	Annexation.	1-7
1.10.	Plat or Lot Vacation and Right-of-Way Abandonment.	1-7
1.11.	Appeals.	1-8
1.12.	Fees, Charges and Expenses.	1-8
1.13.	Quasi-Judicial Proceedings.	1-8
1.14.	Project Approval Process.	1-9
1.15.	Annexation and Rezoning Review Schedule.	1-10
1.16.	Supplemental Regulations.	1-10
1.17.	Traffic Impact Studies.	1-11

1.1. Statement of Intent.

- (A) The regulations and requirements contained herein have been made in accordance with the City of Wildwood ~~e~~Comprehensive ~~p~~Plan, with reasonable consideration, among other things, to the prevailing land uses, natural and historic resources, growth characteristics, and the character of the respective districts and their peculiar suitability for particular uses, and to encourage the most appropriate use of land throughout the City.
- (B) In their interpretation and application, the provisions of this Code shall be the requirements to:
- (1) Promote the public health, safety and general welfare;
 - (2) Protect the character and maintain the stability of residential, commercial, industrial, agricultural, educational, cultural, recreational, historical and environmental areas within the City;
 - (3) Provide densities needed to accommodate the projected population and to provide ~~nonresidential~~non-residential uses at intensities which meet the needs of City residents;
 - (4) Protect natural and environmentally significant resources;
 - (5) Provide adequate open spaces and recreation facilities which meet the needs of the residents;
 - (6) Promote transportation choices to reduce traffic congestion and to improve mobility;
 - (7) Define the powers and duties of the boards and appointed administrative officers;
 - (8) Provide adequate public facilities and services, and ensure that new development is served with necessary services and improvements without being a burden on the taxpayers of the City;
 - (9) Ensure that all future development approvals and permits for both new and existing projects comply with this Code.
- (C) It is not intended by this Code to interfere with or annul any existing lawful easements, covenants or other agreements between parties.

1.2. General Code Provisions.

(A) *Effective date.* This Code shall take effect upon adoption by the City Commission.

(B) *Enforcement and Penalties.*

- (1) A violation of this chapter shall, in addition to other legal remedies or appropriate sanctions, be enforced in accordance with the code enforcement procedures as set forth in Chapter 2 of the Code of Ordinances.
- (2) Penalties shall be in accordance with the requirements set forth in Section 1-7 and Chapter 2 of the Code of Ordinances.
- (2)(3) The Special Magistrate established under Article V. Special Magistrate Code Enforcement Procedure shall use the latest version of the International Property Management Association Code (IPMC) published by the International Code Council as the standard for the maintenance of rental properties within the City of Wildwood.

- (C) *Vested rights.* Notwithstanding any provision of this Code to the contrary, in order to be considered vested, a project must have been issued a development order. Projects which have received approval prior to the effective date may be developed and completed according to the pre-existing requirements; however, the approved development order shall not be substantially amended after the effective date except to conform to the regulations established herein. In cases where a Planned Unit Development approval has expired and has not been granted an extension by the City Commission, the project shall be required to conform to the regulations established herein. Any applicant or developer claiming vested rights must do so on a form provided by the Development Services Department. Failure to claim such vested rights at the time of any application wherein vesting might be an issue shall cause any vested rights which might otherwise be in existence to be waived.

Unlawful alteration. It shall be unlawful for any person to change or amend, by addition or deletion, or to insert or delete pages or portions thereof, or to alter or tamper with any part or portion of this Code in any manner whatsoever, which will cause the law of the City to be misrepresented thereby.

- (D) *Amendments.* This Code may be amended provided, however, that no amendments shall become effective until a public hearing has been held. Each proposed amendment shall be submitted to the Development Services Director for review by the Planning and Zoning Board. Amendments are subject to approval by City Commission. Public notice regarding the time, place and date of the hearing shall be published per the Florida Statutes.
- (E) *Supplemental documents.* Supplemental documents and manuals to this Code may be amended by City staff from time to time. Such amendments may occur without adhering to section 1.2 (D) above to allow for innovations in construction and land development practices and new technologies provided that the intent of the regulation, restriction or allowance does not contradict the intentions of this Code.
- (F) *Saving clause.* If any part or provision of this Code or application thereof to any person or circumstances are adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part, provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Code or the application thereof to other persons or circumstances. The City Commission hereby declares that it would have enacted the remainder of this Code even without any such part, provision or application.
- (G) *Officers', employees' liability.* No provision of this Code designating the duties of any City officer or employee shall be so construed as to make such officer or employee liable for any fine or penalty for failure to perform such duty.
- (H) *Statutory references.* Any statutory references, herein this Code, are the 2010 Florida Statutes, as amended.

1.3. General Development Provisions.

- (A) *Conformity with regulations.* Following, and upon adoption of, this Code:
- (1) The regulations contained within this Code shall be adhered to be all lands contained within the municipal limits of the City of Wildwood.
 - (2) No building, structure, or land shall be used or occupied except in conformity with all of the regulations specified by this Code for the districts in which said building, structure, or land is located or is to be located.
 - (3) No building or structure or part thereof shall be erected, constructed, reconstructed, moved, or structurally altered except in conformity with all of the regulations specified by this Code for the district in which it is located.
 - (4) No building or other structure shall be erected or altered in such a manner as to:
 - (a) Exceed the permitted density or intensity provisions;
 - (b) Occupy a greater portion of the lot area than allowed; or
 - (c) ~~Otherwise~~Be is contrary to the provisions of this Code.
 - (5) In all development activities, the applicant is required to take measures to preserve all natural, archeological, and historic features which will add attractiveness and value to the remainder of the property and the City in general. These features include trees, water resources, environmentally significant lands, archeological and historic areas and structures, and similar community assets.
- (B) *Permit required.*
- (1) No site plan or subdivision shall be approved, no plat shall be recorded, nor shall any building permit, certificate of occupancy, or any other type of development order or permit be executed, unless the project meets all the requirements of, and has been approved in accordance with, this Code. The City Commission or any aggrieved person may have recourse to the remedies in law and equity necessary to ensure compliance with the provisions of this Code. The City shall have the authority to conduct inspections of any project undertaken under this Code.

- (2) Subdivisions and site plan review and approval shall be as specified in the individual Chapters of this Code.
- (3) A building permit is required as specified in section 1.4 of this Chapter.
- (C) *Certificate of occupancy required.*
 - (1) *Building occupancy.* No new building or addition shall be used or occupied in whole or in part, nor there be any change of occupancy, change in use, or change in nature of a use, until after the Building Services Director or the City designated building official issues an appropriate certificate of occupancy.
 - (2) *Contents of certificate of occupancy.* A certificate of occupancy shall contain the recognized street address of the subject property and the common name of the property. A certificate of occupancy shall also contain the nature of the occupancy, the number of occupants permitted, and the maximum floor loading when it is limited, if applicable.
 - (3) *Issuance.* Prior to issuance of a certificate of occupancy, the City shall require copies of all applicable permits from outside agencies such as the Florida Department of Environmental Protection (FDEP), the Southwest Florida Water Management District (SWFWMD), the Florida Department of Transportation (FDOT) and Sumter County. A certificate of occupancy shall be issued by the Building Services Director or the City designated building official.
- (D) *Concurrency review required.* Certain applications may be subject to concurrency reviews pursuant to Chapter 7. A determination will be made as to the environmental, technological and fiscal impacts of the proposal on public services and facilities and the measures necessary to offset any adverse impacts and to promote positive impacts as required by state law. The assessment of positive and negative impacts will use the best available information. The applicant is encouraged, and in some cases required, to provide information that will assist in accurately assessing impacts. The City may require additional analyses as needed.

1.4. Building and Demolition Permits.

- (A) *Permit requirements.* No building or other structure shall be erected, moved, added to, structurally altered, demolished or otherwise significantly changed without a building permit which was lawfully issued by the Building Services Director or City designated building official.
- (B) *Requirements for issuance of building permits.*
 - (1) No building shall be erected on a lot or parcel of land subject to regulation of this Code, nor shall any building permit be issued, unless one or more of the following conditions exists:
 - (a) The lot or parcel is within a subdivision for which a final plat has been approved by the City Commission, and the required improvements have been installed and accepted by the City;
 - (b) The lot or parcel is within a subdivision for which a final plat has been approved by the City Commission, a surety for construction improvements has been posted to guarantee performance and maintenance, and there is ongoing construction of the required improvements;
 - (c) The lot or parcel abuts a public street which has been dedicated to the City and accepted by the City Commission, or the street is shown on a legally recorded subdivision plat, or unless a waiver has been obtained by the Development Services Director allowing such construction and the parcel otherwise meets City Codes; or
 - (d) A variance has been granted pursuant to the provisions within this Code.
 - (2) The following requirements must be met prior to issuance of a building, demolition, or renovation permit for building, moving, adding to, structurally altering or otherwise significantly changing any building:
 - (a) Necessary improvements must be provided and paid for by applicant;
 - (b) All exaction and impact fees for water, sewer, etc. must be paid and appropriate agreements must be approved. Proof of payment of all applicable County impact fees shall be provided;
 - (c) Building permits shall be refused if stormwater management site characteristics or other standards are not met; and
 - (d) Any surety to guarantee performance or other bonds required by law must be posted.
- (C) *Application for a building, renovation or demolition permit.* All applications for building, renovation or demolition permits, along with the appropriate fee shall contain plans drawn to scale showing the following:
 - (1) Actual dimensions and shape(s) of the lot(s) to be built upon;
 - (2) The exact sizes, dimensions, shapes, and locations of buildings already located on the lot;
 - (3) The locations, shapes, sizes, and dimensions of the proposed buildings or alterations to be furnished in duplicate at 1/4" = 1-foot scale; and
 - (4) Other information which the Building Department deems necessary to determine conformance with, and provide for the enforcement of, this Code, the City Building Code(s) and Florida Statutes.

- (D) *Permits from other agencies.* All owners of buildings or structures, both public and private, shall comply with any and all federal, state, and local ordinance, laws regulation, rules or other requirements.
- (E) *Asbestos abatement.*
 - (1) No person may conduct an asbestos survey, develop an operation maintenance plan, or monitor and evaluate the asbestos abatement unless trained and licensed as an asbestos consultant as required by state law. All contractors or owners applying for demolition or renovation permits of public or private buildings or structures shall comply with all applicable codes and ordinances, to include asbestos regulations as required by F.S. Chapter 469.
 - (2) No person may prepare an asbestos abatement specification unless trained and licensed as an asbestos consultant as required by Florida statute.
 - (3) No person may conduct asbestos abatement work unless licensed by the Department of Business and Professional Regulation or such other agency as designated by Florida statute as the licensing agency for asbestos contractors.

1.5. Development Services Director and Buildings Services Director.

- (A) The manager of the Development Services Department is hereby appointed as the Development Services Director and shall be responsible for the coordination and enforcement of certain provisions of this Code.
- (B) The duties and responsibilities of the Development Services Director shall include:
 - (1) Receiving development applications, reviewing the same for completeness and presenting them to applicable members of the review boards or committees;
 - (2) Processing all development applications to ensure compliance with the Code and approval of acting on all applications that do not require approval of a review committee or the City Commission. Development Services Director approvals are limited to minor site plans, minor lot splits, and temporary use permits, provided, however that the Development Services Director has the power to determine if a minor site plan should be approved by the Project Review Committee;
 - (3) Issuing those development permits that have been approved by the City Commission, Planning and Zoning Board, or Board of Adjustment;
 - (4) Present staff recommendations and act as the liaison between the City Commission and the Planning and Zoning Board;
 - (5) Serve as the Project Review Committee Coordinator;
 - (6) Interpreting the Land Development Regulations- when conflicts or lack of clarity occur; and
 - (5)(7) Determining the applicable provision which is applicable when conflicts occur between the LDRs and the Design District Standards.
- (C) The manager of the Building Services Department is hereby appointed as the Building Services Director and shall be responsible for the coordination and enforcement of certain provisions of this Code. However, the City Commission may designate the powers of the Building Services Director to another building official or department such as the Sumter County Building Department.
- (D) The duties and responsibilities of the Building Services Director shall include:
 - (1) Receiving permit applications, reviewing the same for completeness and presenting them to applicable members of the review boards or committees;
 - (2) Issue building permits and certificates of occupancy;
 - (3) Receiving, investigating and processing any complaints submitted regarding violations of this Code;
 - (4) Giving notice, in writing, to such violators and the owners of the parcel of land on which the violation occurred, indicating the nature of the violation, stating what action needs to be taken to remedy the violation, and informing the violator of the penalties for continuing to violate the Code;
 - (5) Notifying the Board of Adjustment and the City Commission of any violation and providing the members with copies of any pertinent correspondence; and
 - (6) Act as the liaison between the Board of Adjustment and the City Commission.
- (E) Should the City Commission designate the powers of the Building Services Director to another building official or department, the City Commission may delegate some or all of the responsibilities listed in section 1.5(D) to the Development Services Director.

1.6. Project Review Committee (PRC)

- (A) *Purpose.* The purpose of the Project Review Committee (PRC) is to gather information to aid staff in presenting projects, to serve in an advisory capacity to the Planning and Zoning Board regarding certain proposed projects, to approve certain proposed projects, and grant waivers of certain technical requirements of the LDRs subject to the approval authority outlined in subsection 1.6(B), below. Meetings of the PRC are not public hearings but are

open to the public and are held for the purpose of reviewing a proposed project's compliance with the technical requirements of the Code and granting relief where appropriate.

- (B) *Duties and responsibilities.* The Project Review Committee shall be responsible for reviewing certain applications with respect to their conformance to the rules and regulations as established in this Code. After review, the PRC may determine substantial changes are necessary to meet the regulations of this Code. In such cases the applicant shall resubmit the application to the office of Development Services Director. Upon determination the project is in conformance with this Code, the PRC shall recommend the Planning and Zoning Board hear the project, along with conditions if necessary. Recommendations, conditions and plans will be forwarded to the Planning and Zoning Board. The PRC shall review and make recommendations to the Planning and Zoning Board on the following applications:

- (1) Planned developments;
- (2) Site plans;
- (3) Improvement plans; and
- (4) Final plats.

The PRC shall have the authority to approve minor lot splits, subdivision preliminary plans, and minor site plans in conformance with section 1.14 of this Code.

From time to time, the Project Review Committee (PRC) shall have the authority (but not the obligation) under this section to waive certain technical requirements of the Land Development Regulations (LDRs).

Waivers shall not constitute a revision to the LDRs. The burden shall be on the applicant to provide documentation and substantial support in favor of a waiver request for their project.

Any such waiver shall be made by motion and majority vote of the PRC voting membership and noted in the minutes of the meeting. All waivers shall be put into writing for execution by the PRC Coordinator.

Decisions of the Project Review Committee may be appealed to the Board of Adjustment in accordance with section 1.11 of the LDRs.

- (C) *Project Review Committee Coordinator.* The Development Services Director shall be the liaison between the PRC and the Planning and Zoning Board and shall act as the Project Review Committee Coordinator. The PRC Coordinator shall have the following duties:

- (1) Receive all applicable applications and review each application for sufficiency;
- (2) Process all applicable applications to ensure compliance with this Code. The application shall be forwarded to the appropriate members of the PRC for their review;
- (3) Record and make available to the public meeting minutes of the PRC;
- (4) Present the recommendations of the PRC to the Planning and Zoning Board; and
- (5) Approve, approve with conditions, or deny minor lot splits, subdivision preliminary plans, and minor site plans.

Decisions of the Project Review Committee Coordinator may be appealed to the Board of Adjustment in accordance with section 1.11.

- (D) *Membership.*

- (1) *Voting Members.* Voting members review, comment, recommend, and vote. The following positions comprise the voting membership of the PRC:

- (a) City Manager;
- (b) Development Services Director – PRC Coordinator;
- (c) Police Chief;
- (d) Public Works Director; and
- (e) Public Works Assistant Director ~~Utilities Director~~.

(e) For purposes of this section, the position of a voting member shall be interpreted to include any individual filling the position on an interim basis or based on an equivalent position/title established by a revised organizational chart adopted by the City Commission.

- (2) *Advisory Members.* Advisory members may provide input and recommendations but do not vote. Attendance of advisory members at PRC meetings is on an as-needed basis as determined by the PRC Coordinator. The following positions and entities comprise the advisory membership of the PRC:

- (a) City consulting engineer;
- (b) City Attorney;

City of Wildwood

Land Development Regulations

- (c) Building Services Director;
 - (d) Sumter County Fire Chief / Villages Public Safety;
 - (e) Representative of the applicable utility providers (electric, gas, etc.);
 - (f) Representative from Sumter County; and
 - (g) Representative from the Sumter County School Board.
- (3) *Other members.* The PRC Coordinator may request the attendance of other entities to represent areas of expertise and concern not represented by voting or advisory members. This may include, but not be limited to, the following:
- (a) Lake-Sumter Metropolitan Planning Organization (LSMPO);
 - (b) Southwest Florida Water Management District (SWFWMD);
 - (c) Florida Department of Transportation (FDOT); and
 - (d) Florida Department of Environmental Protection (FDEP).
- (4) The PRC shall meet at least once a month provided the need is present to hold such meetings. An attempt should be made to have those persons present who have expertise necessary to determine issues concerning the project.
- (5) *Quorum.* A quorum of the PRC shall consist of three (3) voting members.
- (6) Members of the PRC are required provide review comments in writing to the Project Review Committee Coordinator five days in advance of the meeting.

1.7. Planning and Zoning Board.

- (A) *Establishment.* A Planning and Zoning Board is hereby established for the City of Wildwood. The Planning and Zoning Board shall be appointed by the City Commission. No member of the Planning and Zoning Board shall be a paid or elected official or an employee of the City of Wildwood.
- (B) *Duties.* The Planning and Zoning Board shall be responsible for the following duties and responsibilities:
- (1) Hear and make recommendations to the City Commission on site plans, improvement plans, and final plats in accordance with the standards and procedures required by this Code;
 - (2) Hear and make recommendations to the City Commission on all proposed zoning amendments and conditional use permits;
 - (3) Make the final determination on requests for variances and special exceptions; and
 - (4) The City Commission may, by resolution, designate members of the Planning and Zoning Board to perform the functions of the Board of Adjustment. If the City Commission so elects, the term of office of the member of the Planning and Zoning Board shall run concurrently with said member's term of office on the Board of Adjustment.
- (C) *Local Planning Agency.* In addition to its other duties listed above, the Planning and Zoning Board shall serve as the Local Planning Agency for comprehensive planning and other land use issues as required by Florida statute.
- (D) *Comprehensive plan amendments.* The Local Planning Agency shall review all proposed comprehensive plan amendments and make recommendations to the City Commission based on the following being presented at the hearing:
- (1) Justification of the proposed amendment has been adequately presented;
 - (2) The proposed amendment is not inconsistent with the goals, objectives and policies of the comprehensive plan;
 - (3) The proposed amendment should not be considered urban sprawl or exemplify an energy inefficient land use pattern;
 - (4) The proposed amendment will not have an adverse effect on environmentally sensitive systems; and
 - (5) The proposed amendment will not adversely affect transportation, potable water, sewer, schools or other public facilities without providing remedies to correct the system or facility.

City of Wildwood

Land Development Regulations

- (E) *Special Magistrate*. In lieu of a Planning and Zoning Board, the duties of the Planning and Zoning Board may be conferred by the City Commission to a Special Magistrate.

1.8. Board of Adjustment.

- (A) *Establishment and purpose*. A Board of Adjustment is hereby established for the City of Wildwood for the purpose of acting as a board to review and decide appeals and Code Enforcement cases. This Board shall be appointed by the City Commission. The Board shall be appointed for three (3) years.
- (B) *Powers and duties*. The Board of Adjustment shall have the following duties and responsibilities:
- (1) To hear and decide appeals in cases where it is alleged that there is an error in any order, requirement, decision, or determination made by an authorized City official while enforcing the City development codes and standards. Appeals shall be made in accordance with the provisions of this Code. The Board may modify, affirm, or reverse the official's action; and
 - (2) To hear and take action on Code Enforcement cases.
- (C) *Hearing schedule*. Board of Adjustment hearings will be held as needed.
- (D) *Special Magistrate*. In lieu of a Board of Adjustment, the duties of the Board of Adjustment may be conferred by the City Commission to a Special Magistrate.

1.9. Annexation.

- (A) *Purpose and intent*. The intent of this section is to provide for proper procedures to be adhered to for property owners desiring to be incorporated into the jurisdictional limits of the City of Wildwood.
- (B) *Application procedure*. Petitioners seeking to be annexed shall submit an application to the office of the Development Services Director. The Development Services Director shall review the application and make a recommendation to the City Commission in the form of a staff report.
- (C) *Voluntary Annexation*. The City shall follow the procedures for voluntary annexations set forth by Chapter 171 Florida Statutes.
- (D) *Involuntary annexation*. Should the City determine to initiate the annexation of a parcel of land that is contiguous and compact without a submitted application from the property owner, the City shall follow the procedures set forth by Chapter 171 Florida Statutes.

1.10. Plat or Lot Vacation and Right-of-Way Abandonment.

- (A) *Purpose and intent*. The intent of this section is to provide formal procedures for proper abandonment of land dedicated to the public or recorded as official plats in the public records of Sumter County.
- (B) *Application procedure*.
- (1) The appropriate application shall be submitted to the office of the Development Services Director. Petitions shall be accepted only if required information has been submitted and appropriate fees paid. In the case of a right-of-way abandonment, each adjoining property owner must submit a petition and fee, unless the abandonment is initiated by the City. Should any adjoining property owner not agree with the abandonment request, the other petitioners may still request it from the City Commission, which has sole authority to decide on abandonment. If the request is for the vacating of a plat or lot, a title opinion of an attorney at law licensed in Florida or a certification by an abstractor or a title company that the property is owned fee simple by the person(s) making application and certificates showing that all state and local taxes have been paid must be submitted.
 - (2) The Development Services Director shall review the application to verify the request is within the City's jurisdiction as outlined in applicable state law or interlocal agreements and schedule it for consideration by the City Commission.
 - (3) Public notice shall be given prior to the hearing and the immediate adjoining property owners as shown on the latest Sumter County tax roll shall be given notice by mail. Public notice shall also be placed in the legal section of the local newspaper as required in F.S. § 177.101(4).
 - (a) The City Commission will conduct a public hearing on the request to determine the advisability of said vacation or abandonment. If approved, the Commission shall adopt a resolution stating such approval.

- (b) The City shall file the resolution with the Clerk of the Court in Sumter County for recording in the Official Records of Sumter County. The proof of publication of public notice shall also be recorded. A certified copy of said resolution shall be forwarded to the Sumter County Board of County Commissioners as required by F.S. § 177.101.

1.11. Appeals.

- (A) Any decision of the Development Services Director, Building Services Director, a Building Inspector, a Code Inspector, or the Project Review Committee may be appealed to the Board of Adjustment within 30 days of the date of the decision.
- (B) Any person, department, board, or bureau of the City, City taxpayer, business, or other body or individual aggrieved by any decision of the Board of Adjustment, Planning and Zoning Board, or City Commission, which was made pursuant to this Code, may seek review and relief from a court of record in the manner provided by the laws of the State of Florida and the United States government. Such an appeal must set forth that the subject decision of the board or Commission (whichever is applicable) is illegal, in whole or in part, specify the grounds of the illegality, and be filed in the appropriate court within 30 days after the board's or Commission's decision which is being appealed.

1.12. Fees, Charges and Expenses.

The City Commission shall establish a fee schedule, charges and expenses and a collection procedure for development applications, appeals, variances, conditional uses, special exceptions, and other permits and matters pertaining to these Land Development Regulations. This fee schedule, charges, and expenses shall be included as an Appendix of this Code and posted in the offices of the Development Services Director and Building Services Director. The schedule may be altered or amended, only by resolution of the City Commission. Until all applicable fees, charges, and expenses have been paid in full, no action shall be taken on any application or appeal. All fees and charges are non-refundable, and such statement shall be placed on any and all applicants for action submitted to the City.

1.13. Quasi-Judicial Proceedings.

- (A) The following rules for conduct shall be utilized for all quasi-judicial proceedings within the City of Wildwood:
 - (1) Oral and written communications between staff and members of the public shall be permitted and encouraged.
 - (2) The following standards shall apply:
 - (a) All oral and written communications concerning the case, between Board members on the one hand, and the applicant or the public on the other hand, are prohibited by Florida law, unless made at the hearing on the case.
 - (b) The staff report on the case shall be sent to the Board members and be available to the general public at least five (5) days prior to the hearing on the case.
 - (c) Workshop meetings at which staff and the board discuss quasi-judicial cases shall be prohibited.
 - (d) All oral or written communications between staff and the Board members, other than the written staff report, are prohibited. Attorneys for the Board may render legal opinions when requested by the Board members but shall not engage in factual determinations or advocate one party's position over another, except to the extent necessary to respond fully to a purely legal question.
 - (e) All written communications received by Board members concerning a pending case shall be immediately turned over to staff and should not be read further once identified as pertaining to a pending case. All such communications shall be included in the file maintained by staff and available for public inspection but shall not be included in the staff report. The staff report, any petitions or other submissions from the public, and all other documents pertaining to the case shall also be kept in the file and available for public inspection. During its presentation, staff shall offer all such written communications into evidence, and they shall be received by the board as evidence, subject to any objections interposed by participants in the hearing.
 - (f) All decisions by the Board shall be based on the evidence actually presented to the board at the hearing on the case, which shall include the staff report, testimony of all witnesses, and other evidence presented. Strict rules of evidence shall not apply, but evidence must be relevant to the issues before the Board, and hearsay should be avoided whenever possible.
 - (g) All testimony shall be taken under oath or affirmation. Each witness may be cross examined after testifying by the applicant, staff, or other interested parties. Board members may interpose

questions at any time during the examination or cross-examination of the witness. At the conclusion of all testimony and legal argument, the case is closed to the public and discussion is reserved to the board.

- (h) Any motion upon which the Board votes in deciding the case shall contain specific findings of fact and conclusions of law indicating the factual and legal basis for the motion. These findings of fact and conclusions of law shall thereafter be incorporated into a written document stating the decision of the board on the case.
- (i) All evidence admitted at the hearing, and the original document setting forth the decision of the board, shall be maintained in a separate file constituting the record of the case. Upon approval thereof by the Board, the minutes of that portion of the meeting concerning the case shall be placed in the record. The record shall be kept in the custody of the clerk of the board at all times during the pendency of the case, and where there are multiple hearings on a single case, custody of the record should not be given to any board member, party or member of the public, until the case is fully concluded, except that any member of the public may examine the file in the office of the clerk at all reasonable times. Board members should not view the record until their particular board has issued a final decision on the case. Any member of the public may receive copies of the file upon payment of the appropriate fee.
- (j) These rules shall apply to all quasi-judicial proceedings.

1.14. Project Approval Process.

- (A) *Pre-application conference.* Pre-application conferences with City staff may be required. However, instances in which pre-application conferences are not required, they are strongly recommended to familiarize applicants with the development process and this Code. Any applicant seeking a pre-application conference shall notify the office of the Development Services Director.
- (B) *General approval process.* The general approval processes for various types of project approvals are as follows:
 - (1) Annexation (Chapter 1):
 - (a) City Commission (First Reading); and
 - (b) City Commission (Public Hearing)
 - (2) Comprehensive Plan Amendment (CPA) (Chapter 1):
 - (a) Local Planning Agency (Planning & Zoning Board);
 - (b) City Commission (Transmittal Hearing for Large Scale, First Reading for Small Scale);
 - (c) State agency review (30 Days Required for the State to Review); and
 - (d) City Commission (Adoption Hearing).
 - (3) Rezoning (Chapter 3):
 - (a) Project Review Committee (~~Planned Developments only~~);
 - (b) Planning & Zoning Board;
 - (c) City Commission (First Reading); and
 - (d) City Commission (Adoption Hearing).
 - (4) Conditional Use permit (Chapter 3):
 - (a) Project Review Committee;
 - (b) Planning & Zoning Board; and
 - (c) City Commission.
 - (5) Temporary Use Permit (Chapter 3)
 - (a) Development Services Director.
 - (6) Variance or special exception use (Chapter 3):
 - (a) Planning & Zoning Board.
 - (7) Site Plans (Chapter 4):
 - (a) Project Review Committee (Minor Site Plans may only require PRC);
 - (b) Planning and Zoning Board; and
 - (c) City Commission.
 - (8) Minor Site Plan (Chapter 4 if applicable):
 - (a) Project Review Committee (at the discretion of the Development Services Director).

(9) Subdivisions (Chapter 5):

(a) Preliminary Plan (may be combined with (b) Improvement Plan at applicant's risk):

(i) Project Review Committee.

(b) Improvement Plan:

(i) Project Review Committee;

(ii) Planning & Zoning Board; and

(iii) City Commission.

(c) Final Plat:

(i) Project Review Committee;

(ii) Planning & Zoning Board; and

(ii) City Commission.

(d) Re-Plat:

(i) Project Review Committee; and

(ii) City Commission.

(e) Minor Lot Split:

(i) Project Review Committee.

(10) Planned Development (Chapter 8):

(a) Project Review Committee;

(b) Planning & Zoning Board;

(c) City Commission (First Reading);

(d.) City Commission (Adoption Hearing).

(C) *Chapter 163 Agreement*. Projects which are subject to an executed Chapter 163 Agreement pursuant to and consistent with the procedure outlined in F.S. § 163.3220-163.33243 and which have obtained master development plan approval may only require Project Review Committee review and approval, unless otherwise required by law or statute.

1.15. Application Review.

The Development Services Department shall review all applications for sufficiency ~~as expeditiously as possible~~ and will scheduled applications for ~~the next available~~ public hearings as appropriate based on the type of application and the requirements of Section 1.14. Applications requiring the approval of the Development Services Director shall be processed and reviewed ~~as expeditiously as possible~~ in accordance with the regulations in this Code.

1.16. Supplemental Regulations.

(A) In addition to the requirements in this Code, all development shall meet all applicable requirements of other regulatory agencies and of other City ordinances.

(B) *Water, sewer and reuse services*. The developer shall be required to connect to the City of Wildwood water, sewer and reuse system, when deemed available by the City Manager. All such lines shall be of the size and other specifications as required by the City.

(C) *Closeout procedures*.

(1) Prior to the acceptance of any privately or publicly maintained improvements, a registered professional engineer must certify in writing that the improvements were completed in accordance with the approved Improvement Plans and construction specifications. The City will provide the required forms and closeout checklists through the PRC Coordinator.

(2) The developer shall submit the required engineer's certification and all items on the closeout checklist prior to acceptance of the improvements by the City. The City's representative will, at the City's option, perform a site inspection, review all record survey drawings and test reports, and verify that all other development approval requirements, fees, etc. have been satisfied. If deficiencies are noted in the closeout documents, the City will provide a written letter listing items that need to be corrected. Once all items have been satisfied the City will accept the constructed improvements.

(3) The closeout procedures outlined above are required to be completed prior to the issuance of any certificate of occupancy for buildings associated with a development plan approval, the use of any constructed improvements by the general public, or the commencement of any warranty period required by the City.

1.17. Traffic Impact Statement/Analysis.

- (A) *Introduction and purpose.* A traffic impact statement/analysis is an important tool in the overall development planning process. It provides information which allows the City to evaluate the impact of a development, with respect to the need for roadway/intersection capacity, operational and safety improvements. It also helps establish mitigation measures for the impacts of a proposed development.
- (B) *Traffic impact statement/analysis required.* The City of Wildwood eliminated transportation concurrency as a requirement for development approval, in accordance with Chapter 163.3180(1) F.S. However, the City recognizes the need to evaluate the impacts of proposed development to be able to demonstrate that the levels of service adopted can be reasonably met as required by the law. Accordingly, the City has chosen to continue to require a traffic impact statement or analysis as part of the development application process. The document must be prepared by a certified planner, licensed engineer or a qualified individual who has demonstrable knowledge and experience in transportation planning and engineering. ~~A traffic impact statement (TIS) is required, pursuant to the requirements of this section, for comprehensive plan amendment applications and rezoning applications. A traffic impact analysis (TIA) may be required.~~ A traffic impact analysis (TIA) shall be required for comprehensive plan amendment applications, rezoning applications, planned development applications, site plan applications and improvement plan applications. A traffic impact statement may be allowed under certain limited circumstances, but in no event shall be allowed in lieu of a required traffic impact analysis.
- (C) *Levels.* The level of analysis is determined by the application. The traffic impact statement is a one-page statement that shows details of the trip generation analysis. The traffic impact analysis is a full study that follows the requirements of the *Sumter County Traffic Impact Analysis Guidelines*.

Chapter 2 – Definitions and Interpretations

2.1.	Interpretations.	2-1
2.2.	Definitions.....	2-1

2.1. Interpretations.

(A) The terminology and words within this Code shall be interpreted as follows:

- (1) The singular includes the plural and vice versa.
- (2) The masculine includes the feminine and neuter and vice versa.
- (3) The present tense includes the future.
- (4) The word "shall" is mandatory and the word "may" is permissive.
- (5) The word "person" includes an individual, child, firm, association, joint venture, partnership, estate, trust, syndicate, fiduciary, corporation, and all other groups or combinations.
- (6) The word "writing" includes handwriting, printing, word processed and all other methods and means of forming letters and characters upon paper.
- (7) The word "land" includes the words water, marsh, swamp, gross land area, and gross acre of land.
- (8) All words defined in this Code shall carry their customary meaning as found in ~~Merriam-Webster's latest published edition unabridged~~ Merriam-Webster's latest published edition unabridged dictionary. In the event a word is unavailable or meanings are not acceptable in Merriam-Webster's latest published edition, the definitions of other widely-accepted dictionaries can be applied at the discretion of the Development Services Director or City Attorney.

(B) Unless otherwise specified at the outset of a Chapter, the definitions listed in section 2.2 shall apply within this Code.

(C) Any abbreviations or acronyms used within this Code are identified after the definition in parenthesis after the term below.

2.2. Definitions.

Abandoned sign: means a sign that is not operated or maintained for a period of ninety (90) calendar days or longer. The following conditions shall be considered as the failure to operate or maintain a sign: (1) the sign displays advertising for a product or service which is no longer available, (2) the sign displays advertising for a business which is no longer licensed registered, or (3) the sign is blank. An abandoned sign includes a sign on which is advertised a business that no longer has a certificate of occupancy or that is no longer doing business on the parcel where the sign is located. An abandoned sign includes a sign for a purpose for which the purpose has lapsed.

Abandonment: means a building or land use which has an intentional or absolute relinquishment and cessation of use for a period of six (6) months or more. Evidence of abandonment shall include, but not be limited to, removal of business signage; lack of access to a business by customers; or termination of utilities or garbage collection.

Accessory structure or use: means a structure or use that is located on the same parcel of property as the principal structure or use and the use of which is incidental to the use of the principal structure. Accessory structures, with the exception of family cottages, may not be used for human habitation. Examples of accessory structures include, but are not limited to, detached garages, carports, or storage sheds.

Administrator: ~~M~~means the City Manager or his designee.

Addition (to an existing building): ~~M~~means any walled and/or roofed expansion to the perimeter of a building in which the addition is connected by a common load-bearing wall other than a fire wall. Any walled and/or roofed addition which is connected by a fire wall or is separated by independent perimeter load-bearing walls is new construction.

~~Highest adjacent grade, highest:~~ ~~M~~means the highest natural elevation of the ground surface, prior to construction, next to the proposed walls of a structure.

Adjacent grade, lowest: means the lowest natural elevation of the ground surface, prior to the start of construction, next to the proposed wall of a structure.

Adult congregate care facility: ~~See:~~ see "assisted living facility."

Adult day care: means ~~A~~any place, operated by a person, society, agency, corporation, institution, organization or any other group, which is compensated for housing adults over 18 years of age for group care, without

City of Wildwood

Land Development Regulations

a transfer of legal custody, and such care is for less than 24 hours per day and is provided on a regularly scheduled basis.

A-frame sign: means a temporary, portable sign not attached to the ground, with two (2) or more faces each joined at the top along the straight-line edge, so as to allow the sign to stand in an upright position.

Age Restricted Development: means A-a community/development project where the land is planned and developed to provide a community for persons 55 years or older and Community Support Districts. Community Support Districts are distinct mixed-use areas with non-age restricted dwelling units within close proximity to age restricted dwelling units.

Alley: means A-a private or public paved passageway between buildings or a passageway permitting access from a street to a garage or storage area or from a street to multiple lots.

Alteration of building: means A-any change in the supporting members of a building (such as load bearing walls, beams, columns and girders), any addition to a building or any change in a building resulting from the movement of the building from one location to another.

Alternative support structure: shall means any manmade structure, except towers, including but not limited to buildings, power poles, light poles, clock towers, bell towers, steeples, water towers and the like, which allow for the attachment of antennas.

Amenity: means a feature which lends a "sense of place" in either a development or existing neighborhood. Amenities may include, but are not limited to, parks, picnic/barbeque areas, playgrounds, community buildings, pedestrian plazas or courtyards, community gardens, nature trail systems, multi-modal paved paths, or water features.

Animated sign: means a sign which includes action, motion, or color changes, or the optical illusion of action, motion, or color changes, including signs using electronic ink, signs set in motion by movement of the atmosphere, or made up of a series of sections that turn, including any type of screen using animated or scrolling displays, such as an LED (light emitting diode) screen or any other type of video display.

Antenna: shall means a device for radiating or receiving radio waves, including but not limited to all antennas integrated and used as a single unit, such as an antenna array.

Apartment or condominium building (ACB): means a structure or group of structures containing multiple dwelling units in which other dwelling units are located above or below it, and which any architectural feature integral to its design is connected with at least two one (1) or more adjacent similar dwelling units.

Appeal: Mmeans a request for a review of any decision or of the interpretation of any provision of this Code Regulations.

Applicant: means A-a person who has submitted an application to the City.

Archaeological site: means a property or location within the City which has yielded or may yield information on the City's history or pre-history. Archaeological sites are evidenced by the presence of artifacts and features below the ground surface indicating the past use of a location by people.

Architect: Mmeans an architect licensed to do business by the State of Florida.

Area of shallow flooding: means a designated AO or AH Zone on the Flood Insurance Rate Map (FIRM) with base flood depths from one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

Area of special flood hazard: means the land in the floodplain within the City subject to a one-percent (1%) or greater chance of flooding in any given year. This term is synonymous with the phrase "special flood hazard area."

Arterial street: means Aa street or roadway which is used primarily for fast or heavy volume traffic.

As-built plans: means Tthe final plans amended to include all locations, dimensions, elevations, capacities, capabilities and materials, as actually constructed and installed, as certified by a surveyor.

Assessed value: means the dollar value of an asset assigned by the Sumter County Property Appraiser for the purposes of taxation.

Assisted living facility (ALF): means a facility where residents live in private units and receive assistance with limited aspects of personal care, such as: taking medication, bathing, or dressing. Units do not contain private kitchens, and meals are provided from a common dining area. Staff is on duty 24 hours per day. This definition does not include nursing homes, convalescent centers, community residential homes, or independent living facilities.

Attached sign: means any sign attached to, on, or supported by any part of a building (e.g., walls, awning, windows, or canopy), which encloses or covers useable space.

Average finished grade: means the lower of (a) the lowest elevation where the base of the sign meets ground level; or (b) the top of the curb of the nearest public street adjoining the property upon which the sign is erected, or (c) the grade of the land at the principal entrance to the lot on which the sign is located.

Awning: means any secondary covering attached to the exterior wall of a building. It is typically composed of canvas woven of acrylic, cotton or polyester yarn, or vinyl laminated to polyester fabric that is stretched tightly over a light structure of aluminum, iron or steel, or wood.

City of Wildwood

Land Development Regulations

Awning sign or canopy sign: means any sign that is a part of or printed, stamped, stitched or otherwise applied onto a protective awning, canopy, or other fabric, plastic, or structural protective cover over a door, entrance, window, or outdoor service area. A marquee is not a canopy.

Bandit sign: means the same as a snipe sign. See "Snipe sign".

Banner: ~~shall mean~~ a temporary sign made of wind and weather resistant cloth or other lightweight material, intended to hang either with or without frames or in some other manner as not to be wind activated, and possessing characters, letters, illustrations, or ornamentations applied to paper, plastic or fabric of any kind. Flags shall not be considered banners for the purpose of this definition.

Base flood: means the flood having a one percent chance of being equaled or exceeded in any given year (also called the "100-year flood" and the "regulatory flood").

Base flood elevation (BFE): means the water-surface elevation associated with the base flood.

Basement: means any portion of a building having its floor sub-grade (below ground level) on all sides.

Beacon sign: means a stationary or revolving light which flashes or projects illumination, single color or multicolored, in any manner which has the effect of attracting or diverting attention, except, however, this term does not include any kind of lighting device which is required or necessary under the safety regulations of the Federal Aviation Administration or other similar governmental agency. This definition does not apply to any similar type of lighting device contained entirely within a structure and which does not project light to the exterior of the structure. This definition shall exclude temporary holiday lights.

Bed and breakfast: means a residential structure with no more than six (6) sleeping rooms contained within and accessed from within the primary structure, which has been constructed or modified to serve as a short-term public lodging establishment. A bed and breakfast provides personalized accommodations and meal services to guests only.

Big box: means a retail store in which the building footprint exceeds 50,000 square feet on a single story.

Billboard: means an off-site commercial sign that directs attention to a business, commodity, service, entertainment, or attraction that is sold, offered or existing elsewhere than upon the lot where such sign is displayed.

Block: ~~means A~~ a piece or parcel of land which is usually surrounded by streets or possibly easements.

Block perimeter: means the distance in feet around a block. Block perimeters are measured by the amount (in feet) of parcel frontage on a street or easement.

Board of Adjustment: The City of Wildwood Board of Adjustment as provided for within this Code. The Planning and Zoning Board/Special Magistrate have been designated by the City Commission to serve the function of the Board of Adjustment.

Buffer: ~~means A~~ a natural or landscaped area which acts as a separation area between two or more land uses, parcels, buildings, stormwater management areas or paved areas. Existing trees located within the required buffer area may not be removed unless approved by a certified arborist due to disease or natural disaster. Required buffers must be maintained.

Building: ~~means A~~ any structure having a roof supported by columns or walls that is used or intended to be used for the enclosure, housing or shelter of animals, persons or property (see structure).

Building, alteration of: ~~S~~see "alteration of building."

Building, front line of: ~~S~~see "front line of building."

Building height: ~~means T~~ the vertical distance from the mean elevation of the finished grade of a building to the highest point of the roof surface. Building height shall be stated in feet.

Building Inspector: ~~means T~~ the Official designated by the Wildwood City Commission responsible for enforcing the City building Code.

Building line: means the line representing the minimum distance from a property line required as a setback from a building or structure.

Building line, front: means the line perpendicular to the side lot lines representing the minimum setback distance required from the front property line to a building or structure.

Building, main or principal: ~~S~~see "main or principal building."

Building permit: ~~means A~~ formal notice of authorization required to be obtained from the City of Wildwood before any new construction or major alteration or expansion of existing structures is allowed.

Building separation: ~~means T~~ the distance maintained between two principal buildings on a particular site.

Building Services Director: ~~F~~ means the manager of the building services department, the City building official, or the designated City building official by the City Commission.

Building setback: ~~-see "Setback, building" .The distance between a given lot line, normal water line, right-of-way line and any portion or part of any structure. This setback distance will vary depending upon the zoning district and the particular side (front, rear or side) of the structure relative to the lot line, water body, or right-of-way line.-~~

Building setback line: ~~means A~~ line which represents the required building setback for a given building on a given lot in a given zoning district.

Building site: ~~means A~~ parcel of land upon which a building or structure has been, or is intended to be, constructed.

City of Wildwood

Land Development Regulations

Business or technology park: means ~~Aa~~ parcel, multiple parcel site, or area of land specifically designated and landscaped to accommodate business offices, warehouses and light industrial uses where only non-hazardous storage of materials is permitted. Light industrial uses can include but are not limited to printing, commercial laundry, film processing, building maintenance shops, limited metal work, millwork, and cabinetry work designed to accommodate businesses and light industry in which different companies and businesses are grouped together and may include support uses such as hotels, restaurants, and convention centers.

Bypass lane: Also referred to as pass-through lane, means a lane allowing motor vehicle traffic to enter and exit the site without using the drive-through lane. Bypass lanes are required in drive-through establishments and shall have a minimum width of then (10) feet and shall be striped or marked.

Cabinet sign: means a sign that contains all the text and/or logo symbols within a single enclosed cabinet and may or may not be illuminated.

Canopy: means an overhead roof or structure that is able to provide shade or shelter.

Canopy tree: means a tree species having an average mature height of at least 40 feet (Referred to as Large Trees in Table 6-13).

Cemetery: means ~~Aa~~ an area or parcel of ground set aside for, and/or used for, burial of tombs or graves.

Center line: means ~~Aa~~ an imaginary or real line which represents the middle of a street, road, highway or alley and is parallel to the edges of said street, road, highway or alley.

Changeable copy sign: means a sign with the capability of content change by means of manual or remote input, including the following types:

(1) Manually activated. Changeable sign whose message copy can be changed manually on a display surface.

~~(2)~~ Electronically activated. Changeable sign whose message copy or content can be changed by means of remote electrically energized on-off switching combinations of alphabetic or pictographic components arranged on a display surface. Illumination may be integral to the components, such as characterized by lamps or other light-emitting devices or may be from an external light source designed to reflect off of the changeable component display. See also "Electronic message sign"; "LED display sign"; and "Animated sign".

~~(2)~~

Child care facilities: means any place, operated by a person, society, agency, corporation, institution, organization or any other group, which is compensated for housing children under 18 years of age for group care, without a transfer of legal custody, and such care is for less than 24 hours per day and is provided on a regularly scheduled basis.

City: means the City of Wildwood, Florida.

City Commission: means ~~T~~the governing body of the City of Wildwood officially known as the Wildwood City Commission, including the mayor and other Commission members.

Clinic: means ~~Aa~~ health facility or portion of a health facility where patients are not lodged overnight but are examined and/or treated by licensed dentists, physicians and/or other health care personnel.

Club, private: ~~S~~see "private club."

Code: means ~~T~~the City of Wildwood Land Development Regulations (LDRs).

Code of Ordinances: means ~~T~~the Code of Ordinances of the City Wildwood, Florida.

Collector street: means ~~Aa~~ street which carries traffic from local streets to the arterial streets in residential and business areas. Such streets serve as linkages between land access and mobility. Traffic volumes and speeds are usually moderate.

Commercial message: means any sign wording, copy, logo, or other representation or image that directly or indirectly names, advertises, or calls attention to a product, commodity, service, sale, sales event, activity, entertainment or other commercial activity.

Commission, City: ~~S~~see "City Commission."

Communications tower: means a structure, greater than thirty-five feet (35') in height (including any antennas attached thereto), which supports one (1) or more antennas. Amateur radio operators' antennas as licensed for that purpose by the Federal Communications Commission, as well as microcell structure, shall not be included in this definition.

Community residential home: means ~~Aa~~ dwelling unit licensed by the State to serve residents who are clients of the Department of Elderly Affairs, the Agency for Persons with Disabilities, the Department of Juvenile Justice, or the Department of Children and Families or licensed by the Agency for Health Care Administration which provides a living environment for either 6 or fewer or 7 or more unrelated residents who operate as the functional equivalent of a family, including such supervision and care by supportive staff as may be necessary to meet the

City of Wildwood

Land Development Regulations

physical, emotional and social needs of the residents. Community residential home of six or fewer residents meeting state requirements shall be considered a valid residential use for zoning purposes.

Comprehensive plan: means ~~T~~^ethe City of Wildwood ~~e~~^pPlan adopted by the City Commission and amendments thereto in compliance with the requirements of Florida statute.

Concurrency: means ^{Aa} finding that the public facilities and services necessary to support a proposed development are available, or will be made available, concurrent with the impact of development.

Condominium: See "Apartment or condominium building." means a form of ownership of real property created pursuant to Chapter 718 Florida Statutes (F.S.), which is comprised entirely of units that may be owned by one or more persons, and in which there are, appurtenant to each unit, an undivided share in common elements.

Conforming lot: means ^{Aa}any lawful lot which complies with the provisions of this Code and other applicable City ordinances.

Conservation easement: means ^{Aa} right or interest in real property which is appropriate to retaining land or water areas predominately in their natural, scenic, open or wooded condition, retaining such areas as suitable habitat for fish, plants, or wildlife, or maintaining existing land uses; and which prohibits or limits the activities as described in Florida statute.

Construction: Shall means the building, assembling, expansion, modification, or alteration of the existing contours of the site, the erection of buildings or other structures, or any part thereof, or land clearing.

Construction, start of: means ~~T~~^ethe placing of construction materials in permanent position and fastened in a permanent manner, except that when demolition, excavation, or removal of an existing structure has been substantially begun preparatory to new construction, such excavation, demolition, or removal shall be deemed to be the start of construction provided that work shall be continuously carried on until the completion of the new construction involved. Start of construction shall include only work begun under a valid development permit. The phrase start of construction shall include the term erected.

Convenience store: means ^{Aa} small one-story retail store containing less than five thousand (5,000) square feet of gross floor area that is designed and stocked to sell primarily food, beverages, gasoline and other personal and household supplies.

Copy: means the linguistic or graphic content of a sign.

Corner lot: means ^{Aa} lot or parcel of land which is located at the intersection of, and abutting on, at least two (2) streets.

County: means Sumter County, Florida.

Cultural facility: means a building or structure that is used for programs or activities involving arts or other endeavors that encourage the refinement or development of the mind.

Cul-de-sac: means ^{Aa} local, dead-end street which has a turn-around at the closed end and is used primarily for access to the abutting properties.

Day care: see "adult day care" and "child care facilities."

Datum: A reference surface used to ensure that all elevation records are properly related. The current national datum is the National Geodetic Vertical Datum of 1929, which is expressed in relation to mean sea level, or the North American Vertical Datum of 1988. Datum: see Vertical datum.

Density: means the maximum amount of dwelling units allowed on a project site. This relationship is identified on a unit per gross developable acre basis.

Developable land: means all lands not designated as Conservation on the Future Land Use Map of the Comprehensive Plan.

Developer: means ^{Aa}any person who engages in or proposes to engage in development either as the owner or as the agent of an owner of property.

Development: means any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavating, drilling operations, or storage of materials and other equipment.

Development of Regional Impact (DRI): means ^{Aa} large development which meets the criteria set forth in Florida statute.

Development order: ~~M~~^mmeans any order, permit or other official action of the City granting, or granting with conditions, an application for development.

Diameter at breast height (DBH): means the diameter of a tree measured at four and one-half feet (4 ½') above grade.

Disabled ~~Handicapped~~ person: means ^{Aa}any person who, due to physical or severe mental disabilities, has difficulty in obtaining access to a building.

Discontinued sign: means a sign that is not operated or maintained for a period of ninety (90) calendar days or longer, and the intent of the owner of the sign shall not be a consideration in whether or not the sign is a discontinued sign. The following conditions shall be conclusively considered as the failure to operate or maintain a sign: (1) a sign displays advertising for a product or service which is no longer available, or (2) a sign displays advertising for a business

City of Wildwood

Land Development Regulations

which is no longer licensed registered, or (3) the sign is blank. A discontinued sign includes a sign advertising a business that no longer has a certificate of occupancy or that no longer does business at the location at which the sign is located.

District: means Aa territorial division of the City for which the zoning regulations administered by the City (as established by this Code) governing the use of buildings and land.

Ditch: An artificial waterway for irrigation or stormwater conveyance.

Donation trailer: shall means semi-trailers that are owned and operated by registered non-profit organizations and are intended for the collection of donated goods.

Double-faced sign: means a sign which has two display surfaces backed against the same background, one face of which is designed to be seen from one direction and the other from the opposite direction, every point on which face being either in contact with the other face or in contact with the same background.

Double frontage lot: means Aa an interior lot having frontage on more than one street or a corner lot having frontage on more than two streets. Upon development of the lot, the front lot line shall be defined as the lot line the lot's driveway faces. In the event a driveway or driveways connect to multiple streets, the front line shall be the street which the front façade of the house faces.

Drainage facility: means Aa any component of the stormwater management system.

Drive-through establishment: means any business establishment which engages in the retail sale of products through a drive-through window or other device to motorists in their vehicles. Please refer to the City's Design District Standards for Drive-Through Establishments regulations.

Drive-through lane sign: shall means a sign oriented to vehicles utilizing a drive-through lane at an establishment which allows a customer to view a menu from which they may order. All drive-through lanes shall have a minimum of ten (10) feet and shall be striped or marked. A minimum of five (5) stacking spaces per drive-through lane shall be required.

Drought tolerant: means Vv various plant species that survive on natural rainfall without the need for supplemental irrigation after establishment.

Duplex: means a structure or group of structures containing two (2) dwelling units and which any architectural feature integral to its design is connected with both units. A duplex is considered to be a single-family attached home.

Dwelling: means Aa any building, or portion thereof, which is designed to be used, or is actually used, as living quarters for one or more persons, families, or households. Such a building must be supported by, at a minimum, walls which are complete from the bottom floor to roof.

Dwelling, group: Ssee "group home."

Dwelling, single family detached: Ssee "single family detached dwelling."

Dwelling, single family attached: Ssee "single family attached dwelling."

Dwelling, mobile home: Ssee "mobile home."

Dwelling, apartment or condominium: See "apartment/condominium building."

Dwelling unit: means Aa room or group of rooms which is equipped for independent housekeeping and is occupied, or is intended to be occupied, by not more than one person, household or family.

Easement: means Aa grant by the property owner to the public, a corporation, person or other legal entity, of the use of a specific portion of land for a specific purpose.

Electronic Game Equipment: means any electronic or mechanical device provided by or on behalf of the operator that is used or adapted for use to conduct game play or to reveal the results of a drawing by chance conducted in connection with the sale of a consumer product or service, sweepstakes, or game promotions that display results by simulating a game or games ordinarily played on a slot machine or associated with gambling. For any server based or internet based electronic game, each player station shall be deemed a separate electronic game equipment device.

Electronic message sign: means an electronically activated changeable copy sign whose variable message capability can be electronically programmed.

Elevated building: means a non-basement building built to have the lowest floor elevated above the ground level by foundation walls, posts, piers, columns, pilings, or shear walls.

Enclosed use: means Aa use which is located entirely within a structure.

Encroachment (floodplain): means the advancement or infringement of uses, plant growth, fill, excavations, buildings, permanent structures, or development into a floodplain and/or floodway which may impede or alter the flow capacity of a floodplain and/or floodway.

Endangered and threatened species: means Ff flora and fauna as identified by the United States Fish and Wildlife Service's "List of Endangered and Threatened Wildlife and Plants" in 50 CFR 17.11-12; and fauna identified by the state game and fresh water fish Commission in section 39-27.003-004, Florida Administrative Code. Endangered species are so designated due to manmade or natural factors which have placed them in imminent danger of extinction while threatened species are so designated due to a rapid decline in number and/or habitat such that they may likely become endangered without corrective action.

Engineer or registered professional engineer: means Aa professional engineer who is licensed to practice in the State of Florida.

City of Wildwood

Land Development Regulations

Excavation: means ~~the~~ reducing or lowering of the natural level of ground through removal of dirt, sand, peat or clay, for purposes other than that incidental to and on the same parcel as approved construction of any amount of dirt, sand, peat or clay and of less than 50,000 cubic yards of lime rock or other minerals as long as blasting and lowering of groundwater in order to extract lime rock are not involved.

Existing construction: means, for the purpose of floodplain management, structures for which the “start of construction” commenced before July 25, 2011. Existing construction means for the purpose of determining rate structures for which the “start of construction” commenced before January 1, 1975. This term may also be referred to as “existing structures”.

Existing manufactured home park or subdivision: means in terms of floodplain management, a manufactured home park or subdivision for which the construction of facilities for serving the lots on which the manufactured homes are to be affixed (including at a minimum the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) was completed before July 25, 2011.

Family: means ~~A~~any number of individuals living and cooking together as a single housekeeping unit whether related to each other or not.

Family cottage: means an accessory use in accordance with section 3.7(B)(2)(a).

Family day care home: means an occupied residence in which child care is regularly provided for children from at least two unrelated families and which receives a payment, fee, or grant for any of the children receiving care, whether or not operated for profit. Household children under the age of 13 years of age, when on the premises of the family day care home or on a field trip with children enrolled in child care, shall be included in the overall capacity of the licensed home. Family day care homes are limited to certain numbers of children by age group as listed under F.S. Section 402.302(8). Family day care homes registered or licensed by the Florida Department of Children and Families are recognized as constituting a valid residential use for purposes of any local zoning regulation.

Feather sign: means a type of banner sign only supported by one (1) pole.

Fence: means an artificially constructed barrier made of wood, masonry, stone, wire, or other manufactured material or combination of materials, either opaque or non-opaque, which is erected to enclose, screen, provide security, or separate lots, parcels, or other areas. Hedges, shrubs, trees, or natural growth are not considered to be a fence.

Flag: means a sign consisting of a piece of cloth, fabric or other non-rigid material mounted on a flagpole.

Flagpole: means a pole on which to raise a flag.

Flashing sign means any illuminated sign, on which the artificial source of light is not maintained stationary or constant in intensity and color at all times when such sign is illuminated. For the purposes of this definition, any moving illuminated sign affected by intermittent lighting shall be deemed a flashing sign. Some beacon signs with flashing lights can meet this definition, and are considered synonymous.

Flood or flooding: means:

(1) A general and temporary condition of partial or complete inundation of normally dry land areas from:

- (a) The overflow of inland or tidal waters;
- (b) The unusual and rapid accumulation or runoff of surface waters from any source; or
- (c) Mudslides (i.e., mudflows) which are proximately caused by flooding as defined in paragraph (1)(b) of this definition and are akin to a river of liquid and flowing mud on the surface of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.

(2)—The collapse or subsidence of land along a shore of a lake or other body of water as the result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm or by an unanticipated force of nature, such as a flash flood or an abnormal tidal surge or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (1)(a) of this definition.

(2)

Flood Boundary and Floodway Map (FBFM): means the official map of the City on which the Federal Emergency Management Agency (FEMA) has delineated the areas of special flood hazard and regulatory floodways.

Flood Hazard Boundary Map (FHBM): means an official map of the City, issued by FEMA, where the boundaries of the areas of special flood hazard have been identified as only Approximate Zone A.

Flood insurance rate map (FIRM): means an official map of the City on which the Federal Emergency Management Agency (FEMA) has delineated both the areas of special flood hazard and the risk premium zones applicable to the City. 1

Flood Insurance Study (FIS): means the official hydrology and hydraulics report provided by FEMA. The study contains an examination, evaluation, and determination of flood hazards, and, if appropriate, corresponding water

City of Wildwood

Land Development Regulations

surface elevations, or an examination, evaluation, and determination of mudslide (i.e., mudflow) and other flood-related erosion hazards. The study may also contain flood profiles, as well as the FIRM, FHBM (where applicable), and other related data and information.

Floodplain: means any land area susceptible to being inundated by water from any source (see definition of “flooding”).

Floodplain management: means the operation of an overall program of corrective and preventive measures for reducing flood damage and preserving and enhancing, where possible, natural resources in the floodplain, including but not limited to emergency preparedness plans, flood control works, floodplain management regulations, and open space plans.

Floodplain management regulations: mean Sec. 6.8 and other zoning ordinances, subdivision regulations, building codes, health regulations, special purpose section and other actions of police power which control development in flood-prone areas. This term describes Federal, State or local regulations in any combination thereof, which provide standards for preventing and reducing flood loss or damage.

Floodplain Administrator: means the individual appointed to administer and enforce the floodplain management regulations of the City. The Floodplain Administrator of the City of Wildwood is the Development Services Director.

Floodproofing: means any combination of structural and non-structural additions, changes, or adjustments to structures, which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Floodway: means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

Floodway fringe: means that area of the one percent (base or 100-year) floodplain on either side of the regulatory floodway.

Floor, lowest: means the top surface of an enclosed area in a building (including basement), i.e., top of slab in concrete slab construction or top of wood flooring in wood frame construction. The term does not include the floor of a garage used solely for parking vehicles, or storing possessions.

Floor area: means the gross horizontal area of all the floors in a building (including attics, basements and penthouses). It is measured from the exterior faces or columns of the exterior walls of a building.

Floor area ratio (FAR): means the ratio of a building's gross floor area to the area of the lot on which the building is located. For example, a floor area ratio of 1.0 applied to a 20,000 square foot piece of property would permit a single-story building of 20,000 square feet ($20K/20K=1$) or a building of any number of floors whose cumulative square footage does not exceed 20,000 square feet.

Freeboard: means the additional height, usually expressed as a factor of safety in feet, above a flood level for purposes of floodplain management. Freeboard tends to compensate for many unknown factors, such as wave action, blockage of bridge or culvert openings, and hydrological effect of urbanization of the watershed, which could contribute to flood heights greater than the heights, calculated for a selected frequency flood and floodway conditions.

Free of obstruction: means any type of lower area enclosure or other construction element which will not obstruct the flow of velocity water and wave action beneath the lowest horizontal structural member of the lowest floor of an elevated building during a base flood event. This requirement applies to the structures in the velocity zones (v-zones).

Freestanding commercial canopy: means an overhead canopy not supported by another structure or building which has been constructed for the purpose of permitting a commercial business' customers to use or obtain the services of the business while under the shelter of the canopy.

Frontage or building frontage: means the maximum width of a building measured in a straight line parallel with the abutting street, public parking lot, or pedestrian walkway.

Front building line: see “building line, front”.

Front lot line: see “lot line, front”.

Front of a building: means the side of building that faces the primary street and contains the principal entrance.

Front setback: see “Setback, front”.

Functionally dependent use: means a use that cannot be used for its intended purpose unless it is located or carried out in close proximity to water, such as docking or port facilities necessary for the loading or unloading of cargo, passengers, ship building, or ship repair. This term does not include long-term storage, manufacturing, sales, or service facilities.

Future Land Use Map (FLUM): means the map within the future land use element of the comprehensive plan that delineates the City's future land use designations pursuant to Florida Statute.

Garage: means an attached area of a building or an detached accessory building primarily used for the parking of one or more motor vehicle. Attached buildings shall not be considered as accessory buildings or uses.

City of Wildwood

Land Development Regulations

Garage apartment: ~~S~~see “family cottages.”

Geographic information system (GIS): ~~is~~ means a system of hardware and software used for storage, retrieval, mapping, and analysis of geographic data.

Governing authority: means ~~T~~the mayor and City Commission of Wildwood, Florida.

Government sign: ~~shall m~~Means any temporary or permanent sign erected by or on the order of a public official or quasi-public entity at the federal, state or local government level in the performance of any duty including, but not limited to, ~~noncommercial~~non-commercial signs identifying a government building or service, traffic control signs, street name signs, street address signs, warning signs, safety signs, informational signs, traffic or other directional signs, public notices of events, public notice of government actions, proposed changes of land use, any proposed rezoning, or any other government speech.

Grade: means ~~T~~the elevation of the ground surface.

Grade, highest: means the highest natural elevation of the ground surface, prior to construction, next to the proposed walls of a structure.

Grade, lowest: means the lowest natural elevation of the ground surface, prior to construction, next to the proposed walls of a structure.

Green infrastructure: means infrastructure including a range of structural and non-structural retention and detention measures that infiltrate, evaporate, detain, filter, or store stormwater closer to the source.

Guest house: ~~S~~see “family cottages.”

Hardship or unnecessary hardship: means ~~S~~special and unique conditions of a property that distinguishes it from other properties in the City.

Hazard mitigation: means ~~A~~any activity which reduces the potential damage to a structure, property or person resulting from a man-made or natural disaster (for example, fire or hurricane).

Hazardous Material: means any material or mixture of materials that requires special management techniques because of its acute or chronic effect on air or water quality, fish, wildlife or other biota, or on the health and welfare of the public. Such material may exhibit but is not limited to the following characteristics: reactivity, corrosivity, explosiveness, flammability, toxicity and infectiousness, and includes any material defined, listed, characterized, or classified as a hazardous material, hazardous substance, hazardous waste, or toxic substance according to any of the following State or Federal codes or regulations:

a) Chapter 38F-41, Florida Administrative Code (Florida Substance List), or as amended.

b) Title 40 Code of Federal Regulation part 261 (Identification and Listing of Hazardous Wastes), or as amended.

c) Title 40 Code of Federal Regulations part 302.4 (Designation of Hazardous Substances), or as amended.

d) Title 40 Code of Federal Regulations part 355, Appendices A and B (List of Extremely Hazardous Substances), or as amended.

e) Title 49 Code of Federal Regulations parts 172.101 and 172.102 (Hazardous Materials Tables), or as amended.

The term includes, but is not limited to, explosives, radioactive materials, petroleum products, gases, poisons, biologic agents, flammables and corrosives.

Heritage tree: means ~~A~~any tree, except undesirable, noxious or invasive ones, with a diameter breast height (DBH) of thirty-six inches or larger.

~~*Highest adjacent grade:* Means the highest natural elevation of the ground surface, prior to construction, next to the proposed walls of a structure.~~ *Highest adjacent grade:* see “Adjacent grade, highest.”

~~*H*~~*historic* structure: means any structure that is:

(A) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;

(B) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic or a district preliminarily determined by the Secretary to qualify as a registered historic district;

(C) Individually listed on the Florida inventory of historic places, which has been approved by the Secretary of the Interior; or

(D) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified by either the Florida program as determined by the Secretary of State, or directly by the Secretary of the Interior.

Home, mobile: ~~S~~see “mobile home.”

City of Wildwood

Land Development Regulations

Homeowner's association or property owner's association (HOA)(POA): means Aa an organization in a subdivision, condominium, or other similar development that makes and enforces rules for the properties in its jurisdiction.

Hookah lounge: means a business or commercial establishment, whether enclosed-, indoors or outdoors, designated specifically for the use of hookahs, or flavored tobacco.

Hotel: means a building, group of buildings, or portion of a building, containing sleeping units which have no cooking facilities or other amenities for separate and independent housekeeping purposes and are occupied on a daily or short-term basis. A hotel may include living quarters containing independent cooking facilities designed for the resident manager only, or restaurant facilities. Primary access to the sleeping units shall be through an inside lobby.

Household: means Oo one or more persons, not necessarily related by blood, marriage or other legal action, who occupy a single dwelling unit and live as a single non-profit housekeeping unit.

Illuminated sign: means any sign or portion thereof which is illuminated by artificial light, either from an interior or exterior source, including outline, reflective or phosphorescent light (including but not limited to plasma or laser), whether or not the source of light is directly affixed as part of the sign, and shall also include signs with reflectors that depend upon sunlight or automobile headlights for an image. See illustration. This definition shall not include temporary holiday lights.

Impervious: means those areas of a development that are not porous, through which water may not be absorbed.

Impervious surface ratio (ISR): means the complete area of a development that is impermeable to water to the development area as a whole, expressed in the form of a ratio or percentage. This includes both open space and the permeable/impermeable areas of privately owned or developed lots.

Independent living facility (ILF): means Aa living arrangement in which people with special needs, especially seniors with disabilities, reside in independent living units which contain a private kitchen. The facility may provide help with everyday tasks such as bathing, dressing, and taking medication. This definition does not include assisted living facilities, nursing homes, or community residential homes.

Industrial: means land utilized in connection with manufacturing, processing, or raw materials storage at facilities, which includes but is not limited to manufacturing plants, public utilities, mining, distribution of goods or services, administration of business activities, research and development facilities, warehousing, shipping, transporting, remanufacturing, stockpiling of raw materials, storage, repair and maintenance of commercial machinery or equipment, waste management, factories, metal foundries, wood treatment facilities, mines, refineries, hydroelectric dams, metal, smelters, automotive assembly plants, rail car or locomotive maintenance facilities.

Institution: means Tt the structure or land occupied by a group, cooperative, board, agency, or organization created for the purpose of carrying on functions of a public or semi-public nature. Examples of an institution include a hospital, health clinic, school, church, fraternal order, civic club and orphanage.

Intensity: means the maximum amount of building square footage allowed on a project site. This relationship is identified in FAR.

Interior lot: means Aa lot bounded by a street on only one side.

Internally illuminated sign: means any sign which has the source of light not visible to the eye and entirely enclosed within the sign.

International Property Management Code (IPMC): means the latest version of the code created and adopted by the International Code Council and accessible by the City which provides minimum requirements for the maintenance of existing buildings through model code regulations that contain clear and specific property maintenance and improvement provisions.

Internet Cafecafé: means a location, site, principal structure or establishment at which simulated gambling devices or electronic game equipment, e.g., "fish games," "internet cafecafés," or "sweepstakes café," are made accessible for use by a person for entertainment, amusement or prize giveaways, except those places specifically exempted ~~from~~ under Section 3.26.

Junk: means Aa any worn out, cast off, or discarded article or material which is ready for destruction or has been collected or stored for salvage or conversion to some use. Any article or material which, unaltered or unchanged, and without further reconditioning, can be used for its original purpose as readily as when new shall not be considered junk.

Junk yard: means a Pp place, structure or tract where junk, waste, discarded, salvaged or similar materials such as old metals, wood, lumber, glass, paper, rags, cloth, bagging, cordage, barrels, containers, etc., are bought, sold, exchanged, baled, packed, disassembled or handled, including auto wrecking yards, used lumber yards, house-wrecking yards and yards or places for storage or handling of salvaged house wrecking and structural steel materials. This definition shall not include pawn shops and establishments for the sale, purchase or storage of usable second-hand cars, stoves, refrigerators or similar household goods and appliances, nor shall it apply to the processing of used, discarded or salvaged materials as part of manufacturing operations.

City of Wildwood

Land Development Regulations

Karst features: means physical features in limestone such as sinkholes, depressions, ~~and~~ solution tubes, ~~caves and seeps~~ that act as conduits reducing the travel time of water through limestone as compared to soil or to limestone lacking karst features.

Landscaping: ~~means~~ Living plant material and non-living durable material used in outdoor environmental design that enhances the appearance of land.

LED display sign: means any sign or portion thereof that uses light emitting diode technology or other similar semiconductor technology to produce an illuminated image, picture, or message of any kind whether the image, picture, or message is moving or stationary. This type of sign includes any sign that uses LED technology of any kind whether conventional (using discrete LEDs), surface mounted (otherwise known as individually mounted LEDs), transmissive, organic light emitting diodes (OLED), light emitting polymer (LEP), organic electro luminescence (OEL), or any similar technology.

Legal Description: ~~means, for subdivided properties, a description of property by lot/track, block, and addition, or for non-subdivided properties or properties being annexed.~~ Aa courses and distances legal description, often referred to as a metes and bounds legal description, which maps the desired property when transferred to GIS mapping software.

Legally non-conforming billboard: ~~means any billboard that was legally erected prior to February 13, 2017 (the effective date of Wildwood Ordinance No. 2017-03), pursuant to a permit issued by the City; or, ii. Any billboard sign that was legally erected before a permit was required by the City for off-site signs; but which billboard sign complies completely with the City of Wildwood off-site sign regulations; or iii., Any billboard erected after February 13, 2017 (the effective date of Ordinance No. 2017-03), that is the subject of, and is erected in strict accordance with an active permit issued by the City prior to February 13, 2017. No permit shall be issued for the erection of a billboard after February 13, 2017 (the effective date of Ordinance No. 2017-03) except as otherwise provided in these Regulations. Any billboard which does not constitute a non-conforming sign, as described above and in these Regulations, shall be deemed either a prohibited sign or abandoned sign and shall be removed on or before February 16, 2020. Non-conforming billboard signs shall be allowed to remain so long as the sign conforms with the regulations set forth in Chapter 3. The term "Legally existing billboard" shall be synonymous with this term.~~

Level of Service (LOS) standards: ~~means~~ The number of units of capacity ~~of a public service or facility~~ per unit of demand adopted by the City in the ~~e~~C Comprehensive ~~p~~Plan.

Loading area or loading zone: ~~means~~ Aa space logically and conveniently located for bulk pickups and deliveries. Such areas may be off-street or on-street depending upon the City ordinances and the requirements of this Code.

Local Planning Agency: ~~Means~~ The City board designated by the City Commission as being responsible for preparing and administering the City's ~~e~~C Comprehensive ~~p~~Plan.

Local street: ~~means~~ Aa street which connects properties to collector streets. These roads provide service which is of low average traffic volume and of high land access for abutting properties.

Lodges: ~~S~~see "private club."

Lot: ~~Means~~ Aa any tract or parcel being the least fractional part of a subdivision having limited fixed boundaries. A lot may be identified by an assigned number. Furthermore, a lot is capable of being lawfully occupied and utilized for a structure and/or use as defined in this Code.

Lot, corner: ~~S~~see "corner lot."

Lot coverage: ~~means the amount of a privately-owned lot which is developed with improvements which are impervious to water. Similar to the term impervious surface ratio, which is applicable to the entire development rather than individual lots.~~

Lot depth: ~~means~~ The horizontal distance (excluding surface or ground depressions) between the front lot line and the rear lot line. In some zoning districts this will be measured as the shortest such distance while in other districts it may be measured as the average such distance.

Lot, double frontage: ~~S~~see "double frontage lot."

Lot frontage: ~~means~~ That linear measurement of the lot line of a lot abutting on a street.

Lot, interior: ~~S~~see "interior lot."

Lot lines: ~~means~~ The lines bounding a lot as defined in this Code.

Lot line, front: ~~means the lot line running perpendicular to and between the side lot lines and which separates the lot from the road right-of-way.~~

Lot line, rear: ~~means the lot line running parallel to the front lot line and perpendicular to and between the side lot lines, and which separates the lot from an adjacent lot, parcel, tract, or road right-of-way.~~

Lot line, side: ~~means the lot lines running perpendicular to and between the front and rear lot lines, and which separate a lot from either another lot, parcel, tract - or a road right-of-way.~~

Lot, ~~nonconforming~~non-conforming: ~~S~~see "~~nonconforming~~non-conforming lot."

Lot of record: ~~means~~ Aa lot which has been recorded in the office of the Sumter County ~~e~~Clerk. This includes lots which are part of a subdivision which has been so recorded. Lots created after July 25, 2011 that are not part of an approved development are not considered lots of record for the enforcement of this Code.

City of Wildwood

Land Development Regulations

Lot line, front: means the line running the entire width of the property between the side lot lines, and which separates the property from a road right-of-way.

Lot line, rear: means the line running the entire width of the property between the side lot lines, and which separates the property from an adjoining property(s).

Lot line, side: means the lot lines running the entire depth of the property between the front and rear property lines, and which separate the property from either adjoining property(s) or road right-of-ways.

Lot width: means ~~T~~the distance between the side lot lines, measured at ~~point where~~ the front ~~setback is taken~~ building line.

Main or principal building: means ~~T~~the building in which the principal use of the lot is conducted.

Maintenance: means ~~T~~the action taken to restore or preserve the functional design or intent of any facility, system, or structure.

Major Collector Roadway: means ~~Aa~~ roadway that collects and distributes traffic between local roadways, minor collector roadways, and arterial roadways. A major collector roadway has a moderate average traffic volume and trip length.

Manufactured home: ~~S~~see "Mobile home."

Manufactured home park or subdivision: ~~S~~see "Mobile home park" or "Mobile home subdivision."

Manufacturing: means a premises, or portion of a premises, occupied by an establishment primarily engaged in the processing, fabrication, assembly and treating of materials, products or personal property for sale, resale or other processing charge, normally for the wholesale market, for inter-establishment transfer, or to order for other processors, rather than for direct sale to the domestic consumer. Processing refers to the mechanical or chemical transformation of inorganic or organic substances into new products and usually includes the use of power driven machines and material handling equipment. The term manufacturing does not include the incidental and accessory minor processing operations performed by retail sale, service and repair establishments and other domestic consumer and business operation customer establishments.

Manufacturing, craftsman shop: A trade type of establishment where products are made based on a specific manual skill or art, and may include, but not limited to, cabinetmaking, fireworks, painting, pottery, stained glass, upholstery and woodworking.

Manufacturing, fabrication: An establishment engaged in the making of a finished product by means of the assembly of standard parts or sections, and may include, but not be limited to, audio/video equipment, boxes, fiberglass materials, hardware, home furnishings, robots, septic tanks, and telephone equipment and supplies.

Manufacturing, processing: An establishment engaged in the making of a finished product by means of changing materials into a different form through a series of actions and may include, but be not limited to, chemical production, fish cleaning and preparation, food products (packaging, canning, bottling, or processing), paint production and tire production.

Market value: means the building value, which is the property value excluding the land value and that of the detached accessory structures and other improvements on site (as agreed to between a willing buyer and seller) as established by what the local real estate market will bear. Market value can be established by an independent certified appraisal (other than a limited or curbside appraisal, or one based on income approach), Actual Cash Value (replacement cost depreciated for age and quality of construction of building), or adjusted tax-assessed values.

Master plan: means a drawing or a set of drawings prepared by a registered professional engineer associated with site plan or subdivision approval in conformance with this Code.

Maximum buildout potential: means the maximum amount of residential units and/or ~~nonresidentialnon-residential~~ square footage allowed within a development.

Mean sea level: ~~M~~means the average height of the sea for all stages of the tide. It is used as a reference for establishing various elevations.

Mean high water: means, per F.S. Subsection 177.27(14), the average height of the high waters over a 19-year period. For shorter periods of observation, "mean high water" means the average height of the high waters after corrections are applied to eliminate known variations and to reduce the results to the equivalent of a mean 19-year value.

Mean high water line: means, per F.S. Subsection 177.27(15), the intersection of the tidal plane of mean high water with the shore.

Medical cannabis: means the same as the definition provided by Section 391.986(1)(a) F.S. The sale of medical cannabis is not permitted in the City of Wildwood. The terms marijuana and cannabis shall be synonymous.

Medical marijuana cultivation facility: means the same thing as a "cultivation facility" as provided by Rule 64-4.001(11)(a) F.A.C., and includes any areas approved by the Florida Department of Health for the cultivation of medical cannabis. Medical marijuana cultivation facilities are not permitted in the City of Wildwood.

Medical marijuana dispensary: means a "dispensing facility", as provided for at Rule 64-4.001(11)(c), F.A.C., and includes any building or structure approved by the Florida Department of Health for the dispensation of medical cannabis. Medical marijuana dispensaries are not permitted in the City of Wildwood.

City of Wildwood

Land Development Regulations

Medical marijuana processing facility: means a “processing facility” as defined under Rule 64-4.000(11)(b) F.A.C., and includes any area approved by the Florida Department of Health for the processing of medical marijuana. Medical marijuana processing facilities are not permitted in the City of Wildwood.

Medical office: means Aa building used, or designed to be used, principally to provide health care treatment and services to the public.

Memorandum of Understanding or Agreement (MOU)(MOA): means Aa project specific agreement between a developer or institution and the City Commission.

