



CITY COMMISSION - CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Vacant – Seat 2

Joe Elliott – Seat 3

Marcos Flores – Seat 4

Julian Green – Seat 5

Jason McHugh – City Manager

Agenda

Special Meeting

December 15, 2025 9:00 AM

City Hall Commission Chamber

100 N Main Street

Persons with disabilities or language barriers needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 103, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105 - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Wildwood DOES NOT provide this verbatim record.

1. Call to Order

2. Consent Agenda/Informational Items

(A consent agenda may be presented by the Mayor at the beginning of a meeting. Items may be removed from the consent agenda at the request of any one Commissioner. Items not removed may be adopted by general consent without debate. Removed items may be either taken up immediately after the consent agenda or placed later on the agenda at the discretion of the Commission.)

3. Presentations and/or Proclamations

4. Public Hearings - Timed - Legislative

A. *SWEAR IN CITY STAFF AND PUBLIC SPEAKERS*

5. Public Hearings - Timed - Quasi-Judicial

6. Public Forum - 4 minute time limit

7. **Ordinances First Reading Only (No Vote)**
8. **Resolutions for Approval**
9. **Financial & Contracts & Agreements**
10. **General Items for Consideration/Discussion and Other Business**
11. **Appointments**
 - A. *APPLICANT SELECTION TO FILL VACANT COMMISSION SEAT*
12. **City Manager Reports**
13. **Other Department Reports**
14. **Commission Members Reports**
15. **City Attorney Reports**
16. **Adjournment**

Upcoming Events

December 22, 2025 - City Commission Meeting at 7pm - CANCELED

December 24, 2025 - City Offices Closed at 12pm

December 25, 2025 - City Offices Closed

December 31, 2025 - City Offices Closed at 12pm

January 1, 2026 - City Offices Closed

January 12, 2026 - City Commission Meeting at City Hall at 7pm

December 15, 2025 9:00 AM

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: **Applicant Selection to Fill Vacant Commission Seat**

REQUESTED ACTION: City Commission to select an applicant to fill the vacant seat.

CONTRACT:

Vendor/Entity:

Effective Date:

Termination Date:

Managing Division/Department:

BUDGET IMPACT:

HISTORY/FACTS/ISSUES:

Please see the attached City Commission Vacancy Applications for consideration. Also included are the ballots to be used in the initial and, if necessary, subsequent voting round(s). The selection process is to be conducted in accordance with Resolution R2025-40 which was adopted by the City Commission at the December 8, 2025 meeting.

RESOLUTION NO. R2025-40

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, ADOPTING CERTAIN RULES OF CONDUCT AND PROCEDURE FOR CITY COMMISSION MEETINGS WHEREIN A NEW COMMISSIONER IS APPOINTED UNDER SECTION 3-7.5.C. OF THE CITY'S CHARTER; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

WHEREAS, on November 16, 2025, Commissioner Pamela Harris-Bivins submitted her resignation from the City Commission of the City of Wildwood, Florida; and,

WHEREAS, Section 3-7.5.c. of the City's Charter states as follows: If, for any reason other than recall, a vacancy occurs in the office of any City Commission seat within the last two (2) years of a term, the office shall be filled by appointment within thirty (30) days following the occurrence of such vacancy by a majority vote of the remaining Commission Members. Such appointments shall last until the next regularly scheduled election, at which time the seat shall be declared open and an election held for the regular four-year term; and,

WHEREAS, the City posted a Notice of Position Vacancy and City of Wildwood, City Commission Vacancy Application on the City's website on November 25, 2025, seeking applicants to fill the current vacancy; and,

WHEREAS, Applicants have until 5:00 pm on December 9, 2025, to submit their applications; and,

WHEREAS, on December 1, 2025 the City Commission met to review and determine the appropriate procedures for the appointment of a new City Commissioner under Section 3-7.5.c. of the City's Charter; and,

WHEREAS, the City Commission desires to adopt procedures for the conduct of the meeting to appoint a new City Commissioner to fill the vacancy left by Commissioner Harris-Bivins; and,

WHEREAS, the City Commission desires to maintain a professional and respectful procedure for the conduct of these types of meetings in the interests of the citizens of the City of Wildwood, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, THAT:

SECTION 1: Recitals. The above recitals are true and accurate and are fully restated and incorporated herein.

SECTION 2. Procedures. The City Commission hereby adopts the following Meeting Procedures:

- 1) Applicants who have submitted their application before the deadline shall be considered at the meeting. City Commissioners may not nominate any individual who did not timely submit an application.

- 2) Applicants will be permitted to give a brief five (5) minute introduction to the City Commission, after which each City Commissioner may ask two (2) questions of each Applicant. Applicants shall have four (4) minutes to answer a question posed by any commissioner. The order of presentation of Applicants shall be in alphabetical order of their last names.
- 3) After the presentation of the Applicants, the City Commission shall proceed to nomination and voting.
 - a) The City Commission shall use the Nomination-and-Ballot Method to determine the appointment of the new commissioner.
 - b) Procedure for balloting:
 - i) The paper ballots must be filled out openly at the public meeting by each commissioner;
 - ii) The name of the commissioner who voted and his or her selection must be written on the ballot;
 - iii) The ballots must be maintained and made available for public inspection in accordance with the Public Records Act;
 - iv) The City Attorney and City Clerk shall review and tally the ballots during the open public meeting; and
 - v) The City Attorney will read the ballots into the record.
 - c) The first ballot shall have all the names of the Applicants, listed in alphabetical order, and shall be substantially in the form of the attached **Exhibit A**. After the first round of votes, all applicants who receive zero (0) votes shall be removed from consideration.
 - d) The second, third, and all subsequent ballots shall be substantially in the form of the attached **Exhibit B**. After the second round of voting, all applicants but two (2) will be dropped so that the third round is between the two (2) highest vote-getters. If there is a tie between the lowest vote-getters (i.e., a two (2), one (1), one (1) vote) in the second round of voting, then the highest vote-getter and the lowest vote-getters will continue to the next round.
 - e) If the commission becomes deadlocked (no applicant receiving a majority of the votes), then additional rounds of balloting will continue until a new commissioner is appointed by a majority vote.
- 4) The new commissioner shall be determined by a majority vote.
 - a) Example 1: With four (4) commissioners, three (3) votes shall be required to constitute a majority.
 - b) Example 2: With three (3) commissioners, two (2) votes shall be required to constitute a majority.

SECTION 3. Amendment. The City Commission of the City of Wildwood may amend these procedures by resolution when deemed necessary and in the best interest of the City.

SECTION 4. Conflicts. This Resolution shall supersede any previous resolutions, rules, and order of business adopted by the City Commission for proceedings under Section 3-7.5.c. of the City's Charter.

SECTION 5. Severability. If any portion, word, phrase, clause, or sentence of this Resolution is determined by a court of competent jurisdiction to be invalid, unconstitutional, unenforceable or void, then the balance of this Resolution shall remain in full force and effect, as the City Commission would have adopted the Resolution and its provisions even absent the invalid part.

SECTION 6. Effective Date. This Resolution shall take effect immediately.

DONE AND RESOLVED this 8th day of December, 2025, by the City Commission of the City of Wildwood, Florida.



ATTEST: Jessica Barnes
Jessica Barnes, City Clerk

**CITY COMMISSION
CITY OF WILDWOOD, FLORIDA**

Ed Wolf
Ed Wolf, Mayor

Exhibit A

**Ballot
(First Round)**

Commissioner Name: _____

(Check one)

☐ Mr. A

☐ Mrs. B

☐ Mr. C

☐ Ms. D

☐ Mr. E

☐ Mrs. F



Exhibit B

Ballot
(Second and Subsequent Rounds)

Commissioner Name: _____

Nominee Name: _____

CITY OF WILDWOOD

City Commission Vacancy Application

We appreciate your interest in serving your community. Please complete this application to help provide sufficient information to the City Commission in making this appointment.
If completing by hand, please print clearly.

Section 5-3. – Qualifications for City Commissioners.

1. To be eligible to hold the office of City Commissioner or Mayor-Commissioner of the City or to qualify for nomination of election as such, the candidate shall be a bona fide resident of the City, the State of Florida, and a citizen of the United States of America and shall be duly qualified to vote at each respective city, state, and national election and shall be otherwise qualified as is provided in this Charter and shall hold no other public elective office. Candidates for nomination or election for the office of City Commissioner or Mayor-Commissioner shall comply with all the rules and regulations set out in this Charter as to their conduct. Any City Commissioner who shall cease to possess the qualifications required herein shall forthwith forfeit his or her office.

