



COMMUNITY REDEVELOPMENT AGENCY (CRA) - CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

David Fontaine – Seat 2

Joe Elliott – Seat 3

Mayor Pro Tem/Commissioner – Marcos Flores – Seat 4

Julian Green – Seat 5

Jason McHugh – City Manager

Agenda

Regular Meeting

March 23, 2026 6:45 PM

City Hall Commission Chamber

100 N Main Street

Persons with disabilities or language barriers needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 103, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105 - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City of Wildwood DOES NOT provide this verbatim record.

I. Call to Order

1. *SWEAR IN CITY STAFF AND PUBLIC SPEAKERS*

II. Public Portion

III. Items for Consideration

1. *MINUTES FOR REVIEW: JANUARY 12, 2026 CRA MEETING*

2. *NORTH OLD WIRE WATER MAIN REPLACEMENT PAY APP NO.1 FOR THE AMOUNT OF \$47,419.58*

IV. ADJOURNMENT

March 23, 2026 6:45 PM

COMMUNITY REDEVELOPMENT AGENCY (CRA)
 CITY OF WILDWOOD, FLORIDA
 REGULAR MEETING
 January 12, 2026 6:45 PM
 CITY HALL COMMISSION CHAMBER

(meeting taped)

I. Call to Order

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Joe Elliott	Commissioner	Present
Marcos Flores	Commissioner	Present
Julian Green	Commissioner	Absent
Jason McHugh	City Manager	Present
Ashley Hunt	City Attorney	Present
Joshua Bills	City Attorney	Present
Cassandra Smith	Assistant City Manager/CFO	Present
Jessica Barnes	City Clerk	Present
Randall Parmer	Police Chief	Present
Melanie Strickland	Development Services Director	Present
Jason Martin	Utilities Deputy Director	Present

Mayor Wolf called the meeting to order at 6:46 p.m.

1. Swear in City Staff and Public Speakers

II. Public Portion

None.

III. Items for Consideration

1. Minutes for Approval: November 24, 2025 CRA Meeting

The summary minutes from the November 24, 2025, CRA meeting were approved without revision. Motion by Commissioner Elliott, seconded by Commissioner Flores, to approve the minutes. Motion carried unanimously.

RESULT:	Passed
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Commissioner Elliott, Commissioner Flores

2. Approval of Award for Invitation to Bid (ITB) #2026-02 North Old Wire Road Waterline Replacement to Art Walker Construction for the Amount of \$496,041.16

Utilities Deputy Director Martin provided a brief description of the bid invitation, explaining that the project involved replacing the waterline for the north portion of Old Wire Road. He noted that fourteen bids were received, with Art Walker Construction submitting the lowest bid. He also stated that the vendor had previously completed the work on the south portion of Old Wire Road. Motion by Commissioner Flores, seconded by Commissioner Elliott, to approve the award for Invitation to Bid #2026-02 for the North Old Wire Road waterline replacement. Motion carried unanimously.

RESULT:	Passed
MOVER:	Commissioner Flores
SECONDER:	Commissioner Elliott
AYES:	Mayor Wolf, Commissioner Elliott, Commissioner Flores

IV. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 6:48 p.m.

RESULT:	Passed
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Flores
AYES:	Mayor Wolf, Commissioner Elliott, Commissioner Flores

SEAL

COMMUNITY REDEVELOPMENT AGENCY
(CRA)
CITY OF WILDWOOD, FLORIDA

ATTEST: _____ BY: _____
Jessica Barnes, City Clerk Ed Wolf, Mayor

**COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF
WILDWOOD**

EXECUTIVE SUMMARY

SUBJECT: North Old Wire Water Main Replacement Pay App No.1 for the Amount of \$47,419.58

REQUESTED ACTION: Staff Recommend Approval

CONTRACT: Vendor/Entity: Art Walker Construction, Inc
Effective Date: 03/12/2026 Termination Date:
Managing Division/Department: Utility Department / Water Division

BUDGET IMPACT: This is a budgeted project in the 25/26 fiscal year budget. Funds for this project will be utilized from account 104-550-60-6360.

HISTORY/FACTS/ISSUES:

As a part of the City's ongoing effort to improve water quality, the utility department identified the North Old Wire Rd (Black Iron) water main as a major line in need of replacement. On January 12, 2026, the City awarded the North Old Wire Water Main Replacement project to Art Walker Construction. Attached is pay application No. 1 for the amount of \$47,419.58. The City's consultant, Half Engineering, and staff have reviewed the pay application and recommend approval to pay Art Walker Construction the requested amount of \$47,419.58.



