WILDWOOD
FLORIDA
EST. 1877

CITY COMMISSION - CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Mayor Pro Tem/Commissioner – Pamala Harrison-Bivins – Seat 2
Joe Elliott – Seat 3
Marcos Flores – Seat 4
Julian Green – Seat 5
Jason McHugh – City Manager

Agenda
Workshop
July 29, 2024 9:00 AM
City Hall Commission Chamber
100 N Main Street

Persons with disabilities or language barriers needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 103, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105 - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Wildwood DOES NOT provide this verbatim record.

---

1. **Call to Order**
2. **Item(s) for Discussion**
   - A. *FY23 AUDIT PRESENTATION BY MAULDIN & JENKINS*
   - B. *FY25 BUDGET PRESENTATION*
   - C. *PARKS AND RECREATION RENTAL RULES & REGULATIONS AND CO-SPONSORSHIP POLICY UPDATE*
   - D. *MARTIN THEATRE DISCUSSION*
3. **Adjournment**

July 29, 2024 9:00 AM

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: **FY23 Audit Presentation by Mauldin & Jenkins**

REQUESTED ACTION: For information only.

CONTRACT: Vendor/Entity:

Effective Date: Termination Date:

Managing Division/Department: Finance

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Mauldin & Jenkins recently completed the City's Fiscal Year 2023 audit report. A representative from Mauldin & Jenkins will be in attendance at the meeting to present the report and answer any questions from the Commission.

WILDWOOD
FLORIDA

2023 PRESENTATION OF AUDIT RESULTS TO: CITY OF WILDWOOD, FLORIDA

Presented by:
Daniel Anderson

Agenda

- Information about Mauldin & Jenkins
- Overview of Audit Opinions and Annual Financial Report
- Required Communications under *Government Auditing Standards*
- Questions and Comments

Mauldin & Jenkins, LLC

- Founded 1918
- Large regional audit organization
- We provide professional services to over 700 governments in the Southeast, including 180 municipalities
- Firm is considered to be in the top 20 of all firms conducting single audits in the United States.
- Offer Free CPE Quarterly to our clients on an annual basis

MAULDIN & JENKINS

Mauldin & Jenkins, LLC

INSIDE PUBLIC ACCOUNTING TOP 100 FIRMS 2021

accountingTODAY 2022 Top 100 Firms

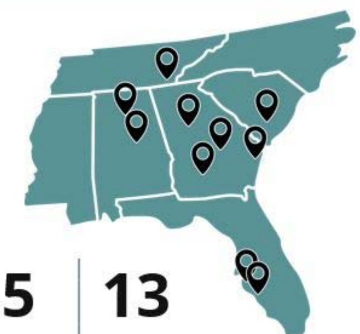
CONSISTENTLY RANKED AS A TOP ACCOUNTING FIRM IN THE U.S.

100+ year
HISTORY
OF QUALITY SERVICE

Serve 700+
GOVERNMENT CLIENTS

GOVERNMENTAL PARTNERS **16**

140+ TEAM MEMBERS DEDICATED TO SERVING THE GOVERNMENTAL INDUSTRY



5 STATES

13 OFFICES

225+
SINGLE AUDITS PERFORMED LAST YEAR COVERING OVER $4 BILLION OF FEDERAL GRANTS

135,000+
HOURS ANNUALLY PROVIDED TO GOVERNMENTAL CLIENTS

150+ CURRENT CLIENTS AWARDED THE GFOA CERTIFICATE OF EXCELLENCE

NATIONALLY RECOGNIZED

General Information About the Annual Financial Report

- Independent Auditor's Report
- Management Discussion & Analysis (MD&A)
- Financial Statements
- Footnotes
- Required Supplementary Information
- Compliance Section

MAULDIN & JENKINS

General Information About the Annual Comprehensive Financial Report

Audit Opinion

Our Responsibility Under Auditing Standards Generally Accepted in the United States of America (GAAS)

- We considered the internal control structure for the purpose of expressing our opinion on the City's basic financial statements and not for the purpose of providing an opinion on the effectiveness of internal controls.
- Our audit was performed in accordance with GAAS and *Government Auditing Standards*.
- Our objective is to provide reasonable—not absolute—assurance that the basic financial statements are free of material misstatement.
- The basic financial statements are the responsibility of the City's management.

Report on Basic Financial Statements

- Unmodified ("clean") opinion on basic financial statements.
- Presented fairly in accordance with accounting principles generally accepted in the United States of America.
- Our responsibility does not extend beyond financial information contained in our report.

General Information About the Annual Comprehensive Financial Report

Compliance Report

- The financial report package contains a report on our tests of the City's internal controls and compliance with laws, regulations, etc. The report is not intended to provide an opinion on internal controls and compliance with applicable rules and regulations.
- This report and the procedures performed are required by *Government Auditing Standards*.
- No findings were reported in the current year.

Single Audit / CSLFRF Examination Engagement

- The City elected to complete an examination regarding compliance with the requirements of the CSLFRF program. No findings were noted within this examination.
- Aside from CSLFRF, the City did not expend greater than $750,000 in Federal or State Funds, thus a Single Audit was not performed.

MAULDIN & JENKINS

Required Communications

Significant Accounting Policies

- Management is responsible for the selection and use of appropriate accounting policies.
- The significant accounting policies used by the City are described in Note 1 to the basic financial statements.
- During the current year, the City implemented Governmental Accounting Standards Board (GASB) Statement No. 96, *SBITAs*.
- The policies used by the City are in accordance with generally accepted accounting principles.
- In considering the qualitative aspects of its policies, the City is not involved in any controversial or emerging issues for which guidance is not available.

Management Judgment/Accounting Estimates

- Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events.
- The City uses various estimates as part of its financial reporting process – including actuarial assumptions.

Relationship with Management

- We received full cooperation from the City's management and staff.
- There were no disagreements with management on accounting issues or financial reporting matters.

Required Communications

Management Representation

- We requested, and received, written representations from management relating to the accuracy of information included in the financial statements and the completeness and accuracy of various information requested by us.

Consultation with Other Accountants

- To the best of our knowledge, management has not consulted with, or obtained opinions from, other independent accountants during the year, nor did we face any issues requiring outside consultation.

Significant Issues Discussed with Management

- There were no significant issues discussed with management related to business conditions, plans, or strategies that may have affected the risk of material misstatement of the financial statements.

Audit Adjustments

- All audit adjustments have been posted to the City's financial records. There were no passed audit adjustments.

Financial Statement Disclosures

- The footnote disclosures to the financial statements are also an integral part of the financial statements and the process used by management to accumulate the information included in the disclosures was the same process used in accumulating the statements. The overall neutrality, consistency, and clarity of the disclosures was considered as part of our audit.

Required Communications

Information in Documents Containing Audited Financial Statements

- Our responsibility for other information in documents containing the City's basic financial statements and our report thereon does not extend beyond the information identified in our report. If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, we must be provided with printers' proof for our review and approval before printing. You must also provide us with a copy of the final reproduced material for our approval before it is distributed.

Auditor Independence

- In accordance with AICPA professional standards, M&J is independent with regard to the City and the financial reporting process.

MAULDIN & JENKINS

Other Information in Auditor's Discussion & Analysis

Additional report Issued by our Firm Annually Which Documents the Following:

- All Auditor Required Communications
- Summary of Current Year Findings:
  - None
- Summary of Current Year Recommendations for Improvement:
  - Approval of Journal Entries
  - Approval of Purchasing Cards
- Listing of All Upcoming GASB Standards and Pronouncements

Questions & Comments

Thank you for your time!

Contact Information

1401 Manatee Avenue West, Suite 1200
Bradenton, Florida 34205
941.747.4483

Daniel Anderson danderson@mjcpa

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: **FY25 Budget Presentation**

REQUESTED ACTION: For information and discussion.

CONTRACT: Vendor/Entity:

Effective Date: Termination Date:

Managing Division/Department: Finance/Executive

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Attached are revised documents for the FY25 budget. Minor changes were made after the first budget workshop, including the following:

- Updated State Revenues Numbers (Still waiting for 2 revenue sources)
- Updated CR501 Iron Filtration Project cost - Bids received
- Updated R-12 Pump Station Cost
- Corrected Transfer errors identified in first workshop
- Added $4M Transfer from General Fund to WWTP Project as discussed in 1st Workshop
- Increased Professional Services line items in several accounts based upon new current year information

The changes made have resulted in a change to the anticipated reserve amounts at year-end. The new estimates are:

- General Fund: 25.7% (1st Workshop was 25.4%)
- Utility Revenue Fund: 29.8% (1st Workshop was 23.8%)

No projects have been added or deleted, and all other expenses remain relatively unchanged.

In addition to the attached budget numbers, the Capital Improvement Element has been provided, which is a 5-year forecast for capital projects. The scoring for the Capital Improvement Fund projects has also been provided for back-up for any discussion on capital project inclusion in the budget.

Finalized documents regarding organization charts, departmental goals, and budget book will be made available at the 3rd budget workshop.

GENERAL FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress)
GENERAL FUND REVENUES:				
001-311-1000	AD VALOREM TAXES	$12,981,779	$16,400,130	$18,515,900
001-312-4100	LOCAL OPTION GAS TAX	$707,889	$1,125,000	$1,237,500
001-312-6000	DISCRETIONARY/LOCAL GOVT. INFRA	$3,810,789	$4,415,000	$4,870,300
001-313-1000	FRANCHISE TAX-/PROGRESS ENERGY SVCS	$1,046,043	$1,050,000	$1,155,000
001-313-1010	FRANCHISE TAX- SECO	$1,551,763	$1,600,000	$1,760,000
001-313-4080	LEESBURG ELECTRIC FRANCHISE FEE	$79,326	$90,000	$99,000
001-313-4160	FRANCHISE TAX- TECO/PEOPLES GAS	$313,002	$360,000	$396,000
001-313-4170	FENNEY WATER CONS AUTHORITY-UTILITY TAX	$38,038	$60,000	$66,000
001-313-4180	LEESBURG GAS FRANCHISE FEE	$61,554	$75,000	$82,500
001-313-4185	MIDDLETON WATER CONSERV AUTH FRAN FEES	$1,861	$0	$15,000
001-313-4190	SOUTH SUMTER UTILITY COMPANY FRANCHISE	$695,644	$965,000	$965,000
001-313-4195	MIDDLETON UTILITY CO FRANCHISE FEES	$1,851	$0	$15,000
001-313-4196	GIBSON PLACE UTILITY CO FRAN FEES	$44	$0	$500
001-313-5000	FRANCHISE TAX- WASTE MGMNT-REFUSE SVCS	$226,461	$220,000	$242,000
001-313-5001	TRI-COUNTY SANITATION FRANCHISE FEE	$319,219	$350,000	$385,000
001-313-5003	FRANCHISE FEE - SEWWC	$184,026	$325,000	$0
001-314-1000	UTILITY TAX-PROGRESS ENERGY SVCS.	$892,573	$890,710	$896,500
001-314-1010	UTILITY TAX-SUMTER ELECTRIC	$1,233,031	$1,360,000	$1,265,000
001-314-3000	UTILITY TAX-WATER SALES	$133,215	$115,000	$126,500
001-314-3002	THE VILLAGES-5% WATER UTILITY TAX	$226,700	$250,000	$275,000
001-314-3003	CENTRAL SUMTER UTILIITY CO. LLC	$132,937	$200,000	$220,000
001-314-4000	UTILITY TAX-SUBURBAN PROPANE	$15,677	$17,000	$18,700
001-314-4030	FERRELLGAS LP	$1,698	$1,500	$1,500
001-314-4040	CIRCLE K STORES	$279	$200	$200
001-314-4080	LEESBURG ELECTRIC UTILITY TAX	$54,268	$55,000	$60,500
001-314-4081	LEESBURG GAS UTILITY TAX	$92,701	$90,000	$99,000
001-314-4100	INTERCONN RESOURCES LLC	$13,251	$15,000	$15,000
001-314-4150	CVS	$309	$300	$300
001-314-4151	AMERIGAS PROPANE	$6,852	$9,000	$8,000
001-314-4152	LOWE'S PROPANE TAX	$2,059	$2,500	$2,500
001-314-4153	BLOSSMAN COMPANIES PROPANE TAX	$355	$300	$300
001-314-4160	TECO-PEOPLES GAS	$318,156	$360,000	$396,000
001-314-4162	GAS SOUTH UTILITY TAX	$670	$400	$440
001-314-4190	SOUTH SUMTER UTILITY CO UTILITY TAX	$214,991	$170,000	$187,000
001-314-4191	PUBLIX UTILITY TAX	$1,027	$1,000	$1,000
001-314-4195	MIDDLETON UTILITY CO UTILITY TAX	$756	$0	$5,000

GENERAL FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress)
001-314-4196	GIBSON PLACE UTILITY CO UTIL TAX	$0	$0	$200
001-314-9010	STATE COMMUNICATIONS TAX	$613,532	$680,000	$748,000
001-331-5000	FEMA GRANT	$65,810	$0	$0
001-335-1200	STATE REVENUE SHARING	$832,341	$881,300	$1,080,800
001-335-1400	MOBILE HOME LICENSES	$16,523	$15,000	$16,500
001-335-1600	STATE BEVERAGE LICENSES	$7,609	$7,500	$7,500
001-335-1800	1/2 CENT SALES TAX	$2,082,057	$1,919,500	$2,255,570
001-339-1010	MIDDLETON UTILITY CO PILOT FEES	$262	$0	$3,000
001-341-2006	COMMUNITY DEVELOPMENT SERVICES	$647,526	$759,000	$759,000
001-341-2010	TREE MITIGATION PERMITS	$93,452	$500	$500
001-347-5300	BUILDING RENTAL-WW COMMUNITY CENTER	$101,081	$70,000	$70,000
001-347-5305	BUILDING RENTAL-OXFORD COMMUNITY CENTER	$11,805	$10,000	$10,000
001-347-5306	BUILDING RENTAL-MLK JR COMMUNITY CENTER	$1,864	$1,500	$1,500
001-347-5307	OUTDOOR BUILDING RENTALS	$199	$100	$100
001-347-5308	OPEN SPACE RENTALS	$1,190	$800	$800
001-350-1000	FINES	$45,333	$30,000	$30,000
001-351-1002	CODE ENFORCEMENT	$2,213	$1,500	$1,500
001-351-3000	POLICE-2ND DOLLAR FUND	$3,637	$2,500	$2,500
001-361-0000	INTEREST EARNINGS	$197,069	$100,000	$100,000
001-369-0000	OTHER MISCELLANEOUS REVENUE	$12,884	$10,000	$5,000
001-369-0010	STATE HIGHWAY LIGHTING AGREEMENT	$17,765	$18,300	$18,850
001-369-0012	FDOT HIGHWAY MAINTENANNE AGREEMENT	$17,900	$15,000	$18,900
001-369-0042	JACKSON ST. DAYCARE BDLG LEASE	$0	$10,000	$0
001-369-0050	AUCTION PROCEEDS	$28,513	$0	$10,000
001-369-0058	DONATIONS	$16,716	$0	$0
001-369-0076	BASEBALL FIELD RENTAL	$5,035	$3,000	$300
001-369-0078	FIELD PREPARATION FEES	$954	$500	$500
001-369-0792	PROGRAM REGISTRATION FEES	$40,566	$30,000	$30,000
001-369-0796	SPECIAL EVENT REGISTRATION FEES	$5,065	$5,000	$15,000
001-369-2100	POLICE DEPT MISCELLANEOUS REVENUE	$5,525	$3,500	$3,500
001-369-3748	MISC. GRANTS/VESTS	$2,800	$2,500	$2,500
001-369-4000	FUEL TAX REFUND	$10,000	$12,000	$10,000
001-382-1010	TRANSFER FROM INDUSTRIAL PARK	$10,000	$10,000	$10,000
001-382-1013	TRANSFER FROM LAW ENFORCEMENT IMP FEES	$412,800	$412,800	$412,800
TOTAL GENERAL FUND REVENUES		**$30,670,820**	**$35,584,840**	**$39,007,960**
PLUS:	NON-OPERATIONAL CASH FORWARD-GEN FUND	N/A	$12,000,000	$8,200,000
TOTAL GENERAL FUND REVENUES & CASH FORWARD			**$47,584,840**	**$47,207,960**

GENERAL FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 Sub-lines	FY25 (In Progress)
GENERAL FUND EXPENDITURES:					
001-511-00-0000	**LEGISLATIVE- CITY COMMISSION:**				
001-511-10-1200	SALARIES	$49,417	$51,690		$53,441
001-511-10-2100	FICA EXPENSE	$3,780	$3,960		$4,148
001-511-10-2200	RETIREMENT	$27,624	$30,340		$31,360
001-511-10-2300	LIFE & HEALTH INSURANCE	$469	$450		$0
001-511-10-2600	WORKERS COMPENSATION INSURANCE	$164	$250		$0
001-511-30-3100	PROFESSIONAL SERVICES	$2,520	$6,000		$6,000
001-511-30-4000	TRAVEL & PER DIEM	$3,858	$7,000		$7,000
001-511-30-4100	TELEPHONE EXPENSE	$1,087	$2,000		$2,000
001-511-30-4110	IT LICENSING / EQUIPMENT	$5,121	$5,970		$8,220
001-511-30-4300	UTILITIES EXPENSE	$0	$0		$1,800
001-511-30-4600	REPAIR & MAINTENANCE	$0	$500		$500
001-511-30-4900	MISC. EXPENSE & OTHER CURRENT	$2,708	$2,500		$2,500
001-511-30-5100	OFFICE SUPPLIES	$0	$150		$150
001-511-30-5200	OPERATING SUPPLIES	$23	$400		$400
001-511-30-5400	SUBSCRIPTIONS/DUES	$4,212	$6,300		$6,600
001-511-30-5500	TRAINING	$1,725	$2,800		$2,800
001-511-60-6200	CAP. IMPROVEMENT-BUILDINGS	$0	$300,000		$50,000
TOTAL LEGISLATIVE DEPARTMENT		**$102,708**	**$420,310**		**$176,919**