2. Unless the City Commission has voted to authorize the Supervisor of Elections to provide qualifying for candidates, candidates for City Commission shall qualify as candidates upon application to the City Clerk, in conformity with the state law and ordinances pursuant thereto. If the City Commission has authorized the Supervisor of Elections to provide qualifying for candidates, the candidate shall qualify upon application to the Supervisor of Elections. Qualifications shall occur at the same time as qualification for the state general election and shall be pursuant to state law.

3. No candidate for the office of City Commissioner shall promise any money, office employment, or other thing of value to secure a nomination or election or any vote therein. A violation of this provision shall disqualify the candidate from holding the office if elected, and the person receiving the next highest number of votes, who has observed the foregoing conditions, shall be entitled to the office.

NAME: (Mr., Mrs., Ms.) Andres J Amado Vallejo

ADDRESS: 5111 Spanish Harbor Dr Wildwood, FL 34785

Address

City

State

Zip

PHONE NUMBER: (954) 931-8234 (☐ Home ☒ Cellphone ☐ Other _____)

EMAIL: andresamado95@gmail.com

HOW LONG HAVE YOU LIVED IN THE CITY OF WILDWOOD? 6 Months

ARE YOU AVAILABLE FOR DAYTIME AND EVENING MEETINGS: ☒ Yes ☐ No

ARE YOU A UNITED STATES CITIZEN: ☒ Yes ☐ No

ARE YOU QUALIFIED TO VOTE: ☒ Yes ☐ No

ARE YOU CURRENTLY AN ELECTED OFFICIAL: ☐ Yes ☒ No

EXPERIENCE AND QUALIFICATIONS

In 200 words or less, please describe your reasons for seeking a position on the Wildwood City Commission, and why you believe you can represent the citizens of Wildwood as a City Commissioner.

Extensive municipal experience with the City of Ocala and City of Lakeland.
Strong knowledge of city operations, parks, and public facilities.
Proven leadership supervising teams and managing multi-department projects.
Committed to public safety through inspections, rule enforcement, and reporting.
Skilled in analyzing performance and providing actionable recommendations.
Experienced in maintenance, recreation, event setup, and park supervision.
Handled emergency support and interdepartmental coordination, including FEMA operations.
Dedicated to improving community facilities, making them accessible, and welcoming.

Please describe any training, experience, civic and/or volunteer activities (past or present) that you believe would be beneficial to the position you are seeking to fill:

Extensive experience in municipal operations and community-focused leadership.
Served as Park Specialist for Ocala and Janitorial Supervisor for Lakeland, gaining firsthand knowledge of city services and resident impact.
Led teams, coordinated projects, and improved operational efficiency.
Ensured safety and accessibility of public facilities and conducted performance analyses.
Collaborated on emergency operations, including FEMA hurricane response team.
Problem-solving, and clear communication with staff and residents.

Have you ever served as a city council member, or as a member of a city board or commission, or another local elected official? ☐ Yes ☒ No

If YES, please list the city, state, and dates of service:

N/A

What is your view of the role of a City Commission member?

A City Commissioner represents the community with integrity, transparency, and accountability.
They listen to residents, shape policies that improve quality of life, and ensure public safety.
They oversee city operations, budgets, and service delivery, balancing long-term planning with immediate needs.
Collaboration with staff, businesses, and organizations ensures policies are practical and effective.
A Commissioner acts as a problem-solver, advocate, and leader committed to a safe, welcoming community.

Applicants are encouraged to submit a resume along with their completed application.

I AM ATTACHING MY RESUME TO THIS APPLICATION: ☒ Yes ☐ No

The Wildwood City Commission will review your application and may desire to conduct an interview. This application is subject to public disclosure.

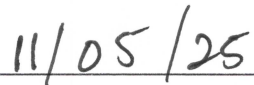
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Florida law does allow certain individuals to request that specific information not be publicly disclosed under Section 119.071, Florida Statutes. If you feel you are covered under Section 119.071, Florida Statutes, please indicate below.

I ATTEST THAT SECTION 119.071, F.S., APPLIES TO ME: ☐ Yes ☒ No



Signature



Date

Professional Resume

Comprehensive Career Overview

Personal Information

- Name: Andres Amado
- Address: 5111 Spanish harbor Dr, Wildwood FL 34785
- Phone: (954) 931-8234 Main – (352) 789 1422 Secondary number
- Email: andresamado95@gmail.com

Professional Summary

highly motivated and results-driven professional with extensive experience in Parks and Recreation, maintenance, Turf AI, supervision, clerical skills, customer service, cash handling, and inventory program (LUCITY). Proven track record of success in driving projects from conception to completion, managing cross-functional teams, and delivering value in dynamic and fast-paced environments. Experienced at problem-solving, effective communication, and strategic planning. Seeking to leverage a diverse skill set and a passion for continuous improvement in a challenging new role.

- Project management and team leadership
- Strategic planning and execution
- Data analysis and reporting
- Budgeting and financial oversight
- Effective verbal and written communication
- Adaptability and problem-solving
- Customer service and client relations
- Maintenance Experience
- Lead
- Interviewing
- Events

Professional Experience

Custodial maintenance – Self employed

03/2025 – Current

- Cleaning commercial businesses and doctor's offices
- Light groundskeeping
- Billing and collecting money

Park Specialist – City of Ocala, Ocala, FL

03/2024– 03/2025

- Led a team of 5 professionals in achieving project goals and milestones on schedule within budget
- Developed and implemented strategic plans that increased operational efficiency
- Facilitated cross-departmental collaboration to streamline workflows and improve communication
- Analyzed work data and presented actionable insights to senior management, resulting in measurable improvements
- ☐ Coordinated with senior managers to identify needs and ensure satisfaction while improving department operations
- Experience with different techniques and tools related to park recreation and maintenance
- AI skills with robotic turf management for accuracy of turf painting and design
- Patrolled parks to ensure rules were followed
- Patrolled parks to ensure city buildings were safe
- Created reports

- Experience with customer service and recreational setup

Janitorial Supervisor – City of Lakeland, Lakeland, FL

11/2018 – 12/2024

- Managed multiple concurrent projects, balancing resource allocation and competing priorities
- Trained and mentored new employees, fostering professional growth and skill development
- Interview with trained newly hired employees based on departmental standards
- Supervise incoming inventory and replace when inventory is running low
- Supervise work finished by workers for quality check
- Created comprehensive reports and goals for monthly department meetings with employees
- Assisted other departments by collaborating with the city's needs during emergencies
- Designed and delivered training modules for staff on new systems and procedures

Education

- High School Diploma, Venezuela (2008)

Certifications

- Forklift, City of Ocala – 2024
- Turftank AI turf management, City of Ocala – 2024
- FEMA certificates

Technical Skills

- Microsoft Office Suite (Word, PowerPoint, Outlook)
- Video editing
- Photo editing

- Cap cut editing
- AI voiceover tools
- AI visualization tools
- Social media platforms and scheduling tools
- AI truftank technician

Languages

- English (fluent)
- Spanish (fluent)

Interests

- Leadership and personal development
- Technology and innovation
- Travel and cultural exploration
- Community service and volunteering
- Passionate about AI and technology
- Passionate about helping the community

CITY OF WILDWOOD

City Commission Vacancy Application

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Section 5-3. – Qualifications for City Commissioners.

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3. No candidate for the office of City Commissioner shall promise any money, office employment, or other thing of value to secure a nomination or election or any vote therein. A violation of this provision shall disqualify the candidate from holding the office if elected, and the person receiving the next highest number of votes, who has observed the foregoing conditions, shall be entitled to the office.

NAME: (Mr., Mrs., Ms.) Mr. Robin Caruthers

ADDRESS: 510 Phillips Ln Wildwood FL 34785
Address City State Zip

PHONE NUMBER: 352-461-3357 (☐ Home ☒ Cellphone ☐ Other _____)

EMAIL: Leatwa220@gmail.com

HOW LONG HAVE YOU LIVED IN THE CITY OF WILDWOOD? 59 years

ARE YOU AVAILABLE FOR DAYTIME AND EVENING MEETINGS: ☒ Yes ☐ No

ARE YOU A UNITED STATES CITIZEN: ☒ Yes ☐ No

ARE YOU QUALIFIED TO VOTE: ☒ Yes ☐ No

ARE YOU CURRENTLY AN ELECTED OFFICIAL: ☐ Yes ☒ No

EXPERIENCE AND QUALIFICATIONS

In 200 words or less, please describe your reasons for seeking a position on the Wildwood City Commission, and why you believe you can represent the citizens of Wildwood as a City Commissioner.