Microcell structure: means a cell in a mobile phone network served by a low power cellular -base station covering a limited area such as a mall, hotel, transportation hub, downtown, public gathering area, or neighborhood. Microcells shall not be considered tower, and shall be allowed in any zoning district.

Mine: means Aa an area of land on which mining activities have been conducted, are being conducted, or are planned to be conducted, as the term is commonly used in the trade.

Mining: means T the reducing or lowering the natural level of ground through removal of limerock and overburden or minerals with the exception of dirt, sand, peat or clay, for purposes other than that incidental to and on the same parcel as approved construction of in excess of 50,000 cubic yards of limerock or other minerals. Blasting and lowering of ground water in order to extract limerock are mining activities.

Mining activities: means the extraction of minerals, ore, or other naturally occurring materials from the earth by whatever method, including the removal of overburden for the purpose of extracting and removing from site such underlying deposits, and all associated clearing, grading, construction, processing, transportation, and reclamation on the mine property, and includes the term "pre-mining activity", but shall not be deemed to include activity associated with site surveying, environmental monitoring, mineral exploration, or the sinking or operation of test wells and similar activities.

Minor Collector Roadway: means Aa roadway that connects local roadways with the collector and arterial roadway network and provides interconnection between neighborhoods. A minor collector roadway has a moderate average traffic volume and trip length.

Mixed-useMixed-use building: means a building which includes two or more use categories, one of which should be residential.

Mobile food dispensing vehicle: As defined by Florida Statute Section 509.102.

Mobile home: means Aa movable dwelling unit constructed in a manufacturing facility designed and constructed to be towed on its own chassis and readily connected to utilities and is designed to be occupied year-round. It may contain one or more components that can be retracted or separated for towing on their own chassis and subsequently expanded or reconnected to provide additional capacity. When used in this Code, the term mobile home shall also include manufactured homes. Mobile homes older than 20 years at the date of proposed installation constructed prior to 1981 are not permitted in any zoning district in the City. Mobile homes moved from one location within the city limits of the City of Wildwood to another location within the City are exempt from the 20 year requirement above, provided they meet all other standards and are certified for soundness and habitable living conditions.

Prior to being moved to the parcel, mobile home pad, or mobile home lot for which permitting is sought, the mobile home shall be inspected and certified for soundness and habitable living conditions based on all applicable codes. The inspection and certification shall be performed by either: a mobile home dealer licensed in Florida; engineer, architect, residential, building, or general contractor, holding the appropriate certification or registration by the State of Florida; building inspector certified by the State of Florida; or the Building Official. Any repairs that are required in order to meet the requirements for certification of soundness and habitable living conditions but be made, and the certification received, prior to being moved to the parcel, mobile home pad, or mobile home lot for which certification is sought.

Mobile homepad or stand spacespace: means Aa foundation or fixed area for locating a single mobile home. This term shall be synonymous with the terms mobile home pad or mobile home stand. As opposed to lots within a mobile home subdivision which are owned by the resident, mobile home spaces occur when a mobile home park is owned by a person(s) in its entirety, with individual spaces rented out to renters parking their mobile homes on the space and being provided with basic services.

Mobile home lot: refers to a parcel in a mobile home subdivision which is owned by the individual with their mobile home on the lot or owned by an individual renting the lot to another for their placement of a mobile home as a tenant.

Mobile home park: means Aa parcel of land under single ownership which has been planned, designed and developed for the placement of two or more mobile homes, appurtenant structures (or fixtures), and/or additions.

Mobile home subdivision: means Aa parcel of land which has been planned as a subdivision exclusively for mobile homes or similar types of dwelling units (such as modular homes). Each dwelling unit's lot is designed to be individually owned.

Mobile pick-up lane: means a fully dedicated lane in the drive-thru for guests who place their order ahead in a restaurant using its mobile application. The drive-through lanes shall have a minimum of ten (10) feet and shall be striped or marked. A minimum of five stacking spaces per lane shall be required.

City of Wildwood

Land Development Regulations

Modular home: means Aa dwelling which is similar to a mobile home but is designed to be transported from the manufacturing facility to a permanent site and occupied as a conventional single-family dwelling unit. New construction of Modular homes requires permanent foundation with stem wall.

Modular building: means Aa building which is designed to be transported from the manufacturing facility to a permanent site and used as an office or other ~~nonresidentialnon-residential~~ use. New construction of modular buildings requires a permanent foundation with stem wall.

Monument sign: means a type of sign that is not supported by a pole structure. A monument sign is placed upon the ground independent of support from the face of a building, is constructed of a solid material such as wood or masonry and is supported by an integrated, solid base greater than the width of the sign.

Motel: means a building, group of buildings, or portion of a building, containing sleeping units which may or may not have cooking facilities and are normally occupied on a daily or short-term basis. A motel may include living quarters containing individual cooking facilities designed for the resident manager only, or restaurant facilities. Primary access to the individual units is from the exterior of the building.

Multi-family unit: Refers means ~~to~~ an individual dwelling unit contained within an apartment, residential condominium, or mixed-use building.

Multi-modal infrastructure: means T transportation infrastructure that accommodates multiple modes such as sidewalks, bicycle lanes, bicycle parking facilities, path, streets, transit stops, transit lanes, and other similar features.

Multi-prism or tri-vision sign: means a sign made with a series of triangular sections that rotate and stop, or index, to show multiple images or messages in the same area at different times.

Mural: means a painting, graphic, mosaic, fresco, or other artwork attached or applied directly to the exterior of a structure. Murals are prohibited from the front of buildings. Murals containing commercial messages of any kind (e.g., brands, names, trademarks, logos, slogans, corporate mascots or advertising messages) are considered signs and will be subject to regulation as such.

National Flood Insurance Program (NFIP): means the program of flood insurance coverage and floodplain management administered under the Act and applicable federal regulations promulgated in Title 44 of the Code of Federal Regulations, Subchapter B.

Native vegetation: means self-supporting, indigenous species of plants, reasonably capable of growing and surviving in the climatological areas of the City.

Net density: means a measure of density ~~shall be~~ calculated by excluding right-of-way, wetlands, stormwater management areas, environmental preservation areas, and common areas. Environmental preservation areas shall only be excluded if the land is designated as Conservation of the Future Land Use Map or dedicated to the City or other public agency through a conservation easement. Common areas such as parks, buffers, and landscaped areas shall only be excluded if publicly owned or committed to a Homeowner's Association formed pursuant to Chapter 720, Florida Statutes.

New construction: ~~means~~ structures for which the "start of construction" commenced on or after the effective date of this Code.

Non-commercial message: means any message which is not a commercial message.

NonconformingNon-conforming lot: means Aa lot which does not conform to the provisions of this Code and/or other applicable City ordinances.

NonconformingNon-conforming sign: means any sign that was validly installed under laws or ordinances in effect prior to the effective date of the LDR or subsequent amendments, but which is in conflict with the current provisions of the LDR.

NonconformingNon-conforming use: means T the use of any building, group of buildings, lot, or group of lots which was lawful at the time this Code was passed but does not conform with the regulations of the district in which it is located.

Non-hazardous: means any material or mixture of materials that requires special management techniques because of its acute or chronic effect on air or water quality, fish, wildlife or other biota, or on the health and welfare of the public. Such material may exhibit but is not limited to the following characteristics: reactivity, corrosivity, explosiveness, flammability, toxicity and infectiousness.

NonresidentialNon-residential building (NRB): means any structure not containing a residential dwelling unit or residential use.

Nursery: means an establishment or area for the propagation, breeding, and early cultivation of plants which may be sold commercially.

Nursing home: means Aa facility for patients who are recovering health and strength after illness or injury, or receiving long-term care for chronic conditions, disabilities, or terminal illnesses. Facilities provide 24-hour supervised nursing care and feature extended treatment that is administered by a skilled nursing staff. The residents do not live in private units and the residents typically do not leave the facility until well enough to do so. The facilities provide personal care, room, board, laundry service, and organized activities. This definition does not include community

City of Wildwood

Land Development Regulations

residential homes, assisted living facilities, or independent living facilities. This definition does include convalescent centers and skilled nursing facilities.

Office: means Aa building, room or space where clerical, professional or administrative activities are performed. Such a building, room or space may be the principal structure, a portion of the principal structure, an accessory structure or a portion of an accessory structure on a lot.

Off-site commercial sign: means a billboard or sign that directs attention to a business, commodity, service, entertainment, or attraction that is sold, offered or existing elsewhere than upon the lot where such sign is displayed.

Open space: shall include means areas containing wetlands, preservation areas, greenspace, and landscape buffers. Open space may include areas such as trails, plazas, courtyards, and other similar public areas. Open space may also include recreation areas and amenities provided said amenities or area is not enclosed with conditioned space. For purposes of meeting open space requirements of this Code, up to 50% of the drainage retention areas may be included in the open space calculation; however, the amount of open space credit from drainage retention areas shall not exceed 50% of the total open space requirement. Open space shall not include areas within a right-of-way or areas which are private property.

Owner: means Tthe person in who is vested the fee ownership, dominion, or title of property (i.e., the proprietor). This term may also include a tenant, if chargeable under his lease for the maintenance of the property, and any agent of the owner or tenant including a developer.

Parcel or parcel of land: means Aa contiguous quantity of land in possession of, owned by, or recorded as property of the same claimant person in the public records of Sumter County, Florida, as of July 25, 2011 or as may be subsequently recorded pursuant to the Code.

Parking area or parking lot: means an area used for the temporary storage of vehicles. The owners or users of said vehicles may be charged fees for permitting their storage, but no vehicles are to be equipped, repaired, rented or sold in this area.

Parking space: means Aa portion of a parking area which is clearly marked as being intended for the storage of one vehicle.

Pass-through lane: Please refer to Bypass Lane.

Paved: means an area of ground covered with materials allowed for such purpose as allowed under these LDRs (ex. road standards different), including, as appropriate, but not limited to stone, brick, concrete, asphalt, or gravel, or similar materials which are intended to create making a firm, smooth, level surface.

Pennant: means any lightweight plastic, fabric, or other material whether or not containing a message of any kind, suspended from a rope, wire, or string, usually in a series, which will flutter or swing in the wind.

Permanent sign: means any sign which is intended to be and is so constructed as to be of lasting and enduring condition, remaining unchanged in character, condition (beyond normal wear and tear) and position and in a permanent manner affixed to the ground, wall or building. Unless otherwise provided for herein, a sign other than a temporary sign shall be deemed a permanent sign unless otherwise indicated elsewhere in these Land Development Regulations.

Permitted use: means a use which is lawful under the terms of this Code.

Person: means Aany and all persons including any individual, firm, corporation, governmental agency, business trust, estate, trust, partnership, association, two or more persons having a joint or common interest, or any other legal entity.

Pervious: means areas of a development which are permeable (porous) to the passage of water.

Place of worship: means Aa building or property used for conducting the services of a generally recognized church-religious organization.

Planned development or planned unit development (PD)(PUD): means Aa development project where the land is planned and developed as a single unit or series of programmed stages rather than individual parcels. Portions of the final development product may be retained by the owner or sold to individual purchasers.

Planning and Zoning Board: means Tthe City of Wildwood Planning and Zoning Board as provided for in this Code.

Pole sign: means a ground sign that is supported by one or more poles and otherwise separated from the ground by air. A pole sign is not a monument sign, another type of ground sign.

Portable sign: means any sign, banner, or poster that is not permanently attached to the ground or to a structure that is attached to the ground or a sign capable of being transported, including, but not limited to, signs designed to be transported by means of wheels or carried by a person, and signs converted to an A-Frame sign or a T-frame sign. For purposes of this division, a natural or man-made air, inflatable sign shall be considered to be a portable sign.

Premises: means Aa parcel of land and any structures occupying the parcel of land.

Principal building: Ssee "main or principal building."

Principally above ground: means that at least 51 percent (51%) of the actual cash value of the structure is above ground.

Principal use: Means Tthe actual primary function for which a lot and buildings upon it are used.

City of Wildwood

Land Development Regulations

Private club: Ameans a building or portion thereof, owned and/or operated by a corporation, association, person, or group for a civic, educational, recreational, social or other public or semi-public purpose.

Program deficiency: means a defect in the City's floodplain management regulations or administrative procedures that impairs effective implementation of these LDR's floodplain management regulations or of the standards required by the National Flood Insurance Program.

Project: means improvements related to existing residential or ~~nonresidential~~non-residential sites in which this Code requires a permit or application approval.

Projecting sign: means any sign affixed perpendicular, or at any angle to a building or wall in such a manner that its leading edge extends more than twelve (12) inches beyond the surface of such building or wall.

Property Owner: means the person(s) in whom is vested the title of real property.

Protected tree: means any tree, except undesirable, noxious, or invasive species, with a diameter breast height (DBH) of ten (10) inches or greater.

Recreational vehicle (RV): means Aa vehicle similar to, but smaller than, a mobile home designed to serve as a temporary dwelling. It may be equipped with restroom facilities. These vehicles may be towed or may have the necessary automotive equipment to operate independent of another vehicle. Generally, this classification includes "campers," "travel trailers," and similar vehicles.

Public safety and nuisance: means, in terms of floodplain regulations, anything which is injurious to safety or health of the entire community or a neighborhood, or any considerable number of persons, or unlawfully obstructs the free passage or use, in the customary manner, of any navigable lake, river, bay, stream, canal, or basin.

Rear lot line: see "Lot line, rear".

Rear setback: see "Setback, rear".

Rear yard: see "Yard, rear".

Reasonably safe from flooding: means base flood waters will not inundate the land or damage structures to be removed from the SFHA and that any subsurface waters related to the base flood will not damage existing or proposed buildings.

Recreational vehicle (RV) park: means Aan area set aside primarily for temporary travel trailers, campers and other recreational vehicles. This facility is intended to provide temporary, non-permanent water, sewer, and electrical hook-ups for such vehicles in exchange for a specified rate of compensation.

Record drawings: The final plans amended by the engineer-of-record and the surveyor-of-record so as to include all locations, dimensions, elevations and materials as constructed and installed. The term record drawings does not denote any guarantee as to the above, only due diligence in the preparation of the documents.

Registered land surveyor: ~~M~~means a registered land surveyor licensed by the State of Florida.

Regulatory floodway: means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

Remedy a deficiency or violations: means, in terms of floodplain regulations, to bring the regulation, procedure, structure or other development into conformance- compliance with State of Florida, Federal, or local floodplain management regulations; or if this is not possible, to reduce the impacts of non-compliance. Ways the impacts may be reduced include protecting the structure or other affected development from flood damages, implementing the enforcement provisions of these LDRs, or otherwise deterring future similar violations, or reducing Federal financial exposure with regard to the structure or other development.

Residential facility: means Aany residential facility licensed by HRS providing a family living environment including supervision and care necessary to meet the physical, emotional and social life needs of clients.

Rezoning: means Aan official reclassification of the zoning district of a parcel of land in accordance with the procedures set forth in this Code.

Right-of-way (ROW): means Aan area of land over which people and goods have the right to pass or travel. A public right-of-way grants passage to all and may grant the right to park registered vehicles in accordance with City parking restrictions. Public right-of-way is a form of easement dedicated to the City during subdivision or site plan for public use. Right-of-way is not part of the adjacent parcels; the right-of-way boundary usually coincides with adjacent parcel property lines.

Roadway: ~~S~~see "street."

Roof sign: means any sign which is mounted on the roof of a building or which extends above the top edge of the wall of a flat roofed building, the eave line of a building with a hip, gambrel, or gable roof.

Rotating sign or revolving sign: means an animated sign that revolves or turns or has external sign elements that revolve or turn. Such sign may be power-driven or propelled by the force of wind or air.

School: means Aa building and/or property utilized for the purpose of providing formal primary, secondary and/or post-secondary education/training.

Semi-trailer: shall mean a trailer without motor power with a set or sets of wheels and /or axles at the rear only, designed to be supported by a truck, tractor, or towing vehicle.

City of Wildwood

Land Development Regulations

Semi-truck: shall mean any heavy automotive vehicle with a manufacturer's gross vehicle weight rating of 10,000 pounds or more, used for transporting loads of any kind, including, but not limited to, gravel trucks, dump trucks, log trucks, or all trucks, tractors, or automotive towing vehicles that tow semi-trailers.

Semi-truck owner: means the person who is the owner of a semi-truck and/or trailer.

Semi-truck driver: means the operator of a semi-truck, whether or not they are the owner or lessee of said semi-truck.

Setback: means the minimum separation distance required between a property line and a building or structure.

Setback, building: means the distance between a given lot line, normal water line, right-of-way line and any portion or part of any structure. This setback distance will vary depending upon the zoning district and the particular side (front, rear or side) of the structure relative to the lot line, water body, or right-of-way line.

Setback, front: means the minimum separation distance required between the front property line and a building or structure.

Setback, rear: means the minimum separation distance required between the rear property line and a building or structure.

Setback, side: means the minimum separation distance required between the side property lines and a building or structure.

Service street: means Aa local street or alley used to provide rear-yard access to businesses, institutions and residences for the purpose of providing services (for example, garbage collection or delivery services).

Shallow flooding: see "area of shallow flooding."

Shipping Container: means a Ssteel intermodal container used to carry goods on trains, trucks or ships.

Shrub: a low, woody, perennial plant with one or more permanent woody stems dividing from the base that grows to a height of at least three (3) feet.

Side lot line: see "Lot line, side".

Side setback: see "Setback, side".

Side yard: see "Yard, side".

Sidewalk: means Aa concrete path constructed at a minimum of five (5) feet in width that is intended for pedestrians and non-motorized vehicles. Sidewalks may be located on private property or within a right-of-way.

Side yard: ~~The yard between the side of the principal building and the side lot line of the lot on which the building is situated.~~ see "Yard, side".

Sign: means any device, fixture, placard or structure, including its component parts, which draws attention to an object, product, place, activity, opinion, person, institution, organization, or place of business, or which identifies or promotes the interests of any person and which is to be viewed from any public street, road, highway, right-of-way or parking area (collectively referred to as a "public area"). For the purposes of these regulations, the term "sign" shall include all structural members. A sign shall be construed to be a display surface or device containing organized and related elements composed to form a single unit. In cases where matter is displayed in a random or unconnected manner without organized relationship of the components, each such component shall be considered to be a single sign.

Sign area: means the square foot area within a continuous perimeter enclosing the extreme limits of the sign display, including any frame or border. Curved, spherical, or any other shaped sign face shall be computed on the basis of the actual surface area. In the case of painted wall signs composed of letters, shapes, or figures, or skeleton letters mounted without a border, the sign area shall be the area of the smallest rectangle or other geometric figure that would enclose all of the letters, shapes and figures. The calculation for a double-faced sign shall be the area of one face only provided the sign is parallel and no greater than 24" apart or angled more than 30 degrees. Double-faced signs shall be so constructed that the perimeter of both faces coincide and are parallel and not more than twenty-four (24) inches apart.

Sign height: means the vertical distance from the average finished grade of the ground below the sign excluding any filling, berming, mounding or excavating solely for the purposes of increasing the height of the sign, to the top edge of the highest portion of the sign. The base or structure erected to support or adorn a monument, pole or other freestanding sign is measured as part of the sign height.

Significant construction: means the installation of infrastructure on an approved project site such as roads, utility lines, or stormwater management areas. Surety posted to guarantee performance, as deemed appropriate by the City Attorney, is required in cases where infrastructure improvements have not been fully completed.

Sight triangle: means Aa triangle formed by measuring a distance of 25 feet from the point of intersection of the ingress/egress pavement line or public right of way and ~~the another~~ public right-of-way pavement line and connecting the points so established to form a triangle on the area of the lot adjacent to said intersections. Within such site triangle, no structures shall exist between 18 inches (18") and six feet (6') as measured from road grade. The term visibility triangle is synonymous.

City of Wildwood

Land Development Regulations

Simulated gambling device: means any device that, upon connection with an object, is available to play or operate a computer simulation of any game, where the play or operation of the device may deliver or entitle the person or persons playing or operating the device to a payoff directly or indirectly from the owner or operator of the device or that person's designee. The following rules of construction apply to this definition of "simulated gambling device":

- (a) The term device means any mechanical or electrical contrivance, computer, terminal, video or other equipment that may or may not be capable of downloading games from a central server system, machine, computer or other device or equipment. The term "device" also includes any associated equipment necessary to conduct the operation of the device.
- (b) The term upon connection with means insertion, swiping, passing in range, or any other technical means of physically or electromagnetically connecting an object to a device, including by the manual input by any person of characters, numbers, or any combination thereof, or other code for the purpose of accessing or activating a device, or any other mechanism or method by which the object provides access to the device.
- (c) The term object means a coin, bill, ticket, token, card, characters, numbers, or any combination thereof, other code, or any other tangible or intangible access mechanism or method, obtained directly or indirectly through payment of consideration, or obtained as a bonus or supplement to another transaction involving the payment of consideration.
- (d) The terms play or operate or play or operation includes the use of skill, the application of the element of chance, or both.
- (e) The term computer simulation includes simulations by means of a computer, computer system, video display, video system or any other form of electronic video presentation.
- (f) The term game includes slot machines, poker, bingo, craps, keno, "fish", any other type of game ordinarily played in a casino, a game involving the display of the results of a raffle, sweepstakes, drawing, contest or other promotion, lotto, sweepstakes, and any other game associated with gambling or which could be associated with gambling, but the term "game" does not necessarily imply gambling as that term may be defined elsewhere.
- (g) The term payoff means cash, monetary or other credit, billets, tickets, tokens, or electronic credits to be exchanged for cash or to receive merchandise or anything of value whatsoever, whether made automatically from the machine or manually.
- (h) The use of the word gambling in the term "simulated gambling device" is for convenience of reference only. The term "simulated gambling device" as used in this part is defined exclusively by this subsection and does not incorporate or imply any other legal definition or requirement applicable to gambling that may be found elsewhere.

~~(i)~~—For the purpose of determining the number of simulated gambling devices, each seat, terminal, or other interface at which a separate individual may use the device, shall be counted as a separate and distinct device, regardless of whether the device or any seat, terminal, or other interface is functional.

~~(i)~~

~~(i)~~—***Single family attached (SFA):*** means a dwelling unit connected to at least one, but not more than two (2) adjacent dwelling units (no more than three (3) total units) by any architectural feature integral to its design or the design of its garage, excluding fences, posts, utility screen walls, stoops, driveways, walkways and air conditioning pads.

~~(i)~~

Single family detached (SF): means a traditional stand-alone dwelling unit that houses a single family and shares no connection to another dwelling unit.

Site plan: means the drawing(s) which put forth an applicant's proposal for the development of a particular piece of land that is certified by a registered professional engineer.

Sketch: means a rough drawing or set of drawings which illustrates features of a site.

Smoke shop: means a business where 50 percent (50%) or more of its sellable inventory is tobacco and products for the use of tobacco and similar inhaled smokable products, including, but not limited to, vaping and electronic cigarettes. The term tobacco shop is synonymous with smoke shop.

Snipe sign: means a sign made of any material when such sign is tacked, nailed, posted, pasted, glued or otherwise attached to or placed on public property such as but not limited to a public utility pole, a public street sign, a public utility box, a public fire hydrant, a public right-of way, public street furniture, or other public property; except for A-frame and T-frame signs that are temporarily placed on public property under such limitations and constraints as may be set forth in the Land Development Regulations

City of Wildwood

Land Development Regulations

Special exception: means Aa use that would not be appropriate generally or without restriction throughout a zoning district but may be permissible in a zoning district as a special exception if specific provisions for such special exception are made in this Code.

Special flood hazard area: see "area of special flood hazard."

Spring: means a point where underground water emerges onto the Earth's surface.

Springshed: means those areas within ground and surface water basins that contribute to the discharge of a spring.

Start of construction: ~~Includes substantial improvement, and~~ means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, ~~or~~ improvement, or substantial improvement was within 180 days of the permit date. The actual start means the first placement of permanent construction of a structure on a site, such as the pouring of slabs or footings, installation of piles, construction of columns, or any work beyond the stage of excavation or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation for this definition, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure.

Statutory sign: means a sign the city is required to erect by any statute of the State of Florida or the United States for safety, directional, or traffic control purposes.

Story: means T that portion of a building included between the surface of any floor and the surface of the next floor above it. In the event there is not a floor above the former, then the story is that portion of a building between the top floor and the ceiling above it. Generally, a story is no more than 15 feet high from bottom to top.

Street: means Aa public or private thoroughfare which affords the principal means of access to abutting property. Alleys shall not be considered streets.

Street, arterial: S see "arterial street."

Street, collector: S see "major or minor collector street."

Street line: means T the public right-of-way line of a street.

Street, local: S see "local street."

Street, service: S see "service street."

Street trees: means T trees, shrubs, bushes, and all other woody vegetation on rights-of-way on either side of all lanes, streets, avenues, or ways within the City.

Structure: means Aa man-made object having a relatively stationary location on or in land or water whether or not it is affixed to the land or on a permanent foundation. As it relates to floodplain management, a structure refers to a walled, roofed building, including gas or liquid storage tank that is principally above ground, as well as a manufactured home.

Subdivider: means Aa any firm, corporation, partnership, person or other legal entity who, acting as a unit, voluntarily engages in or proposes to engage in, the division of a parcel (or parcels) of land into smaller parcels of land.

Subdivision: means:

- (A) The division of any parcel of land into three (3) or more contiguous lots for the purpose of building, development or transfer of ownership; or any division of a parcel of land requiring a new street or modification to an existing public street, or the provision of other public facilities or improvements, including but not limited to, drainage facilities and utilities. This term includes re-subdivision and, when appropriate to the context, relates to the process of subdividing or to the land or area subdivided.
- (B) Subdivision shall not mean:
 - (1) The transfer of property by sale, gift, or testate or intestate succession from the property owner to his or her spouse or lineal descendants, provided that all required utilities are in place prior to the issuance of a development permit,

City of Wildwood

Land Development Regulations

- (2) The transfer of property between tenants in common or joint tenants for the purpose of dissolving the tenancy in common or joint tenancy,
- (3) The sale or exchange of parcels of land between owners of adjoining properties provided that additional lots are not thereby created and that the parcels remaining are not reduced below the minimum sizes required by the Code.

Substantial damage: means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. This term also includes "repetitive loss" structures as stated in section 6.8.

Substantial improvement: ~~M~~means any combination of repairs, reconstruction, alteration, or improvements to a structure, taking place during the life of a structure in which the cumulative costs equals or exceeds 50 percent of the market value of the structure. This term includes structures that have incurred substantial damage. The term, however, does not include any repair or improvement of a structure to correct existing violations of State of Florida or local health, sanitary, or safety code violation, which have been identified by the local Code Enforcement Officer prior to the application for permit of improvements, and which are the minimum necessary to assure safe living conditions.
The market value of the structure should be:

~~(A)~~ The appraised value of the structure prior to the start of the initial repair or improvement, or;

~~(A)~~

~~(B)~~ In the case of damage, the value of the structure prior to the damage occurring. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure..~~The term does not, however, include any project for improvement of a structure required to comply with existing health, sanitary, or safety Code specifications which are solely necessary to assure safe living conditions.~~

~~(B)~~ _____

T-sign: means a temporary single or double-faced sign which is supported by a base that rests on the ground and is not embedded into the ground. A t-frame sign resembled an inverted T, with the sign attached to the top of the inverted shape.

Temporary sign: means a sign intended for a use not permanent in nature. Unless otherwise provided for in these Regulations, a sign with an intended use for a period of time related to an event shall be deemed a temporary sign. A flag shall be deemed a temporary sign.

Tiny House: ~~shall be defined as~~means a principal, permanent residential dwelling unit in a Tiny House Community that has a total square footage (inclusive of any additional stories) of between 170 square feet and 1,100 square feet. The minimum width of a Tiny House in a Tiny House Community shall be 8.5 feet, with a maximum width of 25 feet. Tiny houses shall follow and comply with all other applicable building codes.

Tiny House on Wheels (THOW): ~~means -shall be defined as-~~ a tiny house which is either built on a trailer or is towable by a bumper hitch, frame-towing hitch, or fifth wheel connection, and cannot move under its own power. Tiny House on Wheels shall not be permitted in the City of Wildwood.

Tiny House Pocket Neighborhood: ~~means -shall be defined as-~~ a neighborhood of tiny houses that has a minimum square footage of 100 square feet and a maximum square footage of 550 square feet. Each pocket neighborhood shall have a minimum of 4 tiny houses and a maximum of 12 tiny houses and be located on a maximum of 5 acres.

City of Wildwood

Land Development Regulations

~~**Tower:** shall mean a structure, greater than thirty-five feet (35') in height (including any antennas attached thereto), which supports one or more antennas, not including however any amateur radio operator's antenna as licensed for that purpose by the Federal Communications Commission. Microcell structures shall not be included in this definition. see "Communications tower".~~

Transit ready: means a built environment that encourages and can accommodate transit and multi-modal opportunities.

Travel Center: means Aa one-story retail store containing greater than five thousand (5,000) square feet of gross floor area that is designed and stocked to sell food, beverages, gasoline and other items. Travel centers shall not include overnight parking facilities for semi-trucks or semi-trailers.

Travel trailer: ~~See~~ "recreational vehicle (RV)."

Tree: means a woody or fibrous perennial plant which is capable of growing within the USDA Hardiness Zones 9A or 9B, and normally grows with an upright trunk to an overall height of at least 15 feet and to a minimum DBH of at least four inches.

Tree condition: means a rating of the health of a tree on a scale of 1-100 based upon procedures contained in the current edition, and as amended, of the Council of Tree and Landscape Appraisers (CTLA) Guide for Plant Appraisal.

Tree risk: means the rating of the risk that a tree poses to the surrounding area according to ISA Tree Risk Assessment Protocols (TRAQ)

Truck stop: means Aa establishment primarily for fueling, servicing, repair, and short-term parking of semi-trucks, semi-trailers or similar heavy commercial vehicles, including but not limited to the sale of accessories and equipment for such vehicles. It may also include overnight accommodations, showers, and restaurant facilities primarily for the use of semi-truck or semi-trailer crews.

Understory Tree: means any tree species with a mature height of less than 20 feet (Referred to as Medium Trees in Table 6-3).

Unenclosed use: means Aa use which is not enclosed by a roof and at least three walls.

Unsafe sign: means a sign posing an immediate peril or reasonably foreseeable threat of injury or damage to persons or property.

Variance: means Aa grant of relief from the requirements of this Code, in the manner provided for variances in this Code (see section 3.12).

Vehicle sign: means a sign which covers more than twenty (20) square feet of the vehicle, which identifies a business, products, or services, and which is attached to, mounted, pasted, painted, or drawn on a motorized or drawn vehicle, and is parked and visible from the public right-of-way; unless said vehicle is used for transporting people or materials in the normal day to day operation of the business.

Vertical datum: means Aa reference surface used to ensure that all elevation records are properly related, relative to mean sea level. The current national datum is the ~~National Geodetic Vertical Datum of 1929~~ North American Vertical Datum of 1988 (NAVD 88), which is expressed in relation to mean sea level, or the ~~North American Vertical Datum of 1988~~ although references to the former National Geodetic Vertical Datum of 1929 (NGVD 29) can still be found.

Vertical mix: means the percentage of a development's square footage devoted to multi-story buildings.

Viable tree: means any live tree meeting the definition of *protected tree* where the species is not listed as invasive exotic and the condition or risk rating meets the criteria of at least 50 as defined under *Tree Condition* on undeveloped properties. Or on developed properties, the arborist finds that the tree poses no more than Low Risk as defined under *Tree Risk*.

~~**Violation:** means the failure of a structure or other development to be fully compliant with the requirements of this section these Land Development Regulations. A structure or other development without the an elevation certificate, other certifications, or other evidence of compliance with the LDRs Floodplain Development Regulations provided in Section 6.8 is presumed to be in violation until such time as that documentation is provided.~~

Visibility triangle: see "Sight triangle".

Wall wrap sign: means a sign composed of fabric, plastic, vinyl, mylar or a similar material that drapes or hangs over the side of a building, wall or window.

Wall sign: means any sign attached parallel to, but within twelve (12) inches of a wall; painted on the wall surface of or erected and confined within the limits of an outside wall of any building or structure, which is supported by such wall or building, and which displays only one sign surface.

Warning sign or safety sign: means a sign which provides warning of a dangerous condition or situation that might not be readily apparent or that poses a threat of serious injury (e.g., gas line, high voltage, condemned building, etc.) or that provides warning of a violation of law (e.g., no trespassing, no hunting allowed, etc.).

City of Wildwood

Land Development Regulations

Watercourse: means a lake, river, creek, stream, wash, channel or other topographic feature on or over which waters flow at least periodically. Watercourse includes specifically designated areas in which substantial flood damage may occur.

Water surface elevation: means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929 or the North American Vertical Datum (NAVD) of 1988, of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

Wetlands: means ~~L~~lands which are identified by being inundated or saturated by surface water or ground water at a frequency and duration sufficient to support, and that under normal circumstances do or would support, a prevalence of vegetation typically adapted for life in saturated soil conditions. The definition includes all contiguous and noncontiguous or isolated wetlands to waters, water bodies, and watercourses. Wetlands include, but are not limited to, swamp hammocks, hardwood hybrid hammocks, riverine cypress, cypress ponds, bogs, wet prairies, and freshwater marshes.

Wind sign: means a sign which uses objects or material fastened in such a manner as to move upon being subjected to pressure by wind, and shall include, pennants, ribbons, spinners, streamers or captive balloons, however, the term wind sign shall not include flags.

Wireless communications services: ~~shall refer to~~ means pagers, cellular telephones, personal communication services, two-way radio, broadcast and similar technologies, which use antennas or towers to facilitate the transmission of signals from one (1) location to another for the purpose of allowing one-or two-way communication of voice or electronic messages where either the sending or receiving units, or both, are free standing and not connected to any system of wires or cables used to transmit such messages.

Yard, front: means the area of a property located between the front property line and the primary building which, except in certain exceptions for corner lots, runs the entire width of the lot between the side lot lines.

Yard, side: means the area of the property located between the side property lines and the primary building which, except in certain exceptions for corner lots, runs the entire width of the primary building.

Yard, rear: means the area of a property located between the rear property line and the primary building, running the entire width of the lot between the side lot lines.

This Page Intentionally Left Blank

Chapter 3 – Zoning

3.1.	General.	3-1
3.2.	Official Zoning Map.	3-1
3.3.	Rezoning.	3-2
3.4.	Zoning District Standards.	3-3
3.5.	Mixed-Use Mixed-use Zoning District Criteria.	3-3
3.6.	Principal Uses.	3-4
3.7.	Accessory Uses and Structures.	3-4
3.8.	Conditional Uses.	3-5
3.9.	Special Exceptions.	3-6
3.10.	Temporary Uses.	3-11
3.11.	RESERVED.	3-13
3.12.	Variances.	3-13
3.13.	Density Bonuses.	3-14
3.14.	Community Residential Homes.	3-14
3.15.	Home-based Businesses.	3-15
3.16.	Mobile Home Parks.	3-16
3.17.	Recreational Vehicle (RV) Parks.	3-16
3.18.	Nonconforming Non-conforming Lots, Structures, and Uses.	3-18
3.19.	The Villages of Wildwood DRI Zoning District.	3-19
3.20.	Excavation and Mining.	3-21
3.21.	Mixed-Use Mixed-use Centers.	3-22
3.22.	Parking of Semi-Trucks and Semi-Trailers.	3-23
3.23.	Dog Friendly Dining	3-24
3.24.	Sign Standards	3-26
3.25.	Tiny House Planned Developments	3-37
3.26.	Internet Cafe Cafés	3-37

3.1. General.

- (A) *Establishment of zoning districts.* For the purpose of promoting the health, safety, morals, and general welfare of the citizens, residents, and businesses of the City of Wildwood, the following zoning districts are hereby established in TABLE 3-1.
- (B) *Permitted zoning districts.* TABLE 3-2 identifies the zoning districts which shall be allowed within the land use designations provided on the Future Land Use Map of the Comprehensive Plan. Planned developments are permitted pursuant to the regulations set forth in Chapter 8 of this Code.

3.2. Official Zoning Map.

- (A) *Zoning map.* The boundaries of the various zoning districts are shown on the official Zoning Map. The zoning map shall be maintained by the City through a GIS database and shall be made available to the public. All proposed changes to the district boundaries shall be heard by the Planning and Zoning Board and approved by the City Commission.
- (B) *Interpretation of zoning district boundaries.* Except as otherwise specifically provided, the abbreviations shown within district boundaries on the official Zoning Map indicates that district's regulations pertaining to the district extent throughout the whole area surrounded by the boundary line. Where uncertainty exists as to the boundaries of districts as shown on the official Zoning Map, the provisions and rules below shall apply.
- (1) Boundaries indicated as approximately following the center line of a street, highway, or alley shall be construed to follow such center line.
 - (2) Boundaries indicated as approximately following platted lot lines shall be construed as following such lot lines.
 - (3) Boundaries indicated as approximately following the City limits line shall be construed as following such a line.
 - (4) Boundaries indicated as following shorelines shall be construed as following the mean high-water line.

City of Wildwood

Land Development Regulations

- (5) Distances concerning boundary lines not relative to street center lines or lot lines specifically indicated on the official zoning map, shall be determined by the Board of Adjustment.
- (C) *Boundary line disputes.* In any instance where the boundary line of a zoning district is in dispute, the Development Services Director shall notify the Board of Adjustment. When notifying the Board, the Director shall request a public meeting to resolve the dispute and shall inform the Board of the reason they are unable to resolve the dispute. Upon receipt of a notice from the board of the day, time, and place of the meeting, the director shall notify the parties to the dispute, in writing, of the day, time, place and purpose of the public meeting. At this meeting, all parties will be given a proper amount of time to present their point of view on the dispute.
- (D) *Zoning overlay map.* A zoning overlay map is hereby established. The zoning overlay map shall be maintained by the City and shall delineate existing planned unit developments at time the Code was adopted. The zoning overlay map shall be amended to include all planned developments approved after the adoption of this Code as well delineate all mixed-use centers pursuant to section 3.5(D). The zoning overlay map shall be made available to the public.

3.3. Rezoning.

The regulations, restrictions, procedures, official zoning maps, and other material set out in these zoning regulations may from time to time be amended, supplemented, changed, or repealed.

(A) *Application.*

- (1) A zoning amendment may be proposed by the City Commission, the Planning and Zoning Board, ~~the~~ the Board of Adjustment, any other department or board of the City of Wildwood, or any other person provided, however, that no such person shall propose an amendment for the rezoning of property which they do not own fee simple, except as agent, petitioner or attorney for an owner. Proof of such shall be in the form of a notarized authorization letter.
- (2) All proposals for zoning amendments shall be made by submitting an application for rezoning to the office of the Development Services Director. If the application is from anyone other than a City Official or Board, the payment of such fees as have been established by the City Commission shall be submitted.

- (B) *Hearing notice.* All public notices shall adhere to Florida State Statutes procedures for adoption of ordinances and resolutions (F.S. 166.041). Public notice must be provided at least ten (10) calendar days prior to the public hearing date. Public notice shall consist of advertisement in a local newspaper, mailing notices to **adjoining** **abutting** property owners, as designated on the Sumter County tax roll and posting an 8.5" x 11" placard supplied by the City along the public roadway adjacent to the subject property in a location visible to the general public.

(C) *Review process.*

- (1) *Project Review Committee.* The Project Review Committee shall review all planned development applications in accordance with Chapter 1, section 1.6 prior to the zoning amendment be heard by the Planning and Zoning Board. All other zoning amendments are exempt from mandatory review by the Project Review Committee.
- (2) *Development Services Director review.* The Development Services Director shall review all proposed rezonings and make recommendations to the Planning and Zoning Board in the form of a staff report. For planned developments, the findings of the Project Review Committee shall be included in the staff report. A copy of this report shall be available at the Development Services Department of the City of Wildwood five (5) days before the public hearing.
- (3) *Planning and Zoning Board.* All proposed zoning amendments shall be heard by the Planning and Zoning Board. Before making a recommendation concerning the proposed zoning amendment, the Planning and Zoning Board shall hold a public hearing to consider the proposed zoning amendment. The Planning and Zoning Board shall fix a reasonable time for the hearing, give public notice thereof, as well as due notice to parties involved. Public notice shall adhere to Florida statute. At the hearing, any party may appear in person or by agent or attorney. Within a reasonable time after a proposed zoning amendment is officially received by the Planning and Zoning Board, the Board shall submit its report and recommendation concerning the proposed amendment to the City Commission. The report and recommendations shall make note of staff's recommendation. The Board's report and recommendations are advisory only and shall not be binding upon the City Commission.
- (4) *Report requirements--rezoning.* When pertaining to the rezoning of land, the report and recommendations shall show that the Board has studied and considered the proposed amendment in relation to the following, where applicable:
 - (a) Whether the proposed change is consistent with the comprehensive plan;

City of Wildwood

Land Development Regulations

- (b) The existing land use pattern of the surrounding area;
 - (c) The possibility of adversely affecting public facilities such as schools, utilities, streets, etc.;
 - (d) Whether changed or changing conditions make the passage of the proposed amendment necessary;
 - (e) Whether the proposed change will create or excessively increase traffic congestion or otherwise be a detriment to public safety; and
 - (f) Whether the proposed change will be a deterrent to the improvement or development of adjacent property.
- (5) *City Commission*. The City Commission shall hold a public hearing to consider the proposed zoning amendment. The City Commission shall fix a reasonable time for the hearing, give public notice thereof, as well as due notice to the parties involved. At the hearing any person may appear in person or by agent or attorney. The City Commission shall take final action on the proposed zoning amendment by either approving or denying the proposed amendment. The zoning amendment shall be adopted by ordinance. Appeals from the decision of the City Commission shall be filed in the court having jurisdiction over such matters.

3.4. Zoning District Standards.

- (A) *Applicability*. Unless otherwise specified in this Code, the rules outlined below shall be used in applying the zoning district regulations. Upon annexation of a parcel of land into the City, the City shall begin the process of amending the Comprehensive Plan in accordance with Florida statute and include the annexed parcel on the Future Land Use Map and official Zoning Map. However, in the interim between the time when the area is annexed, and the City Commission completes the comprehensive plan amendment and rezoning process the annexed parcel will retain the County land use and zoning designations until otherwise classified by the City.
- (A) *Mix of housing types*. All developments are encouraged to contain a mix of housing types to provide a variety of housing options within the City of Wildwood. All developments containing 500 or more single-family detached residential units are required to contain one (1) or more additional housing types. Housing types are inclusive of the following four categories:
- (B)
- (1) Single family attached;
 - (1)
 - (2) Apartment or condominium building; or
 - (2)
 - (3) Dwelling units within a mixed-use building.
 - (3)
- (B) *Blending*. Within a development's internal boundary, the amalgamation of land uses (i.e., commercial, residential, etc.), densities or intensities may be allowed regardless of where the geographic zoning boundary line is located provided that the development's overall maximum buildout potential pursuant to section 3.5(C) are not exceeded. This provision may be allowed only within developments that proceed through the zoning process as planned developments.
- (C)
- (C)(D) *Density, intensity, and lot standards*. TABLE 3-4A through TABLE 3-4D identifies district densities, intensities, and standards per zoning district.

3.5. ~~Mixed-Use~~Mixed-use Zoning District Criteria.

- (A) *General*. Properties contained in a mixed-use zoning district may be subject to the standards listed within this section. Developments greater than 10 acres in a mixed-use zoning district, with the exception of Residential/Institutional/Office ~~and Residential Mixed-Use~~, are required to proceed through the development process as a planned development pursuant to Chapter 8 of this Code.
- (A) *Use percentages*. Developments greater than 10 acres in a mixed-use zoning district shall adhere to the requirements contained in TABLE 3-5. The percentages depicted in TABLE 3-5 relate to the percentage of the development's acreage devoted to each use category. Developments less than 10 acres in a mixed-use zoning district may develop as a mixed-use or single-use project which do not meet the requirements of TABLE 3-5.
- (B) *Determination of maximum buildout scenario*. The City shall review ~~mixed-use~~mixed-use developments in accordance with this section. The maximum buildout scenario is determined by first deducting the intended acreage devoted to residential. The applicable density is then applied to the residential acreage to determine the

amount of dwelling units allowed. The acreage devoted to residential is deducted prior to assessing the amount of non-residential square footage. Applying the applicable intensity from the resulting remaining acreage will provide the maximum amount of ~~nonresidentialnon-residential~~ square footage allowed. While the intended percentages may vary, the percentage of residential and ~~nonresidentialnon-residential~~ uses must equal 100%. The amount of residential square footage contained within ~~mixed-usemixed-use~~ buildings does not count against the maximum allowable ~~nonresidentialnon-residential~~ building square footage.

For example:

100 acres of Residential ~~Mixed-UseMixed-use~~ in which 35% residential is sought

$$\begin{array}{ll} (100) \times (.35) \times (10) = & 350 \text{ dwelling units} \\ (100) \times (.65) \times (.3) \times (43560) = & 849,420 \text{ square feet of } \del{nonresidentialnon-residential} \text{ uses} \end{array}$$

3.6. Principal Uses.

(A) *Uses established.* The principal or main use(s) and associated structures of a property shall be allowed as one of the following:

- (1) *Permitted use.* This use is hereby established as the general use(s) in the various zoning districts, as specified in TABLE 3-6, and is a use of right when in compliance with the requirements of this Code. For instances where the intended use of the property is not specifically listed in TABLE 3-6, the Development Services Director may make a determination as to whether or not the intended use is permitted in a particular zoning district.
- (2) *Conditional use.* This use is hereby established to conditionally allow specified uses as specified in TABLE 3-6. Because of their unique characteristics, these uses are not permitted as a matter of right, special use or otherwise allowed by this Code. Process information and regulations are contained in section 3.8 of this Chapter.
- (3) *Special exception use.* This use is hereby established to allow uses not normally permitted in the various zoning districts. A special use is not a use of right and there is no presumption that it will be granted. Process information and regulations are contained in section 3.9 of this Chapter.

(B) The use regulations specified in this Code shall be considered as specific regulations governing the use of parcels and structures located on the parcels.

3.7. Accessory Uses and Structures.

(A) *General.* This use is hereby established to allow activities which are customarily incidental to the principal use, provided it meets the following general requirements:

- (1) An accessory use is a use of right after a principal use is established on the property. Unless otherwise provided, no accessory use or structure is permitted on a parcel that does not contain the principal use or structure;
- (2) Accessory uses must comply with standards pertaining to the principal use unless specified otherwise in this Chapter;
- (3) Unless specified otherwise herein, accessory uses are intended to be for the principal use of residents, occupants, guests and employees of the parcel on which they are located and not for use by the general public.
- (4) Accessory uses may encroach into the side and rear setbacks established in TABLE 3-4. However, a minimum of five (5) feet shall be provided between the accessory structure and the property line, unless the accessory use is located along property lines adjacent to a roadway. If the accessory use is located along property lines adjacent to a roadway, then the setbacks shall conform to those established in TABLE 3-4.

(5) Accessory structures may be required to meet the requirements of Design District Standards (DDS) Chapter 2, (G)(1)-(5).

(B) *Specified accessory uses and structures.* The following uses and structures, provided they satisfy the general criteria set forth above, are specifically presumed to be accessory:

- (1) *All zoning districts.* The following accessory uses are allowable in all zoning districts:
 - (a) Detached or attached storage or utility buildings such as garages and sheds; such a shed less than 100 square feet shall not require a b

City of Wildwood

Land Development Regulations

- (a)(b) Building permit on a lot less than one acre; such a shed less than 200 square feet shall not require a building permit on a lot greater than one acre;
 - (b)(c) In-ground and above ground swimming pools/spas and screen enclosures for the same;
 - (c)(d) Greenhouses (~~noncommercial~~non-commercial);
 - (d)(e) On site utilities which serve only the development which they are located;
 - (e)(f) Photovoltaic systems and solar thermal arrays provided they are intended to serve the principal structure solely;
 - (f)(g) Satellite dishes or antenna for private use; and
- (2) *Residential zoning districts.* The following uses are allowable in all residential zoning districts:
- (a) Family cottages provided the following are met:
 - (i) No more than one family cottage may be allowed as an accessory dwelling unit to a lot containing a single family detached dwelling;
 - (ii) Accessory family cottage may be attached to the principal structure or may be detached;
 - (iii) The living area of a family cottage shall be at least 400 square feet in size. A family cottage may be a maximum of 40% of the gross floor area of the principal structure not to exceed 1,200 square feet;
 - (iv) Both the principal structure and the accessory family cottage must be conventionally constructed (site built) structures each with individual full bathrooms;
 - (v) The accessory family cottage must be designed and located to be compatible with the appearance of the principal structure;
 - (vi) The construction of an accessory family cottage must not create a parking or drainage problem, and must conform to all setback provisions of this Code;
 - (vii) The principal structure and the accessory family cottage shall share the same access point or drive;
 - (viii) The accessory family cottages shall not be sold, transferred, or conveyed as a residential unit separate and apart from the principal dwelling unit;
 - (ix) There shall be one address to the main structure only; and
 - (x) There shall be one electric utility service meter; one water meter; one sewer connection and one trash pickup account for the site.
 - (b) Temporary real estate offices associated with subdivisions.
 - (c) Private laundry, maintenance and mail distribution facilities; private community recreational and business office facilities associated with residential developments.
- (3) *Institutional, commercial, or industrial zoning districts.* The following uses are allowable in all institutional, commercial and industrial zoning districts:
- (a) One residential unit (conventional construction or Class A or Class B mobile home) for caretaker, security or maintenance facilities, which may be detached, connected to, or built above the business; and
 - (b) Dining rooms, ~~cafes~~cafeterias, snack shops, day care and employee fitness centers for the exclusive use of employees, clients and guests, and not open to the general public.

3.8. Conditional Uses.

- (A) *In general.* This use conditionally allows specified uses that, because of their unique characteristics, are not permitted as a matter of right, special exception or otherwise allowed by this Code. Such conditional uses, unless properly controlled, pose potentially serious health, safety or welfare concerns to the community. Therefore, it is the intent of the City Commission to ensure, through available and reasonable methods, that the location, construction, operation, and maintenance of a conditional use produces minimal adverse effect on the environment and public health, safety, and welfare, and to fully balance the need for such conditional use with the broad interests of the public. A conditional use is not a use of right and there is no presumption that such a use will be granted. Principal uses only allowed as conditional uses are specified in TABLE 3-6 and may be approved for a period of time as specified by the City Commission.
- (B) *Application procedure.* Written application shall be made to the City for a conditional use permit. In addition, the applicant shall provide the following information:
 - (1) A site plan in accordance with Chapter 4; and
 - (2) A written statement specifically addressing the general requirements set forth in subsection 3.8(e) below.

- (C) *Hearing notice.* All public notices shall adhere to Florida State Statutes procedures for adoption of ordinances and resolutions (F.S. 166.041). Public notice must be provided at least ten (10) calendar days prior to the public hearing date. Public notice shall consist of advertisement in a local newspaper, mailing notices to adjoining property owners, as designated on the Sumter County tax roll and posting an 8.5" x 11" placard supplied by the City along the public roadway(s) adjacent to the subject property in a location visible to the general public.
- (D) *Hearing procedure.* The procedure for review and approval of a conditional use permit request shall be in accordance with section 4.2 of this Code.
- (E) *General requirements and conditions.*
- (1) *Conditions and safeguards.* In granting any conditional use permit, the Planning and Zoning Board may recommend, and the City Commission may prescribe appropriate conditions and safeguards to ensure the public health, safety and welfare as well as compliance with the requirements of this Chapter and the Code in general. Such conditions may include time limits for the initiation and duration of the conditional use, specific minimum or maximum limits to regular Code requirements, or any other conditions reasonably related to the requirements and criteria of this Code.
 - (2) *Review criteria.* When reviewing an application for a conditional use permit, the Planning and Zoning Board and City Commission shall consider the following requirements and criteria:
 - (a) The proposed use must comply with the Comprehensive Plan;
 - (b) Allowance of the conditional use will not be detrimental to the public health, safety or general welfare;
 - (c) The uses of other property in the neighborhood for purposes already established will not be substantially impaired or diminished;
 - (d) The site plan illustrates environmental safeguards, adequate parking, loading and services areas which are located such that there is no adverse impact on adjoining properties;
 - (e) Significant measures such as increased buffering, screening, or landscaping have been incorporated into the site plan to protect the adjoining property owners from adverse impacts such as visual, noise, odor, dust, and particulates; and
 - (f) Alternative properties are not available in which a conditional use permit would not be necessary.
- (F) *Transfer or abandonment of a conditional use.*
- (1) Conditional use permits may run with the owner or with the property. The City Commission shall, at the time of approval, specify whether the conditional use runs with the owner or the property. If it runs with the owner, ownership of a conditional use cannot be transferred to another party.
 - (2) A conditional use permit that is not initiated within one (1) year of being granted shall not be established without a new application and public hearing in accordance with the procedures for such. A conditional use that is abandoned for a period of six (6) months or more shall not be reestablished without filing a new application with subsequent public hearing in accordance with the procedures for such.

3.9 Special Exceptions.

- (A) *General.* A special exception is a use that would not be appropriate without restriction, but which, if controlled as to number, area, location or relation to the surrounding area, would promote the public health, safety and general welfare. Principal uses only allowed as special exceptions are specified in TABLE 3-6.
- (B) *Procedure.* The following actions must be taken before the Planning and Zoning Board may grant a special exception:
- (1) *Application.* A completed application form must be submitted to the Development Services Department. Before the application is processed the Development Services Department must verify the application is complete. Non-refundable fees are to be submitted with the completed application.
 - (2) *Narrative.* A narrative and site plan or sketch shall be included with the application describing and detailing the following:
 - (a) Explanation of the proposed use on the property;
 - (b) Explanation of proposed structures and their location;
 - (c) Provision for ingress and egress;
 - (d) Provision for off-street parking and loading areas;
 - (e) Provision for refuse and service areas;

- (f) Provision for utilities;
- (g) Provision for screening and buffering of dissimilar uses;
- (h) Provision for signs and exterior lighting;
- (i) Provision for required yards and green space;
- (j) Provision for compatibility with adjacent properties; or
- ~~(k)~~ Provision for meeting any special requirements.
- ~~(+)(k)~~
- (3) *Parking of Semi-Trailers and/or trucks.* An application for parking of semi-trailers and/or trucks shall provide the following information:
 - (a) The number of trucks and/or trailers expected;
 - (b) The length of time the trucks and/or trailers will be expected to remain on the property;
 - (c) The hours at which the trucks and/or trailer(s) may be taken to and from the property; and
 - ~~(d)~~ Other supplementary information as deemed appropriate to show conformance with the requirements of Sec. 3.22(D)(1)-(6).
 - ~~(e)(d)~~
- (4) *Hearing notice.* Public notice must be provided at least ten (10) calendar days prior to the public hearing date. Public notice shall consist of advertisement in a local newspaper, mailing notices to adjoining property owners, as designated on the Sumter County tax roll and posting an 8.5" x 11" placard supplied by the City along the public roadway(s) adjacent to the subject property in a location visible to the general public.
- (5) *Review process.* The Planning and Zoning Board shall have the power to hear and approve special exceptions as specifically authorized under the terms of these zoning regulations, to grant special exceptions with appropriate conditions and safeguards, or to deny special exceptions when not in harmony with the purpose and intent of these zoning regulations. In granting any special exception, the Board may prescribe appropriate conditions and safeguards to ensure compliance with the requirements of this Chapter and the Code in general. Such conditions may include time limits for the initiation of the special exception use, specific minimum or maximum limits, or any other conditions reasonably related to the requirements and criteria of this Code.
- (C) *Review criteria.* When reviewing an application for a special exception, the board shall consider the following requirements and criteria:
 - (1) The proposed use must comply with the Comprehensive Plan;
 - (2) The overall character of the neighboring properties must be maintained;
 - (3) Justification has been presented as to why the special exception should be granted;
 - (4) The uses of other property in the neighborhood for purposes already established will not be substantially impaired or diminished; and ~~and~~
 - (5) Consideration has been given to surrounding property values.
- (D) *Expiration or revocation of special exceptions.*
 - (1) Special exceptions may run with the property or may be granted to a specific owner of the property as determined by the Development Services Director.
 - (2) A special exception use that is not initiated within one (1) year of being granted shall not be established without a new public hearing in accordance with requirements of this Chapter.
 - (3) A special exception use that is abandoned for a period of six (6) months or more shall not be reestablished without a new public hearing in accordance with the requirements of this Chapter.
 - (4) A reasonable time limit may be recommended and imposed for the special exception. A time limit may dictate when the special exception should be initiated and/or discontinued, or may set forth a specific time period for termination.
 - (5) A special exception approval may be revoked by the Board upon non-compliance and/or violation of any condition attached to the special exception, after notice and a public hearing.
- (E) *Special requirements.* For those special exception uses listed below, the following additional special requirements shall apply:
 - (1) *Assisted living facility.* (Allowed in R-1, R-2, R-3, R-4, R-5, RMU, RMU-10, C-1, C-2, C-2A, C-3). A special exception may be granted under the following conditions:
 - ~~(a)~~ (a) The proposed site shall front an arterial or collector road.

City of Wildwood
Land Development Regulations

- (b) The proposed site shall utilize the lot requirements for the IN zoning district.
 - (c) Proof of licensing by the appropriate jurisdictional agency will be required.
 - (d) The facility shall be compatible with the adjacent area.
 - (e) Additional buffering or screening may be required, when deemed necessary.
 - (f) A traffic impact study shall be required for justification that the project will not result in a reduction of Level of Service (LOS) on roadways serving the project. Where projects lead to a reduction in roadway LOS below the adopted level, non-road expansion mobility strategies shall be encouraged.
 - (g) A preliminary concurrency application shall be required for justification that the project will not create additional impacts to City utilities exceeding what would normally be permitted.
- (2) *Auto Dealership, golf cart and similar sales.* (Allowed in C-2A, NMU-4, NMU-7, ECNMU-7, CMU, CC, ~~CDT, SWCMU~~). A special exception may be granted under the following conditions:
- (a) The use and all associated activities must be in completely enclosed buildings; and
 - ~~(a)~~ Additional buffering and screening may be required, when deemed necessary.
 - (b)
- (3.) *Bed and Breakfast.* (Allowed in AG-5, AG-10, RR, ER, R-1, R-2, R-3, R-4, R-5, RMU, RMU-10, RIO). A special exception may be granted under the following conditions:
- (a) The exterior appearance shall retain a single-family residential appearance.
 - (b) The proposed use shall be compatible with the adjacent area.
 - (c) Additional buffering and screening may be required.
 - (d) The owner, operator, or resident manager shall be required to reside on the premises.
 - (e) Kitchen facilities shall be limited to one central kitchen to serve overnight guests and residents only. Cooking facilities shall not be permitted in guest rooms;
 - (f) Exterior lighting shall be compatible with lighting in the neighborhood.
 - (g) One parking space per guest room and two parking spaces for owner/occupant is required;.
 - (h) Additional conditions, including, but not limited to signage, may be deemed necessary to protect the character of the neighborhood.
 - (i) Guest stays shall be limited to thirty (30) consecutive days and no more than sixty (60) days in any one-year period.
- (4) *Car wash and auto detailing facilities, full or self-service.* (Allowed in C-1, C-2, C-2A, NMU-7, CMU; ~~SWCMU~~). A special exception may be granted under the following conditions:
- (a) The proposed facility must use an approved oil/water separator.
 - (b) The proposed facility must use the recycled water system established within the facility.
 - ~~(b) c)~~ The proposed facility shall be compatible with adjacent development.
 - (c) Additional buffering and screening may be required for accessory structures and uses, including, but not limited to, vacuum and tire air pump areas.
 - (d) All accessory structures, including, but not limited to vacuuming and tire air pump areas, shall be designed with colors and materials compatible with the primary structure.
- ~~(g) All accessory structures, including, but not limited to vacuuming and tire air pump areas, shall be designed with colors and materials compatible with the primary structure.~~
- (1)(5) *Cemeteries and mausoleums.* (Allowed in AG-5, AG-10, RR, ER, R-1, R-2, R-3, R-4, R-5, MHP, RMU, RMU-10, RIO) A special exception may be granted under the following conditions:
- (a) The proposed site shall be a minimum of one acre.
 - (b) Additional buffering or screening may be required.
- (2)(6) *Childcare facility, day care, or adult day care* ~~-(excluding family day care homes as defined under Chapter 402 of the Florida Statutes).~~ (Allowed in R-1, R-2, R-3, R-4, R-5, MHP, CDT). A special exception may be granted under the following conditions:
- (a) The proposed site shall be a minimum of 15,000 square feet with a minimum lot width of 100 feet.
 - ~~(a)-(b)~~ Proof of licensing by the appropriate jurisdictional agency will be required.

City of Wildwood

Land Development Regulations

~~Proof of licensing by the appropriate jurisdictional agency will be required.~~

(c) ~~n~~Additional buffering and screening may be required.

(3)(7) *Churches and places of worship.* (Allowed in AG-10, AG-5, RR, ER, R-1, R-2, R-3, R-4, R-5, MHP, RMU, RMU-10) A special exception may be granted provided the proposed site utilize the lot details for the IN zoning district.

(4)(8) *Community residential home.* (Allowed in IN, C-1, C-2, C-2A, C-3, CDT) A special exception for a community residential home with 7 or more unrelated residents may be granted under the following conditions:

(a) The proposed site shall not be located within a radius of 1,000 feet of another existing community residential home.

(b) The requirements of F.S. 419.001 shall be met, if applicable.

(5)(9) *Golf courses and driving ranges.* (Allowed in RR, ER, R-1, R-2, R-3, R-4, R-5). A special exception may be granted provided the golf course or driving range is a component of a residential subdivision.

(6)(10) *Hospital.* (Allowed in ~~IN~~, C-1, C-3, NMU-4, NMU-7, ECNMU-7, CMU, CC, CDT, ~~SWCMU~~, 466/301). A special exception may be granted under the following conditions:

(a) ~~(a)~~ The proposed site shall front an arterial or collector road unless it is an allowed use in an approved Planned Development.

~~(b)~~ The proposed site shall utilize the lot requirements for the IN zoning district unless it is an allowed use in an approved Planned Development.

(b) A traffic impact study shall be required for justification that the project will not result in a reduction of Level of Service (LOS) on roadways serving the project. Where projects will lead to a reduction in LOS standards below the adopted level, non-road expansion mobility strategies shall be encouraged.

(c) A preliminary concurrency application shall be required for justification that the project will not create additional impacts to City utilities exceeding what would normally be permitted.

(d) The facility shall be compatible with the adjacent area.

(e) Additional buffering or screening may be required.

(7)(11) *Independent living facility.* (Allowed in R-1, R-2, R-3, R-4, R-5, RMU, RMU-10, C-1, C-2, C-2A, ~~C-~~

3). A special exception may be granted under the following conditions:

(a) ~~(a)~~ The proposed site shall front an arterial or collector road.

~~(b)~~ The proposed site shall utilize the lot requirements for the IN zoning district.

(b) Proof of licensing by the appropriate jurisdictional agency will be required.

(c) The facility shall be compatible with the adjacent area.

(d) Additional buffering or screening may be required.

(e) A traffic impact study shall be required for justification that the project will not result in a reduction of Level of Service (LOS) on roadways serving the project. Where projects will lead to a reduction in LOS below the adopted level, non-road expansion mobility strategies shall be encouraged.

(f) A preliminary concurrency application shall be required for justification that the project will not create additional impacts to City utilities exceeding what would normally be permitted.

(8)(12) *Kennels, animal rescue facilities.* (Allowed in AG-10 and AG-5). A special exception may be granted provided the proposed site shall not abut a residential or mixed-use zoning district.

(9)(13) *Nursing home.* (Allowed in C-1, C-2, C-2A, C-3, CDT). A special exception may be granted under the following conditions:

(a) The proposed site shall front an arterial or collector road.

(a) ~~(b)~~ The proposed site shall be developed in accordance with the lot details for the IN zoning district.

~~(c)~~ Proof of licensing by the appropriate jurisdictional agency will be required.

~~(d)~~ The facility shall be compatible with the adjacent area.

City of Wildwood

Land Development Regulations

- (e) A traffic impact study shall be required for justification that the project will not result in a reduction of Level of Service (LOS) on roadways serving the project. Where the project will lead to a reduction in LOS below the adopted standards, non-road expansion mobility strategies shall be encouraged.
- (f) A preliminary concurrency application shall be required for justification that the project will not create additional impacts to City utilities exceeding what would normally be permitted.
- ~~(10)~~(14) *Outdoor storage facilities for RVs, boats, campers, vehicles, machinery, equipment, or other similar items.* (Allowed in AG-5, C-2, C-3, 466-301). A special exception may be granted under the following conditions:
- The area of the property utilized for outdoor storage must be enclosed by a wall, fence, or opaque landscape buffer so that the items in storage are not visible from any street or surrounding property.
 - Additional buffering and screening may be required.
- ~~(14)~~(15) *Parking of Semi-Trailers donation trailer.* (Allowed in AG-5, AG-10, C-3).
- A special exception may be granted under the following conditions:
 - The semi-trailer must be a donation trailed.~~The semi-trailer must be a donation trailer;~~
 - The property shall not be adjacent to a residential or institutional property;.
 - Minimum parking standards shall be maintained;.
 - The area where semi- donation trailer parking is to occur must be paved;.
 - The area where the semi- donation trailer parking is to occur must be buffered through a combination of the use of landscaping, screening, and fencing as required by the City; and
 - The applicant can demonstrate that the semi- donation trailer parking will not create a nuisance or otherwise be a threat the public's health, safety, and welfare.

Any other documentation necessary to shown compliance with Sec. 3.22(E)(1)-(5) has been provided.
- ~~(h)~~(g) _____
- ~~(16)~~ *Private and nonprofit organizations providing schooling and/or training programs with associated facilities and dormitories.* (Allowed in RIO, IN, C-1, C-2, C-2A, C-3, CDT). A special exception may be granted under the following conditions:
- The proposed site shall not be located within a radius of 1,000 feet of another existing facility providing similar services.
 - ~~(b)~~ Additional buffering and screening may be required.
- ~~(e)~~(b) _____
- ~~(17)~~ *Private clubs and lodges.* (Allowed in RR, ER, R-1, R-2, R-3, R-4, R-5, MHP, RMU, RMU-10, RIO) A special exception may be granted under the following conditions:
- The proposed site shall utilize the lot details for the ~~CN- IN~~ zoning district.
 - The facility shall be compatible with adjacent neighborhoods.
- ~~(18)~~ *Public buildings owned, operated, and used by a government entity.* (Allowed in AG-10, AG-5, RR, ER, R-1, R-2, R-3, R-4, R-5, MHP, RMU, RMU-10, ~~C-1, C-2, C-2A, C-3~~) A special exception may be granted under the following conditions:
- The facility shall be compatible with adjacent development.
 - The proposed site shall be developed in accordance with the lot details for the PEU zoning district.
- ~~(19)~~ *Recreational Vehicle Park (Allowed in C-3).* A special exception may be granted under the following conditions:
- The proposed site shall front an arterial or collector road.
 - The RV Park shall be compatible with adjacent development.
 - A traffic impact study shall be required for justification that the project will not result in a reduction of Level of Service (LOS) on roadways serving the project. Where a project will result in a

City of Wildwood
Land Development Regulations

reduction of LOS below the adopted level, non-road expansion mobility strategies shall be encouraged.

(d) Additional buffering and screening may be required.

(e) Additional requirements are listed in Section 3.17.

(20) ~~Ret~~Retail and wholesale commercial establishments for ~~lumber~~, building and landscaping supplies, equipment, and other similar uses with potential outside storage. (Allowed in C-2, C-2A, C-3, NMU-4, NMU-7, ECNMU-7, CMU, CC, ~~SWCMU~~). A special exception may be granted under the following conditions:

(a) Any outdoor storage of goods must be:

(i) Located contiguous either behind or flanking the principal structure

(ii) Be enclosed by a screen or other similar material

(iii) Be architecturally compatible with the principal structure

(iv) Additional buffering and screening may be required

(21) ~~(24)~~ Restaurant and Café w/o Alcohol consumption with drive-through (Allowed in RMU, RMU-10, C-1 and CDT). A special exception may be granted under the following conditions:

(a) The proposed site shall front on an arterial or collector roadway

(b) Additional landscaping buffering and screening may be required

~~(a)~~(c) Front setback shall adhere to the Land Development Regulations minimum requirements

(d) The proposed use shall be compatible with the adjacent area

(e) Exterior lighting shall be compatible with lighting in the neighborhood

(f) Additional conditions, including, but not limited to signage, may be deemed necessary to protect the character of the neighborhood.

(22) Service and repair shops for automobiles, small engines, and other similar uses. (Allowed in C-1, C-2, C-2A, NMU-4, NMU-7, ECNMU-7, CMU, CC, CDT, ~~SWCMU~~). A special exception may be granted under the following conditions:

~~(a)~~ (a) The use and all associated activities must be in completely enclosed buildings, excluding the short-term parking of vehicles prior to repair and after repairs before customer pick-up.

(b) Additional buffering and screening may be required.

(2223) Storage facilities (indoor, multiple-story). (Allowed in NMU-4, NMU-7, ECNMU-7, CMU, CC, CDT, ~~SWCMU~~ C-1, C-2A, and C3). A special exception may be granted under the following conditions:

(a) The use and all associated activities must be in completely enclosed buildings.

(b) Additional buffering and screening may be required.

(2324) Street and highway department garage or maintenance facility. (Allowed in AG-10, AG-5, RIO, C-1, C-2, C-2A, C-3) A special exception may be granted. However, additional buffering and screening may be required.

(2425) Tower or wireless communication services. (Allowed in AG-10, AG-5, PEU, C-3, M-1, M-2, ARD) A special exception use may be granted under the following conditions:

(a) A chain link fence, concrete wall or other fence or wall not less than six (6) feet in height from finished grade, shall be constructed around each tower.

(b) Towers shall be set back from any residential zoning district a minimum of three (3) times the height of the installed tower.

(c) Adequate buffering shall be required.

(d) Any tower visible from a residential or mixed-use zoning district should be disguised so as to not be recognizable as a telecommunications tower when viewed from the residential district.

City of Wildwood

Land Development Regulations

- (e) Towers shall be so situated upon the site upon which they are erected to be no closer than the height of the tower from any boundary of the site. For example, a 100-foot tower must be surrounded by at least 100 feet of property in all directions, as measured from the base of the tower, which property shall be owned by the same owner as the property upon which the tower situated.
- (f) Any tower upon which use has been abandoned for more than 180 days shall be removed upon 60 days' notice by the City unless usage resumes within the 60-day period.
- (g) No signage of any type shall be allowed upon any tower erected, unless required by the Federal Aviation Administration.
- (h) Any lighting must be shielded to fall within the confines of the property, unless otherwise required by the Federal Aviation Administration.
- (i) All towers shall be designed and constructed in such a way as to permit and accommodate at least one (1) other provider of wireless communications services. Providers are required, before filing for a special exception for a tower or placement of an antenna on an alternative support structure, to investigate the possibility of co-locating such facility on a tower or alternative support structure already in use by one (1) or more other providers of service. Each applicant for a tower or placement of an antenna on an alternative support structure, shall be required to certify in writing, as part of the application process, that it has investigated the possibility of co-location and that there are no towers or alternative support structures reasonably available on which the applicant could co-locate its antenna and reasonably meet its technical and service requirements.

(2526) Travel Centers (Allowed in C-3). A special exception use may be granted under the following:

- (a) The proposed site shall front on an arterial or collector roadway
- (b) The proposed site shall be at least two (2) acres in size
- (c) Additional landscaping buffering and screening may be required
- (d) Outdoor storage shall be screened with a six (6) foot high opaque fence or wall
- (e) Canopies must maintain a fifty (50) setback from arterial or collector roadway
- (f) The facility shall be compatible with the adjacent area.

(27) Truck Stop. --(Allowed in M-1 and M-2) A special exception use may be granted under the following conditions:

- (a) Must be located with 0.5 miles of an I-75 interstate interchange.
- (b) The proposed site shall front an arterial road.
- (c) The facility shall be compatible with the adjacent area.
- (d) A traffic impact study shall be required for justification that the project will not result in a reduction of Level of Service (LOS) on roadways serving the project. Where a project will lead to a reduction in LOS below the adopted level, non-road expansion mobility standards shall be encouraged.

3.10. Temporary Uses.

- (a) *General.* Use established to allow temporary uses and activities not normally permitted in the various zoning categories or activities for which a permanent use is not desired. A temporary use is not a use of right and there is no presumption that it will be granted. No temporary use shall commence prior to the issuance of a temporary use permit.
 - (b) *Application procedure.* Written application shall be made to the Development Services Department for a temporary use permit. In addition, the applicant may be required to provide a concurrency determination. All applicable fees shall be paid.
 - (c) *Decision.* Staff shall review a temporary use permit request and the Development Services Director shall approve, approve with conditions or deny the request.
 - (d) *Uses allowed and requirements.*
- (1) *Medical hardship.* A second principal residence on one (1) parcel of record may be allowed in cases of extreme medical hardship, such as where a temporary residence, which may be an RV or mobile home, is needed to house a caregiver or care receiver for a relatively short period of time.

City of Wildwood

Land Development Regulations

- (a) The maximum period for which approval may be given is three (3) years. Multiple renewals of the temporary residence for additional terms not to exceed three years each may be approved, approved with conditions or denied by the Development Services Director. The second principal residence must be removed from the property within the time set forth in the temporary use permit as approved, but in no event later than ninety days of the expiration of the temporary use permit, or not later than ninety days after recovery or relocation of the person receiving care, whichever occurs first.
 - (b) The caregiver and care receiver must reside on the property on a full-time basis during the period prescribed herein. Occupants of the second principal residence shall be restricted to the caregiver or care receiver, the caregiver's or care receiver's spouse or partner, and the minor children of the caregiver or care receiver's spouse or partner.
 - (c) A signed letter from a Florida licensed medical doctor or doctor of osteopathy, which shall include his or her license number, stating the requirement for continuous necessary medical care and oversight of the care receiver must accompany the application for recognition of hardship under this section.
 - (d) The caregiver's residence shall be connected to City water, wastewater, and reuse where available.
 - (e) A site plan including existing and proposed improvements shall be submitted along with a completed application and concurrency determination/reservation application.
- (2) *On-site security.* An accessory residence on a ~~nonresidential~~non-residential property in need of on-site security or after- hours monitoring may be allowed.
- (a) The maximum period for which approval may be given is two (2) years. Each renewal shall be approved, approved with conditions or denied by the Development Services Director.
 - (b) The residence shall be required to connect to City water, wastewater, and reuse where available.
 - (c) A written statement from the applicant stating the requirement for after-hours monitoring must accompany the application for temporary use.
- (3) *Emergency situations.* A temporary second principal residence (such as an RV or mobile home) on one (1) parcel of record may be allowed in cases where the primary principal residence is determined to be uninhabitable due to excessive damage, destruction, or health conditions. Due to the extreme nature of these cases, the review and approval process for the temporary use permit may be waived by the Development Services Director.
- (a) The maximum period for which approval may be given is six (6) months. Each renewal be approved, approved with conditions or denied by the Development Services Director. In order to be eligible for an extension of the temporary use, the resident shall provide documentation and irrefutable proof that steps are being taken to improve the conditions on the primary principal residence.
 - (b) The residence shall be required to connect to City water, wastewater, and reuse where available.
 - (c) The temporary use permit shall only be issued under these circumstances if the conditions of the primary principal residence are determined to result in an unnecessary and undue hardship upon the owner and the conditions are not determined to be self-created.
- (4) *Temporary structures or facilities due to construction or reconstruction.* Temporary structures or facilities to be used as a residence, or office for public use, during construction, repair or renovation of principal structure, including the use of mobile homes.
- (a) No temporary use shall commence unless and until a valid building permit has been obtained to construct, repair or renovate the principal structure on the property where the temporary structure is to be placed.
 - (b) The maximum period for which approval may be given is one (1) year. Renewals shall only be approved as is reasonably necessary to allow the proposed occupants of the principal structure to complete the construction, repair or renovation work necessary to make such building habitable.
 - (c) The temporary structure or facility must be located on the same parcel as the structure under construction and occupied by the residents of the primary structure.
 - (d) The temporary structure shall be required to connect to City water, wastewater, and reuse where available.

City of Wildwood

Land Development Regulations

- (e) Any permits required for the installation of temporary structures or facilities shall be obtained prior to commencement of the use.
- (f) The temporary structure or facility must be removed from the property within thirty (30) days of the expiration of the temporary use permit, or not later than thirty (30) days after occupancy of the principal structure. A temporary use permit will be considered terminated if at any time the principal structure building permit becomes invalid.
- (g) Temporary use permits for the temporary use of mobile homes, trailers or recreational vehicles utilized due to construction activities shall be approved by the Development Services Director.

3.11. RESERVED.

3.12. Variances.

(A) *Conditions.* A variance may only be granted where, owing to special conditions as outlined below in this section, a strict literal enforcement of the provisions will, in an individual case, result in unnecessary and undue hardship upon the owner of the subject property or structure or upon the applicant for the variance. To warrant a variance, the specific property or building must exhibit one or more of the special features identified below which are not generally characteristic of properties or structures in the zoning district:

- (1) Substantial and exceptional narrowness, shallowness, geometry or small size of the property or buildings on said parcel of property inhibits the property from meeting the specifications set forth in this Code.
- (2) Substantial and exceptional topographical conditions.

(3) Other substantial, extraordinary or exceptional situation(s) or condition(s) which are not generally prevalent in the zoning district as deemed appropriate by the Planning and Zoning Board.

(3)(4) The need for the variance is not due to self-created conditions by the current or previous property owners.

(B) *Procedure.* Before the Planning and Zoning Board may grant a variance, the following actions must be taken.

- (1) *Application.* A completed application must be submitted to the Development Services Department. Before the application is processed, the Development Services Department must verify that the application is complete. This application must also provide a discussion of why a variance is necessary and appropriate.
- (2) *Hearing notice.* Public notice must be provided at least ten (10) calendar days prior to the public hearing date. Public notice shall consist of advertisement in a local newspaper, mailing notices to adjoining property owners, as designated on the Sumter County tax roll and posting an 8.5" x 11" placard supplied by the City along the public roadway(s) adjacent to the subject property in a location visible to the general public.
- (3) *Review process.*
 - (a) A written staff report is to be prepared by the Development Services Director and submitted to the Planning and Zoning Board. This report shall contain a determination regarding the completeness of the application and any recommendation regarding the variance. A copy of this report shall be available at the Development Services Department of the City of Wildwood within five (5) days of the public hearing.
 - (b) The Planning and Zoning Board is to conduct a public hearing on the variance application in a public place as specified by the Board. Any person may attend this hearing and provide reasonable and pertinent comments pertaining to the variance.
 - (c) The Planning and Zoning Board must make a determination that a variance is appropriate and that the granting of the variance will not adversely affect the public interest. If the board determines that a variance is not appropriate, it must state its reasons.
 - (d) The Planning and Zoning Board must provide written findings certifying that the board has complied with the specific rules governing individual variances and that satisfactory provisions and arrangements have been made concerning the following items (where applicable):

City of Wildwood

Land Development Regulations

- (i) Egress and ingress to the property and proposed structures thereon, including automotive and pedestrian safety and convenience, traffic flow and control, and access in case of fire or catastrophe.
- (ii) Parking and loading areas with particular reference to the factors mentioned above.
- (iii) The location, availability, and compatibility of utilities (i.e., sewer, water, reuse, electricity, gas, and telephone).
- (iv) Screening, buffering, open space and landscaping with reference to the type, dimensions, and character of the proposed lot(s), structure(s), and use(s).
- (v) The economic, fiscal, noise, odor, pollution, erosion, drainage, and public safety impacts of the variance upon adjoining properties, properties generally in the same zoning district, the community as a whole, and historic resources.
- (vi) General compatibility with adjacent properties and structures, other properties and structures in the district, and other properties and structures in the surrounding area and community at large.