GENERAL FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 Sub-lines	FY25 (In Progress)
001-512-00-0000	**EXECUTIVE- CITY MANAGER:**				
001-512-10-1200	SALARIES	$408,685	$509,290		$544,936
001-512-10-1500	SICK LEAVE	$4,591	$0		$0
001-512-10-1600	VACATION PAY	$26,104	$0		$0
001-512-10-1800	HOLIDAY PAY	$18,027	$0		$0
001-512-10-2100	FICA EXPENSE	$34,295	$38,970		$42,237
001-512-10-2200	RETIREMENT	$115,018	$138,110		$146,768
001-512-10-2300	LIFE & HEALTH INSURANCE	$40,487	$46,800		$54,000
001-512-10-2600	WORKERS COMPENSATION INSURANCE	$545	$500		$1,000
001-512-30-3100	PROFESSIONAL SERVICES	$133,044	$321,804		$255,000
001-512-30-3400	OTHER CONTRACTUAL SERVICES	$105	$0		$0
001-512-30-3450	Clothing and Uniforms	$184	$750		$750
001-512-30-4000	TRAVEL & PER DIEM	$7,321	$10,600		$13,300
001-512-30-4100	TELEPHONE EXPENSE	$3,986	$5,000		$5,000
001-512-30-4110	IT LICENSING / EQUIPMENT	$11,801	$23,150		$24,140
001-512-30-4150	Advertising/Recording Expense	$1,819	$4,000		$4,000
001-512-30-4200	POSTAGE/TRANSPORTATION FEES	$277	$1,000		$1,000
001-512-30-4300	UTILITIES EXPENSE	$0	$0		$0
001-512-30-4400	RENTAL & LEASING	$0	$0		$0
001-512-30-4500	GENERAL INSURANCE	$0	$0		$0
001-512-30-4600	REPAIR & MAINTENANCE	$1,098	$5,800		$5,800
001-512-30-4900	MISC. EXPENSE & OTHER CURRENT	$639	$2,500		$2,500
001-512-30-5100	OFFICE SUPPLIES	$1,403	$2,000		$2,100
001-512-30-5200	OPERATING SUPPLIES	$7,043	$18,750		$7,250
001-512-30-5250	FUEL EXPENSE	$0	$0		$500
001-512-30-5400	SUBSCRIPTIONS/DUES	$3,597	$6,300		$6,300
001-512-30-5500	TRAINING	$4,458	$9,700		$13,700
001-512-60-6400	CAP. IMPROVEMENT-MACHINERY	$4,633	$0		$0
TOTAL EXECUTIVE - CITY MANAGER DEPARTMENT		**$829,160**	**$1,145,024**		**$1,130,281**

GENERAL FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 Sub-lines	FY25 (In Progress)
001-513-00-0000	**FINANCE DEPARTMENT:**				
001-513-10-1200	SALARIES	$226,412	$389,130		$472,893
001-513-10-1300	OVERTIME	$0	$500		$500
001-513-10-1500	SICK LEAVE	$6,432	$0		$0
001-513-10-1600	VACATION PAY	$12,553	$0		$0
001-513-10-1800	HOLIDAY PAY	$8,838	$0		$0
001-513-10-2100	FICA EXPENSE	$19,448	$30,380		$36,654
001-513-10-2200	RETIREMENT	$36,261	$51,660		$70,001
001-513-10-2210	BENEFIT ADMIN FEES	$75	$0		$0
001-513-10-2300	LIFE & HEALTH INSURANCE	$36,749	$49,500		$75,600
001-513-10-2500	UNEMPLOYMENT COMPENSATION	$0	$500		$0
001-513-10-2600	WORKERS COMPENSATION INSURANCE	$1,091	$1,000		$2,000
001-513-30-3100	PROFESSIONAL SERVICES	$4,000	$13,390		$13,380
001-513-30-3110	SPECIAL ATTORNEY-POLICE USER FEE CASE	$0	$0		$0
001-513-30-3200	ACCOUNTING/AUDITING FEE	$19,250	$24,000		$35,000
001-513-30-3400	OTHER CONTRACTUAL SERVICES	$13,582	$17,210		$27,710
001-513-30-4000	TRAVEL & PER DIEM	$601	$3,350		$3,880
001-513-30-4100	TELEPHONE EXPENSE	$5,438	$7,510		$7,500
001-513-30-4110	IT LICENSING / EQUIPMENT	$31,339	$71,720		$65,250
001-513-30-4150	ADVERTISING/RECORDING EXPENSE	$1,435	$1,580		$1,600
001-513-30-4200	POSTAGE/TRANSPORTATION FEES	$2,413	$7,880		$7,850
001-513-30-4300	UTILITIES EXPENSE	$18,889	$27,300		$30,000
001-513-30-4400	RENTAL & LEASING	$3,128	$3,940		$7,500
001-513-30-4500	GENERAL INSURANCE	$189,110	$400,000		$450,000
001-513-30-4600	REPAIR & MAINTENANCE	$14,957	$33,060		$30,000
001-513-30-4900	MISC. EXPENSE & OTHER CURRENT	$4,611	$6,000		$6,000
001-513-30-4910	ELECTION EXPENSES	$0	$500		$500
001-513-30-5100	OFFICE SUPPLIES	$3,753	$6,830		$6,850
001-513-30-5200	OPERATING SUPPLIES	$6,127	$7,930		$8,200
001-513-30-5400	SUBSCRIPTIONS/DUES	$358	$2,090		$2,100
001-513-30-5500	TRAINING	$799	$9,530		$10,050
001-513-60-6400	CAP. IMPROVEMENT-MACHINERY	$0	$10,000		$0
001-513-70-7100	DEBT SERVICE/CITY HALL-PRINCIPAL	$112,593	$115,381		$118,240
001-513-70-7200	DEBT SERVICE/CITY HALL-INTEREST	$21,834	$19,049		$16,200
001-513-70-7500	DEBT SERVICE/POLICE STATION-PRINCIPAL	$229,425	$235,452		$241,640
001-513-70-7550	DEBT SERVICE/POLICE STATION-INTEREST	$62,185	$56,158		$49,980
001-513-70-7600	DEBT SERV/2018 GEN FUND PROJ LOAN-PRINCP	$333,314	$339,580		$345,960
001-513-70-7650	DEBT SERV/2018 GEN FUND PROJ LOAN-INTRST	$89,263	$83,010		$76,630
TOTAL FINANCE DEPARTMENT		**$1,516,263**	**$2,025,120**		**$2,219,668**

GENERAL FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 Sub-lines	FY25 (In Progress)
001-516-00-0000	**DEVELOPMENT SERVICES:**				
001-516-10-1200	SALARIES	$535,548	$907,790		$962,068
001-516-10-1300	OVERTIME	$952	$1,000		$1,000
001-516-10-1500	SICK LEAVE	$14,219	$0		$0
001-516-10-1600	VACATION PAY	$26,462	$0		$0
001-516-10-1800	HOLIDAY PAY	$20,973	$0		$0
001-516-10-2100	FICA EXPENSE	$45,759	$69,530		$72,604
001-516-10-2200	RETIREMENT	$86,933	$154,060		$156,201
001-516-10-2210	BENEFIT ADMIN FEES	$104	$0		$0
001-516-10-2300	LIFE & HEALTH INSURANCE	$80,945	$107,640		$145,800
001-516-10-2600	WORKERS COMPENSATION INSURANCE	$1,636	$1,500		$3,000
001-516-30-3100	PROFESSIONAL SERVICES	$598,947	$835,000		$845,000
001-516-30-3400	OTHER CONTRACTUAL SERVICES	$952	$1,000		$0
001-516-30-3450	CLOTHING AND UNIFORMS	$1,016	$2,150		$2,500
001-516-30-4000	TRAVEL & PER DIEM	$5,531	$14,980		$13,000
001-516-30-4100	TELEPHONE EXPENSE	$7,126	$8,000		$9,000
001-516-30-4110	IT LICENSING / EQUIPMENT	$37,472	$111,810		$69,020
001-516-30-4150	ADVERTISING/RECORDING EXPENSE	$28,357	$35,200		$35,200
001-516-30-4200	POSTAGE/TRANSPORTATION FEES	$1,530	$2,000		$2,000
001-516-30-4600	REPAIR & MAINTENANCE	$2,238	$2,500		$5,000
001-516-30-4900	MISC. EXPENSE & OTHER CURRENT	$2,398	$5,000		$5,000
001-516-30-4950	CODE ENFORCEMENT	$8,266	$58,500		$40,000
001-516-30-5100	OFFICE SUPPLIES	$1,828	$10,000		$7,000
001-516-30-5200	OPERATING SUPPLIES	$3,409	$10,000		$7,000
001-516-30-5250	FUEL EXPENSE	$1,424	$1,800		$1,800
001-516-30-5400	SUBSCRIPTIONS/DUES	$1,934	$5,180		$4,000
001-516-30-5500	TRAINING	$9,509	$24,180		$25,000
001-516-60-6300	CAPITAL IMPROVEMENT-OTHER	$11,128	$0		$0
TOTAL DEVELOPMENT SERVICES DEPARTMENT		**$1,536,596**	**$2,368,820**		**$2,411,193**

GENERAL FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 Sub-lines	FY25 (In Progress)
001-518-00-0000	**INFORMATION TECHNOLOGY DEPARTMENT**				
001-518-10-1200	SALARIES	$144,289	$258,440		$274,463
001-518-10-1500	SICK LEAVE	$3,233	$0		$0
001-518-10-1600	VACATION PAY	$6,919	$0		$0
001-518-10-1800	HOLIDAY PAY	$3,694	$0		$0
001-518-10-2100	FICA EXPENSE	$12,097	$19,780		$21,274
001-518-10-2200	RETIREMENT	$19,744	$35,080		$37,411
001-518-10-2210	BENEFIT ADMIN FEES	$54	$0		$0
001-518-10-2300	LIFE & HEALTH INSURANCE	$20,727	$37,440		$43,200
001-518-10-2600	WORKERS COMPENSATION INSURANCE	$218	$200		$500
001-518-30-3100	PROFESSIONAL SERVICES	$22,897	$45,320		$45,000
001-518-30-3400	OTHER CONTRACTUAL SERVICES	$5,971	$15,000		$11,000
001-518-30-4000	TRAVEL & PER DIEM	$1,998	$7,500		$7,500
001-518-30-4100	TELEPHONE EXPENSE	$8,114	$7,500		$8,500
001-518-30-4110	IT LICENSING / EQUIPMENT	$12,054	$14,400		$26,310
001-518-30-4200	POSTAGE/TRANSPORTATION FEES	$0	$250		$250
001-518-30-4300	UTILITIES EXPENSE	$2,173	$2,300		$2,300
001-518-30-4400	RENTAL & LEASING	$0	$500		$0
001-518-30-4600	REPAIR & MAINTENANCE	$20	$2,000		$2,500
001-518-30-4900	MISC. EXPENSE & OTHER CURRENT	$398	$1,000		$500
001-518-30-5100	OFFICE SUPPLIES	$604	$1,200		$1,200
001-518-30-5200	OPERATING SUPPLIES	$5,279	$5,000		$7,500
001-518-30-5400	SUBSCRIPTIONS/DUES	$350	$2,500		$2,500
001-518-30-5500	TRAINING	$2,435	$12,000		$12,000
001-518-30-5550	LICENSING	$15,120	$43,625		$50,000
001-518-60-6400	CAP. IMPROVEMENTS-MACHINERY/EQUIP	$4,073	$16,000		$0
TOTAL INFORMATION TECHNOLOGY DEPARTMENT		**$292,461**	**$527,035**		**$553,908**

GENERAL FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 Sub-lines	FY25 (In Progress)
001-519-00-0000	**HUMAN RESOURCE DEPARTMENT:**				
001-519-10-1200	SALARIES	$122,336	$206,190		$216,128
001-519-10-1500	SICK LEAVE	$1,838	$0		$0
001-519-10-1600	VACATION PAY	$6,336	$0		$0
001-519-10-1800	HOLIDAY PAY	$5,277	$0		$0
001-519-10-2100	FICA EXPENSE	$10,387	$15,780		$16,751
001-519-10-2200	RETIREMENT	$16,901	$27,980		$29,460
001-519-10-2300	LIFE & HEALTH INSURANCE	$17,343	$28,080		$32,400
001-519-10-2600	WORKERS COMPENSATION INSURANCE	$120	$110		$350
001-519-30-3100	PROFESSIONAL SERVICES	$33,205	$37,825		$15,000
001-519-30-3400	OTHER CONTRACTUAL SERVICES	$4,398	$6,400		$6,650
001-519-30-4000	TRAVEL & PER DIEM	$3,209	$5,500		$8,500
001-519-30-4100	TELEPHONE EXPENSE	$4,806	$4,750		$5,000
001-519-30-4110	IT LICENSING / EQUIPMENT	$21,442	$45,880		$60,400
001-519-30-4150	ADVERTISING/RECRUITING	$1,780	$7,200		$8,500
001-519-30-4200	POSTAGE/TRANSPORTATION FEES	$167	$500		$500
001-519-30-4300	UTILITIES EXPENSE	$1,941	$2,300		$2,300
001-519-30-4400	RENTAL & LEASING	$0	$60		$0
001-519-30-4600	REPAIR & MAINTENANCE	$2,988	$3,500		$5,500
001-519-30-4800	EMPLOYEE PROGRAMS	$8,414	$13,200		$18,740
001-519-30-4900	MISC. EXPENSE & OTHER CURRENT	$637	$1,000		$1,000
001-519-30-5100	OFFICE SUPPLIES	$1,295	$2,900		$1,500
001-519-30-5200	OPERATING SUPPLIES	$2,235	$5,300		$4,950
001-519-30-5250	FUEL EXPENSE	$680	$600		$600
001-519-30-5400	SUBSCRIPTIONS/DUES	$2,487	$1,600		$2,060
001-519-30-5500	TRAINING	$5,563	$5,450		$5,330
001-519-30-5501	STAFF TRAINING PROGRAMS	$2,395	$6,450		$6,650
TOTAL HUMAN RESOURCE DEPARTMENT		**$278,180**	**$428,555**		**$448,269**

GENERAL FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 Sub-lines	FY25 (In Progress)
001-521-00-0000	**POLICE DEPARTMENT:**				
001-521-10-1200	SALARIES	$2,669,389	$4,202,570		$4,992,735
001-521-10-1220	UNIFORM ALLOWANCE	$14,160	$14,820		$21,565
001-521-10-1250	ON CALL	$6,375	$10,400		$13,000
001-521-10-1260	SHIFT DIFFERENTIAL	$12,907	$20,080		$20,100
001-521-10-1300	OVERTIME	$122,262	$157,000		$160,000
001-521-10-1700	INCENTIVE PAY	$23,270	$56,000		$56,000
001-521-10-1820	HOLIDAY PREMIUM	$107,837	$82,000		$100,000
001-521-10-2100	FICA EXPENSE	$226,149	$346,430		$378,514
001-521-10-2200	RETIREMENT	$814,482	$1,529,280		$1,563,616
001-521-10-2210	BENEFIT ADMIN FEES	$419	$0		$0
001-521-10-2300	LIFE & HEALTH INSURANCE	$365,936	$575,640		$756,000
001-521-10-2500	UNEMPLOYMENT COMP. REIMBURSEMENT	$4,608	$0		$0
001-521-10-2600	WORKERS COMPENSATION INSURANCE	$70,895	$75,000		$120,000
001-521-30-3100	PROFESSIONAL SERVICES	$17,863	$52,000		$52,000
001-521-30-3400	OTHER CONTRACTUAL SERVICES	$38,153	$61,500		$92,000
001-521-30-3450	CLOTHING AND UNIFORMS	$9,093	$15,000		$25,000
001-521-30-3500	INVESTIGATIONS	$8,792	$17,000		$17,000
001-521-30-3700	MISCELLANEOUS DONATION EXPENDITURES	$0	$0		$0
001-521-30-4000	TRAVEL & PER DIEM	$9,544	$12,000		$15,000
001-521-30-4100	TELEPHONE EXPENSE	$62,550	$82,000		$107,000
001-521-30-4110	IT LICENSING / EQUIPMENT	$214,454	$268,200		$253,830
001-521-30-4200	POSTAGE/TRANSPORTATION FEES	$150	$3,000		$2,000
001-521-30-4300	UTILITIES EXPENSE	$63,842	$54,000		$65,000
001-521-30-4400	RENTAL & LEASING	$2,133	$10,500		$5,000
001-521-30-4600	REPAIR & MAINTENANCE	$83,232	$75,000		$90,000
001-521-30-4900	MISC. EXPENSE & OTHER CURRENT	$78	$4,000		$4,000
001-521-30-4960	BOOT ALLOWANCE	$3,662	$6,500		$11,000
001-521-30-5100	OFFICE SUPPLIES	$1,588	$5,000		$5,000
001-521-30-5200	OPERATING SUPPLIES	$52,647	$85,000		$85,000
001-521-30-5250	FUEL EXPENSE	$149,285	$180,000		$200,000
001-521-30-5400	SUBSCRIPTIONS/DUES	$1,675	$3,000		$4,500
001-521-30-5500	TRAINING	$36,517	$40,000		$40,000
001-521-60-6300	CAPITAL IMPROVEMENT-OTHER	$208,279	$40,000		$0
001-521-60-6400	CAP. IMPROVEMENT-MACHINERY	$81,449	$672,987		$466,400
	Six (6) New 2025 Ford Police Vehicles - Vehicle Cost			$400,000	
	Unmarked Police Vehicle - Vehicle Cost			$45,100	
	In-Car Video Bundles and Camera System - Equipment			$21,300	
TOTAL POLICE DEPARTMENT		**$5,483,675**	**$8,755,907**		**$9,721,260**

GENERAL FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 Sub-lines	FY25 (In Progress)
001-541-00-0000	**PUBLIC WORKS/STREET DEPT.**				
001-541-10-1200	SALARIES	$1,102,241	$1,538,070		$1,593,584
001-541-10-1250	ON CALL	$3,900	$3,900		$6,500
001-541-10-1300	OVERTIME	$11,917	$12,000		$12,000
001-541-10-1820	HOLIDAY PREMIUM	$7,596	$0		$0
001-541-10-2100	FICA EXPENSE	$86,233	$118,880		$123,526
001-541-10-2200	RETIREMENT	$171,717	$236,570		$247,428
001-541-10-2210	BENEFIT ADMIN FEES	$0	$0		$0
001-541-10-2300	LIFE & HEALTH INSURANCE	$165,630	$243,360		$280,800
001-541-10-2500	UNEMPLOYMENT COMPENSATION	$40	$2,000		$0
001-541-10-2600	WORKERS COMPENSATION INSURANCE	$21,814	$25,000		$40,000
001-541-30-3100	PROFESSIONAL SERVICES	$132,050	$454,949		$300,000
001-541-30-3400	OTHER CONTRACTUAL SERVICES	$352,500	$1,096,641		$368,100
001-541-30-3440	RIGHT-OF-WAY MAINTENANCE	$242,818	$395,000		$450,800
001-541-30-3450	CLOTHING AND UNIFORMS	$8,766	$8,000		$8,000
001-541-30-4000	TRAVEL & PER DIEM	$1,435	$5,500		$2,500
001-541-30-4100	TELEPHONE EXPENSE	$20,442	$24,600		$24,600
001-541-30-4110	IT LICENSING / EQUIPMENT	$34,153	$83,100		$92,430
001-541-30-4200	POSTAGE/TRANSPORTATION FEES	$92	$150		$150
001-541-30-4300	UTILITIES EXPENSE	$22,780	$23,200		$26,200
001-541-30-4350	VILLAGES STREET LIGHTING	$507,878	$600,000		$1,332,400
001-541-30-4400	RENTAL & LEASING	$3,349	$24,580		$7,580
001-541-30-4600	REPAIR & MAINTENANCE	$45,875	$51,500		$51,500
001-541-30-4601	REPAIR & MAINTENANCE - BUILDINGS	$26,968	$35,000		$20,000
001-541-30-4603	PAVEMENT PRESERVATION/REHABILITATION	$0	$1,000,000		$1,000,000
001-541-30-4900	MISC. EXPENSE & OTHER CURRENT	$322	$3,000		$3,000
001-541-30-4940	LANDFILL DISPOSAL FEES	$3,904	$6,000		$6,000
001-541-30-4960	BOOT ALLOWANCE	$3,155	$4,200		$4,030
001-541-30-5100	OFFICE SUPPLIES	$2,537	$3,000		$3,000
001-541-30-5200	OPERATING SUPPLIES	$71,148	$70,000		$70,000
001-541-30-5250	FUEL EXPENSE	$31,161	$35,000		$35,000
001-541-30-5400	SUBSCRIPTIONS/DUES	$5,204	$14,815		$11,350
001-541-30-5500	TRAINING	$11,460	$22,080		$31,100
001-541-60-6115	CITY HALL / ANNEX REHAB	$14,174	$58,821		$0
001-541-60-6200	CAP. IMPROVEMENT-BUILDINGS	$6,308	$150,000		$0
001-541-60-6300	CAPITAL IMPROVEMENT-OTHER	$0	$75,000		$0
001-541-60-6400	CAP. IMPROVEMENT-MACHINERY	$303,139	$231,297		$73,500
	JD 5100 Enclosed Tractor - Vehicle Cost			$73,500	
001-541-60-6681/6691	PRINCIPAL/INTEREST-EQUIPMENT LEASE	$30,331	$30,350		$0
TOTAL PUBLIC WORKS/STREET DEPARTMENT		**$3,453,037**	**$6,685,563**		**$6,225,078**