I am seeking a position on the Wildwood City Commission because I believe in serving my community with fairness, integrity, and strong leadership. Wildwood is growing, and with that growth comes the need for clear communication, balanced decision-making, and leaders who put the needs of residents first. I take that responsibility seriously. I believe I can represent the citizens of Wildwood because I listen, I care, and I am committed to making thoughtful choices that support the entire community. My goal is to ensure that every resident feels seen, heard, and respected. I value leadership that is fair, consistent, and focused on real solutions—not personal agendas.

Please describe any training, experience, civic and/or volunteer activities (past or present) that you believe would be beneficial to the position you are seeking to fill:

As a member of the City of Wildwood Charter Review Board, I gained a solid understanding of how our city government functions and how policies impact residents. This role strengthened my ability to evaluate information, consider different viewpoints, and support fair, well-grounded decisions. My service on the Community Advisory Board has also given me meaningful insight into the priorities and concerns of Wildwood’s residents. Through this work, I have learned the value of listening, collaboration, and open communication. These experiences have equipped me with the knowledge, perspective, and commitment needed to represent our community with

Have you ever served as a city council member, or as a member of a city board or commission, or another local elected official? ☒ Yes ☐ No

If YES, please list the city, state, and dates of service:

Wildwood, Florida
I am presently serving on the Charter Review Board.
I do not recall the exact dates of the Communtiy Advisory Board.

What is your view of the role of a City Commission member?

My view of the role of a City Commission member would be one who serves as a voice for the residents, representing their needs, concerns, and priorities in local government. The Commissioner would work to promote positive change that supports the well-being of the community and the employees who serve the city. I feel their responsibilities would include reviewing and shaping local policies, supporting community growth, ensuring fairness in decision-making, and helping maintain efficient and effective city services. I believe this role requires integrity, strong leadership, and a commitment to improving the quality of life for all citizens.

Applicants are encouraged to submit a resume along with their completed application.

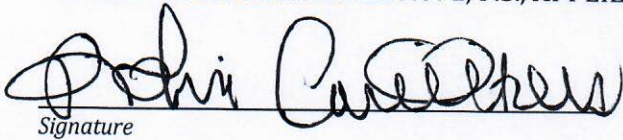
I AM ATTACHING MY RESUME TO THIS APPLICATION: ☒ Yes ☐ No

The Wildwood City Commission will review your application and may desire to conduct an interview. This application is subject to public disclosure.

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I ATTEST THAT SECTION 119.071, F.S., APPLIES TO ME: ☐ Yes ☒ No


Signature

12/08/2025
Date

Please describe any training, experience, civic and/or volunteer activities (past or present) that you believe would be beneficial to the position you are seeking to fill:

As a member of the City of Wildwood Charter Review Board, I gained a solid understanding of how our city government functions and how policies impact residents. This role strengthened my ability to evaluate information, consider different viewpoints, and support fair, well-grounded decisions. My service on the Community Advisory Board has also given me meaningful insight into the priorities and concerns of Wildwood's residents. Through this work, I have learned the value of listening, collaboration, and open communication. These experiences have equipped me with the knowledge, perspective, and commitment needed to represent our community with fairness and strong leadership.

Robin L. Caruthers
510 Phillips Ln
Wildwood, FL 34785
Cell: (352) 461-3357
Email: leatwa220@gmail.com

OBJECTIVE:

My objective is to obtain the position of City Commissioner which will allow me to represent the City of Wildwood with strong, fair, and community-focused leadership to support responsible growth, transparent decision-making, and the well-being of all residents.

SUMMARY:

- Strong Communication and Interpersonal Skills.
- Exceptional Ability to Present Information and Materials in a Positive and Enthusiastic Manner.
- Outstanding Analytical Skills with the Ability to Analyze Situations Accurately and Effectively.
- Well-Developed Knowledge of Planning and Organizing.
- Excellent Leadership Skills

EXPERIENCE:

2016-Present **Sumter County School Board**
2680 West County Road 476
Bushnell, FL 33513
352-793-2315

Supervisor **Jason Mandoza**

Part-time Bus Monitor

Ride with and support bus drivers during their daily routes. Assist students in safely boarding and disembarking from the school bus. Participate with bus driver in passenger management. Communicate with parents/guardians and school officials.

2011-2017 **Quality Detailing**
501 S St Clair Street
Wildwood, FL 34785
(352) 461-3357

Owner **Robin Caruthers**

Operate mobile detailing business part-time. Business includes washing, waxing and cleaning automobiles.

2009-2011 **Boys and Girls Club of Lake and Sumter Counties**
600 Executive Drive
Leesburg, Florida 34748
(352) 787-0053

Supervisor: **Alicia Brinson**

Part-time Program Staff

Job performance consists of but not limited to interacting and monitoring youth, assisted with group activities in the Passport to Manhood program, assisted with sports and activities, and maintained safety on the bus.

EDUCATION:

June 1984 Graduate of Wildwood High School

PERSONAL REFERENCES: AVAILABLE UPON REQUEST

CITY OF WILDWOOD

City Commission Vacancy Application

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NAME: (Mr., Mrs., Ms.) MR. BERNARD (BUO) DeROSE

ADDRESS: 5091 SPANISH HARBOR DR. #109 34785
Address City State Zip

PHONE NUMBER: 352-630-9221 (☒ Home ☒ Cellphone ☐ Other _____)

EMAIL: BUDLEY1943 @ GMAIL.COM

HOW LONG HAVE YOU LIVED IN THE CITY OF WILDWOOD? 23 YEARS

ARE YOU AVAILABLE FOR DAYTIME AND EVENING MEETINGS: ☒ Yes ☐ No

ARE YOU A UNITED STATES CITIZEN: ☒ Yes ☐ No

ARE YOU QUALIFIED TO VOTE: ☒ Yes ☐ No

ARE YOU CURRENTLY AN ELECTED OFFICIAL: ☐ Yes ☒ No

EXPERIENCE AND QUALIFICATIONS

In 200 words or less, please describe your reasons for seeking a position on the Wildwood City Commission, and why you believe you can represent the citizens of Wildwood as a City Commissioner.

WILDWOOD IS THE BEST TOWN I HAVE ENJOYED
LIVING IN, IN FLORIDA!

Please describe any training, experience, civic and/or volunteer activities (past or present) that you believe would be beneficial to the position you are seeking to fill:

CITY COMMISSION IRVINGTON, NJ IS THE
1960'S

Have you ever served as a city council member, or as a member of a city board or commission, or another local elected official? ☒ Yes ☐ No

If YES, please list the city, state, and dates of service:

SEE ABOVE

What is your view of the role of a City Commission member?

HELP THE CITY PERFORM WELL FOR BENEFIT
OF THE RESIDENTS

Applicants are encouraged to submit a resume along with their completed application.

I AM ATTACHING MY RESUME TO THIS APPLICATION: ☐ Yes ☒ No

The Wildwood City Commission will review your application and may desire to conduct an interview. This application is subject to public disclosure.

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I ATTEST THAT SECTION 119.071, F.S., APPLIES TO ME: ☐ Yes ☐ No

B. J. DeRone
Signature

12/2/25
Date

CITY OF WILDWOOD

City Commission Vacancy Application

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NAME: (Mr., Mrs., Ms.) Thomas Patrick Donohue IV

ADDRESS: 8470 Las Palmas Way Wildwood FL 34785
Address City State Zip

PHONE NUMBER: (407)920-8223 (☒ Home ☒ Cellphone ☐ Other _____)

EMAIL: tommy.donohue@icloud.com

HOW LONG HAVE YOU LIVED IN THE CITY OF WILDWOOD? 2 years

ARE YOU AVAILABLE FOR DAYTIME AND EVENING MEETINGS: ☒ Yes ☐ No

ARE YOU A UNITED STATES CITIZEN: ☒ Yes ☐ No

ARE YOU QUALIFIED TO VOTE: ☒ Yes ☐ No

ARE YOU CURRENTLY AN ELECTED OFFICIAL: ☐ Yes ☒ No

EXPERIENCE AND QUALIFICATIONS

In 200 words or less, please describe your reasons for seeking a position on the Wildwood City Commission, and why you believe you can represent the citizens of Wildwood as a City Commissioner.