3.13. Density Bonuses.

- (A) *General.* Density bonuses, at the discretion of the City Commission, may be awarded as incentives for developers to provide certain aspects that benefit the community. Applicants seeking a density bonus shall notify the Development Services Director.
- (B) *Affordable housing density bonus.* Developments may achieve up to a 25% increase in the maximum allowable density in the respective zoning district in exchange for the construction of affordable housing units. Affordable housing is defined as housing meeting the needs of households with very low, low or moderate income where the monthly mortgage or rent expenses do not exceed thirty percent (30%) of the household's monthly income. The City Commission may award a density bonus provided the following criteria are met:
 - (1) The development proceeds as a planned development.
 - (2) The planned development agreement shall reserve at least 20% of the total housing units, not including the bonus units, for affordable housing.
 - (3) The site plan clearly identifies the location of those units accounting for the affordable housing bonus.
 - (4) The development is located within a zoning district which allows a density of four (4) units per acre or greater.
 - (5) Building size and massing, site layout and design, architectural characteristics, and landscaping features of the development are compatible with or enhance the surrounding land use character.
 - (6) The development is not considered a Development of Regional Impact.
- (C) *LEED Silver rating.* Developments may achieve up to a 25% increase in the maximum allowable density or intensity in the respective zoning district in exchange for the development of Green Buildings. Green Buildings shall achieve LEED Silver rating or higher as defined by the United States Green Building Council (USGBC). The City Commission may award a density bonus provided the following criteria are met:
 - (1) The developer has submitted a letter of intent that communicates their commitment to achieve a LEED Silver rating or higher.
 - (2) The development must provide documentation demonstrating the achievement of the rating prior to issuance of a certificate of occupancy.
 - (3) Building size and massing, site layout and design, architectural characteristics, and landscaping features of the development are compatible with or enhance the surrounding land use character.
 - (4) The development is not considered a Development of Regional Impact.

3.14. Community Residential Homes.

- (A) *State requirements.* The requirements and standards of F.S. 419.001 shall be met, if applicable.
- (B) *Permitted.* Community residential homes shall be allowed in zoning districts pursuant to TABLE 3-6.
- (C) *Distance requirements.* Community residential homes of six or fewer residents shall not be located within a radius of 1,000 feet of another existing such home with six or fewer residents or within a radius of 1,200 feet of another existing community residential home with 7 or more residents as measured from the nearest point of the existing home to the nearest point of the proposed home. Any community residential home that is located within a planned development is not subject to these proximity requirements.

City of Wildwood

Land Development Regulations

3.15. Home-based Businesses.

- (A) *Purpose.* It is the purpose of this section to provide for the orderly conduct of a limited commercial activity on property otherwise zoned for residential purposes.
- (B) Unless otherwise expressly permitted by applicable statutes or residential zoning regulations, including, but not limited to, mixed-used development plans and agreements for planned unit development, only commercial activity meeting the definition of a home-based businesses, as defined in § 559.955, Florida Statutes, is permitted on property zoned for residential use.
- (C) All home-based businesses located on property zoned for residential purposes must operate subject to the following provisions, conditions and restrictions:
- ~~(1)~~—The employees of the business who work at the residential dwelling must also reside in the residential dwelling, except that up to a total of two employees or independent contractors who do not reside at the residential dwelling may reside at the business. The business may have additional remote employees that do not work at the residential dwelling.
 - ~~(1)~~
(2) Parking related to the business activities of the home-based business must comply with the zoning requirements applicable to other residential properties within the same zoning classification, and the need for parking generated by the business may not be greater in volume than would normally be expected at a similar residence where no business is conducted. Home-based businesses must comply with any regulations pertaining to the operation or parking of vehicles and trailers to residences where no home business is conducted. Any vehicles or trailers used in connection with the home-based business must be parked in legal parking spaces that are not located within the right-of-way, on or over a sidewalk, or on any unimproved surfaces of the residence.
 - (3) As viewed from the street, the use of the residential property must be consistent with the uses of the residential areas that surround the property. External modifications made to a residential dwelling to accommodate a home-based business must conform to the residential character and architectural aesthetics of the neighborhood.
 - (4) No heavy equipment, defined herein as commercial, industrial, or agricultural vehicles, equipment, or machinery, may be parked or stored such that it is visible from the street or a neighboring residential property.
 - (5) The home-based business may not conduct retail transactions at a structure other than the residential dwelling; however, incidental business uses and activities may be conducted at the residential property.
 - (6) The activities of the home-based business must be secondary to the property's use as a residential dwelling.
 - (7) The business activities conducted at the residence must comply with any relevant local or state regulations with respect to signage and equipment or processes that create noise, vibration, heat, smoke, dust, glare, fumes, or noxious odors as such regulations apply to other residences where no business is conducted.
 - ~~(8)~~—All business activities conducted at the residence must comply with any relevant local, state, and federal regulations with respect to the use, storage, or disposal of any corrosive, combustible, or other hazardous or flammable materials or liquids as such regulations would apply to a residence where no business is conducted.
 - ~~(9)~~~~(8)~~
- (D) *Code Enforcement.* The City's Code Inspector shall enforce the requirements and standards of F.S. 559.955 and this Section 3.15. Anyone or any entity operating a home-based business in a manner inconsistent with F.S. 559.955 and this section is in violation of this code, and the city may enforce these provisions by any legal remedy available or as otherwise directed by general law, including, but not limited to, code enforcement proceedings or an action to enjoin any violations of this section.
- (E) Nothing herein may be deemed to excuse or exempt the owner or operator of a home-based business from paying any taxes, including business tax receipts, that may be due and owing in connection with the operation or establishment of any such business or complying with any federal or state occupational or licensure requirements.
- (F) *Intent.* It is the intent of this code provision to be interpreted in harmony with general law pertaining to home-based businesses, and in the event of any conflict with such general law, general law will govern and control the interpretation and application of this Section 3.15.

3.16. Mobile Home Parks.

- (A) In addition to standards and requirements set forth elsewhere in this Code, no mobile home park shall be permitted unless the project conforms to the standards provided in this section. Mobile home park subdivisions shall follow the approval process outlined in the Chapter 5, while rental parks will follow the procedures for site plan approval outlined in Chapter 4.
- (B) Any mobile home park subdivision developer who desires to sell lots within a park's confines shall construct all streets and utilities to City specifications and shall in all other respects, comply fully with the City subdivision regulations while being allowed to follow lot sizes, setbacks, etc., as set forth in this Chapter. Mobile home rental parks that wish for the City to take over and maintain their streets, drainage system, etc. must also follow the requirements within the subdivision regulations.
- (C) The following requirements are for mobile home parks having a common real property ownership and renting ~~lots~~ spaces to individual tenants. Mobile home parks that execute private ownership agreements must also follow these requirements.
- (1) ~~Mobile home-stand space.~~
 - (a) Each mobile home shall be located on a ~~stand- space~~ that will permit each unit to be sufficiently supported and anchored as in compliance with the state standards for anchoring mobile homes.
 - (b) Each approved mobile home ~~stand- space~~ shall be clearly defined by stakes or other markers which physically delineate the location of each ~~stand-space~~ within the mobile home park.
 - (c) A skirt or apron shall surround each mobile home between the bottom of the unit and the ground. This skirt or apron shall be continually and properly maintained.
 - (2) *Street or driveway improvements.* All street or driveway improvements shall meet the requirements stipulated in the section of this Code addressing such improvements.
 - (3) *Street lighting.* All streets shall be lighted illuminated at night or other periods of darkness in accordance with City standards.
 - (4) *Open space.* A minimum of 15 percent of the land area within the mobile home park shall be designed for recreation and open space purposes.
 - (5) *Drainage.* All mobile home parks must meet the drainage design and construction provisions specified in Chapter 6 of this Code.
 - (6) *Mobile Home Park Perimeter Setbacks.* In addition to the individual lot setbacks required in Table 3-4: Density, Intensity, and ~~Lot- space~~ Standards, Mobile home parks shall have the following park perimeter setbacks:
 - (a) Front: 35 feet.
 - (b) Side: 25 feet each side.
 - (c) Rear: 25 feet.
 - (e)(d) Mobile home space setback measurement: In the event mobile home spaces are not platted or formally marked, Table 3-4 setbacks shall be measured from the adjoining mobile home.
 - (7) *Parking and signs.*
 - (a) No parking areas or signs shall be permitted except in accordance with this Code.
 - (b) No parking shall be allowed on any mobile home park access or circulation driveway.
 - (8) *Expansion of existing mobile home parks.* Whenever the owner or operator of a mobile home park proposes to expand the existing mobile home park, the plans for such expansion shall be submitted and approved in the same manner as plans for a new mobile home park.
 - (9) *Replacement mobile homes.* Any mobile home ~~constructed prior to 1984~~ older than 20 years at the date of proposed installation shall not be allowed as a replacement home. In the event a mobile home on a lot or space zoned MHP or PD is damaged beyond 50 percent (50%) of the structure's value before damage by fire, collapse, explosion, or acts of God, it may be replaced by a tiny home as defined by Chapter 2, Section 2.2.

3.17. Recreational Vehicle (RV) Parks.

- (A) *Purpose.* The purpose of this section, applying to recreational vehicle parks, travel trailer parks, and campgrounds, is to provide an environment in which recreational vehicles may be located to enhance the enjoyment of leisure

City of Wildwood

Land Development Regulations

time activities on a temporary basis, and to provide a means whereby the use occurring upon the land will be made more compatible with surrounding properties. The following provisions shall apply to RV parks permitted by this Code.

- (B) A campground or RV park shall include a parcel of land under unified management which has been planned, designed and constructed for the placement of recreational vehicles for temporary occupancy of spaces for recreational purposes. In no case shall a recreational vehicle be occupied as a living quarter for more than six months out of any 12-month period. During the time that the recreational vehicle is not occupied as temporary or seasonal quarters, it may be stored and tied down on the recreational vehicle site. The affixing of a recreational vehicle to the ground by way of tie downs or other removable fasteners, and the attachment of additions by way of removable attaching devices, shall not render the recreational vehicle a permanent part of the recreational vehicle site.
- (C) A recreational vehicle shall include:
- (1) *Travel trailer.* A vehicular, portable structure built on a chassis, designed as temporary living quarters for travel, recreation and vacation, having a body width of no more than 8 ½ feet and an overall body length not exceeding 40 feet when factory equipped for the road.
 - (2) *Pickup coach.* A structure designed to be mounted on a truck chassis for use as temporary living quarters for travel, recreation and vacation.
 - (3) *Motor home.* Portable temporary living quarters to be used for travel, recreation and vacation constructed as an integral part of the self-propelled vehicle.
 - (4) *Camping trailer.* A canvas or other collapsible folding structure, mounted on wheels, designed as temporary living quarters for travel, recreation and vacation use.
 - (5) *Park trailer.* A transportable unit which has a body width not exceeding 14 feet which is built on a single chassis and is designed to provide seasonal or temporary living quarters when connected to utilities necessary for operation of installed fixtures and appliances. Units constructed to ANAI A-19.5 shall not exceed 400 square feet. Units constructed to the U.S. Department of Housing and Urban Development standard shall not exceed 500 square feet. All measurements are to be taken along the exterior when in a setup mode. All "park trailers" must be set up and anchored as established by the Florida Building Codes.
- (D) *Master park plan permit.*
- (1) A master park plan permit is required prior to any construction, extension, alteration or disturbance of the land or its natural features and vegetation. All proposed master park plans shall be reviewed in accordance with the Chapter 4.
 - (2) Prior to the issuance of a master park plan permit, the plan must be approved by the City Commission.
 - (3) No building permit shall be issued prior to the review and approval of the master park plan.
- (E) *General provisions.*
- (1) RV parks shall be a permitted use in MHP and a special exception in C-3 pursuant to TABLE 3-6.
 - (2) As a condition of the master park plan approval, the following accessory uses may be permitted: Commercial and non-commercial, low intensity recreation facilities, park offices, maintenance facilities, dumping stations, toilets, showers, laundry facilities, tourist-oriented retail developments, such as retail sales establishments, personal service establishments, food service establishments, child care centers, RV model units, or sales and service establishments, mobile home, single family detached dwelling or single family attached dwelling, with a limit of two dwelling units maximum, for the exclusive use of the park management or caretaker, enclosed storage structures and storage garage facilities, with use limited to park residents only. No such structures shall be located within any required yard setback, any required perimeter buffer of the RV park, or any utility or drainage easement.
 - (3) All permitted accessory uses are subject to the following limitations:
 - (a) Such uses shall be conducted solely for the convenience of the occupants and guests of the park, if the park is not zoned C-3~~2~~.
 - (b) Such retail establishments shall be oriented to the interior of the park unless the park is located in C-3~~2~~ and
 - (c) Such uses and the parking areas primarily related to their operations shall not occupy more than five percent (5%) of the acreage of the park, except for non-commercial, outdoor recreation facilities, unless the park is located in a commercial district.
- (F) *Specific provisions.* All campgrounds and RV parks are subject to the following additional provisions:
- (1) All such parks shall contain a minimum of ten (10) acres~~2~~.

City of Wildwood

Land Development Regulations

- (2) There shall be a building setback of 150 feet from any road right-of-way for any commercial building or accessory building, unless the park is located in a commercial district.
- (3) Property adjacent to federal, state, or County highways shall maintain a minimum building setback of 50 feet from the highway right-of-way for any structure or RV. The minimum building setback for property adjacent to interior roads shall be 20 feet.
- (4) All RVs and additions must maintain a five (5) foot side setback and an eight (8) foot setback rear setback.
- (5) In parks allowing the use of "park trailers" or "park models" that were established prior to 1990, there shall be an area established for such "park trailers" or "park models" and for other trailers, RV's, and motor homes that are not used in a transient manner, but are placed in the RV park or campground for a period of three (3) months or more, separate from the area established for recreational units that are to remain placed in the park for less than three (3) months, so as to prevent intermingling of transient and non-transient structures and vehicles.
- (6) In parks allowing the use of "park trailers" or "park models" that were established after 1990, there shall be an area established for such "park trailers" or "park models" separate from the area established for other types of recreational units so as to prevent intermingling.
- (7) A well-maintained, landscaped buffer of a least ~~five (5)~~ 15 feet (15') meeting Regulation requirements is required around the perimeter of the park.
- (8) Each space shall contain a minimum of 2,400 square feet in area. The density of existing and future RV parks will not exceed ten (10) spaces per acre of land.
- (9) Each space shall abut at least 20 feet on a paved roadway or street, which shall have an unobstructed width of 20 feet for two-way drives and 12 feet for one-way drives.
- (10) Adequate trash disposal facilities shall be provided with easy access from each site.
- ~~(11)~~ (11) Each space shall be identified by a marker clearly visible at a minimum distance of 20 feet.
- (12) All additions and attachments located on individual spaces must be constructed to meet standard building codes. Such additions or attachments shall include carports, storage sheds, cabanas, screen rooms, pull-out or tip-out units, skirting and awnings, and shall be permitted in accordance with the requirements applicable to mobile home dwellings, except as qualified below:
 - (a) No such structure shall be attached to any RV having a vehicular body length less than 21 feet.
 - (b) Such structures shall be designed to be removable. They may be attached to the RV and parking or patio pad.
 - (c) No such structure shall be located within any required yard setback, any required perimeter buffer of the RV park, or any utility or drainage easement, and shall have no sewer or water connections.
 - (d) No such structure shall be more than 10 feet wide, nor extended lengthwise beyond the front or rear of the RV. However, attachments may extend beyond the RV on units with a rear opening or irregular shaped lot where the placement of the attachment alongside the RV would result in an encroachment into the setback area.
 - (e) In parks established prior to 1990, no such structure shall be allowed in the area of the park designated for transient vehicles; ~~and~~
 - (f) All structures in any park shall be properly permitted as required by state and local law.
- (13) All "park trailers" or "park models" shall be required to obtain permits prior to set-up or connection to utilities.

3.18. Non-conforming Lots, Structures, and Uses.

- (A) Non-conforming lot size or structure size alone, when same was in lawful existence prior to the adoption of this Code, shall not constitute such a non-conforming use as to cause any of the provisions set forth herein to apply.
- (B) A non-conforming structure may be maintained, and repairs and alterations may be made; however, in a building which is non-conforming as to use, no structural alterations shall be made except those required by law. Repairs, such as plumbing, the changing of partitions or other interior alterations, are permitted. The expense of any such work shall not exceed 50 percent of the assessed value of the building or structure.
- (C) Nothing in this Code shall prevent the reconstruction, repairing, rebuilding, and continued use of any non-conforming structure which existed before the adoption date of this Code and was damaged by fire, collapse,

City of Wildwood

Land Development Regulations

explosion, or acts of God wherein the expense of such work does not exceed 50 percent of the assessed value of the structure at the time such damage occurred.

- (D) A non-conforming use of land or structure shall not be extended or enlarged to occupy a greater area of land or structure than was occupied as of the date of adoption of this Code.
- (E) When a ~~nonconformingnon-conforming~~ use of land or structure has been abandoned for 180 days or longer, its future use shall revert to the uses permitted in the district in which said land is located. A ~~nonconformingnon-conforming~~ use shall be considered abandoned:
 - (1) When the intent of the owner to discontinue the use is apparent~~, or;~~
 - (2) When the characteristic equipment and furnishings of the non-conforming use have been removed from the premises and have not been replaced by similar equipment, unless other facts show intention to resume the ~~nonconformingnon-conforming~~ use~~, or;~~
 - (3) When it has been replaced by a conforming use~~;~~ or,
 - (4) A business registration expiring and not being renewed within 180 days of its expiration.
 - ~~(3)~~
- (F) No ~~nonconformingnon-conforming~~ structure or land use shall be changed to another ~~nonconformingnon-conforming~~ use.

3.19. The Villages of Wildwood DRI Zoning District.

- (A) *Intent.* The purpose and intent of the Villages of Wildwood DRI zoning district (referred to in this section as "Zoning District") is to create a customized district to reflect the unique characteristics of the Villages of Wildwood DRI. The Zoning District applies only to the Villages of Wildwood DRI, which is only a portion of and supports the larger Villages of Sumter DRI within Sumter County. The Zoning District is planned for a town center, office, commercial, institutional and other uses providing mostly non-residential land uses which support the larger residential portion of the Villages of Sumter DRI. The Villages is a mature project with most of the residential units, street system, parks, recreation and amenities in place to serve its residents. For these reasons, the Wildwood portion needs to maintain continuity with the remainder of The Villages of Sumter DRI while also recognizing the Zoning District is a support to the much larger portions within Sumter County. Thus, any requirements must consider the Villages as a whole and not simply the portion within the City. For these reasons, these specified zoning provisions are needed to provide clarity and continuity for the future development of The Villages of Wildwood DRI. This Zoning District implements The Villages of Wildwood DRI future land use map category on the Comprehensive Plan Future Land Use Map. This Zoning District also supports the coherent, flexible and creative concepts of site planning displayed within The Villages which:
 - (1) Accomplish a more desirable community and environment than would be possible through the strict application of traditional zoning requirements.
 - (2) Provide a stable community and environmental character compatible with surrounding areas and the character of the site.
 - (3) Create functional and attractive developments.
 - (4) Preserve the natural amenities of the land by providing scenic, functional and interconnected open areas.
 - (5) Provide for an efficient use of land resulting in an optimum network of utilities and streets and thereby minimizing infrastructure, development and costs.
- (B) *Design standards.* The Villages of Wildwood DRI will be developed consistent with the design standards contained in The Villages of Wildwood DRI Development Order adopted by resolution on November 10, 2008 (the DRI Development Order), the Memorandum of Agreement between the City of Wildwood, The Villages of Lake-Sumter, Inc., and Acorn Investments, LLC, (MOA) and/or the Conceptual Master plan. The density, intensity, land uses, and land use mix are provided in the DRI Development Order and Master plan. Lot size, setback requirements, right-of-way widths and other design standards are contained in the MOA with the City. These design standards provide the parameters that assure this development promotes compatibility with surrounding land uses, assure appropriate supporting infrastructure while minimizing public infrastructure costs, preserve and enhance the natural amenities of the land, conserve natural resources, and provide open spaces appropriate to the type of development proposed. It is the intent of this section to allow dialogue and flexibility of design standards within the master planning process between the developer and the approving authorities.
- (C) *Code of ordinances.* The Villages of Wildwood DRI will be developed and operate consistent with the general and permanent Ordinances of the City of Wildwood adopted on October 12, 1992 and effective on October 12, 1992. The following City of Wildwood Codes will not apply to The Villages of Wildwood DRI:
ARTICLE VII. PLANNING AND ZONING.

City of Wildwood

Land Development Regulations

Section 7-3.	Plats required for subdivisions.
Chapter 3	Advertising
ARTICLE I.	IN GENERAL
Section 3-1.	Sound trucks and sound amplifying devices.
Section 3-2.	Posting bills, etc.
Section 3-3.	Placing banners, etc., across streets.
Section 3-4.	Sign placement; visual standards.
Chapter 4	ALCOHOLIC BEVERAGES
ARTICLE I.	IN GENERAL
Section 4-2(a)	Consumption and use in public places and on private property.
Sec. 4-5. (a)	Sale prohibited near church or school.
Sec. 4-8. (b)	Business hours.
Chapter 9	HEALTH AND SANITATION
Sec. 9-13.	Location of trailers used for human occupation, entertainment or preparing meals.
Chapter 11	LICENSES AND BUSINESS REGULATIONS
ARTICLE VI.	PEDDLERS AND SOLICITORS
Sec. 11-218.	Transient merchants prohibited.
Sec. 11-223.	Time limitation for stops for vending.
Chapter 12	MOTOR VEHICLES AND TRAFFIC
ARTICLE III.	OPERATION OF VEHICLES
Sec. 12-57.	Parades, processions; permits required; exception.
Chapter 13	OFFENSES AND MISCELLANEOUS PROVISIONS
ARTICLE IV.	PUBLIC NUISANCES INFRINGING UPON RIGHT OF OTHERS TO QUIET ENJOYMENT OF HOMES, BUSINESSES, OR OTHER PROPERTY
Sec. 13-102. (4) a.	DEFINITIONS
Chapter 15	SOLID WASTE AND WEEDS
ARTICLE II.	REFUSE SERVICES
Chapter 16	STREETS AND SIDEWALKS
Sec. 16-1.	Excavations in streets - - Permit required.
Sec. 16-10.	Prohibited uses within road right-of-way; permits; temporary road closings. (a)(1), (a)(2), (a)(5), (b), (c)
Chapter 18	TREES
ARTICLE II.	TREES ON PUBLIC PROPERTY
DIVISION I.	GENERALLY
Sec. 18-27.	Street tree species to be planted.
Sec. 18-28.	Spacing.
Sec. 18-29.	Distance from curb and sidewalk.
Sec. 18-32.	Public tree care.
Sec. 18-37.	Arborist's permit and insurance.
Chapter 19	UTILITIES
ARTICLE II.	USE OF WATER AND SEWER SERVICES GENERALLY
Sec. 19-26.	Connections with waterworks system required.
Sec. 19-27.	Connections with sewer required.
ARTICLE III.	WATER
DIVISION 3.	RECLAIMED WATER
Together with such amendments thereto or subsequent adopted codes addressing the same or substantially similar issues.	

(D) *Layout.* The Villages of Wildwood MOA will establish the minimum lot widths and size, building setbacks, impervious surface ratios and other design details consistent with the conceptual master plan. The design of The Villages of Wildwood DRI as adopted by the DRI Development Order provides for the needed roadway connections to both the remainder of The Villages of Sumter DRI and the City of Wildwood.

(E) *Implementation, maintenance, and enforcement.* The Villages of Wildwood DRI shall be developed consistent with the following requirements:

- (1) An approved conceptual master plan and design standards as specified in the MOA detailing specific layout and design features that deviate from the standards contained in the City's Land Development Regulations.

City of Wildwood

Land Development Regulations

- (2) A MOA between the developer and the City specifying the details of the responsibility for the provision of infrastructure and its maintenance.
 - (3) Any areas within The Villages of Wildwood DRI designated as preservation areas for habitat enhancement, wetland enhancement, or as an expansion of an existing wildlife corridor, must be subject to a conservation easement as defined in F.S. § 704.06 and, if applicable, as required by a Water Management District Environmental Resource Permit or as required by a Wildlife Habitat Management Plan for a DRI with a third-party entity approved by the City Commission. The third-party entity may be a public entity or a non-profit agency with long term experience in maintenance of conservation areas.
 - (4) Plans for habitat enhancement, wildlife management programs, and wetlands enhancements must be designed by a certified biologist, must use best management practices, and meet the approval of the state agency with general or specific authority, jurisdiction and permitting over the usage.
 - (5) A Community Development District (CDD) may be established and maintained with the duty and authority to implement and maintain the common areas, infrastructure, easements, contracts and agreements as required to comply with the approved master plan of development. Until the CDD is established, the developer/owner or property owner's association established to assure such responsibilities shall be responsible for all implementation and maintenance necessary to comply with the approved master plan of development.
 - (6) Failure of such parties to maintain the provisions of the approved master plan of development shall be a violation of this section and subject to Code compliance action.
- (F) *Open space.* Open space requirements are waived within The Villages of Wildwood DRI Zoning District due to the project envisioned within the Zoning District and the level of open space provided overall within the larger The Villages of Sumter DRI. However, the Zoning District will include open space and public gathering areas consistent with the character of the other town centers within The Villages. While open space may be used for stormwater management, the primary goal is to foster natural areas, provide an opportunity to maintain or restore native habitats and to enhance the experience visitors and residents have of the area.
- (G) *Design standards.* The design standards for the Zoning District will be as established within the MOA with the City. The MOA may include a description of all design features that deviate from the standards contained in the City's land development regulations and/or an alternate design manual that may be used in lieu of the City's land development regulations for this project. Should the development requirements of a particular phase deviate from the standards in the MOA, then the developer may submit a request to modify the development standards for that particular phase. If approved, these design standard modifications shall be incorporated into the MOA approved with the site plan and/or plat for that phase of development as directed in the MOA. All of the design and development standards that deviate from the City's land development regulations shall be incorporated into the MOA between the City and the developer that must be submitted and approved with the approval of the site plan and/or plat approval as directed in the MOA.

3.20. Excavation and Mining.

- (A) *Purpose and intent.* Excavation and mining are permissible pursuant to TABLE 3-6. It is the intent of this section to provide for such use in a manner which will have the least possible adverse impact to the community. As such, the City shall limit the potential location of such uses to the lands south of the Florida Turnpike
- (B) *Permittee.* Excavation and mining permits are issued jointly to the property owner and excavator designated therein. A change in owner or excavator shall be reported to the City Commission, in writing, by certified mail, within 30 days of such change by the new owner or excavator. For mining projects that require blasting, the property owner must own a minimum of 1,000 contiguous acres where the proposed mining is to occur. The permitting process for mining will follow the site plan process.
- (C) *Improper activity.*
 - (1) *Circumvention.* Subdivision of property for the purpose of circumventing the intent of the excavation limit requirements of this Chapter is specifically prohibited.
 - (2) *Dumping.* Dumping of debris, trash, garbage, hazardous or contaminated materials is prohibited in any excavation not permitted for such under local and state laws and said dumping shall be cause for suspension or revocation of the conditional use permit.
- (D) *Blasting.* Blasting shall be regulated by the Florida Department of Financial Services, Division of State Fire Marshal and Chapter 69A-2, Florida Administrative Code.
- (E) *Pumping.* Pumping shall be regulated by FDEP and or SWFWMD as applicable.
- (F) *Development standards for excavation.* The development standards for excavation are as follows:

City of Wildwood

Land Development Regulations

- (1) *Buffers and screening.* No excavation shall occur within 100 feet of adjoining property owned by others or the right-of-way of any public road or street, except no setback is required where a hill or elevation is removed to bring the level of the property into conformity with the natural elevations of the surrounding area.
 - (2) *Side slopes.* The area being lowered shall be sloped at a rate of not more than 1 foot vertically to 3 feet horizontally (1':3') above the water table. The area being lowered may be sloped at a rate of 1 foot vertically to 1 foot horizontally (1'1') below the water table.
 - (3) *Reclamation.* Upon completion each excavation shall be reclaimed so as to permit use of the land in conformity with the existing land use zone and usage of the surrounding area.
 - ii. At a minimum, excavation activities, including location of pits, depths, cubic yards excavated, and time constraints shall conform with any applicable FDEP Reclamation Plan.
- (G) *Development standards for mining.* The development standards for excavation are as follows:
- (1) *Buffers and screening.* The development standards for buffers and screening are as follows:
 - (a) Except for monitoring wells and wildlife relocation activities, all mining activities shall maintain an activity separation as follows:
 - (i) For limerock mining 100 feet from any public right-of-way or public or private easement for drainage, utility or road purposes; 200 feet from churches, schools, parks, hospitals, and/or similar public uses; and 100 feet from all other property lines.
 - (ii) For other materials 100 feet from any public right-of-way, or public or private easement for drainage, utility or road purposes, 200 feet from churches, schools, parks, hospitals, and/or similar public uses; and ~~50~~ 100 feet from all other property lines.
 - (b) Separations established by the approved site plan shall be marked in a manner acceptable to the City prior to initiation of any active phase of mining. Such markers shall remain until mining activities are concluded.
 - (c) Mining activities conducted within 1,000 feet of a public road shall be screened from view from that road by an earth berm or other suitable device, installed by the mine operator, sufficient to provide 100 percent opacity to a minimum height of ten (10) feet.
 - (d) When earth berms are used, the toe of slope nearest the public road shall be at least 25 feet from the edge of said road right-of-way.
 - (e) Earth berms within 300 feet of a public road shall be constructed with slopes gentle enough to permanently support ground cover without any noticeable erosion. Promptly after construction, berms shall be permanently vegetated to present an attractive appearance and prevent soil erosion. Berms will be maintained in such condition for the duration of the mining activity.
 - (2) *Aquifer drawdown.* When dewatering is proposed it shall be regulated by SWFWMD as applicable
 - (3) *Surface water management.* Surface water management shall be regulated by FDEP and/or SWFWMD as applicable.
 - (4) *Traffic circulation.* Traffic circulation shall adhere to the following:
 - (a) Adequate ingress and egress areas shall be provided on-site so that loading operations, etc. do not require standing or stopping on public road rights-of-way;
 - (b) Any haul road connection to any public road is to be constructed and maintained to the satisfaction of the applicable governing agency.
 - (c) Interior devices or procedures shall be used to reduce the accumulation of limerock material and water on public roads, to the satisfaction of the applicable governing agency. Whenever, upon notice from the applicable governing agency, an accumulation of material or water from the mining operation renders the condition of a public road unacceptable, the operator shall promptly correct such condition, at his expense, in a manner acceptable to the applicable governing agency.
 - (5) *Air pollution.* Mining equipment shall be properly maintained and operated, and mining operations shall be conducted, to minimize air pollution.
 - (6) *Reclamation.* Reclamation shall be regulated by FDEP and/or SWFWMD as applicable.

City of Wildwood
Land Development Regulations

3.21. ~~Mixed-Use~~Mixed-use Centers.

- (A) *Intent.* ~~Mixed-use~~Mixed-use centers are intended to promote and allow for compact and walkable development and redevelopment in suitable locations throughout the City. Developments within a mixed-use center are permitted to, but are not required to, exceed the maximum density and intensity of the underlying zoning district. Developments which exceed the maximum density or intensity shall proceed through the planned development approval pursuant to Chapter 8 of this Code.
- (B) *Boundary and expansion.* ~~Mixed-use~~Mixed-use centers shall be delineated on the zoning overlay map. The City may allow a development containing a parcel that encroaches within a mixed-use center to expand the boundary of the mixed-use center within said development site.
- (C) *Types.*
- (1) *Employment ~~mixed-use~~mixed-use centers.* Developments within employment ~~mixed-use~~mixed-use centers are encouraged to contain minimum densities of 12 units per acre and minimum ~~nonresidential~~non-residential intensities of 0.5 FAR. The planned development agreement shall establish the maximum allowable dwelling units and ~~nonresidential~~non-residential square footage permissible within the development.
 - (2) *Neighborhood ~~mixed-use~~mixed-use centers.* Developments within neighborhood ~~mixed-use~~mixed-use centers are encouraged to contain minimum densities of 10 units per acre and minimum ~~nonresidential~~non-residential intensities of 0.25 FAR. The planned development agreement shall establish the maximum allowable dwelling units and ~~nonresidential~~non-residential square footage permissible within the development.
- (D) *Performance standards within ~~mixed-use~~mixed-use centers.* Developments within ~~mixed-use~~mixed-use centers which opt to exceed the maximum density or intensity of the underlying zoning district are intended to be transit ready, contain multi-modal infrastructure, and utilize land, energy, and resources efficiently. The planned development agreement shall outline specific performance standards for developments contained within a mixed-use center. At a minimum these standards shall include the following:
- ____(1) Streets are to be designed in a grid network with walkable block perimeters. ~~This exception to Design District Standards, Chapter 2, Residential Design Standards.~~
 - ~~(2)Sec.-(C)(1) regarding allowing curvilinear streets shall only apply to- Mixed-Use Centers.~~
 - (1)____;
 - (2) Incorporation of pedestrian and bicycle facilities.
 - (3) Demonstration that the development is transit ready;.
 - (4) Unified architectural design;.
 - (5) Utilization of shared infrastructure including parking, loading and stormwater facilities;
 - (6) Urban design features which create a vibrant civic and social environment such as trails, paths, parks, pedestrian plazas, public art, social gathering areas and other similar features; and
 - (7) Methods to reduce water and energy consumption.

3.22. Parking of Semi-Trucks and Semi-Trailers.

- (A) *Purpose.* The purpose of this Section is to regulate the parking of semi-trucks and semi-trailers anywhere within the City limits, including any parking upon streets, rights-of-way, public property, and private property.
- (B) *Definitions.* The following terms shall be defined for purposes of this Section as follows:
- (1) *Donation trailers* shall mean semi-trailers that are owned and operated by registered non-profit organizations and are intended for the collection of donated goods.
 - (2) *Property owner* shall mean the owner of real property.
 - (3) *Semi-trailer* shall mean a trailer without motor power with a set or sets of wheels and/or axles at the rear only, designed to be supported by a truck, tractor, or towing vehicle.
 - (4) *Semi-truck* shall mean any heavy automotive vehicle with a manufacturer's gross vehicle weight rating of 10,000 pounds or more, used for transporting loads of any kind, including, but not limited to, gravel trucks, dump trucks, log trucks, all trucks, tractors, or automotive towing vehicles that tow semi-trailers.
 - (5) *Semi-truck owner* shall mean the person who is the owner of a semi-truck and/or semi-trailer.

City of Wildwood

Land Development Regulations

- (C) *Parking of semi-trucks and semi-trailers on private property.* Parking of semi-trucks and semi-trailers on private property is prohibited in the City unless the property is located within the PEU, M-1, or M-2 zoning district, or a Special Exception has been granted allowing such parking in accordance with Section 3.9.
- (D) *Parking of semi-trucks and semi-trailers upon public streets, rights-of-way, and other public property.*
- (1) Semi-trucks shall not be parked upon public streets, rights-of-way, or any other publicly owned property in the City, except for purposes of pick-up or delivery, unless the property is located within the PEU, M-1, or M-2 zoning district.
 - (2) Semi-trucks or semi-trailers may be parked for up to 30 minutes for pick-up or delivery in all circumstances except where the pick-up or delivery involves complete relocation of the contents of a building such as when a person, family, or entity is relocating to a new home or office.
 - (3) When a person is relocating the contents of a building, pick-up or delivery by a semi-truck may continue for up to twenty-four (24) hours.
 - (4) Semi-trailers not connected to semi-trucks shall not be parked on public streets, rights-of-way, or other publicly owned property for any purpose within the City unless the property is zoned PEU, M-1, or M-2 or a Special Exception has been granted.
 - (5) The parking or placement of donation trailers is prohibited on public streets or any other public property.
 - (6) Enforcement against semi-truck drivers and semi-truck owners shall be in accordance with subsection (G) of this Section.
- (E) *Permit Required for Donation Trailers.*
- (1) Any person or entity wishing to place a donation trailer on private property must obtain a permit from the Development Services Department.
 - (2) Only entities or organizations that have a tax-exempt status under Section 501(c)(3) of the Internal Revenue Code, as amended, may apply for and obtain a permit. Proof of such tax status must accompany an application for a permit.
 - (3) A donation trailer that is subject to the provisions of this Section must have clearly identified, in writing, on its face the entity or organization that is maintaining the donation trailer. A phone number and address for such entity must also be written on the donation trailer.
 - (4) The donation trailer shall be located in an area on the property that will not impede traffic circulation, loading areas, or occupy parking spaces necessary to meet the minimum parking standards on the subject property.
 - (5) The donation trailer must be ancillary to the principal use of the property. The application for the permit must be signed by the property owner.
- (F) *Enforcement procedures against property owners.*
- (1) Violation of this Section by property owners shall be as in any Code Enforcement action. All provisions in the City's ordinances and statutes related to Code Enforcement shall apply. Fines shall be determined in the same manner as in any Code Enforcement action.
 - (2) In any Code Enforcement action brought against a property owner who has had in place and in use in a semi-truck trailer on property owned prior to November 25, 2013, and used as part of a business, a period of six (6) months from the date of the notice of violation shall be provided for the removal of such semi-truck trailer.
 - (3) One extension of no more than 90 days shall be allowed upon a written request being submitted to the Development Services Department.
- (G) *Enforcement procedures against semi-truck and semi-trailer owners and drivers.*
- (1) Failure to park semi-trucks or semi-trailers in compliance with this Section may result in enforcement against either or both the semi-truck or semi-trailer owner and driver.
 - (2) Enforcement shall be by any City Code Inspector.
 - (3) A police officer may take up, or cause to be taken up or removed to a place designated, any semi-truck or semi-trailer parked in violation of any of the provisions of the parking ordinances of the City, including this section, and is authorized and empowered to keep same in such place so designated until all fines and charges assessed for moving and storage against the owner and the semi-truck or semi-trailer have been paid or satisfactory bond arranged. If a police officer is required, in order to enforce the ordinances of the City to impound an illegally parked semi-truck or semi-trailer, all costs of impoundment shall be paid by the semi-truck owner and/or semi-truck driver before the vehicle is released to any person.

- (4) Any person, firm, or corporation violating any provision of this Section shall be fined according to a schedule set by separate resolution.

3.23. Dog Friendly Dining

(A) *Local exemption authorized.* There is hereby established a local exemption procedure to certain provisions of the Food and Drug Administration Food Code, as currently adopted by the state division of hotels and restaurants, in order to allow patrons' dogs within certain designated outdoor portions of public food service establishments.

(B) *Limitations on exemption; permit requirements.*

- (1) This exemption shall only provide a variance to those portions of the currently adopted Food and Drug Administration Food Code in order to allow patrons' dogs within certain designated outdoor portions of public food service establishments.
- (2) In order to protect the health, safety, and general welfare of the public, participating public food service establishments shall apply for and receive a permit from the City's Development Services Department (the "department") before allowing patrons' dogs on their premises. The department may establish a fee schedule for such permits. The application for the permit shall include the following information:
 - (a) The name, location, and mailing address of the public food service establishment.
 - (b) The name, mailing address, and telephone contact information of the permit applicant.
 - (c) A diagram and description of the outdoor area to be designated as available to patrons' dogs, including dimensions of the designated area; a depiction of the number and placement of tables, chairs, and restaurant equipment, if any; the entryways and exits to the designated outdoor area; the boundaries of the designated area and of other areas of outdoor dining not available for patrons' dogs; any fences or other barriers; surrounding property lines and public rights-of-way, including sidewalks and common pathways; and such other information reasonably required by the City. The diagram or plan should be accurate and to scale but need not be prepared by a licensed design professional.
 - (d) A description of the days of the week and hours of operation that patrons' dogs will be permitted in the designated outdoor area.
- (3) In order to protect the health, safety, and general welfare of the public, the following regulations and limitations shall apply to establishments which obtain such a permit:
 - (a) Employees shall be prohibited from touching, petting, or otherwise handling dogs while serving food or beverages or handling tableware or before entering other parts of the public food service establishment. Upon accidentally or otherwise having physical contact with a dog as described above, All public food service establishment employees shall promptly wash their hands, promptly after touching, petting, or otherwise handling dogs.
 - (b) Patrons in a designated outdoor area shall be advised that they should wash their hands before eating. Waterless hand sanitizer shall be provided at all tables in the designated outdoor area.
 - (c) Employees and patrons shall be instructed that they shall not allow dogs to come into contact with serving dishes, utensils, tableware, linens, paper products, or any other items involved in food service operations.
 - (d) Patrons shall keep their dogs on a leash at all times and shall keep their dogs under reasonable control. All dogs shall have all required licensing.
 - (e) Dogs shall not be allowed on chairs, tables, or other furnishings.
 - (f) All table and chair surfaces shall be cleaned and sanitized with an approved product between seating of patrons. Spilled food and drink shall be removed from the floor or ground between seating of patrons.
 - (g) Accidents involving dog waste shall be cleaned immediately and the area sanitized with an approved product in accordance with section 4-501.114 of the 2005 FDA Food Code. A kit with the appropriate materials for this purpose shall be kept near the designated outdoor area.
 - (h) A sign or signs reminding employees of the applicable rules shall be posted on premises in a manner and place as determined by the local permitting authority.
 - (i) A sign or signs reminding patrons of the applicable rules shall be posted on premises in a manner and place as determined by the local permitting authority.

City of Wildwood

Land Development Regulations

- (j) A sign or signs shall be posted in a manner and place as determined by the local permitting authority that places the public on notice that the designated outdoor area is available for the use of patrons and patron's dogs.
 - (k) Dogs shall not be permitted to travel through indoor or non-designated outdoor portions of the public food service establishment, and ingress and egress to the designated outdoor portions of the public food service establishment must not require entrance into or passage through any indoor area of the food establishment.
 - (4) A permit issued pursuant to this section shall not be transferred to a subsequent owner upon the sale of a public food service establishment but shall expire automatically upon the sale of the establishment. The subsequent owner shall be required to reapply for a permit pursuant to this section if the subsequent owner wishes to continue to accommodate patrons' dogs.
- (B) *Violations.* A violation of any of the permit requirements may result in suspension or revocation of the permit.
- (C) *Location.*
 - (1) Dog Friendly Dining may be permitted in the following areas:
 - (a) Private property; privately owned and maintained sidewalks and rights-of-way.
 - (b) County or State maintained sidewalks or rights-of-way with proof of authorization of the appropriate jurisdiction.
 - (2) Dog Friendly Dining may not be permitted in the following areas:
 - (a) City-maintained sidewalks or rights-of-way.
- (D) *Indemnification Required.* All applicants shall be required to acknowledge, at the time of application, that approval is conditioned on the applicant indemnifying and holding the City harmless for any loss or damage as a result of offering Dog Friendly Dining to their patrons. Such statement shall appear on the face of the Dog Friendly Dining application in bold, 14 pt. font.

3.24. Sign Standards

~~(A)~~ ~~(A)~~ *Purpose and Intent.* It is the purpose of this section to promote the public health, safety and general welfare through reasonable, consistent and non-discriminatory sign standards and to protect the character of the City. Therefore, the display of signs should be appropriate to the land, building or use to which they are applied. It is intended that signs placed on land or on a building for the purpose of message display, identification or for advertising a use shall be deemed accessory and incidental to the land, building or use where the sign is located.

~~(B)~~ *Exemptions.* The following are exempt from this section:

- (1) A sign, other than a window sign, located entirely inside the premises of a building or enclosed space.
- (2) A sign on a car, other than a prohibited vehicle sign or signs.
- (3) A statutory sign.
- (4) A government sign.
- (5) A traffic control device sign.
- (6) A sign lawfully erected that is repainted or is having ordinary and customary repairs performed, including replacement of plastic or glass panels, without an increase in the size or number of sign faces.
- (7) Any sign not visible from a public street, sidewalk or right-of-way or from a navigable waterway or body of water; except that the foregoing does not exempt a sign for a commercial use that is visible from an abutting residential use.
- (8) A Master Planned Community or Project subject to a Developer's Agreement or Planned Development Agreement which has entered into an agreement with the City exempting such Community or Project from the provisions of this section. Such agreements shall provide sign standards for the Project as a whole, maintaining or improving upon minimum standards as required by this ordinance. Any provisions of this ordinance not covered in any such agreement shall remain enforceable.

~~(C)~~

~~(D)~~

~~(E)~~ *Prohibited Signs.* The signs and sign types listed below are prohibited within the city limits unless specified and shall not be erected, operated or placed on any property. Any lawfully existing permanent sign structure or sign type that is among the prohibited signs and sign types listed below shall be deemed a nonconformingnon-conforming sign.

City of Wildwood Land Development Regulations

(F)(C)

- (1) Abandoned or discontinued signs.
- (2) —Animated signs within the Downtown Design District.
- (3) —Attached signs that are taller than the wall of the building to which the sign is attached.
- (4) —Attached signs that exceed two hundred fifty (250) square feet in sign area.
- (5) —Bandit signs and snipe signs.
- (6) —Billboards and off-site commercial signs.
- (7) —Bus bench and bus shelter advertising signs.
- (8) —Flashing signs.
- (9) —Floodlights and beacon signs, except when required by the Federal Aviation Administration.
- (10) —Flutter signs, streamers, balloons, wind signs, wind activated banners, natural or man-made air inflatables, pennants and other fixed aerial signage used for commercial advertising.
- (11) ~~FF~~Freestanding or ground signs which are higher than (16) feet including any ground mounted monument signs, which are higher than sixteen (16) feet.
- (12) Freestanding or ground signs that exceed two hundred (200) square feet in sign area.
- (13) Holographic display signs.
- (14) Moving, twirling, or swinging signs, including multi-prism and tri-vision signs.
- (15) Murals containing commercial messages.
- (16) Neon signs.
- (17) Parking space signs that carry a commercial message.
- (18) Pavement markings, except for official traffic control markings and building address markings required by law.
- (19) Permanent pole signs.
- (20) Portable signs, except for A-Frame and T-Frame signs as allowed herein.
- (21) Revolving signs and rotating signs.
- (22) Roof signs.
- (23) Signs within a sight visibility triangle, obstructing a clear view of pedestrian or vehicular traffic, as defined in Design District Standards, Chapter 1, Section (G)(6).
- (24) Signs attached to a seawall, dock, buoy, tie pole or pier; other than warning signs and safety signs.
- (25) Signs in, on, or over the public right-of-way; other than fixed projecting signs in the Central ~~Mixed Use~~~~Mixed-use~~ (CMU), Downtown ~~Mixed-Use~~~~Mixed-use~~ (CDT), and Community Commercial ~~Mixed Use~~~~Mixed-use~~ (CC) districts, traffic control device signs, bus stop informational signs, warning signs; safety signs, vertical streetlight banners, A-Frame signs, T-Frame signs, and awning or attached canopy signs over a public right-of-way as allowed in this division.
- (26) Signs in or upon any body of water, whether natural or man-made, within the limits of the city; except government regulatory signs, warning signs, and safety signs.
- (27) Signs located on real property without the permission of the property owner.
- (28) Signs nailed, fastened, affixed to, or painted on any tree or part thereof (living or dead), or other vegetation.
- (29) Signs, other than traffic control device signs, that use the word "stop" or "danger," or present or imply the need or requirement of stopping or the existence of danger, or which are a copy or imitation of traffic control device signs and which are adjacent to the right-of-way of any road, street, or highway.
- (30) Signs that are not effectively shielded as to prevent beams or rays of light from being directed at any portion of the traveled public rights-of-way thereby creating a potential traffic or pedestrian hazard or a nuisance to inhabitants of an adjacent neighborhood. No sign shall be so illuminated that it interferes with the effectiveness of, or obscures an official traffic sign, device, or signal.
- (31) Signs that contain any food or other substance that attracts large numbers of birds or other animals and causes them to congregate on or near the sign or create a health or sanitary nuisance.
- (32) Signs that emit sound, vapor, smoke, odor, or gaseous matter.
- (33) Signs that obstruct, conceal, hide or otherwise obscure from view any traffic control device sign or official traffic signal.
- (34) Signs that obstruct any fire escape, required exit, window, or door opening intended as a means of egress.
- (35) Signs that interfere with any opening required for ventilation.
- (36) Signs that are attached to standpipes, gutters, drains, fire escapes or impair access to a roof.
- (37) Vehicle sign or signs with a total sign area in excess of twenty (20) square feet on any vehicle, and:

(a)—(a) The vehicle is not "regularly used in the conduct of the business" ~~,"~~ and

City of Wildwood

Land Development Regulations

~~(b)–(b)~~ The vehicle is visible from a street right-of-way within fifty (50) feet of the vehicle, ~~and~~.

~~(e)–(c)~~ The vehicle is parked for more than two (2) consecutive hours in any twenty-four (24) hour period within fifty (50) feet of any street right-of-way, ~~and~~.

~~(d)~~ A vehicle shall not be considered "regularly used in the conduct of the business" if the vehicle is used primarily for advertising, ~~and~~.

~~(e)–(e)~~ This provision is not to be construed as prohibiting the identification of a firm or its principal products on a vehicle operating during the normal hours of business; and which is currently licensed, insured and operable; provided, however, that no such vehicle shall be parked on public or private property with signs attached or placed on such vehicle primarily for the purpose of advertising a business establishment or firm or calling attention to the location of a business establishment or firm.

~~(38)~~ Wall wrap signs.

~~(39) Lit Border Signs: Signs made of lights, which white or colored, flashing or stationary, which border the entire area of a building, a business unit, windows and/or doors for the sole purpose of attracting attention to the business(es) therein. Temporary lights to celebrate holidays shall not be included in this definition, and are permitted (see Illustration)~~

(D) *General Requirements.* The following general requirements shall apply unless otherwise indicated.

- (1) *Support Requirements.* The supporting members of all signs shall be free of any external bracing such as guy wires or cables. All supporting columns shall be designed as integral or architectural features of the sign.
- (2) *Materials.* Paper or cardboard signs and cloth or plastic fabric banners may only be used in conjunction with a special event as provided herein. However, paper or cardboard signs may be used for indoor window or temporary signs, when such are allowed.
- (3) *Construction Standards.* All signs shall be installed and constructed in a professional and workmanlike manner; and shall be maintained in good and safe structural condition and good physical appearance. All exposed structural components shall be painted, coated, or made of rust inhibitive material.
- (4) *Manufactured Signs.* All manufactured signs shall have a permanent and visible weatherproof identification plate affixed to the sign exterior. The plate shall identify: (1) the name of the manufacturer; (2) the date of installation; (3) the sign permit number; and (4) the electric permit number (if any) with the input VA (Volt Amperes) at full load for electric.
- (5) *Change of use or change of occupancy.* Any business undergoing a change of use or change of occupancy must submit a sign permit application.
- (6) *Message Neutrality.* Notwithstanding anything in this section to the contrary, no sign or sign structure shall be subject to any limitation based upon the message contained on such sign or displayed on such sign structure.
- (7) *Substitution of ~~Noncommercial~~Non-commercial Speech for Commercial Speech.* Notwithstanding anything contained in this section to the contrary, any sign erected pursuant to the provisions of this division may, at the option of the owner, contain a ~~noncommercialnon-commercial~~ message in lieu of a commercial message and the ~~noncommercialnon-commercial~~ copy may be substituted at any time in place of the commercial copy. The ~~noncommercialnon-commercial~~ message (copy) may occupy the entire sign face or any portion thereof. The sign face may be changed from a commercial message to a ~~noncommercialnon-commercial~~ message or from one ~~noncommercialnon-commercial~~ message to

City of Wildwood

Land Development Regulations

another non-commercial message; provided, however, that there is no change in the size, height, setback or spacing criteria contained in this section.

- (8) *Consent of Legal Owner of Property.* No sign may be displayed without the signed and notarized consent of the legal owner of the property on which the sign is mounted or displayed. For purposes of this policy, "owner" means the holder of the legal title to the property and any party and person holding a present legal right to possession, control, or use of the property.
- (9) *Signs on Public ~~Property~~ Property.* Any sign installed or placed on public property, except in conformance with the requirements of this section, shall be deemed illegal and shall be forfeited to the public and subject to confiscation. In addition to other remedies hereunder, the City shall have the right to recover from the owner or person placing such sign the cost of removal and disposal of such sign. The foregoing shall not apply to temporary A-Frame signs and T-Frame signs as allowed pursuant to the conditions and limitations set forth herein.
- (10) *Clearance from Utilities, Interference with Surface and Underground Water or Drainage.* Signs shall maintain a minimum distance of six (6) feet horizontal clearance and twelve (12) feet overhead clearance from electrical conductors and from all communications equipment or lines. Signs and their supporting structures shall maintain clearance from and non-interference with all surface and underground facilities and conduits for water, sewage, electricity, or communications equipment or lines. Sign placement shall not interfere with surface or underground water or with natural or artificial drainage.
- (11) *Nuisance Signs or Signs Presenting Immediate Peril to Public Health or Safety.* The building official, code inspector, or special magistrate may order the repair of signs declared a nuisance, and with or without notice may cause any structurally unsafe or structurally insecure sign to be immediately removed if in his or her professional judgment and professional opinion the sign presents an immediate peril to the public health or safety.

(E) Permanent Signs

- (1) *Permanent Signs Allowed in Zoning Districts.* A permanent sign shall require a sign permit. Within all zoning districts, the City shall allow permanent signs that meet the criteria and limitations set forth in the subsections below and in Table 3-9.
 - (a) Permanent sign on a parcel in residential use. A permanent sign located on a parcel in residential use in any zone may not be separately or specially illuminated, unless otherwise specified in this division.
 - (b) Permanent sign on a parcel in ~~nonresidential~~non-residential use. A permanent sign on a parcel in ~~nonresidential~~non-residential use may be illuminated by internal illumination, or lit by external indirect illumination, unless otherwise specified in this division. However, a permanent sign may not be illuminated in a manner that leaves the illumination device exposed to public view.
 - (c) Internal illumination. Outdoor internally illuminated signs, including but not limited to awning/canopy signs, cabinet signs (whether freestanding or building mounted), or changeable copy panels, shall be constructed with an opaque background and translucent letters or other graphical elements, or with a colored background and lighter letters or graphics.
 - (d) Indirect illumination. Indirectly lit signs are permitted to be illuminated only with steady, stationary, down directed and shielded light sources directed solely onto the sign. Light bulbs or tubes used for illuminating a sign, shall not be visible from the adjacent public rights-of-way or residential properties.
 - (e) Illumination of signs adjacent to single-family residential uses. No sign located within 50 feet of a property with a single-family use or zoned for a single-family use shall be internally illuminated.
 - (f) Any portion of the sign face or sign structure that is illuminated shall count as part of the total square footage of allowable sign area.
 - (g) Changeable copy signs shall not operate at brightness levels of more than 0.3-foot candles above ambient light, as measured using a foot-candle meter at a pre-set distance. The pre-set distances to measure the foot-candles is calculated using the following formula:

Measurement Distance = $\sqrt{\text{Area of Sign} \times 100}$

The measurement distance can be rounded to the nearest whole number.

City of Wildwood

Land Development Regulations

- (h) Changeable copy signs shall be sited in a manner that the intensity or brilliance does not interfere with the effectiveness of an official traffic sign, device or signal.

(F) Sign Permit Requirements

(1) *Application.* A sign permit application shall be prepared and submitted on forms available at the Development Services ~~D~~epartment.

(2) *Site Plan.* A site plan shall be submitted as indicated on the sign permit application.

(3) *Fees.* Fees shall be submitted as indicated on the sign permit application.

(H) Sign Types Requiring a Permit

~~(4)~~ (1) *Monument Signs.*

- (a) Monument signs for single-use developments, inclusive of one single occupant building, one tenant building, or one single use development with multiple buildings. One monument sign is allowed for each single-use development. The maximum size of a monument sign shall be the lesser of:

- (i) two hundred (200) square feet; or
- (ii) one and one half (1 ½) square feet of sign area for each one (1) linear foot of road frontage along the street toward which the monument sign is oriented. For purposes of this subsection, the frontage of only one (1) street shall be used in making the calculation described above.

The maximum height of the monument sign shall be ten (10) feet. Up to fifty (50) percent of the sign surface of the monument sign may consist of a changeable copy sign; provided, however, that the sign copy cannot be changed more frequently than once every eight (8) seconds. The monument sign may be illuminated. Landscaping to complement the single-use development should be located at the base of the sign. Neither the monument sign nor landscaping shall encroach into any corner sight visibility triangle required pursuant to Design District Standards, Chapter 1, Section (G)(6).

- (b) Monument signs for multi-use developments, inclusive of multiple-building occupant developments, multiple-building tenant developments, and multiple-building shopping centers. One monument sign is allowed for each multi-use development or each single building within a multi-use development. The maximum size of the monument sign shall be the lesser of:

- (i) two hundred (200) square feet; or
- (ii) one (1) square foot of sign area for each one (1) linear foot of road frontage along the street toward which the monument sign is oriented for the first one hundred (100) feet of frontage plus one-fourth (1/4) square foot of sign area for each additional linear foot over 100 feet of the aforesaid road frontage. The maximum height of the monument sign shall be sixteen (16) feet. The monument sign may be illuminated. All tenant panels in a monument sign, including those added to an existing sign structure, shall be constructed of similar materials and illuminated by a similar method. Landscaping to complement the multi-use development should be located at the base of the sign. Neither the monument sign nor landscaping shall encroach into any corner sight visibility triangle required pursuant to Design District Standards, Chapter 1, Section (G)(6).

- (c) Monument signs at entrances to residential developments. Two monument signs are allowed on opposite sides of each point of ingress or egress from or to a residential development.

City of Wildwood

Land Development Regulations

Neither sign shall encroach into any corner sight visibility triangle required pursuant to Design District Standards, Chapter 1, Section (G)(6). The maximum size of a monument sign shall not exceed twenty-four (24) square feet in size and shall not exceed eight (8) feet in height. The twenty-four (24) square feet of sign area may be split equally between two monument signs located on each side of the entry or exit street. The monument sign shall be located on a landscaped island or lawn area protected from vehicular contact and shall not encroach into any corner sight visibility triangle required pursuant to Design District Standards, Chapter 1, Section (G)(6). The sign may be internally or indirectly illuminated.

- (d) Monument sign for a parcel in educational, religious or public use. In addition to any monument sign allowed above, one (1) additional permanent monument sign may be allowed for a parcel in educational, religious or public use. The sign shall not exceed thirty-two (32) square feet in sign area and shall not exceed eight (8) feet in height. Landscaping to complement the use should be located at the base of the sign. Neither the monument sign nor landscaping shall encroach into any corner sight visibility triangle required pursuant to Design District Standards, Chapter 1, Section (G)(6). The sign may be illuminated. However, this additional monument sign shall not be allowed if there is an additional permanent wall sign on the same parcel.

~~(d)-(2)~~ Wall Signs. One (1) wall sign is allowed for each face of a building or part of a building that is occupied by a permitted or conditional non-residential use.

- (a) The size (area) of the wall sign for an occupant or a tenant shall be the lesser of the following:

- (i) two hundred fifty (250) square feet; or

- ~~(i) —or~~

- (ii) one and one half (1 ½) square feet per one (1) linear foot of building frontage for a single occupant building; or

- ~~(iii.)~~

- ~~(iv.)~~(iii.) one and one half (1 ½) square feet per one (1) linear foot of building frontage for the occupant or tenant space in a multi-tenant development, each as measured on the street toward which the wall sign is oriented. ~~-(b) A wall sign shall not extend higher than the building wall to which it is attached.~~

~~(13) A wall sign shall not extend higher than the building wall to which it is attached.~~

- ~~(b)~~ With the exception of projecting signs, wall signs shall not project more than twelve (12) inches from the wall. If the wall sign projects more than two and one-half (2 and 1/2) inches from the wall, the wall sign shall be mounted so that the bottom of the wall sign is at least nine (9) feet above ground at finished grade below the wall sign.

- ~~ii.~~ (c) ~~Up~~ Up to fifty percent (50%) of the wall sign surface may consist of a changeable copy sign; provided, however, that the sign copy of the changeable copy sign shall not change more than once every eight (8) seconds.

- ~~iii.~~ (d) ~~With the exception of projecting signs, The~~ wall signs shall not project more than twelve (12) inches from the wall. If the wall sign projects more than two and one-half (2 and 1/2) inches from the wall, the wall sign shall be mounted so that the bottom of the wall sign is at least nine (9) feet above ground at finished grade below the wall sign.

- ~~iv.~~ (e) The wall sign may be illuminated.

- ~~v.~~ (f) In addition to any wall sign allowed above, one (1) additional permanent wall sign may be allowed for a parcel in educational, religious or public use, where a permissible secondary use is occurring on the same parcel. The wall sign shall not exceed thirty-two (32) square feet in sign area and shall not exceed eight (8) feet in height. The wall sign may be illuminated. However,

City of Wildwood

Land Development Regulations

this additional permanent wall sign shall not be allowed if there is an additional monument sign on the same parcel.

~~vi.~~ ~~(g)~~ Large-scale anchors, which exceed seventy-five thousand (75,000) square feet in gross leasable area, may display one (1) major wall sign, not exceed the maximum square footage allowed in this section, and two (2) secondary signs on the main facade. The secondary signs shall not exceed thirty-two (32) square feet each.

~~vii.~~ ~~(h)~~ Wall signs shall not be installed to cover windows, doors, or other types of fenestrations.

~~viii.~~

(3) *Wall Signs for Walk-up Window or Entrance.* In addition to any other wall sign allowance, a business shall be allowed one (1) wall sign installed within thirty (30) feet of its main entrance if the business uses a separate window or entrance designed to allow customers to be served without entering the building. The wall sign shall be located near the walk-up window or entrance and shall not exceed six (6) square feet in area and shall not exceed six (6) feet in height. The wall sign may be illuminated.

(4) *Drive-Through Lane Signs.* For a drive-through establishment, an additional display sign is allowed for each drive-through lane provided that such sign does not exceed forty (40) square feet in size and does not exceed eight (8) feet in height. The additional display sign may be internally illuminated and may emit sound only as part of a business transaction. Any sounds emitted must comply with Chapter 13, Article IV of the Code of Ordinances of the City of Wildwood.

~~(16)~~ 5) *Umbrella Signs.* For each table in an outside seating area for a ~~licensed~~ registered business establishment, one (1) umbrella sign per umbrella is allowed. An umbrella sign shall not exceed three (3) square feet in area and shall not exceed eight (8) feet in height. An umbrella having an umbrella sign shall be mounted on or in the table or in an umbrella holder adjacent to the table. A sign permit is not required for an umbrella sign.

~~(e)~~ (6) *Awning Signs.* For each awning, one sign is allowed. The awning sign shall not exceed an area greater than twenty (20) percent of the surface area of the awning or canopy. The total square footage of the awning sign shall count toward the maximum square footage of the wall sign area allowed for a parcel or a tenant. An awning sign may be internally illuminated.

~~(f)~~ (7) *Canopy Signs.* For each building canopy (non-freestanding), one sign is allowed. Except for the sign area limitation for canopy signs at service station islands, a canopy sign shall not exceed an area greater than twenty (20) percent of the surface area of the canopy. The total square footage of the canopy sign shall count toward the maximum square footage of the wall sign area allowed for a parcel or a tenant. A canopy sign, other than those of fabric or similar materials, may be internally illuminated.

~~(g)~~ (8) *Signs for Freestanding Commercial Canopies.* ~~For freestanding commercial canopies, one (1) double-sided sign or two (2) single-sided signs are allowed per commercial canopy. Such signs shall not exceed four (4) square feet per side and shall not be mounted higher than eight (8) feet. Such signs shall not be mounted on any bollard or barrier designed to protect equipment from damage. Such signs may not be illuminated.~~ For freestanding commercial canopies, one (1) canopy sign may be installed for each canopy side facing a public street or driveway. A canopy sign shall not exceed ten (10) square feet and shall not be mounted higher than the top of the canopy itself. A canopy sign may be internally illuminated. The square footage of all canopy signs on a canopy shall be counted against the maximum square footage of allowed wall signage for any building wall sign on the same parcel.

City of Wildwood

Land Development Regulations

(9) *Changeable Copy Signs.* As part of a permitted monument sign or wall sign, a changeable copy sign, manual or electronic (LED), may be installed. The changeable copy sign shall not exceed fifty (50) percent of allowable area of the monument sign or wall sign. The changeable copy sign shall not exceed ten (10) feet in height when installed as a part of a monument sign for a single occupant or tenant building. The changeable copy sign shall not exceed sixteen (16) feet in height if part of the monument sign is for a multiple occupant or tenant building. A changeable copy sign that is a part of wall sign shall not be installed higher than the wall of the building. The sign copy on a changeable copy sign shall not be changed more than once every eight (8) seconds. Changeable copy signs may be internally illuminated.

(10) *Projecting Signs.* For buildings in the Central ~~Mixed-Use~~Mixed-use (CMU), Downtown ~~Mixed-Use~~Mixed-use (CDT), and Community Commercial ~~Mixed-Use~~Mixed-use (CC) districts, one (1) projecting sign is allowed for each ground floor occupant or tenant space. The projecting sign shall be attached to the building frontage on the street or driveway on which the sign is located. The maximum size of the projecting sign shall be the lesser of sixteen (16) square feet OR one (1) square foot per linear foot of occupant or tenant building frontage on the street or private driveway on which it is located; however, the square footage of a projecting sign shall count toward the maximum square footage of wall signage allowed for the building. The maximum thickness of the sign face of a projecting sign shall not exceed twenty-four (24) inches when such sign is of solid construction. A projecting sign shall have a minimum vertical clearance of nine (9) feet and shall not be mounted higher than the wall of the building. A projecting sign that extends over a sidewalk in the public right-of-way shall be limited to a projection distance not to exceed two-thirds (2/3) of the width of the sidewalk. A projecting sign may be illuminated.

(11) *Window Signs.* Window signs are permitted provided that the window sign may not cover more than twenty-five percent (25%) of the area of any window. Window signs may be internally illuminated. A sign permit is not required for a window sign.

(12) *Door Signs.* Door signs are permitted provided that the door sign may not cover more than twenty-five percent (25%) of the area of any door. Door signs shall not be illuminated. A sign permit is not required for a door sign.

(13) *Flagpoles and Flags; Flag Brackets, Flag Stanchions and Flags.* Flagpoles and Flags.

- (a) For each parcel and development site in residential use with one principal structure, one flagpole may be installed and two (2) flags may be displayed per flagpole. For each parcel and development site that is over one-half (1/2) acre in size and is in non-residential use, up to three flagpoles may be installed and up to two (2) flags may be displayed per flagpole. A flag shall not exceed twenty-four (24) square feet in size.
- (b) Flag Brackets, Flag Stanchions, and Flags. For each principal structure on a parcel, up to two flag brackets or stanchions may be attached or placed for the display of flags. A flag displayed from a flag bracket or a flag stanchion shall not exceed twenty-four (24) square feet in size.
- (c) For the purpose of determining the size of the flag, only one (1) side of the flag shall be counted as display surface.
- (d) Flags on parcels in non-residential use may be externally illuminated.

(14) Any lawfully erected sign that is structurally altered in any manner, including height, size or location.

(H) *Measurement of Sign Area.* The area of a sign is measured or calculated as follows:

- (1) *Background panel signs.* Sign copy that is mounted, affixed, or painted on a background panel or area distinctively painted, textured or constructed as a background for the sign copy, is measured as that area contained within the sum of the smallest rectangles, squares, triangles, parallelograms, circles or ellipses that will enclose both the sign copy and the background.
- (2) *Background surface signs.* The area of a sign consisting of copy mounted as individual letters or graphics against a wall, fascia, or parapet of a building surface or another surface, that has not been painted, textured, or otherwise altered to provide a distinctive background for the sign copy, is measured as the sum of the smallest rectangles, squares, triangles, parallelograms, circles or ellipses that will enclose each word, graphic or discrete visual element in the total sign.
- (3) *Illuminated background signs.* The area of a sign with copy mounted, affixed, or painted on an illuminated surface or illuminated element or a building or structure, is measured as the entire illuminated surface or illuminated element which contains sign copy.

City of Wildwood

Land Development Regulations

- (4) *Double-faced signs.* If a sign has two display faces, and the interior angle between the two faces is thirty (30) degrees or less or parallel and 24" apart or less, then the sign area is considered one sign face only, for purposes of calculation; however, if the two faces are of different sizes or shapes, then the larger is used. If the sign has two display faces, and the interior angle between the two faces is greater than thirty (30) degrees or parallel and more than 24" apart, then the sign area is the sum of the areas of the two faces.
- (5) *Multi-faced signs.* If a sign has three or more faces, then the sign area is equal to fifty (50) percent of the aggregate area of all sign faces. The area of each face shall be determined according to subsection (a) or (b) of this section, as applicable.
- (6) *Sculptural and non-planar signs.* The area of a spherical, free form, sculptural or other nonplanar sign is fifty (50) percent of the sum of the areas, using only the four vertical sides of the smallest four-sided polyhedron which will completely enclose the entire sign structure.
- (7) *Measurement of Sign Height.* The height of a freestanding sign shall be measured as the vertical distance from the average finished grade of the ground below the sign excluding any filling, berming, mounding or excavating solely for the purposes of increasing the height of the sign, to the top edge of the highest portion of the sign. Monument sign structures may extend above the allowable height and/or permitted horizontal dimension for the purposes of architecturally embellishing and enhancing the appearance of the sign structure. Such extensions shall not exceed thirty-six (36) inches for the base, eighteen (18) inches at the top of the sign, or twelve (12) inches for each vertical side of the sign.
- (8) *Sign Setbacks.* All signs shall be set back at a minimum of ten (10) feet from the property line, except otherwise stated in this Section. Monument signs may be allowed in the C-1 Zoning District only if the ten-foot sign setback can be met.

(I) *Temporary Signs*

- (1) Temporary signs shall require a Temporary Sign Permit through Code Enforcement.
- (2) The City shall allow temporary signs that meet the criteria and limitations set forth in Table 3-7 and Table 3-8. In a residential zoning district where a non-residential use is allowed, the ~~nonresidentialnon-residential~~ use shall be treated as if it was located in a ~~nonresidentialnon-residential~~ zoning district.
- (3) ~~Signs advertising open houses and garage sales. Such sign(s) shall be limited to one (1) sign within the property per street frontage, and shall not exceed six (6) square feet in area.~~
- (4) In a ~~nonresidentialnon-residential~~ zoning district where a residential use is allowed, the residential use shall be treated as if it was located in a residential zoning district.
- (5) A temporary sign displayed on a window surface must be displayed on the inside of the window surface, shall cover no more than twenty-five (25%) of the window surface, and shall not be illuminated.
- (6) Temporary off-site signage shall only be permissible for subdivisions under construction. A temporary off-site sign shall be allowed in all zoning districts. Pole signs and monument signs shall be the only permissible sign types for an off-site temporary sign. The maximum allowable area (including copy area and base/ supports of the sign) shall be as follows:
 - (a) 1 square foot per linear foot of lot frontage on the major right of way.
 - (b) 100 square foot maximum.
 - (c) Eight (8) foot maximum height.
- (7) Temporary off-site signs must be set back fifteen (15) feet from the right-of-way. No other signage is permitted on the property associated with the temporary off-site sign permit. A temporary off-site sign permit shall only be valid for one (1) year. The applicant may seek up to two (2) extensions lasting no longer than six (6) months each. Under no condition shall the sign remain erect for more than two (2) years. It shall be the responsibility of the property owner, not the developer, to remove the sign. The City reserves the right to seek action against the property owner for any off-site sign which remains erect after the expiration of the permit.
- ~~(h) (8) Political signs as regulated under F.S. Sections 106.143 and 106.1435, shall be removed within fourteen (14) days after either the ending of a campaign or following the election.~~

- (J) ~~NonconformingNon-conforming~~ Signs. All signs that are lawfully in existence or are lawfully erected and that do not conform to the provisions of this division are declared ~~nonconformingnon-conforming~~ signs. It is the intent

City of Wildwood

Land Development Regulations

of this division to recognize that the eventual elimination of ~~nonconformingnon-conforming~~ signs as expeditiously and fairly as possible is as much a subject of health, safety, and welfare as is the prohibition of new signs that would violate the provisions of this division. It is also the intent of this division that any elimination of ~~nonconformingnon-conforming~~ signs shall be affected so as to avoid any unreasonable invasion of established property rights. Existing billboards shall be governed by Section (KJ).

(1) Legal ~~nonconformingnon-conforming~~ signs:

- (a) A legal ~~nonconformingnon-conforming~~ sign is a sign that lawfully existed at the time of the enactment of this division that does not conform to the regulations as specified in this division.
- (b) A legal ~~nonconformingnon-conforming~~ sign may continue to be utilized only in the manner and to the extent that it existed at the time of the adoption of this division or any amendment thereof.
- (c) A legal ~~nonconformingnon-conforming~~ sign may not be altered in any manner not in conformance with this division and shall not be structurally altered to prolong the life of the sign. This does not apply to reasonable repair and maintenance of the sign. Reasonable repair and maintenance of ~~nonconformingnon-conforming~~ signs, including change of copy, is permitted, as provided for herein. Reasonable repair and maintenance means the work necessary to keep the sign, including the sign structure, in a good state of repair, but does not include replacement of materials in the sign structure. Reasonable repair does not include:

(i) Any modification that changes the structure, or type of structure, ssuch as conversion of a wooden sign structure to a metal sign structure;;

(ii) Any modification, including the addition of embellishments, that changes the sign area or the height above ground level;;

(iii) Any modification that enhances the visibility of the sign's copy, or the period of time that the copy is visible;;

(iv) Any modification that adds changeable faces or electronic message signs;or.

(v) Any modification that adds artificial lighting or changes the existing lighting such that illumination is increased.

- (d) Should a ~~nonconformingnon-conforming~~ sign become damaged, destroyed or deteriorated by any means to the extent that it requires more than reasonable repair and maintenance, as defined in subsection (c) above, then the sign shall not be reconstructed except in compliance with the sign code. In the event that a ~~nonconformingnon-conforming~~ sign was approved as part of a site plan zoning approval, then the ~~nonconformingnon-conforming~~ sign may be reconstructed in accordance with the site plan zoning approval.
- (e) Any building permit for an addition, alteration, or improvement valued at more than fifty (50) percent of the fair market value of the structure or building for work at locations where any ~~nonconformingnon-conforming~~ sign exists shall specify and require that such ~~nonconformingnon-conforming~~ signs located within the boundaries of the development site, and within the limits of the applicant's control, shall be brought into conformance with the provisions of this division, provided that if the ~~nonconformingnon-conforming~~ sign is a type of sign that is prohibited under section 3.24(D), Prohibited Signs in All Zoning Districts, it shall be removed.
- (f) Legal ~~nonconformingnon-conforming~~ signs that are located on a parcel of property that is severed from a larger parcel of property and acquired by a public entity for public use by condemnation, purchase or dedication may be relocated on the remaining parcel without extinguishing the legal ~~nonconformingnon-conforming~~ status of that sign provided that the ~~nonconformingnon-conforming~~ sign:

City of Wildwood

Land Development Regulations

- (i) Is not increased in area or height to exceed the limits of the zoning district in which it is located;
- (ii) Remains structurally unchanged except for reasonable repairs or alterations.
- (iii) Is placed in the most similar position on the remaining property that it occupied prior to the relocation. And
- (iv) Is relocated in a manner so as to comply with all applicable safety requirements.

After relocation pursuant to this subsection, the legal ~~nonconforming~~non-conforming sign shall be subject to all provisions of this section in its new location.

(2) Signs rendered ~~nonconforming~~non-conforming:

- (a) Except as provided in this section, a ~~nonconforming~~non-conforming sign may continue in the manner and to the extent that it existed at the time of the adoption, amendment or annexation of the division that rendered the sign ~~nonconforming~~non-conforming. This section shall not prohibit reasonable repairs and alterations to ~~nonconforming~~non-conforming signs.
- (b) A ~~nonconforming~~non-conforming sign shall not be re-erected, relocated or replaced unless it is brought into compliance with the requirements of this division. An existing monument sign that conforms to the size and height limitations set forth herein, but is otherwise ~~nonconforming~~non-conforming, may be relocated a single time to another location on the same parcel.

(3) Signs for a legal ~~nonconforming~~non-conforming use:

- (a) New or additional signs for a ~~nonconforming~~non-conforming use shall not be permitted.
- (b) A ~~nonconforming~~non-conforming sign for a ~~nonconforming~~non-conforming use that ceases to be used for a period of sixty (60) consecutive days or is replaced by a conforming use, shall be considered a prohibited sign and shall be removed or brought into conformance upon establishment of a conforming use.

(4) Signs discontinued:

- (a) The right to use a ~~nonconforming~~non-conforming sign shall be prohibited upon the occurrence of one or more of the following:
 - (i) A change of use of the parcel or structure;
 - (ii) A change in occupancy of the parcel or structure;
 - (iii) A change in business type at the location of the parcel or structure; or
 - (iv) The vacancy of a sign structure.
- (b) Sign structures that remain vacant, unoccupied or devoid of any message, or display a message pertaining to a time, event or purpose that no longer applies, for a period of ninety (90) days, shall be deemed to be discontinued.
- (c) A ~~nonconforming~~non-conforming sign deemed discontinued shall immediately terminate the right to maintain such sign.
- (d) After a sign structure has been deemed discontinued, it shall be the responsibility of the property owner or the property owner's authorized agent to remove the discontinued sign and to patch and conceal any and all damage to any other structure resulting from removal of the sign.
- (e) Removal of a discontinued ~~nonconforming~~non-conforming sign shall include all sign support components, angle irons, poles, and other remnants of the discontinued sign that are not currently in use or proposed for immediate reuse as evidenced by a sign permit application for a permitted sign.