VIA EMAIL

March 12, 2026

City of Wildwood
Jason Martin
Deputy Director, Utilities
100 North Main Street
Wildwood, Florida 34785

**RE: CITY OF WILDWOOD – NORTH OLD WIRE ROAD WATERLINE
REPLACEMENT, PAY REQUEST #1, APPLICATION DATE 2/28/2026
HALFF AVO #054387.021**

Dear Mr. Martin,

We visited the referenced project site to inspect the improvements for Pay Application #1, by Art Walker Construction, Inc. Based upon these inspections, we submit to you the following:

- a) To the best of our knowledge, Art Walker Construction, Inc. is entitled to payment in the amount of \$47,419.58.

Enclosed you will find one (1) copy of Pay Request #1. Should you have any questions with regards to this matter, please feel free to contact our office.

Sincerely,

Halff

A handwritten signature in blue ink that reads "Michael Scullion".

Michael Scullion, P.E., DBIA, BCEE
Senior Project Manager

MS/eb

Enclosure

cc:
Mark O'Dell, City of Wildwood
Art Walker Construction, Inc.

SECTION 00620

Contractor's Application for Payment No.

1

Application Period: 2/1/26-2/28/26		Application Date: 2/28/2026
To (Owner): City of Wildwood	From (Contractor): Art Walker Construction, Inc.	Via (Engineer): Half
Project: North Old Wire Road Waterline Replacement	Contract:	
Owner's Contract No.:	Contractor's Project No.: 12759	Engineer's Project No.:

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE.....	\$	<u>496,041.16</u>
2. Net change by Change Orders.....	\$	
3. Current Contract Price (Line 1 ± 2).....	\$	<u>496,041.16</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	<u>49,915.35</u>
5. RETAINAGE:		
a. 5% X <u>49,915.35</u> Work Completed.....	\$	<u>2,495.77</u>
b. X _____ Stored Material.....	\$	
c. Total Retainage (Line 5a + Line 5b).....	\$	<u>2,495.77</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	<u>47,419.58</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	
8. AMOUNT DUE THIS APPLICATION.....	\$	<u>47,419.58</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	<u>448,621.58</u>

Contractor's Certification	
The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
By:	Date: 3/4/2026

Payment of: \$ 47,419.58
(Line 8 or other - attach explanation of the other amount)

is recommended by: Michael Scullion 03/12/2026
Half (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
City of Wildwood (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

