

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
June 8, 2026 9:00 AM
CITY HALL COMMISSION CHAMBER

(meeting taped)

1. Call to Order

Attendee Name	Title	Status
Ed Wolf	Mayor	Present
Dave Fountaine	Commissioner	Absent
Joe Elliott	Commissioner	Present
Marcos Flores	Mayor Pro Tem/Commissioner	Present
Julian Green	Commissioner	Present
Jason McHugh	City Manager	Present
Cassandra Smith	Assistant City Manager/CFO	Present
Ashley Hunt	City Attorney	Present
Joshua Bills	City Attorney	Present
Randall Parmer	Police Chief	Present
Melanie Strickland	Development Services Director	Present
Paul Ketz	IT Director	Present
Jason Martin	Utilities Deputy Director	Present
Jackson Shelton	Deputy City Clerk	Present

Mayor Wolf called the meeting to order at 9 a.m. followed by the invocation and Pledge of Allegiance.

2. Consent Agenda/Informational Items

No items were removed from the Consent Agenda. Items A - N were approved. Motion by Commissioner Green, seconded by Commissioner Flores, to approve the consent agenda as presented. The motion passed unanimously by present Commission members; Commissioner Fountaine was absent.

RESULT:	Passed
MOVER:	Commissioner Green
SECONDER:	Mayor Pro Tem/Commissioner Flores
AYES:	Mayor Wolf, Commissioner Elliott, Mayor Pro Tem/Commissioner Flores, Commissioner Green

A. Expenditure Report

- B. Minutes for Approval: April 20, 2026 Commission Workshop
- C. Minutes for Approval: April 27, 2026 Regular Meeting
- D. Extension Request for PLAT 2410-004 Boulder Square Improvement Plat
- E. Villages of Southern Oaks Right-of-way Deed for Middleton Unit No. 3A
- F. Villages of Southern Oaks Right-of-Way Deed Unit Nos. 262 & 286
- G. Villages of Southern Oaks Right-of-Way Deed for Unit Nos. 269, 270, 272, 273, 275, 279, 293 & 294
- H. Villages of Southern Oaks Right-of-way Deed for Unit Nos. 193, 195, 198, & 201
- I. Villages of Southern Oaks Right-of-Way Deed for Unit Nos. 276 & 277
- J. Villages of Southern Oaks Right-of-Way Deed for Unit No. 199
- K. License Agreement with The Villages Development Operating Company for Preconstruction Work on the Public Works Annex
- L. Contract Extension for Urban Planning Continuing Services - Inspire Placemaking Collective, Inc.
- M. Contract Extension for Urban Planning Continuing Services - GAI Consultants, Inc.
- N. Contract Extension for Urban Planning Continuing Services - Ayres Associates, Inc.

3. Presentations and/or Proclamations

A. Wildwood Pollinator Week 2026

Mayor Wolf read aloud the proclamation for Wildwood Pollinator Week 2026. Motion by Commissioner Green, seconded by Commissioner Elliott, to approve Wildwood Pollinator Week 2026. The motion passed unanimously by present Commission members, Commissioner Fountaine was absent.

RESULT:	Passed
MOVER:	Commissioner Green
SECONDER:	Commissioner Elliott
AYES:	Mayor Wolf, Commissioner Elliott, Mayor Pro Tem/Commissioner Flores, Commissioner Green

4. Public Hearings - Timed - Legislative

A. Swear in City Staff and Public Speakers

Mayor Wolf swore in staff and audience members who intended to speak during the public hearings.

5. Public Hearings - Timed - Quasi-Judicial

A. 26-0563 (AN) Myles Enterprises LLC

Development Services Director Strickland provided a brief overview of Ordinance O2026-18. Strickland remarked that she did not have anything further to add and was open to questions. Motion by Commissioner Flores, seconded by Commissioner Green, to approve Ordinance O2026-18. The motion passed unanimously by present Commission members; Commissioner Fountaine was absent.