(5) Unsafe signs:

- (a) If the building official determines any sign or sign structure to be in an unsafe condition, he/she shall immediately notify, in writing, the owner of such sign who shall correct such condition within forty-eight (48) hours.
- (b) If the correction has not been made within forty-eight (48) hours, the building official may have the sign removed if it creates a danger to the public safety or have any necessary repairs or maintenance performed at the expense of the sign owner or owner or lessee of the property upon which the sign is located.

(K)
Billboard signs.

City of Wildwood
Land Development Regulations

(1) Billboard signs are prohibited. After February 13, 2017 (the effective date of City of Wildwood Ordinance No. 2017-03), the erection of billboard signs is prohibited for the purposes and reasons set forth in City of Wildwood Ordinance No. 2017-03.

(2) Definitions.

(a) Legally existing billboard signs defined. For purposes of this section, nonconforming billboard signs, defined as follows, are legally existing billboard signs.

(b) A nonconforming billboard sign is defined as:

(i) Any billboard sign that was legally erected prior to February 13, 2017 (the effective date of City of Wildwood Ordinance No. 2017-03), pursuant to a permit issued by the City of Wildwood; or

(ii) Any billboard sign that was legally erected before a permit was required by the city for off-site signs; but which billboard sign complies completely with the City of Wildwood's off-site sign regulations; or

(iii) Any billboard sign erected after February 13, 2017 (the effective date of City of Wildwood Ordinance No. 2017-03), that is the subject of, and is erected in strict accordance with an active permit issued by the city prior to February 13, 2017. No permits shall be issued for the erection of billboard signs after February 13, 2017 (the effective date of City of Wildwood Ordinance No. 2017-03), except as otherwise provided for in this section.

Any billboard sign which does not constitute a nonconforming billboard sign, as described above, shall be deemed either a prohibited sign or an abandoned sign and shall be removed on or before February 16, 2020. Nonconforming billboard signs shall be allowed to remain so long as such signs conform with the regulations set forth in this section.

(3) Standards pertaining to legally existing billboard signs. Any legally existing billboard sign as described above shall be subject to the following standards:

(a) A legally existing billboard sign is allowed to contain ~~noncommercial~~non-commercial speech in lieu of any other speech.

(b) Substitution or interchangeing of letters, poster panels, painted boards, animation, changeable copy or demountable materials shall be permitted; provided that any such substitution or interchangeing shall not increase the size, shape, height or the number of sign faces of the sign, except as otherwise provided for in this section.

(c) Maintenance and Repair of Monopole and Non-Monopole Billboards:

(

i) ~~i)~~—Monopole billboards: ~~Nonconforming~~Non-conforming billboard signs which are constructed as monopole billboards may be maintained and repaired, but shall not be structurally or mechanically extended or altered except as required by the building official of the city in cases where it has been determined by said building official that there exists an imminent danger to the public safety; provided, however, no structural change shall be permitted which would increase the height, size, shape or intensity of lighting of a non-conforming billboard sign except as provided for in this section. For the purposes of this section, a monopole billboard is defined as a billboard constructed with a steel pole, I-beam or equivalent as primary support, with a catwalk, and a single display panel.

(ii) Non-Monopole Billboards: ~~Nonconforming~~Non-conforming billboard signs which are not monopole billboards may be maintained and repaired, but shall not be structurally or mechanically extended or altered, except as provided below, or as required by the building official of the city in cases where it has been determined by said building official that there exists an imminent danger to the public safety; provided, however, no structural change shall be permitted which would increase the height, size, shape or intensity of lighting of a ~~nonconforming~~non-conforming billboard sign except as provided for in this section. A non-monopole billboard may be upgraded to and replaced with a monopole billboard; provided, however, that the upgrade to a monopole

City of Wildwood

Land Development Regulations

billboard shall not increase the overall size of the single display panel of the non-monopole billboard.

- (d) Any ~~nonconformingnon-conforming~~ billboard sign which is destroyed to the extent of seventy-five (75) percent of its current appraised value (based on records of the Sumter County Property Appraiser) shall not be rebuilt or repaired unless:
 - (i) Within thirty (30) calendar days after the destruction of the ~~nonconformingnon-conforming~~ billboard sign, the owner of the sign files an application with the city clerk petitioning city council to allow the reconstruction and maintenance of the ~~nonconformingnon-conforming~~ billboard sign for a period not to exceed seven (7) years; and
 - (ii) The owner of the ~~nonconformingnon-conforming~~ billboard signs provides substantial and competent evidence to city council that: (i) the billboard sign was originally erected less than seven (7) years prior to the date on which the sign was destroyed; and (ii) the sign owner has failed to recoup the sign owner's investment in the ~~nonconformingnon-conforming~~ billboard sign as of the date of the sign's destruction. If such evidence is presented, the city Commission may allow the sign owner to rebuild or repair the ~~nonconformingnon-conforming~~ billboard sign and to maintain said sign for an additional period of time as determined by the ~~e~~City ~~e~~Council in order to allow the sign owner time to recoup his or her investment; provided, however, such a period of time shall not exceed seven (7) years. At the conclusion of said period, the billboard sign shall be removed.
 - (iii) If the ~~nonconformingnon-conforming~~ billboard sign cannot be rebuilt or repaired, then the owner of the sign shall be responsible for removing all remaining portions of the sign structure within sixty (60) calendar days after the date of destruction of the billboard sign.
 - (iv) Any ~~nonconformingnon-conforming~~ billboard sign which is removed or destroyed, either: (1) criminally or accidentally (e.g., vandalism, other criminal or tortious act) or (2) by a natural disaster (e.g., hurricane, tornado, or earthquake) may be repaired or replaced at its original location. Notwithstanding the foregoing, a ~~nonconformingnon-conforming~~ billboard sign may still be deemed an abandoned sign subject to section (e), below, where the owner takes no action to repair or replace the ~~nonconformingnon-conforming~~ billboard sign.
 - (e) Any ~~nonconformingnon-conforming~~ billboard sign which becomes an abandoned sign shall be removed.
 - (f) No ~~nonconformingnon-conforming~~ billboard sign shall be relocated except as provided in subsection (4). In the event a legally existing, ~~nonconformingnon-conforming~~ billboard sign is relocated, the relocation of the sign shall not result in any increase in the size, height or number of sign faces of the ~~nonconformingnon-conforming~~ billboard sign.
 - (g) All ~~nonconformingnon-conforming~~ billboard signs shall be the subject of an operating permit issued in accordance with subsection (d). Any ~~nonconformingnon-conforming~~ billboard sign which does not possess an annual operating permit in accordance with (d) shall be deemed to constitute an abandoned sign.
- (4) Relocation of ~~nonconformingnon-conforming~~ billboard signs. No ~~nonconformingnon-conforming~~ billboard sign may be relocated unless one (1) of the following conditions exist or will occur as a result of the relocation:
- (a) The relocation of the ~~nonconformingnon-conforming~~ billboard sign is expressly allowed by, and is made in accordance with, the terms of a variance granted by the city prior to the effective date of City of Wildwood Ordinance No. 2017-03; or

City of Wildwood

Land Development Regulations

(b) The ~~nonconforming~~ billboard sign is located on land which is being acquired for public right-of-way purposes as a part of a federal or state road, including, without limitation, the "federal-aid primary highway system," the "interstate highway system," and the "state highway system" as those terms are defined in Fla. Stat. § 479.01; and further provided that the sign owner, property owner, and the condemning authority elect in writing to relocate the ~~nonconforming~~ billboard sign in accordance with Fla. Stat. § 479.15, (2016). In such an event, the ~~nonconforming~~ billboard sign may be relocated in accordance with standards and requirements of Fla. Stat. § 479.15, (2016); provided, however, the applicant shall demonstrate to the city that the proposed relocation conforms completely with the requirements and standards contained in Fla. Stat. § 479.15, (2016). In the event that Fla. Stat. § 479.15, (2016), is later amended, revised, superseded or revoked, then the relocation of ~~nonconforming~~ billboard signs shall only be allowed or permitted in accordance with such amendments, revisions or superseding statutes enacted by the Florida Legislature.

In addition to satisfying one (1) of the foregoing conditions, no relocation shall occur until the ~~nonconforming~~ billboard sign being relocated has been removed.

(K)

Penalties. Penalties for violation of this Section 3.24 shall be as provided in Section 1-7 of the Code of Ordinances of the City of Wildwood; however, notwithstanding anything in the LDR or in the City of Wildwood Ordinance Code to the contrary, a penalty for a violation of this Section 3.24 shall be limited to civil penalties only and shall not extend to any criminal penalty including but not limited to incarceration. Upon observation of any violation of this Section 3.24, a City of Wildwood Code Inspector, as defined in Chapter 2 of the Code of Ordinances, reserves the right to enforce penalties including but not limited to the physical removal of any ~~nonconforming~~ or prohibited signs, in addition to the code enforcement procedures as set forth in Chapter 2 of the Code of Ordinances.

(L)

Severability.

- (1) Generally. If any part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this Section 3.24 is declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, the declaration of such unconstitutionality shall not affect any other part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this section.
- (2) Severability where less speech results. Without diminishing or limiting in any way the declaration of severability set forth above in subsection (1), above, or elsewhere in this Section 3.24, the City of Wildwood Code of Ordinances, or any adopting ordinance, if any part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this section is declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, the declaration of such unconstitutionality shall not affect any other part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this division, even if such severability would result in a situation where there would be less speech, whether by subjecting previously exempt signs to permitting or ~~eo~~ otherwise.
- (3) Severability of provisions pertaining to prohibited signs. Without diminishing or limiting in any way the declaration of severability set forth above in subsection (1), above, or elsewhere in this Section 3.24, the City of Wildwood Code of Ordinance, or any adopting ordinance, if any part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this section or any other law is declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, the declaration of such unconstitutionality shall not affect any other part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this Section 3.24 that pertains to prohibited

City of Wildwood

Land Development Regulations

signs, including specifically those signs and sign types prohibited and not allowed under section 3.24(D), Prohibited Signs, of this Section 3.24. Furthermore, if any part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of section 3.24(D) is declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, the declaration of such unconstitutionality shall not affect any other part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of section 3.24(D) thereby ensuring that as many prohibited sign types as may be constitutionally prohibited continue to be prohibited.

(4) Severability of prohibition on billboards. If any part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this section and/or any other Code provisions and/or laws are declared invalid or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, the declaration of such unconstitutionality shall not affect the prohibition on billboards as contained in this Section 3.24 or in the City of Wildwood Code of Ordinances.

3.25. Tiny House Planned Developments

- (A) *Purpose.* The purpose of this Section is to establish regulations relating to the development of Tiny House Communities and Tiny House Pocket Neighborhoods within the City limits.
- (B) *Planned Development Required.* Each proposed tiny house community or pocket neighborhood shall be required to obtain a Planned Development overlay consistent with the requirements of Chapter 8 and its subsections. Tiny House Planned Development overlays shall be permitted in the following zoning districts: ARD, MHP, RMU, RMU-10, RIO, NMU-4, NMU-7, CMU, R-1, R-2, R-3, R-4, and R-5. Lot requirements should follow Table 3-4: Density, Intensity, and Lot Standards for the zoning district in which the Planned Development is proposed; however, due to the unique nature of tiny house communities and pocket neighborhoods, some requirements within Table 3-4, including minimum living area requirements, may not apply. Additional deviations from Table 3-4 may be approved at the sole discretion of the Development Services Director.
- (C) *Applicability of the Design District Standards.* Tiny House Planned Developments shall adhere to the Design District Standards. After the tiny house is delivered to the site, the trailer or bumper hitch, frame-towing hitch, and wheels shall be removed and the base of the house shall be permanently affixed to a foundation.

3.26. Internet Cafés

- (A) *Purpose and intent.* Internet Cafés are permissible as either a Permitted Use or Conditional Use where indicated by Table 3-6. In addition to the other provisions of this Chapter, it is the intent of this section to provide for such use in a manner that will have the least possible adverse impact to the community.
- (B) *Use Permittee.* Conditional use internet café permits are issued jointly to the property owner and internet café operator designated therein. A change in property owner or internet café operator shall be reported to the city, in writing, by certified mail, within 30 days of such change by the new property owner or internet café operator. A change in property owner or internet café operator with a conditional use permit shall require a new operating permit.
- (C) **Parcel Location Standards/Separation Requirements.** Internet Café businesses shall be allowed only in the zoning districts in which Internet Café is listed as either a Permitted Use or Conditional Use under Table 3-6. Regardless of whether the Internet Café is a Permitted Use or Conditional Use, the separation standards established in this Section shall require the separation of Internet Café businesses from any uses listed in this Section and located in the City. Any Internet Café business, established or expanded after February 28, 2022, in such a district shall be separated by at least the number of feet set forth as to the following uses:
 - (1) Residential property. The distance from this use shall be one thousand (1,000) feet. For purposes of this section only, "residential property" shall mean land that is:
 - (a) Located in a mixed-use zoning district or residential zoning district; and
 - (b) Designated as a mixed-use or residential future land use category on the adopted future land use map of the City or County or an exclusively residential planned development.
 - (2) Other uses. The distance from these uses shall be two thousand five hundred (2,500) feet:
 - (a) Public or Private Schools, child care or day care centers licensed as such by the State of Florida;
 - (b) Churches and places of worship; and

City of Wildwood

Land Development Regulations

- (c) Government-owned parks, playgrounds and libraries.
 - (d) A parcel shall be deemed to be used for any of the above purposes if a valid land use permit has been issued for such use and such use is either actively conducted on the property or there has been measurable, good faith progress in implementation of such use at that location in accordance with the permit.
- (3). Exemptions. No ~~Internet Cafecafé~~ business shall become ~~nonconformingnon-conforming~~ through subsequent establishment of the uses specified in subsection (C)2, nor shall a permit for an ~~Internet Cafecafé~~ business be denied based on the issuance of a land use permit for one (1) of the uses listed in subsection (C)2 if the application for such permit was filed after the filing of the application for the permit for the ~~Internet Cafecafé~~ business. No ~~Internet Cafecafé~~ lawfully operating as of February 28, 2022 shall be denied an operating permit solely on the basis that is a ~~nonconformingnon-conforming~~ use under the amended Allowable Principal Use Matrix or that its current site is ~~nonconformingnon-conforming~~ with the Parcel Location Standards/Separation Requirements of this subsection (C). No ~~Internet Cafecafé~~ business shall become ~~nonconformingnon-conforming~~ in the event the business closes due to the death of the owner, provided however, the ~~Internet Cafecafé~~ business must resume normal operations within ninety (90) days of its initial date of closure.
- (D) *Operating Permit Required.* Notwithstanding any provision of these Land Development Regulations that may be provided otherwise, an operating permit shall be required for any existing or new operator of an ~~Internet Cafecafé~~ to operate an ~~Internet Cafecafé~~ within the City; and any existing or new operator of an ~~Internet Cafecafé~~ must comply with the Site Standards of subsection (E) and Operating Standards of subsection (F) set forth in this Section. The following are exempt from the requirements of this subsection:
- (1) An individual's personal, recreational, and non-commercial ownership, possession, play, operation or use of a device that could be construed to be a simulated gambling device.
 - (2) A religious or charitable organization conducting a fund-raising activity involving gaming provided the religious or charitable organization conducts such activity in compliance with all applicable laws.
 - (3) Pari-mutuel facilities, operated by a holder of a pari-mutuel permit issued pursuant to F.S. Ch. 550, and Fla. Admin. Code 61D, or to any devices or games therein.
- (E) *Site Standards.* The site and principal structure on which an ~~Internet Cafecafé~~ business is operated shall comply with the following standards:
- (1) Exterior Premises Lighting. The exterior and parking area of the site or principal structure in which an internet café is operated shall contain the number and type of lighting fixtures necessary to produce a sufficient intensity of light so as to have no exterior or parking area of the site or principal structure that is dark, dim, shadowy or otherwise unlit.
 - (2) Signage. Exterior signage shall be limited to the advertisement of the consumer product or service sold on the premises, and the name of the ~~Internet Cafecafé~~. No signs shall be posted on the exterior of the premises that suggest gambling takes place on the premises or displays any image commonly associated with gambling. All signage shall be subject to any other applicable requirements of the City of Wildwood Code and Land Development Regulations.
- (F) *Operating Standards.* An ~~Internet Cafecafé~~ business shall be operated to conform to the following standards:
- (1) Days/hours of operation. ~~Internet Cafecafés~~ shall not operate between the hours of 12:01 a.m. to 8:00 a.m.
 - (2) Safety and Security Requirements. The following safety and security standards devices and standards shall be maintained:
 - (a) A cash management policy and practice limiting cash on hand including the use of a drop safe or cash management device for restricted access to cash receipts;
 - (b) Height markers displaying height measures at all exits of principal structure;
 - (c) A silent alarm system capable of notifying law enforcement;
 - (d) During designated business operation hours as set forth in the permit, staff at least one licensed, armed security guard after 5:00 p.m. until closing; and,
 - (e) A security camera system during business hours capable of recording and retrieving an identifiable image for both the interior and exterior of the premises, including the parking area.
 - (3) Criminal Background Screening. Internet ~~Cafecafé~~ operators shall require and ensure that a criminal background check is conducted, within thirty (30) days of hire, for all employees working on site or in the principal structure and shall ensure that documentation of the criminal background check is maintained at the business location.
 - (4) Signs, Postings, and Disclosure Notices.
 - (a) Internet ~~café~~ operator shall post a notice at all public entrances to principal structure stating cash register contains limited amount of cash and that the personnel on site do not have access to the safe;
 - (b) Internet ~~café~~ operator shall post notice that the principal structure is under surveillance;

- (c) Internet café operator shall establish and maintain a written set of rules for the operation of the simulated gambling devices and electronic game equipment, and the participation in any contest, sweepstakes, or drawing and award of any prize. A complete copy of the rules, prizes, and odds of winning shall be made available upon request without cost;
 - (d) Internet café operator shall affix signage to each simulated gambling device or electronic game equipment, and shall conspicuously post signage in the principal structure, that includes the following language: "The video displays are for amusement and entertainment only. The video displays do not determine the result of your sweepstakes entries;"
 - (e) Internet café operator shall include in its rules and shall conspicuously post a sign containing the following language: "State and local law prohibits this establishment from requiring an entry fee, payment, or proof of purchase as a condition of participating. No donation or contribution is required. You may obtain free entries upon request from any employee on the premises;"
 - (f) Internet Café Operator shall conspicuously post the operating permit at the entrance or main counter; and
 - (g) Internet café operator shall also post the name of the internet café operator and permit holder, a description of all products and services sold with their corresponding price, and the complete rules for all drawings, sweepstakes or game promotions at the premises' front or main counter.
- (5) Additional Requirements and Limitations.
- (a) Entries that are available without purchase or financial donations shall be made available to customers on request. Internet Café Operators shall not impose any condition on the provision of such entries other than proof of identity by a government issued identification from any state. The Internet Café Operator shall not limit the number of such entries offered per day per individual to less than the equivalent number of entries that Internet Café Operator provides individuals who make a donation, or purchase of a product or service valued at least \$1.00.
 - (b) An Internet Café operator conducting a drawing by chance in connection with the sale of a consumer product or service, sweepstakes or game promotion shall be required to:
 - (i) Maintain a list of names and addresses of all persons who have won prizes which have a value of more than \$25 for one (1) year; and
 - (ii) Maintain a trust account or bond in an amount equal to the total announced value of the prizes offered or \$50,000 whichever is less.
 - (c) Internet Café operators shall not sell or permit any individual to consume or possess any alcoholic beverages on the premises.
 - (d) Internet Café operators shall not sell tobacco or vaping products on the premises.
 - (e) Internet Café operators shall not permit minor persons to enter the premises.
 - (f) *Inspection of Premises.* During operating hours, the City Code Inspector, or other authorized authority including the Wildwood Police Department, or their respective agents may enter the premises for purposes of inspecting all areas of the premises otherwise accessible to the general public to assess compliance with the provisions of this Section, the use and operating permits for the premises, or any other ordinances within their authority, including but not limited to the right to enter the premises and to select any electronic game equipment or simulated gambling device to inspect, test and have tested to determine compliance with this Section. An operator may be issued a show cause order requiring the production on premises of documents or data relating to its operations, electronic game equipment or simulated gambling device. Within three (3) days of receipt of a show cause order the operator shall produce all requested records and inventory. Production of records or inventory shall only be for inspection and review to determine compliance with this Section.

(G) Initial Operating Permits for Existing Operations. Within sixty (60) days of February 28, 2022, those Operators that have been operating an Internet Café as of February 28, 2022, at a site or principal structure, and which apply for, facially qualify for in accordance with the operating standards set forth herein, and pay required fees for an operating permit, shall be granted an operating permit for the Site and Principal Structure as provided for in this Section. Each such Operator shall, in addition to the requirements set forth herein as part of the application, to achieve the facially qualified status, provide proof satisfactory to the City that the Operator was lawfully operating an Internet Café as of February 28, 2022 which such evidence may include: a current and valid lease; rental agreement; purchase and sale contract; bill of sale or receipt indicating the purchase; lease or use of the site or principal structure for an Internet Café; or other certificate, permit, license/registration or receipt issued by the U.S. Federal government, State of Florida, or local government within the corporate limits of the City.

3.27. Design District Standards.

City of Wildwood Land Development Regulations

(A) In addition to the standards of this Chapter 3, Zoning, new residential and commercial development is also subject to a separate document, the Design District Standards. In addition to these Zoning Standards, other Chapters may be impacted by separate requirements of this document related to design and development. Said document may be accessed on-line from the development services website, or may be viewed in person at the Development Services Department.

TABLE 3-1: Zoning Districts	
District Abbreviation	District Title
CON	Conservation
AG-5	Agricultural- 5
AG-10	Agricultural-10
ARD	Age Restricted Development Mixed-Use <u>Mixed-use</u>
RR	Rural Residential
ER	Estate Residential
R-1	Low Density Residential
R-2	Low-Medium Density Residential
R-3	Medium Density Residential
R-4	Medium-High Density Residential
R-5	High Density Residential
MHP	Mobile Home Park
RMU	Residential Mixed-Use <u>Mixed-use</u>
RMU-10	Residential Mixed-Use <u>Mixed-use</u> - 10
RIO	Residential/Institutional/Office

City of Wildwood

Land Development Regulations

3-45

IN	Institutional
PEU	Public, Educational, Utilities
C-1	General Commercial - Downtown
C-2	General Commercial - Neighborhood
C-2A	Commercial - Mixed-Use <u>Mixed-use</u>
C-3	General Commercial - Highway
NMU-4	Neighborhood Mixed-Use <u>Mixed-use</u> - 4
NMU-7	Neighborhood Mixed-Use <u>Mixed-use</u> - 7
ECNMU-7	Employment Center Neighborhood Mixed-Use <u>Mixed-use</u> - 7
CMU	Central Mixed-Use <u>Mixed-use</u>
CC	Community Commercial Mixed-Use <u>Mixed-use</u>
CDT	Downtown Mixed-Use <u>Mixed-use</u>
SWCMU	South Wildwood Commercial Mixed-Use <u>Mixed-use</u>
466-301	466-301 Mixed-Use <u>Mixed-use</u>
M-1	Industrial
M-2	Heavy Industrial
VIL-WW	The Villages of Wildwood DRI

Notes:

The Villages of Wildwood DRI zoning district is subject to unique standards (see section 3.19)

Wildwood Springs DRI will contain a PUD zoning consistent with their respective FLUM designation, Amended and Restated Development Order, and other agreements.

PUDs in existence prior to July 25, 2011 will retain their PUD zoning classification

City of Wildwood
Land Development Regulations

TABLE 3-2: Permitted Zoning Districts	
FLUM Designation	Permitted Zoning Districts (Abbreviation)
Conservation	CON
Agriculture	CON, AG-10, AG-5
Recreation	CON, AG-10, AG-5, PEU
Public Facilities	CON, AG-10, AG-5, PEU, IN
Rural Residential	CON, AG-10, AG-5, RR
Estate Residential	CON, AG-10, AG-5, RR, ER
Low Density Residential	CON, AG-10, AG-5, R-1
Medium Density Residential	CON, AG-10, AG-5, R-2, R-3
High Density Residential	CON, AG-10, AG-5, R-4, R-5
Mobile Home Park	CON, AG-10, AG-5, MHP
Residential Mixed Use Mixed-use	CON, AG-10, AG-5, RMU, NMU-7, RMU 10

General Commercial	CON, AG-10, AG-5, C-1, C-2, C-3
Industrial	CON, AG-10, AG-5, M-1, M-2
Neighborhood Commercial	CON, AG-10, AG-5, C-2A, RIO, NMU-4
High Density Mixed Use <u>Mixed-use</u>	CON, AG-10, AG-5, R-5, CMU, 466-301
Central Mixed Use <u>Mixed-use</u>	CON, AG-10, AG-5, CMU, CDT, CC, NMU-4, NMU-7, ECNMU-7
Age Restricted Development Mixed Use <u>Mixed-use</u>	CON, AG-10, AG-5, ARD
Wildwood Springs DRI	CON, AG-10, Wildwood Springs PD
The Villages of Wildwood DRI	The Villages of Wildwood DRI

Notes:

CON, AG-10, AG-5 districts allowed in all FLUM designations

The Villages of Wildwood DRI zoning district is subject to unique standards (see section 3.19)

Planned developments permitted in all zoning districts pursuant to Chapter 8

TABLE 3-4: Density, Intensity, and Lot Standards																		
A																		
Residential Zoning Districts																		
Zoning District:	AG-5	AG-10	RR	ER	R-1		R-2		R-3			R-4			R-5		MHP	
Maximum Density (units per acre)	5-Jan	10-Jan	1	2	4		6		9			12			15		10	
Minimum Open Space (%)	40	40	DDS	DDS	DDS		DDS		DDS			DDS			DDS		15	
-	-	-	-	-	-		-		-			-			-		-	
Dwelling Unit Type:	SFD	SFD	SFD	SFD	SFD	SFA	SFD	SFA	SFD	SFA	ACB	SFD	SFA	ACB	SFA	ACB	MH	SFD
-	-	-	-	-	-		-		-			-			-		-	
Minimum Living Area (Sq. ft)	750	750	750	750	750	750	750	750	750	600	600	750	600	600	600	600	-	750
Maximum Lot Coverage (%)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50	50
Minimum Lot Width (ft)	-	-	50	50	50	-	50	-	45	-	-	-	-	-	-	-	502	50
Minimum Setbacks (ft):	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Front	35	35	30	30	25	-	20	-	15	-	-	-	-	-	-	-	8	30
Rear	25	25	15	15	15	-	10	-	10	-	-	-	-	-	-	-	8	15
Side	20	20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8	10
Minimum Building Separation (ft) ¹	-	-	-	-	10	25	10	25	10	10	25	10	10	25	10	25	16	20

Abbreviations:

Notes:

SFD—Single Family Detached

1. Minimum building separation between two different unit types is 25 feet

SFA—Single Family Attached

2. This requirement shall not apply to existing mobile home parks.

ACB—Apartment/Condominium Building

MH—Mobile Home

Accessory uses may encroach into the side and rear setbacks. However, a minimum of five (5) feet shall be provided between the accessory structure and the property line.

TABLE 3-4: Density, Intensity, and Lot Standards																		
A																		
Residential Zoning Districts																		
Zoning District:	AG-5	AG-10	RR	ER	R-1		R-2		R-3			R-4			R-5		MHP	
Maximum Density	5-Jan	10-Jan	1	2	4		6		9			12			15		10	

(units per acre)																		
Minimum Open Space (%)	40	40	DDS	DDS	DDS	DDS	DDS	DDS	DDS	DDS	DDS	DDS	DDS	DDS	DDS	15		
FAR	0.2	0.2	0.2	0.2	0.3	0.3	0.3	0.3	0.3	0.3	0.3	0.3	0.3	0.3	0.3	0.3		
Dwelling Unit Type:	SFD	SFD	SFD	SFD	SFD	SFA	SFD	SFA	SFD	SFA	ACB	SFD	SFA	ACB	SFA	ACB	MH	SFD
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Minimum Living Area (Sq. ft)	750	750	750	750	750	750	750	750	750	600	600	750	600	600	600	600	-	750
Maximum Lot Coverage (%)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50	50
Minimum Lot Width (ft)	-	-	50	50	50	-	50	-	45	-	-	-	-	-	-	-	502	50
Minimum Setbacks (ft):	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Front	35 ⁵	35 ⁵	30 ⁵	30 ⁵	25 ⁵	-	20 ⁵	-	15 ⁵	-	-	-	-	-	-	-	8 ⁵	30 ⁵
Rear	25	25	15	15	15	-	10	-	10	-	-	-	-	-	-	-	8	15
Side	20	20	-	-	-	Note ³	-	Note ³	-	Note ³	Note ³	-	Note ³	Note ³	Note ³	Note ³	8	10
Minimum Building Separation (ft) ⁴	-	-	-	-	10	25	10	25	10	10	25	10	10	25	10	25	16	20
Abbreviations:	-				Notes:													
SFD – Single Family Detached					1Minimum building separation between two different unit types is 25 feet													
SFA – Single Family Attached					2This requirement shall not apply to existing mobile home parks.													
ACB – Apartment/Condominium Building					33 or less units, 0' interior where units meet, 7.5' exterior; 4 or more units, use building separation													
MH – Mobile Home					4Accessory uses may encroach into the side and rear setbacks. However, a minimum of five (5) feet shall be provided between the accessory structure and the property line.													
DDS – Design District Standards (Residential)					5The front setbacks for homes in new subdivisions shall vary on the same block per DDS Chapter 2, (D)(5).													
					6For the full names of zoning districts (acronyms used), see Table 3-1													

TABLE 3-4: Density, Intensity, and Lot Standards										
A										
Residential Zoning Districts										
Zoning District:	AG -5*	AG- 10*	RR*	ER*	R-1*	R-2*	R-3*	R-4*	R-5*	MHP*
Maximum Density (units per acre)	5-Jan	10-Jan	1	2	4	6	9	12	15	10
Minimum Open Space (%)	40	40	DDS	DDS	DDS	DDS	DDS	DDS	DDS	15
FAR	0.2	0.2	0.2	0.2	0.3	0.3	0.3	0.3	0.3	0.3

Dwelling Unit Type:	SFD	SFD	SFD	SFD	SFD	SFA	SFD	SFA	SFD	SFA	ACB	SFD	SFA	ACB	SFA	ACB	MH	SFD
Minimum Living Area (Sq. ft)	750	750	750	750	750	750	750	750	750	600	600	750	600	600	600	600		750
Maximum Lot Coverage (%)	<u>40</u>	<u>40</u>	50	50	<u>40</u>	<u>35</u>	50 <u>40</u>	<u>35</u>	<u>40</u>	<u>35</u>	<u>60</u>	<u>40</u>	<u>36</u>	<u>60</u>	<u>35</u>	<u>60</u>	50	50
Minimum Lot Width (ft)	<u>500</u>	<u>250</u>	50	50	50	<u>40</u>	50	<u>40</u>	45	<u>35</u>	<u>35</u>	<u>45</u>	<u>35</u>	<u>35</u>	<u>35</u>	<u>35</u>	50 2	50
Minimum Setbacks (ft):																		
Front	35 ⁵	35 ⁵	30 ⁵	30 ⁵	25 ⁵	<u>25⁵</u>	20 ⁵	<u>20⁵</u>	<u>15⁵</u>	<u>20⁵</u>	<u>30⁵</u>	<u>20⁵</u>	<u>20⁵</u>	<u>30⁵</u>	<u>20⁵</u>	<u>30⁵</u>	8 ⁵	30 ⁵
Rear	25	25	15	15	15	<u>25</u>	10	<u>10</u>	10	<u>10</u>	<u>15</u>	<u>10</u>	<u>10</u>	<u>15</u>	<u>10</u>	<u>15</u>	<u>8</u>	15
Side	20	20	<u>10</u>	<u>10</u>	<u>7.5</u>	<u>Note³</u>	<u>7.5</u>	<u>note³</u>	<u>7.5</u>	<u>Note³</u>	<u>Note³</u>	<u>7.5</u>	<u>Note³</u>	<u>Note³</u>	<u>Note³</u>	<u>Note³</u>	8	10
Minimum Building Separation (ft) ¹					10	25	10	25	10	10	25	10	10	25	10	25	16	20

Abbreviations:

*For full zoning district names, see Table 3-1Notes:

SFD - Single Family Detached

1. Minimum building separation between two different unit types is 25 feet

SFA - Single Family Attached

2. This requirement shall not apply to existing mobile home parks.

ACB - Apartment/Condominium Building

3. 3 or less units, 0' interior where units meet, 7.5' exterior; 4 or more units, use building separation

MH - Mobile Home

⁴Accessory uses may encroach into the side and rear setbacks. However, a minimum of five (5) feet shall be provided between the accessory structure and the property line.

DDS - Design District Standards (Residential)

⁵The front setbacks for homes in new subdivisions shall vary on the same block per DDS Chapter 2, (D)(5).

TABLE 3-4: Density, Intensity, and Lot Standards								
B								
Nonresidential Zoning Districts								
Zoning District:	C-1	C-2	C-3	IN	PEU	M-1	M-2	CON
-	-	-	-	-	-	-	-	-
Maximum FAR	0.5	0.5	0.5	0.6	0.6	0.5	0.5	-
Maximum ISR (%)	75	75	75	60	see Comprehensive Plan	70	70	see Comprehensive Plan
Minimum Open Space (%)	15	20	20	20	20	20	20	-
Minimum Setbacks (ft):	-	-	-	-	-	-	-	-
Front	-	25	25	25	25	25	25	-
Rear	-	15	15	15	15	15	15	-
Side	-	15	15	10	10	15	15	-
Maximum Setbacks (ft):	-	-	-	-	-	-	-	-
Front	10	-	-	-	-	-	-	-
Rear	-	-	-	-	-	-	-	-
Side	12	-	-	-	-	-	-	-
Maximum Building Separation (ft):	24	-	-	-	-	-	-	-

Notes:

- 1) No side or rear setback required if abutting a railroad right-of-way
- 2) Maximum front setback within C-1 district may be extended to 20 feet if a café, public courtyard, quasi-public or similar social gathering area is provided
- 3) Side setbacks within C-1 district may be modified if a public courtyard or similar gathering area is provided, vehicular access from main street is needed to access rear or side parking, or where right-of-way or alley exists
- 4) Setback requirements waived if developing under section 3.21
- 5) Accessory uses may encroach into the side and rear setbacks. However, a minimum of five (5) feet shall be provided between the accessory structure and the property line.

TABLE 3-4: Density, Intensity, and Lot Standards
B

City of Wildwood

Land Development Regulations

NonresidentialNon-residential Zoning Districts								
Zoning District:	C-1 ⁶	C-2 ⁶	C-3 ⁶	IN	PEU	M-1 ⁶	M-2 ⁶	CON
Maximum FAR	0.5	0.5	0.5	0.6	0.6	0.5	0.5	
Maximum ISR (%)	75	75	75	60	see Comprehensive Plan	70	70	see Comprehensive Plan
Minimum Open Space (%)	15	20	20	20	20	20	20	
Minimum Setbacks (ft):								
Front		25	25	25	25	25	25	
Rear		15	15	15	15	15	15	
Side		15	15	10	10	15	15	
Maximum Setbacks (ft):								
Front	10							
Rear								
Side	12							
Maximum Building Separation (ft):	24							
Notes:								
¹ No side or rear setback required if abutting a railroad right-of-way								
² Maximum front setback within C-1 district may be extended to 20 feet if a café, public courtyard, quasi-public or similar social gathering area is provided								
³ Side setbacks within C-1 district may be modified if a public courtyard or similar gathering area is provided, vehicular access from main street is needed to access rear or side parking, or where right-of-way or alley exists								
⁴ Setback requirements waived if developing under section 3.21								
⁵ Accessory uses may encroach into the side and rear setbacks. However, a minimum of five (5) feet shall be provided between the accessory structure and the property line.								
⁶ The lesser of ISR or FAR shall apply for properties zoned C-1,I C-2, C-3, M-1, or M-2 which have Commercial or Industrial future land uses								

TABLE 3-4: Density, Intensity, and Lot Standards
€
Mixed-Use Zoning Districts

Zoning-District:	RMU				RMU-10*					RIO				NMU-4					ECNMU-7					NMU-7					ARD				
Maximum-Density (units-per-acre)	5				10					15				4					7					7					15				
Minimum-Open-Space (%)	25				25					25				see-Comprehensive-Plan					25					25					20				
Maximum-FAR	-				0.3					0.6				see-Comprehensive-Plan					0.5					see-Comprehensive-Plan					0.5**				
Maximum-ISR (%)	-				60					80				see-Comprehensive-Plan					60					60					80				
Building-Type:	SFD	SFA	MH	NRB	SFD	SFA	ACB	MUB	NRB	SFD	SFA	ACB	NRB	SFD	SFA	ACB	MUB	NRB	SFD	SFA	ACB	MUB	NRB	SFD	SFA	ACB	MUB	NRB	SFD	SFA	AC B	MUB	NRB
Minimum-Living-Area (Sq.-ft)	750	750	750	-	750	750	600	-	-	750	750	600	-	750	750	600	-	-	750	750	600	-	-	750	750	600	-	-	750	750	600	-	-
Minimum-Lot-Width (ft)	75	75	75	-	40	-	-	-	-	75	75	-	-	40	-	-	-	-	40	-	-	-	-	40	-	-	-	-	40	-	-	-	-
Maximum-Lot-Coverage (%)	40	40	40	40	-	-	-	-	-	40	40	40	40	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	80	80	80	-	-
Minimum-Setbacks (ft):	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Front	25	25	25	25	30	-	-	-	-	25	20	30	25	30	-	-	-	-	30	-	-	-	-	30	-	-	-	-	7.5	10	10	-	10
Rear	15	15	15	15	15	-	-	-	-	15	15	20	15	15	-	-	-	-	15	-	-	-	-	15	-	-	-	-	0	10	10	-	0
Side	10	10	10	10	5	-	-	-	-	10	10	15	10	5	-	-	-	-	5	-	-	-	-	5	-	-	-	-	0	0	0	-	0
Minimum-Building-Separation (ft)	-	-	-	-	-	-	-	-	-	-	-	-	-	10	-	-	-	-	10	-	-	-	-	10	-	-	-	-	10	10	10	-	10

Abbreviations:

- SFD – Single Family Detached
- SFA – Single Family Attached
- ACB – Apartment/Condominium Building
- MH – Mobile Home
- MUB – Mixed Use Building
- NRB – Nonresidential Building
- MUC – Mixed Use Center

Notes:

- 1) Setback requirements waived if developing under section 3.21
- 2) * – Density dependent upon distance to MUC – Extent of project within a 1/4 mile – 10 du/acre; within 1/2 mile – 7 du/acre; further than 1/2 mile – 5 du/acre
- 3) Minimum building separation between two different building types is 25 feet
- 4) **up to a 3.0 FAR may be used in a town center or similar use.
- 5) Accessory uses may encroach into the side and rear setbacks. However, a minimum of five (5) feet shall be provided between the accessory structure and the property line.

Table 3-4: Density, Intensity, Lot Standards									
C									
Mixed-UseMixed-use Zoning Districts									
Zoning District:	RMU	RMU -10	RIO	NMU-4	ECNMU-7	NMU-7	ARD ¹¹		

Maximum Density (units per acre)	5			10	15	4				7			7				15																			
Minimum Open Space (%)	25			25	25	see Comprehensive Plan and Note ¹⁰				25			25				20																			
Maximum FAR				0.3 ⁷	0.6	see Comprehensive Plan and Note ¹⁰				0.5			see Comprehensive Plan				0.5**																			
Maximum ISR (%)				60	80	see Comprehensive Plan and Note ¹⁰				60			60				80																			
Building Type:	SFD	SFA	MH	NRB	SFD	SFA	ACB	MUB	NRB	SFD	SFA	ACB	NRB	SFD	SFA	ACB	MUB	NRB	SFD	SFA	ACB	MUB	NRB	SFD	SFA	ACB	MUB	NRB	SFD	SFA	ACB	MUB	NRB			
Minimum Living Area (Sq. ft)	750	750	750		750	750	600			750	750	600		750	750	600			750	750	600			750	750	600			750	750	600					
Minimum Lot Width (ft)	75	75	75		40					75	75	40		40	40				40		40			40					40							
Maximum Lot Coverage (%)	40	40	40	40	40					40	40	40	40			40													80	80	80					
Minimum Setbacks (ft):																																				
Front	25 ⁸	25 ⁸	25 ⁸	25 ⁸	30 ⁸					25 ⁸	20 ⁸	30 ⁸	25 ⁸	30 ⁸					30 ⁸					30 ⁸					7.5 ⁸	10	10		10			
Rear	15	15	15	15	15					15	15	20	15	15					15					15					0	10	10		0			
Side	10	10	10	10						10	10	15	10	5					5					5					0	0	0		0			
Minimum Building Separation (ft)														10					10					10					10	10	10		10			
Abbreviations:														Notes:																						
SFD - Single Family Detached														¹ Setback requirements waived if developing under section 3.21																						
SFA - Single Family Attached														² - Density dependent upon distance to MUC- Extent of project within a 1/4 mile - 10 du/acre; within 1/2 mile - 7 du/acre; further than 1/2 mile - 5 du/acre																						
MH - Mobile Home														³ Minimum building separation between two different building types is 25 feet																						
MUB - Mixed-Use Mixed-use Building														⁴ **up to a 3.0 FAR may be used in a town center or similar use.																						
NRB - Nonresidential Non-residential Building														⁵ Accessory uses may encroach into the side and rear setbacks. However, a minimum of five (5) feet shall be provided between the accessory structure and the property line.																						
MUC - Mixed-Use Mixed-use Center														⁶ For SFA and ACB (Townhouse/condos) on single lots, interior side lot lines shall be 0'																						
CRA = Community Redevelopment area														⁷ Lesser of .3 or 10% of site.																						
														⁸ The front setback within homes on the same block in new subdivisions shall vary per DDS Chapter 2, (D)(5).																						
														⁹ For full names of zoning districts, see Table 3-1																						
														¹⁰ For properties with NMU-4, NMU-7 or ECNMU-7 zoning and a future land use of Central Mixed-Use Mixed-use, the FAR is the CRA is 2.0, while outside the CRM max. FAR is .75.																						
														¹¹ additional standards for ARD developments under FLU Element Policy 1.5.4 and policies 1.5.5 - 1.5.7.																						

TABLE 3-4: Density, Intensity, and Lot Standards					
D					
Mixed-Use Zoning Districts					
Zoning District:	C2-A	CC	CMU	CDT	- 466-301
Maximum	4	10	14	15	- 15

Density (units-per acre)											24 with HDRMU-FLU																			
Minimum Density (units-per acre)	-					-					-					-					-					-				
Minimum Open Space-%	25					25					15					10					-					-				
Maximum FAR	0.3					0.75					0.5					2					-					1				
Maximum ISR-(%)	60					70					80					90					-					80				
Building Type:	SFD	SFA	ACB	MUB	NRB	SFA	ACB	MUB	NRB	SFD	SFA		ACB	MUB	NRB	SFA	ACB	MUB	NRB	-	-	-	MUB	NRB	SFD	SFA	ACB	MUB	NRB	
-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Minimum Living Area-(Sq- ft)	750	750	600	-	-	750	600	-	-	750	750		600	-	-	750	600	-	-	-	-	-	-	-	750	750	600	-	-	
Minimum Lot-Width (ft)	40	-	-	-	-	-	-	-	-	40	-		-	-	-	-	-	-	-	-	-	-	-	-	40	-	-	-	-	
Minimum Setbacks (ft):	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Front	30	30	-	-	-	-	-	-	-	30	-		-	-	-	-	-	-	-	-	-	-	-	-	30	-	-	-	-	
Rear	15	15	-	-	-	-	-	-	-	15	-		-	-	-	-	-	-	-	-	-	-	-	-	15	-	-	-	-	
Side	5	10	-	-	-	-	-	-	-	5	-		-	-	-	-	-	-	-	-	-	-	-	-	5	-	-	-	-	
Maximum Front Setback (ft)	-	-	-	-	-	-	-	-	-	-	-		-	-	-	15	15	15	15	-	-	-	-	-	-	-	-	-	-	
Minimum Building Separation (ft)	10	-	-	-	-	-	-	-	-	10	-		-	-	-	-	-	-	-	-	-	-	-	-	10	-	-	-	-	

Abbreviations:	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
----------------	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

TABLE 3-4: Density, Intensity, and Lot Standards					
D					
Mixed-UseMixed-use Zoning Districts					
Zoning District:	C2-A	CC	CMU	CDT	SWCMU
Maximum	4	10	14	15	7

Density (units per acre)											24 with HDRMU FLU												
Minimum Density (units per acre)																				-			
Minimum Open Space %	25					25					15					10				20			
Maximum FAR	0.3					0.75					0.5 — .75 outside CRA, 2.0 inside CRA					2				0.75			
Maximum ISR (%)	60					70					80					90				70			
Building Type:	SFD	SFA	ACB	MUB	NRB	SFA	ACB	MUB	NRB	SFD	SFA	ACB	MUB	NRB	SFA	ACB	MUB	NRB	SFD	SFA	ACB	MUB	
																			-	-	-	-	
Minimum Living Area (Sq. ft)	750	750	600			750	600			750	750	600			750	600			750	750	600	-	
Minimum Lot Width (ft)	40									40									40	-	-	-	
Minimum Setbacks (ft):																			-	-	-	-	
Front	30	30								30									30	-	-	-	
Rear	15	15								15									15	-	-	-	
Side	5	10								5									5	-	-	-	
Maximum Front Setback (ft)															15	15	15	15	-	-	-	-	
Minimum Building Separation (ft)	10									10									10	-	-	-	

Abbreviations:

SFD - Single Family
Detached

SFA - Single Family
Attached

ACB - Apartment/Condominium Building

NRB - ~~Non-residential~~Non-residential
Building

MUC - ~~Mixed-Use~~Mixed-use
Center

Notes:
¹ Setback requirements waived if developing under section 3.21
² Minimum building separation between two different building types is 25 feet
³ Maximum front setback may be extended if a café, public courtyard, quasi-public or similar social gathering area is provided
⁴ Accessory uses may encroach into the side and rear setbacks. However, a minimum of five (5) feet shall be provided between the accessory structure and the property line.
⁵ FAR of .75 outside CRA, 2.0 inside CRA

TABLE 3-5: Mixed Use Zoning District—Use Percentages							
Zoning District:	NMU-4	NMU-7	ECNMU-7	CMU	CC	SWCMU	ARD
<i>Use Category:</i>	-	-	-	-	-	-	-
<i>Residential:</i>	-	-	-	-	-	-	-
Minimum Percentage	35	35	35	20	20	10	20
Maximum Percentage	80	80	80	75	30	30	80
<i>Institutional, Government, and Tourism, Civic, and Recreational:</i>	-	-	-	-	-	-	-
Minimum Percentage	5	5	5	5	5	0	5
Maximum Percentage	30	30	30	10	30	20	30
<i>Commercial Office and Business Park:</i>	-	-	-	-	-	-	-
Minimum Percentage	0	0	0	0	25	20	2
Maximum Percentage	40	40	40	50	60	-	25

						60	
<i>Commercial Retail:</i>	-	-	-	-	-	-	-
Minimum Percentage	-5	5	5	15	10	20	2
Maximum Percentage	-40	40	40	50	30	70	25
<i>Medical Campus:</i>	-	-	-	-	-	-	-
Minimum Percentage	-	-	-	-	-	-	0
Maximum Percentage	-	-	-	-	-	-	30

Notes:

- 1) ~~Developments less than 10 acres may proceed as a single use and are not required to adhere to this Table~~
- 2) ~~Residential square footage within the CDT designation shall not exceed 30% of the total built square footage~~
- 3) ~~Nonresidential uses are permitted in RMU-10, but total acreage devoted to nonresidential uses shall not exceed 10% of the total acreage.~~
- 4) ~~There is no mixed use requirement within the C-2A district.~~
- 5) ~~There is no mixed use requirement for individual parcels in the 466-301 mixed use district. While mixed use is encouraged, it is the City's responsibility to ensure mixed use is achieved over the aggregate.~~

TABLE 3-5: Mixed Use <u>Mixed-use</u> Zoning District – Use Percentages								
Zoning District:	NMU-4	NMU-7	ECNMU-7	CMU	CC			ARD
<i>Use Category:</i>						-		
<i>Residential:</i>						-		
Minimum Percentage	35	35	35	20	20	10		20
Maximum Percentage	80	80	80	75	30	30		80
<i>Institutional, Government, and Tourism, Civic, and Recreational:</i>						-		
Minimum Percentage	5	5	5	5	5	-0		5
Maximum Percentage	30	30	30	10	30	-20		30

Commercial Office and Business Park:						-	
Minimum Percentage	0	0	0	0	25	20	2
Maximum Percentage	40	40	40	50	60	- 60	25
Commercial Retail:						-	
Minimum Percentage	5	5	5	15	10	20	2
Maximum Percentage	40	40	40	50	30	70	25
Medical Campus:						-	
Minimum Percentage						-	0
Maximum Percentage						-	30

Notes:

- 1) Developments less than 10 acres may proceed as a single use and are not required to adhere to this Table
- 2) Residential square footage within the CDT designation shall not exceed 30% of the total built square footage
- 3) ~~Nonresidential~~Non-residential uses are permitted in RMU-10, but total acreage devoted to ~~nonresidential~~non-residential uses shall not exceed 10% of the total acreage.
- 4) There is no mixed-use requirement within the C-2A district.
- 5) There is no mixed-use requirement for individual parcels in the 466-301 ~~mixed-use~~mixed-use district. While ~~mixed-use~~mixed-use is encouraged, it is the City's responsibility to ensure ~~mixed-use~~mixed-use is achieved over the aggregate.

P: Permitted Use C: Conditional Use S: Special Exception Use	TABLE 3-6: Allowable Principal Use Matrix																														
	-																														
Conservation Uses	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWCMU	466-301	M-1	M-2
Wetlands, forested lands, pastures, environmental habitat, karst areas, open water, and lands set aside to be protected	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Agricultural Uses	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWCMU	466-301	M-1	M-2
Citrus/ field crop production	-	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-
Keeping and/ or grazing of livestock	-	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-

Agricultural-product transfer station	-	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-
Silviculture	-	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-
Aquiculture	-	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Horticulture, greenhouses and nurseries (commercial)	-	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	P	P	P	P	P	P	-	P	P	P	P	-	-
Muck farms	-	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Commercial hog farm, chicken ranches, cattle feed lots, fish farms, bait farms and other AG-related commercial type uses	-	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Kennels for breeding purposes	-	S	S	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Animal rescue facility	-	S	S	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Exotic animals such as poisonous snakes, reptiles, primates, lions, tigers, bears, alligators and other potentially dangerous animals	-	E	E	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Residential Uses	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWCMU	466-301	M-1	M-2
Single family detached (SFD)	-	P	P	P	P	P	P	P	P	-	P	P	P	P	-	-	-	-	-P	-	P	P	P	P	P	-	-	P	P	-	-
Single family attached (SFA)	-	-	-	-	-	P	P	P	P	P	-	P	P	P	-	-	-	-	-P	-	P	P	P	P	P	-P	P	P	P	-	-
Apartment or condominium building (ACB)	-	-	-	-	-	-	-	P	P	P	-	-	-P	P	-	-	-	-	P	-	P	P	P	P	P	P	P	P	P	-	-

Dwelling unit located above the ground floor in a mixed-use building (MUB)	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	P	-	P	P	P	P	P	P	P	P	P	-	-
Community club house, pool or other amenities associated with residential projects	-	-	-	P	P	P	P	P	P	P	P	P	P	P	-	-	-	-	P	-	P	P	P	P	P	P	P	P	P	-	
Independent living facility (ILF)	-	-	-	-	-	S	S	S	S	S	-	S	S	P	P	-	S	S	S	S	P	P	P	P	P	P	P	P	P	-	-
Mobile home (MH)	-	P	P	-	-	-	-	-	-	-	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Recreational vehicle park (RV)	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	S	-	-	-	-	P	-	-	-	-	-	-	-
Shipping container home	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tiny House Planned Developments	-	-	-	-	-	P	P	P	P	P	P	P	P	P	-	-	-	-	-	-	P	P	-	-	-	-	-	-	-	-	-
Institutional, Governmental, Tourism, Civic and Recreational Uses	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	EDT	SWCMU	466-301	M-1	M-2
Public recreation facility or park	-	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	
Bed and breakfast	-	S	S	S	S	S	S	S	S	S	S	S	S	S	-	-	P	P	P	P	P	P	P	P	P	P	P	P	-	-	
Hotels and motels	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	P	P	P	P	P	P	P	P	P	-	-	
Golf courses and driving ranges	-	-	-	S	S	S	S	S	S	S	-	-	-	-	-	-	P	P	P	P	P	P	P	P	P	P	-	P	P	-	-
Commercial recreation facility such as skating rinks, movie theatres and other similar uses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	P	P	P	P	P	P	P	P	P	P	-	-	
Health clubs and fitness centers	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	P	P	P	P	P	P	P	P	P	P	P	P	-	-	
Community residential home with 6 or fewer residents	-	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	-	-	P	-	P	P	P	P	P	P	P	P	-	-	

Community residential home with 7 or more residents	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	S	S	S	S	-	-	-	-	-	-	-	-	-	-
<i>Institutional, Governmental, Tourism, Civic and Recreational Uses (cont'd)</i>	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	GMU	ARD	CC	EDT	SWGMU	466-301	M-1	M-2
Assisted living facility (ALF)	-	-	-	-	-	S	S	S	S	S	-	S	S	P	P	-	S	S	S	S	P	P	P	P	P	P	P	P	P	-	-
Nursing home	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	S	S	S	S	P	P	P	P	P	P	S	P	P	-	-
Childcare facilities/ Day care	-	-	-	-	-	S	S	S	S	S	S	P	P	P	P	-	P	P	P	-	P	P	P	P	P	P	S	P	P	-	-
Professional, business and technical schools	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	-	-	P	P	P	P	P	P	P	P	P	-	-
Public schools and private schools offering curricula similar to that of public schools	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-
Private or nonprofit organizations providing schooling and/or training programs with associated facilities and dormitories	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	S	S	S	S	-	-	-	-	-	-	S	-	-	-	-
Colleges and universities containing dormitories	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	-	-	P	P	P	P	P	P	P	P	P	-	-
Churches and places of worship	-	S	S	S	S	S	S	S	S	S	S	S	S	P	P	-	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-
Museums and other cultural facilities	-	-	-	-	-	-	-	-	-	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-
Hospitals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	S	S	S	S	S	S	S	S	P	S	S	S	S	-	-
Veterinary clinic or temporary pet boarding	-	P	P	-	-	-	-	-	-	-	-	P	P	P	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-

Cemeteries and mausoleums	-	S	S	S	S	S	S	S	S	S	S	S	S	S	P	P-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Funeral homes, crematories and other similar service establishments	-	-	-	-	-	-	-	-	-	-	-	P-	-	P	P	-	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	
Private clubs and lodges	-	-	-	S	S	S	S	S	S	S	S	S	S	S	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-
Institutional, Governmental, Tourism, Civic and Recreational Uses (cont'd)	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWCMU	466-301	M-1	M-2	
Public buildings owned, operated, and used by a government entity such as city hall, city hall annexes, police and fire stations, libraries, post office, and other similar uses	-	S	S	S	S	S	S	S	S	S	S	S	S	P	P	P	S	S	S	S	P	P	P	P	P	P	P	P	P	-P	P-	
Street and highway department garage or maintenance facility	-	S	S	-	-	-	-	-	-	-	-	-	-	S	-	P	S	S	S	S	-	-	-	-	-	-	-	-	-	P	P	
Utility facilities such as electric sub-stations, wastewater treatment plants, well sites, and other similar uses	-	P	P	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	P	-	-	-	-	-	P	P	
Commercial Office and Business Park Uses	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWCMU	466-301	M-1	M-2	
Business or technology park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	P	P	-	-	P	-	P	P	P	P	P	P	P	
Medical or dental office	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	

Professional-service establishments and offices	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-
Banks, credit unions, and financial institutions	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	
Commercial Retail Uses	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWCMU	466-301	M-1	M-2	
Retail sales establishments such as department, electronic, office supply, grocery and other similar stores	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	
Restaurants and cafés (without alcohol consumption or sales)	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	
Mobile food dispensing vehicle	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	P	-	-	-	-	-	-	-	-	-	-	-	
Bar, tavern, restaurants or cafés serving alcohol (on-site consumption)	-	-	-	-	-	-	-	-	-	-	-	-	-P	-	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	
Liquor Store (sales of hard alcohol for off-site consumption)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	
Copy centers	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	
Commercial Retail Uses (continued)	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWCMU	466-301	M-1	M-2	
Beauty shop, dry cleaning, pet grooming, and other similar personal service establishments	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	

Specialty shops such as antique shops, art showrooms, boutiques, and other similar shops	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-
Car wash and auto detailing facilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	-	S	P	-	S	-	S	P	-	-	S	P	-	-
Service and repair shops for automobiles, small engines, and other similar uses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	S	P	S	S	S	S	P	S	S	S	P	P	-
Retail and wholesale commercial establishments for lumber, building and landscaping supplies, farm equipment and other similar uses with potential outside storage of products	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	S	S	P	S	S	S	S	P	S	-	S	P	P	-
Auto dealership, golf cart, and similar sales	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	S	P	S	S	S	S	P	S	S	S	P	-	-
Convenience store	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-
Travel Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	-	-	-
Indoor Storage facilities—Multistory	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	P	P	P	P	S	S	S	S	P	S	S	S	P	-	-
Indoor Storage facilities—Single story	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	P	-

[illegible]

<i>P: Permitted Use</i> <i>C: Conditional Use</i> <i>S: Special Exception</i> <i>X: Prohibited, or cell left blank</i>	TABLE 3- 6: Allowable Principal Use Matrix																															
Conservation Uses	CON	AG-5	AG-10		RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWGCU	466-301	M-1	M-2
Wetlands, forested lands, pastures, environmental habitat, karst areas, open water, and lands set aside to be protected	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Medical marijuana cultivation	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Agricultural Uses	CON	AG-5	AG-10		RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWGCU	466-301	M-1	M-2

City of Wildwood
Land Development Regulations

Dwelling unit located above the ground floor in a mixed-use building (MUB)													P						P		P	P	P	P	P	P	P	P	P	P				
Community club house, pool or other amenities associated with residential projects or neighborhoods				P	P	P	P	P	P	P	P	P	P	P				P		P	P	P	P	P	P	P	P	P	P	P				
Independent living facility (ILF)						S	S	S	S	S		S	S	P	P		S	S	S	S	P	P	P	P	P	P	P	P	P	P				
Mobile home (MH)		P	P								P	P																		-				
Recreational vehicle park (RV)											P								S					P					-					
Shipping container home											P																			-				
Tiny House Planned Developments						P	P	P	P	P	P	P	P	P						P	P		P	P					-					
<i>Institutional, Governmental, Tourism, Civic and Recreational Uses</i>	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWCMU	466-301	M-1	M-2			
Public recreation facility or park		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				
Bed and breakfast		S	S	S	S	S	S	S	S	S	S	S	S	S			P	P	P	P	P	P	P	P	P	P	P	P	P	P				
Hotels and motels																	P			P	P	P	P	P	P	P	P	P	P	P				
Golf courses and driving ranges				S ⁵	S ⁵	S ⁵	S ⁵	S ⁵	S ⁵	S ⁵							P ⁵	P ⁵	P ⁵	P ⁵	P ⁵	P ⁵	P ⁵	P ⁵	P ⁵	P ⁵	P ⁵		P	P ⁵				
Commercial recreation facility such as skating rinks, movie theatres and other similar uses																	P	P	P	P	P	P	P	P	P	P	P	P	P	P				
Health clubs and fitness centers												P	P				P	P	P	P	P	P	P	P	P	P	P	P	P	P				
Community residential home with 7 or more residents															S		S	S	S	S							S		-					
<i>Institutional, Governmental, Tourism, Civic and Recreational Uses (cont'd)</i>	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWCMU	466-301	M-1	M-2			
Assisted living facility (ALF)						S	S	S _P	S _P	S _P		S	S _P	P	P		S	S	S	S	P	P	P	P	P	P	P	P	P	P				
Nursing home														P	P		S	S	S	S	P	P	P	P	P	P	S	P	P					

Childcare facilities/ Day care						S	S	S	S	S	S	P	P	P	P		P	P	P		P	P	P	P	P	P	S	P	P		
Professional, business and technical schools														P	P						P	P	P	P	P	P	P	P	P		
Public schools and private schools offering curricula similar to that of public schools			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Private or nonprofit organizations providing schooling and/or training programs with associated facilities and dormitories, not limited to counseling and/or treatment facilities														P	<u>S</u> <u>P</u>			S	S	S	S				<u>P</u>		S	-			
Colleges and universities containing dormitories														P	P						P	P	P	P	P	P	P	P	P		
Churches and places of worship		S	S	S	S	S	S	S	S	S	S	S	S	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P		
Museums and other cultural facilities												P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Hospitals															<u>S</u> <u>P</u>		S	S	S	S	S	S	S	S	S	S	S	S			
Veterinary clinic or temporary pet boarding		P	P									P	P	P			P	P	P	P	P	P	P	P	P	P	P	P	P		
Cemeteries and mausoleums		S	S	S	S	S	S	S	S	S	S	S	S	S	P	P													-		
Funeral homes, crematories and other similar service establishments												P		P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Private clubs and lodges				S	S	S	S	S	S	S	S	S	S	S			P	P	P	P	P	P	P	P	P	P	P	P	P		
<i>Institutional, Governmental, Tourism, Civic and Recreational Uses (cont'd)</i>	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWCMU	466-301	M-1	M-2

Public buildings owned, operated, and used by a government entity such as city hall, city hall annexes, police and fire stations, libraries, post office, and other similar uses		S	S	S	S	S	S	S	S	S	S	S	S	P	P	P	S	S	S	S	P	P	P	P	P	P	P	P	P	P	P	P
Street and highway department garage or maintenance facility		S	S										S		P	S	S	S	S									-		P	P	
Utility facilities such as electric sub stations, wastewater treatment plants, well sites, and other similar uses		P	P												P								P						-	P	P	
Commercial Office and Business Park Uses	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWCMU	466-301	M-1	M-2	
Business or technology park																	P	P	P	P			P		P	P	P	P	P	P	P	
Medical or dental office												P	P	P			P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Professional service establishments and offices												P	P	P			P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Banks, credit unions, and financial institutions												P- S	P- S				P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Commercial Retail Uses	CON	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECNMU-7	CMU	ARD	CC	CDT	SWCMU	466-301	M-1	M-2	
Retail sales establishments such as department, electronic, office supply, grocery and other similar stores												P	P				P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Restaurants and cafés (without alcohol consumption or sales), No Drive-Thru throughs												P	P				P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Restaurants and cafés (without alcohol consumption or sales), with												C	C				P		P	P	P	P	P	P	P	P	P	P	P			

City of Wildwood

Land Development Regulations

Manufacturing of nonhazardous materials																															-		P	P
Manufacturing or warehousing of chemicals, fertilizers, hazardous, or biohazardous materials																															-		C	C
Explosives manufacturing or storage																															-		C	C
Paper and pulp manufacturing																															-		P C	P C
Petroleum refining																															-			C
Electric, gas, or energy generating facility																	P	P													-		P	P
Solid waste transfer stations																															-		C	C
Landfills																															-		C	C
Tower and wireless communication services		S	S														S				S						S				-		S	S
Truck Stop																					S										-		S	S
Mining and excavation		C ¹	C ¹																												-		C ¹	C ¹
Medical marijuana cultivation	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Medical marijuana dispensary	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Hookah lounge	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Notes P=permitted, C=conditional use, S=special exception, X=not permitted																																		
¹ Mining is not permitted in spring buffer areas or within surface drainage basins with direct surface water outlets to spring runs or spring heads, or in areas with karst features.																																		
² Permitted by right when not within 1,000 ft. of another community residential home of 6 or fewer residents or within 1,200 ft. of one with greater than six (6) residents.																																		
³ Subject to any conditions contained within this LDR and Florida Statutes (F.S.) Section 509.102																																		
⁴ Permitted by right for bona fide agricultural properties with exemptions when agritourism using existing buildings also used in agricultural operations. Conditional use approval required for agritourism for all properties with agricultural zoning not meeting these standards.																																		
⁵ Golf courses are to implement Florida Department of Environmental Protection (FDEP) best management practices.																																		

TABLE 3-7

Criteria and Limitations for Temporary A-Frame and T-Frame Signs – CMU, CDT, and CC Districts	
Maximum Number of Signs	1 per business
Maximum Width	3 feet
Maximum Height	3.5 feet
Minimum Setback/Distance from Curb	1 foot
Maximum Width of Public Sidewalk that the Sign May Obstruct	No more than one-third of width of public sidewalk
Maximum Distance of Sign from Main Entrance to Business	10 feet
Duration Allowed	Only during hours while business is open
Allowed on Public Property and Right-of-Way	Yes
Allowed in a sight visibility triangle described in Design District Standards, Chapter 1, Section (G)(6).	No
Illumination Allowed	No

TABLE 3-8

Criteria and Limitations for All Other Temporary Signs in All Zoning Districts						
ZONING DISTRICT CATEGORY*	Agricultural	Residential	Mixed Use	Commercial	Industrial	Institutional
Maximum Number of Temporary Signs Per Parcel ¹	8	2	4	4	4	4
Maximum Sign Size (Area) for a Temporary Sign ²	4 sf.	4 sf.	16 sf.	16 sf.	16 sf.	16 sf.
Maximum Sign Height for a Temporary Freestanding Sign ³	6 ft.	6 ft.	6 ft.	6 ft.	6 ft.	6 ft.
Maximum Sign Height for a Temporary Wall Sign (inclusive of a Window Sign)	15 ft.	15 ft.	15 ft.	15 ft.	15 ft.	15 ft.
Minimum Sign Setback required to be maintained by a Temporary Ground Sign from any property line ⁴	3 ft.	3 ft.	3 ft.	3 ft.	3 ft.	3 ft.

Minimum Sign Setback required to be maintained by a Temporary Ground Sign from the edge of any paved street or road	3 ft.	3 ft.	3 ft.	3 ft.	3 ft.	3 ft.
Minimum Spacing that is required to be maintained by a Temporary Ground Sign from any other Temporary Ground Sign ⁵	15 ft.	15 ft.	15 ft.	15 ft.	15 ft.	15 ft.
Maximum Aggregate Surface Area Allocated for All Temporary Signs on a Parcel ⁶	64 sf.	64 sf.	128 sf.	128 sf.	128 sf.	128 sf.
Whether Temporary Sign is Allowed on Public Property or Public Right-of-Way	No	No	No	No	No	No

Allowed in a sight visibility triangle described in Design District Standards, Chapter 1, Section (G)(6)	No	No	No	No	No	No
Direct Illumination of Surface of Temporary Sign Allowed	No	No	No	No	No	No
Duration Allowed After Event Ends	7 Calendar Days	7 Calendar Days	7 Calendar Days	7 Calendar Days	7 Calendar Days	7 Calendar Days

*Zoning District Categories shall be defined as follows:
Agricultural — AG-5, AG-10, CON
Residential — RR, ER, R-1, R-2, R-3, R-4, R-5, MHP
Mixed Use — RMU, RMU-10, RIO, C-2A, NMU-4, NMU-7, ECNMU-7, CMU, CC, CDT, SWCMU, 466-301
Commercial — C-1, C-2, C-3
Industrial — M-1, M-2
Institutional — PEU, IN

¹The number of temporary commercial signs per parcel shall be no more than four (4) signs; however, no more than one temporary commercial sign per parcel may be a banner sign and a temporary commercial banner sign is limited to a maximum duration of display of no more than thirty (30) days per calendar year per parcel, unless otherwise noted in a Temporary Sign Permit. Feather signs are limited to a maximum duration of display of no more than thirty (30) days per calendar year per parcel, unless otherwise noted in a Temporary Sign Permit.
²The square footage limitation is per side for a back-to-back sign. For example, a four (4) square foot limitation means that there is a limit of Four (4) square feet of surface area per side of a back-to-back sign, and an aggregate limit of eight (8) square feet is allowed if the sign is a back-to-back temporary sign.
³Not applicable to signs displayed on flagpoles.
⁴Minimum sign setbacks do not apply to wall signs. Except as set forth in Sec. 34-447.1 a for A-Frame Signs and T-Frame Signs, all Temporary Signs are prohibited on public property and from public rights-of-way.
⁵Not applicable to signs displayed on flagpoles.
⁶There is no limit to the number of separate messages that may appear on the allowable surface(s) of any Temporary Sign. The maximum aggregate surface area allowed is subject to circumstances that may reduce the maximum aggregate surface area allowable on some parcels.

TABLE 3-8 Criteria and Limitations for All Other Temporary Signs in All Zoning Districts						
ZONING DISTRICT CATEGORY*	Agricultural	Residential	Mixed UseMixed-use	Commercial	Industrial	Institutional

Maximum Number of Temporary Signs Per Parcel ¹	8-6	2	4	4	4	4
Maximum Sign Size (Area) for a Temporary Sign ²	4 sf.	4 sf.	16 sf.	16 sf.	16 sf.	16 sf.
Maximum Sign Height for a Temporary Freestanding Sign ³	6 ft.	6-3 ft.	6ft.	6 ft.	6 ft.	6 ft.
Maximum Sign Height for a Temporary Wall Sign (inclusive of a Window Sign)	15 ft.	15ft.	15ft.	15 ft.	15 ft.	15 ft.
Minimum Sign Setback required to be maintained by a Temporary Ground Sign from any property line ⁴	3 ft.	3 ft.	3 ft.	3 ft.	3 ft.	3 ft.
Minimum Sign Setback required to be maintained by a Temporary Ground Sign from the edge of any paved street or road	3 ft.	3ft.	3 ft.	3 ft.	3 ft.	3 ft.
Minimum Spacing that is required to be maintained by a Temporary Ground Sign from any other Temporary Ground Sign ⁵	15 ft.	15 ft.	15 ft.	15 ft.	15 ft.	15 ft.
Maximum Aggregate Surface Area Allocated for All Temporary Signs on a Parcel ⁶	64 sf.	64 sf.	128 sf.	128 sf.	128 sf.	128 sf.
Whether Temporary Sign is Allowed on Public Property	No	No	No	No	No	No

or Public Right-of-Way						
Allowed in a sight visibility triangle described in Design District Standards, Chapter 1, Section (G)(6)	No	No	No	No	No	No
Direct Illumination of Surface of Temporary Sign Allowed	No	No	No	No	No	No
Duration Allowed After Event Ends	7 Calendar Days	7 Calendar Days	7 Calendar Days	7 Calendar Days	7 Calendar Days	7 Calendar Days

*Zoning district categories shall be defined as follows:

Agricultural - AG-5, AG-10, CON

Residential - RR, ER, R-1, R-2, R-3, R-4, R-5, MHP

~~Mixed-Use~~Mixed-use - RMU, RMU-10, RIO, C-2A, NMU-4, NMU-7, ECNMU-7, CMU, CC, CDT, SWCMU, 466-301

Commercial - C-1, C-2, C-3

Industrial - M-1, M-2

Institutional - PIU, IN

¹The number of temporary commercial signs per parcel shall be no more than four (4) signs; however, no more than one (1) temporary commercial sign may be a banner sign and a temporary commercial banner sign is limited to a maximum duration of display of no more than thirty (30) days per calendar year per parcel, unless otherwise noted in a Temporary Sign Permit. Feather signs are limited to a maximum duration of display of no more than thirty (30) days per calendar days per calendar year per parcel, unless otherwise noted on a Temporary Sign Permit.

²The square footage limitation is per side for a back-to-back sign. For example, a four (4) square foot limitation means that there is a limited of four (4) square feet of surface area per side of a back-to-back sign, and an aggregate limit of eight (8) square feet is allowed if the sign is a back-to-back temporary sign

³Not applicable to signs displayed on flagpoles.

⁴Minimum sign setbacks do not apply to wall signs. Except as set forth in Sec. 34-447.1.a for A-Frame Signs and T Frame Signs, all Temporary Signs are prohibited on public property and from public rights-of-way.

⁵ Not applicable to signs displayed on flagpoles.

⁶ There is no limit to the number of separate messages that may appear on the allowable surface(s) of any Temporary Sign. The maximum aggregate surface area allowed is subject to circumstances that may reduce the maximum aggregate surface area allowable on some parcels.

TABLE 3-9: PERMANENT SIGNS ALLOWED IN ALL ZONING DISTRICTS						
ZONING DISTRICT CATEGORY*	Agricultural	Residential	Mixed Use	Commercial	Industrial	Institutional
Flagpoles	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Flag Brackets and Stanchions	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Signs at Service Station Islands	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Monument Signs	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Wall Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Restaurant Wall Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Drive-Through Lane Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Umbrella Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Awning Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Canopy Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Changeable Copy Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Projecting Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Not Allowed	Not Allowed	Not Allowed
Window Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Door Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24

~~*Zoning District Categories shall be defined as follows:~~
~~Agricultural—AG-5, AG-10, CON~~
~~Residential—RR, ER, R-1, R-2, R-3, R-4, R-5, MHP~~
~~Mixed Use—RMU, RMU-10, RIO, C-2A, NMU-4, NMU-7, ECNMU-7, CMU, CC, CDT, SWCMU, 466-301~~
~~Commercial—C-1, C-2, C-3 Industrial—M-1, M-2~~
~~Institutional—PEU, IN~~
~~Abbreviations: P: Sign Permit Required~~
~~N/A: Sign Type Not Allowed in Zoning District~~

TABLE 3-9: PERMANENT SIGNS ALLOWED IN ALL ZONING DISTRICTS						
ZONING DISTRICT CATEGORY*	Agricultural	Residential	Mixed Use Mixed-use	Commercial	Industrial	Institutional
Flagpoles	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Flag Brackets and Stanchions	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Signs at Service Station Islands	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Monument Signs	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Wall Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Restaurant Wall Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Drive-Through Lane Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Umbrella Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Awning Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Canopy Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24

Changeable Copy Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Projecting Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Not Allowed	Not Allowed	Not Allowed
Window Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Door Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
*Zoning District Categories shall be defined as follows:						
Agricultural - AG-5, AG-19, CON						
Residential - RR, ER, R-1, R-2, R-3, R-4, R-5, MHP						
Mixed-Use Mixed-use - RMU, RMU-10, RIO, C-2A, NMU-4, NMU-7, ECNMU-7, CMU, CC, CDT, SWCMU, 466-301						
Commercial - C-1, C-2, C-3						
Industrial - M-1, M-2						
Institutional - PIU, IN						
P: Sign Permit Required						
Notes:						
¹ Permitted only for purposes of subdivision and neighborhood entry signs						

TABLE 3-10: SIGN PERMIT REQUIREMENTS						
ZONING DISTRICT CATEGORY*	Agricultural	Residential	Mixed Use	Commercial	Industrial	Institutional
-	-	-	-	-	-	-
-	-	-	-	-	-	-
Flagpoles	P	P	P	P	P	P
-	-	-	-	-	-	-
-	-	-	-	-	-	-
Signs at Service Station Islands	N/A	N/A	P	P	P	P
Monument Signs	N/A	-	P	P	P	P
Wall Signs	N/A	N/A	P	P	P	P
Restaurant Wall Signs	N/A	N/A	P	P	P	P

Drive-Through Lane Signs	N/A	N/A	P	P	P	P
-	-	-	-	-	-	-
Awning Signs	N/A	N/A	P	P	P	P
Canopy Signs	N/A	N/A	P	P	P	P
Changeable Copy Signs	N/A	N/A	P	P	P	P
Projecting Signs	N/A	N/A	P	N/A	N/A	N/A

~~*Zoning District Categories shall be defined as follows:~~
~~Agricultural—AG-5, AG-10, CON~~
~~Residential—RR, ER, , R-2, R-3, R-4, R-5, MHP Mixed Use—~~
~~RMU, RMU-10, RIO, C-2A, NMU-4, NMU-7, ECNMU-7, CMU, CC, CDT, SWCMU, 466-301 Commercial—~~
~~C-1, C-2, C-3~~
~~Industrial—M-1, M-2~~
~~Institutional—PEU, IN~~

TABLE 3-10: SIGN PERMIT REQUIREMENTS						
ZONING DISTRICT CATEGORY*	Agricultural	Residential	Mixed Use Mixed-use	Commercial	Industrial	Institutional
Flagpoles	P	P	P	P	P	P
Signs at Service Station Islands	N/A	N/A	P	P	P	P

Monument Signs	N/A	<u>P</u> ¹	P	P	P	P
Wall Signs	N/A	N/A	P	P	P	P
Restaurant Wall Signs	N/A	N/A	P	P	P	P
Drive-Through Lane Signs	N/A	N/A	P	P	P	P
Awning Signs	N/A	N/A	P	P	P	P
Canopy Signs	N/A	N/A	P	P	P	P
Changeable Copy Signs	N/A	N/A	P	P	P	P
Projecting Signs	N/A	N/A	P	N/A	N/A	N/A
*Zoning District Categories shall be defined as follows:						
Agricultural – AG-5, AG-10, CON						
Residential – RR, ER, R-1, R-2, R-3, R-4, R-5, MHP						
Mixed-Use Mixed-use - RMU, RMU-10, RIO, C-2A, NMU-4, NMU-7, ECNMU-7, CMU, CC, CDT, SWCMU, 466-301						
Commercial – C-1, C-2, C-3						
Industrial – M-1, M-2						
Institutional – PEU, IN						

<u>P: Sign Permit Required</u>
Notes
¹ Permitted for subdivision and neighborhood identification

City of Wildwood
Land Development Regulations

3-87

Chapter 4 – Site Plan Regulations

- 4.1. General. 4-1
- 4.2. Procedures for Review of Site Plans. 4-2
- 4.3. Minor Site Plans. 4-2
- 4.4. Required Information. 4-3

4.1. General.

(A) Purpose and intent. It is the purpose of these site plan regulations to promote and protect the health, safety, comfort, economy, order, appearance, convenience and general welfare of the citizens of the City of Wildwood. To do so requires the harmonious, orderly and progressive development of land within the municipal boundaries. Similarly, the intent of these regulations is as follows:

- (1) To assure the project is compatible with the surrounding area and that it will serve to enhance the general character of the area and the City;

(2)

~~To assure the project is compatible with the surrounding area and that it will serve to enhance the general character of the area and the City;~~

To assure that adequate provisions are made for vehicular traffic access, ingress, egress, internal circulation and parking, traffic control, pedestrian and bicycle movement and safety, and emergency vehicle access;

- (3) To assure that adequate screening and buffering where necessary are provided between the project and contiguous properties;

- (4) To assure that adequate provisions are planned for public facilities and services necessary to the maintenance of the health and welfare of the residents of the project;

- (5) To assure the adequate provisions have been made for light, air, access, and privacy in the arrangement of buildings as they relate to other improvements, to public roads/streets, to internal roads, to parking areas, to recreation areas, to sidewalks, and to contiguous properties;

- (6) To assure that the natural qualities and characteristics of the land will be preserved, and that the project site will be appropriately landscaped, and provisions established for the maintenance of the same;

- (7) To assure that adequate recreation space will be provided within projects and that provisions are made for the supervision and maintenance thereof;

- (8) To assure that the aesthetics and architectural details of the project are compatible with the surrounding area and serve to enhance the character of the area;

- (9) To assure the prevention of haphazard, premature, or scattered land development;

- (10) To assure safety from fire, panic, crime, and other dangers, and to promote health and the general welfare;

- (12) To provide adequate drainage and to assure protection from flooding hazards and ensure proper water management;

- (13) To assure the protection of the natural and scenic resources of the City, including surface waters, and groundwater recharge areas; and

- (14) To promote development patterns that encourages the use of alternative forms of transportation.

