

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
SPECIAL MEETING
December 2, 2024 9:00 AM
CITY HALL COMMISSION CHAMBER

(meeting taped)

1. Call to Order

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Pamala Harrison-Bivins	Mayor Pro Tem/Commissioner	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present
Jason McHugh	City Manager	Present
Ashley Hunt	City Attorney	Absent
Joshua Bills	City Attorney	Present
Cassandra Smith	Assistant City Manager/CFO	Present
Jessica Barnes	City Clerk	Present
Randall Parmer	Police Chief	Present
Melanie Strickland	Development Services Director	Present
Jeremy Hockenbury	Public Works Director	Present
Jason Martin	Deputy Director of Utilities	Present

Mayor Wolf called the meeting to order at 9 a.m. followed by the invocation and Pledge of Allegiance.

2. Consent Agenda/Informational Items

None.

3. Presentations and/or Proclamations

A. Wastewater Treatment Plant Update

City Manager Jason McHugh provided a presentation on the wastewater treatment system and the wastewater treatment plant project. McHugh provided an update on funds that had already been spent and/or encumbered on the new plant. He also provided updated information on the flow projections and an estimate on when the existing plant would be at full capacity. McHugh expressed his belief that the city would need to install equipment to provide temporary capacity as he did not believe the plant would be complete before the existing plant would be at full

capacity. There was a discussion among the commission regarding the equipment, including questions regarding what would be done with it when the city no longer needed it and the durability of the equipment. Ben Fries with CPH, the project engineer, was present to answer some of the questions and provide insight on the equipment specifics. McHugh then summarized the cost of moving forward with the temporary equipment.

4. Public Hearings - Timed - Legislative

A. Swear in City Staff and Public Speakers

Mayor Wolf swore in staff and audience members that intended to speak during the public hearings.

B. Modification to Chapter 19 of the Code of Ordinances

Mayor Wolf read the title of Ordinance No. O2024-67, an ordinance modifying Chapter 19 of the City's Code of Ordinances pertaining to the City's Industrial Waste (IW) program. City Manager McHugh presented the item. The City's IW program, overseen by the Utilities Department, required certain commercial and industrial wastewater customers to obtain a permit from the City before discharging into the sanitary sewer system. The Florida Department of Environmental Protection coordinated with the Utilities Department and requested modifications to strengthen the City's IW program and to remain in compliance with Section 62-25 of the Florida Administrative Code. Changes were proposed to Section 19-215 of the City's Code of Ordinances and added Sections 19-217 through 19-222 of the same. No comments were offered or received. Vote 5-0.

RESULT:	Adopted
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

5. Public Hearings - Timed - Quasi-Judicial

None.

6. Public Forum - 4 minute time limit

None.

7. Ordinances First Reading Only (No Vote)

A. Waste Management Rate Update

Mayor Wolf read the title of Ordinance No. O2024-69, an ordinance increasing rates requested by Waste Management (WM). Doug McCoy with WM was present at the hearing and addressed the commission. He explained the components of the sanitation rates in the city's contract, and advised that the disposal rate had recently increased significantly as the disposal plant was reaching capacity. The plant reduced WM's capacity, so only residential waste was allowed to go into the facility and commercial must be diverted elsewhere, which increases costs as well. He stated there would be a 58 cent increase for residential units and an approximately 12 dollar increase for commercial users. Commissioner Elliott asked if the increase was based on the CPI. McCoy stated the CPI increase was effective back in October 2024. This was a separate pass-through cost that was being incurred for disposal only for several cities in the area. He further commented that the rates are still below market. No

further comments were offered or received. First reading only. No vote.

RESULT: FIRST READING

PUBLIC HEARING: January 13, 2025

8. Resolutions for Approval

None.

9. Financial & Contracts & Agreements

A. Grant Amendments for Wastewater Treatment Plant

Assistant City Manager/CFO Smith presented the item. She provided an overview of the two grant amendments and commented that it would not change anything monetarily for the city. No comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Commissioner Green
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

B. Wildwood WRF Additional Services for CPH Engineering in the Amount of \$168,511.00.

Deputy Director of Utilities Martin presented the item. He explained that the additional scope of services included coordination efforts with the City and Garney, the Construction Manager at Risk (CMAR), related to purchasing and installing the supplemental aeration system for the existing Krueger Ditches, and the new replacement 900 KW generator, including equipment placement, installation, and incorporation into the existing SCADA/control. McHugh added that it would also include construction compliance services. No comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Commissioner Flores
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

C. Owner Direct Purchase of Large Equipment for the Wastewater Treatment Plant Project for the Total Amount of \$8,110,812.00.

Deputy Director of Utilities Martin presented the item. He proposed that as part of the Wastewater Treatment project, the City would direct purchase all major equipment through the contractor. The process would save the city up to \$567,756.84 in sales tax. No comments were offered or received. Vote 5-0.

RESULT:	Approved
MOVER:	Commissioner Elliott
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

10. General Items for Consideration/Discussion and Other Business

A. City Charter Discussion

City Manager McHugh stated that at the last commission meeting, Commissioner Elliott had requested that the discussion be placed on the agenda. Commissioner Elliott began the discussion by proposing several ideas for the commission to give their thoughts on, including how the Mayor/Commissioner position should be handled, if term limits should be changed, and if districting within the city should be proposed. A discussion was held among the commissioners and direction was given to the Charter Review Committee.

11. Appointments

None.

12. City Manager Reports

None.

13. Other Department Reports

None.

14. Commission Members Reports

Mayor Wolf requested that a recliner that had been sitting on the side of the road by the Police Department be picked up and taken to the trash. He also applauded staff for the Christmas decorations at City Hall.

15. City Attorney Reports

None.

16. Adjournment

With no further business to attend to, the meeting was adjourned at 9:51 a.m.

RESULT:	Adjourned
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green



CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

ATTEST: Jessica Barnes
Jessica Barnes, City Clerk

BY: Ed Wolf
Ed Wolf, Mayor