

PROJECT REVIEW COMMITTEE
 CITY OF WILDWOOD, FLORIDA
 REGULAR MEETING
 April 14, 2026 10:00 AM
 COMMISSION CONFERENCE ROOM 124

(meeting taped)

I. Call to Order

Development Services Director Strickland brought the meeting to order at 10:00. a.m.

II. Roll Call

Attendee Name	Title	Status
Melanie Strickland	Development Services Director	Present
Jason McHugh	City Manager	Present
Jason Martin	Assistant Utilities Director	Present
Jeremy Hockenbury	Public Works Director	Present
Randall Parmer	Police Chief	Present
Daniel Horner	City Consulting Engineer	Present by Phone
Joshua Bills	City Attorney	Present
Jackson Shelton	Deputy City Clerk	Present
Wendy Then	Asst Development Services Director	Present
Lindsey Day	Assistant Planner	Present
Amanda Bondi	Planner	Present

III. APPROVAL OF SUMMARY MINUTES

1. Project Review Committee Regular Meeting March 10, 2026, at 10:00 AM.

The summary minutes from the March 10, 2026 meeting were approved. No discussion. Motion to approve by Public Works Director Hockenbury, seconded by Assistant Utilities Director Martin. Motion carried unanimously.

RESULT:	Passed
MOVER:	Public Works Director Hockenbury
SECONDER:	Utility Deputy Director Martin
AYES:	Development Services Director Strickland, City Manager McHugh, Public Works Director Hockenbury, Police Chief Parmer, Utility Deputy Director Martin

IV. OLD BUSINESS

None.

V. NEW BUSINESS

1. 25-4176 (SP) Total Pet Care

Development Services Director Strickland read aloud 25-4176 (SP) Total Pet Care. She explained the applicant sought favorable recommendation for the conversion of a 3,000 square foot residential building to accommodate a pet training facility with infrastructure improvements on approximately 2 acres. Strickland stated a technical waiver had been submitted for the northern, southern and eastern landscaping buffer requirements. Strickland noted a vinyl fence would be installed in lieu of typical buffer requirements.

Applicant Representative Cyrus Snapp with Clymer Farner Barley, Inc. stated he was available for any questions.

Strickland summarized that the property was annexed many years ago under different administrative procedures and was processed as 1 of 500 parcels within a large-scale amendment. She stated the owner was repurposing the residential structure into a pet care facility and all standard documentation was required. She remarked that staff recommended approval.

City Manager McHugh asked if anyone had talked to Lakeside Landing regarding the eastern buffer within the technical waiver. Strickland replied that Lakeside Landing preferred fencing over the buffer requirements.

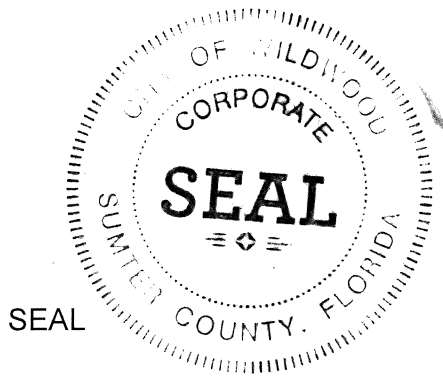
Motion by City Manager McHugh, seconded by Public Works Director Hockenbury, to approve 25-4176 (SP) Total Pet Care. Motion carried unanimously.

RESULT:	Passed
MOVER:	City Manager McHugh
SECONDER:	Public Works Director Hockenbury
AYES:	Development Services Director Strickland, City Manager McHugh, Public Works Director Hockenbury, Police Chief Parmer, Utility Deputy Director Martin

VI. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 10:04 a.m. Motion by City Manager McHugh, seconded by Police Chief Parmer, to adjourn. Motion carried unanimously.

RESULT:	Passed
MOVER:	City Manager McHugh
SECONDER:	Police Chief Parmer
AYES:	Development Services Director Strickland, City Manager McHugh, Public Works Director Hockenbury, Police Chief Parmer, Utility Deputy Director Martin



PROJECT REVIEW COMMITTEE
CITY OF WILDWOOD, FLORIDA


Approval Signature

5.12.26
Date

