

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
January 13, 2025 7:00 PM
CITY HALL COMMISSION CHAMBER

(meeting taped)

1. Call to Order

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Pamala Harrison-Bivins	Mayor Pro Tem/Commissioner	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present
Jason McHugh	City Manager	Present
Ashley Hunt	City Attorney	Present
Joshua Bills	City Attorney	Present
Cassandra Smith	Assistant City Manager/CFO	Absent
Jessica Barnes	City Clerk	Present
Randall Parmer	Police Chief	Present
Melanie Strickland	Development Services Director	Present
Jeremy Hockenbury	Public Works Director	Present
Jason Martin	Utilities Deputy Director	Present
Melissa Tuck	HR Director	Present

Mayor Wolf called the meeting to order at 7 p.m. followed by the invocation and Pledge of Allegiance.

2. Oath of Office to Commissioner Joe Elliott and Commissioner Julian Green

County Judge Paul Militello administered the oath of office to re-elected Commissioners Julian Green and Joe Elliott.

3. Consent Agenda/Informational Items

No items were removed from the Consent Agenda. Items A - O were approved. Motion by Commissioner Green, seconded by Commissioner Bivins, to approve the consent agenda. Motion passed unanimously.

RESULT: Passed

MOVER:	Commissioner Green
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

- A. Expenditure Report
- B. Minutes for Approval: October 21, 2024 Commission Workshop
- C. Minutes for Approval: October 28, 2024 Regular Meeting
- D. PLAT 2401-001 Cootie's Ranch Final Plat
- E. PLAT 2407-005 Twisted Oaks Phase 2 Final Plat (Construction Phases III & IV)
- F. PLAT 2407-006 Twisted Oaks Townhomes Phase 2 Final Plat
- G. PLAT 2407-007 Highfield at Twisted Oaks Phase 2 Final Plat
- H. PLAT 2411-001 VOSO Unit 176 Final Plat
- I. PLAT 2411-002 VOSO Unit 177 Final Plat
- J. PLAT 2411-003 VOSO Unit 180 Final Plat
- K. PLAT 2411-004 VOSO Unit 290 Final Plat
- L. PLAT 2411-006 VOSO Unit 175 Final Plat
- M. PLAT 2411-007 VOSO Unit 186 Final Plat
- N. PLAT 2411-009 VOSO Unit 189 Final Plat
- O. Budgeted Financial Items
 - 1. Oxford Water Treatment Plant Corrosion Inhibitor Injection Project for the Amount of \$29,948.00
 - 2. Purchase of Fifty (50) Manhole Ring and Covers for the Amount of \$27,320.00
 - 3. Rehab and Epoxy Coating of Forty-Four (44) Manholes by Engineered Spray Solutions for the Amount of \$277,388.00

4. Chemical Storage Tank Replacement for the Oxford Water Treatment Plant for the Amount of \$35,128.00

5. Generator Replacement for the 501 Water Treatment Facility for the Amount of \$235,508.24

4. Presentations and/or Proclamations

None.

5. Public Hearings - Timed - Legislative

A. Swear in City Staff and Public Speakers

Mayor Wolf swore in staff and audience members who intended to speak during the public hearings.

B. Waste Management Rate Update

Mayor Wolf read the title of Ordinance No. O2024-91, an ordinance amending the contract with Waste Management for solid waste and recycling services to establish new rates and fees. City Manager McHugh explained this would increase residential rates by \$0.58 per month to \$21.83 due to increased third-party disposal costs. Motion by Commissioner Flores, seconded by Commissioner Elliott, to adopt Ordinance No. O2024-91 on second reading. Motion passed unanimously.

RESULT:	Passed
MOVER:	Commissioner Flores
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

6. Public Hearings - Timed - Quasi-Judicial

A. AN 2410-004 Kylie Annexation

Mayor Wolf read the title of Ordinance No. O2024-83, an ordinance for the voluntary annexation of parcel G05-258, consisting of approximately 4.82 acres located west of CR 134 and E CR 462. Motion by Commissioner Green, seconded by Commissioner Elliott, to adopt Ordinance No. O2024-83 on second reading. Motion passed unanimously.

RESULT:	Passed
MOVER:	Commissioner Green
SECONDER:	Commissioner Elliott
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

7. Public Forum - 4 minute time limit

None.

