

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
SPECIAL MEETING
December 1, 2025 9:00 AM
CITY HALL COMMISSION CHAMBER

(meeting taped)

1. Call to Order

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Present - Entered at 9:09am
Jason McHugh	City Manager	Present
Ashley Hunt	City Attorney	Present
Joshua Bills	City Attorney	Present
Cassandra Smith	Assistant City Manager/CFO	Absent
Jessica Barnes	City Clerk	Present
Randall Parmer	Police Chief	Present

Mayor Wolf called the meeting to order at 9:01am and dispensed with the opening Pledge and prayer to begin the meeting.

2. Consent Agenda/Informational Items

None.

3. Presentations and/or Proclamations

A. Procedure for Appointment of a New City Commissioner

City Attorney Bills provided a presentation regarding procedures for selecting and appointing a new commissioner to fill the vacancy created by Commissioner Bivins' resignation. The presentation outlined potential options for conducting the meeting to appoint the new commissioner. He noted that the goal was to provide various procedural options and facilitate discussion among commissioners to determine how to proceed with the appointment process.

City Attorney Bills explained that City Charter Section 3.7 required that if a vacancy occurred in any city commission seat within the last two years of a term for any reason other than recall, the office should be filled by appointment within 30 days following the occurrence of such vacancy by a majority vote of the remaining commission members. Such appointments would last until the next regularly scheduled election, at which time the seat would be declared open, and an election held for the regular four-year term.

- Requiring a majority vote as mandated by the city charter;
- Staff would prepare ballots listing all applicant names;
- Voting would continue in rounds until a majority was achieved, eliminating candidates with the fewest votes in each round;
- Results would be tallied by city staff and made part of the public record.

Extensive discussion occurred about when to swear in the selected candidate. Initial consideration was given to swearing in on December 15, but concerns about potential conflicts of interest led to a different decision. After discussion about allowing time for any necessary resignations from other positions, the commission agreed to delay swearing-in until the first meeting in January 2026.

4. Public Hearings - Timed - Legislative

None.

5. Public Hearings - Timed - Quasi-Judicial

None.

6. Public Forum - 4 minute time limit

None.

7. Ordinances First Reading Only (No Vote)

None.

8. Resolutions for Approval

None.

9. Financial & Contracts & Agreements

None.

10. General Items for Consideration/Discussion and Other Business

None.

11. Appointments

None.

12. City Manager Reports

None.

13. Other Department Reports

None.

14. Commission Members Reports

None.

15. City Attorney Reports

None.

16. Adjournment

With no further business to discuss, the meeting was adjourned at 9:56 a.m.

RESULT:	Passed
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Commissioner Elliott, Commissioner Flores, Commissioner Green