GENERAL FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 Sub-lines	FY25 (In Progress)
001-549-00-0000	**FLEET MAINTENANCE DEPT:**				
001-549-10-1200	SALARIES	$222,326	$292,280		$297,335
001-549-10-1300	OVERTIME	$0	$1,500		$1,500
001-549-10-1500	SICK LEAVE	$5,641	$0		$0
001-549-10-1600	VACATION PAY	$14,415	$0		$0
001-549-10-1800	HOLIDAY PAY	$9,083	$0		$0
001-549-10-2100	FICA EXPENSE	$19,237	$22,480		$23,048
001-549-10-2200	RETIREMENT	$31,312	$39,870		$40,530
001-549-10-2210	BENEFIT ADMIN FEES	$36	$0		$0
001-549-10-2300	LIFE & HEALTH INSURANCE	$40,972	$46,800		$54,000
001-549-10-2500	UNEMPLOYMENT COMPENSATION	$0	$0		$0
001-549-10-2600	WORKERS COMPENSATION INSURANCE	$8,507	$8,200		$15,000
001-549-30-3100	PROFESSIONAL SERVICES	$25	$500		$500
001-549-30-3400	OTHER CONTRACTUAL SERVICES	$2,916	$8,000		$10,200
001-549-30-3450	CLOTHING AND UNIFORMS	$2,588	$1,500		$3,500
001-549-30-4000	TRAVEL & PER DIEM	$4	$100		$100
001-549-30-4100	TELEPHONE EXPENSE	$3,840	$3,500		$3,500
001-549-30-4110	IT LICENSING / EQUIPMENT	$12,133	$31,500		$52,580
001-549-30-4200	POSTAGE/TRANSPORTATION FEES	$0	$100		$100
001-549-30-4300	UTILITIES EXPENSE	$5,044	$7,000		$7,000
001-549-30-4400	RENTAL & LEASING	$1,721	$2,500		$2,500
001-549-30-4600	REPAIR & MAINTENANCE	$3,105	$5,000		$5,000
001-549-30-4900	MISC. EXPENSE & OTHER CURRENT	$0	$100		$100
001-549-30-4960	BOOT ALLOWANCE	$622	$700		$700
001-549-30-5100	OFFICE SUPPLIES	$1,213	$1,500		$1,500
001-549-30-5200	OPERATING SUPPLIES	$32,638	$35,000		$80,000
001-549-30-5250	FUEL EXPENSE	$3,445	$3,600		$4,000
001-549-30-5400	SUBSCRIPTIONS/DUES	$887	$500		$800
001-549-30-5500	TRAINING	$1,434	$3,000		$2,500
001-549-60-6200	CAPITAL IMPROVEMENT - BUILDINGS	$0	$0		$0
001-549-60-6300	CAPTIAL IMPROVEMENTS OTHER	$0	$0		$0
001-549-60-6400	CAP. IMPROVEMENTS-MACHINERY/EQUIP	$84,300	$45,000		$0
TOTAL FLEET MAINTENANCE DEPARTMENT		**$507,444**	**$560,230**		**$605,993**

GENERAL FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 Sub-lines	FY25 (In Progress)
001-572-00-0000	**PARKS & RECREATION:**				
001-572-10-1200	SALARIES	$599,995	$1,027,940		$1,056,402
001-572-10-1250	ON CALL	$3,900	$3,500		$6,500
001-572-10-1300	OVERTIME	$9,051	$2,000		$2,000
001-572-10-2100	FICA EXPENSE	$47,180	$79,060		$76,642
001-572-10-2200	RETIREMENT	$74,455	$140,240		$171,109
001-572-10-2300	LIFE & HEALTH INSURANCE	$110,297	$168,480		$216,000
001-572-10-2600	WORKERS COMPENSATION INSURANCE	$6,544	$6,500		$13,000
001-572-30-3100	PROFESSIONAL SERVICES	$15,127	$14,000		$14,000
001-572-30-3400	OTHER CONTRACTUAL SERVICES	$101,881	$159,200		$204,900
001-572-30-3450	CLOTHING AND UNIFORMS	$2,882	$8,250		$10,150
001-572-30-4000	TRAVEL & PER DIEM	$840	$4,550		$4,550
001-572-30-4100	TELEPHONE EXPENSE	$24,707	$14,600		$28,500
001-572-30-4110	IT LICENSING / EQUIPMENT	$39,820	$53,720		$44,000
001-572-30-4150	ADVERTISING AND PROMOTIONS	$31,535	$25,000		$25,000
001-572-30-4200	POSTAGE/TRANSPORTATION FEES	$5	$200		$150
001-572-30-4300	UTILITIES EXPENSE	$32,956	$35,000		$40,000
001-572-30-4400	RENTAL & LEASING	$3,516	$6,900		$6,900
001-572-30-4600	REPAIR & MAINTENANCE	$35,138	$48,650		$100,750
001-572-30-4601	REPAIR & MAINTENANCE - BUILDINGS	$23,465	$36,000		$38,000
001-572-30-4610	BAKER HOUSE MAINTENANCE	$1,496	$15,000		$10,000
001-572-30-4620	BAKER HOUSE OPERATIONS-OTHER MISC.	$4,930	$5,720		$5,300
001-572-30-4630	BAKER HOUSE SPECIAL EVENTS	$11,357	$15,000		$12,000
001-572-30-4900	MISC. EXPENSE & OTHER CURRENT	$424	$5,000		$5,000
001-572-30-4910	SPECIAL EVENTS	$132,975	$165,800		$170,000
001-572-30-4915/4920	ATHLETIC LEAGUES/ACTIVITIES, YOUTH CAMP/PROGRAMS	$103,378	$152,400		$161,900
001-572-30-4960	BOOT ALLOWANCE	$929	$1,580		$2,450
001-572-30-5100	OFFICE SUPPLIES	$3,185	$4,500		$4,500
001-572-30-5200	OPERATING SUPPLIES	$77,302	$81,500		$88,500
001-572-30-5250	FUEL EXPENSE	$22,071	$25,000		$25,000
001-572-30-5280	LANDSCAPING	$27,066	$15,000		$62,000
001-572-30-5400	SUBSCRIPTIONS/DUES	$427	$3,210		$3,210
001-572-30-5500	TRAINING	$5,990	$7,200		$8,500
001-572-60-6200	CAP. IMPROVEMENT-BUILDINGS	$38,696	$14,500		$0
001-572-60-6300	CAPITAL IMPROVEMENT-OTHER	$94,687	$13,000		$0
001-572-60-6400	CAP. IMPROVEMENT-MACHINERY	$153,370	$107,750		$132,100
	John Deere Gator - Vehicle Cost			$23,000	
	2024 Ford F-250 & 2024 Ford F-150			$99,600	
	16 FT HD Landscape Trailer 9,990 GVWR - Vehicle Cost			$9,500	
TOTAL PARKS & RECREATION DEPARTMENT		**$1,841,577**	**$2,465,950**		**$2,749,013**

GENERAL FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 Sub-lines	FY25 (In Progress)
001-575-00-0000	**COMMUNITY CENTER:**				
001-575-10-1200	SALARIES	$48,504	$140,290		$129,843
001-575-10-2100	FICA EXPENSE	$3,711	$10,740		$10,070
001-575-10-2200	RETIREMENT	$6,024	$19,040		$17,700
001-575-10-2300	LIFE & HEALTH INSURANCE	$5	$200		$0
001-575-30-3100	PROFESSIONAL SERVICES	$500	$3,000		$3,000
001-575-30-3400	OTHER CONTRACTUAL SERVICES	$3,995	$8,440		$15,000
001-575-30-3450	CLOTHING AND UNIFORMS	$0	$1,200		$1,200
001-575-30-4100	TELEPHONE EXPENSE	$2,980	$6,680		$6,680
001-575-30-4200	POSTAGE/TRANSPORTATION FEES	$134	$250		$150
001-575-30-4300	UTILITIES EXPENSE	$52,039	$40,000		$45,000
001-575-30-4400	RENTAL & LEASING	$981	$1,600		$4,500
001-575-30-4600	REPAIR & MAINTENANCE	$2,826	$30,000		$50,000
001-575-30-5100	OFFICE SUPPLIES	$898	$1,000		$1,000
001-575-30-5200	OPERATING SUPPLIES	$3,715	$10,000		$20,000
001-575-30-5400	SUBSCRIPTIONS/DUES	$75	$0		$100
001-575-60-6200	CAP. IMPROVEMENT-BUILDINGS	$0	$250,000		$0
TOTAL COMMUNITY CENTER DEPARTMENT		**$126,387**	**$522,440**		**$304,243**
001-581-00-0000	**TRANSFERS:**				
001-581-00-1040	TRANSFER TO EXPANDED CRA	$197,729	$215,690		$231,880
001-581-00-4020	TRANSFER TO UTILITY CAP PROJECTS FUND	$0			$4,000,000
001-581-90-3010	TRANSFER TO CAPITAL PROJECT FUND	$10,100,000	$15,700,000		$10,000,000
					$14,231,880
TOTAL GENERAL FUND EXPENDITURES					**$40,777,705**
001-580-90-0000	**CONTINGENCY**				
001-580-90-9901	CONTINGENCY RESERVE-GEN FUND	$0	$5,764,195		$6,430,255
TOTAL GENERAL FUND EXPENDITURES & CONTINGENCY					**$47,207,960**

GREENWOOD CEMETERY

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress)
GREENWOOD CEMETERY REVENUES:				
101-361-1350	INTEREST EARNED	$371	$200	$200
101-364-1000	CEMETERY LOT SALES	$1,400	$0	$0
101-366-1350	CONTRIBUTIONS/DUES	$560	$2,000	$2,000
101-366-1360	GRAVE OPENING PERMITS	$900	$600	$600
101-369-0000	OTHER MISCELLANEOUS REVENUE	$0	$100	$0
101-389-5000	NON-OPER/ CEMETERY RESERVES FORWARD	$0	$62,970	$64,000
TOTAL GREENWOOD CEMETERY REVENUES		**$3,231**	**$65,870**	**$66,800**
101-569-00-0000	**GREENWOOD CEMETERY:**			
101-569-30-3100	PROFESSIONAL SERVICES	$0	$200	$0
101-569-30-4600	REPAIR & MAINTENANCE	$0	$500	$500
101-569-30-4900	MISC. EXPENSE & OTHER CURRENT	$0	$200	$200
101-569-30-5200	OPERATING SUPPLIES	$0	$100	$100
TOTAL GREENWOOD CEMETERY EXPENDITURES		**$0**	**$1,000**	**$800**
101-580-90-9999	CONTINGENCY		$64,870	$66,000
TOTAL GREENWOOD CEMETERY EXPENDITURES & CONTINGENCY			**$65,870**	**$66,800**

CRA FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 Sub-lines	FY25 (In Progress)
CRA FUND REVENUES					
104-361-0000	INTEREST	$11,802	$0		$5,000
104-369-9000	TAX INCREMENT FINANCING - SUM CTY	$367,422	$368,670		$405,500
104-382-0010	TRANSFER FROM GENERAL	$197,729	$215,690		$231,880
104-389-5006	CASH FORWARD - CRA DISTRICT		$1,396,500		$1,964,000
TOTAL CRA FUND REVENUES		**$576,953**	**$1,980,860**		**$2,606,380**
104-550-00-0000	**CRA FUND EXPENDITURES**				
104-550-10-1200	SALARIES	$37,967	$68,420		$73,894
104-550-10-1500	SICK LEAVE	$760	$0		$0
104-550-10-1600	VACATION PAY	$3,405	$0		$0
104-550-10-1800	HOLIDAY PAY	$1,499	$0		$0
104-550-10-2100	FICA EXPENSE	$3,338	$5,240		$5,659
104-550-10-2200	RETIREMENT	$14,128	$23,620		$25,510
104-550-10-2300	LIFE & HEALTH INSURANCE	$3,525	$3,600		$3,888
104-550-30-3100	PROFESSIONAL SERVICES	$0	$40,000		$0
104-550-30-4000	TRAVEL & PER DIEM	$0	$750		$750
104-550-30-5400	SUBSCRIPTIONS/DUES	$200	$200		$200
104-550-30-5500	TRAINING	$0	$1,500		$1,500
104-550-60-6330	SIGNAGE GRANTS	$0	$80,000		$40,000
104-550-60-6390	OTHER MISC PROJECTS	$0	$0		$125,000
104-550-60-6390	Jackson Street Improvements - Construction/Maintenance			$125,000	
104-550-70-7303	DEMOLITIONS	$0	$25,000		$25,000
104-550-70-7307	MISC. OTHER PROJECTS	$50,496	$8,679		$0
104-550-70-7308	DOWNTOWN PARKING IMPROVEMENTS	$0	$240,000		$0
TOTAL CRA FUND EXPENDITURES		**$115,318**	**$497,009**		**$301,401**
104-580-90-9904	CONTINGENCY - CRA DISTRICT		$1,483,851		$2,304,980
			$1,980,860		**$2,606,381**

BAKER HOUSE FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress)
BAKER HOUSE FUND REVENUES				
105-361-0000	INTEREST	$91	$100	$100
105-369-0058	DONATIONS	$30,942	$15,000	$15,000
105-389-5010	CASH FORWARD - BAKER HOUSE	$0	$18,000	$76,800
TOTAL BAKER HOUSE REVENUES		**$31,033**	**$33,100**	**$91,900**
105-576-00-0000	**BAKER HOUSE DEPARTMENT:**			
105-576-30-4620	BAKER HOUSE OPERATIONS	$45,844	$0	$900
105-580-90-9910	CONTINGENCY - BAKER HOUSE	$0	$33,100	$91,000
TOTAL BAKER HOUSE EXPENDITURES		**$45,844**	**$33,100**	**$91,900**

PARK AND RECREATION IMPACT FEES

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress)
P&R IMPACT FEE REVENUES				
107-341-3004	RECREATION IMPACT FEES	$416,261	$225,000	$300,000
107-361-0000	INTEREST	$6,204	$1,000	$2,000
107-389-5004	CASH FORWARD - P & R IMPACT FEE	$0	$736,160	$972,500
TOTAL P&R IMPACT FEE REVENUES		**$422,465**	**$962,160**	**$1,274,500**
107-572-00-0000	**RECREATION IMPACT FEES:**			
107-572-60-6200	CAP. IMPROVEMENT-BUILDINGS	$0	$0	$0
107-572-60-6400	CAPITAL IMPROVEMENT-MACHINERY & EQUIP.	$0	$0	$0
107-572-90-9107	TRANSFER OUT TO GENERAL FUND	$0	$0	$0
107-580-90-9903	CONTINGENCY - P&R IMPACT FEES	$0	$962,160	$1,274,500
TOTAL P&R IMPACT FEE FUND EXPENDITURES			**$962,160**	**$1,274,500**

LAW ENFORCEMENT IMPACT FEES

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress)
LAW ENFORCEMENT IMPACT FEE FUND REVENUES:				
108-341-3001	LAW ENFORCEMENT IMPACT FEES	$737,826	$1,100,000	$1,240,000
108-361-0000	INTEREST	$200	$100	$0
108-389-5002	CASH FORWARD - POLICE IMPACT FEE	$0	$1,320,330	$1,925,300
108-393-0000	CANCEL PRIOR YEAR EXPENSE			$0
TOTAL LAW ENFORCEMENT IMPACT FEE FUND REVENUES		**$738,026**	**$2,420,430**	**$3,165,300**
108-521-00-0000	**LAW ENFORCEMENT IMPACT FEES:**			
108-521-30-4900	MISC. EXPENSE & OTHER CURRENT	$399	$0	$0
108-521-70-9105	TRANSFER TO GENERAL FUND - LOAN PAYMENT	$412,800	$412,800	$412,800
108-580-90-9902	CONTINGENCY -LAW ENFORCEMENT IMPACT FEES	$0	$999,255	$2,752,500
TOTAL EXPENDITURES		**$551,383**	**$2,420,430**	**$3,165,300**

CAPITAL IMPROVEMENT FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress) Sub-lines	FY25 (In Progress)
CAPITAL IMPROVEMENT FUND REVENUES					
301-331-9000	FEDERAL GRANT REVENUE		$0		$675,000
301-334-9000	STATE GRANT REVENUE	$0	$900,000		$650,000
301-361-0000	INTEREST	$129,464	$10,000		$10,000
301-361-4000	GAIN OR LOSS ON INVESTMENT	$152,114	$0		$0
301-382-0010	TRANSFER FROM GENERAL FUND	$10,100,000	$15,700,000		$10,000,000
301-389-5000	NON-OPERATIONAL CASH FORWARD-CAP.IMPR	$0	$13,481,125		$12,240,000
TOTAL CAPITAL IMPROVEMENT FUND REVENUES		**$10,381,578**	**$30,091,125**		**$23,575,000**
301-500-00-0000	**CAPITAL IMPROVEMENT FUND**				
301-513-60-6201	CITY HALL HVAC PROJECT	$55,153	$0		$0
301-516-60-6301	DOWNTOWN MASTER PLAN PROJECTS	$44,106	$850,700		$325,000
	Downtown Master Plan Property Acquisitions - Land/Right-of-way			$250,000	
	CR 44A/Lynum Corridor Expansion and Crossing - Engineering			$75,000	
301-516-60-6304	TRAILWINDS FOUNTAIN	$24,812	$0		$0
301-521-60-6301	POLICE DEPARTMENT HQ MONUMENT SIGN	$12,425	$21,269		$0
301-541-60-6101	DRAINAGE PROJECT LAND ACQUISITION	$39,900	$414,200		$500,000
	Watershed Master Plan Implementation Projects - Land/Right-of-way			$250,000	
301-541-60-6202	MUNICIPAL SERVICES COMPLEX PROJECT	$604,899	$140,445		$0
301-541-60-6203	PW Pole Barn	$118,900	$0		$0
301-541-60-6204	PW HVAC Upgrades	$6,250	$111,000		$0
301-541-60-6205	MSC HVAC Upgrades	$39,065	$0		$0
301-541-60-6206	PUBLIC WORKS DEPARTMENT ANNEX	$0			$100,000
301-541-60-6301	PLEASANTDALE REHAB	$891,144	$407,174		$0
301-541-60-6302	BARWICK REHAB	$102,923	$30,000		$0
301-541-60-6303	OAK GROVE VILLAGE DRAINAGE IMPROVEMENTS	$121,808	$40,000		$900,000
301-541-60-6305	PAVEMENT PRESERVATION PLAN	$743,276	$60,000		$0
301-541-60-6306	CLAY DRAIN ROAD DESIGN	$139,242	$200,000		$400,000
301-541-60-6307	Jackson St Improvements	$0	$27,000		$375,000
301-541-60-6308	Huey St Improvements	$44,900	$2,432,000		$0
301-541-60-6309	St Clair Street Improvements	$0	$525,000		$0
301-541-60-6310	DOWNTOWN PARKING GARAGE	$276,116	$7,600,000		$0
301-541-60-6311	MSC ENTRANCE GATE	$0	$163,500		$0
301-541-60-6312	BROKEN OAK DRIVE	$0	$438,000		$0
301-572-60-6201	MLK PARK CONCESSION STAND/RESTROOMS	$247,644	$0		$0
301-572-60-6202	BAKER HOUSE RESTROOMS	$42,083	$0		$0
301-572-60-6205	Recreation Center at MLK	$646,463	$385,000		$0
301-572-60-6207	Outreach Center Re-roof	$15,590	$0		$0
301-572-60-6302	MILLENNIUM PARK IMPROVEMENTS	$398,211	$1,000,000		$13,000,000
301-572-60-6303	MLK Park Basketball Court Rehab	$87,010	$0		$0
301-572-60-6304	Lake Deaton Pier Improvements	$8,328	$395,000		$0
301-572-60-6305	City Hall Courtyard Rehab	$48,020	$12,588		$50,000

