

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
SPECIAL MEETING  
April 29, 2024 9:00 AM  
CITY HALL COMMISSION CHAMBER

(meeting taped)

**1. Call to Order**

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Pamala Harrison-Bivins	Mayor Pro Tem/Commissioner	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present
Jason McHugh	City Manager	Present
Joshua Bills	City Attorney	Present
Cassandra Smith	Assistant City Manager/CFO	Present
Jessica Barnes	City Clerk	Present
Randall Parmer	Police Chief	Present
Jason Martin	Assistant Utilities Director	Present

Mayor Wolf brought the meeting to order at 9 a.m., followed by the Invocation and Pledge of Allegiance.

**2. Consent Agenda/Informational Items**

None.

City Manager McHugh requested a modification to the agenda to add a Stantec proposal under General Items for Consideration. No comments were offered or received. Vote 5-0.

<b>RESULT:</b>	<b>Agenda Amended</b>
<b>MOVER:</b>	Mayor Pro Tem/Commissioner Harrison-Bivins
<b>SECONDER:</b>	Commissioner Flores
<b>AYES:</b>	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

### **3. Presentations and/or Proclamations**

#### **A. Wastewater Treatment Plant Update**

Assistant Utilities Director Martin presented an update on the Wastewater Treatment Plant. The presentation provided a system overview, addressed odor issues and resolutions, water reclamation facility (WRF) changes and its status, operational challenges, recommended solutions, and the expansion design and contract status.

Martin explained the areas that received the most complaints regarding odor issues, and addressed the challenges with odor control units, such as the unit at CR 209. Mayor Wolf asked if the unit at CR 209 was a new unit, and Martin responded it was the original unit. Martin continued on to explain the various ways to address those odor issues. A short discussion was held among the commission and staff regarding air release valves and the function of odor units. Martin advised the recommendation was to treat the entire system with a calcium nitrate solution injected in strategic locations throughout the system rather than treating small individual areas. Mayor Wolf and Commissioner Elliott asked general questions regarding this process.

Martin moved on to the WRF changes and challenges. The presentation included an aerial view of the WRF and displayed the locations of the oxigators at the plant. He explained the function of the oxigators, their challenges, the levels of the needed dissolved oxygen at the plant, the current operation, and a proposal to solve the air problem with supplemental aeration. Commissioner Elliott asked if Martin was aware of any other ways being used to increase the oxygen in the flow. Martin responded that the only other option he had seen was the addition of liquid oxygen, but that was not at a wastewater plant. Ben Fries of CPH was in attendance at the meeting. Martin deferred the question to Fries, who explained the different methods and why supplemental aeration was the most practical and efficient system in use. Mayor Wolf asked if these plates were in addition to the estimated cost proposal for the plant. McHugh responded that it was too early to tell, but ultimately it may go up. A short discussion was held regarding cost. The other challenge Martin addressed was the flow to the filters. He advised that staff was working with CPH to develop and implement a solution to the hydraulic issue. Another discussion was held regarding the limited flow.

Martin updated the commission on the design and contract status of the WRF expansion. He stated that both Phase 1 and 2 were at approximately 30% completion, and that owner direct purchases would begin before the first guaranteed maximum price (GMP) approval, which would be in about 3 to 4 months. He further advised that McHugh was in negotiations with the CMAR contractor, Garney, and the first GMP approval would be no later than December 2024. McHugh explained it had to be before December 2024 because of the \$9.25M grant the city received, which is largely funded by ARPA monies. These monies have a requirement that the project the grant is to be used must be encumbered by the end of 2024 and constructed by the end of 2026. He explained other details regarding the grant agreement and how it could be used. He has also been pleased with Garney.

#### **4. Public Hearings - Timed - Legislative**

None.

#### **5. Public Hearings - Timed - Quasi-Judicial**

None.

#### **6. Public Forum - 4 minute time limit**

None.

**7. Ordinances First Reading Only (No Vote)**

None.

**8. Resolutions for Approval**

None.

**9. Financial & Contracts & Agreements**

None.

**10. General Items for Consideration/Discussion and Other Business**

**A. Crossing Guard Discussion**

City Manager McHugh provided a summary of the history of events leading up to the discussion of the crossing guard program. Chief Parmer expanded on a memo addressed to McHugh regarding his research of the crossing guard proposal, its impact on the city, and his recommendation. He determined the financial impact on the city would be approximately \$176,268.14. A discussion was held regarding details of the program. McHugh clarified the proposal included all schools in Wildwood, not just Middleton. The commission further discussed the funding of the program, its impact of the program on city residents, and whether it was the City's responsibility to provide. Mayor Wolf opened the floor for a motion. Motion by Commissioner Flores to fund the crossing guard program, and Elliott seconded the motion. Vote 2-3. Motion failed with Wolf, Bivins, and Green dissenting.

<b>RESULT:</b>	<b>Failed</b>
<b>MOVER:</b>	Commissioner Flores
<b>SECONDER:</b>	Commissioner Elliott
<b>AYES:</b>	Commissioner Elliott, Commissioner Flores
<b>NAYS:</b>	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Green

Mayor Wolf requested that City Manager McHugh contact the school board and negotiate partial funding if the city administers the program. By general consensus, the commission agreed with the direction.

**B. Stantec Proposal - FY24 Revenue Sufficiency Analysis**

City Manager McHugh presented Stantec's proposal to conduct the FY24 Revenue Sufficiency Analysis. McHugh requested authorization from the commission to execute the proposal for a not-to-exceed amount of \$24,250. No comments were offered or received. Vote 5-0.

<b>RESULT:</b>	<b>Approved</b>
<b>MOVER:</b>	Commissioner Elliott
<b>SECONDER:</b>	Mayor Pro Tem/Commissioner Harrison-Bivins
<b>AYES:</b>	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

**11. Appointments**

None.

**12. City Manager Reports**

None.

**13. Other Department Reports**

None.

**14. Commission Members Reports**

None.

**15. City Attorney Reports**

None.

**16. Adjournment**

With no further business to discuss, the meeting was adjourned at 9:55 a.m.

<b>RESULT:</b>	<b>Adjourned</b>
<b>MOVER:</b>	Commissioner Green
<b>SECONDER:</b>	Commissioner Flores
<b>AYES:</b>	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

**Upcoming Events**

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: Jessica Barnes  
Jessica Barnes, City Clerk

BY: Ed Wolf  
Ed Wolf, Mayor