

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
WORKSHOP
April 21, 2025 10:00 AM
CITY HALL COMMISSION CHAMBER

(meeting taped)

1. Call to Order

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Pamala Harrison-Bivins	Mayor Pro Tem/Commissioner	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Absent
Jason McHugh	City Manager	Present
Ashley Hunt	City Attorney	Absent
Joshua Bills	City Attorney	Present
Cassandra Smith	Assistant City Manager/CFO	Present
Jessica Barnes	City Clerk	Present
Randall Parmer	Police Chief	Present
Lynzey McClellan	Assistant CFO	Present
Courtney Kellem	Parks & Recreation Director	Present

Mayor Wolf called the meeting to order at 10 a.m., dispensing with the invocation and Pledge of Allegiance to move on to the first item of business.

2. Item(s) for Discussion

A. FY24 Audit Presentation by Mauldin & Jenkins

Daniel Anderson, an auditor with Mauldin & Jenkins, presented the results of the City's 2024 fiscal year audit. Key points included:

- An unmodified opinion was issued, which is the highest form of assurance.
- The City prepared an Annual Comprehensive Financial Report (ACFR) for the first time.
- No significant deficiencies or material weaknesses were noted.
- A single audit was performed due to federal expenditures exceeding \$2.6 million.

Anderson commended the finance team for going above and beyond during the audit.

The commission provided comments regarding the audit and presentation given and recognized finance staff for their efforts.

B. FY 24-25 Mid-Year Budget Update

Assistant CFO McClellan presented a mid-year budget update for FY 24-25. Key points included:

- General Fund revenues were projected to have a slight excess of \$270,000.
- The Utility Revenue Fund was lagging approximately 4% behind budget.
- Capital Improvement Fund projects were underway with an estimated ending balance of \$4.3 million.

McClellan also proposed budget amendments, including:

- Adjustments for the City Manager's salary increase;
- A new water trainee position; and
- Deobligation of the 301 water main relocation project.

The commission commended the finance team on budget projections.

C. Parks and Recreation Quarterly Report

Parks & Recreation Director Kellem presented an update on Parks and Recreation department activities. Key points included:

- Staffing updates, including promotions and new hires;
- Updates on ongoing projects such as the HVAC replacement at Wildwood Community Center and Millennium Park;
- Special events attendance and upcoming events;
- Athletics program updates; and
- Facility rental information.

The commission discussed Parks and Recreation events and facility usage. By consensus of the commission, it was decided to remove the New Year's Eve event and focus on the July Fourth event.

Commissioner Joe Elliott raised concerns about the delay in the Complete Streets project and requested ideas to get it back on track. He also provided a brief update on the ongoing legislative session and potential impacts on municipalities.

3. Adjournment

With no further business to discuss, the meeting was adjourned at 10:59 a.m.

RESULT:	Passed
MOVER:	Mayor Pro Tem/Commissioner Harrison-Bivins
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Mayor Pro Tem/Commissioner Harrison-Bivins, Commissioner Elliott, Commissioner Flores



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ATTEST: Jessica Barnes
Jessica Barnes, City Clerk

BY: Ed Wolf
Ed Wolf, Mayor