

PROJECT REVIEW COMMITTEE
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
September 10, 2024 10:00 AM
COMMISSION CONFERENCE ROOM 124

(meeting taped)

I. Call to Order

Development Services Director Strickland brought the meeting to order at 10:00 a.m.

II. Roll Call

Attendee Name	Title	Status
Melanie Strickland	Development Services Director	Present
Jason McHugh	City Manager	Present
Jason Martin	Assistant Utilities Director	Present
Jeremy Hockenbury	Public Works Director	Present
Randall Parmer	Police Chief	Present
Alan Harb	City Consulting Engineer	Present by Phone
Joshua Bills	City Attorney	Present
Jessica Barnes	City Clerk	Present
Wendy Then	Assistant Development Services Director	Present
Amanda Bondi	Planner	Present
McKenna Page	Planner	Present
Alexandra Lammers	Planner	Present

III. APPROVAL OF SUMMARY MINUTES

1. Project Review Committee Regular Meeting August 13, 2024, at 10:00 AM.

The summary minutes from the August 13, 2024, meeting were approved. No comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Public Works Director Hockenbury
SECONDER:	Police Chief Parmer
AYES:	Development Services Director Strickland, City Manager McHugh, Public Works Director Hockenbury, Police Chief Parmer, Assistant Utilities Director Martin

IV. OLD BUSINESS

None.

V. NEW BUSINESS

1. PLATM 2404-004 Tillman Oaks Improvement Plan Modification

Development Services Director Strickland read aloud case number PLATM 2404-004 Tillman Oaks Improvement Plan Modification. The applicant, Kim Fischer, sought approval from the Project Review Committee for a modification to the approved Tillman Oaks Improvement Plan (PLAT 2210-003) revising the lot depth to 120' minimum, removing 3 lots to accommodate the amenity center on tract O7, removing the silt fence from tract C1 as this is a future development, adding the pad elevation, and updating the lot grading, stormwater pipe sizing/location, and inlet adjustment/placement. Staff recommended approval contingent on the resolution of outstanding comments. No comments were offered or received. Vote 5-0.

RESULT:	Approved with Contingencies
MOVER:	Assistant Utilities Director Martin
SECONDER:	Public Works Director Hockenbury
AYES:	Development Services Director Strickland, City Manager McHugh, Public Works Director Hockenbury, Police Chief Parmer, Assistant Utilities Director Martin

2. SP 2401-003 South Wildwood Industrial Park 1C Bldg. 2

Development Services Director Strickland read aloud case number SP 2401-003 South Wildwood Industrial Park 1C Bldg. 2. The applicant, Harry Harmer, sought a favorable recommendation from the Project Review Committee for the construction of a 5,600 square foot warehouse building featuring two roll up doors, four parking spaces including one Florida ADA Accessible parking space, one dumpster, and associated infrastructure on parcel G30E001C, consisting of 0.95 acres MOL within the South Wildwood Industrial Park Subdivision on Lot 1C Bldg. 2. David Springstead with Springstead Engineering was present on behalf of the project. No comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Police Chief Parmer
SECONDER:	City Manager McHugh
AYES:	Development Services Director Strickland, City Manager McHugh, Public Works Director Hockenbury, Police Chief Parmer, Assistant Utilities Director Martin

3. PD 2404-001 Convenience Store with Gas Planned Development

Development Services Director Strickland read aloud case number PD 2404-001 Convenience Store with Gas Planned Development. The applicant, Lowndes c/o Logan Opsahl, Eq., sought a favorable recommendation from the Project Review Committee for a Planned Development (PD) for SP 2305-007 Convenience Store with Gas to accommodate signage, shared utility infrastructure improvements, and shared access in order to advertise gas prices as well as accommodate future tenants on parcels G07-076, G07-078, and G07-250. The PD allowed five (5) signs to be located on the property along with requirements for the existing billboard as outlined in the ordinance. McHugh clarified that Strickland and Bills were able to come to an agreement with the applicant on the PD language regarding the billboard. Strickland confirmed they had. No further comments were offered or received. Vote

5-0.

RESULT:	Approved
MOVER:	City Manager McHugh
SECONDER:	Public Works Director Hockenbury
AYES:	Development Services Director Strickland, City Manager McHugh, Public Works Director Hockenbury, Police Chief Parmer, Assistant Utilities Director Martin

VI. ADJOURNMENT

With no further business, the meeting was adjourned at 10:07 a.m.

RESULT:	Adjourned
MOVER:	Assistant Utilities Director Martin
SECONDER:	Public Works Director Hockenbury
AYES:	Development Services Director Strickland, City Manager McHugh, Public Works Director Hockenbury, Police Chief Parmer, Assistant Utilities Director Martin

PROJECT REVIEW COMMITTEE
CITY OF WILDWOOD, FLORIDA

SEAL


Approval Signature

10.8.24
Date