SECTION 00620

Progress Estimate - Unit-Price Work

Contractor's Application

For (Contract): North Old Wire Road Waterline Replacement										Application No.: 1				
Application Period: February 1, 2026 through February 28, 2026										Application Date: 2/28/2026				
A					B	C				D	E	F	G	H
Item					Bid Item Value (\$)	Estimated Quantity Installed Previous Period		Estimated Quantity Installed This Period		Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Bid Item Quantity	Bid Item Unit	Unit Price		Quantity	Amount	Quantity	Amount					
1	Mobilization	1.00	LS	\$ 17,013.00	\$ 17,013.00	\$ -	0.25	\$ 4,253.25	\$4,253.25		\$4,253.25	25.0%	\$12,759.75	
2	Maintenance of Traffic	1.00	LS	\$ 30,816.00	\$ 30,816.00	\$ -	0.25	\$ 7,704.00	\$7,704.00		\$7,704.00	25.0%	\$23,112.00	
3	Construction Staking/As-Built	1.00	LS	\$ 6,077.60	\$ 6,077.60	\$ -	0.25	\$ 1,519.40	\$1,519.40		\$1,519.40	25.0%	\$4,558.20	
4	Pressure Test Waterline	1.00	LS	\$ 5,350.00	\$ 5,350.00	\$ -		\$ -					\$5,350.00	
5	Density Testing	1.00	LS	\$ 2,140.00	\$ 2,140.00	\$ -		\$ -					\$2,140.00	
6	Disinfection/Bac-T Sampling	1.00	LS	\$ 5,862.40	\$ 5,862.40	\$ -		\$ -					\$5,862.40	
7	110% Pavment and Performance Bond	1.00	LS	\$ 5,457.00	\$ 5,457.00	\$ -		\$ -					\$5,457.00	
8	8" C900 PVC	1680.00	LF	\$ 49.29	\$ 82,807.20	\$ -	480.00	\$ 23,659.20	\$23,659.20		\$23,659.20	28.6%	\$59,148.00	
9	Restoration	1.00	LS	\$ 31,400.22	\$ 31,400.22	\$ -	0.15	\$ 4,710.03	\$4,710.03		\$4,710.03	15.0%	\$26,690.19	
10	Water Service	21.00	EA	\$ 3,136.14	\$ 65,858.94	\$ -		\$ -					\$65,858.94	
11	Erosion Control/Silt Fence	600.00	LF	\$ 2.71	\$ 1,626.00	\$ -	300.00	\$ 813.00	\$813.00		\$813.00	50.0%	\$813.00	
12	Replace Curb and Gutter	32.00	LF	\$ 78.91	\$ 2,525.12	\$ -		\$ -					\$2,525.12	
13	Open Cut & Repair Roadway	367.00	SY	\$ 89.89	\$ 32,989.63	\$ -		\$ -					\$32,989.63	
14	Fire Hydrant Assembly	4.00	EA	\$ 8,712.39	\$ 34,849.56	\$ -		\$ -					\$34,849.56	
15	Ductile Iron Fittings	1.00	LS	\$ 14,177.30	\$ 14,177.30	\$ -	0.25	\$ 3,544.33	\$3,544.33		\$3,544.33	25.0%	\$10,632.98	
16	8" Gate Valve	8.00	EA	\$ 3,712.14	\$ 29,697.12	\$ -	1.00	\$ 3,712.14	\$3,712.14		\$3,712.14	12.5%	\$25,984.98	
17	8" Tapping Sleeve and Valve	1.00	EA	\$ 11,557.17	\$ 11,557.17	\$ -		\$ -					\$11,557.17	
18	10" HDPE Directional Bore	80.00	LF	\$ 466.98	\$ 37,358.40	\$ -		\$ -					\$37,358.40	
19	Open Cut and Repair Concrete Sidewalk or Driveway	201.00	SY	\$ 148.73	\$ 29,894.73	\$ -		\$ -					\$29,894.73	
20	1" Air Release Valve	1.00	EA	\$ 4,647.00	\$ 4,647.00	\$ -		\$ -					\$4,647.00	
21	2" HDPE Water Main	165.00	LF	\$ 29.74	\$ 4,907.10	\$ -		\$ -					\$4,907.10	
22	2" Blow-Off Assembly	1.00	EA	\$ 3,784.89	\$ 3,784.89	\$ -		\$ -					\$3,784.89	
23	Abandonment & Grout Fill of Existing Water Main	1.00	LS	\$ 17,930.53	\$ 17,930.53	\$ -		\$ -					\$17,930.53	
24	6" C900 PVC Pipe	36.00	LF	\$ 54.91	\$ 1,976.76	\$ -		\$ -					\$1,976.76	
25	6" Gate Valve	1.00	EA	\$ 2,335.11	\$ 2,335.11	\$ -		\$ -					\$2,335.11	
26	2" Gate Valve	1.00	EA	\$ 1,374.21	\$ 1,374.21	\$ -		\$ -					\$1,374.21	
27	18" HDPE Pipe	20.00	LF	\$ 135.72	\$ 2,714.40	\$ -		\$ -					\$2,714.40	
28	18" Mitered End Section	2.00	EA	\$ 1,605.00	\$ 3,210.00	\$ -		\$ -					\$3,210.00	
29	Connection to Existing Water Main	1.00	LS	\$ 5,703.77	\$ 5,703.77	\$ -		\$ -					\$5,703.77	
Totals					\$496,041.16			\$49,915.35	\$49,915.35		\$49,915.35	10.1%	\$446,125.81	

ART WALKER CONSTRUCTION, INC.

N Old Wire PROJECT SCHEDULE

March 1 to March 31

	Week 1 3/2/2026	Week 2 3/9/2026	Week 3 3/16/2026	Week 4 3/23/2026
LAYOUT				
LOCATES				
MOBILIZATION				
MOT				
EROSION CONTROL				
CLEARING AND GRUBBING				
CONCRETE				
WATER				
SOD				
ASBUILT				
SUBSTANTIAL				
FINAL				