8. Ordinances First Reading Only (No Vote)

A. PD 2312-001 Wildwood III Planned Development

Mayor Wolf read the title of Ordinance No. O2024-72, an ordinance for a Planned Development (PD) for Wildwood III on parcels G06-007, G06-012, G06-012A, and G06-204, consisting of approximately 55.73 acres. First reading only, no vote taken.

RESULT: FIRST READING

PUBLIC HEARING: January 27, 2025

B. CP 2410-003 Floeter House

Mayor Wolf read the title of Ordinance No. O2024-81, an ordinance for a Small-Scale Comprehensive Plan Amendment to change the Future Land Use Map designation from Rural Residential (Sumter County) to Mobile Home Park (City) for parcel G27B010 on 0.182 acres MOL. First reading only, no vote taken.

RESULT: FIRST READING

PUBLIC HEARING: January 27, 2025

C. RZ 2410-003 Floeter House

Mayor Wolf read the title of Ordinance No. O2024-82, an ordinance for a Zoning Map amendment to change the zoning district from R6C (Sumter County) to MHP (City) for parcel G27B010 on 0.182 acres MOL. First reading only, no vote taken.

RESULT: FIRST READING

PUBLIC HEARING: January 27, 2025

D. AN 2412-001 Wieckhorst

Mayor Wolf read the title of Ordinance No. O2024-94, an ordinance for the voluntary annexation of parcel G29A239, consisting of 2.5 acres MOL and located at 4415 CR 504. First reading only, no vote taken.

RESULT: FIRST READING

PUBLIC HEARING: January 27, 2025

E. AN 2404-002 Johary Real Estate Services

Mayor Wolf read the title of Ordinance No. O2024-95, an ordinance for the voluntary annexation of parcel G29-008, consisting of 2 acres MOL and generally located approximately 200 feet west of CR 513 and 860 feet east of CR 515. First reading only, no vote taken.

RESULT: FIRST READING

PUBLIC HEARING: January 27, 2025

9. Resolutions for Approval

A. 2024 Utility System Master Plan

Mayor Wolf read the title of Resolution No. R2025-1, a resolution adopting the 2024 Utility System Master Plan completed by Kimley-Horn and Associates. Motion by Commissioner Green, seconded by Commissioner Bivins, to approve Resolution No. R2025-1. Motion passed unanimously.

RESULT:	Passed
MOVER:	Commissioner Green
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

B. Adding Policy 8.33 Employee Notary Public Services to the City of Wildwood Personnel Rules and Regulations

Mayor Wolf read the title of Resolution No. R2025-2, a resolution adding Policy 8.33 "Employee Notary Public Services" to the city personnel rules and regulations. City Manager McHugh explained this policy would allow city employees to provide notary services for city business only. Motion by Commissioner Elliott, seconded by Commissioner Flores, to approve Resolution No. R2025-2. Motion passed unanimously.

RESULT:	Passed
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

C. Interlocal Agreement Establishing Municipal Rotation on the Lake Sumter MPO Governing Board

Mayor Wolf read the title of Resolution No. R2025-3, a resolution authorizing an interlocal agreement between Wildwood and the other Sumter County cities to establish a rotation for representation on the Lake Sumter Metropolitan Planning Organization governing board. Motion by Commissioner Elliott, seconded by Commissioner Bivins, to approve Resolution No. R2025-3. Motion passed unanimously.

RESULT:	Passed
MOVER:	Commissioner Elliott
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

D. Appointment to the Lake Sumter Metropolitan Planning Organization Governing Board

Mayor Wolf read the title of Resolution No. R2025-4, a resolution appointing Commissioner Joe Elliott as primary representative and Commissioner Marcos Flores as secondary representative for Wildwood on the Lake Sumter MPO Governing Board for a 12-month term. Motion by Commissioner Green, seconded by Commissioner Elliott, to approve Resolution No. R2025-4. Motion passed unanimously.

RESULT:	Passed
MOVER:	Commissioner Green
SECONDER:	Commissioner Elliott
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

10. Financial & Contracts & Agreements

- A. Continental Wastewater Treatment Plant Decommissioning and SR 44 Force Main Pay App No. 10 in the Amount of \$84,841.80

Utilities Deputy Director Martin presented the pay app for DB Civil Construction for the Continental WWTF Decommissioning and SR 44 Force Main project. Motion by Commissioner Green, seconded by Commissioner Flores, to approve. Motion passed unanimously.