CAPITAL IMPROVEMENT FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress) Sub-lines	FY25 (In Progress)
301-572-60-6306	OXFORD PARK IMPROVEMENTS	$0	$0		$500,000
301-572-60-6307	DOG PARK IMPROVEMENTS	$0	$60,000		$0
301-575-60-6201	Community Center HVAC Upgrades	$37,930	$50,000		$800,000
301-575-60-6202	COMMUNITY CENTER RENOVATIONS	$0			$100,000
301-575-60-6202	Community Center Renovations - Construction/Maintenance			$50,000	
301-575-60-6202	Community Center Renovations - Furniture and Fixtures			$30,000	
301-575-60-6202	Community Center Renovations - Other			$20,000	
301-581-00-4020	TRANSFER TO UTILITY CAP PROJECTS FUND	$0	$5,000,000		$5,000,000
TOTAL CAPITAL IMPROVEMENT FUND EXPENDITURES		**$4,796,198**	**$20,362,876**		**$22,050,000**
301-580-90-9901	CONTINGENCY-CAP.IMPROVEMENT FUND		$9,728,250		$1,525,000
TOTAL CAPITAL IMPROVEMENT FUND EXPENDITURES & CONTINGENCY			**$30,091,126**		**$23,575,000**

UTILITY REVENUE FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress)
UTILITY REVENUE FUND REVENUES:				
401-343-3100	WATER SALES-OPERATING INCOME	$3,564,170	$4,016,300	$4,859,723
401-343-3500	WATER- METER INSTALLATIONS	$346,339	$263,000	$263,000
401-343-3510	WATER- OTHER (ON/OFF FEES)	$40,145	$30,000	$30,000
401-343-3520	WATER INCOME-OTHER	$21,612	$10,000	$10,000
401-343-5100	SEWER OPERATING INCOME-BILLINGS	$5,226,279	$7,100,600	$9,614,212
401-343-5510	SEWER OTHER MISC	$0	$12,000	$12,000
401-343-5511	LAND LEASE-TURTLE MOUNT(TOWER)	$15,428	$15,000	$15,000
401-343-5520	TSS/COD WASTEWATER FEES	$937,238	$800,000	$1,000,000
401-343-6100	REUSE WATER OPERATIONS	$138,140	$118,450	$130,295
401-361-0000	INTEREST EARNINGS	$104,714	$50,000	$25,000
401-369-0000	OTHER MISCELLANEOUS REVENUE	$5,344	$0	$0
401-380-1000	OTHR FINANCING SOURCE-INSURANCE PROCEEDS	$15,204	$0	$0
401-389-4000	CAPITAL PROJECT REIMBURSEMENTS	$100,000	$0	$0
TOTAL UTILITY FUND REVENUES		**$10,514,613**	**$12,415,350**	**$15,959,230**
401-389-5000	Non-Operational-Cash Forward- W/S	N/A	$7,600,000	$10,110,000
TOTAL UTILITY FUND REVENUES AND CASH FORWARD			**$20,015,350**	**$26,069,230**

UTILITY REVENUE FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress) Sub-lines	FY25 (In Progress)
401-530-00-0000	**PHYSICAL ENVIRONMENT/ADMIN:**				
401-530-10-1200	SALARIES	$146,570	$191,040		$194,926
401-530-10-1300	OVERTIME	$0	$1,000		$0
401-530-10-1500	SICK LEAVE	$6,946	$0		$0
401-530-10-1600	VACATION PAY	$8,073	$0		$0
401-530-10-1800	HOLIDAY PAY	$6,078	$0		$0
401-530-10-2100	FICA EXPENSE	$12,807	$14,700		$15,111
401-530-10-2200	RETIREMENT	$20,845	$25,880		$26,570
401-530-10-2210	BENEFIT ADMIN FEES	$129	$0		$0
401-530-10-2300	LIFE & HEALTH INSURANCE	$36,885	$37,440		$43,200
401-530-10-2500	UNEMPLOYMENT COMPENSATION	$0	$1,500		$0
401-530-10-2600	WORKERS COMPENSATION INSURANCE	$1,091	$1,000		$1,600
401-530-30-3100	PROFESSIONAL SERVICES	$2,750	$3,000		$3,000
401-530-30-3200	ACCOUNTING & AUDITING FEES	$19,250	$24,000		$35,000
401-530-30-3400	OTHER CONTRACTUAL SERVICES	$28,943	$34,950		$35,750
401-530-30-4000	TRAVEL & PER DIEM	$0	$500		$500
401-530-30-4100	TELEPHONE EXPENSE	$4,702	$5,000		$5,400
401-530-30-4110	IT LICENSING / EQUIPMENT	$26,621	$37,730		$45,520
401-530-30-4200	POSTAGE/TRANSPORTATION FEES	$25,964	$32,800		$32,800
401-530-30-4300	UTILITIES EXPENSE	$17,422	$20,000		$20,000
401-530-30-4400	RENTAL & LEASING	$2,950	$3,650		$3,750
401-530-30-4500	GENERAL INSURANCE	$186,070	$400,000		$450,000
401-530-30-4600	REPAIR & MAINTENANCE	$10,473	$23,700		$31,950
401-530-30-4900	MISC. EXPENSE & OTHER CURRENT	$25,143	$14,500		$16,200
401-530-30-5100	OFFICE SUPPLIES	$970	$1,000		$1,000
401-530-30-5200	OPERATING SUPPLIES	$4,580	$5,500		$5,500
401-530-30-5400	SUBSCRIPTIONS/DUES	$38	$500		$500
401-530-30-5500	TRAINING	$702	$1,000		$2,000
TOTAL PHYSICAL ENVIRONMENT/ADMIN		**$596,002**	**$880,390**		**$970,277**
401-533-00-0000	**WATER DEPARTMENT:**				
401-533-10-1200	SALARIES	$682,908	$967,250		$1,255,075
401-533-10-1250	ON CALL	$7,950	$7,800		$14,000
401-533-10-1260	SHIFT DIFFERENTIAL	$0	$0		$5,200
401-533-10-1300	OVERTIME	$11,878	$15,000		$15,000
401-533-10-1500	SICK LEAVE	$23,142	$0		$0
401-533-10-1600	VACATION PAY	$39,942	$0		$0
401-533-10-1800	HOLIDAY PAY	$24,209	$0		$0
401-533-10-1820	HOLIDAY PREMIUM	$2,584	$5,000		$5,000
401-533-10-2100	FICA EXPENSE	$57,882	$76,130		$94,382
401-533-10-2200	RETIREMENT	$317,112	$135,030		$186,626
401-533-10-2210	BENEFIT ADMIN FEES	$86	$0		$0
401-533-10-2300	LIFE & HEALTH INSURANCE	$114,181	$168,480		$244,070
401-533-10-2500	UNEMPLOYMENT COMPENSATION	$0	$2,500		$0
401-533-10-2600	WORKERS COMPENSATION INSURANCE	$16,360	$16,000		$25,500
401-533-30-3100	PROFESSIONAL SERVICES	$64,276	$124,100		$186,000
401-533-30-3400	OTHER CONTRACTUAL SERVICES	$69,380	$349,000		$259,700

UTILITY REVENUE FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress) Sub-lines	FY25 (In Progress)
401-533-30-3450	CLOTHING AND UNIFORMS	$5,724	$9,000		$11,000
401-533-30-4000	TRAVEL & PER DIEM	$7,055	$8,000		$8,000
401-533-30-4100	TELEPHONE EXPENSE	$32,435	$38,600		$30,000
401-533-30-4110	IT LICENSING / EQUIPMENT	$37,241	$83,500		$57,110
401-533-30-4200	POSTAGE/TRANSPORTATION FEES	$1,221	$3,500		$3,500
401-533-30-4300	UTILITIES EXPENSE	$202,063	$185,000		$150,000
401-533-30-4400	RENTAL & LEASING	$14,413	$9,000		$9,000
401-533-30-4600	REPAIR & MAINTENANCE	$83,881	$130,000		$160,000
401-533-30-4900	MISC. EXPENSE & OTHER CURRENT	-$8,197	$5,000		$6,000
401-533-30-4960	BOOT ALLOWANCE	$1,062	$3,000		$3,850
401-533-30-5010	BAD DEBT EXPENSE	$60	$0		$0
401-533-30-5100	OFFICE SUPPLIES	$6,305	$6,500		$6,500
401-533-30-5200	OPERATING SUPPLIES	$407,423	$325,000		$231,000
401-533-30-5220	WATER METERS	$0	$311,445		$405,000
401-533-30-5250	FUEL EXPENSE	$43,488	$45,000		$45,000
401-533-30-5260	CHEMICALS	$285,008	$250,000		$350,000
401-533-30-5270	LABORATORY SAMPLES	$38,371	$45,000		$45,000
401-533-30-5400	SUBSCRIPTIONS/DUES	$6,400	$9,000		$9,000
401-533-30-5500	TRAINING	$5,192	$7,600		$7,600
401-533-60-6300	CAPITAL IMPROVEMENT-OTHER	$34,253	$87,750		$839,500
	Two Water Treatment Plant PLC Touch Screen Spares - Equipment			$17,500	
	Chlorine Analyzer Replacement for Huey St, Continental, and 501 Water Treatment Plants - Equipment			$15,000	
	Chlorine Analyzer Replacement for Ashley, and Continental 2 Water Treatment Plants - Equipment			$13,000	
	Spare VFD for Biorem Unit at Oxford WTP - Equipment			$10,500	
	Chlorine Tank Replacement for the 501 and Fairways Water Treatment Plants. - Construction/Maintenance			$71,000	
	Water Treatment Plant Chemical Pump Replacements - Equipment/Vehicle/Furnishings			$15,000	
	Huey Street Water Treatment Plant PLC Upgrade - Construction/Maintenance			$17,500	
	Continental Water Treatment Plant Well No. 1 Repair - Design			$34,000	
	Continental Water Treatment Plant Well No. 1 Repair - Construction/Maintenance			$196,000	
	Replacement of CR 501 WTP Generator - Equipment			$450,000	
401-533-60-6301	METER CHANGE OUT PROGRAM	$81,600	$137,500		$220,000
	Two 10" Meter Replacements Prison			$70,000	
	Citywide Replacement Meters - Equipment			$150,000	
401-533-60-6350	LOOP/UPGRADE WATER MAINS	$55,255	$550,000		$900,000
	South Old Wire Water Main Replacement - Construction/Maintenance			$650,000	
	Replace and Upgrade Miscellaneous Water Mains - Construction/Maintenance			$250,000	
401-533-60-6400	CAP. IMPROVEMENT-MACHINERY	$7,125	$419,566		$136,750
	Two New 2024 Ford F-250 Service Trucks - Vehicle Cost			$136,750	
401-533-60-6681	LEASE PURCHASE PRINCIPAL PMT	$0	$18,450		$19,970
	John Deer Backhoe Lease Payment			$19,970	
401-533-60-6691	LEASE PURCHASE INTEREST PMT	$2,472	$3,160		$1,640
401-533-60-6911	RELOCATION PROJECTS		$0		$4,500,000
	Highway 301 Water Main Relocation - Construction/Maintenance			$4,500,000	
TOTAL WATER DEPARTMENT		**$2,781,740**	**$4,556,861**		**$10,445,973**

UTILITY REVENUE FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress) Sub-lines	FY25 (In Progress)
401-535-00-0000	**WASTEWATER DEPARTMENT:**				
401-535-10-1200	SALARIES	$796,669	$1,454,140		$1,784,364
401-535-10-1250	ON CALL	$11,700	$19,500		$19,500
401-535-10-1260	SHIFT DIFFERENTIAL	$0	$0		$5,200
401-535-10-1300	OVERTIME	$17,643	$19,500		$19,500
401-535-10-1500	SICK LEAVE	$21,643	$0		$0
401-535-10-1600	VACATION PAY	$50,847	$0		$0
401-535-10-1800	HOLIDAY PAY	$26,620	$0		$0
401-535-10-1820	HOLIDAY PREMIUM	$10,363	$12,000		$12,000
401-535-10-2100	FICA EXPENSE	$71,893	$115,150		$130,601
401-535-10-2200	RETIREMENT	$118,001	$204,250		$282,391
401-535-10-2210	BENEFIT ADMIN FEES	$104	$0		$0
401-535-10-2300	LIFE & HEALTH INSURANCE	$136,447	$290,160		$320,740
401-535-10-2500	UNEMPLOYMENT COMPENSATION	$0	$2,500		$0
401-535-10-2600	WORKERS COMPENSATION INSURANCE	$32,721	$32,000		$50,800
401-535-30-3100	PROFESSIONAL SERVICES	$191,663	$137,686		$190,000
401-535-30-3400	OTHER CONTRACTUAL SERVICES	$118,857	$408,000		$992,000
	Odor Reducing Chemical for L/S			$750,000	
401-535-30-3450	CLOTHING AND UNIFORMS	$5,939	$10,000		$14,000
401-535-30-4000	TRAVEL & PER DIEM	$2,789	$4,500		$8,000
401-535-30-4100	TELEPHONE EXPENSE	$19,656	$20,000		$23,000
401-535-30-4110	IT LICENSING / EQUIPMENT	$32,187	$87,170		$55,250
401-535-30-4200	POSTAGE/TRANSPORTATION FEES	$803	$2,000		$3,000
401-535-30-4300	UTILITIES EXPENSE	$439,112	$400,000		$450,000
401-535-30-4400	RENTAL & LEASING	$1,503	$3,000		$75,000
401-535-30-4600	REPAIR & MAINTENANCE	$468,998	$470,000		$700,000
401-535-30-4900	MISC. EXPENSE & OTHER CURRENT	$353	$3,000		$15,000
401-535-30-4940	LANDFILL DISPOSAL FEES	$161,403	$180,000		$180,000
401-535-30-4960	BOOT ALLOWANCE	$1,249	$5,000		$5,100
401-535-30-5100	OFFICE SUPPLIES	$5,205	$5,500		$5,500
401-535-30-5200	OPERATING SUPPLIES	$187,089	$300,000		$330,000
401-535-30-5250	FUEL EXPENSE	$59,972	$65,000		$65,000
401-535-30-5260	CHEMICALS	$200,187	$200,000		$228,000
401-535-30-5270	LABORATORY SAMPLES	$43,141	$65,000		$300,000
	Industrial Waste Monthly Sampling			$250,000	
401-535-30-5400	SUBSCRIPTIONS/DUES	$1,172	$4,000		$5,000
401-535-30-5500	TRAINING	$2,403	$7,600		$10,000
401-535-60-6200	CAP. IMPROVEMENT-BUILDINGS	$7,651	$0		$100,000
	Wastewater Treatment Facility Operations Building Repairs - Repairs/Improvements			$100,000	
401-535-60-6250	LIFT STATION UPGRADES	$175,657	$720,556		$778,000
	Replacement and Upgrade of 14 Lift Station Programable Logic Controllers - Construction/Maintenance			$200,000	
	Lift Station Wet Well Coatings for Stations #19, 25, 28, and 47 - Construction/Maintenance			$40,000	
	Lift Station Panel Upgrades for Stations 45-5 and 46-6 in Continental Country Club - Construction/Maintenance			$100,000	
	2 Lift Station Generator Purchases and Install - Equipment			$160,000	
	Spare Lift Station Pumps, two 35HP, two 3HP, and one 5HP - Equipment			$118,000	
	Rehab and coating of 4 lift station wet wells - Construction/Maintenance			$60,000	
	Misc. Lift Station Upgrades - Equipment			$50,000	

UTILITY REVENUE FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress) Sub-lines	FY25 (In Progress)
	Misc. Lift Station Upgrades - Other			$50,000	
401-535-60-6300	CAPITAL IMPROVEMENT-OTHER	$137,920	$86,594		$157,000
	Sludge Drying Bed Construction - Design			$20,000	
	Sludge Drying Bed Construction - Engineering			$5,000	
	Sludge Drying Bed Construction - Construction/Maintenance			$132,000	
401-535-60-6310	MILLENNIUM PARK PROJECT	$0	$117,990		$1,800,000
	R-12 Pump Station Upgrade - Construction/Maintenance			$1,800,000	
401-535-60-6330	CR 209 LS UPGRADES	$0	$725,000		$0
401-535-60-6340	GRAVITY SYSTEM RENEWAL & REPLACEMENT	$0	$346,500		$0
401-535-60-6400	CAP. IMPROVEMENT-MACHINERY	$63,508	$1,163,500		$182,700
	Emergency Bypass Pump for Lift Stations - Vehicle Cost			$84,200	
	Spare Gearbox for Kruger Rotors at the Wastewater Treatment Facility - Equipment			$57,500	
	Spare Mixer for the Wastewater Treatment Ditch Process - Equipment			$41,000	
401-535-60-6610	SEWER SYSTEM RENEWAL AND REPLACEMENT	$227,923	$550,000		$645,000
401-535-60-6610	Inspect, Repair, and Coat a total of 60 Manholes. - Construction/Maintenance			$320,000	
401-535-60-6610	Inspect, repair or replace 3,000' of sanitary sewer main - Construction/Maintenance			$175,000	
401-535-60-6610	Misc. sewer system renewal and replacements - Construction/Maintenance			$150,000	
401-535-60-6681	LEASE PURCHASE PRINCIPAL PMT	$0	$79,985		$122,000
	VAC Truck Lease Payment			$122,000	
401-535-60-6691	LEASE PURCHASE INTEREST PMT	$5,526	$4,620		$0
401-535-60-6770	SR 44 FM / CCC DECOMMISSIONING	$0	$3,773,495		$600,000
	SR 44 FM / CCC Decommissioning - Construction/Maintenance			$600,000	
401-535-70-7303	WILDWOOD ESTATES LS	$0	$82,736		$0
TOTAL WASTEWATER DEPARTMENT		**$3,856,517**	**$12,177,632**		**$10,663,646**
401-582-00-0000	**DEBT SERVICE:**				
401-582-70-7100	SUMTER SCHOOL BOARD LEASE PURCHASE	$170,000	$170,000		$170,000
401-582-70-7103	DBT SRV.-SRF LOAN PRIN-2007	$347,940	$347,940		$355,210
401-582-70-7105	DBT SRV-WWTF BONDS-PRINCIPAL	$318,100	$318,100		$0
401-582-70-7106	DEBT SERV-2016 CONTINENTAL LOAN (BB&T)	$107,757	$107,757		$113,380
401-582-70-7203	DBT SRV-WWTF BONDS-INT		$1,000,000		$0
401-582-70-7204	INT EXP.-SRF LOAN-3 (2007)	$38,213	$31,980		$24,710
401-582-70-7206	DEBT SERV-INTERST-2016 CONTINENTAL (BBT)	$25,471	$26,863		$21,240
TOTAL DEBT SERVICE		**$1,007,481**	**$2,002,640**		**$684,540**
TOTAL UTILITY REVENUE FUND EXPENDITURES		**$8,241,740**	**$19,617,523**		**$22,764,436**
401-580-90-9912	CONTIN- WATER SEWER-REFUSE		**$397,827**		**$3,304,794**
TOTAL UTILITY REVENUE FUND EXPENDITURES AND CONTINGENCY			**$20,015,350**		**$26,069,230**