- (B) *Jurisdiction.* Regulations established herein shall be applied to all lands within the municipal limits of the City of Wildwood and shall be construed to be minimum requirements of the City. Each developer or applicant for site plan approval should be aware that there may be additional regional, state, federal, or County requirements which must be complied with and over which the City has no jurisdiction. The developer or applicant should make every effort to contact other agencies to determine their requirements to avoid a waste of time and money in complying with this Code.
- (C) *Disputes.* To aid in the prevention of disputes and litigation in connection with this Code, it is hereby established as a policy of this Code and of the City Commission that the City Engineer shall decide all questions, difficulties and disputes of whatever nature which may arise relative to the interpretation of this Code concerning any plans which have been presented or construction which may be taking place, and that his ruling shall be final unless specifically overruled by the City Commission.
- (D) *Expiration of approvals.* The development permit shall be valid for a period of one (1) year. A development permit shall automatically expire if construction of on-site improvements is not started within one (1) year of its issuance. Start of construction shall mean actual construction of roadways, parking lots, utilities or buildings in accordance with approved development plans. Clearing, grubbing, and other preliminary site preparation activities shall not constitute start of construction for the purpose of this section. The approving authority may grant an extension of time, not to exceed one (1) year, for good cause.
- (E) *Developer's agreement.* Prior to approval of a site plan, a developer's agreement may be required if deemed necessary by the City Manager and/or City Attorney.

4.2. Procedures for Review of Site Plans.

- (A) *Site plan required.* An approved development permit is required prior to the issuance of a building permit. It shall be unlawful for any person to construct, erect or alter a building or structure or to develop, change or improve land for which a site plan is required except in accordance with an approved site plan.
- (B) *Applicability.* The procedures contained in this Chapter will be used for the review of the following:
- (1) All ~~nonresidential~~non-residential projects including public buildings and facilities;
 - (1) Apartment or condominium projects (multi-family);
 - (2) Mobile home parks (rental);
 - (3) Recreational vehicle parks/campgrounds (master park plan);
 - (4) Projects involving land development without structures, such as parking lots, stormwater ponds or any other improvements to the site. Such projects may not require review by the Planning and Zoning Board, or the City Commission as determined by the Development Services Director;
 - (5) Projects involving new construction, the alteration or conversion of any existing structure into a ~~nonresidential~~non-residential or multi-family residential facility which involves a change where there is a need for upgrading of the site through parking requirements, drainage improvements, fire flow, etc.;
 - (6) Any developments permitted under conditional uses in Chapter 3.
- (C) *Pre-application conference.* A pre-application conference is recommended for interested applicants wishing to submit a site plan. The pre-application conference may avoid heavy expenditures of time, effort and money only to find, unnecessarily, that costly changes are required by the City to make the proposed plans conform to its requirements. Interested applicants are recommended to submit as much information (i.e., detailed plans) in advance of the pre-application conference to aid in the process.
- (D) *Review of site plans.*
- (1) *Purpose.* The purpose of a site plan is to permit complete and accurate presentation of technical data and engineering drawings in such a manner as to allow complete review and evaluation of the proposed development to the provisions of this Code and its impact upon both the site and surrounding areas.
 - (2) *Application.* Applications seeking site plan approval shall submit an application to the office of the Development Services Director; aAppropriate fees shall be paid at the time of submittal.
 - (3) *Review process.* Site plans shall be subjected to the review and approval processes outlined in section 1.14 of this Code.

4.3. Minor Site Plans.

- (A) *Purpose.* Minor site plans are required for residential and ~~nonresidential~~~~non-residential~~ development that has been determined by the Development Services Director to have limited potential for off-site impacts. The Development Services Director has the power to determine if a Mminor site plans ~~should be~~ may be approved by the Project Review Committee. In all other cases, the Development Services Director has the power to approve minor site plan applications. Due to the limited off-site impacts, submittals are not required to provide all required information listed in section 4.4 below. However, interested applicants are required to confer with the Development Services Director on the information that is required for minor site plan approval.
- (B) *Applicability.* Minor site plans may include the following:
- (1) Single-family detached and attached dwelling units or minor appurtenances thereto, such as private swimming pools and screen enclosures.
 - (2) Additions to existing structures that are less than 50 percent (50%) of the total square footage of the existing structure and do not exceed 2,500 square feet.
 - (3) For changes in use without addition to existing structures but require other on-site improvements such as stormwater or parking improvements.
 - (4) For minor modifications to approved site plans.
 - (5) Accessory structures used for storage purposes only that adhere to the following criteria:
 - (a) Shall not exceed 600 square feet;
 - (b) Height is restricted to one story;
 - (c) Must be of similar construction and architectural style as the primary structure;
 - (d) Shall be a permanent structure constructed on a foundation having either a concrete slab or stem wall and meet the minimum requirements of the Florida Building Code;
 - (e) Must meet all applicable zoning regulations; and
 - (f) Shall only be utilized for storage use.

4.4. Required Information.

- (A) Site plans shall be prepared on sets of sheets sized 24 inches by 36 inches (24"x36"), and/or may also be submitted electronically. Electronically submitted drawings are to be referenced to state plane coordinate system, NAD83, Florida West. A key map or sheet must be provided for easy navigation through the individual sheets.
- (B) *Minimum requirements.* The applicant shall have a registered professional engineer prepare the plans and calculations in conformance with the format, design and improvement standards required by these regulations and the requirements of other regulatory agencies. All site plans are required to meet the City's design district standards.
- (C) *General development and proposed improvements.* Plans shall contain the following information at a minimum:
- (1) *General information.* Provide the following general information:
 - (a) Name of project₁₂
 - (b) Statement of intended use of site₁₂
 - (c) Metes and bounds legal description of the property, tax parcel ID(s), and size of parcel(s) in acres or square feet₁₂
 - (d) Name, address and telephone number of the owner or owners of record₁₂
 - (e) Name, address and telephone number of the owner's (or owners') agent₁₂
 - (f) Name, address, signature and registration of the professionals preparing the plan(s)₁₂
 - (g) Date, north arrow and scale, number of sheets; the scale (sufficient to depict all site features at a clearly legible scale) shall be designated on all sheets in a dedicated location in the top right corner of each sheet₁₂
 - (h) Vicinity map showing relationship of proposed development to the surrounding streets and thoroughfares shall be at a scale of not less than 1-inch equals 1,000 feet, and also delineating proximate major roadways₁₂

- (i) Bearings and distances of boundary lines with a heavy line. Also provide the linear dimensions of the site; and
 - (j) Easements, right-of-way dedications and reservations.
- (2) Buildings and structures. Provide the following information concerning buildings and structures:
- (a) Intended use;
 - (b) Number of stories and height of the building(s);
 - (c) Number of dwelling units and density calculated per section 3.4(D);
 - (d) If a restaurant, show number of seats and occupancy load.
 - (e) Projected number of employees;
 - (f) ~~Nonresidential~~Non-residential square footage for proposed development calculated per section 3.4(B);
 - ~~(g)~~ Building elevations and model home details. Color renderings of building elevations and model home details shall be submitted that comply with the City's Land Development Regulations, Design District Standards or Planned Development Agreement, as applicable;
 - (g)
 - (h) Fire line plans for buildings including a fire suppression system.
- (3) Zoning and future land use. Zoning and future land use district(s) on and adjacent to the tract;
- ~~(4)~~ Public sites, if any. Identification of the location, size, and purpose of all public sites, if any, to be reserved, conveyed or dedicated for or to the City or public, including, but not limited to, parks, playgrounds or other public uses;
- ~~(4)~~(5) Private sites, if any. Identification of cation of the location, size, and purpose of all non-public or private sites., These shall, if any, includinge, but not be limited to, private roads, drainage systems, recreational facilities, outparcels, gate and guardhouses (if a gated community is indicated), and common areas. The entity responsible for ownership and maintenance of the private sites, if any, shall be identified.
- ~~(5)~~(6) Setbacks. Building setback lines, where applicable, shall be shown;
- ~~(6)~~(7) Soils. A soil classification map drawn on the face of the plan for comparison with proposed development activities shall be provided and shall indicate soil classifications on the plan;
- ~~(7)~~(8) Transportation and mobility network on and adjacent to the tract. Identification of existing and proposed streets on and adjacent to the tract, including: the name, right-of-way width and location; approximate grades and gradients; cross-sections of typical road sections; type, width and elevation of surfacing; and legally established centerline elevations, transit stops, sidewalks, paths, curbs, gutters, culverts, etc. Locations of all median openings in the vicinity and access points on both sides of all abutting roadways must also be shown. If applicable, similar information for alleys must be provided;
- ~~(8)~~(9) Utilities on and adjacent to tract. Identification of existing and proposed utilities on and adjacent to the tract, including but not limited to: the location, size and invert elevation of sanitary or storm sewers and reuse lines; location and size of water mains; and location of any gas lines, fire hydrants, electric and telephone poles, and streetlights. Also provide fire flow demand calculations; Utilities are required to be underground unless determined to be detrimental to the public's health, safety, and welfare.
- ~~(9)~~(10) Topography. Existing topographic conditions on the property being developed overlaid with a depiction of all proposed development and extending 25 feet beyond the property line including surface water elevations and date recorded;
- ~~(10)~~(11) Other conditions on tract. Existing and proposed watercourses, wetlands, preservation areas, wooded areas, houses, barns, shacks and other significant features on and adjacent to the tract;
- ~~(11)~~(12) Other conditions on adjacent lands. Approximate direction and gradient of grounds slope, including any embankments or retaining walls; character and location of buildings, railroads, power lines, towers, and other adverse influences;
- ~~(12)~~(13) Proposed public improvements, if any. Proposed public improvements, highways or other major improvements planned by public authorities for future construction on or near the tract;
- ~~(13)~~(14) Flood Hazard Areas. Delineation of flood hazard areas, floodway boundaries, flood zones and base flood elevations. Where the parcel on which the proposed development will take place will have more than five (5) lots or is larger than five (5) acres and the base flood elevations are not included on the Flood Insurance Rate Map (FIRM) or in the flood insurance study, such elevations shall be prepared in accordance with currently accepted engineering practices;

~~(14)~~(15) *Stormwater management system*. Indicate the flow direction and location of detention and retention areas;.

~~(15)~~(16) *Dredge and fill*. If any dredging or filling operation is intended in development of the area, application shall be made to the official responsible for dredge and fill permits. No such work will be done prior to issuance of such permit from the water management district;.

~~(16)~~(17) *Erosion control*. Provision for the ~~adequate~~ control of erosion and sediment, indicating the location and description of the methods to be utilized during and after all phases of clearing, grading and construction, with control methods meeting Natural Resource Conservation Service and FDEP best management practices;.

~~(17)~~(18) *Landscaping*. Provide a signed and sealed landscaping plan meeting all requirements of DDS Chapter 2, including any proposed irrigation system and detailed plant material for all common areas and buffers if applicable;.

~~(18)~~(19) Exterior Lighting Design Plan as described in the City's Design District Standards, Chapter 1, Sec. (F)(7).

~~(19)~~(20) *Solid waste*. Location and access provisions for refuse service, including pad screening, fencing and landscaping. Approval from the appropriate entity is required before site plan can be approved.

~~(20)~~(21) *Boundary survey*. A boundary survey of the lands to subject to the site plan performed and prepared under the responsible direction and supervision of a professional surveyor;.

~~(21)~~(22) *Tree survey*. A tree survey listing all viable (to be determined by a licensed landscape architect or certified arborist) trees containing a DBH greater than ten (10) inches for areas planned to be developed. This requirement may be modified for properties larger than 100 acres by the Development Services Director for Master Planned Communities and/or heavily treed properties provided appropriate documentation is submitted for review.

~~(22)~~(23) *Aerial photograph*. An aerial photograph with the source and date of the photograph; ~~and~~

~~(24)~~ *Phasing*. Planned phases, if any, are to be shown. Each phase shall be designed to stand on its own if subsequent phases are not developed.

~~(23)~~(25) *Geotechnical analysis*. An analysis showing any karst or similar features causing concerns with sinkhole formation or percolation of untreated water into the aquifer .

(D) *Additional analyses*. The following studies, documentation, and forms shall be provided in addition to the requirements set forth by section 4.4(C).

(1) *Traffic impact analysis (TIA)*. The applicant shall submit a TIA conducted within one (1) year prior to submittal and has been accepted by Sumter County Public Works; When a TIA shows a project will reduce the level of service (LOS) for a roadway below its adopted level, non-road expansion mobility strategies shall be preferred for mitigation.

(2) *Environmental assessment*. A professionally conducted survey of native vegetative communities shall be required for all undeveloped sites. The Development Services Director may waive this requirement in situations where the site has been previously developed. This survey shall be conducted by an ecologist, biologist, or similar professional and shall include an inventory of wildlife, as well as state and federally listed endangered and threatened animal and plant species, and species of special concern. The assessment shall be conducted no later than one (1) year prior to the submittal date. The environmental assessment shall address at a minimum:

1. (a) Wildlife and listed species populations within the proposed development site;
2. (b) The feasibility and availability of onsite management and protection of identified wildlife and listed species; and
3. (c) The appropriateness of mitigating the impacts of development by the relocation of the listed species to an acceptable off-site location, or, in the event that on-site protection is shown to be ineffective; the use of conservation easements; or the use of low impact development techniques.

(3) *Supplemental applications*. The following supplemental applications are also required:

- (a) Sign application, if applicable; and
- (b) Tree removal permit; and
- (c) Application for a utility easement (if City utility easement is needed for development).

(4) *Stormwater calculations.* The applicant's engineer shall provide the stormwater calculations for the area subject to the site plan that demonstrate compliance with these regulations, and with the regulations of the water management district.

(5) *Agreements.* Copies of any and all executed agreements with the City tied to the property subject to the site plan (i.e., PD, developer's, development, MOU, etc.).

(6) *Easements.* Copies of all proposed or executed easements, for cross-access, water and wastewater utilities, shared stormwater facilities, or other required easements.

(7) *Agency permits.* A list and status of all applicable permits from other agencies required for the development.

(8) *Preliminary concurrency determination.* An application for preliminary concurrency determination pursuant to section 7.2(B)(2).

P(9) *Planned Development Land Use Allocations.* For projects subject to an existing Planned Development agreement, a list and calculation of total allowed land use allocations for the PD (in square feet and acres), as well as remaining allocations available to the PD after the proposed development is complete, to ensure consistency with Comprehensive Plan ~~Mixed-Use~~Mixed-use percentage requirements.

(10) *Illicit discharge and Connection Stormwater Affidavit.* A fully executed affidavit shall be submitted.

(E) *Additional required legal submittals where facilities are dedicated to the public.* The approval of the site plan wherein facilities are dedicated to the City shall be made only pursuant to certification of adequacy of the following list of required submittals by the City Manager and City Attorney, as appropriate:

(1) *Surety.* The approval of any site plan shall be subject to the applicant guaranteeing the installation and maintenance of the required improvements by posting a surety in the amount of one hundred twenty percent (120%) of the construction costs. Costs for construction shall be determined by an estimate by the applicant's engineer, or a copy of the actual construction contracts as provided. The amounts of surety must be approved as adequate by the director of public works and/or the City Engineer. In all cases where public improvements are installed, a two-year (2-year) maintenance surety in the amount of twenty percent (20%) of the construction costs must be submitted. The certificate of occupancy shall not be issued until the surety is approved. At the conclusion of the two-year (2-year) maintenance period the developer may petition the City to release the surety. The City will inspect the public improvements and issue a determination of any public improvements covered by the surety that are in need of repair. Upon verification that all repairs have been made, the City will release the surety. The surety shall run in favor of the City Commission, must be in a form acceptable to the City Attorney, and may be either:

- (a) A maintenance bond underwritten by a surety insurer authorized to transact such business in this state.
- (b) A cash deposit and escrow agreement governing control and use thereof.
- (c) An irrevocable letter of credit (issued by a financial institution authorized to conduct business within this state).
- (d) A cashier's check or certified check and maintenance bond agreement.
- (e) Other means of security acceptable to the City Attorney's office and the public works and/or utilities departments.

(2) *Title certificate.* A certificate of ownership, signed by a licensed attorney-at-law or an abstract company, in form approved by the City Attorney, and showing:

- (a) Parties executing the site plan are owners of the land.
- (b) All mortgages, liens or other encumbrances.
- (c) That all taxes and assessments are paid to date.
- (d) Description of site plan is correct.
- (e) No conflicting rights-of-way, easements or plat exist.

(3) *As-built surveys.* The City shall not accept improvements nor issue a certificate of occupancy until three (3) copies of as-built plans are submitted to the City and reviewed, and determined to be consistent with this Code, in accordance with the closeout procedures outlined in section 1.16(C) of these regulations.

(4) *-DDS standards.* In addition to the site plan regulations contained herein, please see the *Design District Standards (DDS)* for other standards which might be applicable.

City of Wildwood
Land Development Regulations

4-1

Chapter 5 – Subdivision Regulations

- 5.1. General. 5-1
- 5.2. Procedure for Subdividing Land. 5-2
- 5.3. Minor Lot Split. 5-3
- 5.4. Preliminary Plan. 5-3
- 5.5. Improvement Plan Submittal Requirements. 5-4
- 5.6. Final Plat Submittal Requirements. 5-7
- 5.7. Completion and Inspection of Improvements. 5-8
- 5.8. Gated Communities. 5-9
- 5.9. Model Homes. 5-9

5.1. General.

- (A) *Purpose and intent.* It is the purpose of these subdivision regulations to promote and protect the health, safety, comfort, economy, order, appearance, convenience and general welfare of the citizens of the City of Wildwood. To do so requires the harmonious, orderly and progressive development of land within the municipal boundaries. Similarly, the intent of these regulations is as follows:
- (1) To establish standards of subdivision design which encourage the development of sound neighborhoods and the creation of healthy living environments;
 - (2) To prevent traffic hazards and to provide safe and convenient mobility, both vehicular and pedestrian, in new land development;
 - (3) To provide public open spaces in new land development through the dedication or reservation of land for recreational, educational, and other public purposes;
 - (4) To maintain accurate land records for the convenience and protection of the public and for adequate identification and permanent location of real estate boundaries;
 - (5) To aid in the coordination of land development within the corporate limits of the City in accordance with an orderly physical pattern and to discourage haphazard, premature, uneconomic or scattered land development;
 - (6) To assure that the citizens and taxpayers of the City will not have to bear the cost resulting from haphazard subdivision of land and the lack of authority to require installation by the developer of adequate and necessary physical improvements and to that end, to assure to the purchaser of land in the subdivision that necessary improvements of lasting quality have been installed;
 - (7) To serve as a tool for the implementation of the goals of the ~~e~~C Comprehensive ~~p~~Plan;
 - (8) To ensure that public facilities are available concurrent with the impact of the subdivision; and
 - (9) To promote development patterns that encourages the use of alternative forms of transportation.
- (B) *Jurisdiction.* Regulations established herein shall be applied to all lands within the municipal limits of the City of Wildwood and shall be construed to be minimum requirements of the City. Each developer or applicant for subdivision approval should be aware that there may be additional regional, state, federal, or County requirements which must be complied with and over which the City has no jurisdiction. The developer or applicant should make every effort to contact other agencies to determine their requirements to avoid a waste of time and money in complying with this Code. No subdivision shall be platted or recorded, nor any building permit issued, unless the subdivision meets all requirements of these regulations and has been approved in accordance with the requirements hereinafter provided.
- (C) *Disputes.* To aid in the prevention of disputes and litigation in connection with this ~~C~~code, it is hereby established as a policy of this Code and of the City Commission that the City Engineer shall decide all questions, difficulties and disputes of whatever nature which may arise relative to the interpretation of this Code concerning any plans which have been presented or construction which may be taking place, and that his ruling shall be final unless specifically overruled by the City Commission.
- (D) *Expiration of approvals.* The approval of the preliminary plan or improvement plan shall be valid for a period of 24 months. If the applicant has not obtained final plat approval within said 24 months, and if an extension of time has not been approved by the City Commission on a demonstration of good cause, approval shall be automatically revoked and the applicant must reapply under the provisions of this ~~e~~Ccode or any subsequent code then in effect. If the project is phased, the final plat approval must be obtained for each new phase within 24 months of the date of plat approval of the previous phase.

City of Wildwood

Land Development Regulations

5.2. Procedure for Subdividing Land.

- (A) *Stages.* All submittals of plans and applications will be made to the Development Services Department. There shall be three (3) stages for the approval of all subdivision plats. The City will allow applicants to combine the first two stage of the subdivision approval process at the applicant's risk. These stages are intended to permit full and adequate review by the City in order to ensure and protect the public interest. These ~~two~~ three (3) stages are hereby established:
- (1) Preliminary plan;
 - (2) Improvement plan; and
 - (3) Final plat.
- (B) *Pre-application conference.* A pre-application conference is recommended for interested applicants wishing to record a plat. The pre-application conference may avoid heavy expenditures of time, effort and money only to find, unnecessarily, that costly changes are required by the City to make the proposed plans conform to its requirements. Interested applicants are recommended to submit as much information (i.e., detailed plans) in advance of the pre-application conference to aid in the process.
- (C) *Review of preliminary plan.*
- (1) *Purpose.* The purpose of the preliminary plan is to provide for an initial review of the subdivision proposal and the basic development concepts prior to proceeding with the detailed phases of the improvement plan.
 - (2) *Application.* Interested developers shall submit an application to the Development Services Department; appropriate fees shall be paid at the time of submittal.
 - (3) *Review process.* Each preliminary plan shall be subjected to the review and approval processes outlined in section 1.14 of this Code.
- (D) *Review of improvement plans.*
- (1) *Purpose.* The purpose of the improvement plan is to permit complete and accurate presentation of technical data and engineering drawings in such a manner as to allow complete review and evaluation of the proposed development to the provisions of this Code and its impact upon both the site and surrounding areas. Construction shall not begin until the applicant has received improvement plan approval and the surety bond has been accepted. Construction on individual lots shall not begin until after the approval and recording of the final plat.
 - (2) *Application.* Interested applicants shall submit an application to the Development Services Department; appropriate fees shall be paid at the time of submittal.
 - (3) *Review process.* Each improvement plan shall be subjected to the review and approval processes outlined in section 1.14 of this Code. and theThe surety bond shall also be reviewed and has been accepted.
- (E) *Review of final plat.*
- (1) *Purpose.* The purpose of the final plat is to ensure the preparation, completion and recording of a final plat ~~map~~ and its accompanying legal documentation and the review and approval of final technical submittals and engineering drawings.
 - (2) *Application.* Interested subdividers shall submit an application to the Development Services Department; appropriate fees shall be paid at the time of submittal.
 - (3) *Review process.* A final plat shall be subjected to the review and approval process as outlined in section 1.14 of this Code.
 - (4) *Recording of final plat.* The mylar, or equivalent material copy, of the approved final plat will be retained by the City for the purpose of recording with the Sumter County Clerk of ~~the Courts of Sumter County~~ after approval by the City Commission. All fees and documents required by the Sumter County Clerk of Courts for filing and recording of the approved final plat shall be transmitted through the Development Services Department to the Sumter County Clerk of Courts when final approval is received. No plat of lands in Wildwood subject to this Code shall be recorded, whether as an independent instrument or by attachment to another instrument entitled to record, unless and until such plat has been approved by the City Commission.
- (F) *Re-plats.* Modifications to previously approved plats that do not increase the number of lots shall be considered as re-plats. Each re-plat shall be subjected to the review and approval processes, as well including, as applicable, an amended improvement plan reflecting any applicable changes to such plan based on the changes made by the final re-plat changes, as outlined in section 1.14 of ~~this~~ these Code Regulations. Absent extraordinary circumstances

City of Wildwood

Land Development Regulations

as determined by the Development Services Director, re-plats may not occur for one (1) year after the original plat approval date and may only occur annually thereafter based on the original plat approval date.

5.3. Minor Lot Split/Lot Combination

- (A) *Applicability.* This section applies to the division of a single existing ~~lot previously unsplit~~ parcel into two (2) legally separate lots or the combination of two (2) legally separate lots. In lieu of complying with section 5.2, the applicant may conform to the procedural requirements set out in this section. Minor lot splits shall not apply to a subdivision into more than two (2) lots or additional lot splits on contiguous land or within the same existing subdivision. The purpose of a minor lot split is to negate the need to plat a parcel into two (2) separate parcels via the formal subdivision process. The lot subject to the minor lot split cannot be part of or be created by a previous lot split or plat. New lots or parcels shall not create a non-compliance with any development standard requirements in Table 3-4 of the Land Development Regulations.
- (B) *Application required.* The applicant shall apply to the Development Services Director on an application form for the division of a single existing lot into two lots or combining lots, stating the applicant's plans for development with the following minimum criteria:
- (1) A plan prepared by a registered professional engineer or surveyor showing the lot size, location of proposed buildings, location of easements, names of bordering streets, applicable building setbacks, names and locations of all bodies of water, wetlands and all other waterways and watercourses abutting or encroaching upon subject property. This plan must also show existing buildings and lot dimensions;
 - (2) A brief description of all utilities and City services, including sewers, potable water facilities, reuses, fire hydrants, electric and telephone poles, streetlights, storm drains and any other utilities or services relevant to the habitation and/or maintenance of subject properties;
 - (3) A listing of the names and addresses of the record owners abutting subject property; and
 - (4) A boundary survey of the lands subject to this procedure, as existing (i.e., prior to the proposed lot split or lot combination) and as proposed (i.e., after the proposed lot split or lot combination), performed and prepared under the responsible direction and supervision of a professional surveyor and mapper shall be certified to and submitted to the City. Said surveys shall include the depiction of existing improvements thereon.
- (C) *Procedure.* Once the application is determined to be complete, the Development Services Director shall review the request for compliance with this Code. The Development Services Director may require an applicant to follow the standard subdivision procedure contained in this Chapter if it may be determined that the summary procedure is being utilized by an applicant in order to defeat the objectives of subdivision.
- ~~(C)(D)~~ Recording. Upon approval of a lot split, a copy of the plan splitting the lots shall be recorded for each lot in the Official Records of Sumter County for each lot created.

5.4. Preliminary Plan.

- (A) *Required submittals for preliminary plan.* The preliminary plan shall be drawn on sheets sized 24"x36", or submitted either in paper or electronic format (electronic referenced to state plane coordinate system, NAD83 Florida West), Florida West, and shall show the following:
- (1) *Title block.* The title block shall be placed on each sheet and shall contain the following information:
 - (a) Proposed subdivision name;
 - (b) Section, township, and range of the property; and
 - (c) Date of preparation.
 - (2) *General information.* Provide the following general information:
 - (a) Scale and north arrow;
 - (b) Vicinity map showing relationship between area proposed for development and surrounding properties, streets and landmarks (at a scale of not less than one inch (1") equals 1,000 feet);
 - (c) A Legend-table showing information such as zoning, acreage to subdivided, number of lots, phase number, datum, etc.;

City of Wildwood

Land Development Regulations

- (d) Tabulations of open space, density, intensity, etc.;
- (e) Legal description and tax identification of the lands to be subdivided;
- (f) Certification of registered professional engineer and/or surveyor;
- (g) Contact information of the property owner, surveyor, and engineer;
- (3) Boundary-lines survey. A survey, prepared by a registered surveyor in the State of Florida, including Bbearings and distances of boundary lines with a heavy line, as well as all other requirements for surveys in the State of Florida;
- (4) *Zoning and design district standards.* Zoning district(s) on and adjacent to the tract to be subdivided; Indicate all setbacks, buffers, and other features, demonstrating compliance with the design district standards where applicable;
- (5) *Transportation network on and adjacent to the tract.* Identification of existing and proposed streets on and adjacent to the tract to be subdivided, including: the name, right-of-way width and location, existing easements on the property and location of all existing driveways and median openings, as well as sidewalks and bike lanes, within 100 feet;
- (6) *Lots, blocks.* The lot lines, lot dimensions, lot numbers and block numbers shall be shown;
- (7) *Natural features.* Identification of lakes, marshes or swamps, watercourses, wetlands, and other pertinent features as shown on a recent aerial photo. Also include the location of all trees with containing-a DBH of greater than ten (10) inches.
- (8) *Topography.* Contours at a minimum of five-foot intervals for the tract being subdivided and extending 25 feet beyond the property line including surface water elevations and date recorded.
- (9) *Utilities.* Identify the proposed source of water, sewer, gas and electricity. Utilities are required to be underground unless determined to be detrimental to the public's health, safety, and welfare.
- (10) *Drainage concept plan.* Indicate the general flow direction and location of retention areas;
- (11) *Other.* Identification of existing and proposed improvements including buildings on the tract; proposed, and existing easements.

5.5. Improvement Plan Submittal Requirements.

- (A) The improvement plan, application, and other materials shall, where applicable, include existing conditions and proposals, include notes whenever possible to explain, verify or identify additional information that is important to the understanding of the site and the plan of development, and, at a minimum, depict, show, identify, or otherwise provide the information contained in section 5.5(C).
- (B) Improvement plans shall be prepared on sheets sized 24 inches by 36 inches (24"x36"). Improvement plans may be submitted in paper or electronic format. Electronically submitted plans shall be referenced to the state plane coordinate system, NAD83 Florida West. A key map or sheet must be provided for easy navigation through the individual sheets.
- (C) *Minimum requirements.* The applicant shall have a registered professional engineer prepare the plans and calculations in conformance with the format, design and improvement standards required by these regulations and the requirements of other regulatory agencies. All submittals shall contain the following at a minimum:
 - (1) *Title block.* The title block shall be placed on the bottom of each sheet, in the lower right-hand corner, and should contain the following information:
 - (a) Proposed subdivision name;
 - (b) Section, township, and range of the property; and
 - (c) Date of preparation.
 - (2) *General information.* Provide the following general information:
 - (a) Scale and north arrow;
 - (b) Vicinity map showing relationship between area proposed for development and surrounding properties, streets and landmarks (at a scale of not less than one-inch equals 1,000 feet);
 - (c) LegendA table showing information such as zoning, acreage to be subdivided, number of lots, phase number, datum;

City of Wildwood Land Development Regulations

- (d) Metes and bounds legal description, size in acres or square feet, and tax identification of the lands to be subdivided;
- (e) Certification of registered professional engineer;
- (f) Contact information of the property owner, surveyor, and engineer;
- (3) *Boundary lines.* Bearings and distances of boundary lines with a heavy line;
- (4) *Zoning.* Zoning district(s) on and adjacent to the tract to be subdivided;
- (5) *Easements.* Location, width, type, and purpose of existing and proposed easements and rights-of-way;
- (6) *Dedication and reservations.* All parcels of land proposed to be dedicated or reserved for public use such as roads, easements, parks, sidewalks, bike or pedestrian trails, shall be indicated on the plat.
- (7) *Public sites, if any.* Identification of the location, size, and purpose of all public sites, if any, to be reserved, conveyed or dedicated for or to the City or public, including, but not limited to, parks, playgrounds or other public uses;
- (8) *Lots, blocks.* The lot lines, lot dimensions, lot numbers and block numbers shall be shown;
- (9) *Setbacks.* Building setback lines from side, front and rear, where applicable shall be shown;
- (10) *Soils.* A soil classification map drawn on the face of the plan for comparison with proposed development activities shall be provided and shall indicate soil classifications on the plat
- (11) *Transportation network on and adjacent to the tract.* Identification of existing and proposed streets on and adjacent to the tract to be subdivided including: the name, right-of-way width and location; approximate grades and gradients; cross-sections of typical road sections; type, width and elevation of surfacing; and legally established centerline elevations, transit stops, sidewalks, paths, curbs, gutters, culverts, etc. Locations of all median openings in the vicinity and access points on both sides of all abutting roadways must also be shown. If applicable, similar information for alleys shall be provided;
- (12) *Utilities on and adjacent to tract.* Identification of existing and proposed utilities on and adjacent to the tract to be subdivided, including but not limited to: the location, size and invert elevation of sanitary or storm sewers and reuse lines; location and size of water mains; and location of any gas lines, fire hydrants, electric and telephone poles, and streetlights;
- (12)(13) *Public sites, if any.* Identification of the location, size, and purpose of all public sites, if any, to be reserved, conveyed or dedicated for or to the City or public, including, but not limited to, public roads, parks, playgrounds, lift stations, or other public uses.
- (13)(14) *Private sites, if any.* Identification of the location, size, and purpose of all nonpublic or private sites, if any, including, but not limited to, private roads, drainages systems, recreational facilities, outparcels, gates and guardhouses (if a gated community is indicated), and common areas. **The entity responsible for ownership and maintenance of the private sites, if any, shall be indicated.**
- (14)(15) *Topography.* Contours at a minimum of one-foot (1') intervals for the tract being subdivided and extending 25 feet beyond the property line including surface water elevations and date recorded;
- (15)(16) *Other conditions on tract.* Existing and proposed watercourses, wetlands, wooded areas, houses, barns, shacks and other significant features on and adjacent to the tract to be subdivided;
- (16)(17) *Other conditions on adjacent lands.* Approximate direction and gradient of grounds slope, including any embankments or retaining walls; character and location of buildings, railroads, power lines, towers, and other nearby ~~nonresidential~~**non-residential** land uses or adverse influences; owners of adjacent unplatted land; for adjacent platted land refer to subdivisions plat by name, recordation date, and number, and show approximate percent of buildup, typical lot size and dwelling type;
- (17)(18) *Proposed public improvements, if any.* Proposed public improvements, highways or other major improvements planned by public authorities for future construction on or near the tract;
- (18)(19) *Limits of floodplain.* Indicate flood elevation of 100-year flood as established by the Federal Emergency Management Agency, Flood Insurance Rate Map. The actual acreage above the 100-year flood elevation shall be listed;
- (19)(20) *Stormwater management system.* Full and complete details for the construction of the stormwater management system;
- (20)(21) *Landscaping.* Provide a landscaping plan including any proposed irrigation system and detailed plant material for all common areas and buffers if applicable;
- (21)(22) *Exterior Lighting Design Plan* as described in the City's Design District Standards, Chapter 1, Sec. (F)(7);

City of Wildwood

Land Development Regulations

~~(22)~~(23) *Boundary survey.* A boundary survey of the lands to be platted performed and prepared under the responsible direction and supervision of a professional surveyor;

~~(23)~~(24) *Tree survey.* A tree survey ~~listing- depicting~~ all viable (to be determined by a licensed landscape architect or certified arborist) ~~live-oak~~-trees containing a DBH greater than ten (10) inches ~~overlaid on the overall improvement plan, plus a tabulation by species and DBH of all trees to be preserved and removed.~~ This requirement may be modified for properties larger than 100 acres by the Development Services Director for Master Planned Communities and/or heavily treed properties provided appropriate documentation is submitted for review.

~~(24)~~(25) *Aerial photograph.* An aerial photograph with the source and date of the photograph; and

~~(25)~~(26) *Phasing.* Planned phases, if any, are to be shown. Each phase shall be designed to stand on its own if subsequent phases are not developed.

(D) *Additional analyses.* The following studies, documentation, and forms shall be provided in addition to the requirements set forth by section 5.4(C).

(1) *Traffic impact analysis (TIA).* The applicant shall submit a TIA conducted within one (1) year prior to submittal ~~and has- with parameters which have~~ been accepted by Sumter County Public Works;

(2) *Environmental assessment.* A professionally conducted survey of native vegetative communities shall be required for all proposed development sites. This survey shall be conducted by an ecologist, biologist, or similar professional and shall include an inventory of wildlife, as well as state and federally listed endangered and threatened animal and plant species, and species of special concern. The assessment shall be conducted no later than one (1) year prior to the submittal date. The environmental assessment shall address at a minimum:

(a) Wildlife and listed species populations within the proposed development site;

(b) The feasibility and availability of on-site management and protection of identified wildlife and listed species; and

(c) The appropriateness of mitigating the impacts of development by the relocation of the listed species to an acceptable off-site location, in the event that on-site protection is shown to be ineffective.

~~(3)~~ *Preliminary concurrency determination.* An application for preliminary concurrency determination pursuant to section 7.2(B)(2).

~~(4)~~ *Supplemental applications.* The following supplemental applications are also required:

(a) Sign application, if applicable; ~~and~~

~~(b)~~ Tree removal permit; ~~and~~

~~(b)(c)~~ Application for Utility Easement, if applicable.

~~(5)~~ *Stormwater calculations.* The subdivider's engineer shall provide the stormwater calculations for the area to be subdivided.

~~(6)~~ *Flood elevation data.* All new subdivision proposals and other proposed developments greater than 50 lots or 5 acres, whichever is lesser, shall include base flood elevation data.

~~(7)~~ *Covenants.* A draft copy of any proposed protective covenants or deed restrictions shall be submitted.

~~(8)~~ *HOA documents and/or maintenance agreement.* An agreement outlining the supervision and maintenance of all common areas within the subdivision, unless maintenance is provided by a Community Development District (CDD).

~~(9)~~ *Agreements.* Copies of all executed agreements tied to the property being subdivided (i.e., PD, developer's, development, etc.).

~~(10)~~ *Agency permits.* A list and status of all applicable permits from other agencies required for the development. Improvement plan approval and authorization to begin construction activities shall not be granted until the applicant has provided copies of all other applicable permits to the City.

~~(11)~~ *Easements.* Copies of all proposed or executed easements for cross-access, water and wastewater utilities, shared stormwater facilities, or other required easements.

City of Wildwood

Land Development Regulations

(12) -Illicit Discharge and Connection Stormwater Affidavit. Fully executed affidavit shall be submitted.

(13) Surety for Performance. The approval of any final plat shall be subject to the applicant guaranteeing the installation and maintenance of the required improvements by posting a surety to guarantee performance in the amount of one hundred twenty percent (120%) of the construction costs, including landfill. Costs for construction shall be determined by an estimate by the applicant's engineer, or a copy of the actual construction contracts as provided. Subdivisions being developed in a CDD may be exempt from posting a surety. The surety shall run in favor of the City Commission, must be in a form acceptable to the City Attorney, and may be either:

(a) A performance bond underwritten by a surety insurer authorized to transact such business in this state;

(b) A cash deposit and escrow agreement governing control and use thereof;

(c) An irrevocable letter of credit (issued by a financial institution authorized to conduct business within this state);

(d) A cashier's check or certified check and maintenance bond agreement; or

(e) Other means of security acceptable to the City Attorney's office and the public works and/or utilities departments.

5.6. Final Plat Submittal Requirements.

(A) *Clerk of Courts review.* The office of the [Sumter County eClerk](#) of ~~the circuit Courts~~ shall have the opportunity to review the plat for conformity to F.S. Chapter 177 prior to consideration for approval. The draft of the final plat shall be drawn with black drawing ink on regular paper using sheets sized 24 inches by 30 inches (24" x 30") at a scale of sufficient size to show all detail and otherwise meeting the requirements for the final plat in sections B and C below.

(B) *Requirements for final plat.* The required submittals, meeting the legal requirements of platting, of the final plat shall consist of a fully executed correct plat map, meeting all state and City standards, final engineering drawings and auxiliary submittals, and all required legal instruments. The final plat shall be drawn with black drawing ink on mylar, using sheets sized 24 inches by 30 inches (24"x30") at a scale of sufficient size to show all detail. Each sheet shall have a marginal line completely around the sheet placed to leave three-inch (3") binding margin on the left and one-inch (1") margin on the other three sides. Final plats shall meet all the requirements of F.S. Chapter 177 including the requirement to note in the dedication the construction, ownership and maintenance responsibilities for all infrastructure, including compliance with subsection 6.5(A), General, and those requirements mandated by the [Sumter County eClerk](#) of ~~the circuit Courts~~ in section A above and shall be so certified by the land surveyor. The final plat shall constitute only that portion of the approved improvement plan which the applicant proposes to record and develop at the time; provided, however, that such portion conforms to all requirements of these regulations. Five (5) copies, one (1) of which shall be mylar, of the final plat shall be submitted. Driveway restriction areas shall be graphically shown on final plats for corner lots in compliance with subsection 6.5 (C)(1), *Driveway Access*.

(C) *Additional required submittals.* This approval of the final plat shall be made only pursuant to certification of adequacy of the following list of required submittals by the City Engineer or Public Works Director and City Attorney as appropriate.

(1) *"As-built" construction drawings.* Three (3) copies of these "drawings" shall be submitted to the Development Services Director. The sheet size shall be 24 inches by 36 inches (24"x36") unless another size is approved. In lieu of "as-built" construction drawings the developer may post a surety guaranteeing performance.

(2) *Surety for Performance.* The approval of any final plat shall be subject to the applicant guaranteeing the installation and maintenance of the required improvements by posting a surety to guarantee performance in the amount of one hundred twenty percent (120%) of the construction costs, including landfill. Costs for construction shall be determined by an estimate by the applicant's engineer, or a copy of the actual construction contracts as provided. Subdivisions being developed in a CDD may be exempt from posting a surety. The surety shall run in favor of the City Commission, must be in a form acceptable to the City Attorney, and may be either:

City of Wildwood

Land Development Regulations

- (a) A performance bond underwritten by a surety insurer authorized to transact such business in this state;
 - (b) A cash deposit and escrow agreement governing control and use thereof;
 - (c) An irrevocable letter of credit (issued by a financial institution authorized to conduct business within this state);
 - (d) A cashier's check or certified check and maintenance bond agreement; or
 - (e) Other means of security acceptable to the City Attorney's office and the public works and/or utilities departments.
 - (f) In the event the bond was not required at the improvement plan stage, it may be required at the final plat state if the improvements have not been completed
- (3) *Surety for Maintenance.* In all cases where public improvements are installed, a two-year (2-year) surety in the amount of twenty percent (20%) of the construction costs must be posted to guarantee maintenance of the public improvements. The amounts of the surety must be approved as adequate by the Public Works Director and/or the City Engineer. At the conclusion of the two-year (2-year) maintenance period the developer may petition the City to release the surety. The City will inspect the public improvements and issue a determination of any public improvements covered by the surety that are in need of repair. Upon verification that all repairs have been made, the City will release the surety. Subdivisions being developed in a CDD may be exempt from posting a surety. The surety shall run in favor of the City Commission, must be in a form acceptable to the City Attorney, and may be either:
- (a) A maintenance bond underwritten by a surety insurer authorized to transact such business in this state;
 - (b) A cash deposit and escrow agreement governing control and use thereof;
 - (c) An irrevocable letter of credit (issued by a financial institution authorized to conduct business within this state);
 - (d) A cashier's check or certified check and maintenance bond agreement; or
 - (e) Other means of security acceptable to the City Attorney's office and the public works and/or utilities departments.
- (4) *Preliminary concurrency determination.* An application for preliminary concurrency determination pursuant to section 7.2(B)(2).
- (5) *Building elevations and model home details.* Color renderings of building elevations and model home details shall be submitted that comply with the City's Land Development Regulations, Design District Standards or Planned Development Agreement, as applicable.
- (6) *Covenants.* Any protective deed covenants to be placed on the property shall be notarized and, in a form, suitable for recording.
- (7) *Title certificate.* A certificate of ownership, signed by a licensed attorney-at-law or an abstract company, in accordance with Florida statute in a form approved by the City Attorney.
- (8) *Letters of service.* Letters will be submitted by all appropriate utility companies stating that all easements are adequate. In cases where the City does not receive cooperation from utility company, Development Services Director may determine adequacy of proposed easements.
- (9) *HOA documents and/or maintenance agreement.* An agreement outlining the supervision and maintenance of all common areas within the subdivision.
- (10) *Permits.* Copies of all applicable permits (i.e., driveway, SWFWMD, County, FDOT, etc.) shall be provided.
- (11) *Agreement.* No plat shall be approved without an executed developer's or development agreement, if such agreement is required by the City Manager.
- (D) *Clerk of Courts recording.* Within the legal timeframe, the approved plat shall be submitted to the [Sumter County Clerk of Courts](#) for recording with recording fee, and at the time of recording, the following shall be submitted to the [Sumter County Clerk of Courts](#) for their distribution:
- (1) *Original final plat.* The mylar copy of the final plat is to be contained within the [Sumter County Clerk of Courts' Clerk's](#) original plat book.
 - (2) *Copy of final plat.* An additional copy of the final plat will be retained by the [Sumter County Clerk of Courts](#) as public record.

City of Wildwood

Land Development Regulations

5.7. Completion and Inspection of Improvements.

(A) *Completion of improvements.* All physical improvements (including all utilities) shall be installed in accordance with the approved improvement plan. If field conditions, or other circumstances, necessitate changes to the proposed improvements, the applicant must submit revised drawings to the City for approval prior to construction. The improvements may be completed in one of two ways:

- (1) All of the required improvements shall be completed prior to the filing of the final plat for approval;
- (2) Or, with the City Commission's approval, the developer, in lieu of completing the improvements as stated above, shall post a surety guaranteeing performance to the Commission for and on behalf of the City. The surety should be sufficient to cover the cost of all improvements required to be installed by the subdivider. The actual construction and installation of such improvements shall be done immediately after approval of the final plat, or at such a time as may be established by the City Commission. Subdivisions being developed in a CDD may be exempt from posting a surety. The surety shall be in a form acceptable to the City Attorney and may be by the means set forth in section 5.6(C).
- (3) The accurate location of all monuments and permanent reference monuments (PRM) shall be located on all block corners if rectilinear, and at all PCs and PTs, if curvilinear, but in no case more than 1,000 feet apart. All lot corners shall be marked with three-fourth inch I.D. iron pipes, three-fourth inch iron rods, two (2) feet long or concrete monuments, two feet long, minimum. Markers shall be installed prior to submission of and approval of the final plat and shall conform to locations indicated on the approved improvement plan.

(4) *Inspection.*

- (a) After required improvements have been installed, a registered professional engineer shall submit certification in the format required by the City that the improvements have been constructed according to approved plans and specifications.
- (b) The City Engineer and City inspectors may inspect all construction subject to these regulations. The City Engineer shall have the authority to reject materials and work when not in conformity with the approved plans and specifications.
- (c) Laboratory tests are to be made by a duly licensed testing laboratory at the developer's expense. Copies of all test reports shall be submitted to the City Engineer's office. Laboratory tests or field measurements are required for, but not limited to, the following:
 - (i) *Subgrade and shoulders.* Width, depth, density and bearing;
 - (ii) *Base.* Width, depth, density, bearing and crown;
 - (iii) *Surface course.* Width, depth, extraction, composition and stability;
 - (iv) *Concrete.* Compression strength;
 - (v) *Water mains.* Pressure test and bacteriological clearance;
 - (vi) Gravity sanitary sewer--Infiltration/exfiltration, air testing; and
 - (vii) Sanitary force mains--Pressure test.
- (d) Prior to final inspection by the City, and the start of the two (2) years of maintenance by developer, the developer's engineer shall submit a statement to the City Engineer that all materials used met the approved specifications and that the tests and measurements performed by him met the requirements of the plans and specifications.

5.8. Gated Communities.

(A) *Provisions.* It is recognized by the City that there exists a market demand for the development and establishment of residential subdivisions which restrict access by the general public through the utilization of entryway gates and other restricted access points. As Florida law generally prohibits the use of public funds for private use, the utilization of such gates and restricted access points as a means of limiting access by the public requires, inter alia, that the roadways, street lights, drainage systems (which includes, without limitation, stormwater detention/retention areas and under drains), sidewalks, and certain other subdivision infrastructure and improvements be privately owned and maintained. Further, the City recognizes that the public's interest is served only if gated communities and the components of its community subdivision infrastructure are designed, constructed, and maintained in accordance with the applicable provisions of the Code. As such, provided the community subdivision infrastructure is privately owned and maintained consistent with the requirements of this Code and such other applicable City codes and state law and upon approval of the City, proposed residential

City of Wildwood

Land Development Regulations

subdivisions may be developed and maintained as a gated community and existing residential subdivisions (i.e., platted of record) may be converted to and maintained as a gated community. Notwithstanding the foregoing, failure to so comply after approval is obtained may result in, without limitation, the removal of the gates or prohibiting the closure of the gates.

- (B) *Prohibitions.* It is recognized by the City that the approval of gated communities may provide a hindrance to the goals of the comprehensive plan in terms of providing development that promotes transit and interconnectivity. Therefore, gated communities shall not be approved if one of the following criteria is met:
- (1) The subdivision's primary access intersects a planned or existing transit route; or
 - (2) By approving a gated community, the City has compromised transportation and infrastructure interconnectivity with existing developments or the ability of future vacant tracts to interconnect.

5.9. Model Homes.

- (A) Except as otherwise provided for in this section, no building permit shall be issued until such time as a certificate of completion has been issued by the City Engineer and final plat approval has been obtained from the City Commission and the plat is recorded with the Sumter County Clerk of Courts. A developer may be allowed to obtain one (1) building permit for a model home for each 40 lots located within a proposed subdivision prior ~~to the issuance of a certificate of completion by the City Engineer and~~ final plat approval and recordation. Notwithstanding the permitted rate for model homes, the maximum number of building permits for model homes to be allowed in any one (1) subdivision shall not exceed ten (10). In developments which are subject to an executed Chapter 163 Agreement with one thousand (1,000) units or greater, the developer is allowed to obtain building permits for up to forty percent (40%) of the lots within any single subdivision that is within an approved master development plan. In addition, the following shall apply for lots where model homes are allowed:
- (1) The lots upon which the model homes are constructed shall be located within 300 feet of an active and approved fire hydrant;
 - (2) Main sewer and water lines for said lots shall be installed by the developer and be subject to review and approval by the City;
 - (4) The lots shall have a minimum of 20-foot-wide emergency access road extending from a paved public street to within 50 feet of the proposed structure, as approved by the City Engineer; and
 - (5) A certificate of occupancy will not be issued on any model home permitted by this section until ~~the City Engineer has issued a certificate of completion~~ final plat approval has been obtained from the City Commission and the plat is recorded with the Sumter County Clerk of Courts.

+Chapter 6 – Technical Standards

6.1.	General.	6-1
6.2.	Potable Water.	6-1
6.3.	Sanitary Sewer and Reuse.	6-5
6.4.	Drainage and Stormwater Management.	6-10
6.5.	Roads and Sidewalks.	6-13
6.6.	Parking and Loading Areas.	6-16
6.7.	Wetlands Protection.	6-19
6.8.	Flood Protection.	6-20
6.9.	Springs Protection.	6-27
6.10.	Tree Protection.	6-28
6.11.	Archaeological Sites.	6-28
6.12.	Design District Standards.	6-35
6.13.	Wellhead Protection.	6-36

6.1. General.

- (A) *Purpose and intent.* These standards shall apply to regulate development allowed by this Code. The intent of these technical standards are to promote development that is aesthetically pleasing, compatible with the community character of the City of Wildwood, properly served with necessary public facilities and services, compatible with neighboring uses, and minimizes adverse impacts to natural resources.
- (B) *Phased development.* Projects subjected to phasing shall be improved and designed so that each phase of development may function on its own if subsequent phases are not developed.
- (C) *Agreements.* It is the intent of the City Commission to encourage a stronger commitment to comprehensive and capital facilities planning, ensure the provision of adequate public facilities for development, encourage the efficient use of resources, and reduce the economic cost of development, all in conformity with and to carry out the purposes of the comprehensive plan and ~~ILand dDevelopment rRegulations~~. Written agreements are encouraged and may be required by the City Manager, ~~Public Works Director, and/or Utilities Director~~ prior to, or concurrently with, applying the technical standards contained in this Chapter within a proposed development site. These agreements should determine at a minimum the responsibility and timing for provision of infrastructure and services, maintenance of improvements, payment of applicable City impact fees and other similar development issues. Any such agreements or contracts shall be reviewed by all department heads affected by the agreement and the City Attorney prior to adoption by the City Commission.
- (D) *Chapter 163 Agreement.* Projects which are subject to an executed 163 Agreement pursuant to and consistent with the procedure outlined in F.S. § 163.3220-163.33243 and which have obtained master development plan approval may be allowed to adhere to alternative development standards, provided the proposed development standards meet the intent of this ~~eCode~~ and meet or exceed the minimum requirements of this ~~eCode~~.

6.2. Potable Water.

This section covers the requirements for installing water systems which includes the furnishing, installing, laying, jointing, and testing of all water lines, hydrants, fittings, valves and appurtenances, including necessary service connections required for a complete system as shown on the drawings and specified herein. The work shall also include such connections, reconnections, relocations, temporary services, abandonments, and all other provisions in regard to existing water service operations and modifications required to perform the new work. When development or redevelopment is proposed for a property with water lines available to the property, connection to the central water system shall be required. For purposes of this section, "available" shall mean that the city's waterworks system is accessible at any point up to 1,000 feet from the owner's property line.

(A) General requirements.

- (1) All work shall be proven to be in first class condition and constructed properly in accordance with the drawings and specifications. All defects and leaks disclosed by the tests shall be remedied and re-tested.
- (2) The entire potable water system for each project shall be shown on a master plan. The master plan shall indicate the general locations of all easements, mains, valves, hydrants, services and service laterals with respect to the proposed development improvements and the existing water systems. Main sizes shall be indicated on the master plan.

- (3) All materials shall be free from defects impairing strength and durability and be of the best commercial quality for the purpose specified.
- (4) All pipe, valves, fire hydrants and fittings shall be clearly marked with the name or trademark of the manufacturer, the batch number, the location of the plant, strength designation and pressure rating.
- (5) All pipe shall be laid on an unyielding foundation with uniform bearing under the full length of the barrel of the pipe. Suitable excavations shall be made to receive the bell of each pipe. The spigot end of the pipe shall abut the base of the socket of the adjacent pipe in such a manner that there will be no gaps along the perimeter of the mating halves. Just before jointing the pipe, the mating ends shall be thoroughly cleaned of all dirt, debris, and foreign material. The pipe shall be jointed in accordance with the recommendations of the manufacturer of the pipe and gasket. In all jointing operations, the trench must be dewatered when joints are made, and kept dewatered until sufficient time has elapsed to assure sufficient hardening of the jointing material, or as may be required. The pipe shall not be driven down to grade by striking it with a shovel handle, timber, rammer, or other unyielding object.
- (6) *Assembly of joints.* Assemble all joints in accordance with recommendations of the manufacturer. If a lubricant is required to facilitate assembly, it shall have no detrimental effect on the gasket or on the pipe when subjected to prolonged exposure. Proper jointing may be verified by rotation of the spigot by hand or with a strap wrench. If unusual jointing resistance is encountered, or if the insertion mark does not reach the flush position, disassemble the joint, inspect for damage, re-clean the joint components, and repeat the assembly steps. Note that fitting bells may permit less insertion depth than pipe bells. (NOTE: When mechanical equipment is used to assemble joints, care should be taken to prevent over-insertion).
- (7) *Cleaning.* All necessary precautions shall be taken to prevent the entrance of mud, sand or other obstructing material into the pipeline. As the work progresses, the interior of the water main shall be cleaned of all dirt, jointing material, and superfluous materials of every description. Prior to final inspection, the contractor shall flush all water lines constructed under this contract with clean water to assure complete removal of all debris and foreign materials.
- (8) *Bedding and backfill.* Immediately after the pipe has been jointed and inspected, sufficient backfill shall be performed to protect the pipe adequately from injury and movement in accordance with the City of Wildwood details and specifications. Pipe bedded in compacted granular backfill shall not be supported on blocking, wedges, bricks, or anything except the bedding material. Where concrete cradle or encasement is required, the pipe shall be supported on solid concrete blocks or pre-cast concrete saddles which shall become part of the completed cradle or encasement. Where no other bedding is indicated, pipe shall be placed on a shaped bed of undisturbed material.

(B) *Potable water system construction.*

- (1) The contractor shall install warning tape or stenciled lettering on pipe and early warning tape approximately 12" above top of pipe.
- (2) *Water valves.* Water valves shall be provided as stated below for all branch connections, loop ends, fire hydrant stubs, or other locations, as required to provide an operable, easily maintained, and repaired water distribution system.
 - (a) Two inches (2") through 12 inches shall be Mueller (or approved alternative) resilient seat gate valve, modified wedge disc type, suitable for direct earth burial, suitable for mechanical joint and to comply with AWWA specifications. Water valves 1-1/2" or smaller shall be gate valves, iron body 150 psi working pressure wedge disc, in full compliance with Fed. Specifications.
 - (b) Valves shall be located on all tees and crosses per AWWA standards using an (n-1) formula.
 - (c) Valves are to be placed so that the maximum allowable length of the water main required to be shut down for repair work shall be 1,000 feet.
 - (d) Valves located on transmission mains (12" or greater) shall be located so that no more than one (1) hydrant would be out of service as a result of a single water main break.
- (2) All valves shall be fitted with a cast iron valve box and cover. Valve boxes shall be long enough to reach from the valve to finished ground level and shall be installed as recommended by the manufacturer. They shall have suitable barrel and shaft extension sections to cover and protect the valve bonnet section. Extension sections fabricated by one piece of ductile iron shall be allowed. No more than one (1) shaft extension shall be used in any one (1) valve installation. Valve box extensions shall be by the same manufacturer as valve box or ductile iron pipe.
- (3) Valve boxes shall be installed in vertical alignment and positioned to facilitate the operation of the valve with a standard valve wrench. The box shall be installed as shown on the drawings and shall be set on firmly packed soil and bricks so as to prevent settlement and to prevent bearing on the valve or the main at any point.

- (4) Fire hydrants shall be mega-lug restraints to prevent movement due to water pressure thrust. Gravel shall be placed around the base of the hydrant to ensure complete drainage of the hydrant when closed. See City of Wildwood Water Details.
- (5) Connections to existing water lines shall be where shown on the plans and shall be done as detailed on the plans or as directed by the City Engineer. Connection cannot occur until clearance has been obtained by FDEP. Connection of new to existing mains shall be performed in a normal accepted method for connecting mains and shall be done without unduly disrupting service. All connections regardless of how done are subject to the approval of the City Engineer as to method, time, and location. To ensure adequate backflow prevention and accountability of water use, the contractor shall install a temporary jumper connection until such time as the new line is cleared by FDEP.
- (6) After pressure testing has been accomplished, the contractor shall disinfect all potable water lines of all sizes and material per FDEP requirements.
- (7) The contractor shall furnish all equipment and materials necessary to do the work of disinfecting and shall perform the work in accordance with the procedure outlined in the AWWA Specifications C-651. The use of chlorine tablets for disinfection purposes shall not be allowed. After treatment, the line shall be flushed with clean water until the residual chlorine content is within the range of 0.2 to 4.0 ppm.
- (8) After disinfection has been accomplished, samples of water for bacteriological analysis shall be collected and tested by an independent testing laboratory approved by the State of Florida and the City. Should these samples or subsequent samples prove to be unsatisfactory, the piping shall be disinfected until satisfactory samples are obtained. Official certificates of the tests shall be submitted to the City. Samples shall be taken on two (2) consecutive days.
- (9) It is the intent of this section to ensure that all parts of the work, including but not being limited to pipe, fittings, joints, valves, hydrants, and any other appurtenances are subjected to disinfection as described herein. To achieve this, all methods of disinfection shall be approved by the City and FDEP.

(C) *Potable water system design.*

- (1) The design requirements for privately-owned systems shall be the same as for systems that will be City owned.
- (2) Two-inch (2") water mains shall be polyvinylchloride (PVC) or polyethylene (PE). Four-inch (4") to eight-inch (8") water mains shall be polyvinylchloride (PVC), HDPE directional bore, or ductile iron pipe (DIP). All PVC pipe shall be potable water blue, have identifying tape and locating wire on top. PVC pipe 4" to 8" in diameter shall meet requirements of ANSI/AWWA C-900, DR25. HDPE pipe shall meet requirements of ANSI/AWWA C906, DR-9 and DR-11.
- (3) 10" to 36" water mains shall be PVC or DIP. PVC pipe shall meet requirements of ANSI/AWWA C905, DR18.
- (4) Water mains shall be:
 - (a) A minimum of four inches (4") in diameter.
 - (b) All proposed water mains shall be extended across the entire frontage of the property (i.e., from property line to property line) if identified on the City's Utility System Master Plan.
 - (c) When water main extensions are required, large diameter mains (12" or larger) shall be installed on designated roads per the approved Utility System Master Plan, as amended.
 - (d) Water mains shall be sized appropriately to meet the minimum design pressure and required fire flow.
 - (e) Minimum depth of all water mains shall be three feet (3') from the top of pipe to finished grade.
 - (f) Where waterways, canals, ditches, or other cuts are crossed, ductile iron pipe shall be installed across and up to 10 feet on each side of the bottom. Additionally, approved utility crossing signs shall be placed on the pipe alignment at each side of the crossing. Plans for subaqueous crossings shall be subject to approval by the City Engineer and Utility Director.
- (5) Where fire hydrants or fire systems are to be installed the minimum diameter water main serving the hydrant shall be six inches (6") for looped lines and eight inches (8") for dead end lines. Not more than two (2) fire hydrants shall be allowed on a looped six (6") inch water main nor more than one (1) hydrant on a dead end eight (8")-inch water main. All hydrant connections off the water mains shall be six inches (6") in diameter, ductile iron pipe.
- (6) Fittings used with PVC mains shall be cast iron conforming to the requirements of ANSI Specification A21.10 with mechanical joints. Fittings shall have a minimum pressure rating of 150 psi and shall be provided with cement linings complying with ANSI Specification A21.4 or latest revision. Fittings shall be tar-coated outside. Where valves are fitted directly to a mainline "tee", the tee is to be a trinity valley (or equal) mechanical joint anchoring tee.
- (7) Taps on PVC water mains shall be full bodied tapping sleeves.

- (8) Design calculations, prepared by a registered professional engineer, shall be submitted to the City for review concurrent with the plans that demonstrate that the proposed potable water system is capable of providing the required fire hydrant flow (minimum 1,000 ~~gpm~~ gpmGPM) plus maximum daily day customer demand flow at all parts of the system. The design calculations shall demonstrate the expected operating pressures for the water system. The working pressures within the system shall not exceed the pressure class of the pipe with a 1.5 safety factor. All pressure connections on the existing system used for calculation purposes shall be based upon a recent fire hydrant flow test, water treatment plant operating data, etc.
- (a) Water main capacity shall be designed to maintain a minimum pressure of 20 pounds per square inch (psi) at street level under all fire flow conditions.
 - (b) Water distribution systems and/or water main extensions shall be designed and constructed in accordance with the fire protection requirements of the Insurance Services Office (National Board of Fire Underwriters (ISO), as stated in their publication "Guide for the Determination of Required Fire Flows".
- (9) All water mains, other than individual service lines, shall be looped where practical. Dead-end lines may be permitted within the design of a looped system. When dead end lines are used, they shall be provided with a hydrant or blow-off at the terminus as a means of flushing.
- (10) Fire hydrants.
- (a) Fire hydrants shall be provided in all new developments and shall be spaced no greater than 1,000' and no greater than 500' from any building or as otherwise specified by the Fire Department.
 - (b) A minimum distance shall be maintained of seven and a half feet (7 ½') to the left, right, and front of the hydrant and four feet (4') to the rear from any obstruction such as fences, buildings, trees, etc. This requirement applies to Fire Department Connections (FDC) as well.
 - (c) Fire hydrants shall be a minimum of 6 feet (6') and a maximum of 9 feet (9') from the curb or paved road surface unless otherwise approved. The center of the steamer port shall be 18 inches minimum and 24 inches maximum above final grade. Steamer port shall be correctly positioned for the proper connection with the approval of the City and Fire Department.
 - (d) Fire hydrants to be in full compliance with AWWA specification NO. C-502-54 or latest revision thereto. Hydrants to be compression type as manufactured by Kennedy Muller or approved equal, factory painted red, and are to be equipped with one 4 ½ inch steamer nozzle and two 2 ½ inch hose nozzles (nozzle threads to be National Standard). All hydrants to be traffic models with two-piece barrels and stems and with breakaway joints, dry top design and 5 ¼ inch main valve opening.
 - (e) All fire hydrants will be color coded after flow testing to indicate the gallons per minute available from the hydrant. The color coding will be consistent with the color coding described in NFPA 291, "Recommended Practice for Fire Flow Testing and Marking of Hydrants," 2013 edition as reproduced in subsection (b), below.
 - (f) Specific bonnet color codes based on gallonage:

(i) Class AA	1500 gpm <u>gpmGPM</u> or greater	light blue
(ii) Class A	1000 to 1499 gpm <u>gpmGPM</u>	green
(iii) Class B	500 to 999 gpm <u>gpmGPM</u>	orange
(iv) Class C	499 gpm <u>gpmGPM</u> or less	red
 - (g) Fire hydrants will have the appropriate color for the available ~~gpm~~ gpmGPM applied to the bonnet (top) as described in subsection 6.2(C)(12)(b), above. The barrel of the hydrant will be painted chrome yellow for municipal water systems and red for private hydrants.
 - ~~(h)~~ (h) No more than two (2) fire hydrants shall be allowed on a looped six (6") inch water main. No more than one (1) hydrant shall be allowed on a dead end eight (8") inch water main.
 - ~~(h)-(i)~~ (h)-(i) "No Parking" signs shall be installed prohibiting parking within 15 feet of a fire hydrant.
- (11) Water services shall be installed at property corners and may be either single or double type services for subdivision lots, both residential and commercial.
- (12) ~~Where~~ reuse water is available, potable water connections shall be equipped with appropriate backflow prevention devices per FDEP requirements.

- (13) Backflow prevention devices shall be set within 12 inches of the meter (1st connection), with RPZ's set a minimum of 12" above the 100-year flood plain.
- (14) ~~Minimum~~ Minimum size service pipe for three (3) or more meters on one service connection shall be two inches (2"). Minimum service size shall be ¾ inch for residential use and one inch (1") for commercial use.
- (15) Meters shall be installed as specified in the City of Wildwood Standard Details. Water meters for commercial, industrial, or other uses shall be sized by a registered professional engineer.
- (16) ~~Water~~ Water meters shall be located at the right-of-way line and on the property owner's side of the right-of-way line.
- (17) Service lines to meter from main shall be Polyethylene (Class 200) conforming to AWWA C-901 latest edition, unless otherwise approved by the City. All service lines shall be provided with an approved backflow prevention device.
- (18) ~~The~~ The minimum casing pipe size and wall thickness shall be as shown in the following table for the sewer and water carrier pipe size indicated:

TABLE 6-1: WATER PIPE SIZE AND THICKNESS

Carrier Pipe (Nominal Size – Inch)	Casing Pipe (Outside Diameter – Inch)	Casing Pipe (Wall Thickness – Inch)
4"	16"	0.250"
6"	18"	0.250"
8"	20"	0.250"
10"	24"	0.250"
12"	24"	0.250"
14"	30"	0.375"
16"	30"	0.375"
18"	30"	0.375"
20"	32"	0.375"
24"	36"	0.375"

- (19) ~~The~~ The carrier pipe shall be either Pressure Class 350 ductile iron pipe or solid steel pipe. The carrier pipes shall be supported by pre-manufactured stainless steel casing spacers within the casing pipe. Wooden skids will not be allowed.
- (20) ~~Additional~~ Additional information can be found in the City of Wildwood Utility Department Standard Construction Specifications for Water and Wastewater, latest revision.
- (21) ~~The~~ The minimum horizontal separation between sanitary sewers and existing or proposed water main mains shall in accordance with FDEP regulations.

6.3. Sanitary Sewer and Reuse.

This section covers the requirements for installing sanitary sewer systems which includes the furnishing, installing, laying, jointing, and testing of all sewer lines, manholes, fittings and appurtenances, including necessary service connections required for a complete system as shown on the drawings and specified herein. The work shall also include such connections, reconnections, relocations, temporary services, abandonments, and all other provisions in regard to existing sewer operations and modifications as required. When sanitary sewer is available within or adjacent to a property proposed for development or redevelopment, the use of septic tanks shall be prohibited. For purposes of this section, "available" shall mean that the city's sewer system is accessible at any point up to 1,000 feet from the owner's property line.

(A) General requirements.

- (1) All work shall be proven to be in first class condition and constructed properly in accordance with the drawings and specifications. All defects and leaks disclosed by tests shall be remedied and re-tested.
- (2) The entire sanitary sewer system for each project shall be shown on a master plan. The master plan shall indicate the general locations of all easements, mains, valves, services and service laterals with respect

to the proposed development improvements and the existing sewer systems. All main sizes shall be indicated on the master plan.

- (3) Excavation and backfill, seeding and mulching, dewatering, clearing and grubbing, cleanup and other related site work for sanitary sewer construction are specified in FDOT Standard Specifications for Road and Bridge Construction, latest edition.
- (4) All materials shall be free from defects impairing strength and durability and be of the best commercial quality for the purpose specified.
- (5) All pipe and fittings shall be clearly marked with the name or trademark of the manufacturer, the batch number, the location of the plant, strength designation, and pressure rating. Where ductile iron pipe is to be installed in the system, the words "Epoxy Coated" or "Epoxy Lined" shall be clearly marked on the pipe.
- (6) All pipe shall be laid on an unyielding foundation with uniform bearing under the full length of the barrel of the pipe. Suitable excavations shall be made to receive the bell of each pipe. The spigot end of the pipe shall abut the base of the socket of the adjacent pipe in such a manner that there will be no gaps along the perimeter of the mating halves. Just before jointing the pipe, the mating ends shall be thoroughly cleaned of all dirt, debris, and foreign material. The pipe shall be jointed in accordance with the recommendations of the manufacturer of the pipe and gasket. In all jointing operations, the trench must be dewatered when joints are made, and kept dewatered until sufficient time has elapsed to assure sufficient hardening of the jointing material, or as may be required. The pipe shall not be driven down to grade by striking it with a shovel handle, timber, rammer, or other unyielding object.
- (7) *Assembly of joints.* Assemble all joints in accordance with recommendations of the manufacturer. If a lubricant is required to facilitate assembly, it shall have no detrimental effect on the gasket or on the pipe when subjected to prolonged exposure. Proper jointing may be verified by rotation of the spigot by hand or with a strap wrench. If unusual jointing resistance is encountered, or if the insertion mark does not reach the flush position, disassemble the joint, inspect for damage, re-clean the joint components, and repeat the assembly steps. Note that fitting bells may permit less insertion depth than pipe bells.
- (8) *Cleaning.* All necessary precautions shall be taken to prevent the entrance of mud, sand or other obstructing material into the pipeline. As the work progresses, the interior of the water main shall be cleaned of all dirt, jointing material, and superfluous materials of every description. Prior to final inspection, the contractor shall flush all water lines constructed under this contract with clean water to assure complete removal of all debris and foreign materials.
- (9) *Bedding and backfill.* Immediately after the pipe has been jointed and inspected, sufficient backfill shall be performed to protect the pipe adequately from injury and movement in accordance with the City of Wildwood details and specifications. Pipe bedded in compacted granular backfill shall not be supported on blocking, wedges, bricks, or anything except the bedding material. Where concrete cradle or encasement is required, the pipe shall be supported on solid concrete blocks or pre-cast concrete saddles which shall become part of the completed cradle or encasement. Where no other bedding is indicated, pipe shall be placed on a shaped bed of undisturbed material.

(B) *Sanitary sewer system construction.*

- (1) Sanitary sewer manholes shall be constructed in accordance with the City of Wildwood Standard Details.
- (2) Installation of precast manholes shall comply with the manufacturer's recommendations. Precast concrete sections shall be set so the manhole will be vertical and with sections in true alignment. Joint surfaces of the base or previously set section shall have an O-ring installed in the recess or shall be sealed with pre-molded plastic joint sealer equal to "Ramnek"®. If "Ramnek" is used, joints shall be pre-primed and wrapped on the exterior to provide a sealed manhole.
- (3) All holes in sections used for their handling shall be thoroughly plugged with Embeco 167 and 381 Mortar, non-shrinking grout, or approved equal applied and cured in strict conformance with the manufacturer's recommendations so that there will be zero leakage through openings and around pipes. The grout or mortar shall be finished smooth and flush with the adjoining interior and exterior manhole wall surfaces.
- (4) Manhole frames and covers shall be set to conform accurately to the finished ground or pavement surface as established by the contract drawings, unless otherwise directed by the City Engineer. Frames shall be set concentric with the manhole base and adjusted to grade.
- (5) Unless a drop connection is installed, pipes shall match crown to crown at all manholes to maintain hydraulic gradient. A drop manhole connection shall be required for all inverts over 24" above the floor of the manhole.
- (6) Unless otherwise approved by the City, service lines from the property line to the collection sewer shall be at a minimum depth of three feet (3') at the property line and shall be laid to straight alignment and uniform slope compliant with FDEP regulations. All service lines shall be at least four inches (4") in

diameter. Cleanouts shall be provided as determined by the engineer of record but shall not be spaced greater than 75'.

- (7) All caps and plugs shall be braced, staked, anchored, wired on, or otherwise secured to the pipe to prevent leakage under the maximum anticipated thrust conditions from internal abnormal operating conditions or pressures from water or air.
- (8) Ductile iron pipe may be used in lieu of concrete encasement where water line crosses sewer lines with less than six inches (6") vertical clearance, with a length of pipe centered at the point of crossing, so as to locate joints at a maximum distance from the water line.
- (9) Unless otherwise specified, force mains shall be installed in accordance with AWWA C-600, latest. 492.2.7. All installed force mains constructed of PVC shall be installed with a solid copper locating wire as specified on the City of Wildwood Standard Details.
- (10) Where force mains are cresting a hill and air release valves are to be installed, install force main at minimum 48" cover to facilitate proper ARV installation.
- (11) The contractor shall install early warning tape approximately 12" above all force mains.
- (12) Provide air release valves in high spots of force mains as shown on the drawings or as directed. If obstructions are encountered during construction that cause a dip and a consequent sharp rise in the force main, then an air release valve shall be installed at the newly created high point upstream from the dip.
- (13) All valves shall be fitted with a cast iron valve box and cover. Valve boxes shall be long enough to reach from the valve to finished ground level and shall be installed as recommended by the manufacturer. They shall have suitable barrel and shaft extension sections to cover and protect the valve bonnet section. Extension sections fabricated by cutting pieces of pipe shall be allowed. No more than one (1) shaft extension shall be used in any one (1) valve installation.
- (14) Valve boxes shall be in vertical alignment and so positioned as to facilitate operation of the valve with a standard valve wrench. The box shall be installed as shown on the drawings and shall be set on firmly packed soil or bricks so as to prevent settlement and to prevent bearing on the valve or the main at any point. Valves shall be set vertically so that the stem forms a vertical line. Care shall be taken to keep out dirt and sand, and no valve shall be operated until it has been cleaned of sand, grit, or other foreign material.
- (15) The contractor shall furnish and install all supports necessary to hold the piping and appurtenances in a firm, substantial manner at the lines and grades indicated on the drawings or specified.
- (16) All bends, tees, and other fittings in force mains buried in the ground shall be mechanically restrained.
- (17) All force main piping shall be subjected to hydrostatic testing in accordance with the City of Wildwood Construction Specifications for Water and Wastewater, latest revision.

(C) *Sanitary sewer system design.*

- (1) The design requirements for privately-owned systems shall be the same as for systems that will be City owned.
- (2) The developer shall comply with the applicable requirements established by the FDEP.
- (3) *Average Daily Flow (ADF)* – The sewer system design shall be based on full ultimate development as shown or projected. The average daily flow (ADF) from domestic units shall be calculated based on City and FDEP requirements.
- (4) *Design Considerations.*
 - (a) Sewers 24 inches in diameter or less shall be installed with straight alignment and grade between manholes, with manhole spacing not to exceed 400 feet for sewers 15 inches or less, and 500 feet for sizes larger.
 - (b) All sanitary sewers shall terminate in manholes.
 - (c) All manholes and sewers shall be located in public right-of-way or assigned easements. No manholes or sewers shall be located in side or back lot easements unless the following conditions are met:
 - (i) The easement is of adequate width;
 - (ii) The easement is dedicated to the public; and
 - (iii) Deed restrictions are enacted.
- (5) Sanitary sewer easements shall be required for all gravity sanitary sewer lines which are not in a public right-of-way. Easements shall be a minimum of 20 feet wide for sanitary sewers that are not more than 15 feet deep. For sewers that are more than 15 feet deep, easement shall be a minimum of 30 feet wide. The depth of the sewer shall be measured from the design invert of the pipe to the surface of the proposed

final grade. Where the easement is located adjacent to the right of way, the City may approve a narrower easement.

- (6) Maximum depth of sewer mains shall be 20 feet unless otherwise approved by the Utility Director.
- (7) Sewer main pipe diameters shall be a minimum of 8" in diameter. The engineer shall submit calculations demonstrating that an 8" sewer main is sufficient for the expected flows. If a larger sewer main is needed, the engineer shall specify the required diameter. Sewer service laterals shall be a minimum of 6" in diameter.
- (8) Sewer mains and laterals shall be designed and constructed to give mean velocities, when flowing full, of not less than 2.0 feet per second based on Mannings formula using an "n" value of 0.013.