RESULT:	Passed
MOVER:	Mayor Pro Tem/Commissioner Flores
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Commissioner Elliott, Mayor Pro Tem/Commissioner Flores, Commissioner Green

6. Public Forum - 4 minute time limit

Marie Francis addressed the Commission, suggesting the City of Wildwood do more to support the elderly citizens of the community.

7. Ordinances First Reading Only (No Vote)

A. 26-1364 (AN) Rainey Construction Land Company, LLC

Mayor Wolf read aloud the title of Ordinance O2026-21. Development Services Director Strickland explained the ordinance was for a voluntary annexation of approximately 5 acres and the associated parcel number was D32-161. First reading only. No vote.

RESULT:	FIRST READING	PUBLIC HEARING:	June 22, 2026
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B. 26-1971 Village Community Development District No. 9 Boundaries Amendment Petition (6th Amendment)

Mayor Wolf read aloud the title of Ordinance O2026-22. City Manager McHugh acknowledged many of the audience members were present to speak on this item. He remarked that if there were any audience members who wished to discuss this item with him after the meeting, he would be available. McHugh provided a brief overview of the item, stating it would not affect existing residents of District 9 and would only affect new residents. First reading only. No vote.

RESULT:	FIRST READING	PUBLIC HEARING:	June 22, 2026
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C. Smoke Shop Distance Criteria Ordinance

Mayor Wolf read aloud the title of Ordinance O2026-23. Development Services Director Strickland explained the ordinance was designed to distance smoke shops from places where

young people could be subjected to access to those types of facilities. First reading only. No vote.

RESULT: FIRST READING

PUBLIC HEARING: June 22, 2026

D. Golf Cart Ordinance

Mayor Wolf read aloud the title of Ordinance O2026-28. There was no discussion. First reading only. No vote.

RESULT: FIRST READING

PUBLIC HEARING: June 22, 2026

8. Resolutions for Approval

A. IT Surplus Computers & Other Equipment June 2026

Mayor Wolf read aloud Resolution R2026-14. IT Director Ketz stated that this resolution was for typical housekeeping that was performed every six months. Motion by Commissioner Elliott, seconded by Commissioner Flores, to approve Resolution R2026-14. The motion passed unanimously by present Commission members; Commissioner Fountaine was absent.

RESULT: Passed

MOVER: Commissioner Elliott

SECONDER: Mayor Pro Tem/Commissioner Flores

AYES: Mayor Wolf, Commissioner Elliott, Mayor Pro Tem/Commissioner Flores, Commissioner Green

9. Financial & Contracts & Agreements

A. Wildwood WRF Additional Services No.2 (Construction Administration Phase 3) for CPH Engineering in the Amount of \$2,585,220.00

Utilities Deputy Director Martin presented a request for approval of additional services on the Wildwood WRF project to be performed by CPH Engineering. Martin stated construction administration phase 3 would span 24 months, adding that there were representatives from CPH present for any technical questions the commission may have. Motion by Commissioner Flores, seconded by Commissioner Green, to approve Wildwood WRF Additional Services No. 2 (Construction Administration Phase 3) for CPH Engineering. The motion passed unanimously by present Commission members; Commissioner Fountaine was absent.

RESULT: Passed

MOVER: Mayor Pro Tem/Commissioner Flores

SECONDER: Commissioner Green

AYES: Mayor Wolf, Commissioner Elliott, Mayor Pro Tem/Commissioner Flores, Commissioner Green

B. Pay Application No. 15 for the Water Reclamation Facility Project in the Amount of \$3,242,841.90

Utilities Deputy Director Martin presented a request for approval of Pay Application No. 15 for the Water Reclamation Facility Project. Martin stated this item was for work performed in the month of May. He detailed the transfer pump station pouring and 3/4 of one of the clarifiers had been

poured. The project is approximately \$30M paid to date. Motion by Commissioner Elliott, seconded by Commissioner Green, to approve Pay Application No. 15 for the Water Reclamation Facility Project. The motion passed unanimously by present Commission members; Commissioner Fountaine was absent.