UTILITY CAPITAL PROJECT FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress) Sub-lines	FY25 (In Progress)
UTILITY CAPITAL PROJECT FUND REVENUES					
402-331-3100	FED GRANT - AMERICAN RESCUE PLAN FUNDS	$3,644,211	$0		$0
402-334-3500	STATE GRANTS	$0			$9,250,000
402-361-0000	INTEREST	$51,560	$1,000		$0
402-382-0010	TRANSFER FROM GENERAL FUND	$0	$3,000,000		$4,000,000
402-382-3010	TRANSFER FROM CAPITAL IMPROVEMENT FUND	$0	$5,000,000		$5,000,000
402-382-4090	TRANSFER FROM WW SDC	$0	$1,000,000		$15,000,000
402-389-9001	LOAN PROCEEDS	$0	$120,000,000		$90,000,000
402-389-9002	SRF LOAN PROCEEDS	$0	$12,000,000		$12,000,000
402-389-5000	CASH FORWARD	$0	$845,000		$8,500,000
TOTAL UTILITY CAPITAL PROJECT FUND REVENUES		**$3,695,771**	**$141,846,000**		**$143,750,000**
402-536-00-0000	**UTILITY CAPITAL PROJECT FUND**				
402-536-70-7353	WWTP PROJECT	$0	$50,685,812		$63,800,000
402-536-70-7353	Wastewater Treatment Plant - Engineering			$800,000	
402-536-70-7353	Wastewater Treatment Plant - Construction/Maintenance			$63,000,000	
402-580-90-9913	CONTINGENCY - CONSTRUCTION FUND	$0	$91,160,188		$79,950,000
TOTAL UTILITY CAPITAL PROJECT FUND EXPENDITURES		**$0**	**$141,846,000**		**$143,750,000**

WATER SYSTEM CONNECTION FEES

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress)
WATER SYSTEM CONNECTION FEE REVENUES				
404-343-3501	WATER SYSTEM CONNECTION FEES	$0	$0	$0
404-361-0000	INTEREST	$44	$0	$0
404-389-5002	CASH FORWARD - WATER CONNECTIONS	$0	$310,000	$51,100
TOTAL WATER SYSTEM CONNECTION FEES FUND REVENUES		**$44**	**$310,000**	**$51,100**
404-533-00-0000	**WATER CONNECTION FEES:**			
404-533-30-3401	DEVELOPER REIMBURSEMENTS	$0		$0
404-533-30-4900	MISC. EXPENSE & OTHER CURRENT	$361	$0	$0
404-533-60-6300	CAPITAL IMPROVEMENT - OTHER	$0		$0
404-533-70-7311	CR501 WATER TREATMENT PLANT PROJECT	$0		$0
404-533-70-7312	WEST WELL REPLACEMENT	$0		$0
404-533-70-7340	CR 501 UTILITY IMPROVEMENTS	$0		$0
404-533-70-7351	CR 501 IRON FILTRATION PLANT UPGRADES	$0		$0
404-533-70-7352	ASHLEY WTP PROJECT	$0	$260,193	$0
404-580-90-9909	CONTINGENCY - WATER CONNECTION FEES	$0	$49,807	$51,100
TOTAL WATER SYSTEM CONNECTION FEES FUND EXPENDITURES		**$361**	**$310,000**	**$51,100**

WASTEWATER CONNECTION FEES

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress)
WASTEWATER CONNECTION FEES FUND REVENUES				
406-343-5500	SEWER TAP CONNECTION FEES	$0	$0	$0
406-361-0000	INTEREST	$26	$0	$0
406-382-4010	TRANSFER FROM WATER-SEWER REVENUE FUND			$0
406-389-5006	CASH FORWARD - WASTEWATER CONNECTION FEE	$0	$183,800	$154,500
TOTAL WASTEWATER CONNECTION FEES FUND REVENUES		**$26**	**$183,800**	**$154,500**
406-535-00-0000	**SEWER TAP CONNECTION FEES:**			
406-535-30-3401	DEVELOPER REIMBURSEMENTS	$0	$0	$0
406-535-30-4900	MISC. EXPENSE & OTHER CURRENT	$360	$0	$0
406-535-60-6300	CAPITAL IMPROVEMENT - OTHER	$0	$0	$0
406-535-60-6390	WWTP ENHANCEMENTS	$0	$0	$0
406-535-60-6391	WWTP PHASE I IMPROVEMENTS	$0	$0	$0
406-535-60-6392	WWTF CLARIFIER DEMO/CONSTRUCTION-DESIGN	$0	$0	$0
406-535-60-6393	WILDWOOD ESTATES LS	$0	$0	$0
406-580-90-5006	CONTINGENCY - WASTEWATER CONNECTION FEES	$0	$183,800	$154,500
TOTAL WASTEWATER CONNECTION FEES FUND EXPENDITURES		**$360**	**$183,800**	**$154,500**

WATER SDC FEES

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress) Sub-lines	FY25 (In Progress)
WATER SDC FEES FUND REVENUES					
408-343-3560	WATER SDC FEES	$1,828,774	$3,019,600		$3,437,000
408-361-0000	INTEREST EARNED	$416	$100		$200
408-389-5012	CASH FORWARD - WATER SDC	$0	$4,301,700		$5,350,000
TOTAL WATER SDC FEES FUND REVENUES		**$1,829,190**	**$7,321,400**		**$8,787,200**
408-533-00-0000	**WATER SDC FEES FUND**				
408-533-30-3401	DEVELOPER REIMBURSEMENTS	$0	$890,000		$0
408-533-30-4900	MISC. EXPENSE & OTHER CURRENT	$384	$0		$0
408-533-60-6310	OXFORD WTP PHOSPHATE INJECTION	$0	$156,000		$0
408-533-60-6320	WATER USE PERMIT MODIFICATION	$0	$75,000		$0
408-533-70-7311	CR501 WATER TREATMENT PLANT PROJECT	$0	$1,075,000		$0
408-533-70-7351	CR 501 IRON FILTRATION PLANT UPGRADES	$0	$2,000,000		$2,800,000
408-533-70-7352	ASHLEY WTP UPGRADES	$0	$550,000		$0
408-580-90-9914	CONTINGENCY - WATER SDC FUND	$0	$2,319,370		$5,731,170
408-582-70-7107	SRF PRINCIPAL - OXFORD WTP	$0	$222,960		$224,930
408-582-70-7207	SRF INTEREST - OXFORD WTP	$35,017	$33,070		$31,100
TOTAL WATER SDC FEES FUND EXPENDITURES		**$35,401**	**$7,321,400**		**$8,787,200**

WASTEWATER SDC FEES

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress) Sub-lines	FY25 (In Progress)
WASTEWATER SDC FEES REVENUES					
409-343-5560	WASTEWATER SDC FEES	$3,981,756	$5,979,400		$7,150,000
409-361-0000	INTEREST EARNED	$860	$500		$500
409-381-1000	TRANSFER FROM W/S FUND	$679,023	$0		$0
409-389-5013	CASH FORWARD	$0	$9,500,000		$9,950,000
TOTAL WASTEWATER SDC FEES REVENUES		**$4,661,639**	**$15,479,900**		**$17,100,500**
409-535-00-0000	**WASTEWATER SDC FEES**				
409-535-30-4900	MISC. EXPENSE & OTHER CURRENT	$389	$0		$500
409-535-60-6310	MILLENIUM PARK REUSE LINE PROJECT	$0	$3,000,000		$2,000,000
409-535-60-6315	HUEY STREET SANITARY SEWER REROUTE	$0	$480,500		$0
409-535-70-7346	WWTP FACILITY PLAN	$0	$11,751,660		$0
409-535-70-7355	BRIDGE CROSSING PROJECT	$0	$126,477		$0
409-581-00-4020	TRANSFER TO UTILITY CAP PROJECTS FUND	$0	$1,000,000		$15,000,000
409-582-70-7101	DBT SERV-SRF CRC09 FORCEMAIN DESIGN PRIN	$0	$4,480		$4,540
409-582-70-7102	DBT SRV-SRF CR209 FM CONSTRUCTION PRIN	$0	$69,810		$69,830
409-582-70-7103	DBT SRV-SRF WWTF PRINCIPAL	$0	$0		$0
409-582-70-7104	DBT SRV-WWTF BONDS-PRINCIPAL	$0	$0		$0
409-582-70-7200	INTEREST EXPENSE-CR209 FM SRF CONSTRUCTN	$331	$310		$290
409-582-70-7202	INT EXP.-SRF DESIGN LOAN-CR209 FORCEMAIN	$1,075	$1,000		$970
409-582-70-7203	DBT SRV-SRF WWTF INTEREST EXP	$0	$0		$0
409-582-70-7204	DBT SRV-WWTF BONDS-INTEREST	$0	$0		$0
409-580-90-9915	CONTINGENCY - WASTEWATER SDC FUND	$0	-$954,337		$24,370
TOTAL WASTEWATER SDC FEES EXPENDITURES		**$1,795**	**$15,479,900**		**$17,100,500**

LAW ENFORCEMENT TRUST FUND

ACCOUNT ID	Description	2023 Actual	2024 Adopted Budget	FY25 (In Progress)
LAW ENFORCEMENT TRUST FUND REVENUES				
601-351-2000	CONFISCATED PROPERTY	$0	$1,500	$0
601-361-0000	INTEREST	$279	$10	$100
601-369-0000	OTHER MISCELLANEOUS REVENUE	$0	$0	$0
601-369-3000	REFUNDS-PRIOR YEAR	$0	$0	$0
601-369-4000	TEMPORARY LOAN-DUE TO GENERAL FUND	$0	$0	$0
601-380-0000	NON-REVENUE	$0	$0	$0
601-381-1000	TRANSFER IN FROM OTHER FUNDS	$0	$0	$0
601-389-5000	NON-OPERATIONAL- CASH FORWARD	$0	$51,805	$51,845
TOTAL LAW ENFORCEMENT TRUST FUND REVENUES		**$279**	**$53,315**	**$51,945**
601-521-00-0000	**LAW ENFORCEMENT TRUST:**			
601-521-30-5500	TRAINING	$0	$0	$0
601-521-60-6400	MACHINERY AND EQUIPMENT	$0	$0	$0
601-580-90-9999	CONTINGENCY	$0	$53,315	$51,945
TOTAL LAW ENFORCEMENT TRUST FUND EXPENDITURES		**$0**	**$53,315**	**$51,945**

FY25 - FY29 CAPITAL PROJECT FUNDING PLAN

FUND/DEPARTMENT	PROJECT DESCRIPTION	FY25	FY26	FY27	FY28	FY29	5-Yr Total
Capital Improvement Project Fund							
Beginning Balance		**$ 12,010,110**	**$ 1,795,110**	**$ 6,352,110**	**$ 1,282,110**	**$ (938,640)**	
Revenue							
Taxes (Transfer from General Fund)		$ 10,000,000	$ 10,500,000	$ 11,025,000	$ 11,576,250	$ 12,155,063	**$ 55,256,313**
Interest Revenue		$ 10,000	$ 7,000	$ 5,000	$ 3,000	$ 1,000	**$ 26,000**
Grant Revenue		$ 1,325,000					**$ 1,325,000**
Total Funding Sources		**$ 11,335,000**	**$ 10,507,000**	**$ 11,030,000**	**$ 11,579,250**	**$ 12,156,063**	**$ 56,607,313**
Project Expenditures							
Administrative	Downtown Master Plan Projects Including:						
Administrative	City Hall Courtyard Rehab	$ 50,000	$ 150,000	$ 100,000			**$ 300,000**
Administrative	US 301 Linear Park		$ 50,000	$ 50,000			**$ 100,000**
Administrative	Property Acquisitions	$ 250,000	$ 250,000	$ 250,000			**$ 750,000**
Administrative	CR 44A/Lynum Corridor Expansion/Crossing	$ 75,000	$ 200,000	$ 200,000			**$ 475,000**
Administrative	US 301 Complete Streets Landscaping		$ 1,000,000	$ 1,000,000			**$ 2,000,000**
Administrative	Gamble Street Improvements			$ 100,000			**$ 100,000**
Public Works	Watershed Master Plan Projects	$ 500,000	$ 500,000	$ 1,000,000	$ 5,000,000	$ 8,000,000	**$ 15,000,000**
Public Works	Clay Drain Road	$ 400,000		$ 6,500,000			**$ 6,900,000**
Public Works	Oak Grove Village Drainage Improvements	$ 900,000					**$ 900,000**
Public Works	Barwick Street Rehabilitation		$ 1,000,000	$ 900,000			**$ 1,900,000**
Public Works	CSX Service Road Improvements		$ 200,000				**$ 200,000**
Public Works	Jackson Street Improvements	$ 375,000	$ 1,500,000				**$ 1,875,000**
Public Works	Public Works Annex	$ 100,000	$ 1,100,000				**$ 1,200,000**
Parks and Recreation	Millennium Park Improvements Construction	$ 13,000,000					**$ 13,000,000**
Parks and Recreation	Oxford Park Improvements	$ 500,000					**$ 500,000**
Parks and Recreation	Community Center Renovations	$ 100,000					**$ 100,000**
Parks and Recreation	Community Center HVAC Upgrades	$ 800,000					**$ 800,000**
Parks and Recreation	Recreation Center at MLK Park Construction			$ 6,000,000	$ 8,800,000		**$ 14,800,000**
Wastewater	Transfer to Utility Fund	$ 4,500,000					**$ 4,500,000**
Total Project Expenses:		**$ 21,550,000**	**$ 5,950,000**	**$ 16,100,000**	**$ 13,800,000**	**$ 8,000,000**	**$ 65,400,000**
End Balance - Capital Improvement Fund		**$ 1,795,110**	**$ 6,352,110**	**$ 1,282,110**	**$ (938,640)**	**$ 3,217,423**	

FY25 - FY29 CAPITAL PROJECT FUNDING PLAN							
FUND/DEPARTMENT	**PROJECT DESCRIPTION**	**FY25**	**FY26**	**FY27**	**FY28**	**FY29**	**5-Yr Total**
Park & Recreation Impact Fee Fund							
Beginning Balance		$ 1,065,000	$ 1,330,000	$ 90,000	$ 195,000	$ (255,000)	
Revenue							
Impact Fees		$ 300,000	$ 275,000	$ 250,000	$ 250,000	$ 250,000	**$ 1,325,000**
Total Funding Sources		**$ 1,365,000**	**$ 1,605,000**	**$ 340,000**	**$ 445,000**	**$ (5,000)**	**$ 3,750,000**
Project Expenditures							
Parks and Recreation	Equipment for New Employees	$ 35,000	$ 15,000	$ 45,000			**$ 95,000**
Parks and Recreation	Millennium Park Improvements		$ 1,500,000				**$ 1,500,000**
Parks and Recreation	Lynum Street Park			$ 100,000	$ 700,000		**$ 800,000**
Total Project Expenditures		**$ 35,000**	**$ 1,515,000**	**$ 145,000**	**$ 700,000**	**$ -**	**$ 2,395,000**
End Balance - Park & Recreation Impact Fee Fund:		**$ 1,330,000**	**$ 90,000**	**$ 195,000**	**$ (255,000)**	**$ (5,000)**	
Law Enforcement Impact Fee Fund							
Beginning Balance		$ 1,735,385	$ 1,689,135	$ 251,335	$ (1,396,465)	$ (1,109,265)	
Revenue							
Impact Fees		$ 1,240,000	$ 1,300,000	$ 1,350,000	$ 1,350,000	$ 1,350,000	**$ 6,590,000**
Total Funding Sources		**$ 2,975,385**	**$ 2,989,135**	**$ 1,601,335**	**$ (46,465)**	**$ 240,735**	**$ 7,760,125**
Project Expenditures							
Police	The Villages Substation	$ 400,000	$ 1,800,000	$ 2,000,000			**$ 4,200,000**
Police	Capital Equipment	$ 150,000	$ 175,000	$ 200,000	$ 250,000	$ 250,000	**$ 1,025,000**
Police	Equipment for New Officers	$ 323,450	$ 350,000	$ 385,000	$ 400,000	$ 425,000	**$ 1,883,450**
Police	Debt Service Transfer - PD Building	$ 412,800	$ 412,800	$ 412,800	$ 412,800	$ 412,800	**$ 2,064,000**
Total Project Expenditures		**$ 1,286,250**	**$ 2,737,800**	**$ 2,997,800**	**$ 1,062,800**	**$ 1,087,800**	**$ 9,172,450**
End Balance - Law Enforcement Impact Fee Fund:		**$ 1,689,135**	**$ 251,335**	**$ (1,396,465)**	**$ (1,109,265)**	**$ (847,065)**	