RESULT:	Passed
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

- B. Work Authorization No. 6 for Kimley-Horn for the Design, Permitting, and Bid Administration of the Continental Well No. 1 Project in the Amount of \$62,500.00

Utilities Deputy Director Martin presented the work authorization for Kimley-Horn for the Continental Well No. 1 project. The work includes the design, permitting, and bid administration to aid the city in transferring capacity from the Continental Well, which is being decommissioned, to the Ashley Water Treatment Plant. Motion by Commissioner Green, seconded by Commissioner Bivins, to approve. Motion passed unanimously.

RESULT:	Passed
MOVER:	Commissioner Green
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

- C. Emergency Backup Generator Rental for the Wastewater Treatment Facility for the Amount of \$107,730.00

Utilities Deputy Director Martin presented invoices for payment for a rental generator used during Hurricane Helene when the wastewater treatment plant's backup generator suffered a failure. Motion by Commissioner Flores, seconded by Commissioner Bivins, to approve the payment. Motion carried unanimously.

RESULT:	Passed
MOVER:	Commissioner Flores
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

- D. 20hp Replacement Pump for Lift Station No. 27 (CR219) for the Amount of \$30,284.20

Utilities Deputy Director Martin presented a request to purchase a replacement pump for Lift Station #27 (CR 219). Motion by Commissioner Green, seconded by Commissioner Elliott, to approve the purchase. Motion carried unanimously.

RESULT:	Passed
----------------	---------------

MOVER:	Commissioner Green
SECONDER:	Commissioner Elliott
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

E. Clarifier Gear Box Replacement by Garney Construction for the Amount of \$55,765.00

Utilities Deputy Director Martin presented an invoice from Garney for the installation of a clarifier gear box per a contract previously approved by the commission. Motion by Commissioner Flores, seconded by Commissioner Bivins, to approve the payment. Motion carried unanimously.

RESULT:	Passed
MOVER:	Commissioner Flores
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

F. Work Authorization No. 18 in the Amount of \$25,500 for Kimley-Horn to Assist the City in Updating Chapter 19 of the Code of Ordinances

Utilities Deputy Director Martin presented a work authorization from Kimley-Horn for assistance in updating and rewriting parts of Chapter 19 of the City's Code of Ordinances. This was to be updated for regulations pertaining to the Industrial Wastewater (IW) User and the Fats, Oils, and Grease (FOG) programs. Motion by Commissioner Green, seconded by Commissioner Bivins, to approve. Motion carried unanimously.

RESULT:	Passed
MOVER:	Commissioner Green
SECONDER:	Mayor Pro Tem/Commissioner Harrison-Bivins
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

G. Huey Street Improvements Project Payment Application #6 in the Amount of \$175,631.33

Public Works Director Hockenbury presented a pay application from Art Walker Construction Inc. for work completed on the Huey Street Improvements project. A short discussion was held regarding the status of the project and when it was estimated to be finished. Hockenbury believed it should be near completion by the end of January 2025. Motion by Commissioner Bivins, seconded by Commissioner Elliott, to approve the payment. Motion carried unanimously.

RESULT:	Passed
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Elliott
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

H. Employment Contract for Police Officer Recruit: Elliott Vanslyke

HR Director Tuck presented an employment contract for the newest Police Officer Recruit, who received a scholarship through the Anthony Johnson Scholarship Fund. Motion by Commissioner Green, seconded by Commissioner Flores, to approve. Motion carried unanimously.

RESULT:	Passed
MOVER:	Commissioner Green
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

11. General Items for Consideration/Discussion and Other Business

None.

12. Appointments

None.

13. City Manager Reports

City Manager McHugh thanked staff for successful recent events and congratulated Commissioners Elliott and Green on their re-election.

14. Other Department Reports

None.

15. Commission Members Reports

Commissioner Elliott reported on his appointment to a DOT safety strategic planning committee and discussions about joining a regional League of Cities group. He also commented on recent city events.

Commissioner Green reported on attending a policy meeting and discussed priorities for his new term.

Commissioner Bivins congratulated Commissioners Green and Elliott on their re-election and looked forward to working together moving forward.

Mayor Wolf expressed concern about potential traffic issues on CR 466A related to the new Solamar development. He also congratulated re-elected Commissioners Green and Elliott.

16. City Attorney Reports

None.

17. Adjournment

With no further business to discuss, the meeting was adjourned at 7:46 p.m.

RESULT:	Passed
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores, Commissioner Green

Upcoming Events

SEAL



CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

ATTEST: Jessica Barnes
Jessica Barnes, City Clerk

BY: Ed Wolf
Ed Wolf, Mayor