TABLE 6-2: MINIMUM PIPE SLOPES

Pipe Diameter	Minimum Slope
6" (Building Sewer or Sewer Lateral)	1.04%
8" (Gravity Sewer Main)	0.40%
10" (Gravity Sewer Main)	0.28%
12" (Gravity Sewer Main)	0.22%

- (9) Sewer mains shall be constructed of PVC. Separation between water mains shall be in accordance with FDEP criteria. PVC sewer mains shall be SDR-35, except in cases where the depth of the sewer main will exceed 15 feet, in which case they shall be SDR-26.
- (10) All easements shall be a minimum of ten feet (10') for a single pipe and fifteen feet wide for two (2) pipes.
- (11) Sewer mains shall maintain a minimum cover of thirty-six inches (36"). The depth of cover shall be measured from the top of sewer main to the finished grade directly above the pipe.
- (12) *Manholes.*
 - (a) Maximum spacing between sewer manholes shall not exceed 400 feet. A manhole shall be required for all changes in slope or alignment.
 - (b) Manhole depths from 0' to 15' shall be constructed using 22" ring min. (USF 170E). Manholes in excess of 15' shall use 32" diameter ring covers (USF 230).
 - (c) Where the depth of the manhole from the top of ring to the invert of effluent main is less than 36", a flat top manhole shall be used.
 - (d) Drop connections shall be provided where the difference in elevation between the incoming sewer invert and the exiting manhole invert is equal to or greater than 24".
 - (e) Unless a drop connection is installed, pipes shall match crown-to-crown at all manhole locations
 - (f) The minimum diameter of manholes shall be 48".
 - (g) Manholes should be placed as close to the high point of the road as possible to minimize infiltration.
 - (h) Laterals connected directly into a manhole shall not dump directly onto the bench and shall have a defined channel.
 - (i) Pipes entering manholes in line with flow channel shall be 0.1' minimum above the effluent invert.
 - (j) Total depth of manholes shall not exceed 20' in depth unless approved by the City Engineer.
- (13) Reserved.
- (14) All laterals shall be installed perpendicular to the sewer main except for dead end manhole connections where lateral length shall be limited to a maximum of one hundred twenty-five feet (125'). Cleanouts shall be provided every seventy-five feet (75') minimum. A cleanout shall be provided at the right of way line, between the sidewalk and the curb, or as otherwise approved by the City Engineer. The City shall only be responsible for the lateral from the approved cleanout location to the main.
- (15) Four-inch (4") to twenty-four-inch (24") sewer force mains shall be polyvinylchloride (PVC) or ductile iron pipe (DIP) based on pressure. All PVC pipe shall be sewer green with identifying tape and locating wire. PVC force main pipe shall meet requirements of ANSI/AWWA C-900, DR25 for sizes four inch (4") through twenty-four (24").
- (16) Sizing of sewer force mains shall be in accordance with sound engineering practices and the City's Utility System Master Plan, as amended. Force mains shall be designed to maintain a minimum velocity of two feet (2') per second. Design calculations showing the pressures designed for the force main system are required. The working pressures within the system shall not exceed the pressure class of the pipe with a 2.0 safety factor.
- (17) Force mains shall enter the terminal facility (gravity sewer manhole, pumping station, wet well, or other) at a point equal to the operational water level of said receiving unit. Should an elevation drop be required

to obtain the outlet connection, the prior down-slope of the force main shall not exceed 45 degrees and adequate air venting shall be provided at the profile breakpoint.

- (18) Fittings shall be DIP fittings for DIP and PVC pipe installations.
- (19) Valves shall be installed on all subsidiary force mains at the point of connection to the major main. Where force mains are proposed to be extended, valves shall be installed at intervals not exceeding 1,000 feet.
- (20) *Generators.* Sanitary sewer pumping stations shall be provided with emergency backup generators based on the following criteria:
 - (a) New developments shall have a minimum of one (1) generator (fixed or mobile).
 - (b) Fixed generators shall be required for Master Lift Stations.
 - (c) In addition to the requirement set forth in subsection 6.3(C)(20)(b), one (1) portable generator shall be required for every four (4) lift stations proposed.
 - (d) Any other lift station not requiring permanent standby power shall be equipped with a standby power generator plug.

(21) *Pump Stations.*

- (a) For pumping stations with a peak flow demand of 1,000 gallons per minute (~~GPM~~~~GPM~~) or less, a minimum of two (2) pump units shall be provided (with one (1) pump operating to meet peak flows, and one (1) pump on standby). When the peak design flow exceeds 1000 ~~GPM~~~~GPM~~, three (3) or more pump units shall be included in the facility (with two (2) pumps operating to meet maximum demand and one (1) pump on standby).
 - (b) The selected sewage pump system shall have the minimum capability of pumping the design peak flow at the maximum computed system total dynamic head (TDH) requirements.
 - (c) Head-capacity curves shall be prepared for the proposed pumping system in order to determine the various operational conditions. Hydraulic computations shall be in accordance with good engineering practice, with pipe friction loss calculated by the "Hazen-Williams Formula", using standard friction factors based on the materials used.
 - (d) The wet well structure shall provide a minimum capacity between operational water levels sufficient to allow a minimum of ten (10) minutes between successive starts of the pumps, when the effluent rate is one-half the maximum one pump capacity. Low water levels shall provide adequate submergence to preclude pump inlet vortexing, air binding or any other design considerations. Operational maximum high-water levels shall not exceed the invert elevation of the lowest influent pipe, with high water alarm no higher than one half of said pipe. A minimum size hopper bottom shall be provided, with the wet well floor sloping to said bottom at a slope of not less than one to one (1:1). Additionally, where the wet well extends below the ground water table, the structure shall be designed to eliminate any possibility of flotation.
 - (e) Odor control shall be provided as needed.
 - (f) All sewage pumping stations shall be provided with a station water system, with adequate capacity and pressure, for wash down or other requirements. Said supply shall be completely separated from the potable supply by use of a Wilkens/Zurn-975XL reduced pressure type backflow preventer or other City approved protective system. Backflow device shall be tested by a certified tester within five days of installation, with written results provided to the City.
 - (g) Wet well shall have either an HDPE liner or an approved interior coating.
 - (h) Sewage pumping units shall be capable of handling raw, unscreened sewage and shall be capable of handling a sphere of at least 3 inches (3") in diameter. Pumps shall be electric motor driven and of a proven design.
- (22) Unless otherwise requested by the City of Wildwood, all utility easements shall be a minimum of ten feet (10') wide for a single utility pipe and fifteen feet (15) wide when serving more than one (1) utility pipe (i.e., sewer and water). Gravity sewer easements may require additional width.
- (23) Hospitals, Assisted Living Facilities (A.L.F.), nursing homes, and any other facilities that may regenerate large rags or other solid objects in the effluent flow, shall provide an in-line sewerage bar screen prior to the effluent discharge entering the City of Wildwood's sanitary sewer system. This screen shall be owned and maintained by the property owner. Additionally, the facility shall implement best practices and have an approved on-site plan to minimize rags into the system. All bar screens shall comply with requirements set forth in Chapter 19 of the City of Wildwood Code of Ordinances.
- (24) Grease interceptors/traps with a minimum size of 750 gallons shall be required on all connections with any food preparation, floor drains or wash basins (except residential connections). Grease traps and lines shall be separate from the sanitary flow. All grease traps shall have an accessible cleanout on the discharge side of the trap for sampling discharge. All grease traps shall be accessible for inspection and cleaning, and maintenance and cleaning shall be the responsibility of the utility customer. All grease traps

shall comply with the requirements of the Florida Building Code, latest revision. All grease traps shall comply with requirements set forth in Chapter 19 of the City of Wildwood Code of Ordinances.

(25) Additional design information can be found in the City of Wildwood Utility Department Standard Construction Specifications for Water and Wastewater, latest revision.

(D) *Reuse.* Reuse water mains shall be constructed to the same specification and requirements as potable water mains, with the exception that all reuse water mains shall be colored purple.

6.4. Drainage and Stormwater Management.

(A) *General.*

- (1) No person shall conduct a development or redevelopment activity, subdivide, make any change in the use of land, construct any stormwater management system or structure, or change the size of an existing structure without obtaining approval from the City as provided herein.
- (2) Authorization of construction shall be contingent on approval of any required permit from the Southwest Florida Water Management District (SWFWMD), FDEP, FDOT, or any other agency with regulatory jurisdiction over the project; however, approval by another government agency will not result in automatic approval of the stormwater management plans by the City in the event the City requires more stringent standards.
- (3) The stormwater management system is required to be designed by a registered professional engineer licensed by and in the state of Florida and practicing under Chapter 471, 472, 481, or 492.
- (4) The system shall provide for drainage of lots, streets, roads, and other public areas as well as handling any runoff from adjacent areas that naturally flows into the subject area.
- (5) The drainage system shall be designed for long life, low maintenance cost, and ease of maintenance.
- (6) *Peak rate and volume attenuation.* Peak discharge rate and volume attenuation shall be as required in the SWFWMD regulations and in these regulations.
- (7) *Development within flood prone areas (100-year flood).* All development within flood prone areas, as delineated on the official ~~N~~ational ~~f~~lood ~~i~~nsurance ~~p~~rogram, ~~f~~lood ~~i~~nsurance ~~r~~ate ~~M~~aps, or the latest and best information available, shall comply with the requirements of SWFWMD and the criteria in the flood hazard regulations section of this Code.
- (8) Where a permit is not required under Chapter 62-330 F.A.C., or where a lesser permit threshold is applicable under FDEP or SWFWMD rules, the stormwater management system must meet a minimum, the applicable criteria. Applicants are strongly encouraged to conduct a pre-application meeting with City staff in these instances.

(B) *Water quality.*

- (1) All stormwater water management systems are required to provide stormwater quality treatment in compliance with applicable SWFWMD rules and criteria.
- (2) The required water quality volume and treatment method varies depending on the size and location of the site and shall be as required by SWFWMD.
- (3) The amount of volume available for water quantity storage is subject to the treatment recovery rules of the SWFWMD, dependent on the type of treatment system provided. If full recovery has not occurred the water quantity calculations must account for the remaining volume and the conditions within the pond (i.e., standing water at the beginning of the design storm analysis). Pumping stormwater for irrigation purposes is an acceptable method for water quality recovery in wet retention/detention systems.

(C) *Retention/detention pond requirements.*

- (1) For projects having drainage areas less than or equal to five (5) acres, calculations may be based on the rational method ($Q=CIA$). The design criteria shall be based on the latest available Intensity-Duration Curves published by FDOT for Zone 7.
- (2) For projects having drainage areas greater than five (5) acres, the Soil-National Resources Conservation Service (SGSNRCS) methodology shall be used. The design engineer shall submit complete copies of all input parameters, supporting calculations, assumptions, and documentation pertaining to the design for review by the City.
- (3) All data used for soil permeability or infiltration analyses shall be signed and sealed by a registered professional engineer. If infiltration is considered in the design of any retention/detention pond, signed and sealed geotechnical field data and laboratory results must be provided as part of the design calculations. A minimum of two (2) soil borings shall be provided within each retention/detention pond. The minimum depth of the soil boring shall be six feet (6') below the proposed pond bottom elevation.

- (4) For open basins, the water retention/detention facility shall be sized to fully retain the post development runoff volume minus pre-development runoff volume for the 25-year, 24-hour storm event. Post developed discharge rates shall be maintained at or below the 25-year, 24-hour predevelopment discharge rate.
- (5) For a project or portion of a project in a closed basin, the water retention/detention facility shall be sized to fully retain the post-development runoff volume for the 100-year, 24-hour storm event.
- (6) In all cases of stormwater discharges, the post development discharge to downstream properties shall not cause adverse off-site impacts and the discharges shall be limited to the pre-development rate, and general flow pattern.
- (7) A minimum freeboard of six inches (6") above the design high water elevation shall be provided for all retention/detention ponds. The design high water elevation is defined as the expected peak stage elevation expected for the 100-year, 24-hour storm event.
- (8) All assumed drainage calculation parameters must be listed and supported by conventional methods. All geotechnical parameters must be supported by signed and sealed geotechnical field data and laboratory results. Calculations must be presented in a format acceptable to the City. The final determination on the suitability of assumed parameters is at the sole discretion of the City Engineer.

(D) *Fencing requirements.*

- (1) *Wet ponds.* Fencing shall be required unless the side slopes have a maximum steepness of four-to-one (4:1) for at least four feet (4') below the control elevation in the pond. Below this elevation, the side slopes may be increased to two-to-one (2:1).
- (2) *Dry ponds.* Fencing shall be required when the side slopes are steeper than four-to-one (4:1). Dry ponds shall be a maximum of ten feet (10') deep, measured from pond bottom to top of bank.
- (3) When provided, fencing shall be six feet (6') high with a twelve-foot (12') wide flat access berm adjacent to the inside perimeter of the fence.

(E) *Storm sewer and culvert design.*

- (1) *Types and requirements.* Where drainage pipes are utilized, the following standards apply:
 - (a) Storm sewers shall be of reinforced concrete or other FDOT approved material and have a minimum diameter of 18 inches or equal. An inlet or manhole is required at each change of alignment or grade. Minimum pipe diameters may be reduced in grassed areas not subject to vehicular traffic;
 - (b) Where any storm pipe terminates at an earthen slope a mitered end section and concrete collar, or approved equal, is required;
 - (c) The following maximum lengths of pipe shall be used when spacing access structures of any type:

TABLE 6-3

Pipe Diameter	Maximum Pipe Length
Less than 18 inches	300 feet
24 to 36 inches	400 feet
42 inches and larger	500 feet

(F) *Conveyance System Design storm (minimum).*

TABLE 6-4

Facility	Frequency and Duration
Principal arterial bridges and evacuation routes	100-year 24 hours
Canals, ditches, swales, storm drains or culverts for drainage external to the development	25-year 24 hours
Canals, ditches, swales, storm drains or culverts for drainage internal to the development	10-year 24 hours

- (1) ~~The~~ The design frequency for major drainage systems may be increased if deemed necessary by the City to protect known flooding conditions in upstream or downstream properties or to comply with other regulations.

- (2) *Design tailwater.* All storm sewer systems and culverts shall be designed taking into consideration the tailwater of the receiving facility or water body. The tailwater elevation used shall be based on the tailwater elevation of the receiving water body at the peak time of the design storm. Alternatively, the tailwater may be assumed to be the design high water elevation of the receiving water body for the design storm.
- (3) -The hydraulic gradient line for the storm sewer system shall be computed taking into consideration the design tailwater on the system and the energy losses associated with entrance into and exit from the system, friction through the system, and turbulence in the individual manholes, catch basins, and junctions within the system.
- (4) The design criteria to be utilized for the design of pavement drainage shall be as follows:

TABLE 6-5

Arterial streets	10-year, 24-hour, hydraulic gradient line 1.0 foot below the gutter flowline
Collector and local streets	10-year, 24-hour, hydraulic gradient line 0.5 feet below the gutter flowline

- (G) *Erosion protection.* Standard practices shall be used to prevent erosion and the depositing of soil off-site pursuant to the requirements of the FDEP Generic Permit for Stormwater Discharge from Large and Small Construction Activities.
- (H) *Maintenance.*
- (1) A written operation and maintenance plan shall contain information per SWFWMD regulations as the minimum criteria that shall be accepted by the City.
 - (2) The installed stormwater system shall be maintained by the legal entity responsible for maintenance. All permit applications shall contain documentation sufficient to demonstrate that the operation and maintenance entity is the legal entity empowered and obligated to perpetually maintain the stormwater management facilities.
 - (3) The stormwater management system to be maintained by the legal entity shall have a minimum of twenty foot (20') wide access easement, in accordance with this Code, to permit the City to inspect and, if necessary, to take corrective action should the legal entity fail to maintain the system properly.
 - ~~(3)~~(4) Where determined feasible by the City Engineer, green infrastructure shall be utilized in place of traditional engineered storm water systems described herein.

6.5. Roads and Sidewalks.

- (A) *General.* Roads within a subdivision or other development are classified as either public roads or private roads. Classification shall be dedicated on the Plat.
- (1) Private roads.
 - (a) All private roads are required to be designed, constructed and paved to City specifications within dedicated, rights-of-way within the subdivision and within rights-of-way adjacent to the subdivision boundary which are accessed by the subdivision roads.
 - (b) A Homeowner's Association or other quasi-governmental entity shall be created to perpetually own and maintain the road and drainage system, as indicated on the Plat Dedication Statement.
 - (c) The developer shall be required to design and construct to City specifications, and maintain as per plat dedication statement, at a minimum one (1) paved road from the subdivision to the nearest paved, public roadway with legal access, if such a road does not already exist.
 - (d) Minimum right-of-way width for private roads shall be as outlined in Table 6-8. Inverted crown roadways are allowable on privately maintained roadways classified as local residential.
 - (2) Public roads.
 - (a) As part of the review and approval of a public road subdivision, the City shall require that roads be designed, constructed and paved to City specifications within dedicated, unimproved public rights-of-way within the subdivision and within rights-of-way adjacent to the subdivision boundary which are accessed by the subdivision roads.

(b) If a paved, public road on public right-of-way does not exist adjacent to the proposed subdivision, the developer shall construct a paved road within a public right-of-way, to the proposed subdivision.

(c) Minimum right-of-way width for public roads shall be in accordance with Table 6-8.

(B) *Design standards.*

- (1) Cul-de-sac diameters to the right-of-way line shall not be less than 100 feet with a pavement radius of 40 feet.
- (2) Dead end rights-of-way with a cul-de-sac at the terminal end shall not exceed 1,500 feet. Villa home products may not require a turnaround for 250 feet.
- (3) Corner radii at the intersection of the two (2) rights-of-way shall be not less than 25 feet. Minimum edge of pavement radii shall be 40 feet for residential subdivisions and 50 feet for commercial or industrial subdivisions.
- (4) Sight distance shall be provided at all intersections and driveways as recommended in AASHTO Policies and FDOT Site Impact Handbook.
- (5) A paved approach apron shall be constructed where a non-paved drive or road intersects with a paved road. Driveway grade shall be a maximum of ten percent (10%) for commercial and 25 percent (25%) for residential.
- (6) Roadway centerline radii in residential subdivisions shall be designed in accordance with Table 6-7. Sign location shall be approved by the City. Minimum centerline radii and other geometric design criteria shall be in accordance with Chapter 16 of the FDOT Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways ("*Green Book*"), latest edition.

(C) *Driveway access.*

- (1) No driveway shall be located within the sight triangle at the corners of the intersection of any two (2) or more roads. Driveway placement, consistent with traffic safety requirements, will be determined on a case-by-case basis by the City. Residential driveway to corner lots shall be located no closer than the lesser of $\frac{1}{2}$ of the lot width or 50 feet, and where practicable, it shall be placed on a minor street the road of lower service hierarchy when intersecting roads are of different hierarchy levels. Villa lots may be exempt from this requirement. Minimum driveway spacing shall be in accordance with Table 6-7.
- (2) No portion of the driveway apron may extend beyond the frontage of the property being served by the driveway (i.e., it may not encroach into the frontage of adjacent property), unless shared access is mandated as a provision of the development approval or by agreement between adjoining property owners.
- (3) All existing driveway aprons are required to be upgraded to current construction standards and specifications at such time as a new home, or commercial building or any other structure is to be constructed or a mobile home is placed or replaced. Driveway aprons shall be required for all new development.
- (4) Minimum driveway spacing shall conform to the following requirements:
 - (a) Adjacent properties under the same ownership shall be considered as a single property for application of driveway spacing or for driveway permits. Applicants may include a request that properties be considered individually for permitting purposes, but the request must be specifically included in the permit and a sketch included that details the lot configurations and driveway placement.
 - (b) Residential driveways shall not exit onto collector or arterial roadways if alternate access is available. Also, in residential subdivisions, any road connecting different phases or units to a major collector road shall be treated as a collector facility. If alternate access is not available, residential driveways shall comply with spacing requirements set forth in Table 6-6.
 - (c) Non-residential driveways accessing local roadways, minor collectors, or internal commercial frontage roadways shall be reviewed as part of the development review process.
 - (d) Non-residential driveways accessing major collector roadways shall comply with the spacing requirements set forth in Table 6-7.
 - (e) Any roadway classified under the State Access Classification System shall meet FDOT Access Management Standards for that roadway.
 - (e)(f) Cross-access easements, where practicable, shall be the preferred method of access over multiple driveway curb cuts for non-residential development along collector and arterial roadways.

TABLE 6-6: RESIDENTIAL DRIVEWAY ACCESS STANDARDS

Median	Position	Access Allowed	Minimum (Feet)
Restrictive	Approaching Intersection	Right In/Out	115
Restrictive	Approaching Intersection	Right In Only	75
Restrictive	Departing Intersection	Right In/Out	230
Restrictive	Departing Intersection	Right Out Only	100
Without Restrictive	Approaching Intersection	Full Access	230
Without Restrictive	Approaching Intersection	Right In Only	100
Without Restrictive	Departing Intersection	Full Access	230
Without Restrictive	Departing Intersection	Right Out Only	100

TABLE 6-7: NON-RESIDENTIAL ACCESS TO MAJOR COLLECTOR ROADWAYS

Speed Limit (MPH)	Spacing (Feet)
35 or less	245
36-45	440
Over 45	660

Roadway	Minimum Posted Speed Limit (MPH)	Minimum Intersection Spacing (Feet)	Minimum Centerline Radius (Feet)
Villa Street	10	<20 or >125	25
Local Residential	20	<20 or >125	89
Local Collector	30	150	275

(D) *Pavement design.*

- (1) All roadway or street construction must meet the requirements of the *State of Florida Manual of Uniform Minimum Standards for Design, Construction and Maintenance of Streets and Highways*, and all construction will meet the minimum requirements of the *FDOT Standard Specifications for Road and Bridge Construction* (latest edition) unless otherwise specified herein.
- (2) Sod shall be provided on all unpaved areas in the rights-of-way. For residential subdivisions, a 24" strip of sod at the edge of all pavement and/or backs of curbing may be provided.
- (3) Concrete shall have a minimum compressive strength of 3,000 psi if not noted otherwise.

TABLE 6-8: ROW WIDTH

Street Type	ROW Width	Roadway Lane Widths	Width of Pavement	Paved Shoulder*	Sidewalk
Villa Streets	35'	2-10'	20'	N/A	N/A

Local Residential	60'***	2-10'	20'	4'	**
Local Collector	60 80'	2-10'	20'	6'	**
Major Collector	100'	2'-12'	24'	6'	**

Table 6-8 Notes:

This table applies for new construction. Maintenance projects shall attempt to satisfy these requirements as deemed practical.

Minimum 18" curb and gutter are allowed on all roadways.

Multi-modal path is required adjacent to collector roadways if bike lanes and sidewalks are not contained or proposed within the road section.

* Shoulder may be eliminated when curb and gutter is provided.

** Sidewalks (five foot (5') wide minimum) and locations shall comply with the design district standards. Sidewalks are required on both sides of the street. Sidewalks shall not be required in Age-Restricted Communities when multi-modal trails that facilitate pedestrian mobility and connectivity are proposed. Sidewalks may be located on one (1) side of the road in Age-Restricted developments where multi-modal trails are not proposed.

*** ROW may be reduced to 50' on local residential streets provided minimum 18" curb and gutter drainage is installed and a 5' utility easement is provided adjacent to each side of the right of way.

TABLE 6-9: PAVEMENT THICKNESS - TYPICAL SECTION

Road Classification	Pavement (Type SP)	Base (Limerock) LBR 100	Stabilized Subgrade (LBR 40)
Local Street	1.25"	6"	12"
Minor Collector	1.50"	6"	12"
Major Collector	2.00"	10"	12"

Notes:

1) The width of the base material shall extend six inches (6") beyond the edge of pavement if curb and gutter is not provided.

2) The width of the subgrade material shall extend twelve inches beyond the edge of pavement if curb and gutter is not provided, or six inches (6") beyond the back of curb.

3) Pavement thicknesses are considered the minimum criteria. Increased pavement thickness may be required based on expected traffic loadings and truck traffic.

(E) Sign and pavement markings.

(1) Signing and marking plans shall be required by the City that show size, location, materials, and message of all devices.

(2) The design engineer shall design the project plans providing for installation of signs as per the requirements of this Code. Street signs at every intersection are required. Stop signs and stop bars requiring vehicles to stop are required on the minor street at all intersections. All stop signs shall be high intensity grade. Signs establishing maximum speed limit are required on collector roads at intervals not to exceed 2,000 feet and at the entrance to the subdivision. The speed limit shall be determined by the project engineer in accordance with Section 316.183 and 316.18, Florida Statutes, and the *Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Highways, Roads, and Streets in Florida, Florida D.O.T.*, latest edition. Dead end signs shall be erected at the beginning intersection of all discontinuous roads. No outlet signs shall be erected at the entrance intersection when this intersection is the only outlet from a street network.

(3) All sign sizes, colors, mounting heights, etc. shall be in accordance with the MUTCD, latest edition. If decorative sign posts are approved by the City for a private or public road, the signs shall still comply with the MUTCD requirements.

- (4) All pavement markings Private or Public Roads shall be four inches (4") wide lead-free thermoplastic in accordance with FDOT specifications. Stop bars shall be 24 inches wide. All other pavement marking dimensions shall comply with the MUTCD and FDOT Standard Index latest revision.

6.6. Parking and Loading Areas.

(A) Requirements.

- (1) For every use, activity, building, or structure permitted by and erected in accordance with this Code, there shall be provided sufficient space for access of off-street pedestrians, parking, circulation, loading and unloading of vehicles, regardless of whether the users are patrons, guests, customers, clients or otherwise, to an establishment, activity, or place or residence. When any use is expanded, accessory off-street parking and loading shall be provided in accordance with these regulations. In addition, as a part of the building permit and site plan approval processes for every new or enlarged building, structure, or use, there shall be submitted for review and approval a parking lot and landscaping design and layout.
 - (2) All accessory parking facilities, whether provided in fulfillment of or in excess of the requirements of this Code, shall be located on property zoned the same as, or in a less restrictive zoning district than, the principal use served by the parking, as defined in this Code. However, access to, nor parking for, a commercial property shall not be -provided on or through a residentially zoned property.
 - (3) Off-street parking spaces shall be so arranged that no automobile shall have to back into a City street, except for one- and two-family residential uses in a residential district. Additionally, parallel on-street parking may be allowed in the Downtown Design District.
 - (4) *Residential developments.* Off-street parking shall be provided as set forth in TABLE 6-11.
 - (5) ~~Nonresidential~~Non-residential *developments.* Off-street parking shall be provided as set forth in TABLE 6-12.
 - (6) A one-car garage or carport and driveway combination shall count as two (2) off-street parking spaces, provided the driveway measures a minimum of 18 feet in length between the face of the garage or carport door and the sidewalk, or 25 feet to the curb line.
 - (7) Where housing for the handicapped-disabled, elderly, ACLF, nursing homes, or similar use is being built these standards shall be relaxed where the need for reduced parking can be demonstrated by the project planner. In no case shall there be less than one (1) parking space per four (4) dwelling units. Where these standards are relaxed, the City shall require that additional parking is provided at the owner's expense if the building's use is changed. A notation to this effect shall be required on the site plan.
 - (8) Where the total number of off-street parking spaces required are not immediately required for a particular use, a phased development plan may be permitted requiring that only a portion of the parking area be completed initially, subject to the following regulations:
 - (a) The site plan shall clearly indicate both that portion of the parking area to be paved initially and the total parking needed to provide the number of spaces required;
 - (b) The drainage plan shall provide for adequate drainage of both the partial and total parking areas;
 - (c) The portion of the parking area which is not paved initially shall be planted with a ground cover to prevent erosion;
 - (d) Any change of use on a site to a use which requires more parking spaces than are provided on the site shall require submission of a new site and drainage plan showing the required parking spaces.
- (B) *Joint parking facilities.* Off-street parking facilities for different buildings, structures, or uses, or for ~~mixed-use~~mixed-uses, may be provided and used collectively or jointly in any zoning district in which separate off-street parking facilities for each constituent use would be permitted, subject to the following conditions:
- (1) A written agreement is executed by the parties assuring the perpetual joint usage of common parking for any combination of uses or buildings. This agreement shall be approved by the City Attorney and City Commission.
 - (2) The Planning and Zoning Board shall approve such joint usage of common off-street parking. In making a determination, the Planning and Zoning Board shall consider whether the joint usage will result in a public nuisance, inconvenience, hazard, or adversely affect the public health, safety or welfare.
 - (3) Unless a site-specific parking analysis is approved by the City, the total requirements for off-street parking in a joint parking facility shall be the sum of the requirements of the various uses computed separately.
- (C) *Storage area standards for uses with drive-in facilities.*
- (1) *Space requirements.* All business and commercial uses with drive-in service facilities shall provide a stacking area for waiting vehicles according to the following minimum standards.

- (a) Restaurants: Five (5) vehicles for each service lane. In addition, a bypass lane running parallel to the stacking lane and meeting drive aisle width standards shall be provided for drivers wishing to get around the drive-through.
- (b) Financial institutions: Five (5) vehicles for each regular service lane; three (3) vehicles for each automated service lane.
- (c) Full-service car washes and automotive services (except gasoline sales): Five (5) vehicles for each service lane.
- (d) Groceries, drugstores, package good, cleaners, gasoline sales and other uses not specifically listed: Three (3) vehicles for each service lane.

(D) *Size of spaces (minimum size).*

- (1) Each off-street parking space shall at a minimum measure ten feet (10') in width by twenty feet (20') in length. Parking space size may be reduced to increase internal landscaping and provide parking for compact cars as stated in the Design District Standards. Parking spaces for the physically **handicapped disabled** shall comply with the requirements of the Florida Building Code. Parallel parking spaces shall at a minimum measure eight feet (8') in width from the face of the curb by twenty-two feet (22') in length and may not be eligible for reduction in size.
- (2) Pavement markings in parking lots shall be four inches (4") wide minimum.

(E) *Parking areas.*

- (1) All parking areas and access shall be paved, except as listed below. Alternative parking area improvement standards may be accepted, if the applicant demonstrates that such standards better reflect local and project conditions.
- ~~(1)(2)~~ The following businesses shall provide paved parking for all employees and for the disabled: churches, private clubs or lodges, or community centers. All other non-disabled vehicular parking in excess of the number required for employees under these Regulations for churches, private clubs or lodges, or community centers may be on grass areas or grass pavement systems. The perimeter of a grass parking lot shall be delineated with railroad ties or wheel stops or, other means as may be approved by the City Engineer. Drive aisle width. The width of all aisles providing direct access to individual parking stalls shall be in accordance with the requirements specified below:

(F) *Drive aisle width.*

- (1) ~~for:~~

~~Churches; private clubs or lodges or community centers; new and used motor vehicle sales and leasing including automobiles, trucks and commercial tractor/trailer units; sales and leasing of new and used motor homes and recreational vehicles; sales of new and used manufactured homes (mobile homes); sales of new and used farm tractors or equipment; or new and used construction equipment.~~

Drive aisle width. The width of all aisles providing direct access to individual parking stalls shall be in accordance with the requirements specified below:

TABLE 6-10: PARKING STALL REQUIREMENTS

Parking Angle (degrees)	Aisle Width (feet)	Aisle Width* (feet)
30	12	22
45	13	22
60	18	22
90	24	24

Notes:

**Two-way traffic*

(G) *Number of spaces.*

TABLE 6-11 MINIMUM STANDARDS FOR OFF-STREET PARKING REQUIREMENTS FOR RESIDENTIAL LAND USES

Housing Unit Type and Size	Off-Street Parking Requirements Per Unit
----------------------------	---

Single-family detached/attached	2.0
Apartment or condominium building	1.5

**TABLE 6-12: MINIMUM STANDARDS FOR OFF-STREET PARKING REQUIREMENTS FOR
NONRESIDENTIALNON-RESIDENTIAL LAND USES**

NonresidentialNon-residential Land Use	Required Off-Street Parking Spaces Per Indicated Area
1. Car wash (automated)	5.0
2. Church/Synagogue	1.0 Per 4 seats
3. Hotel	1.0 Per guest room plus 1.0 Per employee
4. Industrial	1.0 Per 675 sq. ft. GFA
5. Library	1.0 Per 300 sq. ft. GFA
6. Manufacturing	1.0 Per 625 sq. ft. GFA
7. Medical center	1.0 Per 250 sq. ft. GFA
8. Assisted Living Facility	1.0 Per dwelling unit
9. Skilled Nursing Facility	1.0 Per 3 beds plus 0.5 per employee
10. Retail use less than 100,000 sq. ft. GLA	4.0 Per 1,000 sq. ft. GFA
11. Retail use greater than 100,000 sq. ft. GLA	3.5 Per 1,000 sq. ft. GFA
12. Nightclub/Bar	4.0 Per 3 seats <u>4.0 per 1,000 sq. ft. GFA</u>
13. Offices	3.0 Per 1,000 sq. ft. GFA
14. Restaurant	1.0 Per 4 seats
15. Fast-food establishments	1.0 Per 80 <u>120</u> sq. ft. GFA
16. Storage areas	1.0 Per 2,000 sq. ft. GFA
17. Warehouse	1.0 Per 2,000 sq. ft. GFA
18. Loading spaces for all business, industrial, ware use	1.0 Per 25,000 GFA

Notes TABLE 6-10 and 6-11:

¹When determination of the number of parking spaces required by this exhibit results in a requirement of a fractional space, any fraction of one-half or less may be disregarded, while a fraction in excess of one-half shall be counted as one parking space. Irrespective of any other requirement of this section, each and every separate and individual store, office or other business shall be provided with at least one off-street parking space.

²Requirements for attached units include provisions for guest parking.

³Alternative parking standards may be proposed, if the applicant demonstrates that such standards better reflect local and project conditions. In order to justify alternative parking standards a site-specific parking analysis must be prepared and submitted to the City for review and approval as part of the project.

⁴If a proposed use cannot be characterized by one of the land uses provided, requested parking standards must be proposed by the applicant based on site specific parking analysis and submitted to the City for review and approval as part of the project.

(H) Loading space standards for commercial and industrial uses. In addition to the number of required loading space under Table 6-12, the following standards shall apply.

- (1) Loading spaces shall be located adjacent to the side or rear of the buildings they serve. Said loading zones shall be 10 feet by 40 feet in size, and shall have signage and yellow diagonal lines denoting the area as a loading zone(s).

- (2) Where a loading area directly abuts residential zoned properties, additional buffering beyond Regulation standards, including the provision of an opaque wall, may be required as deemed necessary by Development Services staff.
- (I) ~~Fire lane standards for commercial and industrial properties.~~ Commercial and industrial buildings shall conform with the following standards for the provision of fire lanes.
 - (1) Commercial and industrial buildings over 25,000 square feet shall provide a fire lane of not less than 10 feet in length and 12 feet in depth, located not more than 30 feet from the primary entrance to the building.
 - (2) Fire lanes shall be outlined with yellow paint, and shall be filled with yellow diagonal lines four (4) inches wide, spaced four (4) feet on center. The curb fronting the fire lane shall also be painted yellow, and have the words "Fire Lane, No Parking" painted on them.
 - (3) Fire lanes shall also be marked with freestanding signs with the wording "NO PARKING – FIRE LANE – BY ORDER OF THE FIRE DEPARTMENT."

6.7. Wetlands Protection.

- (A) *Purpose and intent.* The City shall ensure the protection of natural functions of wetlands. The purpose of this section is to avoid loss or degradation of wetland functions, to minimize unavoidable degradation or loss of wetland functions and to require mitigation that fully offsets any unavoidable loss or degradation of wetland functions. In addition, it is the purpose of this section to ensure that development activities that cause the unavoidable degradation or loss of wetland function are in the public interest and fully offset any degradation or loss of wetland functions through sustainable mitigation. It is hereby unlawful for any person to engage in any activity which will remove, fill, drain, dredge, clear, destroy or alter any wetland or wetland buffer without obtaining a permit from the appropriate jurisdictional agencies.
- (B) *Wetland delineation required.* Wetlands shall be delineated pursuant to Rule 62-340.300, F.A.C. The location of wetlands shall be identified accordingly at the time of site plan or improvement plan. All preserved wetlands shall be placed within a conservation easement.
- (C) *Buffer required.* All development will be required to be clustered away from all wetland areas on the site and an upland buffer will be provided adjacent to the wetlands. Within required wetland buffers, there shall be no placement of impervious surfaces. Native vegetation shall be retained and/or installed in order to protect wetland and surface water environmental features. A natural upland buffer from the edge of the wetland shall be maintained to the following standards:
 - (1) The buffer width shall maintain 15' minimum from the edge of the wetland; and
 - (2) The overall wetland buffer within a project or development site shall maintain 25' average from the edge of the wetland
 - (3) In the event that wetland buffer standards differ between the City and the Southwest Florida Water Management District, the more stringent standards shall apply-.
- (D) *Minimization.* Avoidance of loss of wetland function and wetland habitat is of the highest priority. The owner shall avoid loss of wetland function and wetland habitat by implementing practicable design alternatives to minimize adverse impacts to wetlands. The adverse impacts remaining after practicable design modifications have been made shall be offset by mitigation as required by the Southwest Florida Water Management District. A development activity cannot cause a net adverse impact on wetland functions, wetland habitat, or surface water functions, if such activity is not offset by mitigation.
- (E) *Mitigation plan required.* The alteration of wetland areas is prohibited unless no other alternative exists. If alteration is necessary after it is proven that no other alternative exists, it shall be accompanied by a mitigation plan pursuant to the mitigation requirements of the Southwest Florida Water Management District. The purpose of mitigation is to ensure that the ecological value and extent of the wetlands is maintained in conformance with district regulations. The plan must provide the City with assurances that the mitigation plan will be maintained.
- (F) *Passive recreation.* Passive recreation activities such as, but not limited to boardwalks, fishing piers, ~~boat docks~~, and pervious nature trails may be allowed within a wetland or wetland buffer.
- (G) *Prohibitions.* To ensure the protection of wetlands, the following prohibitions apply:
 - (1) No new parcels of land shall be created which consist entirely of wetlands unless such parcel will be dedicated to the public or remain in private ownership with a permanent conservation easement;
 - (2) Wetlands and required wetland buffers shall not be included within any platted lots or blocks;
 - (3) Septic tanks shall not be permitted within 50 feet from the edge of a wetland;

- (4) Commercial and industrial uses which store hazardous materials or wastes shall be not permitted in or within 50 feet from the edge of a wetland.

6.8. Flood Protection.

(A) *Purpose.* It is the purpose of this section to save lives, promote the public health, safety and general welfare, and minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- (1) Restrict or prohibit uses which are dangerous to life, health, safety and property due to water or erosion hazards, which result in damaging increases in erosion or in flood heights and velocities;
- (2) Require that uses vulnerable to floods including facilities which serve such uses be protected against flood damage throughout their intended life span;
- (3) Control the alteration of natural floodplains, stream channels, and natural protective barriers which are involved in the accommodation of flood waters;
- (4) Control filling, grading, dredging and other development which may increase erosion or flood damage; and
- (5) Prevent or regulate the construction of flood barriers which will unnaturally divert floodwaters, or which may increase flood hazards to other lands.

(B) *Basis, applicability and objectives.* The areas of special flood hazard identified by the Federal Emergency Management Agency in the Flood Insurance Study (FIS) for the City of Wildwood with the accompanying maps and other supporting data, and any subsequent revisions thereto, are adopted by reference and declared to be a part of this section. This section shall apply to all areas of special flood hazard within the jurisdiction of the City of Wildwood. The objectives of this section are to:

- (1) Protect human life, health and to eliminate or minimize property damage;
- (2) Minimize expenditure of public money for costly flood control projects;
- (3) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- (4) Minimize prolonged business interruptions;
- (5) Minimize damage to public facilities and utilities such as government buildings, water and gas mains, electric, telephone and sewer lines, roadways, and bridges and culverts located in floodplains;
- (6) Maintain a stable tax base by providing for the sound use and development of flood prone areas in such a manner as to minimize flood blight areas; and
- (7) Ensure that potential homebuyers are notified that property is in a flood hazard area.

(C) *Definitions.* The following definitions shall apply only to this section of this Chapter.

~~(D)~~(1) Appeal: means a request for a review of the Floodplain Administrator's interpretation of any provision of this section or a request for a variance.

~~(E)~~(2) Building: see "Structure".

~~(F)~~(3) Development: means any man-made change to improved or unimproved real estate, including, but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavating, drilling operations, or storage of materials or equipment.

~~(G)~~(4) Encroachment: means the advance or infringement of uses, plant growth, fill, excavation, buildings, permanent structures or development into a floodplain, which may impede or alter the flow capacity of a floodplain.

~~(H)~~(5) Existing construction: means, for the purposes of floodplain management, structures for which "the start of construction" commenced before July 25, 2011. Existing construction means for the purposes of determining rates structures for which the "start of construction" commenced before January 1, 1975. This term may also be referred to as "existing structures".

~~(I)~~(6) Existing manufactured home park or subdivision: means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before July 25, 2011.

~~(J)~~(7) Floodplain management regulations: means this section and other zoning ordinances, subdivision regulations, building codes, health regulations, special purpose section, and other applications of police power which control development in flood-prone areas. This term describes Federal, State of Florida, or local regulations in any combination thereof, which provide standards for preventing and reducing flood loss and damage.

~~(K)~~(8) Free of obstruction: means any type of lower area enclosure or other construction element will not obstruct the flow of velocity water and wave action beneath the lowest horizontal structural

member of the lowest floor of an elevated building during a base flood event. This requirement applies to the structures in velocity zones (V-Zones).

- (L)(9) *Functionally dependent use*: means a use that cannot be used for its intended purpose unless it is located or carried out in close proximity to water, such as a docking or port facility necessary for the loading and unloading of cargo or passengers, shipbuilding or ship repair. The term does not include long-term storage, manufacture, sales, or service facilities.
- (M)(10) *Hardship (as related to variances from this section)*: means the exceptional difficulty associated with the land that would result from a failure to grant the requested variance. The City requires that the variance is exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.
- (N)(11) *Highest adjacent grade*: means the highest natural elevation of the ground surface, prior to the start of construction, next to the proposed walls of a structure.
- (O)(12) *Lowest adjacent grade*: means the lowest elevation, after the completion of construction, of the ground, sidewalk, patio, deck support, or basement entryway immediately next to the structure.
- (P)(13) *Lowest floor*: means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, used solely for parking of vehicles, building access, or storage, in an area other than a basement, is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable nonelevation design standards of this section.
- (Q)(14) *New construction*: means, for floodplain management purposes, any structure for which the "start of construction" commenced on or after July 25, 2011. The term also includes any subsequent improvements to such structures. For flood insurance rates, structures for which the start of construction commenced on or after December 31, 1974 and includes any subsequent improvements to such structures.
- (R)(15) *Principally above ground*: means that at least 51 percent of the actual cash value of the structure is above ground.
- (S)(16) *Program deficiency*: means a defect in the City's floodplain management regulations or administrative procedures that impairs effective implementation of those floodplain management regulations or of the standards required by the National Flood Insurance Program.
- (T)(17) *Public safety and nuisance*: means anything which is injurious to safety or health of the entire community or a neighborhood, or any considerable number of persons, or unlawfully obstructs the free passage or use, in the customary manner, of any navigable lake, river, bay, stream, canal, or basin.
- (U)(18) *Reasonably safe from flooding*: means base flood waters will not inundate the land or damage structures to be removed from the SFHA and that any subsurface waters related to the base flood will not damage existing or proposed buildings.
- (V)(19) *Remedy a deficiency or violation*: means to bring the regulation, procedure, structure or other development into compliance with State of Florida, Federal, or local floodplain management regulations; or if this is not possible, to reduce the impacts of its noncompliance. Ways the impacts may be reduced include protecting the structure or other affected development from flood damages, implementing the enforcement provisions of this section or otherwise deterring future similar violations, or reducing Federal financial exposure with regard to the structure or other development.
- (W)(20) *Structure*: means, for floodplain management purposes, a walled and roofed building, including gas or liquid storage tank that is principally above ground, as well as a manufactured home.
- (X)(21) *Substantial improvement*: means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cumulative cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures that have incurred "substantial damage" regardless of the actual repair work performed. This term does not, however, include any repair or improvement of a structure to correct existing violations of State of Florida or local health, sanitary, or safety code specifications, which have been identified by the local code enforcement official prior to the application for permit for improvement, and which are the minimum necessary to assure safe living conditions. This term does not include any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure.

~~(Y)~~(22) *Violation*: means the failure of a structure or other development to be fully compliant with the requirements of this section. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in this section is presumed to be in violation until such time as that documentation is provided.

~~(Z)~~(D) *Disclaimer of liability*. The degree of flood protection required by this section is considered reasonable for regulatory purposes and is based on scientific and engineering consideration. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This section does not imply that land outside the areas of special flood hazard or uses permitted within such areas will be free from flooding or flood damages. This section shall not create liability on the part of the City Commission of the City of Wildwood or by any officer or employee thereof for any flood damages that result from reliance on this section or any administrative decision lawfully made thereunder.

~~(AA)~~(E) *Violation*. Violation of the provisions of this section or failure to comply with any of its requirements, including violation of conditions and safeguards established in connection with grants of variance or special exceptions, shall be punishable for a non-criminal violation. Any person who violates this section or fails to comply with any of its requirements shall, upon adjudication, therefore, be fined not more than \$500, and in addition, shall pay all costs and expenses involved in the case. Each day such violation continues shall be considered a separate offense. Nothing herein contained shall prevent the Floodplain Administrator from taking such other lawful actions as are necessary to prevent or remedy any violation.

~~(BB)~~(F) *Administration*. ~~The Development Services Director, who shall serve as~~ ~~the Floodplain Administrator,~~ shall ensure all development sites within areas of special flood hazard adhere to the requirements of this section.

~~(CC)~~(G) *Duties and responsibilities of the floodplain administrator*. Duties of the administrator shall include, but are not be limited to:

- (1) Review permits and development applications to assure sites are reasonably safe from flooding;
- (2) Require copies of additional federal, State of Florida, or local permits, especially as they relate to Sections 161.053; 320.8249; 320.8359; 373.036; 380.05; 381.0065; and Chapter 553, Part IV, Florida Statutes, be submitted along with site plan and final plat applications and maintain such permits on file with the development permit;
- (3) Notify adjacent communities, the ~~Florida Department of Community Affairs — Florida~~ Division of Emergency Management - NFIP Coordinating Office, the Southwest Florida Water Management District, the Federal Emergency Management Agency, and other Federal and/or State of Florida agencies with statutory or regulatory authority prior to any alteration or relocation of a watercourse;
- (4) Assure that the flood-carrying capacity within the altered or relocated portion of any watercourse is maintained;
- (5) Verify and record the actual elevation (in relation to mean sea level) of the lowest floor (A-Zones) of all new and substantially improved buildings, in accordance with subsections 6.8(H)(2)(a) and (b).
- (6) Verify and record the actual elevation (in relation to mean sea level) to which the new and substantially improved buildings have been flood-proofed, in accordance with subsection 6.8(H)(2)(b).
- (7) Review certified plans and specifications for compliance. When flood-proofing is utilized for a particular building, certification shall be obtained from a registered professional engineer or architect certifying that all areas of the building, together with attendant utilities and sanitary facilities, below the required elevation are water tight with walls substantially impermeable to the passage of water, and use structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy in compliance with subsection 6.8(H)(2)(b).
- (8) Interpret the exact location of boundaries of the areas of special flood hazard. When there appears to be a conflict between a mapped boundary and actual field conditions, the Floodplain Administrator shall make the necessary interpretation. The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this section;
- (9) Coordinate all change requests to the FIS, FIRM and FBFM with the requester, State of Florida, and FEMA, and
- (10) Where base flood elevation is utilized, obtain and maintain records of lowest floor and floodproofing elevations for new construction and substantial improvements in accordance with subsections 6.8(H)(2)(a) and (b), respectively.

~~(DD)~~(H) *Provisions for flood hazard reduction*.

- (1) *General standards*. In all areas of special flood hazard, all development sites including new construction and substantial improvements shall be reasonably safe from flooding, and meet the following provisions:
 - (a) New construction and substantial improvements shall be designed or modified and adequately anchored to prevent flotation, collapse, and lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;

- (b) Manufactured homes shall be anchored to prevent flotation, collapse, and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This standard shall be in addition to and consistent with applicable State of Florida requirements for resisting wind forces;
 - (c) New construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage;
 - (d) New construction and substantial improvements shall be constructed by methods and practices that minimize flood damage;
 - (e) Electrical, heating, ventilation, plumbing, air conditioning equipment and other service facilities, including duct work, shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;
 - (f) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the systems;
 - (g) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters;
 - (h) On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding;
 - (i) Any alteration, repair, reconstruction or improvements to a building that is in compliance with the provisions of this section shall meet the requirements of "new construction" as contained in this section;
 - (j) Any alteration, repair, reconstruction or improvements to a building that is not in compliance with the provisions of this section, shall be undertaken only if said non-conformity is not furthered, extended, or replaced;
 - (k) All applicable additional Federal, State of Florida, and local permits shall be obtained and submitted to the Floodplain Administrator along with the application for development permit. Copies of such permits shall be maintained on file with the development permit. State of Florida permits may include, but not be limited to, the following:
 - (i) Southwest Florida Water Management District: in accordance with Chapter 373.036 Florida Statutes, Section (2) (a) – Flood Protection and Floodplain Management;
 - (ii) Department of Community Affairs: in accordance with Chapter 380.05 F.S. Areas of Critical State Concern, and Chapter 553, Part IV F.S., Florida Building Code;
 - (iii) Department of Health: in accordance with Chapter 381.0065 F.S. Onsite Sewage Treatment and Disposal Systems; and
 - (l) Standards for subdivision proposals and other new proposed development (including manufactured homes):
 - (i) Such proposals shall be consistent with the need to minimize flood damage;
 - (ii) Such shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize or eliminate flood damage; and
 - (iii) Such proposals shall have adequate drainage provided to reduce exposure to flood hazards.
 - (m) When proposed new construction and substantial improvements are partially located in an area of special flood hazard, the entire structure shall meet the standards for new construction.
 - (n) When proposed new construction and substantial improvements are located in multiple flood hazard risk zones or in a flood hazard risk zone with multiple base flood elevations, the entire structure shall meet the standards for the most hazardous flood hazard risk zone and the highest base flood elevation.
- (2) *Specific standards.* In all A-Zones where base flood elevation data have been provided (Zones AE, A1–30, A (with base flood elevation), and AH) the following provisions, in addition to those set forth in subsection 6.8(H)(1) shall apply:
- (a) *Residential construction.* All new construction and substantial improvement of any residential building (including manufactured home) shall have the lowest floor, including basement, elevated to no lower than one foot (1') above the base flood elevation. Should solid foundation perimeter walls be used to elevate a structure, there must be a minimum of two openings on different sides of each enclosed area sufficient to facilitate automatic equalization of flood hydrostatic forces in accordance with standards of subsection 6.8(H)(2)(c).

- (b) ~~Nonresidential~~*Non-residential* construction. All new construction and substantial improvement of any commercial, industrial, or ~~nonresidential~~*non-residential* building (including manufactured home) shall have the lowest floor, including basement, elevated to no lower than one foot (1') above the base flood elevation. All buildings located in A-Zones may be flood-proofed, in lieu of being elevated, provided that all areas of the building components, together with attendant utilities and sanitary facilities, below the base flood elevation plus one foot are water tight with walls substantially impermeable to the passage of water, and use structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy. A registered professional engineer or architect shall certify that the standards of this subsection are satisfied using the FEMA Floodproofing Certificate. Such certification along with the corresponding engineering data, and the operational and maintenance plans shall be provided to the Floodplain Administrator.
- (c) *Enclosures below the lowest floor.* New construction and substantial improvements that include fully enclosed areas formed by foundation and other exterior walls below the lowest floor shall be designed to preclude finished living space and designed to allow for the entry and exit of floodwaters to automatically equalize hydrostatic flood forces on exterior walls.
- (i) Designs for complying with this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following minimum criteria:
 - 1) Provide a minimum of two openings on different sides of each enclosed area having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding;
 - 2) The bottom of all openings shall be no higher than one foot (1') above adjacent interior grade (which must be equal to or higher in elevation than the adjacent exterior grade); and
 - 3) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided they provide the required net area of the openings and permit the automatic flow of floodwaters in both directions.
 - (i) Fully enclosed areas below the lowest floor shall solely be used for parking of vehicles, storage, and building access. Access to the enclosed area shall be minimum necessary to allow for parking of vehicles (garage door), limited storage of maintenance equipment used in connection with the premises (standard exterior door), or entry to the living area (stairway or elevator); and
 - (ii) The interior portion of such enclosed area shall not be finished or partitioned into separate rooms.
- (d) *Standards for manufactured homes and recreational vehicles.*
- (i) All manufactured homes that are placed, or substantially improved within Zones A1-30, AH, and AE, on sites (i) outside of an existing manufactured home park or subdivision, (ii) in a new manufactured home park or subdivision, (iii) in an expansion to an existing manufactured home park or subdivision, or (iv) in an existing manufactured home park or subdivision on which a manufactured home has incurred "substantial damage" as the result of a flood, the lowest floor be elevated on a permanent foundation to no lower than one foot above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.
 - (ii) All manufactured homes to be placed or substantially improved in an existing manufactured home park or subdivision that are not subject to the provisions of subsection 6.8(H)(2)(d)(i) must be elevated so that either:
 - 1) The lowest floor of the manufactured home is elevated to no lower than one foot above the base flood elevation, or
 - 2) The manufactured home chassis is supported by reinforced piers or other foundation elements of at least an equivalent strength that are no less than 36 inches in height above the grade and securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.
 - (iii) All recreational vehicles must either:
 - 1) Be on the site for fewer than 180 consecutive days,
 - 2) Be fully licensed and ready for highway use (a recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site

- only by quick disconnect type utilities and security devices and has no permanently attached additions), or
- 3) Meet all the requirements for new construction, including anchoring and elevation standards in accordance with subsections 6.8(H)(2)(d)(i) and (ii).
- (e) Adequate drainage paths around structures shall be provided on slopes to guide water away from structures within Zone AH.
 - (f) *Standards for waterways with established base flood elevations, but without regulatory floodways.* Located within the areas of special flood hazard established in subsection 6.8(B), where streams exist for which base flood elevation data has been provided by the Federal Emergency Management Agency without the delineation of the regulatory floodway (Zones AE and A1–30), the following provisions, in addition to those set forth in subsections 6.8(H)(2) (a) through (e), shall apply:
 - (i) Until a regulatory floodway is designated, no new construction, substantial improvements, or other development including fill shall be permitted within the areas of special flood hazard, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development will not increase the water surface elevation of the base flood more than one foot at any point within the City.
 - (ii) Development activities which increase the water surface elevation of the base flood by more than one foot (1') may be allowed, provided that the developer or applicant first applies – with the City's endorsement – for a conditional FIRM revision, and receives the approval of the Federal Emergency Management Agency (FEMA).
 - (g) *Standards for waterways with established Base Flood Elevations and Floodways.* Located within areas of special flood hazard established in subsection 6.8(B), are areas designated as floodways. Since the floodway is an extremely hazardous area due to the high velocity of flood waters which carry debris, potential projectiles and have significant erosion potential, the following provisions, in addition to those set forth in 6.8(H)(2) (a) through (e), shall apply:
 - (i) Prohibit encroachments, including fill, new construction, substantial improvements and other developments within the regulatory floodway unless certification (with supporting technical data) by a registered professional engineer is provided through hydrologic and hydraulic analyses performed in accordance with standard engineering practice demonstrating that encroachments would not result in any increase in flood levels during occurrence of the base flood discharge.
 - (ii) Development activities including new construction and substantial improvements within the regulatory floodway that increase the base flood elevation may be allowed, provided that the developer or applicant first applies, with the City's endorsement, for a conditional FIRM revision, and receives the approval of FEMA.
 - (iii) When fill is proposed, in accordance with the permit issued by the Florida Department of Health, within the regulatory floodway, the development permit shall be issued only upon demonstration by appropriate engineering analyses that the proposed fill will not increase the water surface elevation of the base flood in accordance with subsection 6.8(H)(2)(g)(i).
- (3) *Specific standards for A-Zones without base flood elevations and regulatory floodways.* Located within the areas of special flood hazard established in subsection 6.8(B), where there exist A Zones for which no base flood elevation data and regulatory floodway have been provided or designated by the Federal Emergency Management Agency, the following provisions shall apply:
 - (a) Require standards of subsection 6.8(H)(1).
 - (b) Require that all new subdivision proposals and other proposed developments (including proposals for manufactured home parks and subdivisions) greater than 50 lots or five (5) acres, whichever is the lesser, include within such proposals base flood elevation data. Standards set forth in subsection 6.8(H)(2) shall apply.
 - (c) The Floodplain Administrator shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a Federal, State of Florida, or any other source, in order to administer the provisions of this section. When such data is utilized, provisions of 6.8(H)(2) shall apply. The Floodplain Administrator shall:
 - (i) Obtain the elevation (in relation to the mean sea level) of the lowest floor (including the basement) of all new and substantially improved structures;

- (ii) Obtain, if the structure has been floodproofed in accordance with the requirements of 6.8(H)(2)(b) the elevation in relation to the mean sea level to which the structure has been floodproofed; and
 - (iii) Maintain a record of all such information.
 - (d) Notify, in riverine situations, adjacent communities, the appropriate state agency, and the Southwest Water Management District prior to any alteration or relocation of a watercourse and submit copies of such notifications to FEMA.
 - (e) Assure that the flood carrying capacity within the altered or relocated portion of any watercourse is maintained.
 - (f) Manufactured homes shall be installed using methods and practices that minimize flood damage. They must be elevated and anchored to prevent flotation, collapse, and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable State of Florida and local anchoring requirements for resisting wind forces.
 - (g) When the data is not available from any source, in accordance with standard set forth in 6.8(H)(3)(b) of this section, the lowest floor of the structure shall be elevated to no lower than three feet (3') above the highest adjacent grade. Standards set forth in 6.8(H)(2) shall apply.
- (4) *Standards for AO-Zones.* Located within the areas of special flood hazard established in subsection 6.8(B), are areas designated as shallow flooding areas. These areas have flood hazards associated with base flood depths of one to three feet (1'-3'), where a clearly defined channel does not exist and the path of flooding is unpredictable and indeterminate; therefore, the following provisions, in addition to 6.8(H)(1), apply:
- (a) All new construction and substantial improvements of residential structures in all AO Zones shall have the lowest floor, including basement, elevated above the highest adjacent grade at least as high as the depth number specified in feet on the Flood Insurance Rate Map plus one foot. If no flood depth number is specified, the lowest floor, including basement, shall be elevated to no less than ~~two feet (2')~~ two feet (2') above the highest adjacent grade.
 - (b) All new construction and substantial improvements of ~~nonresidential~~non-residential structures shall:
 - (i) Have the lowest floor, including basement, elevated above the highest adjacent grade at least as high as the depth number specified in feet on the Flood Insurance Rate Map. If no flood depth number is specified, the lowest floor, including basement, shall be elevated to at least two feet (2") above the highest adjacent grade, or
 - (ii) Together with attendant utility and sanitary facilities be completely floodproofed to no less than one foot (1') above that level to meet the floodproofing standard specified in subsection 6.8(H)(4)(b)(i).
 - (c) Adequate drainage paths around structures shall be provided on slopes to guide water away from structures.
 - (d) Fully enclosed areas below the lowest floor that are subject to flooding shall meet the non-elevation design requirements of 6.8(H)(2).

6.9. Springs Protection.

- (A) *Purpose and intent.* The City acknowledges the importance of protecting groundwater and surface water resources. The intent of this section is to require development to be designed and constructed in a manner that minimizes adverse impacts to springs and groundwater quality and preserves aquifer recharge.
- (B) *Mapping and data.* The City shall map the location of any springs identified by the Florida Department of Environmental Protection. The City shall collect and evaluate able information about the resource such as the spring's magnitude, extent of the springshed, and its hydrogeology.
- (C) *Buffers required.* All development will be required to be clustered away from all spring heads and spring runs. A natural upland buffer shall be provided adjacent to the spring head and associated spring runs. Within the required buffer, there shall be no placement of impervious surfaces. The natural upland buffer shall be maintained to the following standards:
 - (1) A 150-foot-wide minimum buffer is required from the ordinary high-water line of a spring head;
 - (2) A 50-foot-wide minimum buffer is required from the ordinary high-water line of a spring run;
 - (3) The buffer areas around spring heads may be planted with the native plants and grasses recommended in the *Florida Friendly Landscaping* guidelines provided by the Florida Friendly Yard and Neighborhood program; and

- (4) The buffer shall be designed to accommodate a vegetated swale to provide filtering of stormwater runoff.
- (D) Springs protection plan required. If a spring head or spring run is located on a development site, a springs protection plan is required prior to site plan or subdivision approval. The springs protection plan shall address the following:
- (1) Establish the area encompassing the springshed;
 - (2) The identification of karst features. A 50' foot buffer is required from all karst features;
 - (3) Drainage basins with direct surface water discharge into a spring head or spring run shall provide Outstanding Florida Waters 1.5 times water treatment criteria as required by the Southwest Florida Water Management District;
 - (4) Irrigated turf grass will be restricted from spring head and spring run buffers and limited to a maximum of 50% of the open space in drainage basins with direct surface water discharge into a spring head or spring run; and
 - (5) List the best management practices (BMPs) to be utilized within the development. The City encourages the BMPs contained within the FDEP's manual Protecting Florida's Springs Manual-Land Use Planning Strategies and Best Management Practices, latest edition in developing the spring's protection plan. The following BMPs shall be incorporated at a minimum:
 - (a) The clearing of native vegetation within the buffer areas is prohibited;
 - ~~(b)~~ Maximizing preservation of natural areas and use of drought tolerant and native or approved non-invasive and drought-tolerant plant landscaping that is compatible with and characteristic of the natural environment, climate, and soils of City.
 - ~~(b)~~
 - ~~(c)~~ Elimination of the use of fertilizers within the buffers and creation of a fertilizer free zone that minimizes groundwater and surfaced water pollution;
 - ~~(c)~~
 - ~~(d)~~ Irrigation practices that conserve water within the springshed;
 - ~~(d)~~
 - ~~(e)~~ An open space system that minimizes impervious surface to provide for aquifer recharge;
 - ~~(e)~~
 - ~~(f)~~ Using clustering and other forms of conservation development approaches that minimize overall impact;
 - ~~(f)~~
 - ~~(g)~~ Using vegetated swales, shallow retention areas, and small basin drainage areas that help to improve stormwater water quality and mimic pre-development hydraulic conditions; and
 - ~~(g)~~
 - ~~(h)~~ Utilizing domestic waste treatment and disposal systems which maximize removal of nitrogen and minimize contamination of groundwater.

6.10. Tree Protection.

- (A) *Purpose.* The purpose of this section is to establish rules and regulations in conformance with the American National Standards Institute, ANSI A300, all 10 Parts, and the accompanying Best Management Practices (BMPs) for each of the 10 standards. All work shall fall under the ANSI Z133.1 Safety Requirements. Should any requirements in this section differ from the requirements in the ANSI Standards, the ANSI Standards shall apply.
- (B) *Applicability.* This section shall apply to all real property lying within the incorporated areas of the City.
- (C) *Exemptions.*
- (1) The following are exempt from this section:
 - (a) Trees and native vegetation located on properties with existing owner-occupied single-family detached or attached dwelling units intended to remain residential;
 - (b) Trees and native vegetation located within the proposed building and driveway footprint of previously platted but unimproved single-family detached or attached dwelling lots.
 - (c) Trees and native vegetation located in state-licensed, governmental, and commercial plant or tree nurseries or botanical gardens in which the trees are planted for the sale or intended sale to the general public in the ordinary course of business.
 - (d) Trees and native vegetation located in government owned and operated plant or tree nurseries or botanical gardens in which the trees are planted for use by the government or agency for the benefit of the public.
 - (e) Trees and native vegetation in active commercial operation for bona fide agricultural purposes.

- (f) Trees, which due to natural circumstances are no longer viable and/or present a current or potential hazard to persons and property, as documented by a Florida licensed landscape architect or an International Society of Arboriculture (ISA) certified arborist, holding a current Tree Risk Assessment Qualification (TRAQ).
- (g) Trees, which are too close to existing structures so as to endanger such structures, as determined by a tree risk assessment completed by a Florida licensed landscape architect or an ISA certified arborist, holding a current TRAQ certification.
- (h) Trees that interfere with utility services, create unsafe vision clearance, or constitute a safety hazard, which cannot be trimmed or pruned into a desired configuration as determined by the Development Services Department.
- (i) Trees that are present in the location of planned or future public utility services or public roads.
- (j) Trees with a diameter breast height (DBH) of less than ten (10) inches.

(D) Trees that lie within jurisdictional wetlands or other natural areas that will be placed in a permanent conservation easement or tract, or that obtain a permit to impact and mitigate the wetland.

(E) D)— *Natural disasters.* During a period of a natural disaster such as a hurricane, tropical storm, tornado, or flood, the requirements of this section may be waived by the Development Services Department. The removal of all trees destroyed or harmed during a natural disaster which are a hazard to public safety shall be exempt from the provisions of this section for a period of ninety (90) days following such occurrence unless extended by City Commission.

(EF) *Tree Removal Permit.* A tree removal permit shall be obtained from the Development Services Department. The application shall include a written statement specifying the location of the property, the expected land use, and indicate the reasons for the removal, relocation, or replacement of trees equal to or greater than 10 inches DBH. The application shall be accompanied by two (2) copies of a legible site plan drawn to a minimum scale of 1-inch equals 20-feet (1"=20') unless, in the discretion of the Development Services Department, it has been determined that a lesser detailed scale site plan of the area involved will be sufficient. Aerial photographs having a minimum scale of 1-inch equals 50-feet (1'=50') may be substituted at the discretion of the Development Services Department if adequate site plan information is supplied on the aerial photographs.

(F) *Tree Survey information.* All tree survey information shall conform with the ANSI A300 Part 5, the accompanying current Best Management Practices publication, and the Best Management Practices, Tree Inventories, 2nd edition or most current edition. The tree survey shall be overlaid on a site plan/improvement plan depicting existing and proposed development as well as original and construction graded elevations.

(G) *Application processing and review.* Upon receipt of a completed application, the Development Services Department shall review the application. A field inspection of the site will be performed if deemed necessary. The application shall also be referred to other City departments or other governmental agencies as may be necessary or required in order to determine whether any adverse effects will be incurred as to the general welfare of the public, adjacent properties or public services and facilities. Following any necessary on-site inspections by the Development Services Department and comments received from appropriate departments or other governmental agencies, the permit application will be approved, disapproved, approved with conditions, or deemed not required. The Development Services Department may, at its sole discretion, require the applicant to provide supportive data from a Florida licensed landscape architect or an ISA certified arborist, holding a current certification, to substantiate the information provided on the application or to provide additional information deemed necessary by the City.

(H) *Tree relocation or replacement requirements.*

- (1) Pursuant to an application for a tree removal permit, the applicant is encouraged and allowed to relocate a tree to an appropriate new location on the site. The relocation of a tree shall be performed in accordance with ANSI A300 Part 6 and Part 8 with a written report and accompanying photography as deemed appropriate by the City. Trees to be transplanted must have all structural and structural attachments at

risk for failure pruned in accordance with ANSI A300 Part 1 and Part 9. In no instance shall trees be relocated if open and obvious defects in the structure or condition of the tree exist, which in the opinion of the City cannot be mitigated.

- (2) If replacement trees are required in order to meet the minimum number of trees required in the District Design Standards, the following standards shall apply: one (1) replacement tree over every tree with a DBH of between 10 inches and 17 inches; three (3) replacement trees shall be required for every tree with a DBH between 18 inches and 35 inches to be removed; and four (4) replacement trees shall be required for every heritage tree with a DBH of 36 inches or greater that is removed. All replacement trees shall be of a type that will attain an overall height at maturity of at least fifteen (15') feet and a DBH of at least four (4") inches, and shall be a minimum of eight (8') in overall height with a DBH of two (2") inches when planted. The replacement basis will be determined upon consideration given to the species, age, size, structure, durability, health and canopy mass of trees proposed for removal, and whether the site plan could reasonably be modified to preserve those trees proposed for removal. Any live oaks or sand live oaks that are removed shall be replaced with new live oaks or new sand live oaks. Replacement of any other trees shall be at the discretion of the Development Services Director, or its designee. All replacement trees must be selected from the list of "Allowable Tree Species" as described in section 6.10(K) and shall meet and be maintained as a minimum standard of Florida No. 1 or better as defined by *Florida's Grades and Standards*, current edition.
- (3) If it is determined that it is not reasonable to relocate or replace trees on the site, the Development Services Department shall designate an appropriate public location within the City for the relocation or replacement of said trees. The City may, at its sole discretion, require a commensurate monetary payment in lieu of relocated or replacement trees, as follows.

(aa) For each viable tree removed that has a DBH greater than 18", the applicant shall pay \$208.00 per diameter inch less the condition rating of the tree as determined by a credentialed certified arborist using ANSI 300 Tree Risk Assessment Manual, Part 9 Best Management Practice and the Wildwood Tree Market Study of January 2021. For trees between 10" and up to 18" DBH, the developer/applicant shall have a fee per diameter inch to be established by ordinance.

(l) *Tree and native vegetation protection during construction.*

- (1) During construction and development, all reasonable steps necessary to prevent destruction or damage to trees and native vegetation shall be taken as described in ANSI A300 Part 5, Part 6, and Part 8. A credentialed certified arborist shall determine the condition rating of the damage to trees and native vegetation destroyed or receiving major damage prior to occupancy or use as referenced in the Wildwood Tree Market Study of January 2021.
- (2) During construction, unless otherwise authorized by a tree removal permit, no excess soil, additional fill, equipment, liquids, or construction debris shall be placed within the drip line of any tree that is required to be preserved in its original location. A credentialed certified arborist shall determine the condition rating of the damage to trees and native vegetation destroyed or receiving major damage prior to occupancy or use as referenced in the Wildwood Tree Market Study of January 2021.
- (3) No attachments or wires other than those of a protective and non-damaging nature shall be attached to any tree during construction or development.
- (4) Unless otherwise authorized by the tree removal permit, no soil shall be removed from within the drip line of any tree that is to remain in its original location.
- (5) Protective barriers and measures:
 - (a) All protective barriers shall be installed and maintained for the period of time beginning with the commencement of any land clearing or building operations and ending with the completion of the permitted clearing or building construction work on the site;
 - (b) The applicants for a tree removal permit shall, at the time of application, designate an on-site qualified and credentialed representative for the installation and maintenance of all tree and shrub protective barriers. The representative shall be responsible for supervising the removal of

all existing vegetation permitted to be removed. The representative shall be on-site at all times during the vegetation clearing operations;

(c) The circumference of an area to be preserved shall be protected during land development and construction by placing 2-inch by 2-inch (2"x2") wood stakes a maximum of twenty feet (20') apart around the perimeter and by tying fluorescent ribbon, survey flagging, etc., from stake to stake along the perimeter of the areas to be preserved.; and

(d) When protection of individual trees is required, a protective barrier shall be placed around the perimeter of the base of the tree at a distance not less than the drip line unless otherwise specified in writing by a Florida licensed landscape architect or an ISA certified credentialed arborist.

(J) *Trees on public property and rights-of-way.*

(1) *Tree care.* The City shall have the right to plant, prune, maintain and remove trees, plants and shrubs within the lines of all streets, alleys, avenues, lanes, squares and public grounds, as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds. The City may recommend removal of any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, cable, gas lines, water lines or other public improvements or is affected with any injurious fungus, insect or other pest. Refer to ANSI A300, Part 9.

(2) *Tree topping.* It shall be unlawful as a normal practice for any person, firm, or City department (absent written approval from the City Manager) to top any street tree, park tree or other tree on public property. Topping is defined in ANSI A300 Part 1. Trees irreparably damaged by storms or other causes, or any trees under utility wires or other obstructions where other pruning practices are impractical or dangerous may be exempt from this section at the recommendation of the Development Services Department. Only qualified line clearance contractors shall be allowed to do work near utilities. The power or utility company shall be notified of any pruning or trimming work attempted or contemplated. All utility pruning work shall fall under ANSI A300 Part 4.

(3) *Pruning and corner clearance.* Every owner of any tree overhanging any street or right-of-way within the City shall prune the branches on the owner's side of the property line so that such branches shall not unduly obstruct the light from any street lamp or obstruct the view of any street intersection and so that there shall be a clear space of eight feet (8') above the surface of the sidewalks and fourteen feet (14') above roadways. Said owners shall remove all dead, diseased, broken or decayed limbs in accordance with ANSI A300 Part 1. The City shall have the right to prune any tree or shrub on private property when it interferes with proper spread of light, or interferes with visibility of any traffic control device or sign on passage of vehicles up to a height of fourteen feet (14') above the roadway. The City shall also have the right to sever roots that interfere with public or private underground utilities, in utility easements or on City streets or public property as per ANSI A300, Part 8.

(4) *Spacing of street trees.* The spacing of street trees should be in accordance with the three (3) species classes listed in this section, and unless determined otherwise by a licensed landscape architect, no trees should be planted closer together than the following:

(a) Small trees, fifteen feet (15').

(b) Medium trees, thirty feet (30').

(c) Large trees, fifty feet (50'), except in special plantings designed or approved by the Development Services Department.

(5) *Distance from curb and sidewalk.* Subject to clear zone requirements, the distance trees may be planted from curbs and sidewalks shall be in accordance with the three (3) species size classes listed in this section, and no trees may be planted closer to any curb or sidewalk than the following:

(a) Small trees, four feet (4');

(b) Medium trees, six feet (6');

(c) Large trees, twelve feet (12'), unless specified with appropriate root barrier material by a licensed landscape architect or unless as part of a special project designed or approved by the Development Services Department.

(6) *Distance from street corners, fire hydrants and underground utilities.* No street tree shall be planted closer than twenty feet from any street corner, as measured from the point of nearest intersecting curbs or curb lines. No street tree shall be planted closer than fifteen feet from any fire hydrant. No tree shall be planted

in a location where the roots at maturity might reasonably be expected to interfere with existing, future or projected utility lines.

(7) Telephone, cable, electric, water, wastewater and gas utilities. No tree shall be planted without first requesting a "locate" of underground lines by the respective utility. Only tree species classified as small trees shall be planted under existing overhead utility lines.

(K) Official tree species. The following list constitutes the allowable tree species for the City. Trees not included in the allowable tree species will be considered by the Development Services Department for use in landscaping provided they are drought tolerant and are not listed on the most recent Florida Exotic Council's Plant List.

TABLE 6-13: Allowable Tree Species

<u>Small Trees</u>	<u>Medium Trees</u>	<u>Large Trees</u>
<u>Aesculus pavia</u> <u>Red Buckeye</u>	<u>Carpinus caroliniana</u> <u>Musclewood, Hornbeam, Blue-beech</u>	<u>Acre rubum</u> <u>Red Maple</u>
<u>Ilex Cassine</u> <u>Dahoom Holly</u>	<u>Cercis Canadensis</u> <u>Eastern Redbud</u>	<u>Cornus Florida</u> <u>Flowering Dogwood</u>
<u>Ilex vomitaria</u> <u>Yaupon Holly</u>	<u>Lagerstroemia fauriei</u> <u>Crape Myrtle</u>	<u>Gardania Lasianthus</u> <u>Loblolly Bay</u>
<u>Quercus myrtifolia</u> <u>Myrtle Oak</u>	<u>Magnolia virginiana</u> <u>Sweet-bay Magnolia</u>	<u>Ilex opaca</u> <u>American Holly</u>
<u>Viburnum abovautm</u> <u>Small Viburnum, Walter's</u> <u>Viburnum</u>	<u>Quercus laevis</u> <u>Turkey Oak</u>	<u>Juniperus virginiana</u> <u>Eastern Redcedar</u>
		<u>Magnolia grandiflora</u> <u>Southern Magnolia</u>
		<u>Magnola virginiana</u> <u>Sweet-bay Magnolia</u>
		<u>Prunus Caroliniana</u> <u>Cherry Laurel</u>
		<u>Quercus gemiata</u> <u>Sand Live Oak</u>
		<u>Quercus shumardii</u> <u>Shumard Oak</u>
		<u>Quercus virginiana</u> <u>Live Oak</u>
		<u>Taxodium distichum</u> <u>Bald cypress</u>

Small Trees	Medium Trees	Large Trees
<i>Aesculus pavia</i> Red Buckeye	<i>Carpinus caroliniana</i> Musclewood, Hornbeam, Blue- beech	<i>Acer rubrum</i> Red Maple
<i>Ilex cassine</i> Dahoon Holly	<i>Cercis Canadensis</i> Eastern Redbud	<i>Cornus Florida</i> Flowering Dogwood
<i>Ilex vomitoria</i> Yaupon Holly	<i>Lagerstroemia fauriei</i> Grape Myrtle	<i>Gordonia lasianthus</i> Loblolly Bay
<i>Prunus angustifolia</i> Chickasaw Plum	<i>Magnolia virginiana</i> Sweet-bay Magnolia	<i>Ilex opaca</i> American Holly
<i>Quercus myrtifolia</i> Myrtle Oak	<i>Quercus laevis</i> Turkey Oak	<i>Juniperus virginiana</i> Eastern Redcedar
<i>Viburnum obovatum</i> Small Viburnum, Walter's Viburnum		<i>Magnolia grandiflora</i> Southern Magnolia
		<i>Magnolia virginiana</i> Sweet-bay Magnolia
		<i>Prunus Caroliniana</i> Cherry Laurel
		<i>Quercus geminata</i> Sand Live Oak
		<i>Quercus shumardii</i> Shumard Oak
		<i>Quercus virginiana</i> Live Oak
		<i>Taxodium distichum</i> Bald Cypress

(L) *Violations.* A violation of this Section will be considered unlawful. Unlawful removal of trees shall incur immediate remedial measures, as outline below.

(1) *Fine.* Anyone who unlawfully removes a tree as outlined in this section shall be required to pay \$208.00 per diameter inch for trees unlawfully removed. If the diameter inch of trees removed is unknown, the applicant shall pay a flat rate of \$3,744.00 per tree unlawfully removed.

~~(L) *Violation.* A violation of this Section shall be considered unlawful. Unlawful removal of trees shall incur immediate remedial measures, as outlined below()~~

~~(1) *Fine.* Anyone who unlawfully removes a tree as outlined in this section shall be required to pay \$208.00 per diameter inch for trees unlawfully removed. If the diameter inch of trees removed is unknown, the applicant shall pay a flat rate of \$3,744.00 per tree unlawfully removed.~~

(2) *Mitigation and replacement.* Any live oak tree(s) unlawfully removed shall be immediately replaced according to Section 6.10(H), in addition to the applicable fine for unlawful removal. If it is determined impractical to replace trees on-site, the applicant shall provide replacement trees on public property. Commensurate monetary payment for removal of Live Oak trees shall not apply to those Live Oak trees which were unlawfully removed.

- (3) *Permit restriction.* Any person who unlawfully removes trees without a permit shall not be allowed to obtain a tree removal permit for the property on which trees were unlawfully removed a period of up to one (1) year after the above immediate remedial measures are completed.