I can tell that there is a genuine opportunity for people who place their faith in God to make a difference right here at home. I'm a lifelong Floridian and I love this city. It's not the machinery of government that makes a city a wonderful place to live. It's the people that determine whether or not a city is doing what is right. Serving in both the military and in ministry work has taught me that any success or failure in organizations depends on people's abilities to communicate honestly. My desire to serve here with the City Commission is based on my belief that if a person is honest and genuinely lives their life according to what is right before God that He can use that person to benefit the city

Please describe any training, experience, civic and/or volunteer activities (past or present) that you believe would be beneficial to the position you are seeking to fill:

- Bachelor of Arts in Christian Ministry
- US Army - 3rd Infantry Division
- Deployed twice for a total of 24 months in active combat zones
- Two Articles of Commendation
- Good Conduct Medal
- Honorable Discharge
- Bible Translation efforts and training
- Evangelical Mission work in several foreign countries

Have you ever served as a city council member, or as a member of a city board or commission, or another local elected official? ☐ Yes ☒ No

If YES, please list the city, state, and dates of service:

NA

What is your view of the role of a City Commission member?

The City Commission is the governing body under a Commission Management form of governance with legislative powers to adopt resolutions, set policy, pass ordinances, and manage fiscal and budget responsibilities. A commissioner must desire the best for each resident in their city because they are a large part of the operations that influence how the city runs and how their neighbors experience daily life.

Applicants are encouraged to submit a resume along with their completed application.

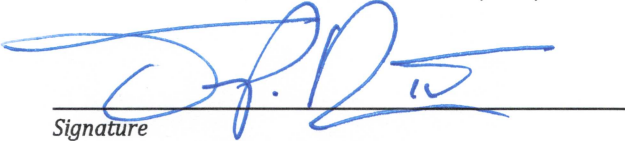
I AM ATTACHING MY RESUME TO THIS APPLICATION: ☒ Yes ☐ No

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Per Section 119.011(12), Florida Statutes, any document "made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency" constitutes a public record.

Florida law does allow certain individuals to request that specific information not be publicly disclosed under Section 119.071, Florida Statutes. If you feel you are covered under Section 119.071, Florida Statutes, please indicate below.

I ATTEST THAT SECTION 119.071, F.S., APPLIES TO ME: ☒ Yes ☐ No


Signature

12/05/2025
Date

Thomas Patrick Donohue IV

8470 Las Palmas Way Wildwood, Florida 34785
(407)920-8223 • Thomas.Donohue.IV@gmail.com

Objective

- To support the team meeting the needs of Florida's fastest growing city

Key Qualifications

- Servant leader
- Strong work ethic
- Training in teamwork and esprit de corps
- Educated
- Military Veteran
- Ethical
- Community minded

Work Experience

Wycliffe Associates

2020-2022

Regional Director

- Bible translation to kabuverdianu (Cape Verdean Creole)
- Bible translation Bahamian Dialect

Sons Of Thunder

2016-2020

International Missions

- Mission to Philippines and China
- Mission to Guatemala

United States Army

2006-2012

Infantry (3rd Infantry Division) 2-69 AR

- OIF V
- OIF VII

Education

Bachelor of Arts in Christian Ministry

2018

Cincinnati Christian University

- Minor in Theological Studies

References

Available upon request.

CITY OF WILDWOOD

City Commission Vacancy Application

We appreciate your interest in serving your community. Please complete this application to help provide sufficient information to the City Commission in making this appointment. If completing by hand, please print clearly.

Section 5-3. – Qualifications for City Commissioners.

1. To be eligible to hold the office of City Commissioner or Mayor-Commissioner of the City or to qualify for nomination or election as such, the candidate shall be a bona fide resident of the City, the State of Florida, and a citizen of the United States of America and shall be duly qualified to vote at each respective city, state, and national election and shall be otherwise qualified as is provided in this Charter and shall hold no other public elective office. Candidates for nomination or election for the office of City Commissioner or Mayor-Commissioner shall comply with all the rules and regulations set out in this Charter as to their conduct. Any City Commissioner who shall cease to possess the qualifications required herein shall forthwith forfeit his or her office.

2. Unless the City Commission has voted to authorize the Supervisor of Elections to provide qualifying for candidates, candidates for City Commission shall qualify as candidates upon application to the City Clerk, in conformity with the state law and ordinances pursuant thereto. If the City Commission has authorized the Supervisor of Elections to provide qualifying for candidates, the candidate shall qualify upon application to the Supervisor of Elections. Qualifications shall occur at the same time as qualification for the state general election and shall be pursuant to state law.

3. No candidate for the office of City Commissioner shall promise any money, office employment, or other thing of value to secure a nomination or election or any vote therein. A violation of this provision shall disqualify the candidate from holding the office if elected, and the person receiving the next highest number of votes, who has observed the foregoing conditions, shall be entitled to the office.

NAME: (Mr., Mrs., Ms.) David Fontaine

ADDRESS: 1185 Isabelle Place The Villages FL 32163

Address

City

State

Zip

PHONE NUMBER: 716-816-9581 (☐ Home ☒ Cellphone ☐ Other)

EMAIL: dfontaine4760@gmail.com

HOW LONG HAVE YOU LIVED IN THE CITY OF WILDWOOD? 4 years 9 months

ARE YOU AVAILABLE FOR DAYTIME AND EVENING MEETINGS: ☐ Yes ☐ No

ARE YOU A UNITED STATES CITIZEN: ☐ Yes ☐ No

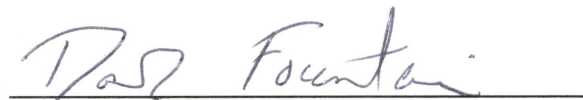
I AM ATTACHING MY RESUME TO THIS APPLICATION: ☒ Yes ☐ No

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I ATTEST THAT SECTION 119.071, F.S., APPLIES TO ME: ☐ Yes ☒ No


Signature

11/26/2025
Date

ARE YOU QUALIFIED TO VOTE: ☒ Yes ☐ No

ARE YOU CURRENTLY AN ELECTED OFFICIAL: ☐ Yes ☐ No

EXPERIENCE AND QUALIFICATIONS

In 200 words or less, please describe your reasons for seeking a position on the Wildwood City Commission, and why you believe you can represent the citizens of Wildwood as a City Commissioner.

I have regularly attended City Commission meetings, which have given me a strong understanding of the issues facing our community and the challenges and opportunities that lie ahead. As a member of the WUDD Board of Supervisors I have helped provide quality water services in an efficient and fiscally sound manner. My recent service as the Chairperson for the Wildwood Charter Review Commission has provided me with an additional understanding of city operations and concerns of the community.

My involvement in local groups has allowed me to work closely with residents, business owners, and civic leaders to promote initiatives that enhance the quality of life for all who call Wildwood home. Through my work with the Villages Homeowners Advocates, I have led and collaborated on projects aimed at improving the quality of life for all within the local community based upon listening and responding to the needs of its residents and businesses.

Please describe any training, experience, civic and/or volunteer activities (past or present) that you believe would be beneficial to the position you are seeking to fill:

Commissioner Wildwood Utility Dependent District
Executive Vice President, Villages Homeowners Advocates
Village Administrator Hamburg NY
AED Coordinator Village of Hawkins
Senior Examiner Malcolm Baldrige Performance Excellence Award Program
Comptroller for US Army Division (governmental accounting experience)
State Officer for NYS Municipal Managers Association
Former member of International City/County Management Association
Former member of NYS Government Finance Officer Association (served on state legislative committee)
PhD in Education, Specialization in Training and Performance Improvement Masters degree, Human Resource Management

Have you ever served as a city council member, or as a member of a city board or commission, or another local elected official? ☒ Yes ☐ No

If YES, please list the city, state, and dates of service:

Wildwood Utility Dependent District, Wildwood Florida 2022 - current

Village Administrator Hamburg, NY (appointed position) (1996-2004)

What is your view of the role of a City Commission member?

A city commission member holds a position of public trust and is responsible for making decisions that affect the quality of life in their community.

Their key responsibilities include policy oversight and approval, budget oversight, strategic planning and oversight of city operations. Most importantly they serve to act as representatives and advocates of the residents by listening to their concerns and addressing their issues.

Members should always operate in an ethical and transparent manner avoiding all conflicts of interest. They should properly prepare for and attend commission meetings. They should commit to continuous learning to stay informed about municipal law, good governance practices and current and emerging issues within the community.

Applicants are encouraged to submit a resume along with their completed application.