FY25 - FY29 CAPITAL PROJECT FUNDING PLAN

FUND/DEPARTMENT	PROJECT DESCRIPTION	FY25	FY26	FY27	FY28	FY29	5-Yr Total
Utility Revenue Fund							
Beginning Balance (for Capital Projects)		$ -	$ -	$ -	$ -		
Revenue							
Utility Revenues		$ 11,333,300	$ 5,053,273	$ 5,811,263	$ 6,682,953	$ 7,685,396	**$ 36,566,185**
Total Funding Sources		**$ 11,333,300**	**$ 5,053,273**	**$ 5,811,263**	**$ 6,682,953**	**$ 7,685,396**	**$ 36,566,185**
Project Expenditures							
Water	Water Line Upgrades	$ 900,000	$ 1,035,000	$ 1,190,250	$ 1,368,788	$ 1,574,106	**$ 6,068,143**
Water	Annual Meter Change Out Program	$ 220,000	$ 253,000	$ 290,950	$ 334,593	$ 384,781	**$ 1,483,324**
Water	Hwy 301 Water Main Relocation	$ 4,500,000					**$ 4,500,000**
Wastewater	Gravity Collection System Renewal Program	$ 381,150	$ 438,323	$ 504,071	$ 579,682	$ 666,634	**$ 2,569,859**
Wastewater	Sewer System Renewal & Replacement	$ 645,000	$ 741,750	$ 853,013	$ 980,964	$ 1,128,109	**$ 4,348,836**
Wastewater	Continental Decommissioning/SR 44 FM Phase	$ 1,470,000	$ 1,690,500	$ 1,944,075	$ 2,235,686	$ 2,571,039	**$ 9,911,300**
Wastewater	Lift Station Upgrades	$ 778,000	$ 894,700	$ 1,028,905	$ 1,183,241	$ 1,360,727	**$ 5,245,573**
Wastewater	R-12 Pump Station	$ 1,800,000					**$ 1,800,000**
Total Project Expenditures:		**$ 10,694,150**	**$ 5,053,273**	**$ 5,811,263**	**$ 6,682,953**	**$ 7,685,396**	**$ 35,927,035**
End Balance Utility Revenue Fund (for Capital Projects):		**$ 639,150**	**$ -**	**$ -**	**$ -**	**$ -**	
Capital Improvement (Grant) Fund							
Beginning Balance		**$ 8,500,000**	**$ 79,950,000**	**$ 14,450,000**	**$ 14,450,000**	**$ 14,450,000**	
Revenue							
Revenue Bonds		$ 90,000,000					**$ 90,000,000**
Grant Funds		$ 9,250,000					**$ 9,250,000**
State Appropriations							**$ -**
SRF Revolving Loan Fund Proceeds		$ 12,000,000	$ 12,000,000				**$ 24,000,000**
Transfer-in from General/CIP Fund		$ 9,000,000	$ 4,500,000				**$ 13,500,000**
Transfer-In WW SDC Fund		$ 15,000,000	$ 3,000,000				**$ 18,000,000**
Total Funding Sources		**$ 135,250,000**	**$ 19,500,000**	**$ -**	**$ -**		**$ 154,750,000**
Project Expenditures							
Wastewater	WWTF Upgrades	$ 63,800,000	$ 85,000,000				**$ 148,800,000**
Total Project Expenditures:		**$ 63,800,000**	**$ 85,000,000**	**$ -**	**$ -**		**$ 148,800,000**
End Balance - Capital Improvement (Grant) Fund:		**$ 79,950,000**	**$ 14,450,000**	**$ 14,450,000**	**$ 14,450,000**	**$ 14,450,000**	
Water Connection Fee Fund							
Beginning Balance		**$ 51,500**	**$ 51,500**	**$ 51,500**	**$ 51,500**	**$ 51,500**	
Revenue							
Connection Fees							**$ -**
Total Funding Sources		**$ -**	**$ -**	**$ -**	**$ -**		**$ -**
Project Expenditures							
Water	Ashley Water Treatment Plant Construction						**$ -**
Total Project Expenditures:		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
End Balance - Water Connection Fee Fund:		**$ 51,500**	**$ 51,500**	**$ 51,500**	**$ 51,500**	**$ 51,500**	

FY25 - FY29 CAPITAL PROJECT FUNDING PLAN							
FUND/DEPARTMENT	PROJECT DESCRIPTION	FY25	FY26	FY27	FY28	FY29	5-Yr Total
Water SDC Fund							
Beginning Balance		**$ 5,122,270**	**$ 5,272,420**	**$ 6,809,970**	**$ 6,765,120**	**$ 6,829,870**	
Revenue							
SDC Revenue		$ 3,437,200	$ 1,793,600	$ 211,200	$ 320,800	$ 400,000	**$ 6,162,800**
Total Funding Sources		**$ 3,437,200**	**$ 1,793,600**	**$ 211,200**	**$ 320,800**	**$ 400,000**	**$ 6,162,800**
Project Expenditures							
Water	CR 501 WTP Project	$ 2,800,000					**$ 2,800,000**
Water	Oxford WTP Phosphate Injection	$ 156,000					**$ 156,000**
Water	Water Use Permit Modification	$ 75,000					**$ 75,000**
Water	Debt Service	$ 256,050	$ 256,050	$ 256,050	$ 256,050	$ 256,050	**$ 1,280,250**
Total Project Expenditures:		**$ 3,287,050**	**$ 256,050**	**$ 256,050**	**$ 256,050**	**$ 256,050**	**$ 4,311,250**
End Balance - Water SDC Fund:		**$ 5,272,420**	**$ 6,809,970**	**$ 6,765,120**	**$ 6,829,870**	**$ 6,973,820**	
Wastewater Connection Fee Fund							
Beginning Balance		**$ 154,730**	**$ 154,730**	**$ 154,730**	**$ 154,730**	**$ 154,730**	
Revenue							
Connection Fees							**$ -**
Total Funding Sources		**$ -**	**$ -**	**$ -**	**$ -**		**$ -**
Project Expenditures							
Wastewater							**$ -**
Total Project Expenditures:		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
End Balance - Wastewater Connection Fee Fund:		**$ 154,730**	**$ 154,730**	**$ 154,730**	**$ 154,730**	**$ 154,730**	
Wastewater SDC Fund							
Beginning Balance		**$ 13,382,900**	**$ 1,007,300**	**$ 1,076,100**	**$ 1,416,800**	**$ 1,971,900**	
Revenue							
SDC Revenue		$ 6,700,000	$ 3,494,400	$ 416,300	$ 630,700	$ 680,000	**$ 11,921,400**
Total Funding Sources		**$ 6,700,000**	**$ 3,494,400**	**$ 416,300**	**$ 630,700**	**$ 680,000**	**$ 11,921,400**
Project Expenditures							
Wastewater-Trnsfr to Cap Proj Fund	Wastewater Treatment Facility Upgrades	$ 17,000,000	$ 3,000,000				**$ 20,000,000**
Wastewater	Millennium Park Reuse Line Project	$ 2,000,000					**$ 2,000,000**
Wastewater	Main Street North Lift Station		$ 350,000				**$ 350,000**
Wastewater	Debt Service	$ 75,600	$ 75,600	$ 75,600	$ 75,600	$ 75,600	**$ 378,000**
Total Project Expenditures:		**$ 19,075,600**	**$ 3,425,600**	**$ 75,600**	**$ 75,600**	**$ 75,600**	**$ 22,728,000**
End Balance - Wastewater SDC Fund:		**$ 1,007,300**	**$ 1,076,100**	**$ 1,416,800**	**$ 1,971,900**	**$ 2,576,300**	

Capital Improvement Project
Prioritization Scoring Totals

Project or Improvement	Rank	Score
Millennium Park Phase 1	1	75
Clay Drain Road Phase 1	2	68.5
US 301 Complete Streets	3	59
Police Substation - The Villages	3	59
Clay Drain Road Phase 2	5	56.5
Barwick Street Rehab	6	56
Oak Grove Village Drainage	6	56
Jackson Street Rehab	8	52
Community Center HVAC Replacement	9	51
City Hall Courtyard - Martin Theater	9	51
Public Works Substation - The Villages	11	46
Oxford Park Improvements	11	46
Millennium Park Phase 2	13	44
Dr. MLK Jr. Recreation Center	13	44
Community Center Kitchen and Bathroom Renovation	13	44
CR 44A Corridor Improvement	16	40.5

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project:

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.		30%	0
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing/capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan		25%	0
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)		20%	0
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved		15%	0
			50	Increases level of service			
			0	Has no impact on level of service			
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)		10%	0
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			
				Total Score:		100%	**0**

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: City Hall Courtyard - Martin Theater

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	80	30%	24
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing/capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	100	25%	25
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	10	20%	2
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	0	15%	0
			50	Increases level of service			
			0	Has no impact on level of service			
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	0	10%	0
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			
				Total Score:		100%	51

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: Jackson Street Rehab

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score	
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	80	30%		
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.				
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.				
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.				
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			**24**	24
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	100	25%		
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan				
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			**25**	25
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	50	20%		
			75	More than 75% of the project is financed from external sources				
			50	More than 25% of the project is financed from external sources				
			25	Less than 25% of the project is financed from external sources				
			10	Project is funded entirely from internal sources			**10**	10
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	0	15%		
			50	Increases level of service				
			0	Has no impact on level of service			**0**	0
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	25	10%		
			50	Moderate decrease in department operating budget (between 0% and 19%)				
			25	Little or no impact in department operating budget				
			0	Increase in department operating costs			**3**	3
				Total Score:		100%	**62**	62

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: US 301 Complete Streets Project

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	80	30%	24
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing/capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	100	25%	25
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	50	20%	10
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	0	15%	0
			50	Increases level of service			
			0	Has no impact on level of service			
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	0	10%	0
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			
				Total Score:		100%	59

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: Police Substation - The Villages

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	80	30%	24
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing/capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	50	25%	12.5
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	75	20%	15
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	50	15%	7.5
			50	Increases level of service			
			0	Has no impact on level of service			
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	0	10%	0
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			
				Total Score:		100%	59

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: Public Works Annex

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	80	30%	24
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing/capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	50	25%	12.5
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	10	20%	2
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	50	15%	7.5
			50	Increases level of service			
			0	Has no impact on level of service			
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	0	10%	0
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			
				Total Score:		100%	46

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: Clay Drain Road Phase 1

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	80	30%	
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing/capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			24
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	100	25%	
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			25
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	10	20%	
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			2
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	100	15%	
			50	Increases level of service			
			0	Has no impact on level of service			15
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	25	10%	
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			2.5
				Total Score:		100%	**68.5**

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: Dr. MLK Jr. Recreation Center

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	20	30%	6
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing/capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	100	25%	25
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	25	20%	5
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	50	15%	8
			50	Increases level of service			
			0	Has no impact on level of service			
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	0	10%	0
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			
				Total Score:		100%	44

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: Oxford Park Improvements

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	80	30%	24
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing/capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	50	25%	13
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	10	20%	2
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	50	15%	8
			50	Increases level of service			
			0	Has no impact on level of service			
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	0	10%	0
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			
				Total Score:		100%	46

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: CR 44A Corridor Improvement

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	20	30%	6
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing/capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	100	25%	25
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	10	20%	2
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	50	15%	7.5
			50	Increases level of service			
			0	Has no impact on level of service			
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	0	10%	0
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			
				Total Score:		100%	**40.5**

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: Wildwood Community Center HVAC Upgrades

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	80	30%	24
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing/capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	0	25%	0
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	10	20%	2
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	100	15%	15
			50	Increases level of service			
			0	Has no impact on level of service			
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	100	10%	10
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			
				Total Score:		100%	**51**

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: Wildwood Community Center Kitchen and Bathroom Renovations

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	80	30%	24
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing/capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	0	25%	0
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	10	20%	2
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	100	15%	15
			50	Increases level of service			
			0	Has no impact on level of service			
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	25	10%	3
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			
				Total Score:		100%	44

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: Millennium Park Phase 1

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	100	30%	30
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing/capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	100	25%	25
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	25	20%	5
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	100	15%	15
			50	Increases level of service			
			0	Has no impact on level of service			
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	0	10%	0
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			
				Total Score:		100%	75

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: Millennium Park Phase 2

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	20	30%	6
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing/capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	100	25%	25
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	25	20%	5
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	50	15%	8
			50	Increases level of service			
			0	Has no impact on level of service			
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	0	10%	0
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			
				Total Score:		100%	44

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: Barwick Street Rehabilitation

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	80	30%	24
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	50	25%	13
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	10	20%	2
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	100	15%	15
			50	Increases level of service			
			0	Has no impact on level of service			
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	25	10%	3
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			
				Total Score:		100%	**56**

City of Wildwood
Capital Project and Major Initiatives Prioritization Matrix

Project: Oak Grove Village

#	Criteria	Description	Max Value	Scoring Description	Assigned Value	Weight	Score
1	Community and Economic Impact	These projects are broken down in five (5) categories that support different classifications depending on their importance and impact to the public	100	Essential Projects - This category includes projects that have legal or regulatory mandate where not achieving these requirements may lead to legal action, fines, or penalties against the City.	80	30%	
			80	Priority Projects - This category includes projects with positive economic and community impacts that are required to maintain critical infrastructure. These projects are not mandatory, but will maintain critical infrastructure at current service levels and ensure they remain in a good state of repair.			
			60	Efficiency or Cost Savings Projects - This category includes projects that have a positive return on investment over the project's life due to operational cost savings.			
			40	State of Good Repair/Lifecycle - This category includes projects that maintain existing capital infrastructure. These projects are not mandatory, but if the project is not undertaken, the current service level or condition will decline over time.			
			20	Improvement (non-essential) - This category includes projects that will increase the current service levels such as new facilities or the expansion of existing facilities or initiatives.			24
2	Strategic Alignment	The project's alignment with the Strategic Plan, Downtown Master Plan (DMP), and/or Comprehensive Plan	100	Directly aligned with the Strategic/DMP/Comprehensive Plan	50	25%	
			50	Indirectly aligned with the Strategic/DMP/Comprehensive Plan			
			0	Not aligned with the Strategic/DMP/Comprehensive Plan			13
3	Financing	The extent to how the project is funded from internal and external sources	100	Financed entirely from external sources (grants, appropriations)	10	20%	
			75	More than 75% of the project is financed from external sources			
			50	More than 25% of the project is financed from external sources			
			25	Less than 25% of the project is financed from external sources			
			10	Project is funded entirely from internal sources			2
4	Service Levels	Impact on the service levels to the public as a result of the project	100	Addresses a substandard condition so level of service is achieved	100	15%	
			50	Increases level of service			
			0	Has no impact on level of service			15
5	Operating Budget Impact	Increase or decrease in operating budget as a result of the project	100	Significant decrease in department operating budget (20% or greater)	25	10%	
			50	Moderate decrease in department operating budget (between 0% and 19%)			
			25	Little or no impact in department operating budget			
			0	Increase in department operating costs			3
				Total Score:		100%	56

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: **Parks and Recreation Rental Rules & Regulations and Co-Sponsorship Policy Update**

REQUESTED ACTION: The Department is seeking approval to move forward with the updated Facility Rules and Regulations, as well as the Co-Sponsorship policy.

CONTRACT: Vendor/Entity:

Effective Date: Termination Date:

Managing Division/Department:

BUDGET IMPACT: None.

HISTORY/FACTS/ISSUES:

The Parks and Recreation Department is working to improve departmental policies and procedures. Previously, the department utilized various versions of the Rental Rules and Regulations, leading to confusion among staff and the public. The updated Rental Rules and Regulations include revisions to multiple sections. Public feedback and concerns from our staff about the rental process were considered while drafting the new policies, and the updated rules and regulations clearly and concisely state important rental information. Our staff has also worked diligently to inform the public of policies and procedures that may not have been implemented in the past. We understand that it will take time for our patrons to become familiar with them.

The Co-Sponsorship Policy has also been updated. The most significant change will be internally, making sure our team understands the policy and starts implementing it correctly. Lastly, staff is proposing changes to the Fee Schedule to be in line with surrounding communities. Data supporting the changes has been provided for reference along with the City's current fees.

The documents presented are in draft form. Staff anticipates bringing these items before the City Commission in August for formal approval.

City of Wildwood
Parks and Recreation Department
Rules and Regulations for
Facility Rentals

Intent: The intent of the City of Wildwood is to adopt uniform policies and procedures concerning the rental of certain City facilities. The City recognizes the use of the facilities by individuals, businesses, non-profit organizations, and public agencies serves an important role in enhancing the quality of life within our community. In order to ensure the safety and well-being of the public and responsibly allocate city resources, it is necessary to regulate the use of city facilities and related services.

Rules and Regulations: As a condition of the facility rental, the individual, business, or agency shall be provided a copy of these rules and regulations, and the renter shall sign a copy of these rules and regulations acknowledging receipt and understanding of such.

FACILITY USE AGREEMENT:

1. All reservations for use of the facility shall be through the Parks and Recreation Department Office (located at the Wildwood Community Center), Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. A Facility Use Agreement must be signed by the renter and kept on file in the Parks and Recreation Department.
2. The Facility Use Agreement may not be entered into by anyone under the age of 18. If alcohol will be present (where permissible) the person must be 21 years of age or older.
3. The individual or group whose name appears on the Facility Use Agreement will be held responsible for all damages and excessive cleanup fees incurred during the use of the facility as stated herein.
4. **The Facility Use Agreement is valid only upon the renter's signature and after the City is in receipt of all fees due.**

FACILITY RENTAL FEE:

1. A facility rental fee shall be assessed for all facilities requiring reservations.
2. Fifty percent (50%) of the facility rental fee and the full damage deposit must be paid at the time of reservation. The remaining balance must be paid in full at least 14 calendar days prior to the rental.

3. Facilities are reserved on a first-come, first-served basis. The facility is considered reserved by the renter only upon execution of the Facility Use Agreement and payment of the applicable rental fees and deposits.
4. Reservations are required up to 30 days in advance.
5. Sales tax will be charged at the current rate on all rentals, as required by state statute. If the applicant/organization is tax-exempt, proof of 501(c)(3) status and a copy of the tax-exempt certificate is required.
6. All facility fees are approved by the City Commission and are subject to change.

DAMAGE DEPOSIT:

1. The renter shall pay a refundable damage deposit fee to cover any costs associated with damage to the facility, its contents, or grounds and excessive cleaning that may be needed after the rental.
2. The Damage Deposit must be paid at the time of reservation.
3. The Damage Deposit shall be returned to the renter via check within 2-3 weeks following the event if the facility is left in reasonably the same condition as it was found, and the renter has met its cleaning obligation as stated herein.
4. In the event the damage exceeds the deposit amount, the renter shall be billed.

USER CLEANUP RESPONSIBILITIES:

1. No extra time will be allotted at the end of the rental period for cleanup. Renters acknowledge the facility MUST be vacated and cleaned by the time the rental period ends. If not, the damage deposit may be used to cover this additional expense. The times listed in the Facility Use Agreement must include set-up and clean-up.
2. The renter is responsible for the following cleanup:
   a) **REMOVAL OF PERSONAL ITEMS:** The renter is responsible for the removal of all items he/she brought with them. It is not the City's responsibility to return leftover items to the renter and the City bears no responsibility for lost items.
   b) **TRASH AND WASTE:** All trash and waste are to be properly disposed of. The City provides trash cans with liners the renter may use. All trash cans are to be emptied and placed into the dumpster located at the facility. Liners are to be placed in the trash cans for use by the next user of the facility.
   c) **TABLES AND CHAIRS:** All tables and chairs utilized by the renter must be wiped down and stacked as they were found.
   d) **FOOD SERVICE EQUIPMENT**: All microwaves, refrigerators, freezers, ovens, stovetops, sinks, countertops, and similar items must be wiped down and cleaned.
   e) **FACILITY ROOM(S):** All rooms, including the restrooms, are to be free of debris and wiped clean.

f) **EXTERIOR AREAS – GROUNDS & PARKING:** All areas utilized must be cleaned up before leaving, including the entrance road, walkways, green spaces, parking lot, driveways, and other areas accessible to the renter and their guests.