6.11. Archaeological Sites.

- (A) *Intent.* The intent of this section is to protect and perpetuate the natural and cultural heritage of significant historic and/or archaeological sites and structures for the benefit, education and enjoyment of future generations; ~~To~~ protect the public interest in historic and/or archaeological sites and structures from adverse activities, land uses, excavations, construction, destruction and other impacts; and to prevent the unnecessary removal of historic structures or archaeological artifacts.
- (B) *Prohibited activity.* Within the City of Wildwood, it shall be unlawful for any person, group, organization or agency to knowingly and/or willfully damage, alter, destroy, deface, renovate, relocate, excavate or otherwise disturb any known or designated historic or archaeological resource without prior and appropriate authorization from the City Commission and from any additional state or federal regulatory agency with applicable jurisdiction.
- (C) *Archaeological survey requirement.* Within the City of Wildwood, any person(s), company, organization or governmental agency engaged in or promoting activities which unearth, uncover, or otherwise reveal any suspected archaeological site, burial, artifact, or other remains, shall be required to immediately notify the City Manager's office as to the nature, size and exact location of the suspected find. In addition, the City Manager shall have authority to request an archaeological survey from a representative of an authorized agency or qualified archaeologist before development in any area known or documented to contain historic resources. An archaeological survey is required if the development meets one of the following criteria:
- (1) The site is listed on the National Register of Historic Places;
 - (2) The site is within a district listed on the National Register of Historic Places; or
 - (3) The site has been identified and designated by the City, following a professionally conducted survey or study, to be of local importance (whether or not it is to be submitted for inclusion of the Florida Master Site File or for consideration for the National Register of Historic Places).
- (D) *Commencing construction.* If the presence of historic resources is confirmed, all activities, permits and/or exemptions associated with that portion of subject site shall be temporarily suspended until initial site inspection, subsequent evaluation and site release to continue work is issued by the City Manager. Construction shall not begin until the state has determined the archeological significance of the discovery and the restrictions which shall be imposed on development. Development may continue in areas which will not impact the site of the discovery. All subsequent excavations, removals, preservations, designations, displays or mitigation concerning a potential, known, or designated archaeological site, must be approved by the City Commission upon recommendation by the Department of State.

6.12. Design District Standards.

- (A) *Intent.* In order to implement the policies of the comprehensive plan and to enhance an attractive physical built and natural environment within the City, the City shall maintain design requirements for all developments, residential and ~~nonresidential~~*non-residential*, as stated herein. The City of Wildwood Design District Standards are supplemental documents of this Code intended to promote imagination, innovation and variety by focusing on design principles and encouraging creative solutions which serve the following purposes:
- (1) Promote high quality growth that will create a sense of place and community through the use of design and building materials;
 - (2) Encourage a diversity of housing styles, shapes and materials in order to create variety in the streetscape;
 - (3) Ensure that different building types are integrated architecturally in order to give the project a harmonious appearance;
 - (4) Encourage local characteristics and the creation of visual richness through architectural materials and details;
 - (5) Cultivate civic pride and community spirit by maximizing the positive impact of growth and by creating a public realm and providing social gathering areas such esplanades, plazas, and courtyards to add interest and variety to the townscape.
 - (6) Ensure that building facades are designed to a human-scale, for aesthetic appeal, pedestrian comfort, and compatibility with the design character of the project;
 - (7) Ensure that the massing of larger commercial buildings is softened in a variety of ways, including the use of projecting and recessed sections, to reduce their apparent overall bulk and volume;
 - (8) Provide a safe and attractive pedestrian streetscape and environment;

- (9) Design buildings for multiple uses, with the integration of offices and/or residential units; and
 - (10) Project and enhance property values within the community.
- (B) *Applicability.* The City of Wildwood Design District Standards shall determine the applicability of the requirements as well as any possible exemptions to the requirements. All properties shall be contained within one of the following design districts:
- (1) Highway;
 - (2) Downtown;
 - (3) Community;
 - (4) Neighborhood;
 - (5) Industrial; or
 - (6) Residential
- (C) *Components.* The Design District Standards shall address the following at a minimum:
- (1) Delineation of districts;
 - (2) Configuration of blocks of lots;
 - (3) Building orientation and placement;
 - (4) Building design;
 - (5) Circulation and access;
 - (6) Neighborhood design;
 - (7) Requirements for energy efficiency;
 - (8) Sidewalks and streetscape;
 - (9) Multi-modal provisions;
 - (10) Landscaping; and
 - ~~(11)~~ Maintenance standards.
 - ~~(12)~~(11)
- (D) *Code Enforcement.* The City's Code Inspector shall have jurisdiction to provide enforcement for all aspects of the Design District Standards. All violations of the Design District Standards shall, in addition to other legal remedies or appropriate sanctions, be enforced in accordance with the code enforcement procedures as set forth in Chapter 2 of the Code of Ordinances. Penalties shall be in accordance with the requirements set forth in Section 1-7 and Chapter 2 of the Code of Ordinances.

6.13. Wellhead Protection.

- (A) *Intent.* The intent of this section is to protect existing and proposed public wellfields from the possibility of contamination by controlling the type of uses within the vicinity of such wellfields.
- (B) *Wellhead protection zone (WPZ).* The area within a 500-foot radius of any public well utilized for public potable water wells is hereby defined as a wellhead protection zone (WPZ). The City shall protect WPZs through the following measures:
- (1) *Regulated uses.* The following uses will not be permitted within a WPZ unless adequate measures are implemented to ensure wellhead protection to the satisfaction of the City Engineer, FDEP, SWFWMD and other appropriate City officials:
- (a) Sanitary or industrial landfills or other surface impoundments;
 - (b) Wastewater treatment plants, percolation ponds and similar facilities, except for single-family residential on-site wastewater disposal facilities (septic systems);
 - (c) Facilities that produce, use, or store hazardous materials at or above established threshold amounts listed in Title III of the Superfund Amendments and Reauthorization Act of 1986, 42 U.S.C. a. 11001 et seq. (SARA) and the Florida Hazardous Materials Emergency Response and Community Right-to-Know Act of 1988, F.S. Chapter 252, Part II (Florida Substance List);
 - (d) Junkyards or salvage operations;
 - (e) Borrow pits or mines;
 - (f) Activities that require the storage, use, or transportation of restricted substances, agricultural chemicals, petroleum products, hazardous toxic waste, medical waste, etc.;
 - (g) Excavation of waterways or drainage facilities that intersect the water table. Stormwater management systems constructed under SWFWMD permits and not discharging contaminants are exempt; ~~and~~
 - (h) Feedlots or other commercial animal facilities.

(2) Within 200 feet of any public well the following criteria shall apply:

(a) *Existing wells.*

(i) No septic systems shall be installed;

(ii) All existing development not currently connected to central water and sewer shall be required to connect within one (1) year after being notified that such facilities are available.

(b) *Future wells.* There shall be no development within the radius.

(3) Sewer mains and surface water treatment systems shall not be located within 100 feet of any public well per FDEP requirements.

(4) *New well fields.* To avoid possible contamination, the City shall not permit new well fields without conducting environmental analyses which consider known and potential pollution sources within the area of influence of the proposed well.

Chapter 7 – Concurrency Management

- 7.1. General Provisions. 7-1
- 7.2. Administration of Concurrency Review and Approval. 7-1
- 7.3. Levels of Service. 7-3
- 7.4. Measurement of Level of Service Standards. 7-4
- 7.5. Appeal Procedures. 7-5
- 7.6. RESERVED. 7-6

7.1. General Provisions.

- (A) *Purpose and intent.* Public facilities and services needed to support development shall be available concurrent with the impacts of such development pursuant to this Chapter. Concurrency is a finding that the public facilities and services necessary to support a proposed development are available, or will be made available, concurrent with the impact of development. The provisions of this section are designed to provide a systematic process for the review and evaluation of all proposed development for its impact on basic public facilities and services in order to meet the requirements of concurrency.
- (B) *Concurrency requirement.* No final development order shall be granted for a proposed development until there is a finding that public facilities and services included in this Chapter have sufficient capacity at or above their adopted LOS to accommodate the impacts of the development, or that improvements necessary to bring facilities up to their adopted LOS will be in place concurrent with the impacts of the development, as defined herein. Transportation and public school facilities are not subject to the concurrency requirements of this Chapter. The public facilities subject to concurrency include the following:
 - (1) Potable water;
 - (2) Sanitary sewer;
 - (3) Recreation;
 - (4) Solid waste; and
 - (5) Drainage (stormwater).
- (C) *Monitoring concurrency.* The Concurrency Management System (CMS) shall measure the potential impact of any development activity upon the minimum acceptable Level of Services established in section 7.3 and shall determine the amount of available capacity for all facilities and services and assign reservation through issuance of a building permit signifying capacity availability. If the applicant increases the intensity or density of the project proposal during any stage in the development approval process, a new concurrency evaluation and subsequent certificate will be required. On or before October 1st of each year, the Development Services Department shall develop a concurrency baseline statement which shall be effective for one (1) year after its issuance. The baseline statement shall include the public facilities subject to concurrency.

7.2. Administration of Concurrency Review and Approval.

- (A) *Concurrency review.* The City shall perform a concurrency review for development applications, except as provided in subsection 7.2(C). The Development Services Department shall be responsible for conducting all concurrency reviews as required by this Chapter. Concurrency reviews shall be initiated upon receipt of a concurrency determination application form provided by the City. The application shall include an application fee. Each concurrency determination application will be reviewed on a first-come, first-served basis.
- (B) *Concurrency stages.*
 - (1) *Preliminary concurrency review.* The Development Services Department shall review proposed projects early in the development approval process to notify applicants of any potential concurrency issues. The Development Services Department shall notify the applicant of any potential capacity issues. At this stage, concurrency reservation is not required. The Development Services Department shall review the following development applications for a preliminary concurrency review:
 - (a) Comprehensive plan amendment;
 - (b) Rezoning (non-planned developments) and special exceptions; and
 - (c) Planned developments.
 - (2) *Preliminary concurrency determination.* A preliminary concurrency determination is a specific concurrency determination for a project. All applications for a preliminary concurrency determination will be reviewed in accordance with this Chapter. At this stage, concurrency reservation is recommended. The Development Services Department shall conduct a preliminary concurrency review and determine if **any**

all of the public facilities subject to concurrency have sufficient capacity to accommodate the impacts of the development. Preliminary concurrency determination shall be required for:

- (a) Site plans (multi-family residential and ~~nonresidential~~non-residential);
 - (b) Conditional uses; and
 - (c) Subdivisions.
- (3) *Concurrency reservation.* The issuance of a preliminary concurrency certificate may be accompanied with a concurrency reservation, should the applicant choose to reserve concurrency. The concurrency reservation shall be issued in writing by the Development Services Director and shall include the public facilities for which the concurrency is being reserved in accordance with this Code and other City regulations. Reservation of potable water and sanitary sewer concurrency may require an approved developer's agreement at the discretion of the City Manager, City Engineer, or Public Works Director.
- (4) *Final concurrency determination.* A certificate of final concurrency must be obtained prior to approval of a building permit which authorizes construction of a new building, expansion of an existing building, increase the intensity of use, or change of use which requires a new certificate of occupancy. Prior to the issuance of a certificate of final concurrency, all impact fees must be paid to the appropriate agency and a concurrency reservation is needed. A final concurrency certificate is valid for one (1) year from approval. While the final concurrency certificate is valid, the applicant must obtain a building permit within the specified said timeframe. The final certificate of concurrency then will be valid as long as the building permit is active.
- (5) *Project phasing/timing of improvements.* Public facility improvements associated with a phased development may likewise be phased; however, a schedule shall be established for the construction of all public improvements as necessary to accommodate the entire development prior to the issuance of a building permit. The schedule of facility improvements shall ensure that all facility improvements necessary to accommodate the impacts of the development (or portion thereof) for which a certificate of occupancy has been applied shall be in place prior to the issuance of the certificate. Under no circumstances shall the final certificate of occupancy be issued for a project unless all facility improvements required by the development permit or development agreement have been completed.
- (6) *Project deferrals/development moratoriums.* If, at any time the City's inventory of public facilities capacities indicates that a public facility has dropped below its adopted level of service, then the City shall cease to issue development permits for projects which would impact the deficient facility(s) or area of facility operations, as defined within this Chapter. Such a suspension or moratorium on the issuance of development permits shall continue until such time as the adopted LOS standard is reestablished or the comprehensive plan is amended to reflect a lower, acceptable community standard for the facility(s) in question.
- (7) *Concurrency denials.* In the event that the City's concurrency review reveals that the proposed development would generate public facility impacts beyond that which can be absorbed by available capacity, the City shall ensure that there is a financial or other legally binding commitment to ensure that public facilities necessary to correct the anticipated deficiency will be in place concurrent with the impacts of the proposed development. Should the City and/or a developer be unable to provide such assurances, the project shall be denied. Projects denied due to failure to meet requirements, but for which all other land development requirements have been met, shall be placed on a prioritized list for approval once facility improvements have been made.
- (8) *Capacity reservation for public purpose.* The City may reserve capacity for a particular land area or specific land use, providing such reservation is in accord with a specific development or redevelopment which serves an overriding public purpose. Any such capacity reservations shall be noted in the annual report on public facilities and capacities made available to the City Commission and the public each October.
- (C) *Exemptions.* The following are exempt from concurrency determination:
- (1) Existing ~~nonresidential~~non-residential buildings proposed to be modified, altered or repaired, unless the modification will increase square footage or increase the intensity of use. Where existing projects (residential or ~~nonresidential~~non-residential) seek expansion, which will increase the number of dwelling units or square footage for ~~nonresidential~~non-residential projects, only the net increase or expansion shall be subject to concurrency review;
 - (2) Vested subdivision plats proposed to be modified, unless modification creates additional lots;
 - (3) Development with a final development order proceeding to completion;
 - (4) Replacement of existing residential units unless there is an increase in number of units;
 - (5) All additions and renovations to residential buildings that do not increase the number of dwelling units;
 - (6) All renovations to ~~nonresidential~~non-residential buildings that do not increase the number of square feet of any use and/or do not introduce a new use;
 - (7) Permits for individual single family detached dwelling units not located within a subdivision.

- (D) *Assignability and transferability.* A certificate of concurrency or a concurrency determination shall run with the land and shall transfer to a successor in interest to the original applicant upon written disclosure of such transfer to the Development Services Department. A transferee applicant must also assume in writing on form acceptable to the City Attorney all commitment, responsibilities, and obligations of the prior applicant, including all special conditions of the certificate of concurrency determination.

7.3. Levels of Service.

- (A) *Minimum Levels of Service.* The following Levels of Service which shall be used for concurrency review(s) are adopted for potable water, sanitary sewer, recreation and open space, solid waste and drainage in the **e**Capital **i**mprovements **e**Element of the **e**Comprehensive **p**lan and are established as follows:

TABLE 7-1: POTABLE WATER

<i>Potable Water</i>	<i>LOS</i>
1 ERU	300 gpd

TABLE 7-2: SANITARY SEWER

<i>Sanitary Sewer</i>	<i>LOS</i>
1 ERU	250 gpd

TABLE 7-3: RECREATION

<i>Recreation Facility</i>	<i>LOS</i>
Neighborhood Parks	2 acres per 1,000 population
Community Parks	3 acres per 1,000 population
Regional Parks	5 acres per 1,000 population

TABLE 7-4: SOLID WASTE

<i>Solid Waste</i>	<i>LOS</i>
1 Person	2.04 lbs./day

TABLE 7-5: DRAINAGE (STORMWATER)

Stormwater facilities shall be designed to accommodate the water quality and quantity standards that follow:	
<i>Water Quantity:</i>	Peak post-development runoff shall not exceed peak pre-development runoff rates for the 25-year, 24-hour storm in open basins. The entire post-developed runoff volume for the 100-year, 24-hour storm shall be contained onsite for projects within closed basins.
<i>Water Quality:</i>	Treatment of stormwater runoff shall be required for all development, redevelopment and, when expansion occurs, existing developed areas. The stormwater treatment system or systems can be project specific, serve sub-areas within the City or be a system to serve the entire City. Regardless of the area served and in accordance with Chapter 17-25, F.A.C., the stormwater treatment systems must provide a level of treatment for the runoff from the first one (1) inch of rainfall for projects in drainage basins of 100 acres or more, or as an option for projects with drainage basins less than 100 acres, for the first one-half (1/2) inch of runoff in order to meet receiving water quality standards of Chapter 17-302, Section 17-302.500, F.A.C. Stormwater discharge facilities shall be designed so as to not lower receiving water quality or degrade the receiving water body below the minimum conditions necessary to assure the suitability of water for the designated use of its classification as established in Chapter 17-302, F.A.C. It is intended that the standards in these citations are to apply to all development and redevelopment and that any exemptions or exceptions in these citations including project size thresholds, are not applicable

- (B) *Transportation facilities level of service.* The level of service standards on transportation facilities listed in Table 7-6 is not regulatory or subject to concurrency review. The standards shall provide a basis for the City to monitor congestion, coordinate needed improvements, and make recommendations on development applications where applicable.

TABLE 7-6: TRANSPORTATION FACILITIES LEVEL OF SERVICE

<i>Roadway Classification</i>	<i>LOS</i>
FIHS (SR 35/US 301, SR 44, Florida's Turnpike)	Established by FDOT
Principal Arterial	D
Minor Arterial	D
Collector	D

7.4. Measurement of Level of Service Standards.

(A) *Potable water.* Potable water concurrency shall be determined by:

- (1) Adding the total capacity of existing facilities for the relevant facilities that will serve the proposed development, together with any additional capacity to be provided by new facilities that will become available at the time a building permit is required for the proposed development;
- (2) Subtracting from that number the existing average daily demand as set forth in the average of the last six (6) months operations report produced by the water department;
- (3) Further subtracting any capacity that has been reserved through the execution of a developer's agreement, measured by using the adopted LOS of 300 gallons per day per home or equivalent residential unit (ERU).

(B) *Sanitary sewer.* Sanitary sewer concurrency shall be determined by:

- (1) Identifying the capacity of the wastewater treatment plant that will serve the proposed development based on the permitted capacity of the relevant facility, together with any additional capacity to be provided by new facilities that will be available at the time a building permit is required for the proposed development;
- (2) Subtracting from that number the existing average daily demand as set forth in the average of the last six (6) months operations report produced by the wastewater department;
- (3) Further subtracting any capacity that has been reserved through the execution of a developer's agreement, measured by using the adopted LOS of 250 gallons per day per home or equivalent residential unit (ERU).

(C) *Equivalent residential unit (ERU) determination for potable water and sanitary sewer.* Potable water and sanitary sewer connection fees shall be based upon ERU factors (see TABLE 7-8) which shall be calculated and imposed based solely upon relevant factors which affect proportionate share of the capital costs of the water and sewer system. The ERU factors shall be applied and imposed in the following manner:

- (1) One (1) equivalent residential connection (ERU) shall, for the purposes of this section have an assigned value of 1.000. One (1) Water ERU is hereby established and determined to be equal to flow of three hundred (300) gallons per day (GPD) and one Wastewater ERU is determined to be equal to flow of two hundred fifty (250) gallons per day (GPD). Historical data for ERU determination may be submitted for consideration to the Development Services Director.
- (2) The equivalent residential unit determination for the following uses have been determined based upon historical statistical data (for each type of establishment ERU is determined by multiplying the number of units in the establishment times the ERU factor). This list is not all inclusive and shall be used for planning purposes only. If the proposed use is not listed, it shall be the responsibility of the project engineer/applicant to meet with City officials to discuss the flow rates. It shall be the responsibility of the project engineer/applicant to determine and certify the water and wastewater uses for all projects.

TABLE 7-8: ERU CONVERSION FACTORS

Type of Use	Basis of Factor	Factor
Residential		
Single Family Residence (single family detached or attached)	Per Unit	1.000
Multi-Family (1- or 2-Bedroom apartment or condominium)	Per Unit	0.833
Multi-Family (3+ Bedroom apartment or condominium)	Per Unit	1.000
Mobile Home (1 or 2 Bedrooms)	Per Unit	0.667
Mobile Home (3+ Bedrooms)	Per Unit	0.833

Nonresidential Non-residential		
ACLF	Per Bed	0.550
Bar or Lounge	Per Seat	0.150
Barber/Beauty Shop/Salon	Per Chair	0.900
Church/Auditorium/Theatre	Per Seat	0.017
Gas Station	Per Restroom	1.500
Hospital	Per Bed	0.833
Laundromat	Per Machine	1.330
Medical Office	Per Doctor	0.833
Motel/Hotel	Per Room	0.500
Nursing Home	Per Bed	0.400
Office/Retail	Per 1,000 S.F. Floor Area	0.334
Restaurant/CafeCafé	Per Seat	0.150
RV Park/Campground	Per Rental Space	0.500
Service Station	Per Bay	0.250
Tiny House	Per Unit	0.333
Warehouse	Per 1,000 S.F. Floor Area	0.200

(D) *Solid waste*. Solid waste concurrency shall be determined by:

- (1) Identifying the total capacity of the Sumter County transfer station together with any additional capacity to be provided by new facilities that will be available at the time a building permit is required for the proposed development.
- (2) Subtract the project demand using the adopted LOS of 2.04/lbs. per person per day.

(E) *Stormwater drainage*. The City shall require developments to meet the requirements of this Code and to obtain permits from Southwest Florida Water Management District during the development approval process. A copy of the approved permit shall be supplied to the City by the applicant.

(F) *Recreation and open space*. Adequate capacity of parks and recreational facilities shall apply only to development permits, or those portions of development permits, which propose residential development. Concurrency shall be determined through the project data pertaining to the proposed development under consideration which shall be provided by the applicant, and which shall, at a minimum, contain the total number of residential dwelling units proposed by type. The Development Services Department shall evaluate the impact of the proposed development and determine whether the development generates the need for a neighborhood park, community park, or regional park in accordance with the adopted LOS. If the required facilities are not provided on-site, a binding developer's agreement shall provide for alternative provision within one (1) year of the start of home construction on the project site.

7.5. Appeal Procedures.

(A) *Appeal process*. An applicant for a certificate of concurrency may file an appeal with the Board of Adjustment of any decision made by the Development Services Director within 30 days from the date the action was taken. All such appeals shall state the reasons why such an appeal is being taken. The Development Services Director shall schedule the hearing of the appeal in front of the Board of Adjustment within 30 days following receipt of the application. The Development Services Director must review the appeal and prepare a report which contains the Director's findings and recommendation.

(B) *Board of aAdjustment hearing*. All appeals shall be heard at a meeting of the Board of Adjustment. All interested parties shall have a right to appear before the Board of Adjustment and address specific concerns related to the appeal. All such hearings shall be conducted in compliance with the rules of procedure for the Board of Adjustment. The time and place schedules for hearing shall be given to the applicant in writing. The final decisions of the Board must be reached within 60 days following the receipt of the appeal by the Development Services Department.

7.6. RESERVED.

Chapter 8 – Planned Developments

- 8.1. Intent. 8-1
- 8.2. Procedure. 8-1
- 8.3. Required Documentation and Analyses. 8-2
- 8.4. Conceptual Plan. 8-3
- 8.5. Project Phasing. 8-3
- 8.6. Planned Development Agreement. 8-3
- 8.7. Types. 8-4

8.1. Intent.

The standards and procedures of this Chapter are not intended as an avenue for relaxing requirements set forth in the Land Development Regulations; the intent of this Chapter is to promote design flexibility and to permit planned diversification and integration of uses and structures. The City Commission shall have authority to establish limitations and regulations for the project to protect the public's health, safety, and welfare. In doing so, planned developers are intended to:

- (1) Promote more efficient and economic uses of land;
- (2) Encourage compatible and harmonious development of contiguous lands;
- (3) Promote home ownership opportunities for all residents of the community;
- (4) Provide flexibility and variety to meet changing needs, technologies, economics, and consumer preferences;
- (5) Be totally controllable based on the needs of the City, in terms of the impact on the proposed site and surrounding neighborhoods;
- (6) Require uses of land which reduce transportation needs as well as conserve energy and natural resources;
- (7) Preserve to the greatest extent possible, and utilize in a harmonious fashion, existing landscaping features and amenities;
- (8) Provide for more usable and suitably located recreational facilities, open spaces and scenic areas, either commonly owned or publicly owned;
- (9) Lower development and building costs by permitting smaller networks of infrastructure and the use of more economical building types and shared facilities;
- (10) Permit the combining and coordinating of architectural styles, building forms, and building relationships within a development; and
- (11) Administer ~~mixed-use~~mixed-use developments in conformance with the goals and objectives of the comprehensive plan.

8.2. Procedure.

- (A) *Pre-application conference.* A pre-application conference is mandatory for all applications for planned developments. The purpose of the pre-application conference is for the applicant to become familiar with City requirements and expectations and to encourage an efficient application process. Applicants are encouraged to provide pertinent information to the Development Services Director in advance of the meeting. The Development Services Director shall determine the appropriate persons and parties to be in attendance at the pre-application conference.
- (B) *Application.* An application for planned development is required for all planned development proposals. The application shall be submitted to the office of the Development Services Director and include supporting documents and analyses specified on the application. If the application is from anyone other than a City official or board, the payment of such fees as have been established by the City Commission shall be submitted.
- (C) *Sufficiency.* The Development Services Director shall review the application for sufficiency. Upon determination of sufficiency, project review shall begin.
- (D) *Project Review Committee.* The Project Review Committee shall review all applications for planned development. The Project Review Committee shall review the application in accordance with section 1.6(B) of this Code. All comments of the Project Review Committee shall be included in the staff report and presented to the Planning and Zoning Board.

- (E) *Planning and Zoning Board.* The Planning and Zoning Board shall hold a duly noticed public hearing to consider the application for planned development. The Planning and Zoning Board shall review the proposed application and make recommendations to the City Commission.
- (F) *City Commission.* The City Commission shall hold a duly noticed public hearing and shall approve, approve with conditions, or deny the application in accordance with section 3.3(C) (5) of this Code.
- (G) *Approval.* The City Commission may approve a [planned PD development](#) only after substantial, competent evidence has been presented that allows the Commission to make the following findings:
 - (1) The request is consistent with the comprehensive plan and the future land use map;
 - (2) The uses of other property in the neighborhood for purposes already established will not be substantially impaired or diminished;
 - (3) Adequate public facilities are available, or an agreement has been established that will provide these improvements in a reasonable time frame;
 - (4) Granting the application will not allow a type or intensity that is premature or out of character in relationship to the vision of the surrounding area; and
 - (5) Whether the proposed change will constitute a grant of special privilege to the applicant.
- (H) *Zoning overlay map.* In accordance with the section 3.2(D), the City shall maintain a zoning overlay map that illustrates the various planned developments throughout the City. After City Commission approval of a planned development, the zoning overlay map shall be modified to include the planned development. The zoning overlay map shall be available for public inspection and shall include, at a minimum, the following:
 - (1) Boundary of the planned development;
 - (2) The name of the planned development; and
 - (3) The ordinance number and adoption date.

8.3. Required Documentation and Analyses.

- (A) The application for planned development shall require accompanying documentation and/or analyses in support of the application. Such documentation and analyses shall include:
 - (1) *Traffic impact analysis (TIA).* The applicant shall submit a TIA that has been conducted within one (1)-year prior to submittal and has been accepted by Sumter County Public Works; [in the event the project is documented to reduce the required LOS below its adopted level, non-road expansion mobility strategies shall be the preferred form of mitigation.](#)
 - (2) *Environmental assessment.* A professionally conducted survey of native vegetative communities shall be required for all proposed planned development sites. The Development Services Director may waive this requirement in situations where the site has been previously developed. This survey shall be conducted by an ecologist, biologist, or similar professional and shall include an inventory of wildlife, as well as state and federally listed endangered and threatened animal and plant species, and species of special concern. The assessment shall be conducted no later than one (1)-year prior to the submittal date. The environmental assessment shall address at a minimum:
 - (a) Wildlife and listed species populations within the proposed development site;
 - (b) The feasibility and availability of onsite management and protection of identified wildlife and listed species;
 - (c) The appropriateness of mitigating the impacts of development by the relocation of the listed species to an acceptable off-site location, in the event that on-site protection is shown to be ineffective.
 - (3) *Preliminary concurrency analysis.* In addition to the TIA, the applicant shall prepare a preliminary concurrency analysis that calculates the projected demands generated by the proposed project and shall state the availability of such facilities in relation to the project. The Development Services Department shall review the preliminary concurrency analysis in accordance with subsection 7.2(B)(1).
 - (4) *Map series.* The applicant shall provide a series of maps as required on the application for planned development.
 - (5) Any additional documentation or analyses required on the application for planned development or determined during the pre-application conference.

8.4. Conceptual Plan.

- (A) The application for planned development shall be accompanied by a conceptual plan of the proposed project. The purpose of the conceptual plan is to provide the City with general information with respect to the type, character, scale and intensity, as well as the phasing of the proposed project in order for the City to evaluate the potential

impacts of the project and to demonstrate the suitability of the site. The level of detail contained within the conceptual plan will be determined during the pre-application conference at the discretion of the Development Services Director, but the following information, at a minimum, shall be included on the conceptual plan:

- (1) Legal description of the property;
- (2) Map illustrating the location of the project in context with the City;
- (3) The zoning of parcels adjacent to the project;
- (4) Density and intensity of land uses and their location throughout the site with tabulations by acreage and percentages thereof;
- (5) Location of all recreation facilities, open spaces and preservation areas with tabulations by acreage and percentages thereof;
- (6) The number, type and location of residential buildings and dwelling units;
- (7) The square footage and location of all ~~nonresidential~~non-residential buildings;
- (8) The internal transportation network and facilities including provisions for pedestrian, multi-modal and transit where applicable;
- (9) Identification of the adjacent external transportation network;
- (10) Location of nearest potable water, sanitary sewer, and reuse lines in relation to the project;
- (11) In the case of plans which call for project to take place over a period of years or in phases, a schedule showing the time within which application for final approval is intended to be filed for each phase of the project;
- (12) Applicable zoning district(s), underlying Future Land Use, and Design District; and
- (13) Any additional data, plans or specifications pertinent to the proposed project determined at the pre-application conference.

8.5. Project Phasing.

- (A) *Intent.* It is the intent of this Code that, to the extent possible, each approved planned development is carried through to completion in the manner in which it is approved; therefore, each phase of the project will be expected to follow the development program. These phases shall be so located, designed and arranged that, should for any reason the full planned development not be developed, the completed portion will be self-contained.
- (B) *Consistency.* All such phases shall, in their timing, nature, intensity and location, be determined to be consistent with the larger planned development and to contribute to its completion in a unified manner. Where such consistency cannot be achieved, it will be necessary to seek approval of modifications to the planned development.
- (C) *Public facilities and infrastructure.* To ensure that all needed improvements, public facilities and infrastructure will be provided for each phase of construction,
 - (1) All public facilities and infrastructure needed to support the project phase shall be planned, designed and in place before any building permits can be issued in each phase of the planned development.
 - (2) The density and intensity contained within a single phase may exceed the maximum allowable density and intensity allowed; however, the total density and intensity for the planned development as a whole shall not exceed the maximum allowable density and intensity.

8.6. Planned Development Agreement.

- (A) *Adoption by ordinance.* The planned development agreement shall ~~be~~y adopted by ordinance by the City Commission. The planned development agreement shall be a governing document of the development and shall set the guidelines by which a planned development is developed.
- (B) *Components.* The planned development agreement shall contain the following at a minimum, as applicable:
 - (1) Name of property, applicant, or petitioner;
 - (2) Legal description of the property;
 - (3) Statistical information such as:
 - (a) Total acreage of the site;
 - (b) The number of residential units per dwelling type (single family detached, single family attached, apartment/ condominium units, units within a mixed-use building);
 - (c) The number of ~~nonresidential~~non-residential lands uses by type and size (gross square footage) to be allowed; and
 - (d) The minimum amount of open space acreage to be retained.
 - (4) A phasing schedule for the proposed project (or for each phase, if applicable);

- (5) A statement providing a detailed listing of the performance standards to be adhered to by the planned development including standards for building setbacks, lot frontages, residential densities, floor area ratios, impervious surface ratios, building heights, right-of-way widths and other standards which may be applicable to the proposed development;
 - (6) A statement indicating the project's adherence to the design district standards. Any deviation from those standards shall be specifically stated in the agreement;
 - (7) Measures for water and energy conservation;
 - (8) Applicable environmental considerations such as habitat and wetland preservation, wetland buffer areas, and mitigation strategy;
 - (9) Access and transportation considerations;
 - (10) Entity responsible for maintenance of open space and common areas;
 - (11) Demonstration of internal and external interconnectivity for infrastructure, open space and environmental systems; and
 - (12) Expiration date of the agreement.
- (C) *Expiration.* If no significant construction has started on the approved planned development within 24 months after approval, the planned development agreement shall lapse and be of no further effect. If a planned development agreement lapses under the provisions of this Chapter, the planned development agreement shall be void. Planned development agreements associated with Developments of Regional Impact may be for a period of five (5) years.
- (D) *Request for extension.* The City Commission may extend the planned development agreement for periods of up to 12 months provided the applicant can demonstrate why said development was delayed under the original approval.
- (E) *Amending the Planned Development Agreement.* The originally established Planned Development agreement may not be amended for one (1) year after the original approval date and may only be amended annually thereafter based on the original approval date. An applicant seeking an amendment to an existing Planned Development Agreement shall provide a narrative to show that the proposed amendment meets the following criteria:
- (1) That the proposed change is consistent with the comprehensive plan;
 - (2) That the proposed change will not adversely affect public facilities such as schools, utilities, streets, etc.;
 - (3) That changed or changing conditions makes the passage of the proposed amendment necessary;
 - (4) That the proposed change will not create or excessively increase traffic congestion or otherwise be a detriment to public safety; and
 - (5) That the proposed change will not be a deterrent to the improvement or development of adjacent property.

8.7. Types.

- (A) *Residential planned developments* (RPD). Residential planned developments shall be allowed in all single use residential future land use map designations except for Agriculture-10 and Agriculture-5.
- (B) *Commercial/industrial planned developments* (CIPD). Commercial/industrial planned developments shall be allowed in all single use ~~nonresidential~~non-residential future land use map designations.
- (C) ~~Mixed-use~~Mixed-use *planned developments* (MUPD). All properties with a mixed-use designation on the future land use map with the exception of properties designated as Residential/Institutional/Office (RIO) or Residential ~~Mixed-Use~~Mixed-use (RMU) must proceed through the development process as a planned development.

City of Wildwood Land Development Regulations Fee Schedule (additional fees may apply for credit card payments)	
Application	Fee
Comprehensive Plan Amendments	
Large Scale	\$5,075
Small Scale	\$2,575
Text Amendment	\$1,075
Rezoning	
Rezoning - with concurrent Comp. Plan Amend.	\$0
Rezoning - non PD	\$575
Planned Development (PD)	\$2,675
PD Amendments	\$600
PD Extension Request	\$100
Site Plan - Non-Residential and Institutional	
Site Plan & one resubmittal	\$2,000
3 rd & subsequent Site Plan resubmittals	\$1,000 each
Minor Site Plan	\$500
3 rd & subsequent Minor Site Plan resubmittals	\$250
Site Plan/Improvement Plan Extension	\$100
Site Plan - Residential	
Site Plan Residential - Zoning Clearance Application	\$35
Subdivisions	
Preliminary Plan	\$1,075
3 rd & subsequent Minor Site Plan resubmittals	\$537.50 each
Improvement Plan	\$1,075
3 rd & subsequent Minor Site Plan resubmittals	\$537.50 each
Final Plat	\$700
3 rd & subsequent Minor Site Plan resubmittals	\$350 each
Re-plat of Subdivision	\$700
3 rd & subsequent Minor Site Plan resubmittals	\$350 each
Minor Lot Split / Lot combination	\$300
3 rd & subsequent Minor Site Plan resubmittals	\$150 each
Concurrency - Non-Residential	
Preliminary Concurrency Determination/Reservation	\$200
Concurrency - Residential	
Prelim. Concurrency Determination/Reservation	\$50
Utilities Intent to Serve Letter	
Intent to Serve Letter	\$50
Vacate	
Right-of-Way	\$325
Plat	\$825
Accessory Structures	
Residential Compliance Review	\$35
Developments of Regional Impact	
Application for Development Approval	\$10,075
DRI Substantial Deviation	\$8,075
Community Development District Petitions	\$15,000
CDD Boundary Amendment	\$1,500
Notice of Proposed Change	\$2,000
Appeals	
Appeal	\$375
Other	
Final Closeout Package	\$1,200
Partial Closeout Package	\$1,200
Phased Closeout Package	\$1,200 each phase
Annexation	\$1,000
Conditional Use Permit	\$575
Special Exception Use or Variance	\$575
Temporary Use	\$100
Sign Permit	\$50
Tree Removal Permit	\$50
Commercial Paint Application	\$0
Business Registration / Occupational License	\$0
JPA Annexations/Comp. Plan/Rezoning	*See Note
Publications	
Comprehensive Plan	\$75
Land Development Regulations	\$75
Design District Standards	\$50
Maps (11" x 17")	\$10
Maps (24" x 36")	\$25
Maps (36" x 48")	\$40
Copies (8.5" x 11")	\$0.75 per page
Miscellaneous Services	
Alcohol & Tobacco Sign-Off	\$35
Zoning Compliance Letter	\$35
Additional Research to Support	\$60 per hour
Land Use/Zoning Compliance	
Additional Services	
Research	\$30 per hour - 1 hour minimum
Developer's Agreement	\$500
Utility Department Services	
Inspection Fee for Water/Sewer - New Construction	\$25 per hour not to exceed 1.5% of improvements
2nd re-inspection	\$50 per hour not to exceed 1.5% of improvements
3rd and subsequent re-inspections	\$100 per hour not to exceed 1.5% of improvements
** All inspections are charged at 1 hour minimum **	
*JPA Annexation/Comp. Plan/Rezoning fees may be waived for Single Family Dwelling Units.	

TABLE 3-1: Zoning Districts	
District Abbreviation	District Title
CON	Conservation
AG-5	Agricultural- 5
AG-10	Agricultural-10
ARD	Age Restricted Development Mixed-use
RR	Rural Residential
ER	Estate Residential
R-1	Low Density Residential
R-2	Low-Medium Density Residential
R-3	Medium Density Residential
R-4	Medium-High Density Residential
R-5	High Density Residential
MHP	Mobile Home Park
RMU	Residential Mixed-use
RMU-10	Residential Mixed-use - 10
RIO	Residential/Institutional/Office

City of Wildwood
Land Development Regulations

IN	Institutional
PEU	Public, Educational, Utilities
C-1	General Commercial - Downtown
C-2	General Commercial - Neighborhood
C-2A	Commercial - Mixed-use
C-3	General Commercial - Highway
NMU-4	Neighborhood Mixed-use - 4
NMU-7	Neighborhood Mixed-use - 7
ECNMU-7	Employment Center Neighborhood Mixed-use - 7
CMU	Central Mixed-use
CC	Community Commercial Mixed-use
CDT	Downtown Mixed-use
SWCMU	South Wildwood Commercial Mixed-use
466-301	466-301 Mixed-use
M-1	Industrial
M-2	Heavy Industrial
VIL-WW	The Villages of Wildwood DRI

Notes:

The Villages of Wildwood DRI zoning district is subject to unique standards (see section 3.19)

Wildwood Springs DRI will contain a PUD zoning consistent with their respective FLUM designation, Amended and Restated Development Order, and other agreements.

PUDs in existence prior to July 25, 2011 will retain their PUD zoning classification

City of Wildwood
Land Development Regulations

TABLE 3-2: Permitted Zoning Districts	
FLUM Designation	Permitted Zoning Districts (Abbreviation)
Conservation	CON
Agriculture	CON, AG-10, AG-5
Recreation	CON, AG-10, AG-5, PEU
Public Facilities	CON, AG-10, AG-5, PEU, IN
Rural Residential	CON, AG-10, AG-5, RR
Estate Residential	CON, AG-10, AG-5, RR, ER
Low Density Residential	CON, AG-10, AG-5, R-1

City of Wildwood
Land Development Regulations

Medium Density Residential	CON, AG-10, AG-5, R-2, R-3
High Density Residential	CON, AG-10, AG-5, R-4, R-5
Mobile Home Park	CON, AG-10, AG-5, MHP
Residential Mixed-use	CON, AG-10, AG-5, RMU, NMU-7, RMU 10
General Commercial	CON, AG-10, AG-5, C-1, C-2, C-3
Industrial	CON, AG-10, AG-5, M-1, M-2
Neighborhood Commercial	CON, AG-10, AG-5, C-2A, RIO, NMU-4
High Density Mixed-use	CON, AG-10, AG-5, R-5, CMU, 466-301
Central Mixed-use	CON, AG-10, AG-5, CMU, CDT, CC, NMU-4, NMU-7, ECNMU-7

City of Wildwood
Land Development Regulations

Age Restricted Development Mixed-use	CON, AG-10, AG-5, ARD
Wildwood Springs DRI	CON, AG-10, Wildwood Springs PD
The Villages of Wildwood DRI	The Villages of Wildwood DRI

Notes:

CON, AG-10, AG-5 districts allowed in all FLUM designations

The Villages of Wildwood DRI zoning district is subject to unique standards (see section 3.19)

Planned developments permitted in all zoning districts pursuant to Chapter 8

City of Wildwood
Land Development Regulations

TABLE 3-4: Density, Intensity, and Lot Standards

A

Residential Zoning Districts

Zoning District:	AG - 5*	AG- 10*	RR*	ER*	R-1*		R-2*		R-3*			R-4*			R-5*		MHP*	
Maximum Density (units per acre)	5-Jan	10-Jan	1	2	4		6		9			12			15		10	
Minimum Open Space (%)	40	40	DDS	DDS	DDS		DDS		DDS			DDS			DDS		15	
<u>FAR</u>	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>	0.3		<u>0.3</u>		<u>0.3</u>			<u>0.3</u>			<u>0.3</u>		<u>0.3</u>	
Dwelling Unit Type:	SFD	SFD	SFD	SFD	SFD	SFA	SFD	SFA	SFD	SFA	ACB	SFD	SFA	ACB	SFA	ACB	MH	SFD
Minimum Living Area (Sq. ft)	750	750	750	750	750	750	750	750	750	600	600	750	600	600	600	600		750
Maximum Lot Coverage (%)	40	40	50	50	40	35	40	35	40	35	60	40	36	60	35	60	50	50
Minimum Lot Width (ft)	500	250	50	50	50	40	50	40	45	35	35	45	35	35	35	35	50	50
Minimum Setbacks (ft):																		
Front	35 ⁵	35 ⁵	30 ⁵	30 ⁵	25 ⁵	25 ⁵	20 ⁵	20 ⁵	15 ⁵	20 ⁵	30 ⁵	20 ⁵	20 ⁵	30 ⁵	20 ⁵	30 ⁵	8 ⁵	30 ⁵
Rear	25	25	15	15	15	25	10	10	10	10	15	10	10	15	10	15	8	15
Side	20	20	10	10	7.5	Note ³	7.5	note ³	7.5	Note ³	Note ³	7.5	Note ³	Note ³	Note ³	Note ³	8	10
Minimum Building Separation (ft) ¹					10	25	10	25	10	10	25	10	10	25	10	25	16	20

Abbreviations:

SFD - Single Family Detached

SFA - Single Family Attached

ACB - Apartment/Condominium Building

MH - Mobile Home

*For full zoning district names, see Table 3-1

Notes:

1. Minimum building separation between two different unit types is 25 feet

2. This requirement shall not apply to existing mobile home parks.

3. 3 or less units, 0' interior where units meet, 7.5' exterior; 4 or more units, use building separation

⁴Accessory uses may encroach into the side and rear setbacks. However, a minimum of five (5) feet shall be provided between the accessory structure and the property line.

City of Wildwood

Land Development Regulations

DDS - Design District Standards
(Residential)

⁵The front setbacks for homes in new subdivisions shall vary on the same block per DDS Chapter 2, (D)(5).

TABLE 3-4: Density, Intensity, and Lot Standards

D

Mixed-use Zoning Districts

Zoning District:	C2-A					CC				CMU					CDT				SWCMU			
Maximum Density (units per acre)	4					10				14 24 with HDRMU FLU					15				7			
Minimum Density (units per acre)																			-			
Minimum Open Space %	25					25				15					10				20			
Maximum FAR	0.3					0.75				0.5—, 75 outside CRA, 2.0 inside CRA					2				0.75			
Maximum ISR (%)	60					70				80					90				70			
Building Type:	SFD	SFA	ACB	MUB	NRB	SFA	AC B	MU B	NR B	SF D	SF A	AC B	MU B	NR B	SF A	AC B	MU B	NR B	SF D	SF A	AC B	MU B
																			-	-	-	-
Minimum Living Area (Sq. ft)	750	750	600			750	600			750	750	600			750	600			750	750	600	-
Minimum Lot Width (ft)	40									40									40	-	-	-
Minimum Setbacks (ft):																			-	-	-	-
Front	30	30								30									30	-	-	-
Rear	15	15								15									15	-	-	-
Side	5	10								5									5	-	-	-

City of Wildwood

Land Development Regulations

Maximum Front Setback (ft)														15	15	15	15	-	-	-	-
Minimum Building Separation (ft)	10									10								10	-	-	-

Abbreviations:

SFD - Single Family Detached

SFA - Single Family Attached

ACB - Apartment/Condominium Building

NRB - Non-residential Building

MUC - Mixed-use Center

Notes:

¹Setback requirements waived if developing under section 3.21

² Minimum building separation between two different building types is 25 feet

³ Maximum front setback may be extended if a café, public courtyard, quasi-public or similar social gathering area is provided

⁴ Accessory uses may encroach into the side and rear setbacks. However, a minimum of five (5) feet shall be provided between the accessory structure and the property line.

⁵ FAR of .75 outside CRA, 2.0 inside CRA

City of Wildwood
Land Development Regulations

TABLE 3-5: Mixed-use Zoning District – Use Percentages							
Zoning District:	NMU-4	NMU-7	ECNMU-7	CMU	CC		ARD
<i>Use Category:</i>						-	
<i>Residential:</i>						-	
Minimum Percentage	35	35	35	20	20	10	20
Maximum Percentage	80	80	80	75	30	30	80
<i>Institutional, Government, and Tourism, Civic, and Recreational:</i>						-	
Minimum Percentage	5	5	5	5	5	0	5
Maximum Percentage	30	30	30	10	30	20	30
<i>Commercial Office and Business Park:</i>						-	
Minimum Percentage	0	0	0	0	25	20	2
Maximum Percentage	40	40	40	50	60	60	25
<i>Commercial Retail:</i>						-	
Minimum Percentage	5	5	5	15	10	20	2
Maximum Percentage	40	40	40	50	30	70	25
<i>Medical Campus:</i>						-	
Minimum Percentage						-	0

City of Wildwood
Land Development Regulations

Maximum Percentage						-	30
--------------------	--	--	--	--	--	---	----

Notes:

- 1) Developments less than 10 acres may proceed as a single use and are not required to adhere to this Table
- 2) Residential square footage within the CDT designation shall not exceed 30% of the total built square footage
- 3) Non-residential uses are permitted in RMU-10, but total acreage devoted to non-residential uses shall not exceed 10% of the total acreage.
- 4) There is no mixed-use requirement within the C-2A district.
- 5) There is no mixed-use requirement for individual parcels in the 466-301 mixed-use district. While mixed-use is encouraged, it is the City's responsibility to ensure mixed-use is achieved over the aggregate.

P: Permitted Use C: Condition al Use S: Special Exception X: Prohibited , or cell left blank	TABLE 3- 6: Allowable Principal Use Matrix																																
Conservation Uses	CO N	A G- 5	AG-10		RR	E R	R - 1	R - 2	R - 3	R - 4	R - 5	M HP	R M U	RM U- 10	RI O	I N	PE U	C - 1	C - 2	C - 2 A	C - 3	NM U-4	NM U-7	ECN MU-7	C M U	AR D	C C	C D T	SWC MU	46 6- 30 1	M -1	M - 2	
Wetlands, forested lands, pastures, environm ental habitat, karst areas, open water, and lands set aside to be protected	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Medical marijuana cultivatio n	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Agricult ural Uses	CO N	A G- 5	AG-10		RR	E R	R - 1	R - 2	R - 3	R - 4	R - 5	M HP	R M U	RM U- 10	RI O	I N	PE U	C - 1	C - 2	C - 2 A	C - 3	NM U-4	NM U-7	ECN MU-7	C M U	AR D	C C	C D T	SWC MU	46 6- 30 1	M -1	M - 2	
Citrus/ field crop productio n		P	P																							P			-				
Keeping and/ or grazing of livestock		P	P																							P				-			
Agricult ural product		P	P																							P				-			

City of Wildwood
Land Development Regulations

Golf courses and driving ranges				S ⁵	S ⁵	S ₅	S ₅	S ₅	S ₅	S ₅						P ₅	P ₅	P ₅	P ₅	P ⁵	P ⁵	P ⁵	P ⁵	P ⁵	P ₅		P	P ⁵			
Commercial recreation facility such as skating rinks, movie theatres and other similar uses																P	P	P	P	P	P	P	P	P	P	P	P	P			
Health clubs and fitness centers											P	P				P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Community residential home with 7 or more residents														S		S	S	S	S							S	-				
<i>Institutional, Governmental, Tourism, Civic and Recreational Uses (cont'd)</i>	CO N	A G- 5	A G- 10	RR	ER	R - 1	R - 2	R - 3	R - 4	R - 5	M HP	R M U	RM U- 10	RI O	I N	PE U	C - 1	C - 2	C - 2 A	C - 3	NM U-4	NM U-7	ECN MU-7	C M U	AR D	C C	C D T	SWC MU	46 6- 30 1	M -1	M - 2
Assisted living facility (ALF)						S	S	S _P	S _P	S _P		S	S _P	P	P		S	S	S	S	P	P	P	P	P	P	P	P	P		
Nursing home														P	P		S	S	S	S	P	P	P	P	P	P	S	P	P		
Childcare facilities/Day care						S	S	S	S	S	S	P	P	P	P		P	P	P		P	P	P	P	P	P	S	P	P		
Professional, business and														P	P					P	P	P	P	P	P	P	P	P			

City of Wildwood
Land Development Regulations

[illegible]

City of Wildwood
Land Development Regulations

Land Development Regulations

Professional service establishments and offices												P	P	P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Banks, credit unions, and financial institutions												P	P				P	P	P	P	P	P	P	P	P	P	P	P	P	P			
Commercial Retail Uses	CO N	AG-5	AG-10	RR	ER	R-1	R-2	R-3	R-4	R-5	MHP	RMU	RMU-10	RIO	IN	PEU	C-1	C-2	C-2A	C-3	NMU-4	NMU-7	ECN MU-7	CMU	ARD	CC	CDT	SWGMU	466-301	M-1	M-2		
Retail sales establishments such as department, electronic, office supply, grocery and other similar stores												P	P				P	P	P	P	P	P	P	P	P	P	P	P	P				
Restaurants and cafés (without alcohol consumption or sales), No Drive-Thru throughs												P	P				P	P	P	P	P	P	P	P	P	P	P	P	P				
Restaurants and cafés (without alcohol consumption or sales),												C	C				P		P	P	P	P	P	P	P	P	P	P	P				

City of Wildwood
Land Development Regulations

[illegible]

City of Wildwood
Land Development Regulations

Land Development Regulations

[illegible]

City of Wildwood

Land Development Regulations

																			2 A										30 1		
Wholesaling, warehousing, bulk storage, or distribution establishments and similar uses																												-		P	
Research laboratories and associated activities																							P					-		P	
Light manufacturing, assembling, processing, packaging or fabricating																												-		P	
Industrial Uses (continued)	CO N	A G- 5	A G- 10	RR	ER	R - 1	R - 2	R - 3	R - 4	R - 5	M HP	R M U	RM U- 10	RI O	I N	PE U	C - 1	C - 2	C - 2 A	C - 3	NM U-4	NM U-7	ECN MU-7	C M U	AR D	C C	C D T	SWC MU	46 6- 30 1	M -1	M - 2
Outdoor storage yards and similar uses such as junkyards, scrap yards and salvage yards																												-		P	P

City of Wildwood
Land Development Regulations

TABLE 3-7

Criteria and Limitations for Temporary A-Frame and T-Frame Signs – CMU, CDT, and CC Districts

Maximum Number of Signs	1 per business
Maximum Width	3 feet
Maximum Height	3.5 feet
Minimum Setback/Distance from Curb	1 foot
Maximum Width of Public Sidewalk that the Sign May Obstruct	No more than one-third of width of public sidewalk
Maximum Distance of Sign from Main Entrance to Business	10 feet

Duration Allowed	Only during hours while business is open
Allowed on Public Property and Right-of-Way	Yes
Allowed in a sight visibility triangle described in Design District Standards, Chapter 1, Section (G)(6).	No
Illumination Allowed	No

City of Wildwood
Land Development Regulations

TABLE 3-8 Criteria and Limitations for All Other Temporary Signs in All Zoning Districts						
ZONING DISTRICT CATEGORY*	Agricultural	Residential	Mixed-use	Commercial	Industrial	Institutional
Maximum Number of Temporary Signs Per Parcel ¹	8-6	2	4	4	4	4
Maximum Sign Size (Area) for a Temporary Sign ²	4 sf.	4 sf.	16 sf.	16 sf.	16 sf.	16 sf.
Maximum Sign Height for a Temporary Freestanding Sign ³	6 ft.	6-3 ft.	6ft.	6 ft.	6 ft.	6 ft.
Maximum Sign Height for a Temporary Wall Sign (inclusive of a Window Sign)	15 ft.	15ft.	15ft.	15 ft.	15 ft.	15 ft.
Minimum Sign Setback required to be maintained by a Temporary Ground Sign from any property line ⁴	3 ft.	3 ft.	3 ft.	3 ft.	3 ft.	3 ft.

City of Wildwood
Land Development Regulations

Minimum Sign Setback required to be maintained by a Temporary Ground Sign from the edge of any paved street or road	3 ft.	3ft.	3 ft.	3 ft.	3 ft.	3 ft.
Minimum Spacing that is required to be maintained by a Temporary Ground Sign from any other Temporary Ground Sign ⁵	15 ft.	15 ft.	15 ft.	15 ft.	15 ft.	15 ft.
Maximum Aggregate Surface Area Allocated for All Temporary Signs on a Parcel ⁶	64 sf.	64 sf.	128 sf.	128 sf.	128 sf.	128 sf.
Whether Temporary Sign is Allowed on Public Property or Public Right-of-Way	No	No	No	No	No	No
Allowed in a sight visibility triangle described in Design District Standards,	No	No	No	No	No	No

City of Wildwood
Land Development Regulations

Chapter 1, Section (G)(6)						
Direct Illumination of Surface of Temporary Sign Allowed	No	No	No	No	No	No
Duration Allowed After Event Ends	7 Calendar Days	7 Calendar Days	7 Calendar Days	7 Calendar Days	7 Calendar Days	7 Calendar Days

*Zoning district categories shall be defined as follows:

Agricultural - AG-5, AG-10, CON

Residential - RR, ER, R-1, R-2, R-3, R-4, R-5, MHP

Mixed-use - RMU, RMU-10, RIO, C-2A, NMU-4, NMU-7, ECNMU-7, CMU, CC, CDT, SWCMU, 466-301

Commercial - C-1, C-2, C-3

Industrial - M-1, M-2

Institutional - PIU, IN

¹The number of temporary commercial signs per parcel shall be no more than four (4) signs; however, no more than one (1) temporary commercial sign may be a banner sign and a temporary commercial banner sign is limited to a maximum duration of display of no more than thirty (30) days per calendar year per parcel, unless otherwise noted in a Temporary Sign Permit. Feather signs are limited to a maximum duration of display of no more than thirty (30) days per calendar days per calendar year per parcel, unless otherwise noted on a Temporary Sign Permit.

²The square footage limitation is per side for a back-to-back sign. For example, a four (4) square foot limitation means that there is a limited of four (4) square feet of surface area per side of a back-to-back sign, and an aggregate limit of eight (8) square feet is allowed if the sign is a back-to-back temporary sign

³Not applicable to signs displayed on flagpoles.

⁴Minimum sign setbacks do not apply to wall signs. Except as set forth in Sec. 34-447.1.a for A-Frame Signs and T Frame Signs, all Temporary Signs are prohibited on public property and from public rights-of-way.

⁵ Not applicable to signs displayed on flagpoles.

⁶ There is no limit to the number of separate messages that may appear on the allowable surface(s) of any Temporary Sign. The maximum aggregate surface area allowed is subject to circumstances that may reduce the maximum aggregate surface area allowable on some parcels.

TABLE 3-9: PERMANENT SIGNS ALLOWED IN ALL ZONING DISTRICTS						
ZONING DISTRICT CATEGORY*	Agricultural	Residential	Mixed-use	Commercial	Industrial	Institutional
Flagpoles	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Flag Brackets and Stanchions	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Signs at Service Station Islands	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Monument Signs	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Wall Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Restaurant Wall Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Drive-Through Lane Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Umbrella Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Awning Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24

City of Wildwood
Land Development Regulations

Canopy Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Changeable Copy Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Projecting Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Not Allowed	Not Allowed	Not Allowed
Window Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
Door Signs	Not Allowed	Not Allowed	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24	Allowed per Sec. 3.24
*Zoning District Categories shall be defined as follows:						
Agricultural - AG-5, AG-19, CON						
Residential - RR, ER, R-1, R-2, R-3, R-4, R-5, MHP						
Mixed-use - RMU, RMU-10, RIO, C-2A, NMU-4, NMU-7, ECNMU-7, CMU, CC, CDT, SWCMU, 466-301						
Commercial - C-1, C-2, C-3						
Industrial - M-1, M-2						
Institutional - PIU, IN						
P: Sign Permit Required						
Notes:						
¹ Permitted only for purposes of subdivision and neighborhood entry signs						

City of Wildwood
Land Development Regulations

TABLE 3-10: SIGN PERMIT REQUIREMENTS						
ZONING DISTRICT CATEGORY*	Agricultural	Residential	Mixed-use	Commercial	Industrial	Institutional
Flagpoles	P	P	P	P	P	P
Signs at Service Station Islands	N/A	N/A	P	P	P	P
Monument Signs	N/A	<u>P</u> ¹	P	P	P	P
Wall Signs	N/A	N/A	P	P	P	P
Restaurant Wall Signs	N/A	N/A	P	P	P	P
Drive-Through Lane Signs	N/A	N/A	P	P	P	P
Awning Signs	N/A	N/A	P	P	P	P
Canopy Signs	N/A	N/A	P	P	P	P
Changeable Copy Signs	N/A	N/A	P	P	P	P

City of Wildwood
Land Development Regulations

Projecting Signs	N/A	N/A	P	N/A	N/A	N/A
*Zoning District Categories shall be defined as follows:						
Agricultural – AG-5, AG-10, CON						
Residential – RR, ER, R-1, R-2, R-3, R-4, R-5, MHP						
Mixed-use - RMU, RMU-10, RIO, C-2A, NMU-4, NMU-7, ECNMU-7, CMU, CC, CDT, SWCMU, 466-301						
Commercial – C-1, C-2, C-3						
Industrial – M-1, M-2						
Institutional – PEU, IN						

<u>P: Sign Permit Required</u>
Notes
¹ Permitted for subdivision and neighborhood identification

Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2024-2

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

City of Wildwood, Florida

Planning & Zoning Board/Special Magistrate

The case below was heard on Tuesday, February 6, 2024, by the Special Magistrate. The applicant seeks a favorable recommendation from the City of Wildwood Planning and Zoning Board/Special Magistrate to advance to the City of Wildwood City Commission the Land Development Regulations and Fee Schedule Text Amendments and Revisions for compliance with the City's 2050 Comprehensive Plan.

Case: Land Development Regulations (LDRs) Text Amendments to the City's Land Development Regulations.

Applicant(s): Melanie Strickland, on behalf of

Owner(s): City of Wildwood, Florida

Under Land Development Regulation (LDR) § 1.7(B)(1), the Planning and Zoning Board/Special Magistrate has a duty to make a recommendation to the City Commission on all proposed site plans.

Based upon the testimony, evidence, and information presented as to the criteria set forth in LDR § 4.4, the Special Magistrate recommends approval.

Dated: February 6, 2024



Lindsay C.T. Holt
Special Magistrate City of Wildwood

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: AN 2401-001 Hernandez Annexation

REQUESTED ACTION: Staff recommends approval

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The owners/applicants, Aleli and Brenda Hernandez, have submitted a voluntary annexation for parcel G05-029. The property to be annexed totals approximately 5.63 acres and is located at 707 Missouri Avenue, Wildwood, FL 34785.

Annexation into the city is appropriate because the property is located within the City's Joint Planning Area with Sumter County, which interlocal agreement allows for voluntary annexations within the planning area that would otherwise not be permissible under statute due to the creation of an "enclave."

City water is currently available on the subject parcel and sewer is located 150 linear feet east at the intersection of Stanley Avenue and Missouri Avenue. Therefore, the applicant will be required to connect to both city water and sewer facilities. Upon completing the annexation process, the applicants will proceed with the small-scale comprehensive plan amendment and rezoning applications. The applicants have the option to proceed with R-2 or R-3 Zoning Designation, which would be compatible with adjacent lots within the established neighborhood. Subsequently, the applicants would like to subdivide the property to build multiple homes for family members.

DATED: 02/20/2024



Wendy Then, AICP, CFM
Assistant Director Development Services

ORDINANCE NO. O2024-3

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN REAL PROPERTY CONSISTING OF APPROXIMATELY 5.63 ACRES LOCATED AT 707 MISSOURI AVENUE, APPROXIMATELY 150 LINEAR FEET EAST OF THE INTERSECTION OF STANLEY AVENUE AND MISSOURI AVENUE, IN SECTION 05, TOWNSHIP 19 SOUTH, RANGE 23 EAST; WHICH IS CONTIGUOUS TO THE CITY OF WILDWOOD LIMITS AND LOCATED IN THE CITY'S JOINT PLANNING AREA; PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. Based upon the petition of the owner of the following described real property, which is located approximately 150 feet east of the intersection of Stanley Avenue and Missouri Avenue, at 707 Missouri Avenue, to be annexed into the City, the property is hereby annexed into the City of Wildwood pursuant to Sections 171.044 and 171.204, Florida Statutes. The City Commission finds that the property is contiguous to the City of Wildwood limits and located within the City's Joint Planning Area with Sumter County; and meets all legal requirements for annexation. The annexed property lying in Sumter County, Florida, owned by Aleli & Brenda Hernandez, is more particularly described as follows:

Parcel G05-029
Aleli & Brenda Hernandez
5.63 +/-

LEGAL DESCRIPTION

Begin at the Southwest Corner of the Northeast 1/4 of the Northwest 1/4, run East 215 Feet, North 297 Feet, West 215 Feet, South 297 Feet to the Point of Beginning,

lying and behind in Section 5, Township 19 South, Range 23 East, Sumter County, Florida.

Also:

Begin at the Southwest corner of the Northeast 1/4 of the Northwest 1/4, run East 215 feet to the Point or Beginning, continue East 306 feet, North 297 feet, West 306 feet, South 297 feet to the Point of Beginning, Section 5, Township 19 South, Range 23 East, Sumter County, Florida.

SECTION 2. All of the above described annexed property shall be liable for its proportionate share of the future and existing indebtedness of the City of Wildwood.

SECTION 3. All of the above described annexed property shall be subject to the laws and ordinances of the City of Wildwood as if this territory had been a part of the City of Wildwood at the time of passage and approval of said laws and ordinances.

SECTION 4. Until such time as the City amends its comprehensive plan, the current Sumter County zoning classification and future land use regulations will remain in full force and effect.

SECTION 5. Section 1-14 of the City of Wildwood Code of Ordinances is hereby amended to include the legal description of the annexed parcel pursuant to this Ordinance. The location map identifying the property to be annexed is attached hereto as "Exhibit A" and incorporated herein by reference.

SECTION 6. If any portion of this Ordinance is declared invalid for any purpose, the remaining portion shall remain valid and in full force and effect.

SECTION 7. This Ordinance shall take effect upon final approval by the City Commission.

DONE AND ORDAINED this ____ day of _____, 2024, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

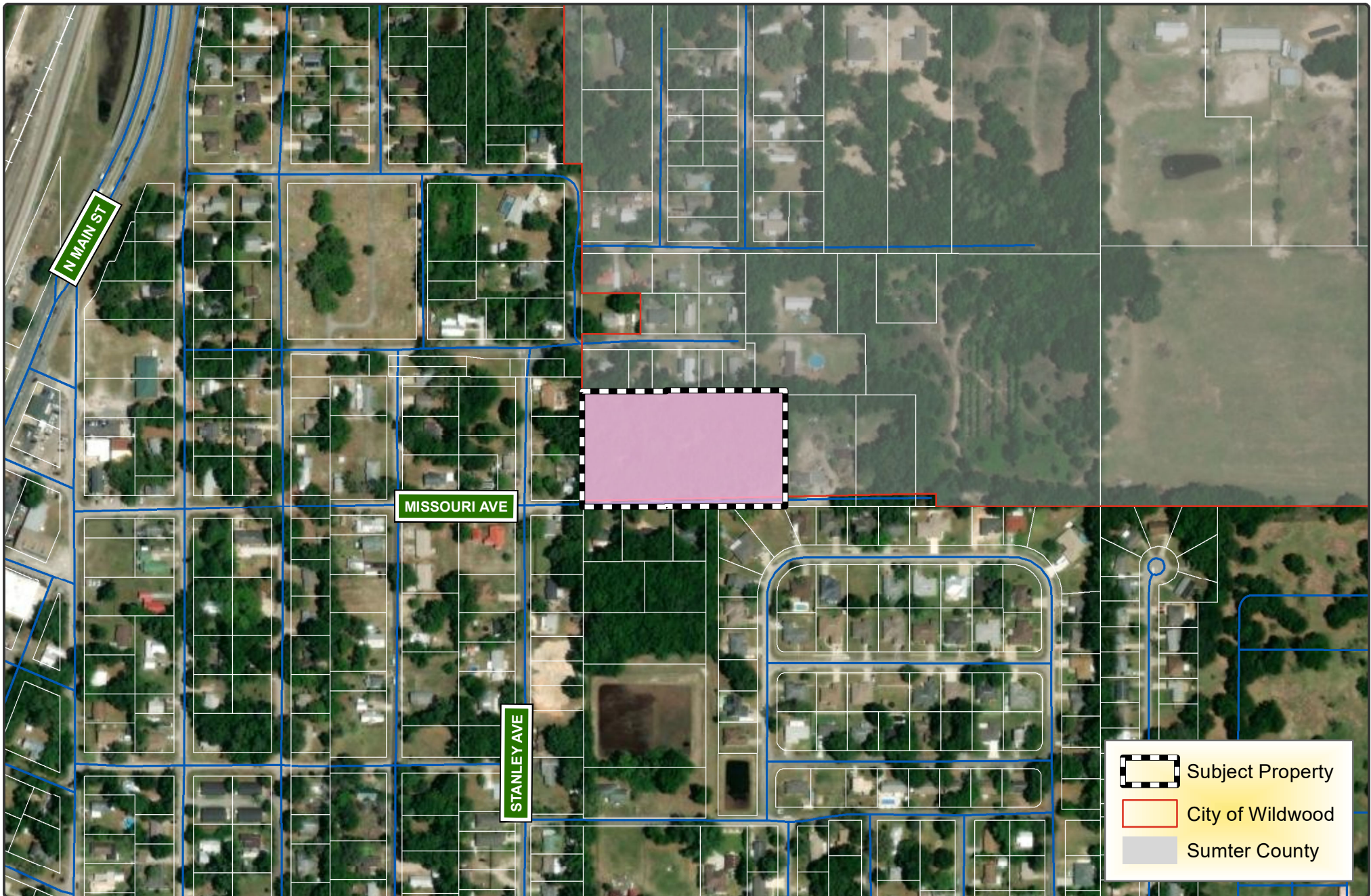
ATTEST: _____
Jessica Barnes, City Clerk

First Reading: _____

Second Reading: _____

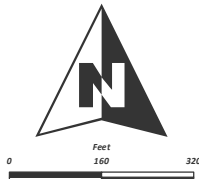
Approved as to form:

City Attorney



**CITY OF
WILDWOOD**

100 North Main Street
Wildwood, FL 34785
Phone: (352) 330-1330
www.wildwood-fl.gov



AN 2401-001

HERNANDEZ ANNEXATION

PARCEL G05-029

MAP 1B

**LOCATION
MAP**

**JANUARY
2024**

Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2024-3

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: AN 2402-001 Evolve at Wildwood Annexation

REQUESTED ACTION: Staff recommends approval.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

The applicant, Evolve Companies, LLC, has submitted a voluntary annexation for parcel D17-065. The property to be annexed totals approximately 0.553 acres and is located at 4117 CR 108, Oxford, FL 34484.

Annexation into the city is appropriate because the property is located within the City's Joint Planning Area with Sumter County, which interlocal agreement allows for voluntary annexations within the planning area that would otherwise not be permissible under statute due to the creation of an "enclave."

The applicant has stated that the parcel was purchased with the intent to expand amenities within a multifamily project recently approved by the City of Wildwood at their regular City Commission Meeting on October 9, 2023, under the project name of SP 2303-005 Evolve at Wildwood. The development proposes the construction of two hundred and forty-eight (248) multifamily dwelling units, parking, drive aisles, and associated infrastructure. The addition of this parcel will not result in any change to the number of dwelling units in the Evolve at Wildwood development, but will allow for additional parking areas and to enhance green space/amenities within the development. Upon approval of the annexation, the small-scale comprehensive plan and rezoning applications, the applicant will follow up with a modified site plan showing the realignment of parking areas and expansion of amenities.

DATED: 02/20/2024



Wendy Then, AICP, CFM
Assistant Director Development Services

ORDINANCE NO. O2024-4

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING FOR THE VOLUNTARY ANNEXATION OF CERTAIN REAL PROPERTY CONSISTING OF APPROXIMATELY 0.553 ACRES LOCATED AT 4117 CR 108, OXFORD, FL 34484, IN SECTION 17, TOWNSHIP 18 SOUTH, RANGE 23 EAST; WHICH IS CONTIGUOUS TO THE CITY OF WILDWOOD LIMITS AND LOCATED IN THE CITY'S JOINT PLANNING AREA; PROVIDING THAT SECTION 1-14 OF THE CITY OF WILDWOOD CODE OF ORDINANCES IS AMENDED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Commission of the City of Wildwood, Florida, as follows:

SECTION 1. Based upon the petition of the owner of the following described real property, which is approximately located at 4117 CR 108, Oxford, FL 34484, to be annexed into the City, the property is hereby annexed into the City of Wildwood pursuant to Sections 171.044 and 171.204, Florida Statutes. The City Commission finds that the property is contiguous to the City of Wildwood limits and located within the City's Joint Planning Area with Sumter County; and meets all legal requirements for annexation. The annexed property lying in Sumter County, Florida, owned by Evolve Wildwood Amenity, LLC, is more particularly described as follows:

Parcels D17-065
Evolve Wildwood Amenity, LLC
0.553 +/-

LEGAL DESCRIPTION

THAT PORTION OF LANDS FROM OFFICIAL RECORDS BOOK 80, PAGE 639, BEING A PART OF LOTS 3 AND 4, PERRY PLAT, OXFORD, AS RECORDED IN PLAT BOOK 1, PAGE 32, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA, IN THE SOUTH 1/2 OF THE NORTHWEST 1/4, OF SECTION 17, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS: COMMENCE 415

FEET EAST AND 50 FEET NORTH OF THE QUARTER CORNER ON THE WEST LINE OF SECTION 17, THENCE RUN NORTH 261 FEET, THENCE RUN EAST 165 FEET TO THE POINT OF BEGINNING, THENCE RUN NORTH 185.2 FEET, THENCE RUN SOUTH 89 DEGREES 23'51" EAST 135 FEET, THENCE RUN SOUTH 185.2 FEET, THENCE RUN NORTH 89 DEGREES 23'51" WEST 135 FEET TO THE POINT OF BEGINNING.

SUBJECT TO THE RIGHT-OF-WAY FOR PERRY STREET AS SHOWN ON PERRY PLAT OF OXFORD.

SECTION 2. All of the above described annexed property shall be liable for its proportionate share of the future and existing indebtedness of the City of Wildwood.

SECTION 3. All of the above described annexed property shall be subject to the laws and ordinance of the City of Wildwood as if this territory had been a part of the City of Wildwood at the time of passage and approval of said laws and ordinances.

SECTION 4. Until such time as the City amends its comprehensive plan, the current Sumter County zoning classification and future land use regulations will remain in full force and effect.

SECTION 5. Section 1-14 of the City of Wildwood Code of Ordinances is hereby amended to include the legal description of the annexed parcel pursuant to this Ordinance. The location map identifying the property to be annexed is attached hereto as "Exhibit A" and incorporated herein by reference.

SECTION 6. If any portion of this Ordinance is declared invalid for any purpose, the remaining portion shall remain valid and in full force and effect.

SECTION 7. This Ordinance shall take effect upon final approval by the City Commission.

DONE AND ORDAINED this _____ day of _____, 2024, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

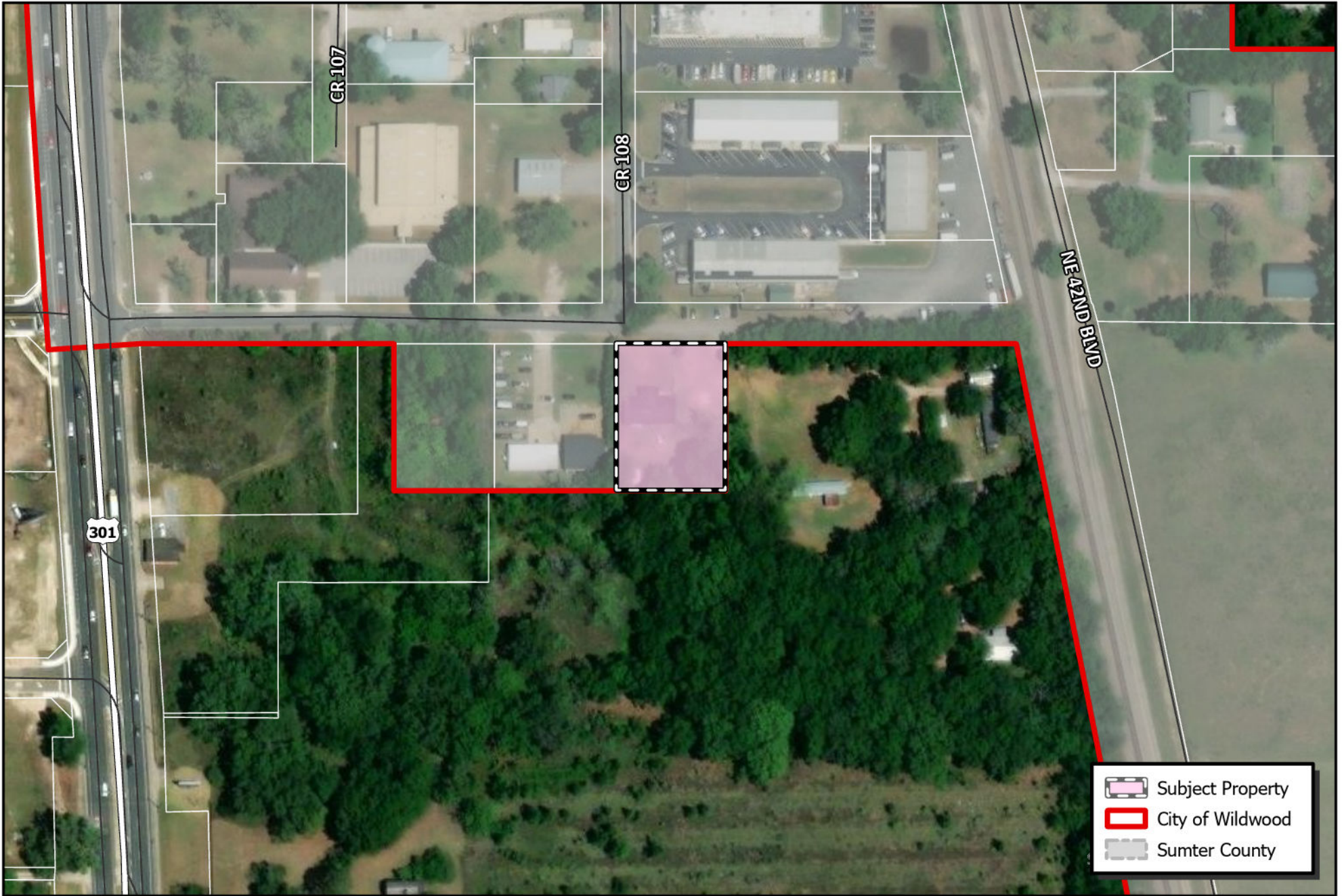
ATTEST: _____
Jessica Barnes, City Clerk

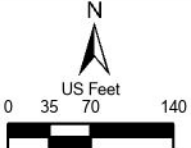
First Reading: _____

Second Reading: _____

Approved as to form:

City Attorney



 WILDWOOD FLORIDA	CITY OF WILDWOOD 100 North Main Street Wildwood, FL 34785 Phone: (352) 330-1330 www.wildwood-fl.gov	 N US Feet 0 35 70 140	AN 2402-001		MAP 1B
	EVOLVE AT WILDWOOD		LOCATION MAP		
	PARCEL D17-065		FEB 2024		

Statement of Exemption from Business Impact Estimate

Proposed ordinance's title/reference: O2024-4

A Business Impact Estimate will not be provided in accordance with section 166.041(4), Florida Statutes. Based upon the box(es) that are checked below, the City of Wildwood is of the view that a business impact estimate is not required by Section 166.041(4)(c) of the Florida Statutes for the proposed ordinance. This Statement of Exemption from Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Pay Application No. 2 for Main Street Parking Garage in the Amount of \$243,178.79

REQUESTED ACTION: Staff recommends approval.

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

In August 2023, the City Commission approved a design-build contract with FINFROCK Construction, LLC for construction of the Main Street Parking Garage. Attached is Pay Application No. 2 in the amount of \$243,178.79 together with an associated conditional waiver and release of lien upon progress payment of the same amount.

The City's consultant for the project, Ket West, Principal Architect with CPH Corporation, and staff have reviewed the pay application and conditional waiver and release of lien upon progress payment for accuracy.