DAVID FOUNTAINE, PH.D., SPHR, SHRM-SCP

1185 Isabelle Place The Villages, FL | (716) 816-9581 | dfontaine4760@gmail.com

CHIEF OPERATING OFFICER Corporations | Education | Government

Driven, results-oriented executive with expertise providing business operations in the corporate, educational, non-profit, and government sectors. Over 30 years of experience utilizing sound business acumen, change management, and communication skills to improve operations, expand market penetration, and generate multi-million-dollar growth. Proven success developing and executing business growth strategies and collaborating with all members of an organization to improve performance and achieve business and financial objectives. Instrumental in streamlining and improving processes, enhancing productivity, and implementing innovative solutions. Superior communication, analytical, and problem-solving skills.

SELECTED HIGHLIGHTS

Former Senior Examiner for the Malcom Baldrige Board of Examiners which oversees the national's only Presidential award for performance excellence.

- Led a Village of 10,000 residents and approx. 250 businesses as a Village Administrator in NY. Saved \$250K in annual operating expenses by divesting sewer management to the county and \$50k in legal fees by leading union contracts personally. Established first municipal roundabouts in our community which later won several national awards for design and implementation and became standard design option for all roads in NYS.
- Retired Army Officer with 23 years total service. 14 years on active duty. Served in a variety of command and staff positions as an Armor Officer. Commanded M1 tank company. Served as Border Operations Officer for a 70,000-member Combined Field Army (US/ROK) in Republic of Korea.
- Direct operational activities for international provider of market research, sales incentives, and training and development serving 4,000 employees across four countries in 28 of the world's largest companies. Identify, analyze, and engage prospective business consistent with firm strategy. Drive revenue by developing and maintaining effective relationships with key clientele. Develop and carry out strategies and ensure operational decision making aligns with identified objectives.
- Instruct undergraduate and graduate-level Organizational Leadership, Human Resource and Accounting courses. Serve as subject matter expert for course design and activities. Currently serving as an online adjunct professor for 2 masters programs for two colleges.
- Served on several nonprofit boards including duties as President of the SUNY Fredonia Alumni Board, School Board member for Ft Stewart Georgia Federal School System, Treasurer for Ft Stewart Ga Museum and several other organizations in NY.
- Coordinator for Village of Hawkins AED program.

Executive Vice President, Villages Homeowners Association (VHA)

Member, Board of Supervisors, Wildwood Utility Dependent District (WUDD)

Education and Cetifications

Ph.D., Training and Performance Improvement- Capella University, Minneapolis, MN

Master of Science, Human Resource Management- State University of New York, Fredonia, NY

Bachelor of Science, Business Administration- State University of New York, Fredonia, NY

Graduate, US Army Command and General Staff College- Fort Leavenworth, KS

Certified, Senior Professional in Human Resources (SPHR)

Certified, Society for Human Resource Management (SHRM -SCP)

Publications

“Strategic Planning for Small Communities” published in *Public Management* magazine, October 2001 issue.

Featured in *Small Communities Leadership* magazine, March/April 2004 issue. Title of article was “Tips for Managing a Small City with a Small Staff” and detailed my daily work routine as a small community manager.

“Human Resources: What’s Your Plan?” Published in *Public Management* magazine, Jan/Feb 2005 issue.

Formal Public Presentations

Presented at the 2002 and 2003 annual conference of the International City/County Management Association. Both presentations focused on efficiently operating small communities.

Presented seminars on municipal utility operations to numerous audiences throughout New York State during 2001 - 2003.

Presented seminar on strategic planning for government in New York State at the 2002 annual conference of the Empire State Advantage program.

CITY OF WILDWOOD

City Commission Vacancy Application

We appreciate your interest in serving your community. Please complete this application to help provide sufficient information to the City Commission in making this appointment.

If completing by hand, please print clearly.

Section 5-3. – Qualifications for City Commissioners.

1. To be eligible to hold the office of City Commissioner or Mayor-Commissioner of the City or to qualify for nomination or election as such, the candidate shall be a bona fide resident of the City, the State of Florida, and a citizen of the United States of America and shall be duly qualified to vote at each respective city, state, and national election and shall be otherwise qualified as is provided in this Charter and shall hold no other public elective office. Candidates for nomination or election for the office of City Commissioner or Mayor-Commissioner shall comply with all the rules and regulations set out in this Charter as to their conduct. Any City Commissioner who shall cease to possess the qualifications required herein shall forthwith forfeit his or her office.

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3. No candidate for the office of City Commissioner shall promise any money, office employment, or other thing of value to secure a nomination or election or any vote therein. A violation of this provision shall disqualify the candidate from holding the office if elected, and the person receiving the next highest number of votes, who has observed the foregoing conditions, shall be entitled to the office.

NAME: (Mr., Mrs., Ms.) Mrs.Nahid Hayati Izadpanah

ADDRESS: 8171 Penrose PL Wildwood FL 34785

Address

City

State

Zip

PHONE NUMBER: 703-415-6991 (☐ Home ☒ Cellphone ☐ Other)

EMAIL: nizadpanah@verizon.net

HOW LONG HAVE YOU LIVED IN THE CITY OF WILDWOOD? Since APRIL 2022

ARE YOU AVAILABLE FOR DAYTIME AND EVENING MEETINGS: ☒ Yes ☐ No

ARE YOU A UNITED STATES CITIZEN: ☒ Yes ☐ No

ARE YOU QUALIFIED TO VOTE: ☒ Yes ☐ No

ARE YOU CURRENTLY AN ELECTED OFFICIAL: ☐ Yes ☒ No

EXPERIENCE AND QUALIFICATIONS

In 200 words or less, please describe your reasons for seeking a position on the Wildwood City Commission, and why you believe you can represent the citizens of Wildwood as a City Commissioner.

I am a good listener, and analyzer ,Law obedient, with sincere love to serve the citizens

Please describe any training, experience, civic and/or volunteer activities (past or present) that you believe would be beneficial to the position you are seeking to fill:

Experience in accounting; Finance and Revenue.Worked 10 years in London England, and 10 years in Washington DC. worked as Real Estate licensed in VA for 5 years till I moved to FL. At present time serving as president of HOA of Beaumont North Wildwood.

Have you ever served as a city council member, or as a member of a city board or commission, or another local elected official? ☐ Yes ☒ No

If YES, please list the city, state, and dates of service:

N/A

What is your view of the role of a City Commission member?

A person with knowledge and experience in dealing with people, solving problems as permitted by the law .

Applicants are encouraged to submit a resume along with their completed application.

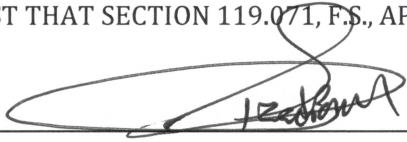
I AM ATTACHING MY RESUME TO THIS APPLICATION: ☐ Yes ☒ No

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I ATTEST THAT SECTION 119.071, F.S., APPLIES TO ME: ☐ Yes ☒ No



Signature

12-08-2025

Date

James D. McManus
4934 Okahumpka Run
The Villages, FL 32163
jamesmcmanus925@gmail.com
925-548-9535
December 3, 2025

Jessica Barnes, City Clerk
City of Wildwood
100 N. Main St.
Wildwood, FL 34785

Dear Jessica,

I am writing to express my interest in joining the Wildwood City Commission and to bring a fresh perspective and dedicated service to our vibrant community. As a committed resident of Wildwood, I am eager to leverage my diverse background to contribute to the city's continued success.

My professional journey has equipped me with a unique blend of skills in leadership, community outreach, and strategic planning. I am driven by a deep-seated commitment to enhance the quality of life for all residents and to ensure that Wildwood remains a safe, prosperous, and welcoming place for everyone.

Having embraced the Florida lifestyle, I am committed to preserving the natural beauty and cultural richness that make Wildwood an exceptional place to call home. I am excited about the opportunity to collaborate with fellow commissioners, city staff, business leaders and residents to address pressing issues and to champion innovative solutions that align with our community's values.

I am enthusiastic about the possibility of contributing to Wildwood's future and am prepared to engage fully in the responsibilities of a City Commissioner. I am confident that my dedication, combined with my proactive approach to problem-solving, will make a meaningful impact on our city's governance.

Thank you for considering my application. I am eager to bring my passion and expertise to the Wildwood City Commission and look forward to the opportunity to discuss how I can best serve our community.

Sincerely,

James D. McManus

CITY OF WILDWOOD

City Commission Vacancy Application

We appreciate your interest in serving your community. Please complete this application to help provide sufficient information to the City Commission in making this appointment.

If completing by hand, please print clearly.

Section 5-3. – Qualifications for City Commissioners.