FACILITY USE QUESTIONNAIRE:

1. A facility use questionnaire will be completed at the time of reservation.
2. Renters must disclose the use of bands, disc jockeys, or other amplified devices that may prevent other renters from using a facility simultaneously (adjoining rooms). Failure to disclose this information may result in the termination of the Facility Use Agreement and the expulsion from the premises.
3. Renters must disclose the use of inflatable bounce houses and/or waterslides and provide a copy of the company insurance from which the equipment is being rented.
4. No religious groups may use any facility as a church or place of worship. This is not to preclude a religious institution from renting the facility.
5. For businesses, corporations, non-profit organizations, and other similar entities, the renter must affirm that he or she has the express authority to enter into the Facility Use Agreement.
6. Any material misrepresentation by an individual, group, and/or organization will result in forfeiture of any and all fees paid by the renter for the use of the facility.
   Any activity in which the facility is used shall be conducted according to law.

CANCELLATIONS:

1. The rental fee and damage deposit may be refunded to the renter if the City is in receipt of the **written notice** to cancel the reservation **no later than 30 days** prior to the rental date.
2. If notice of cancellation is received **less than 30 days** prior to the rental, 50% of the rental fee will be forfeited. The damage deposit will be returned to the renter within 2-3 weeks.
3. Rentals canceled due to inclement weather will be rescheduled. If rescheduling is not possible, the Parks and Recreation Department will issue a full refund.

RENTAL PERIOD AND PRE- AND POST-CHECKLIST:

1. Facilities are typically available seven days a week between 8:00 a.m. and 12:00 a.m. midnight. However, the City reserves the right to limit the days and hours of availability of any facility at its discretion.

2. The minimum rental period for any room in any facility is two (2) hours. Additional time is charged on a half-hour or hourly basis as established in the fee schedule.
3. Renters will not be refunded for unused time if they choose to leave the facility prior to their initial rental ending time.
4. Each renter must conduct a pre-and post-event walk-through with a Parks and Recreation employee. Any discrepancies are to be noted in writing on the Pre-and-Post Checklist and should include discrepancies such as damage, areas and items not cleaned properly or requiring additional cleaning, etc.
5. Temporary storage of any items before or after an event will not be provided.
6. Anything noted after the renter's usage, including damage or areas and items requiring additional cleaning by City of Wildwood janitorial staff, will be deducted from the renter's damage deposit. Both the City and the renter are required to sign the Pre-and-Post Checklist acknowledging the condition of the facility before and after the rental.
7. To be courteous to others who may have rented the facility afterward, the outside of the facility and parking lot shall be cleared immediately following the reservation.

MULTIPLE USER ISSUES (APPLICABLE TO WILDWOOD COMMUNITY CENTER ONLY):

1. Renters acknowledge that there may be other reservations in different rooms within the Wildwood Community Center that may occur simultaneously. For exclusivity, the City allows renters to reserve the entire bottom floor of the facility.
2. The City will try not to locate incompatible use in an adjacent room and will disclose to prospective renters the nature of the existing reservations so that the renter can make an informed decision on renting the facility.
3. All renters and guests are to be respectful of any other users of the multi-room community center and do not have exclusive use of facilities. Others have paid rental fees as well and have mutual rights to such amenities as parking and the ice machine.
4. If a problem is experienced with a mutual renter, The City's on-site employee must be notified.
5. Users are to remain in assigned areas so as not to interfere with other ongoing activities/programs, and renters are responsible for counseling and controlling their guests and preventing their access to non-booked rooms or to other areas even if they are unsecured.

ON-SITE STAFF AND POLICE OFFICER:

1. A Parks and Recreation employee may be on site during the rental to ensure the renter's compliance with stated policies. In the event that an employee will not be on site during

the rental, the renter will be provided with the phone number of an on-call employee to assist the renter as needed.

2. The City reserves the right, at its sole discretion, to require the presence of a Wildwood Police Officer for security purposes. If the City determines the presence of a police officer is necessary to protect the public's health and safety, the renter shall be responsible for the additional fees associated with the police officer's time in accordance with the adopted fee schedule.
3. The Parks and Recreation employee and/or Wildwood Police Officer have the authority to eject individuals for rowdy, destructive, or inappropriate behavior and immediately terminate the Facility Use Agreement due to just cause.

ALCOHOLIC BEVERAGES:

1. The consumption, sale, and/or distribution of alcoholic beverages is permissible **ONLY** at the **Wildwood Community Center** and the **Warfield Auditorium** by persons over the legal drinking age of 21 years old. **Alcohol is prohibited at all other facilities.**
2. All facility rentals where alcohol is consumed, sold, and/or distributed require the presence of a Wildwood Police Officer. Renters must complete a request for law enforcement through Detail Kommander at the time the reservation is made and pay the required fees prior to the start of the rental.
3. Alcoholic beverages may not be sold and/or distributed to the public without the renter's compliance with all of the following:
   a. **Alcoholic Beverage Permit:**
   No alcoholic beverages may be sold or distributed in the facility or on the premises without an Alcoholic Beverage Permit. Applications for such a permit shall be made through the Florida Division of Alcoholic Beverages and Tobacco. Proof of permit approval must be provided to the Parks and Recreation Department prior to the rental.
   b. **Liquor Liability Insurance:**
   Any individual or entity selling or distributing alcohol at the facility must provide an original copy of liquor liability insurance for each event when alcohol is served. **The City of Wildwood** must be named as additional insured, with a minimum coverage of $1,000,000 per accident/occurrence.
   c. **Host Liquor Liability Insurance:**
   If the individual or entity is **not** involved in the sale or distribution of alcoholic beverages but is allowing alcoholic beverages to be served and/or consumed at an event that is **open to the public**, the renter must provide an original copy of the host liquor liability insurance. The City of Wildwood must be named as additional insured, with a minimum coverage of $1,000,000 per accident/occurrence.

d. **General Liability Insurance:** The individual or entity selling, distributing or allowing alcohol to be consumed at their event that is **open to the public** must provide an original copy of the general liability insurance for each event when alcohol is served. **The City of Wildwood** must be named as additional insured, with a minimum coverage of $1,000,000 per accident/occurrence.

*The provision of such insurance shall not be deemed as a waiver of the City's sovereign immunity.

TRAFFIC AND PARKING:

1. Caution must be taken to prevent harm to pedestrians and/or damage to vehicles. Renters and their guests must obey all traffic signs and adhere to Florida traffic laws.
2. Renters are required to park in designated parking areas only. Blocking of entranceways, drop-off areas, and loading zones is prohibited.
3. Congregating, loitering, or lingering in the parking area is prohibited.

FOOD SERVICE FACILITIES:

1. Cooking is not allowed in any facility unless within a microwave oven (if available at the facility). All food should be prepared prior to the rental.
2. The renter must provide all items needed for serving and proper cleanup. The City does not provide food preparation and serving items. Recyclable plasticware is recommended.

DECORATIONS, SIGNS, AND OTHER SIMILAR MATERIALS:

1. Decorations, signs, and other similar materials are permissible and may be attached to the walls. However, damage to the walls due to the use of tape or other adhesives, nails, tacks, screws, staples, or similar articles on interior or exterior surfaces is strictly prohibited.
2. City owned items shall not be removed from the facility or from the walls, including but not limited to pictures, notices, seasonal decorations, artificial flowers and plants, small tables, lamps, etc.
3. No glitter and/or confetti
4. No smoke or fog machines

PROHIBITED ACTIVITIES AND ITEMS:

1. The following activities and items are strictly prohibited: Possession, distribution, or use of illegal drugs; use of tobacco products unless within designated smoking areas; candles; animals and pets unless they are certified service animals; weapons of any

kind; gambling; horseplay and other activity which may cause injury; sitting or standing on tables or chairs; and any other activity which the City deems inappropriate.

ADDITIONAL RENTER RESPONSIBILITY:

1. Renters are responsible for the conduct and actions of their guests and for controlling their behavior in and around the facility. This includes prohibiting horseplay and running in any of the rooms, keeping children under control at all times, and keeping guests and children out of any areas not included in the reserved area (s).
2. Report any damage or malfunctions to the on-site Parks and Recreation employee as soon as they occur or are discovered.
3. To abide by the maximum occupancy rates set by the Fire Marshal for any/all rooms rented by the user.
4. For obtaining all necessary licenses and permits, and for paying all taxes, which may be required.
5. To comply with all normal safety practices, as all risky, dangerous, or illegal undertakings are strictly prohibited.

CITY OF WILDWOOD'S RIGHTS AND DISCRETIONS:

It is the City of Wildwood's right:

1. To refund, cancel, or reschedule a reservation if an emergency arises. **The Wildwood Community Center is a primary State of Florida Storm Shelter**, which could be activated if a storm hits anywhere in the state, or for any other act of God that may occur necessitating the use of the Storm Shelter.
2. To accept or reject any person(s) from renting any of the City's facilities and to reject any items the renter requests to bring into the facility or onto the premises.
3. To terminate the **Facility Use Agreement** with just cause. **"Just Cause"** shall mean, in the City's sole discretion, any act or action that may damage the property, create a nuisance, violate City codes, State or Federal law, or which create a danger or risk to the public and to remove from the premises any individual or group due to damage to the facility, disturbing the peace or disruptive or inappropriate behavior and to refuse future bookings to individuals or groups who have been expelled from a facility or caused damage to a facility.
4. To request the renter to pay for the presence of a Wildwood Police Officer for such events that may warrant the need for additional security measures, such as but not limited to large parties, proms, dances, and events where alcohol is served.

5. To have City sponsored programs, events, activities, and classes take priority over all other requests for use. All other rental events may be scheduled on a date that does not conflict with a City event.
6. To require the renting organization or individual to provide comprehensive general liability insurance in an amount specified by the Human Resources Director if the City deems it necessary, with the City of Wildwood listed as "Additional Insured" and an original copy of the insurance certificate provided, if insurance is necessary.
7. The City of Wildwood, its officials, agents, and employees are not responsible and will not be held liable for loss or damage to personal property or accidents, personal injury, or death that occurs by the negligence of others during the use of the facility. Any accident or injury must be reported to the Human Resources Director **in writing** within 24 hours.
8. Rental to groups composed primarily of minors (under the age of 18) will be issued only to adults over the age of 25 who accept responsibility for supervising the minors throughout the rental period. The City reserves the right to require chaperones at its sole discretion. Any activities involving minors shall cease by **11:00 p.m.**
9. The City has the discretion to block out time periods between rentals to allow for cleanup and to limit days and hours of the rental period due to holidays, general maintenance, and renovations.

ACKNOWLEDGEMENT

The undersigned acknowledges receipt of all rules and regulations related to the use of the facility that he/she has agreed to rent and understands that he/she is bound by these rules and regulations herein. In the event the user is a Florida corporation, the undersigned affirms that he/she has the express authority to sign on behalf of the organization.

______________________________ ______________________________

Applicant's Printed Name Applicant's Signature

____

Date

Modified: May 2024

Co-Sponsorship Policy

Parks & Recreation Department

The Parks & Recreation Department has limited resources to actively co-sponsor events within the City of Wildwood. Upon meeting the following requirements, an organization is eligible to have a portion of or all of the fees for a facility and staffing coordination waived. Damage deposits are required by all organizations seeking co-sponsorship.

Required Guidelines for all Organizations Seeking a Co-Sponsorship

In order for an outside organization to be considered for co-sponsorship with the Parks & Recreation Department, the organization along with the proposed event must meet ALL of the required guidelines listed below:

- The requesting organization must provide proof of their registered non-profit status.
- The requesting organization must pay all or part of the costs associated with the production of the event. These costs may include but are not limited to, portolets, dumpsters, equipment rentals, safety personnel, traffic management and permit fees.
- The requesting organization must provide the required amount of liability insurance per established guidelines while naming the City of Wildwood as additional insured.
- The requesting organization should clearly recognize the City of Wildwood and the Parks & Recreation Department as a sponsor on all printed materials (inclusive of logo) and media announcements associated with the proposed event. Parks & Recreation will have the opportunity to review the use of the City logo (for appropriate use of the brand) prior to sending any materials or media announcements. Parks & Recreation must also be permitted to display departmental banners, flyers, and other printed materials at the co-sponsored event.
- The proposed event should not have any religious or political purpose.
- The proposed event should support the mission, vision, and core values of the City of Wildwood and the Parks & Recreation Department.
- The requesting organization must reside in the City of Wildwood OR has a chapter of local affiliation in the City of Wildwood. The provision of a local mailing address is required.
- The proposed event must be free and open to the public OR all net proceeds for the proposed event will directly benefit the residents of the City of Wildwood and/or non-profit /not-for-profit organizations.

Required Guidelines for Co-Sponsorship of Government Departments and Agencies:

If a government department or agency is seeking co-sponsorship as the primary organizer for an event, Parks & Recreation will generally be a co-sponsor. Similar to the co-sponsor with outside organizations, all government departments or agencies will be responsible for any associated costs for the proposed function.

Government agencies are exempt from liability insurance however the following will apply with respect to the event:

- The function must be held on Parks & Recreation property
- The organizing agency must supply, pay for, and prepare any documents needed for logistical purposes (permits, site diagrams, traffic management, parking plans, etc.) as directed by Parks & Recreation.
- The governmental department or agency organizing the event should clearly acknowledge Parks & Recreation as a co-sponsor on all materials (inclusive of logo) and announcements associated with the function.
- If a governmental department or agency is a supporting sponsor for another outside organization, the primary organization must still apply for co-sponsorship through Parks & Recreation.

EST. 1877

WILDWOOD

FLORIDA

PARKS & RECREATION

Fee Schedule

Rental fees are based on the type of facility, and category classification of the individual or organization utilizing the facility. Applicable sales and use tax shall apply unless indicated otherwise in the fee schedule. The renter is responsible for obtaining all applicable permits, licenses, and insurance and shall comply with all applicable laws, regulations, and policies. Facilities are not available for reservation on City observed holidays.

Any material misrepresentation, whether written or oral, during the reservation process, where the Department relied on such misrepresentation in granting a rental permit for a proposed activity, shall be grounds for the Department to immediately revocation such permit.

Rental Categories

Category I: Resident – Private Event

- Resident or local business holding a private function, meeting, or activity
- Must provide proof of residency at the time of reservation
- Pays resident rate for facilities and athletic fields

Category II: Non-Resident – Private Event

- Non-resident or business holding a private function, meeting or activity
- Pays non-resident rate for facilities

Category III: Non-Profit Private Event or Non-Profit Fundraiser

- Non-profit organization holding a private function, meeting, activity, or fundraiser for charity
- Organization must provide proof of non-profit/not-for-profit status at the time of reservation to receive 50% discount on facility rentals
- Proof to include 501(c)(3) status and tax-exempt certificate, and payment method must match
- All fees must be paid with a non-profit credit card or check. The organization name on the chosen method of payment must match the non-profit documentation provided at the time of reservation. Cash will not be accepted

Category IV: Open to the Public Event (commercial/non-commercial)

- Individual or business holding an event that is open to the public
- Event is being advertised and/or the organizer is selling tickets/charging admission
- Event may or may not include commercial activity
- Food and beverage are sold or distributed to the public
- Open to public events with one or more of the following high-risk activities requires General Comprehensive Liability Insurance and/or Sexual Abuse and Molestation Liability Insurance in an amount not less than $1,000,000 per occurrence. The City of Wildwood FL must be listed as an additional insured
    - Open to the public events with 200 or more attendees
    - Activities involving physical contact and/or organized athletic activities
    - The sale or distribution of alcoholic beverages
    - Activities involving at risk populations (youth 18 or younger, elderly or disabled)

Category V: City Co-Sponsored Event

- Non-profit organizations must complete the “Co-Sponsorship Application” and meet specific criteria to be considered for a co-sponsored event with the City
- Applications are approved or denied by the Department Director or designee
- Organization must provide proof of non-profit status and a copy of insurance
- All or a portion of facility rental fees may be waived depending on the nature of the event activities

Category VI: Special Event

- Events held on private or public property that may or may not require City Services
- Special event organizers must submit a Temporary Use/Special Event Application at least 60 days prior to event date
- Fees are based on event location and/or required City services and equipment
- Special events include but are not limited to the following:
    - Traveling Circuses
    - Carnivals
    - Sporting Events/Tournaments (including runs/walks)
    - Concerts
    - Seasons sales events such as fireworks or Christmas trees
    - Religious Revivals
    - Temporary Sales Events
    - Craft Fairs
    - Public or Private March
    - Parade
    - Cortege
    - Any other event deemed necessary by the City Commission, City Manager, Department Director or designee
- Refer to Temporary Use/Special Event Policy and City Code of Ordinances SEC. 11.14

*Category V and VI rental fees are not listed in this fee schedule. An application must be submitted to determine appropriate fees and required licenses and insurances.

Indoor Facilities & Meeting Spaces

Facility	Capacity & Sq Ft.	Category I	Category II	Category III	Category IV	Damage Deposit
Lincoln	196; 1249 sq ft.	$30.00	$40.00	$15.00/$20.00	$50.00	$200.00
Jefferson	221; 1546 sq ft.	$35.00	$45.00	$17.50/$22.50	$55.00	$200.00
Franklin	221; 1546 sq ft.	$35.00	$45.00	$17.50/$22.50	$55.00	$200.00
Washington & Lincoln	638; 4159 sq ft.	$65.00	$75.00	$32.50/$37.50	$85.00	$300.00
Washington & Jefferson or Franklin	663; 4456 sq ft.	$65.00	$75.00	$32.50/$37.50	$85.00	$300.00
Washington, Lincoln and Jefferson or Franklin	859; 5705 sq ft.	$85.00	$95.00	$42.50/$47.50	$105.00	$400.00
Entire Bottom Floor	1000; 7251 sq ft.	$110.00	$120.00	$55.00/$60.00	$130.00	$500.00
Oxford Community Center	90; 2292 sq ft.	$30.00	$40.00	$15.00/$20.00	$50.00	$200.00
MLK Community Center	70; 1410 sq ft.	$30.00	$40.00	$15.00/$20.00	$50.00	$200.00
Warfield Auditorium	190; 3675 sq ft.	$75.00	$85.00	$37.50/$42.50	$95.00	$500.00

*Hourly Rates

Outdoor Facilities & Event Lawns

WWCC Event Lawn

Anticipated Attendance	Category I	Category II	Category III	Category IV	Damage Deposit
100 or less	$25.00	$35.00	$12.50/$17.50	$45.00	$100.00
101-300	$35.00	$45.00	$17.50/$22.50	$45.00	$200.00
301-500	$45.00	$55.00	$22.50/$27.50	$65.00	$300.00
501+	$55.00	$65.00	$27.50/$32.50	$75.00	$400.00

*Hourly Rates

Baker House (Grounds Only)

Anticipated Attendance	Category I	Category II	Category III	Category IV	Damage Deposit
100 or less	$45.00	$55.00	$22.50/$27.50	$65.00	$100.00
101 -300	$55.00	$65.00	$27.50/$32.50	$75.00	$200.00
301-500	$65.00	$75.00	$32.50/$37.50	$85.00	$300.00
501+	$75.00	$85.00	$37.50/$42.50	$95.00	$400.00

*Hourly Rates

MLK Park Pavilion

Capacity	Category 1	Category II	Category III	Category IV	Damage Deposit
Medium	$75.00	$85.00	$37.50/$42.50	$95.00	$100.00

*Daily Rates

*Pavilion rentals do not include exclusive use of the splash pad or other park amenities.