Requisition

FINFROCK

TO CLIENT:	City of Wildwood 100 North Main Street Wildwood, FL 34785	PROJECT:	Wildwood PG Oxford St. & Main St Wildwood, FL 34785	APPLICATION NO:	002
FROM CONTRACTOR:	Finfrock Construction, LLC 2400 Apopka Blvd Apopka, FL 32703	VIA ARCHITECT:	Finfrock Design, LLC 2400 Apopka Blvd Apopka, FL 32703	PERIOD TO:	2/29/2024
CONTRACT FOR:	Wildwood Parking Garage			PROJECT NOS:	C22008
				CONTRACT DATE:	8/23/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$6,315,602.00
2. Net change by Change Order	-\$2,422,406.74
3. CONTRACT SUM TO DATE	\$3,893,195.26
4. TOTAL COMPLETED & STORED TO DATE	\$793,304.97
5. RETAINAGE:	
a. Completed Work \$146,976.26	
b. Stored Material \$0.00	
Total Retainage	\$146,976.26
6. TOTAL EARNED LESS RETAINAGE	\$646,328.71
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$403,149.92
8. CURRENT PAYMENT DUE	\$243,178.79
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$3,246,866.55

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$63,656	\$2,486,063
Total approved this month	\$0	\$0
TOTALS	\$63,656	\$2,486,063
NET CHANGES by Change Order		(\$2,422,407)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and the belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

Date: 2-16-2024

State of:

FL

County of:

Sumter

Subscribed and sworn to before

me this:

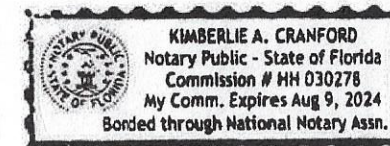
16th day of February, 2024

Notary Public:

Kimberlie A. Cranford

My Commission expires:

August 9th 2024



APPROVED
[Signature] 2/22/2024

CONTINUATION SHEET

FINROCK

APPLICATION AND CERTIFICATE FOR PAYMENT,

containing Contractors's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

APPLICATION DATE:

PERIOD TO:

PROJECT NOS:

002

2/13/2024

2/29/2024

C22008

A	B	C	D	E	F	G	H	I	J	
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Stored		Total Completed & Stored to Date (D+E+F+G)	% (H / C)	Balance to Finish (C-H)	Retainage
			From Prev/Material Installed	This Period	From Prev (Not in D or E)	Curr Stored (Not in D or E)				
001	Division 01 - General Requirements	\$340,728.00	\$20,000.00	\$42,000.00	\$0.00	\$0.00	\$62,000.00	18.20%	\$278,728.00	\$3,100.00
002	Division 02 - Sitework	\$160,000.00	\$0.00	\$144,000.00	\$0.00	\$0.00	\$144,000.00	90.00%	\$16,000.00	\$7,200.00
003	Division 03 - Concrete	\$3,484,333.00	\$0.00	\$2,455,490.10	\$0.00	\$0.00	\$2,455,490.10	70.47%	\$1,028,842.90	\$122,774.51
004	Division 04 - Masonry	\$78,498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$78,498.00	\$0.00
005	Division 05 - Metals	\$389,755.00	\$0.00	\$19,487.75	\$0.00	\$0.00	\$19,487.75	5.00%	\$370,267.25	\$974.39
006	Division 07 - Thermal & Moisture Protection	\$107,312.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$107,312.00	\$0.00
007	Division 08 - Openings	\$18,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$18,400.00	\$0.00
008	Division 09 - Finishes	\$77,137.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$77,137.00	\$0.00
009	Division 10 - Specialties	\$90,939.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$90,939.00	\$0.00
010	Division 12 - Furnishings	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,000.00	\$0.00
011	Division 14 - Conveying Systems	\$129,000.00	\$45,150.00	\$0.00	\$0.00	\$0.00	\$45,150.00	35.00%	\$83,850.00	\$2,257.50
012	Division 21 - Fire Prevention	\$44,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$44,000.00	\$0.00
013	Division 22 - Plumbing	\$96,004.00	\$0.00	\$4,800.20	\$0.00	\$0.00	\$4,800.20	5.00%	\$91,203.80	\$240.01
014	Division 23 - HVAC	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,000.00	\$0.00
015	Division 26 - Electrical	\$269,386.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	5.57%	\$254,386.00	\$750.00
016	Division 28 - Electronic Safety & Security	\$4,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,461.00	\$0.00
017	Division 31 - Earthwork	\$42,241.00	\$0.00	\$42,241.00	\$0.00	\$0.00	\$42,241.00	100.00%	\$0.00	\$2,112.05
018	Division 32 - Surface Improvements	\$220,000.00	\$0.00	\$77,000.00	\$0.00	\$0.00	\$77,000.00	35.00%	\$143,000.00	\$3,850.00
019	Division 33 - Utilities	\$120,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	8.33%	\$110,000.00	\$500.00
020	Design Fees	\$269,000.00	\$269,000.00	\$0.00	\$0.00	\$0.00	\$269,000.00	100.00%	\$0.00	\$0.00
021	Builders Risk	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	100.00%	\$0.00	\$0.00
022	Bond	\$18,628.00	\$18,628.00	\$0.00	\$0.00	\$0.00	\$18,628.00	100.00%	\$0.00	\$0.00
023	General Contractor's Fee	\$315,780.00	\$20,399.39	\$43,956.57	\$0.00	\$0.00	\$64,355.96	20.38%	\$251,424.04	\$3,217.80
024	C22008.001 - CO#01 - ODP	-\$2,455,490.10	\$0.00	- \$2,455,490.10	\$0.00	\$0.00	-\$2,455,490.10	100.00%	\$0.00	\$0.00
025	002 - CO#02 - CE #01-04	\$33,083.36	\$0.00	\$1,642.06	\$0.00	\$0.00	\$1,642.06	4.96%	\$31,441.30	\$0.00
	Cumulative Totals	\$3,893,195.26	\$408,177.39	\$385,127.58	\$0.00	\$0.00	\$793,304.97	20.38%	\$3,099,890.29	\$146,976.26

CONDITIONAL WAIVER AND RELEASE OF LIEN UPON PROGRESS PAYMENT

The undersigned lienor, in consideration of the sum of TWO HUNDRED FORTY-THREE THOUSAND ONE HUNDRED SEVENTY-EIGHT DOLLARS AND SEVENTY-NINE CENTS (\$243,178.79), hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished through 02-29-2024 to (City of Wildwood) on the job of Wildwood PG for the following property:

***Wildwood PG
Oxford St. & Main St
Wildwood, FL 34785***

This Waiver and Release may be executed by copied, scanned or other electronic means, which shall be deemed, and as enforceable as, an original signature.

Exceptions:

This waiver and release does not cover the following:

This waiver and release does not cover any retention or labor, services or materials furnished after the date specified above.

**THIS WAIVER AND RELEASE IS EXPRESSLY CONDITIONED UPON RECEIPT AND
CLEARANCE OF THE ABOVE FUNDS**

DATED on 16th day of February, 2024.

LIENOR:

Finfrock Construction, LLC

By: _____

Printed Name: _____

Printed Title: _____

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Ashley WTP Well No. 2 Construction Final Pay Application for Citrus Well Drilling for the Amount of \$219,325.00

REQUESTED ACTION: Staff Recommends Approval

CONTRACT: Vendor/Entity: Citrus Well Drilling LLC
Effective Date: 2/13/2024 Termination Date:
Managing Division/Department: Utility Department / Water Division

BUDGET IMPACT: Funds are available in account #404-533-70-7352 (Water Connection Fees - Ashley WTP Construction).

HISTORY/FACTS/ISSUES:

On March 24th, 2022, the City Commission approved the addition of well #2 at the Ashley Water Treatment Plant (WTP). This project is included in the City's 5-year Capital Improvements Plan. City staff and the engineer of record for this project, Kimley-Horn, have reviewed this final pay application for Citrus Well Drilling for the amount of \$219,325.00. This portion of the project has been completed.

Citrus Well Drilling, LLC
P.O. Box 369
Hernando, FL 34441
352-726-5454

INVOICE

	Invoice #
2/7/2024	28125

Bill To					Ship To		
City of Wildwood 100 N. Main Street Wildwood , Fl. 34785 Voice: 352-330-1346 Fax: 352-330-1347					2nd 14" well at Ashley WTP		
P.O. Number		Terms	Due Date	Rep	Ray & Todd's Cell Numbers		
Ashley site 2nd 14" ...		Final Pay Request	2/7/2024	RT	Ray's 352-302-1481	Todd's 352-302-2348	
Qty	Item	Description				Price	Amount
		Ashley Site 2nd 14" Public Use Supply Well					0.00
1	NFI	Original Bid price				184376.00	184,376.00
1	NFI	DEDUCT 3,000,00 for not removing # 57 pea gravel as per ITEM # I, GENERAL, item # 8				-3,000.00	-3,000.00
1	NFI	Change Order #1 ADD Acidize Well to improve production (Can not drill beyond 250' as per SWFWMD)				28,485.00	28,485.00
	NFI	Change Order # 2, ITEM # II, UPPER FLORIDAN PUBLIC SUPPLY WELL Ashley # 2, 14" well					
4	NFI	ADD to ITEM 11, 4' of Primary casing @ 304.00 per ft				304.00	1,216.00
22	NFI	DEDUCT from ITEM #14, 22 SK from well grouting top & bottom grout for Public Use @ 60.00 per sack				-60.00	-1,320.00
46	NFI	ADD to ITEM # 15, 46' of Open Hole Drilling Below 14" Casing				208.00	9,568.00

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: **Barwick Street 2" Galvanized Water Main Replacement for the Amount of \$85,623.00**

REQUESTED ACTION: Staff Recommends Approval

CONTRACT:

Vendor/Entity: Site Pros Inc

Effective Date: 2/16/2024

Termination Date:

Managing Division/Department: Utility Department / Water Division

BUDGET IMPACT: Funds are available in account 401-533-60-6350 (Loop/Upgrade Water Mains) with an available balance of \$550,000.00.

HISTORY/FACTS/ISSUES:

As part of the strategic initiative to improve the old water lines within the core of the City, Utility Department staff continues to investigate the most problematic areas in the City. Staff has field-verified an outdated galvanized water main in service on Barwick Street between Warfield Ave and North Old Wire Rd that is in need of replacement. This request is to replace the existing galvanized water main and services with a new 2" poly water main via directional drill.

Staff solicited quotes for this project and received the three attached proposals. Staff recommends selecting the lowest responsive bidder, Site Pros, Inc., to install the new 2" water main and service lines for a total project cost of \$85,623.00.

QUOTE SUMMARY FORM

(for purchases more then \$7,500.00)



Instructions: Use this form to list quotes received and to recommend a vendor for award. Attach the Quote Summary Form along with three written quotes from your vendors as backup.

Commodity or Service 2" Water Main Replacement on Barwick Street

	Vendor Name	Contact Name	Date & Quote #	Phone Number	Total Quote (include shipping)	
1	Site Pros Inc	Dustin	2-15-2024 / 636	352-748-5296	\$85,623.00	
2	J.W.J. Inc	Deno	2-17-2024 / NA	352-732-0550	\$88,000.00	
3	Carr & Collier Inc	Julien	2-12-2024 / NA	352-764-3700	\$137,700.00	
4						
5						

Include ALL quotes received

More then \$500.00 - Minimum of 3 Written Quotes
MUST use applicable vendors.

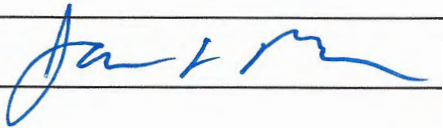
Recommended Vendor: Site Pros Inc

Winning Bid Amount: \$ 85,623.00

If the Recommended Vendor IS NOT the low, please explain why:
** Requires prior procurement approval*

Purchaser Water Division

Director Signature



Direct Phone # 352-330-1346

Date: 2-16-2024

Department Utilities

Effective: 10-8-2018



Date	Estimate #
2/15/2024	636

Terms	Project
Rate	Total
85,623.00	85,623.00
Total	
	\$85,623.00

Page 418 of 461

J.W.J. INC.
2300 S. W. 3RD AVE.
OCALA, FL 34471
(352) 732-0550
(352) 732-2779 - FAX

PROPOSAL AND CONTRACT

DATE: JANUARY 17th, 2024

JOB LOCATION: BARWICK ST & WARFIELD AVE
WILDWOOD, FL

CITY OF WILDWOOD
100 NORTH MAIN STREET
WILDWOOD, FL 34785

ATTN: JOHN CORNELL

We propose to furnish labor, materials and tools/equipment for the items described below
for the total sum of \$ 88,000.00.

ALL LABOR AND MATERIALS TO INSTALL 2" WATERLINE, SERVICES, METERS AND TAPS

PROPOSAL EXPIRES IN 60 DAYS

J.W.J. INC.

ACCEPTED

Dean Yarbrough
DEAN YARBROUGH
(352) 266-6850
jwterry@aol.com

***PROPOSAL/CONTRACT MUST BE SIGNED AND RETURNED BEFORE MATERIALS WILL
BE ORDERED OR BEFORE WORK CAN BEGIN.



February 12, 2024

City of Wildwood

Attention: John Cornell

RE: City of Wildwood – Barwick St 2" Water Line & Services

Dear Mr. Paterson,

Carr and Collier, Inc. (CCI), is proud to submit a price proposal for the Barwick St 2" Water Line & Services for the Lump Sum amount of \$137,700.00. The project scope of services is based upon our site visits and other correspondences. A summary of the scope of work is outlined below:

Scope of Work:

- Mobilization / General Conditions / Project Management / Supervision
- Installation of new 2" water line and 1.5" water services (see attached plans).
- Capping of existing water service down Barwick at the intersections with N Old Wire Rd and N Warfield Ave (see attached plans).
- Clean-up / Demobilize

Exclusions:

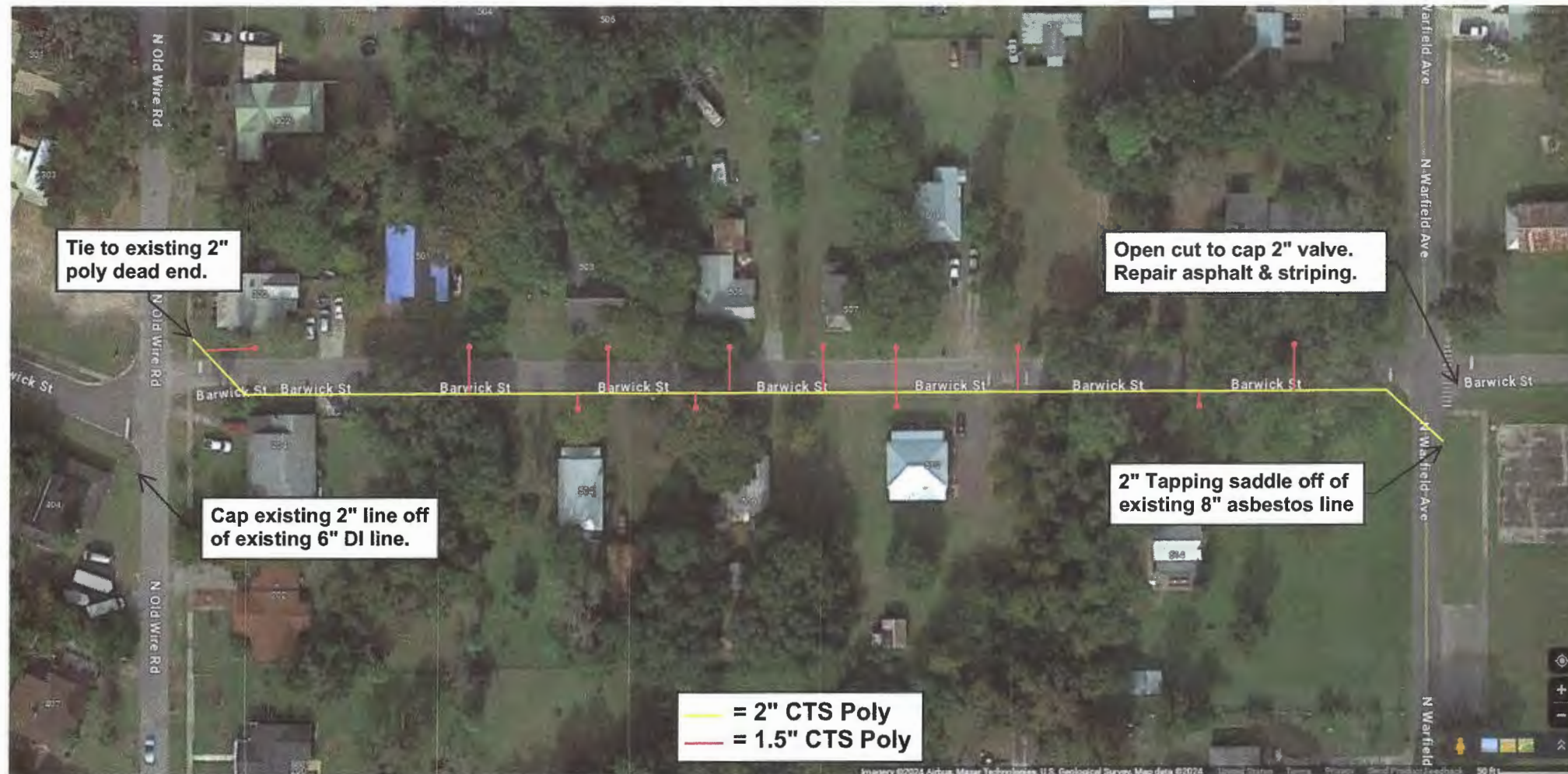
- Compaction testing
- As-builts
- Night Work
- Payment & Performance Bond, if required add 1.2%
- Proposal is valid for 30 days upon submission.

We appreciate the opportunity to work with the City of Wildwood on this and future projects. If you have any questions or concerns, please contact me directly at (352) 818-3476 or via e-mail at jduytsche@carrandcollier.com.

Sincerely,
Julien Duytsche
Estimator/Project Manager



2864 W. Main Street, Leesburg, FL 34748
352.764.3700
#CGC037504 #CUC056650



CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Replacement Gearbox for Kruger Rotor for the Amount of \$52,231.94

REQUESTED ACTION: Staff Recommends Approval

CONTRACT: Vendor/Entity: Veolia Water Technologies, Inc.
(dba Kruger)
Effective Date: 2/19/2024 Termination Date:
Managing Division/Department: Utility Department / Wastewater Division

BUDGET IMPACT: Funds for this part are available in account 401-535-30-4600 (Repair and Maintenance) with an available balance of \$329,197.73.

HISTORY/FACTS/ISSUES:

On February 12th, 2024, the gearbox for the North Kruger Ditch failed. Staff replaced the gearbox with the spare kept onhand. As this is a critical piece of equipment to keep the rotors for the ditch turning, staff is requesting approval to purchase a new gearbox from Veolia Water Technologies, Inc. (dba Kruger) for the amount of \$52,231.94 to replace the spare. Attached is a letter from DESMI stating that the UNI-MAX gearbox, which was originally installed, is no longer a supported piece of equipment, so a rebuild of the broken gearbox is not an option. Staff contacted Kruger and were supplied with a quote for a Nord gearbox supported by Kruger. Lastly, attached is the sole source letter from Kruger.

11 September 2023

Discontinuing of the DESMI UNI-MAX gearbox product range

To whom it may concern

The product range of DESMI UNI-MAX gearboxes and related products for mainly sewage plants has been a part of the DESMI product portfolio for many years and has served the market with reliable solutions.

However, over time we have observed changes in customer preferences and market demands that have led to decreased demand for these products. This change in demand has made it increasingly challenging to maintain the dedicated production facilities and to retain the supply of parts and items from our sub-suppliers.

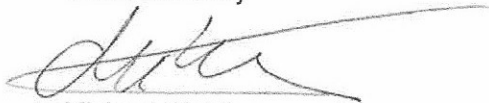
Consequently, it has been decided to discontinue this product line as follows:

- New orders can be placed until the 1st October 2023
- Production of the products will be discontinued by the end of 2023.
- After this period, it will only be possible to order spare parts for existing installations, limited to parts that are still obtainable from sub-suppliers. In this respect you have to expect longer lead times for available spare parts.

While we understand that discontinuing the UNI-MAX products may impact your operations, we are committed to working closely with you to ensure a smooth transition.

We will continue to provide support, maintenance, and service for existing units according to the terms of our warranty and service agreements. Our customer service team will be available to answer any questions you might have and to provide assistance.

Yours sincerely



Michael Wøhlk
Head of Product management

MARINE & OFFSHORE

DESMI Danmark A/S
Tagholm 1
DK-9400 Nørresundby
Denmark

INDUSTRY

Tlf. salg: +45 7244 0250
Tlf. service: +45 7023 6363
Web: www.desmi.com
www.pumpeservice.dk

ENVIRO. CLEAN

DEFENCE & FUEL

CVR-nr.: 29798362
VAT-nr.: 29798362
Bank: Danske Bank SWIFT/BIC (DABADKKK)
DKK: 3100-3110277369, IBAN DK7430003110277369
EUR: 3100-3110277466, IBAN DK7430003110277466

UTILITY



QUOTE

QUOTE NO. 021524

DATE: 02.15.24

Veolia Water Technologies, Inc. (dba Kruger)
1500 Garner Road, Suite C
Raleigh, North Carolina 27610 USA
PHONE 888-578-4378 FAX 919-661-4568
EMAIL: usmunicipalsupport@veolia.com

EXPIRATION DATE: 03.15.24

THIS QUOTE IS VALID FOR 30 DAYS

To Wayne Bouchard
City of Wildwood
Wastewater Manager
Office # 352-330-1349
Cell # 352-303-4680
wbouchard@wildwood-fl.gov

FROM: Tony Cook
Customer Solutions Manager
Mobile: 919.931.9044
Email: tony.cook@veolia.com

SALES PERSON	JOB	PAYMENT TERMS	DELIVERY TERMS	DELIVERY SCHEDULE
AAC	Brooksville, FL WWTP	Net 30 Days	DDP Prepaid & Add Destination	IN STOCK; ARIZONA
QTY	PART NUMBER AND DESCRIPTION		UNIT PRICE	LINE TOTAL
1	VEOLIA PARTS SCOPE OF SUPPLY: NORD SK49320 GEARBOX, RIGHT SIDE OUTPUT SHAFT MPN CMSPGU334348 REPLACEMENT FOR OBSOLETE DESMI MANUFACTURED DRIVE. INCLUDES (1) BOGE COUPLING MPN FXFAGU202626 (1) TAPER LOCK BUSHING MPN FPRDSS310387 (1) FASTENERS, SET OF 12, MPN FXFAGU202412			\$45,499.62
1	SPLASH GUARD PROTECTANT BARRIER BARRIER WITH NEW ALUMINIUM BRACKET MPN CMABRT331927 + MPN FABKGU363250 WARRANTY NOT INCLUDED WITHOUT KRUGER SERVICE TEAM INSTALLATION OR WITNESS. OTHERWISE BUYER ASSUMES ALL RESPONSIBILITY AFTER STARTUP. *Confidential, Do not share with third parties*			\$2,953.15
			SUBTOTAL	\$ 48,452.77
			ESTIMATED FREIGHT	\$3,779.17
			SALES TAX	If applicable
			TOTAL	\$52,231.94

ALL PRICES SUBJECT TO COST AND AVAILABILITY AT TIME OF ORDER.

PRICES QUOTED ABOVE DO NOT INCLUDE SHIPPING, BROKERAGE,

ALL PRICES SUBJECT TO COST AND AVAILABILITY AT TIME OF ORDER.
PRICES QUOTED ABOVE DO NOT INCLUDE SHIPPING, BROKERAGE,
CUSTOMS DUTIES & FEES, START UP SERVICES, APPLICABLE TAXES.
MINIMUM ORDER \$50.00.

Quotation prepared by: Tony Cook

To accept, sign here and return*: _____

Purchase Order Number to reference (Optional): _____

Preferred email address to receive invoice (Optional): _____

PLEASE NOTE:

A signed Quotation is required to process order.
If you submit a PO, please reference Veolia Water Technologies, Inc. (dba Kruger) Quotation number to process order.

Veolia Water Technologies, Inc (dba Kruger) - The Quote is for Parts Only. The pricing is expressly contingent upon the items in this quotation & are subject the attached Veolia Water Technologies, Inc. (dba Kruger) Standard Terms of Sale for Parts Orders as detailed herein. No additional terms contained within Owner's and/or Engineer's Plans & Specifications shall apply to nor become a part of this Quote.

VEOLIA WATER TECHNOLOGIES, INC. (DBA KRUGER) - STANDARD TERMS OF SALE - PARTS ORDERS

1. **APPLICABLE TERMS.** These terms govern the purchase and sale of the equipment and related services, if any (collectively, "Equipment"), referred to in Seller's purchase order, quotation, proposal or acknowledgment, as the case may be ("Seller's Documentation"). Whether these terms are included in an offer or an acceptance by Seller, such offer or acceptance is conditioned on Buyer's assent to these terms. Seller rejects all additional or different terms in any of Buyer's forms or documents.
2. **PAYMENT.** Buyer shall pay Seller the full purchase price as set forth in Seller's Documentation. Unless Seller's Documentation provides otherwise, freight, storage, insurance and all taxes, duties or other governmental charges relating to the Equipment shall be paid by Buyer. If Seller is required to pay any such charges, Buyer shall immediately reimburse Seller. All payments are due within 30 days after receipt of invoice. Buyer shall be charged the lower of 1 ½% interest per month or the maximum legal rate on all amounts not received by the due date and shall pay all of Seller's reasonable costs (including attorneys' fees) of collecting amounts due but unpaid. All orders are subject to credit approval.
3. **DELIVERY.** Delivery of the Equipment shall be in material compliance with the schedule in Seller's Documentation. Unless Seller's Documentation provides otherwise, Delivery terms are DDP, Prepaid & Add Destination
4. **OWNERSHIP OF MATERIALS.** All devices, designs (including drawings, plans and specifications), estimates, prices, notes, electronic data and other documents or information prepared or disclosed by Seller, and all related intellectual property rights, shall remain Seller's property. Seller grants Buyer a non-exclusive, non-transferable license to use any such material solely for Buyer's use of the Equipment. Buyer shall not disclose any such material to third parties without Seller's prior written consent.
5. **CHANGES.** Seller shall not implement any changes in the scope of work described in Seller's Documentation unless Buyer and Seller agree in writing to the details of the change and any resulting price, schedule or other contractual modifications. This includes any changes necessitated by a change in applicable law occurring after the effective date of any contract including these terms.
6. **WARRANTY.** Subject to the following sentence, "Supplier warrants to Purchaser that the Equipment shall materially conform to the description in Supplier's RFP and shall be free from defects in material and workmanship. Supplier shall have no other liability to Purchaser under warranty, tort or any other legal theory. If Purchaser gives Supplier prompt written notice of breach of this warranty within ninety days (90) on electrical supplies, one (1) year on mechanical supplies from delivery, (the "Warranty Period"). Supplier shall, at its sole option and as Purchaser's sole remedy, repair or replace the subject parts or refund the purchase price thereof. If Supplier determines that any claimed breach is not, in fact, covered by this warranty, Purchaser shall pay Supplier its then customary charges for any repair or replacement made by Supplier and there shall be a thirty-five percent (35%) re-stocking charge. Supplier's warranty is conditioned on Purchaser's (a) operating and maintaining the Equipment in accordance with Supplier's instructions, (b) not making any unauthorized repairs or alterations, and (c) not being in default of any payment obligation to Supplier. Supplier's warranty does not cover damage caused by chemical action or abrasive material, misuse or improper installation. THE WARRANTIES SET FORTH IN THIS SECTION ARE SUPPLIER'S SOLE AND EXCLUSIVE WARRANTIES AND ARE SUBJECT TO THE LIMITATION OF LIABILITY BELOW. SUPPLIER MAKES NO OTHER WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR PURPOSE."
7. **INDEMNITY.** Seller shall indemnify, defend and hold Buyer harmless from any claim, cause of action or liability incurred by Buyer as a result of third party claims for personal injury, death or damage to tangible property, to the extent caused by Seller's negligence. Seller shall have the sole authority to direct the defense of and settle any indemnified claim. Seller's indemnification is conditioned on Buyer (a) promptly, within the Warranty Period, notifying Seller of any claim, and (b) providing reasonable cooperation in the defense of any claim.
8. **FORCE MAJEURE.** Neither Seller nor Buyer shall have any liability for any breach (except for breach of payment obligations) caused by extreme weather or other act of God, strike or other labor shortage or disturbance, fire, accident, war or civil disturbance, delay of carriers, failure of normal sources of supply, act of government or any other cause beyond such party's reasonable control.
9. **CANCELLATION.** If Buyer cancels or suspends its order for any reason other than Seller's breach, Buyer shall promptly pay Seller for work performed prior to cancellation or suspension and any other direct costs incurred by Seller as a result of such cancellation or suspension.
10. **LIMITATION OF LIABILITY.** NOTWITHSTANDING ANYTHING ELSE TO THE CONTRARY, SELLER SHALL NOT BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE OR OTHER INDIRECT DAMAGES, AND SELLER'S TOTAL LIABILITY ARISING AT ANY TIME FROM THE SALE OR USE OF THE EQUIPMENT SHALL NOT EXCEED THE PURCHASE PRICE PAID FOR THE EQUIPMENT. THESE LIMITATIONS APPLY WHETHER THE LIABILITY IS BASED ON CONTRACT, TORT, STRICT LIABILITY OR ANY OTHER THEORY.
11. **MISCELLANEOUS.** If these terms are issued in connection with a government contract, they shall be deemed to include those federal acquisition regulations that are required by law to be included. These terms, together with any quotation, purchase order or acknowledgement issued or signed by the Seller, comprise the complete and exclusive statement of the agreement between the parties (the "Agreement") and supersede any terms contained in Buyer's documents, unless separately signed by Seller. No part of the Agreement may be changed or cancelled except by a written document signed by Seller and Buyer. No course of dealing or performance, usage of trade or failure to enforce

any term shall be used to modify the Agreement. If any of these terms is unenforceable, such term shall be limited only to the extent necessary to make it enforceable, and all other terms shall remain in full force and effect. Buyer may not assign or permit any other transfer of the Agreement without Seller's prior written consent. The Agreement shall be governed by the laws of the State of North Carolina without regard to its conflict of laws provisions.

12. Veolia takes all issues surrounding probity and confidentiality very seriously in all of its dealings with competitors and stakeholders. In this spirit and for the sake of transparency, we inform you that the publicly traded parent company Veolia Environnement S.A., recently acquired a 29.9% interest in Suez S.A ("Suez") and launched a public bid for the remainder of Suez' share capital. Consistent with our commitment to competition law compliance, Veolia will continue to act entirely independent of Suez until all relevant antitrust approvals of Veolia's acquisition of Suez have been obtained and we will of course let you know if this would change before the end of the tender proceedings. Specifically, none of Veolia's representatives sit on the board of Suez, Veolia has no influence over the strategy or operations of Suez, and Veolia has no access to competitively sensitive information about Suez's operations. Accordingly, Veolia's ongoing project to acquire Suez will have no effect on our participation in, or response to, this tender.



Veolia Water Technologies, Inc. (dba Kruger)

4001 Weston Parkway
Cary, NC 27513

TELEPHONE 919-677-8310
FACSIMILE 919-677-0082

Prepared for: City of Wildwood

2/15/2024

Attention: Mr. Wayne Bouchard, Wastewater Director

Veolia Water Technologies doing business as Kruger is the sole engineering design proprietor of the Kruger Oxidation Ditch system. All parts associated with the Kruger Oxidation Ditch system have been engineered based on Kruger's specifications and recommendations which include the following:

Kruger Inlet Distributors/Weir Gates and Drive Components

Kruger Nord Rotor Drive Systems

Kruger Ditch Aluminum Decking

Kruger Proprietary Software/Programming for SCADA and PLC on Kruger Installations

Installation services will be performed by a contractor authorized by Kruger to perform services on its proprietary Ditch equipment.

Veolia Water Technologies is the sole source of sales, distribution and service provider of Kruger equipment for the US municipal market.

If you have any questions or concerns, please feel free to contact me.
Thank you,

PLEASE NOTE:
This Letter is valid through
December 31, 2024.

Tony Cook
Customer Solutions Manager
WATER TECHNOLOGIES
office : +1 919 653-4557 / cell : +1 919 931-9044 / fax : +1 919 661-4568
Kruger Inc. / 1500 Garner Road, Suite C / Raleigh, NC 27610 / USA
Tony.Cook@Veolia.com

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Foundation Services Invoice Approval for Emergency Repairs on Scardino Street in the Amount of \$103,211

REQUESTED ACTION: Staff recommends approval.

CONTRACT: Vendor/Entity:
Effective Date: Termination Date:
Managing Division/Department:

BUDGET IMPACT: Funding will be allocated from account 001-541-30-3400

HISTORY/FACTS/ISSUES:

On September 28, 2023, the City was notified that a secondary surface collapsed on Scardino St. Public Works staff immediately responded and began coordinating with Kimley-Horn and Andreyev Engineering, Inc. to evaluate the conditions. Following the geotechnical evaluation completed by Andreyev, it was recommended that specific compaction grouting be completed to stabilize the subsurface condition within the right of way (ROW). Kimley-Horn and Andreyev reviewed the project scope with potential vendors that specialize in subsurface remediation and recommended awarding emergency approval to Foundation Services of Central Florida, Inc. based on their experience and availability to respond in a timely manner. An emergency approval was authorized by the City Manager and staff proceeded to coordinate with Andreyev Engineering and Foundation Services to complete the project. Andreyev Engineering has reviewed the pay application from Foundation Services for accuracy and approved the requested totals in the amount of \$103,211.

Public Works has also tracked the current project costs as part of the close-out process and attached the total expenses to date for reference.



**FOUNDATION SERVICES OF CENTRAL
FL INC**
4265 NW 44th Avenue
Ocala, FL 34482

Invoice

Date	Invoice #
11/16/2023	4603

Bill To
City of Wildwood 100 N Main Street Wildwood, FL 34785

P.O. No.
CPGT23-199

Description	Qty	Rate	Amount
Mobilization - Scardino Street	1	2,000.00	2,000.00
Grout Drilling	1,211	18.00	21,798.00
Grout	292.8	265.00	77,592.00
Grout - Returned	4.2	200.00	840.00
Lost Casing Pipe	23	22.00	506.00
Water Trailer	5	95.00	475.00
Thank you - We appreciate your business!		Total	\$103,211.00
		Payments/Credits	\$0.00
		Balance Due	\$103,211.00

Phone #
352-622-9218



November 22, 2023
Project No.: CPGT-23-199

**To: Kimley-Horn and Associates, Inc.
1700 SE 17th Street, Suite 200
Ocala, Florida 34471**

Attention: Mr. Mohammed Murad, P.E.

**Subject: Subsurface Remediation and Grout Monitoring
Secondary Surface Collapse at Scardino Street
Wildwood, Sumter County, Florida**

Dear Mr. Murad:

As requested, Andreyev Engineering, Inc. (AEI) provided full time monitoring services during the subsurface pressure (concrete) grout stabilization at the secondary surface collapse at Scardino Street. The subsurface grout stabilization program was recommended in order to stabilize and repair entire area of roadway affected by surface collapse as presented in our "Geotechnical Investigation, Additional Surface Collapse at Scardino Street" report, dated October 21, 2023. The subsurface grout stabilization activities were completed by Foundation Services of Central Florida, Inc. and were monitored by AEI.

A total of twenty-four (24) grout injection points were installed between October 29, 2023, and November 9, 2023. Two (2) of the points, labeled as GP-10 and GP-13, required re-drilling as the pipes became clogged during grouting activities. The approximate grout injection point locations are illustrated on the attached **Figure 1**. Grouting began on October 30, 2023, and was completed on November 10, 2023. Grout placement was terminated at each injection point due to high pressure, pipe lift, back pressure, ground heave and/or grout to surface. During the grouting phase, AEI personnel monitored the grout quantities and pumping pressures. The ground surface was also monitored for movement by the contractor and AEI during grouting. A summary of the observations is included in the attached **Table 1**. The total grout pumped was 292.8 cubic yards. 4.2 cubic yards of grout was returned upon completion of the project. The subsurface grouting program was performed in general accordance with AEI's recommendations.

LIMITATIONS

It is very difficult, if not impossible, to predict if, when, and where a sinkhole may occur. The remediation and repair work performed, at this time, should be considered a “best effort” to stabilize and repair the affected areas and are based on encountered or observed conditions, constraints imposed by the size and location of the affected areas, the use of the land, and our interpretation of the subsurface conditions existing at the time. Even if repairs are fully compliant with our report recommendations, AEI does not guarantee that sinkholes will not open at the stabilization locations in the future and cannot guarantee that sinkhole activity will not occur at other locations in the vicinity.

CLOSURE

AEI appreciates the opportunity to participate in this project and trusts that the information herein is sufficient for your immediate needs. If you have any questions or comments regarding the contents of this report, please do not hesitate to contact the undersigned.

Sincerely,

ANDREYEV ENGINEERING, INC.



This item has been electronically signed and sealed by Robert B. Cornelius on 11/22/2023 using a *SHA* authentication code.

Printed copies of this document are not considered signed and sealed and the *SHA* authentication code must be verified on any electronic copies.

Robert B. Cornelius, P.E.
Vice President
Florida Registration No. 69864

Attachments: Table 1; Summary of Subsurface Grout Stabilization
Figure 1; Grout Injection Point Location Plan

TABLE

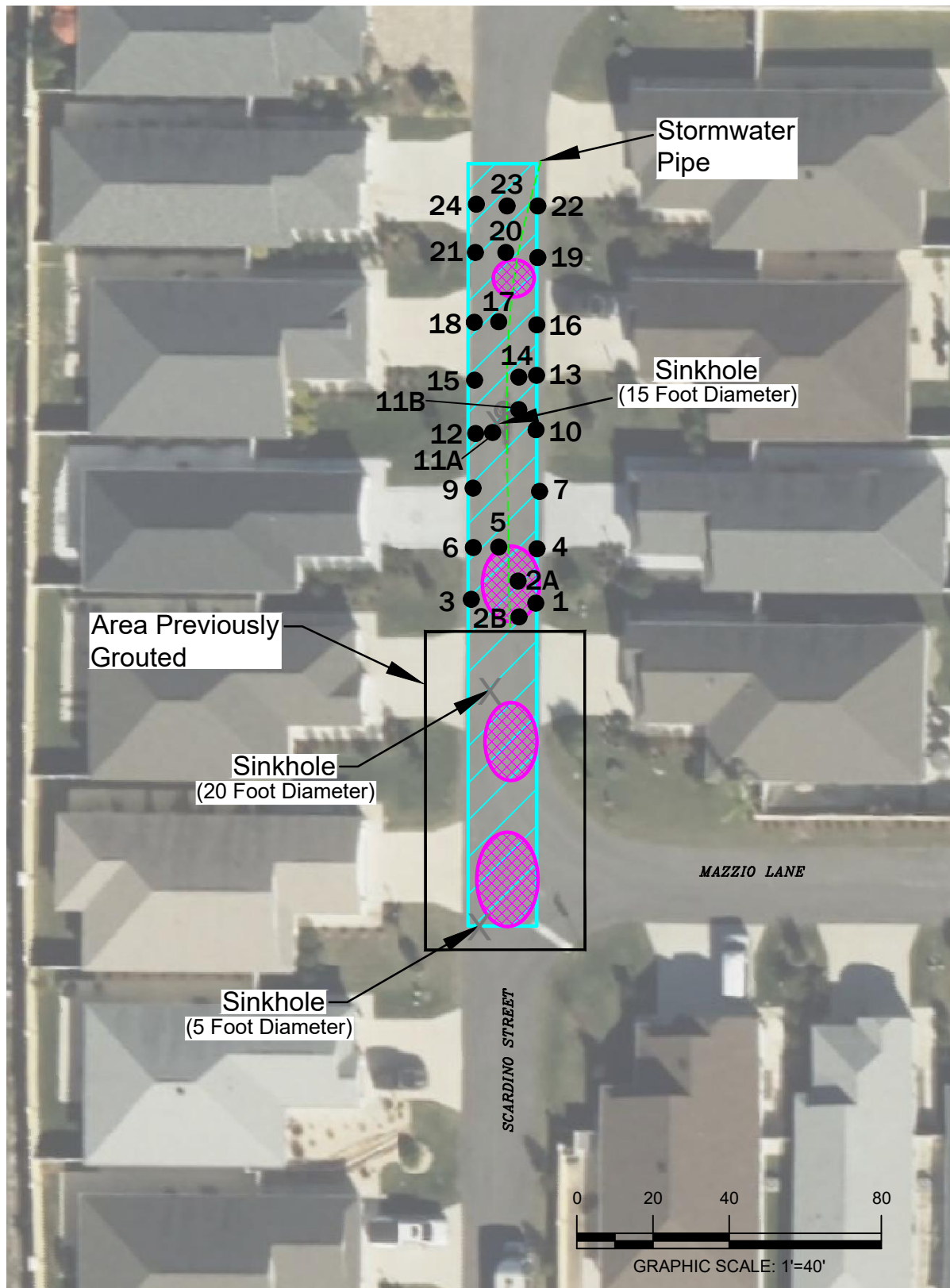
Table 1
Summary of Subsurface Concrete Grout Stabilization
Secondary Roadway Surface Collapse at Scardino Street

POINT NO.	DRILLED DEPTH (feet)	ANGLED (A) OR VERTICAL (V)	DATE GROUTED	GROUT QUANTITY (cu. yards)	MAX PRESSURE (psi)	Comments
GP-1	53	V	11 / 1 / 2023	0.7	300+	High Pressure, Grout to Surface
GP-2A	23	V	11 / 10 / 2023	0.4	300+	High Pressure, Ground Heave
GP-2B	38	V	11 / 10 / 2023	2.1	300+	High Pressure
GP-3	53	V	11 / 1 / 2023	9.0	300+	High Pressure, Tight Casing, Ground Heave
GP-4	48	V	11 / [1, 2] / 2023	18.8	300+	High Pressure, Ground Heave
GP-5	26	V	11 / 10 / 2023	0.1	300+	High Pressure
GP-6	53	V	10 / [30, 31] / 2023	26.7	300+	High Pressure, Ground Heave
GP-7	25	V	11 / [1, 2] / 2023	11.0	200	Ground Heave
GP-8	21	V	11 / 10 / 2023	0.6	200	Ground Heave
GP-9	67	V	10 / [30, 31] / 2023	45.3	200	High Pressure, Tight Casing, Ground Heave
GP-10	68	V	11 / [2, 3] / 2023	31.6	300+	High Pressure, Clogged at 38'
GP-10R	32	V	11 / [9, 10] / 2023	2.6	300+	High Pressure, Ground Heave
GP-11A	26	V	11 / 9 / 2023	0.3	150	Pipe Lift, Grout to Surface
GP-11B	24	V	11 / 9 / 2023	0.3	200	Grout to Surface
GP-12	53	V	11 / [2, 3] / 2023	9.9	300+	High Pressure

POINT NO.	DRILLED DEPTH (feet)	ANGLED (A) OR VERTICAL (V)	DATE GROUTED	GROUT QUANTITY (cu. yards)	MAX PRESSURE (psi)	Comments
GP-13	53	V	11 / 3 / 2023	18.0	300+	High Pressure, broke at 28, Lost 23' of casing
GP-13R	24	V	11 / 9 / 2023	1.0	200	Grout to Surface
GP-14	23	V	11 / 9 / 2023	0.6	300+	High Pressure, Pipe Lift
GP-15	49	V	11 / 6 / 2023	6.8	300+	High Pressure, Ground Heave
GP-16	63	V	11 / [3, 6, 7] / 2023	32.5	300+	High Pressure, Ground Heave
GP-17	76	V	11 / 9 / 2023	13.2	300+	High Pressure, Back Pressure, Pipe Lift
GP-18	49	V	11 / [6, 7] / 2023	12.2	300+	High Pressure
GP-19	58	V	11 / 7 / 2023	20.5	300+	High Pressure, Ground Heave
GP-20	53	V	11 / 9 / 2023	1.3	300+	High Pressure, Tight Casing
GP-21	55	V	11 / [7, 8] / 2023	15.4	300+	High Pressure, Ground Heave
GP-22	41	V	11 / 8 / 2023	6.6	300+	High Pressure
GP-23	25	V	11 / 9 / 2023	0.3	150	Grout to Surface
GP-24	32	V	11 / 8 / 2023	5.0	300+	High Pressure, Ground Heave
Total	1,211 L.F.	---	---	292.8 C.Y.	---	---

Notes: 1. The grout quantities are prorated based on the number of pump strokes for each grout hole and the total amount of grout used for the project. The pumping pressures are from an in-line gauge and are not adjusted for line pressures.

FIGURE



LEGEND:

- APPROXIMATE GROUT POINT INJECTION LOCATION
-  SHALLOW MASW ANOMALY & DESIGNATION
-  LOW VELOCITY MASW ANOMALY AT DEPTH



**Andreyev
Engineering,
Inc.**

APPROXIMATE SCALE:
1" = 40'

DATE: 11/17/23
PN: CPGT-23-199

ENGINEER: SB
DRAWN BY: DLS

GROUT MONITORING COMPLETION REPORT
SECONDARY SURFACE COLLAPSE
SCARDINO STREET
WILDWOOD, SUMTER COUNTY, FL

GROUT POINT INJECTION
LOCATION PLAN

FIGURE 1



October 21, 2023
Project No.: CPGT-23-199

To: Kimley-Horn and Associates, Inc.
1700 SE 17th Street, Suite 200
Ocala, Florida 34471

Attention: Mr. Mohammed Murad, P.E.

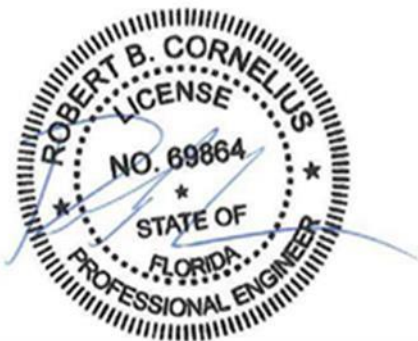
Subject: Additional Geotechnical Investigation
Roadway Surface Collapse at Scardino Street
Wildwood, Sumter County, Florida

Dear Mr. Murad:

Andreyev Engineering, Inc. (AEI) has completed additional geotechnical investigation activities after the latest roadway surface collapse at Scardino Street in Wildwood, Sumter County, Florida. This report presents our findings as well as recommendations for remediation.

AEI appreciates the opportunity to participate in this project and we trust that the information herein is sufficient for your design. If you have any questions or comments concerning the contents of this report, please do not hesitate to contact our office.

Sincerely,



Robert B. Cornelius, P.E.
Vice President
Florida Registration No. 69864

PROJECT OVERVIEW

On August 15, 2023, AEI conducted a visual inspection of a roadway surface collapse that occurred at Scardino Street, adjacent to the residence at 5980 Scardino Street. The area of collapse affected a portion of the driveway and the lawn at 5980 Scardino Street, as well as a significant portion of the adjacent roadway. At the time of AEI's inspection, the hole was approximately 25 feet in diameter with an approximate depth of 7 feet. The hole was backfilled with sandy soils to temporarily stabilize the surrounding driveway and roadway areas the same day. GeoView, Inc. conducted a Ground Penetrating Radar (GPR) survey of the area on August 15, 2023. Following the GPR survey, three (3) Standard Penetration Test (SPT) borings were conducted in and around the area of collapse and within the anomaly area identified by the GPR survey. In addition, on August 22, 2023 we were notified that additional stress cracks and settlement had occurred in the roadway to the south of the initial dropout. Based on the results of the findings, sinkhole conditions were identified, and AEI recommended deep subsurface cement grouting to help stabilize the adverse subsurface conditions and minimize the potential for future collapses at this location.

A total of twenty-one (21) grout injection points were installed between August 25, 2023, and September 12, 2023. Subsurface grouting began on August 28, 2023, and was completed on September 12, 2023. The total grout pumped was 351.3 cubic yards. 2.3 cubic yards of un-used grout was returned upon completion of the project. Grout placement was terminated at each injection point due to high pressure, pipe lift, back pressure, ground heave and/or grout to surface. The subsurface grouting program was performed in general accordance with AEI's recommendations.

On September 28, 2023 we were notified that another depression, approximately 10 feet in diameter and 6 feet in depth had opened on Scardino Street. This depression was located to the north of the previous grouted area, adjacent to the storm drainage structure in the middle of the road. AEI inspected the depression on the same day and gave recommendations to backfill the depression to safe it up and allow for further monitoring and investigations.

Given the recent activity and observed conditions, AEI requested additional geophysical investigations of the street.

SITE EXPLORATION

Multichannel Analysis of Surface Waves

GeoView, Inc. conducted a Multichannel Analysis of Surface Waves (MASW) of the area on October 6, 2023. The survey revealed five anomalous areas along the road. Four of the anomalies were shallow and characterized by a suspected increase in depth to the top of the limestone. A deeper anomaly was also identified at depths ranging from 40 to 60 feet and was characterized as a broad area of low velocity at depths.

A copy of the Geophysical Investigation Report prepared by GeoView, Inc. is provided in **Appendix A**.

RECOMMENDATIONS AND SUBSURFACE GROUTING

Based on our observations, the previous explorations and data from the recent sinkhole stabilization work and the Multichannel Analysis of Surface Waves report prepared by GeoView, Inc., additional areas of active sinkhole activity appear to be present within the Scardino Roadway area. Therefore, AEI recommends extending the sinkhole stabilization work to address the additional anomaly areas and improve subsurface conditions by deep pressure (cement) grouting of additional roadway areas not previously grouted. The approximate locations of the proposed grout injection points are illustrated on the attached **Figure 1**.

Presented below are recommendations to guide the grouting contractor. Installation of the grout pipes should serve as an extension of the subsurface exploration of the site and should be monitored by AEI so that changes to the grouting program recommended below can be made if needed.

- Twenty-one (21) initial grout injection points are recommended at the approximate locations shown on **Figure 1**. Additional grout points may be added based on subsurface conditions encountered during the installation of the fifteen initial grout points.
- The grout pipes should have an inside diameter between two inches and four inches and should be installed to a depth sufficient to encounter competent limestone. Based on conditions found in the borings and previous grouting operations, competent limestone is estimated to occur at depths ranging from approximately 25 feet to 60 feet below existing ground surface. The depth to competent limestone may vary considerably. The method of pipe installation should be approved by AEI.
- Following satisfactory installation of the injection pipes, grouting operations may begin. The grout mix design should be submitted to AEI for approval prior to use. A slump in the range of three inches to five inches is recommended. During grouting, the injection pipes should be incrementally raised to grout the entire zone between competent limestone and approximately 5 feet below any utilities presently located in the area of grouting activities. The pumping pressure should be monitored continuously during grout placement. A maximum pressure of 300 pounds per square inch is recommended.
- The total grout quantity is estimated to be 400-500 cubic yards based on the results of the previous grouting. As with any grouting program, the above estimate is very approximate and may vary considerably depending on the actual

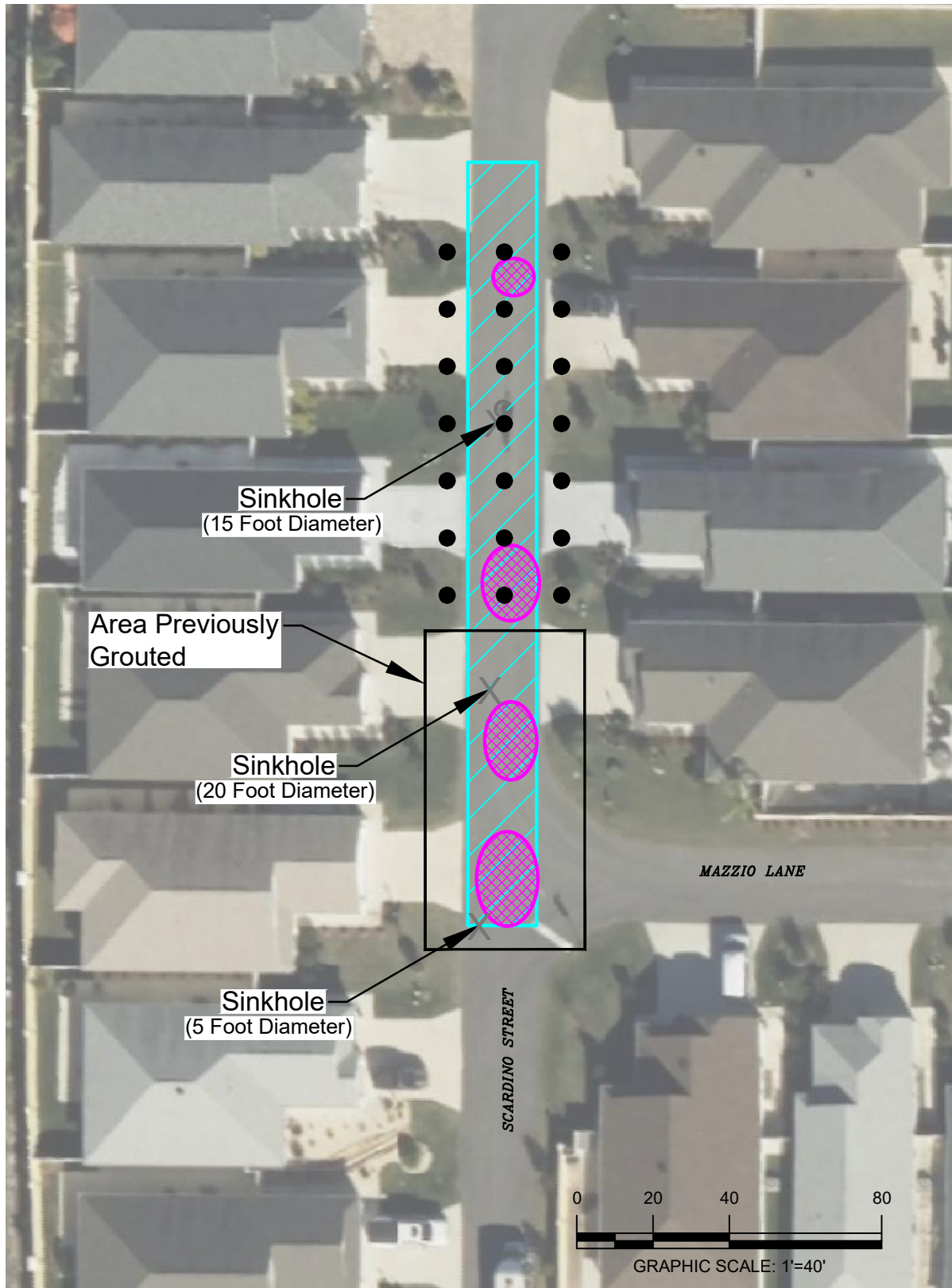
subsurface conditions encountered. Grout intake at various depths may be erratic. Extreme intake variations and pumping pressures within short vertical distances are likely.

- Monitoring by AEI during pipe installation and grouting operations is suggested to assure compliance with the recommendations herein and so that the grout program can be altered if necessary. The following items should be monitored:
 1. The locations, depths, and quantities of injection pipes.
 2. The grouting depth intervals, grout quantities, and pumping pressures.

LIMITATIONS

It is very difficult, if not impossible, to predict if, when, and where a sinkhole may occur. The work summarized herein should be considered a “reasonable best effort” to evaluate and address encountered conditions and are based on constraints imposed by the size and location of the affected areas, the use of the land, the local geology, and the available technology at the time of the activities completed herein. AEI does not guarantee that future sinkholes will not open at or adjacent to the remediated locations or that sinkhole activity will not occur at other locations in the vicinity.

FIGURE



LEGEND:



PROPOSED GROUT POINT
INJECTION LOCATION



SHALLOW MASW ANOMALY
& DESIGNATION



LOW VELOCITY MASW
ANOMALY AT DEPTH



**Andreyev
Engineering,
Inc.**

APPROXIMATE SCALE:

1"=40'

DATE: 10/20/23

ENGINEER: SB

PN: CPGT-23-199

DRAWN BY: DLS

GROUT MONITORING COMPLETION REPORT

**SCARDINO STREET
DEPRESSION**

WILDWOOD, SUMTER COUNTY, FL

PROPOSED GROUT POINT
INJECTION LOCATION PLAN

FIGURE 1

APPENDIX A

**FINAL REPORT
GEOPHYSICAL INVESTIGATION
SCARDINO STREET SITE
THE VILLAGES, FLORIDA**

Prepared for Andreyev Engineering, Inc.
Clermont, FL

Prepared by GeoView, Inc.
St. Petersburg, FL



October 19, 2023

Mr. Rob Cornelius, P.E.
Andreyev Engineering, Inc.
1170 West Minneola Avenue
Clermont, FL 34711

**Subject: Transmittal of Final Report for Geophysical Investigation
Scardino Street Site
The Villages, Florida
GeoView Project Number 40055**

Mr. Cornelius,

GeoView, Inc. is pleased to submit the final report that summarizes and presents the results of the geophysical investigation performed at the above referenced site. Multichannel Analysis of Surface Waves (MASW) was used to help determine the presence of possible karst (sinkhole) features that may be present at the project site. GeoView appreciates the opportunity to have assisted you on this project. If you have any questions or comments about the report, please contact us.

Sincerely,

GEOVIEW, INC.

Christopher Taylor, P.G.
Vice President
Florida Professional Geologist Number 2256

A Geophysical Services Company

5709 First Avenue South
St. Petersburg, FL 33707

Tel.: (727) 209-2334
Fax: (727) 328-2477

1.0 Introduction

A geophysical investigation was completed on October 6, 2023, at the Scardino Street Site located at in The Villages, Florida. Three depressions had previously formed in the roadway. The purpose of the geophysical investigation was to help characterize near-surface geological conditions and to identify subsurface features that may be associated with sinkhole activity.

2.0 Description of Geophysical Investigation

The geophysical survey was conducted using Multichannel Analysis of Surface Waves (MASW). The location of the geophysical survey area is provided on Figure 1.

The MASW data was collected along one transect line. The location of the line is shown in blue on Figure 1. The positions of the line were recorded using a Trimble Geo7x GPS system. It is noted that the data point for an MASW shot record is the mid-point of each shot gather. Accordingly, the displayed cross-section of the MASW data transects are always shorter than actual MASW survey line. A discussion of the layout and measurement of the MASW transect lines is provided in Appendix A3.1.

The MASW data acquisition was completed using a Geometrics Geodes, 24-channel digital seismograph. The source consisted of impacts from a 14-pound sledgehammer striking a polyethylene plate. The propagation velocities were recorded using an array of 24 low-frequency geophones (4.5 Hertz). The geophones were spaced at 5-foot intervals with a 10-foot shot offset distance. After every shot, the shot point and geophone array were advanced at 10-foot intervals and a new shot was recorded. The data were digitally recorded on the seismograph at a 0.25 ms sample rate with a total record length of 3.0 seconds. No acquisition filters were applied during the recording of the data.

The MASW data was processed by Dr. Choon Park. During the processing, an initial model was created from the picked dispersion curve at the beginning of the inversion for 1D velocity (V_s) profile. The program was then used to calculate a two-dimensional vertical cross section of the approximate shear wave velocities under each MASW transect. The cross sections are referenced to depth below ground surface. The maximum exploration depth of the MASW transects was 60 ft bls. A description of the seismic method is provided in Appendix A3.3.

3.0 Identification of Sinkhole Features Using MASW Methods

MASW is a seismic method that uses the dispersive characteristics of surface waves to determine the variation of shear wave velocity with depth. Shear wave velocity values are calculated by analyzing seismic surface waves generated by an impulsive source and recorded with an array of geophones. The resulting individual

shear wave profiles along a survey line are combined and contoured into a 2-D cross-section of the shear wave velocity. Sinkhole features are typically characterized by one of the following conditions on the MASW profile:

- The occurrence of low velocity material that extends to depth in a columnar fashion towards the top of the limestone. Such a feature may indicate the presence of a sand-filled depression or raveling zone.
- The localized presence of low-velocity material extending below the interpreted depth to the top of limestone. Such a feature may indicate the presence of a clay-filled void or fracture with the limestone or the presence of highly weathered limestone rock.
- Any significant localized increase in the depth to limestone. Such a feature may indicate the presence of an in-filled depression (paleo-sink).

4.0 Survey Results

The results of the MASW survey are presented on Figure 1. The velocity cross section for the transect is presented in Figure 2. Based on the MASW results, the modeled shear wave velocities in this area ranged from approximately 500 to 2,000 feet per second (ft/s). Areas of slower shear wave velocities are represented in blues and areas with higher velocities in yellows to reds. The cross sections show a layer of slower velocity material (V_s from 500 ft/s to 800 ft/s) represented in blue to light blue, from near ground surface to depths of approximately 20 to 25 feet below surface. This velocity range is typical of soils and is inferred to correspond to the surficial sands and clays. This layer is underlain by zones of increased velocity shown in green to yellow to reds on the cross sections. This zone is inferred to be associated with limestone. The velocity of the limestones ranged from 1,000 ft/s to 2,000 ft/s. Areas of higher velocity are suspected to be indicative of harder, less weathered limestone while areas of lower velocity are likely indicative of more weathered limestone.

The MASW identified five anomalous areas. The four shallow anomalies are indicated in magenta as Anomalies A through D on the figures. The anomalies were characterized by a suspected increase in depth to the top of limestone and a localized decrease in velocity within the depth range of the limestone. The decrease in velocity may be indicative of an area of localized weathering or discontinuity of the limestone within the anomaly areas.

The MASW also showed a broad area of low velocity at depths. This anomaly area was located at depths of 40 to 60 feet. This area is shown in cyan as Anomaly E on Figure 1. All four shallower anomalies and the three sinkholes were located above this zone.

A discussion of the limitations of the geophysical techniques in karst studies is provided in Appendix 2.

APPENDIX 1

FIGURES AND MASW RESULTS



GOOGLE EARTH AERIAL 2019

EXPLANATION

- 0 FT 200 FT
MASW TRANSECT LINES WITH DISTANCE MARKS (SOLID LINE DENOTES AREA OF DATA)
- A1 SHALLOW MASW ANOMALY & DESIGNATION
- LOW VELOCITY MASW ANOMALY AT DEPTH

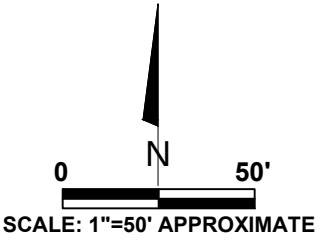
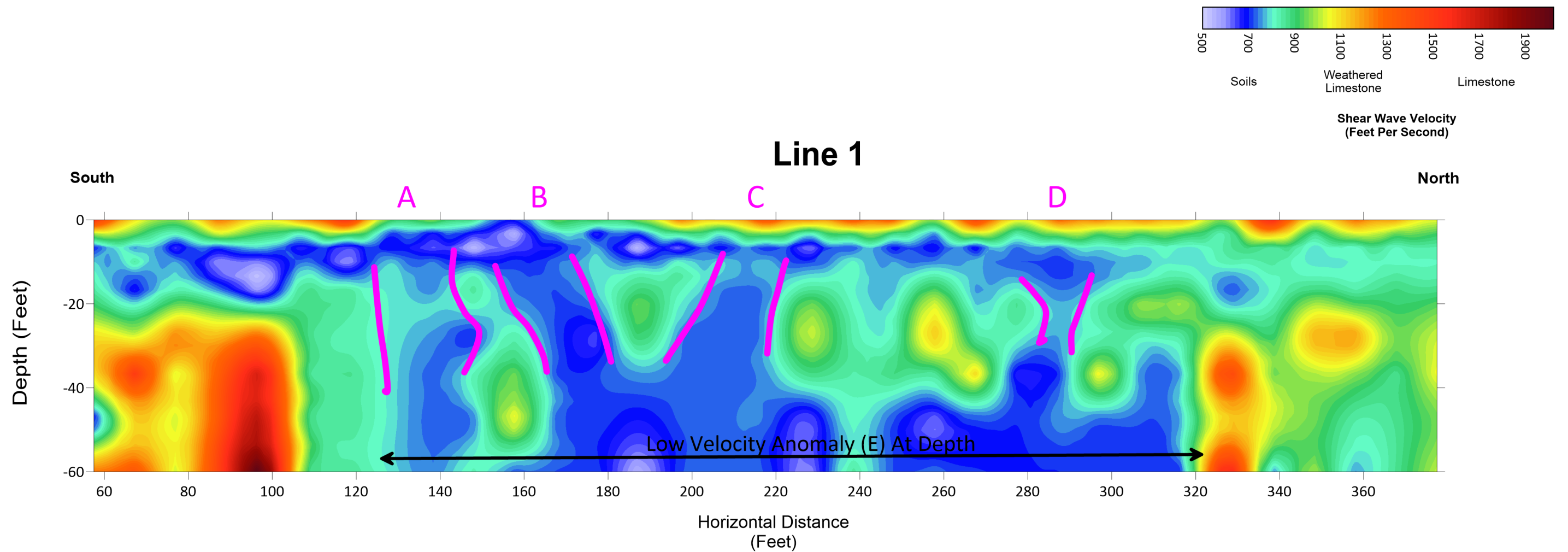


FIGURE 1
SITE MAP
SHOWING RESULTS
OF GEOPHYSICAL
INVESTIGATION

SCARDINO STREET SITE
THE VILLAGES, FLORIDA

ANDREYEV ENGINEERING, INC.
CLERMONT, FLORIDA

PROJECT:
40055
DATE:
10/19/23



EXPLANATION

-  CONTOUR OF SHEAR WAVE VELOCITY (IN FEET PER SECOND)
-  SHALLOW LOW VELOCITY MASW ANOMALY
-  LOW VELOCITY ANOMALY AT DEPTH

Data Processed by Park Seismic



FIGURE 2

**LINE 1
SEISMIC PROFILE**

**SCARDINO STREET SITE
THE VILLAGES, FLORIDA**

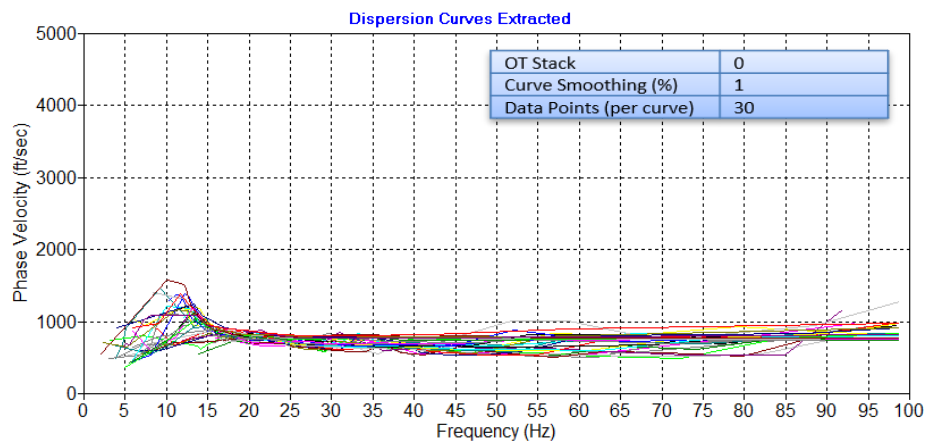
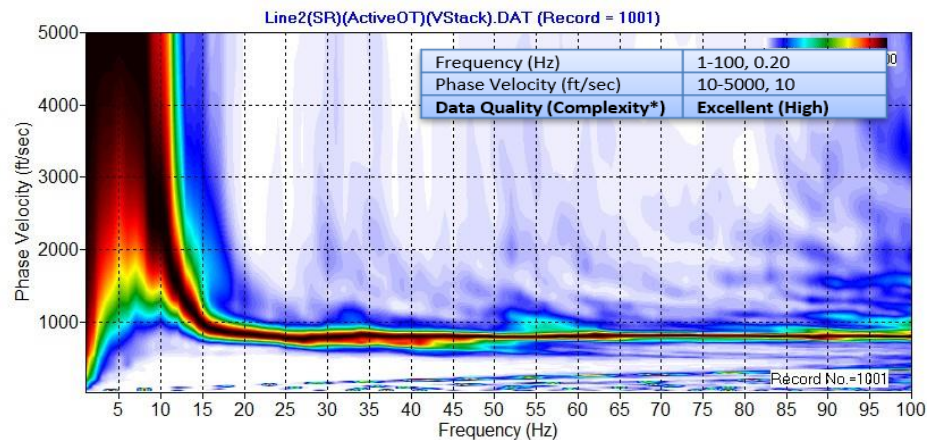
**ANDREYEV ENGINEERING, INC.
CLERMONT, FLORIDA**

**PROJECT:
40055
DATE:
10/19/23**

APPENDIX 2

EXAMPLES OF AVERAGE DISPERSION CURVE AND EXTRACTED DISPERSION CURVES OF MASW DATA

Average Dispersion Curves prepared by stacking all dispersion images from the MASW Transect. This shows the overall good data quality and frequency of the data range used during data processing.



APPENDIX 3

DESCRIPTION OF GEOPHYSICAL METHODS, SURVEY METHODOLOGIES AND LIMITATIONS

A3.1 On Site Measurements

The measurements that were collected and used to create the site map were made using a fiberglass measuring tape and a Trimble Geo7x GPS System.

A3.2 MASW

MASW is a seismic method that uses surface waves (specifically fundamental mode Rayleigh Waves) to estimate shear wave velocities. Assuming the site has vertical velocity variation (sand to clay to rock), each frequency component of the surface wave will have a different propagation velocity (phase velocity). During the processing of the seismic data, dispersion curves can be calculated from the data of each shot point (record). The dispersion curves show the phase velocity of the surface waves as a function of frequency. 1-D profiles of the shear wave velocity (V_s) versus depth can then be back calculated from the dispersion curve. Finally, a series of 1-D shear wave velocity profiles can be combined to produce a 2-D cross-section of the shear wave velocities along the seismic line. Data for each shot point is recorded at the midpoint of the geophone spread. Due to this constraint, it is not possible to collect subsurface data within 25 to 50 ft (approximate midpoint) of the actual start or end of the line if the lines are abutting buildings or other obstacles.

A3.2.1 MASW Limitations

The objective of any MASW study is to determine the shear wave velocities of the soil and rock. By variations in the distribution and structure of those velocity variations a model of geological features can be made. The geophysical response of these features may range from very good to marginal depending upon on the physical characteristics of the near surface earth materials. Accordingly, these features may not be fully resolvable using MASW. GeoView shall conduct the geophysical survey using the most “up-to-date” geophysical equipment in a manner consistent with the level of care and skill ordinarily exercised by members of the geophysical profession practicing in the same locality under similar conditions.

GeoView can make no warranties or representations of geological conditions that may be present beyond the depth of investigation or resolving capability of the MASW equipment or in areas that were not accessible to the geophysical investigation.

City of Wildwood

Scardino Street Expenses

Date	Purchase Order	Vendor	Expenses	
10/4/23	24-00028	Andreyev Engineering	\$ 2,750.00	no invoice yet
9/30/23	24-00185	Earth Tech	\$ 120,450.00	paid
11/16/23		Foundation Services	\$ 103,211.00	
9/30/23	24-00245	Gruber, McNeill	\$ 47,544.00	paid
10/25/23	24-00247	Gruber, McNeill	\$ 15,000.00	paid
10/17/23	24-00508	Gruber, McNeill	\$ 37,880.00	paid
11/28/23	24-00507	Gruber, McNeill	\$ 20,140.00	paid
1/2/24	Gr	Gruber, McNeill	\$ 330,635.10	paid
2/5/24	24-00846	Gruber, McNeill	\$ 108,665.83	paid
11-26-23 to 12-31-23		Homes2Suites	\$ 30,309.00	paid
9/27/23	23-01787	Kimley Horn	\$ 987.53	paid
9/30/23	24-00198	Kimley Horn	\$ 16,314.20	paid
10/31/23	24-00409	Kimley Horn	\$ 8,217.60	paid
10/2/23	24-00001	Sunbelt Rentals	\$ 2,897.73	paid
11/15/23	24-00362	Sunbelt Rentals	\$ 1,758.71	paid
11/20/23	24-00362	Sunbelt Rentals	\$ 66.00	paid
12/15/23	24-00362	Sunbelt Rentals	\$ 7,022.88	paid
1/4/24	24-00362	Sunbelt Rentals	\$ 4,319.06	paid
12/18/23		The Log House	\$ 400.00	paid
1/8/24		The Log House	\$ 300.00	paid

TOTAL \$ 858,868.64

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: Construction Projects Update

REQUESTED ACTION: For information only

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Please see the attached local infrastructure construction projects update.

Local Infrastructure Projects
Construction Update
February 22, 2024

Updates Shown in Red

1. City Water Projects

- a. *CR 209 Water Main - Phase 2&3 and CR 462 Line Relocation*
 - i. Project included in the Developer's Agreement with Twisted Oaks
 - i. Portion of Phase 3 (Highfield development) will be included in a Developer's Agreement modification with Kolter – **Developer's Agreement modification to be considered by the City Commission on March 11, 2024***
 - ii. KHA submitted ROW permit for CR-462 crossing to Sumter County
 - iii. KHA provided Plan Revision #1 to Hughes Brothers and Kolter
 - ii. KHA coordinating with Hughes Brothers to include the water line relocation at the intersection of CR 462 and US 301 due to the new intersection alignment
- b. *Ashley Well and Water Use Permit Modification*
 - i. Well Pump #2 Installation:
 - i. Sawcross - \$277,00
 - ii. Notice to Proceed – October 16, 2023
 - iii. Substantial Completion: January 14, 2024
 - iv. **Final Completion: March 17, 2024***
 - v. **CM approved a change order to add additional days to the contract due to electrical delays***
 - ii. Well Construction:
 - i. Citrus Well Drilling
 - ii. All testing completed and received
 - iii. **COMPLETE***
 - iv. **Final Pay Application in the amount of \$219,325 on the February 26, 2024 Commission meeting***
- c. *Coleman WTP- Iron Filtration and High Service Pump Upgrades*
 - i. Construction Plans for iron filtration, electrical upgrades, and pump upgrades completed
 - i. KHA water quality improvements recommendation letter received on April 25th
 - ii. Work Authorization to increase scope of project to relocate chlorine injection, tank, cover, and caustic and corrosion inhibitor dosing approved at the November 13, 2023 Commission meeting
 - iii. **Coordinating bid dates with KHA***

2. City Wastewater Projects

- a. *Water Reclamation Facility*
 - i. CPH designing the expansion of the new plant to 8 MGD
 - ii. Commission moved to build 4 MGD new plant and maximize the capacity of the existing plant; both will be AWT with a total capacity estimated at 5.5 MGD
 - iii. Garney Preconstruction Agreement approved at the January 22, 2024 Commission meeting
 - iv. Negotiating Construction Agreement
 - v. Partnering meeting with Garney/CPH/City held on February 15, 2024
 - vi. Monthly meetings being scheduled during preconstruction
- b. *Oxford Oaks/CR 209 Lift Station*
 - i. Approval for additional property from the HOA received
 - i. Working to finalize the easement
 - ii. Commission approved CPH design activities
- c. *SR 44 Forcemain and CR 219 Lift Station Improvements*
 - i. Funded by Sumter County (ARPA funds)
 - ii. BOCC to consider awarded whole project to Art Walker Construction
 - iii. Coordinating construction dates with the contractor and Sumter County
- d. *Osceola Forcemain/St. Claire Lift Station Rehab (Huey Street Reroute)*
 - i. FDEP Permit received
 - ii. Art Walker Construction
 - iii. Project over budget
 - iv. Staff to self-perform aspects of the lift station upgrades
 - i. Panels and pumps have been ordered
 - v. Forcemain by Art Walker to begin construction February 20, 2024
- e. *Millennium Park Reclaimed Water Line Extension*
 - i. Pump Station design at RIBS site – 99% complete
 - i. Invitation to bid in March 2024 pending verification from NSU regarding 8” bottleneck at CR 121 and RIBS site (may change the pump size)
 - ii. Reclaimed line design – 80% complete
 - i. ~~Phase 1 (Millennium Park)~~
 - ~~i. COMPLETE~~
 - ii. Phase 2: St. Claire Street
 - iii. DB Civil - \$524,828.60
 - iv. Construction to start February 26, 2024
 - ii. Phase 3: Broken Oak Drive
 - i. Construction complete

- ii. CPH designing a pedestrian bridge and the tie-in location on the City side
- b. *Dr. Martin Luther King Jr. Park Recreation and Outreach Center*
 - i. OLC Design contract approved at the 5/22 City Commission meeting
 - ii. Design progress – OLC preparing 60% design documents
- c. *Lake Deaton Pier Renovation*
 - i. Fender Marine Construction, Inc - \$394,497.55
 - ii. Under construction; Boat ramp and pier are closed
 - iii. Final completion – May 19, 2024
- d. *Downtown Master Plan Related*
 - i. Coordinating with FDOT on Complete Streets Project
 - i. Development Services Department working directly with FDOT on Complete Street application
 - i. Included in FDOT's 5 Year Work Plan
 - ii. Project may require a 50% match
 - ii. Christian Worship Center
 - i. Purchase Agreement for building approved by seller
 - ii. Closing scheduled for March 8, 2024
 - iii. Future workshop needed to discuss building usage
 - iii. Commercial Properties
 - i. City Attorney coordinating real estate closing with G3 development; removing TIF deed from FDOT
 - i. Awaiting final agency determination from FDEP
 - ii. G3 submitted site plan application in December; currently in the review process; March PRC date likely
 - iv. Parking Garage
 - i. Stormwater system under construction
 - ii. Pay App. No. 2 in the amount of \$243,178.79 on the February 26, 2024 Commission agenda

4. City Road and Drainage Projects

- a. FY 24 Pavement Activities
 - i. Updating Pavement Management Plan
 - ii. Rejuvenation Activities
 - i. Commission approved rejuvenation activities within The Villages development at the February 12, 2024 Commission meeting
 - ii. Second batch of roads to be completed later in the fiscal year

iii. Paving Activities

- i. Public Works generating list of roads for Commission consideration*

b. Oak Grove Village Drainage Improvement

- i. Property acquired to facilitate drainage project; trailer removed*
- ii. Geotechnical work is underway; survey work is completed*
- iii. Coordinating bid date*

c. Signature Drive and Clay Drain Road

- i. PES adopted by the City Commission on October 11, 2021*
- ii. FDOT permit comments received*
- iii. SWFWMD permit obtained*
- iv. City completed 90% design review*
- v. Underdrains are now needed; KHA to submit amendment for hydraulic design*
- vi. City to coordinate meeting with affected property owners*
- vii. KHA to submit updated OPCs based on City's phasing preference*

d. Jackson Street (Utilities, Roadway, and Drainage)

- i. KHA design work approved at the November 22, 2021 Commission meeting*
- ii. KHA finalizing FDR mix report*
- iii. Awaiting OPC and 90% plans*
- iv. On hold - Decision to bid project during mid-year budget report in April*

e. Barwick Street Improvements:

- i. KHA design contract approved at the April 26, 2021 Commission meeting*
- ii. Purchase Agreement for stormwater pond approved by seller; now in due-diligence phase; closing on March 8th*
- iii. KHA incorporating stormwater pond into design*
- iv. City and KHA to discuss FDR design options*
- v. Second pond (near Osceola Rd.) - waiting for city-initiated foreclosure to finish; appraisal for adjacent property received*

f. Huey Street Improvements (Utilities, Roadway, Drainage)

- i. KHA design contract approved at the April 26, 2021 Commission meeting*
- ii. Commission approved agreement with SCSB on 12/12/2022 for shared pond locations*
- iii. Pond and parking lot (Across from Elementary School)*
 - i. PROJECT COMPLETE*
 - ii. City to send request for reimbursement to SCSB*

- iv.* Roadway
 - i.* KHA preparing FDR mix design and permit
 - ii.* Finalizing drainage plans and report
 - iii.* Added scope to include stormwater pipe along Old Wire Road