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NAME: (Mr., Mrs., Ms.) Mr. James D. McManus

ADDRESS: 4934 Okahumpka Run, The Villages FL 32163
Address City State Zip

PHONE NUMBER: 9255489535 (☐ Home ☒ Cellphone ☐ Other _____)

EMAIL: jamesmcmanushi@gmail.com

HOW LONG HAVE YOU LIVED IN THE CITY OF WILDWOOD? 5 months (July 3, 2025)

ARE YOU AVAILABLE FOR DAYTIME AND EVENING MEETINGS: ☒ Yes ☐ No

ARE YOU A UNITED STATES CITIZEN: ☒ Yes ☐ No

ARE YOU QUALIFIED TO VOTE: ☒ Yes ☐ No

ARE YOU CURRENTLY AN ELECTED OFFICIAL: ☐ Yes ☒ No

EXPERIENCE AND QUALIFICATIONS

In 200 words or less, please describe your reasons for seeking a position on the Wildwood City Commission, and why you believe you can represent the citizens of Wildwood as a City Commissioner.

I am seeking a position on the Wildwood City Commission to contribute to my new community using my professional, educational, and life experiences. My goal is to help keep Wildwood safe, prosperous, and beautiful for all residents. With a background in leadership and problem-solving, I am committed to understanding and addressing the diverse needs of our community. I embrace the Florida lifestyle and aim to preserve and enhance what makes Florida an ideal place to live and work. By promoting sustainable growth and community engagement, I believe I can effectively represent the citizens of Wildwood as a City Commissioner.

Please describe any training, experience, civic and/or volunteer activities (past or present) that you believe would be beneficial to the position you are seeking to fill:

My educational background in both science and business, combined with my diverse work experience across large corporations, small businesses, and government, has equipped me with strong problem-solving and financial assessment skills. These are crucial for analyzing opportunities and making informed decisions for the Wildwood City Commission. I have successfully managed multi-million dollar budgets and led international innovation projects, which have honed my leadership and project management abilities.

In terms of civic engagement I have been actively involved in youth sports coaching

Have you ever served as a city council member, or as a member of a city board or commission, or another local elected official? ☐ Yes ☒ No

If YES, please list the city, state, and dates of service:

What is your view of the role of a City Commission member?

My view is that the role of a city commission member is to represent the best interests of Wildwood's residents, businesses, city departments, and the environment. They should engage with the community to understand diverse perspectives and act with integrity and fairness. A commission member should think as a visionary by planning for the city's future, promoting innovative solutions, and adapting to new challenges. Additionally, they should advocate for financially sound proposals to ensure Wildwood remains a desirable, safe, and affordable place for all residents to live and prosper.

Applicants are encouraged to submit a resume along with their completed application.

I AM ATTACHING MY RESUME TO THIS APPLICATION: ☒ Yes ☐ No

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I ATTEST THAT SECTION 119.071, F.S., APPLIES TO ME: ☐ Yes ☒ No

James D. McManus

Digitally signed by James D.
McManus
Date: 2025.12.03 13:14:53 -05'00'

Signature

December 3, 2025

Date

JAMES MCMANUS PhD, MBA

4934 Okahumpka Run The Villages, FL 32163
jamesmcmamus925@gmail.com

925-548-9535
linkedin.com/in/jimmcmamusca

Science and Business Development Consultant

Dynamic and innovative consultant with extensive experience driving global projects, concept development, and launch of groundbreaking, market-winning products. Proven ability to evaluate market and consumer trends to identify potential new business strategies and technology opportunities. Demonstrated track record of translating opportunities into viable, actionable project plans. Adept at coordinating complex product development lifecycles, bringing new ideas through concepts, prototyping, testing, and launch, including testing multiple variants to deliver the optimal product to generate demand and gain consumer trust. Award-winning, published agricultural biobased products scientist.

AREAS OF EXPERTISE

Project Management • New Product Development • Product Innovation • Scientific Testing • New Business Development
Market Analysis • Consumer Insights • Competitive Differentiation • Microsoft Project • Go-To-Market Strategy
New Product Introduction • Portfolio Management • Team Building & Leadership • Staff Coaching & Development
Sales & Marketing Strategy • Chemistry • Prototype Development • Process Optimization & Innovation

PROFESSIONAL EXPERIENCE

USDA-ARS, Albany, CA

October 2019 – September 2025

United States Department of Agriculture, Agriculture Research service at the Western Regional Research Center (WRRRC).

Research Chemist, Bioproducts Research Unit

Built a world class research lab with two research chemists, four interns, two 40-channel respirometer units, biobased adhesive testing equipment and working agreements with ten industrial and university partners.

- Principal or supporting USDA investigator on agreements, grants and awards totaling over 7 million dollars.
- Winner of USDA 2022 ARSX innovation contest for “Universal Waste Conversion” proposal.
- Co-author/co-inventor on seven publications and two patent applications.
- Served as safety committee leader for the Western Regional Research Center.
- Recognized as a “Forever Essential” employee for volunteering to conduct testing on meat samples for USDA Food Safety and Inspection Service during Covid 19.

THE CLOROX COMPANY, Pleasanton, CA

November 2017 - April 2019

A multibillion-dollar giant in consumer products, including Clorox, Formula 409, Pine Sol, and Hidden Valley Ranch.

Group Manager, Brita

Managed Base Business team, from product development and project activations less than 18 months from launch to working with outside suppliers and manufacturers, maintaining required certifications (WQA & NSF), qualifying new raw materials and packaging, validating product claims for advertising, responding to consumer questions and complaints and implementing improvements through the quality task force.

- Shaped the 2020 brand strategy and consumer target personas while also managing critical everyday business needs as the chosen R&D representative on the cross functional strategy and execution team known as the Studio.
- Launched Brita Premium Filtering Water Bottles with leak-proof and break resistant claims with product exceeding sales projections and achieving 4.4 stars rating on Amazon.
- Initiated eight new product development and improvement initiatives and advanced them through key milestones ensuring a robust pipeline for future growth.
- Identified key claims for Brita and National Geographic’s Planet or Plastic video and other social media campaigns used to influence consumers and customers.

KIMBERLY-CLARK, Roswell, GA and Neenah, WI

June 1998 - October 2015

A \$19.7 billion manufacturers of multibillion-dollar brands in consumer goods such as Kleenex, Scott, and Huggies.

Program Manager

Conducted research into technology and business issues and opportunities. Spearheaded key R&E projects for the Intimate Care line. Provided direction and coaching for a variety of teams across various projects, programs, and organizational levels, leading teams of 4-22 personnel per project.

- Drove development and implementation of a 10-year brand innovation process and strategy for the portfolio of premium intimate care products with process being implemented by other divisions in the company. Leveraged the newly developed innovation process to guide the company's first moist wipe commercial program that provided a unified plan for five regions, instead of separate campaigns for each region
- Delivered \$35+ million in incremental and ongoing sales by pioneering a major growth opportunity for Kleenex Hand Towels, transitioning from Enterprise Growth Incubator to Family Care sector and gaining recognition as a top 10 in innovation by Forbes. Project also involved working on proper hand washing campaign with CDC.
- Slashed more than \$1.5 million in R&D costs by circumventing duplicative global market research and effectively making use of outsourced R&D teams.
- Brought eight new products through development stages and to BASES II prototypes within five months, subsequently launching four Poise feminine wellness products in 2012 with products on market in LAO to this day.
- Centralized company focus for domain expansion on aging baby boomer trends, including guiding Depends domain expansion out licensing by leveraging outside experts and ethnographic studies in three countries.
- Advanced ten key enterprise growth incubator projects for Kleenex, Scott, VIVA, Kotex, Depends, and B2B DIY by creating over fifty product prototype concepts.
- Revitalized the panty liner product line and generating significant profitability and market share growth by identifying, developing, and commercializing five new feminine care products, the first in eight years.

ADDITIONAL PROFESSIONAL EXPERIENCE

LAWRENCE BERKELY NATIONAL LAB – Research Affiliate (current position)

SAPPHIRE INNOVATIVE MARKETING (and Science) SOLUTIONS - Lead consultant (current position)

KIMBERLY-CLARK, Program Manager II, Senior Research Manager, and Senior Brand Manager.