RESULT:	Passed
MOVER:	Commissioner Elliott
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Commissioner Elliott, Mayor Pro Tem/Commissioner Flores, Commissioner Green

- C. North Old Wire Water Main Replacement Pay App No.4 for the Amount of \$106,521.53
Utilities Deputy Director Martin presented a request for approval of the North Old Wire Water Main Replacement Pay App No. 4. Martin explained this project was an ongoing effort to improve water quality in the central part of the city. He noted the project was approximately 85% completed with final completion estimated in the next 2–3 weeks. Motion by Commissioner Elliott, seconded by Commissioner Flores, to approve North Old Wire Water Main Replacement Pay App No. 4. The motion passed unanimously by present Commission members; Commissioner Fountaine was absent.

RESULT:	Passed
MOVER:	Commissioner Elliott
SECONDER:	Mayor Pro Tem/Commissioner Flores
AYES:	Mayor Wolf, Commissioner Elliott, Mayor Pro Tem/Commissioner Flores, Commissioner Green

10. General Items for Consideration/Discussion and Other Business

None.

11. Appointments

None.

12. City Manager Reports

- A. Request for a Special Called Meeting on June 15, 2026 at 9 a.m.

City Manager McHugh requested a special meeting for June 15, 2026. The special meeting would be honoring Mayor Wolf's 50 years of service with the Florida League of Cities recognizing him at the meeting.

- B. School Crossing Guard Program

City Manager McHugh provided information regarding The Villages Charter School requesting to take back the Crossing Guard Program. He stated the agreement had been terminated and The Villages Charter School would be managing the program moving forward. McHugh stated that the current plan was for Wildwood to manage the crossings for the three Wildwood schools. Mayor Wolf explained how the proposed property tax reforms could impact types of services like crossing guards. Commissioner Elliott stated that the safety of children is paramount when

considering these types of programs.

13. Other Department Reports

A. Parks and Rec Community Partnerships

City Manager McHugh asked for this item to be tabled.

B. Fleet Services Quarterly Report

There was no discussion for the Fleet Services Quarterly Report.

C. Information Technology 2026 Q1 Quarterly Report

IT Director Ketz stated that the IT department was functioning as normal and was available for any questions.

D. Water Reclamation Facility Construction Progress

Utilities Deputy Director Martin provided a slideshow detailing a month-to-month progression of the WRF project from its inception. The slideshow began in June 2025 and showed the mobilization of the construction project. Throughout the slideshow, Martin noted progress milestones for the effluent pump station, electrical building, DAVCO, dewatering, and clarifier. He added that there was a lot of work that could not be seen as it was underground.

14. Commission Members Reports

Commissioner Elliott spoke about trust and its importance within government, citizens, and businesses. He referenced the Edelman Trust Barometer and what its intended use was for. He asked for the subject of trust to be included in a future workshop.

Commission Green thanked Development Service Director Strickland for attending the May RPC meeting.

15. City Attorney Reports

None.

16. Adjournment

With no further business to discuss, the meeting was adjourned at 9:38 a.m. Motion by Commissioner Flores, seconded by Commissioner Green, to adjourn. The motion passed unanimously by present Commission members; Commissioner Fountaine was absent.

RESULT:	Passed
MOVER:	Mayor Pro Tem/Commissioner Flores
SECONDER:	Commissioner Green
AYES:	Mayor Wolf, Commissioner Elliott, Mayor Pro Tem/Commissioner Flores, Commissioner Green

Upcoming Events

June 15, 2026 - Mondays with the Manager at the Oxford Community Center from 7:30am to 8:30am

June 15, 2026 - Special Called Commission Meeting at City Hall at 9am

June 22, 2026 - City Commission Meeting at City Hall at 7pm

July 3, 2026 - Happy Birthday America Event at the Wildwood Community Center at 6:00pm



CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

ATTEST: Jessica Barnes
Jessica Barnes, City Clerk

BY: Ed Wolf
Ed Wolf, Mayor