Athletic Fields & Green Spaces

Fields	Category I	Category II	Category III	Lights/Hr.	Paint or Chalk/Field	Damage Deposit
Open Spaces	$10.00	$15.00	$5.00/$7.50	N/A	N/A	$100.00
T-Ball (Fields 1-5)	$10.00	$15.00	$5.00/$7.50	+10.00	+$25.00	$100.00
Softball (Fields 6-7)	$10.00	$15.00	$5.00/$7.50	+10.00	+$25.00	$100.00
Baseball (Fields 8-10)	$10.00	$15.00	$5.00/$7.50	+$10.00	+$25.00	$100.00
Adult Softball (Field 11)	$10.00	$15.00	$5.00/$7.50	+10.00	+$25.00	$100.00
Adult Baseball (Field 12)	$10.00	$15.00	$5.00/$7.50	+10.00	+25.00	$100.00
Soccer/Multipurpose Fields	$15.00	$20.00	$7.50/$10.00	N/A	+$50.00	$200.00
MLK Football Field	$20.00	$25.00	$10.00/$12.50	+$15.00	+$150.00	$200.00

*Rates per field/per hr.

Tournaments, Leagues & Organized Team Games

Fields	Category 1	Category II	Category III	Employee Fee/Hr.*	Lights/ hr.	Paint or Chalk/Field	Damage Deposit
T-Ball (Fields 1-5)	$15.00	$20.00	$7.50/ $10.00	3 at $25.00	N/A	+$25.00	$100.00
Softball (Fields 6-7)	$15.00	$20.00	$7.50/ $10.00	3 at $25.00	+$10.00	+$25.00	$100.00
Baseball (Field 8-10)	$15.00	$20.00	$7.50/ $10.00	3 at $25.00	+10.00	+$25.00	$100.00
Adult Softball (Field 11)	$15.00	$20.00	$7.50/ $10.00	2 at $25.00	+10.00	+$25.00	$100.00
Adult Baseball (Field 12)	$15.00	$20.00	$7.50/ $10.00	2 at $25.00	+10.00	+$25.00	$100.00
Soccer/Multipurpose Fields	$20.00	$25.00	$10.00/ $12.50	1 at $25.00	N/A	+$50.00	$200.00

MLK Football Field	$25.00	$30.00	$12.50/ $15.00	1 at $25.00	+$15.00	+$150.00	$200.00

*Rates per field/hr.

*All organized athletic activities require General Comprehensive Liability Insurance in an amount not less than $1,000,000 per occurrence and the City of Wildwood shall be named as additional insured.

*Park Maintenance employees required for tournaments

Internal Programs & Activities

Youth Programs

Day Camps	Category I	Category II	Assistance
Daily	$30.00	$45.00	$15.00
Weekly	$90.00	$100.00	$45.00

*Rates per child

Athletic Leagues

Sport/Season	Category I	Category II
Baseball/Softball/T-ball	$50.00	$60.00
Youth Flag Football	$50.00	$60.00
Youth Basketball	$50.00	$60.00
Adult Kickball	$100.00	$120.00
Adult Softball	$100.00	$120.00
Adult Flag Football	$100.00	$120.00

*Youth league rates per participant

*Adult league rates per team

Buildings and Meeting Spaces

City	Facility	Capacity	Fees	Desposits	Rate Type	Rental Times	Notes
The Villages	Banquet Room	350; 5192 sq. ft.	$37; $74 per hr.	$50; $100	Resident/ Non-Resident	7:00 a.m. - 10:00 p.m.	
The Villages	Large Meeting Room	90; 2363 sq. ft.	$52; $104 per hr.	$75; $150	Resident/ Non-Resident	7:00 a.m. - 10:00 p.m.	
The Villages	Small Meeting Room	54; 1114 sq. ft.	$37; $74 per hr.	$50; $100	Resident/ Non-Resident	7:00 a.m. - 10:00 p.m.	
Lady Lake	Community Building	2925 sq. ft.	$20/$30/$50 per hr.	$195	Resident/Non-Resident rates	7:00 a.m. - 11:00 p.m.	Includes $5.00 administrative fee
Leesburg	Venetian Center (Harris Room)	1000; 7155 sq. ft.	$40; $125; $225 ;$150 ;$27 per hr.	$300	Resident/Non-Resident/Non-Profit rates	7:00 a.m. - 10:00 p.m.	Fees vary depending on day and time facility is rented
Leesburg	Chain of Lakes Room	250; 1938 sq. ft.	$35; $85; $100; $125 per hr.	$150	Resident/Non-Resident/Non-Profit rates	7:00 a.m. - 10:00 p.m.	Fees vary depending on day and time facility is rented
Leesburg	Griffin Room	140; 1000 sq. ft.	$30; $45; $60; $75 per hr.	$150	Resident/Non-Resident/Non-Profit rates	7:00 a.m. - 10:00 p.m.	Fees vary depending on day and time facility is rented
Leesburg	Canal Room	120; 938 sq. ft.	$30; $45; $60; $75 per hr.	$150	Resident/Non-Resident/Non-Profit rates	7:00 a.m. - 10:00 p.m.	Fees vary depending on day and time facility is rented
Leesburg	Rogerd Park Building	N/A;	$25; $40; $50; $60 per hr.	$150	Resident/Non-Resident/Non-Profit rates	7:00 a.m. - 10:00 p.m.	Fees vary depending on day and time facility is rented
Ocala	Full Banquet Hall	350; N/A	$120 per hr.	$200	Flat Rate	7:00 a.m. - 11:00 p.m.	$35 Employee fee; $1000 alcohol fee; Require to rent 6 OR 12 hours
Ocala	Banquet Room 1	130; N/A	$100 per hr.	$200	Flat Rate	7:00 a.m. - 11:00 p.m.	$35 Employee fee; $1000 alcohol fee; Require to rent 6 OR 12 hours
Ocala	Banquet Room 2	120; N/A	$100 per hr.	$200	Flat Rate	7:00 a.m. - 11:00 p.m.	$35 Employee fee; $1000 alcohol fee; Require to rent 6 OR 12 hours
Ocala	Banquet Room 3	90; N/A	$75 per hr.	$200	Flat Rate	7:00 a.m. - 11:00 p.m.	$35 Employee fee; $1000 alcohol fee; Require to rent 6 OR 12 hours
Fruitland Park	Gardenia Center	N/A; 5000 sq. ft.	$75; $125; $100; $175 per hr.	$250	Resident/Non-Resident	Any time	$350 refundable alcohol deposit
Sumter County	Multiple Community Bldgs	N/A	Free to Sumter County Residents	N/A	Resident/Non-Resident	TBD	Prices vary for non-residents

Athletic Facilities

City	Facility	Field Fee	League Fees	Rate Type	Lights	Notes
The Villages	Courts	$10; $25; $50	Travel Leagues: $40; $80	Resident/Non-Resident	N/A	
Lady Lake	Baseball/Softball	$15-$35	Adults: $100/season; Youth $500/season	Local/Non-local	$10	
Leesburg	Soccer/Football	$150	$20-$30 (Not City Affiliated)	Resident/Non-Resident/Non-Profit rates	$50	
Ocala	All athletic fields	$15	$350 per team	Flat Rate	$10	
Fruitland Park	All athletic fields	$10 (day); $20 (night)	$50 youth/adults for all leagues	Flat Rate	$10	All field rentals require liability insurance
Sumter County	All athletic fields	Free to Sumter County Residents	N/A	Free to Sumter County Residents	N/A	

Outdoor Facilities

City	Facility	Capacity	Fees	Deposits	Rate Type	Rental Times	Notes
The Villages	Picnic Areas	N/A	$10; $20 per hr.	$100; $2000	Resident/ Non-Resident	7:00 a.m. - 10:00 a.m.	
Lady Lake	Gazebo	N/A	$45 - $75	$100	Local/Non-Local	8:00 am - Sunset	
Leesburg	Gazebos	30	$35; $100; $125 per day	$45	Resident/Non-Resident/Non-Profit	Dusk to Dawn	
Leesburg	Pavilions	135	$25; $45; $60 per day	$30	Resident/Non-Resident/Non-Profit	Dusk to Dawn	
Ocala	Pavilions	30-100 people	$50 (small); $125 (large)	N/A	Flat Rate	Dusk to Dawn	
Fruitland Park	Pavilions	N/A	$5 per hr.	N/A	Flat Rate	Dusk to Dawn	
Sumter County	Multiple Outdoor Facilities	N/A	Free to Sumter County Residents	N/A	Resident/Non-Resident	Dusk to Dawn	Prices vary for non-residents

RESOLUTION NO. R2022-12

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA AUTHORIZING AMENDMENTS TO THE FEE SCHEDULE FOR USE OF PARKS & RECREATION AMENITIES; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood offers parks and recreation facilities available for public use, and the reservation of said facilities may require a fee in accordance with the City's adopted Parks and Recreation Fee Schedule;

WHEREAS, the City of Wildwood staff conducts periodic reviews of all elements of the City's Parks and Recreation Fee Schedule to eliminate any redundancies, conflicts, inconsistencies and ambiguities, and to ensure that all cost comparisons are current and accurate; and,

WHEREAS, the City of Wildwood staff has recommended changes to the provisions of the current Fee Schedule and wishes to implement a new Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, THAT:

1. The City of Wildwood Parks and Recreation Fee Schedule included in this Resolution as "Exhibit A" is hereby adopted. The City Manager, or his designee, is hereby authorized to implement the Parks and Recreation Fee Schedule.
2. This Resolution shall supersede all previous Resolutions establishing a Parks and Recreation Fee Schedule within the City of Wildwood.
3. This Resolution shall take effect immediately upon its passage by the City Commission of the City of Wildwood, Florida.

DONE AND RESOLVED this 12th day of September, 2022, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION

CITY OF WILDWOOD, FLORIDA

Ed Wolf, Mayor

ATTEST:

Susan Patterson, City Clerk

City of Wildwood
Parks and Recreation Department
Fee Schedule FY 2023 - 24 -- Facility Rentals:

Wildwood Community Center – 6500 Powell Road

Room(s) and Capacity	Cat 1: Resident Rate	Cat 2: Non-Resident Rate
Lincoln Room (50-196 people)	$20.00/hour	$30.00/hour
Jefferson Room (south side of building) (55-221 people)	$25.00/hour	$35.00/hour
Franklin Room (north side of building) (55-221 people)	$25.00/hour	$25.00/hour
Washington and either Lincoln, Jefferson, or Franklin Rooms (two-room capacity 320-330 people)	$55.00/hour	$65.00/hour
Washington, Lincoln, and/or Jefferson or Franklin Rooms (three-room capacity 430 people)	$75.00/hour	$85.00/hour
Entire bottom floor (four room capacity 1,000 people)	$100.00/hour	$110.00/hour
President's Hall (second floor) (70-140 people)	$40.00/hour	$50.00/hour
Entire Community Center (both floors) (1,150 people)	$135.00/hour	$145.00/hour

Deposits:
All reservations require a refundable $200.00 damage deposit that is returned upon completion of the rental if: no damages occur, building is left clean, trash is taken out, and patrons leave the building at the agreed upon time of their rental agreement.

Time Blocks:

- All reservations for the Community Center require a minimum 4-hour time block.
- Set-up/break-down time is included in the rental block; all additional time will need to be added to the rental.
- The City of Wildwood will not reserve a room for another patron less than 2 hours from the previous rental time.

Alcohol Permits:

- $40.00/hour
- Any request to serve alcohol during a rental requires an alcohol permit to be submitted no less than 14 days in advance from the requested rental.
- Once approved, the payment is to be given to the Wildwood police officer who will be working the rental; cash or check will be accepted payable to the Wildwood Police Department.
- The permit will run until the end of the event.

Set-up/Break-down Fees:

*Only applicable if the city has staff available to perform duties

0-49 people	$25.00 each
50-99 people	$50.00 each
100-149 people	$75.00 each
150+ people	$125.00 each

MLK Community Center – 101 Dr. Martin Luther King Jr. Avenue
Oxford Community Center – 4027 CR 106

Room(s) and Capacity	Cat 1: Resident Rate	Cat 2: Non-Resident Rate
MLK and Oxford Buildings (90 people)	$20.00/hour	$30.00/hour

Deposits:
All reservations require a refundable $100.00 damage deposit that is returned upon completion of the rental if: no damages occur, building is left clean, trash is taken out, and patrons leave the building at the agreed upon time of their rental agreement.

Time Blocks:

- All reservations require a minimum 2-hour time block.
- Set-up/break-down time is included in the rental block; all additional time will need to be added to the rental.
- The City of Wildwood will not reserve a room for another patron less than 2 hours from the previous rental time.

Alcohol Permits:

- Not permitted at these locations.

Warfield Auditorium – 96 S. Warfield St.

Room(s) and Capacity	Cat 1: Resident Rate	Cat 2: Non-Resident Rate
Entire Warfield Building (250 people)	$55/hour	$65/hour

Deposits:
All reservations require a refundable $200.00 damage deposit that is returned upon completion of the rental if: no damages occur, building is left clean, trash is taken out, and patrons leave the building at the agreed upon time of their rental agreement.

Time Blocks:

- All reservations require a minimum 2-hour time block.
- Set-up/break-down time is included in the rental block; all additional time will need to be added to the rental.
- The City of Wildwood will not reserve a room for another patron less than 2 hours from the previous rental time.

Alcohol Permits:

- $40.00/hour
- Any request to serve alcohol during a rental requires an alcohol permit to be submitted no less than 14 days in advance from the requested rental.
- Once approved, the payment is to be given to the Wildwood police officer who will be working the rental; cash or check will be accepted payable to the Wildwood Police Department.
- The permit will run until the end of the event.

Historic Baker House -

Room(s) and Capacity	Cat 1: Resident Rate	Cat 2: Non-Resident Rate
Baker House Grounds Only	$35.00/hour	$45.00/hour
Half Day weekday (6-hour block)	$200.00	$220.00
Full Day weekday (12-hour block)	$400.00	$420.00
Half Day Weekend (6-hour block)	$250.00	$270.00
Full Day Weekend (12-hour block)	$500.00	$520.00
Hourly Rate (minimum 2 hours)	$40.00	$50.00

Deposits:
All reservations require a refundable $200.00 damage deposit that is returned upon completion of the rental if: no damages occur, building is left clean, trash is taken out, and patrons leave the building at the agreed upon time of their rental agreement.

Time Blocks:

- Set-up/break-down time is included in the rental block; all additional time will need to be added to the rental.
- The City of Wildwood will not reserve a room for another patron less than 2 hours from the previous rental time.

Alcohol Permits:

- $40.00/hour
- Any request to serve alcohol during a rental requires an alcohol permit to be submitted no less than 14 days in advance from the requested rental.
- Once approved, the payment is to be given to the Wildwood police officer who will be working the rental; cash or check will be accepted payable to the Wildwood Police Department.
- The permit will run until the end of the event.

Millennium Park Field/Green Space Rentals

All fields are open on a first-come-first-served basis. If you would like to guarantee a field, a reservation is required in advance.

*Please note all City of Wildwood functions take precedence over rentals for field space

Field	Cat 1: Resident Rate	Cat 2: Non-Resident Rate	With Lights:
Baseball Fields (# 6-10)	$10.00/hour	$15.00/hour	+$5.00/hour
Tee-ball fields (# 1-5)	$10.00/hour	$15.00/hour	N/A
Practice/Softball Fields	$10.00/hour	$15.00/hour	N/A
Green Space/Soccer/Football Fields	$10.00/hour	$15.00/hour	Please call
Non-profit Pricing	50% reduction in reservation fees *does not include field set-up or lights		
Field Set-up Fees	Baseball: $20.00/field/day, Soccer: $30.00/field/day		

Reservations:

Renters are responsible for checking the field before their rental to check for any damages. Please report any damages to the Parks and Recreation Department before your rental begins; document with pictures or witness statements to clarify what was damaged.

Reservations must be made no less than two weeks in advance it is requires field set-up and prep.

Time Blocks:

- All reservations require a minimum 2-hour time block.

MLK Park Multipurpose Field

Field	Cat 1: Resident Rate	Cat 2: Non-Resident Rate	With Lights:
Athletic Field	$20.00/hour	$25.00/hour	+$5.00/hour
Baseball Field	$10.00/hour	$15.00/hour	N/A
Non-profit Pricing	50% reduction in reservation fees *does not include field set-up		
Field Set-up Fees	Football $50.00	Soccer $40.00	

Reservations:

Renters are responsible for checking the field before their rental to check for any damages. Please report any damages to the Parks and Recreation Department before your rental begins; document with pictures or witness statements to clarify what was damaged.

Reservations must be made no less than two weeks in advance if it requires field set-up and prep.

Time Blocks:

- Multipurpose/athletic field requires a 4-hour minimum for reservations
- All other fields have a 2-hour block minimum

All Park Pavilions

All park pavilions/coverings are open on a first-come-first-served basis. If you would like to guarantee a space, a reservation is required in advance.

Park	Cat 1: Resident Rate	Cat 2: Non-Resident Date	Cat 3: Non-profit Rate
Clarke Park	$20.00/day	$30.00/day	$10.00/day
MLK Park	$20.00/day	$30.00/day	$10.00/day
Oxford Park	$20.00/day	$30.00/day	$10.00/day

Camps (Spring, Summer, Fall, Winter)

Camp Season	Cat 1: Resident Rate	Cat 2: Non-Resident Rate	With Assistance
Day Camp	$30.00/child/day	$40.00/child/day	$15.00/child/day
Weekly Camp	$90.00/week/child	$100.00/week/child	$45.00/child/day

Athletics

Sport/Season	Cat 1: Resident Rate	Cat 2: Non-Resident Rate
Baseball/Softball/T-ball (Early Spring)	$50.00/child	$60.00/child
Flag Football (Fall/Winter)	$50.00/child	$60.00/child
Youth Basketball (Summer)	$50.00/child	$50.00/child
Adult Kickball (Spring, Fall)	$100.00/team	$120.00/team
Adult Softball (Spring, Fall)	$100.00/team	$120.00/team

Programs

Program	Cat 1: Resident Rate	Cat 2: Non-Resident Rate
Lil' Ballers (Weekends)	$2.00/child/class	$4.00/child/class
Senior Activities Class (Tuesdays)	FREE	FREE
Walking Club (Thursdays)	FREE	FREE
Chair Volleyball (Wednesdays)	FREE	FREE
Kid's Night Out (Quarterly)	$10.00/child	$15.00/child
Craft Corner Kids (Monthly)	$5.00/child	$8.00/child

CITY COMMISSION OF THE CITY OF WILDWOOD
EXECUTIVE SUMMARY

SUBJECT: **Martin Theatre Discussion**

REQUESTED ACTION: City Manager requests direction from the Commission.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

City Manager Jason McHugh would like to discuss future plans for the Martin Theatre building.