THE CLOROX COMPANY, Project Leader, Laundry Additives

SHERINE MCMANUS AGENCY, LLC (Insurance), Finance and Marketing Manager, Licensed Insurance Agent

EDUCATION

Doctor of Philosophy (PhD), Chemistry, Arizona State University, Tempe, AZ

Master of Business Administration (MBA), University of Phoenix, Pleasanton, CA

Bachelor of Arts (BA), Biology / Bachelor of Science (BS), Chemistry, Nebraska Wesleyan University, Lincoln, NE

PROFESSIONAL DEVELOPMENT

Project Management Professional (PMP) - Project Management Institute
Executive Certificate in International Marketing, Thunderbird School of Global Management
Entrepreneurial Training, Fox Valley Technical School

CITY OF WILDWOOD

City Commission Vacancy Application

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2. Unless the City Commission has voted to authorize the Supervisor of Elections to provide qualifying for candidates, candidates for City Commission shall qualify as candidates upon application to the City Clerk, in conformity with the state law and ordinances pursuant thereto. If the City Commission has authorized the Supervisor of Elections to provide qualifying for candidates, the candidate shall qualify upon application to the Supervisor of Elections. Qualifications shall occur at the same time as qualification for the state general election and shall be pursuant to state law.

3. No candidate for the office of City Commissioner shall promise any money, office employment, or other thing of value to secure a nomination or election or any vote therein. A violation of this provision shall disqualify the candidate from holding the office if elected, and the person receiving the next highest number of votes, who has observed the foregoing conditions, shall be entitled to the office.

NAME: (Mr., Mrs., Ms.) Phil Montalvo

ADDRESS: 1943 Rahilly Rd, The Villages, FL 32163

Address City State Zip

PHONE NUMBER: 217- 494 -1747 (☐ Home ☒ Cellphone ☐ Other _____)

EMAIL: phil.montalvo@gmail.com

HOW LONG HAVE YOU LIVED IN THE CITY OF WILDWOOD? 6 years

ARE YOU AVAILABLE FOR DAYTIME AND EVENING MEETINGS: ☒ Yes ☐ No

ARE YOU A UNITED STATES CITIZEN: ☒ Yes ☐ No

ARE YOU QUALIFIED TO VOTE: ☒ Yes ☐ No

ARE YOU CURRENTLY AN ELECTED OFFICIAL: ☒ Yes ☐ No

EXPERIENCE AND QUALIFICATIONS

In 200 words or less, please describe your reasons for seeking a position on the Wildwood City Commission, and why you believe you can represent the citizens of Wildwood as a City Commissioner.

I previously ran for Commissioner and received 47% of the vote (9,378). I will bring a fresh perspective to build on the Commission's good work and provide representation for an underrepresented area of the city. I support fiscally responsible policies that foster well-reasoned growth, downtown redevelopment, economic development, and improved quality of life. I strongly support our Police Department and the men and women who work to make the city function so well. When I ran for Commissioner, I made a point of meeting with department heads so I could hit the ground running if selected to fill this seat.

Please describe any training, experience, civic and/or volunteer activities (past or present) that you believe would be beneficial to the position you are seeking to fill:

As a CDD Supervisor, I am in constant contact with my constituents to understand their needs and resolve CDD-related issues. I am also a volunteer responder with my neighborhood AED program. As a former City Attorney for a city comparable in size to Wildwood, I understand the workings of municipal government and its interactions with the state and other local entities.

Have you ever served as a city council member, or as a member of a city board or commission, or another local elected official? ☒ Yes ☐ No

If YES, please list the city, state, and dates of service:

City Attorney, Belleville, IL

What is your view of the role of a City Commission member?

In no specific order:

1. Understand and meet the needs of city residents and promote policies that improve their quality of life.
2. Work cooperatively with the City Manager and administration to assist them in fulfilling their duties.
3. Work with fellow Commissioners to develop sound governance policies
4. Promote the City of Wildwood.

Applicants are encouraged to submit a resume along with their completed application.

I AM ATTACHING MY RESUME TO THIS APPLICATION: ☒ Yes ☐ No

The Wildwood City Commission will review your application and may desire to conduct an interview. This application is subject to public disclosure.

Per Section 119.011(12), Florida Statutes, any document "made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency" constitutes a public record.

Florida law does allow certain individuals to request that specific information not be publicly disclosed under Section 119.071, Florida Statutes. If you feel you are covered under Section 119.071, Florida Statutes, please indicate below.

I ATTEST THAT SECTION 119.071, F.S., APPLIES TO ME: ☐ Yes ☒ No



Signature

December 1, 2025

Date

Phillip A. Montalvo
1943 Rahilly Rd
The Villages, FL 32163
phil.montalvo@gmail.com

EDUCATION:

1970	JD Marquette University Law School Milwaukee, WI
1968	BA Marquette University Milwaukee, WI

PAST EMPLOYMENT:

2011 – present	Retired, living in the Village of Linden, The Villages, FL (2019)
2012 - 2019	Florida Hospital (Now Advent Health), Medical Interpreter (translator), FH Nicholson Center, Celebration Hospital
1995 – 1997	Chief Legal Counsel: Illinois Department of Natural Resources Springfield, IL
1993 – 1995	City Attorney, Belleville, Illinois
1971 – 2011	Private general practice of law with specialization in litigation
1970 – 1971	Staff attorney, Northwestern Mutual Life Ins. Co., Milwaukee, WI

CITY OF WILDWOOD

City Commission Vacancy Application

We appreciate your interest in serving your community. Please complete this application to help provide sufficient information to the City Commission in making this appointment.
If completing by hand, please print clearly.

Section 5-3. – Qualifications for City Commissioners.

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NAME: (Mr., Mrs., Ms.) Susan Stoltz

ADDRESS: 5474 Williamsburg Lane, Wildwood FL 34785
Address City State Zip

PHONE NUMBER: 352-446-9449 (☐ Home ☒ Cellphone ☐ Other _____)

EMAIL: sunnylady628@gmail.com

HOW LONG HAVE YOU LIVED IN THE CITY OF WILDWOOD? my home 5 yrs, resident 2 mons

ARE YOU AVAILABLE FOR DAYTIME AND EVENING MEETINGS: ☒ Yes ☐ No

ARE YOU A UNITED STATES CITIZEN: ☒ Yes ☐ No

ARE YOU QUALIFIED TO VOTE: ☒ Yes ☐ No

ARE YOU CURRENTLY AN ELECTED OFFICIAL: ☐ Yes ☒ No

EXPERIENCE AND QUALIFICATIONS

In 200 words or less, please describe your reasons for seeking a position on the Wildwood City Commission, and why you believe you can represent the citizens of Wildwood as a City Commissioner.

I sought out to be a Wildwood Resident by choice with a strong desire to be represented by the city. I respected the governing body and the direction it was leading. Now being a resident going forward I would love the opportunity to represent the common person with a voice as one of their own.

Please describe any training, experience, civic and/or volunteer activities (past or present) that you believe would be beneficial to the position you are seeking to fill:

I excel at people skills and interactions. With the ability to listen, decipher, lead and bring about fairness. I have a very strong background in Management and working with people. I have a history with governing and legal issues with my residential park. I am very active in my local church with teaching and speaking.

Have you ever served as a city council member, or as a member of a city board or commission, or another local elected official? ☐ Yes ☒ No

If YES, please list the city, state, and dates of service:

What is your view of the role of a City Commission member?

Again, as one who choose to be a resident, I desire to represent the City of Wildwood residents as the area grows and prospers. To function as a part of the commission while still offering open suggestions. It would be an opportunity to make my community a better place for the residents and commercial opportunists as a commission member. I would be honored to fill this open position to represent the City of Wildwood. Also, warmly welcome an opportunity to meet with the Commissioners Board to discuss the possibility of that happening.

Applicants are encouraged to submit a resume along with their completed application.

I AM ATTACHING MY RESUME TO THIS APPLICATION: ☒ Yes ☐ No

Resume — Work Experience

The Wildwood City Commission will review your application and may desire to conduct an interview. This application is subject to public disclosure.

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I ATTEST THAT SECTION 119.071, F.S., APPLIES TO ME: ☒ Yes ☐ No

Rusan M. O'Leary

Signature

12/02/2025

Date

Susan Stoltz

5474 Williamsburg Lane

Wildwood, Florida 34785

Resume-Work Experience

- Park Manager- CAM licensed
- Property Manager- Marion Oaks Investments
- Multiple years of Medical Practice Management in The Villages and Syracuse NY- Cardiology, Internal Medicine and Family Practice
- Assistant Nurse Manager
- Service Manager Southern Lifestyles Furniture
- ADHC President
- Owned and Operated Nail Business

Mary C. Wimberly
106 Woodlane Avenue
Wildwood, FL 34785
(352) 446-5796
mzlogicc@yahoo.com

December 8, 2025

Jessica Barnes
City Clerk
100 N. Main Street
Wildwood, FL 34785

Dear Ms. Barnes,

I am writing to express my strong desire to fill the vacant seat No. 2 as City Commission for the City of Wildwood. With two decades of residency, I bring a deep understanding of local concerns and a strong desire to contribute to positive change. Guided by integrity and experience, I am ready to collaborate with others to support the continued growth and well-being of our city.

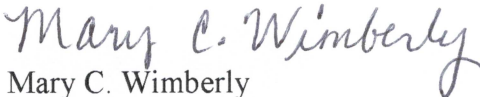
My participation in the Citizens Advisory Committee and the Charter Review Committee has strengthened my understanding of our city's evolving needs and aspirations. These experiences allowed me to build relationships, exchange ideas, and help guide decisions that impact our community.

Professionally, I have held roles that prepared me to address key community concerns, including:

- **Advocating for vulnerable children** as a Clinical Programs Coordinator and Children's Multidisciplinary Assessment Team Assessor, focusing on developmental delays and complex medical needs.
- **Navigating government systems** and collaborating with a wide range of agencies to deliver coordinated services.
- **Leading public health initiatives** and building partnerships to improve outcomes for underserved populations.
- **Understanding core community issues** such as access to services, responsible growth, public safety, and transparent governance.

Serving on the City Commission would be a privilege and another means to give back to the community I deeply respect. Thank you for your consideration and I look forward to discussing how I can best contribute to our community.

With Appreciation,


Mary C. Wimberly

CITY OF WILDWOOD

City Commission Vacancy Application

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If completing by hand, please print clearly.

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NAME: (Mr., Mrs., Ms.) Mrs. Mary Wimberly

ADDRESS: 106 Woodlane Ave Wildwood FL 34785
Address City State Zip

PHONE NUMBER: (352) 446-5796 (☐ Home ☒ Cellphone ☐ Other _____)

EMAIL: mzlogicc@yahoo.com

HOW LONG HAVE YOU LIVED IN THE CITY OF WILDWOOD? 20.5 years

ARE YOU AVAILABLE FOR DAYTIME AND EVENING MEETINGS: ☒ Yes ☐ No

ARE YOU A UNITED STATES CITIZEN: ☒ Yes ☐ No

ARE YOU QUALIFIED TO VOTE: ☒ Yes ☐ No

ARE YOU CURRENTLY AN ELECTED OFFICIAL: ☐ Yes ☒ No

EXPERIENCE AND QUALIFICATIONS

In 200 words or less, please describe your reasons for seeking a position on the Wildwood City Commission, and why you believe you can represent the citizens of Wildwood as a City Commissioner.

Since I have a strong background in social work and a deep commitment to community service and helping others, I am confident in my ability to contribute meaningfully to the city's continued growth and well-being by serving as a City Commissioner. I am seeking a position as a City Commissioner to serve the community I care deeply about. I want to help address important issues such as housing, infrastructure, and public safety, while promoting transparency and ethical leadership. With my background and perspective, I aim to bring thoughtful, inclusive decision-making to the table. I believe in smart, responsible growth and in building strong partnerships between residents, businesses, and city leaders. My goal is to help shape a future for Wildwood that is vibrant, equitable, and sustainable for all.

As a long-time resident who understands the unique character and needs of our community, I bring both passion and perspective to the table. My professional experience as a Social Worker has equipped me with empathy, advocacy skills, and problem-solving abilities essential for public service. I have spent my career listening to people, understanding their challenges, and working collaboratively to find solutions—skills that directly translate to effective leadership in city government.

Please describe any training, experience, civic and/or volunteer activities (past or present) that you believe would be beneficial to the position you are seeking to fill:

In 2018, the Citizens Advisory Committee served as a vital link between the residents of Wildwood and city leadership. It provided a platform for community members to voice concerns, offer suggestions, and participate in shaping the future of the city. The primary role was to advise the City Commission on matters affecting the quality of life in Wildwood, including public safety, infrastructure, community development, and local services.

The Charter Review Committee was responsible for examining sections of the City Charter that may have been ambiguous, unclear, or no longer serving the best interests of the City. The Committee conducted a thorough review and developed recommendations for revisions or amendments to ensure the Charter remained clear, effective, and aligned with the needs of the residents of Wildwood. The final findings and proposed changes were presented to the City Commission for consideration.

Have you ever served as a city council member, or as a member of a city board or commission, or another local elected official? ☒ Yes ☐ No

If YES, please list the city, state, and dates of service:

Citizens Advisory Committee - Wildwood, Florida (2018)
Charter Review Committee - Wildwood, Florida (2018-2019)

What is your view of the role of a City Commission member?

I believe the role of a City Commissioner is to serve as a dedicated representative of the community—someone who listens to residents, understands their needs, and advocates for their best interests. A City Commissioner plays a vital role in the leadership and governance of the city by helping to shape policies, make informed decisions, and ensure the effective and transparent operation of local government. It is a position of trust, responsibility, and service, focused on building a stronger, more inclusive, and forward-thinking community.

Applicants are encouraged to submit a resume along with their completed application.

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I ATTEST THAT SECTION 119.071, F.S., APPLIES TO ME: ☐ Yes ☒ No

Mary C. Winberly
Signature

December 8, 2025
Date

MARY C. WIMBERLY

(352) 446-5796 | mzlogicc@yahoo.com | 106 Woodlane Ave, Wildwood, FL 34785

Dedicated and results-oriented Human Services professional with extensive experience in case management, coordination, counseling, networking, training, and leadership within diverse social service environments.

CORE COMPETENCIES

Case Management & Coordination | Psychosocial Assessment | Client Advocacy | Program Management | Interpersonal Communication | Team Leadership | Data Management | Training & Development | Community Networking

PROFESSIONAL EXPERIENCE

Clinical Programs Coordinator

University of Florida/Early Steps, Gainesville, FL

- Provided comprehensive service coordination and case management for infants and toddlers (birth to three years old) with developmental delays or established conditions.
- Collaborated on multidisciplinary teams, including Speech Language Pathologists, Occupational/Physical Therapists, Psychologists, and Developmental Interventionists—to facilitate integrated care.
- Gathered critical assessment information to assist the team in determining child eligibility for state-funded services.

Children's Multidisciplinary Assessment Team (CMAT) Assessor

Department of Health/Children's Medical Services, Gainesville, FL

Compiled and completed detailed psychosocial assessments for medically complex children to determine eligibility for long-term care services, presenting findings to the full review team.

- Acted as a primary liaison between the Department of Children and Families, Shands Hospital, and other community-based organizations, ensuring seamless communication and resource sharing.
- Assisted hospital staff with discharge planning for children being placed in various care facilities.
- Developed and maintained an extensive knowledge base of local and regional resources to benefit served children and their families.
- Maintained strict confidentiality and built strong professional rapport with clients, families, attorneys, and medical staff.

Case Manager

Department of Health/Children's Medical Services, West Palm Beach, FL

- Counseled diverse populations on HIV/AIDS prevention, awareness, and risk reduction strategies.
- Delivered comprehensive case management services including needs assessment, planning, monitoring, linkage to resources, and client advocacy.
- Provided essential social and behavioral expertise in the development of treatment and discharge plans.
- Conducted oral presentations to community groups and agencies regarding public health awareness and available community resources.

CAREER HIGHLIGHTS & ACHIEVEMENTS

- **Program Management:** Succeeded in independently managing and operating a new social services program, achieving an "above satisfactory" Quality Assurance rating.
- **Problem Solving:** Proven ability to work effectively under pressure, multitask efficiently, and apply sound judgment in complex problem-solving scenarios.
- **Communication:** Utilizes dynamic interpersonal and communication skills (both verbal and written) to interact effectively with people of various ethnicities and socioeconomic backgrounds.
- **Technical Skills:** Proficient in Microsoft Office Systems (Word, Outlook, Internet Explorer) and experienced in documentation management and data entry.

EDUCATION

B.A. Social Work

Salisbury State College, Salisbury, MD

**Ballot
(First Round)**

Commissioner Name: _____

(Check one)

☐ Mr. Andres J. Amado Vallejo

☐ Mr. Robin Caruthers

☐ Mr. Bernard (Bud) DeRose

☐ Mr. Thomas Patrick Donohue IV

☐ Mr. David Fountaine

☐ Mrs. Nahid Hayati Izadpanah

☐ Mr. James D. McManus

☐ Mr. Phil Montalvo

☐ Ms. Susan Stoltz

☐ Mrs. Mary Wimberly

Ballot
(Second and Subsequent Rounds)

Commissioner Name: _____

Nominee Name: _____